

CITY OF LOWELL
ARBOR BOARD AGENDA
MONDAY, NOVEMBER 9, 2015 AT 12 NOON

1. CALL TO ORDER; ROLL CALL
2. APPROVAL OF THE AGENDA
3. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)
 - a. October 12, 2015 – Regular Meeting
 - b.
4. REVIEW FINANCIAL REPORTS
 - a. Will be presented at the meeting
5. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA
6. OLD BUSINESS
 - a.
7. NEW BUSINESS
 - a. Grant Requests
 - b. Fall Plantings
 - c.
8. BOARDMEMBER COMMENTS
9. ADJOURNMENT

ARBOR BOARD OF LOWELL
MONDAY, OCTOBER 12, 2015
12 P.M.

1. **CALL TO ORDER; ROLL CALL**

The Meeting was called to order at 12:00 p.m. by Chair Reagan and the roll was called.

Present: Sharon Ellison, Diane LaWarre (arrived at 12:05), Tamela Spicer, Melissa Spino and Chair Reagan.

Absent: None.

Also Present: Sue Ullery, Greg Pierce and Ron Woods

2. **EXCUSE OF ABSENCES**

IT WAS MOVED BY SPICER and seconded by SPINO to excuse the absence of Diane LaWarre.

YES: 4. NO: 0. ABSENT: 1. MOTION CARRIED.

3. **APPROVAL OF AGENDA**

IT WAS MOVED BY SPICER and seconded by SPINO to approve the agenda as presented.

YES: 4. NO: 0. ABSENT: 1. MOTION CARRIED.

4. **APPROVAL OF THE MINUTES.**

IT WAS MOVED BY SPICER and seconded by SPINO to approve the regular minutes of the August 10, 2015 meeting as written.

YES: 4. NO: 0. ABSENT: 1. MOTION CARRIED.

5. **REVIEW FINANCIAL REPORTS.**

Sue Ullery stated \$4,000 will be transferred from the General Fund as budgeted for the Arbor Board during the 2015/16 fiscal year.

Reagan stated he would apply to the Look Foundation for a grant as well.

IT WAS MOVED BY SPICER and seconded by SPINO to approve the financial reports as presented.

YES: 5. NO: 0. ABSENT: 0. MOTION CARRIED.

6. **CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA.** Sue Ullery passed around a thank you card from Pebble Beach resident Kay Thorne. She thanked the board regarding their consideration to planting trees in front of Pebble Beach Apartments. Several years ago trees had to be removed due to their height running into the power lines.

Greg Pierce thanked everyone in coordinating the removal of brush so quickly on the small city lot behind Walgreens.

7. **OLD BUSINESS.** Ellison questioned if the individuals on Hudson have been contacted regarding a replacement tree. Ron Woods stated this is still in the process.

8. **NEW BUSINESS.**

Reagan noted he has not heard anything from the Lowell Area Community Fund regarding the Arbor Board grant request.

Spino referred to the tree request at Pebble Beach Apartments. She suggested they be at least 25 feet and under. She added she would email suggested trees to Ron Woods. Spino also suggested an amendment be made to the 2015-2016 Comprehensive Tree Plan to include guidelines for spacing of trees.

Ellison noted this should be recommended to the Planning Commission.

IT WAS MOVED BY SPICER and seconded by LAWARRE to adopt the suggested guidelines with a recommendation to the Planning Commission that they do as well.

YES: 5. NO: 0. ABSENT: 0. MOTION CARRIED.

Ellison suggested Builders Fireplace be notified that the Arbor Board has reviewed their request. However, at this time trees additional trees were not recommended.

Reagan suggested spring plantings should include trees along the trail that is located in the City behind Walgreens. Pierce thought three trees would be sufficient. Ellison also suggested trees be planted at the bio-digester.

Reagan noted in the past the board has spent \$250 on each tree.

IT WAS MOVED BY SPICER and seconded by SPINO to plant up to nine trees at Pebble Beach Apartments not to exceed \$2,250.00. The trees shall be planted according to the adopted guidelines.

YES: 5. NO: 0. ABSENT: 0. MOTION CARRIED.

9. **BOARDMEMBERS COMMENTS.**

Spicer thanked Lowell Light and Power for handling the cleanup of the lot behind Walgreens. Tom Russo did a great job.

Woods stated the DPW is currently trimming many trees within the right of way. Anything that is hitting the mirrors of the plow trucks is being trimmed.

IT WAS MOVED BY SPICER and seconded by LAWARRE to adjourn at 12:45 p.m.

James E. Reagan, Chair

Sharon Ellison, Secretary