



LOWELL AIRPORT BOARD

THURSDAY MAY 11, 2023 AT 7:00 P.M.

1. CALL TO ORDER; ROLL CALL
2. APPROVAL OF ABSENCE(S)
3. APPROVAL OF THE AGENDA
4. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)
 - a. Minutes from April 12, 2023
5. FINANCIAL REPORT(S)
 - a. Financial Statement
 - b. Check Disbursement
6. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA
7. OLD BUSINESS
8. NEW BUSINESS
 - a. City Resident – Andrew Quada
9. BOARDMEMBERS COMMENTS
10. ORB AEROSPACE UPDATE
11. AIRPORT MANAGER'S REPORT
 - a. Cleanup Day – Thank you!
 - b. Roller Rental update
 - c. Runway Resurfacing update
 - d. Grass Runway Leveling at hard surface intersections
12. ADJOURNMENT

MINUTES OF THE LOWELL AIRPORT BOARD

WEDNESDAY, APRIL 12, 2023 AT 7:00 PM

1. CALL TO ORDER; ROLL CALL

Tom Grimm called the meeting to order at 7:00 pm. Jenell Veltkamp called roll.

Present: Jim Myaard, Eric Nelson, Paul Nicholls, David Pasquale, Jeff Altoft and Tom Grimm

Absent: Jeff Ostrander

Also Present: Casey Brown, Bruce Whitman, Jason Taylor and Peter Draaisma

2. APPROVAL OF ABSENCES

Grimm moved and Nelson seconded to approve the absence of Ostrander. Motion carried.

3. APPROVAL OF THE AGENDA

Pasquale moved and Nelson seconded to approve the agenda. Motion carried.

4. APPROVAL OF THE MINUTES OF PREVIOUS MEETINGS

Altoft moved and Myaard seconded to approve the minutes of March 8, 2023. Motion carried.

5. FINANCIAL REPORTS

Grimm moved and seconded by consensus to approve the financial reports as presented. Motion carried.

6. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA

Airport driveway was graded and it was nicely done. The City did the work a couple weeks ago.

7. OLD BUSINESS

None.

8. NEW BUSINESS

None.

9. BOARDMEMBERS COMMENTS

Swisher not ready yet. Nelson will call Frank in next several weeks.

10. ORB AEROSPACE - ALEX TAYLOR

Jason Taylor shared three new employees are training. ORB Aerospace employs a total of 15 people. Jason welcomed people to come into the ORB Building get to know everybody. They are thankful for the space.

New prototype TBird2 met indoor testing requirements. Now they can test outdoors.

Air Force Generals will be stopping by the Lowell Airport. Next week Michigan National Guard will stop by to view this outside the box - futuristic concept.

ORB is requesting flight testing outdoor space: Two poles 14 ft high off the ground, 164 ft from pole to pole, steel cable across top and bottom. No more than 184 ft. TBird2 does not require fuel.

Grimm motion and Myaard seconded ORB AEROSPACE to work together with Casey Brown to determine an outdoor space that ORB Aerospace can use for testing. Motion carried.

- 1) A different employee each month from ORB will be attending the board meetings.
- 2) Low Water Pressure in the ORB building. Tank is approx. 5 years old. Casey will call Roger.

11. AIRPORT MANAGER'S REPORT

- a. Update on fuel
 - New fuel load, fuel prices went down to \$5.45
 - Rec. gas tank is $\frac{3}{4}$ full
- b. Discussion around cleanup day on the 22nd of April
 - Rent Dumpster
 - Wind socks ordered
 - Fix runway lights
 - Roller rental irrigation
- c. Update on runway resurfacing - Brown mentioned he will get county prices later part of summer. Prices will go to MDOT to get the loan for the work. Seal the cracks, liquid asphalt top layer. Expects to pay off loan in 5 years. Approx. \$50-60k, \$55k was last year's pricing \$75k budgeted.

Myaard moved to adjourn at 7:54 pm.

Respectfully submitted

Jenell Veltkamp

**AIRPORT FUND
FINANCIAL STATEMENT
May 9, 2023**

BEGINNING CASH JULY 1, 2022		\$ 33,949.07
Prepaid expenses	581.000.123.000	\$ -
Tie Down fees	581.000.607.001	\$ -
Hangar Rent	581.000.667.000	\$ 48,490.00
Rent building #3	581.000.668.000	\$ -
Misc Income - Fly-In		\$ -
Fuel Sales	581.000.607.002	\$ 23,493.35
Transfer from General Fund		\$ -
Interest	581.000.665.000	\$ -
Miscellaneous	581.000.677.000	\$ -
TOTAL REVENUES TO DATE		\$ 105,932.42
Operating supplies	581.000.740.000	\$ 27,286.56
Professional services/Audit fees	581.000.801.000	\$ -
Contractual	581.000.802.000	\$ 7,669.44
Insurance	581.000.910.000	\$ 5,575.00
Public Utilities	581.000.920.000	\$ 6,924.12
Repair and Maintenance	581.000.930.000	\$ 1,335.64
Misc Expenses	581.000.955.000	\$ 1,280.40
Vergennes Twp Taxes	581.000.955.000	\$ 7,233.97
Prepaid Insurance	581.000.123.000	\$ -
Capital Outlay	581.000.970.000	\$ -
General Fund loan payment		\$ -
* Expenses to last fiscal year		\$ 590.98
**Prepaid expenses for insurance		\$ -
TOTAL EXPENDITURES TO DATE		\$ 57,896.11
ENDING CASH:		\$ 48,036.31

05/09/2023

CHECK DISBURSEMENT REPORT FOR CITY OF LOWELL
 CHECK DATE FROM 04/12/2023 - 05/09/2023
 Banks: GEN

Check Date	Check #	Payee	Description	Account	Amount
04/12/2023	78440	ARROW ENERGY, INC.	OPERATING SUPPLIES	740.000	6,924.27
04/12/2023	78442	BERNARDS ACE HARDWARE	OPERATING SUPPLIES	740.000	197.17
04/12/2023	78446	CONSUMERS ENERGY	PUBLIC UTILITIES	920.000	27.83
04/12/2023	78450	GFL ENVIRONMENTAL	CONTRACTUAL	802.000	67.04
04/14/2023	78491	POINT BROADBAND	MISCELLANEOUS EXPENSE	955.000	51.60
04/14/2023	78494	SELF SERVE LUMBER	REPAIR & MAINTENANCE	930.000	486.35
04/28/2023	78503	BROWN, CASEY / BIN THERE DUMP THAT	REPAIR & MAINTENANCE	930.000	340.00
04/28/2023	78506	CONSUMERS ENERGY	PUBLIC UTILITIES	920.000	142.14
04/28/2023	78506	CONSUMERS ENERGY	PUBLIC UTILITIES	920.000	29.08
04/28/2023	78506	CONSUMERS ENERGY	PUBLIC UTILITIES	920.000	400.56
04/28/2023	78506	CONSUMERS ENERGY	PUBLIC UTILITIES	920.000	35.02
			CHECK GEN 78506 TOTAL FOR FUND 581:		606.80
04/28/2023	78515	GFL ENVIRONMENTAL	PUBLIC UTILITIES	920.000	67.04
04/28/2023	78528	LINSEY BRATHURST / COMPASS ROSE	REPAIR & MAINTENANCE	930.000	238.87
			Total for fund 581 AIRPORT FUND		9,006.97