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MEMORANDUM

TO: City Council
FROM: Mark Howe, City Manager
RE: Council Agenda for Monday, October 3, 2011

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE, ROLL CALL
2. APPROVAL OF THE AGENDA
3. APPROVAL OF THE REGULAR MINUTES OF THE SEPTEMBER 19, 2011 MEETING
4. APPROVAL OF ACCOUNTS PAYABLE
5. CITIZENS' COMMENTS FOR ITEMS NOT ON THE AGENDA
6. PENDING COUNCIL PROJECTS REPORT

The Pending Council Projects Report is attached.

7. FRED MEIJER TRAIL NETWORK PRESENTATION

A delegation representing the Fred Meijer Trail Network will be making a funding presentation to you. In a nutshell, a funding plan has been created to build the trail network from Owosso to Lowell then up to Greenville. The total project will cost \$12.5 million with \$3.6 million being sought in local funds. The balance would come from state and federal grants. Of the \$3.6 million, \$300,000 is being sought from local units of government. Each city along the trail is being asked to commit to \$25,000 in local match which is 2/100's of a percent of the total project and 8% of the local share. It is likely that we will connect with the two townships and submit for funding from the Lowell Community Fund or LCTV Fund for the total local match request from our community.

8. HILLSIDE COURT PROJECT

Bids will be opened Friday morning on this project. We will submit a full report and recommendation at your meeting.

9. FIRE AUTHORITY FUND BALANCE

This will be a discussion-only item seeking some consensus on how you feel about the fire authority carrying a fund balance. My suggestion is to develop a policy that establishes the following basic criteria:

- a) The fiduciary may invoice the participating communities for an amount that will keep the authority from a negative cash position or a negative fund balance at the close of its fiscal year.
- b) The fiduciary shall issue a credit to participating communities if the final audited fund balance exceeds ___ percent. (You will need to discuss a level of fund balance with which you are comfortable. My suggestion is 15 percent based on industry standards, but I would also like to look at the cash flow needs of the authority before making a final suggestion).

10. COUNCIL REPORTS AND COMMENTS

Andrew Schrauben	Lowell Airport Board Parks and Recreation Commission Lowell Area Recreation Authority
Maryalene LaPonsie	Planning Commission Zoning Board of Appeals Lowell Area Fire and Emergency Services Authority
Jeff Altoft	Board of Review Downtown Development Authority
Sharon Ellison	Arbor Board LCTV Endowment Board
Jim Hodges	Lowell Light and Power Chamber of Commerce Board of Directors Look Memorial Fund
Commissions without Representatives:	Downtown Historic District Commission Construction Board of Appeals Building Authority Local Officers Compensation Commission

11. CITY MANAGER'S REPORT

The City Manager's Report is attached. Please feel free to contact me with any questions.

12. APPOINTMENTS

The following boards or commissioners positions need appointment or reappointment:

Board of Review	appointment	<u>Terms Expires</u>
Alternate Position		

13. ADJOURNMENT

CITY OF LOWELL
MICHIGAN
CITY COUNCIL
AGENDA

FOR THE REGULAR MEETING OF THE LOWELL CITY COUNCIL
MONDAY, OCTOBER 3, 2011, 7:30 P.M.
AT
LOWELL CITY HALL
CITY COUNCIL CHAMBERS
SECOND FLOOR
301 EAST MAIN STREET

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8. HILLSIDE COURT PROJECT
9. FIRE AUTHORITY FUND BALANCE
10. COUNCIL REPORTS AND COMMENTS
11. CITY MANAGER'S REPORT
12. APPOINTMENTS
13. ADJOURNMENT

NOTE: Any person who wishes to speak on an item included on the printed meeting agenda may do so. Speakers will be recognized by the Chair, at which time they will be required to state their name and will be allowed five (5) minutes maximum to address the Council. A speaker representing a subdivision association or group will be allowed ten (10) minutes to address the Council.