

CITY OF LOWELL
CITY COUNCIL AGENDA
APRIL 20, 2015, 7:00 P.M.

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL
2. APPROVAL OF THE AGENDA
3. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)
 - a. April 6, 2015 – Regular Meeting
4. APPROVAL OF ACCOUNTS PAYABLE
5. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA
6. OLD BUSINESS
 - a. Strategic Goals Report
 - b. Pending Council Projects Report
 - c.
7. NEW BUSINESS
 - a. Presentation from LoWellness
 - b. Arbor Day Proclamation
 - c. Donna Drive Resurfacing Project
 - d. Resolution for Taser Grant
 - e. Budget Recommendation
 - f.
8. MONTHLY REPORTS
9. COUNCIL COMMENTS
10. MANAGER'S REPORT
11. APPOINTMENTS
12. ADJOURNMENT

NOTE: Any person who wishes to speak on an item included on the printed meeting agenda may do so. Speakers will be recognized by the Chair, at which time they will be required to state their name and will be allowed five (5) minutes maximum to address the Council. A speaker representing a subdivision association or group will be allowed ten (10) minutes to address the Council.



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Lowell, Michigan 49331
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MEMORANDUM

TO: Lowell City Council

FROM: Mark Howe, City Manager

RE: Council Agenda for Monday, April 20, 2015

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL
2. APPROVAL OF THE AGENDA
3. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)
 - a. April 6, 2015 – Regular Session Meeting
4. ACCOUNTS PAYABLE
5. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA
6. OLD BUSINESS

a. Strategic Goals Report

The report is attached for your review.

b. Pending Council Projects Report

The report is attached for your review.

7. NEW BUSINESS

a. Presentation from LoWellness

Jodie Seese will make a presentation on the LoWellness program currently underway.

b. Arbor Day Proclamation

We have prepared a proclamation by the Mayor establishing the last Friday in April as Arbor Day. This year Arbor Day will be April 24.

Recommended Motion: That the Lowell City Council concur with the Mayoral proclamation establishing the last April of each year as Arbor Day in the City of Lowell.

c. Donna Drive Resurfacing Project

We have received three bids for the Donna Drive resurfacing project. The project involves mostly milling and resurfacing on the existing base. The bids received are:

- | | |
|------------------------------|----------|
| • Olin Excavating | \$79,875 |
| • Superior Asphalt | \$85,555 |
| • Black Gold Transport, Inc. | \$87,470 |

Both Olin Excavating and Superior Asphalt are local contractors and have completed successful projects for the city. After carefully reviewing the bids and considering the type of project and the short timeline we have for completion, we are recommending that you award the bid to Superior Asphalt for \$85,555.

The project will be funded with approximately \$28,000 in Community Development Block Grant funds through Kent County. As you may recall, we have opted out of the CDBG program effective June 30, 2015, which means this project must be completed, including all paperwork and bill processing, by that date. As a CDBG project, there are federal documentation and wage reporting (Davis-Bacon Act) requirements. The city is at risk of losing CDBG funds for the project if these requirements are not met.

Other considerations are:

- Davis-Bacon Act: Superior claims to be the prime contractor on three to four MDOT projects per year with responsibility for all paperwork including Davis-Bacon Act requirements. Olin does not have this experience.
- Company Size: Superior is using Dean's Excavation for the pavement removal and restoration and has 35 laborers on payroll with several pieces of equipment. Olin's staff is more limited which normally would not be a concern for this size of a job, however, given the tight timeframe if the schedule is delayed due to weather or other unforeseen issues Superior has a greater capacity to respond and complete the project on time.
- Restoration: Olin's bid identifies \$500 for restoration compared to \$5,200 for Superior (interestingly this is most of the difference between the two bids). Dean's Excavating would be doing the restoration work and has a landscape component to their business.
- Both companies are capable of doing the work, however, the paperwork and Davis-Bacon Act requirements may require more engineering time, and expense, with Olin.
- Superior's asphalt unit cost is 5.8% higher than Olin's.
- Olin's drain cover cost is \$8,000 compared to \$5,400 for Superior. This is important because we are not sure how much drain cover work will be required until the asphalt is removed. If less drain cover work is required, the savings under the Olin bid could be greater.
- Olin did not sign the bid, which was required. We can waive that as a technicality. He did return on the day of the bid opening with a signed signature page.

As previously stated, Olin Excavation has successfully completed projects for the city in the past and there are no concerns from city staff about the quality of the work or the ability to complete the project. Our recommendation is based on the tight timeline and the federal reporting requirements which could put the grant funded portion of the project at risk.

Recommended Motion: That the Lowell City Council award the bid for the Donna Drive Resurfacing Project to Superior Asphalt for \$85,555.

d. Taser Grant Approval

The Lowell Police Department has completed a grant application to the Michigan ParPlan, our insurance pool, for the replacement of (3) X26 TASERs with (3) new X2 TASERs. Our current X26 TASERs are coming to the end of their lifecycle and are becoming unreliable. The X2 are brand new with new digital technology that will make them more useful and the software is able to be upgraded. Not only are the X2s able to be upgraded they also carry an extra cartridge so 2 people would be able to be engaged at the same time, or a repeat shot would be able to be administered in case of a miss.

Total cost of the project is \$6,444.54 and the grant request is for \$5,000. The remainder will be covered within the police department budget.

Recommended Motion: Authorize the grant application for the replacement of tasers for the Lowell Police Department.

e. Budget Recommendation

Recommendations for the 2015-2016 Fiscal Year City of Lowell budget will be presented.

8. MONTHLY REPORTS

9. COUNCIL COMMENTS

Matt Mayer	Lowell Area Fire and Emergency Services Authority
Jeff Altoft	Airport Board Park and Recreation Commission Downtown Development Authority
Jim Hall	Planning Commission Lowell Area Recreation Authority
Sharon Ellison	Arbor Board LCTV Endowment Board Downtown Historic District Commission
Jim Hodges	Lowell Light and Power Chamber of Commerce Board of Directors Look Memorial Fund

10. MANAGER'S REPORT

The report is attached for your review.

11. APPOINTMENT(S)

Board of Review
Alternate Vacancy –

Construction Board of Appeals
Vacancy –

12. ADJOURNMENT

**PROCEEDINGS
OF
CITY COUNCIL
OF THE
CITY OF LOWELL
MONDAY, APRIL 6, 2015, 7:00 P.M.**

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL.

The Meeting was called to order at 7:00 p.m. by Mayor Hodges and roll was called by City Treasurer Suzanne Olin.

Present: Councilmembers Jeff Altoft, Jim Hall, Matt Mayer and Mayor Jim Hodges.

Absent: Councilmember Ellison.

Also Present: City Treasurer Suzanne Olin, DPW Director Dan DesJarden and City Clerk Betty Morlock.

IT WAS MOVED BY MAYER and seconded by HALL to excuse the absence of Councilmember Ellison.

YES: 4. NO: 0. ABSENT: 1. MOTION CARRIED.

2. APPROVAL OF THE AGENDA.

IT WAS MOVED BY HALL and seconded by ALTOFT to approve the agenda as modified.

YES: 4. NO: 0. ABSENT: 1. MOTION CARRIED.

3. APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING(S).

IT WAS MOVED BY HALL and seconded by ALTOFT to approve the regular minutes of the March 16, 2015 meeting as written.

YES: 4. NO: 0. ABSENT: 1. MOTION CARRIED.

IT WAS MOVED BY HALL and seconded by MAYER to approve the minutes of the closed session meeting of March 16, 2015 as written.

YES: 4. NO: 0. ABSENT: 1. MOTION CARRIED.

IT WAS MOVED BY ALTOFT and seconded by HALL to approve the work session minutes of the March 23, 2015 proceedings as written.

YES: 4. NO: 0. ABSENT: 1. MOTION CARRIED.

4. APPROVAL OF THE ACCOUNTS PAYABLE.

IT WAS MOVED BY HALL and seconded by ALTOFT to approve the accounts payable as presented.

YES: Councilmember Altoft, Mayer, Hall and Mayor Hodges.

NO: None.

ABSENT: 1. MOTION CARRIED.

BILLS AND ACCOUNTS PAYABLE (04/06/2015)

General Fund	\$21,189.31
Major Street Fund	\$1,292.67
Local Street Fund	\$1,152.70
Downtown Development	\$5,904.10
Airport Fund	\$790.42
Wastewater Fund	\$4034.22
Water Fund	\$5,885.32
Data Processing Fund	\$2,446.61
Equipment Fund	\$1,068.86
Current Tax Fund	\$19,898.38

5. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA.

No comments were received.

6. OLD BUSINESS.

A. Strategic Goals Report. No further updates were provided.

A. Pending Council Projects Report. No further updates were provided.

7. NEW BUSINESS

A. Public Hearing – Zoning Board of Appeals – 1580 Carol Lynne Drive. Mayor Hodges explained Brian Darling submitted a request for a front yard setback variance in connection with a proposed attached garage addition onto his existing residence at 1580 Carol Lynne Dr.

Zoning Board Chair Hall opened the public hearing, and read the criteria for the appeal.

IT WAS MOVED BY MAYER and seconded by ALTOFT to approve the variance application at 1580 Carol Lynne Drive.

YES: 4. NO: 0. ABSENT: 1. MOTION CARRIED.

The meeting was turned back over to Mayor Hodges.

8. COUNCIL COMMENTS

Councilmember Mayer stated the Fire Authority did meet on March 9 and they will meet again on Monday April 13, 2015.

Councilmember Altoft stated he had not attended any meetings. However, he mentioned he received an email that the City is no longer redoing Donna Drive. He also stated the State is not working on M-21 this year. He requested the Council to think about changing the focus and hold off on the Avery project near

City Hall and to concentrate on Donna Drive. He further suggested that sidewalks will soon be inspected. He stated there are locations of sidewalk along Main Street that need to be addressed.

Commissioner Hall mentioned the Planning Commission recently approved a small grocery store and deli to be located on Main Street and N. Center. Also, the parking lot at 200 S. Main was discussed. He added there will not be a Planning Commission meeting in April. Hall added he worked the LARA booth at the Lowell expo and there are several people interested in trails. He also plugged proposal 1 to be voted on in May. He said in approximately 2 – 3 years, the city could receive \$170,000 in monies for the State that could go a long way.

Mayor Hodges said the Light and Power Board will meet next week. He added Look will meet later in April and that the Lowell Expo was fantastic. Congratulations to the Lowell Chamber of Commerce for their event.

9. **CITY MANAGER REPORT.**

- A. An individual will begin as Interim DPW Director on April 20. Ron Woods comes to the City as the recently-retired director from the City of Kentwood. Ron has extensive experience in the water/wastewater fields both in Kentwood and working for the State of Michigan. The plan is to have him here six months to a year giving us time to run a thorough search for a new director.
- B. The City is continuing work on two street projects this year: Donna Street and Avery Street from Monroe to Jackson including the sections of Monroe, Washington, Jefferson and Jackson between Avery and Main. It is anticipated Donna will be a late spring/early summer project and the Avery project will be done in September. Desjarden noted Donna Street went out for bid today, April 6, 2015.
- C. The City has initiated the process of declaring the house and property at 813 Lincoln Lake to be unsafe and plan to move forward with having the house demolished and the property cleaned up. Bank of America has committed to paying, up front, the expense of the contractor.

10. **APPOINTMENTS.**

Mayor Hodges reported on the following appointments

Board of Review
Alternate Vacancy -

Construction Board of Appeals
Vacancy –

IT WAS MOVED BY HALL and seconded by ALTOFT to adjourn at 7:27 p.m.

DATE:

APPROVED:

James W. Hodges, Mayor

Susan S. Ullery, Deputy City Clerk

User: LORI

EXP CHECK RUN DATES 04/09/2015 - 04/16/2015

DB: Lowell

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000					
101-000-040.000	ACCOUNTS RECEIVABLE	63-2 DISTRICT CT	BOND - CHAD ROBERT WILLET	500.00	66089
101-000-084.015	DUE FROM FIRE AUTHORITY	HANAH'S FLAG & BANNERS LL	FLAGS	36.75	66100
101-000-222.001	DUE CO-DELINQ PERS PROP T	KENT COUNTY TREASURER	TAX DISBURSEMENT 3/16 - 3	4.44	66074
101-000-225.001	DUE SCHL-DELINQ PERS PROP	LOWELL AREA SCHOOLS	TAX DISBURSEMENT 3/16-3/3	6.75	66106
101-000-228.009	DUE TO STATE-DELINQ S.E.T	KENT COUNTY TREASURER	TAX DISBURSEMENT 3/16-3/3	6.22	66074
101-000-234.000	DUE TO INTERMED SCH DISTR	KENT INTERMEDIATE SCHOOL	TAX DISBURSEMENT 3/16-3/3	4.86	66075
101-000-235.001	DUE TO COM COLLEGE-DELINQ	GRAND RAPIDS COMMUNITY CO	TAX DISBURSEMENT 3/16 - 3	1.85	66071
101-000-274.000	UNDISTRIBUTED DELINQUENT	GRAND RAPIDS COMMUNITY CO	TAX DISBURSEMENT 3/16 - 3	0.35	66071
101-000-274.000	UNDISTRIBUTED DELINQUENT	KENT COUNTY TREASURER	TAX DISBURSEMENT 3/16-3/3	1.18	66074
101-000-274.000	UNDISTRIBUTED DELINQUENT	KENT COUNTY TREASURER	TAX DISBURSEMENT 3/16 - 3	0.85	66074
101-000-274.000	UNDISTRIBUTED DELINQUENT	LOWELL AREA SCHOOLS	TAX DISBURSEMENT 3/16-3/3	1.28	66106
101-000-274.001	UNDISTRIBUTED TRAILER FEE	KENT INTERMEDIATE SCHOOL	TAX DISBURSEMENT 3/16-3/3	0.92	66075
101-000-285.001	DEPOSITS/RECYCLE CONTAINERS	JELENS, KYLE	RECYCLE BIN REFUND	35.00	66102
Total For Dept 000				600.45	
Dept 191 ELECTIONS					
101-191-740.000	OPERATING SUPPLIES	SUPPLYGEEKS	OFFICE SUPPLIES	37.44	66084
101-191-860.000	TRAVEL EXPENSES	MORLOCK, BETTY	EXPENSE REPORT APRIL 2015	89.64	66078
Total For Dept 191 ELECTIONS				127.08	
Dept 209 ASSESSOR					
101-209-740.000	OPERATING SUPPLIES	RASHID, JEFFREY	ASSESSING OFFICE-REVIEWS	128.12	66064
101-209-860.000	TRAVEL EXPENSES	RASHID, JEFFREY	ASSESSING OFFICE-REVIEWS	31.05	66064
Total For Dept 209 ASSESSOR				159.17	
Dept 210 ATTORNEY					
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	LEGAL SERVICES	52.50	66095
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	LEGAL SERVICES	2,152.50	66095
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	LEGAL SERVICES	1,207.50	66095
101-210-802.000	LABOR RELATIONS ATTORNEY	ABBOTT, NICHOLSON, QUILTE	LEGAL SERVICES MARCH 2015	341.50	66091
Total For Dept 210 ATTORNEY				3,754.00	
Dept 215 CLERK					
101-215-900.000	PRINTING	LOWELL LEDGER	STATEMENT 2/28 - 3/25/15	344.53	66108
101-215-955.000	MISCELLANEOUS EXPENSE	WMRCA	SPRING WORKSHOP CLERKS	30.00	66090
Total For Dept 215 CLERK				374.53	
Dept 253 TREASURER					
101-253-801.000	PROFESSIONAL SERVICES	FLEX ADMINISTRATORS, INC.	MARCH 2015 ADMIN	45.00	66097
101-253-955.000	MISCELLANEOUS EXPENSE	KENT COUNTY TREASURER	2014 DELINQ TAX 41-20-03-	593.68	66104
Total For Dept 253 TREASURER				638.68	
Dept 265 CITY HALL					
101-265-727.000	OFFICE SUPPLIES	SUPPLYGEEKS	OFFICE SUPPLIES	48.72	66084
101-265-740.000	OPERATING SUPPLIES	HANAH'S FLAG & BANNERS LL	FLAGS	291.50	66100
101-265-802.000	CONTRACTUAL	RED CREEK	TRASH SERVICE APRIL 2015	55.00	66080
101-265-802.000	CONTRACTUAL	STEALTH PEST MANAGEMENT LLC	PEST CONTROL CITY-LIBRARY	50.00	66120
101-265-850.000	COMMUNICATIONS	COMCAST CABLE	CABLE 4/18 - 5/17/15	157.35	66093
101-265-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC INVOICES MARCH 2	2,672.28	66109
Total For Dept 265 CITY HALL				3,274.85	
Dept 276 CEMETERY					
101-276-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	ACCOUNT CHARGES MARCH 201	7.58	66066
101-276-740.000	OPERATING SUPPLIES	SELF SERVE LUMBER	ACCOUNT CHARGES MARCH 201	17.10	66082
101-276-802.000	CONTRACTUAL	KERKSTRA PORTABLE, INC.	RESTROOM RENTAL-CEMETERY	75.00	66105
101-276-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC INVOICES MARCH 2	228.12	66109
Total For Dept 276 CEMETERY				327.80	
Dept 301 POLICE DEPARTMENT					
101-301-626.000	REPORTS & FINGERPRINT FEE	STATE OF MICHIGAN	LIVE SCAN MARCH 2015	313.25	66119
101-301-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	ACCOUNT CHARGES MARCH 201	20.94	66066
101-301-740.000	OPERATING SUPPLIES	TRACTOR SUPPLY	ACCT CHARGES MARCH 2015	60.52	66086

User: LORI

EXP CHECK RUN DATES 04/09/2015 - 04/16/2015

DB: Lowell

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 301 POLICE DEPARTMENT					
101-301-742.000	INVESTIGATIVE EXPENSE	KENT COUNTY PROSECUTORS O	POLICE DEPT - EXPENSE	150.00	66103
101-301-744.000	UNIFORMS	CURTIS CLEANERS	POLICE CLEANING SERICES	97.55	66094
101-301-802.000	CONTRACTUAL	DIGITAL OFFICE MACHINES,	LPD SERVICE CONTRACT COPI	19.82	66070
101-301-955.000	MISCELLANEOUS EXPENSE	LOWELL FAMILY MEDICAL	PT POLICE OFFICER	25.00	66107
101-301-984.000	EQUIPMENT	NAPA AUTO PARTS	ACCOUNT CHARGES MARCH 201	15.39	66079
Total For Dept 301 POLICE				702.47	
Dept 441 DEPARTMENT OF PUBLIC WORKS					
101-441-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	ACCOUNT CHARGES MARCH 201	16.28	66066
101-441-740.000	OPERATING SUPPLIES	HANAH'S FLAG & BANNERS LL	FLAGS	36.75	66100
101-441-802.000	CONTRACTUAL	RED CREEK	TRASH SERVICE APRIL 2015	115.00	66080
101-441-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC INVOICES MARCH 2	480.92	66109
101-441-926.000	STREET LIGHTING	LOWELL LIGHT & POWER	ELECTRIC INVOICES MARCH 2	846.88	66109
101-441-927.000	REPAIR & MAINT. STREET LI	LOWELL LIGHT & POWER	STATEMENT 2/20-3/4/15	45.60	66109
Total For Dept 441 DEPART				1,541.43	
Dept 747 CHAMBER/RIVERWALK					
101-747-920.000	CHAMBER UTILITIES	LOWELL LIGHT & POWER	ELECTRIC INVOICES MARCH 2	266.65	66109
Total For Dept 747 CHAMBE				266.65	
Dept 751 PARKS					
101-751-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	ACCOUNT CHARGES MARCH 201	82.70	66066
101-751-802.000	CONTRACTUAL	KERKSTRA PORTABLE, INC.	REC PARK RESTROOM	145.00	66076
101-751-802.000	CONTRACTUAL	KERKSTRA PORTABLE, INC.	CREEKSIDE PARK RESTROOM	145.00	66076
101-751-802.000	CONTRACTUAL	RED CREEK	TRASH SERVICE-ADJ INVOICE	205.00	66115
101-751-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC INVOICES MARCH 2	650.89	66109
Total For Dept 751 PARKS				1,228.59	
Dept 757 SHOWBOAT					
101-757-920.000	SHOWBOAT UTILITIES	LOWELL LIGHT & POWER	ELECTRIC INVOICES MARCH 2	39.27	66109
Total For Dept 757 SHOWBO				39.27	
Dept 790 LIBRARY					
101-790-802.000	CONTRACTUAL	RED CREEK	TRASH SERVICE APRIL 2015	25.00	66080
101-790-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC INVOICES MARCH 2	1,665.24	66109
101-790-930.000	REPAIR & MAINTENANCE	MODEL COVERALL SERVICE, I	LIBRARY RUGS	257.88	66077
101-790-930.000	REPAIR & MAINTENANCE	STEALTH PEST MANAGEMENT L	PEST CONTROL CITY-LIBRARY	40.00	66120
Total For Dept 790 LIBRAR				1,988.12	
Dept 804 MUSEUM					
101-804-887.000	CONTRIBUTIONS & MAINTENAN	STEALTH PEST MANAGEMENT L	PEST CONTROL CITY-LIBRARY	40.00	66120
101-804-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC INVOICES MARCH 2	263.89	66109
Total For Dept 804 MUSEUM				303.89	
Total For Fund 101 GENERA				15,326.98	
Fund 202 MAJOR STREET FUND					
Dept 478 WINTER MAINTENANCE					
202-478-740.000	OPERATING SUPPLIES	SUPERIOR ASPHALT, INC.	STREET SUPPLIES	478.75	66083
Total For Dept 478 WINTER				478.75	
Total For Fund 202 MAJOR				478.75	
Fund 203 LOCAL STREET FUND					
Dept 478 WINTER MAINTENANCE					
203-478-740.000	OPERATING SUPPLIES	SUPERIOR ASPHALT, INC.	STREET SUPPLIES	478.75	66083
Total For Dept 478 WINTER				478.75	
Total For Fund 203 LOCAL				478.75	
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 463 MAINTENANCE					
248-463-740.000	OPERATING SUPPLIES	HANAH'S FLAG & BANNERS LL	FLAGS	212.00	66100
248-463-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC INVOICES MARCH 2	1,041.03	66109
248-463-930.000	REPAIR & MAINTENANCE	LOWELL LIGHT & POWER	STATEMENT 2/20-3/4/15	692.00	66109

User: LORI

EXP CHECK RUN DATES 04/09/2015 - 04/16/2015

DB: Lowell

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BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 463 MAINTENANCE					
		Total For Dept 463 MAINTENANCE		1,945.03	
Dept 740 COMMUNITY PROMOTIONS					
248-740-880.000	COMMUNITY PROMOTION	OLIN, SUZANNE	REIMBURSEMENT - DDA	44.81	66112
		Total For Dept 740 COMMUN		44.81	
		Total For Fund 248 DOWNTOWN		1,989.84	
Fund 260 DESIGNATED CONTRIBUTIONS					
Dept 758 DOG PARK					
260-758-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC INVOICES MARCH 2	49.86	66109
		Total For Dept 758 DOG PARK		49.86	
		Total For Fund 260 DESIGN		49.86	
Fund 581 AIRPORT FUND					
Dept 000					
581-000-801.000	PROFESSIONAL SERVICES	WILLIAMS AIR POWER INC.	FBO SERVICES MARCH 2015	1,000.00	66088
581-000-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	LEGAL SERVICES - AIRPORT	892.50	66095
581-000-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	AIRPORT GAS MARCH 2015	21.04	66069
581-000-955.000	MISCELLANEOUS EXPENSE	VERGENNES BROADBAND	AIRPORT INTERNET MAY 2015	49.99	66122
		Total For Dept 000		1,963.53	
		Total For Fund 581 AIRPORT		1,963.53	
Fund 590 WASTEWATER FUND					
Dept 000					
590-000-043.000	DUE FROM EARTH TECH	LOWELL LIGHT & POWER	ELECTRIC INVOICES MARCH 2	7,215.89	66109
		Total For Dept 000		7,215.89	
Dept 550 TREATMENT					
590-550-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	LEGAL SERVICES	87.50	66095
590-550-801.000	PROFESSIONAL SERVICES	PREIN & NEWHOF, INC.	CONSULTING SERVICES	268.00	66114
590-550-802.000	CONTRACTUAL	UNITED WATER, INC.	SURCHARGES FEB 2015	3,801.50	66121
590-550-802.000	CONTRACTUAL	UNITED WATER, INC.	PROF SERVICES MARCH 1-31,	37,550.78	66121
		Total For Dept 550 TREATMENT		41,707.78	
Dept 551 COLLECTION					
590-551-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	ACCOUNT CHARGES MARCH 201	54.99	66066
590-551-740.000	OPERATING SUPPLIES	CONCRETE CENTRAL	POWER BLANKET	500.00	66068
590-551-801.000	PROFESSIONAL SERVICES	PREIN & NEWHOF, INC.	SEWER FLOW MONITORING	4,056.30	66114
590-551-930.000	REPAIR & MAINTENANCE	THE JANT GROUP, LLC	PLAT MAP BINDERS	134.25	66085
		Total For Dept 551 COLLEC		4,745.54	
Dept 552 CUSTOMER ACCOUNTS					
590-552-740.000	OPERATING SUPPLIES	PEACHTREE DATA	CASS CERTIFICATION W/S BI	37.50	66113
		Total For Dept 552 CUSTOM		37.50	
Dept 553 ADMINISTRATION					
590-553-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	LEGAL SERVICES - SEWER	87.50	66095
		Total For Dept 553 ADMINI		87.50	
		Total For Fund 590 WASTEW		53,794.21	
Fund 591 WATER FUND					
Dept 570 TREATMENT					
591-570-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	ACCOUNT CHARGES MARCH 201	13.48	66066
591-570-740.000	OPERATING SUPPLIES	HACH COMPANY	WTP SUPPLIES	475.92	66073
591-570-740.000	OPERATING SUPPLIES	EJ USA, INC.	WATER DEPT SUPPLIES	76.66	66096
591-570-740.000	OPERATING SUPPLIES	HACH COMPANY	WTP OPERING SUPPLIES	133.96	66099
591-570-740.000	OPERATING SUPPLIES	HANAH'S FLAG & BANNERS LL	FLAGS	36.75	66100
591-570-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	LEGAL SERVICES	472.50	66095
591-570-850.000	COMMUNICATIONS	AT&T	WTP INTERNET 3/26-4/25/15	35.00	66065
591-570-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC INVOICES MARCH 2	5,569.07	66109
		Total For Dept 570 TREATMENT		6,813.34	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 591 WATER FUND					
Dept 571 DISTRIBUTION					
591-571-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	ACCOUNT CHARGES MARCH 201	55.00	66066
591-571-740.000	OPERATING SUPPLIES	CONCRETE CENTRAL	POWER BLANKET	500.00	66068
591-571-801.000	CROSS CONNECTIONS	HYDRO CORP	CROSS CONNECTION INSPECT	815.00	66101
591-571-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC INVOICES MARCH 2	1,093.80	66109
591-571-930.000	REPAIR & MAINTENANCE	THE JANT GROUP, LLC	PLAT MAP BINDERS	134.25	66085
Total For Dept 571 DISTRI				2,598.05	
Dept 572 CUSTOMER ACCOUNTS					
591-572-740.000	OPERATING SUPPLIES	PEACHTREE DATA	CASS CERTIFICATION W/S BI	37.50	66113
Total For Dept 572 CUSTOM				37.50	
Total For Fund 591 WATER				9,448.89	
Fund 636 DATA PROCESSING FUND					
Dept 000					
636-000-801.000	PROFESSIONAL SERVICES	ADDORIO TECHNOLOGIES, LLC	PROF SERVICES MARCH 2015	1,102.04	66092
636-000-802.000	CONTRACTUAL	GRAND VALLEY METRO COUNCI	REGIS DUES 4/1/14-9/30/15	3,892.00	66072
Total For Dept 000				4,994.04	
Total For Fund 636 DATA P				4,994.04	
Fund 661 EQUIPMENT FUND					
Dept 895 FLEET MAINT. & REPLACEMENT					
661-895-740.000	OPERATING SUPPLIES	GREENVILLE TRUCK & WELDIN	EQUIP - OPERATING SUPPLIES	41.06	66098
661-895-740.000	OPERATING SUPPLIES	GREENVILLE TRUCK & WELDIN	EQUIP - SUPPLIES	45.56	66098
661-895-740.000	OPERATING SUPPLIES	SHOWBOAT AUTOMOTIVE SUPPL	EQUIP - SUPPLIES	16.60	66116
661-895-930.000	REPAIR & MAINTENANCE	BIERI AUTO BODY INC.	1991 CHEVY TRUCK R&M	661.14	66067
661-895-930.000	REPAIR & MAINTENANCE	NAPA AUTO PARTS	ACCOUNT CHARGES MARCH 201	322.17	66079
661-895-930.000	REPAIR & MAINTENANCE	RHD TIRE	EQUIP R&M	676.40	66081
661-895-930.000	REPAIR & MAINTENANCE	WEST MICHIGAN INTERNATION	EQUIP R & M	483.31	66087
661-895-930.000	REPAIR & MAINTENANCE	SHULTS EQUIPMENT INC.	EQUIPMENT R&M	366.74	66117
661-895-930.000	REPAIR & MAINTENANCE	SHULTS EQUIPMENT, LLC	EQUIP - CARBIDE BLADE	175.89	66118
661-895-991.000	PRINCIPAL	MACATAWA BANK	INSTALLMENT PAYMENT 5/1/2	9,460.00	66111
661-895-995.001	INTEREST LOAN	MACATAWA BANK	INSTALLMENT PAYMENT 5/1/2	804.10	66111
Total For Dept 895 FLEET				13,052.97	
Total For Fund 661 EQUIPM				13,052.97	
Fund 715 LOOK FUND					
Dept 000					
715-000-880.000	COMMUNITY PROMOTION	CITY OF LOWELL	GRANT APPLICATION TREES	2,500.00	1391
Total For Dept 000				2,500.00	
Total For Fund 715 LOOK F				2,500.00	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 101	GENERAL FUND	15,326.98
Fund 202	MAJOR STREET FUN	478.75
Fund 203	LOCAL STREET FUN	478.75
Fund 248	DOWNTOWN DEVELOP	1,989.84
Fund 260	DESIGNATED CONTR	49.86
Fund 581	AIRPORT FUND	1,963.53
Fund 590	WASTEWATER FUND	53,794.21
Fund 591	WATER FUND	9,448.89
Fund 636	DATA PROCESSING	4,994.04
Fund 661	EQUIPMENT FUND	13,052.97
Fund 715	LOOK FUND	2,500.00

104,077.82



STRATEGIC GOALS REPORT

APRIL 20, 2015

COMMUNITY COLLABORATION

1) Encourage Public Participation: We are currently developing a poll to gather public input on our web site. (3/17/14)

2) Promote Accomplishments: The Lowell Police Department participated in the UpTV "UpLiftSomeone" campaign. I will be showing the video during your council meeting. This project has caught the attention of region and national media. Congratulations to our team members at the police department and our new friends at UpTV. (12/15/14)

3) Engage Boards/Commissions: The Planning Commission and Parks & Recreation Commission have completed the Roles/Responsibilities exercise. (3/17/14)

GOVERNMENT EFFICIENCY AND EFFECTIVENESS

4) Street Asset Management Plan: We have completed the mix of fixes and received estimates of the costs of each from Williams & Works. Also, the Grand Valley Metro Council has created a database of our streets and will begin working on the draft models for our consideration. (11-17-14)

5) Wastewater System Asset Management Plan: We were not awarded the SAW Grant for 2014 and were chosen in the lottery at 372 of 573 grant proposals submitted. Our engineers have calculated that we could be eligible in 2016 if the Legislature appropriates funds for the grant program. We are optimistic about our chances; however, this goal may need to be put on hold until 2016. (3/17/14)

6) Inflow & Infiltration Mitigation: The flow monitors you approved at the previous meeting have been installed and data will be collected for the next two months. You may recall this process has the dual benefit of collecting data to evaluate and size the new lift station while giving us more information to assess areas for eliminating inflow and infiltration. (3-16-15)

✓ **7) Facility Improvement Plans:** Completed. The submitted plans have been incorporated into the budget document. (12/1/14)

✓ **8) Utility Improvement Plans:** Completed. These plans have been updated and are incorporated into the budget recommendations presented to you. (5/5/14)

CITY OF LOWELL STRATEGIC GOALS REPORT

QUALITY NEIGHBORHOODS

✓ **9) Community Clean-Up Project:** Completed. We worked with the townships, the school district and the chamber on a community clean-up day during the harvest festival. This goal has been completed. (11-17-14)

✓ **10) Pilot Leaf Disposal Project:** You discussed this item at your September 17 workshop with a consensus that we have explored this sufficiently but that this is not a project we are able to accomplish. This item is completed. (10-6-14)

11) Code Compliance Process and Reporting: As of the end of October we are at 86% compliance for all zoning and code enforcement complaints we have taken during the calendar year. Of the 14% that are still open, one is a foreclosure home awaiting a sheriff sale and three are vacant buildings awaiting the sale of the property. (11-17-14)

12) Rental Rehabilitation Program: We were recently informed by Kent County that the end of our three-year cycle is in 2015, even though the Department of Housing and Urban Development required us to notify them of our intent to terminate our participation in the Urban County Program by May of this year. (7/7/14)

ECONOMIC VITALITY AND SUSTAINABILITY

13) Community Development Director: At this point, we are monitoring and following the work of the Greater Lowell Community Alliance. (3/17/14)

✓ **14) Downtown Development Plan:** The final report has been presented to the Downtown Development Authority. (3/2/15)

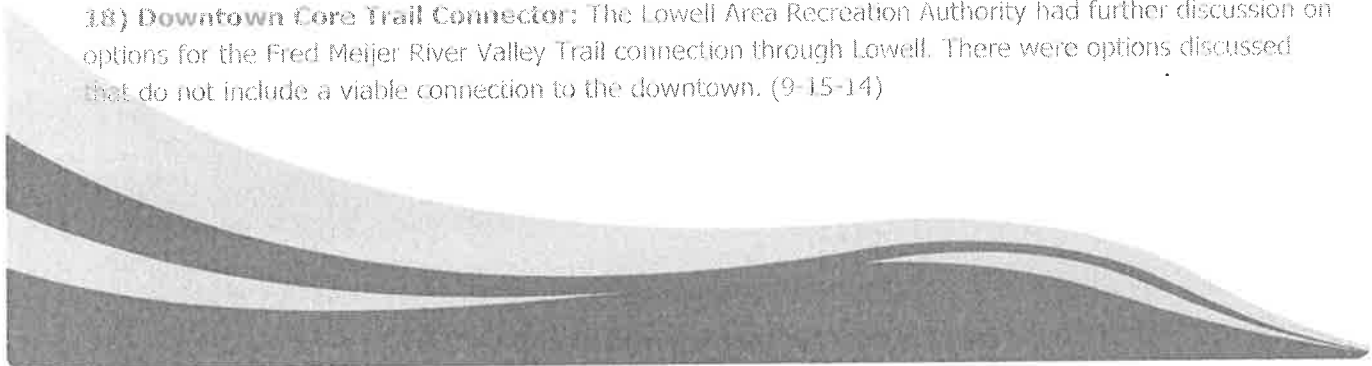
15) Business Recruitment: This project will begin this summer. (3/17/14)

DIVERSE RECREATIONAL AND CULTURAL OPPORTUNITIES

16) Recreation Plan Update: We have presented a first draft to the Parks & Recreation Commission for review. Next step will be to take their input and incorporate that into the next draft. (6-2-14)

✓ **17) Riverwalk Stage/Showboat Plan:** The final plan was presented to you at your June 16, 2014, council meeting. This project is completed. (7-7-14)

18) Downtown Core Trail Connector: The Lowell Area Recreation Authority had further discussion on options for the Fred Meijer River Valley Trail connection through Lowell. There were options discussed that do not include a viable connection to the downtown. (9-15-14)





301 East Main Street
Lowell, Michigan 49331
Phone (616) 897-8457
Fax (616) 897-4085
www.ci.lowell.mi.us

PENDING COUNCIL PROJECTS REPORT

April 20, 2015

UPDATES

Downtown Tower Removal – No further update.

Lime Disposal – No further update.

Underground Electrical Lines – No further update.

Trash Ordinance Update – No further update.

Right of Way Ordinance – No further update.

UPDATES

Downtown Tower Removal

(4-6-15) Chief Bukala has been working on the request for proposals to have the tower removed this year.

(11-3-14) We received no bids on this project. Our timeline was mentioned as one potential obstacle. We are reevaluating and may proceed later this year or early next year.

(10/6/14) We have issued a Request for Proposals to have the downtown tower removed and sold. The deadline for submitting proposals is October 17. We hope to bring a recommendation to you at your October 20 meeting and expect to have the tower removed by the end of November.

Lime Disposal

(10/6/14) Our engineering firm has been in contact with the DEQ and has been informed that lime application on agricultural land is being handled by the Department of Agriculture effective September 16. We are working with both departments to determine how to proceed.

(1/20/15) I will be forwarding to you a copy of a letter and report that we have submitted to the DEQ.

(2-17-15) The cover letter and report issued to the DEQ has been forwarded to you.

Underground Electrical Lines

(11-3-14) You discussed this item at your previous council meeting. A report was presented by Light & Power General Manager Greg Pierce and questions were asked and answered.

(10/6/14) During your early September workshop you asked that I convey to Light & Power that you would like to have a report back to the council by your second meeting in October. Greg Pierce responded to my email stating that he would have something prepared for your October 20 council meeting.

Trash Ordinance Update

(10/6/14) We have completed drafts to make improvements to the trash ordinance and have also developed rules to go along with the ordinance. This will be an agenda item at a future workshop.

Right of Way Ordinance

(10/6/14) You have asked that I contact the city attorney to begin a discussion about a right-of-way ordinance.



301 East Main Street
Lowell, Michigan 49331
Phone (616) 897-8457
Fax (616) 897-4085

ARBOR DAY PROCLAMATION

Whereas, in 1872, J Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

Whereas, the holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

Whereas, Arbor Day is now observed throughout the nation and the world, and

Whereas, trees can reduce the erosion of our precious topsoil by wind and water, lower our heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife, and

Whereas, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

Whereas, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and

Whereas, trees, wherever they are planted, are a source of joy and spiritual renewal,

Now, Therefore, Be It Resolved, that I, James W. Hodges, Mayor of the City of Lowell do hereby proclaim every last Friday in April as Arbor Day in the City of Lowell and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

Further, I urge all citizens to plant and care for trees to gladden the heart and promote the well-being of this and future generations.

Dated this twentieth day of April in the year 2015.

James W. Hodges, Mayor
City of Lowell

Williams & Works

engineers . planners . surveyors *a tradition of service*

April 15, 2015

Mr. Mark Howe, Manager
City of Lowell
301 E. Main Street
Lowell, MI 49331-1798

RE: Donna Drive Resurfacing - 2015
Bid Summary

Dear Mr. Howe:

Bids were received on April 14, 2015 for the Donna Drive Resurfacing project. A total of 3 bids were received as follows. A copy of the complete bid tab is attached.

	As Read	As Corrected	As Corrected w/offered deducts
• Olin Excavating	\$79,875.00	n/a	n/a
• Superior Asphalt	\$85,555.00	n/a	\$83,155.00
• Black Gold Transport	\$87,470.00	n/a	n/a

The low bidder, Olin Excavating has completed two street projects for the City in the past; Hillside Court (2011) and Sibley, west end (2013). However, they have not worked on a job using Kent County CDBG funding or federal wage rates. The asphalt subcontractor is Lite Load Services, LLC. from Hamilton, MI. They do not have experience in the City or with projects we have been involved with. We did speak with references they provided for the City of East Grand Rapids and the City of Hudsonville who both would recommend them for this level of project.

The bid for Olin Excavating added a hand written new line item, 14. Traffic Signs with a lump sum bid amount. They included this amount in their total base bid. The bid documents call for all traffic control related items, including necessary signs and labor, to be accounted for as a lump sum under bid item 2. Traffic Control. This was explained to Mr. Olin in a phone conversation before the bids. We also confirmed with him after the bid

Mr. Mark Howe
April 15, 2015
Page 2 of 2

opening that the total of all their traffic control items would be the sum of the two items above = $(\$750 + \$2,475) = \$3,225$.


The second low bidder was Superior Asphalt, Inc. They recently completed the mill and resurface of Bowes Road, west end in 2014, using MDOT funds and federal wage rates. Their bid contained a typo, but no change to the bid amount. They also offered a deduction of \$4.00 per ton of asphalt for a modified asphalt specification, which we do not recommend.

Both contractors are qualified and experienced with the City of Lowell. The low bidder does not have federal wage rate experience, but indicates he has an accountant to assist with the required paperwork. The second low bidder does have experience serving as prime contractor for MDOT funded projects, and indicates experience with one Kent County CDBG project in the past.

We will be at your April 20, 2015 meeting to review this information. Until then, please feel free to contact us should you have any questions.

Respectfully,

Williams & Works

A handwritten signature in black ink, appearing to read 'David Austin', with a stylized flourish at the end.

David Austin, P.E.

attach.

cc: Dan DesJarden - City of Lowell

City of Lowell
Donna Street Resurfacing
4/14/2015

Item	Description	Units	Qty	Engineer Estimate		Olin		Superior		Black Gold	
				Price	Amount	Price	Amount	Price	Amount	Price	Amount
1	Mobilization	LS	1	\$ 5,000.00	\$ 5,000	\$ 3,500.00	\$ 3,500.00	\$ 5,380.00	\$ 5,380.00	\$ 1,000.00	\$ 1,000.00
2	Traffic Control	LS	1	\$ 2,450.00	\$ 2,450	\$ 750.00	\$ 750.00	\$ 2,725.00	\$ 2,725.00	\$ 1,500.00	\$ 1,500.00
3	Erosion Control, Inlet Protection, Fabric Drop	Ea	10	\$ 100.00	\$ 1,000	\$ 50.00	\$ 500.00	\$ 100.00	\$ 1,000.00	\$ 100.00	\$ 1,000.00
4	HMA Surface, Rem	Syd	3400	\$ 2.00	\$ 6,800	\$ 1.25	\$ 4,250.00	\$ 2.50 \$ 1.76	\$ 6,000.00	\$ 1.00	\$ 3,400.00
5	Aggregate Base (allowance)	Ton	100	\$ 40.00	\$ 4,000	\$ 13.00	\$ 1,300.00	\$ 29.00	\$ 2,900.00	\$ 25.00	\$ 2,500.00
6	Machine Grading, Modified	Sia	12	\$ 250.00	\$ 3,000	\$ 625.00	\$ 7,500.00	\$ 475.00	\$ 5,700.00	\$ 110.00	\$ 1,320.00
7	Drain Structure Cover Adjust	Ea	5	\$ 500.00	\$ 2,500	\$ 600.00	\$ 3,000.00	\$ 450.00	\$ 2,250.00	\$ 500.00	\$ 2,500.00
8	Replace Dr. Structure Cover (allowance)	Lb	4000	\$ 1.75	\$ 7,000	\$ 2.00	\$ 8,000.00	\$ 1.35	\$ 5,400.00	\$ 2.00	\$ 8,000.00
9	Drain Structure Repair (allowance)	Ea	4	\$ 875.00	\$ 3,500	\$ 500.00	\$ 2,000.00	\$ 350.00	\$ 1,400.00	\$ 1,000.00	\$ 4,000.00
10	Water Shutoff, Adjust	Ea	2	\$ 250.00	\$ 500	\$ 300.00	\$ 600.00	\$ 200.00	\$ 400.00	\$ 450.00	\$ 900.00
11	Water Gate Valve Box Adjust	Ea	5	\$ 400.00	\$ 2,000	\$ 400.00	\$ 2,000.00	\$ 200.00	\$ 1,000.00	\$ 450.00	\$ 2,250.00
12	HMA, 13A, polymer modified	Ton	600	\$ 75.00	\$ 45,000	\$ 72.50	\$ 43,500.00	\$ 77.00	\$ 46,200.00	\$ 91.00	\$ 54,600.00
13	Slope Restoration, Type A	LS	1	\$ 1,000.00	\$ 1,000	\$ 500.00	\$ 500.00	\$ 5,200.00	\$ 5,200.00	\$ 4,500.00	\$ 4,500.00
*	Traffic Signs (added by Olin)					L.S.	\$ 2,475.00				
				\$	83,750	\$	79,875	\$	85,555	\$	87,470

CALENDAR YEAR 2015

[illegible]

**MONTHLY COMPARISON TOTALS
MARCH 2014 AND 2015**

<u>ACTIVITY</u>	<u>MARCH</u>	<u>2014 YEAR-TO-DATE</u>	<u>MARCH</u>	<u>2015 YEAR-TO-DATE</u>
Total Arrests	40	89	17	56
Alcohol (MIP/Open Intox)	2	3	1	3
Drug Law Violations	8	20	2	5
Drunk Driving	3	7	0	2
Suspended License	8	12	3	7
Warrant Arrest	14	34	6	23
Other Arrests	5	13	5	16
Assault	1	6	0	2
Assault (Civil)	2	6	3	7
Assault (Domestic)	1	3	1	8
Assist from Other Agency	6	13	10	27
Assist to Other Agency	9	40	12	47
Assist to Citizen	23	52	24	60
Breaking & Entering	1	2	1	1
Disorderly Conduct	5	9	3	6
Dog Complaints	5	15	1	4
Larceny	11	23	7	19
Malicious Destruction	2	8	2	5
Motorist Assist	7	48	15	37
Ordinance Violations	96	109	20	46
Accident Total	11	31	9	34
{Property Damage}	11	30	8	30
{Personal Injury}	0	1	1	4
Citations Issued	52	101	28	65
Traffic Stops: Warned	166	372	108	288
# of Traffic Stops Made	Not Tracked	Not Tracked	122	322
TOTAL COMPLAINTS	268	604	194	500

LOWELL POLICE ASSISTING OTHER AGENCIES

MARCH 2015

COMPLAINT #	DATE	NATURE OF INCIDENT	DEPARTMENT	STATUS	VENUE
15-0312	3/2/2015	Serve Subpoena	IONIA CO PROSECUTOR	Assisted	City of Lowell
15-0326	3/5/2015	Domestic Assault	KCSD	Back-up	Lowell
15-0352	3/8/2015	Destruction of Property	GRPD	Assisted	City of Lowell
15-0358	3/9/2015	Threats	KCSD	Back-up	Vergennes
15-0361	3/9/2015	PD Accident	KCSD	Assisted	Lowell
15-0376	3/11/2015	Combative subject	KCSD	Assisted	Lowell
15-0415	3/17/2015	Domestic Assault	KCSD	Back-up	Lowell
15-0422	3/18/2015	Truant Juvenile	KCSD	Assisted	City of Lowell
15-0436	3/20/2015	Retail Fraud	KCSD	Assisted	Lowell
15-0451	3/24/2015	Road Rage	KCSD	Handled call	Lowell
15-0470	3/26/2015	Domestic Assault	KCSD	Assisted	Lowell
15-0471	3/26/2015	Assault	KCSD	Assisted	Lowell

AGENCIES ASSISTING LOWELL PD

MARCH 2015

COMPLAINT #	DATE	NATURE OF INCIDENT	DEPARTMENT	STATUS
15-0319	3/3/2015	Warrant Arrest	KCSD	Back-up
15-0398	3/14/2015	Suspicious Situation	KCSD	Back-up
15-0409	3/16/2015	Attempt Suicide	KCSD	Back-up
15-0411	3/16/2015	Traffic Stop	KCSD	Back-up
15-0421	3/18/2015	Drunk & Disorderly Subject	KCSD	Back-up
15-0426	3/19/2015	Suspicious Subject	KCSD	Assisted
15-0437	3/20/2015	PI Accident	KCSD	Assisted
15-0483	3/27/2015	Threats	KCSD	Assisted
15-0485	3/29/2015	Use of Marijuana / MIP - Alcohol	KCSD	Assisted
15-0488	3/29/2015	CCW / Use of Marijuana / Resisting	IONIA CO	Assisted

March 2015

Type of Call:	Current Month	Last Year
Runs This Month	March 2015	March-14
Number Responding	27	9
Structure Fire	345	276
Vehicle Fire	2	2
Miscellaneous Fire	0	1
False Alarms	7	1
P.I. Accident	10	3
Medical Calls	4	2
Number Responding	52	36
Gross & Brush Fires	338	237
Gallons of Water Used	4	0
3500		6000
Equipment Used:	March 2015	March-14
Thermal Camera	3	6
Ladders	0	6
Air Paks	23	24
Generators	2	2
Lights (Flood)	6	8
TNT Tool	1	0
Air Bags	0	0
Shovels	2	0
Brooms	2	0
Smoke Ejectors	0	2
Fire Extinguishers	2	3
Pry Bars & Poles	3	8
Miscellaneous	6	18
Hose Used	1500	1100
Co Monitor	2	3
Hand Lights	32	19
Cascade System	2	1
Location of Fire Calls:	March 2015	March 2015
City of Lowell	7	26
Lowell Township	5	15
Vergennes Township	14	11
Others	1	0

2015 YTD Total Fire Calls	
Number of Calls	63
Number of Responders	697
2015 YTD Total Medical Calls	
Number of Calls	136
Number of Responders	821

CITY OF LOWELL
REPORT FOR : MARCH
FOR: Mark Howe

DRINKING WATER TREATMENT AND FILTRATION PLANT

A TOTAL OF: 15.69599 MILLION GALLONS OF RAW WATER WAS TREATED FOR THE
MONTH OF: MARCH TOTAL PUMPING TIME, TREATMENT AND THE DISTRIBUTION
OF THE FINISHED WATER TO THE SYSTEM REQUIRED 244.75 HOURS, WHICH RESULTED IN
251.25 MAN HOURS FOR THE OPERATION.

CHEMICAL COST PER MILLION GALLONS: \$ 168.68

ELECTRICAL COST PER MILLION GALLONS: \$ 311.93

TOTAL COST PER MILLION GALLONS: \$ 480.60

WATER PRODUCTION

DAILY AVERAGE: 0.506

DAILY MAXIMUM: 0.606

DAILY MINIMUM: 0.215

THE AVERAGE PLANT OPERATION TIME WAS 7.8952 HOURS PER DAY.

Monthly Report
Water Distribution

Customer Complaints	Water Quality	0
	High Water Usage	0
	Low Pressure	0
Fire Hydrants	Flushed During Construction	0
	Flushed For Flushing Program	0
	Painted	0
	Repaired	0
Meters	Final Reads	10
	Re-Reads For Low Usage	0
	Re-Reads For High Usage	3
	Re-Reads Verify If Vacant Due To Zero USage	4
	Re-Reads For Neg Usage Due To Estimation	3
	Billing No Read\\ Re-Read	10
	Meter Repairs	1
	Raidio Read Repair	0
	Meters Upgraded To Radio Read	6
	New Meter Installs	1
	Frozen Meters	0
Water Services	Home Owner Frozen Service	1
	City issue Frozen Services	2
	Turn Off For Winter	2
	Turn Off For Non Payment	7
Valves	Operated During Construction	0
	Operated For Valve Turning Program	0
Water Mains	Water Main Breaks	0
MISS DIGS	Utility Marking	32
Stob Box	Stob Box Repairs	1
	Locating Missing Stop Box	1
	Stop Box Location Cards Made	31
Valve Box	Valve box Repairs	0
New Construction	On Site Construction Inspection	0

Dept. of Public Works, City of Lowell

217 S. Hudson

Lowell, MI. 49331

Phone - 616-897-5929 Fax -

Posted Totals by Invoice #

Report Date: 04/01/2015

Period From: 03/01/2015 To: 04/01/2015

Invoice Number	Date	Name	Total	Charge Sales!
000609	03/09/2015	Street Dept.	402.88	0.00
000859	03/02/2015	Water distribution/Water Plant	52.82	0.00
000860	03/10/2015	Street Dept.	871.54	0.00
000861	03/11/2015	Street Dept.	157.50	0.00
000862	03/11/2015	Police Dept.	100.52	0.00
000863	03/12/2015	Street Dept.	189.00	0.00
000864	03/13/2015	Street Dept.	424.36	0.00
000865	03/16/2015	Street Dept.	116.46	0.00
000866	03/16/2015	Street Dept.	704.64	0.00
000867	03/17/2015	Maintenance Dept.	94.50	0.00
000868	03/17/2015	Fire Dept.	570.68	0.00
000869	03/19/2015	Street Dept.	257.94	0.00
000870	04/01/2015	Police Dept.	283.50	0.00
000871	04/01/2015	Street Dept.	426.31	0.00
Grand Totals:			\$4,652.65	\$0.00

% Time in each Department

14% Water 40% Maintenance dept. (equipment) 22 % DPW 24% Other

Public Works: 41.25 hrs. .25 hr. Overtime

Snow Plowing: 4hrs. Stand By

Sewer: 1.5 hrs.

Water Plant: 19.25 hrs. .5 hr. Overtime

Water Distribution: 6.25 hrs.

Equipment Maintenance: 73.25 hrs. 1.25hr. Overtime

Vacation: 8 hrs.

Sick: 30.5 hrs.

Total Hours for March: 186 hrs.

March 2015 Sexton's Report

Total of Burials: 0 of those were: full: 0 cremations: Year to date 5

Oakwood: Spent 67.75 hrs

- Spent time coming up with addition trees to plant in the cemetery and in town.
- Went to two days of MGIA Trade show getting 9 credits for classes I took.
- Double checked my records.
- Did all my paper work.
- Used skidster to push snow so I could dump all the tree pruning debris.
- Picked up sticks and small branches.
- Picked up all the snow plow stakes and made a place to store them.

City Hall – LPD: Spent 7.25 hrs removing snow, sweeping up front sidewalk.

Englehardt Library: Spent 5.5 doing the following:

- Refilled the soap dispensers again.
- Snow removal.

D.D.A. Spent 26.25 hrs doing the following:

- Some snow removal and salting.
- Charged time for going to classes to keep up my pesticide license.
- Started trimming the yews by the Christmas tree.
- Cut back the bigger perennials and hauled away the debris.

Museum: Spent 1.75 hr Removing snow, changing furnace filters

Parks: Spent 2.5 hr. Removing snow.

Local Maint. 3.75 hr's clearing catch basins and cold patch work

Loc. Winter: 9.5 hr's Bruce helped doing cold patch work

Major winter: 11 hr's Bruce helped doing cold patch.

04/02/2015

MARCH

CITY OF LOWELL - BLDG PERMIT FINALS

Permit	Address	Parcel	Contractor	Fee	Issue Date	Final Date	Work Description	Value
PB14900483	329 N JEFFERSON ST S	41-20-02-283-001	ICCF NON PROFIT HC	639.00	06/04/2014	03/26/2015	RESIDENCE W/DECK	221,912
PB14901020	1314 HIGHLAND HILL	41-20-01-178-014	ALLEN EDWIN HOMI	629.00	09/26/2014	03/03/2015	RESIDENCE	216,283
PB15900226	2163 W MAIN ST SE	41-20-03-326-023	SIGNWORKS OF MIC	50.00	03/18/2015	03/19/2015	NEW SIGNAGE - SNAP FITN	750
3	Permits		3				Value Total	438,945

04/02/2015

MARCH

CITY OF LOWELL CATEGORY REPORT

Category	Estimated Cost	Permit Fee	Number of Permits
Commercial, Add/Alter/Repair	\$2,500	\$150.00	1
Inground Pool	\$15,500	\$150.00	1
Sign	\$750	\$50.00	1
Totals	\$18,750	\$350.00	3

Permit Date Issued in <Previous month> [03/01/15 -
03/31/15] AND
Permit Number Starts With PB159

CITY OF LOWELL - Permit Report by Category/ Fee

Permit	Applicant	Address	Issue Date	Project Value	Permit Fee	Work Description
Commercial, Add/Alter/Repair						
PB15900234	RICARDS PETER	835 W MAIN ST SE	03/19/2015	2,500	150.00	TENANT RENOVATION - LOW
Inground Pool				2,500	150.00	
PB15900222	SCHIEDEL POOL & SPA	2475 GEE DR SE	03/23/2015	15,500	150.00	INGROUND POOL
Sign				15,500	150.00	
PB15900226	SIGNWORKS OF MICHI	2163 W MAIN ST SE	03/18/2015	750	50.00	NEW SIGNAGE - SNAP FITNES
				750	50.00	
3	Permits	Value Total		18,750	350.00	Fee Total

CITY OF LOWELL - Permit Report by Category YTD

Permit	Applicant	Address	Issue Date	Project Value	Permit Fee	Work Description
Commercial, Add/Alter/Repair						
PB15900051	RESTORATIONS INC	315 W MAIN ST SE	02/05/2015	96,000	383.00	TRUSS REPAIR
PB15900234	RICARDS PETER	835 W MAIN ST SE	03/19/2015	2,500	150.00	TENANT RENOVATION - LOW
Commercial, New Building				98,500	533.00	
PB15900112	BOWNE CONSTRUCTIO	2275 W MAIN ST SE	02/05/2015	2,126,927	6,076.00	NEW OUTREACH BUILDING -
Inground Pool				2,126,927	6,076.00	
PB15900222	SCHIEDEL POOL & SPA	2475 GEE DR SE	03/23/2015	15,500	150.00	INGROUND POOL
Res. Single Family				15,500	150.00	
PB15900004	ALLEN EDWIN HOMES	1275 HIGHLAND HILL DR SE	01/08/2015	218,904	633.00	RESIDENCE W/DECK
Roofing/Siding				218,904	633.00	
PB15900057	MR ROOF GRAND RAPI	716 N WASHINGTON ST SE	01/19/2015	10,218	65.00	RE ROOF
Sign				10,218	65.00	
PB15900226	SIGNWORKS OF MICHIG	2163 W MAIN ST SE	03/18/2015	750	50.00	NEW SIGNAGE - SNAP FITNES
				750	50.00	
7	Permits	Value Total		2,470,799	7,507.00	Fee Total

L/P **Manager's Report**
April 2015

A. MPPA/MMEA/APPA Update:

MPPA /MMEA: MPPA is in the middle of their Executive Search for a new General Manager. Their plan is to have a new manager in place by August 1st.

There is a Kalkaska CT owners meeting in Traverse City this month. Each of the major projects at MPPA will be holding annual or semi-annual project meetings to allow owners to discuss any potential issues as the Agency moves forward in today's regulatory environment.

The Governor presented his Energy of Michigan speech recently and it is clear that there will be energy policy revisions coming this year. Several versions of energy policy changes have or are being drafted by various groups. We will just have to wait and see what the legislature and Governor come up with. MMEA (Jim Weeks) has been involved in most of the work sessions in Lansing to make sure the needs of Municipals are being voiced as new policy begins to take shape.

2015 is a year where we have to submit a new, two year, Renewable Energy Plan to the State of Michigan under PA 295. MPPA is working on this with us and the numbers show that we have exceeded the 10 % mandate and will be close to 20% Renewable by the time the bio-digester is fully operational. This will put us at one of the highest percentages in the state.

APPA: Reminder, the upcoming annual APPA Lineworkers Rodeo/Operations and Technical Conference is May 15 - 17th.

B. System/Generation Upgrade Progress: The bio-digester continues to move closer to full operation. Bio-gas is being produced and the CHP engine is running on a more regular basis. We are in the process of completing the final fill of the reflow portion of the digester and are making deliveries of waste from Swisslane daily.

LEAD is still working out the glitches and the final 5 day warranty run has not been scheduled yet

Work continues on the installation of the Rolls Royce turbine and we keep moving forward as funds allow.

C. LLP Policy Review: Next month we will start looking at the Personnel Policy Handbook. There are some revisions necessary due to the IBEW contract ratification and probably some other areas that need updating. Staff will provide a draft to review by the next Board meeting.

D. LLP Annual Operating Budget: Staff will be working on the Capital Plan and the final Operating Budget over the next couple of months for final review and approval in May.

E. LLP Hedge Plan: Please bring the copy of the year end MPPA Hedge Plan I provided last month. We will look at some of the key data this month (If you don't still have your copy, let Sharon know and we will get you a new copy).

F. Employee Volunteer Policy: Several months ago Perry mentioned that he believed it would be good for LLP to develop a policy that would allow employees to donate a certain amount of time for civic projects, activities, or programs. As we begin a review process for the Employee Handbook, this seems like the opportune time to look at some sort of policy for this topic. There are organizations that allow employees to donate a certain number of days per year to the organization of their choice, or some organizations have specific civic activities that they devote time to throughout the year. So let's plan a discussion at this meeting to start exploring those possibilities. What types of activities should we include, how much time, what frequency, etc. so bring your brainstorming hats.

G. Payables: March payables are available for your review if you would like them.

PERIOD ENDING 03/31/2015

GL NUMBER	DESCRIPTION	2014-15		YTD BALANCE 03/31/2015	ACTIVITY FOR		AVAILABLE BALANCE	% BDGT USED
		AMENDED BUDGET	BUDGET		MONTH 03/31/2015			

Fund 101 - GENERAL FUND

Revenues									
CHARGES	CHARGES FOR SERVICES	367,500.00	85,171.63	5,503.55	282,328.37	23.18			
FINES	FINES AND FORFEITURES	7,200.00	9,705.09	1,034.00	(2,505.09)	134.79			
INT	INTEREST AND RENTS	2,600.00	909.92	0.00	1,690.08	35.00			
LICPER	LICENSES AND PERMITS	33,500.00	20,558.41	200.00	12,941.59	61.37			
LOCAL	LOCAL CONTRIBUTIONS	10,750.00	6,773.38	2,902.88	3,976.62	63.01			
OTHER	OTHER REVENUE	42,596.00	42,795.57	232.25	(199.57)	100.47			
STATE	STATE GRANTS	357,000.00	184,861.18	0.00	172,138.82	51.78			
TAXES	TAXES	1,805,700.00	1,655,025.51	50,569.32	150,674.49	91.66			
TRANSIN	TRANSFERS IN	143,900.00	142,900.00	0.00	1,000.00	99.31			

TOTAL Revenues		2,770,746.00		2,148,700.69	60,442.00	622,045.31	77.55
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Expenditures

101	COUNCIL	17,940.00		14,709.81	204.37	3,230.19	81.99
172	MANAGER	112,900.00		71,057.35	7,324.25	41,842.65	62.94
191	ELECTIONS	8,800.00		4,175.44	41.63	4,624.56	47.45
209	ASSESSOR	43,550.00		32,065.47	4,472.82	11,484.53	73.63
210	ATTORNEY	50,000.00		40,464.80	4,631.50	9,535.20	80.93
215	CLERK	115,200.00		57,160.27	7,445.23	58,039.73	49.62
253	TREASURER	195,350.00		137,128.60	14,246.76	58,221.40	70.20
265	CITY HALL	113,600.00		104,955.99	12,652.78	8,644.01	92.39
276	CEMETERY	86,850.00		61,573.20	8,311.90	25,276.80	70.90
294	UNALLOCATED MISCELLANEOUS	22,200.00		8,564.58	0.00	13,635.42	38.58
301	POLICE DEPARTMENT	656,700.00		510,458.93	45,489.79	146,241.07	77.73
305	CODE ENFORCEMENT	108,600.00		49,429.65	5,212.72	59,170.35	45.52
336	FIRE	164,112.00		135,444.74	0.00	28,667.26	82.53
400	PLANNING & ZONING	38,900.00		28,203.57	4,693.02	10,696.43	72.50
426	EMERGENCY MANAGEMENT	0.00		(0.07)	0.00	0.07	100.00
441	DEPARTMENT OF PUBLIC WORKS	198,650.00		153,839.35	21,269.72	44,810.65	77.44
442	SIDEWALK	5,600.00		8,549.05	(376.51)	(2,949.05)	152.66
523	TRASH	52,000.00		24,320.80	87.50	27,679.20	46.77
728	ECONOMIC DEVELOPMENT	23,500.00		11,508.99	1,032.71	11,991.01	48.97
747	CHAMBER/RIVERWALK	2,900.00		2,354.77	405.13	545.23	81.20
751	PARKS	156,400.00		92,046.11	6,550.77	64,353.89	58.85
757	SHOWBOAT	1,450.00		1,240.15	39.03	209.85	85.53
774	RECREATION CONTRIBUTIONS	3,000.00		2,000.00	0.00	1,000.00	66.67
790	LIBRARY	70,300.00		45,382.35	5,471.59	24,917.65	64.56
803	HISTORICAL DISTRICT COMMISSION	300.00		0.00	0.00	300.00	0.00
804	MUSEUM	15,400.00		32,579.44	1,513.60	(17,179.44)	211.55
965	TRANSFERS OUT	505,800.00		0.00	0.00	505,800.00	0.00

TOTAL Expenditures		2,770,002.00		1,629,213.34	150,720.31	1,140,788.66	58.82
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TOTAL REVENUES		2,770,746.00		2,148,700.69	60,442.00	622,045.31	77.55
TOTAL EXPENDITURES		2,770,002.00		1,629,213.34	150,720.31	1,140,788.66	58.82
NET OF REVENUES & EXPENDITURES		744.00		519,487.35	(90,278.31)	(518,743.35)	69,823.5

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 03/31/2015	ACTIVITY FOR MONTH 03/31/2015	AVAILABLE BALANCE	% BDC USED
Fund 202 - MAJOR STREET FUND						
Revenues						
INT	INTEREST AND RENTS	150.00	134.77	0.00	15.23	89.85
OTHER	OTHER REVENUE	182,000.00	113,742.60	15,498.43	68,257.40	62.50
TRANSIN	TRANSFERS IN	60,000.00	0.00	0.00	60,000.00	0.00
TOTAL Revenues		242,150.00	113,877.37	15,498.43	128,272.63	47.03
Expenditures						
450	CAPITAL OUTLAY	100,000.00	3,439.74	0.00	96,560.26	3.44
463	MAINTENANCE	34,750.00	23,977.41	595.78	10,772.59	69.00
474	TRAFFIC	9,700.00	2,172.76	206.62	7,527.24	22.40
478	WINTER MAINTENANCE	40,700.00	26,998.16	2,566.12	13,701.84	66.33
483	ADMINISTRATION	26,400.00	2,380.63	565.60	24,019.37	9.02
965	TRANSFERS OUT	50,000.00	0.00	0.00	50,000.00	0.00
TOTAL Expenditures		261,550.00	58,968.70	3,934.12	202,581.30	22.55
TOTAL REVENUES		242,150.00	113,877.37	15,498.43	128,272.63	47.03
TOTAL EXPENDITURES		261,550.00	58,968.70	3,934.12	202,581.30	22.55
NET OF REVENUES & EXPENDITURES		(19,400.00)	54,908.67	11,564.31	(74,308.67)	283.03

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DB: Lowell

PERIOD ENDING 03/31/2015

GL NUMBER	DESCRIPTION	2014-15	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDT
		AMENDED BUDGET	03/31/2015	MONTH 03/31/2015		

Fund 203 - LOCAL STREET FUND

Revenues						
INT	INTEREST AND RENTS	150.00	0.00	0.00	150.00	0.00
OTHER	OTHER REVENUE	68,000.00	50,337.36	6,350.83	17,662.64	74.03
TRANSIN	TRANSFERS IN	180,000.00	0.00	0.00	180,000.00	0.00

TOTAL Revenues		248,150.00	50,337.36	6,350.83	197,812.64	20.29
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Expenditures						
450	CAPITAL OUTLAY	10,000.00	8,750.00	0.00	1,250.00	87.50
463	MAINTENANCE	57,500.00	30,162.36	3,024.15	27,337.64	52.46
474	TRAFFIC	11,600.00	4,349.60	673.44	7,250.40	37.50
478	WINTER MAINTENANCE	57,500.00	38,367.16	4,945.53	19,132.84	66.73
483	ADMINISTRATION	30,000.00	2,933.61	565.60	27,066.39	9.78
906	DEBT SERVICE	80,500.00	79,192.50	0.00	1,307.50	98.38

TOTAL Expenditures		247,100.00	163,755.23	9,208.72	83,344.77	66.27
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TOTAL REVENUES		248,150.00	50,337.36	6,350.83	197,812.64	20.29
TOTAL EXPENDITURES		247,100.00	163,755.23	9,208.72	83,344.77	66.27

NET OF REVENUES & EXPENDITURES		1,050.00	(113,417.87)	(2,857.89)	114,467.87	10,801.7
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PERIOD ENDING 03/31/2015

2014-15		ACTIVITY FOR	
AMENDED	YTD BALANCE	MONTH	AVAILABLE
BUDGET	03/31/2015	03/31/2015	BALANCE
% BDT	USED		
Fund 238 - HISTORICAL DISTRICT FUND			
Revenues			
INT	200.00	31.05	168.95
INTEREST AND RENTS		0.00	15.53
OTHER	50,000.00	0.00	50,000.00
OTHER REVENUE			0.00
TOTAL Revenues	50,200.00	31.05	50,168.95
		0.00	0.06
Expenditures			
000	50,000.00	3,823.00	46,177.00
		0.00	7.65
TOTAL Expenditures	50,000.00	3,823.00	46,177.00
		0.00	7.65
TOTAL REVENUES	50,200.00	31.05	50,168.95
TOTAL EXPENDITURES	50,000.00	3,823.00	46,177.00
		0.00	7.65
NET OF REVENUES & EXPENDITURES	200.00	(3,791.95)	3,991.95
		0.00	1,895.98

PERIOD ENDING 03/31/2015

GL NUMBER	DESCRIPTION	2014-15	YTD BALANCE 03/31/2015	ACTIVITY FOR MONTH 03/31/2015	AVAILABLE BALANCE	% BDT USED
		AMENDED BUDGET				

Fund 260 - DESIGNATED CONTRIBUTIONS

Revenues						
INT	INTEREST AND RENTS	4,300.00	367.00	0.00	3,933.00	8.53
LOCAL	LOCAL CONTRIBUTIONS	10,000.00	0.00	0.00	10,000.00	0.00
OTHER	OTHER REVENUE	20,000.00	10,000.00	0.00	10,000.00	50.00

TOTAL Revenues		34,300.00	10,367.00	0.00	23,933.00	30.22
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Expenditures

276	CEMETERY	0.00	12,614.25	0.00	(12,614.25)	100.00
443	ARBOR BOARD	20,000.00	3,170.00	0.00	16,830.00	15.85
751	PARKS	10,000.00	725.00	0.00	9,275.00	7.25
758	DOG PARK	4,000.00	1,144.64	489.57	2,855.36	28.62
759	COMMUNITY GARDEN	300.00	0.00	0.00	300.00	0.00

TOTAL Expenditures		34,300.00	17,653.89	489.57	16,646.11	51.47
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TOTAL REVENUES		34,300.00	10,367.00	0.00	23,933.00	30.22
TOTAL EXPENDITURES		34,300.00	17,653.89	489.57	16,646.11	51.47
NET OF REVENUES & EXPENDITURES		0.00	(7,286.89)	(489.57)	7,286.89	100.00

User: SUE		PERIOD ENDING 03/31/2015			
DB: Lowell		2014-15			
		AMENDED	YTD BALANCE	ACTIVITY FOR	
		BUDGET	03/31/2015	MONTH	03/31/2015
					AVAILABLE
					BALANCE
					% BUDGET
					USED
<hr/>					
Fund 351 - GENERAL DEBT SERVICE (NON-VOTED BONDS)					
Expenditures					
906	DEBT SERVICE	0.00	65,572.51	0.00	(65,572.51) 100.00
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TOTAL Expenditures		0.00	65,572.51	0.00	(65,572.51) 100.00
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TOTAL REVENUES		0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	65,572.51	0.00	(65,572.51) 100.00
NET OF REVENUES & EXPENDITURES		0.00	(65,572.51)	0.00	65,572.51 100.00

User: SUE		PERIOD ENDING 03/31/2015					
DB: Lowell		2014-15		ACTIVITY FOR			
		AMENDED		MONTH		AVAILABLE	
		BUDGET		03/31/2015		BALANCE	
		YTD BALANCE				% BDT	
		03/31/2015				USED	
<hr/>							
Fund 468 - RIVERFRONT DEVELOPMENT							
Revenues							
STATE	STATE GRANTS	0.00	83,931.83	0.00	(83,931.83)	100.00	
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TOTAL Revenues		0.00	83,931.83	0.00	(83,931.83)	100.00	
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TOTAL REVENUES							
		0.00	83,931.83	0.00	(83,931.83)	100.00	
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TOTAL EXPENDITURES							
		0.00	0.00	0.00	0.00	0.00	
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NET OF REVENUES & EXPENDITURES							
		0.00	83,931.83	0.00	(83,931.83)	100.00	

PERIOD ENDING 03/31/2015

GL NUMBER	DESCRIPTION	2014-15	YTD BALANCE	ACTIVITY FOR	AVAILABLE	%
		AMENDED BUDGET	03/31/2015	MONTH 03/31/2015	BALANCE	BUDGET USED

Fund 581 - AIRPORT FUND

Revenues

CHARGES FOR SERVICES

CHARGES

INT

OTHER

TOTAL Revenues

Expenditures

000

TOTAL Expenditures

TOTAL REVENUES

TOTAL EXPENDITURES

NET OF REVENUES & EXPENDITURES

3,500.00	291.00	0.00	3,209.00	8.31
40,050.00	43,659.45	2,262.00	(3,609.45)	109.01
1,000.00	0.00	0.00	1,000.00	0.00
44,550.00	43,950.45	2,262.00	599.55	98.65
28,700.00	32,255.75	3,340.15	(3,555.75)	112.39
28,700.00	32,255.75	3,340.15	(3,555.75)	112.39
44,550.00	43,950.45	2,262.00	599.55	98.65
28,700.00	32,255.75	3,340.15	(3,555.75)	112.39
15,850.00	11,694.70	(1,078.15)	4,155.30	73.78

PERIOD ENDING 03/31/2015

GL NUMBER	DESCRIPTION	2014-15	YTD BALANCE 03/31/2015	ACTIVITY FOR MONTH 03/31/2015	AVAILABLE BALANCE	% BDT USED
		AMENDED BUDGET				

Fund 590 - WASTEWATER FUND

Revenues						
CHARGES	CHARGES FOR SERVICES	1,026,000.00	804,026.11	107,923.83	221,973.89	78.37
INT	INTEREST AND RENTS	2,000.00	1,027.66	0.00	972.34	51.38
OTHER	OTHER REVENUE	0.00	5,310.32	0.00	(5,310.32)	100.00

TOTAL Revenues		1,028,000.00	810,364.09	107,923.83	217,635.91	78.83
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Expenditures						
550	TREATMENT	510,700.00	393,119.57	40,247.58	117,580.43	76.98
551	COLLECTION	88,100.00	64,417.65	7,933.27	23,682.35	73.12
552	CUSTOMER ACCOUNTS	82,200.00	57,484.20	6,254.31	24,715.80	69.93
553	ADMINISTRATION	144,800.00	1,757.74	0.00	143,042.26	1.21

TOTAL Expenditures		825,800.00	516,779.16	54,435.16	309,020.84	62.58
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TOTAL REVENUES		1,028,000.00	810,364.09	107,923.83	217,635.91	78.83
TOTAL EXPENDITURES		825,800.00	516,779.16	54,435.16	309,020.84	62.58
NET OF REVENUES & EXPENDITURES		202,200.00	293,584.93	53,488.67	(91,384.93)	145.20

PERIOD ENDING 03/31/2015

GL NUMBER	DESCRIPTION	2014-15	YTD BALANCE 03/31/2015	ACTIVITY FOR MONTH 03/31/2015	AVAILABLE BALANCE	% BUDGET USED
		AMENDED BUDGET				

Fund 591 - WATER FUND

Revenues						
CHARGES	CHARGES FOR SERVICES	989,550.00	700,043.24	80,571.65	289,506.76	70.74
INT	INTEREST AND RENTS	6,320.00	4,168.56	400.00	2,151.44	65.96
OTHER	OTHER REVENUE	1,000.00	7,034.79	73.00	(6,034.79)	703.48

TOTAL Revenues		996,870.00	711,246.59	81,044.65	285,623.41	71.35
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Expenditures

570	TREATMENT	317,200.00	227,478.17	41,676.69	89,721.83	71.71
571	DISTRIBUTION	188,825.00	153,037.54	25,120.45	35,787.46	81.05
572	CUSTOMER ACCOUNTS	82,100.00	57,928.46	6,262.69	24,171.54	70.56
573	ADMINISTRATION	255,619.00	183,280.26	0.00	72,338.74	71.70

TOTAL Expenditures		843,744.00	621,724.43	73,059.83	222,019.57	73.69
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TOTAL REVENUES		996,870.00	711,246.59	81,044.65	285,623.41	71.35
TOTAL EXPENDITURES		843,744.00	621,724.43	73,059.83	222,019.57	73.69
NET OF REVENUES & EXPENDITURES		153,126.00	89,522.16	7,984.82	63,603.84	58.46

PERIOD ENDING 03/31/2015

GL NUMBER	DESCRIPTION	2014-15	YTD BALANCE 03/31/2015	ACTIVITY FOR MONTH 03/31/2015	AVAILABLE BALANCE	% BDC USED
		AMENDED BUDGET				

Fund 636 - DATA PROCESSING FUND

Revenues

INT INTEREST AND RENTS

OTHER OTHER REVENUE

TOTAL Revenues

Expenditures
000

TOTAL Expenditures

TOTAL REVENUES

TOTAL EXPENDITURES

NET OF REVENUES & EXPENDITURES

		58,800.00	29,367.31	0.00	29,432.69	49.94
		900.00	2,684.90	2.45	(1,784.90)	298.32
		59,700.00	32,052.21	2.45	27,647.79	53.69
		60,000.00	54,653.67	4,205.33	5,346.33	91.09
		60,000.00	54,653.67	4,205.33	5,346.33	91.09
		59,700.00	32,052.21	2.45	27,647.79	53.69
		60,000.00	54,653.67	4,205.33	5,346.33	91.09
		(300.00)	(22,601.46)	(4,202.88)	22,301.46	7,533.82

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 03/31/2015	ACTIVITY FOR MONTH 03/31/2015	AVAILABLE BALANCE	% BDGT USED
Fund 661 - EQUIPMENT FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	17,000.00	16,034.28	1,525.02	965.72	94.32
INT	INTEREST AND RENTS	117,400.00	68,799.73	671.53	48,600.27	58.60
OTHER	OTHER REVENUE	100.00	105,511.50	7,586.95	(105,411.50)	105,511.
TRANSIN	TRANSFERS IN	30,000.00	0.00	0.00	30,000.00	0.00
TOTAL Revenues		164,500.00	190,345.51	9,783.50	(25,845.51)	115.71
Expenditures						
895	FLEET MAINT. & REPLACEMENT	141,600.00	185,311.30	12,232.73	(43,711.30)	130.87
TOTAL Expenditures		141,600.00	185,311.30	12,232.73	(43,711.30)	130.87
TOTAL REVENUES		164,500.00	190,345.51	9,783.50	(25,845.51)	115.71
TOTAL EXPENDITURES		141,600.00	185,311.30	12,232.73	(43,711.30)	130.87
NET OF REVENUES & EXPENDITURES		22,900.00	5,034.21	(2,449.23)	17,865.79	21.98

PERIOD ENDING 03/31/2015

GL NUMBER	DESCRIPTION	2014-15	YTD BALANCE	ACTIVITY FOR	AVAILABLE	%
		AMENDED BUDGET	03/31/2015	MONTH 03/31/2015	BALANCE	BDGT USED

Fund 711 - CEMETERY FUND

Revenues						
CHARGES	CHARGES FOR SERVICES	0.00	9,245.00	0.00	(9,245.00)	100.00
INT	INTEREST AND RENTS	0.00	187.83	0.00	(187.83)	100.00

TOTAL Revenues		0.00	9,432.83	0.00	(9,432.83)	100.00
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TOTAL REVENUES		0.00	9,432.83	0.00	(9,432.83)	100.00
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TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
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NET OF REVENUES & EXPENDITURES		0.00	9,432.83	0.00	(9,432.83)	100.00
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Fund 715 - LOOK FUND		PERIOD ENDING 03/31/2015		2014-15		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDC	
Revenues		2014-15		AMENDED		03/31/2015		MONTH		BALANCE		USED	
GL NUMBER	DESCRIPTION	BUDGET											
INT	INTEREST AND RENTS	10,000.00		(7,244.43)		62.24		17,244.43		(72.44)			
TOTAL Revenues		10,000.00		(7,244.43)		62.24		17,244.43		(72.44)			
Expenditures		10,000.00		272,000.00		0.00		(262,000.00)		2,720.00			
000		10,000.00		272,000.00		0.00		(262,000.00)		2,720.00			
TOTAL Expenditures		10,000.00		272,000.00		0.00		(262,000.00)		2,720.00			
TOTAL REVENUES		10,000.00		(7,244.43)		62.24		17,244.43		72.44			
TOTAL EXPENDITURES		10,000.00		272,000.00		0.00		(262,000.00)		2,720.00			
NET OF REVENUES & EXPENDITURES		0.00		(279,244.43)		62.24		279,244.43		100.00			

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 03/31/2015	ACTIVITY FOR MONTH 03/31/2015	AVAILABLE BALANCE	% BDC USED
Fund 716 - CARR FUND						
Revenues						
INT	INTEREST AND RENTS	0.00	10.98	0.00	(10.98)	100.00
TOTAL Revenues		0.00	10.98	0.00	(10.98)	100.00
Expenditures						
000		0.00	328.00	0.00	(328.00)	100.00
TOTAL Expenditures		0.00	328.00	0.00	(328.00)	100.00
TOTAL REVENUES		0.00	10.98	0.00	(10.98)	100.00
TOTAL EXPENDITURES		0.00	328.00	0.00	(328.00)	100.00
NET OF REVENUES & EXPENDITURES		0.00	(317.02)	0.00	317.02	100.00

PERIOD ENDING 03/31/2015

2014-15

AMENDED

BUDGET

YTD BALANCE

03/31/2015

ACTIVITY FOR

MONTH

03/31/2015

AVAILABLE

BALANCE

% BDT

USED

GL NUMBER DESCRIPTION

Fund 718 - CARR FUND II

Revenues

INT

INTEREST AND RENTS

0.00

37.62

0.00

(37.62)

100.00

TOTAL Revenues

0.00

37.62

0.00

(37.62)

100.00

TOTAL REVENUES

TOTAL EXPENDITURES

0.00

37.62

0.00

(37.62)

100.00

NET OF REVENUES & EXPENDITURES

0.00

37.62

0.00

(37.62)

100.00

TOTAL REVENUES - ALL FUNDS

TOTAL EXPENDITURES - ALL FUNDS

6,110,166.00

4,698,042.15

284,925.59

1,412,123.85

76.89

NET OF REVENUES & EXPENDITURES

5,733,296.00

3,913,818.78

322,834.01

1,819,477.22

68.26

376,870.00

784,223.37

(37,908.42)

(407,353.37)

208.09



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Lowell, Michigan 49331
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CITY MANAGER'S REPORT
April 20, 2015

1. We have a workshop scheduled for Monday, April 27, at 6 p.m. to go over budget recommendations in detail. Please remember to bring your budget notebooks with you.

Respectfully submitted,


Mark Howe, City Manager

CITY OF LOWELL

Application for Board or Commission Appointment

Name: Mark Mundt
Address: 800 Bowes Rd
Telephone Numbers: Home 897 4209 Cell 616 723 3637
Email: mark.mundt@att.net
Board or Commission Position Desired: CONSTRUCTION BOARD OF APPEALS

Please give a brief resume of your qualifications for the desired position (you may attach additional information):

- Lowell resident for 26 yrs
- Previously served on Lowell Planning Commission
- Currently serving on Lowell Rotary Board of Directors
- Currently serving on Lowell Rotary Foundation Board
- Previously served on Finance Committee for Lowell First United Meth. Church
- Previously served on Lowell Boy Scouts Board
- Previously served on Lowell Cub Scouts Board

Mark Mundt
Signature

Please return application to:

City of Lowell
Attn: City Clerk
301 East Main Street
Lowell, MI 49331

Or by email to:

bmorlock@ci.lowell.mi.us