

CITY OF LOWELL
CITY COUNCIL AGENDA
TUESDAY, JANUARY 20, 2015, 7:00 P.M.

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL
2. APPROVAL OF THE AGENDA
3. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)
 - a. January 5, 2015 – Regular Meeting
 - b. January 5, 2015 – Closed Session
4. APPROVAL OF ACCOUNTS PAYABLE
5. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA
6. OLD BUSINESS
 - a. Strategic Goals Report
 - b. Pending Council Projects Report
 - c.
7. NEW BUSINESS
 - a. Mixed Use Ordinance
 - b. Developmental Liquor License
 - c.
8. MONTHLY REPORTS
9. COUNCIL COMMENTS
10. MANAGER'S REPORT
11. APPOINTMENTS
12. CLOSED SESSION
 - a. Union Negotiations
13. ADJOURNMENT

NOTE: Any person who wishes to speak on an item included on the printed meeting agenda may do so. Speakers will be recognized by the Chair, at which time they will be required to state their name and will be allowed five (5) minutes maximum to address the Council. A speaker representing a subdivision association or group will be allowed ten (10) minutes to address the Council.



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MEMORANDUM

TO: Lowell City Council
FROM: Mark Howe, City Manager
RE: Council Agenda for **Tuesday**, January 20, 2015

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL
2. APPROVAL OF THE AGENDA
3. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)
 - a. January 5, 2015 – Regular Session Meeting
 - b. January 5, 2015 – Closed Session Meeting
4. ACCOUNTS PAYABLE
5. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA
6. OLD BUSINESS
 - a. Strategic Goals Report

The report is attached for your review.
 - b. Pending Council Projects Report

The report is attached for your review.
7. NEW BUSINESS
 - a. Review Mixed Use Ordinance.

The planning commission has spent several months developing language for a mixed used district. Mixed use allows for a combination of residential and commercial uses in areas where there is already a transition between commercial uses, such as downtown, and residential uses, such as neighborhoods. In addition to developing the language, the planning commission has identified an area to be rezoned to the newly designated Mixed Use district. These areas have been identified in the city Master Plan to be converted to this type of use.

The planning commission has taken a very deliberate approach to developing this section of the zoning ordinance. Several discussions have taken place during regular planning commission meetings. Property owners impacted by the changes have been invited to attend these meetings as well as a Saturday morning walking tour of the area. The formal process began in December to set a public hearing which was conducted in January. Following the public hearing the planning commission recommended that you adopt the changes to the ordinance and rezone specific properties to this new district.

The language and district are being presented for your information and discussion. We anticipate putting this into ordinance amendment form and to ask for adoption at your next meeting.

b. Developmental Liquor License.

Main Street BBQ is applying for a developmental liquor license for its proposed facility on the 200 block of east Main Street. A developmental liquor license is a special license allowed in a Downtown Development District based on public and private investment during the past five years. One license for every \$200,000 in public/private investment is allowed under the act. There has been more than \$32 million in public and private investment in the Lowell DDA during the previous five-year period.

Recommended Motion: That the Lowell City Council adopt the resolution approving a developmental liquor license for Main Street BBQ at 210 East Main Street.

8. MONTHLY REPORTS

9. COUNCIL COMMENTS

Matt Mayer	Lowell Area Fire and Emergency Services Authority
Jeff Altoft	Airport Board Park and Recreation Commission Downtown Development Authority
Jim Hall	Planning Commission Lowell Area Recreation Authority
Sharon Ellison	Arbor Board LCTV Endowment Board Downtown Historic District Commission
Jim Hodges	Lowell Light and Power Chamber of Commerce Board of Directors Look Memorial Fund

10. MANAGER'S REPORT

The is attached for your review.

11. APPOINTMENT(S)

Board of Review

Alternate Vacancy -

12. CLOSED SESSION

a. Union Negotiations

We will need to go into closed session as allowed under the Open Meetings Act (MCL 15.268 (c)) to discuss union negotiations strategy.

13. ADJOURNMENT

**PROCEEDINGS
OF
CITY COUNCIL
OF THE
CITY OF LOWELL
MONDAY, JANUARY 5, 2015, 7:00 P.M.**

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL.

The Meeting was called to order at 7:00 p.m. by Mayor Hodges and roll was called by Deputy City Clerk Susan Ullery.

Present: Councilmembers Jeff Altoft, Sharon Ellison, Jim Hall, Matt Mayer and Mayor Jim Hodges.

Absent: None.

Also Present: City Manager Mark Howe, Deputy City Clerk Susan Ullery, Police Chief Steve Bukala, City Treasurer Suzanne Olin and DPW Director Dan DesJarden.

2. APPROVAL OF THE AGENDA.

IT WAS MOVED BY HALL and seconded by ELLISON to approve the agenda as amended.

YES: 5. NO: 0. ABSENT: 0. MOTION CARRIED

3. APPROVAL OF MINUTES OF THE PREVIOUS MEETING(S).

IT WAS MOVED BY ELLISON and seconded by MAYER to approve the regular minutes of the December 15, 2014 meeting as written.

YES: 5. NO: 0. ABSENT: 0. MOTION CARRIED.

IT WAS MOVED BY HALL and seconded by ALTOFT to approve the closed session minutes of the December 15, 2014 meeting as written.

YES: 5. NO: 0. ABSENT: 0. MOTION CARRIED.

4. APPROVAL OF THE ACCOUNTS PAYABLE.

IT WAS MOVED BY ELLISON and seconded by HALL that the bills and accounts payable be allowed and the warrants issued.

YES: Councilmembers Altoft, Ellison, Hall, Mayer and Mayor Hodges.

NO: None. ABSENT: None. MOTION CARRIED.

BILLS AND ACCOUNTS PAYABLE (01/05/2015)

General Fund	\$29,501.25
Major Street Fund	4,036.68
Local Street Fund	3,784.98
Downtown Development	15,739.70

Designated Contributions	54.21
Airport Fund	1,770.17
Wastewater Fund	10,889.94
Water Fund	11,084.32
Data Processing Fund	3,744.81
Equipment Fund	1,021.35
Current Tax Roll	133,823.30

5. **CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA.**

No comments were received.

6. **OLD BUSINESS.**

- A. Strategic Plan Update. No updates were provided.
- B. Pending Council Projects Report. No updates were provided.

7. **NEW BUSINESS**

A. Review and adoption of Council Rules of Procedure.

Councilmember Ellison referred to the change regarding a special meeting shall be called by the Clerk upon the written request of the Mayor or any two members instead of three. City Manager Howe explained this suggestion was made because if three people are having a discussion about a special meeting then the open meetings act could be questioned and whether or not they were deliberating on what they wanted to discuss.

Mayor Hodges suggested the roll call be listed in alphabetical order with the Mayor being called last in case of a tie vote.

IT WAS MOVED BY ELLISON and seconded by HALL to adopt the Council Rules of Procedure for 2015.

YES: 5. NO: 0. ABSENT: 0. MOTION CARRIED.

B. Annual Authorization of Signatures for City Bank Accounts and Designation of Depository Banks.

The following designations are recommended:

Authorized signatures:

Mayor
Mayor Pro Tem

City Manager Mark Howe
City Treasurer Suzanne Olin
Police Chief Steve Bukala
Deputy City Treasurer Lori Gerard

Safety Deposit Box:

Betty Morlock
Susan Ullery

Luanne Wisniewski

Depository Banks:

Comerica Bank-Grand Rapids	(Grand Rapids)
Huntington Banks	(Lowell)
PNC Bank	(Grand Rapids)
Fifth Third Bank	(Lowell, Ada, Grand Rapids)
Bank One-Grand Rapids	(Ada, Grand Rapids)
Bank of America	(Ada, Grand Rapids)
Mercantile Bank of West Michigan	(Wyoming)

IT WAS MOVED BY ELLISON and seconded by HALL to approve the annual authorization of signatures for City Bank Accounts and designation of depository banks as proposed.

YES: 5. NO: 0. ABSENT: 0. MOTION CARRIED.

C. Budget Calendar.

The council is required to annually adopt a budget calendar that outlines the process and dates by which a budget for the ensuring fiscal year will be prepared and adopted. A proposed calendar was presented for review and adoption.

IT WAS MOVED BY HALL and seconded by MAYER to adopt the Fiscal Year 2015-16 Budget Calendar.

YES: 5. NO: 0. ABSENT: 0. MOTION CARRIED.

D. Lowell Historic Museum Update.

The new Executive Director Lisa Plank provided an update on the Museum and what was achieved throughout 2014. A brand new exhibit called "The Sixties/A decade of Change" has opened and will be at the museum for two years. New educational programs were also introduced such as the Museum for Tots Program. Three curriculum loan kits were also created providing teachers with grade level activities. Five new Interpretive Boards were also unveiled along Main Street. Throughout all the programs, the museum had 25,000 people that were served by the museum.

Mayor Hodges thanked the museum for all they do.

E. Grand Rapids Community College – Collection of Summer Property Taxes for 2015.

As in previous years, the Grand Rapids Community College has requested that the City collect the 2015 summer property taxes for the district. The City collects the Grand Rapids Community College property taxes at no fee in exchange for retaining earned interest while the monies are deposited in city accounts.

IT WAS MOVED BY ELLISON and seconded by HALL to approve the request from the Grand Rapids Community College to collect the 2015 summer property taxes for the district at no fee in exchange for retaining earned interest while the monies are deposited in city accounts.

YES: 5. NO: 0. ABSENT: 0. MOTION CARRIED.

F. LCTV Endowment Board Recommendation.

The LCTV Endowment Board discussed recent action by the council to allocate this year's interest from the LCTV Fund to streets. Following the discussion, the board recommended the following (excerpted from the draft minutes of the meeting):

IT WAS MOVED BY KENT and seconded by SIMMONDS to request the Lowell City Council notify the LCTV Endowment Board by September 1st of each year regarding their intention of following the normal grant process. The LCTV Endowment Board should also be invited to any discussion the City Council has regarding the LCTV Fund.

IT WAS MOVED BY ELLISON and seconded by HALL adopt the above recommendation of the LCTV Endowment Board.

YES: 5. NO: 0. ABSENT: 0. MOTION CARRIED.

G. MERS Employee Contribution.

The current employee contribution rate to the MERS (Municipal Employee Retirement System) pension is three percent on the first \$4,200 earned and five percent for all amounts thereafter. We negotiated an increase to a straight five percent with the Fraternal Order of Police a year ago. The straight five percent is included in the joint settlement proposal being considered with the IBEW. MERS requires that you authorize a Defined Benefit Plan Adoption Agreement to implement the five percent deduction.

IT WAS MOVED BY ELLISON and seconded by HALL to authorize a Defined Benefit Plan Adoption Agreement to implement a five percent employee co-pay for Division 10 of the City of Lowell's MERS Defined Benefit Plan.

YES: 5. NO: 0. ABSENT: 0. MOTION CARRIED.

H. Resolution 01-15 Approving Installment Purchase Agreement to Finance the Cost of a Backhoe.

At it's December 15 meeting, the City Council approved the purchase of a John Deere 310 backhoe from AIS Construction Equipment.

The following bids were received for a ten year installment purchase:

	<u>Interest</u>
Huntington Bank	2.69
Mercantile Bank	2.75
Macatawa Bank	2.55
First National Bank	2.75

IT WAS MOVED BY ELLISON and seconded by HALL to approve the resolution for installment purchase with Macatawa Bank at an interest rate of 2.55% for ten years as prepared by City Attorney Richard Wendt.

YES: Councilmember Altoft, Ellison, Hall, Mayer and Mayor Hodges.

NO: None. ABSENT: None. MOTION CARRIED.

8. **COUNCIL COMMENTS.**

Councilmember Mayer stated the Fire Authority has changed its meeting time to the second Monday of each month. The purchase of the air packs will be delayed until next year.

Councilmember Altoft encouraged everyone to stay warm and healthy.

Councilmember Ellison appreciated the Council listening to the request from the LCTV Endowment Board.

Mayor Hodges stated he appreciated the newsletter that was distributed with the water bills. He also referred to the great video regarding the Lowell Police Department during the holidays.

9. **MANAGER'S REPORT**

1. The Director of Public Works position has been posted. The City is accepting resumes through January 9, 2015, and hope to have a final candidate selected before March.
2. The Lowell Police Department was able to acquire new carpet through a military wholesale website at no cost. Much of the department has been repainted as well.

10. **APPOINTMENTS.**

Board of Review
Alternate Vacancy -

Construction Board of Appeals
Vacancy – (Ray Zandstra

01/01/2015

11. **CLOSED SESSION**

A. Union Negotiations

IT WAS MOVED BY ELLISON and seconded by HALL to move to closed session at 7:28 p.m. as allowed under the Open Meetings Act MCL 15.268(c) to discuss union negotiations.

YES: Councilmembers Altoft, Ellison, Hall, Mayer and Mayor Hodges.

NO: 0. ABSENT: 0. MOTION CARRIED.

Council returned to open session at 7:53 p.m.

IT WAS MOVED BY ELLISON to adjourn at 7:54 p.m.

DATE:

APPROVED:

James W. Hodges, Mayor

Susan S. Ullery, Deputy City Clerk



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RULES OF PROCEDURE FOR THE LOWELL CITY COUNCIL

A. REGULAR AND SPECIAL MEETINGS

All meetings of the City Council will be held in compliance with state statutes, including the Open Meetings Act, 1976 PA 267 as amended, and with these rules.

1. Regular meetings

Regular meetings of the City Council will be held on the first and third Monday of each month beginning at 7 p.m. at the City office unless otherwise rescheduled by resolution of the Council.

2. Special Meetings

A special meeting shall be called by the Clerk upon the written request of the Mayor or any two members of the Council on at least 24 hours' written notice to each member of the Council served personally or left at the Councilmember's usual place of residence. Special meeting notices shall state the purpose of the meeting. No official action shall be transacted at any special meeting of the Council unless the item has been stated in the notice of such meeting.

3. Posting requirements for regular and special meeting

- a. During the second regular meeting of December, the City Council will establish the dates, times and places of the regular bimonthly Council meetings. The listing will be posted in the City offices.
- b. For a rescheduled regular or a special meeting of the Council, a public notice stating the date, time and place of the meeting shall be posted at least 18 hours before the meeting at the City office.
- c. The notice described above is not required for a meeting of the Council in emergency session in the event of a severe and imminent threat to the health, safety or welfare of the public when two-thirds of the members of the Council determine that delay would be detrimental to the City's efforts in responding to the threat.

4. Minutes of regular and special meetings

The Clerk shall attend the Council meetings and record all the proceedings and resolutions of the Council in accordance with the Open Meetings Act. In the absence of the Clerk, the City Manager may appoint a member of City staff to temporarily perform the Clerk's duties.

Within 15 days of a Council meeting, a synopsis showing the substance of each separate decision of the Council or the entirety of the Council proceedings shall be prepared by the Clerk and shall indicate the vote of the Councilmembers. It shall be published in a newspaper of general circulation in the City.

A copy of the minutes of each regular or special Council meeting shall be available for public inspection at the City offices during regular business hours.

5. Study Sessions

Upon the call of the Mayor or the Council and with appropriate notice to the Councilmembers and to the public, the Council may convene a work session devoted exclusively to the exchange of information relating to municipal affairs. No votes shall be taken on any matters under discussion nor shall any Councilmember enter into a formal commitment with another member regarding a vote to be taken subsequently.

B. CONDUCT OF MEETINGS

1. Meetings to be public

All regular and special meetings of the Council shall be open to the public, and citizens shall have a reasonable opportunity to be heard in accordance with such rules and regulations as the Council may determine, except that the meetings may be closed to the public and the media in accordance with the Open Meetings Act.

All official meetings of the Council shall be open to the media, freely subject to recording by radio, television and photographic services at any time, provided that such arrangements do not interfere with the orderly conduct of the meetings.

The City Clerk shall record all regular and special City Council meetings by audio device. Upon approval of that meeting's minutes, the audio shall be destroyed except in the absence of a video. The meetings shall be videoed. These will be stored electronically and available to the public for reviewing.

2. Agenda preparation

An agenda for each regular Council meeting shall be prepared by the City Manager with the following order of business:

- a. Call to Order; Pledge of Allegiance, Roll Call
- b. Approval of the Agenda

- c. Approval of Minutes from the Preceding Regular and/or Special Meetings
- d. Approval of Accounts Payable
- e. Citizen Comments for Items Not on the Agenda
- f. Old Business
- g. New Business
- h. Monthly Reports (prepared for the second regular meeting of the month)
- i. Council Comments
- j. Manager's Report
- k. Appointments to Commissions and Boards
- l. Executive Session
- m. Adjournment

Any Councilmember shall have the right to request new/additional items to the regular agenda during the Approval of the Agenda item of business.

3. Agenda distribution

Agendas shall be distributed so that Councilmembers receive their agendas by the Friday evening before the Monday meeting. Agendas will be distributed to Councilmember's place of residence.

4. Quorum

A majority of the elected or appointed and serving members of the Council shall constitute a quorum for the transaction of business at all council meetings. In the absence of a quorum, a lesser number may adjourn any meeting to a later time or date with appropriate public notice.

5. Attendance at council meetings

Election to the City Council is a privilege freely sought by the nominee. It carries with it the responsibility to participate in Council activities and represent the residents of the City. Attendance at Council meetings is critical to fulfilling this responsibility.

The Council may excuse absences for cause. Such cause must be communicated with the clerk prior to the meeting. If a Councilmember has more than three unexcused successive absences for regular or special Council meetings, the Council may enact a resolution of reprimand. In the event that the member's absences continue for more than three additional successive regular or special meetings of the Council, the Council may enact a resolution of censure or request the Councilmember's resignation or both.

6. Presiding officer

The presiding officer shall be responsible for enforcing these rules of procedure and for enforcing orderly conduct at meetings. The Mayor is the presiding officer. The Mayor Pro Tem shall preside in the absence of the Mayor. In the absence of the Mayor and Mayor Pro Tem, the member present who has the longest consecutive service on the Council shall preside.

7. Disorderly conduct

The Mayor may call to order any person who is being disorderly by speaking out of order or otherwise disrupting the proceedings, failing to be germane, speaking longer than allotted time or speaking vulgarities. Such person shall be seated until the chair determines whether the person is in order.

If the person so engaged in presentation is called out of order, he or she shall not be permitted to continue to speak at the same meeting except by special leave of the Council. If the person shall continue to be disorderly and disrupt the meeting, the chair may order the sergeant at arms to remove the person from the meeting. No person shall be removed from a public meeting except for an actual breach of the peace committed at the meeting.

C. CLOSED MEETINGS

1. Purpose

Closed meetings may be held only for the reasons authorized in the Open Meetings Act, which are the following:

- a. To consider the dismissal, suspension or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent when the named person requests a closed meeting. MCL 15.268 Sec. 8(a)
- b. For strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement when either negotiating party requests a closed hearing. MCL 15.268 Sec. 8(c)
- c. To consider the purchase or lease of real property up to the time an option to purchase or lease that real property is obtained. MCL 15.268 Sec. 8(d)
- d. To consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation, but only when an open meeting would have a detrimental financial effect on the litigating or settlement position of the Council. MCL 15.268 Sec. 8(e)
- e. To review the specific contents of an application for employment or appointment to a public office when a candidate requests that the application remain confidential. However, all interviews by a public body for employment or appointment to a public office shall be held in an open meeting. MCL 15.268 Sec. 8(f)
- f. To consider material exempt from discussion or disclosure by state or federal statute. MCL 15.268 Sec. 8(h)

2. Calling closed meetings

At a regular or special meeting, the Councilmembers, elected or appointed and serving, may call a closed session by a two-thirds roll call vote for purposes (c), (d), (e) and (f) above, and by a simple majority for purposes (a) and (b). The roll call vote, the purpose(s) for calling the closed meeting, and the time in which the vote was taken shall be entered into the

minutes of the open session during which the vote is taken. In addition, the time in which the Council returned to open session shall be recorded in the open session minutes.

3. Minutes of closed meetings

A separate set of minutes shall be taken by the Clerk or the designated secretary of the Council at the closed session. These minutes will be retained by the Clerk, shall not be available to the public, and shall only be disclosed if required by a civil action, as authorized by the Open Meetings Act. These minutes shall be destroyed one year and one day after approval of the minutes of the regular meeting at which the closed session was approved.

D. DISCUSSION AND VOTING

1. Rules of parliamentary procedure

The rules of parliamentary practice as contained in the latest edition of Robert's Rules of Order shall govern the Council in all cases to which they are applicable, provided that they are not in conflict with these rules, City ordinances or applicable state statutes. The Mayor may appoint a parliamentarian.

The chair shall preserve order and decorum and may speak to points of order in preference to other Councilmembers. The chair shall decide all questions arising under this parliamentary authority, subject to appeal and reversal by a majority of the Councilmembers present.

Any member may appeal to the Council a ruling of the presiding officer. If the appeal is seconded, the member making the appeal may briefly state the reason for the appeal and the presiding officer may briefly state the ruling. There shall be no debate on the appeal and no other member shall participate in the discussion. The question shall be, "Shall the decision of the chair be sustained?" If the majority of the members present vote "aye," the ruling of the chair is sustained; otherwise it is overruled.

2. Conduct of discussion

During the Council discussion and debate, no member shall speak until recognized for that purpose by the chair. After such recognition, the member shall confine discussion to the question at hand and to its merits and shall not be interrupted except by a point of order or privilege raised by another member. Speakers should address their remarks to the chair, maintain a courteous tone and avoid interjecting a personal note into debate.

No member shall speak more than once on the same question until every member desiring to speak to that question shall have had the opportunity to do so.

The chair, at his or her discretion and subject to the appeal process mentioned in Section D.1., may permit any person to address the Council during its deliberations.

3. Ordinances and resolutions

No ordinance, except an appropriation ordinance, an ordinance adopting or embodying an administrative or governmental code or an ordinance adopting a code of ordinances, shall relate to more than one subject, and that subject shall be clearly stated in its title.

A vote on all ordinances and resolutions shall be taken by a roll call vote and entered in the minutes unless it is a unanimous vote. If the vote is unanimous, it shall be necessary only to so state in the minutes, unless a roll call vote is required by law or by Council rules.

4. Roll call

In all roll call votes, the names of members of the Council shall be called in alphabetical order with the Mayor being called last.

5. Duty to vote

Election to a deliberative body carries with it the obligation to vote. Councilmembers present at a Council meeting shall vote on every matter before the body, unless otherwise excused or prohibited from voting by law. A Councilmember who is present and abstains or does not respond to a roll call vote shall be counted as voting with the prevailing side and shall be so recorded, unless otherwise excused or prohibited by law from voting.

Conflict of interest, as defined by law, shall be the sole reason for a member to abstain from voting. The opinion of the City Attorney shall be binding on the Council with respect to the existence of a conflict of interest. A vote may be tabled, if necessary, to obtain the opinion of the City Attorney.

The right to vote is limited to the members of Council present at the time the vote is taken. Voting by proxy or by telephone is not permitted.

All votes must be held and determined in public; no secret ballots are permitted.

6. Results of voting

In all cases where a vote is taken, the chair shall declare the result.

It shall be in order for any Councilmember voting in the majority to move for a reconsideration of the vote on any question at that meeting or at the next succeeding meeting of the Council. When a motion to reconsider fails, it cannot be renewed.

E. CITIZEN PARTICIPATION

1. General

Each Council meeting agenda shall provide for reserve time for citizen comments as requested.

2. Length of presentation - public hearings and public participation

Members of the public at the meeting shall not speak unless recognized by the chair. Members of the public shall be limited to speaking for a maximum of five (5) minutes during any public hearing or public comment. A person representing a group and speaking on behalf of same shall be allowed ten (10) minutes to address the Council. The Clerk shall notify the chair when time has expired.

At the discretion of the chair, the time for speaking may be added or reduced.

3. Person addressing the City Council

Prior to addressing the Council, members of the public shall state their name and address and, if appropriate, group affiliation. The Council may in its discretion limit public comments to new information or matters not fully addressed at any previous meeting regarding the agenda item at issue. No person shall have the right to speak more than once on any particular subject until all other persons wishing to be heard on that subject have had the opportunity to speak.

4. Deviation

Either in his/her discretion, or upon the request of a member of the Council, the Mayor may recognize a member of the audience who shall be permitted to address the Council at a time other than audience participation; however, all other rules as provided herein shall apply.

5. Request to speak during citizen comments

Any person who wishes to speak on a subject not on the printed agenda may speak at this time. All rules of conduct still apply.

6. Requests to speak during regular agenda items

Any person who wishes to speak on an item included on the printed meeting agenda may do so. Speakers will be recognized by the Chair, at which time they will be required to state their name and will be allowed five (5) minutes maximum to address the Council. A speaker representing a subdivision association or group will be allowed ten (10) minutes to address the Council.

F. MISCELLANEOUS

1. Adoption and amendment of rules of procedure

These rules of procedure of the Council will be placed on the agenda of the first meeting of the Council following the seating of the newly elected Councilmembers for review and adoption. A copy of the rules adopted shall be distributed to each Councilmember.

The Council may alter or amend its rules at any time by a vote of a majority of its members after notice has been given of the proposed alteration or amendment.

2. Suspension of rules

The rules of the Council may be suspended for a specified portion of a meeting by an affirmative vote of two-thirds of the members present except that Council actions shall conform to state statutes and to the Michigan and the United States Constitutions.

3. Bid awards

Bids will be awarded by the Council during regular or special meetings. A bid award may be made at a special meeting of the Council if that action is announced in the notice of the special meeting.

4. Special committees

Special committees may be established for a specific period of time by the Mayor or by a resolution of the Council which specifies the task of the special committee and the date of its dissolution.

5. Authorization for contacting the City Attorney

The following officials (by title) are authorized to contact the City Attorney regarding municipal matters:

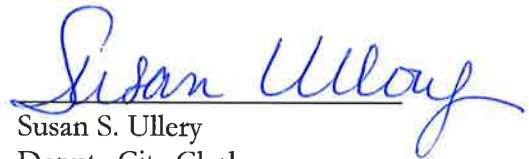
Mayor and City Councilmembers
City Manager
City Department Heads (upon approval of the City Manager)

6. These Rules of Procedure shall apply except as otherwise provided by the City Charter and/or applicable state statutes.

G. CERTIFICATE OF ADOPTION

Certified to be complete and accurate set of Rules of Procedures of the City Council of the City of Lowell, Michigan adopted by resolution of its regular meeting held January 5, 2015.

Adopted: January 5, 2015


Susan S. Ullery
Deputy City Clerk
City of Lowell

**CITY OF LOWELL
KENT COUNTY, MICHIGAN**

RESOLUTION NO. 01-15

RESOLUTION APPROVING INSTALLMENT PURCHASE AGREEMENT TO FINANCE THE COST OF A BACKHOE, AUTHORIZING EXECUTION OF SAID INSTALLMENT PURCHASE AGREEMENT AND AUTHORIZING THE UNDERTAKING OF ALL OTHER NECESSARY AND REQUIRED ACTS IN CONNECTION WITH THE FINANCING THEREOF

Councilmember ELLISON, supported by Councilmember HALL, moved the adoption of the following resolution:

WHEREAS, the City of Lowell (the “City”) has determined to acquire a backhoe loader (the “Backhoe”) at a cost of \$94,600.00 and to finance the costs thereof through an installment purchase; and

WHEREAS, the City has selected AIS Construction Equipment Corp., Lansing, Michigan, as the vendor (the “Vendor”), for the Backhoe; and

WHEREAS, the cost of the Backhoe is \$94,600.00, and the City has determined to finance the entire cost through an installment purchase; and

WHEREAS, under the provisions of Act 99 of the Public Acts of Michigan of 1933, as amended (“Act 99”), the City is authorized to enter into an agreement for the acquisition of the Backhoe to be used for public purposes, to be paid for in installments over a period not to exceed the lesser of (a) 15 years or (b) the useful life of the Backhoe acquired as determined by resolution of the City Council; and

WHEREAS, the outstanding balance of all such installment purchases by the City under Act 99, exclusive of interest, shall not exceed one and one-quarter percent (1-1/4%) of the equalized assessed value of real and personal property in the City on the date of such agreement or agreements; and

WHEREAS, the acquisition of the Backhoe pursuant to an installment purchase agreement will not result in the outstanding balance of all such installment purchases to be in excess of the limitations contained in Act 99 as set forth above; and

WHEREAS, the City requested proposals for financing the cost of the Backhoe through an installment purchase agreement pursuant to Act 99; and

WHEREAS, the City received proposals from First National Bank of Michigan, Macatawa Bank, Mercantile Bank of Michigan and The Huntington National Bank and the proposal of Macatawa Bank (the "Financial Institution"), has been determined to be the lowest responsive proposal; and

WHEREAS, the City Council has had presented to it at this meeting the form Installment Purchase Agreement (the "Agreement") attached hereto as Exhibit A to be entered into by the City, the Financial Institution and the Vendor in connection with such financing, and it is the desire of the City Council to approve and authorize the execution of such Agreement; and

WHEREAS, the City Council desires to authorize the undertaking of all such acts necessary to complete the financing of the cost of the Backhoe, i.e. \$94,600.00.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the acquisition of the Backhoe is hereby found and declared to be for valid public purposes and in the best interests of the health, safety and welfare of the residents of the City.

2. That the proposal of the Financial Institution is hereby approved and that the cost of the Backhoe in the amount of \$94,600.00 shall be financed through the Financial Institution through an installment purchase at an interest rate of 2.55% per annum by the payment of equal annual payments of principal of \$9,460.00 for ten years commencing May 1, 2015, and ending

May 1, 2024, plus interest on the unpaid principal amount payable annually on May 1 of each calendar year commencing May 1, 2015, through May 1, 2024.

3. That the Agreement is hereby approved substantially in the form presented at this meeting with such additions, changes and modifications as shall be approved by the Mayor and City Clerk or Deputy City Clerk and shall be acknowledged by their execution of the Agreement.

4. That the Backhoe has a useful life extending beyond May 1, 2024, the term of the Agreement.

5. That the City hereby agrees to include in its budget for each fiscal year during the term hereof an amount sufficient to pay when due the principal of and interest coming due under the Agreement during such fiscal year. In addition, the City hereby pledges to levy in each fiscal year *ad valorem* taxes on all taxable property in the City in an amount which, together with other funds available for such purpose, shall be sufficient for the payments required under the Agreement in such fiscal year. Any such tax levy is, however, subject to existing statutory, constitutional and charter tax limitations.

6. That the City designates the interest payments payable pursuant to the Agreement as "qualified tax-exempt obligations" pursuant to Section 265(b)(3)(B)(i)(III) of the Internal Revenue Code of 1986, as amended (the "Code"), and does not reasonably anticipate that it and all its subordinate entities will issue qualified tax-exempt obligations in excess of \$10,000,000 during the 2015 calendar year.

7. That the City covenants that, to the extent permitted by law, it shall take all actions within its control necessary to maintain the exclusion of the interest component of the payments due under the Agreement from gross income for federal income tax purposes under the Internal Revenue Code of 1986, as amended (the "Code").

8. That the Mayor, City Clerk, Deputy City Clerk, City Treasurer, City Manager, or any of them, are hereby directed and authorized to execute the Agreement and such additional certificates and other documents in a form approved by the City Attorney as shall be necessary to effectuate the closing contemplated by the Agreement.

9. That all resolutions or parts of resolutions insofar as they conflict with the provisions hereof be and the same hereby are rescinded to the extent of such conflict.

YEAS: Councilmembers Altoft, Ellison, Hall, Mayer and Mayor Hodges

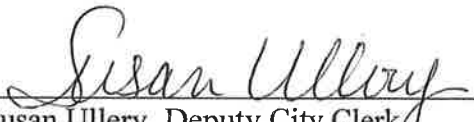
NAYS: Councilmembers None

ABSTAIN: Councilmembers None

ABSENT: Councilmembers None

RESOLUTION DECLARED ADOPTED.


Dated: January 5, 2015


Susan Ullery, Deputy City Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council, at a regular meeting held on January 5, 2015, and that public notice of said meeting was given pursuant to and in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended.

Dated: January 5, 2015


Susan Ullery, Deputy City Clerk

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000					
101-000-040.000	ACCOUNTS RECEIVABLE	ZACH'S CLEAN CUT LAWN CAR MOWING	OCTOBER 27 2014	85.00	65710
101-000-040.000	ACCOUNTS RECEIVABLE	ZACH'S CLEAN CUT LAWN CAR MOWING	10/27/2014	45.00	65710
101-000-085.000	DUE FROM LIGHT & POWER	LOWELL LIGHT & POWER	DELINQ ELEC COLLECTED ON	136.90	65724
101-000-285.001	DEPOSITS/RECYCLE CONTAINERS	BRENDA TARNEY	RECYCLE BIN RETURN	10.00	65678
101-000-285.001	DEPOSITS/RECYCLE CONTAINERS	CHRISTINE CLARK	RECYCLCLE BIN RETURN	10.00	65679
101-000-403.000	PROPERTY TAX CHARGEBACKS	KENT COUNTY TREASURER	JULY 2014 BOR REFUND	762.55	65718
Total For Dept 000				1,049.45	
Dept 101 COUNCIL					
101-101-880.000	COMMUNITY PROMOTION	GARY'S MEAT MARKET	CHRISTMAS HAMS & TURKEYS	980.00	65683
101-101-880.000	COMMUNITY PROMOTION	LOWELL AREA CHAMBER	EXPO BOOTH 2015	120.00	65721
Total For Dept 101 COUNCIL				1,100.00	
Dept 172 MANAGER					
101-172-864.000	CONFERENCES & CONVENTIONS	CARDMEMBER SERVICE	12/3/2014 - 01/02/2015 ST	275.00	65736
101-172-955.000	MISCELLANEOUS EXPENSE	MLGMA	MEMBERSHIP APPLICATION	110.00	65691
Total For Dept 172 MANAGER				385.00	
Dept 209 ASSESSOR					
101-209-900.000	PRINTING	KENT COMMUNICATIONS INC.	ASSESSMENT NOTICE MAILING	661.99	65742
101-209-955.000	MISCELLANEOUS EXPENSE	KCAA0	2015 BOARD OF REVIEW TRAINING	50.00	65675
101-209-955.000	MISCELLANEOUS EXPENSE	IAAO	MEMBERSHIP DUES	175.00	65684
101-209-955.000	MISCELLANEOUS EXPENSE	MMAAO	MEMBERSHIP APPLICATION	20.00	65692
101-209-955.000	MISCELLANEOUS EXPENSE	MMAAO	LUNCHEON	15.00	65704
Total For Dept 209 ASSESSOR				921.99	
Dept 210 ATTORNEY					
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	LEGAL SERVICES	945.00	65681
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	LEGAL SERVICES	525.00	65699
101-210-802.000	LABOR RELATIONS ATTORNEY	ABBOTT, NICHOLSON, QUILTE	CONTRACT NEGOTIATIONS	2,425.60	65713
Total For Dept 210 ATTORNEY				3,895.60	
Dept 215 CLERK					
101-215-730.000	POSTAGE	CARDMEMBER SERVICE	12/3/2014 - 01/02/2015 ST	1,959.65	65736
101-215-900.000	PRINTING	LOWELL LEDGER	DISPLAY ADS	335.50	65689
101-215-900.000	PRINTING	LOWELL CITY DIRECTORY	2105 LOWELL PHONE BOOK AD	803.25	65744
101-215-955.000	MISCELLANEOUS EXPENSE	LOWELL ROTARY CLUB	14-15 FISCAL YEAR MEMBERS	550.00	65703
101-215-955.000	MISCELLANEOUS EXPENSE	MAMC C/O BETTY KENNEDY	2015 MEMBERSHIP FEE - MOR	90.00	65725
Total For Dept 215 CLERK				3,738.40	
Dept 253 TREASURER					
101-253-801.000	PROFESSIONAL SERVICES	DATAPATH CARD SERVICES, INC.	REPLENISH FLEX ACCOUNT	800.00	65673
101-253-801.000	PROFESSIONAL SERVICES	FLEX ADMINISTRATORS, INC.	DECEMBER 2014 ADMIN FEE	45.00	65740
101-253-860.000	TRAVEL EXPENSES	GERARD, LORI	MILEAGE REIMBURSEMENT	16.67	65716
101-253-955.000	MISCELLANEOUS EXPENSE	MMTA	MMTA DUES	50.00	65693
Total For Dept 253 TREASURER				911.67	
Dept 265 CITY HALL					
101-265-727.000	OFFICE SUPPLIES	SOS OFFICE SUPPLY	OFFICE SUPPLIES	106.47	65695
101-265-727.000	OFFICE SUPPLIES	SOS OFFICE SUPPLY	OFFICE SUPPLIES	233.85	65695
101-265-740.000	OPERATING SUPPLIES	ACTION CHEMICAL	INVOICE 310000 CITY HALL	476.41	65674
101-265-802.000	CONTRACTUAL	KATHIE RUESINK	DEC 2014 CLEANING	600.00	65685
101-265-975.000	BUILDING IMPROVEMENTS	ARCHITECTURAL BLDG. REST.	CITY HALL WOOD REPAIR & P	10,500.00	65714
101-265-975.000	BUILDING IMPROVEMENTS	BEACHUM, PERRY	LPD CARPET INSTALLATION	1,200.00	65735
Total For Dept 265 CITY HALL				13,116.73	
Dept 276 CEMETERY					
101-276-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	HARDWARE SUPPLIES	48.95	65696
101-276-955.000	MISCELLANEOUS EXPENSE	SOS OFFICE SUPPLY	OFFICE SUPPLIES	59.99	65695
Total For Dept 276 CEMETERY				108.94	
Dept 294 UNALLOCATED MISCELLANEOUS					

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Fund 101 GENERAL FUND					
Dept 294 UNALLOCATED MISCELLANEOUS					
101-294-955.000	UNALLOCATED MISCELLANEOUS	STATE OF MICHIGAN	INV# MIDEAL-1703 1/1-12/3	180.00	65748
Total For Dept 294 UNALLO				180.00	
Dept 301 POLICE DEPARTMENT					
101-301-626.000	REPORTS & FINGERPRINT FEE	MICHIGAN STATE POLICE	FINGERPRINTS	139.50	65746
101-301-727.000	OFFICE SUPPLIES	ALL SOURCE IMAGING, LLC	LPD COMPUTER TONER	101.99	65734
101-301-743.000	AMMUNITION	MICHIGAN POLICE EQUIPMENT	LPD AMMUNITION	375.00	65745
101-301-743.000	AMMUNITION	MICHIGAN POLICE EQUIPMENT	LPD AMMUNITION	1,372.80	65745
101-301-744.000	UNIFORMS	CURTIS CLEANERS	DRY CLEANING	119.10	65680
101-301-744.000	UNIFORMS	NYE UNIFORM COMPANY	UNIFORMS	4.00	65705
101-301-744.000	UNIFORMS	NYE UNIFORM COMPANY	UNIFORMS	74.95	65705
101-301-802.000	CONTRACTUAL	DIGITAL OFFICE MACHINES,	LPD SVC CONTRACT	74.23	65738
101-301-860.000	TRAVEL EXPENSES	VANSOLKEMA, SCOT	MILEAGE MSP TRAINING ACAD	71.30	65733
101-301-930.000	R & M EQUIPMENT	BERNARDS ACE HARDWARE	HARDWARE SUPPLIES	429.46	65696
101-301-930.000	R & M EQUIPMENT	DRUNK BUSTER OF AMERICA L	IMPAIRMENT GOGGLES	88.00	65739
101-301-955.000	MISCELLANEOUS EXPENSE	RDJ SPECIALTIES, INC.	LPD BADGE SHEETS	123.60	65727
Total For Dept 301 POLICE				2,973.93	
Dept 441 DEPARTMENT OF PUBLIC WORKS					
101-441-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	HARDWARE SUPPLIES	29.75	65696
101-441-740.000	OPERATING SUPPLIES	T AND M TOOLS INC.	WRENCH KIT	30.80	65730
101-441-740.000	OPERATING SUPPLIES	TRACTOR SUPPLY	GOODS AND SERVICES	139.99	65750
101-441-927.000	REPAIR & MAINT. STREET LI	LOWELL LIGHT & POWER	MAINTENANCE OF STREET LIG	182.28	65724
101-441-927.000	REPAIR & MAINT. STREET LI	STANDARD ELECTRIC COMPANY	STREET LIGHTS	190.44	65729
101-441-930.000	REPAIR & MAINTENANCE	LITES PLUS, INC.	REPAIR & MAINTENANCE	44.95	65743
101-441-955.000	MISCELLANEOUS EXPENSE	CARDMEMBER SERVICE	12/3/2014 - 01/02/2015 ST	195.00	65736
Total For Dept 441 DEPART				813.21	
Dept 523 TRASH					
101-523-802.000	CONTRACTUAL	RED CREEK	TRASH & LEAF BAGS	794.00	65747
Total For Dept 523 TRASH				794.00	
Dept 751 PARKS					
101-751-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	HARDWARE SUPPLIES	40.97	65696
101-751-740.000	OPERATING SUPPLIES	TRACTOR SUPPLY	GOODS AND SERVICES	79.99	65750
Total For Dept 751 PARKS				120.96	
Dept 790 LIBRARY					
101-790-740.000	OPERATING SUPPLIES	SOS OFFICE SUPPLY	OFFICE SUPPLIES	39.99	65695
101-790-930.000	REPAIR & MAINTENANCE	KATHIE RUESINK	DEC 2014 CLEANING	360.00	65685
Total For Dept 790 LIBRAR				399.99	
Dept 804 MUSEUM					
101-804-955.000	PROPERTY TAX DISTRIBUTION	LOWELL AREA HISTORICAL MU	TAXES DISBURSEMENT 12/16-	418.84	65722
Total For Dept 804 MUSEUM				418.84	
Total For Fund 101 GENERA				30,928.71	
Fund 202 MAJOR STREET FUND					
Dept 463 MAINTENANCE					
202-463-740.000	OPERATING SUPPLIES	SOS OFFICE SUPPLY	OFFICE SUPPLIES	29.60	65695
202-463-740.000	OPERATING SUPPLIES	TRACTOR SUPPLY	GOODS AND SERVICES	48.49	65750
Total For Dept 463 MAINTEN				78.09	
Dept 478 WINTER MAINTENANCE					
202-478-740.000	OPERATING SUPPLIES	SUPERIOR ASPHALT, INC.	REPAIR AND MAINTENANCE	504.37	65708
202-478-740.000	OPERATING SUPPLIES	COMPASS MINERALS	ROAD SALT	1,643.43	65715
202-478-740.000	OPERATING SUPPLIES	TIP TOP GRAVEL CO.	24 YDS SAND	144.00	65749
Total For Dept 478 WINTER				2,291.80	
Total For Fund 202 MAJOR				2,369.89	
Fund 203 LOCAL STREET FUND					
Dept 463 MAINTENANCE					

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Fund 203 LOCAL STREET FUND					
Dept 463 MAINTENANCE					
203-463-740.000	OPERATING SUPPLIES	TRACTOR SUPPLY	GOODS AND SERVICES	48.49	65750
Total For Dept 463 MAINTENANCE				48.49	
Dept 478 WINTER MAINTENANCE					
203-478-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	HARDWARE SUPPLIES	25.13	65696
203-478-740.000	OPERATING SUPPLIES	SUPERIOR ASPHALT, INC.	REPAIR AND MAINTENANCE	504.38	65708
203-478-740.000	OPERATING SUPPLIES	COMPASS MINERALS	ROAD SALT	1,643.43	65715
203-478-740.000	OPERATING SUPPLIES	TIP TOP GRAVEL CO.	24 YDS SAND	144.00	65749
Total For Dept 478 WINTER				2,316.94	
Total For Fund 203 LOCAL				2,365.43	
Fund 238 HISTORICAL DISTRICT FUND					
Dept 000					
238-000-880.000	COMMUNITY PROMOTION	MICHIGAN TAX & ACCOUNTING HDC GRANT FOR C OF A 9/23		1,723.00	65690
Total For Dept 000				1,723.00	
Total For Fund 238 HISTORICAL				1,723.00	
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 463 MAINTENANCE					
248-463-740.000	OPERATING SUPPLIES	BOSVELD INC.	REPAIR - PARK BENCHES	1,850.00	65697
248-463-740.000	OPERATING SUPPLIES	TRACTOR SUPPLY	GOODS AND SERVICES	8.04	65750
Total For Dept 463 MAINTENANCE				1,858.04	
Dept 740 COMMUNITY PROMOTIONS					
248-740-880.000	COMMUNITY PROMOTION	BC PIZZA	DDA LUNCH 1/8/2015	60.00	65672
Total For Dept 740 COMMUNITY				60.00	
Total For Fund 248 DOWNTOWN				1,918.04	
Fund 260 DESIGNATED CONTRIBUTIONS					
Dept 443 ARBOR BOARD					
260-443-929.000	TREE FUND EXPENDITURES	TERRA VERDE LANDSCAPING L TREES		245.00	65731
260-443-929.000	TREE FUND EXPENDITURES	TERRA VERDE LANDSCAPING L TREES		2,925.00	65731
Total For Dept 443 ARBOR				3,170.00	
Dept 758 DOG PARK					
260-758-930.000	REPAIR & MAINTENANCE	CANFIELD PLUMBING & HEATING LOWELL DOG PARK		115.00	65698
Total For Dept 758 DOG PARK				115.00	
Total For Fund 260 DESIGNATED				3,285.00	
Fund 581 AIRPORT FUND					
Dept 000					
581-000-740.000	OPERATING SUPPLIES	ERIC NELSON	OPERATING SUPPLIES	80.49	65682
581-000-740.000	OPERATING SUPPLIES	LITE'S PLUS	FLOOD LITES FOR AIRPORT	130.00	65688
581-000-801.000	PROFESSIONAL SERVICES	WILLIAMS AIR POWER INC.	BLD 3 - FBO AGREEMENT	3,000.00	65752
581-000-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	12/1/-/12/31/2014 ELEC AI	22.03	65737
Total For Dept 000				3,232.52	
Total For Fund 581 AIRPORT				3,232.52	
Fund 590 WASTEWATER FUND					
Dept 550 TREATMENT					
590-550-801.000	PROFESSIONAL SERVICES	PREIN & NEWHOF, INC.	SURVEY/SOIL BORINGS/PRELI	2,671.30	65706
590-550-802.000	CONTRACTUAL	UNITED WATER, INC.	DECEMBER 2014 SURCHARGES	4,565.91	65732
Total For Dept 550 TREATMENT				7,237.21	
Dept 551 COLLECTION					
590-551-930.000	REPAIR & MAINTENANCE	MICHIGAN METER TECHNOLOGY	POCKET READER SYSTEM	417.41	65726
Total For Dept 551 COLLECTION				417.41	
Total For Fund 590 WASTEWATER				7,654.62	
Fund 591 WATER FUND					
Dept 000					
591-000-276.000	Water Inside 1 1/2"	KENT COUNTY YOUTH FAIR	UB refund for account: 2-	16.84	65687

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Fund 591 WATER FUND					
Dept 000					
591-000-276.000	Water Inside 2"	KENT COUNTY YOUTH FAIR	UB refund for account: 2-	14.53	65687
591-000-276.000	Water	MODERN PHOTOGRAPHICS	UB refund for account: 4-	11.12	65694
Total For Dept 000				42.49	
Dept 570 TREATMENT					
591-570-740.000	OPERATING SUPPLIES	SOS OFFICE SUPPLY	OFFICE SUPPLIES	29.60	65695
591-570-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	HARDWARE SUPPLIES	4.29	65696
591-570-850.000	COMMUNICATIONS	AT&T	WATER TRT PLANT	35.00	65677
591-570-930.000	REPAIR & MAINTENANCE	KENDALL ELECTRIC INCORPOR	THERMOSTAT R&M	39.16	65686
591-570-930.000	REPAIR & MAINTENANCE	KENDALL ELECTRIC INCORPOR	WTP	331.99	65702
591-570-930.000	REPAIR & MAINTENANCE	RS TECHNICAL SERVICES, IN	WTP FIELD SERVICE	99.75	65728
591-570-930.000	REPAIR & MAINTENANCE	CARDMEMBER SERVICE	12/3/2014 - 01/02/2015 ST	454.40	65736
591-570-930.000	REPAIR & MAINTENANCE	LITES PLUS, INC.	R & M - WTP	281.88	65743
Total For Dept 570 TREATM				1,276.07	
Dept 571 DISTRIBUTION					
591-571-740.000	OPERATING SUPPLIES	SOS OFFICE SUPPLY	OFFICE SUPPLIES	32.40	65695
591-571-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	HARDWARE SUPPLIES	523.10	65696
591-571-740.000	OPERATING SUPPLIES	TRACTOR SUPPLY	GOODS AND SERVICES	11.94	65750
591-571-801.000	CROSS CONNECTIONS	HYDRO DESIGNS, INC.	CROSS CONNECTION CONTROL	815.00	65701
591-571-930.000	REPAIR & MAINTENANCE	YONKER WELDING	WATER DISTRIBUTION PUMP S	55.00	65711
591-571-930.000	REPAIR & MAINTENANCE	FELICE AUTOMOTIVE	INTAKE MANIFOLD REPAIR GE	100.00	65712
591-571-930.000	REPAIR & MAINTENANCE	MICHIGAN METER TECHNOLOGY	POCKET READER SYSTEM	417.41	65726
591-571-955.000	MISCELLANEOUS EXPENSE	VANSETTERS, JEFF	MILEAGE REIMBURSEMENT	10.35	65751
Total For Dept 571 DISTRI				1,965.20	
Total For Fund 591 WATER				3,283.76	
Fund 636 DATA PROCESSING FUND					
Dept 000					
636-000-740.000	OPERATING SUPPLIES	ALL SOURCE IMAGING, LLC	COMPUTER PRINTER R&M	135.00	65676
636-000-740.000	OPERATING SUPPLIES	LOWELL AREA SCHOOLS	COPY PAPER	277.20	65723
636-000-801.000	PROFESSIONAL SERVICES	ALL SOURCE IMAGING, LLC	REPAIR & MAINTENANCE	116.99	65676
636-000-802.000	CONTRACTUAL	GRAND VALLEY METRO COUNCI	REGIS DUES - 10/01/2014-0	3,911.00	65700
636-000-802.000	CONTRACTUAL	CARDMEMBER SERVICE	12/3/2014 - 01/02/2015 ST	20.00	65736
636-000-802.000	CONTRACTUAL	HASSELBRING-CLARK	CONTRACT FEE 11/17-12/162	234.33	65741
Total For Dept 000				4,694.52	
Total For Fund 636 DATA P				4,694.52	
Fund 661 EQUIPMENT FUND					
Dept 895 FLEET MAINT. & REPLACEMENT					
661-895-930.000	REPAIR & MAINTENANCE	RONDA AUTO CENTERS	REPAIR AND MAINTENANCE	63.00	65707
661-895-930.000	REPAIR & MAINTENANCE	TERMINAL SUPPLY CO.	REPAIR AND MAINTENANCE	20.94	65709
661-895-930.000	REPAIR & MAINTENANCE	TRACTOR SUPPLY	GOODS AND SERVICES	39.98	65750
661-895-981.000	EQUIPMENT	T AND M TOOLS INC.	TIRE SENSOR TOOL	1,580.00	65730
Total For Dept 895 FLEET				1,703.92	
Total For Fund 661 EQUIPM				1,703.92	
Fund 703 CURRENT TAX COLLECTION FUND					
Dept 000					
703-000-222.000	DUE TO COUNTY-CURRENT TAX	KENT COUNTY TREASURER	TAX DISBURSEMENT 12/16-12	54,995.45	65718
703-000-223.000	DUE TO LIBRARY	KENT DISTRICT LIBRARY	TAX DISBURSEMENT 12/16-12	44,951.54	65719
703-000-225.000	DUE TO SCHOOLS	LOWELL AREA SCHOOLS	TAX DISBURSEMENT 12/16-12	228,368.70	65723
703-000-228.009	DUE TO STATE-S.E.T.	KENT COUNTY TREASURER	TAX DISBURSEMENT 12/16-12	23.68	65718
703-000-234.000	DUE TO INTERMED SCH DISTR	KENT INTERMEDIATE SCHOOL	TAX DISBURSEMENT 12/16-12	8,105.71	65720
703-000-235.000	DUE TO COMMUNITY COLLEGE	GRAND RAPIDS COMMUNITY CO	TAX DISBURSEMENT 12/16-12	3,087.37	65717
Total For Dept 000				339,532.45	
Total For Fund 703 CURREN				339,532.45	

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Fund Totals:

Fund 101	GENERAL FUND	30,928.71
Fund 202	MAJOR STREET FUN	2,369.89
Fund 203	LOCAL STREET FUN	2,365.43
Fund 238	HISTORICAL DISTR	1,723.00
Fund 248	DOWNTOWN DEVELOP	1,918.04
Fund 260	DESIGNATED CONTR	3,285.00
Fund 581	AIRPORT FUND	3,232.52
Fund 590	WASTEWATER FUND	7,654.62
Fund 591	WATER FUND	3,283.76
Fund 636	DATA PROCESSING	4,694.52
Fund 661	EQUIPMENT FUND	1,703.92
Fund 703	CURRENT TAX COLL	339,532.45

402,691.86



STRATEGIC GOALS REPORT

JANUARY 20, 2015

COMMUNITY COLLABORATION

1) Encourage Public Participation: We are currently developing a poll to gather public input on our web site. (3/17/14)

2) Promote Accomplishments: The Lowell Police Department participated in the UpTV "UpLiftSomeone" campaign. I will be showing the video during your council meeting. This project has caught the attention of region and national media. Congratulations to our team members at the police department and our new friends at UpTV. (12/15/14)

3) Engage Boards/Commissions: The Planning Commission and Parks & Recreation Commission have completed the Roles/Responsibilities exercise. (3/17/14)

GOVERNMENT EFFICIENCY AND EFFECTIVENESS

4) Street Asset Management Plan: We have completed the mix of fixes and received estimates of the costs of each from Williams & Works. Also, the Grand Valley Metro Council has created a database of our streets and will begin working on the draft models for our consideration. (11-17-14)

5) Wastewater System Asset Management Plan: We were not awarded the SAW Grant for 2014 and were chosen in the lottery at 372 of 573 grant proposals submitted. Our engineers have calculated that we could be eligible in 2016 if the Legislature appropriates funds for the grant program. We are optimistic about our chances; however, this goal may need to be put on hold until 2016. (3/17/14)

6) Inflow & Infiltration Mitigation: During your last meeting you approved moving forward with design and preparing bid specifications to relocate the lift station and replace the force main with a gravity feed line. (12-15-14)

✓ 7) Facility Improvement Plans: Completed. The submitted plans have been incorporated into the budget document. (12/1/14)

✓ 8) Utility Improvement Plans: Completed. These plans have been updated and are incorporated into the budget recommendations presented to you. (5/5/14)

CITY OF LOWELL STRATEGIC GOALS REPORT

QUALITY NEIGHBORHOODS

✓ **9) Community Clean-Up Project:** Completed. We worked with the townships, the school district and the chamber on a community clean-up day during the harvest festival. This goal has been completed. (11-17-14)

✓ **10) Pilot Leaf Disposal Project:** You discussed this item at your September 17 workshop with a consensus that we have explored this sufficiently but that this is not a project we are able to accomplish. This item is completed. (10-6-14)

11) Code Compliance Process and Reporting: As of the end of October we are at 86% compliance for all zoning and code enforcement complaints we have taken during the calendar year. Of the 14% that are still open, one is a foreclosure home awaiting a sheriff sale and three are vacant buildings awaiting the sale of the property. (11-17-14)

12) Rental Rehabilitation Program: We were recently informed by Kent County that the end of our three-year cycle is in 2015, even though the Department of Housing and Urban Development required us to notify them of our intent to terminate our participation in the Urban County Program by May of this year. (7/7/14)

ECONOMIC VITALITY AND SUSTAINABILITY

13) Community Development Director: At this point, we are monitoring and following the work of the Greater Lowell Community Alliance. (3/17/14)

14) Downtown Development Plan: The final plan with cost estimates will be presented to the Downtown Development Authority at its January meeting. (12/15/14)

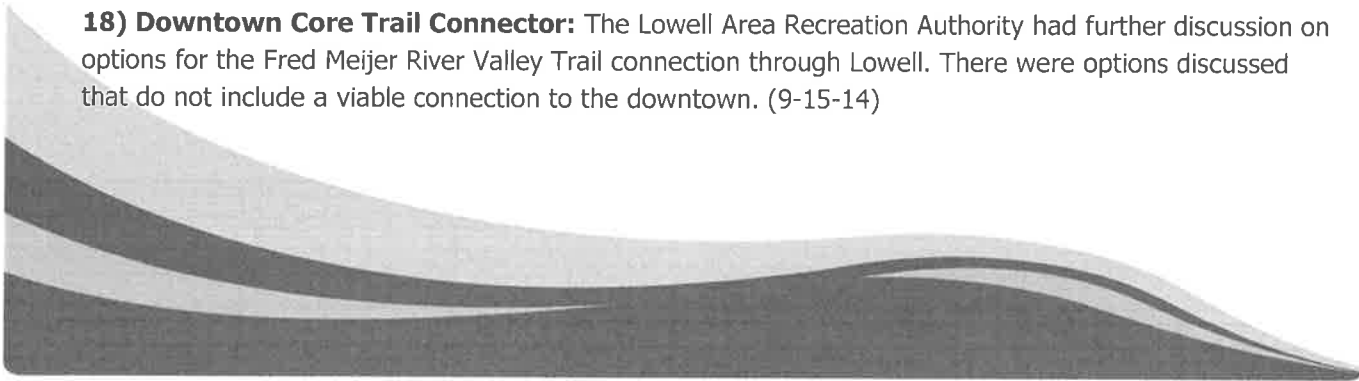
15) Business Recruitment: This project will begin this summer. (3/17/14)

DIVERSE RECREATIONAL AND CULTURAL OPPORTUNITIES

16) Recreation Plan Update: We have presented a first draft to the Parks & Recreation Commission for review. Next step will be to take their input and incorporate that into the next draft. (6-2-14)

✓ **17) Riverwalk Stage/Showboat Plan:** The final plan was presented to you at your June 16, 2014, council meeting. This project is completed. (7-7-14)

18) Downtown Core Trail Connector: The Lowell Area Recreation Authority had further discussion on options for the Fred Meijer River Valley Trail connection through Lowell. There were options discussed that do not include a viable connection to the downtown. (9-15-14)





301 East Main Street
Lowell, Michigan 49331
Phone (616) 897-8457
Fax (616) 897-4085
www.ci.lowell.mi.us

PENDING COUNCIL PROJECTS REPORT

January 20, 2015

UPDATES

Downtown Tower Removal – No further update.

Lime Disposal – I will be forwarding to you a copy of a letter and report that we have submitted to the DEQ.

Underground Electrical Lines – No further update.

Trash Ordinance Update – No further update.

Right of Way Ordinance – No further update.

UPDATES

Downtown Tower Removal

(11-3-14) We received no bids on this project. Our timeline was mentioned as one potential obstacle. We are reevaluating and may proceed later this year or early next year.

(10/6/14) We have issued a Request for Proposals to have the downtown tower removed and sold. The deadline for submitting proposals is October 17. We hope to bring a recommendation to you at your October 20 meeting and expect to have the tower removed by the end of November.

Lime Disposal

(10/6/14) Our engineering firm has been in contact with the DEQ and has been informed that lime application on agricultural land is being handled by the Department of Agriculture effective September 16. We are working with both departments to determine how to proceed.

Underground Electrical Lines

(11-3-14) You discussed this item at your previous council meeting. A report was presented by Light & Power General Manager Greg Pierce and questions were asked and answered.

(10/6/14) During your early September workshop you asked that I convey to Light & Power that you would like to have a report back to the council by your second meeting in October. Greg Pierce responded to my email stating that he would have something prepared for your October 20 council meeting.

Trash Ordinance Update

(10/6/14) We have completed drafts to make improvements to the trash ordinance and have also developed rules to go along with the ordinance. This will be an agenda item at a future workshop.

Right of Way Ordinance

(10/6/14) You have asked that I contact the city attorney to begin a discussion about a right-of-way ordinance.

**CITY OF LOWELL
KENT COUNTY, MICHIGAN**

The City of Lowell Planning-Citizens Advisory Commission will conduct a public hearing at Lowell City Hall, located at 301 East Main Street, Lowell, MI 49331 on Monday, January 12, 2015 at 7:00 PM concerning a proposed amendment to the City's Zoning Ordinance. The following provides a summary of the proposed amendment and its regulatory effect:

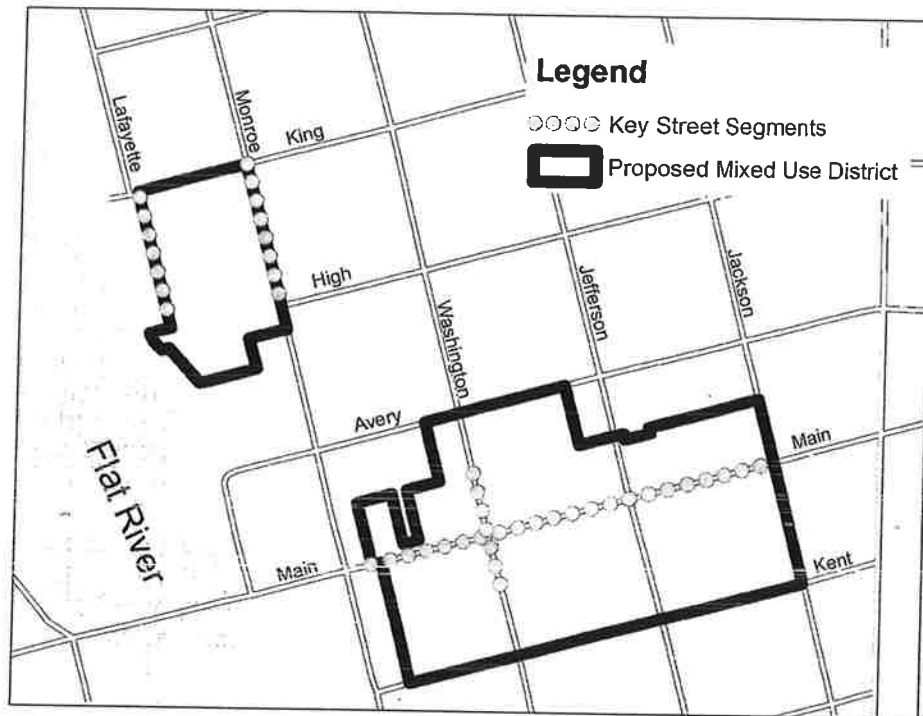
The amendment represents the creation of a new zoning district in the City of Lowell called Mixed Use. The Mixed Use district contains dimensional regulations, land use regulations and site development requirements. This amendment also contains a modification to the City's zoning regulations pertaining to nonconformities, parking, and signage as they pertain to the new Mixed Use district. The amendment also establishes key street segments, which are used to aid in the regulation of buildings within the proposed Mixed Use District. This proposed Mixed Use district is located generally along Main Street between Monroe Street and Jackson Street, and also on the west side of Monroe Street South of King Street, as illustrated in the map below.

In addition, the amendment rezones properties generally along Main Street between Monroe Street and Jackson Street from C-3 General Commercial, I General Industrial and PF Public Facilities to MU Mixed Use. It also rezones 300 High Street and 238 High Street from PF Public Facilities to MU Mixed Use. The properties that will be rezoned to MU Mixed Use are illustrated in the map below.

At the above time and place, all interested parties will be given an opportunity to be heard. Written comments concerning the proposed amendment may be mailed or delivered to the Lowell City Deputy Clerk, 301 East Main Street, Lowell, MI 49331 up to the date of the public hearing. Copies of the proposed ordinance amendment may be viewed at City Hall at the address noted above during normal business hours.

The City will provide necessary reasonable auxiliary aids and services to those with disabilities planning to attend upon three (3) days' notice to the Deputy City Clerk. Individuals who require such services should contact the City at the address listed above or by telephone at 616-897-8457.

Susan Ullery
Deputy City Clerk



CITY OF LOWELL
ORDINANCE NO. _____

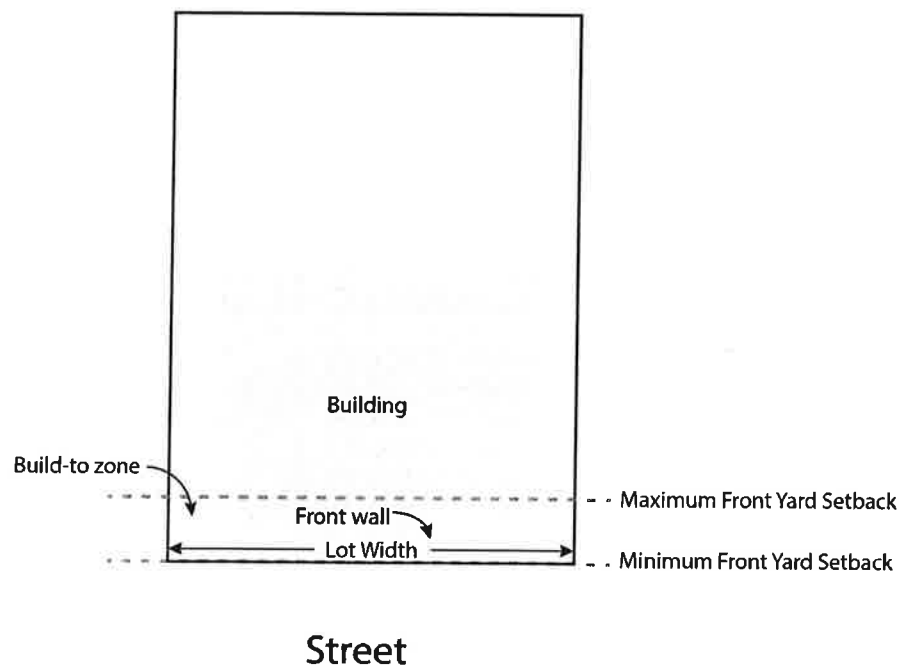
AN ORDINANCE TO AMEND THE CITY OF LOWELL ZONING ORDINANCE; TO AMEND SECTION 2.03 TO ADD A NEW DEFINITION; TO AMEND SECTION 2.14 TO ADD A NEW DEFINITION; TO AMEND SECTION 3.01 TO ESTABLISH THE MU MIXED USE DISTRICT; TO AMEND SECTION 4.13 SUBSECTION C PERTAINING TO NONCONFORMING USES; TO AMEND SECTION 4.13 SUBSECTION E PERTAINING TO NONCONFORMING USES; TO ADD A NEW ARTICLE 16A TO CREATE A MIXED USE ZONING DISTRICT; TO AMEND SECTION 18.02, A, TO ADD A NEW SUBSECTION 9 PERTAINING TO THE MU MIXED USE DISTRICT; TO AMEND SECTION 19.02 TO INCLUDE A NEW SUBSECTION D; AND TO AMEND SECTION 20.08 TO INCLUDE A NEW SUBSECTION F PERTAINING TO SIGNS IN THE MIXED USE DISTRICT.

THE CITY OF LOWELL, KENT COUNTY MICHIGAN, ORDAINS:

Section 1. Amendment of Section 2.03. Section 2.03 is amended to include the following definitions, in alphabetical order:

Building Frontage: A percentage expressed as the width of that part of a building wall which faces the public street and occupies the build-to zone divided by the total lot width.

Build-to Zone: The area located between the required minimum and maximum front yard setback.



Section 2. Amendment of Section 2.13. Section 2.13 is amended to include the following definition, in alphabetical order:

Mixed Use Development: A development consisting of one or more buildings that contain a mix of commercial, office, retail, residential, recreational or similar land uses, or any combination of such uses.

Section 3. Amendment of Section 3.01. Section 3.01 is amended to read as follows:

Section 3.01. Districts Established.

For the purposes of this ordinance, the City of Lowell is hereby divided into the following zoning districts:

SR	Suburban Residential District
R-1	Single-Family Residential District
R-2	Single- and Two-Family Residential District
R-3	Multiple-Family District
MHP	Manufactured Home Park District
C-1	Neighborhood Business District
C-2	Central Business District
C-3	General Business District
I	Industrial District
I-L	Light Industrial District
F-1	Floodplain District
PUD	Planned Unit Development District
PF	Public Facilities District
MU	Mixed Use District

Section 4. Amendment of Section 4.13. Section 4.13, subsection C, is amended to read as follows:

- C. Structures, buildings or uses nonconforming by reason of height, area and/or parking and loading space provisions may be extended, enlarged, altered, remodeled or modernized only when the following conditions are met:
 - 1. The building or structure shall comply with all height, area, and/or parking and loading provisions with respect to such extension, enlargement, alteration, remodeling or modernization.

2. The zoning enforcement officer shall determine that such alteration, remodeling, or modernization will not substantially extend the life of any nonconforming building or structure.
3. Any use of a building or structure which is nonconforming by reason of parking and loading provisions and which is thereafter made conforming or less nonconforming by the addition of parking and/or loading space shall not thereafter be permitted to use such additionally acquired parking and/or loading space to meet requirements for any extension, enlargement, or change of use which requires greater areas for parking and/or loading space

Legal nonconforming buildings and structures in the MU Mixed district may be extended, enlarged, remodeled or modernized only if the extension, enlargement, remodeling or modernization does not increase the degree of the nonconformity.

Section 5. Amendment of Section 4.13, E. Section 4.13, E is amended to include a new subsection 7, which reads as follows:

7. If a building or structure that is considered a historic resource by the City of Lowell Historic District Commission is damaged by fire, wind, Act of God or public enemy, such building or structure may be rebuilt or restored to their original nonconforming condition, regardless of the extent of the damage.

Section 6. New Article 16A. A new Article 16A is established, which reads as follows:

ARTICLE 16A. MU MIXED USE DISTRICT

Section 16A.01. Description and purpose.

This district is intended to encourage pedestrian-oriented mixed-uses which are desirable to both nearby residential neighborhoods and the central business district. This district permits a mix of commercial and residential uses within the same building or on the same lot.

Section 16A.02. Uses permitted by right.

Land and/or buildings in the MU District may be used for the following purposes as uses permitted by right:

- A. Mixed use developments
- B. Retail stores
- C. Drug stores and pharmacies
- D. Art galleries and museums

- E. Restaurants, without drive-through facilities
- F. Personal service establishments conducting services on premises, including barber and dry-cleaning service outlets, beauty shops and fitness centers.
- G. Office buildings for executive, administrative, professional, accounting, drafting, and other similar professional activities.
- H. Medical and dental offices
- I. Banks, credit unions, savings and loan associations, and similar financial institutions.
- J. Dwelling, multiple-family
- K. Outdoor merchandise display, in accordance with Section 11.05.
- L. Accessory buildings, structures, and uses customarily incidental to any of the above uses permitted by right, or special land uses

Section 16A.03. Special land uses.

Land and/or buildings in the MU District may be used for the following purposes following review by the planning commission as a special land use regulated by Chapter 17:

- A. Theaters, concert halls, or similar places of public assembly
- B. Private clubs, fraternal organizations, and lodge halls
- C. Hotels and Motels
- D. Dwelling, single-family
- E. Dwelling, two-family

Section 16A.04 Site Development Requirements.

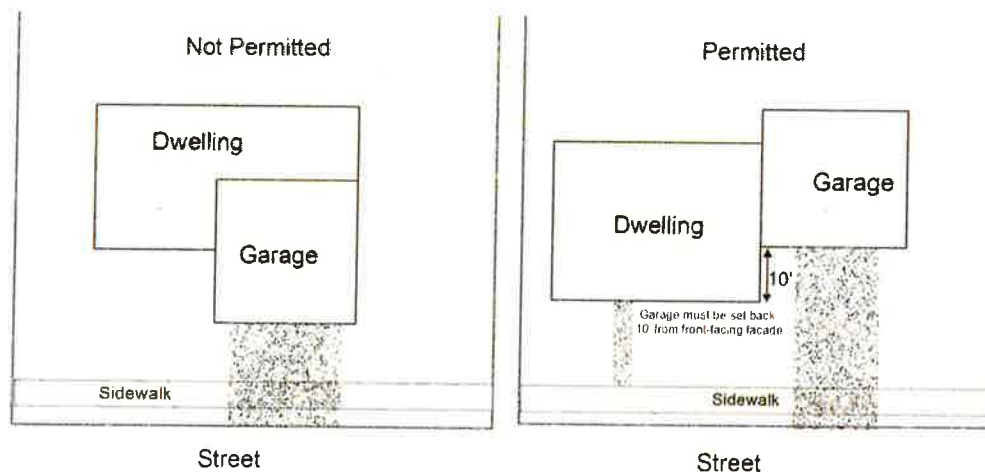
No building or structure, nor the enlargement of any building or structure, shall be hereafter erected unless the following requirements are met and maintained in connection with such building, structure, or enlargement.

- A. There shall be no off-street parking located in the front yard of a lot. Parking shall be located in the rear or side yard.
- B. Buildings must have the primary entrance facing a public sidewalk.
- C. For all development adjacent to key frontages as illustrated on the zoning map, except single-, two-family and multi-family dwellings, Main Street, Monroe Street, Washington Street or the Flat River, a minimum of 50 percent of the street-facing principal building façade between two feet and eight feet above grade must be comprised of clear windows that allow views of indoor space or product display areas.

Minimum front yard setback	0 feet
Maximum front yard setback	10 feet, except as provided in Section 16A.04(D)
Minimum required side yard	Side abutting Residential Districts or Uses – 10 feet Side abutting other Districts – 0 feet
Minimum required rear yard	Side abutting Residential Districts or Uses – 25 feet Side abutting other Districts – 0 feet
Maximum lot coverage	100%
Maximum building height	40 feet
Minimum lot area	None
Minimum lot width	None
Minimum building frontage	80% in primary front yards, except as provided in Section 16A.04(D) 50% in secondary front yards where applicable, except as provided in Section 16A.04(D)

D. Single-family dwellings and two-family dwellings proposed in the MU District shall meet the following standards:

1. Minimum front yard setback shall be 0 feet
2. Maximum front yard setback shall be 25 feet.
3. If an attached garage is proposed, such garage shall be offset such that it is set back at least 10 feet from the front-facing façade.
4. Minimum building frontage is not required.



Section 6. Amendment of Section 18.02, A. Section 18.02, A is amended to include the following subsection 9, which reads as follows:

9. MU Mixed Use District

Section 7. Amendment of Section 19.02, B. Section 19.02, B is amended to read as follows:

- B. Except for the C-2 and MU districts, the off-street parking required for nonresidential districts shall be located on each site or in parking lots within **four hundred (400) feet** of and readily accessible to each site.
- C. In the C-2 and MU districts, parking shall be provided on the same lot as the use, unless the property adjoins or has access to a community parking lot, or common parking area maintained by participating property owners.

Section 8. Amendment of Section 20.08, C. Section 20.08, C is amended to read as follows:

- C. The following sign types shall be permitted in accord with the following regulations, in the C-2 Central Business District and the MU – Mixed Use District.

Type	Maximum Number	Maximum Sign Area	Height	Location
Projecting	1 per building wall facing a parking lot or public street	20 square feet	See Section 20.05, A, 4	Cannot extend more than 5 feet from building wall
Wall OR Marquee	1 per building wall facing a parking lot or public street	20% of the wall surface or 30% of marquee face, as applicable, or 50 square feet, whichever is less	See Section 20.05, A, 4	

Section 9.

The following parcels are rezoned as indicated below and as illustrated on the draft zoning map:

PPN	Current Zoning	Proposed Zoning
To be revised per map		

Section 10. Severability and Captions. This Ordinance and the various parts, sections, subsections, sentences, phrases and clauses thereof are hereby declared severable. If any part, section, subsection, sentence, phrase or clause is adjudged unconstitutional or invalid by a court

of competent jurisdiction, the remainder of this Ordinance shall not be affected thereby. The captions included at the beginning of each Section are for convenience only and shall not be considered a part of this Ordinance.

Section 11. Administrative Liability. No officer, agent or member of the City Council shall render himself or herself personally liable for any damage which may occur to any person or entity as a result of any act or decision performed in the discharge of his or her duties pursuant to this Ordinance.

Section 12. Repeal. Any existing ordinance or resolution that is inconsistent or conflicts with this Ordinance is hereby repealed to the extent of any such conflict or inconsistency.

Section 13. Effective Date. This Ordinance is ordered to take effect seven (7) days following publication of adoption in *The Lowell Ledger*, a newspaper having general circulation in the City, under the provisions of the Zoning Enabling Act, Public Act 110 of 2006, as amended.

Jim Hodges, Mayor

Betty Morlock, Clerk



Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
Constitution Hall - 525 W. Allegan, Lansing, MI 48933
Mailing Address: PO Box 30005, Lansing, MI 48909
Toll Free (866) 813-0011 • www.michigan.gov/lcc

Business ID: _____

Request ID: _____

(For MLCC use only)

Local Government Approval
(Authorized by MCL 436.1501)

Instructions for Applicants:

- You must obtain a recommendation from the local legislative body for a new license application and/or a new banquet facility permit.

Instructions for Local Legislative Body:

- Complete this resolution, or provide a resolution, along with certification from the clerk, or adopted minutes from the meeting at which this request was considered.

At a _____ meeting of the _____ council/board
(regular or special) (township, city, village)

called to order by _____ on _____ at _____
(date) (time)

the following resolution was offered:

Moved by _____ and supported by _____

that the application from _____
(name of applicant)

for the following license(s): _____

to be located at _____

and the following permit, if applied for:

☐ Banquet Facility Permit Address of Banquet Facility: _____

It is the consensus of this body that it _____ this application be considered for
(recommends/does not recommend)

approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are _____

Vote

Yeas: _____

Nays: _____

Absent: _____

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the _____
council/board at a _____ meeting held on _____ (township, city, village)
(regular or special) (date)

Name and title of authorized clerk (please print): _____

Signature of authorized clerk and date: _____

Phone number and e-mail of authorized officer: _____

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

Complaint Book Total															
	174	336	604	806	1044	1254	1457	1704	1910	2116	2261	2413			
Activity	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Year Total		
Total Arrests	22	27	40	31	48	31	48	28	24	28	33	30	390		
Alcohol (MIP/Open Intox)	0	1	2	2	8	2	0	3	3	1	2	12	36		
Drug Law Violations	6	6	8	3	8	3	2	4	6	6	4	6	62		
Drunk Driving	1	3	3	0	1	3	1	2	4	0	4	2	24		
Suspended License	1	3	8	5	8	4	5	2	3	4	6	3	52		
Warrant Arrest	12	8	14	13	11	6	22	6	1	7	10	5	115		
Other Arrests	2	6	5	8	12	13	18	11	7	10	7	2	101		
Assault	3	2	1	0	1	1	5	0	0	1	1	1	16		
Assault (Civil)	1	3	2	3	2	7	4	6	3	3	2	4	40		
Assault (Domestic)	2	0	1	2	6	1	7	3	2	0	5	4	33		
Assist from Other Agency	2	5	6	13	9	13	7	7	6	6	10	13	97		
Assist to Other Agency	14	17	9	12	18	15	11	16	13	8	7	16	156		
Assist to Citizen	17	12	23	22	30	19	14	37	24	28	14	14	254		
Breaking & Entering	1	0	1	2	0	1	3	3	1	1	2	1	16		
Disorderly Conduct	2	2	5	3	3	4	0	5	5	4	1	2	36		
Dog Complaints	3	7	5	6	6	1	6	5	2	5	2	2	50		
Larceny	8	4	11	5	8	5	14	10	7	4	2	7	85		
Malicious Destruction	3	3	2	3	5	6	6	4	1	2	1	2	38		
Motorist Assist	20	21	7	13	13	10	7	16	10	7	16	14	154		
Ordinance Violations	5	8	96	9	15	18	22	28	47	27	3	5	283		
Accident Total	12	8	11	10	15	9	11	17	8	16	13	10	140		
{Property Damage}	12	7	11	10	13	8	10	11	8	14	13	9	126		
{Personal Injury}	0	1	0	0	2	1	1	6	0	2	0	1	14		
Traffic Stops: Cited	25	24	52	30	57	64	28	38	32	35	23	27	435		
Traffic Stops: Warned	98	108	166	151	164	141	115	126	139	129	149	82	1568		
Total # of Traffic Stops													150 84 234		

Complaint Book Total														
	174	336	604	806	1044	1254	1457	1704	1910	2116	2261	2413		
Activity	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Year Total	
Total Arrests	22	27	40	31	48	31	48	28	24	28	33	30	390	
Alcohol (MIP/Open Intox)	0	1	2	2	8	2	0	3	3	1	2	12	36	
Drug Law Violations	6	6	8	3	8	3	2	4	6	6	4	6	62	
Drunk Driving	1	3	3	0	1	3	1	2	4	0	4	2	24	
Suspended License	1	3	8	5	8	4	5	2	3	4	6	3	52	
Warrant Arrest	12	8	14	13	11	6	22	6	1	7	10	5	115	
Other Arrests	2	6	5	8	12	13	18	11	7	10	7	2	101	
Assault	3	2	1	0	1	1	5	0	0	1	1	1	16	
Assault (Civil)	1	3	2	3	2	7	4	6	3	3	2	4	40	
Assault (Domestic)	2	0	1	2	6	1	7	3	2	0	5	4	33	
Assist from Other Agency	2	5	6	13	9	13	7	7	6	6	10	13	97	
Assist to Other Agency	14	17	9	12	18	15	11	16	13	8	7	16	156	
Assist to Citizen	17	12	23	22	30	19	14	37	24	28	14	14	254	
Breaking & Entering	1	0	1	2	0	1	3	3	1	1	2	1	16	
Disorderly Conduct	2	2	5	3	3	4	0	5	5	4	1	2	36	
Dog Complaints	3	7	5	6	6	1	6	5	2	5	2	2	50	
Larceny	8	4	11	5	8	5	14	10	7	4	2	7	85	
Malicious Destruction	3	3	2	3	5	6	6	4	1	2	1	2	38	
Motorist Assist	20	21	7	13	13	10	7	16	10	7	16	14	154	
Ordinance Violations	5	8	96	9	15	18	22	28	47	27	3	5	283	
Accident Total	12	8	11	10	15	9	11	17	8	16	13	10	140	
{Property Damage}	12	7	11	10	13	8	10	11	8	14	13	9	126	
{Personal Injury}	0	1	0	0	2	1	1	6	0	2	0	1	14	
Traffic Stops: Cited	25	24	52	30	57	64	28	38	32	35	23	27	435	
Traffic Stops: Warned	98	108	166	151	164	141	115	126	139	129	149	82	1568	
Total # of Traffic Stops												150	84	234

**MONTHLY COMPARISON TOTALS
DECEMBER 2013 AND 2014**

ACTIVITY	DECEMBER	2013 YEAR-TO-DATE	DECEMBER	2014 YEAR-TO-DATE
Total Arrests	21	374	30	390
Alcohol (MIP/Open Intox)	4	43	12	36
Drug Law Violations	2	35	6	62
Drunk Driving	2	32	2	24
Suspended License	4	45	3	52
Warrant Arrest	5	112	5	115
Other Arrests	4	107	2	101
Assault	1	17	1	16
Assault (Civil)	1	44	4	40
Assault (Domestic)	3	48	4	33
Assist from Other Agency	7	99	13	97
Assist to Other Agency	15	201	16	156
Assist to Citizen	18	236	14	254
Breaking & Entering	2	14	1	16
Disorderly Conduct	5	75	2	36
Dog Complaints	1	54	2	50
Larceny	4	132	7	85
Malicious Destruction	1	22	2	38
Motorist Assist	12	134	14	154
Ordinance Violations	6	207	5	283
Accident Total	11	137	10	140
{Property Damage}	11	117	9	126
{Personal Injury}	0	20	1	14
Traffic Stops: Cited	24	407	27	435
Traffic Stops: Warned	109	1291	82	1568
# of Traffic Stops Made			84	234
TOTAL COMPLAINTS	163	2600	152	2413

**LOWELL POLICE DEPARTMENT
ASSISTING OTHER AGENCIES
DECEMBER 2014**

COMPLAINT #	DATE	NATURE OF COMPLAINT	DEPARTMENT	STATUS	VENUE
2264-14	12/1/2014	Disorderly	KCSD	Back-up	Lowell Twp
2273-14	12/3/2014	Criminal Sexual Conduct	CPS	Assisted	City of Lowell
2274-14	12/4/2014	Domestic	KCSD	Assisted	Lowell Twp
2275-14	12/4/2014	Check Well-being	IONIA COUNTY	Assisted	City of Lowell
2303-14	12/9/2014	Attempt to locate subject	MSP	Assisted	City of Lowell
2311-14	12/11/2014	Counterfeit Money	SECRET SERVICE	Assisted	City of Lowell
2318-14	12/13/2014	Serve PPO	EATON COUNTY	Assisted	City of Lowell
2319-14	12/13/2014	Disorderly	KCSD	Assisted	Lowell Twp
2368-14	12/20/2014	Domestic	KCSD	Back-up	Vergennes Twp
2369-14	12/21/2014	Fight in Progress	KCSD	Back-up	Vergennes Twp
2374-14	12/22/2014	Threats	KCSD	Back-up	Vergennes Twp
2382-14	12/24/2014	Domestic	KCSD	Back-up	Lowell Twp
2398-14	12/28/2014	Domestic	KCSD	Back-up	Vergennes Twp
2400-14	12/28/2014	PD Accident / Car on roof	KCSD	Assisted	Lowell Twp
2406-14	12/30/2014	Verbal Domestic	KCSD	Assisted	Lowell Twp
2411-14	12/31/2014	PD Accident	KCSD	Handled call	Lowell Twp

**AGENCIES ASSISTING
LOWELL POLICE DEPARTMENT
DECEMBER 2014**

COMPLAINT #	DATE	NATURE OF COMPLAINT	DEPARTMENT	STATUS
2269-14	12/2/2014	Felonious Domestic Assault	KCSD	Back-up
2286-14	12/6/2014	OWI	KCSD	Assisted
2290-14	12/8/2014	Possible Domestic	KCSD	Back-up
2323-14	12/14/2014	Warrant Arrest	KCSD / IONIA COUNTY	Back-up / Assisted
2361-14	12/19/2014	Use of Marijuana	KCSD	Assisted
2362-14	12/20/2014	Possible Drunk Driver	KCSD	Assisted
2365-14	12/20/2014	Subject possibly jumped in river	KCSD / LOWELL FIRE	Assisted
2378-14	12/23/2014	Domestic	KCSD	Assisted
2392-14	12/26/2014	OWI	KCSD	Assisted
2394-14	12/28/2014	Combative Subject	KCSD	Back-up
2396-14	12/28/2014	Domestic	KCSD	Back-up
2410-14	12/31/2014	MIP Party	KCSD	Assisted
2413-14	12/31/2014	Warrant Arrest	IONIA COUNTY	Handled call

December 2014

	Current Month		Last Year
Type of Call:	December 2014	Type of Call:	December-13
Runs This Month	15	Runs This Month	42
Number Responding	146	Number Responding	552
Structure Fire	1	Structure Fire	5
Vehicle Fire	1	Vehicle Fire	2
Miscellaneous Fire	9	Miscellaneous Fire	24
False Alarms	2	False Alarms	3
P.I. Accident	2	P.I. Accident	8
Medical Calls	30	Medical Calls	34
Number Responding	219	Number Responding	259
Grass & Brush Fires	0	Grass & Brush Fires	0
Gallons of Water Used	1250	Gallons of Water Used	6000
Equipment Used:	December 2014	Equipment Used:	December-13
Thermal Camera	3	Thermal Camera	12
Ladders	1	Ladders	6
Air Paks	6	Air Paks	36
Generators	3	Generators	4
Lights (Flood)	6	Lights (Flood)	15
Hurst Tool	1	Hurst Tool	1
Air Bags	0	Air Bags	0
Shovels	1	Shovels	0
Brooms	1	Brooms	0
Smoke Ejectors	1	Smoke Ejectors	3
Fire Extinguishers	0	Fire Extinguishers	2
Pry Bars & Poles	2	Pry Bars & Poles	6
Miscellaneous	2	Miscellaneous	10
Hose Used	800	Hose Used	1200
Co Monitor	2	Co Monitor	4
Hand Lights	18	Hand Lights	60
Cascade System		Cascade System	
Location of Fire Calls:	December 2014	Location of Medical Calls:	December 2014
City of Lowell	10	City of Lowell	11
Lowell Township	3	Lowell Township	12
Vergennes Township	2	Vergennes Township	7
Others	0	Others	0

2014 YTD Total Fire Calls	
Number of Calls	238
Number of Responders	2699
2014 YTD Total Medical Calls	
Number of Calls	445
Number of Responders	2959

CITY OF LOWELL
REPORT FOR : DECEMBER
FOR: Mark Howe

DRINKING WATER TREATMENT AND FILTRATION PLANT

A TOTAL OF: 14.77174 MILLION GALLONS OF RAW WATER WAS TREATED FOR THE
MONTH OF: DECEMBER TOTAL PUMPING TIME, TREATMENT AND THE DISTRIBUTION
OF THE FINISHED WATER TO THE SYSTEM REQUIRED 230 HOURS, WHICH RESULTED IN
273.25 MAN HOURS FOR THE OPERATION.

CHEMICAL COST PER MILLION GALLONS: \$ 188.50

ELECTRICAL COST PER MILLION GALLONS: \$ 328.84

TOTAL COST PER MILLION GALLONS: \$ 517.35

WATER PRODUCTION

DAILY AVERAGE: 0.477

DAILY MAXIMUM: 0.638

DAILY MINIMUM: 0.000

THE AVERAGE PLANT OPERATION TIME WAS 7.4194 HOURS PER DAY.

Customer Complaints	Water Quality	0
	High Water Usage	0
	Low Pressure	1
Fire Hydrants	Flushed During Construction	4
	Flushed For Flushing Program	0
	Painted	0
	Repaired	0
Meters	Final Reads	5
	Re-Reads For Low Usage	0
	Re-Reads For High Usage	6
	Re-Reads Verify If Vacant Due To Zero USage	10
	Re-Reads For Neg Usage Due To Estimation	7
	Billing No Read\\ Re-Read	7
	Meter Repairs	2
	Raidio Read Repair	0
	Meters Upgraded To Radio Read	0
	New Meter Installs	1
	Frozen Meters	0
Water Services	Home Owner Frozen Service	0
	City Owned Frozen Services	0
	Turn Off For Winter	2
	Turn Off For Non Payment	0
Valves	Operated During Construction	6
	Operated For Valve Turning Program	0
Water Mains	Water Main Breaks	0
MISS DIGS	Marking of Underground Utilities	6
Bulk Water Sales		0

STREETS DEPARTMENT

December 2014

Major & Local Streets

Snow and Ice Control

#12 – 33 miles – 2.5 hrs.

Pot holes:

834 - pot holes filled with cold patch
- Ton of hot mix put down

Storm drains and ditches:

Parking Lots

Weekly trash pickup D.D.A.
Put up new “No Parking 2 a.m. to 6 a.m.” signs in Riverside parking lot.

Public Works

Sidewalks:

Trees, bushes, shrubs trimming and removal:

Trimmed dead branches throughout Richard’s park

Traffic & Signs:

Put up new” No Parking” signs on Chatham and Smith streets

Misc:

Put out newly painted trash cans along Main street D.D.A. area.
Put water in Richard’s Park skating rink
Took bathroom dividers out at Stoney Lakeside Park. Will be installing new ones soon.
Worked in Water Department
Worked in old garage on barricades
Worked on equipment
Picked up trash in parks

Dept. of Public Works, City of Lowell

217 S. Hudson

Lowell, MI. 49331

Phone - 616-897-5929 Fax -

Posted Totals by Invoice #

Report Date: 01/07/2015

Period From: 12/01/2014 To: 12/31/2014

Invoice Number	Date	Name	Total	Charge Sales!
000828	12/02/2014	Street Dept.	773.80	0.00
000829	12/02/2014	Police Dept.	47.25	0.00
000830	12/03/2014	Street Dept.	194.04	0.00
000831	12/05/2014	Street Dept.	1,571.30	0.00
000832	12/10/2014	Fire Dept.	522.99	0.00
000833	12/10/2014	Police Dept.	48.49	0.00
000834	12/10/2014	Parks	237.31	0.00
000835	12/10/2014	Police Dept.	147.32	0.00
000836	12/10/2014	Fire Dept.	47.38	0.00
000837	12/11/2014	Fire Dept.	798.56	0.00
000838	12/22/2014	Fire Dept.	156.09	0.00
Grand Totals:			\$4,544.53	\$0.00

% Time in each Department

20% Water 25 % Maintenance dept. (equipment) 30% DPW 25% Other

Public Works: 57.25 hrs. 1.25 hrs. Overtime

DDA: 2.5 hrs.

Water Plant: 4.25 hrs. 7.75 hrs. Emergence Call Out.

Water Distribution: 22.75 hrs. 4 hrs. Overtime

Equipment Maintenance: 49.25 hrs.

Holiday: 24 hrs.

Vacation: 24 hrs.

Total Hours for December: 197 hrs.

December 2014 Sexton's Report

Total of Burials: 3 of those were: full: 2 cremations: 1 Year to date 40

Oakwood: Spent 107.5 hrs

- 1st 18 yrs I had only 2 Sunday funerals, this year I had 8. Very interesting?
- Showed a man possible grave sites to buy.
- Finished chewing up leaves and pushing my pile of leaves with the skidster.
- Trimmed up 2 juniper bushes that were missed.
- Up dated my computer records, 3 ring notebooks and wall chart with all the burials from this year.
- Was able to prune some of the young maples and get up into a few of the older ones that needed to be thinned out some.
- Helped a young man locate some people buried here.
- Picked up a lot of branches and sticks.

CITY Hall – LPD: Spent 7.25 hr's removing leaves, sweeping berries off walkways.
Blew off walks with backpack blower.

Englehardt Library: Spent 5.25 hr's doing the following:

- Chewing leaves for the last time.
- Needed to fill soap dispensers again.
- Blew snow off walks with backpack blower.

D.D.A. Spent 2.5 hr doing the following:

- Removing pockets of leaves.
- Blew snow off bridges.

Parks spent 4 hr's chewing leaves, removing branches

DPW spent 4.75 hr's chewing leaves, picking up pieces of sod from plowing snow.

Fire Barn: 2 hr's trimming bushes by building.

Water Plant: 1 hr's picking up all the pieces of sod from plowing snow off walks.

Major Maint. lent 2 of my men to do 45 hr's cold patch work.

01/06/2015

DEC

CITY OF LOWELL - PERMIT LIST

Permit	Address	Issue Date	Parcel No.	Work Description	Permit Fee	Value
PB14901311	1427 W MAIN ST SE	12/03/2014	41-20-03-452-003	NEW SIGNAGE - O'REILL	140.00	9,677
PB14901358	521 W MAIN ST SE	12/31/2014	41-20-02-341-006	NEW STORAGE BUILDIN	348.00	84,290
PB14901376	1400 W MAIN ST SE	12/30/2014	41-20-03-478-019	BUILDING DEMO - CURT	110.00	1,000
Total Permits: 3						
Total Fee Amount: 598.00						
Total Const. Value: 94,967						

Permit	Address	Issue Date	Parcel No.	Work Description	Permit Fee	Value
PE14901654	417 HIGH ST	12/01/2014	41-20-02-282-008		60.00	0
PE14901674	1427 W MAIN ST SE	12/03/2014	41-20-03-452-003	O'REILLYS AUTO PARTS	70.00	0
Total Permits: 2						
Total Fee Amount: 130.00						
Total Const. Value: 0						

Permit	Address	Issue Date	Parcel No.	Work Description	Permit Fee	Value
PP14901208	2384 W MAIN ST	12/08/2014	41-20-03-370-029	TENNANT SPACE BUILD	175.00	0
PP14901232	2384 W MAIN ST	12/16/2014	41-20-03-370-029	TENNANT SPACE BUILD	65.00	0
Total Permits: 2						
Total Fee Amount: 240.00						
Total Const. Value: 0						

Grand Total Permits:

7

Grand Total Permit Fee:

968.00

Grand Total Const. Value:

\$94,967

DEC CITY OF LOWELL COMMERCIAL PERMITS

Commercial, New Building

Permit	Address	Parcel No.	Issue Date	Contractor	Work Description	Value
PB14901358	521 W MAIN ST SE	41-20-02-341-00	12/31/2014	A TO Z CONSTRUCTION	NEW STORAGE BUILDING	\$84,29
# OF PERMITS	1					

1	Permits	Value Total	84,290
	Permit.DateIssued in <Previous month> [12/01/14 - 12/31/14] AND Permit.Category Starts With COM AND Permit.PermitNumber Starts With PB149		

01/06/2015

DEC

CITY OF LOWELL - BLDG PERMIT FINALS

Permit	Address	Parcel	Contractor	Fee	Issue Date	Final Date	Work Description	Value
PB14900237	206 E MAIN ST SE	41-20-02-413-002M-CON	CONSTRUCTION	200.00	04/18/2014	12/10/2014	TENANT BUILD-OUT / EDW	24,972
PB14900593	1264 VALLEY VISTA DR SE	41-20-03-428-004ALL IN	ONE BUILDERS IT	65.00	06/19/2014	12/17/2014	SIDING REPLACEMENT	975
PB14901109	319 N MONROE ST SE	41-20-02-261-004		100.00	10/15/2014	12/30/2014	WOOD DECK	3,000
PB14901163	280 VALLEY VISTA DR SE	41-20-03-427-002		100.00	10/20/2014	12/17/2014	WOOD DECK	3,000
PB14901189	521 ELIZABETH ST SE	41-20-02-185-002		100.00	10/24/2014	12/19/2014	DETACHED ACCESSORY BI	1,000
5	Permits		5				Value Total	32,947

01/06/2015

DEC

CITY OF LOWELL CATEGORY REPORT

Category	Estimated Cost	Permit Fee	Number of Permits
Commercial, New Building	\$84,290	\$348.00	1
Demolish	\$1,000	\$110.00	1
Sign	\$9,677	\$140.00	1
Totals	\$94,967	\$598.00	3

Permit.DateIssued in <Previous month> [12/01/14 -
12/31/14] AND
Permit.Number Starts With PB149

CITY OF LOWELL - Permit Report by Category YTD

Permit	Applicant	Address	Issue Date	Project Value	Permit Fee	Work Description
Above Ground Pool						
PB14900436	PHILLIPS, JEFF	830 LAFAYETTE ST SE	05/20/2014	2,000	95.00	ABOVE GROUND POOL
Antenna						
PB14900267	AT&T MOBILITY c/o C	2055 BOWES ROAD	04/17/2014	20,000	155.00	CELL TOWER ANTENNA MOD
PB14900746	HALEY LAW FIRM	2055 BOWES ROAD	07/24/2014	10,000	140.00	SPRINT - EQUIPMENT UPGRAI
				30,000	295.00	
Commercial, Add/Alter/Repair						
PB14900039	WILLIAMS DENNIS	2275 W MAIN ST SE	01/17/2014	6,500	100.00	INTERIOR DEMO - FIRST BAP
PB14900185	DEWITT HOME IMPRO	1320 EAST MAIN	03/21/2014	90,000	365.00	TENANT REMODEL - LOWELL
PB14900226	OWEN AMES KIMBALI	1000 FOREMAN ST SE	04/09/2014	40,000	215.00	MODIFICATIONS TO EXISTING
PB14900229	XTREME TOWING LLC	2384 W MAIN ST	04/01/2014	3,700	200.00	INTERIOR REMODEL - XTREM
PB14900237	M-CON CONSTRUCTIO	206 E MAIN ST SE	04/18/2014	24,972	200.00	TENANT BUILD-OUT / EDWAR
PB14900242	ARANEAE INC	2240 W MAIN ST	04/07/2014	10,500	128.00	NEW SIGNAGE - NAPA AUTO
PB14900455	NUSSE JACOB	1425 W MAIN ST SE	05/27/2014	50,000	245.00	TENANT REMODEL - DR. JIM
PB14900491	ROCKFORD CONSTRU	625 CHATHAM ST	05/30/2014	100,000	6,143.00	LOWELL ENERGY / BIO-GAS
PB14900623	ADVANCED BUILDING	200 W MAIN ST SE	07/01/2014	2,000	200.00	INTERIOR REMODEL - ST MA
PB14900625	VOS DAN CONSTRUCT	402 AMITY ST SE	07/25/2014	84,200	350.00	INTERIOR REMODEL - ST MA
PB14900686	THORNE BUILDERS LI	2275 W MAIN ST SE	07/16/2014	105,000	405.00	TENANT REMODEL - FIRST B
PB14901143	B & B CONTRACTORS	2163 W MAIN ST SE	10/15/2014	50,000	245.00	TENANT REMODEL - SNAP FI
Commercial, New Building				166,872	8,796.00	
PB14900834	CITY OF LOWELL	830 SHEPARD BLVD SE	08/11/2014	5,000	0.00	BUILDING REPLACEMENT - C
PB14900992	GM NORTHRUP CORP	1427 W MAIN ST SE	09/15/2014	124,826	1,870.00	NEW BUILDING - O'REILLY A
PB14901358	HOLBROOK ZACHARY	521 W MAIN ST SE	12/31/2014	84,290	348.00	NEW STORAGE BUILDING - B

CITY OF LOWELL - Permit Report by Category YTD

314,116 2,218.00

Deck

PB14900480	KEECH DONNA	942 SIBLEY ST SE	05/28/2014	1,000	150.00	WOOD DECK
PB14900688	GERARD JOHN W TRU	2420 GEE DR SE	07/14/2014	1,800	50.00	DECK RAILING REPLACEMENT
PB14901109	FISHER TERRY	319 N MONROE ST SE	10/15/2014	3,000	100.00	WOOD DECK
PB14901163	LOPEZ, MAUREEN	280 VALLEY VISTA DR SE	10/20/2014	3,000	100.00	WOOD DECK

Demolish

PB14900495	EICKHOFF AMANDA &	222 S DIVISION ST SE	06/02/2014	15,000	50.00	DEMOLITION OF HOUSE
PB14900588	EARTHWORK DOZING	613 AVERY ST SE	06/23/2014	6,500	50.00	DEMOLITION OF HOUSE
PB14900589	EARTHWORK DOZING	208 N DIVISION ST SE	06/23/2014	6,500	50.00	DEMOLITION OF HOUSE
PB14901376	OLIN EXCAVATING	1400 W MAIN ST SE	12/30/2014	1,000	110.00	BUILDING DEMO - CURTIS CL

Garage, detached

PB14900277	WASSENAAR RON	706 RIVERSIDE DR SE	04/10/2014	46,380	236.00	DETACHED ACCESSORY BUILDING
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Res. Add/Alter/Repair

PB14900070	RIDGELINE CONSTRUCTION	905 N WASHINGTON ST SE	04/10/2014	5,608	150.00	FRONT PORCH ADDITION
PB14900210	STERLY JOHN R	723 AVERY ST SE	03/26/2014	69,155	305.00	ADDITION TO RESIDENCE (TV SCREENED PORCH AND DECK)
PB14900416	GROENHOF TIMOTHY	545 NORTH ST SE	05/14/2014	6,000	150.00	SCREENED PORCH AND DECK
PB14900451	RACINE CONSTRUCTION	208 NORTH ST SE	05/27/2014	2,000	150.00	DETACHED ACCESSORY BUILDING
PB14900719	FLEET MARK & VALET	404 LINCOLN LAKE AVE SE	07/17/2014	5,000	150.00	INTERIOR REMODEL
PB14900721	BECKETT DANIEL	415 NORTH ST SE	07/17/2014	22,640	164.00	DEMOLITION & ADDITION TO RESIDENCE
PB14900730	MANSZEWSKI KATLIN	705 GRINDLE DR SE	07/21/2014	2,000	150.00	ADDITION TO RESIDENCE

Res. Single Family

PB14900482	SABLE DEVELOPING II	812 GRINDLE DR SE	06/09/2014	175,685	547.00	RESIDENCE W/FINISHED BASEMENT
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CITY OF LOWELL - Permit Report by Category YTD

PB14900483	ICCF NON PROFIT HOL	329 N JEFFERSON ST SE	06/04/2014	221,912	639.00	RESIDENCE W/DECK
PB14901019	ALLEN EDWIN HOMES	1308 HIGHLAND HILLS DR SE	09/26/2014	244,451	685.00	RESIDENCE
PB14901020	ALLEN EDWIN HOMES	1314 HIGHLAND HILL DR SE	09/26/2014	216,283	629.00	RESIDENCE

Res. Utility Building

358,331 2,500.00

PB14901189	SCHNEIDER DONALD	521 ELIZABETH ST SE	10/24/2014	1,000	100.00	DETACHED ACCESSORY BUI
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Roofing/Siding

1,000 100.00

PB14900488	HANSON'S WINDOW &	180 S CENTER ST SE	08/07/2014	5,909	65.00	RE ROOF
PB14900593	ALL IN ONE BUILDERS	1264 VALLEY VISTA DR SE	06/19/2014	975	65.00	SIDING REPLACEMENT
PB14900700	HANSON'S WINDOW &	119 S GROVE ST SE	07/24/2014	13,840	65.00	RE ROOF
PB14900935	RAIMER TYLER D	619 LAFAYETTE ST SE	09/24/2014	5,000	65.00	RE ROOF
PB14901059	ANTCLIFF TRACY LEE	909 BOWES ST SE	09/29/2014	5,500	65.00	RE ROOF

Sign

31,224 325.00

PB14901311	ALCAM SIGNS	1427 W MAIN ST SE	12/03/2014	9,677	140.00	NEW SIGNAGE - O'REILLY AU
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9,677 140.00

45	Permits	Value Total	5,409,803	16,584.00	Fee Total
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L+P
Manager's Report
January 2015

A. MPPA/MMEA/APPa Update:

MPPA /MMEA: Nothing new to report at this time. Both organizations are meeting the third week of the month (instead of the normal second week of the month), for the first seven months of 2015 due to recurring scheduling conflicts.

APPa: The upcoming annual APPa Lineworkers Rodeo/Operations and Technical Conference is May 15 - 17th this Spring in Sacramento, CA. We expect to have representatives from LLP attend and if we should be awarded an RP3 designation, the award will be presented at this event. Our new lineman apprentice, Rich Mutschler has signed up to participate in the apprentice events. Any Board member interested in attending should contact Sharon.

The annual APPa Legislative Rally is scheduled for March 9-11 in DC. I will be attending in my capacity as a MMEA Board member. Anyone interested in attending please get in touch with Sharon.

Each year APPa has a special conference designed for members involved in Joint Action Agencies such as MPPA. I will be attending this year's meeting in my capacity as Board Chair of MPPA and will be out of the office January 9 - 13.

B. System/Generation Upgrade Progress: The bio-digester continues to move closer to full operation. Bio-gas is being produced, the CHP engine has been started up and according to Tom Russo is an extremely impressive engine. LEAD is not receiving waste from Litehouse yet, but that transition is expected to begin this month. Since the facility is not fully operational in terms of generating and the critters are doing their job creating methane, there may be times over the next few weeks where there is excess gas that needs to be flared. This is similar to what happens at natural gas collection and storage facilities, excess gas is burned when storage areas are full.

Work continues on the installation of the Rolls Royce turbine and we keep moving forward as funds allow.

C. LLP Policy Review: We reviewed Section 5 Policies under Action Items and we will be distributing Section 6, Engineering and Operating Policies, at the Board meeting. This will give you a month for your initial review to occur before our discussions on Section 6 begin at the February Board meeting.

D. Annual Holiday Party: The City is hosting the Lowell After Holiday Party this year. The event is scheduled for January 17th at the Lowell Museum. The party starts at 7:00 PM, bring an appetizer to pass, your favorite beverage, items to stock the FROM food pantry and a "white elephant gift" if you want to participate in the exchange. Hope to see you all there.

E. Articles of Interest: I have attached a couple of other articles to my Managers report this month providing you with information on topics of interest. One article presents a discussion from the Hillsdale Board of Public Utilities regarding the potential loss to the community from an outage. Like Lowell, Hillsdale is fed by a single supply from Consumers Energy and ITC transmission lines. They recently experienced a 2 hour outage as a result of a grid problem and are now discussing how they might need to plan for an alternative. This all sounds similar to discussions we had here in Lowell several years ago. The Board can be commended for their insight and strategic goals that serve to move the utility toward a higher level of reliability and service to the community. With all of the discussion and predictions around the State regarding Michigan's potential grid issues resulting from the retirement of baseload coal plants, we could easily be experiencing grid outages on a regular basis. Not only will our combustion turbines help offset this problem in Lowell, but our local renewable energy source, the bio-digester, is also "baseload" generation and would provide electricity to our community if there was an outage on the grid.

The second article is an APPA report on the smart grid and the value smart meters/smart grid technologies have toward increasing electric reliability and particularly during a major storm event. LLP has completed a smart meter pilot, installed 200+ smart meters on our system, and is currently planning to phase in a full smart meter deployment.

Last month Perry brought in an article out of the Grand Rapids Press that suggested there may be links between smart meters and certain health issues. The article did not present anything conclusive and I am not aware of any studies showing direct large scale links between any health issues and increased EMF (electromagnetic field). That is not to say that like anything else, there may be people who are more susceptible to certain conditions than others and could be affected by increased EMF. But, to my knowledge there is no wide spread evidence to support a claim that increased EMF is known health concern . The key, I believe, is to be flexible and allow for the exception, ie the person who does not want a smart meter on their residence. For a utility such as LLP, such an accommodation would seem perfectly workable.

F. Payables: December payables are available for your review if you would like them.

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 12/31/2014	ACTIVITY FOR MONTH 12/31/2014	AVAILABLE BALANCE	% BDT USED
Fund 101 - GENERAL FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	367,500.00	62,177.50	2,800.40	305,322.50	16.92
FINES	FINES AND FORFEITURES	7,200.00	7,824.09	1,050.62	(624.09)	108.67
INT	INTEREST AND RENTS	2,600.00	0.00	0.00	2,600.00	0.00
LICPER	LICENSES AND PERMITS	33,500.00	11,163.32	160.00	22,336.68	33.32
LOCAL	LOCAL CONTRIBUTIONS	10,750.00	3,870.50	1,935.25	6,879.50	36.00
OTHER	OTHER REVENUE	42,596.00	41,022.27	618.90	1,573.73	96.31
STATE	STATE GRANTS	357,000.00	125,048.18	62,516.00	231,951.82	35.03
TAXES	TAXES	1,805,700.00	1,499,045.06	33,814.58	306,654.94	83.02
TRANSIN	TRANSFERS IN	143,900.00	0.00	0.00	143,900.00	0.00
TOTAL Revenues		2,770,746.00	1,750,150.92	102,895.75	1,020,595.08	63.17
Expenditures						
101	COUNCIL	17,940.00	11,691.47	8,317.42	6,248.53	65.17
172	MANAGER	112,900.00	47,576.11	7,388.21	65,323.89	42.14
191	ELECTIONS	8,800.00	4,133.81	203.18	4,666.19	46.98
209	ASSESSOR	43,550.00	20,401.88	3,215.25	23,148.12	46.85
210	ATTORNEY	50,000.00	27,898.70	2,920.00	22,101.30	55.80
215	CLERK	115,200.00	34,385.34	6,464.85	80,814.66	29.85
253	TREASURER	195,350.00	87,389.42	14,969.39	107,960.58	44.73
265	CITY HALL	113,600.00	59,590.08	12,797.94	54,009.92	52.46
276	CEMETERY	86,850.00	44,568.27	4,709.25	42,281.73	51.32
294	UNALLOCATED MISCELLANEOUS	22,200.00	8,384.58	0.00	13,815.42	37.77
301	POLICE DEPARTMENT	656,700.00	370,748.69	52,981.05	285,951.31	56.46
305	CODE ENFORCEMENT	108,600.00	34,447.53	4,269.24	74,152.47	31.72
336	FIRE	164,112.00	110,667.16	(51,783.00)	53,444.84	67.43
400	PLANNING & ZONING	38,900.00	19,826.51	6,305.73	19,073.49	50.97
426	EMERGENCY MANAGEMENT	0.00	(0.07)	0.00	0.07	100.00
441	DEPARTMENT OF PUBLIC WORKS	198,650.00	101,903.65	16,919.71	96,746.35	51.30
442	SIDEWALK	5,600.00	7,834.17	116.59	(2,234.17)	139.90
523	TRASH	52,000.00	19,795.80	3,134.00	32,204.20	38.07
728	ECONOMIC DEVELOPMENT	23,500.00	8,410.62	1,032.80	15,089.38	35.79
747	CHAMBER/RIVERWALK	2,900.00	1,339.81	336.37	1,560.19	46.20
751	PARKS	156,400.00	78,590.94	4,350.07	77,809.06	50.25
757	SHOWBOAT	1,450.00	1,120.43	41.94	329.57	77.27
774	RECREATION CONTRIBUTIONS	3,000.00	2,000.00	0.00	1,000.00	66.67
790	LIBRARY	70,300.00	30,101.96	5,573.67	40,198.04	42.82
803	HISTORICAL DISTRICT COMMISSION	300.00	0.00	0.00	300.00	0.00
804	MUSEUM	15,400.00	28,491.65	1,336.47	(13,091.65)	185.01
965	TRANSFERS OUT	505,800.00	0.00	0.00	505,800.00	0.00
TOTAL Expenditures		2,770,002.00	1,161,298.51	105,600.13	1,608,703.49	41.92
TOTAL REVENUES		2,770,746.00	1,750,150.92	102,895.75	1,020,595.08	63.17
TOTAL EXPENDITURES		2,770,002.00	1,161,298.51	105,600.13	1,608,703.49	41.92
NET OF REVENUES & EXPENDITURES		744.00	588,852.41	(2,704.38)	(588,108.41)	79,146.8

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 12/31/2014

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 12/31/2014	ACTIVITY FOR MONTH 12/31/2014	AVAILABLE BALANCE	% BGT USED
Fund 202 - MAJOR STREET FUND						
Revenues						
INT	INTEREST AND RENTS	150.00	0.00	0.00	150.00	0.00
OTHER	OTHER REVENUE	182,000.00	65,592.33	14,787.64	116,407.67	36.04
TRANSIN	TRANSFERS IN	60,000.00	0.00	0.00	60,000.00	0.00
TOTAL Revenues		242,150.00	65,592.33	14,787.64	176,557.67	27.09
Expenditures						
450	CAPITAL OUTLAY	100,000.00	3,439.74	322.80	96,560.26	3.44
463	MAINTENANCE	34,750.00	22,367.76	4,938.19	12,382.24	64.37
474	TRAFFIC	9,700.00	1,854.66	137.53	7,845.34	19.12
478	WINTER MAINTENANCE	40,700.00	10,038.71	4,430.29	30,661.29	24.67
483	ADMINISTRATION	26,400.00	762.48	161.00	25,637.52	2.89
965	TRANSFERS OUT	50,000.00	0.00	0.00	50,000.00	0.00
TOTAL Expenditures		261,550.00	38,463.35	9,989.81	223,086.65	14.71
TOTAL REVENUES		242,150.00	65,592.33	14,787.64	176,557.67	27.09
TOTAL EXPENDITURES		261,550.00	38,463.35	9,989.81	223,086.65	14.71
NET OF REVENUES & EXPENDITURES		(19,400.00)	27,128.98	4,797.83	(46,528.98)	139.84

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 12/31/2014	ACTIVITY FOR MONTH 12/31/2014	AVAILABLE BALANCE	% BDGT USED
Fund 203 - LOCAL STREET FUND						
Revenues						
INT	INTEREST AND RENTS	150.00	0.00	0.00	150.00	0.00
OTHER	OTHER REVENUE	68,000.00	30,258.92	5,639.91	37,741.08	44.50
TRANSIN	TRANSFERS IN	180,000.00	0.00	0.00	180,000.00	0.00
TOTAL Revenues		248,150.00	30,258.92	5,639.91	217,891.08	12.19
Expenditures						
450	CAPITAL OUTLAY	10,000.00	8,750.00	8,750.00	1,250.00	87.50
463	MAINTENANCE	57,500.00	22,825.42	4,013.88	34,674.58	39.70
474	TRAFFIC	11,600.00	2,981.03	648.86	8,618.97	25.70
478	WINTER MAINTENANCE	57,500.00	14,578.30	4,728.84	42,921.70	25.35
483	ADMINISTRATION	30,000.00	915.46	161.00	29,084.54	3.05
906	DEBT SERVICE	80,500.00	79,192.50	5,626.25	1,307.50	98.38
TOTAL Expenditures		247,100.00	129,242.71	23,928.83	117,857.29	52.30
TOTAL REVENUES		248,150.00	30,258.92	5,639.91	217,891.08	12.19
TOTAL EXPENDITURES		247,100.00	129,242.71	23,928.83	117,857.29	52.30
NET OF REVENUES & EXPENDITURES		1,050.00	(98,983.79)	(18,288.92)	100,033.79	9,427.03

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 12/31/2014

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 12/31/2014	ACTIVITY FOR MONTH 12/31/2014	AVAILABLE BALANCE	% BDT USED
Fund 238 - HISTORICAL DISTRICT FUND						
Revenues						
INT	INTEREST AND RENTS	200.00	0.00	0.00	200.00	0.00
OTHER	OTHER REVENUE	50,000.00	0.00	0.00	50,000.00	0.00
TOTAL Revenues		50,200.00	0.00	0.00	50,200.00	0.00
Expenditures						
000		50,000.00	2,100.00	0.00	47,900.00	4.20
TOTAL Expenditures		50,000.00	2,100.00	0.00	47,900.00	4.20
TOTAL REVENUES		50,200.00	0.00	0.00	50,200.00	0.00
TOTAL EXPENDITURES		50,000.00	2,100.00	0.00	47,900.00	4.20
NET OF REVENUES & EXPENDITURES		200.00	(2,100.00)	0.00	2,300.00	1,050.00

PERIOD ENDING 12/31/2014

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 12/31/2014	ACTIVITY FOR MONTH 12/31/2014	AVAILABLE BALANCE	% BDGT USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
INT	INTEREST AND RENTS	1,000.00	0.00	0.00	1,000.00	0.00
OTHER	OTHER REVENUE	0.00	95.90	95.90	(95.90)	100.00
TAXES	TAXES	450,000.00	368,900.00	15,000.00	81,100.00	81.98
TOTAL Revenues		451,000.00	368,995.90	15,095.90	82,004.10	81.82
Expenditures						
450	CAPITAL OUTLAY	120,000.00	0.00	0.00	120,000.00	0.00
463	MAINTENANCE	76,400.00	34,664.97	8,317.70	41,735.03	45.37
483	ADMINISTRATION	56,200.00	33,155.97	11,112.85	23,044.03	59.00
740	COMMUNITY PROMOTIONS	55,000.00	42,734.85	24.79	12,265.15	77.70
965	TRANSFERS OUT	142,900.00	0.00	0.00	142,900.00	0.00
TOTAL Expenditures		450,500.00	110,555.79	19,455.34	339,944.21	24.54
TOTAL REVENUES		451,000.00	368,995.90	15,095.90	82,004.10	81.82
TOTAL EXPENDITURES		450,500.00	110,555.79	19,455.34	339,944.21	24.54
NET OF REVENUES & EXPENDITURES		500.00	258,440.11	(4,359.44)	(257,940.11)	51,688.0

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 12/31/2014

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 12/31/2014	ACTIVITY FOR MONTH 12/31/2014	AVAILABLE BALANCE	% BDGT USED
Fund 260 - DESIGNATED CONTRIBUTIONS						
Revenues						
INT	INTEREST AND RENTS	4,300.00	352.00	50.00	3,948.03	8.19
LOCAL	LOCAL CONTRIBUTIONS	10,000.00	0.00	0.00	10,000.03	0.00
OTHER	OTHER REVENUE	20,000.00	10,000.00	0.00	10,000.00	50.00
TOTAL Revenues		34,300.00	10,352.00	50.00	23,948.00	30.18
Expenditures						
443	ARBOR BOARD	20,000.00	0.00	0.00	20,000.00	0.00
751	PARKS	10,000.00	725.00	0.00	9,275.00	7.25
758	DOG PARK	4,000.00	423.31	54.21	3,576.69	10.58
759	COMMUNITY GARDEN	300.00	0.00	0.00	300.00	0.00
TOTAL Expenditures		34,300.00	1,148.31	54.21	33,151.69	3.35
TOTAL REVENUES		34,300.00	10,352.00	50.00	23,948.00	30.18
TOTAL EXPENDITURES		34,300.00	1,148.31	54.21	33,151.69	3.35
NET OF REVENUES & EXPENDITURES		0.00	9,203.69	(4.21)	(9,203.69)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL

PERIOD ENDING 12/31/2014

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 12/31/2014	ACTIVITY FOR MONTH 12/31/2014	AVAILABLE BALANCE	% BUDGET USED
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Fund 351 - GENERAL DEBT SERVICE (NON-VOTED BONDS)
 Expenditures

906	DEBT SERVICE	0.00	65,572.51	0.00	(65,572.51)	100.00
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TOTAL Expenditures		0.00	65,572.51	0.00	(65,572.51)	100.00
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TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
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TOTAL EXPENDITURES		0.00	65,572.51	0.00	(65,572.51)	100.00
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NET OF REVENUES & EXPENDITURES		0.00	(65,572.51)	0.00	65,572.51	100.00
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REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 12/31/2014

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 12/31/2014	ACTIVITY FOR MONTH 12/31/2014	AVAILABLE BALANCE	% BGT USED
Fund 468 - RIVERFRONT DEVELOPMENT						
Revenues						
STATE	STATE GRANTS	0.00	42,863.74	0.00	(42,863.74)	100.00
TOTAL Revenues		0.00	42,863.74	0.00	(42,863.74)	100.00
Expenditures						
752	RIVERWALK DEVELOPMENT	0.00	27,554.00	0.00	(27,554.00)	100.00
TOTAL Expenditures		0.00	27,554.00	0.00	(27,554.00)	100.00
TOTAL REVENUES		0.00	42,863.74	0.00	(42,863.74)	100.00
TOTAL EXPENDITURES		0.00	27,554.00	0.00	(27,554.00)	100.00
NET OF REVENUES & EXPENDITURES		0.00	15,309.74	0.00	(15,309.74)	100.00

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 12/31/2014	ACTIVITY FOR MONTH 12/31/2014	AVAILABLE BALANCE	% BDGT USED
Fund 581 - AIRPORT FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	3,500.00	75.00	0.00	3,425.00	2.14
INT	INTEREST AND RENTS	40,050.00	20,131.00	0.00	19,919.00	50.26
OTHER	OTHER REVENUE	1,000.00	0.00	0.00	1,000.00	0.00
TOTAL Revenues		44,550.00	20,206.00	0.00	24,344.00	45.36
Expenditures						
000		28,700.00	17,489.28	4,522.01	11,210.72	60.94
TOTAL Expenditures		28,700.00	17,489.28	4,522.01	11,210.72	60.94
TOTAL REVENUES		44,550.00	20,206.00	0.00	24,344.00	45.36
TOTAL EXPENDITURES		28,700.00	17,489.28	4,522.01	11,210.72	60.94
NET OF REVENUES & EXPENDITURES		15,850.00	2,716.72	(4,522.01)	13,133.28	17.14

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
PERIOD ENDING 12/31/2014

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 12/31/2014	ACTIVITY FOR MONTH 12/31/2014	AVAILABLE BALANCE	% BDT USED
Fund 590 - WASTEWATER FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	1,026,000.00	440,412.09	18,731.92	585,587.91	42.93
INT	INTEREST AND RENTS	2,000.00	0.00	0.00	2,000.00	0.00
OTHER	OTHER REVENUE	0.00	5,183.18	0.00	(5,183.18)	100.00
TOTAL Revenues		1,028,000.00	445,595.27	18,731.92	582,404.73	43.35
Expenditures						
550	TREATMENT	510,700.00	297,915.10	77,601.56	212,784.90	58.33
551	COLLECTION	88,100.00	46,663.68	9,682.91	41,436.32	52.97
552	CUSTOMER ACCOUNTS	82,200.00	31,416.02	6,073.28	50,783.98	38.22
553	ADMINISTRATION	144,800.00	1,757.74	145.50	143,042.26	1.21
TOTAL Expenditures		825,800.00	377,752.54	93,503.25	448,047.46	45.74
TOTAL REVENUES		1,028,000.00	445,595.27	18,731.92	582,404.73	43.35
TOTAL EXPENDITURES		825,800.00	377,752.54	93,503.25	448,047.46	45.74
NET OF REVENUES & EXPENDITURES		202,200.00	67,842.73	(74,771.33)	134,357.27	33.55

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 12/31/2014

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 12/31/2014	ACTIVITY FOR MONTH 12/31/2014	AVAILABLE BALANCE	% BDT USED
Fund 591 - WATER FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	989,550.00	394,540.79	716.68	595,009.21	39.87
INT	INTEREST AND RENTS	6,320.00	2,493.95	400.00	3,826.05	39.46
OTHER	OTHER REVENUE	1,000.00	6,587.11	1,162.00	(5,587.11)	658.71
TOTAL Revenues		996,870.00	403,621.85	2,278.68	593,248.15	40.49
Expenditures						
570	TREATMENT	317,200.00	132,099.91	17,164.82	185,100.09	41.65
571	DISTRIBUTION	188,825.00	97,243.32	16,331.33	91,581.68	51.50
572	CUSTOMER ACCOUNTS	82,100.00	31,458.55	6,078.43	50,641.45	38.32
573	ADMINISTRATION	255,619.00	16,906.26	291.00	238,712.74	6.61
TOTAL Expenditures		843,744.00	277,708.04	39,865.58	566,035.96	32.91
TOTAL REVENUES		996,870.00	403,621.85	2,278.68	593,248.15	40.49
TOTAL EXPENDITURES		843,744.00	277,708.04	39,865.58	566,035.96	32.91
NET OF REVENUES & EXPENDITURES		153,126.00	125,913.81	(37,586.90)	27,212.19	82.23

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 12/31/2014

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 12/31/2014	ACTIVITY FOR MONTH 12/31/2014	AVAILABLE BALANCE	% BDC USED
Fund 636 - DATA PROCESSING FUND						
Revenues						
INT	INTEREST AND RENTS	58,800.00	0.00	0.00	58,800.00	0.00
OTHER	OTHER REVENUE	900.00	2,682.45	0.00	(1,782.45)	298.05
TOTAL Revenues		59,700.00	2,682.45	0.00	57,017.55	4.49
Expenditures						
000		60,000.00	41,219.43	4,184.81	18,780.57	68.70
TOTAL Expenditures		60,000.00	41,219.43	4,184.81	18,780.57	68.70
TOTAL REVENUES		59,700.00	2,682.45	0.00	57,017.55	4.49
TOTAL EXPENDITURES		60,000.00	41,219.43	4,184.81	18,780.57	68.70
NET OF REVENUES & EXPENDITURES		(300.00)	(38,536.98)	(4,184.81)	38,236.98	12,845.6

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL

PERIOD ENDING 12/31/2014

2014-15

GL NUMBER	DESCRIPTION	AMENDED BUDGET	YTD BALANCE 12/31/2014	ACTIVITY FOR MONTH 12/31/2014	AVAILABLE BALANCE	% BDGT USED
Fund 661 - EQUIPMENT FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	17,000.00	11,785.52	194.57	5,214.48	69.33
INT	INTEREST AND RENTS	117,400.00	46,670.07	2,382.55	70,729.93	39.75
OTHER	OTHER REVENUE	100.00	1,585.73	0.00	(1,485.73)	1,585.73
TRANSIN	TRANSFERS IN	30,000.00	0.00	0.00	30,000.00	0.00
TOTAL Revenues		164,500.00	60,041.32	2,577.12	104,458.68	36.50
Expenditures						
895	FLEET MAINT. & REPLACEMENT	141,600.00	58,924.71	15,881.76	82,675.29	41.61
TOTAL Expenditures		141,600.00	58,924.71	15,881.76	82,675.29	41.61
TOTAL REVENUES		164,500.00	60,041.32	2,577.12	104,458.68	36.50
TOTAL EXPENDITURES		141,600.00	58,924.71	15,881.76	82,675.29	41.61
NET OF REVENUES & EXPENDITURES		22,900.00	1,116.61	(13,304.64)	21,783.39	4.88

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 12/31/2014

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 12/31/2014	ACTIVITY FOR MONTH 12/31/2014	AVAILABLE BALANCE	% BDT USED
Fund 711 - CEMETERY FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	0.00	7,995.00	1,500.00	(7,995.00)	100.00
INT	INTEREST AND RENTS	0.00	2.83	0.00	(2.83)	100.00
TOTAL Revenues		0.00	7,997.83	1,500.00	(7,997.83)	100.00
TOTAL REVENUES						
TOTAL EXPENDITURES		0.00	7,997.83	1,500.00	(7,997.83)	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00
		0.00	7,997.83	1,500.00	(7,997.83)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 12/31/2014

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 12/31/2014	ACTIVITY FOR MONTH 12/31/2014	AVAILABLE BALANCE	% BDC USED
Fund 714 - LEE FUND						
Revenues						
INT	INTEREST AND RENTS	10,000.00	1,821.90	(498.81)	8,178.10	18.22
TOTAL Revenues		10,000.00	1,821.90	(498.81)	8,178.10	18.22
Expenditures						
000		10,000.00	0.00	0.00	10,000.00	0.00
TOTAL Expenditures		10,000.00	0.00	0.00	10,000.00	0.00
TOTAL REVENUES		10,000.00	1,821.90	(498.81)	8,178.10	18.22
TOTAL EXPENDITURES		10,000.00	0.00	0.00	10,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	1,821.90	(498.81)	(1,821.90)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 12/31/2014

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 12/31/2014	ACTIVITY FOR MONTH 12/31/2014	AVAILABLE BALANCE	% BDT USED
Fund 715 - LOOK FUND						
Revenues	INTEREST AND RENTS					
INT		10,000.00	(7,405.39)	(23,432.31)	17,405.39	(74.05)
TOTAL Revenues		10,000.00	(7,405.39)	(23,432.31)	17,405.39	(74.05)
Expenditures						
000		10,000.00	0.00	0.00	10,000.00	0.00
TOTAL Expenditures		10,000.00	0.00	0.00	10,000.00	0.00
TOTAL REVENUES						
TOTAL EXPENDITURES		10,000.00	(7,405.39)	(23,432.31)	17,405.39	74.05
NET OF REVENUES & EXPENDITURES		10,000.00	0.00	0.00	10,000.00	0.00
		0.00	(7,405.39)	(23,432.31)	7,405.39	100.00
TOTAL REVENUES - ALL FUNDS		6,110,166.00	3,202,775.04	139,625.80	2,907,390.96	52.42
TOTAL EXPENDITURES - ALL FUNDS		5,733,296.00	2,309,029.18	316,985.73	3,424,266.82	40.27
NET OF REVENUES & EXPENDITURES		376,870.00	893,745.86	(177,359.93)	(516,875.86)	237.15



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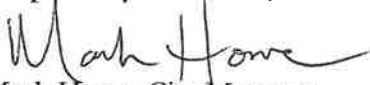
CITY MANAGER'S REPORT
January 20, 2015

1. We held our first monthly communications meeting last week with supervisors including representatives from the wastewater treatment plant and light & power. The purpose of the meetings is to enhance communication among supervisors on projects and issues to build a more cohesive team approach to our service to the city.
2. The Michigan Employment Relations Commission (MERC) met last week to review the recommended order regarding the unfair labor practice charges filed by the IBEW in 2013. My understanding is that the commission accepted the recommended order on all counts with the exception of paying a \$1.00 per hour pay increase for water certifications. I will forward a copy of the final order to you when I receive it.

Each day I make decisions about the operations and future of this organization affecting its citizens and the community. In this case, a decision I made to withhold a \$1,000 off-schedule pay increase and actions relating to that decision was found to be in violation of the Public Employment Relations Act. I apologize for that decision and my actions in this matter and believe that it does not minimize my accomplishments thus far or cast a shadow over the many great things we can accomplish by working together.

3. We will be interviewing six candidates for the Director of Public Works position.

Respectfully submitted,


Mark Howe, City Manager