

CITY OF LOWELL  
CITY COUNCIL AGENDA  
MAY 18, 2015, 7:00 P.M.

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL
2. APPROVAL OF THE AGENDA
3. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)
  - a. May 4, 2015 – Regular Meeting
  - b.
4. APPROVAL OF ACCOUNTS PAYABLE
5. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA
6. OLD BUSINESS
  - a. Strategic Goals Report
  - b. Pending Council Projects Report
  - c. Public Hearing and Adoption of 2015-16 Budget Resolution
  - d.
7. NEW BUSINESS
  - a. Kent County Dispatch Agreement
  - b. Property Available under Tax Foreclosure
  - c. Library HVAC System
  - d.
8. MONTHLY REPORTS
9. COUNCIL COMMENTS
10. MANAGER'S REPORT
11. APPOINTMENTS
12. CLOSED SESSION
  - a. Pending Litigation – MCL 15.268(e)
  - b. Union Negotiations – MCL 15.268(c)
13. ADJOURNMENT

NOTE: Any person who wishes to speak on an item included on the printed meeting agenda may do so. Speakers will be recognized by the Chair, at which time they will be required to state their name and will be allowed five (5) minutes maximum to address the Council. A speaker representing a subdivision association or group will be allowed ten (10) minutes to address the Council.



301 East Main Street  
Lowell, Michigan 49331  
Phone (616) 897-8457  
Fax (616) 897-4085  
[www.ci.lowell.mi.us](http://www.ci.lowell.mi.us)

## MEMORANDUM

TO: Lowell City Council  
FROM: Mark Howe, City Manager  
RE: Council Agenda for Monday, May 18, 2015

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL
2. APPROVAL OF THE AGENDA
3. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)
  - a. May 4, 2015 – Regular Session Meeting
4. ACCOUNTS PAYABLE
5. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA
6. OLD BUSINESS

a. Strategic Goals Report

The report is attached for your review.

b. Pending Council Projects Report

The report is attached for your review.

c. Public Hearing and Adoption of 2015-16 Budget Resolution

A public hearing has been scheduled for input on the proposed 2015-16 Budget for the City of Lowell. Copies of the proposed budget have been made available at city hall, the library and on our web site. We have also offered to print a copy of the budget for anyone who has requested a copy.

Following the public hearing, the attached resolution is presented for your consideration.

Recommended Motion: That the Lowell City Council adopt Resolution xx-xx ....

7. NEW BUSINESS

a. Kent County Dispatch Agreement

Kent County has requested that we renew our agreement with them to provide dispatch services for the police department. The county has been working with other agencies to extend the agreement to entities in which the county is providing dispatch services for fire departments. Currently not all fire departments, including the Lowell Area Fire Department, pay for dispatch services.

The proposed agreement with the City of Lowell will actually reduce the cost of police dispatch services as fire agencies are being asked to pay their share of dispatch costs. This will likely be offset by a future increase in our contribution to the Lowell Area Fire Authority assuming the authority agrees to a similar agreement for dispatch services.

We currently budget approximately \$40,000 annual for dispatch services. Under the agreement our share of police dispatch would be \$32,823. The fire authority will be asked to phase in payment for dispatch services over a three-year period at annual rates of \$4,881, \$9,763 and \$14,644. As an operating expense to the authority, these amounts would be included in the annual budget with the City of Lowell's portion being determined by the formula established when the fire authority was created.

Recommended Motion: That the Lowell City Council approve the agreement with Kent County for police dispatch services for a three-year period (January 1, 2015 to December 31, 2017) and authorize the signatures of the Mayor and City Clerk.

b. Property Available under Tax Foreclosure

The Kent County Treasurer has determined that it will foreclose a property at 126 S. West Ave in the City of Lowell. We have the first opportunity to purchase the property if we deem that it is needed for a public purpose. The total due on the property is \$2,373.33.

While we have purchases properties in this fashion in the past for public purposes, there does not appear to be any public use for this particular property and therefore I am recommending that we forego our option to purchase it.

c. Library HVAC System

We have been having issues with the heating and cooling system at the Englehardt Public Library for several years. The system was first installed when the building was constructed more than 15 years ago.

We submitted grant applications to the Look Memorial Fund and the Lowell Area Community Fund to assist with replacement of the system as well as some efficiency upgrades. In the meantime, during the recent warmer weather as the air conditioning was needed the system failed and now needs to be replaced.

It will be another month before we hear about whether or not our grant requests have been approved. In the meantime, replacing the system will require time for ordering, delivery and scheduling the installation. We would like to move forward with the project now.

We had planned on upgrading and replacing the system in the 2015-16 budget. If we move forward now the project has the potential of putting us over budget for the current year, however, we have sufficient fund balance to cover the expense. This is a prime example of why we carry reserves in fund balance.

We expect that the project will be approximately \$25,000. We have secured one bid from a local contractor and as of this writing are attempting to secure a second local bid. Due to the time frame we have not prepared a formal bid process and would be asking that you waive the formal process and allow us to proceed.

Recommended Motion: That the Lowell City Council authorize the City Manager to accept a bid not to exceed \$25,000 for replacement of the heating cooling units at the Englehardt Public Library.

## 8. MONTHLY REPORTS

## 9. COUNCIL COMMENTS

|                |  |
|----------------|--|
| Matt Mayer     | Lowell Area Fire and Emergency Services Authority                                      |
| Jeff Altoft    | Airport Board<br>Park and Recreation Commission<br>Downtown Development Authority      |
| Jim Hall       | Planning Commission<br>Lowell Area Recreation Authority                                |
| Sharon Ellison | Arbor Board<br>LCTV Endowment Board<br>Downtown Historic District Commission           |
| Jim Hodges     | Lowell Light and Power<br>Chamber of Commerce Board of Directors<br>Look Memorial Fund |

## 10. MANAGER'S REPORT

The report is attached for your review.

## 11. APPOINTMENT(S)

Board of Review  
Alternate Vacancy – Matt Kepley

## 12. CLOSED SESSION

### a. Pending Litigation – MCL 15.268(e)

We will need to go into closed session to discuss pending litigation with the city attorney.

b. Union Negotiations – MCL 15.268(c)

We will need to go into closed session to discuss union negotiations with the FOP and IBEW.

13. ADJOURNMENT

**PROCEEDINGS  
OF  
CITY COUNCIL  
OF THE  
CITY OF LOWELL  
MONDAY, MAY 4, 2015, 7:00 P.M.**

**1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL.**

The Meeting was called to order at 7:00 p.m. by Mayor Hodges and roll was called by Deputy City Clerk Susan Ullery.

Present: Councilmembers Jeff Altoft, Sharon Ellison, Jim Hall, Matt Mayer and Mayor Jim Hodges.

Absent: None.

Also Present: City Manager Mark Howe, Deputy City Clerk Susan Ullery, DPW Director Dan DesJarden, City Treasurer Suzanne Olin, Police Chief Steve Bukala, Light and Power General Manager Greg Pierce and City Attorney Richard Wendt.

**2. APPROVAL OF THE AGENDA.**

IT WAS MOVED BY HALL and seconded by ELLISON to approve the agenda as written.

YES: 5. NO: 0. ABSENT: 0. MOTION CARRIED.

**3. APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING(S).**

IT WAS MOVED BY HALL and seconded by MAYER to approve the regular minutes of the April 20, 2015 meeting as corrected.

YES: 5. NO: 0. ABSENT: 0. MOTION CARRIED.

IT WAS MOVED BY ELLISON and seconded by HALL to approve the work session minutes of April 27, 2015 as written.

YES: 5. NO: 0. ABSNET: 0. MOTION CARRIED.

**4. APPROVAL OF THE ACCOUNTS PAYABLE.**

IT WAS MOVED BY ELLISON and seconded by HALL to approve the accounts payable as presented.

YES: Councilmember Altoft, Ellison, Hall, Mayer and Mayor Hodges.

NO: None. ABSENT: 0. MOTION CARRIED.

**BILLS AND ACCOUNTS PAYABLE (05/04/2015)**

|                   |             |
|-------------------|-------------|
| General Fund      | \$16,299.48 |
| Major Street Fund | \$6476.65   |
| Local Street Fund | \$12.65     |

|                          |             |
|--------------------------|-------------|
| Historical District      | 9,700.00    |
| Designated Contributions | \$8,400.00  |
| General Debt Services    | 220,372.51  |
| Airport Fund             | \$138.39    |
| Wastewater Fund          | \$49,190.82 |
| Water Fund               | \$5,667.70  |
| Data Processing Fund     | \$1,611.52  |
| Equipment Fund           | \$355.08    |
| Look Fund                | \$1,500.00  |

5. **CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA.**

No comments were received.

6. **OLD BUSINESS.**

- A. Strategic Goals Report. City Manager Howe noted the City has been working on updating the worksheets and included a long-term financial planning tool in the recommended budget.
- B. Pending Council Projects Report. Howe stated Chief Bukala has informed him that the RFP's for the removal of the tower have been sent out.
- C. Budget Discussion. Howe had no additional recommendations since the last meeting. A public hearing will be held at the May 18, 2015 City Council meeting. Copies of the budget are available on the website, City Hall and library. Individuals may also request a copy.

7. **NEW BUSINESS**

- A. Wellhead Protection Plan Update Agreement. The City is working with the Michigan Rural Water Association (MRWA) to submit a grant and assist the City of Lowell in updating it's Wellhead Protection Program. In order to complete the grant process we need to sign an agreement with the MRWA authorizing the submission of the grant and securing the services of MRWA in grant administration and updating the plan. If we receive the grant, it will pay for 50 percent of the \$8000 estimate cost of updating the plan and administering the grant.

IT WAS MOVED BY ELLISON and seconded by ALTOFT that the Lowell City Council authorize the agreement with Michigan Rural Water Association for Wellhead Protection Plan update and grant administration services and authorize the signatures of the Mayor and Clerk.

YES:            5.        NO:            0.        ABSENT:       0.                    MOTION CARRIED.

- B. Seasonal Workers. There was some discussion during the recent workshop about our plan to hire two additional seasonal workers to assist with street and park maintenance. This was included in the budget recommendations for next year and will be included in the proposed budget amendment for the current fiscal year.

Formal council approval is not required, however, the City is asking for input and consensus to move forward with posting the seasonal positions.

Councilmember Ellison confirmed this would not affect any of the other workers. Howe responded these workers would be an addition to the staff.

Councilmember Altoft questioned the personnel plans for the Water Distribution as well as the Water Treatment Plant. Howe stated there have been some conversations regarding the future. Water Distribution Supervisor Jeff VanSetter is reviewing the way he is doing things and how much help will be needed. He is also reorganizing some of the processes. There has been discussion to bring on one or two part time employees. Also, there is the possibility of having the fire department do the hydrant flushing.

By general consensus, the Council agreed.

#### 9. **COUNCIL COMMENTS**

Councilmember Mayer stated the Fire Authority will meet on Monday May 11, 2015. He also noted the Grand Rapids Griffins won their first round.

Councilmember Altoft stated the DPW workers are doing a good job and things are looking nice. He inquired how much it costs to have City Attorney Dick Wendt present.

Councilmember Ellison stated she attend the Historic District Commission meeting. They are looking at potentially doing another painting project.

Mayor Hodges stated Light and Power Board will meet next week as well as the Chamber of Commerce Board of Directors. On May 20, 2015 the Chamber of Commerce will be celebrating the businesses and "Person of the Year" (Rick Seese) at its annual gathering. Look Memorial Fund will meet on May 20, 2015 to discuss the distribution of \$7,400 available. Hodges pointed out this is Dan DesJarden's last City Council meeting as an employee of the City of Lowell. He appreciated all the work he has done for the community.

#### 10. **CITY MANAGER REPORT.**

1. A pre-construction meeting on the Donna Drive project and the Notice to Proceed should be issued to the contractor soon. Also, in working with Kent County, we have been awarded an additional \$51,000 for this project through the CDBG program. This means the cost of the project will be fully funded.
2. The Kent County Road Commission will be closing the Hudson Street bridge over the Grand River from approximately May 18 through July 2. Traffic will be routed over the Jackson Street bridge.
3. The City was recently informed that our fuel supplier will be removing their tanks so we will be purchasing fuel through Pacific Pride, just west of town.
4. A meeting will be held with Cascade Township to discuss a renewal of the Building Inspection Services Agreement. If you have any questions or concerns, please let Howe know. He hopes to bring a new agreement to the June City Council meeting.
5. The fourth Monday in May falls on Memorial Day which means our work session should be scheduled for Tuesday, May 26, at 6 p.m. We are also planning a work session on June 22 at 6 p.m. and no work session in July.



6. The City has been asked to provide a police vehicle for four days to Grand Valley State University for their training program. The university will pay the department \$700.
7. Ron Woods has been hired by the City as the interim DPW Director when Dan DesJarden retires. Howe introduced Woods, noting he previously was the DPW Director for the City of Kentwood.
8. Howe also stated this is Dan DesJarden's last City Council meeting before his retirement. It has been a wonderful opportunity working with him. He is very knowledgeable about the City. He cares about his job and the citizens of Lowell. DesJarden has been a great asset to the team. Mayor Hodges noted there will be a retirement celebration on May 14, 2015 from 4 p.m. to 7 p.m. at the Chamber of Commerce.

11. **APPOINTMENTS.**

Board of Review

Alternate Vacancy -

IT WAS MOVED BY ELLISON and seconded by HALL to adjourn at 7:27 p.m.

DATE:

APPROVED:

---

James W. Hodges, Mayor

---

Susan S. Ullery, Deputy City Clerk

User: LORI

EXP CHECK RUN DATES 05/08/2015 - 05/14/2015

DB: Lowell

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

| GL Number                  | Invoice Line Desc         | Vendor                    | Invoice Description        | Amount   | Check # |
|----------------------------|---------------------------|---------------------------|----------------------------|----------|---------|
| Fund 101 GENERAL FUND      |                           |                           |                            |          |         |
| Dept 000                   |                           |                           |                            |          |         |
| 101-000-040.000            | ACCOUNTS RECEIVABLE       | CONSUMERS ENERGY          | GAS SERVICE 318 LINCOLN L  | 2.65     | 66179   |
| 101-000-040.000            | ACCOUNTS RECEIVABLE       | 63-2 DISTRICT CT          | BOND JERRY KINYON \$500.00 | 1,050.00 | 66202   |
| 101-000-084.015            | DUE FROM FIRE AUTHORITY   | BERNARDS ACE HARDWARE     | STATEMENT OF ACCT APRIL 2  | 77.95    | 66205   |
|                            |                           | Total For Dept 000        |                            | 1,130.60 |         |
| Dept 191 ELECTIONS         |                           |                           |                            |          |         |
| 101-191-740.000            | OPERATING SUPPLIES        | KEISER'S KITCHEN          | MEALS FOR ELECTION WORKER  | 81.33    | 66184   |
| 101-191-740.000            | OPERATING SUPPLIES        | MORLOCK, BETTY            | ELECTION WORKER FOOD 5/5/  | 47.43    | 66189   |
| 101-191-740.000            | OPERATING SUPPLIES        | ELECTIONSOURCE            | ELECTION SUPPLIES          | 32.39    | 66213   |
| 101-191-900.000            | PRINTING                  | LOWELL LEDGER             | ACCT STATEMENT APRIL 2015  | 89.75    | 66220   |
| 101-191-955.000            | MISCELLANEOUS EXPENSE     | PETTY CASH                | PETTY CASH 5/12/2015       | 9.42     | 66203   |
|                            |                           | Total For Dept 191 ELECTI |                            | 260.32   |         |
| Dept 210 ATTORNEY          |                           |                           |                            |          |         |
| 101-210-801.000            | PROFESSIONAL SERVICES     | DICKINSON WRIGHT PLLC     | LEGAL SERVICES             | 647.50   | 66212   |
| 101-210-801.000            | PROFESSIONAL SERVICES     | DICKINSON WRIGHT PLLC     | LEGAL SERVICES             | 962.50   | 66212   |
|                            |                           | Total For Dept 210 ATTORN |                            | 1,610.00 |         |
| Dept 215 CLERK             |                           |                           |                            |          |         |
| 101-215-727.000            | OFFICE SUPPLIES           | PETTY CASH                | PETTY CASH 5/12/2015       | 7.96     | 66203   |
| 101-215-730.000            | POSTAGE                   | PITNEY BOWES INC.         | POSTAGE METER RED INK      | 183.57   | 66190   |
| 101-215-730.000            | POSTAGE                   | CARDMEMBER SERVICE        | CREDIT CARD STMT APRIL 20  | 45.48    | 66208   |
| 101-215-900.000            | PRINTING                  | LOWELL LEDGER             | ACCT STATEMENT APRIL 2015  | 164.50   | 66220   |
|                            |                           | Total For Dept 215 CLERK  |                            | 401.51   |         |
| Dept 253 TREASURER         |                           |                           |                            |          |         |
| 101-253-801.000            | PROFESSIONAL SERVICES     | FLEX ADMINISTRATORS, INC. | FLEX ADMIN APRIL 2015      | 45.00    | 66215   |
|                            |                           | Total For Dept 253 TREASU |                            | 45.00    |         |
| Dept 265 CITY HALL         |                           |                           |                            |          |         |
| 101-265-727.000            | OFFICE SUPPLIES           | SUPPLYGEEKS               | OFFICE SUPPLIES            | 77.75    | 66225   |
| 101-265-740.000            | OPERATING SUPPLIES        | PETTY CASH                | PETTY CASH 5/12/2015       | 33.94    | 66203   |
| 101-265-740.000            | OPERATING SUPPLIES        | BERNARDS ACE HARDWARE     | STATEMENT OF ACCT APRIL 2  | 113.97   | 66205   |
| 101-265-802.000            | CONTRACTUAL               | RED CREEK                 | TRASH SERVCIES MAY 2015    | 55.00    | 66191   |
| 101-265-850.000            | COMMUNICATIONS            | COMCAST CABLE             | CITY HALL CABLE            | 305.20   | 66209   |
| 101-265-920.000            | PUBLIC UTILITIES          | LOWELL LIGHT & POWER      | ELECTRIC 3/16 - 4/15/2015  | 2,279.87 | 66186   |
|                            |                           | Total For Dept 265 CITY H |                            | 2,865.73 |         |
| Dept 276 CEMETERY          |                           |                           |                            |          |         |
| 101-276-727.000            | OFFICE SUPPLIES           | SUPPLYGEEKS               | OFFICE SUPPLIES            | 1.09     | 66225   |
| 101-276-740.000            | OPERATING SUPPLIES        | BERNARDS ACE HARDWARE     | STATEMENT OF ACCT APRIL 2  | 4.79     | 66205   |
| 101-276-920.000            | PUBLIC UTILITIES          | LOWELL LIGHT & POWER      | ELECTRIC 3/16 - 4/15/2015  | 166.94   | 66186   |
| 101-276-930.000            | REPAIR & MAINTENANCE      | NAPA AUTO PARTS           | ACCOUNT STATEMENT APRIL 2  | 14.60    | 66221   |
|                            |                           | Total For Dept 276 CEMETE |                            | 187.42   |         |
| Dept 301 POLICE DEPARTMENT |                           |                           |                            |          |         |
| 101-301-626.000            | REPORTS & FINGERPRINT FEE | STATE OF MICHIGAN         | LIVE SCAN APRIL 2015       | 223.75   | 66192   |
| 101-301-727.000            | OFFICE SUPPLIES           | PETTY CASH                | PETTY CASH 5/12/2015       | 13.40    | 66203   |
| 101-301-740.000            | OPERATING SUPPLIES        | BERNARDS ACE HARDWARE     | STATEMENT OF ACCT APRIL 2  | 10.99    | 66205   |
| 101-301-744.000            | UNIFORMS                  | CURTIS CLEANERS           | DRY CLEANING APRIL 2015    | 140.65   | 66210   |
| 101-301-802.000            | CONTRACTUAL               | DIGITAL OFFICE MACHINES,  | LPD -SERVICE CONTRACT COP  | 35.50    | 66180   |
| 101-301-860.000            | TRAVEL EXPENSES           | VANSOLKEMA, SCOT          | CADILLAC TRAINING 5/4-5/8  | 345.62   | 66201   |
| 101-301-931.000            | R & M POLICE CARS         | GRAND AUTO FAMILY         | LPD 2008 IMPALA R&M        | 28.76    | 66181   |
| 101-301-931.000            | R & M POLICE CARS         | GRAND AUTO FAMILY         | LPD 2014 EXPLORER          | 32.28    | 66182   |
| 101-301-955.000            | MISCELLANEOUS EXPENSE     | LOWELL FAMILY MEDICAL     | POLICE - WHEELER           | 25.00    | 66185   |
| 101-301-955.000            | MISCELLANEOUS EXPENSE     | WMACP                     | LPD CHIEF MEMBERSHIP DUES  | 25.00    | 66199   |
| 101-301-955.000            | MISCELLANEOUS EXPENSE     | BERNARDS ACE HARDWARE     | STATEMENT OF ACCT APRIL 2  | 3.98     | 66205   |
| 101-301-957.000            | TRAINING                  | VANSOLKEMA, SCOT          | CADILLAC TRAINING 5/4-5/8  | 157.20   | 66201   |
|                            |                           | Total For Dept 301 POLICE |                            | 1,042.13 |         |
| Dept 400 PLANNING & ZONING |                           |                           |                            |          |         |
| 101-400-611.000            | SITE PLAN REVIEW RETAINER | WILLIAMS & WORKS INC.     | PROFESSIONAL SVCS          | 360.00   | 66196   |

User: LORI

EXP CHECK RUN DATES 05/08/2015 - 05/14/2015

DB: Lowell

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

| GL Number                           | Invoice Line Desc         | Vendor                    | Invoice Description       | Amount    | Check # |
|-------------------------------------|---------------------------|---------------------------|---------------------------|-----------|---------|
| Fund 101 GENERAL FUND               |                           |                           |                           |           |         |
| Dept 400 PLANNING & ZONING          |                           |                           |                           |           |         |
| 101-400-611.000                     | SITE PLAN REVIEW RETAINER | DARLING, BRIAN            | RETRUN OF ESCROW FOR GAR  | 140.00    | 66211   |
| 101-400-801.000                     | PROFESSIONAL SERVICES     | WILLIAMS & WORKS INC.     | PROFESSIONAL SVCS         | 1,115.00  | 66196   |
| Total For Dept 400 PLANNI           |                           |                           |                           | 1,615.00  |         |
| Dept 441 DEPARTMENT OF PUBLIC WORKS |                           |                           |                           |           |         |
| 101-441-802.000                     | CONTRACTUAL               | RED CREEK                 | TRASH SERVCIES MAY 2015   | 115.00    | 66191   |
| 101-441-920.000                     | PUBLIC UTILITIES          | LOWELL LIGHT & POWER      | ELECTRIC 3/16 - 4/15/2015 | 443.29    | 66186   |
| 101-441-926.000                     | STREET LIGHTING           | LOWELL LIGHT & POWER      | ELECTRIC 3/16 - 4/15/2015 | 846.88    | 66186   |
| Total For Dept 441 DEPART           |                           |                           |                           | 1,405.17  |         |
| Dept 442 SIDEWALK                   |                           |                           |                           |           |         |
| 101-442-740.000                     | OPERATING SUPPLIES        | BERNARDS ACE HARDWARE     | STATEMENT OF ACCT APRIL 2 | 15.98     | 66205   |
| Total For Dept 442 SIDEWA           |                           |                           |                           | 15.98     |         |
| Dept 747 CHAMBER/RIVERWALK          |                           |                           |                           |           |         |
| 101-747-920.000                     | CHAMBER UTILITIES         | LOWELL LIGHT & POWER      | ELECTRIC 3/16 - 4/15/2015 | 185.58    | 66186   |
| Total For Dept 747 CHAMBE           |                           |                           |                           | 185.58    |         |
| Dept 751 PARKS                      |                           |                           |                           |           |         |
| 101-751-740.000                     | OPERATING SUPPLIES        | BERNARDS ACE HARDWARE     | STATEMENT OF ACCT APRIL 2 | 10.99     | 66205   |
| 101-751-740.000                     | OPERATING SUPPLIES        | BOUWHUIS SUPPLY, INC.     | PARK SUPPLIES             | 251.98    | 66206   |
| 101-751-802.000                     | CONTRACTUAL               | RED CREEK                 | TRASH SERVCIES MAY 2015   | 205.00    | 66191   |
| 101-751-802.000                     | CONTRACTUAL               | ZACH'S CLEAN CUT LAWN CAR | CONTRACT LAWN CARE APRIL  | 3,900.00  | 66200   |
| 101-751-802.000                     | CONTRACTUAL               | KERKSTRA PORTABLE, INC.   | RESTROOM RENTAL - PARKS   | 190.00    | 66219   |
| 101-751-802.000                     | CONTRACTUAL               | KERKSTRA PORTABLE, INC.   | RESTROOM RENTAL - CREEKSI | 145.00    | 66219   |
| 101-751-802.000                     | CONTRACTUAL               | KERKSTRA PORTABLE, INC.   | RESTROOM RENTAL - REC PAR | 145.00    | 66219   |
| 101-751-920.000                     | PUBLIC UTILITIES          | LOWELL LIGHT & POWER      | ELECTRIC 3/16 - 4/15/2015 | 409.14    | 66186   |
| 101-751-930.000                     | REPAIR & MAINTENANCE      | TRACTOR SUPPLY            | ACCT STATEMENT APRIL 2015 | 3.78      | 66226   |
| Total For Dept 751 PARKS            |                           |                           |                           | 5,260.89  |         |
| Dept 757 SHOWBOAT                   |                           |                           |                           |           |         |
| 101-757-920.000                     | SHOWBOAT UTILITIES        | LOWELL LIGHT & POWER      | ELECTRIC 3/16 - 4/15/2015 | 39.78     | 66186   |
| Total For Dept 757 SHOWBO           |                           |                           |                           | 39.78     |         |
| Dept 790 LIBRARY                    |                           |                           |                           |           |         |
| 101-790-802.000                     | CONTRACTUAL               | FIRE PROS INC.            | LIBRARY FIRE ALARM INSPEC | 366.00    | 66214   |
| 101-790-920.000                     | PUBLIC UTILITIES          | LOWELL LIGHT & POWER      | ELECTRIC 3/16 - 4/15/2015 | 1,411.24  | 66186   |
| 101-790-930.000                     | REPAIR & MAINTENANCE      | MODEL COVERALL SERVICE, I | LIBRARY RUGS              | 257.88    | 66188   |
| 101-790-930.000                     | REPAIR & MAINTENANCE      | STEALTH PEST MANAGEMENT L | PEST CONTROL APRIL 2015   | 40.00     | 66223   |
| Total For Dept 790 LIBRAR           |                           |                           |                           | 2,075.12  |         |
| Dept 804 MUSEUM                     |                           |                           |                           |           |         |
| 101-804-887.000                     | CONTRIBUTIONS & MAINTENAN | STEALTH PEST MANAGEMENT L | PEST CONTROL APRIL 2015   | 40.00     | 66223   |
| 101-804-920.000                     | PUBLIC UTILITIES          | LOWELL LIGHT & POWER      | ELECTRIC 3/16 - 4/15/2015 | 197.54    | 66186   |
| Total For Dept 804 MUSEUM           |                           |                           |                           | 237.54    |         |
| Total For Fund 101 GENERA           |                           |                           |                           | 18,377.77 |         |
| Fund 202 MAJOR STREET FUND          |                           |                           |                           |           |         |
| Dept 450 CAPITAL OUTLAY             |                           |                           |                           |           |         |
| 202-450-801.000                     | PROFESSIONAL SERVICES     | WILLIAMS & WORKS INC.     | PROF SVC - BOWES RD       | 560.00    | 66196   |
| Total For Dept 450 CAPITA           |                           |                           |                           | 560.00    |         |
| Dept 463 MAINTENANCE                |                           |                           |                           |           |         |
| 202-463-740.000                     | OPERATING SUPPLIES        | SUPERIOR ASPHALT, INC.    | ASPHALT MATERIALS         | 408.12    | 66224   |
| 202-463-802.000                     | CONTRACTUAL               | MEDCO TREE SERVICE        | TREE R & M                | 350.00    | 66187   |
| Total For Dept 463 MAINTEN          |                           |                           |                           | 758.12    |         |
| Dept 483 ADMINISTRATION             |                           |                           |                           |           |         |
| 202-483-801.000                     | PROFESSIONAL SERVICES     | WILLIAMS & WORKS INC.     | PROF SERVICES AVERY ST    | 2,442.45  | 66196   |
| 202-483-801.000                     | PROFESSIONAL SERVICES     | WILLIAMS & WORKS INC.     | PROF SERVICES - STREET PR | 1,303.70  | 66227   |
| Total For Dept 483 ADMINI           |                           |                           |                           | 3,746.15  |         |
| Total For Fund 202 MAJOR            |                           |                           |                           | 5,064.27  |         |

05/14/2015 01:39 PM  
User: LORI  
DB: Lowell

INVOICE GL DISTRIBUTION REPORT FOR CITY OF LOWELL  
EXP CHECK RUN DATES 05/08/2015 - 05/14/2015  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

Page: 3/5

| GL Number   | Invoice Line Desc      | Vendor                             | Invoice Description           | Amount   | Check # |
|---|------------------------|------------------------------------|-------------------------------|----------|---------|
| Fund 203 LOCAL STREET FUND                        |                        |                                    |                               |          |         |
| Dept 463 MAINTENANCE                              |                        |                                    |                               |          |         |
| 203-463-740.000                                   | OPERATING SUPPLIES     | SUPERIOR ASPHALT, INC.             | ASPHALT MATERIALS             | 408.13   | 66224   |
| 203-463-802.000                                   | CONTRACTUAL            | MEDCO TREE SERVICE                 | TREE R & M                    | 350.00   | 66187   |
| Total For Dept 463 MAINTENANCE                    |                        |                                    |                               | 758.13   |         |
| Dept 483 ADMINISTRATION                           |                        |                                    |                               |          |         |
| 203-483-801.000                                   | PROFESSIONAL SERVICES  | WILLIAMS & WORKS INC.              | PROF SVC - DONNA STREET       | 964.00   | 66196   |
| 203-483-801.000                                   | PROFESSIONAL SERVICES  | WILLIAMS & WORKS INC.              | PROFESSIONAL SERVICES- DO     | 2,403.10 | 66227   |
| Total For Dept 483 ADMINISTRATION                 |                        |                                    |                               | 3,367.10 |         |
| Total For Fund 203 LOCAL                          |                        |                                    |                               | 4,125.23 |         |
| Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY           |                        |                                    |                               |          |         |
| Dept 463 MAINTENANCE                              |                        |                                    |                               |          |         |
| 248-463-740.000                                   | OPERATING SUPPLIES     | DEJONG, DON                        | REIMBURSE PERENNIALS DDA      | 76.22    | 66204   |
| 248-463-740.000                                   | OPERATING SUPPLIES     | BERNARDS ACE HARDWARE              | STATEMENT OF ACCT APRIL 2     | 50.43    | 66205   |
| 248-463-920.000                                   | PUBLIC UTILITIES       | LOWELL LIGHT & POWER               | ELECTRIC 3/16 - 4/15/2015     | 707.27   | 66186   |
| Total For Dept 463 MAINTENANCE                    |                        |                                    |                               | 833.92   |         |
| Dept 483 ADMINISTRATION                           |                        |                                    |                               |          |         |
| 248-483-801.000                                   | PROFESSIONAL SERVICES  | WILLIAMS & WORKS INC.              | PROF SVC- MONROE ALLEY        | 188.70   | 66196   |
| 248-483-801.000                                   | PROFESSIONAL SERVICES  | WILLIAMS & WORKS INC.              | PROFESSIONAL SVC              | 166.50   | 66227   |
| Total For Dept 483 ADMINISTRATION                 |                        |                                    |                               | 355.20   |         |
| Dept 740 COMMUNITY PROMOTIONS                     |                        |                                    |                               |          |         |
| 248-740-880.000                                   | COMMUNITY PROMOTION    | GREATER LOWELL CHAMBER OF COMMERCE | SUMMER CONCERT SERIES 201     | 6,000.00 | 66183   |
| 248-740-880.000                                   | COMMUNITY PROMOTION    | PETTY CASH                         | PETTY CASH 5/12/2015          | 28.66    | 66203   |
| Total For Dept 740 COMMUNITY PROMOTIONS           |                        |                                    |                               | 6,028.66 |         |
| Total For Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY |                        |                                    |                               | 7,217.78 |         |
| Fund 260 DESIGNATED CONTRIBUTIONS                 |                        |                                    |                               |          |         |
| Dept 443 ARBOR BOARD                              |                        |                                    |                               |          |         |
| 260-443-929.000                                   | TREE FUND EXPENDITURES | TERRA VERDE LANDSCAPING LLC        | ARBOR DAY TREE - LOWELL C     | 380.00   | 66194   |
| Total For Dept 443 ARBOR BOARD                    |                        |                                    |                               | 380.00   |         |
| Dept 758 DOG PARK                                 |                        |                                    |                               |          |         |
| 260-758-920.000                                   | PUBLIC UTILITIES       | LOWELL LIGHT & POWER               | ELECTRIC 3/16 - 4/15/2015     | 47.19    | 66186   |
| Total For Dept 758 DOG PARK                       |                        |                                    |                               | 47.19    |         |
| Total For Fund 260 DESIGNATED CONTRIBUTIONS       |                        |                                    |                               | 427.19   |         |
| Fund 581 AIRPORT FUND                             |                        |                                    |                               |          |         |
| Dept 000  |                        |                                    |                               |          |         |
| 581-000-801.000                                   | PROFESSIONAL SERVICES  | WILLIAMS AIR POWER INC.            | FBO SERVICES APRIL 2015       | 1,000.00 | 66198   |
| 581-000-920.000                                   | PUBLIC UTILITIES       | CONSUMERS ENERGY                   | STREET LIGHTS AIRPORT APR     | 21.07    | 66179   |
| Total For Dept 000                                |                        |                                    |                               | 1,021.07 |         |
| Total For Fund 581 AIRPORT FUND                   |                        |                                    |                               | 1,021.07 |         |
| Fund 590 WASTEWATER FUND                          |                        |                                    |                               |          |         |
| Dept 000  |                        |                                    |                               |          |         |
| 590-000-043.000                                   | DUE FROM EARTH TECH    | LOWELL LIGHT & POWER               | ELECTRIC 3/16 - 4/15/2015     | 6,807.51 | 66186   |
| Total For Dept 000                                |                        |                                    |                               | 6,807.51 |         |
| Dept 550 TREATMENT                                |                        |                                    |                               |          |         |
| 590-550-801.000                                   | PROFESSIONAL SERVICES  | DICKINSON WRIGHT PLLC              | LEGAL SERVICES                | 1,207.50 | 66212   |
| Total For Dept 550 TREATMENT                      |                        |                                    |                               | 1,207.50 |         |
| Dept 551 COLLECTION                               |                        |                                    |                               |          |         |
| 590-551-801.000                                   | PROFESSIONAL SERVICES  | PREIN & NEWHOF, INC.               | CONSULTING FEES - SAW GRA     | 274.00   | 66222   |
| 590-551-801.000                                   | PROFESSIONAL SERVICES  | PREIN & NEWHOF, INC.               | CONSULTING - FLOW MONITOR     | 3,547.27 | 66222   |
| 590-551-930.000                                   | REPAIR & MAINTENANCE   | BERNARDS ACE HARDWARE              | STATEMENT OF ACCT APRIL 2     | 8.00     | 66205   |
| Total For Dept 551 COLLECTION                     |                        |                                    |                               | 3,829.27 |         |
| Dept 553 ADMINISTRATION                           |                        |                                    |                               |          |         |
| 590-553-801.000                                   | PROFESSIONAL SERVICES  | WILLIAMS & WORKS INC.              | PROF SVC - GENERAL CONSULTING | 251.20   | 66196   |
| 590-553-801.000                                   | PROFESSIONAL SERVICES  | WILLIAMS & WORKS INC.              | PROF SVC- MONROE ALLEY        | 94.35    | 66196   |

User: LORI

EXP CHECK RUN DATES 05/08/2015 - 05/14/2015

DB: Lowell

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

| GL Number                           | Invoice Line Desc         | Vendor                    | Invoice Description       | Amount    | Check # |
|-------------------------------------|---------------------------|---------------------------|---------------------------|-----------|---------|
| Fund 590 WASTEWATER FUND            |                           |                           |                           |           |         |
| Dept 553 ADMINISTRATION             |                           |                           |                           |           |         |
| 590-553-801.000                     | PROFESSIONAL SERVICES     | WILLIAMS & WORKS INC.     | PROFESSIONAL SVC          | 83.25     | 66227   |
|                                     | Total For Dept 553 ADMINI |                           |                           | 428.80    |         |
|                                     | Total For Fund 590 WASTEW |                           |                           | 12,273.08 |         |
| Fund 591 WATER FUND                 |                           |                           |                           |           |         |
| Dept 570 TREATMENT                  |                           |                           |                           |           |         |
| 591-570-727.000                     | OFFICE SUPPLIES           | SUPPLYGEEKS               | OFFICE SUPPLIES           | 22.74     | 66225   |
| 591-570-740.000                     | OPERATING SUPPLIES        | BERNARDS ACE HARDWARE     | STATEMENT OF ACCT APRIL 2 | 33.49     | 66205   |
| 591-570-801.000                     | PROFESSIONAL SERVICES     | HYDROCORP                 | CROSS CONNECTION PROGRAM  | 815.00    | 66218   |
| 591-570-801.000                     | PROFESSIONAL SERVICES     | WILLIAMS & WORKS INC.     | PROF SVC - WTP LIME       | 172.05    | 66196   |
| 591-570-801.000                     | PROFESSIONAL SERVICES     | DICKINSON WRIGHT PLLC     | LEGAL SERVICES - LIMES    | 87.50     | 66212   |
| 591-570-801.000                     | PROFESSIONAL SERVICES     | DICKINSON WRIGHT PLLC     | LEGAL SERVICES - LIMES2   | 1,120.00  | 66212   |
| 591-570-801.000                     | PROFESSIONAL SERVICES     | WILLIAMS & WORKS INC.     | PROF SVC - LIME DISPOSAL  | 477.30    | 66227   |
| 591-570-802.000                     | CONTRACTUAL               | TRUGREEN                  | WTP LAWN CARE             | 105.00    | 66195   |
| 591-570-802.000                     | CONTRACTUAL               | ZACH'S CLEAN CUT LAWN CAR | CONTRACT LAWN CARE APRIL  | 520.00    | 66200   |
| 591-570-920.000                     | PUBLIC UTILITIES          | LOWELL LIGHT & POWER      | ELECTRIC 3/16 - 4/15/2015 | 4,702.39  | 66186   |
| 591-570-930.000                     | REPAIR & MAINTENANCE      | ARCTIC INC.               | WTP - REPAIR & MAINT      | 75.00     | 66178   |
| 591-570-930.000                     | REPAIR & MAINTENANCE      | STEALTH PEST MANAGEMENT L | PEST CONTROL APRIL 2015   | 40.00     | 66223   |
| 591-570-930.000                     | REPAIR & MAINTENANCE      | TRACTOR SUPPLY            | ACCT STATEMENT APRIL 2015 | 12.64     | 66226   |
|                                     | Total For Dept 570 TREATM |                           |                           | 8,183.11  |         |
| Dept 571 DISTRIBUTION               |                           |                           |                           |           |         |
| 591-571-920.000                     | PUBLIC UTILITIES          | LOWELL LIGHT & POWER      | ELECTRIC 3/16 - 4/15/2015 | 932.14    | 66186   |
| 591-571-930.000                     | REPAIR & MAINTENANCE      | BERNARDS ACE HARDWARE     | STATEMENT OF ACCT APRIL 2 | 7.99      | 66205   |
|                                     | Total For Dept 571 DISTRI |                           |                           | 940.13    |         |
| Dept 573 ADMINISTRATION             |                           |                           |                           |           |         |
| 591-573-801.000                     | PROFESSIONAL SERVICES     | WILLIAMS & WORKS INC.     | PROF SVC- MONROE ALLEY    | 94.35     | 66196   |
| 591-573-801.000                     | PROFESSIONAL SERVICES     | WILLIAMS & WORKS INC.     | PROFESSIONAL SVC          | 83.25     | 66227   |
|                                     | Total For Dept 573 ADMINI |                           |                           | 177.60    |         |
|                                     | Total For Fund 591 WATER  |                           |                           | 9,300.84  |         |
| Fund 636 DATA PROCESSING FUND       |                           |                           |                           |           |         |
| Dept 000                            |                           |                           |                           |           |         |
| 636-000-801.000                     | PROFESSIONAL SERVICES     | TELECOM SOLUTIONS LLC     | PHONE SYSTEM SVC CALL     | 378.00    | 66193   |
| 636-000-802.000                     | CONTRACTUAL               | BS&A SOFTWARE             | DELINQ PER PROP SVC & SU  | 181.00    | 66207   |
| 636-000-802.000                     | CONTRACTUAL               | CARDMEMBER SERVICE        | CREDIT CARD STMT APRIL 20 | 20.00     | 66208   |
| 636-000-802.000                     | CONTRACTUAL               | HASSELBRING-CLARK         | DATA PROCESSING- COPIER   | 329.39    | 66217   |
|                                     | Total For Dept 000        |                           |                           | 908.39    |         |
|                                     | Total For Fund 636 DATA P |                           |                           | 908.39    |         |
| Fund 661 EQUIPMENT FUND             |                           |                           |                           |           |         |
| Dept 895 FLEET MAINT. & REPLACEMENT |                           |                           |                           |           |         |
| 661-895-740.000                     | OPERATING SUPPLIES        | GTW                       | EQUIP FUND OPERING SUPPLI | 44.09     | 66216   |
| 661-895-930.000                     | REPAIR & MAINTENANCE      | CARDMEMBER SERVICE        | CREDIT CARD STMT APRIL 20 | 25.31     | 66208   |
| 661-895-930.000                     | REPAIR & MAINTENANCE      | NAPA AUTO PARTS           | ACCOUNT STATEMENT APRIL 2 | 354.40    | 66221   |
|                                     | Total For Dept 895 FLEET  |                           |                           | 423.80    |         |
|                                     | Total For Fund 661 EQUIPM |                           |                           | 423.80    |         |

05/14/2015 01:39 PM

User: LORI

DB: Lowell

INVOICE GL DISTRIBUTION REPORT FOR CITY OF LOWELL

EXP CHECK RUN DATES 05/08/2015 - 05/14/2015

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

Page: 5/5

| GL Number | Invoice Line Desc | Vendor | Invoice Description | Amount | Check # |
|-----------|-------------------|--------|---------------------|--------|---------|
|-----------|-------------------|--------|---------------------|--------|---------|

Fund Totals:

|          |                  |           |
|----------|------------------|-----------|
| Fund 101 | GENERAL FUND     | 18,377.77 |
| Fund 202 | MAJOR STREET FUN | 5,064.27  |
| Fund 203 | LOCAL STREET FUN | 4,125.23  |
| Fund 248 | DOWNTOWN DEVELOP | 7,217.78  |
| Fund 260 | DESIGNATED CONTR | 427.19    |
| Fund 581 | AIRPORT FUND     | 1,021.07  |
| Fund 590 | WASTEWATER FUND  | 12,273.08 |
| Fund 591 | WATER FUND       | 9,300.84  |
| Fund 636 | DATA PROCESSING  | 908.39    |
| Fund 661 | EQUIPMENT FUND   | 423.80    |

59,139.42



# STRATEGIC GOALS REPORT

MAY 18, 2015

## **COMMUNITY COLLABORATION**

**1) Encourage Public Participation:** We are currently developing a poll to gather public input on our web site. (3/17/14)

**2) Promote Accomplishments:** The Lowell Police Department participated in the UpTV "UpLiftSomeone" campaign. I will be showing the video during your council meeting. This project has caught the attention of region and national media. Congratulations to our team members at the police department and our new friends at UpTV. (12/15/14)

**3) Engage Boards/Commissions:** The Planning Commission and Parks & Recreation Commission have completed the Roles/Responsibilities exercise. (3/17/14)

## **GOVERNMENT EFFICIENCY AND EFFECTIVENESS**

**4) Street Asset Management Plan:** We have been working on updating the worksheets and included a long-term financial planning tool in the recommended budget. (5-4-15)

**5) Wastewater System Asset Management Plan:** We were not awarded the SAW Grant for 2014 and were chosen in the lottery at 372 of 573 grant proposals submitted. Our engineers have calculated that we could be eligible in 2016 if the Legislature appropriates funds for the grant program. We are optimistic about our chances; however, this goal may need to be put on hold until 2016. (3/17/14)

**6) Inflow & Infiltration Mitigation:** The flow monitors you approved at the previous meeting have been installed and data will be collected for the next two months. You may recall this process has the dual benefit of collecting data to evaluate and size the new lift station while giving us more information to assess areas for eliminating inflow and infiltration. (3-16-15)

**✓ 7) Facility Improvement Plans:** Completed. The submitted plans have been incorporated into the budget document. (12/1/14)

**✓ 8) Utility Improvement Plans:** Completed. These plans have been updated and are incorporated into the budget recommendations presented to you. (5/5/14)

# **CITY OF LOWELL STRATEGIC GOALS REPORT**

## **QUALITY NEIGHBORHOODS**

✓ **9) Community Clean-Up Project:** Completed. We worked with the townships, the school district and the chamber on a community clean-up day during the harvest festival. This goal has been completed. (11-17-14)

✓ **10) Pilot Leaf Disposal Project:** You discussed this item at your September 17 workshop with a consensus that we have explored this sufficiently but that this is not a project we are able to accomplish. This item is completed. (10-6-14)

**11) Code Compliance Process and Reporting:** As of the end of October we are at 86% compliance for all zoning and code enforcement complaints we have taken during the calendar year. Of the 14% that are still open, one is a foreclosure home awaiting a sheriff sale and three are vacant buildings awaiting the sale of the property. (11-17-14)

**12) Rental Rehabilitation Program:** We were recently informed by Kent County that the end of our three-year cycle is in 2015, even though the Department of Housing and Urban Development required us to notify them of our intent to terminate our participation in the Urban County Program by May of this year. (7/7/14)

## **ECONOMIC VITALITY AND SUSTAINABILITY**

**13) Community Development Director:** At this point, we are monitoring and following the work of the Greater Lowell Community Alliance. (3/17/14)

✓ **14) Downtown Development Plan:** The final report has been presented to the Downtown Development Authority. (3/2/15)

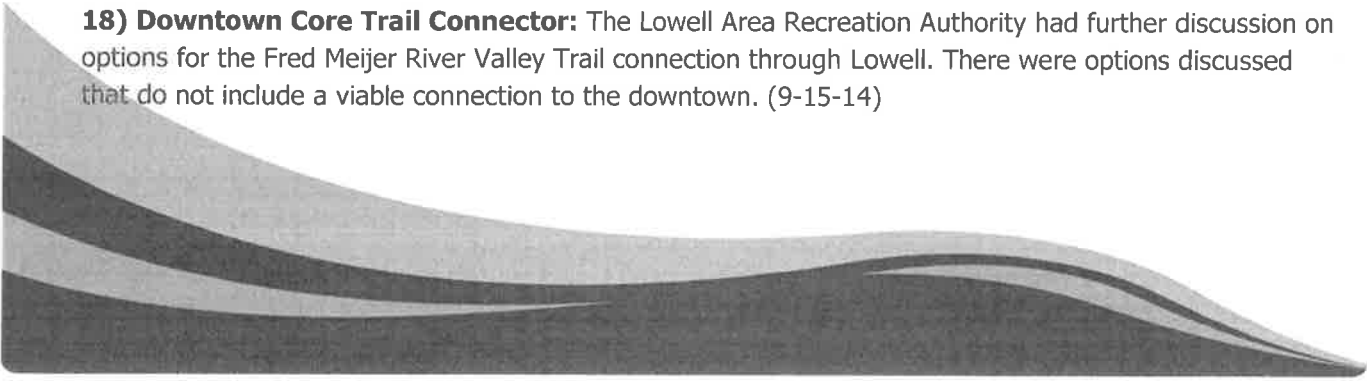
**15) Business Recruitment:** This project will begin this summer. (3/17/14)

## **DIVERSE RECREATIONAL AND CULTURAL OPPORTUNITIES**

**16) Recreation Plan Update:** We have presented a first draft to the Parks & Recreation Commission for review. Next step will be to take their input and incorporate that into the next draft. (6-2-14)

✓ **17) Riverwalk Stage/Showboat Plan:** The final plan was presented to you at your June 16, 2014, council meeting. This project is completed. (7-7-14)

**18) Downtown Core Trail Connector:** The Lowell Area Recreation Authority had further discussion on options for the Fred Meijer River Valley Trail connection through Lowell. There were options discussed that do not include a viable connection to the downtown. (9-15-14)







301 East Main Street  
Lowell, Michigan 49331  
Phone (616) 897-8457  
Fax (616) 897-4085  
[www.ci.lowell.mi.us](http://www.ci.lowell.mi.us)

## PENDING COUNCIL PROJECTS REPORT May 18, 2015

### UPDATES

---

**Downtown Tower Removal** – Removal of the tower has been put out for bid. We hope to receive responses and bring them to you at a future council meeting.

**Lime Disposal** – No further update.

**Underground Electrical Lines** – No further update.

**Trash Ordinance Update** – No further update.

**Right of Way Ordinance** – No further update.

### UPDATES

---

#### **Downtown Tower Removal**

(4-6-15) Chief Bukala has been working on the request for proposals to have the tower removed this year.

(11-3-14) We received no bids on this project. Our timeline was mentioned as one potential obstacle. We are reevaluating and may proceed later this year or early next year.

(10/6/14) We have issued a Request for Proposals to have the downtown tower removed and sold. The deadline for submitting proposals is October 17. We hope to bring a recommendation to you at your October 20 meeting and expect to have the tower removed by the end of November.

#### **Lime Disposal**

(10/6/14) Our engineering firm has been in contact with the DEQ and has been informed that lime application on agricultural land is being handled by the Department of Agriculture effective September 16. We are working with both departments to determine how to proceed.

(1/20/15) I will be forwarding to you a copy of a letter and report that we have submitted to the DEQ.

(2-17-15) The cover letter and report issued to the DEQ has been forwarded to you.

#### **Underground Electrical Lines**

(11-3-14) You discussed this item at your previous council meeting. A report was presented by Light & Power General Manager Greg Pierce and questions were asked and answered.

(10/6/14) During your early September workshop you asked that I convey to Light & Power that you would like to have a report back to the council by your second meeting in October. Greg Pierce responded to my email stating that he would have something prepared for your October 20 council meeting.

### **Trash Ordinance Update**

(10/6/14) We have completed drafts to make improvements to the trash ordinance and have also developed rules to go along with the ordinance. This will be an agenda item at a future workshop.

### **Right of Way Ordinance**

(10/6/14) You have asked that I contact the city attorney to begin a discussion about a right-of-way ordinance.

**CITY OF LOWELL  
KENT COUNTY, MICHIGAN**

**RESOLUTION NO. 07-15**

**RESOLUTION ADOPTING CITY OF LOWELL ANNUAL  
BUDGET FOR FISCAL YEAR 2015-16, APPROVING  
MILLAGE LEVIES, APPROVING SCHEDULE OF RATES  
AND FEES AND OTHER MATTERS RELATED THERETO.**

Councilmember \_\_\_\_\_, supported by Councilmember \_\_\_\_\_,  
moved the adoption of the following resolution:

**WHEREAS**, the City Manager has prepared and presented to the City Council at its meeting on April 20, 2015, a proposed complete itemized annual budget for the 2015-16 fiscal year of the City (the "FY 15-16 Budget") in accordance with the City Charter, applicable State of Michigan law and applicable federal law and regulations, if any; and

**WHEREAS**, after the FY 15-16 Budget was presented to the City Council, a copy has been available for public inspection at City Hall at the offices of the City Clerk; and

**WHEREAS**, the City Charter requires that before the FY 15-16 Budget may be considered for adoption by the City Council, the City Council shall hold a public meeting; and

**WHEREAS**, a public hearing on the FY 15-16 Budget, properly noticed as referenced by Section 8.4 of Chapter 8 of the City Charter, was held at 7 p.m. on May 18, 2015, in the City Council Chambers in City Hall at which time all interested persons were given an opportunity to be heard; and

**WHEREAS**, the City Charter requires that the City Council adopt a budget for the City for the 2015-16 fiscal year of the City not later than the third Monday in May, including the amount to be levied in such fiscal year on taxable real and personal property in the City to meet the requirements of the FY 15-16 Budget; and

**WHEREAS**, in connection with the approval of the FY 15-16 Budget, the City Council desires to approve a schedule of rates and fees to be applicable in the City commencing at the beginning of the City's 2015-16 fiscal year.

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. That the FY 15-16 Budget as presented at this meeting, including modifications, if any, made at the time of public hearing and noted in the FY 15-16 Budget document, is hereby adopted.
2. That for the 2015-16 Fiscal year of the City there shall be levied on all taxable real and personal property in the City (a) a general *ad valorem* tax rate of 15.70 mills for general purposes (i.e., administration, fire, police, parks and recreation, etc.), and (b) a general *ad valorem* tax rate of 0.2424 mills for improvements to, and operation of, the public museum. The

total 2015-16 fiscal year City general *ad valorem* tax levy on all taxable real and personal property in the City is 15.9424 mills.

3. That in accordance with the FY 15-16 Budget which is adopted at the fund level, the following are the estimated City revenues and expenses for the 2015-16 fiscal year of the City:

**REVENUES**

General Fund, \$2,883,654  
Major Street Fund, \$425,550  
Local Street Fund \$250,850  
Historic District Fund \$50,200  
Downtown Development Authority Fund, \$626,000  
Designated Contributions Fund, \$34,300  
Airport Fund, \$49,490  
Wastewater Fund, \$1,050,000  
Water Fund, \$1,001,270  
Light & Power, \$8,826,293  
Data Processing Fund \$79,000  
Equipment Fund, \$140,000  
Lee Fund, \$10,000  
Look Fund, \$25,000

**APPROPRIATIONS**

General Fund, \$2,883,654  
Major Street Fund \$475,350  
Local Street Fund \$243,300  
Historic District Fund \$50,000  
Downtown Development Authority Fund, \$482,850  
Designated Contributions Fund, \$34,300  
Airport Fund, \$46,200  
Wastewater Fund, \$808,050  
Water Fund, \$889,746  
Light & Power, \$7,896,748.48  
Data Processing Fund, \$79,000  
Equipment Fund, \$143,469  
Lee Fund, \$10,000  
Look Fund, \$25,000

4. That in a Fund where total appropriations exceed estimated revenue the City has determined that there is sufficient surplus, or undesignated fund balance, in the Fund to meet the requirements of the Uniform Budgeting and Accounting Act, Act 2 of the Public Acts of Michigan 1968 as amended ("Act 2").

5. That pursuant to the provisions of the Uniform Budgeting and Accounting Act, Act 2 of the Public Acts of Michigan 1968 as amended ("Act 2") the City Manager is hereby authorized to make budgetary transfers within the identified fund in the FY 15-16 Budget or between identified activities within a fund. All other budgetary transfers in the FY 15-16 Budget shall be in accordance with Act 2 when City Council approval is required.

6. That the City Manager or his designee(s) is authorized to make expenditures budgeted in the FY 15-16 Budget in accordance with applicable law, ordinances, rules, regulations and policies.

7. That the Schedule of Rates and Fees presented at this meeting is approved to be effective July 1, 2015.

8. That all resolutions and parts of resolutions to the extent of any conflict herewith are rescinded.

YEAS: Councilmembers \_\_\_\_\_

NAYS: Councilmembers \_\_\_\_\_

ABSTAIN: Councilmembers \_\_\_\_\_

ABSENT: Councilmembers \_\_\_\_\_

**RESOLUTION DECLARED ADOPTED.**

Dated: \_\_\_\_\_, 2015

\_\_\_\_\_  
Sue Ullery, Deputy City Clerk

**CERTIFICATION**

I, the undersigned Clerk of the City of Lowell, Michigan (the "City"), do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council, at a meeting held on \_\_\_\_\_, 2015, and that public notice of said meeting was given pursuant to, and in compliance with, Act 267 of the Public Acts of Michigan of 1976, as amended.

Dated: \_\_\_\_\_, 2015

\_\_\_\_\_  
Sue Ullery, Deputy City Clerk

# OFFICE OF THE ADMINISTRATOR

*Daryl J. Delabbio, Ph.D., County Administrator/Controller*

Kent County Administration Building 300 Monroe Avenue, N.W. Grand Rapids, Michigan 49503-2206  
Phone: (616) 632-7576 • e-mail: [daryl.delabbio@kentcountymi.gov](mailto:daryl.delabbio@kentcountymi.gov)



April 27, 2015

Mark Howe, Manager  
City of Lowell  
301 East Main Street  
Lowell, MI 49331

Dear  Mr. Howe:

At its meeting held April 23, 2015, the Kent County Board of Commissioners unanimously adopted the attached resolution related to County dispatch services. Also included with this letter is the proposed agreement that we are asking all communities utilizing the Sheriff Department dispatch services to review and execute.

## **Background**

The Sheriff Department dispatches police and fire services for all communities, except the cities of Wyoming and Grand Rapids. For years, there has been a dual system of payment, whereby most townships and some cities have not paid for fire dispatch and a few townships and most cities pay for the same service. Several years ago, the Sheriff and I attempted to work with local units to develop an equitable methodology for all units who rely on the Sheriff for fire dispatch. At the time, it was not embraced by either the cities or the townships.

Throughout 2014, with three township agreements and one city agreement (who pay for fire dispatch) expiring, we revisited this issue. In June, staff from the Sheriff's Department and Administration met with some city representatives to discuss a proposed methodology for fire dispatch. The city reps were receptive to the methodology. We also met with some township representatives in late June to discuss the same methodology. After several discussions there appears to be more acceptance of a methodology.

Throughout the discussions held with both cities and townships, there is an understanding of the issue and common agreement on the following:

- An inequity exists in the current arrangement for fire dispatch;
- The best long-term solution is to have the 45 cent per line per month surcharge increased to cover all dispatch costs;
- The soonest this could happen is if there is a ballot question placed before the voters in August of 2016 for implementation in 2017.

## **Proposed Agreement/Cost-Sharing Methodology**

The proposed agreement is based on a methodology to share costs, implemented over three years, with the County providing a 25% credit "off the top" and the local units paying 25% of the 75% in 2015, 50% of

Dispatch Agreement  
April 27, 2015  
Page 2

the 75% in 2016, and in 2017 they would pay 75% of the 75%). Those communities that currently have an agreement will continue through 2015, and the new methodology will begin January 1, 2016.

Please review the agreement, check the appropriate box on the last page of the document (Police/Public Safety Dispatch ONLY, Fire Dispatch ONLY, or Police AND Fire Dispatch), **and return two signed copies to me by June 1, 2015**. For townships, the appropriate box to check is the middle box (Fire Dispatch ONLY). I will have the signed documents executed from the County and return one copy to you.

It is anticipated that because of the collaborative process that was undertaken to craft the methodology, all participating local units of government will find the agreement acceptable.

#### **What's Next**

It appears that everyone shares the opinion that there needs to be a long-term solution for all dispatching – police, fire, and EMS. If this includes increasing the phone/mobile surcharge from the current 45 cents per line per month to a higher amount or to create a dispatch millage, a vote of the Board of Commissioners is required in order to place a question on the ballot, followed by a successful vote of the people. The earliest a question can be placed on the ballot is August 2016.

As part of the resolution adopted by the Board of Commissioners, I have been directed to develop a recommendation for the Board to consider by May 2016. During the next 12 months, the County will be working with local units and the Kent County Dispatch Authority to develop alternatives for consideration. I will keep you informed on the progress of this process.

I would like to thank you for all of your time and effort as we have worked through this process. Please feel free to contact me with questions or thoughts.

Sincerely,



Daryl J. Delabbio  
County Administrator/Controller

c: Board of Commissioners  
Sheriff Larry Stelma  
Local Clerks

# OFFICE OF THE TREASURER

COUNTY ADMINISTRATION BUILDING • P.O. BOX Y • GRAND RAPIDS, MICHIGAN 49501-4925

TELEPHONE: (616) 632-7500

FACSIMILE: (616) 632-7505



KENNETH D. PARRISH  
Treasurer

May 6, 2015

Dear Local Treasurer / Assessor:

Enclosed is a list of properties the Kent County Treasurer foreclosed on due to non payment of the 2012 taxes. . Please review the list / parcel(s) and let me know if your government unit will be exercising their rights to purchase under the first right of refusal.

If your unit is planning on purchasing any property I will need a copy of the Resolution with your Boards approval, and the plans for this property.

Our auction is scheduled for Monday August 31, 2015 at the DeVos Place.

Please change the name and address to:

**Kent County Treasurer  
300 Monroe NW  
Grand Rapids, MI 49503**

If you have any questions please contact me at [denise.terpstra@kentcountymi.gov](mailto:denise.terpstra@kentcountymi.gov) or 616-632-7488.

Sincerely yours,

  
Denise Terpstra



05/06/2015 08:21 AM

BY: dmterpst

FORECLOSURE LIST FOR KENT COUNTY  
For 2015 Foreclosures of 2012 and prior taxes  
CITY OF LOWELL  
Interest Computed As Of Foreclosure Date

Page: 1/1  
DB: Real0510

| PARCEL           | TAX<br>DUE | INTEREST/FEES<br>DUE | TOTAL<br>DUE | CURRENT<br>SEV | TAX YEARS      | DELINQUENT |
|------------------|------------|----------------------|--------------|----------------|----------------|------------|
| 41-20-02-353-002 | 1,521.49   | 851.84               | 2,373.33     | 11,300         | 2014 2013 2012 |            |

Property Address: 126 S WEST AVE SE LOWELL MI

---

|                 |          |        |          |        |  |  |
|-----------------|----------|--------|----------|--------|--|--|
| PARCEL COUNT: 1 | 1,521.49 | 851.84 | 2,373.33 | 11,300 |  |  |
|-----------------|----------|--------|----------|--------|--|--|

2015 MAY -6 AM 8:14



20150506-0038684

Mary Hollinrake P:1/1 8:68AM  
Kent Cnty MI Rstr 05/06/2015 SEAL

## Notice of Judgement of Foreclosure

Michigan Department of Treasury  
3731 (3-04)

Required by section 78k(8) of The General Property Tax Act, 1893 PA 206, as amended, MCL 211.78k(8).

On March 6, 2015, in Civil Action No. 14-05292-CZ, in the Circuit Court of Kent County, the Kent County Treasurer entered a Judgement of Foreclosure in the Matter of the Petition of the County Treasurer against the property described below, vesting absolute title to the real property in the County of Kent, by the Kent County Treasurer, as provided by Section 78k of The General Property Tax Act, 1893 PA 206, as amended, MCL 211.78k, if not redeemed by April 1, 2015. Under the General Property Act, the Judgement of Foreclosure became final and unappealable on April 1, 2015.

|  |  |
|--|--|
| Parcel No.<br><br>41-20-02-353-002   | Property Forfeited to County Treasurer on March 3, 2014.<br>Certificate of Forfeiture recorded on Instrument #<br>201404100028424                          |
| Property Address (if available):<br>126 S WEST AVE SE<br>LOWELL MI 49331   | Owner:<br>GNASS MICHAEL  |
| County: KENT COUNTY Local Unit Name: CITY OF LOWELL Local Unit Code: 72  |  |
| Legal Description of the Property:<br>LOT 26 * SWEET & SMITH'S ADD   |  |
| April 22, 2015   | County Treasurer Signature<br><i>Kenneth D. Panish</i>   |
| Notary Public, State of Michigan, County of Kent<br>My Commission Expires on October 5, 2018<br>Acting in the County of Kent<br>Subscribed to and sworn before me on this 22nd day of April 2015<br><br><i>Denise M. Terpstra</i><br>Denise M. Terpstra, Notary Public | Drafted by and when recorded, return to:<br><br>County Treasurer for the County of Kent<br>Address: 300 MONROE AVE NW<br>PO BOX Y<br>GRAND RAPIDS MI 49501 |

# 126 S WEST AVE SE



© 2014 Pictometry

05/04/2014

**LOWELL POLICE DEPARTMENT  
MONTHLY REPORT SUMMARY  
CALENDAR YEAR 2015**

| Complaint Book Total     |     |     |     |     |     |      |      |     |      |     |     |     |            | 146 | 306 | 500 | 724 |  |  |  |  |  |  |  |
|--------------------------|-----|-----|-----|-----|-----|------|------|-----|------|-----|-----|-----|------------|-----|-----|-----|-----|--|--|--|--|--|--|--|
| Activity                 | Jan | Feb | Mar | Apr | May | June | July | Aug | Sept | Oct | Nov | Dec | Year Total |     |     |     |     |  |  |  |  |  |  |  |
| Total Arrests            | 24  | 15  | 17  | 25  |     |      |      |     |      |     |     |     | 81         |     |     |     |     |  |  |  |  |  |  |  |
| Alcohol (MIP/Open Intox) | 0   | 2   | 1   | 0   |     |      |      |     |      |     |     |     | 3          |     |     |     |     |  |  |  |  |  |  |  |
| Drug Law Violations      | 3   | 0   | 2   | 6   |     |      |      |     |      |     |     |     | 11         |     |     |     |     |  |  |  |  |  |  |  |
| Drunk Driving            | 1   | 1   | 0   | 2   |     |      |      |     |      |     |     |     | 4          |     |     |     |     |  |  |  |  |  |  |  |
| Suspended License        | 2   | 2   | 3   | 3   |     |      |      |     |      |     |     |     | 10         |     |     |     |     |  |  |  |  |  |  |  |
| Warrant Arrest           | 11  | 6   | 6   | 9   |     |      |      |     |      |     |     |     | 32         |     |     |     |     |  |  |  |  |  |  |  |
| Other Arrests            | 7   | 4   | 5   | 5   |     |      |      |     |      |     |     |     | 21         |     |     |     |     |  |  |  |  |  |  |  |
| Assault                  | 1   | 1   | 0   | 0   |     |      |      |     |      |     |     |     | 2          |     |     |     |     |  |  |  |  |  |  |  |
| Assault (Civil)          | 2   | 2   | 3   | 3   |     |      |      |     |      |     |     |     | 10         |     |     |     |     |  |  |  |  |  |  |  |
| Assault (Domestic)       | 4   | 3   | 1   | 6   |     |      |      |     |      |     |     |     | 14         |     |     |     |     |  |  |  |  |  |  |  |
| Assist from Other Agency | 11  | 8   | 10  | 6   |     |      |      |     |      |     |     |     | 35         |     |     |     |     |  |  |  |  |  |  |  |
| Assist to Other Agency   | 19  | 16  | 12  | 18  |     |      |      |     |      |     |     |     | 65         |     |     |     |     |  |  |  |  |  |  |  |
| Assist to Citizen        | 21  | 15  | 24  | 18  |     |      |      |     |      |     |     |     | 78         |     |     |     |     |  |  |  |  |  |  |  |
| Breaking & Entering      | 0   | 0   | 1   | 0   |     |      |      |     |      |     |     |     | 1          |     |     |     |     |  |  |  |  |  |  |  |
| Disorderly Conduct       | 1   | 2   | 3   | 4   |     |      |      |     |      |     |     |     | 10         |     |     |     |     |  |  |  |  |  |  |  |
| Dog Complaints           | 1   | 2   | 1   | 3   |     |      |      |     |      |     |     |     | 7          |     |     |     |     |  |  |  |  |  |  |  |
| Larceny                  | 8   | 4   | 7   | 2   |     |      |      |     |      |     |     |     | 21         |     |     |     |     |  |  |  |  |  |  |  |
| Malicious Destruction    | 2   | 1   | 2   | 0   |     |      |      |     |      |     |     |     | 5          |     |     |     |     |  |  |  |  |  |  |  |
| Motorist Assist          | 12  | 10  | 15  | 14  |     |      |      |     |      |     |     |     | 51         |     |     |     |     |  |  |  |  |  |  |  |
| Ordinance Violations     | 1   | 25  | 20  | 59  |     |      |      |     |      |     |     |     | 105        |     |     |     |     |  |  |  |  |  |  |  |
| Accident Total           | 12  | 13  | 9   | 10  |     |      |      |     |      |     |     |     | 44         |     |     |     |     |  |  |  |  |  |  |  |
| {Property Damage}        | 12  | 10  | 8   | 7   |     |      |      |     |      |     |     |     | 37         |     |     |     |     |  |  |  |  |  |  |  |
| {Personal Injury}        | 0   | 3   | 1   | 3   |     |      |      |     |      |     |     |     | 7          |     |     |     |     |  |  |  |  |  |  |  |
| Citations Issued         | 18  | 19  | 28  | 29  |     |      |      |     |      |     |     |     | 94         |     |     |     |     |  |  |  |  |  |  |  |
| Traffic Stops: Warned    | 94  | 86  | 108 | 112 |     |      |      |     |      |     |     |     | 400        |     |     |     |     |  |  |  |  |  |  |  |
| Total # of Traffic Stops | 103 | 97  | 122 | 119 |     |      |      |     |      |     |     |     | 441        |     |     |     |     |  |  |  |  |  |  |  |

**MONTHLY COMPARISON TOTALS  
APRIL 2014 AND 2015**

| <b>ACTIVITY</b>          | <b>APRIL</b> | <b>2014 YEAR-TO-DATE</b> | <b>APRIL</b> | <b>2015 YEAR-TO-DATE</b> |
|--------------------------|--------------|--------------------------|--------------|--------------------------|
| <b>Total Arrests</b>     | <b>31</b>    | <b>120</b>               | <b>25</b>    | <b>81</b>                |
| Alcohol (MIP/Open Intox) | 2            | 5                        | 0            | 3                        |
| Drug Law Violations      | 3            | 23                       | 6            | 11                       |
| Drunk Driving            | 0            | 7                        | 2            | 4                        |
| Suspended License        | 5            | 17                       | 3            | 10                       |
| Warrant Arrest           | 13           | 47                       | 9            | 32                       |
| Other Arrests            | 8            | 21                       | 5            | 21                       |
|                          |              |                          |              |                          |
| Assault                  | 0            | 6                        | 0            | 2                        |
| Assault (Civil)          | 3            | 9                        | 3            | 10                       |
| Assault (Domestic)       | 2            | 5                        | 6            | 14                       |
| Assist from Other Agency | 13           | 26                       | 6            | 35                       |
| Assist to Other Agency   | 12           | 52                       | 18           | 65                       |
| Assist to Citizen        | 22           | 74                       | 18           | 78                       |
| Breaking & Entering      | 2            | 4                        | 0            | 1                        |
| Disorderly Conduct       | 3            | 12                       | 4            | 10                       |
| Dog Complaints           | 6            | 21                       | 3            | 7                        |
| Larceny                  | 5            | 28                       | 2            | 21                       |
| Malicious Destruction    | 3            | 11                       | 0            | 5                        |
| Motorist Assist          | 13           | 61                       | 14           | 51                       |
| Ordinance Violations     | 9            | 118                      | 59           | 105                      |
| <b>Accident Total</b>    | <b>10</b>    | <b>41</b>                | <b>10</b>    | <b>44</b>                |
| {Property Damage}        | 10           | 40                       | 7            | 37                       |
| {Personal Injury}        | 0            | 1                        | 3            | 7                        |
|                          |              |                          |              |                          |
| Citations Issued         | 30           | 131                      | 29           | 94                       |
| Traffic Stops: Warned    | 151          | 523                      | 112          | 400                      |
| # of Traffic Stops Made  |              |                          | 119          | 441                      |
| <b>TOTAL COMPLAINTS</b>  | <b>202</b>   | <b>806</b>               | <b>224</b>   | <b>724</b>               |

# LOWELL PD ASSISTING OTHER AGENCIES

APRIL 2015

| COMP. # | DATE      | NATURE OF INCIDENT                 | DEPARTMENT                             | STATUS   | VENUE          |
|---------|-----------|------------------------------------|--|----------|----------------|
| 15-0501 | 4/1/2015  | Business Alarm                     | KCSD                                   | Back-up  | Lowell         |
| 15-0503 | 4/1/2015  | Residential Alarm                  | KCSD                                   | Back-up  | Lowell         |
| 15-0532 | 4/7/2015  | PD Accident                        | KCSD                                   | Assisted | Lowell         |
| 15-0535 | 4/7/2015  | B&E                                | KCSD                                   | Back-up  | Lowell         |
| 15-0559 | 4/9/2015  | Business Alarm                     | KCSD                                   | Back-up  | Vergennes      |
| 15-0576 | 4/12/2015 | Suicidal Subject                   | KCSD                                   | Back-up  | Lowell         |
| 15-0581 | 4/13/2015 | Found Bones (brought to LPD)       | KCSD                                   | Assisted | Lowell         |
| 15-0585 | 4/13/2015 | Alarm                              | KCSD                                   | Back-up  | Vergennes      |
| 15-0588 | 4/14/2015 | Assault                            | KCSD / CPS (report sent here in error) | Assisted | Vergennes      |
| 15-0609 | 4/17/2015 | Attempt R&O                        | KCSD                                   | Back-up  | City of Lowell |
| 15-0619 | 4/18/2015 | OWI Arrest                         | KCSD                                   | Back-up  | Lowell         |
| 15-0629 | 4/21/2015 | Home Invasion                      | OTTAWA CO                              | Assisted | City of Lowell |
| 15-0637 | 4/23/2015 | Alarm                              | KCSD                                   | Back-up  | Lowell         |
| 15-0667 | 4/24/2015 | Armed Robbery                      | KCSD                                   | Assisted | Lowell         |
| 15-0670 | 4/24/2015 | Property Damage Hit & Run Accident | GRPD                                   | Assisted | City of Lowell |
| 15-0679 | 4/26/2015 | Larceny                            | KCSD                                   | Back-up  | Vergennes      |
| 15-0683 | 4/26/2015 | Domestic Assault                   | KCSD                                   | Back-up  | City of Lowell |
| 15-0696 | 4/28/2015 | Check on Parolee                   | KC PAROLE                              | Back-up  | City of Lowell |

# AGENCIES ASSISTING LOWELL PD

APRIL 2015

| COMP. # | DATE      | NATURE OF INCIDENT | DEPARTMENT | STATUS   |
|---------|-----------|--------------------|------------|----------|
| 15-0513 | 4/2/2015  | Domestic Assault   | KCSD       | Back-up  |
| 15-0520 | 4/6/2015  | Use of Marijuana   | KCSD       | Back-up  |
| 15-0553 | 4/9/2015  | Warrant Arrest     | IONIA CO   | Assisted |
| 15-0574 | 4/11/2015 | Warrant Arrest     | IONIA CO   | Assisted |
| 15-0621 | 4/19/2015 | Domestic Assault   | IONIA CO   | Back-up  |
| 15-0719 | 4/30/2015 | Verbal Domestic    | KCSD       | Back-up  |



# April 2015

|                         | Current Month |                            | Last Year  |
|-------------------------|---------------|----------------------------|------------|
| Type of Call:           | April 2015    | Type of Call:              | April-14   |
| Runs This Month         | 31            | Runs This Month            | 24         |
| Number Responding       | 318           | Number Responding          | 236        |
| Structure Fire          | 2             | Structure Fire             | 2          |
| Vehicle Fire            | 0             | Vehicle Fire               | 0          |
| Miscellaneous Fire      | 6             | Miscellaneous Fire         | 12         |
| False Alarms            | 1             | False Alarms               | 1          |
| P.I. Accident           | 6             | P.I. Accident              | 3          |
| Medical Calls           | 45            | Medical Calls              | 39         |
| Number Responding       | 260           | Number Responding          | 218        |
| Grass & Brush Fires     | 16            | Grass & Brush Fires        | 6          |
| Gallons of Water Used   | 7000          | Gallons of Water Used      | 600        |
| Equipment Used:         | April 2015    | Equipment Used:            | April-14   |
| Thermal Camera          | 6             | Thermal Camera             | 4          |
| Ladders                 | 2             | Ladders                    | 1          |
| Air Paks                | 12            | Air Paks                   | 6          |
| Generators              | 1             | Generators                 | 1          |
| Lights (Flood)          | 6             | Lights (Flood)             | 4          |
| TNT Tool                | 1             | Hurst Tool                 | 0          |
| Air Bags                | 0             | Air Bags                   | 0          |
| Shovels                 | 1             | Shovels                    | 0          |
| Brooms                  | 6             | Brooms                     | 2          |
| Smoke Ejectors          | 0             | Smoke Ejectors             | 1          |
| Fire Extinguishers      | 2             | Fire Extinguishers         | 1          |
| Pry Bars & Poles        | 1             | Pry Bars & Poles           | 2          |
| Miscellaneous           | 2             | Miscellaneous              | 4          |
| Hose Used               | 1800          | Hose Used                  | 200        |
| Co Monitor              | 3             | Co Monitor                 | 2          |
| Hand Lights             | 30            | Hand Lights                | 15         |
| Cascade System          | 1             | Cascade System             | 1          |
| Location of Fire Calls: | April 2015    | Location of Medical Calls: | April 2015 |
| City of Lowell          | 6             | City of Lowell             | 24         |
| Lowell Township         | 7             | Lowell Township            | 13         |
| Vergennes Township      | 15            | Vergennes Township         | 8          |
| Others                  | 3             | Others                     | 0          |

|                              |      |
|------------------------------|------|
| 2015 YTD Total Fire Calls    |      |
| Number of Calls              | 94   |
| Number of Responders         | 1015 |
| 2015 YTD Total Medical Calls |      |
| Number of Calls              | 181  |
| Number of Responders         | 1081 |



CITY OF LOWELL  
REPORT FOR : APRIL  
FOR: Mark Howe

DRINKING WATER TREATMENT AND FILTRATION PLANT

A TOTAL OF: 14.76822 MILLION GALLONS OF RAW WATER WAS TREATED FOR THE  
MONTH OF: APRIL TOTAL PUMPING TIME, TREATMENT AND THE DISTRIBUTION  
OF THE FINISHED WATER TO THE SYSTEM REQUIRED 226.67 HOURS, WHICH RESULTED IN  
276.75 MAN HOURS FOR THE OPERATION.

CHEMICAL COST PER MILLION GALLONS: \$ 163.32

ELECTRICAL COST PER MILLION GALLONS: \$ 269.12

TOTAL COST PER MILLION GALLONS: \$ 432.44

---

WATER PRODUCTION

DAILY AVERAGE: 0.492

DAILY MAXIMUM: 0.732

DAILY MINIMUM: 0.367

THE AVERAGE PLANT OPERATION TIME WAS 7.3118 HOURS PER DAY.

|                      |   |            |
|----------------------|---|------------|
|                      |   |            |
| Customer Complaints  | Water Quality   | 0          |
|                      | High Water Usage  | 0          |
|                      | Low Pressure  | 0          |
|                      |   |            |
| Fire Hydrants        | Flushed During Construction   | 0          |
|                      | Painted   | 0          |
|                      | Repaired  | 0          |
|                      |   |            |
| Meters               | Final Reads   | 14         |
|                      | Re-Reads  | 15         |
|                      | Meter Repairs   | 3          |
|                      | Meters Upgraded To Radio Read   | 7          |
|                      | New Home Meter Installs   | 1          |
|                      |   |            |
| Water Services       | Shut off  | 1          |
|                      | Turn ons  | 20         |
|                      |   |            |
| Water Mains          | Water Main Breaks   | 0          |
|                      |   |            |
| MISS DIGS            | Marking of Water mains and Services, Storm Mains,<br>and Sanitary Mains | 49         |
|                      |   |            |
| Stob Box             | Stob Box Repairs  | 0          |
|                      | Stop Box Location Cards Made  | 2          |
|                      |   |            |
| Valve Box            | Valve box Repairs   | 0          |
|                      |   |            |
| New Construction     | On Site Construction Inspection   | 0          |
|                      |   |            |
| Fill Station         | # Contractor Permits  | 5          |
|                      | How Many Times used   | 26         |
|                      | Gallons Used  | 51,323     |
|                      |   |            |
| Directional Flushing | Hydrants Flushed  | 6          |
|                      | Valves operated   | 12         |
|                      | Total Ft. Flushed for month   | 15,500ft   |
|                      | Total in Miles  | 2.93 Miles |
|                      |   |            |

# **STREETS DEPARTMENT**

## **APRIL 2015**

### **Major & Local Streets**

Put road gravel down at dead end of Hillside Ct.

### **Snow and Ice Control**

#### **Pot holes:**

24 Ton - pot holes filled with cold patch  
Ton - of hot mix put down

#### **Storm drains and ditches:**

#### **Parking Lots**

Weekly trash pickup D.D.A.  
Cleaned corners of parking lots

#### **Public Works**

#### **Sidewalks:**

Washed down sidewalks on Main St. with the pumper truck

#### **Trees, bushes, shrubs trimming and removal:**

Cut trees off of Water Plant's fence

#### **Traffic & Signs:**

Put signs up on the fence around the Water Plant

#### **Misc:**

Picked up trash weekly downtown.  
A lot of hours patching pot holes

# **PARKS**

## **APRIL 2015**

### **Creekside Park**

- Picked up trash every day
- Cleaned picnic area
- Opened restrooms
- Worked on all four ball fields
- Worked on playground

### **Stoney Lakeside Park**

- Picked up trash every day
- Put out picnic tables
- Put out trash cans
- Worked on the path around the lake
- Worked on restrooms

### **Recreation Park**

- Rec Ballfield - Ground maintenance under contract
- Burch football field – ground maintenance under contract
- Worked on ball fields
- Graded the road going to river

### **Richard Park**

- Ground maintenance under contract
- Weekly trash pick up
- Worked on playground equipment

### **McMahon Park**

- Ground maintenance under contract

### **Upper Bridge Park**

### **DPW – Fire Station – Fairgrounds**

- Mowed and trimmed
- Cleaned up back parking lot of D.P.W.

### **Misc.**

**Dept. of Public Works, City of Lowell**

217 S. Hudson

Lowell, MI. 49331

Phone - 616-897-5929 Fax -

**Posted Totals by Invoice #**

Report Date: 05/04/2015

Period From: 04/02/2015 To: 04/30/2015

| Invoice<br>Number    | Date       | Name                   | Total             | Charge<br>Sales! |
|----------------------|------------|------------------------|-------------------|------------------|
| 000872               | 04/06/2015 | Cemetary, organization | 31.50             | 0.00             |
| 000873               | 04/08/2015 | Police Dept.           | 417.75            | 0.00             |
| 000874               | 04/08/2015 | Street Dept.           | 370.55            | 0.00             |
| 000875               | 04/09/2015 | Police Dept.           | 752.02            | 0.00             |
| 000876               | 04/09/2015 | Police Dept.           | 186.73            | 0.00             |
| 000877               | 04/27/2015 | Street Dept.           | 463.14            | 0.00             |
| <b>Grand Totals:</b> |            |                        | <b>\$2,221.69</b> | <b>\$0.00</b>    |

**% Time in each Department**

11% Water    16% Maintenance dept. (equipment)    10% DPW    63 % Other

City Hall: .5 hrs.

Public Works: 18.5 hrs.    .5 hr. Overtime

Water Plant: 11.75 hrs.    5.5 hr. Overtime

Water Distribution: 2.25 hrs.

Equipment Maintenance: 29.75 hrs.

Vacation: 40 hrs.

Sick: 65.25 hrs.

Holiday: 8

**Total Hours for April: 182 hrs.**

## April 2015 Sexton's Report

Total of Burials: 1 of those were: full: 1 cremations: 0 Year to date 6

Oakwood: Spent 122.75 hr's

- We got all the weed whips started, with new spark plugs.
- Did a lot of raking up under fir trees, of cones twigs etc. hauling to dump.
- Finished topping all the graves from the winter and seeding them.
- Did all the required paper work.
- Weed whipped front sign and mowed for the 1<sup>st</sup> time. Wonderful smells!
- Dug out weed grass infested plants from a planting bed in the 4<sup>th</sup> Addition.
- Helped 2 people locate someone or thing in the cemetery.

City Hall – LPD: Spent 27.75 hrs trimming bushes putting down new wood chips.

Englehardt Library: Spent 13 hrs

- Bringing over boxes of paper products.
- Filled soap dispensers.
- Trimmed bushes.
- Dug out infested perennials, and unwanted grasses.

D.D.A. Spent 181.5hr's

- Began the process of cleaning each planting bed of all the winter mess.
- Cleaned out the grates along M-21 applied fertilizer, gypsum and weed inhibitor.
- Cut back all ornamental grasses. Divided perennials.
- Picked up some supplies.
- Trimmed bushes didn't have time for last fall.
- Swept corners of parking areas and in the Veteran Lot by monuments.
- Mowed and trimmed for the 1<sup>st</sup> time.

Museum: Spent 24 hr

- Removed vine on west side.
- Trimmed the boxwood hedge and raked up a lot a leaves.
- Divided some of the plants.
- Put new layer course leaf mold on west and front beds.
- Started putting new layer of wood chips everywhere else.

D.P.W. Spent 21.25 hrs. weeded all the beds and dug out grasses at west sign. replacing them with taller ones, Removed the grasses from the north sign planting smaller ones.

Water Plant: 11 hr's lent Bruce to help Scott and Joe

Loc. Winter: 2 hr's Bruce helped Joe

Loc. Maint. 13.5 hr's Bruce helped Scott and Joe

Loc. Traffic 2 hr's Bruce helped Scott and Joe

Parks 31 hr's Major Maint, 12.5 hr's Bruce helped the DPW

05/07/2015

APRIL

## CITY OF LOWELL - PERMIT LIST

| Permit                     | Address              | Issue Date | Parcel No.       | Work Description      | Permit Fee | Value   |
|----------------------------|----------------------|------------|------------------|-----------------------|------------|---------|
| PB15900254                 | 103 E MAIN ST SE     | 04/02/2015 | 41-20-02-416-002 | REROOF - DR. CARROLL  | 131.00     | 12,000  |
| PB15900271                 | 1030 HUNT ST SE      | 04/01/2015 | 41-20-02-101-070 | DETACHED ACCESSORY    | 236.00     | 46,380  |
| PB15900272                 | 115 S BROADWAY ST SE | 04/08/2015 | 41-20-02-409-018 | EQUIPMENT UPGRADE /   | 140.00     | 10,000  |
| PB15900297                 | 423 SUFFOLK ST SE    | 04/09/2015 | 41-20-02-178-003 | DETACHED ACCESSORY    | 173.00     | 25,972  |
| PB15900303                 | 1800 W MAIN ST SE    | 04/15/2015 | 41-20-03-451-001 | REMODEL MODULAR HK    | 150.00     | 113,000 |
| PB15900337                 | 1800 W MAIN ST SE    | 04/20/2015 | 41-20-03-451-001 | SET MOBILE HOME - LO' | 50.00      | 2,350   |
| PB15900355                 | 741 GRINDLE DR SE    | 04/22/2015 | 41-20-01-126-020 | DEMOLITION OF A HOU   | 50.00      | 8,000   |
| <b>Total Permits:</b>      | <b>7</b>             |            |                  |                       |            |         |
| <b>Total Fee Amount:</b>   | <b>930.00</b>        |            |                  |                       |            |         |
| <b>Total Const. Value:</b> | <b>217,702</b>       |            |                  |                       |            |         |
| Permit                     | Address              | Issue Date | Parcel No.       | Work Description      | Permit Fee | Value   |
| PE15900394                 | 1030 HUNT ST SE      | 04/02/2015 | 41-20-02-101-070 | POLE BARN             | 141.00     | 0       |
| PE15900452                 | 210 E MAIN           | 04/14/2015 | 41-20-02-413-021 |                       | 65.00      | 0       |
| PE15900465                 | 2275 W MAIN ST SE    | 04/16/2015 | 41-20-03-326-022 | OUTREACH BUILDING     | 327.00     | 0       |
| PE15900467                 | 150 HUDSON S         | 04/16/2015 | 41 90 00 000 695 |                       | 60.00      | 0       |
| PE15900481                 | 610 BIRCHWOOD CT SE  | 04/20/2015 | 41-20-02-101-033 |                       | 60.00      | 0       |
| PE15900555                 | 1800 W MAIN ST SE    | 04/29/2015 | 41-20-03-451-001 | SET MOBILE HOME - LO' | 62.00      | 0       |
| <b>Total Permits:</b>      | <b>6</b>             |            |                  |                       |            |         |
| <b>Total Fee Amount:</b>   | <b>715.00</b>        |            |                  |                       |            |         |
| <b>Total Const. Value:</b> | <b>0</b>             |            |                  |                       |            |         |
| Permit                     | Address              | Issue Date | Parcel No.       | Work Description      | Permit Fee | Value   |
| PM15900799                 | 1800 W MAIN ST SE    | 04/21/2015 | 41-20-03-451-001 | SET MOBILE HOME - LO' | 55.00      | 0       |
| PM15900871                 | 1800 W MAIN ST SE    | 04/29/2015 | 41-20-03-451-001 | SET MOBILE HOME - LO' | 80.00      | 0       |
| <b>Total Permits:</b>      | <b>2</b>             |            |                  |                       |            |         |
| <b>Total Fee Amount:</b>   | <b>135.00</b>        |            |                  |                       |            |         |

05/07/2015

APRIL

## CITY OF LOWELL - PERMIT LIST

Total Const. Value: 0

| Permit                  | Address           | Issue Date | Parcel No.       | Work Description      | Permit Fee | Value |
|-------------------------|-------------------|------------|------------------|-----------------------|------------|-------|
| PP15900373              | 1800 W MAIN ST SE | 04/21/2015 | 41-20-03-451-001 | SET MOBILE HOME - LO' | 60.00      | 0     |
| Total Permits: 1        |                   |            |                  |                       |            |       |
| Total Fee Amount: 60.00 |                   |            |                  |                       |            |       |
| Total Const. Value: 0   |                   |            |                  |                       |            |       |

Grand Total Permits: 16

Grand Total Permit Fee: 1,840.00

Grand Total Const. Value: \$217,702



## **Manager's Report May 2015**

### **A. MPPA/MMEA/APPA Update:**

**MPPA /MMEA:** MPPA continues their Executive Search for a new General Manager. They expect to have a short list of candidates presented to them this week for review. I was re-elected for another term as Board Chairman of MPPA. It is an honor to be able to continue serving and play a role in the process of selecting the next General Manager to lead the Agency.

There continues to be multiple bills/amendments being introduced in to the State Legislature regarding Michigan's Energy Future. At this point, the Governor's office has not endorsed any of the proposed bills. I believe there will continue to be a plethora of ideas presented and then fine tuning will occur in the fall. Both MPPA and MMEA are staying on top of the bills and their associated hearings. Several things are being considered, including raising the RPS, eliminating EO, combining the RPS and EO into a single standard, and altering the 10% open market deregulated component of the 2008 legislation. It will be interesting to see what version finally gets legs and becomes the ultimate bi-partisan approach.

**APPA:** I mentioned last month that the APPA annual meeting will be held in Minneapolis June 5 - 10th. Anyone interested in attending this year, please contact Sharon.

**B. System/Generation Upgrade Progress:** The bio-digester continues to move closer to full operation. May 1 became the Commercial Operation Start-up date, so we are in the official 30 day start-up period. LEAD is looking to have a ribbon cutting ceremony in the near future. I suspect it could be sometime in June or early July

Work continues on the installation of the Rolls Royce turbine and we keep moving forward as funds allow. Now that the bio-digester project is winding down, we plan to focusing on finishing the CT's

installation and startup. Next month I will give an up-date on where we are in terms of long term gas supply for the two units.

**C. LLP Policy Review:** Attached is a summary of the changes to the LLP Personnel Handbook for your review. I ask that each of you would bring your Policy Handbook to the meeting to use during our discussions. The first page attached is a summary of those changes being recommended by staff. Next are the staff proposed wording changes plus our attempt at wording for a couple of new items to be added to the handbook. Finally there is a list of topics/sections that are applicable to both bargaining unit and non-bargaining unit employees that will be added to the Personnel Handbook for bargaining unit employees. Anna Lindhurst, our Human Resources Coordinator will be present to answer questions.

**D. LLP Annual Health Care Renewal:** I mentioned at our last meeting that we had received the health care renewal for fiscal year 2015-2016. As we encountered last year, changes to our current plan, Health by Choice, are necessary to maintain compliance with the Affordable Care Act (ACA). Last year was a moderate change for LLP, but this year brings a pretty significant increase to maintain our Health by Choice Plan with Priority Health. There are several other options available, which we will discuss at the meeting. Steve and I are reviewing the possible scenarios, meeting with the IBEW, and putting together a packet which will describe how each option would impact LLP and our staff. We will have that packet ready by the Board meeting and include whatever implications may develop through our meetings with IBEW. Some of the options available would include a philosophical change from our historical Health by Choice concept. I look forward to a "healthy" discussion.

**E. Employee Volunteer Policy:** This item is being presented in our Employee Handbook discussion.

**F. FROM Food Fight:** LLP has volunteered again to facilitate the drop off and pick up process for the annual FROM food fight. We look

forward to helping the community with this activity and allowing every employee to participate in the six week long event/process.

**G. LLP Recycling Event:** LLP will host its annual Recycling event Saturday May 30 from 9 - noon. A flyer is attached for your information. There are some changes as to what we can accept this year so please take a look and Sharon can answer questions at the meeting.

**H. Payables:** March payables are available for your review if you would like them.

| GL NUMBER                      | DESCRIPTION                    | 2014-15<br>AMENDED<br>BUDGET | YTD BALANCE<br>04/30/2015 | ACTIVITY FOR<br>MONTH<br>04/30/2015 | AVAILABLE<br>BALANCE | % BDGT<br>USED |
|--------------------------------|--------------------------------|------------------------------|---------------------------|-------------------------------------|----------------------|----------------|
| Fund 101 - GENERAL FUND        |                                |                              |                           |                                     |                      |                |
| Revenues                       |                                |                              |                           |                                     |                      |                |
| CHARGES                        | CHARGES FOR SERVICES           | 367,500.00                   | 94,209.03                 | 4,447.40                            | 273,290.97           | 25.64          |
| FINES                          | FINES AND FORFEITURES          | 7,200.00                     | 10,093.09                 | 388.00                              | (2,893.09)           | 140.18         |
| INT                            | INTEREST AND RENTS             | 2,600.00                     | 1,134.92                  | 225.00                              | 1,465.08             | 43.65          |
| LICPER                         | LICENSES AND PERMITS           | 33,500.00                    | 20,883.41                 | 325.00                              | 12,616.59            | 62.34          |
| LOCAL                          | LOCAL CONTRIBUTIONS            | 10,750.00                    | 6,773.38                  | 0.00                                | 3,976.62             | 63.01          |
| OTHER                          | OTHER REVENUE                  | 42,596.00                    | 46,422.61                 | 3,579.00                            | (3,826.61)           | 108.98         |
| STATE                          | STATE GRANTS                   | 357,000.00                   | 238,891.18                | 54,030.00                           | 118,108.82           | 66.92          |
| TAXES                          | TAXES                          | 1,805,700.00                 | 1,689,179.54              | 34,154.03                           | 116,520.46           | 93.55          |
| TRANSIN                        | TRANSFERS IN                   | 143,900.00                   | 142,900.00                | 0.00                                | 1,000.00             | 99.31          |
| TOTAL Revenues                 |                                | 2,770,746.00                 | 2,250,487.16              | 97,148.43                           | 520,258.84           | 81.22          |
| Expenditures                   |                                |                              |                           |                                     |                      |                |
| 101                            | COUNCIL                        | 17,940.00                    | 14,774.62                 | 64.81                               | 3,165.38             | 82.36          |
| 172                            | MANAGER                        | 112,900.00                   | 78,296.12                 | 7,238.77                            | 34,603.88            | 69.35          |
| 191                            | ELECTIONS                      | 8,800.00                     | 4,574.65                  | 399.21                              | 4,225.35             | 51.98          |
| 209                            | ASSESSOR                       | 43,550.00                    | 35,304.96                 | 3,239.49                            | 8,245.04             | 81.07          |
| 210                            | ATTORNEY                       | 50,000.00                    | 44,218.80                 | 3,754.00                            | 5,781.20             | 88.44          |
| 215                            | CLERK                          | 115,200.00                   | 65,327.93                 | 8,167.66                            | 49,872.07            | 56.71          |
| 253                            | TREASURER                      | 195,350.00                   | 148,886.86                | 11,758.26                           | 46,463.14            | 76.22          |
| 265                            | CITY HALL                      | 113,600.00                   | 116,019.53                | 11,063.54                           | (2,419.53)           | 102.13         |
| 276                            | CEMETERY                       | 86,850.00                    | 67,674.20                 | 6,101.00                            | 19,175.80            | 77.92          |
| 294                            | UNALLOCATED MISCELLANEOUS      | 22,200.00                    | 15,584.63                 | 7,020.05                            | 6,615.37             | 70.20          |
| 301                            | POLICE DEPARTMENT              | 656,700.00                   | 553,933.05                | 43,474.12                           | 102,766.95           | 84.35          |
| 305                            | CODE ENFORCEMENT               | 108,600.00                   | 55,807.63                 | 6,377.98                            | 52,792.37            | 51.39          |
| 336                            | FIRE                           | 164,112.00                   | 135,444.74                | 0.00                                | 28,667.26            | 82.53          |
| 400                            | PLANNING & ZONING              | 38,900.00                    | 30,510.48                 | 2,306.91                            | 8,389.52             | 78.43          |
| 426                            | EMERGENCY MANAGEMENT           | 0.00                         | (0.07)                    | 0.00                                | 0.07                 | 100.00         |
| 441                            | DEPARTMENT OF PUBLIC WORKS     | 198,650.00                   | 171,015.22                | 17,175.87                           | 27,634.78            | 86.09          |
| 442                            | SIDEWALK                       | 5,600.00                     | 8,822.79                  | 273.74                              | (3,222.79)           | 157.55         |
| 523                            | TRASH                          | 52,000.00                    | 29,223.80                 | 4,903.00                            | 22,776.20            | 56.20          |
| 728                            | ECONOMIC DEVELOPMENT           | 23,500.00                    | 12,541.67                 | 1,032.68                            | 10,958.33            | 53.37          |
| 747                            | CHAMBER/RIVERWALK              | 2,900.00                     | 2,807.34                  | 452.57                              | 92.66                | 96.80          |
| 751                            | PARKS                          | 156,400.00                   | 97,630.45                 | 5,584.34                            | 58,769.55            | 62.42          |
| 757                            | SHOWBOAT                       | 1,450.00                     | 1,279.42                  | 39.27                               | 170.58               | 88.24          |
| 774                            | RECREATION CONTRIBUTIONS       | 3,000.00                     | 2,000.00                  | 0.00                                | 1,000.00             | 66.67          |
| 790                            | LIBRARY                        | 70,300.00                    | 50,797.14                 | 5,414.79                            | 19,502.86            | 72.26          |
| 803                            | HISTORICAL DISTRICT COMMISSION | 300.00                       | 0.00                      | 0.00                                | 300.00               | 0.00           |
| 804                            | MUSEUM                         | 15,400.00                    | 34,253.08                 | 1,673.64                            | (18,853.08)          | 222.42         |
| 965                            | TRANSFERS OUT                  | 505,800.00                   | 0.00                      | 0.00                                | 505,800.00           | 0.00           |
| TOTAL Expenditures             |                                | 2,770,002.00                 | 1,776,729.04              | 147,515.70                          | 993,272.96           | 64.14          |
| TOTAL REVENUES                 |                                | 2,770,746.00                 | 2,250,487.16              | 97,148.43                           | 520,258.84           | 81.22          |
| TOTAL EXPENDITURES             |                                | 2,770,002.00                 | 1,776,729.04              | 147,515.70                          | 993,272.96           | 64.14          |
| NET OF REVENUES & EXPENDITURES |                                | 744.00                       | 473,758.12                | (50,367.27)                         | (473,014.12)         | 63,677.1       |

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL

PERIOD ENDING 04/30/2015

| GL NUMBER | DESCRIPTION | 2014-15           | YTD BALANCE<br>04/30/2015 | ACTIVITY FOR<br>MONTH<br>04/30/2015 | AVAILABLE<br>BALANCE | % BDGT<br>USED |
|-----------|-------------|-------------------|---------------------------|-------------------------------------|----------------------|----------------|
|           |             | AMENDED<br>BUDGET |                           |                                     |                      |                |

Fund 202 - MAJOR STREET FUND

|          |                    |            |            |           |           |       |
|----------|--------------------|------------|------------|-----------|-----------|-------|
| Revenues |                    |            |            |           |           |       |
| INT      | INTEREST AND RENTS | 150.00     | 134.77     | 0.00      | 15.23     | 89.85 |
| OTHER    | OTHER REVENUE      | 182,000.00 | 136,911.61 | 23,169.01 | 45,088.39 | 75.23 |
| TRANSIN  | TRANSFERS IN       | 60,000.00  | 0.00       | 0.00      | 60,000.00 | 0.00  |

|                |  |            |            |           |            |       |
|----------------|--|------------|------------|-----------|------------|-------|
| TOTAL Revenues |  | 242,150.00 | 137,046.38 | 23,169.01 | 105,103.62 | 56.60 |
|----------------|--|------------|------------|-----------|------------|-------|

|              |                    |            |           |          |           |       |
|--------------|--------------------|------------|-----------|----------|-----------|-------|
| Expenditures |                    |            |           |          |           |       |
| 450          | CAPITAL OUTLAY     | 100,000.00 | 3,579.74  | 140.00   | 96,420.26 | 3.58  |
| 463          | MAINTENANCE        | 34,750.00  | 31,121.23 | 7,143.82 | 3,628.77  | 89.56 |
| 474          | TRAFFIC            | 9,700.00   | 2,231.54  | 58.78    | 7,468.46  | 23.01 |
| 478          | WINTER MAINTENANCE | 40,700.00  | 29,135.69 | 2,137.53 | 11,564.31 | 71.59 |
| 483          | ADMINISTRATION     | 26,400.00  | 3,006.30  | 625.67   | 23,393.70 | 11.39 |
| 965          | TRANSFERS OUT      | 50,000.00  | 0.00      | 0.00     | 50,000.00 | 0.00  |

|                    |  |            |           |           |            |       |
|--------------------|--|------------|-----------|-----------|------------|-------|
| TOTAL Expenditures |  | 261,550.00 | 69,074.50 | 10,105.80 | 192,475.50 | 26.41 |
|--------------------|--|------------|-----------|-----------|------------|-------|

|                                |  |             |            |           |             |        |
|--------------------------------|--|-------------|------------|-----------|-------------|--------|
| TOTAL REVENUES                 |  | 242,150.00  | 137,046.38 | 23,169.01 | 105,103.62  | 56.60  |
| TOTAL EXPENDITURES             |  | 261,550.00  | 69,074.50  | 10,105.80 | 192,475.50  | 26.41  |
| NET OF REVENUES & EXPENDITURES |  | (19,400.00) | 67,971.88  | 13,063.21 | (87,371.88) | 350.37 |

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 04/30/2015

| GL NUMBER                      | DESCRIPTION        | 2014-15<br>AMENDED<br>BUDGET | YTD BALANCE<br>04/30/2015 | ACTIVITY FOR<br>MONTH<br>04/30/2015 | AVAILABLE<br>BALANCE | % BDGT<br>USED |
|--------------------------------|--------------------|------------------------------|---------------------------|-------------------------------------|----------------------|----------------|
| Fund 203 - LOCAL STREET FUND   |                    |                              |                           |                                     |                      |                |
| Revenues                       |                    |                              |                           |                                     |                      |                |
| INT                            | INTEREST AND RENTS | 150.00                       | 0.00                      | 0.00                                | 150.00               | 0.00           |
| OTHER                          | OTHER REVENUE      | 68,000.00                    | 57,859.59                 | 7,522.23                            | 10,140.41            | 85.09          |
| TRANSIN                        | TRANSFERS IN       | 180,000.00                   | 0.00                      | 0.00                                | 180,000.00           | 0.00           |
| TOTAL Revenues                 |                    | 248,150.00                   | 57,859.59                 | 7,522.23                            | 190,290.41           | 23.32          |
| Expenditures                   |                    |                              |                           |                                     |                      |                |
| 450                            | CAPITAL OUTLAY     | 10,000.00                    | 8,750.00                  | 0.00                                | 1,250.00             | 87.50          |
| 463                            | MAINTENANCE        | 57,500.00                    | 31,390.18                 | 1,227.82                            | 26,109.82            | 54.59          |
| 474                            | TRAFFIC            | 11,600.00                    | 4,510.67                  | 161.07                              | 7,089.33             | 38.89          |
| 478                            | WINTER MAINTENANCE | 57,500.00                    | 41,269.26                 | 2,902.10                            | 16,230.74            | 71.77          |
| 483                            | ADMINISTRATION     | 30,000.00                    | 3,559.29                  | 625.68                              | 26,440.71            | 11.86          |
| 906                            | DEBT SERVICE       | 80,500.00                    | 79,192.50                 | 0.00                                | 1,307.50             | 98.38          |
| TOTAL Expenditures             |                    | 247,100.00                   | 168,671.90                | 4,916.67                            | 78,428.10            | 68.26          |
| TOTAL REVENUES                 |                    | 248,150.00                   | 57,859.59                 | 7,522.23                            | 190,290.41           | 23.32          |
| TOTAL EXPENDITURES             |                    | 247,100.00                   | 168,671.90                | 4,916.67                            | 78,428.10            | 68.26          |
| NET OF REVENUES & EXPENDITURES |                    | 1,050.00                     | (110,812.31)              | 2,605.56                            | 111,862.31           | 10,553.5       |

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 04/30/2015

| GL NUMBER                           | DESCRIPTION        | 2014-15<br>AMENDED<br>BUDGET | YTD BALANCE<br>04/30/2015 | ACTIVITY FOR<br>MONTH<br>04/30/2015 | AVAILABLE<br>BALANCE | % BDGT<br>USED |
|-------------------------------------|--------------------|------------------------------|---------------------------|-------------------------------------|----------------------|----------------|
| Fund 238 - HISTORICAL DISTRICT FUND |                    |                              |                           |                                     |                      |                |
| Revenues                            |                    |                              |                           |                                     |                      |                |
| INT                                 | INTEREST AND RENTS | 200.00                       | 31.05                     | 0.00                                | 168.95               | 15.53          |
| OTHER                               | OTHER REVENUE      | 50,000.00                    | 0.00                      | 0.00                                | 50,000.00            | 0.00           |
| TOTAL Revenues                      |                    | 50,200.00                    | 31.05                     | 0.00                                | 50,168.95            | 0.06           |
| Expenditures                        |                    |                              |                           |                                     |                      |                |
| 000                                 |                    | 50,000.00                    | 13,523.00                 | 9,700.00                            | 36,477.00            | 27.05          |
| TOTAL Expenditures                  |                    | 50,000.00                    | 13,523.00                 | 9,700.00                            | 36,477.00            | 27.05          |
| TOTAL REVENUES                      |                    | 50,200.00                    | 31.05                     | 0.00                                | 50,168.95            | 0.06           |
| TOTAL EXPENDITURES                  |                    | 50,000.00                    | 13,523.00                 | 9,700.00                            | 36,477.00            | 27.05          |
| NET OF REVENUES & EXPENDITURES      |                    | 200.00                       | (13,491.95)               | (9,700.00)                          | 13,691.95            | 6,745.98       |

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 04/30/2015

| GL NUMBER                                 | DESCRIPTION          | 2014-15<br>AMENDED<br>BUDGET | YTD BALANCE<br>04/30/2015 | ACTIVITY FOR<br>MONTH<br>04/30/2015 | AVAILABLE<br>BALANCE | % BDT<br>USED |
|---|----------------------|------------------------------|---------------------------|-------------------------------------|----------------------|---------------|
| Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY |                      |                              |                           |                                     |                      |               |
| Revenues                                  |                      |                              |                           |                                     |                      |               |
| INT                                       | INTEREST AND RENTS   | 1,000.00                     | 196.04                    | 0.00                                | 803.96               | 19.60         |
| OTHER                                     | OTHER REVENUE        | 0.00                         | 2,575.90                  | 0.00                                | (2,575.90)           | 100.00        |
| TAXES                                     | TAXES                | 450,000.00                   | 494,570.42                | 0.00                                | (44,570.42)          | 109.90        |
| TOTAL Revenues                            |                      | 451,000.00                   | 497,342.36                | 0.00                                | (46,342.36)          | 110.28        |
| Expenditures                              |                      |                              |                           |                                     |                      |               |
| 450                                       | CAPITAL OUTLAY       | 120,000.00                   | 0.00                      | 0.00                                | 120,000.00           | 0.00          |
| 463                                       | MAINTENANCE          | 76,400.00                    | 66,081.52                 | 5,276.26                            | 10,318.48            | 86.49         |
| 483                                       | ADMINISTRATION       | 56,200.00                    | 46,244.53                 | 1,060.44                            | 9,955.47             | 82.29         |
| 740                                       | COMMUNITY PROMOTIONS | 55,000.00                    | 42,935.26                 | 44.81                               | 12,064.74            | 78.06         |
| 965                                       | TRANSFERS OUT        | 142,900.00                   | 142,900.00                | 0.00                                | 0.00                 | 100.00        |
| TOTAL Expenditures                        |                      | 450,500.00                   | 298,161.31                | 6,381.51                            | 152,338.69           | 66.18         |
| TOTAL REVENUES                            |                      | 451,000.00                   | 497,342.36                | 0.00                                | (46,342.36)          | 110.28        |
| TOTAL EXPENDITURES                        |                      | 450,500.00                   | 298,161.31                | 6,381.51                            | 152,338.69           | 66.18         |
| NET OF REVENUES & EXPENDITURES            |                      | 500.00                       | 199,181.05                | (6,381.51)                          | (198,681.05)         | 39,836.2      |



REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 04/30/2015

| GL NUMBER                           | DESCRIPTION         | 2014-15<br>AMENDED<br>BUDGET | YTD BALANCE<br>04/30/2015 | ACTIVITY FOR<br>MONTH<br>04/30/2015 | AVAILABLE<br>BALANCE | % BDGT<br>USED |
|-------------------------------------|---------------------|------------------------------|---------------------------|-------------------------------------|----------------------|----------------|
| Fund 260 - DESIGNATED CONTRIBUTIONS |                     |                              |                           |                                     |                      |                |
| Revenues                            |                     |                              |                           |                                     |                      |                |
| INT                                 | INTEREST AND RENTS  | 4,300.00                     | 367.00                    | 0.00                                | 3,933.00             | 8.53           |
| LOCAL                               | LOCAL CONTRIBUTIONS | 10,000.00                    | 0.00                      | 0.00                                | 10,000.00            | 0.00           |
| OTHER                               | OTHER REVENUE       | 20,000.00                    | 10,000.00                 | 0.00                                | 10,000.00            | 50.00          |
| TOTAL Revenues                      |                     | 34,300.00                    | 10,367.00                 | 0.00                                | 23,933.00            | 30.22          |
| Expenditures                        |                     |                              |                           |                                     |                      |                |
| 276                                 | CEMETERY            | 0.00                         | 12,614.25                 | 0.00                                | (12,614.25)          | 100.00         |
| 443                                 | ARBOR BOARD         | 20,000.00                    | 3,170.00                  | 0.00                                | 16,830.00            | 15.85          |
| 751                                 | PARKS               | 10,000.00                    | 9,125.00                  | 8,400.00                            | 875.00               | 91.25          |
| 758                                 | DOG PARK            | 4,000.00                     | 1,194.50                  | 49.86                               | 2,805.50             | 29.86          |
| 759                                 | COMMUNITY GARDEN    | 300.00                       | 0.00                      | 0.00                                | 300.00               | 0.00           |
| TOTAL Expenditures                  |                     | 34,300.00                    | 26,103.75                 | 8,449.86                            | 8,196.25             | 76.10          |
| TOTAL REVENUES                      |                     | 34,300.00                    | 10,367.00                 | 0.00                                | 23,933.00            | 30.22          |
| TOTAL EXPENDITURES                  |                     | 34,300.00                    | 26,103.75                 | 8,449.86                            | 8,196.25             | 76.10          |
| NET OF REVENUES & EXPENDITURES      |                     | 0.00                         | (15,736.75)               | (8,449.86)                          | 15,736.75            | 100.00         |

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL

PERIOD ENDING 04/30/2015

| GL NUMBER | DESCRIPTION | 2014-15           | YTD BALANCE | ACTIVITY FOR        | AVAILABLE | %              |
|-----------|-------------|-------------------|-------------|---------------------|-----------|----------------|
|           |             | AMENDED<br>BUDGET | 04/30/2015  | MONTH<br>04/30/2015 | BALANCE   | BUDGET<br>USED |

Fund 351 - GENERAL DEBT SERVICE ( NON-VOTED BONDS)  
 Expenditures

|     |              |      |            |            |              |        |
|-----|--------------|------|------------|------------|--------------|--------|
| 906 | DEBT SERVICE | 0.00 | 285,945.02 | 220,372.51 | (285,945.02) | 100.00 |
|-----|--------------|------|------------|------------|--------------|--------|

TOTAL Expenditures 0.00 285,945.02 220,372.51 (285,945.02) 100.00

TOTAL REVENUES 0.00 0.00 0.00 0.00 0.00

TOTAL EXPENDITURES 0.00 285,945.02 220,372.51 (285,945.02) 100.00

NET OF REVENUES & EXPENDITURES 0.00 (285,945.02) (220,372.51) 285,945.02 100.00

PERIOD ENDING 04/30/2015

| GL NUMBER | DESCRIPTION | 2014-15           | YTD BALANCE | ACTIVITY FOR        | AVAILABLE | %            |
|-----------|-------------|-------------------|-------------|---------------------|-----------|--------------|
|           |             | AMENDED<br>BUDGET | 04/30/2015  | MONTH<br>04/30/2015 | BALANCE   | BDGT<br>USED |

Fund 468 - RIVERFRONT DEVELOPMENT

Revenues

STATE

STATE GRANTS

0.00

(1,011.17)

0.00

1,011.17

100.00

TOTAL Revenues

0.00

(1,011.17)

0.00

1,011.17

100.00

TOTAL REVENUES

TOTAL EXPENDITURES

0.00

(1,011.17)

0.00

1,011.17

100.00

NET OF REVENUES & EXPENDITURES

0.00

(1,011.17)

0.00

1,011.17

100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL

PERIOD ENDING 04/30/2015

| GL NUMBER | DESCRIPTION | 2014-15 |        | YTD BALANCE |            | ACTIVITY FOR |            | AVAILABLE | % BDGT |
|-----------|-------------|---------|--------|-------------|------------|--------------|------------|-----------|--------|
|           |             | AMENDED | BUDGET | 04/30/2015  | 04/30/2015 | MONTH        | 04/30/2015 | BALANCE   | USED   |

Fund 581 - AIRPORT FUND

|          |                      |           |  |           |  |          |  |            |        |
|----------|----------------------|-----------|--|-----------|--|----------|--|------------|--------|
| Revenues |                      |           |  |           |  |          |  |            |        |
| CHARGES  | CHARGES FOR SERVICES | 3,500.00  |  | 291.00    |  | 0.00     |  | 3,209.00   | 8.31   |
| INT      | INTEREST AND RENTS   | 40,050.00 |  | 44,679.45 |  | 1,020.00 |  | (4,629.45) | 111.56 |
| OTHER    | OTHER REVENUE        | 1,000.00  |  | 0.00      |  | 0.00     |  | 1,000.00   | 0.00   |

|                |  |           |  |           |  |          |  |          |        |
|----------------|--|-----------|--|-----------|--|----------|--|----------|--------|
| TOTAL Revenues |  | 44,550.00 |  | 44,970.45 |  | 1,020.00 |  | (420.45) | 100.94 |
|----------------|--|-----------|--|-----------|--|----------|--|----------|--------|

|              |  |           |  |           |  |          |  |            |        |
|--------------|--|-----------|--|-----------|--|----------|--|------------|--------|
| Expenditures |  |           |  |           |  |          |  |            |        |
| 000          |  | 28,700.00 |  | 34,485.60 |  | 2,229.85 |  | (5,785.60) | 120.16 |

|                    |  |           |  |           |  |          |  |            |        |
|--------------------|--|-----------|--|-----------|--|----------|--|------------|--------|
| TOTAL Expenditures |  | 28,700.00 |  | 34,485.60 |  | 2,229.85 |  | (5,785.60) | 120.16 |
|--------------------|--|-----------|--|-----------|--|----------|--|------------|--------|

|                                |  |           |  |           |  |            |  |            |        |
|--------------------------------|--|-----------|--|-----------|--|------------|--|------------|--------|
| TOTAL REVENUES                 |  | 44,550.00 |  | 44,970.45 |  | 1,020.00   |  | (420.45)   | 100.94 |
| TOTAL EXPENDITURES             |  | 28,700.00 |  | 34,485.60 |  | 2,229.85   |  | (5,785.60) | 120.16 |
| NET OF REVENUES & EXPENDITURES |  | 15,850.00 |  | 10,484.85 |  | (1,209.85) |  | 5,365.15   | 66.15  |

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL

PERIOD ENDING 04/30/2015

| GL NUMBER | DESCRIPTION | 2014-15           |        | YTD BALANCE<br>04/30/2015 | ACTIVITY FOR        |  | AVAILABLE<br>BALANCE | % BDC<br>USED |
|-----------|-------------|-------------------|--------|---------------------------|---------------------|--|----------------------|---------------|
|           |             | AMENDED<br>BUDGET | BUDGET |                           | MONTH<br>04/30/2015 |  |                      |               |

Fund 590 - WASTEWATER FUND

|          |                      |              |  |            |           |  |            |        |
|----------|----------------------|--------------|--|------------|-----------|--|------------|--------|
| Revenues |                      |              |  |            |           |  |            |        |
| CHARGES  | CHARGES FOR SERVICES | 1,026,000.00 |  | 897,555.14 | 93,529.03 |  | 128,444.86 | 87.48  |
| INT      | INTEREST AND RENTS   | 2,000.00     |  | 1,027.66   | 0.00      |  | 972.34     | 51.38  |
| OTHER    | OTHER REVENUE        | 0.00         |  | 5,310.32   | 0.00      |  | (5,310.32) | 100.00 |

|                |  |              |  |            |           |  |            |       |
|----------------|--|--------------|--|------------|-----------|--|------------|-------|
| TOTAL Revenues |  | 1,028,000.00 |  | 903,893.12 | 93,529.03 |  | 124,106.88 | 87.93 |
|----------------|--|--------------|--|------------|-----------|--|------------|-------|

Expenditures

|     |                   |            |  |            |           |  |            |       |
|-----|-------------------|------------|--|------------|-----------|--|------------|-------|
| 550 | TREATMENT         | 510,700.00 |  | 483,582.31 | 90,462.74 |  | 27,117.69  | 94.69 |
| 551 | COLLECTION        | 88,100.00  |  | 72,306.21  | 7,888.56  |  | 15,793.79  | 82.07 |
| 552 | CUSTOMER ACCOUNTS | 82,200.00  |  | 63,873.90  | 6,389.70  |  | 18,326.10  | 77.71 |
| 553 | ADMINISTRATION    | 144,800.00 |  | 1,859.12   | 101.38    |  | 142,940.88 | 1.28  |

|                    |  |            |  |            |            |  |            |       |
|--------------------|--|------------|--|------------|------------|--|------------|-------|
| TOTAL Expenditures |  | 825,800.00 |  | 621,621.54 | 104,842.38 |  | 204,178.46 | 75.28 |
|--------------------|--|------------|--|------------|------------|--|------------|-------|

TOTAL REVENUES

|  |  |              |  |            |           |  |            |       |
|--|--|--------------|--|------------|-----------|--|------------|-------|
|  |  | 1,028,000.00 |  | 903,893.12 | 93,529.03 |  | 124,106.88 | 87.93 |
|--|--|--------------|--|------------|-----------|--|------------|-------|

TOTAL EXPENDITURES

|  |  |            |  |            |            |  |            |       |
|--|--|------------|--|------------|------------|--|------------|-------|
|  |  | 825,800.00 |  | 621,621.54 | 104,842.38 |  | 204,178.46 | 75.28 |
|--|--|------------|--|------------|------------|--|------------|-------|

NET OF REVENUES & EXPENDITURES

|  |  |            |  |            |             |  |             |        |
|--|--|------------|--|------------|-------------|--|-------------|--------|
|  |  | 202,200.00 |  | 282,271.58 | (11,313.35) |  | (80,071.58) | 139.60 |
|--|--|------------|--|------------|-------------|--|-------------|--------|

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL

PERIOD ENDING 04/30/2015

| GL NUMBER | DESCRIPTION | 2014-15           | YTD BALANCE<br>04/30/2015 | ACTIVITY FOR<br>MONTH<br>04/30/2015 | AVAILABLE<br>BALANCE | % BDT<br>USED |
|-----------|-------------|-------------------|---------------------------|-------------------------------------|----------------------|---------------|
|           |             | AMENDED<br>BUDGET |                           |                                     |                      |               |

Fund 591 - WATER FUND

|          |                      |            |            |           |            |        |
|----------|----------------------|------------|------------|-----------|------------|--------|
| Revenues |                      |            |            |           |            |        |
| CHARGES  | CHARGES FOR SERVICES | 989,550.00 | 775,543.88 | 75,500.64 | 214,006.12 | 78.37  |
| INT      | INTEREST AND RENTS   | 6,320.00   | 4,568.56   | 400.00    | 1,751.44   | 72.29  |
| OTHER    | OTHER REVENUE        | 1,000.00   | 7,501.16   | 466.37    | (6,501.16) | 750.12 |

|                |  |            |            |           |            |       |
|----------------|--|------------|------------|-----------|------------|-------|
| TOTAL Revenues |  | 996,870.00 | 787,613.60 | 76,367.01 | 209,256.40 | 79.01 |
|----------------|--|------------|------------|-----------|------------|-------|

Expenditures

|     |                   |            |            |           |           |       |
|-----|-------------------|------------|------------|-----------|-----------|-------|
| 570 | TREATMENT         | 317,200.00 | 252,598.28 | 25,120.11 | 64,601.72 | 79.63 |
| 571 | DISTRIBUTION      | 188,825.00 | 166,584.45 | 13,546.91 | 22,240.55 | 88.22 |
| 572 | CUSTOMER ACCOUNTS | 82,100.00  | 64,324.22  | 6,395.76  | 17,775.78 | 78.35 |
| 573 | ADMINISTRATION    | 255,619.00 | 183,494.13 | 213.87    | 72,124.87 | 71.78 |

|                    |  |            |            |           |            |       |
|--------------------|--|------------|------------|-----------|------------|-------|
| TOTAL Expenditures |  | 843,744.00 | 667,001.08 | 45,276.65 | 176,742.92 | 79.05 |
|--------------------|--|------------|------------|-----------|------------|-------|

|                                |  |            |            |           |            |       |
|--------------------------------|--|------------|------------|-----------|------------|-------|
| TOTAL REVENUES                 |  | 996,870.00 | 787,613.60 | 76,367.01 | 209,256.40 | 79.01 |
| TOTAL EXPENDITURES             |  | 843,744.00 | 667,001.08 | 45,276.65 | 176,742.92 | 79.05 |
| NET OF REVENUES & EXPENDITURES |  | 153,126.00 | 120,612.52 | 31,090.36 | 32,513.48  | 78.77 |

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 04/30/2015

| GL NUMBER                       | DESCRIPTION        | 2014-15<br>AMENDED<br>BUDGET | YTD BALANCE<br>04/30/2015 | ACTIVITY FOR<br>MONTH<br>04/30/2015 | AVAILABLE<br>BALANCE | % BDT<br>USED |
|---------------------------------|--------------------|------------------------------|---------------------------|-------------------------------------|----------------------|---------------|
| Fund 636 - DATA PROCESSING FUND |                    |                              |                           |                                     |                      |               |
| Revenues                        |                    |                              |                           |                                     |                      |               |
| INT                             | INTEREST AND RENTS | 58,800.00                    | 29,367.31                 | 0.00                                | 29,432.69            | 49.94         |
| OTHER                           | OTHER REVENUE      | 900.00                       | 3,084.90                  | 400.00                              | (2,184.90)           | 342.77        |
| TOTAL Revenues                  |                    | 59,700.00                    | 32,452.21                 | 400.00                              | 27,247.79            | 54.36         |
| Expenditures                    |                    |                              |                           |                                     |                      |               |
| 000                             |                    | 60,000.00                    | 63,115.48                 | 8,461.81                            | (3,115.48)           | 105.19        |
| TOTAL Expenditures              |                    | 60,000.00                    | 63,115.48                 | 8,461.81                            | (3,115.48)           | 105.19        |
| TOTAL REVENUES                  |                    | 59,700.00                    | 32,452.21                 | 400.00                              | 27,247.79            | 54.36         |
| TOTAL EXPENDITURES              |                    | 60,000.00                    | 63,115.48                 | 8,461.81                            | (3,115.48)           | 105.19        |
| NET OF REVENUES & EXPENDITURES  |                    | (300.00)                     | (30,663.27)               | (8,061.81)                          | 30,363.27            | 10,221.0      |

|                                |                            | 2014-15                  |             | ACTIVITY FOR |             |          |  |
|--------------------------------|----------------------------|--------------------------|-------------|--------------|-------------|----------|--|
|                                |                            | PERIOD ENDING 04/30/2015 |             | MONTH        |             |          |  |
|                                |                            | AMENDED                  | YTD BALANCE | 04/30/2015   | AVAILABLE   | % BDT    |  |
| GL NUMBER                      | DESCRIPTION                | BUDGET                   | 04/30/2015  | 04/30/2015   | BALANCE     | USED     |  |
| Fund 661 - EQUIPMENT FUND      |                            |                          |             |              |             |          |  |
| Revenues                       |                            |                          |             |              |             |          |  |
| CHARGES                        | CHARGES FOR SERVICES       | 17,000.00                | 18,158.75   | 1,740.45     | (1,158.75)  | 106.82   |  |
| INT                            | INTEREST AND RENTS         | 117,400.00               | 74,463.14   | 5,663.41     | 42,936.86   | 63.43    |  |
| OTHER                          | OTHER REVENUE              | 100.00                   | 10,911.50   | (94,600.00)  | (10,811.50) | 10,911.5 |  |
| TRANSIN                        | TRANSFERS IN               | 30,000.00                | 0.00        | 0.00         | 30,000.00   | 0.00     |  |
| TOTAL Revenues                 |                            | 164,500.00               | 103,533.39  | (87,196.14)  | 60,966.61   | 62.94    |  |
| Expenditures                   |                            |                          |             |              |             |          |  |
| 895                            | FLEET MAINT. & REPLACEMENT | 141,600.00               | 107,595.08  | (77,716.22)  | 34,004.92   | 75.99    |  |
| TOTAL Expenditures             |                            | 141,600.00               | 107,595.08  | (77,716.22)  | 34,004.92   | 75.99    |  |
| TOTAL REVENUES                 |                            | 164,500.00               | 103,533.39  | (87,196.14)  | 60,966.61   | 62.94    |  |
| TOTAL EXPENDITURES             |                            | 141,600.00               | 107,595.08  | (77,716.22)  | 34,004.92   | 75.99    |  |
| NET OF REVENUES & EXPENDITURES |                            | 22,900.00                | (4,061.69)  | (9,479.92)   | 26,961.69   | 17.74    |  |



REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 04/30/2015

| GL NUMBER                      | DESCRIPTION          | 2014-15<br>AMENDED<br>BUDGET | YTD BALANCE<br>04/30/2015 | ACTIVITY FOR<br>MONTH<br>04/30/2015 | AVAILABLE<br>BALANCE | % BDGT<br>USED |
|--------------------------------|----------------------|------------------------------|---------------------------|-------------------------------------|----------------------|----------------|
| Fund 711 - CEMETERY FUND       |                      |                              |                           |                                     |                      |                |
| Revenues                       |                      |                              |                           |                                     |                      |                |
| CHARGES                        | CHARGES FOR SERVICES | 0.00                         | 9,245.00                  | 0.00                                | (9,245.00)           | 100.00         |
| INT                            | INTEREST AND RENTS   | 0.00                         | 187.83                    | 0.00                                | (187.83)             | 100.00         |
| TOTAL Revenues                 |                      | 0.00                         | 9,432.83                  | 0.00                                | (9,432.83)           | 100.00         |
|                                |                      |                              |                           |                                     |                      |                |
| TOTAL REVENUES                 |                      | 0.00                         | 9,432.83                  | 0.00                                | (9,432.83)           | 100.00         |
| TOTAL EXPENDITURES             |                      | 0.00                         | 0.00                      | 0.00                                | 0.00                 | 0.00           |
| NET OF REVENUES & EXPENDITURES |                      | 0.00                         | 9,432.83                  | 0.00                                | (9,432.83)           | 100.00         |

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 04/30/2015

| GL NUMBER                      | DESCRIPTION        | 2014-15<br>AMENDED<br>BUDGET | YTD BALANCE<br>04/30/2015 | ACTIVITY FOR<br>MONTH<br>04/30/2015 | AVAILABLE<br>BALANCE | % BDGT<br>USED |
|--------------------------------|--------------------|------------------------------|---------------------------|-------------------------------------|----------------------|----------------|
| Fund 714 - LEE FUND            |                    |                              |                           |                                     |                      |                |
| Revenues                       |                    |                              |                           |                                     |                      |                |
| INT                            | INTEREST AND RENTS | 10,000.00                    | 3,871.45                  | 387.84                              | 6,128.55             | 38.71          |
| TOTAL Revenues                 |                    | 10,000.00                    | 3,871.45                  | 387.84                              | 6,128.55             | 38.71          |
| Expenditures                   |                    |                              |                           |                                     |                      |                |
| 000                            |                    | 10,000.00                    | 1,500.00                  | 1,500.00                            | 8,500.00             | 15.00          |
| TOTAL Expenditures             |                    | 10,000.00                    | 1,500.00                  | 1,500.00                            | 8,500.00             | 15.00          |
| TOTAL REVENUES                 |                    | 10,000.00                    | 3,871.45                  | 387.84                              | 6,128.55             | 38.71          |
| TOTAL EXPENDITURES             |                    | 10,000.00                    | 1,500.00                  | 1,500.00                            | 8,500.00             | 15.00          |
| NET OF REVENUES & EXPENDITURES |                    | 0.00                         | 2,371.45                  | (1,112.16)                          | (2,371.45)           | 100.00         |

| GL NUMBER                      | DESCRIPTION        | 2014-15<br>AMENDED<br>BUDGET | YTD BALANCE<br>04/30/2015 | ACTIVITY FOR<br>MONTH<br>04/30/2015 | AVAILABLE<br>BALANCE | % BDT<br>USED |
|--------------------------------|--------------------|------------------------------|---------------------------|-------------------------------------|----------------------|---------------|
| Fund 715 - LOOK FUND           |                    |                              |                           |                                     |                      |               |
| Revenues                       |                    |                              |                           |                                     |                      |               |
| INT                            | INTEREST AND RENTS | 10,000.00                    | 27,627.50                 | 2,448.51                            | (17,627.50)          | 276.28        |
| TOTAL Revenues                 |                    | 10,000.00                    | 27,627.50                 | 2,448.51                            | (17,627.50)          | 276.28        |
| Expenditures                   |                    |                              |                           |                                     |                      |               |
| 000                            |                    | 10,000.00                    | 274,500.00                | 2,500.00                            | (264,500.00)         | 2,745.00      |
| TOTAL Expenditures             |                    | 10,000.00                    | 274,500.00                | 2,500.00                            | (264,500.00)         | 2,745.00      |
| TOTAL REVENUES                 |                    | 10,000.00                    | 27,627.50                 | 2,448.51                            | (17,627.50)          | 276.28        |
| TOTAL EXPENDITURES             |                    | 10,000.00                    | 274,500.00                | 2,500.00                            | (264,500.00)         | 2,745.00      |
| NET OF REVENUES & EXPENDITURES |                    | 0.00                         | (246,872.50)              | (51.49)                             | 246,872.50           | 100.00        |

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL

PERIOD ENDING 04/30/2015

| GL NUMBER | DESCRIPTION | 2014-15           | YTD BALANCE | ACTIVITY FOR        | AVAILABLE | %            |
|-----------|-------------|-------------------|-------------|---------------------|-----------|--------------|
|           |             | AMENDED<br>BUDGET | 04/30/2015  | MONTH<br>04/30/2015 | BALANCE   | BDGT<br>USED |

Fund 716 - CARR FUND  
 Revenues

|     |                    |      |       |      |         |        |
|-----|--------------------|------|-------|------|---------|--------|
| INT | INTEREST AND RENTS | 0.00 | 10.98 | 0.00 | (10.98) | 100.00 |
|-----|--------------------|------|-------|------|---------|--------|

|                |  |      |       |      |         |        |
|----------------|--|------|-------|------|---------|--------|
| TOTAL Revenues |  | 0.00 | 10.98 | 0.00 | (10.98) | 100.00 |
|----------------|--|------|-------|------|---------|--------|

|              |  |      |        |      |          |        |
|--------------|--|------|--------|------|----------|--------|
| Expenditures |  | 0.00 | 328.00 | 0.00 | (328.00) | 100.00 |
|--------------|--|------|--------|------|----------|--------|

|                    |  |      |        |      |          |        |
|--------------------|--|------|--------|------|----------|--------|
| TOTAL Expenditures |  | 0.00 | 328.00 | 0.00 | (328.00) | 100.00 |
|--------------------|--|------|--------|------|----------|--------|

|                |  |      |       |      |         |        |
|----------------|--|------|-------|------|---------|--------|
| TOTAL REVENUES |  | 0.00 | 10.98 | 0.00 | (10.98) | 100.00 |
|----------------|--|------|-------|------|---------|--------|

|                    |  |      |        |      |          |        |
|--------------------|--|------|--------|------|----------|--------|
| TOTAL EXPENDITURES |  | 0.00 | 328.00 | 0.00 | (328.00) | 100.00 |
|--------------------|--|------|--------|------|----------|--------|

|                                |  |      |          |      |        |        |
|--------------------------------|--|------|----------|------|--------|--------|
| NET OF REVENUES & EXPENDITURES |  | 0.00 | (317.02) | 0.00 | 317.02 | 100.00 |
|--------------------------------|--|------|----------|------|--------|--------|

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 04/30/2015

| GL NUMBER                      | DESCRIPTION | 2014-15<br>AMENDED<br>BUDGET | YTD BALANCE<br>04/30/2015 | ACTIVITY FOR<br>MONTH<br>04/30/2015 | AVAILABLE<br>BALANCE | % BDT<br>USED |
|--------------------------------|-------------|------------------------------|---------------------------|-------------------------------------|----------------------|---------------|
| Fund 717 - TRAILWAY            |             |                              |                           |                                     |                      |               |
| Expenditures                   |             |                              |                           |                                     |                      |               |
| 000                            |             | 0.00                         | 47.99                     | 0.00                                | (47.99)              | 100.00        |
| TOTAL Expenditures             |             | 0.00                         | 47.99                     | 0.00                                | (47.99)              | 100.00        |
| TOTAL REVENUES                 |             | 0.00                         | 0.00                      | 0.00                                | 0.00                 | 0.00          |
| TOTAL EXPENDITURES             |             | 0.00                         | 47.99                     | 0.00                                | (47.99)              | 100.00        |
| NET OF REVENUES & EXPENDITURES |             | 0.00                         | (47.99)                   | 0.00                                | 47.99                | 100.00        |

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL

PERIOD ENDING 04/30/2015

2014-15  
 AMENDED BUDGET YTD BALANCE 04/30/2015 ACTIVITY FOR MONTH 04/30/2015 AVAILABLE BALANCE % BGT USED

Fund 718 - CARR FUND II

Revenues

INT

INTEREST AND RENTS

0.00

37.62

0.00

(37.62)

100.00

TOTAL Revenues

0.00

37.62

0.00

(37.62)

100.00

TOTAL REVENUES

TOTAL EXPENDITURES

0.00

37.62

0.00

(37.62)

100.00

NET OF REVENUES & EXPENDITURES

0.00

37.62

0.00

(37.62)

100.00

TOTAL REVENUES - ALL FUNDS

TOTAL EXPENDITURES - ALL FUNDS

6,110,166.00

4,865,565.52

214,795.92

1,244,600.48

79.63

NET OF REVENUES & EXPENDITURES

376,870.00

457,162.23

(279,740.60)

(80,292.23)

121.31



301 East Main Street  
Lowell, Michigan 49331  
Phone (616) 897-8457  
Fax (616) 897-4085  
[www.ci.lowell.mi.us](http://www.ci.lowell.mi.us)

**CITY MANAGER'S REPORT**  
**May 18, 2015**

1. The Donna Drive project is moving along well and with continued good weather should be completed on schedule.
2. The sidewalk inspection has been completed and we are working on drafting letters and uploading the database so that we can merge the addresses with the letters. I am putting together an outline for a discussion on sidewalks at your next workshop.
3. As mentioned in previous reports, the Hudson Street bridge over the Grand River near the fairgrounds is expected to be closed by the Kent County Road Commission this week for resurfacing. Traffic will be rerouted to Jackson Street. The project is expected to take until July 2 to complete.
4. The cost of the city attorney attending council meetings is approximately \$300 to \$400 depending on the length of the meeting.
5. The May workshop will be held on Tuesday, May 26, at 6 p.m. If you have any specific topics you would like to discuss, please let me know so that staff can prepare and have information available for you.

Respectfully submitted,

  
Mark Howe, City Manager

## CITY OF LOWELL

### Application for Board or Commission Appointment

Name: Matt Kepley

Address: 1294 June Ellen St. Lowell, MI

Telephone Numbers: Home — Cell 616-308-7006

Email: matthepley@kw.com

Board or Commission Position Desired: Board of Review or wherever you need me

Please give a brief resume of your qualifications for the desired position (you may attach additional information):

- Licensed builder -
- Licensed real estate agent - \*6501386362
- Landlord since 2007
- Owned over 15 properties
- New to Lowell from Caladenia. I would like to get involved and avail myself to the city of Lowell.

  
Signature

Please return application to:

City of Lowell  
Attn: City Clerk  
301 East Main Street  
Lowell, MI 49331

Or by email to:

bmorlock@ci.lowell.mi.us