

CITY OF LOWELL
CITY COUNCIL AGENDA
AUGUST 17, 2015, 7:00 P.M.

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL
2. APPROVAL OF THE AGENDA
3. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)
 - a. August 3, 2015 – Regular Meeting
 - b.
4. APPROVAL OF ACCOUNTS PAYABLE
5. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA
6. OLD BUSINESS
 - a. Strategic Goals Report
 - b. Pending Council Projects Report
7. NEW BUSINESS
 - a. Resolution Proclaiming Friday, September 11, 2015 as Pink Arrow Pride Day – Arrow Force VIII
 - b. Resolution Proclaiming Friday, September 18, 2015 as Prisoner of War/Missing in Action Recognition Day.
 - c. Cell Tower Moratorium Resolution
 - d. Library Deck Project
 - e.
8. MONTHLY REPORTS
9. COUNCIL COMMENTS
10. MANAGER'S REPORT
11. APPOINTMENTS
12. ADJOURNMENT

NOTE: Any person who wishes to speak on an item included on the printed meeting agenda may do so. Speakers will be recognized by the Chair, at which time they will be required to state their name and will be allowed five (5) minutes maximum to address the Council. A speaker representing a subdivision association or group will be allowed ten (10) minutes to address the Council.



301 East Main Street
Lowell, Michigan 49331
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MEMORANDUM

TO: Lowell City Council

FROM: Mark Howe, City Manager

RE: Council Agenda for Monday, August 17, 2015

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL
2. APPROVAL OF THE AGENDA
3. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)
 - a. August 3, 2015 – Regular Session Meeting
4. ACCOUNTS PAYABLE
5. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA
6. OLD BUSINESS

a. Strategic Goals Report

The report is attached for your review.

b. Pending Council Projects Report

The report is attached for your review.

7. NEW BUSINESS

a. Resolution Proclaiming, Friday, September 11, 2015 as Pink Arrow Pride Day – Arrow Force VIII.

For the eighth straight year the Lowell High School sports teams have initiated the cancer awareness and fund raising event called Pink Arrow Pride Day to be held on Friday, September 11th, 2015. The players will wear pink jerseys in games being held that day. Funds are being raised for Gilda's Club of Lowell and Lowell Community Wellness for Pink Arrow Family Support.

Recommended Motion: That the Lowell City Council adopt Resolution 12-15 proclaiming Friday, September 11, 2015 as Pink Arrow Pride Day – Arrow Force VIII in the City of Lowell.

b. Resolution Proclaiming Friday, September 18, 2015 as Prisoner of War/Missing in Action Recognition Day.

The Michael J. Bost Chapter 18 of the Vietnam Veterans of America will observe Prisoner of War/Missing in Action Recognition Day on Friday, September 18, 2015. A brief ceremony will be held at 2:00 p.m. in the chapel of the Michigan Home for Veterans in Grand Rapids.

The attached resolution proclaiming Prisoner of War/Missing in Action Day will be presented by Mayor Hodges during the above mentioned ceremony.

Recommended Motion: That the Lowell City Council adopt Resolution 13-15 proclaiming Friday, September 18, 2015 as Prisoner of War/Missing in Action Recognition Day.

c. Cell Tower Moratorium Resolution

The Planning Commission is in the process of reviewing changes to the zoning ordinance relating to wireless communication towers. In the meantime, we are in the process of removing the downtown tower as part of our downtown beautification efforts.

During this transition period, we are recommending that you adopt a moratorium on new towers being constructed in the city to give the planning commission an opportunity to complete its work.

Recommended Motion: That the Lowell City Council adopt Resolution 14-15.

d. Library Deck Project

A deck on the northwest corner of the library was included in our stage/showboat plans that were completed more than a year ago. That process involved coordination with planners and a landscape architect and input from a number of community members and stakeholders. Several plans were discussed and narrowed to a single plan that included the deck as a feature that would overlook a water fountain to the north.

We were approached by Rotary, first, to construct the reading garden that was included in the plans but after further review we concluded that construction of the garden will require major changes to the parking and street. We are not yet in a position to take on those projects. The focus then shifted to the proposed deck and a committee was formed to begin working out the details. During the course of this process it was proposed to move the deck to the west side of the building. There were some challenges in doing this as the committee wanted the deck to be as large as possible while not encroaching on a ten-foot space needed during the riverwalk festival.

A plan was formulated and brought to the city's Parks & Recreation commission to review whether or not there was support to move the deck from the northwest corner to the west

side of the building. The commission concurred and recommended that the city council support the project.

In the meantime, I requested that the committee review the altered plans with the landscape architect who was originally involved in the stage/showboat plans. Each piece of the plan (deck, water fountain, reading garden, stage, seating area, etc.) was strategically placed to fit together and you will recall that one of the original purposes of the deck was to be a viewing area for the water feature. The landscape architect reviewed the proposed deck with the committee and proposed some modifications. My understanding is that the committee accepted some of these modifications and rejected some.

John Sterly from the Lowell Rotary Club will be presenting the committee modifications and proposed deck for placement on the west side of the library.

Recommended Motion: That the Lowell City Council support the proposed library deck project.

8. MONTHLY REPORTS

9. COUNCIL COMMENTS

Matt Mayer	Lowell Area Fire and Emergency Services Authority
Jeff Altoft	Airport Board Park and Recreation Commission Downtown Development Authority
Jim Hall	Planning Commission Lowell Area Recreation Authority
Sharon Ellison	Arbor Board LCTV Endowment Board Downtown Historic District Commission
Jim Hodges	Lowell Light and Power Chamber of Commerce Board of Directors Look Memorial Fund

10. MANAGER'S REPORT

The report is attached for your review.

11. APPOINTMENT(S)

12. ADJOURNMENT

**PROCEEDINGS
OF
CITY COUNCIL
OF THE
CITY OF LOWELL
MONDAY, AUGUST 3, 2015, 7:00 P.M.**

1. **CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL.**

The Meeting was called to order at 7:00 p.m. by Mayor Hodges and roll was called by City Clerk Susan Ullery.

Present: Councilmembers Jeff Altoft, Sharon Ellison, Jim Hall, Matt Mayer and Mayor Jim Hodges.

Absent: None.

Also Present: City Manager Mark Howe, City Clerk Susan Ullery and Police Sergeant Chris Hurst.

2. **APPROVAL OF THE AGENDA.**

Councilmember Altoft questioned when the S. Monroe parking lot would be discussed. Mayor Hodges noted under "Old Business".

IT WAS MOVED BY ELLISON and seconded by HALL to approve the agenda as presented.

YES: 5. NO: 0. ABSENT: 0. MOTION CARRIED.

3. **APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING(S).**

IT WAS MOVED BY HALL and seconded by ALTOFT to approve the regular minutes of the July 20, 2015 meeting as presented.

YES: 5. NO: 0. ABSENT: 0. MOTION CARRIED.

4. **APPROVAL OF THE ACCOUNTS PAYABLE.**

Councilmember Ellison asked to see detailed information on the attorney fees.

IT WAS MOVED BY ELLISON and seconded by HALL to approve the accounts payable as presented.

YES: Councilmembers Altoft, Hall, Ellison, Mayer and Mayor Hodges. NO: None.

ABSENT: None. MOTION CARRIED.

BILLS AND ACCOUNTS PAYABLE (08/03/2015)

General Fund	\$30,077.40
Major Street Fund	\$106.29
Local Street Fund	\$163.70
Historical District	157.00
Downtown Development Fund	\$1,241.54
Airport Fund	352.60

Wastewater Fund	\$858.08
Water Fund	\$15,212.54
Data Processing Fund	\$486.04
Equipment Fund	\$3,446.00
Current Tax Collected	\$104,653.21

5. **CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA.**

No comments were received.

6. **OLD BUSINESS.**

- a. **Strategic Goals Report.** No new updates were provided.
- b. **Pending Council Projects Report.** City Manager Howe stated preparation for the downtown tower removal has been completed. Chief Bukala is working on a schedule.

Councilmember Altoft questioned when the garage behind Main Street BBQ would be demolished. Howe stated the plans have been submitted for the parking lot. A request will be forwarded to the DDA for assistance with the project. Howe noted the boy scouts are storing items in the garage and will be given proper notice. Greg Canfield of 403 N. Washington stated Main Street BBQ is scheduled to open September 1, 2015. Many issues will be created if the City plans on giving the boy scouts a 30 day notice.

7. **NEW BUSINESS**

- a. **Lowell Area Recreation Authority Agreement.** The Lowell Area Recreation Authority (LARA) has proposed changes to the agreement creating LARA which must be reviewed and approved by Lowell and Vergennes Township and the City of Lowell. Most of the changes have to do with routine matters such as incorporate amendments that have been made along the way as well as clerical changes such as clarifying when the annual organizational meeting is held.

The proposed changes were submitted to City Attorney Richard Wendt who offered the following comments:

The only concern I have is the use of "authority" in the name of the organization. The Urban Cooperation of 1967, Act 7 of the Public Acts of Michigan of 1967, as amended, pursuant to which the three communities have entered into the Agreement, is a joint exercise of powers of participating communities which each individually have. Act 7 does not give the created organization separate powers outside of those contained in the interlocal agreement between the communities. The organization formed through the Agreement gets its powers from each of the communities that are parties to the Agreement through the Agreement. An authority is a separate legal entity that must be created by specific statutory authority and which is given independent powers through the statute. Importantly, Section 7(1) of Act 7 specifically limits the legal entity formed by an interlocal agreement to a "commission, board or council." "Authority" should be removed from the name of the organization."

This issue was evidently raised when LARA was originally created but apparently was not addressed. Given that LARA has been operating under the name of an "authority" but that its specific purposes are limited in the agreement, Howe was comfortable recommending approval of the agreement.

IT WAS MOVED BY ELLISON and seconded by HALL to approve the Lowell Area Recreation Authority Agreement as presented.

YES: 5. NO: 0. ABSENT: 0. MOTION CARRIED.

8. **COUNCIL COMMENTS.**

Councilmember Mayer stated the Fire Authority will meet on August 10, 2015 at 3:30 p.m.

Councilmember Altoft stated Grove Street is in bad shape and continues to get worse. He also questioned when the street sweeper would be coming again as many of the catch basins are covered with trash.

Councilmember Hall noted his meetings were upcoming.

Councilmember Ellison stated her meetings were upcoming as well. She noted she has been traveling but it was nice to return and see the banners up and the progress of Main Street BBQ. Ellison was sorry to have missed Betty Morlock's last meeting but wished her the best. Ellison appreciates all that Morlock has done for the City. Ellison went on to wish Sue Ullery the best in her new position.

Mayor Hodges stated there will be a reception for Betty on August 6, 2015 from 4:00 p.m. to 7:00 p.m. at the Main Street Inn. Hodges also noted Lowell Light and Power will meet next week. The Chamber of Commerce Board of Directors will meet next week as well. Look Memorial Fund will meet in October and November. Hodges stated the recent Showboat concert was impressive. Lowell resident Betty Yeiter made a wonderful statement about the Swiss heritage.

9. **CITY MANAGER REPORT.**

1. As requested City Clerk Betty Morlock forwarded the election schedule for ballot proposals for the upcoming November election to the Council. Ballot wording of proposals qualified to appear on the ballot certified to county and local clerks must be submitted by 4 p.m. on August 11, 2015.
2. The City was represented at a meeting with MDOT on the proposed mill and resurface project of M-21. At this point they are looking at next spring and expect it will take eight weeks to complete. They do not expect to detour traffic.
3. Please join the City on August 6 anytime between 4 p.m. and 7 p.m. for Betty Morlock's retirement reception at the Main Street Inn. Howe stated how much he appreciates everything she has done.
4. Howe stated he and his wife recently moved their daughter, son in law and granddaughter from Virginia into their home. He posted a picture of his adorable granddaughter.

10. **APPOINTMENTS.** At this time all appointments are filled.

IT WAS MOVED BY ELLISON and seconded by HALL to adjourn at 7:16 p.m.

DATE:

APPROVED:

James W. Hodges, Mayor

Susan Ullery, City Clerk

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF LOWELL
EXP CHECK RUN DATES 08/11/2015 - 08/12/2015
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000					
101-000-084.015	DUE FROM FIRE AUTHORITY	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	20.93	66580
101-000-084.015	DUE FROM FIRE AUTHORITY	JOHN DEERE LANDSCAPES	OPERATING SUPPLES	84.68	66601
101-000-222.001	DUE CO-DELINQ PERS PROP T	KENT COUNTY TREASURER	TAX DISBURSEMENT 7/16 - 7	23.49	66602
101-000-225.001	DUE SCHL-DELINQ PERS PROP	LOWELL AREA SCHOOLS	TAX DISBURSMENT 7/16 - 7/	35.67	66606
101-000-228.009	DUE TO STATE-DELINQ S.E.T	KENT COUNTY TREASURER	TAX DISBURSEMENT 7/16 - 7	32.93	66602
101-000-234.001	DUE INTERMED SCHL-DELINQ	KENT INTERMEDIATE SCHOOL	TAX DISBURSEMENT 7/16 - 7	25.74	66603
101-000-235.001	DUE TO COM COLLEGE-DELINQ	GRAND RAPIDS COMMUNITY CO	TAX DISBURSEMENT 7/16 - 7	9.80	66594
101-000-236.001	DUE TO LOWELL HISTORICAL	LOWELL AREA HISTORICAL MU	TAX DISBURSEMENT 7/16 - 7	1.33	66605
101-000-274.000	UNDISTRIBUTED DELINQUENT	GRAND RAPIDS COMMUNITY CO	TAX DISBURSEMENT 7/16 - 7	3.43	66594
101-000-274.000	UNDISTRIBUTED DELINQUENT	KENT COUNTY TREASURER	TAX DISBURSEMENT 7/16 - 7	11.53	66602
101-000-274.000	UNDISTRIBUTED DELINQUENT	KENT COUNTY TREASURER	TAX DISBURSEMENT 7/16 - 7	8.22	66602
101-000-274.000	UNDISTRIBUTED DELINQUENT	KENT INTERMEDIATE SCHOOL	TAX DISBURSEMENT 7/16 - 7	9.00	66603
101-000-274.000	UNDISTRIBUTED DELINQUENT	LOWELL AREA HISTORICAL MU	TAX DISBURSEMENT 7/16 - 7	0.47	66605
101-000-274.000	UNDISTRIBUTED DELINQUENT	LOWELL AREA SCHOOLS	TAX DISBURSMENT 7/16 - 7/	12.49	66606
101-000-285.001	DEPOSITS/RECYCLE CONTAINE	BETH WIERENGA	RECYCLE BIN RETURN	25.00	66581
101-000-285.004	CREEKSIDE DEPOSIT	DENNIS LANG	CREEKSIDE PARK DEPOSIT	50.00	66587
101-000-285.004	CREEKSIDE DEPOSIT	DOLORES FRAZEE	CREEKSIDE PARK DEPOSIT	50.00	66589
101-000-285.004	CREEKSIDE DEPOSIT	FLORI VANDERPLOEG	CREEKSIDE PARK DEPOSIT	50.00	66592
101-000-285.004	CREEKSIDE DEPOSIT	IMPACT CHURCH	CREEDSIDE PARK DEPOSIT	50.00	66598
101-000-285.004	CREEKSIDE DEPOSIT	JENNIFER STEVENS	CREEKSIDE PARK DEPOSIT	50.00	66599
101-000-285.004	CREEKSIDE DEPOSIT	JOHN BLUMBERG	CREEKSIDE PARK DEPOSIT	50.00	66600
Total For Dept 000				604.71	
Dept 172 MANAGER					
101-172-801.000	PROFESSIONAL SERVICES	THE RIGHT PLACE	5 YEAR INVESTMENT AGREEME	2,500.00	66617
Total For Dept 172 MANAGE				2,500.00	
Dept 209 ASSESSOR					
101-209-740.000	OPERATING SUPPLIES	APEX SOFTWARE	ASSESSING SOFTWARE RENEWA	235.00	66578
101-209-860.000	TRAVEL EXPENSES	RASHID, JEFFREY	ASSESSING OFFICE EXPENSES	21.85	66612
Total For Dept 209 ASSESS				256.85	
Dept 210 ATTORNEY					
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	LEGAL SERVICES	840.00	66588
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	LEGAL SERVICES	105.00	66588
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	LEGAL SERVICES	1,120.00	66588
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	LEGAL SERVVICES	262.50	66588
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	LEGAL SERVICES	105.00	66588
Total For Dept 210 ATTORN				2,432.50	
Dept 215 CLERK					
101-215-900.000	PRINTING	LOWELL LEDGER	STATEMENT JULY 2015	31.50	66607
Total For Dept 215 CLERK				31.50	
Dept 253 TREASURER					
101-253-801.000	PROFESSIONAL SERVICES	FLEX ADMINISTRATORS, INC.	JULY 2015 ADMIN FEE	49.50	66591
101-253-801.000	PROFESSIONAL SERVICES	STRATEGIC ACCOUNTING & TA	JULY 2015 STATEMENT	975.00	66615
Total For Dept 253 TREASU				1,024.50	
Dept 265 CITY HALL					
101-265-740.000	OPERATING SUPPLIES	MUNDT, THERESA	REIMBURSEMENT FOR SUPPLIE	26.16	66610
101-265-930.000	REPAIR & MAINTENANCE	CANFIELD PLUMBING & HEATI	BUILDING R&M	135.00	66584
Total For Dept 265 CITY H				161.16	
Dept 276 CEMETERY					
101-276-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	51.82	66580
101-276-740.000	OPERATING SUPPLIES	THORNAPPLE RIVER NURSERY,	WOOD CHIPS	52.00	66618
101-276-802.000	CONTRACTUAL	KERKSTRA PORTABLE, INC.	PORTABLE RESTROOM - CEMET	75.00	66604
Total For Dept 276 CEMETE				178.82	
Dept 294 UNALLOCATED MISCELLANEOUS					
101-294-910.000	UNALLOCATED INSURANCE	BERENDS HENDRICKS STUIT	INSURANCE RENEWAL THRU 7/	85,179.00	66579

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF LOWELL
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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 294 UNALLOCATED MISCELLANEOUS					
101-294-955.000	UNALLOCATED MISCELLANEOUS	HOPE NETWORK WEST MICHIGA	JULY 2015	352.00	66596
Total For Dept 294 UNALLO				85,531.00	
Dept 301 POLICE DEPARTMENT					
101-301-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	18.97	66580
101-301-740.000	OPERATING SUPPLIES	MUNDT, THERESA	REIMBURSEMENT FOR SUPPLIE	21.96	66610
101-301-744.000	UNIFORMS	CURTIS CLEANERS	DRY CLEANING CHARGES JULY	298.65	66586
101-301-931.000	R & M POLICE CARS	DREW WIRELESS	LPD WIRELESS WORK	85.00	66590
Total For Dept 301 POLICE				424.58	
Dept 441 DEPARTMENT OF PUBLIC WORKS					
101-441-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	65.47	66580
101-441-740.000	OPERATING SUPPLIES	BOUWHUIS SUPPLY, INC.	SUPPLIES	96.34	66582
101-441-740.000	OPERATING SUPPLIES	JOHN DEERE LANDSCAPES	OPERATING SUPPLES	84.68	66601
101-441-740.000	OPERATING SUPPLIES	NAPA AUTO PARTS	STATEMENT OF ACCT JULY 20	290.15	66611
101-441-740.000	OPERATING SUPPLIES	SELF SERVE LUMBER	STATEMENT JULY 2015	5.85	66614
Total For Dept 441 DEPART				542.49	
Dept 751 PARKS					
101-751-702.000	SALARIES-PERMANENT	BOUWHUIS SUPPLY, INC.	SUPPLIES	125.45	66582
101-751-740.000	OPERATING SUPPLIES	MIERAS INDUSTRIAL SHOES	WORKBOOT FOSBURG/BRECKEN	84.80	66608
101-751-740.000	OPERATING SUPPLIES	TRACTOR SUPPLY	ACCOUNT STATEMENT JULY 20	47.88	66619
101-751-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	391.84	66580
101-751-930.000	REPAIR & MAINTENANCE	SELF SERVE LUMBER	STATEMENT JULY 2015	12.19	66614
Total For Dept 751 PARKS				662.16	
Dept 790 LIBRARY					
101-790-740.000	OPERATING SUPPLIES	THORNAPPLE RIVER NURSERY,	WOOD CHIPS	52.00	66618
101-790-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	17.50	66580
101-790-975.000	BUILDING IMPROVEMENTS	SEAMAN'S AIR CONDITIONING	LIBRARY AIRCONDITIONING R	18,000.00	66613
Total For Dept 790 LIBRAR				18,069.50	
Dept 804 MUSEUM					
101-804-955.000	PROPERTY TAX DISTRIBUTION	LOWELL AREA HISTORICAL MU	TAX DISBURSEMENT 7/16 - 7	1,626.38	66605
Total For Dept 804 MUSEUM				1,626.38	
Total For Fund 101 GENERA				114,046.15	
Fund 202 MAJOR STREET FUND					
Dept 463 MAINTENANCE					
202-463-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	10.76	66580
202-463-740.000	OPERATING SUPPLIES	TRACTOR SUPPLY	ACCOUNT STATEMENT JULY 20	39.98	66619
Total For Dept 463 MAINTE				50.74	
Total For Fund 202 MAJOR				50.74	
Fund 203 LOCAL STREET FUND					
Dept 463 MAINTENANCE					
203-463-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	10.78	66580
Total For Dept 463 MAINTE				10.78	
Total For Fund 203 LOCAL				10.78	
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 463 MAINTENANCE					
248-463-740.000	OPERATING SUPPLIES	MILL CREEK FARM LLC	DDA FLOWERS	21.80	66609
248-463-740.000	OPERATING SUPPLIES	MUNDT, THERESA	REIMBURSEMENT FOR SUPPLIE	26.15	66610
248-463-740.000	OPERATING SUPPLIES	THORNAPPLE RIVER NURSERY,	WOOD CHIPS	507.00	66618
248-463-740.000	OPERATING SUPPLIES	X-CEL CHEMICAL SPECIALTIE	TRAFFIC PAINT	78.00	66623
248-463-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	146.94	66580
Total For Dept 463 MAINTE				779.89	
Total For Fund 248 DOWNTO				779.89	
Fund 581 AIRPORT FUND					

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 581 AIRPORT FUND					
Dept 000					
581-000-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	AIRPORT STREET LIGHTS JUL	21.78	66585
		Total For Dept 000		21.78	
		Total For Fund 581 AIRPOR		21.78	
Fund 590 WASTEWATER FUND					
Dept 000					
590-000-276.000	FLAT PENALTY	VANENK,CAMERON	UB refund for account: 3-	18.41	66622
		Total For Dept 000		18.41	
Dept 550 TREATMENT					
590-550-802.000	CONTRACTUAL	UNITED WATER, INC.	CONTRACT JULY 2015	35,925.00	66621
590-550-802.000	CONTRACTUAL	UNITED WATER, INC.	JUNE 2015 SURCHARGES	2,829.20	66621
		Total For Dept 550 TREATM		38,754.20	
Dept 551 COLLECTION					
590-551-930.000	REPAIR & MAINTENANCE	FREDRICKSON SUPPLY LLC	SEWER R&M	4,502.00	66593
		Total For Dept 551 COLLEC		4,502.00	
		Total For Fund 590 WASTEW		43,274.61	
Fund 591 WATER FUND					
Dept 000					
591-000-276.000	Water Inside 5/8"	VANENK,CAMERON	UB refund for account: 3-	16.42	66622
		Total For Dept 000		16.42	
Dept 570 TREATMENT					
591-570-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	68.96	66580
591-570-740.000	OPERATING SUPPLIES	LOWELL LEDGER	STATEMENT JULY 2015	49.94	66607
591-570-740.000	OPERATING SUPPLIES	NAPA AUTO PARTS	STATEMENT OF ACCT JULY 20	113.16	66611
591-570-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	LEGAL SERVICES	181.40	66588
591-570-930.000	REPAIR & MAINTENANCE	NAPA AUTO PARTS	STATEMENT OF ACCT JULY 20	179.92	66611
		Total For Dept 570 TREATM		593.38	
Dept 571 DISTRIBUTION					
591-571-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	41.98	66580
591-571-801.000	CROSS CONNECTIONS	HYDROCORP	CROSS CONNECTIONS JULY 20	815.00	66597
591-571-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	462.27	66580
		Total For Dept 571 DISTRI		1,319.25	
		Total For Fund 591 WATER		1,929.05	
Fund 636 DATA PROCESSING FUND					
Dept 000					
636-000-802.000	CONTRACTUAL	BS&A SOFTWARE	ANNUAL SERVICE FEE	2,112.00	66583
		Total For Dept 000		2,112.00	
		Total For Fund 636 DATA P		2,112.00	
Fund 661 EQUIPMENT FUND					
Dept 895 FLEET MAINT. & REPLACEMENT					
661-895-740.000	OPERATING SUPPLIES	BOUWHUIS SUPPLY, INC.	SUPPLIES	72.88	66582
661-895-740.000	OPERATING SUPPLIES	GTW	EQUIP FUND SUPPLIES	45.56	66595
661-895-740.000	OPERATING SUPPLIES	MIERAS INDUSTRIAL SHOES	WORKBOOT FOSBURG/BRECKEN	100.00	66608
661-895-740.000	OPERATING SUPPLIES	NAPA AUTO PARTS	STATEMENT OF ACCT JULY 20	769.17	66611
661-895-740.000	OPERATING SUPPLIES	TERMINAL SUPPLY CO.	EQUIP FUND SUPPLIES	46.85	66616
661-895-930.000	REPAIR & MAINTENANCE	NAPA AUTO PARTS	STATEMENT OF ACCT JULY 20	485.23	66611
661-895-930.000	REPAIR & MAINTENANCE	TRUCK & TRAILER SPECIALTI	EQUIP R&M - TAILGATE	1,007.00	66620
		Total For Dept 895 FLEET		2,526.69	
		Total For Fund 661 EQUIPM		2,526.69	
Fund 703 CURRENT TAX COLLECTION FUND					
Dept 000					
703-000-222.000	DUE TO COUNTY-CURRENT TAX	KENT COUNTY TREASURER	TAX DISBURSEMENT 7/16 - 7	8,725.32	66602
703-000-225.000	DUE TO SCHOOLS	LOWELL AREA SCHOOLS	TAX DISBURSMENT 7/16 - 7/	45,486.90	66606

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User: LORI
DB: Lowell

INVOICE GL DISTRIBUTION REPORT FOR CITY OF LOWELL
EXP CHECK RUN DATES 08/11/2015 - 08/12/2015
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 4/5

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 703 CURRENT TAX COLLECTION FUND					
Dept 000					
703-000-228.009	DUE TO STATE-S.E.T.	KENT COUNTY TREASURER	TAX DISBURSEMENT 7/16 - 7	28,693.75	66602
703-000-234.000	DUE TO INTERMED SCH DISTR	KENT INTERMEDIATE SCHOOL	TAX DISBURSEMENT 7/16 - 7	32,148.02	66603
703-000-235.000	DUE TO COMMUNITY COLLEGE	GRAND RAPIDS COMMUNITY CO	TAX DISBURSEMENT 7/16 - 7	11,989.08	66594
Total For Dept 000				127,043.07	
Total For Fund 703 CURREN				127,043.07	

08/12/2015 04:39 PM
User: LORI
DB: Lowell

INVOICE GL DISTRIBUTION REPORT FOR CITY OF LOWELL
EXP CHECK RUN DATES 08/11/2015 - 08/12/2015
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 5/5

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
<hr/>					
Fund Totals:					
			Fund 101 GENERAL FUND	114,046.15	
			Fund 202 MAJOR STREET FUN	50.74	
			Fund 203 LOCAL STREET FUN	10.78	
			Fund 248 DOWNTOWN DEVELOP	779.89	
			Fund 581 AIRPORT FUND	21.78	
			Fund 590 WASTEWATER FUND	43,274.61	
			Fund 591 WATER FUND	1,929.05	
			Fund 636 DATA PROCESSING	2,112.00	
			Fund 661 EQUIPMENT FUND	2,526.69	
			Fund 703 CURRENT TAX COLL	127,043.07	
				<hr/>	
				291,794.76	



STRATEGIC GOALS REPORT

AUGUST 17, 2015

TIER ONE

1) Street Asset Management Plan: We had further discussion on the street plan at your most recent workshop. We are in the process of identifying community and high priority streets for repair in the next five years. (7-6-15)

2) Look/Lee Fund Investment Options: We have completed the transfer of a portion of the assets of the Look Memorial Fund to the Grand Rapids Foundation for investment purposes. We are still exploring a similar investment structure for the Lee Fund. (7-6-15)

✓ **3) Banners Downtown:** New banners have been installed downtown and our banner program is up and running. This project is completed. (7-20-15)

4) Wastewater Inflow & Infiltration: Data that was collected from ground water and flow monitors is being evaluated and we hope to have a report in the near future from Prein & Newhoff. (7-6-15)

5) Downtown Trail Connector: I recently attended a meeting LARA arranged with MDOT and the DNR to review its recommended route to connect the Fred Meijer River Valley Rail Trails through the City of Lowell. (8-17-15)

✓ **6) Secure City Funding for Arbor Board:** This has been completed with the adoption of the FY 2015-16 budget. (7-6-15)

7) Rental Rehabilitation Program: As of July 1, 2015, we have become eligible to receive CDBG grants through the State of Michigan. We will formulate a work plan to begin the process. In the meantime, we are working with a building owner who is currently pursuing CDBG funds through the MEDC. (7-6-15)

8) Economic Development Staff: We will need to have further discussion on this item at a future workshop. (7-6-15)

TIER TWO

1) Promote Accomplishments: This will be an ongoing task. We should discuss specific outcomes for this goal at a future workshop. In the meantime, during your last meeting I presented you with a list of 2014-15 accomplishments for the organization. (7-6-15)

CITY OF LOWELL STRATEGIC GOALS REPORT

2) Ordinance Review: Next step on this goal will be to create a calendar and assignments to keep us on task.

a) Buried Utility Lines: We will need to work with Light & Power to review the current ordinance and review our goals before drafting language. (7-6-15)

b) Right-of-Way: Public Works and City Hall staff are already discussing our internal process for reviewing building and zoning applications including a discussion on how to create a sign-off process when projects impact the right-of-way. I expect that ordinance/policy issues will arise from this discussion. (7-6-15)

c) Trash: We have a draft for discussion which can be reviewed at a future workshop. (7-6-15)

3) College Intern Program: We have advertised with the Michigan Municipal League for college interns and have had some inquiries. (7-6-15)

4) Proactive Code Enforcement: This item will require further discussion at a future workshop to identify outcomes for this goal. (7-6-15)

5) Business Development Packet: I have reached out to The Right Place who have indicated they can assist us with this project. (7-20-15)

TIER THREE

1) Review Investment Strategy: We will need to develop a work plan for this goal as well as develop specific outcomes that identify when the goal is met. (7-6-15)

2) Master Plan for Recreation Park: With the upcoming discussion on the river valley trail connector, we will need to engage with the users of Recreation Park to identify a specific trail route through the park. This will likely begin our discussion on an overall master plan for the park. (7-6-15)

3) North Washington Park Name & Signage: We will begin a discussion with the Parks & Recreation Commission on this goal. (7-6-15)





301 East Main Street
Lowell, Michigan 49331
Phone (616) 897-8457
Fax (616) 897-4085
www.ci.lowell.mi.us

PENDING COUNCIL PROJECTS REPORT

August 17, 2015

UPDATES

Downtown Tower Removal – No further update.

Underground Electrical Lines – No further update.

Trash Ordinance Update – No further update.

Right of Way Ordinance – No further update.

UPDATES

Downtown Tower Removal

(8-3-15) SyncWave LLC had completed the tower prep by removing the power, cables, and several antennas in preparation for the crane. They are trying to coordinate for a Monday within the next 4 weeks. The transport crew was here last week taking measurements and he will be coordinating with the crane. We expect the tower to be gone by Labor Day Weekend. The FAA and Lowell Airport have been notified that the lighting has been removed in preparation of the tower removal.

(7-6-15) You approved a bid at your previous meeting to have the tower removed. We will keep you updated.

(5-18-15) Removal of the tower has been put out for bid. We hope to receive responses and bring them to you at a future council meeting.

(4-6-15) Chief Bukala has been working on the request for proposals to have the tower removed this year.

(11-3-14) We received no bids on this project. Our timeline was mentioned as one potential obstacle. We are reevaluating and may proceed later this year or early next year.

(10/6/14) We have issued a Request for Proposals to have the downtown tower removed and sold. The deadline for submitting proposals is October 17. We hope to bring a recommendation to you at your October 20 meeting and expect to have the tower removed by the end of November.

Underground Electrical Lines

(11-3-14) You discussed this item at your previous council meeting. A report was presented by Light & Power General Manager Greg Pierce and questions were asked and answered.

(10/6/14) During your early September workshop you asked that I convey to Light & Power that you would like to have a report back to the council by your second meeting in October. Greg Pierce responded to my email stating that he would have something prepared for your October 20 council meeting.

Trash Ordinance Update

(10/6/14) We have completed drafts to make improvements to the trash ordinance and have also developed rules to go along with the ordinance. This will be an agenda item at a future workshop.

Right of Way Ordinance

(10/6/14) You have asked that I contact the city attorney to begin a discussion about a right-of-way ordinance.

**CITY COUNCIL
CITY OF LOWELL
KENT COUNTY, MICHIGAN**

RESOLUTION NO. 12 - 15

**RESOLUTION PROCLAMING FRIDAY, SEPTEMBER 11th, 2015
AS PINK ARROW PRIDE DAY - ARROW FORCE VIII
IN THE CITY OF LOWELL**

Councilmember _____ supported by Councilmember _____, moved the adoption of the following resolution:

WHEREAS, many have been afflicted and battling cancer and breast cancer in particular; and

WHEREAS, the Lowell High School football team, girls outdoor volleyball team, and boys soccer team, will once again compete against this disease with each player wearing pink for games on Friday, September 11th, 2015; and

WHEREAS, the Lowell community is encouraged to buy and wear Pink Arrow Force VIII t-shirts to support Gilda's Club of Lowell, Lowell Community Wellness for Pink Arrow Family Support, the Dr. Don Gerard Medical Scholarship and the Kathy Talus Scholarship.

NOW, THEREFORE, BE IT RESOLVED, that the Lowell City Council recognize Friday, September 11, 2015 as "Pink Arrow Pride Day Arrow Force VIII and further to encourage all Lowell Community residents to participate in this event by purchasing pink T-shirts and attending the game.

YES: Councilmembers _____

NO: Councilmembers _____

ABSTAIN: Councilmembers _____

ABSENT: Councilmembers _____

RESOLUTION DECLARED ADOPTED.

Dated: August 17, 2015

Susan Ullery, City Clerk

CERTIFICATION

I, the undersigned duly qualified and acting Clerk of the City of Lowell, Kent County, Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council at a regular meeting held on August 17, 2015, the original of which is on file in my office and public notice of said meeting was given pursuant to and in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended.

IN WITNESS WHEREOF, I have affixed my official signature the 17th day of August, 2015.

Susan Ullery, City Clerk

**CITY OF LOWELL
KENT COUNTY, MICHIGAN**

RESOLUTION NO. 13 -15

**RESOLUTION TO PROVIDE FOR THE DESIGNATION OF
SEPTEMBER 18, 2015, AS
"PRISONER OF WAR/MISSING IN ACTION RECOGNITION DAY"**

Councilmember _____ supported by Councilmember _____, moved the adoption of the following resolution:

***WHEREAS**, the United States has fought in many wars, one of the longest was the Vietnamese Conflict; and,*

***WHEREAS**, Friday, September 18, 2015 is a day of remembrance for those who suffered as prisoners of war or are still missing as a result of any conflict; and,*

***WHEREAS**, although cooperation has increased within the past few years, there are still nearly 1700 American servicemen and civilians including 49 from the State of Michigan missing and unaccounted for in Indochina. The uncertainty surrounding their fates has caused their families to suffer great hardship; and,*

***WHEREAS**, increasing public awareness and focusing public attention on this issue is one way to help achieve this goal;*

***NOW, THEREFORE, BE IT RESOLVED**, by the Council of the City of Lowell, that **Friday, September 18, 2015** shall be designated as:*

"PRISONER OF WAR/MISSING IN ACTION RECOGNITION DAY"

We urge all of our citizens to take note of this important issue and remember those servicemen and civilians who were prisoners of war and those that are still missing and to commemorate the day with appropriate activities.

YES: Councilmembers _____

NO: Councilmembers _____

ABSTAIN: Councilmembers _____

ABSENT: Councilmembers _____

RESOLUTION DECLARED ADOPTED.

Dated: August 17, 2015

Susan Ullery, City Clerk

CERTIFICATION

I, the undersigned Clerk of the City of Lowell, Michigan (the "City"), do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City at a regular meeting held on August 17, 2015, and that public notice of said meeting was given pursuant to, and in compliance with, Act 267 of the Public Acts of Michigan of 1976, as amended.

Susan Ullery, City Clerk

Dated: August 17, 2015

**CITY OF LOWELL
KENT COUNTY, MICHIGAN**

RESOLUTION NO. 14-15

**A RESOLUTION TO IMPOSE A TEMPORARY MORATORIUM ON
THE ISSUANCE OF SPECIAL USE PERMITS FOR COMMERCIAL
WIRELESS COMMUNICATION TOWERS WITH THE CITY OF
LOWELL**

Councilmember _____, supported by Councilmember _____,

WHEREAS, the City Council is considering amendments to the City's Zoning Ordinance to implement new standards and procedures for the issuance of special use permits for commercial wireless communications towers; and

WHEREAS, in adhering to the City's goal of fostering orderly and beneficial land use, the City Council wishes to review the proposed amendments with input from staff, consultants, the public, and other appropriate sources of information; and

WHEREAS, the City Council determines that it is desirable to temporarily suspend the issuance of special use permits for commercial wireless communications until an amendment to the City's Zoning Ordinance becomes effective and appropriate standards are established.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. For the reasons stated above, the City Council hereby imposes a moratorium on the issuance of special use permits for the siting of commercial wireless communication towers for a period of 6 months.

2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

YEAS: Councilmembers _____

NAYS: Councilmembers _____

ABSTAIN: Councilmembers _____

ABSENT: Councilmembers _____

RESOLUTION DECLARED ADOPTED.

Dated: August 17, 2015

Susan Ullery, City Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Lowell at a regular meeting held on August 17, 2015, and that public notice of said meeting was given pursuant to, and in compliance with, Act 267 of the Public Acts of Michigan of 1976, as amended.

Dated: August 17, 2015

Susan Ullery, City Clerk

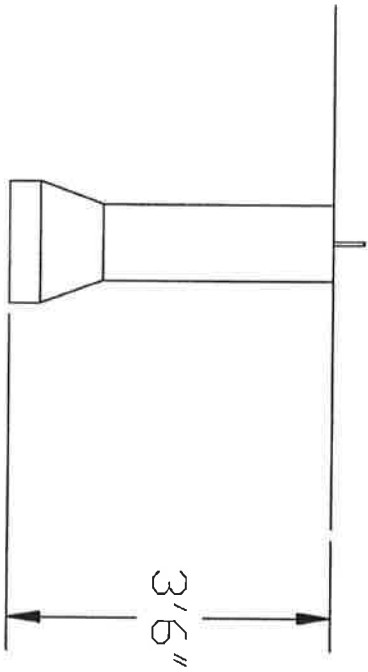
GRAPIDS 60857-994 374273v1

Library Deck Committee

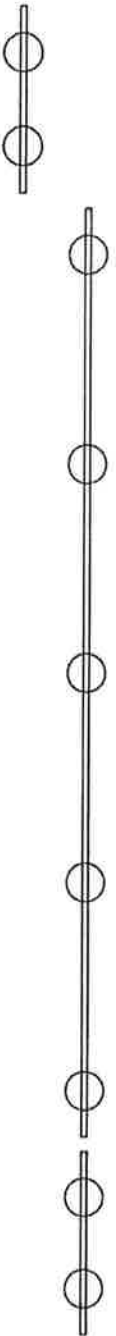
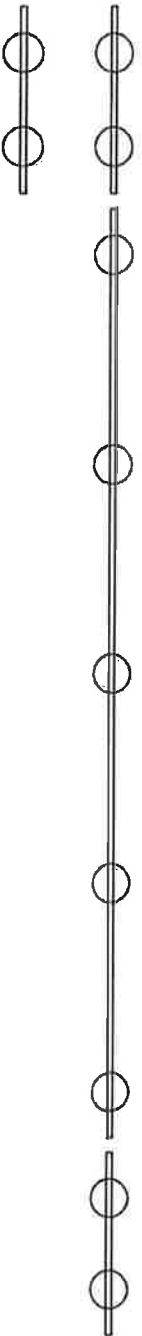
Volunteers

1. Josh Bernstein - Library
2. Dave Austin - Williams/works
3. Mark Howe - City manager
4. John Sterly - Rotary/Builder
5. Paula Mierendorf - Parks
6. Don DeYoung - City Employee
7. Theresa Mundt - City Hall
8. Dave Abel - Roof Lowell/Rotary
9. Lynda Austin - Library
10. Liz Baker - Lowell Chamber
11. Lorain Smalligan - Arts Council
12. Pat Cornelisse - Landscape Architecture

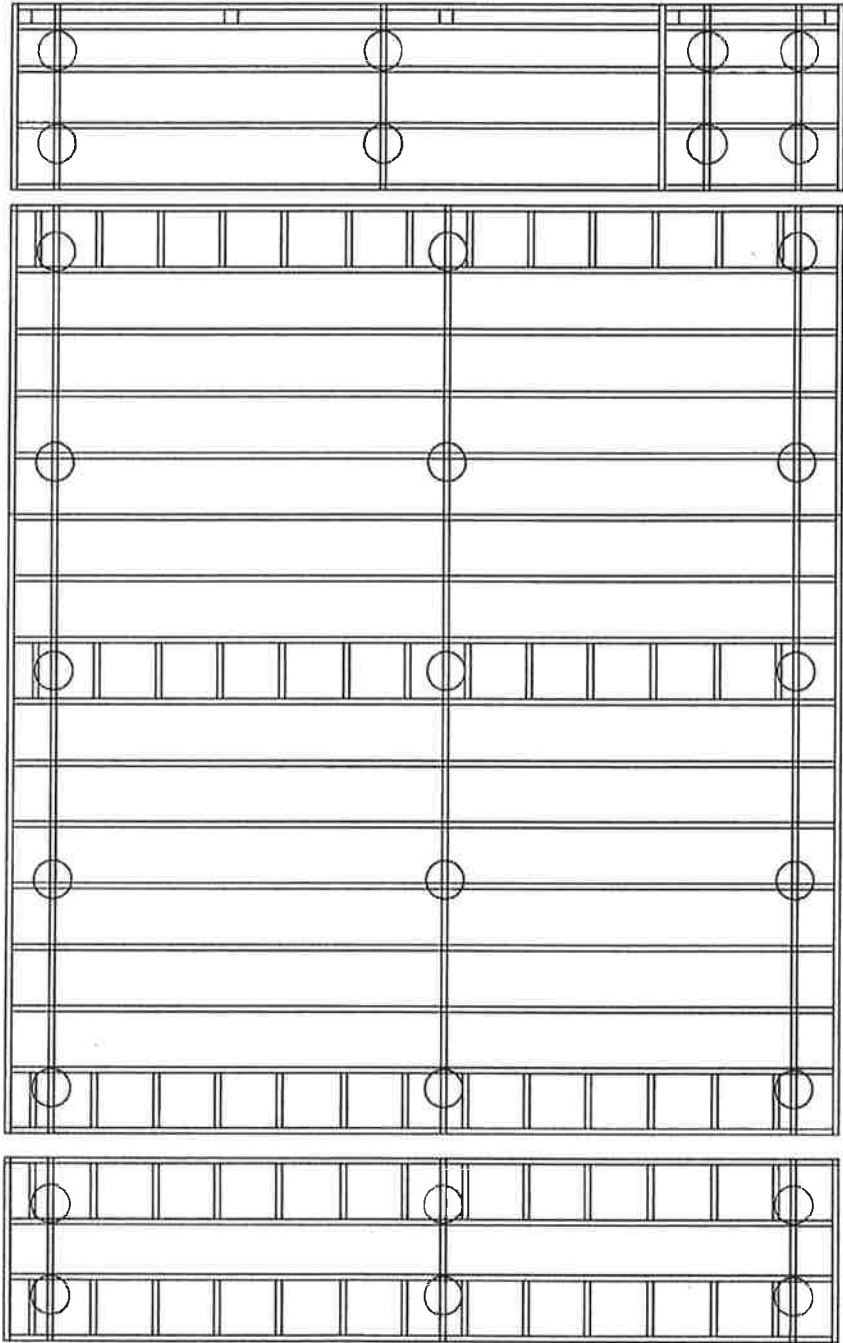
Footings/Piers



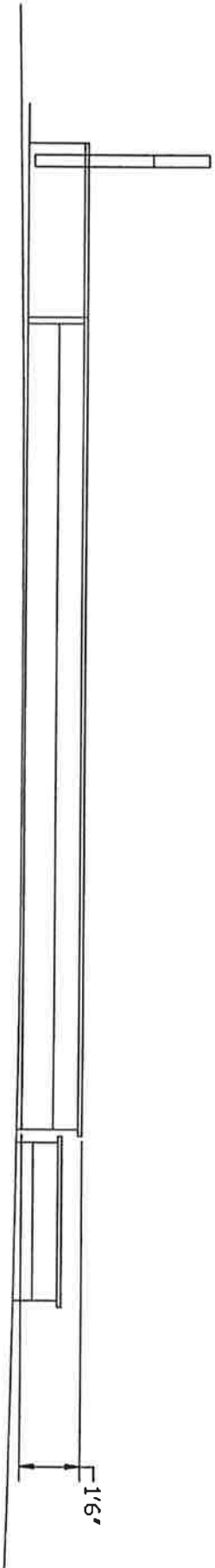
Posts/Beams



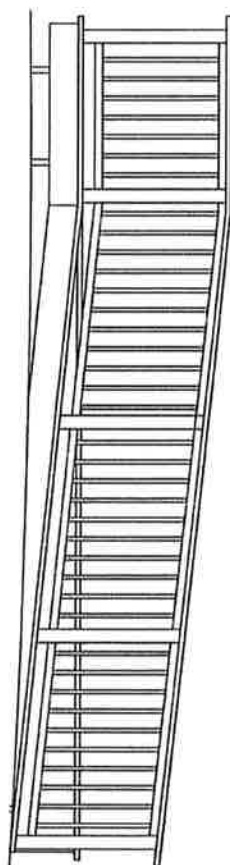
Joists



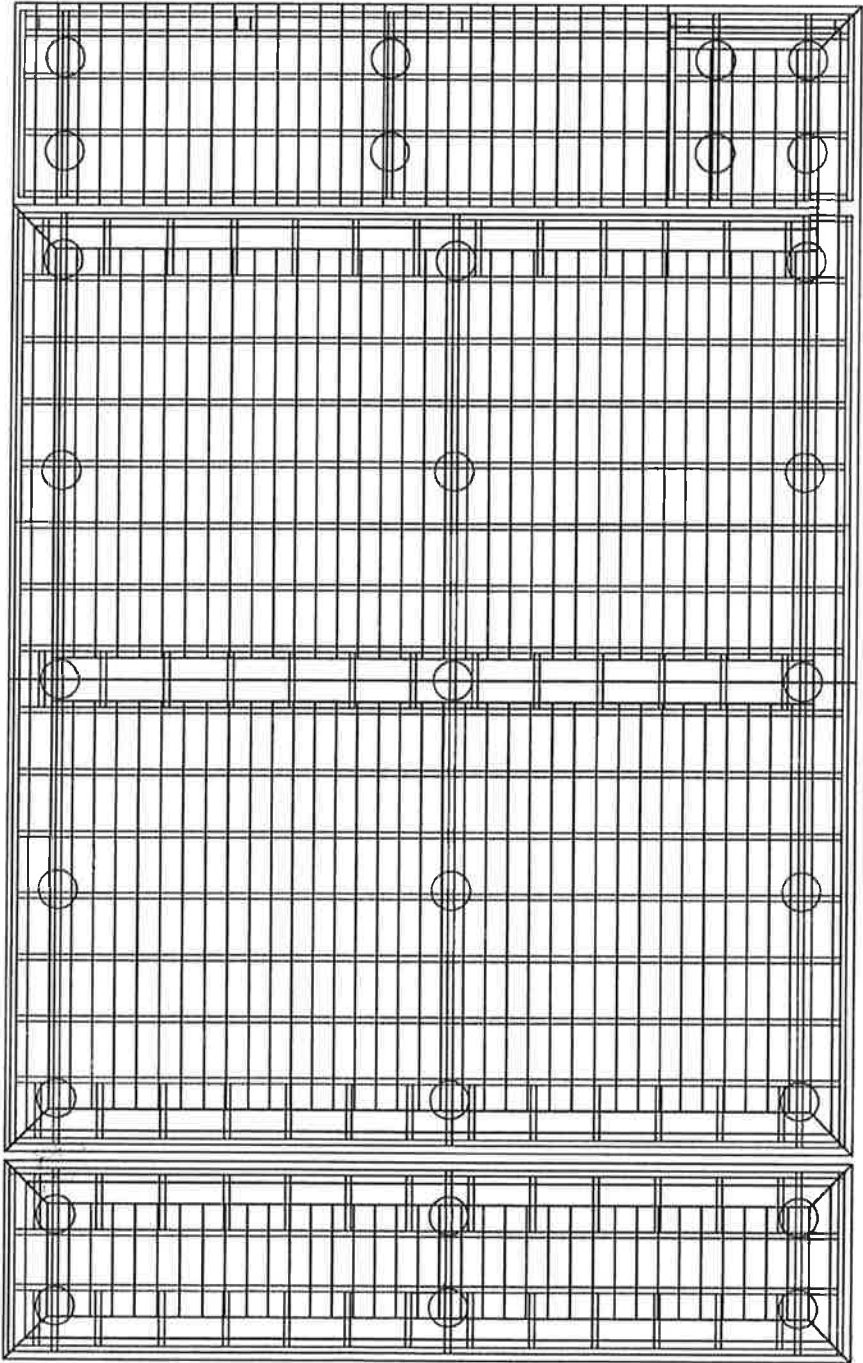
Elevation



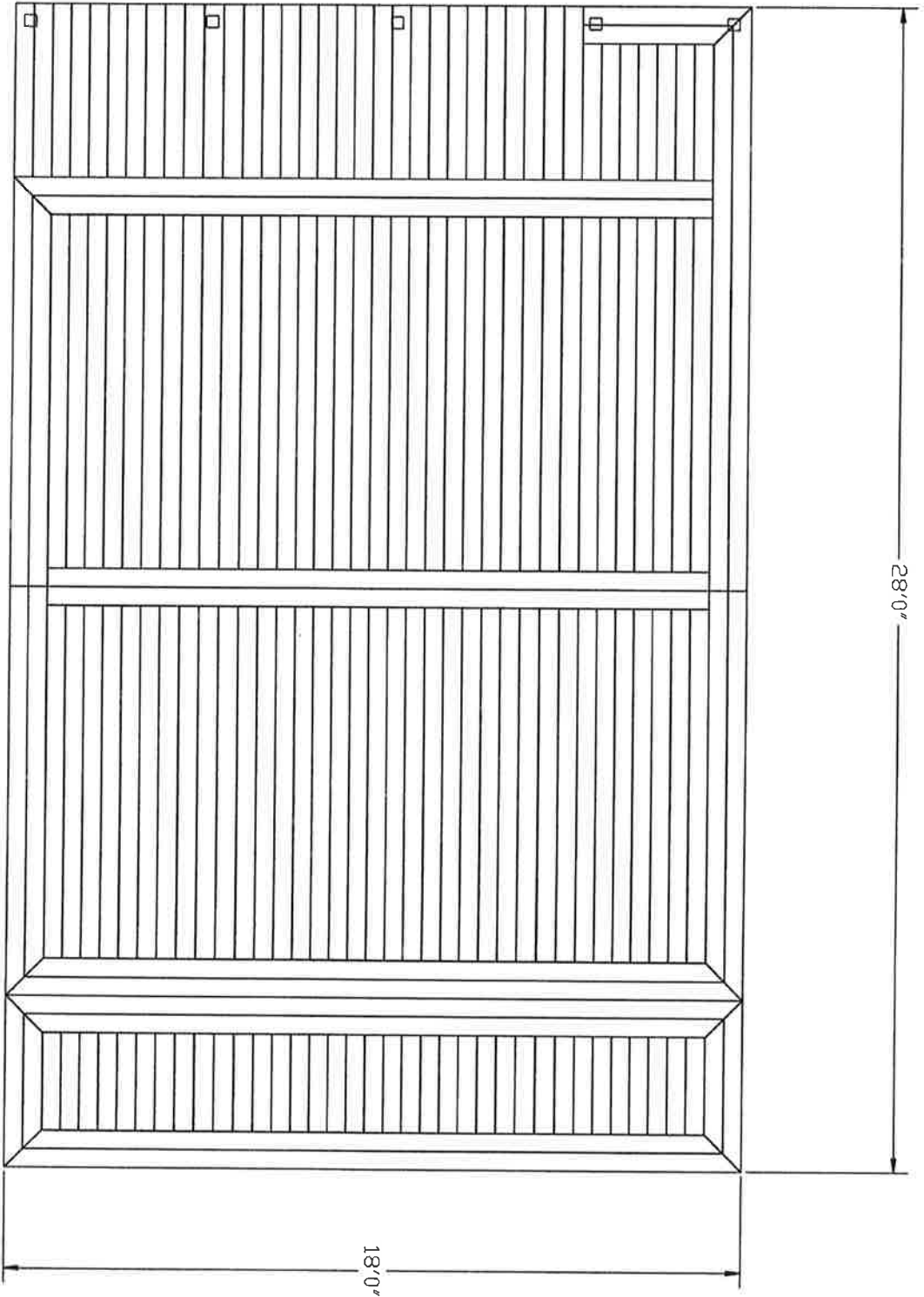
Railings



Framing/Decking



Decking





Cornelisse
Design Associates, Inc.
LANDSCAPE ARCHITECTURE

MEMORANDUM

DATE: January 22, 2015
TO: Mark Howe, Joshua Bernstein, Dave Austin
PROJECT: Lowell Riverwalk Stage Improvement Concept
RE: Order of Magnitude Costs for Library Reading Garden and Deck Area

You have asked us to estimate the potential construction costs for the Library Deck concept shown on the Final Riverwalk State Improvement Concept Plan (6.16.14). In addition, a reading garden was labeled near the Library front door (but not designed) and you would like some idea of a basic construction cost for that area also.

- A. Library Deck Construction* including Ramp and connection to River walkway.
- | | |
|--|--------------------|
| a. Construction Cost: | = \$55,000 |
| b. Professional Engineering Fees/Contingency (25%) | = \$13,500 |
| | \$68-70,000 |

*this does not include building access doors or furnishings

- B. Reading Garden Construction* including 4' ornamental fencing, paving, landscaping, benches, irrigation
- | | |
|--|--------------------|
| a. Construction Cost: | = \$45,000 |
| b. Professional Engineering Fees/Contingency (25%) | = \$11,250 |
| | \$56-60,000 |

*this does not include cost of site preparation associated with the parking lot relocation/realignment such as curblines or adjacent walkways or special building access points.

These costs are for basic design elements and are not necessarily 'fancy' or one-of-a-kind. But they will certainly meet your needs. If you have any further questions, please do not hesitate to call us.

ISSUED BY: Patricia S. Cornelisse, ASLA, LLA
Cornelisse Design Associates, Inc.

site planning
land planning
park planning & design

Final Proposal -

- 20' x 18' Deck next to building
- monumental Steps North and South
- Toe Kick
- move ramp to South parallel to building
- able to add steps to West in future??
- Deck and ramp only - no landscaping or sidewalks
- Estimated cost to Rotary approx. \$10,000.00

**LOWELL POLICE DEPARTMENT
MONTHLY REPORT SUMMARY
CALENDAR YEAR 2015**

Complaint Book Total	146	306	500	724	903	1117	1300						
Activity	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Year Total
Total Arrests	24	15	17	25	25	32	24						162
Alcohol (MIP/Open Intox)	0	2	1	0	0	1	3						7
Drug Law Violations	3	0	2	6	5	6	3						25
Drunk Driving	1	1	0	2	1	0	2						7
Suspended License	2	2	3	3	0	2	2						14
Warrant Arrest	11	6	6	9	12	13	5						62
Other Arrests	7	4	5	5	7	10	9						47
Assault	1	1	0	0	3	2	0						7
Assault (Civil)	2	2	3	3	2	5	2						19
Assault (Domestic)	4	3	1	6	4	3	5						26
Assist from Other Agency	11	8	10	6	9	12	5						61
Assist to Other Agency	19	16	12	18	12	19	9						105
Assist to Citizen	21	15	24	18	15	25	25						143
Breaking & Entering	0	0	1	0	1	1	1						4
Disorderly Conduct	1	2	3	4	0	5	2						17
Dog Complaints	1	2	1	3	5	5	5						22
Larceny	8	4	7	2	3	10	5						39
Malicious Destruction	2	1	2	0	6	1	4						16
Motorist Assist	12	10	15	14	11	7	9						78
Ordinance Violations	1	25	20	59	12	25	7						149
Accident Total	12	13	9	10	13	13	7						77
{Property Damage}	12	10	8	7	13	13	7						70
{Personal Injury}	0	3	1	3	0	0	0						7
Citations Issued	18	19	28	29	22	27	32						175
Traffic Stops: Warned	94	86	108	105	123	98	124						738
Total # of Traffic Stops	103	97	122	115	124	105	142						808

**MONTHLY COMPARISON TOTALS
JULY 2014 AND 2015**

ACTIVITY	JULY	2014 YEAR-TO-DATE	JULY	2015 YEAR-TO-DATE
Total Arrests	48	247	24	162
Alcohol (MIP/Open Intox)	0	15	3	7
Drug Law Violations	2	36	3	25
Drunk Driving	1	12	2	7
Suspended License	5	34	2	14
Warrant Arrest	22	86	5	62
Other Arrests	18	64	9	47
Assault	5	13	0	7
Assault (Civil)	4	22	2	19
Assault (Domestic)	7	19	5	26
Assist from Other Agency	7	55	5	61
Assist to Other Agency	11	96	9	105
Assist to Citizen	14	137	25	143
Breaking & Entering	3	8	1	4
Disorderly Conduct	0	19	2	17
Dog Complaints	6	34	5	22
Larceny	14	55	5	39
Malicious Destruction	6	28	4	16
Motorist Assist	7	91	9	78
Ordinance Violations	22	173	7	149
Accident Total	11	76	7	77
{Property Damage}	10	71	7	70
{Personal Injury}	1	5	0	7
Citations Issued	28	280	32	175
Traffic Stops: Warned	115	943	124	738
# of Traffic Stops Made			142	808
TOTAL COMPLAINTS	203	1457	183	1300

LOWELL PD
ASSISTING OTHER AGENCIES
JULY 2015

COMPLAINT #	DATE	INCIDENT TYPE	DEPARTMENT	STATUS	VENUE
15-1125	7/11/2015	Suicidal Subject	KCSD	Assisted	Vergennes
15-1144	7/5/2015	PD Accident	MSP	Assisted	Lowell
15-1164	7/8/2015	Unknown Accident	KCSD	Assisted	Lowell
15-1182	7/10/2015	PI Accident	KCSD	Assisted	Lowell
15-1234	7/19/2015	Suspicious Subject	KCSD	Back-up	Lowell
15-1240	7/20/2015	CPS Investigation	CPS	Assisted	Lowell
15-1251	7/22/2015	Felonious Domestic Assault	KCSD	Back-up	Vergennes
15-1256	7/24/2015	Suicidal Subject	KCSD	Back-up	Lowell
15-1286	7/30/2015	Suspicious Subject	KCSD	Back-up	Vergennes

AGENCIES ASSISTING LOWELL PD

JULY 2015

Complaint #	Date	Incident	Department	Status
15-1139	7/5/2015	Drug Investigation / Warrant Arrest	MSP	Assisted
15-1174	7/9/2015	Suicidal Subject	BELDING PD / KCSD	Assisted
15-1204	7/15/2015	Warrant Arrest	IONIA CO	Assisted
15-1242	7/20/2015	Domestic	KCSD	Back-up
15-1243	7/21/2015	Domestic	KCSD	Back-up

08/04/2015

JULY

CITY OF LOWELL - PERMIT LIST

Permit	Address	Issue Date	Parcel No.	Work Description	Permit Fee	Value
PB15900736	318 LINCOLN LAKE AVE SE	07/06/2015	41-20-02-332-004	DEMOLITION OF A HOUSE	50.00	10,000
PB15900728	2212 GEE DR SE	07/07/2015	41-20-03-326-033	RESIDENCE W/FINISHED	1,039.00	421,324
PB15900756	800 BOWES ST SE	07/09/2015	41-20-11-103-009	INGROUND POOL	150.00	43,391
PB15900767	1300 HIGHLAND HILL DR SE	07/14/2015	41-20-01-178-016	RESIDENCE	687.00	245,891
PB15900768	1281 HIGHLAND HILL DR SE	07/14/2015	41-20-01-178-051	RESIDENCE	635.00	219,140
PB15900796	925 S HUDSON ST SE	07/15/2015	41-20-11-203-001	WOOD DECK	150.00	14,000
PB15900795	925 S HUDSON ST SE	07/15/2015	41-20-11-203-001	SIDING REPLACEMENT	150.00	30,000
PB15900861	1695 GEE DR SE	07/29/2015	41-20-03-251-021	DETACHED ACCESSORY	185.00	29,683
Total Permits:		8				
Total Fee Amount:		3,046.00				
Total Const. Value:		1,013,429				
Permit	Address	Issue Date	Parcel No.	Work Description	Permit Fee	Value
PE15900948	201 E MAIN	07/02/2015	41-20-02-406-024		190.00	0
PE15900979	800 BOWES ST SE	07/10/2015	41-20-11-103-009	INGROUND POOL	115.00	0
PE15901047	2212 GEE DR SE	07/24/2015	41-20-03-326-033	RESIDENCE W/FINISHED	282.00	0
PE15901060	625 CHATHAM ST	07/27/2015	41-20-02-306-015	RENOVATIONLOWELL E	67.00	0
Total Permits:		4				
Total Fee Amount:		654.00				
Total Const. Value:		0				
Permit	Address	Issue Date	Parcel No.	Work Description	Permit Fee	Value
PM15901503	210 E MAIN ST SE	07/06/2015	41-20-02-413-021	Install a UL 300 Hood Supp	70.00	0
PM15901546	1320 HIGHLAND HILL DR SE	07/10/2015	41-20-01-178-013	ADD TO PERMIT PM1590	50.00	0
PM15901563	210 E MAIN ST SE	07/13/2015	41-20-02-413-021		265.00	0
PM15901685	315 ALDEN NASH AVE SE	07/27/2015	41-20-03-301-028	HOUSE & BARN	110.00	0
Total Permits:		4				

08/04/2015

JULY

CITY OF LOWELL - PERMIT LIST

Total Fee Amount: 495.00

Total Const. Value: 0

Permit	Address	Issue Date	Parcel No.	Work Description	Permit Fee	Value
PP15900647	2255 GEE DR SE	07/01/2015	41-20-03-176-017	RESIDENCE W/DECK	209.00	0
PP15900683	2212 GEE DR SE	07/10/2015	41-20-03-326-033	RESIDENCE W/FINISHED	302.00	0
PP15900710	1400 FOREMAN RD	07/17/2015	41 90 00 000 685		95.00	0
PP15900774	937 N HUDSON ST	07/31/2015	41-20-02-128-003		55.00	0
Total Permits: 4						
Total Fee Amount: 661.00						
Total Const. Value: 0						

Grand Total Permits: 20

Grand Total Permit Fee: 4,856.00

Grand Total Const. Value: \$1,013,429

July 2015

Type of Call:	Current Month	Type of Call:	Last Year
Runs This Month	31	Runs This Month	17
Number Responding	308	Number Responding	211
Structure Fire	3	Structure Fire	3
Vehicle Fire	2	Vehicle Fire	1
Miscellaneous Fire	18	Miscellaneous Fire	7
False Alarms	2	False Alarms	4
P.I. Accident	5	P.I. Accident	1
Medical Calls	45	Medical Calls	37
Number Responding	287	Number Responding	198
Grass & Brush Fires	1	Grass & Brush Fires	1
Gallons of Water Used	7000	Gallons of Water Used	500
Equipment Used:	July 2015	Equipment Used:	July-14
Thermal Camera	6	Thermal Camera	3
Ladders	5	Ladders	0
Air Paks	36	Air Paks	6
Generators	2	Generators	1
Lights (Flood)	4	Lights (Flood)	4
TNT Tool	2	Hurst Tool	1
Air Bags	0	Air Bags	0
Shovels	2	Shovels	2
Brooms	2	Brooms	2
Smoke Ejectors	2	Smoke Ejectors	1
Fire Extinguishers	2	Fire Extinguishers	4
Pry Bars & Poles	12	Pry Bars & Poles	2
Miscellaneous	10	Miscellaneous	2
Hose Used	1800	Hose Used	400
Co Monitor	2	Co Monitor	1
Hand Lights	15	Hand Lights	26
Cascade System	2	Cascade System	0
Location of Fire Calls:	July 2015	Location of Medical Calls:	July 2015
City of Lowell	9	City of Lowell	23
Lowell Township	13	Lowell Township	17
Vergennes Township	8	Vergennes Township	5
Others	1	Others	0

2015 YTD Total Fire Calls	
Number of Calls	166
Number of Responders	1841
2015 YTD Total Medical Calls	
Number of Calls	298
Number of Responders	1825

CITY OF LOWELL
REPORT FOR : JULY
FOR: Mark Howe

DRINKING WATER TREATMENT AND FILTRATION PLANT

A TOTAL OF: 22.45268 MILLION GALLONS OF RAW WATER WAS TREATED FOR THE
MONTH OF: JULY TOTAL PUMPING TIME, TREATMENT AND THE DISTRIBUTION
OF THE FINISHED WATER TO THE SYSTEM REQUIRED 336.58 HOURS, WHICH RESULTED IN
398.5 MAN HOURS FOR THE OPERATION.

CHEMICAL COST PER MILLION GALLONS: \$ 161.45

ELECTRICAL COST PER MILLION GALLONS: \$ 202.67

TOTAL COST PER MILLION GALLONS: \$ 364.12

WATER PRODUCTION

DAILY AVERAGE: 0.724

DAILY MAXIMUM: 1.101

DAILY MINIMUM: 0.430

THE AVERAGE PLANT OPERATION TIME WAS 10.858 HOURS PER DAY.

Customer Complaints	Water Quality	0
	High Water Usage	0
	Low Pressure	0
Fire Hydrants	Flushed During Construction	0
	Painted	5
	Repaired	2
	Pool Fills	1
Meters	Final Reads	31
	Re-Reads	20
	Meters Upgraded To Radio Read	5
	New Home Meter Installs	0
Water Services	Shut off	8
	Turn ons	8
MISS DIGS	Marking of Water mains and Services, Storm Mains, and Sanitary Mains	42
Stob Box	Stob Box Repairs	0
	Stop Box Location Cards Made	0
Valve Box	Valve box Repairs	0
New Construction	On Site Construction Inspection (Days)	2
Fill Station	# Contractor Permits	6
	How Many Times used	50
	Gallons Used	60000

Dept. of Public Works, City of Lowell

217 S. Hudson
Lowell, MI. 49331
Phone - 616-897-5929 Fax -

Posted Totals by Invoice #

Report Date: 08/04/2015

Period From: 07/01/2015 To: 07/31/2015

Invoice Number	Date	Name	Total	Charge Sales!
000898	07/01/2015	Police Dept.	53.52	0.00
000899	07/01/2015	Cemetery	105.29	0.00
000900	07/13/2015	Water Dept.	200.46	0.00
000901	07/16/2015	Cemetery	508.00	0.00
000902	07/16/2015	Police Dept.	53.07	0.00
000903	07/17/2015	Police Dept.	72.40	0.00
000904	07/17/2015	Police Dept.	69.44	0.00
000905	07/28/2015	Street Dept.	906.21	0.00
000906	07/31/2015	Police Dept.	75.72	0.00
Grand Totals:			\$2,044.11	\$0.00

% Time in each Department

36 % Water 32% Maintenance dept. (equipment) 9% DPW 23 % Other

Public Works: 18.25 hrs. .25 hrs. Overtime

City Hall: 1 hrs.

Parks: 1 hrs.

Library: 4 hrs.

Local traffic: 1.75 hr.

Stand by: 4 hr.

Water Plant: 46.5 hrs. 28.25 hr. Overtime

Equipment Maintenance: 63 hrs. Over time: 2 hrs.

Vacation: 32 hrs.

PPH: 8 hrs.

Total Hours for July: 206.25 hrs.

July 2015 Sexton's Report

Total of Burials: 5 of those were: full: 2 cremations: 3 Year to date 13

Oakwood: Spent 308 hrs.

- Mowed as needed.
- Finished weed whipping the whole place again.
- Weeded often.
- Helped a couple of people locate relatives.
- Sprayed weeds around trees and in the cracks of blacktop.
- Routine maint. on equipment.
- Finished trimming all the lilac bushes
- Sick and tired of the moles so started to make life hard on them!

City Hall – LPD: Spent 9.5 hrs mowing and trimming once each week, weeded.

Englehardt Library: Spent 55.5 hrs

- Mowing and trimming once each week.
- Spent time weeding the plants and flower beds
- Filled soap dispensers every week due to River Walk.
- Helped get Seamans in to replace the A.C. unit.
- Brought over more paper products.

D.D.A. Spent 123.25 hr's

- Mowing and trimming once each week
- Spent a lot of time weeding every chance we could.
- Applied fertilizer into the ground to deep feed the trees in the parking lot behind Dr. Reagan's, and Cousins Card shop.
- Needed to fix a few sprinkler heads.
- Sprayed weeds in the cracks.

Museum: Spent 9.75 hr's

- Mowed and trimmed once each week, plus a lot of weeding.

D.P.W. Spent 14 hr's weeding the signs and mowed in front of the south sign

PARKS: Spent 9.5 watering trees.

LOCAL MAINT. 4 hr's watering trees.

GL NUMBER	DESCRIPTION	AMENDED BUDGET	YTD BALANCE 07/31/2015	ACTIVITY FOR MONTH 07/31/2015	AVAILABLE BALANCE	% BODT USED
Fund 101 - GENERAL FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	387,100.00	7,502.74	7,502.74	379,597.26	1.94
FINES	FINES AND FOREFEITURES	9,550.00	747.00	747.00	8,803.00	7.82
INT	INTEREST AND RENTS	2,600.00	0.00	0.00	2,600.00	0.00
LICPER	LICENSES AND PERMITS	38,200.00	225.00	225.00	37,975.00	0.59
LOCAL	LOCAL CONTRIBUTIONS	14,600.00	0.00	0.00	14,600.00	0.00
OTHER	OTHER REVENUE	28,104.00	1,057.00	1,057.00	27,047.00	3.76
STATE	STATE GRANTS	366,250.00	0.00	0.00	366,250.00	0.00
TAXES	TAXES	1,892,400.00	61,858.13	61,858.13	1,830,541.87	3.27
TRANSIN	TRANSFERS IN	144,850.00	0.00	0.00	144,850.00	0.00
TOTAL Revenues		2,883,654.00	71,389.87	71,389.87	2,812,264.13	2.48
Expenditures						
000		0.00	2,979.77	2,979.77	(2,979.77)	100.00
101	COUNCIL	17,940.00	32.40	32.40	17,907.60	0.18
172	MANAGER	112,900.00	4,844.36	4,844.36	108,055.64	4.29
191	ELECTIONS	8,500.00	33.85	33.85	8,466.15	0.40
209	ASSESSOR	44,200.00	2,541.48	2,541.48	41,658.52	5.75
210	ATTORNEY	30,000.00	0.00	0.00	30,000.00	0.00
215	CLERK	136,100.00	8,154.69	8,154.69	127,945.31	5.99
253	TREASURER	219,850.00	7,927.92	7,927.92	211,922.08	3.61
265	CITY HALL	123,900.00	9,303.43	9,303.43	114,596.57	7.51
276	CEMETERY	101,750.00	4,275.00	4,275.00	97,475.00	4.20
294	UNALLOCATED MISCELLANEOUS	45,014.00	0.00	0.00	45,014.00	0.00
301	POLICE DEPARTMENT	666,600.00	31,904.30	31,904.30	634,695.70	4.79
305	CODE ENFORCEMENT	103,400.00	4,746.74	4,746.74	98,653.26	4.59
336	FIRE	142,000.00	0.00	0.00	142,000.00	0.00
400	PLANNING & ZONING	51,800.00	1,730.98	1,730.98	50,069.02	3.34
441	DEPARTMENT OF PUBLIC WORKS	224,850.00	12,261.37	12,261.37	212,588.63	5.45
442	SIDEWALK	5,600.00	20.89	20.89	5,579.11	0.37
523	TRASH	45,000.00	2,060.00	2,060.00	42,940.00	4.58
728	ECONOMIC DEVELOPMENT	24,000.00	1,040.76	1,040.76	22,959.24	4.34
747	CHAMBER/RIVERWALK	3,500.00	173.72	173.72	3,326.28	4.96
751	PARKS	146,000.00	5,650.80	5,650.80	140,349.20	3.87
757	SHOWBOAT	1,600.00	45.95	45.95	1,554.05	2.87
774	RECREATION CONTRIBUTIONS	3,000.00	0.00	0.00	3,000.00	0.00
790	LIBRARY	72,300.00	4,492.66	4,492.66	67,807.34	6.21
803	HISTORICAL DISTRICT COMMISSION	250.00	0.00	0.00	250.00	0.00
804	MUSEUM	35,900.00	1,517.48	1,517.48	34,382.52	4.23
965	TRANSFERS OUT	517,700.00	0.00	0.00	517,700.00	0.00
TOTAL Expenditures		2,883,654.00	105,738.55	105,738.55	2,777,915.45	3.67
TOTAL REVENUES		2,883,654.00	71,389.87	71,389.87	2,812,264.13	2.48
TOTAL EXPENDITURES		2,883,654.00	105,738.55	105,738.55	2,777,915.45	3.67
NET OF REVENUES & EXPENDITURES		0.00	(34,348.68)	(34,348.68)	34,348.68	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 07/31/2015

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015	ACTIVITY FOR MONTH 07/31/2015	AVAILABLE BALANCE	% BDT USED
Fund 202 - MAJOR STREET FUND						
Revenues						
INT	INTEREST AND RENTS	150.00	0.00	0.00	150.00	0.00
OTHER	OTHER REVENUE	189,400.00	0.00	0.00	189,400.00	0.00
TRANSIN	TRANSFERS IN	236,000.00	0.00	0.00	236,000.00	0.00
TOTAL Revenues		425,550.00	0.00	0.00	425,550.00	0.00
Expenditures						
000		0.00	46.78	46.78	(46.78)	100.00
450	CAPITAL OUTLAY	340,000.00	0.00	0.00	340,000.00	0.00
463	MAINTENANCE	39,250.00	594.60	594.60	38,655.40	1.51
474	TRAFFIC	8,000.00	75.86	75.86	7,924.14	0.95
478	WINTER MAINTENANCE	42,100.00	261.93	261.93	41,838.07	0.62
483	ADMINISTRATION	46,000.00	0.00	0.00	46,000.00	0.00
TOTAL Expenditures		475,350.00	979.17	979.17	474,370.83	0.21
TOTAL REVENUES		425,550.00	0.00	0.00	425,550.00	0.00
TOTAL EXPENDITURES		475,350.00	979.17	979.17	474,370.83	0.21
NET OF REVENUES & EXPENDITURES		(49,800.00)	(979.17)	(979.17)	(48,820.83)	1.97

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL

PERIOD ENDING 07/31/2015

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015	ACTIVITY FOR MONTH 07/31/2015	AVAILABLE BALANCE	% BDGT USED
Fund 203 - LOCAL STREET FUND						
Revenues						
INT	INTEREST AND RENTS	150.00	0.00	0.00	150.00	0.00
OTHER	OTHER REVENUE	70,700.00	0.00	0.00	70,700.00	0.00
TRANSIN	TRANSFEERS IN	180,000.00	0.00	0.00	180,000.00	0.00
TOTAL Revenues		250,850.00	0.00	0.00	250,850.00	0.00
Expenditures						
000		0.00	91.35	91.35	(91.35)	100.00
450	CAPITAL OUTLAY	5,000.00	0.00	0.00	5,000.00	0.00
463	MAINTENANCE	64,600.00	3,072.27	3,072.27	61,527.73	4.76
474	TRAFFIC	8,100.00	150.30	150.30	7,949.70	1.86
478	WINTER MAINTENANCE	61,200.00	536.61	536.61	60,663.39	0.88
483	ADMINISTRATION	27,800.00	0.00	0.00	27,800.00	0.00
906	DEBT SERVICE	76,600.00	72,178.75	72,178.75	4,421.25	94.23
TOTAL Expenditures		243,300.00	76,029.28	76,029.28	167,270.72	31.25
TOTAL REVENUES		250,850.00	0.00	0.00	250,850.00	0.00
TOTAL EXPENDITURES		243,300.00	76,029.28	76,029.28	167,270.72	31.25
NET OF REVENUES & EXPENDITURES		7,550.00	(76,029.28)	(76,029.28)	83,579.28	1,007.01

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 07/31/2015

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015	ACTIVITY FOR MONTH 07/31/2015	AVAILABLE BALANCE	% BDGT USED
Fund 238 - HISTORICAL DISTRICT FUND						
Revenues						
INT	INTEREST AND RENTS	200.00	0.00	0.00	200.00	0.00
OTHER	OTHER REVENUE	50,000.00	0.00	0.00	50,000.00	0.00
TOTAL Revenues		50,200.00	0.00	0.00	50,200.00	0.00
Expenditures						
000		50,000.00	157.00	157.00	49,843.00	0.31
TOTAL Expenditures		50,000.00	157.00	157.00	49,843.00	0.31
TOTAL REVENUES		50,200.00	0.00	0.00	50,200.00	0.00
TOTAL EXPENDITURES		50,000.00	157.00	157.00	49,843.00	0.31
NET OF REVENUES & EXPENDITURES		200.00	(157.00)	(157.00)	357.00	78.50

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 07/31/2015

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015	ACTIVITY FOR MONTH 07/31/2015	AVAILABLE BALANCE	% BDC USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
INT	INTEREST AND RENTS	1,000.00	0.00	0.00	1,000.00	0.00
TAXES	TAXES	625,000.00	40,000.00	40,000.00	585,000.00	6.40
TOTAL Revenues		626,000.00	40,000.00	40,000.00	586,000.00	6.39
Expenditures						
000		0.00	1,037.27	1,037.27	(1,037.27)	100.00
450	CAPITAL OUTLAY	150,000.00	0.00	0.00	150,000.00	0.00
463	MAINTENANCE	82,200.00	5,204.38	5,204.38	76,995.62	6.33
483	ADMINISTRATION	36,800.00	883.96	883.96	35,916.04	2.40
740	COMMUNITY PROMOTIONS	70,000.00	0.00	0.00	70,000.00	0.00
965	TRANSFERS OUT	143,850.00	0.00	0.00	143,850.00	0.00
TOTAL Expenditures		482,850.00	7,125.61	7,125.61	475,724.39	1.48
TOTAL REVENUES		626,000.00	40,000.00	40,000.00	586,000.00	6.39
TOTAL EXPENDITURES		482,850.00	7,125.61	7,125.61	475,724.39	1.48
NET OF REVENUES & EXPENDITURES		143,150.00	32,874.39	32,874.39	110,275.61	22.96

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 07/31/2015

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015	ACTIVITY FOR MONTH 07/31/2015	AVAILABLE BALANCE	% BDGT USED
Fund 260 - DESIGNATED CONTRIBUTIONS						
Revenues						
INT	INTEREST AND RENTS	4,300.00	0.00	0.00	4,300.00	0.00
LOCAL	LOCAL CONTRIBUTIONS	10,000.00	0.00	0.00	10,000.00	0.00
OTHER	OTHER REVENUE	20,000.00	0.00	0.00	20,000.00	0.00
TOTAL Revenues		34,300.00	0.00	0.00	34,300.00	0.00
Expenditures						
443	ARBOR BOARD	20,000.00	0.00	0.00	20,000.00	0.00
751	PARKS	10,000.00	0.00	0.00	10,000.00	0.00
758	DOG PARK	4,000.00	74.44	74.44	3,925.56	1.86
759	COMMUNITY GARDEN	300.00	0.00	0.00	300.00	0.00
TOTAL Expenditures		34,300.00	74.44	74.44	34,225.56	0.22
TOTAL REVENUES		34,300.00	0.00	0.00	34,300.00	0.00
TOTAL EXPENDITURES		34,300.00	74.44	74.44	34,225.56	0.22
NET OF REVENUES & EXPENDITURES		0.00	(74.44)	(74.44)	74.44	100.00

PERIOD ENDING 07/31/2015

DB: Lowell		2015-16		ACTIVITY FOR			
		AMENDED	YTD BALANCE	MONTH	AVAILABLE	%	
		BUDGET	07/31/2015	07/31/2015	BALANCE	BDC	USED
Fund 351 - GENERAL DEBT SERVICE (NON-VOTED BONDS)							
Expenditures							
906	DEBT SERVICE	0.00	200.00	200.00	(200.00)	100.00	
TOTAL Expenditures		0.00	200.00	200.00	(200.00)	100.00	
TOTAL REVENUES							
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	
NET OF REVENUES & EXPENDITURES		0.00	200.00	200.00	(200.00)	100.00	
		0.00	(200.00)	(200.00)	200.00	100.00	

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 07/31/2015

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015	ACTIVITY FOR MONTH 07/31/2015	AVAILABLE BALANCE	% BDGT USED
Fund 581 - AIRPORT FUND						
Revenues	INTEREST AND RENTS	0.00	1,440.00	1,440.00	(1,440.00)	100.00
TOTAL Revenues		0.00	1,440.00	1,440.00	(1,440.00)	100.00
Expenditures		0.00	3,673.10	3,673.10	(3,673.10)	100.00
000						
TOTAL Expenditures		0.00	3,673.10	3,673.10	(3,673.10)	100.00
TOTAL REVENUES		0.00	1,440.00	1,440.00	(1,440.00)	100.00
TOTAL EXPENDITURES		0.00	3,673.10	3,673.10	(3,673.10)	100.00
NET OF REVENUES & EXPENDITURES		0.00	(2,233.10)	(2,233.10)	2,233.10	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 07/31/2015

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015	ACTIVITY FOR MONTH 07/31/2015	AVAILABLE BALANCE	% BDGT USED
Fund 590 - WASTEWATER FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	1,048,000.00	50,631.69	50,631.69	997,368.31	4.83
INT	INTEREST AND RENTS	2,000.00	0.00	0.00	2,000.00	0.00
OTHER	OTHER REVENUE	0.00	73.79	73.79	(73.79)	100.00
TOTAL Revenues		1,050,000.00	50,705.48	50,705.48	999,294.52	4.83
Expenditures						
000		0.00	72.60	72.60	(72.60)	100.00
550	TREATMENT	476,800.00	0.00	0.00	476,800.00	0.00
551	COLLECTION	90,150.00	2,218.19	2,218.19	87,931.81	2.46
552	CUSTOMER ACCOUNTS	85,800.00	3,845.51	3,845.51	81,954.49	4.48
553	ADMINISTRATION	155,300.00	0.00	0.00	155,300.00	0.00
TOTAL Expenditures		808,050.00	6,136.30	6,136.30	801,913.70	0.76
TOTAL REVENUES		1,050,000.00	50,705.48	50,705.48	999,294.52	4.83
TOTAL EXPENDITURES		808,050.00	6,136.30	6,136.30	801,913.70	0.76
NET OF REVENUES & EXPENDITURES		241,950.00	44,569.18	44,569.18	197,380.82	18.42

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL

PERIOD ENDING 07/31/2015

2015-16
 AMENDED BUDGET

YTD BALANCE
 07/31/2015

ACTIVITY FOR
 MONTH
 07/31/2015

AVAILABLE
 BALANCE

% BDT
 USED

Fund 591 - WATER FUND

Revenues

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015	ACTIVITY FOR MONTH 07/31/2015	AVAILABLE BALANCE	% BDT USED
CHARGES	CHARGES FOR SERVICES	993,950.00	48,857.70	48,857.70	945,092.30	4.92
INT	INTEREST AND RENTS	6,320.00	425.00	425.00	5,895.00	6.72
OTHER	OTHER REVENUE	1,000.00	2,789.81	2,789.81	(1,789.81)	278.98
TOTAL Revenues		1,001,270.00	52,072.51	52,072.51	949,197.49	5.20

Expenditures

000	TREATMENT	0.00	109.49	109.49	(109.49)	100.00
570	DISTRIBUTION	317,000.00	26,475.15	26,475.15	290,524.85	8.35
571	CUSTOMER ACCOUNTS	216,890.00	3,435.26	3,435.26	213,454.74	1.58
572		89,400.00	3,852.84	3,852.84	85,547.16	4.31
573	ADMINISTRATION	266,456.00	4,702.50	4,702.50	261,753.50	1.76
TOTAL Expenditures		889,746.00	38,575.24	38,575.24	851,170.76	4.34

TOTAL REVENUES		1,001,270.00	52,072.51	52,072.51	949,197.49	5.20
TOTAL EXPENDITURES		889,746.00	38,575.24	38,575.24	851,170.76	4.34

NET OF REVENUES & EXPENDITURES		111,524.00	13,497.27	13,497.27	98,026.73	12.10
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REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 07/31/2015

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015	ACTIVITY FOR MONTH 07/31/2015	AVAILABLE BALANCE	% BDGT USED
Fund 636 - DATA PROCESSING FUND						
Revenues						
INT	INTEREST AND RENTS	77,700.00	0.00	0.00	77,700.00	0.00
OTHER	OTHER REVENUE	1,300.00	0.00	0.00	1,300.00	0.00
TOTAL Revenues		79,000.00	0.00	0.00	79,000.00	0.00
Expenditures						
000		79,000.00	1,689.00	1,689.00	77,311.00	2.14
TOTAL Expenditures		79,000.00	1,689.00	1,689.00	77,311.00	2.14
TOTAL REVENUES		79,000.00	0.00	0.00	79,000.00	0.00
TOTAL EXPENDITURES		79,000.00	1,689.00	1,689.00	77,311.00	2.14
NET OF REVENUES & EXPENDITURES		0.00	(1,689.00)	(1,689.00)	1,689.00	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 07/31/2015

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015	ACTIVITY FOR MONTH 07/31/2015	AVAILABLE BALANCE	% BDGT USED
Fund 661 - EQUIPMENT FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	0.00	524.61	524.61	(524.61)	100.00
INT	INTEREST AND RENTS	0.00	74.28	74.28	(74.28)	100.00
TOTAL Revenues		0.00	598.89	598.89	(598.89)	100.00
Expenditures						
000		0.00	(4,337.26)	(4,337.26)	4,337.26	100.00
895	FLEET MAINT. & REPLACEMENT	0.00	6,330.00	6,330.00	(6,330.00)	100.00
TOTAL Expenditures		0.00	1,992.74	1,992.74	(1,992.74)	100.00
TOTAL REVENUES		0.00	598.89	598.89	(598.89)	100.00
TOTAL EXPENDITURES		0.00	1,992.74	1,992.74	(1,992.74)	100.00
NET OF REVENUES & EXPENDITURES		0.00	(1,393.85)	(1,393.85)	1,393.85	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 07/31/2015

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015	ACTIVITY FOR MONTH 07/31/2015	AVAILABLE BALANCE	% BDGT USED
Fund 711 - CEMETERY FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	0.00	1,000.00	1,000.00	(1,000.00)	100.00
TOTAL Revenues		0.00	1,000.00	1,000.00	(1,000.00)	100.00
TOTAL REVENUES		0.00	1,000.00	1,000.00	(1,000.00)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	1,000.00	1,000.00	(1,000.00)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 07/31/2015

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015	ACTIVITY FOR MONTH 07/31/2015	AVAILABLE BALANCE	% BDGT USED
Fund 714 - LEE FUND						
Revenues	INTEREST AND RENTS	10,000.00	1,336.65	1,336.65	8,663.35	13.37
INT						
TOTAL Revenues		10,000.00	1,336.65	1,336.65	8,663.35	13.37
Expenditures		10,000.00	0.00	0.00	10,000.00	0.00
000						
TOTAL Expenditures		10,000.00	0.00	0.00	10,000.00	0.00
TOTAL REVENUES		10,000.00	1,336.65	1,336.65	8,663.35	13.37
TOTAL EXPENDITURES		10,000.00	0.00	0.00	10,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	1,336.65	1,336.65	(1,336.65)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL

PERIOD ENDING 07/31/2015

GL NUMBER	DESCRIPTION	2015-16		ACTIVITY FOR		AVAILABLE BALANCE	% BDT USED
		AMENDED	YTD BALANCE	MONTH			
		BUDGET	07/31/2015	07/31/2015			

Fund 715 - LOOK FUND

Revenues	INTEREST AND RENTS	0.00	8,750.47	8,750.47	(8,750.47)	100.00
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TOTAL Revenues		0.00	8,750.47	8,750.47	(8,750.47)	100.00
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TOTAL REVENUES		0.00	8,750.47	8,750.47	(8,750.47)	100.00
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TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
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NET OF REVENUES & EXPENDITURES		0.00	8,750.47	8,750.47	(8,750.47)	100.00
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TOTAL REVENUES - ALL FUNDS		6,410,824.00	227,293.87	227,293.87	6,183,530.13	3.55
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TOTAL EXPENDITURES - ALL FUNDS		5,956,250.00	242,370.43	242,370.43	5,713,879.57	4.07
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NET OF REVENUES & EXPENDITURES		454,574.00	(15,076.56)	(15,076.56)	469,650.56	3.32
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CITY MANAGER'S REPORT
August 17, 2015

1. We have removed the concrete block garage building in the proposed parking area behind the old Moose building and are planning to construct temporary parking until moving forward with a full parking project in the spring. The Downtown Development Authority has authorized funding for the temporary parking as well as funding for the permanent parking. We have our plans in place for the new parking lot as well as utility improvements that are needed in this area. We met with business owners to discuss the plans and timeline and there was a consensus to wait until spring to complete the final project.
2. We are considering adding a fourth street sweeping to the schedule this year given the amount of rainfall we have had and the condition of the streets. The total cost will be about \$9,000 which would come from the Major and Local Streets Funds.
3. Last week it was reported that Tuesday was a record day for the Kent County Youth Fair held in the City of Lowell.
4. A reminder that we are planning a council workshop for Monday, August 24, at 6 p.m.

Respectfully submitted,


Mark Howe, City Manager