

CITY OF LOWELL
CITY COUNCIL AGENDA
OCTOBER 19, 2015, 7:00 P.M.

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL
2. APPROVAL OF THE AGENDA
3. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)
 - a. October 5, 2015 – Regular Meeting
 - b.
4. APPROVAL OF ACCOUNTS PAYABLE
5. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA
6. OLD BUSINESS
 - a. Strategic Goals Report
 - b. Pending Council Projects Report
7. NEW BUSINESS
 - a. Grand River Revitalization Project Presentation – Wendy Ogilvie, Grand Valley Metro Council
 - b. Downtown Clock Repairs and Upgrades
 - c.
8. MONTHLY REPORTS
9. COUNCIL COMMENTS
10. MANAGER'S REPORT
11. APPOINTMENTS
 - a. City Council Vacancy
12. ADJOURNMENT

NOTE: Any person who wishes to speak on an item included on the printed meeting agenda may do so. Speakers will be recognized by the Chair, at which time they will be required to state their name and will be allowed five (5) minutes maximum to address the Council. A speaker representing a subdivision association or group will be allowed ten (10) minutes to address the Council.



301 East Main Street
Lowell, Michigan 49331
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MEMORANDUM

TO: Lowell City Council
FROM: Mark Howe, City Manager
RE: Council Agenda for Monday, October 19, 2015

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL
2. APPROVAL OF THE AGENDA
3. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)
 - a. October 5, 2015 – Regular Session Meeting
4. ACCOUNTS PAYABLE
5. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA
6. OLD BUSINESS

a. Strategic Goals Report

The report is attached for your review.

b. Pending Council Projects Report

The report is attached for your review.

7. NEW BUSINESS

a. Grand River Revitalization Project Presentation

Wendy Ogilvie, Director of Environmental Programs for the Grand Valley Metro Council, will be presenting background information and an update on the work being done in Grand Rapids to “restore the rapids” in the downtown area.

b. Downtown Clock Repairs and Upgrades

We have a quote from The Verdin Company to repair and upgrade the clock mechanisms and covers of the downtown clock located at the corner of Main and Water Streets. If

approved Verdin would install a new two-way pulse timepiece, new sets of hands and two new lexan covers for \$4,580. We also received a price to convert the current lighting to LED lights but are not recommending that at this time. Verdin is the sole source provider for this work.

We plan to ask the Downtown Development Authority to fund this project when they meet in November but we would like to have Verdin schedule the repair and have it completed as soon as possible. That would mean a commitment to fund it through the General Fund, which could be necessary if the DDA does not approve the funding. We can cover the expense in the General Fund with budgeted contingencies.

Recommended Motion: That the Lowell City Council approve the repair of the downtown clock with The Verdin Company at a cost of \$4,580.

8. MONTHLY REPORTS

The reports are included for your review.

9. COUNCIL COMMENTS

Matt Mayer	Lowell Area Fire and Emergency Services Authority
Jeff Altoft	Airport Board Park and Recreation Commission Downtown Development Authority
Sharon Ellison	Arbor Board LCTV Endowment Board Downtown Historic District Commission
Jim Hodges	Lowell Light and Power Chamber of Commerce Board of Directors Look Memorial Fund

10. MANAGER'S REPORT

The report is attached for your review.

11. APPOINTMENTS

City Council
Vacancy

11/09/2015

12. ADJOURNMENT

**PROCEEDINGS
OF
CITY COUNCIL
OF THE
CITY OF LOWELL
MONDAY, OCTOBER 5, 2015, 7:00 P.M.**

Mayor Hodges announced there will be a tribute to Councilmember Hall during the citizen comments for items that are not on the agenda.

1. **CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL.**

The Meeting was called to order at 7:00 p.m. by Mayor Hodges and roll was called by City Clerk Susan Ullery.

Present: Councilmembers Jeff Altoft, Sharon Ellison, Matt Mayer and Mayor Jim Hodges.

Absent: None.

Also Present: City Manager Mark Howe, City Clerk Susan Ullery, Police Chief Steve Bukala, City Treasurer Suzanne Olin and Interim DPW Director Ron Woods.

2. **APPROVAL OF THE AGENDA.**

IT WAS MOVED BY ELLISON and seconded by MAYER to approve the agenda as presented.

YES: 4. NO: 0. ABSENT: 0. MOTION CARRIED

3. **APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING(S).**

IT WAS MOVED BY ELLISON and seconded by ALTOFT to approve the regular minutes of the September 21, 2015 meeting as written.

YES: 4. NO: 0. ABSENT: 0. MOTION CARRIED.

IT WAS MOVED BY ELLISON and seconded by MAYER to approve the special minutes of the September 28, 2015 meeting as corrected.

YES: 4. NO: 0. ABSENT: 0. MOTION CARRIED.

4. **APPROVAL OF THE ACCOUNTS PAYABLE.**

IT WAS MOVED BY ELLISON and seconded by ALTOFT to approve the accounts payable as presented.

YES: Councilmembers Altoft, Ellison, Mayer and Mayor Hodges. NO: None.

ABSENT: None. MOTION CARRIED.

BILLS AND ACCOUNTS PAYABLE (10/05/2015)

General Fund	\$21,258.51
Major Street Fund	\$12.69
Local Street Fund	\$12.69

Downtown Development Fund	\$140.99
Wastewater Fund	\$37,112.10
Water Fund	\$4,718.57
Data Processing Fund	\$258.68
Equipment Fund	\$158.90
Current Tax Collected	\$52,397.86

5. **CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA.**

Tribute to Councilmember Hall

Mayor Hodges stated it is with great sadness to have heard of Hall's passing. His wife, Bev Hall passed away on February 2, 2015. City Clerk Susan Ullery, City Manager Mark Howe, Councilmembers Mayer, Ellison and Aloft, City Treasurer Suzanne Olin, Interim DPW Director Ron Woods, and Police Chief Steve also spoke. Citizen Tony Ellison spoke of Councilmember Hall as well.

Citizen Comments

Lowell Rely for Life coordinator Katherine Attwood stated they wish to move the event from the Lowell High School to the Lowell Riverwalk. The event will be held on June 25, 2016 from 11 a.m. to 11 p.m. Police Chief Steve Bukala stated public comment was sought regarding the move to the downtown area. Most comments were positive with one concern regarding the time the band stops playing. Attwood noted the live band will end at 9:00 p.m.

6. **OLD BUSINESS.**

- a. Strategic Goals Report. No new information was provided.
- b. Pending Council Projects Report. No new information was provided.

7. **NEW BUSINESS**

- a. Council Appointment Timeline.

City Manager Mark Howe stated one correction on the proposed timeline is that notice will be placed in the October 10th Buyers Guide rather than October 3rd.

Mayor Hodges stated notice will be placed in the October 10th Buyers Guide and the October 7th Ledger. Applications will be due by 12:00 p.m. on Thursday, October 15, 2015. All applications will then be shared with the City Council in their regular council meeting packets for the Monday, October 19th City Council meeting as part of the regular agenda in order to fill this vacancy.

By general consensus, the Council agreed.

- b. Grand Valley Metropolitan Council – Amendment No. 39 and Resolution 16-15.

The Grand Valley Metropolitan Council has asked that the Council adopt a Resolution amending the Articles of Incorporation to add Nelson Township and the Village of Sparta as a member.

IT WAS MOVED BY ELLISON and seconded by ALTOFT to approve amendment No. 39 and Resolution 16-15.

YES: Councilmembers Altoft, Ellison, Mayer and Mayor Hodges. NO: None.

ABSENT: None. MOTION CARRIED.

c. Dixon Engineering Agreement.

Public Works is requesting approval of an agreement with Dixon Engineering to provide inspection and technical services relating to the city's 5000,000 gallon water tank. The agreement is for \$1,900 with other services being provided an additional cost on an as needed basis.

IT WAS MOVED BY MAYER and seconded by ALTOFT to approve an agreement with Dixon Engineering for water tank inspection services and authorize the signatures of the Mayor and Clerk.

YES: 4. NO: 0. ABSENT: 0. MOTION CARRIED.

d. Well #1 Rehabilitation Bids.

The City has received the following three bids for rehabilitation of Well #1.

- Peerless-Midwest \$24,720
- Layne \$25,535
- Northern Pump & Well \$29,676

This item was included in the capital plan for the current fiscal year. We are recommending you accept the low bid from Peerless-Midwest.

IT WAS MOVED BY ELLISON and seconded by MAYER to accept the bid from Peerless-Midwest for \$24,720 for rehabilitation of Well #1.

YES: 4. NO: 0. ABSENT: 0. MOTION CARRIED.

e. Review Redevelopment Liquor License Process.

We have developed our internal process for reviewing requests for Redevelopment Liquor Licenses. The document outlining this process is presented for your review and input. While no formal action by the council is required on this internal process, we are asking for your review and input as our process ultimately leads to council action to recommend or not recommend licenses to the Michigan Liquor Control Commission.

Howe questioned if the Council wanted to discuss a policy issue of placing a limit on how many of these licenses are wanted in the City.

8. **COUNCIL COMMENTS.**

Councilmember Mayer stated the Fire Authority will meet October 12, 2015 at the Fire Station. Mayer commented on the meeting held at Schneider Manor for "Meet the New Candidates". Some thought it was a closed meeting, which it was not. It was for the senior citizens to meet these candidates.

Councilmember Altoft believed Howe was correct when discussing how many liquor licenses does the City want. Altoft commented on the sidewalk program. It seems nothing was done with any of the bad sidewalks this year. Quite a bit of grant funds were used to get this program going. The sidewalks around the post office are terrible.

Councilmember Ellison referred to the "Meet the Candidates Meeting". It was advertised as this. Therefore she thought she would go. She was met at the door and was told this was for new candidates only and that she was not allowed to speak. Ellison also noted there is a process in place for repair of sidewalks. Maybe this should be added to the next work shop for further discussion. Ellison stated she had a resident complain about High Street. It is getting a lot of traffic. The section off Division between Division and Jackson is getting worse. There is little pavement left with deep ruts.

Mayor Hodges stated a joint Planning Commission meeting was held on September 28, 2015. The City and Lowell and Vergennes Townships participated. The City will be hosting the joint meeting next year. Girls Night Out is October 15th. Hodges stated he attended a legislative breakfast with the main topic being "Community Mental Health". The Look Committee will meet in November. Grant requests are due October 30th at 4:00 p.m. The board will review these grants on November 11th and decisions will be made on November 18th. Peter Letzmann provided an update for boards and commissions on September 29th. The meetings that were held at Senior Neighbors and Schneider Manor were informative. Throughout this process, it came up that "Coffee with Council" should transition to one of those locations. The November 7th "Coffee with Council" will be held at Lowell Senior Neighbors Center from 8 a.m. to 10 a.m.

9. **CITY MANAGER REPORT.**

1. Most of the utility work on Jefferson and Jackson Streets is nearly completed and we hope to see the first course of paving soon. Also, the Grove/High Streets project will also get underway soon, as well as the Washington Street project from Fremont north to the city limits.
2. Some of the fire hydrants are undergoing a facelift. A part-time employee has been hired to prep and paint several hydrants before winter arrives.
3. The Flat River Connect group met again and keeps moving forward with the idea of converting a portion of the old cable building into a business center. They attended a council workshop months ago to discuss the concept with you, receive your input and ask for a consensus to keep moving forward.
4. Please let Howe know of any topics the Council would like covered at the October 26 workshop.

10. **APPOINTMENTS.** At this time all appointments are filled with the exception of the two vacancies that Councilmember Hall served on. This is LARA and the Planning Commission. This will be left vacant until after the election.

IT WAS MOVED BY ELLISON and seconded by MAYER to adjourn at 7:50 p.m.

DATE:

James W. Hodges, Mayor

APPROVED:

Susan Ullery, City Clerk

**CITY OF LOWELL
KENT COUNTY, MICHIGAN**

RESOLUTION NO. 16 -15

**RESOLUTION TO APPROVE AMENDMENT NO. 39 IN
THE ARTICLES OF INCORPORATION OF
GRAND VALLEY METROPOLITAN COUNCIL**

Councilmember Ellison, supported by Councilmember Altoft, moved the adoption of the following resolution:

WHEREAS, the members of Grand Valley Metropolitan Council ("Metro Council") have by majority vote approved Amendment No. 39 (Addition of Nelson Township and Village of Sparta) in the Articles of Incorporation of Grand Valley Metropolitan Council; and

WHEREAS, the amendments have now been submitted for approval by the legislative bodies of the local governmental units that belong to Metro Council; and

WHEREAS, the Council of the City of Lowell has considered Amendment No. 39 in the Articles of Incorporation of Metro Council.

NOW, THEREFORE, BE IT RESOLVED,

1. Amendment No. 39 in the Articles of Incorporation of Grand Valley Metropolitan Council in hereby APPROVED.

YES: Councilmembers Altoft, Ellison, Mayer and Mayor Hodges.

NO: Councilmembers None.

ABSTAIN: Councilmembers None.

ABSENT: Councilmembers None.

RESOLUTION DECLARED ADOPTED.

Dated: October 5, 2015



Susan Ullery, City Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Lowell at a regular meeting held on October 5, 2015, and that public notice of said meeting was given pursuant to and in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended.

Dated: October 5, 2015



Susan Ullery, City Clerk

AMENDMENT NO. 39

To Add Nelson Township and Village of Sparta as Members

1. The first paragraph of the Articles of Incorporation is hereby amended to read in its entirety as follows:

ARTICLES OF INCORPORATION GRAND VALLEY METROPOLITAN COUNCIL

These Articles of Incorporation are adopted and executed by the incorporating units ("Units"), the City of Grand Rapids, the City of Kentwood, the City of East Grand Rapids, the City of Grandville, the City of Rockford, the City of Hudsonville, the City of Cedar Springs, Byron Township, Plainfield Township, Alpine Township, Gaines Township, Kent County, Grand Rapids Township, Algoma Township, City of Coopersville, City of Greenville, City of Ionia, City of Walker, Courtland Township, City of Wayland, City of Hastings, Village of Middleville, Tallmadge Township, Georgetown Township, Ottawa County, Caledonia Township, Cannon Township, Allendale Township, Cascade Township, Jamestown Township, the City of Wyoming, the City of Lowell, the City of Belding, Ada Township, the Village of Sand Lake, Lowell Township, Nelson Township and the Village of Sparta for the purpose of constituting a Metropolitan Council pursuant to the provisions of Act No. 292 of the Michigan Public Acts of 1989 (the "Act").

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000					
101-000-040.000	ACCOUNTS RECEIVABLE	ZACH'S CLEAN CUT LAWN CAR	MOWING SERVICES 901 GRIND	75.00	66918
101-000-084.015	DUE FROM FIRE AUTHORITY	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	112.23	66874
101-000-285.001	DEPOSITS/RECYCLE CONTAINERS	JAMIE WILDER	RECYCLE BIN DEPOSIT	10.00	66894
	Total For Dept 000			197.23	
Dept 101 COUNCIL					
101-101-955.000	MISCELLANEOUS EXPENSE	MICHIGAN MUNICIPAL FINANC	MEMBERSHIP DUES	2,674.00	66859
	Total For Dept 101 COUNCIL			2,674.00	
Dept 172 MANAGER					
101-172-801.000	PROFESSIONAL SERVICES	PETER LETZMANN ASSOCIATES	PROFESSIONAL SERVICES	997.00	66860
101-172-955.000	MISCELLANEOUS EXPENSE	GRAND VALLEY METRO COUNCIL	GVMC DUES 10/1/15 - 9/30/	1,021.00	66889
	Total For Dept 172 MANAGER			2,018.00	
Dept 209 ASSESSOR					
101-209-740.000	OPERATING SUPPLIES	SUPPLYGEEKS	OFFICE SUPPLIES	49.00	66865
	Total For Dept 209 ASSESSOR			49.00	
Dept 210 ATTORNEY					
101-210-802.000	LABOR RELATIONS ATTORNEY	ABBOTT, NICHOLSON, QUILTE	LEGAL SERVICES	127.50	66871
	Total For Dept 210 ATTORNEY			127.50	
Dept 215 CLERK					
101-215-955.000	MISCELLANEOUS EXPENSE	FANDANGLED CUSTOM APPAREL	NAME PLATE - CITY CLERK	23.50	66884
	Total For Dept 215 CLERK			23.50	
Dept 253 TREASURER					
101-253-740.000	OPERATING SUPPLIES	EARLE PRESS INC.	PAYROLL CHECKS	88.20	66882
101-253-801.000	PROFESSIONAL SERVICES	FLEX ADMINISTRATORS, INC.	SEPTEMBER ADMIN FEE	48.50	66885
101-253-801.000	PROFESSIONAL SERVICES	STRATEGIC ACCOUNTING & TAX	SEPTEMBER 2015 SERVICES	503.75	66910
101-253-801.000	PROFESSIONAL SERVICES	VREDEVELD HAEFNER LLC	YEAR END FINANCIAL STATEMENT	10,000.00	66915
	Total For Dept 253 TREASURER			10,640.45	
Dept 265 CITY HALL					
101-265-727.000	OFFICE SUPPLIES	SUPPLYGEEKS	OFFICE SUPPLIES	51.25	66865
101-265-740.000	OPERATING SUPPLIES	MUNDT, THERESA	REIMBURSE FOR SUPPLIES	21.56	66904
101-265-802.000	CONTRACTUAL	RED CREEK	TRASH SERVICES	55.00	66863
101-265-850.000	COMMUNICATIONS	COMCAST CABLE	CABLE TV CHARGES	147.85	66878
101-265-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ENERGY CHARGES FOR SEPT 2	293.11	66851
101-265-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC CHARGES 8/17 - 9	2,496.33	66857
	Total For Dept 265 CITY HALL			3,065.10	
Dept 276 CEMETERY					
101-276-740.000	OPERATING SUPPLIES	THORNAPPLE RIVER NURSERY,	WOOD CHIPS	19.50	66866
101-276-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	39.94	66874
101-276-740.000	OPERATING SUPPLIES	HOOPER PRINTING	CEMETERY MAPS	19.20	66892
101-276-740.000	OPERATING SUPPLIES	TIP TOP GRAVEL CO.	ROAD GRAVEL & TOP SOIL	213.59	66912
101-276-740.000	OPERATING SUPPLIES	TRACTOR SUPPLY CREDIT PLAN	STATEMENT OF ACCOUNT	59.98	66913
101-276-802.000	CONTRACTUAL	KERKSTRA PORTABLE, INC.	PORTABLE RESTROOM - CEMETERY	75.00	66898
101-276-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC CHARGES 8/17 - 9	57.66	66857
	Total For Dept 276 CEMETERY			484.87	
Dept 294 UNALLOCATED MISCELLANEOUS					
101-294-955.000	UNALLOCATED MISCELLANEOUS	HOPE NETWORK WEST MICHIGAN	SEPTEMBER 2015	336.00	66893
	Total For Dept 294 UNALLOCATED			336.00	
Dept 301 POLICE DEPARTMENT					
101-301-626.000	REPORTS & FINGERPRINT FEE	STATE OF MICHIGAN	LIVE SCAN SEPT 2015	626.50	66909
101-301-727.000	OFFICE SUPPLIES	SUPPLYGEEKS	OFFICE SUPPLIES	160.94	66865
101-301-727.000	OFFICE SUPPLIES	ZEE MEDICAL INC.	MEDICAL SUPPLIES	59.36	66868
101-301-740.000	OPERATING SUPPLIES	ZEE MEDICAL INC.	SUPPLIES	60.74	66868
101-301-740.000	OPERATING SUPPLIES	ANGELA VICKERY	ELYPTICAL MACHING FOR LPD	200.00	66870
101-301-740.000	OPERATING SUPPLIES	CARDMEMBER SERVICE	ACCOUNT STATEMENT	77.36	66877

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 301 POLICE DEPARTMENT					
101-301-740.000	OPERATING SUPPLIES	MUNDT, THERESA	REIMBURSE FOR SUPPLIES	6.99	66904
101-301-740.000	OPERATING SUPPLIES	NAPA AUTO PARTS	STATEMENT OF ACCOUNT	8.47	66905
101-301-744.000	UNIFORMS	CURTIS CLEANERS	DRY CLEANING STATEMENT	246.20	66881
101-301-803.000	DISPATCHING SERVICES	KENT COUNTY SHERIFF'S DEP	DISPATCH SERVICES	16,612.78	66855
101-301-864.000	CONFERENCES & CONVENTIONS	CARDMEMBER SERVICE	ACCOUNT STATEMENT	139.87	66877
101-301-931.000	R & M POLICE CARS	AUTO SHADE WINDOW TINTING	LPD 2012 IMPALA	120.00	66873
101-301-931.000	R & M POLICE CARS	GRAND AUTO FAMILY	LPD VEHICLE REPAIRS	128.83	66887
101-301-931.000	R & M POLICE CARS	NAPA AUTO PARTS	STATEMENT OF ACCOUNT	34.29	66905
101-301-955.000	MISCELLANEOUS EXPENSE	BLUESTONE PSYCH	POLICE EVALUATION - BRAUN	465.00	66849
101-301-955.000	MISCELLANEOUS EXPENSE	SPECTRUM HEALTH OCCUPATIO	DRUG TESTING	45.00	66864
101-301-955.000	MISCELLANEOUS EXPENSE	CARDMEMBER SERVICE	ACCOUNT STATEMENT	73.66	66877
101-301-955.000	MISCELLANEOUS EXPENSE	EYE CARE ONE #613	LPD EYE EXAM - BRAUN	57.00	66883
101-301-955.000	MISCELLANEOUS EXPENSE	GR CITY TREASURER	PARKING PERMITS	25.00	66886
101-301-957.000	TRAINING	WMCJTC	LPD TRAINING - HURST	1,500.00	66867
101-301-958.000	MI CRIMINAL JUSTIS TRAIN.	STATE OF MICHIGAN	A CHILD ABUSE TRENDS WORK	25.00	66908
Total For Dept 301 POLICE				20,672.99	
Dept 441 DEPARTMENT OF PUBLIC WORKS					
101-441-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	52.93	66874
101-441-802.000	CONTRACTUAL	RED CREEK	TRASH SERVICES	115.00	66863
101-441-850.000	COMMUNICATIONS	COMCAST CABLE	DPW CABLE CHARGES	27.95	66850
101-441-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ENERGY CHARGES FOR SEPT 2	47.34	66851
101-441-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC CHARGES 8/17 - 9	336.17	66857
101-441-926.000	STREET LIGHTING	LOWELL LIGHT & POWER	ELECTRIC CHARGES 8/17 - 9	846.88	66857
Total For Dept 441 DEPART				1,426.27	
Dept 747 CHAMBER/RIVERWALK					
101-747-920.000	CHAMBER UTILITIES	CONSUMERS ENERGY	ENERGY CHARGES FOR SEPT 2	31.80	66851
101-747-920.000	CHAMBER UTILITIES	LOWELL LIGHT & POWER	ELECTRIC CHARGES 8/17 - 9	94.68	66857
Total For Dept 747 CHAMBE				126.48	
Dept 751 PARKS					
101-751-740.000	OPERATING SUPPLIES	SELF SERVE LUMBER	STATEMENT OF ACCOUNT	402.46	66907
101-751-740.000	OPERATING SUPPLIES	TRACTOR SUPPLY CREDIT PLA	STATEMENT OF ACCOUNT	21.99	66913
101-751-802.000	CONTRACTUAL	PREIN & NEWHOF, INC.	LABROATORY ANALYSIS	330.00	66861
101-751-802.000	CONTRACTUAL	RED CREEK	TRASH SERVICES	205.00	66863
101-751-802.000	CONTRACTUAL	ZACH'S CLEAN CUT LAWN CAR	AUGUST 2015 LAWN CARE	3,900.00	66918
101-751-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC CHARGES 8/17 - 9	692.85	66857
101-751-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	23.99	66874
Total For Dept 751 PARKS				5,576.29	
Dept 757 SHOWBOAT					
101-757-920.000	SHOWBOAT UTILITIES	LOWELL LIGHT & POWER	ELECTRIC CHARGES 8/17 - 9	46.71	66857
Total For Dept 757 SHOWBO				46.71	
Dept 790 LIBRARY					
101-790-740.000	OPERATING SUPPLIES	THORNAPPLE RIVER NURSERY,	WOOD CHIPS	9.75	66866
101-790-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	1.99	66874
101-790-802.000	CONTRACTUAL	RED CREEK	TRASH SERVICES	25.00	66863
101-790-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ENERGY CHARGES FOR SEPT 2	134.53	66851
101-790-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC CHARGES 8/17 - 9	1,257.46	66857
101-790-975.000	BUILDING IMPROVEMENTS	SEAMAN'S AIR CONDITIONING	LIBRARY REPAIRS	1,708.10	66906
Total For Dept 790 LIBRAR				3,136.83	
Dept 803 HISTORICAL DISTRICT COMMISSION					
101-803-955.000	MISCELLANEOUS EXPENSE	MICHIGAN HISTORIC PRESERV	HDC ANNUAL DUES	150.00	66903
Total For Dept 803 HISTOR				150.00	
Dept 804 MUSEUM					
101-804-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ENERGY CHARGES FOR SEPT 2	13.22	66851
101-804-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC CHARGES 8/17 - 9	286.94	66857

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Fund 101 GENERAL FUND					
Dept 804 MUSEUM					
101-804-955.000	PROPERTY TAX DISTRIBUTION	LOWELL AREA HISTORICAL MU	TAX DISBURSEMENT	166.71	66900
	Total For Dept 804 MUSEUM			466.87	
	Total For Fund 101 GENERA			51,218.09	
Fund 202 MAJOR STREET FUND					
Dept 474 TRAFFIC					
202-474-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	20.97	66874
	Total For Dept 474 TRAFFI			20.97	
Dept 483 ADMINISTRATION					
202-483-955.000	MISCELLANEOUS EXPENSE	GRAND VALLEY METRO COUNCI	TRANSPORTATION DUE 10/1/1	449.50	66889
202-483-955.000	MISCELLANEOUS EXPENSE	GRAND VALLEY METRO COUNCI	TRANSPORTATION DUES 2015-	453.00	66889
	Total For Dept 483 ADMINI			902.50	
	Total For Fund 202 MAJOR			923.47	
Fund 203 LOCAL STREET FUND					
Dept 463 MAINTENANCE					
203-463-740.000	OPERATING SUPPLIES	SUPERIOR ASPHALT, INC.	ASPHALT	1,164.35	66911
203-463-740.000	OPERATING SUPPLIES	TRACTOR SUPPLY CREDIT PLA	STATEMENT OF ACCOUNT	14.99	66913
	Total For Dept 463 MAINT			1,179.34	
Dept 478 WINTER MAINTENANCE					
203-478-740.000	OPERATING SUPPLIES	TRACTOR SUPPLY CREDIT PLA	STATEMENT OF ACCOUNT	39.96	66913
	Total For Dept 478 WINTER			39.96	
Dept 483 ADMINISTRATION					
203-483-955.000	MISCELLANEOUS EXPENSE	GRAND VALLEY METRO COUNCI	TRANSPORTATION DUE 10/1/1	449.50	66889
203-483-955.000	MISCELLANEOUS EXPENSE	GRAND VALLEY METRO COUNCI	TRANSPORTATION DUES 2015-	453.00	66889
	Total For Dept 483 ADMINI			902.50	
	Total For Fund 203 LOCAL			2,121.80	
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 463 MAINTENANCE					
248-463-740.000	OPERATING SUPPLIES	THORNAPPLE RIVER NURSERY,	WOOD CHIPS	9.75	66866
248-463-740.000	OPERATING SUPPLIES	TIP TOP GRAVEL CO.	ROAD GRAVEL & TOP SOIL	64.95	66912
248-463-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC CHARGES 8/17 - 9	669.55	66857
248-463-930.000	REPAIR & MAINTENANCE	LOWELL LIGHT & POWER	STREET LIGHTS DDA	203.03	66902
	Total For Dept 463 MAINT			947.28	
Dept 740 COMMUNITY PROMOTIONS					
248-740-880.000	COMMUNITY PROMOTION	KERKSTRA PORTABLE, INC.	PORTABLE RESTROOMS - DDA	180.00	66898
248-740-880.000	COMMUNITY PROMOTION	MUNDT, THERESA	REIMBURSE FOR SUPPLIES	67.35	66904
	Total For Dept 740 COMMUN			247.35	
	Total For Fund 248 DOWNT			1,194.63	
Fund 260 DESIGNATED CONTRIBUTIONS					
Dept 758 DOG PARK					
260-758-740.000	OPERATING SUPPLIES	HOOPER PRINTING	PET EXPO FLYER	8.39	66853
	Total For Dept 758 DOG PA			8.39	
	Total For Fund 260 DESIGN			8.39	
Fund 581 AIRPORT FUND					
Dept 000					
581-000-740.000	OPERATING SUPPLIES	BOURGETTE, BOB	AIRPORT REPAIRS & MOWING	35.50	66875
581-000-801.000	PROFESSIONAL SERVICES	WILLIAMS AIR POWER INC.	JUNE TO SEPTEMBER FBO SER	4,000.00	66916
581-000-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ENERGY CHARGES FOR SEPT 2	56.30	66851
581-000-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ENERGY CHARGES AIRPROT ST	21.86	66879
581-000-930.000	REPAIR & MAINTENANCE	BOURGETTE, BOB	AIRPORT REPAIRS & MOWING	62.49	66875
581-000-930.000	REPAIR & MAINTENANCE	BROWN, CASEY	AIRPORT REPAIRS	70.33	66876
581-000-955.000	MISCELLANEOUS EXPENSE	KERKSTRA PORTABLE, INC.	RESTROOMS AT AIRPORT FLY-	150.00	66856
	Total For Dept 000			4,396.48	

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Fund 581 AIRPORT FUND					
		Total For Fund 581 AIRPOR		4,396.48	
Fund 590 WASTEWATER FUND					
Dept 000					
590-000-043.000	DUE FROM EARTH TECH	LOWELL LIGHT & POWER	ELECTRIC CHARGES 8/17 - 9	5,561.58	66857
590-000-276.000	Sewer Inside 5/8"	721 OTTAWA LLC	UB REFUND FOR OVERBILLED	209.03	66845
590-000-276.000	Sewer	MAYOU, MARIAN	UB refund for account: 1-	3.33	66858
590-000-276.000	Sewer Inside 5/8"	PROCTOR, JENNIFER	UB refund for account: 5-	25.80	66862
		Total For Dept 000		5,799.74	
Dept 550 TREATMENT					
590-550-930.000	REPAIR & MAINTENANCE	CUMMINS BRIDGEWAY, LLC	WWPT GENERATOR MAINTENANC	1,267.70	66880
590-550-930.000	REPAIR & MAINTENANCE	KERKSTRA ENVIRONMENTAL SE	WWTP R & M	3,634.00	66897
		Total For Dept 550 TREATM		4,901.70	
Dept 551 COLLECTION					
590-551-801.000	PROFESSIONAL SERVICES	PREIN & NEWHOF, INC.	PROFESSIONAL SERVICES	1,398.00	66861
		Total For Dept 551 COLLEC		1,398.00	
		Total For Fund 590 WASTEW		12,099.44	
Fund 591 WATER FUND					
Dept 000					
591-000-276.000	Water Inside 5/8"	721 OTTAWA LLC	UB REFUND FOR OVERBILLED	211.61	66845
591-000-276.000	Water	ALLEN, BILLY	UB refund for account: 2-	70.00	66848
591-000-276.000	Water	DURKIN, LORETTA	UB refund for account: 3-	57.20	66852
591-000-276.000	Water Inside 5/8"	MAYOU, MARIAN	UB refund for account: 1-	12.40	66858
591-000-276.000	Water Inside 5/8"	PROCTOR, JENNIFER	UB refund for account: 5-	23.61	66862
		Total For Dept 000		374.82	
Dept 570 TREATMENT					
591-570-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	10.49	66874
591-570-740.000	OPERATING SUPPLIES	LITES PLUS, INC.	WATER DEPT - LIGHTS	227.85	66899
591-570-743.000	CHEMICALS	ALEXANDER CHEMICAL CORP	WTP SUPPLIES	640.00	66847
591-570-743.000	CHEMICALS	GRAYMONT CAPITAL INC.	WTP PEBBLE LIME	6,547.04	66890
591-570-802.000	CONTRACTUAL	RED CREEK	TRASH SERVICES	30.00	66863
591-570-802.000	CONTRACTUAL	ZACH'S CLEAN CUT LAWN CAR	AUGUST 2015 LAWN CARE	280.00	66918
591-570-860.000	TRAVEL EXPENSES	VANVEELEN, BRIAN	WTP MILEAGE	13.80	66914
591-570-864.000	CONFERENCES & CONVENTIONS	CARDMEMBER SERVICE	ACCOUNT STATEMENT	349.44	66877
591-570-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC CHARGES 8/17 - 9	4,168.44	66857
		Total For Dept 570 TREATM		12,267.06	
Dept 571 DISTRIBUTION					
591-571-740.000	OPERATING SUPPLIES	LITES PLUS, INC.	DPW LIGHTS	539.40	66899
591-571-740.000	OPERATING SUPPLIES	NAPA AUTO PARTS	STATEMENT OF ACCOUNT	57.51	66905
591-571-801.000	CROSS CONNECTIONS	HYDROCOP	CROSS CONNECTION SEPT INS	815.00	66854
591-571-802.000	CONTRACTUAL	ZACH'S CLEAN CUT LAWN CAR	AUGUST 2015 LAWN CARE	240.00	66918
591-571-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ENERGY CHARGES FOR SEPT 2	57.85	66851
591-571-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC CHARGES 8/17 - 9	1,549.43	66857
591-571-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	163.81	66874
591-571-930.000	REPAIR & MAINTENANCE	CARDMEMBER SERVICE	ACCOUNT STATEMENT	2,924.78	66877
591-571-930.000	REPAIR & MAINTENANCE	TRACTOR SUPPLY CREDIT PLA	STATEMENT OF ACCOUNT	39.98	66913
		Total For Dept 571 DISTRI		6,387.76	
		Total For Fund 591 WATER		19,029.64	
Fund 636 DATA PROCESSING FUND					
Dept 000					
636-000-801.000	PROFESSIONAL SERVICES	ADDORIO TECHNOLOGIES, LLC	PROFESSIONAL SERVICES	842.06	66846
636-000-801.000	PROFESSIONAL SERVICES	ADDORIO TECHNOLOGIES, LLC	COMPUTER SERVICES	146.98	66872
636-000-801.000	PROFESSIONAL SERVICES	ADDORIO TECHNOLOGIES, LLC	LPD COMPUTER SERVICES	730.37	66872
636-000-801.000	PROFESSIONAL SERVICES	ADDORIO TECHNOLOGIES, LLC	COMPUTER SERVICES	562.50	66872
636-000-802.000	CONTRACTUAL	CARDMEMBER SERVICE	ACCOUNT STATEMENT	119.00	66877

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Fund 636 DATA PROCESSING FUND					
Dept 000					
636-000-986.000	COMPUTER DATA PROCESSING	ADDORIO TECHNOLOGIES, LLC	COMPUTER SERVICES	411.77	66872
Total For Dept 000				2,812.68	
Total For Fund 636 DATA P				2,812.68	
Fund 661 EQUIPMENT FUND					
Dept 895 FLEET MAINT. & REPLACEMENT					
661-895-740.000	OPERATING SUPPLIES	GTW	CYLINDER RENTAL SEPT 2015	44.09	66891
661-895-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	430.89	66874
661-895-930.000	REPAIR & MAINTENANCE	NAPA AUTO PARTS	STATEMENT OF ACCOUNT	682.98	66905
661-895-930.000	REPAIR & MAINTENANCE	WINZER CORPORATION	DPW BLACK PAINT	139.64	66917
661-895-930.000	REPAIR & MAINTENANCE	WINZER CORPORATION	DPW R & M	396.12	66917
Total For Dept 895 FLEET				1,693.72	
Total For Fund 661 EQUIPM				1,693.72	
Fund 703 CURRENT TAX COLLECTION FUND					
Dept 000					
703-000-222.000	DUE TO COUNTY-CURRENT TAX	KENT COUNTY TREASURER	TAX DISBURSEMENT	2,944.55	66895
703-000-225.000	DUE TO SCHOOLS	LOWELL AREA SCHOOLS	TAX DISBURSEMENT	4,032.32	66901
703-000-228.009	DUE TO STATE-S.E.T.	KENT COUNTY TREASURER	TAX DISBURSEMENT	4,127.50	66895
703-000-234.000	DUE TO INTERMED SCH DISTR	KENT INTERMEDIATE SCHOOL	TAX DISBURSEMENT	3,295.38	66896
703-000-235.000	DUE TO COMMUNITY COLLEGE	GRAND RAPIDS COMMUNITY CO	TAX DISBURSEMENT	1,228.95	66888
703-000-274.001	UNDISTRIBUTED PA 198 TAXE	STATE OF MICHIGAN	IFT STATE OF MICHIGAN	17,781.97	66869
Total For Dept 000				33,410.67	
Total For Fund 703 CURREN				33,410.67	
Fund 715 LOOK FUND					
Dept 000					
715-000-880.000	COMMUNITY PROMOTION	CITY OF LOWELL	ENGLEHARDT LIBRARY GRANT	3,601.44	1392
Total For Dept 000				3,601.44	
Total For Fund 715 LOOK F				3,601.44	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 101	GENERAL FUND	51,218.09
Fund 202	MAJOR STREET FUN	923.47
Fund 203	LOCAL STREET FUN	2,121.80
Fund 248	DOWNTOWN DEVELOP	1,194.63
Fund 260	DESIGNATED CONTR	8.39
Fund 581	AIRPORT FUND	4,396.48
Fund 590	WASTEWATER FUND	12,099.44
Fund 591	WATER FUND	19,029.64
Fund 636	DATA PROCESSING	2,812.68
Fund 661	EQUIPMENT FUND	1,693.72
Fund 703	CURRENT TAX COLL	33,410.67
Fund 715	LOOK FUND	3,601.44

132,510.45



STRATEGIC GOALS REPORT

OCTOBER 19, 2015

TIER ONE

- 1) Street Asset Management Plan:** A five-year street plan has been adopted. (9-21-15)
- 2) Look/Lee Fund Investment Options:** We have completed the transfer of a portion of the assets of the Look Memorial Fund to the Grand Rapids Foundation for investment purposes. We are still exploring a similar investment structure for the Lee Fund. (7-6-15)
- ✓ 3) Banners Downtown:** New banners have been installed downtown and our banner program is up and running. This project is completed. (7-20-15)
- 4) Wastewater Inflow & Infiltration:** Prein & Newhoff met with staff recently to go over the data that was collected. A report will be issued in the near future with a presentation to the council. (9-8-15)
- 5) Downtown Trail Connector:** LARA has met with the city's Parks & Recreation Commission to outline the results of its study and preferred trail route. (9-21-15)
- ✓ 6) Secure City Funding for Arbor Board:** This has been completed with the adoption of the FY 2015-16 budget. (7-6-15)
- 7) Rental Rehabilitation Program:** As of July 1, 2015, we have become eligible to receive CDBG grants through the State of Michigan. We will formulate a work plan to begin the process. In the meantime, we are working with a building owner who is currently pursuing CDBG funds through the MEDC. (7-6-15)
- 8) Economic Development Staff:** We will need to have further discussion on this item at a future workshop. (7-6-15)

TIER TWO

- 1) Promote Accomplishments:** This will be an ongoing task. We should discuss specific outcomes for this goal at a future workshop. In the meantime, during your last meeting I presented you with a list of 2014-15 accomplishments for the organization. (7-6-15)
- 2) Ordinance Review:** Next step on this goal will be to create a calendar and assignments to keep us on task.

CITY OF LOWELL STRATEGIC GOALS REPORT

a) Buried Utility Lines: We will need to work with Light & Power to review the current ordinance and review our goals before drafting language. (7-6-15)

b) Right-of-Way: Public Works and City Hall staff are already discussing our internal process for reviewing building and zoning applications including a discussion on how to create a sign-off process when projects impact the right-of-way. I expect that ordinance/policy issues will arise from this discussion. (7-6-15)

c) Trash: We have a draft for discussion which can be reviewed at a future workshop. (7-6-15)

3) College Intern Program: We have advertised with the Michigan Municipal League for college interns and have had some inquiries. (7-6-15)

4) Proactive Code Enforcement: This item will require further discussion at a future workshop to identify outcomes for this goal. (7-6-15)

5) Business Development Packet: I have reached out to The Right Place who indicated they can assist us with this project. (7-20-15)

TIER THREE

1) Review Investment Strategy: We will need to develop a work plan for this goal as well as develop specific outcomes that identify when the goal is met. (7-6-15)

2) Master Plan for Recreation Park: With the upcoming discussion on the river valley trail connector, we will need to engage with the users of Recreation Park to identify a specific trail route through the park. This will likely begin our discussion on an overall master plan for the park. (7-6-15)

3) North Washington Park Name & Signage: We will begin a discussion with the Parks & Recreation Commission on this goal. (7-6-15)





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PENDING COUNCIL PROJECTS REPORT October 19, 2015

UPDATES

Downtown Tower Removal – The tower was removed on October 12 and 13. Unfortunately, it took an additional day to load the sections of tower onto trailers to be taken away. This project is now completed and with the consensus of the council I would like to remove it from this report.

Underground Electrical Lines – No further update.

Trash Ordinance Update – No further update.

Right of Way Ordinance – No further update.

UPDATES

Downtown Tower Removal

(8-3-15) SyncWave LLC had completed the tower prep by removing the power, cables, and several antennas in preparation for the crane. They are trying to coordinate for a Monday within the next 4 weeks. The transport crew was here last week taking measurements and he will be coordinating with the crane. We expect the tower to be gone by Labor Day Weekend. The FAA and Lowell Airport have been notified that the lighting has been removed in preparation of the tower removal.

(7-6-15) You approved a bid at your previous meeting to have the tower removed. We will keep you updated.

(5-18-15) Removal of the tower has been put out for bid. We hope to receive responses and bring them to you at a future council meeting.

(4-6-15) Chief Bukala has been working on the request for proposals to have the tower removed this year.

(11-3-14) We received no bids on this project. Our timeline was mentioned as one potential obstacle. We are reevaluating and may proceed later this year or early next year.

(10/6/14) We have issued a Request for Proposals to have the downtown tower removed and sold. The deadline for submitting proposals is October 17. We hope to bring a recommendation to you at your October 20 meeting and expect to have the tower removed by the end of November.

Underground Electrical Lines

(11-3-14) You discussed this item at your previous council meeting. A report was presented by Light & Power General Manager Greg Pierce and questions were asked and answered.

(10/6/14) During your early September workshop you asked that I convey to Light & Power that you would like to have a report back to the council by your second meeting in October. Greg Pierce responded to my email stating that he would have something prepared for your October 20 council meeting.

Trash Ordinance Update

(10/6/14) We have completed drafts to make improvements to the trash ordinance and have also developed rules to go along with the ordinance. This will be an agenda item at a future workshop.

Right of Way Ordinance

(10/6/14) You have asked that I contact the city attorney to begin a discussion about a right-of-way ordinance.

**LOWELL POLICE DEPARTMENT
MONTHLY REPORT SUMMARY
CALENDAR YEAR 2015**

Complaint Book Total	146	306	500	724	903	1117	1300	1501	1676				
Activity	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Year Total
Total Arrests	24	15	17	25	25	32	24	26	46				234
Alcohol (MIP/Open Intox)	0	2	1	0	0	1	3	3	12				22
Drug Law Violations	3	0	2	6	5	6	3	6	4				35
Drunk Driving	1	1	0	2	1	0	2	3	3				13
Suspended License	2	2	3	3	0	2	2	1	6				21
Warrant Arrest	11	6	6	9	12	13	5	8	14				84
Other Arrests	7	4	5	5	7	10	9	5	7				59
Assault	1	1	0	0	3	2	0	3	1				11
Assault (Civil)	2	2	3	3	2	5	2	2	1				22
Assault (Domestic)	4	3	1	6	4	3	5	3	3				32
Assist from Other Agency	11	8	10	6	9	12	5	17	9				87
Assist to Other Agency	19	16	12	18	12	19	9	17	13				135
Assist to Citizen	21	15	24	18	15	25	25	22	30				195
Breaking & Entering	0	0	1	0	1	1	1	2	0				6
Disorderly Conduct	1	2	3	4	0	5	2	8	2				27
Dog Complaints	1	2	1	3	5	5	5	5	2				29
Larceny	8	4	7	2	3	10	5	18	5				62
Malicious Destruction	2	1	2	0	6	1	4	2	4				22
Motorist Assist	12	10	15	14	11	7	9	11	7				96
Ordinance Violations	1	25	20	59	12	25	7	9	7				165
Accident Total	12	13	9	10	13	13	7	13	11				101
{Property Damage}	12	10	8	7	13	13	7	12	11				93
{Personal Injury}	0	3	1	3	0	0	0	1	0				8
Citations Issued	18	19	28	29	22	27	32	37	39				251
Traffic Stops: Warned	94	86	108	105	123	98	124	87	98				923
Total # of Traffic Stops	103	97	122	115	124	105	142	94	109				1011

**MONTHLY COMPARISON TOTALS
SEPTEMBER 2014 AND 2015**

ACTIVITY	SEPTEMBER	2014 YEAR-TO-DATE	SEPTEMBER	2015 YEAR-TO-DATE
Total Arrests	24	299	46	234
Alcohol (MIP/Open Intox)	3	21	12	22
Drug Law Violations	6	46	4	35
Drunk Driving	4	18	3	13
Suspended License	3	39	6	21
Warrant Arrest	1	93	14	84
Other Arrests	7	82	7	59
Assault	0	13	1	11
Assault (Civil)	3	31	1	22
Assault (Domestic)	2	24	3	32
Assist from Other Agency	6	68	9	87
Assist to Other Agency	13	125	13	135
Assist to Citizen	24	198	30	195
Breaking & Entering	1	12	0	6
Disorderly Conduct	5	29	2	27
Dog Complaints	2	41	2	29
Larceny	7	72	5	62
Malicious Destruction	1	33	4	22
Motorist Assist	10	117	7	96
Ordinance Violations	47	248	7	165
Accident Total	8	101	11	101
{Property Damage}	8	90	11	93
{Personal Injury}	0	11	0	8
Citations Issued	32	350	39	251
Traffic Stops: Warned	139	1208	98	923
# of Traffic Stops Made			109	1011
TOTAL COMPLAINTS	206	1910	175	1676

**OTHER AGENCIES ASSISTING
LOWELL POLICE DEPARTMENT
SEPTEMBER 2015**

COMPLAINT #	DATE	NATURE OF INCIDENT	AGENCY	STATUS
15-1510	9/2/2015	Warrant Arrest	BERRIEN CO	Assisted
15-1514	9/2/2015	Verbal Domestic	KCSD	Back-up
15-1524	9/4/2015	Warrant Arrest	IONIA CO	Assisted
15-1534	9/5/2015	Suicidal Subject	KCSD	Back-up
15-1538	9/6/2015	Suicidal Subject	KCSD	Back-up
15-1577	9/12/2015	Domestic	KCSD	Back-up
15-1578	9/13/2015	Warrant Arrest	KCSD	Assisted
15-1595	9/16/2015	Warrant Arrest	KCSD	Assisted
15-1610	9/18/2015	Suicidal Subject	KCSD	Back-up

LOWELL POLICE DEPARTMENT
ASSISTING OTHER AGENCIES
SEPTEMBER 2015

COMPLAINT #	DATE	NATURE OF INCIDENT	AGENCY	STATUS	VENUE
15-1513	9/2/2015	Warrant Arrest / DWLS	KCSD	Assisted	Vergennes
15-1516	9/3/2015	Larceny	KCSD	Back-up	Lowell
15-1527	9/4/2015	PI Accident	KCSD	Assisted	Vergennes
15-1582	9/14/2015	Stolen Vehicle / Unfounded	KCSD	Assisted	Lowell
15-1593	9/15/2015	Attempt Warrant Arrest	IONIA CO	Assisted	City of Lowell
15-1598	9/17/2015	Larceny	KCSD	Back-up	Lowell
15-1607	9/18/2015	Alarm	KCSD	Back-up	Lowell
15-1612	9/18/2015	Civil Matter	KCSD	Back-up	Lowell
15-1622	9/20/2015	Suspicious Situation	KCSD	Back-up	Vergennes
15-1625	9/21/2015	Suspicious Situation	IONIA CO	Assisted	Ionina County
15-1642	9/24/2015	Intoxicated Driver	KCSD	Back-up	City of Lowell
15-1666	9/28/2015	Found Purse	KCSD	Handled call	Vergennes
15-1672	9/30/2015	Car-Deer Accident	KCSD	Handled call	Lowell

September 2015

Type of Call:	Current Month September 2015	Type of Call:	Last Year September-14
Runs This Month	19	Runs This Month	11
Number Responding	164	Number Responding	181
Structure Fire	1	Structure Fire	3
Vehicle Fire	1	Vehicle Fire	1
Miscellaneous Fire	9	Miscellaneous Fire	3
False Alarms	4	False Alarms	1
P.I. Accident	3	P.I. Accident	3
Medical Calls	42	Medical Calls	42
Number Responding	241	Number Responding	298
Grass & Brush Fires	1	Grass & Brush Fires	0
Gallons of Water Used	500	Gallons of Water Used	700
Equipment Used:	September 2015	Equipment Used:	September-14
Thermal Camera	2	Thermal Camera	3
Ladders	0	Ladders	2
Air Paks	8	Air Paks	15
Generators	2	Generators	2
Lights (Flood)	6	Lights (Flood)	6
TNT Tool	3	Hurst Tool	1
Air Bogs	0	Air Bogs	0
Shovels	1	Shovels	2
Brooms	2	Brooms	2
Smoke Ejectors	1	Smoke Ejectors	2
Fire Extinguishers	1	Fire Extinguishers	1
Pry Bars & Poles	2	Pry Bars & Poles	4
Miscellaneous	2	Miscellaneous	6
Hose Used	300	Hose Used	1000
Co Monitor	2	Co Monitor	1
Hand Lights	15	Hand Lights	18
Cascade System	1	Cascade System	0
Location of Fire Calls:	September 2015	Location of Medical Calls:	September 2015
City of Lowell	8	City of Lowell	18
Lowell Township	7	Lowell Township	14
Vergennes Township	4	Vergennes Township	10
Others	0	Others	0

2015 YTD Total Fire Calls	
Number of Calls	207
Number of Responders	2386
2015 YTD Total Medical Calls	
Number of Calls	375
Number of Responders	2272

CITY OF LOWELL
REPORT FOR : SEPTEMBER
FOR: Mark Howe

DRINKING WATER TREATMENT AND FILTRATION PLANT

A TOTAL OF: 18.00656 MILLION GALLONS OF RAW WATER WAS TREATED FOR THE
MONTH OF: SEPTEMBER TOTAL PUMPING TIME, TREATMENT AND THE DISTRIBUTION
OF THE FINISHED WATER TO THE SYSTEM REQUIRED 273 HOURS, WHICH RESULTED IN
336.25 MAN HOURS FOR THE OPERATION.

CHEMICAL COST PER MILLION GALLONS: \$ 166.58

ELECTRICAL COST PER MILLION GALLONS: \$ 202.59

TOTAL COST PER MILLION GALLONS: \$ 369.17

WATER PRODUCTION

DAILY AVERAGE: 0.600

DAILY MAXIMUM: 0.732

DAILY MINIMUM: 0.439

THE AVERAGE PLANT OPERATION TIME WAS 8.8065 HOURS PER DAY.

Customer Complaints	Water Quality	0
	High Water Usage	0
	Low Pressure	0
Fire Hydrants	Flushed During Construction	0
	Painted	162
Meters	Final Reads	25
	Re-Reads	33
	Meters Upgraded To Radio Read	3
	New Home Meter Installs	1
Water Services	Shut off	8
MISS DIGS	Marking of Water mains and Services, Storm Mains, and Sanitary Mains	25
Stob Box	Stob Box Repairs	0
	Stop Box Location Cards Made	0
Valve Box	Valve box Repairs	0
New Construction	On Site Construction Inspection (Days)	6
R.O.W	Permit review	3

STREETS DEPARTMENT

SEPTEMBER 2015

Major & Local Streets

Snow and Ice Control

Pot holes:

2 Tons - pot holes filled with cold patch
29 Tons - of hot mix put down

Storm drains and ditches:

Worked on drain on North Washington St.

Parking Lots

Weekly trash pickup D.D.A.
Worked on new parking lot behind the old Moose Lodge

Public Works:

Airport:

Graded Airport Rd.

Sidewalks:

Trees, bushes, shrubs trimming and removal:

Traffic & Signs:

Took one-way signs down on High St. between Monroe and North Washington
Turned High St. back into a two way road.

Misc:

Picked up trash weekly downtown.
Put equipment back into Foreman Building
Hauled in 100 yards of sand into Foreman Building preparing for snow & ice
Hauled in 45 yards of road millings to use throughout the winter
Hauled in 15 yards of black dirt to use throughout the winter

PARKS

SEPTEMBER 2015

Creekside Park

- Picked up trash every day
- Cleaned picnic area
- Worked on sprinkler system
- Opened park daily

Stoney Lakeside Park

- Picked up trash every day
- Closed and winterized restrooms for the season

Recreation Park

- Rec Ballfield - Ground maintenance under contract
- Burch football field – ground maintenance under contract
- Weekly trash pickup
- During football season we mowed Burch field once a week

Richard Park

- Ground maintenance under contract
- Weekly trash pick up
- Worked on new steps going uphill to the slide

McMahon Park

- Ground maintenance under contract

Upper Bridge Park

DPW – Fire Station – Fairgrounds

- Mowed and trimmed
- Pulled weeds
- Cleaned up back parking lot of the D.P.W.
- Put down road millings in roads throughout the fairgrounds

Misc.

- Set up City Hall weekly
- Trimmed trees and brush near turn around by Boy Scout cabin
- Cut down dead trees west of King Milling parking lot down by the river
- Mowed throughout the City weekly

Dept. of Public Works, City of Lowell

217 S. Hudson
Lowell, MI. 49331
Phone - 616-897-5929 Fax -

Posted Totals by Invoice #

Report Date: 10/01/2015

Period From: 09/01/2015 To: 09/30/2015

Invoice Number	Date	Name	Total	Charge Sales!
000918	09/02/2015	Police Dept.	462.39	0.00
000919	09/03/2015	Street Dept.	51.49	0.00
000920	09/04/2015	Street Dept.	242.95	0.00
000921	09/14/2015	D.P.W.	1,100.52	0.00
000922	09/23/2015	Police Dept.	457.75	0.00
000923	09/23/2015	Police Dept.	15.75	0.00
000924	09/26/2015	D.P.W., Organization.	90.23	0.00
000925	09/29/2015	D.P.W.	360.29	0.00
000926	09/30/2015	Street Dept.	92.86	0.00
000927	09/30/2015	Street Dept.	188.60	0.00
000928	09/30/2015	Street Dept.	117.00	0.00
Grand Totals:			\$3,179.83	\$0.00

% Time in each Department

% Water 44 % Maintenance dept. (equipment) 5% DPW % Other

Public Works: 8.75 hrs.

Standby: 4hrs.

Water Plant: 65.5 hrs. 4.5 hrs. Overtime

Water Dist: 3 hrs. 1.25 hrs. Overtime

Equipment Maintenance: 82.75 hrs. 1 hr. Overtime

Vacation: 8 hrs.

Holiday: 8 hrs.

Total Hours for September: 186.75hrs.

September 2015 Sexton's Report

Total of Burials: 2 of those were: full: 1 cremations: 1 Year to date 17

Oakwood: Spent 308.5 hrs

- Finished another cycle of weed whipping the entire cemetery.
- Mowing often, when dry enough.
- Emptied all the trash barrels
- Helped a few people with questions about relatives buried here.
- Worked on mowers, ie. Sharpening blades and cleaning them out.
- Showed graves sites for a family to buy.

CITY Hall – LPD: Spent 5 hr's Mowed and trimmed each week. Lowered flags and raised them, and weeded. Picked up copy paper as well.

Englehardt Library: Spent 21hr's doing the following:

- Mowed and trimmed each week.
- Filled soap dispensers again.
- Spent time pulling weeds again around the building.

D.P.W. Spent 4.25 hr's Mowing and trimming the south sign, and weeding the other signs and around the DPW itself.

D.D.A. Spent 104.5 hr's doing the following:

- Mowed and trimmed each week.
- Sprayed weeds in cracks and tree saucers a few times.
- Weeded and dead headed daylilies.
- Lowered then raised the flags
- Removed poor looking flowers at Vet. Lot planted pansies but 1st hard rain knocked blooms off.
- As we work downtown we seem to pick up more and more trash.

Museum: Spent 4.75 hr's mowing, trimming and weeding.

Fire Barn: spent 1.5 hr's weeding

Loc. Maint. Bruce and Terry did cold patch for 17.5 hr's

10/02/2015

SEPT

CITY OF LOWELL - PERMIT LIST

Permit	Address	Issue Date	Parcel No.	Work Description	Permit Fee	Value
PB15901047	1334 HIGHLAND HILLS DR SE	09/10/2015	41-20-01-178-011	RESIDENCE	631.00	217,699
PB15901025	1015 BEECH ST SE	09/10/2015	41-20-02-102-007	RE ROOF	65.00	11,870
PB15901099	718 LINCOLN LAKE AVE SE	09/21/2015	41-20-02-181-006	ROOF REPAIR	150.00	5,000
PB15900883	210 E MAIN ST SE	09/23/2015	41-20-02-413-021	NEW SIGNAGE - MAIN S'	60.00	2,000
PB15901107	2212 GEE DR SE	09/24/2015	41-20-03-326-033	INGROUND POOL	150.00	37,500
PB15901144	96 W MAIN ST SE	09/30/2015	41-20-02-411-006	ROOF REPAIR	164.00	23,000
Total Permits:		6				
Total Fee Amount:		1,220.00				
Total Const. Value:		297,069				
Permit	Address	Issue Date	Parcel No.	Work Description	Permit Fee	Value
PE15901293	429 N WASHINGTON ST SE	09/01/2015	41-20-02-279-001	INTERIOR REMODEL3 B,	116.00	0
PE15901368	2255 GEE DR SE	09/15/2015	41-20-03-176-017	New home electrical install	207.00	0
PE15901381	612 N MONROE ST SE	09/16/2015	41-20-02-252-014	REPAIRVEHICLE HIT HO	55.00	0
PE15901405	316 NORTH ST SE	09/21/2015	41-20-02-258-012	ADDITION TO RESIDENC	126.00	0
PE15901412	1155 OE BIERI IND DR SE	09/22/2015	41-27-05-000-001	Underground conduit for a 2	150.00	0
PE15901432	1016 N MONROE ST SE	09/25/2015	41 16 35 451 002		145.00	0
PE15901440	925 W MAIN ST	09/28/2015	41-20-02-351-026		106.00	0
Total Permits:		7				
Total Fee Amount:		905.00				
Total Const. Value:		0				
Permit	Address	Issue Date	Parcel No.	Work Description	Permit Fee	Value
PM15902108	604 E MAIN ST SE	09/14/2015	41-20-02-433-001		80.00	0
PM15902150	209 LINCOLN LAKE	09/18/2015	41-20-02-337-003		80.00	0
PM15902179	316 NORTH ST SE	09/21/2015	41-20-02-258-012	ADDITION TO RESIDENC	150.00	0
PM15902197	2212 GEE DR SE	09/23/2015	41-20-03-326-033	INGROUND POOL	85.00	0

10/02/2015

SEPT

CITY OF LOWELL - PERMIT LIST

Total Permits:

4

Total Fee Amount:

395.00

Total Const. Value:

0

Permit	Address	Issue Date	Parcel No.	Work Description	Permit Fee	Value
PP15900908	604 E MAIN ST SE	09/01/2015	41-20-02-433-001	permit for water service repl	60.00	0
PP15900935	720 HILLSIDE CT	09/10/2015	41-20-01-101-046		55.00	0
PP15900952	1334 HIGHLAND HILLS DR SE	09/14/2015	41-20-01-178-011	RESIDENCE	244.00	0
PP15900988	604 E MAIN ST SE	09/21/2015	41-20-02-433-001		125.00	0
PP15900999	2275 W MAIN ST SE	09/23/2015	41-20-03-326-022	OUTREACH BUILDING	175.00	0
Total Permits:	5					
Total Fee Amount:	659.00					
Total Const. Value:	0					

Grand Total Permits:

22

Grand Total Permit Fee:

3,179.00

Grand Total Const. Value:

\$297,069

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 09/30/2015	ACTIVITY FOR MONTH 09/30/2015	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	387,100.00	22,502.40	7,979.46	364,597.60	5.81
FINES	FINES AND FOREFEITURES	9,550.00	3,966.58	2,763.50	5,583.42	41.53
INT	INTEREST AND RENTS	2,600.00	0.00	0.00	2,600.00	0.00
LICPER	LICENSES AND PERMITS	38,200.00	10,350.89	210.00	27,849.11	27.10
LOCAL	LOCAL CONTRIBUTIONS	14,600.00	2,902.88	2,902.88	11,697.12	19.88
OTHER	OTHER REVENUE	28,104.00	31,839.46	1,456.99	(3,735.46)	113.29
STATE	STATE GRANTS	366,250.00	3,394.60	3,394.60	362,855.40	0.93
TAXES	TAXES	1,892,400.00	1,450,952.57	1,163,905.50	441,447.43	76.67
TRANSIN	TRANSFERS IN	144,850.00	0.00	0.00	144,850.00	0.00
TOTAL Revenues		2,883,654.00	1,525,909.38	1,182,612.93	1,357,744.62	52.92
Expenditures						
101	COUNCIL	17,940.00	254.67	64.79	17,685.33	1.42
172	MANAGER	112,900.00	21,072.25	6,811.18	91,827.75	18.66
191	ELECTIONS	8,500.00	33.85	0.00	8,466.15	0.40
209	ASSESSOR	44,200.00	8,900.56	3,053.71	35,299.44	20.14
210	ATTORNEY	30,000.00	3,292.00	1,227.00	26,708.00	10.97
215	CLERK	136,100.00	23,302.89	6,994.31	112,797.11	17.12
253	TREASURER	219,850.00	33,540.63	14,404.20	186,309.37	15.26
265	CITY HALL	123,900.00	40,698.33	15,896.11	83,201.67	32.85
276	CEMETERY	101,750.00	29,017.43	14,216.90	72,732.57	28.52
294	UNALLOCATED MISCELLANEOUS	45,014.00	3,281.00	1,320.00	41,733.00	7.29
301	POLICE DEPARTMENT	666,600.00	165,045.47	53,168.72	501,554.53	24.76
305	CODE ENFORCEMENT	103,400.00	16,492.81	6,248.48	86,907.19	15.95
336	FIRE	142,000.00	33,480.31	3,241.00	108,519.69	23.58
400	PLANNING & ZONING	51,800.00	4,644.77	1,257.46	47,155.23	8.97
441	DEPARTMENT OF PUBLIC WORKS	224,850.00	47,951.53	16,303.28	176,898.47	21.33
442	SIDEWALK	5,600.00	106.57	76.03	5,493.43	1.90
523	TRASH	45,000.00	9,470.80	3,864.80	35,529.20	21.05
728	ECONOMIC DEVELOPMENT	24,000.00	3,978.50	1,571.88	20,021.50	16.58
747	CHAMBER/RIVERWALK	3,500.00	570.52	215.87	2,929.48	16.30
751	PARKS	146,000.00	33,812.70	15,717.88	112,187.30	23.16
757	SHOWBOAT	1,600.00	929.17	830.10	670.83	58.07
774	RECREATION CONTRIBUTIONS	3,000.00	0.00	0.00	3,000.00	0.00
790	LIBRARY	72,300.00	35,050.37	6,528.23	37,249.63	48.48
803	HISTORICAL DISTRICT COMMISSION	250.00	0.00	0.00	250.00	0.00
804	MUSEUM	35,900.00	23,764.00	16,393.43	12,136.00	66.19
965	TRANSFERS OUT	517,700.00	0.00	0.00	517,700.00	0.00
TOTAL Expenditures		2,883,654.00	538,691.13	189,405.36	2,344,962.87	18.68
TOTAL REVENUES		2,883,654.00	1,525,909.38	1,182,612.93	1,357,744.62	52.92
TOTAL EXPENDITURES		2,883,654.00	538,691.13	189,405.36	2,344,962.87	18.68
NET OF REVENUES & EXPENDITURES		0.00	987,218.25	993,207.57	(987,218.25)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL

PERIOD ENDING 09/30/2015

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	%
		AMENDED BUDGET	09/30/2015	MONTH 09/30/2015	BALANCE	BGET USED

Fund 202 - MAJOR STREET FUND

Revenues

INT	INTEREST AND RENTS	150.00	0.00	0.00	150.00	0.00
OTHER	OTHER REVENUE	189,400.00	19,488.45	19,488.45	169,911.55	10.29
TRANSIN	TRANSFERS IN	236,000.00	0.00	0.00	236,000.00	0.00

TOTAL Revenues		425,550.00	19,488.45	19,488.45	406,061.55	4.58
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Expenditures

450	CAPITAL OUTLAY	340,000.00	7,452.05	7,452.05	332,547.95	2.19
463	MAINTENANCE	39,250.00	2,884.51	1,732.41	36,365.49	7.35
474	TRAFFIC	8,000.00	1,238.74	1,136.87	6,761.26	15.48
478	WINTER MAINTENANCE	42,100.00	654.61	284.80	41,445.39	1.55
483	ADMINISTRATION	46,000.00	0.00	0.00	46,000.00	0.00

TOTAL Expenditures		475,350.00	12,229.91	10,606.13	463,120.09	2.57
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TOTAL REVENUES		425,550.00	19,488.45	19,488.45	406,061.55	4.58
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TOTAL EXPENDITURES		475,350.00	12,229.91	10,606.13	463,120.09	2.57
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NET OF REVENUES & EXPENDITURES		(49,800.00)	7,258.54	8,882.32	(57,058.54)	14.58
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GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 09/30/2015	ACTIVITY FOR MONTH 09/30/2015	AVAILABLE BALANCE	% BDGT USED
Fund 203 - LOCAL STREET FUND						
Revenues						
INT	INTEREST AND RENTS	150.00	0.00	0.00	150.00	0.00
OTHER	OTHER REVENUE	70,700.00	7,436.36	7,436.36	63,263.64	10.52
TRANSIN	TRANSFERS IN	180,000.00	0.00	0.00	180,000.00	0.00
TOTAL Revenues		250,850.00	7,436.36	7,436.36	243,413.64	2.96
Expenditures						
450	CAPITAL OUTLAY	5,000.00	2,411.95	2,411.95	2,588.05	48.24
463	MAINTENANCE	64,600.00	11,420.44	6,054.10	53,179.56	17.68
474	TRAFFIC	8,100.00	2,216.62	1,808.09	5,883.38	27.37
478	WINTER MAINTENANCE	61,200.00	1,339.53	585.05	59,860.47	2.19
483	ADMINISTRATION	27,800.00	(497.06)	(497.06)	28,297.06	(1.79)
906	DEBT SERVICE	76,600.00	72,178.75	0.00	4,421.25	94.23
TOTAL Expenditures		243,300.00	89,070.23	10,362.13	154,229.77	36.61
TOTAL REVENUES		250,850.00	7,436.36	7,436.36	243,413.64	2.96
TOTAL EXPENDITURES		243,300.00	89,070.23	10,362.13	154,229.77	36.61
NET OF REVENUES & EXPENDITURES		7,550.00	(81,633.87)	(2,925.77)	89,183.87	1,081.24

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 09/30/2015	ACTIVITY FOR MONTH 09/30/2015	AVAILABLE BALANCE	% BDT USED
Fund 238 - HISTORICAL DISTRICT FUND						
Revenues						
INT	INTEREST AND RENTS	200.00	0.00	0.00	200.00	0.00
OTHER	OTHER REVENUE	50,000.00	0.00	0.00	50,000.00	0.00
TOTAL Revenues		50,200.00	0.00	0.00	50,200.00	0.00
Expenditures						
000		50,000.00	3,907.00	3,750.00	46,093.00	7.81
TOTAL Expenditures		50,000.00	3,907.00	3,750.00	46,093.00	7.81
TOTAL REVENUES		50,200.00	0.00	0.00	50,200.00	0.00
TOTAL EXPENDITURES		50,000.00	3,907.00	3,750.00	46,093.00	7.81
NET OF REVENUES & EXPENDITURES		200.00	(3,907.00)	(3,750.00)	4,107.00	1,953.50

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL

PERIOD ENDING 09/30/2015

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 09/30/2015	ACTIVITY FOR MONTH 09/30/2015	AVAILABLE BALANCE	% BDGT USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
INT	INTEREST AND RENTS	1,000.00	0.00	0.00	1,000.00	0.00
TAXES	TAXES	625,000.00	502,200.00	190,200.00	122,800.00	80.35
TOTAL Revenues		626,000.00	502,200.00	190,200.00	123,800.00	80.22
Expenditures						
450	CAPITAL OUTLAY	150,000.00	6,766.19	6,766.19	143,233.81	4.51
463	MAINTENANCE	82,200.00	19,768.61	8,270.15	62,431.39	24.05
483	ADMINISTRATION	36,800.00	4,673.68	2,754.85	32,126.32	12.70
740	COMMUNITY PROMOTIONS	70,000.00	489.47	409.06	69,510.53	0.70
965	TRANSFERS OUT	143,850.00	0.00	0.00	143,850.00	0.00
TOTAL Expenditures		482,850.00	31,697.95	18,200.25	451,152.05	6.56
TOTAL REVENUES		626,000.00	502,200.00	190,200.00	123,800.00	80.22
TOTAL EXPENDITURES		482,850.00	31,697.95	18,200.25	451,152.05	6.56
NET OF REVENUES & EXPENDITURES		143,150.00	470,502.05	171,999.75	(327,352.05)	328.68

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL

PERIOD ENDING 09/30/2015

GL NUMBER	DESCRIPTION	2015-16		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDT USED
		AMENDED BUDGET	BUDGET	09/30/2015	09/30/2015	MONTH 09/30/2015	MONTH	BALANCE	BALANCE	

Fund 260 - DESIGNATED CONTRIBUTIONS

Revenues

INT	INTEREST AND RENTS	4,300.00		500.00		500.00		3,800.00		11.63
LOCAL	LOCAL CONTRIBUTIONS	10,000.00		0.00		0.00		10,000.00		0.00
OTHER	OTHER REVENUE	20,000.00		0.00		0.00		20,000.00		0.00

TOTAL Revenues

34,300.00	500.00	500.00	33,800.00	1.46
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Expenditures

443	ARBOR BOARD	20,000.00		0.00		0.00		20,000.00		0.00
751	PARKS	10,000.00		0.00		0.00		10,000.00		0.00
758	DOG PARK	4,000.00		142.73		43.85		3,857.27		3.57
759	COMMUNITY GARDEN	300.00		0.00		0.00		300.00		0.00

TOTAL Expenditures

34,300.00	142.73	43.85	34,157.27	0.42
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TOTAL REVENUES

34,300.00	500.00	500.00	33,800.00	1.46
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TOTAL EXPENDITURES

34,300.00	142.73	43.85	34,157.27	0.42
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NET OF REVENUES & EXPENDITURES

0.00	357.27	456.15	(357.27)	100.00
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PERIOD ENDING 09/30/2015

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	%
		AMENDED BUDGET	09/30/2015	MONTH 09/30/2015	BALANCE	BDGT USED

Fund 351 - GENERAL DEBT SERVICE (NON-VOTED BONDS)

Expenditures

906	DEBT SERVICE	0.00	200.00	0.00	(200.00)	100.00
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TOTAL Expenditures		0.00	200.00	0.00	(200.00)	100.00
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TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
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TOTAL EXPENDITURES		0.00	200.00	0.00	(200.00)	100.00
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NET OF REVENUES & EXPENDITURES		0.00	(200.00)	0.00	200.00	100.00
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REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 09/30/2015

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 09/30/2015	ACTIVITY FOR MONTH 09/30/2015	AVAILABLE BALANCE	% BDGT USED
Fund 581 - AIRPORT FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	120.00	0.00	0.00	120.00	0.00
INT	INTEREST AND RENTS	37,370.00	4,320.00	1,440.00	33,050.00	11.56
TOTAL Revenues		37,490.00	4,320.00	1,440.00	33,170.00	11.52
Expenditures						
000		46,200.00	11,152.93	6,357.32	35,047.07	24.14
TOTAL Expenditures		46,200.00	11,152.93	6,357.32	35,047.07	24.14
TOTAL REVENUES		37,490.00	4,320.00	1,440.00	33,170.00	11.52
TOTAL EXPENDITURES		46,200.00	11,152.93	6,357.32	35,047.07	24.14
NET OF REVENUES & EXPENDITURES		(8,710.00)	(6,832.93)	(4,917.32)	(1,877.07)	78.45

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 09/30/2015

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 09/30/2015	ACTIVITY FOR MONTH 09/30/2015	AVAILABLE BALANCE	% BDT USED
Fund 590 - WASTEWATER FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	1,048,000.00	152,535.87	98,109.25	895,464.13	14.55
INT	INTEREST AND RENTS	2,000.00	0.00	0.00	2,000.00	0.00
OTHER	OTHER REVENUE	0.00	73.79	0.00	(73.79)	100.00
TOTAL Revenues		1,050,000.00	152,609.66	98,109.25	897,390.34	14.53
Expenditures						
550	TREATMENT	476,800.00	125,595.41	80,475.41	351,204.59	26.34
551	COLLECTION	90,150.00	31,798.27	25,622.45	58,351.73	35.27
552	CUSTOMER ACCOUNTS	85,800.00	12,852.52	4,496.24	72,947.48	14.98
553	ADMINISTRATION	155,300.00	671.62	671.62	154,628.38	0.43
TOTAL Expenditures		808,050.00	170,917.82	111,265.72	637,132.18	21.15
TOTAL REVENUES		1,050,000.00	152,609.66	98,109.25	897,390.34	14.53
TOTAL EXPENDITURES		808,050.00	170,917.82	111,265.72	637,132.18	21.15
NET OF REVENUES & EXPENDITURES		241,950.00	(18,308.16)	(13,156.47)	260,258.16	7.57

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 09/30/2015

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 09/30/2015	ACTIVITY FOR MONTH 09/30/2015	AVAILABLE BALANCE	% BDC USED
Fund 591 - WATER FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	993,950.00	161,567.08	111,613.50	832,362.92	16.26
INT	INTEREST AND RENTS	6,320.00	1,245.00	410.00	5,075.00	19.70
OTHER	OTHER REVENUE	1,000.00	6,971.41	1,608.44	(5,971.41)	697.14
TOTAL Revenues		1,001,270.00	169,783.49	113,631.94	831,486.51	16.96
Expenditures						
570	TREATMENT	317,000.00	75,135.81	24,883.38	241,864.19	23.70
571	DISTRIBUTION	216,890.00	33,165.30	18,161.36	183,724.70	15.29
572	CUSTOMER ACCOUNTS	89,400.00	12,876.65	4,503.89	76,523.35	14.40
573	ADMINISTRATION	266,456.00	11,251.40	(2,691.10)	255,204.60	4.22
TOTAL Expenditures		889,746.00	132,429.16	44,857.53	757,316.84	14.88
TOTAL REVENUES		1,001,270.00	169,783.49	113,631.94	831,486.51	16.96
TOTAL EXPENDITURES		889,746.00	132,429.16	44,857.53	757,316.84	14.88
NET OF REVENUES & EXPENDITURES		111,524.00	37,354.33	68,774.41	74,169.67	33.49

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL

PERIOD ENDING 09/30/2015

GL NUMBER	DESCRIPTION	2015-16		ACTIVITY FOR		AVAILABLE BALANCE	% BDGT USED
		AMENDED BUDGET	YTD BALANCE 09/30/2015	MONTH 09/30/2015			

Fund 636 - DATA PROCESSING FUND

Revenues

INT	INTEREST AND RENTS	77,700.00	0.00	0.00	77,700.00	0.00
OTHER	OTHER REVENUE	1,300.00	0.00	0.00	1,300.00	0.00

TOTAL Revenues		79,000.00	0.00	0.00	79,000.00	0.00
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Expenditures						
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000		79,000.00	15,080.46	5,576.46	63,919.54	19.09
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TOTAL Expenditures		79,000.00	15,080.46	5,576.46	63,919.54	19.09
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TOTAL REVENUES		79,000.00	0.00	0.00	79,000.00	0.00
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TOTAL EXPENDITURES		79,000.00	15,080.46	5,576.46	63,919.54	19.09
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NET OF REVENUES & EXPENDITURES		0.00	(15,080.46)	(5,576.46)	15,080.46	100.00
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REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 09/30/2015

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 09/30/2015	ACTIVITY FOR MONTH 09/30/2015	AVAILABLE BALANCE	% BDC USED
Fund 661 - EQUIPMENT FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	18,000.00	1,460.50	935.89	16,539.50	8.11
INT	INTEREST AND RENTS	121,900.00	74.28	0.00	121,825.72	0.06
OTHER	OTHER REVENUE	100.00	2,206.95	650.00	(2,106.95)	2,206.95
TOTAL Revenues		140,000.00	3,741.73	1,585.89	136,258.27	2.67
Expenditures						
895	FLEET MAINT. & REPLACEMENT	143,469.14	27,520.27	6,678.05	115,948.87	19.18
TOTAL Expenditures		143,469.14	27,520.27	6,678.05	115,948.87	19.18
TOTAL REVENUES		140,000.00	3,741.73	1,585.89	136,258.27	2.67
TOTAL EXPENDITURES		143,469.14	27,520.27	6,678.05	115,948.87	19.18
NET OF REVENUES & EXPENDITURES		(3,469.14)	(23,778.54)	(5,092.16)	20,309.40	685.43

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL

PERIOD ENDING 09/30/2015

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 09/30/2015	ACTIVITY FOR MONTH 09/30/2015	AVAILABLE BALANCE	% BDC & USED
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Fund 711 - CEMETERY FUND

Revenues

CHARGES

CHARGES FOR SERVICES

0.00

5,000.00

0.00

(5,000.00)

100.00

TOTAL Revenues

0.00

5,000.00

0.00

(5,000.00)

100.00

TOTAL REVENUES

TOTAL EXPENDITURES

0.00

5,000.00

0.00

(5,000.00)

100.00

NET OF REVENUES & EXPENDITURES

0.00

5,000.00

0.00

(5,000.00)

100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 09/30/2015

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 09/30/2015	ACTIVITY FOR MONTH 09/30/2015	AVAILABLE BALANCE	% BDC & USED
Fund 714 - LEE FUND						
Revenues						
INT	INTEREST AND RENTS	10,000.00	1,983.42	727.44	8,016.58	19.83
TOTAL Revenues		10,000.00	1,983.42	727.44	8,016.58	19.83
Expenditures						
000		10,000.00	0.00	0.00	10,000.00	0.00
TOTAL Expenditures		10,000.00	0.00	0.00	10,000.00	0.00
TOTAL REVENUES		10,000.00	1,983.42	727.44	8,016.58	19.83
TOTAL EXPENDITURES		10,000.00	0.00	0.00	10,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	1,983.42	727.44	(1,983.42)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL

PERIOD ENDING 09/30/2015

GL NUMBER	DESCRIPTION	2015-16		YTD BALANCE		ACTIVITY FOR		AVAILABLE	% BDC
		AMENDED	BUDGET	09/30/2015	09/30/2015	MONTH	09/30/2015	BALANCE	USED

Fund 715 - LOOK FUND

Revenues

INTEREST AND RENTS

25,000.00

13,427.28

4,670.25

11,572.72

53.71

TOTAL Revenues

25,000.00

13,427.28

4,670.25

11,572.72

53.71

Expenditures

000

25,000.00

0.00

0.00

25,000.00

0.00

TOTAL Expenditures

25,000.00

0.00

0.00

25,000.00

0.00

TOTAL REVENUES

TOTAL EXPENDITURES

25,000.00

13,427.28

4,670.25

11,572.72

53.71

NET OF REVENUES & EXPENDITURES

0.00

13,427.28

4,670.25

(13,427.28)

100.00

TOTAL REVENUES - ALL FUNDS

TOTAL EXPENDITURES - ALL FUNDS

6,613,314.00

2,406,399.77

1,620,402.51

4,206,914.23

36.39

NET OF REVENUES & EXPENDITURES

6,170,919.14

1,033,039.59

407,102.80

5,137,879.55

16.74

442,394.86

1,373,360.18

1,213,299.71

(930,965.32)

310.44



301 East Main Street
Lowell, Michigan 49331
Phone (616) 897-8457
Fax (616) 897-4085
www.ci.lowell.mi.us

CITY MANAGER'S REPORT
October 19, 2015

1. The Washington/Jefferson/Jackson streets project is wrapping up. We have been fortunate that the weather has cooperated allowing the project to be completed ahead of schedule. In addition, the North Grove/High streets project is also near completion.
2. The crush and shape on North Washington has been completed. As it turns out, the original asphalt varied from an inch to three inches which means that the milling machine was often picking up gravel base along with the asphalt.
3. Ron Woods took our public works crew to the annual snow plow rodeo held this past week. Joe Baker and Ralph Brecken participated in the driving course. There was also a lot of great information that was shared and brought back to Lowell to help improve our operations.
4. The Fixed Base Operator at the Lowell Airport has given us a six-month notice that he will be terminating the contract with us. The airport manager and airport board are working on this issue and will be developing recommendations for us.
5. Our fire hydrant painting project cost approximately \$21.34 per hydrant compared to \$100 per hydrant the last time they were painted. Thanks to Jeff VanSetters for sprucing up the town and saving money at the same time. Fast fact: there are 277 fire hydrants in the city.
6. The Police Department received a grant from the Lowell Area Community Fund of more than \$8,000 to update the Livescan fingerprinting equipment and to purchase new Tasers. The Livescan update is a cooperative project with Lowell Area Schools.
7. City Clerk Sue Ullery has been working with a team to conduct interviews for the open Deputy Clerk position. Two rounds of interviews have been completed and we hope to have someone on board by November 9.
8. If you have topics you would like covered at your October 26 workshop please let me know.

Respectfully submitted,


Mark Howe, City Manager

Honorable James Hodges
Mayor
City of Lowell
301 East Main Street
Lowell MI 49331

9/28/15

Dear Mayor and Council,

It was with great sadness that I learned of the passing of Councilman Jim Hall. Jim and I served many together on various city boards. Jim's love for the City of Lowell was never in question and his service to Lowell was always heart felt and genuine.

I understand that the city is in a situation where Jim's seat needs to be filled, and yet only for a brief time. Not being involved in this year's election and not being worried about "losing" said seat after the election, I would count it a privilege to serve my City in this limited capacity.

My goal in my past service in city government has always been to give back to my hometown in whatever way my talents could be used effectively.

My current goal is to be the best 3 meeting councilman Lowell has ever had.

Sincerely,



Donald L. Green
153 S. Pleasant St
Lowell MI 49331
616-897-6173 (H)
616-802-2184(C)





301 East Main Street
Lowell, Michigan 49331
Phone (616) 897-8457
Fax (616) 897-4085

CITY OF LOWELL

Application for Board or Commission Appointment

Name: Donald L Green
Address: 153 S. Pleasant
Telephone Number: 616 897 6173 Cell Number: 616 802 2184
Email: vertes8@yahoo.com
Board or Commission Position Desired: Vacant City Council Seat

Please give a brief resume of your qualifications for the desired position (you may attach additional information):

3 terms (10 years) on council
Nearly 20 years on Parks + Recreation
Served on planning commission

I would count it a privilege to serve the
remainder of Councilman Hall's term.

Donald L Green
Signature

Please return application to:

City of Lowell
Attn: City Clerk
301 East Main Street
Lowell, MI 49331

Or by email to:
bmorlock@ci.lowell.mi.us



Dear Mayor Hodges and Members of the City Council

Enclosed is an application for the City Council member vacancy due to the death of Councilmember Jim Hall. It is understood the position would cover three meetings in October and November 2015.

If there are any questions, please contact me.

Sincerely,

David M. Pasquale

David M. Pasquale





301 East Main Street
Lowell, Michigan 49331
Phone (616) 897-8457
Fax (616) 897-4085

CITY OF LOWELL

Application for Board or Commission Appointment

Name: David M. Pasquale
Address: 905 N. Washington Street Lowell, Mich. 49331
Telephone Number: 616-897-5044 Cell Number: 616-633-5961
Email: david.m.pasquale@gmail.com
Board or Commission Position Desired: City Council member (interim)

Please give a brief resume of your qualifications for the desired position (you may attach additional information):

I have worked for local governments totalling over
38 years. For 24 years, I was employed as Lowell's
City Manager.

During my municipal career, I spent time in
city planning and administration. Also, I have advised
numerous boards and commissions.

David M. Pasquale
Signature

Please return application to:

City of Lowell
Attn: City Clerk
301 East Main Street
Lowell, MI 49331

Or by email to:

bmorlock@ci.lowell.mi.us



City of Lowell, Council, Mayor and City Manager,

I, Alan L Teelander on September 24, 2015 am submitting my name for consideration to fill the open position as a temporary Lowell City Council Member. I ask that you please think this through carefully as you know it is my intent as the most vocal and outward voice in the letters to the editor and through the LowellCityHall.com website to be elected to the council in November if the will of the people is such that I should earn their votes.

Warmest Regards,

A handwritten signature in cursive script that reads "Alan L Teelander".

Alan L Teelander

