

**ARBOR BOARD OF LOWELL**

**MONDAY, JUNE 18, 2012**

**12 P.M.**

1. **CALL TO ORDER; ROLL CALL**

The Meeting was called to order at 12:10 p.m. by Chairperson Dana Chase and the roll was called.

Present: Sharon Ellison, Maryalene LaPonsie, Diane LaWarre and Dana Chase.

Absent: Jim Reagan.

Also Present: Dan DesJarden and Susan Ullery.

2. **EXCUSE OF ABSENCE.**

IT WAS MOVED BY LAPONSIE and seconded by LAWARRE to excuse the absence of Boardmember Reagan.

YEA: 4. NAY: 0. ABSENT: 1. MOTION CARRIED.

3. **APPROVAL OF THE AGENDA.**

IT WAS MOVED BY LAPONSIE and seconded by LAWARRE to approve the agenda as presented.

YEA: 4. NAY: 0. ABSENT: 1. MOTION CARRIED.

4. **APPROVAL OF THE MINUTES**

IT WAS MOVED BY LAPONSIE and seconded by CHASE to approve the regular minutes of the April 16, 2012 meeting as presented.

YEA: 4. NAY: 0. ABSENT: 1. MOTION CARRIED.

5. **REVIEW FINANCIAL REPORTS**

Financial reports were reviewed and accepted.

6. **CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA.** None.

7. **OLD BUSINESS.**

- LaPonsie suggested a joint meeting be held with the Planning Commission and the Arbor Board to discuss plants for signs along West Main Street.
- A suggestion was made to budget a specific amount of money each year to maintain trees.
- LaPonsie questioned if workshops were offered to provide a clear direction of the responsibilities of the Arbor Board. Ellison suggested a booklet or pamphlet be created to explain each board and its responsibilities.
- It was also noted a plaque needs to be ordered for the Dogwood tree that was planted for Arbor Day.

8. **NEW BUSINESS**

a. Fall Planting Schedule

- 24 out of 60 of the spring trees have been planted. Creekside and Lakeside have an adequate amount of trees.
- Ellison noted the LCTV Fund granted \$10,000 for fall plantings. West Main and Lincoln Lake may be the highest visibility. LaPonsie suggested no trees be planted along Chatham due to the construction of the bio-digester.

IT WAS MOVED BY LAPONSIE and seconded by ELLISON to focus on Zone 1 – North/Ease Side Lowell (excluding Chatham and replacing Bowes) for the fall planting schedule. Final determination can be made by City staff.

YEA: 4. NAY: 0. ABSENT: 1. MOTION CARRIED.

9. **BOARDMEMBERS COMMENTS.**

- LaPonsie questioned if money could be placed in the budget for the Arbor Board.
- Ellison noted it is necessary to have \$8,000 in order to keep “Tree City Status”.
- DesJarden should provide a list of fall plantings at the August meeting.
- Provide a report if monies were received from the Look grant request.
- Next meeting scheduled for August 20<sup>th</sup>.

IT WAS MOVED BY LAPONSIE to adjourn at 12:48 p.m.

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James E. Reagan, Secretary