



LOWELL AIRPORT BOARD

WEDNESDAY SEPTEMBER 8, 2021 AT 7:00 P.M.

1. CALL TO ORDER; ROLL CALL
2. APPROVAL OF ABSENCE(S)
3. APPROVAL OF THE AGENDA
4. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)
 - a. Minutes from August 11, 2021
5. FINANCIAL REPORT(S)
 - a. Financial Statement
 - b. Check Disbursement
6. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA
7. OLD BUSINESS
8. NEW BUSINESS
9. BOARDMEMBERS COMMENTS
10. ORB AEROSPACE UPDATE
11. AIRPORT MANAGER'S REPORT
 - a. Paving discussion
 - b. Fly-In September 18
 1. Volunteer confirmation
 2. Roles
 3. Table & chairs
 4. Portable restrooms
 5. Invites
 6. Other items
12. ADJOURNMENT

MINUTES OF THE LOWELL AIRPORT BOARD

WEDNESDAY, JUNE 9, 2021 AT 7:00 PM

1. CALL TO ORDER; ROLL CALL

The meeting was called to order at 7:00 p.m. by Tom Grimm. Grimm called roll.

Present: Jim Myaard, Tom Grimm, Eric Nelson Paul Nicholls and Jeff Ostrander

Absent: David Pasquale, Jeff Altoft and Lori Gerard

Also Present: Bob Bourgette, Bruce Whitman, Casey Brown and Alex Taylor

2. APPROVAL OF ABSENCES

Grimm moved and Myaard seconded to approve the absence of Pasquale and Altoft. Motion carried.

3. APPROVAL OF THE AGENDA

Nelson moved and Myaard seconded to approve the agenda as written. Motion carried.

4. APPROVAL OF THE MINUTES OF PREVIOUS MEETINGS

Grimm moved and Myaard seconded to approve the minutes of June 9, 2021 as written. Motion carried.

5. FINANCIAL REPORTS

Grimm moved and Myaard seconded to approve the financial reports as presented. Motion carried.

6. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA

It was noted that Sparta Airport is having a Fly-In Breakfast on Saturday August 14 at 8:00 am.

7. OLD BUSINESS

None.

8. NEW BUSINESS

None.

9. BOARDMEMBERS COMMENTS.

None.

10. ORB AEROSPACE - ALEX TAYLOR

Taylor stated that ORB is looking to expand into building 2. To do so his board is looking to get an extended lease agreement. Brown stated that he will be contacting City Manager Mike Burns to arrange a meeting between the City and ORB.

11. AIRPORT MANAGER'S REPORT

- a. Fuel update – Brown noted that fuel usage is up. The Rec Fuel hose is too short and Brown will get a longer hose.
- b. MDOT tree Update – Brown stated that Mike at MDOT is working on a letter to send to all the property owners that have trees encroaching into the glide slope.
- c. Fall Fly-In discussion – Brown commented that Fly-In will be Saturday September 18 to coincide with the Fallasburg Fall Festival. Plans will be same as previous years.
- d. August Burger night – It was decided that Burger Night will be August 26

Nelson moved and Grimm seconded to adjourn at 8:06 pm. Motion carried.

Respectfully submitted
Tom Grimm

09/07/2021

CHECK DISBURSEMENT REPORT FOR CITY OF LOWELL
CHECK DATE FROM 08/07/2021 - 09/07/2021

Check Date	Check #	Payee	Description	Account	Amount
08/13/2021	76049	CONSUMERS ENERGY	PUBLIC UTILITIES	920.000	31.84
08/24/2021	76099	NICHOLLS, PAUL	OPERATING SUPPLIES	740.000	362.80
09/02/2021	76114	CONSUMERS ENERGY	PUBLIC UTILITIES	920.000	21.66
09/02/2021	76114	CONSUMERS ENERGY	PUBLIC UTILITIES	920.000	127.12
09/02/2021	76114	CONSUMERS ENERGY	PUBLIC UTILITIES	920.000	29.28
09/02/2021	76114	CONSUMERS ENERGY	PUBLIC UTILITIES	920.000	34.64
			CHECK GEN 76114 TOTAL FOR FUND 581:		212.70
			Total for fund 581 AIRPORT FUND		607.34

**AIRPORT FUND
FINANCIAL STATEMENT
September 8, 2021**

BEGINNING CASH JULY 1, 2021		\$ 27,463.27
Prepaid expenses	581.000.123.000	\$ -
Tie Down fees	581.000.607.001	\$ -
Hangar Rent	581.000.667.000	\$ 3,830.00
Rent building #3	581.000.668.000	\$ -
Misc Income - Fly-In		\$ -
Fuel Sales	581.000.607.002	\$ 3,809.39
Transfer from General Fund		\$ -
Interest	581.000.665.000	\$ -
Miscellaneous	581.000.677.000	\$ -
TOTAL REVENUES TO DATE		\$ 35,102.66
Operating supplies	581.000.740.000	\$ 6,543.98
Professional services/Audit fees	581.000.801.000	\$ -
Contractual	581.000.802.000	\$ -
Insurance	581.000.910.000	\$ 3,775.00
Public Utilities	581.000.920.000	\$ 276.99
Repair and Maintenance	581.000.930.000	\$ -
Misc Expenses	581.000.955.000	\$ 49.99
Vergennes Twp Taxes	581.000.955.000	\$ 4,487.59
Prepaid Insurance	581.000.123.000	\$ -
Capital Outlay	581.000.970.000	\$ -
General Fund loan payment		\$ -
* Expenses to last fiscal year		\$ 2,991.20
**Prepaid expenses for insurance		\$ -
TOTAL EXPENDITURES TO DATE		\$ 18,124.75

ENDING CASH: **\$ 16,977.91**