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## MEMORANDUM

TO: Lowell City Council  
FROM: Mark Howe, City Manager  
RE: Council Agenda for Monday, August 20, 2012

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL
2. APPROVAL OF THE AGENDA
3. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)
  - a. August 6, 2012 – Regular Meeting
  - b. August 6, 2012 – Closed Session Meeting
4. APPROVAL OF ACCOUNTS PAYABLE
5. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA
6. OLD BUSINESS
  - a. Pending Council Projects Report

The report is attached for your review.
7. NEW BUSINESS
  - a. Michigan Municipal League Annual Meeting Delegate and Alternate

You will need to select a Delegate and Alternate for the MML Annual meeting.

  - b. Review Fire Authority Roles & Responsibilities

Earlier this year the Fire Authority developed a list of roles and responsibilities for the board, fire chief, firefighters, local municipalities and others. It has been requested that you review these roles and responsibilities and provide any feedback that you may have.

c. Bowes Road Water Main Valve Replacement

We secured two bids to replace water main valves along Bowes Road in conjunction with the construction project that will occur this fall. The bids were as follows:

- Lee’s Trenching: \$10,705
- C&L Trucking: \$16,815

We recommend that you accept the bid from Lee’s Trenching.

Recommended Motion: That the Lowell City Council accept the bid from Lee’s Trenching for \$10,705 for replacement of water main valves on Bowes Road.

d. Zoning Board of Appeals

You will need to recess the council meeting at the Call of the Mayor and the Zoning Board of Appeals Chair may call the ZBA to order.

- i) 721 Ottawa – variance for rear and side yard setbacks on a corner lot

A report from Williams & Works on the variance request is attached.

8. MONTHLY REPORTS

Monthly Reports are attached for your review.

9. COUNCIL COMMENTS

Jim Hall	Planning Commission Downtown Historic District Commission
Andrew Schrauben	Lowell Airport Board Parks and Recreation Commission Lowell Area Recreation Authority
Jim Valentine	Lowell Area Fire and Emergency Services Authority
Sharon Ellison	Arbor Board LCTV Endowment Board Downtown Development Authority
Jim Hodges	Lowell Light and Power Chamber of Commerce Board of Directors Look Memorial Fund

10. MANAGER’S REPORT

The report is attached for your review.

11. APPOINTMENT(S)

Airport Board Vacancy (Kevin Vezino resigned)	Appointment	Term Expires 01/01/2013
Historic District Commission Vacancy (Chris Fleszar resigned)	Appointment	01/01/2013

12. CLOSED SESSION

a. Union Negotiations

We will need to go into closed session as allowed under the Open Meetings Act (MCL 15.268 (c)) to discuss union negotiations.

13. ADJOURNMENT