

CITY OF LOWELL
CITY COUNCIL AGENDA
MONDAY, MAY 16, 2016, 7:00 P.M.

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL
2. APPROVAL OF THE AGENDA
3. APPROVAL OF MINUTES OF PRECEDING REGULAR AND/OR SPECIAL MEETINGS
 - a. May 2, 2016 – Regular Meeting
4. APPROVAL OF ACCOUNTS PAYABLE
5. CITIZEN DISCUSSION FOR ITEMS NOT ON THE AGENDA
6. OLD BUSINESS
 - a. Strategic Goals Report
 - b. Pending Council Projects Report
 - c. Council Training and Information Schedule
 - d. Strategic Plan Overview
7. NEW BUSINESS
 - a. Public Hearing - 2016-17 Budget
 - b. City Manager Search – Progress Report
 - c. Ordinance Amendment for Mineral Removal and Floodplain – Recommendation from the Planning Commission
 - d. Light and Power – MERS 457 Plan Adoption
8. BOARD/COMMISSION REPORTS
9. MONTHLY REPORTS
 - Treasurer's Report will be Provided at Meeting
10. APPOINTMENTS TO COMMISSIONS AND BOARDS
11. MANAGER'S REPORT
12. COUNCIL COMMENTS
13. ADJOURNMENT

NOTE: Any person who wishes to speak on an item included on the printed meeting agenda may do so. Speakers will be recognized by the Chair, at which time they will be allowed five (5) minutes maximum to address the Council. A speaker representing a subdivision association or group will be allowed ten (10) minutes to address the Council.



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MEMORANDUM

TO: Lowell City Council

FROM: David Pasquale, Interim City Manager

RE: Council Agenda for Monday, May 16, 2016

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL
2. APPROVAL OF THE AGENDA
3. APPROVAL OF MINUTES FROM THE PRECEDING REGULAR AND/OR SPECIAL MEETING(S)
 - a. May 2, 2016 – Regular Meeting
4. ACCOUNTS PAYABLE
5. CITIZEN DISCUSSION FOR ITEMS NOT ON THE AGENDA
6. OLD BUSINESS

- a. Strategic Goals Report
- b. Pending Council Projects Report

The report is attached for your review.

- c. Council Training and Information Schedule

An updated schedule is attached for your review.

- d. Strategic Plan Overview

7. NEW BUSINESS

- a. Public Hearing - 2016-17 Budget.

A public hearing has been scheduled for input on the proposed 2016-17 budget for the City of Lowell. Copies of the proposed budget have been made available at city hall, the library and on our website. We have also offered to print a copy of the budget for anyone who has requested a copy. A Council worksession is planned on Tuesday, May 17 at 7:30 p.m. to review the proposed budget.

- b. City Manager Search – Progress Report. A recruitment for resumes has commenced through the ICMA (International City/Country Management Association) website. The deadline for resume submittal is June 6.
- c. Ordinance Amendment for Mineral Removal and Floodplain – Recommendation from the Planning Commission. Over the last several months, the Planning Commission has reviewed zoning amendments which addresses the City's Floodplain District and allows for mineral extraction in the Industrial District. This was brought to the City because of Grand Rapids Gravel's proposal for mining at 2104 Bowes Road.

To address these issues, the Commission through its planner, Andy Moore, provided amendments which eliminated conflicts with the Floodplain District clarifying this as an overlay district. A Rivers Edge District was provided to protect those underdeveloped areas in the City which are subject to predictable and regular flooding.

After receiving public comments, the amendments were recommended for approval along with changes to the zoning map by the Commission at its May 9 meeting.

Recommended Motion: The City Council adopt the zoning ordinance amendments recommended by the Planning Commission regarding the Floodplain Overlay District, the River's Edge District and zoning map changes.

- d. Light and Power – MERS 457 Plan Adoption. As noted in Steve Donkersloot's memo, Light and Power wishes to add another 457 plan as an optional retirement savings for employees. Under the Municipal Employees Retirement System, there are no costs to Light and Power. The City is currently reviewing the plan.

Recommended Motion: City Council's approval of the adoption of a MERS 457 Plan for Light and Power employees.

8. BOARD/COMMISSION REPORTS

9. MONTHLY REPORTS

10. APPOINTMENTS TO COMMISSIONS AND BOARDS

Arbor Board

Vacancy – (James Reagan currently serving)	06/30/2016
Vacancy – (Tamela Spicer resigned)	06/30/2016

Board of Review

Vacancy – (Greg Canfield currently serving)	06/30/2016
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Light and Power Board

Vacancy – (Tina Cadwallader currently serving)	06/30/2016
Vacancy – (Andrew Schrauben currently serving)	06/30/2016
Vacancy – (Tamela Spicer will be resigning end of June)	06/30/2017

Local Officers Compensation Commission

Vacancy – (Teresa Beachum currently serving)	06/30/2016
Vacancy – (Patricia Horn currently serving)	06/30/2016

Planning Commission

Vacancy – (John Gerard currently serving)

06/30/2016

Vacancy – (James Zandstra currently serving)

06/30/2016

11. MANAGER'S REPORT

12. COUNCIL COMMENTS

13. ADJOURNMENT

**PROCEEDINGS
OF
CITY COUNCIL
OF THE
CITY OF LOWELL
MONDAY, MAY 2, 2016, 7:00 P.M.**

1. **CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL.**

The Meeting was called to order at 7:00 p.m. by Mayor Jeff Altoft and City Clerk Susan Ullery called roll.

Present: Mayor Jeff Altoft, Councilmembers Mike Devore, Jim Hodges, Jeff Phillips and Alan Teelander.

Absent: None.

Also Present: Interim City Manager Dave Pasquale, City Clerk Susan Ullery, City Treasurer Sue Olin, Interim DPW Director Ron Woods and Police Chief of Steve Bukala.

2. **APPROVAL OF THE AGENDA.**

IT WAS MOVED BY HODGES and seconded by DEVORE to approve the agenda as amended adding item "d" "N. Washington discussion".

YES: 5 NO: None. ABSENT: 0. MOTION CARRIED.

3. **APPROVAL OF THE MINUTES FROM THE PRECEDING REGULAR AND/OR SPECIAL MEETINGS.**

IT WAS MOVED BY HODGES and seconded by TEELANDER to approve the regular minutes of the April 18, 2016 meeting as written.

YES: Mayor Altoft , Councilmember DeVore, Councilmember Hodges, Councilmember Phillips and Councilmember Teelander. NO: None. ABSENT: None. MOTION CARRIED.

4. **APPROVAL OF THE ACCOUNTS PAYABLE.**

BILLS AND ACCOUNTS PAYABLE (05/02/2016)

General Fund	\$23,370.54
Major Street Fund	\$20,757.74
Local Street Fund	\$6,479.97
Downtown Development Fund	\$4,818.75
General Debt Service	\$200.00
Airport Fund	\$5,049.99
Wastewater Fund	\$91,446.18
Water Fund	\$121,218.82
Data Processing Fund	\$2,067.19
Equipment Fund	\$24,927.71
Current Tax Collected	\$479.74
Lee Fund	\$750.00

IT WAS MOVED BY TEELANDER and seconded by PHILLIPS to approve the accounts payable as presented.

YES: Councilmember DeVore, Councilmember Hodges, Councilmember Phillips, Councilmember

Teelander and Mayor Altoft. NO: None. ABSENT: None. MOTION CARRIED.

5. **CITIZEN DISCUSSION FOR ITEMS NOT ON THE AGENDA.**

Peggy Covert of 982 N. Washington spoke regarding concerns she had with members of Forward Lowell.

MaryAnn LaPonsie responded to some of Peggy's concerns. She also asked Interim City Manager Dave Pasquale if he had been approached by any council members in the last week with recommendations on who he should hire for the DPW Director. Dave responded by saying yes.

Perry Beachum discussed some issues with Lowell Light & Power and whether or not they could have been moved to City Hall back in 1995. He also discussed some wiring issues that Mayor Altoft had concerns about being too shallow, and confirmed that those have since been dug up and are now encased in concrete. Mayor Altoft confirmed that yes, this had been done. Some other wires have been discovered, and those are being taken care of as well.

Jim Salzwedel of 505 N. Jefferson addressed each council member and asked them if they had to give a State of the City Address, what would that be? He would like to have answers in two weeks. He would also like to know what is on their agenda for the City as a team and as individuals. He also spoke about his concerns regarding some of the old business issues, stating that they have been on the agenda for months. He would like to see some of those issues get taken care of.

Roger LaWarre thanked the Mayor for admitting some things that went wrong at the prior meeting. He also announced that enough signatures have been received to put Mayor Altoft on the November ballot for a recall.

6. **OLD BUSINESS.**

a. **Strategic Goals Report.**

Nothing new to report.

b. **Pending Council Projects Report.**

Nothing new to report.

c. **Council Training and Information Schedule.**

Nothing new to report.

d. **Strategic Plan Overview.**

Nothing new to report.

7. NEW BUSINESS.

a. Department of Public Works Director.

Richard LaBombard of Grandville has been selected as the Public Works Director. He possesses both a Bachelors and Master's degrees in Administration from Central Michigan University and 14 years working in local government in engineering and facility management. LaBombard has worked on a variety of public works projects ranging from street improvement, sidewalk replacement, utility, water distribution and sewage management. In his current role as Facility Operations Manager of Allegan County, he oversees parks, facilities, parking lots, water quality and water distribution, snow removal and ground maintenance.

LaBombard will start on May 9.

b. Preliminary Budget Review 2016-17.

The 2016-17 budget for all funds was given to council for review. Council was asked if they wanted to have a work session and when. A public hearing should be established for the May 16 meeting. Interim City Manager Dave Pasquale went over a few itemized items from the budget.

A work session was planned for Tuesday, May 17 at 7:30 p.m.

IT WAS MOVED BY HODGES and seconded by DEVORE to establish a public hearing on May 16, 2016 to discuss the preliminary budget.

YES: Councilmember Hodges, Councilmember Phillips, Councilmember Teelander, Mayor Altoft and Councilmember DeVore. NO: None. ABSENT: None. MOTION CARRIED.

c. City Manager Search – Progress Report.

The advertisement for resumes regarding the City Manager position will be submitted shortly. The Michigan Municipal League has requested that a salary range be provided. As noted in Kathie Grinzinger's memo, several scenarios were discussed. Interim City Manager Dave Pasquale recommended that the salary range be \$75,000 - \$105,000, but noted that the salary must ultimately be negotiated. By general consensus, the Council agreed.

d. Arbor Day Proclamation.

A proclamation by the Mayor was prepared establishing the last Friday in April as Arbor Day. This year, Arbor Day was on April 29.

IT WAS MOVED BY HODGES and seconded by DEVORE to approve the Mayoral proclamation to establish the last Friday of April in each year as Arbor Day in the City of Lowell.

YES: Councilmember Phillips, Councilmember Teelander, Mayor Altoft, Councilmember DeVore and Councilmember Hodges. NO: None. ABSENT: None. MOTION CARRIED.

c. North Washington Discussion.

There has been discussion with the Kent County Road Commission regarding paving N. Washington Street, north of Fremont by the cemetery. The proposed cost is approximately \$30,000 which would be split in 3 ways - \$10,000 would be paid by the Road Commission, \$10,000 from Vergennes Township and \$10,000 from the City of Lowell. The City would be allocating funds from the General Fund. The Road Commission would undertake the administration and overseeing of the project.

IT WAS MOVED BY ALTOFT and seconded by DEVORE to approve the paving of N. Washington Street in part with Vergennes Township and the Kent County Road Commission.

YES: Councilmember Teelander, Mayor Altoft, Councilmember DeVore, Councilmember Hodges and Councilmember Phillips. NO: None. ABSENT: None. MOTION CARRIED.

8. BOARD/COMMISSIONS REPORTS.

Councilmember Hodges spoke about the tree planting that happened last Friday and stated that it was successful.

The Look Committee will meet next Wednesday at 4:00 p.m. to review the various applications that have come in and they will have decisions on the applications by the following Wednesday, May 18.

At the last DDA meeting, Chief Bukala asked the DDA for funds to purchase interactive speed signs. Mark Anderson with LARA asked for assistance to extend the trails from Gee Drive to M-21. Other business included \$1,080 for port-a-jons at the boat launch, \$13,500 to LowellArts! for a handicapped ramp to the new building and \$234,000 towards water/sewer upgraded on various downtown projects.

Councilmember Phillips stated the next Historic District meeting will be held on Tuesday, May 24.

Councilmember Teelander attended the last Historic District meeting where they met with a new women's clothing store that is coming into the community. It will be located across the street from Dr. Reagan's office.

The DDA had a special meeting last Friday to approve the expenditure of \$30,000 toward the land swap so S. Monroe parking lot can be built.

Councilmember DeVore stated that Parks and Recreation Department met with all council members last month and plan to meet again at 6:00 on Tuesday, May 17 at Riverwalk.

The next LARA meeting is currently scheduled for Wednesday, May 11, but there has been talk about possibly moving it to the 18th.

9. APPOINTMENTS TO COMMISSIONS AND BOARDS.

Mayor Altoft said they are still taking applications for the vacancies on the boards.

10. **MANAGER'S REPORT.**

1. Ron VanOverbeek has been selected as the new Fire Chief. He has been a longstanding member of the fire department, as well as an employee of Lowell Light & Power for a number of years. He will be a good addition to the administrative team.
2. The City of Portland has proposed hosting our Mayor Exchange on Thursday, June 30.

11. **COUNCIL COMMENTS.**

Councilmember Hodges had no further comments.

Councilmember Phillips recently went on vacation, but is happy to be home. He looks forward to working with everyone in a positive and productive manner.

Councilmember Teelandier wished all of the mothers a Happy Mother's Day.

Councilmember DeVore thanked Mayor Altoft and Matt Mayer for stepping up on behalf of the firefighters and helping the Fire Authority hire their new chief.

Mayor Altoft commented on all of the road construction downtown and said he knows it is an inconvenience, but the road crews are working hard. He also asked that the intersections be swept because its motorcycle season and there is a lot of gravel in the intersections.

12. **ADJOURNMENT.**

IT WAS MOVED BY HODGES and seconded by DEVORE to adjourn at 7:54 p.m.

DATE:

APPROVED:

Jeff Altoft, Mayor

Susan Ullery, City Clerk

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF LOWELL
 EXP CHECK RUN DATES 05/05/2016 - 05/13/2016
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000					
101-000-084.015	DUE FROM FIRE AUTHORITY	NAPA AUTO PARTS	STATEMENT OF ACCOUNT	50.01	67829
101-000-123.000	PREPAID EXPENSES	MML WORKERS' COMP FUND	WC PREMIUM 7/1/16-7/1/17	9,322.00	67828
101-000-222.002	DUE TO COUNTY-DOG LICENSE	KENT COUNTY HEALTH DEPT	DOG LICENSES	256.00	67822
		Total For Dept 000		9,628.01	
Dept 101 COUNCIL					
101-101-880.000	COMMUNITY PROMOTION	FANDANGLED CUSTOM APPAREL	NAME PLATES	27.35	67784
101-101-880.000	COMMUNITY PROMOTION	LOWELL AREA CHAMBER	RIVERWALK DUCK SPONSOR	125.00	67825
		Total For Dept 101 COUNCI		152.35	
Dept 209 ASSESSOR					
101-209-740.000	OPERATING SUPPLIES	KENT COUNTY TREASURER	PICTOMERTY PROJECT 2016	610.87	67786
101-209-860.000	TRAVEL EXPENSES	RASHID, JEFFREY	ASSESSING EXPENSES	52.92	67792
		Total For Dept 209 ASSESS		663.79	
Dept 210 ATTORNEY					
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	LEGAL SVCS- BIG BOILER	525.00	67811
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	LEGAL SVC - MONROE PARKIN	542.50	67811
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	LEEGAL SVC - GENERAL	962.50	67811
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	LEGAL SVC - CODE ENFORCEM	87.50	67811
		Total For Dept 210 ATTORN		2,117.50	
Dept 215 CLERK					
101-215-900.000	PRINTING	LOWELL LEDGER	STATEMENT OF ACCOUNT	254.62	67788
		Total For Dept 215 CLERK		254.62	
Dept 253 TREASURER					
101-253-801.000	PROFESSIONAL SERVICES	STRATEGIC ACCOUNTING & TA	ACCOUNTING SERVICES APRIL	325.00	67794
101-253-801.000	PROFESSIONAL SERVICES	FLEX ADMINISTRATORS, INC.	2016 ADMIN	43.50	67814
		Total For Dept 253 TREASU		368.50	
Dept 265 CITY HALL					
101-265-727.000	OFFICE SUPPLIES	SUPPLYGEEKS	OFFICE SUPPLIES	161.10	67839
101-265-740.000	OPERATING SUPPLIES	MUNDT, THERESA	SAM'S CLUB SUPPLIES	80.35	67791
101-265-740.000	OPERATING SUPPLIES	SUPPLYGEEKS	OFFICE SUPPLIES	32.37	67839
101-265-802.000	CONTRACTUAL	RED CREEK	TRASH SERVICES	56.70	67793
101-265-850.000	COMMUNICATIONS	COMCAST CABLE	CABLE STATEMENT	149.85	67809
101-265-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ENERGY STATEMENT	874.81	67780
101-265-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENT	2,410.77	67789
101-265-930.000	REPAIR & MAINTENANCE	STEALTH PEST MANAGEMENT L	PEST CONTROL	50.00	67838
		Total For Dept 265 CITY H		3,815.95	
Dept 276 CEMETERY					
101-276-740.000	OPERATING SUPPLIES	SUPPLYGEEKS	OFFICE SUPPLIES	22.18	67839
101-276-740.000	OPERATING SUPPLIES	TRACTOR SUPPLY	STATEMENT OF ACCOUNT	35.98	67843
101-276-802.000	CONTRACTUAL	KERKSTRA PORTABLE, INC.	PORTABLE RESTROOM OAKWOOD	75.00	67823
101-276-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENT	120.12	67789
		Total For Dept 276 CEMETE		253.28	
Dept 294 UNALLOCATED MISCELLANEOUS					
101-294-955.000	MISCELLANEOUS EXPENSE	SUN TITLE AGENCY LLC	FEES & TITLE INSURANCE	966.25	67796
101-294-955.000	MISCELLANEOUS EXPENSE	SUN TITLE AGENCY LLC	SWAP 121 S MONROE SUMMER/	25.47	67798
		Total For Dept 294 UNALLO		991.72	
Dept 301 POLICE DEPARTMENT					
101-301-626.000	REPORTS & FINGERPRINT FEE	CLEVERINGA, JEREMY	PBT REFUND	15.00	67808
101-301-626.000	REPORTS & FINGERPRINT FEE	STATE OF MICHIGAN	POLICE LIVE SCAN APRIL 20	179.00	67837
101-301-740.000	OPERATING SUPPLIES	CHROUCH COMMUNICATIONS, I	LPD SUPPLIES	20.50	67807
101-301-744.000	UNIFORMS	CURTIS CLEANERS	STATEMENT OF ACCOUNT	229.80	67810
101-301-802.000	CONTRACTUAL	DIGITAL OFFICE MACHINES,	POLICE SERVICE CONTRACT A	74.23	67781
101-301-930.000	R & M EQUIPMENT	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	30.46	67803
101-301-930.000	R & M EQUIPMENT	VANSOLKEMA, SCOT	POLICE R & M	24.79	67846

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF LOWELL
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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 301 POLICE DEPARTMENT					
101-301-955.000	MISCELLANEOUS EXPENSE	EMERGENCY LOCK & SAFE	POLICE DUPLICATE KEYS	33.00	67783
Total For Dept 301 POLICE				606.78	
Dept 400 PLANNING & ZONING					
101-400-801.000	PROFESSIONAL SERVICES	FANDANGLED CUSTOM APPAREL	NAME PLATES	24.00	67784
101-400-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	PROF SERVICES	295.00	67847
101-400-900.000	PRINTING	FANDANGLED CUSTOM APPAREL	DESK BAR/NAME PLATE	24.50	67812
Total For Dept 400 PLANNI				343.50	
Dept 441 DEPARTMENT OF PUBLIC WORKS					
101-441-727.000	OFFICE SUPPLIES	FANDANGLED CUSTOM APPAREL	DESK BAR/NAME PLATE	57.50	67812
101-441-727.000	OFFICE SUPPLIES	SUPPLYGEEKS	OFFICE SUPPLIES	1.12	67839
101-441-740.000	OPERATING SUPPLIES	X-CEL CHEMICAL SPECIALTIE	DPW SUPPLIES	48.00	67848
101-441-802.000	CONTRACTUAL	RED CREEK	TRASH SERVICES	116.70	67793
101-441-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ENERGY STATEMENT	321.36	67780
101-441-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENT	245.65	67789
101-441-926.000	STREET LIGHTING	LOWELL LIGHT & POWER	ELECTRIC STATEMENT	846.88	67789
Total For Dept 441 DEPART				1,637.21	
Dept 747 CHAMBER/RIVERWALK					
101-747-920.000	CHAMBER UTILITIES	CONSUMERS ENERGY	ENERGY STATEMENT	42.27	67780
101-747-920.000	CHAMBER UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENT	142.27	67789
Total For Dept 747 CHAMBE				184.54	
Dept 751 PARKS					
101-751-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	6.49	67803
101-751-740.000	OPERATING SUPPLIES	GRAINGER INDUSTRIAL SUPPL	EAR PLUGS	30.12	67816
101-751-740.000	OPERATING SUPPLIES	X-CEL CHEMICAL SPECIALTIE	PARK SUPPLIES	121.50	67848
101-751-802.000	CONTRACTUAL	KERKSTRA PORTABLE, INC.	HANDICAP RESTROOM	115.00	67787
101-751-802.000	CONTRACTUAL	KERKSTRA PORTABLE, INC.	HANDICAP PORTABLE RESTROO	115.00	67787
101-751-802.000	CONTRACTUAL	RED CREEK	TRASH SERVICES	249.40	67793
101-751-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENT	558.51	67789
101-751-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	11.00	67803
Total For Dept 751 PARKS				1,207.02	
Dept 757 SHOWBOAT					
101-757-920.000	SHOWBOAT UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENT	40.54	67789
Total For Dept 757 SHOWBO				40.54	
Dept 790 LIBRARY					
101-790-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	4.29	67803
101-790-740.000	OPERATING SUPPLIES	SUPPLYGEEKS	OFFICE SUPPLIES	86.74	67839
101-790-802.000	CONTRACTUAL	RED CREEK	TRASH SERVICES	51.70	67793
101-790-802.000	CONTRACTUAL	FIRE PROS INC.	LIBRARY FIRE ALARM INSPEC	235.00	67813
101-790-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ENERGY STATEMENT	375.07	67780
101-790-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENT	1,055.25	67789
101-790-930.000	REPAIR & MAINTENANCE	MODEL COVERALL SERVICE, I	LIBRARY RUGS	548.55	67790
101-790-930.000	REPAIR & MAINTENANCE	PROGRESSIVE HEATING COOLI	LIBRARY R & M	358.67	67833
101-790-930.000	REPAIR & MAINTENANCE	STEALTH PEST MANAGEMENT L	PEST CONTROL	40.00	67838
Total For Dept 790 LIBRAR				2,755.27	
Dept 804 MUSEUM					
101-804-887.000	CONTRIBUTIONS & MAINTENAN	STEALTH PEST MANAGEMENT L	PEST CONTROL	40.00	67838
101-804-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ENERGY STATEMENT	241.44	67780
101-804-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENT	200.32	67789
Total For Dept 804 MUSEUM				481.76	
Total For Fund 101 GENERA				25,502.34	
Fund 202 MAJOR STREET FUND					
Dept 450 CAPITAL OUTLAY					
202-450-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	PROF SVCS - PARKING LOT/U	4,352.42	67847

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 202 MAJOR STREET FUND					
Dept 450 CAPITAL OUTLAY					
202-450-970.000	CAPITAL OUTLAY	C & D HUGHES, INC	PARKING/STREEET/UTILITY P	38,450.87	67806
	Total For Dept 450 CAPITA			42,803.29	
Dept 463 MAINTENANCE					
202-463-740.000	OPERATING SUPPLIES	GRAINGER INDUSTRIAL SUPPL	EAR PLUGS	30.12	67816
	Total For Dept 463 MAINTEN			30.12	
Dept 474 TRAFFIC					
202-474-740.000	OPERATING SUPPLIES	TRACTOR SUPPLY	STATEMENT OF ACCOUNT	39.98	67843
	Total For Dept 474 TRAFFI			39.98	
	Total For Fund 202 MAJOR			42,873.39	
Fund 203 LOCAL STREET FUND					
Dept 463 MAINTENANCE					
203-463-740.000	OPERATING SUPPLIES	GRAINGER INDUSTRIAL SUPPL	EAR PLUGS	30.12	67816
203-463-740.000	OPERATING SUPPLIES	TIP TOP GRAVEL CO.	CRUSHED ASPHALT	115.64	67842
	Total For Dept 463 MAINTEN			145.76	
	Total For Fund 203 LOCAL			145.76	
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 450 CAPITAL OUTLAY					
248-450-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	PROF SVCS - PARKING LOT/U	6,643.15	67847
248-450-970.000	CAPITAL OUTLAY	CANFIELD, GREG & DEB	121 S. MONROE ST	25,000.00	67795
248-450-970.000	CAPITAL OUTLAY	SUN TITLE AGENCY LLC	SWAP 128 S. MONROE SUMMER	1,430.36	67797
248-450-970.000	CAPITAL OUTLAY	SUN TITLE AGENCY LLC	SWAP 121 S MONROE SUMMER/	769.64	67798
248-450-970.000	CAPITAL OUTLAY	C & D HUGHES, INC	PARKING/STREEET/UTILITY P	1,599.94	67806
	Total For Dept 450 CAPITA			35,443.09	
Dept 463 MAINTENANCE					
248-463-740.000	OPERATING SUPPLIES	ECO GREEN SUPPLY	FERTILIZER	216.69	67782
248-463-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	5.98	67803
248-463-740.000	OPERATING SUPPLIES	THORNAPPLE RIVER NURSERY,	WOOD CHIPS - DDA	52.00	67841
248-463-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENT	800.62	67789
	Total For Dept 463 MAINTEN			1,075.29	
	Total For Fund 248 DOWNTOWN			36,518.38	
Fund 260 DESIGNATED CONTRIBUTIONS					
Dept 301 POLICE DEPARTMENT					
260-301-740.000	OPERATING SUPPLIES	CHROUCH COMMUNICATIONS, I	PORTABLE RADIOS	5,235.00	67779
260-301-740.000	OPERATING SUPPLIES	CHROUCH COMMUNICATIONS, I	SERVICE WORK	225.00	67779
260-301-740.000	OPERATING SUPPLIES	CHROUCH COMMUNICATIONS, I	EARPIECE FOR RADIOS	232.00	67779
260-301-740.000	OPERATING SUPPLIES	CHROUCH COMMUNICATIONS, I	POLICE EQUIP R & M	646.51	67779
	Total For Dept 301 POLICE			6,338.51	
Dept 443 ARBOR BOARD					
260-443-929.000	TREE FUND EXPENDITURES	TERRA VERDE LANDSCAPING L	ARBOR DAY TREE	850.00	67840
	Total For Dept 443 ARBOR			850.00	
Dept 758 DOG PARK					
260-758-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENT	43.86	67789
	Total For Dept 758 DOG PA			43.86	
	Total For Fund 260 DESIGN			7,232.37	
Fund 581 AIRPORT FUND					
Dept 000					
581-000-740.000	OPERATING SUPPLIES	BROWN, CASEY	AIRPORT CLEAN UP 4/23/16	200.00	67777
581-000-740.000	OPERATING SUPPLIES	GRIMM, TOM	AIRPORT SUPPLIES	18.01	67818
581-000-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ENERGY STATEMENT	88.86	67780
581-000-930.000	REPAIR & MAINTENANCE	BROWN, CASEY	AIRPORT CLEAN UP 4/23/16	247.56	67777
581-000-930.000	REPAIR & MAINTENANCE	BROWN, CASEY	AIRPORT R&M	84.88	67805
581-000-930.000	REPAIR & MAINTENANCE	NELSON, ERIC	AIRPORT SUPPLIES	89.67	67830
581-000-930.000	REPAIR & MAINTENANCE	SELF SERVE LUMBER	AIRPORT PAINT	25.49	67836

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Fund 581 AIRPORT FUND					
Dept 000					
581-000-930.000	REPAIR & MAINTENANCE	TERRA VERDE LANDSCAPING L	AIRPORT SOIL SAMPLE	36.80	67840
581-000-930.000	REPAIR & MAINTENANCE	BOURGETTE, BOB	AIRPORT REIMBURSEMENT FOR	916.37	67804
		Total For Dept 000		1,707.64	
		Total For Fund 581 AIRPOR		1,707.64	
Fund 590 WASTEWATER FUND					
Dept 000					
590-000-043.000	DUE FROM EARTH TECH	LOWELL LIGHT & POWER	ELECTRIC STATEMENT	7,375.10	67789
		Total For Dept 000		7,375.10	
Dept 551 COLLECTION					
590-551-744.000	UNIFORMS	PEP TALK	W/S DEPT UNIFORMS	186.00	67832
590-551-930.000	REPAIR & MAINTENANCE	GEROGETOWN CONSTRUCTION C	SEWER REPAIRS (WASH & KIN	4,054.93	67815
590-551-970.000	CAPITAL OUTLAY	C & D HUGHES, INC	PARKING/STREEET/UTILITY P	1,820.50	67806
		Total For Dept 551 COLLEC		6,061.43	
Dept 552 CUSTOMER ACCOUNTS					
590-552-740.000	OPERATING SUPPLIES	PEACHTREE DATA	CASS CERTIFICATION	37.50	67831
		Total For Dept 552 CUSTOM		37.50	
Dept 553 ADMINISTRATION					
590-553-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	LEGAL SVC- LEAD	332.50	67811
590-553-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	PROF SVCS - PARKING LOT/U	4,352.41	67847
		Total For Dept 553 ADMINI		4,684.91	
		Total For Fund 590 WASTEW		18,158.94	
Fund 591 WATER FUND					
Dept 000					
591-000-123.000	PREPAID EXPENSES	APWA, MICHIGAN CHAPTER -	FALL INSTITUTE - JEFF VAN	650.00	67776
		Total For Dept 000		650.00	
Dept 570 TREATMENT					
591-570-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	59.87	67803
591-570-740.000	OPERATING SUPPLIES	QUEBERG, ANN	HACH MODEL 15E INCUBATOR	100.00	67834
591-570-740.000	OPERATING SUPPLIES	TRACTOR SUPPLY	STATEMENT OF ACCOUNT	8.99	67843
591-570-802.000	CONTRACTUAL	RED CREEK	TRASH SERVICES	31.70	67793
591-570-802.000	CONTRACTUAL	SAWYER ENGINE & COMPRESSO	WTP CONTRACTUAL	461.27	67835
591-570-802.000	CONTRACTUAL	TROEMNER CALIBRATION SERV	WTP CONTRACTUAL	90.00	67844
591-570-802.000	CONTRACTUAL	TRUGREEN	WTP LAWN SERVICE	105.00	67845
591-570-864.000	CONFERENCES & CONVENTIONS	MI-AWWA PAYMENT PROCESSIN	SPRING 2016 REG MTG- BREC	155.00	67826
591-570-864.000	CONFERENCES & CONVENTIONS	MI-AWWA PAYMENT PROCESSIN	SPRING 2016 REG MTG-VANVE	110.00	67826
591-570-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ENERGY STATEMENT	283.77	67780
591-570-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENT	4,435.32	67789
591-570-930.000	REPAIR & MAINTENANCE	MICHIGAN RURAL WATER ASSO	WELLHEAD PROTECTION GRANT	8,000.00	67827
591-570-930.000	REPAIR & MAINTENANCE	STEALTH PEST MANAGEMENT L	PEST CONTROL	40.00	67838
591-570-955.000	MISCELLANEOUS EXPENSE	AMERICAN WATER WORKS ASSO	MEMBERSHIP DUES - VANVEEL	182.00	67775
		Total For Dept 570 TREATM		14,062.92	
Dept 571 DISTRIBUTION					
591-571-744.000	UNIFORMS	PEP TALK	W/S DEPT UNIFORMS	186.00	67832
591-571-801.000	CROSS CONNECTIONS	HYDROCORP	CROSS CONNECTION APRIL 20	815.00	67785
591-571-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENT	1,468.46	67789
591-571-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	107.13	67803
591-571-930.000	REPAIR & MAINTENANCE	LEE'S TRENCHING SERVICE,	WATER DEPT R & M	565.00	67824
591-571-930.000	REPAIR & MAINTENANCE	TRACTOR SUPPLY	STATEMENT OF ACCOUNT	74.96	67843
591-571-970.000	CAPITAL OUTLAY	C & D HUGHES, INC	PARKING/STREEET/UTILITY P	35,739.51	67806
		Total For Dept 571 DISTRI		38,956.06	
Dept 572 CUSTOMER ACCOUNTS					
591-572-740.000	OPERATING SUPPLIES	PEACHTREE DATA	CASS CERTIFICATION	37.50	67831
		Total For Dept 572 CUSTOM		37.50	

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Fund 591 WATER FUND					
Dept 573 ADMINISTRATION					
591-573-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	PROF SVCS - PARKING LOT/U	7,559.44	67847
Total For Dept 573 ADMINI				7,559.44	
Total For Fund 591 WATER				61,265.92	
Fund 636 DATA PROCESSING FUND					
Dept 000					
636-000-740.000	OPERATING SUPPLIES	AUTOMATED BUSINESS EQUIPM	FOLDING MACHINE SUPPLIES	56.00	67802
636-000-740.000	OPERATING SUPPLIES	JUST SMART GUYS	TONER CARTRIDGE	90.00	67821
636-000-801.000	PROFESSIONAL SERVICES	ADDORIO TECHNOLOGIES, LLC	STATEMENT OF ACCOUNT	300.00	67801
636-000-802.000	CONTRACTUAL	BS&A SOFTWARE	TIMESHEET & DELIQ TAX SUP	492.00	67778
636-000-802.000	CONTRACTUAL	HASSELBRING-CLARK	COPIER CONTRACT	383.42	67820
Total For Dept 000				1,321.42	
Total For Fund 636 DATA P				1,321.42	
Fund 661 EQUIPMENT FUND					
Dept 895 FLEET MAINT. & REPLACEMENT					
661-895-740.000	OPERATING SUPPLIES	GTW	EQUIP FUND SUPPLIES	17.26	67819
661-895-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	8.47	67803
661-895-930.000	REPAIR & MAINTENANCE	GRAINGER INDUSTRIAL SUPPL	EQUIP R & M	195.55	67816
661-895-930.000	REPAIR & MAINTENANCE	GRAND AUTO FAMILY	EQUIP R & M - #14	155.35	67817
661-895-930.000	REPAIR & MAINTENANCE	NAPA AUTO PARTS	STATEMENT OF ACCOUNT	467.84	67829
661-895-930.000	REPAIR & MAINTENANCE	TRACTOR SUPPLY	STATEMENT OF ACCOUNT	221.92	67843
Total For Dept 895 FLEET				1,066.39	
Total For Fund 661 EQUIPM				1,066.39	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:					
			Fund 101 GENERAL FUND	25,502.34	
			Fund 202 MAJOR STREET FUN	42,873.39	
			Fund 203 LOCAL STREET FUN	145.76	
			Fund 248 DOWNTOWN DEVELOP	36,518.38	
			Fund 260 DESIGNATED CONTR	7,232.37	
			Fund 581 AIRPORT FUND	1,707.64	
			Fund 590 WASTEWATER FUND	18,158.94	
			Fund 591 WATER FUND	61,265.92	
			Fund 636 DATA PROCESSING	1,321.42	
			Fund 661 EQUIPMENT FUND	1,066.39	
				<hr/>	
				195,792.55	



STRATEGIC GOALS REPORT

MAY 16, 2016

TIER ONE

1) Street Asset Management Plan: Ron Woods has prepared a draft plan which we are reviewing and hope to bring to you in the future. (12-21-15)

2) Look/Lee Fund Investment Options: We have completed the transfer of a portion of the assets of the Look Memorial Fund to the Grand Rapids Foundation for investment purposes. We are still exploring a similar investment structure for the Lee Fund. (7-6-15)

✓ **3) Banners Downtown:** New banners have been installed downtown and our banner program is up and running. This project is completed. (7-20-15)

4) Wastewater Inflow & Infiltration: A final report has been completed by Prein & Newhoff. They are prepared to make a presentation to the council giving some history on the analysis leading up to obtaining the DEQ SAW Grant and the decision to move the wastewater lift station. (12-7-15)

5) Downtown Trail Connector: LARA would like councilmembers to attend their December 2, 2015, meeting so that their plan and recommended route can be presented. (11-16-15)

✓ **6) Secure City Funding for Arbor Board:** This has been completed with the adoption of the FY 2015-16 budget. (7-6-15)

7) Rental Rehabilitation Program: As of July 1, 2015, we have become eligible to receive CDBG grants through the State of Michigan. We will formulate a work plan to begin the process. In the meantime, we are working with a building owner who is currently pursuing CDBG funds through the MEDC. (7-6-15)

8) Economic Development Staff: There was discussion with the Downtown Development Authority about the concept of hiring a full-time economic development staff person. There seemed to be a consensus on the concept so our next step will be to bring a proposed job description and other details back to the DDA for further consideration. (11-16-15)

CITY OF LOWELL STRATEGIC GOALS REPORT

TIER TWO

1) Promote Accomplishments: We have launched our Twitter account and are posting tweets about city and community events. (12-21-15)

2) Ordinance Review: Next step on this goal will be to create a calendar and assignments to keep us on task.

a) Buried Utility Lines: We will need to work with Light & Power to review the current ordinance and review our goals before drafting language. (7-6-15)

b) Right-of-Way: Public Works and City Hall staff are already discussing our internal process for reviewing building and zoning applications including a discussion on how to create a sign-off process when projects impact the right-of-way. I expect that ordinance/policy issues will arise from this discussion. (7-6-15)

c) Trash: We have a draft for discussion which can be reviewed at a future workshop. (7-6-15)

3) College Intern Program: We have advertised with the Michigan Municipal League for college interns and have had some inquiries. (7-6-15)

4) Proactive Code Enforcement: This item will require further discussion at a future workshop to identify outcomes for this goal. (7-6-15)

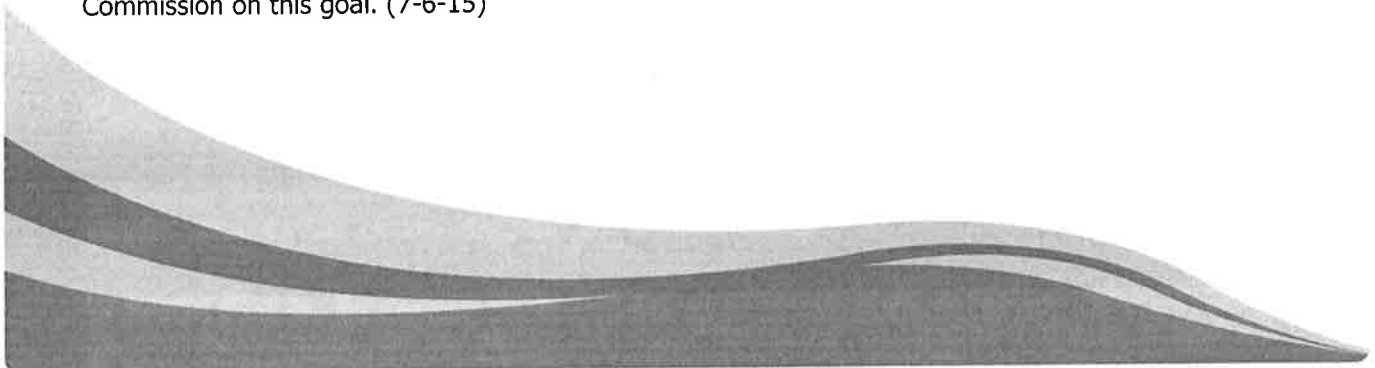
5) Business Development Packet: I have reached out to The Right Place who indicated they can assist us with this project. (7-20-15)

TIER THREE

1) Review Investment Strategy: We will need to develop a work plan for this goal as well as develop specific outcomes that identify when the goal is met. (7-6-15)

2) Master Plan for Recreation Park: With the upcoming discussion on the river valley trail connector, we will need to engage with the users of Recreation Park to identify a specific trail route through the park. This will likely begin our discussion on an overall master plan for the park. (7-6-15)

3) North Washington Park Name & Signage: We will begin a discussion with the Parks & Recreation Commission on this goal. (7-6-15)





301 East Main Street
Lowell, Michigan 49331
Phone (616) 897-8457
Fax (616) 897-4085
www.ci.lowell.mi.us

PENDING COUNCIL PROJECTS REPORT

May 16, 2016

UPDATES

Underground Electrical Lines – No further update.

Trash Ordinance Update – No further update.

Right of Way Ordinance – No further update.

UPDATES

Trash Ordinance Update

(10/6/14) We have completed drafts to make improvements to the trash ordinance and have also developed rules to go along with the ordinance. This will be an agenda item at a future workshop.

Right of Way Ordinance

(10/6/14) You have asked that I contact the city attorney to begin a discussion about a right-of-way ordinance.

2016 Council Training and Information Schedule

January 19 (Tuesday, MLK Holiday)

- **Strategic Planning Overview – not completed**

February 1

- **Light & Power - completed**
- **Equipment Replacement Plan – not completed**

February 16 (Tuesday, President's Day)

- **Water and Wastewater Systems – not completed**
- **Street Plan and Asset Management – not completed**
- **Strategic Planning, Finalize Overall Priorities – not completed**

March 7

- **City Finances and Fund Accounting – not completed**
- **LCTV Fund, Look Memorial, Carr Funds, Lee Fund – not completed**
- **Sidewalk Repair and Replacement – not completed**
- **Community Facilities – not completed**

March 21

- **Preliminary Budget Recommendations – Not completed**
- **Arbor Board and Urban Forest Initiative – Not completed**
- **Parks & Recreation, LARA, Trails - Completed**

April 4 (Spring Break week)

-

April 18

- **City Manager's Budget Recommendation - Completed**

May 2

- **Budget Review and Discussion - Completed**

May 16

- **Public Hearing and Adoption of Final Budget**
- **Planning & Zoning**

June 6

- **Downtown Development Authority**
- **Historic District Commission**

June 20

-

July 5 (Tuesday, Fourth of July week)

-

July 18

-

August 1

-

August 15

-

September 6 (Tuesday, Labor Day week)

-

September 19

-

October 3

-

October 17

-

November 7

-

November 21 (Thanksgiving week)

-

December 5

-

December 19 (Christmas week)

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**CITY OF LOWELL
KENT COUNTY, MICHIGAN**

ORDINANCE NO. 16- 02

AN ORDINANCE TO AMEND SECTION 3.01 “DISTRICTS ESTABLISHED” OF CHAPTER 3, “ZONING DISTRICTS – GENERAL”; TO AMEND SECTION 13.03, “SPECIAL LAND USES” OF CHAPTER 13, “I – INDUSTRIAL DISTRICT;” TO AMEND THE TITLE OF CHAPTER 14 “F-1 FLOODPLAIN DISTRICT;” TO AMEND SECTION 14.03, “USES PERMITTED BY RIGHT” OF CHAPTER 14 “F-1 FLOODPLAIN DISTRICT;” TO AMEND SECTION 14.04, “SPECIAL LAND USES” OF CHAPTER 14 “F-1 FLOODPLAIN DISTRICT”; TO ADD A NEW CHAPTER 14A TITLED “RE- RIVER’S EDGE DISTRICT”; TO AMEND SECTION 17.04(C) “REMOVAL AND PROCESSING OF TOPSOIL, STONE, ROCK, SAND, GRAVEL, LIME OR OTHER SOIL OR MINERAL RESOURCES” OF SECTION 17.04 “SITE DESIGN STANDARDS;” TO AMEND SUBSECTION “A” OF SECTION 18.02 “REGULATION” OF CHAPTER 18, “SITE PLAN REVIEW”; TO AMEND SUBSECTION A OF SECTION 20.08, “SIGNS PERMITTED BY ZONING DISTRICT” OF CHAPTER 20, “SIGNS”; AND TO AMEND THE OFFICIAL ZONING MAP TO REZONE VARIOUS PROPERTIES AS SPECIFIED HEREIN, OF AND TO APPENDIX A, “ZONING” OF THE CODE OF ORDINANCES OF THE CITY OF LOWELL.

Councilmember _____, supported by Councilmember _____, moved the adoption of the following ordinance:

THE CITY OF LOWELL ORDAINS:

Section 1. Amendment of Section 3.01 of Chapter 3. Section 3.01, “Districts Established” of Chapter 3, “Zoning Districts – General” of Appendix A, “Zoning,” of the Code of Ordinance of the City of Lowell is amended by adding the following zoning district, which reads as follows:

RE River’s Edge District

Section 2. Amendment of Section 13.03 of Chapter 13. Section 13.03, “Special Land Uses,” of Chapter 13, “I – Industrial District” of Appendix A, “Zoning,” of the Code of Ordinance of the City of Lowell is amended by adding subsection G, which reads as follows:

- G. Removal and processing of topsoil, stone, rock, sand, gravel, lime or other soil or mineral resources.

Section 3. Amendment of Title of Chapter 14. The title of Chapter 14, “F-1 Floodplain District,” of Appendix A, “Zoning,” of the Code of Ordinance of the City of Lowell is amended to read as follows:

CHAPTER 14. F-1 FLOODPLAIN OVERLAY DISTRICT

Section 4. Amendment of Section 14.03 of Chapter 14. Section 14.03 “Uses permitted by right,” of Chapter 14, “F-1 Floodplain District” of Appendix A, “Zoning,” of the Code of Ordinance of the City of Lowell is amended in its entirety to read as follows:

Section 14.03 Uses permitted.

- A. Any use permitted in the underlying zoning district, whether by right or by special land use, shall be permitted within the Floodplain Overlay district in accordance with the standards and regulations of the underlying zoning district.
- B. The standards and regulations of this chapter shall also apply to any use proposed in the Floodplain Overlay district. Where there is a conflict between the provisions of this chapter and another applicable section of this Ordinance, the more restrictive provisions shall control.

Section 5. Amendment of Section 14.04 of Chapter 14. Section 14.04 “Special Land Uses,” of Chapter 14, “F-1 Floodplain District” of Appendix A, “Zoning,” of the Code of Ordinance of the City of Lowell is amended in its entirety to read as follows:

Section 14.04 Additional Standards for Development

A. Development, including the erection of structures and placement of manufactured homes, within the floodplain overlay district shall not occur except in accordance with the requirements of this ordinance and the following standards:

1. The requirements of this chapter shall be met.
2. The requirements of the underlying zoning district and applicable general provisions of this ordinance shall be met;
3. All necessary permits shall have been issued by the appropriate local, state, and federal authorities, including a floodplain permit, or letter of no authority from the Michigan Department of Natural Resources under authority of Act 451, of the Public Acts of 1994, as amended. Where a permit cannot be issued prior to the issuance of zoning compliance permit, a letter from the issuing agency indicating intent to issue contingent only upon proof of zoning compliance shall be acceptable.
4. The proposed use and/or structure(s) shall be so designed as not to reduce the water impoundment capacity of the floodplain or significantly change the volume or speed of the flow of water.
5. Utilities, streets, off-street parking, railroads, structures, and buildings for public or recreational uses shall be designed so as not to increase the possibility of flood or be otherwise detrimental to the public health, safety, and welfare.

B. Specific base flood elevation standards:

1. On the basis of the most recent available base flood elevation data all new construction and substantial improvements shall have the lowest floor, including basements, elevated at least one (1) foot above the flood level; or for nonresidential structures, be constructed such that at or below base flood level, together with attendant utility and sanitary facilities, the structure is watertight with walls substantially impermeable to the passage of water and with structural components having the capability of resisting hydrostatic and hydrodynamic loads and effects of buoyancy. A registered professional engineer or architect shall certify that these standards are met and that the floodproofing methods employed are adequate to withstand the flood depths, pressures, velocities, impact, and uplift forces and other factors associated with the base flood in the location of the structure. Such certification shall be submitted as provided in this ordinance and shall indicate the elevation to which the structure is floodproofed.
2. The most recent flood elevation data received from the Federal Insurance and Mitigation Administration (FIMA) shall take precedence over data from other sources.

Section 6. Amendment of the City of Lowell Zoning Ordinance to include a new Chapter 14A. Appendix A, "Zoning," of the Code of Ordinance of the City of Lowell is amended by adding a new Chapter 14A, which reads as follows:

CHAPTER 14A. RIVER'S EDGE DISTRICT

Section 14A.01. Purpose

This district is intended primarily to protect those undeveloped areas in the city that are subject to predictable and regular flooding, and therefore are generally unsuitable for permanent development. These areas are within the 100-year floodplain and are generally adjacent to the Grand River. It is the intent of this district to allow for limited activities and development that does not require the placement of buildings intended for human habitation. It is further the intent of this chapter to discourage development that would reduce reservoir capacity or would otherwise impede, retard, accelerate or change the direction of the flow of water.

Section 14A.02. Uses permitted

Land in the River's Edge district may be used for the following purposes as uses permitted by right:

- A. Open space uses such as farms, nurseries, parks, playgrounds, golf courses, nature preserves, horse trails, natural trails, and recreational uses, provided no alteration is made to the existing level of the floodplain or the erection of a structure which may interfere with the flow of the river or floodplain capacity.
- B. Accessory buildings and uses, provided that the standards of Section 4.08 are met.

Section 14A.03 Special land uses.

- A. Removal and processing of topsoil, stone, rock, sand, gravel, lime or other soil or mineral resources.

Section 14A.04 District Regulations

Front yard	30 feet
Side yard	20 feet
Rear yard	35 feet
Building height	35 feet or 2½ stories
Minimum lot area	20,000 square feet
Minimum lot width	125 feet

Section 14A.05 Additional Standards for Development

- A. Development permitted by sections 14B.02 and 14B.03 above shall only be permitted in accordance with the requirements of this chapter, including all applicable overlay districts, and the following standards:
1. All necessary development permits shall have been issued by appropriate local, state, and federal authorities, including a floodplain permit, approval, or letter of no authority from the Michigan Department of Natural Resources under authority of Act 451, of the Public Acts of 1994, as amended. Where a development permit cannot be issued prior to the issuance of zoning compliance permit, a letter from the issuing agency indicating intent to issue contingent only upon proof of zoning compliance may be acceptable.
 2. Utilities, streets, off-street parking, structures, and buildings for public or recreational uses and any other proposed uses and/or structure(s) shall be designed as not to reduce the water impoundment capacity of the floodplain, significantly change the volume or speed of the flow of water or be otherwise detrimental to the public health, safety and welfare.

Section 7. Amendment of Section 17.04(C) of Chapter 17. Section 17.04(C) "Special Land Uses," of Chapter 17, "Special Land Uses" of Appendix A, "Zoning," of the Code of Ordinance of the City of Lowell is amended to read as follows:

- C. Removal and processing of topsoil, stone, rock, sand, gravel, lime or other soil or mineral resources.
1. No soil, sand, gravel, or other earth material shall be removed from any land within the city without special land use approval, with the following exceptions:
 - a. When the earth removal is incidental to an operation for which a building permit has been issued by the city;
 - b. When the earth removal involves any normal landscaping, driveway installation and repairs, or other minor projects;
 - c. The earth removal involves less than one hundred (100) cubic yards;
 - d. The earth removal is for the purpose of construction of a swimming pool.
 - e. The soil removal will not be in violation of any other section of this ordinance, other city ordinance, Soil Erosion and Sedimentation Control Act of 1972, or any other applicable state or federal law.

2. All uses shall be established and maintained in accordance with all applicable State of Michigan statutes. If any of the requirements of this subsection are less than those in applicable state statutes, the state requirements shall prevail.
3. All earth removal operations shall be conducted in a manner such that the earth removal will not alter predominate drainage patterns or cause drainage impacts to adjoining properties.
4. No machinery shall be erected or maintained within fifty (50) feet of any property or street line. No cut or excavation shall be made closer than fifty (50) feet to any street right-of-way line or property line in order to ensure sublater support to surrounding property. The planning commission may require greater distances for the location of machinery, storage or parking of equipment, or limits of excavation where the site is located within two hundred (200) feet of any residential district or use.
5. Where it is determined by the planning commission to be a public hazard, all uses shall be enclosed by a fence six (6) feet or more in height for the entire periphery of the property or portion thereof. Fences shall be adequate to prevent trespass, and shall be placed no closer than fifty (50) feet to the top or bottom of any slope.
6. No slope shall exceed an angle with the horizontal of forty-five (45) degrees.
7. No building shall be erected on the premises except as may otherwise be permitted in this ordinance or except as temporary shelter for machinery or for a field office, subject to approval by the planning commission.
8. The planning commission shall recommend routes for truck movement to and from the site in order to minimize the wear on public streets and to prevent hazards and damage to properties in the community. Access roads within the area of operation shall be provided with a dustless surface and the entry road within the site shall be hard surfaced for a distance established by the planning commission to minimize dust, mud, and debris being carried onto the public street.
9. All permitted installations shall be maintained in a neat, orderly condition so as to prevent injury to property, individuals, or to the community in general.
10. Proper measures, as determined by the zoning enforcement officer shall be taken to minimize the nuisance of noise and flying dust or rock. Such measures may include, when considered necessary, limitations upon the practice of stockpiling excavated material upon the site.
11. When excavation and removal operations or either of them are completed, the excavated area shall be graded so that no gradients is disturbed earth shall be steeper than a slope of 3:1 (horizontal-vertical). A layer of arable topsoil, of a quality approved by the zoning enforcement officer shall be spread over the excavated area, except exposed rock surfaces or areas lying below natural water level, to a minimum depth of four (4) inches in accordance with the approved contour plan. The area shall be seeded with a perennial rye grass and maintained until the area is stabilized and approved by the planning commission.
12. At the time of special land use application for earth removal activities, the applicant shall submit a preliminary sketch plan of the proposed end use of the property to

inform the Planning Commission of the intended long-term use of the site. Such sketch plan shall contain the information required in Section 18.04(A)(2) of this Ordinance. Planning Commission approval of the special land use request for the earth removal shall not constitute approval of the proposed end use.

13. Where excavation operation results in a body of water five (5) feet deep or greater, the owner or operator shall place appropriate "Keep Out Danger" signs around said premises not more than one hundred fifty (150) feet apart.
14. The planning commission may require an environmental impact statement, engineering data, or other such justification supporting the need for and consequences of such extraction if it is believed that the extraction may have an adverse impact on natural topography, drainage, water bodies, floodplains, or other natural features.

Section 8. Amendment of Section 18.02A of Chapter 18. Subsection A of Section 18.02, "Regulation" of Chapter 18, "Site Plan Review" of Appendix A, "Zoning," of the Code of Ordinance of the City of Lowell is amended by adding subsection 10, which reads as follows

10. RE River's Edge District

Section 9. Amendment of Section 20.08. Subsection A of Section 20.08, "Permitted signs by Zoning District" of Chapter 20, "Signs" of Appendix A, "Zoning," of the Code of Ordinances of the City of Lowell is amended to reads as follows:

- A. The following sign types shall be permitted in accord with the following regulations, in the SR, R-1, R-2, R-3, MHP and RE Districts:

Section 10. Amendment of Official Zoning Map. The Official Zoning Map of the City of Lowell Zoning Map is amended such that the parcels in the list below are rezoned as indicated and illustrated on the attached map:

Parcel ID	Address	Current Zoning	Proposed Zoning
41-20-10-100-015	2104 Bowes Rd	F-1 Floodplain	I-General Industrial and RE River's Edge

41-20-11-106-002	812 Bowes Rd	R3 Multiple Family Residential and F-1 Floodplain	RE River's Edge
41-20-11-126-003	500 S Hudson St	R3 Multiple Family Residential and F-1 Floodplain	R3 Multiple Family Residential and RE River's Edge
41-20-11-251-001	499 Dansville Ave	F-1 Floodplain	RE River's Edge
41-20-11-203-001	925 S Hudson St	F-1 Floodplain	SR Suburban Residential and RE River's Edge
41-20-11-227-007	775 Grand River Dr	F-1 Floodplain	SR Suburban Residential and RE River's Edge
41-20-11-230-001	675 Grand River Dr	F-1 Floodplain	SR Suburban Residential and RE River's Edge
41-20-02-440-003	504 Front St	F-1 Floodplain	PF Public Facilities and RE River's Edge
41-20-01-351-004	351 S Jackson St	F-1 Floodplain	RE River's Edge
41-20-01-307-007	125 S Division St	F-1 Floodplain	SR Suburban Residential and RE River's Edge
41-20-01-305-009	125 S Grove St	F-1 Floodplain	RE River's Edge
41-20-01-305-010	950 E Main St	F-1 Floodplain	RE River's Edge
41-20-01-308-003	920 Railroad St	F-1 Floodplain	RE River's Edge
41-20-01-306-009	1001 Railroad St	F-1 Floodplain	R2-Single or Two-Family Residential and RE River's Edge
41-20-01-376-004	1275 Grand River Dr	F-1 Floodplain	RE River's Edge
41-20-01-376-003	1255 Grand River Dr	F-1 Floodplain	RE River's Edge
41-20-01-376-005	1295 Grand River Dr	F-1 Floodplain	RE River's Edge

Section 11. Publication. After its adoption, the City Clerk shall publish this ordinance or a summary thereof, as permitted by law, along with its date of adoption in the *Lowell Ledger*, a newspaper of general circulation in the City, at least ten (10) days before its effective date.

Section 12. Effective Date. This ordinance shall take effect ten (10) days after it, or a summary thereof, as permitted by law, along with the date of its adoption, is published in the *Lowell Ledger*, a newspaper of general circulation in the City.

YEAS: Councilmembers _____

NAYS: Councilmembers _____

ABSTAIN: Councilmembers _____

ABSENT: Councilmembers _____

ORDINANCE DECLARED ADOPTED.

Dated: _____

Susan Ullery
City Clerk

CERTIFICATION

I, the undersigned City Clerk of the City of Lowell, Michigan (the "City"), certify that the above ordinance is a true and complete copy of an ordinance adopted at a regular meeting of the Lowell City Council held on _____, pursuant to notice given in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended, and notice of its adoption, including a summary of its contents and its effective date, was published in the *Lowell Ledger*, on _____, 2016. I further certify that the above ordinance was entered into the Ordinance Book of the City on _____, 2016, and was effective _____, 2016, ten (10) days after publication.

Dated: _____, 2016

Susan Ullery
City Clerk

Memorandum

To: Lowell City Council
From: Steve Donkersloot S.D.
Date: May 13, 2016
Re: MERS 457 Plan Adoption

The following (in bold) is a memo that I wrote to the Board of LL&P for our May 12th Board Meeting. The LL&P Board did approve the adoption of a MERS 457 Plan for LL&P at the meeting. To full adopt the plan, though, MERS requires additional approval from the City Council. There is no cost to the City or LL&P to adopt this plan. In conclusion, I am seeking approval for the adoption of a 457 Plan from MERS for LL&P.

Currently, LL&P offers employees the option to participate in a Pre-Tax, 457 Retirement Plan through Axa Equitable (a 457 is essentially equivalent to a 401K). There is no cost for LL&P to provide this 457 Plan to employees as LL&P does not match any employee contributions and Axa does not charge anything to LL&P for making the plan available. Simply put, offering a 457 Plan to employees is just an extra benefit LL&P can offer that has no cost or risk.

In the past few months, MERS has approached me with the fact that they now offer a 457 Plan with significantly lower fund fees/expenses (to participating employees) than most other 457 Plan Providers. After a comparison, they are correct.

As with Axa, there is no cost for LL&P to adopt a MERS 457 Plan. In addition, there is no limit as to how many different providers LL&P can offer. Finally, the pension that LL&P currently offers employees is through MERS, so a 457 Plan through MERS may be more desirable for employees than one through Axa.

As you can see, there is no downside for offering an additional 457 Plan to employees. Thus, it is my recommendation that the Board approves the adoption of MERS' 457 Plan.

If approved, this will go to City Council for final approval and adoption.

**AGENCIES ASSISTING
LOWELL POLICE DEPARTMENT
APRIL 2016**

COMPLAINT #	DATE	NATURE OF INCIDENT	DEPARTMENT	STATUS
16-0606	4/11/2016	Use of Marijuana	KCSD	Back-up
16-0650	4/20/2016	Warrant Arrest	EATON CO	Assisted
16-0651	4/20/2016	Home Invasion	KCSD	Assisted
16-0715	4/28/2016	Verbal Domestic	KCSD	Back-up
16-0727	4/30/2016	Suicidal Subject	KCSD	Back-up

**LOWELL POLICE DEPARTMENT
ASSISTING OTHER AGENCIES**

APRIL 2016

COMP. #	DATE	NATURE OF INCIDENT	DEPARTMENT	STATUS	VENUE
16-0562	4/2/2016	Warrant pick-up	WAYLAND PD	Assisted	City of Lowell
16-0564	4/2/2016	Domestic	KCSD	Assisted	Vergennes
16-0571	4/3/2016	Suspicious Situation	KCSD	Back-up	Vergennes
16-0579	4/5/2016	Domestic	KCSD	Back-up	Lowell
16-0586	4/7/2016	Suicidal Subject/Disorderly	KCSD	Assisted	City of Lowell
15-0632	4/15/2016	Assault	CPS	Assisted	City of Lowell
16-0633	4/15/2016	Lockout	KCSD	Handled call	Lowell
16-0672	4/22/2016	Indecent Exposure	KCSD	Assisted	City of Lowell
16-0686	4/24/2016	Suicidal Subject	KCSD	Assisted	Lowell
16-0691	4/25/2016	Domestic	KCSD	Back-up	Lowell

**MONTHLY COMPARISON TOTALS
APRIL 2015 AND 2016**

ACTIVITY	APRIL	2015 YEAR-TO-DATE	APRIL	2016 YEAR-TO-DATE
Total Arrests	25	81	24	81
Alcohol (MIP/Open Intox)	0	3	4	8
Drug Law Violations	6	11	10	19
Drunk Driving	2	4	3	7
Suspended License	3	10	1	10
Warrant Arrest	9	32	4	18
Other Arrests	5	21	2	19
Assault	0	2	1	1
Assault (Civil)	3	10	2	13
Assault (Domestic)	6	14	0	9
Assist from Other Agency	6	35	5	30
Assist to Other Agency	18	65	10	49
Assist to Citizen	18	78	32	128
Breaking & Entering	0	1	1	4
Disorderly Conduct	4	10	4	10
Dog Complaints	3	7	5	7
Larceny	2	21	2	15
Malicious Destruction	0	5	2	9
Motorist Assist	14	51	10	50
Ordinance Violations	59	105	6	32
Accident Total	10	44	12	47
{Property Damage}	7	37	12	46
{Personal Injury}	3	7	0	1
Citations Issued	29	94	27	96
Traffic Stops: Warned	112	400	85	428
# of Traffic Stops Made	119	441	91	380
TOTAL COMPLAINTS	224	724	179	727

CITY OF LOWELL
REPORT FOR : APRIL
FOR: Dave Pasquale

DRINKING WATER TREATMENT AND FILTRATION PLANT

A TOTAL OF: 14.87526 MILLION GALLONS OF RAW WATER WAS TREATED FOR THE
MONTH OF: APRIL TOTAL PUMPING TIME, TREATMENT AND THE DISTRIBUTION
OF THE FINISHED WATER TO THE SYSTEM REQUIRED 233.08 HOURS, WHICH RESULTED IN
255.25 MAN HOURS FOR THE OPERATION.

CHEMICAL COST PER MILLION GALLONS: \$ 172.11

ELECTRICAL COST PER MILLION GALLONS: \$ 273.64

TOTAL COST PER MILLION GALLONS: \$ 445.75

WATER PRODUCTION

DAILY AVERAGE: 0.496

DAILY MAXIMUM: 0.616

DAILY MINIMUM: 0.343

THE AVERAGE PLANT OPERATION TIME WAS 7.5188 HOURS PER DAY.

Monthly Report
Water and Sewer system

Customer Complaints	Water Quality	0
	High Water Usage	0
	Low Pressure	0
Fire Hydrants	Flushed During Construction	3
	Flushed For Flushing Program	0
Meters	Final Reads	8
	New Meter Installs	3
	billing re-reads	20
Valves	Operated During Construction	8
	Operated For Valve Turning Program	0
Water Mains	Water Main Breaks	0
MISS DIGS	Marking of Water mains and Services, Storm Mains, and Sanitary Mains	82
Stob Box	Stob Box Repairs	0
	Locating Missing Stop Box	0
	Stop Box Location Cards Made	0
Valve Box	Valve box Repairs	0
New Construction	On Site Construction Inspection	20
Sewer	Televised	0
	Cleaned	0

Dept. of Public Works, City of Lowell

217 S. Hudson

Lowell, MI. 49331

Phone - 616-897-5929 Fax -

Posted Totals by Invoice #

Report Date: 05/02/2016

Period From: 04/01/2016 To: 04/30/2016

Invoice Number	Date	Name	Total	Charge Sales!
000982	04/01/2016	Equipment	6,274.72	0.00
000983	04/01/2016	Equipment	94.50	0.00
000984	04/01/2016	Equipment	393.00	0.00
000985	04/12/2016	Street Dept.	254.91	0.00
000986	04/14/2016	Street Dept.	494.16	0.00
000987	04/14/2016	Cemetery	134.99	0.00
000988	04/21/2016	Equipment	61.45	0.00
000989	04/21/2016	Equipment	1,110.72	0.00
000990	04/21/2016	Equipment	126.00	0.00
000991	04/22/2016	Equipment	108.48	0.00
000992	04/25/2016	Equipment	301.50	0.00
Grand Totals:			\$9,354.43	\$0.00

% Time in each Department

32% Water 39% Maintenance dept. (equipment) 7 % DPW 22% Other

Public Works: 12.25 hrs.

Water Dist.: 4 hrs.

Water Plant: 39.25 hrs. Overtime: 16.5 hrs.

Equipment Maintenance: 72.5 hrs.

Holiday: 32 hrs.

Sick: 8 hrs.

Total Hours for April: 184.5 hrs.

April 2016 Sexton's Report

Total of Burials: 4 of those were: full: 1 cremations: 3 Year to date 8

Oakwood: Spent 216.25 hr's

- We got all the weed whips started, with new spark plugs.
- Did a lot of raking up under fir trees, of cones twigs etc. hauling to dump .We also had to rake gravel out of grass along Washington.
- Finished topping all the graves from the winter and seeding them.
- Did all the required paper work.
- Dug out weed grass infested plants from a planting bed in the 4th Addition.
- Finished pruning trees that have chip saucers around them.
- Continued going through death certificates making sure all info was put into my records.
- Started the first cycle of mowing.

City Hall – LPD: Spent 10.5 hrs trimming bushes, changing light bulbs, and removing overgrown arb's.

Englehardt Library: Spent 21.25 hrs

- Bringing over boxes of paper products.
- Filled soap dispensers.
- Trimmed bushes.
- Helping show companies how the heating system is set up.

D.D.A. Spent 76.5hr's

- Began the process of cleaning each planting bed of all the winter mess.
- Cleaned out the grates along M-21 applied fertilizer, gypsum and weed inhibitor.
- Finished cutting back all ornamental grasses.
- Picked up some supplies.
- Trimmed bushes didn't have time for last fall.
- Swept corners of parking areas and in the Veteran Lot by monuments.

Museum: Spent 16 hr's

- Removed vine on west side.
- Trimmed the boxwood hedge and raked up a lot a leaves.
- Divided some of the plants.
- The heavy wet snow caused a few sections of the arb's to lean way over, so we tried to tie them up to each other.
- Raked in more shade grass seed in the court yard area.

D.P.W. Spent 50 hrs. weeding all the Welcome to Lowell signs and applying a new layer of wood chips.

Prunned trees at the DPW and weeded the beds.

Parks 56.5 hr's pruning trees, appling fert., and gypsum to those along Bowes road

05/04/2016

APRIL

CITY OF LOWELL - PERMIT LIST

Permit	Address	Issue Date	Parcel No.	Work Description	Permit Fee	Value
PB16900319	1335 W MAIN ST SE	04/04/2016	41-20-03-477-021	NEW SIGNAGE - FOREVE	70.00	2,900
PB16900361	1335 W MAIN ST SE	04/18/2016	41-20-03-477-021	INTERIOR REMODEL - H	200.00	24,000
PB16900392	635 HUNT ST SE	04/22/2016	41-20-02-101-066	WOOD DECK	150.00	14,000
PB16900369	419 N MONROE ST SE	04/22/2016	41-20-02-258-002	RE ROOF	65.00	4,900
Total Permits:	4					
Total Fee Amount:	485.00					
Total Const. Value:	45,800					
Permit	Address	Issue Date	Parcel No.	Work Description	Permit Fee	Value
PE16900428	1335 W MAIN ST SE	04/04/2016	41-20-03-477-021	SIGNFOREVER FLOORIN	60.00	0
PE16900434	505 W MAIN ST SE	04/04/2016	41-20-02-341-007	INTERIOR REMODELLOV	171.00	0
PE16900438	1326 HIGHLAND HILL DR SE	04/05/2016	41-20-01-178-012	RESIDENCE	205.00	0
PE16900452	606 GRINDLE DR	04/06/2016	41-20-02-281-012		60.00	0
PE16900509	1400 FOREMAN ST SE	04/14/2016	41-20-03-276-008	S160788 - Interior Relight	148.00	0
PE16900518	535 CAROL L YNNE DR SE	04/18/2016	41-20-03-435-001		60.00	0
PE16900525	1288 HIGHLAND HILL DR SE	04/18/2016	41-20-01-178-018	RESIDENCE	246.00	0
PE16900553	1294 HIGHLAND HILL DR SE	04/22/2016	41-20-01-178-017	RESIDENCE	246.00	0
PE16900589	1335 W MAIN ST SE	04/29/2016	41-20-03-477-021	Remodel	175.00	0
Total Permits:	9					
Total Fee Amount:	1,371.00					
Total Const. Value:	0					
Permit	Address	Issue Date	Parcel No.	Work Description	Permit Fee	Value
PM16900774	2155 W MAIN ST SE	04/05/2016	41-20-03-326-031	ROOFTOP	80.00	0
PM16900873	505 W MAIN ST SE	04/18/2016	41-20-02-341-007	INTERIOR REMODELLOV	195.00	0
Total Permits:	2					
Total Fee Amount:	275.00					

05/04/2016

APRIL

CITY OF LOWELL - PERMIT LIST

Total Const. Value: 0

Permit	Address	Issue Date	Parcel No.	Work Description	Permit Fee	Value
PP16900369	1288 HIGHLAND HILL DR SE	04/07/2016	41-20-01-178-018	RESIDENCE	259.00	0
PP16900370	1294 HIGHLAND HILL DR SE	04/07/2016	41-20-01-178-017	RESIDENCE	259.00	0
Total Permits:	2					
Total Fee Amount:	518.00					
Total Const. Value:	0					

Grand Total Permits: 17

Grand Total Permit Fee: 2,649.00

Grand Total Const. Value: \$45,800

RECEIVED

MAY 9 2016

CITY OF LOWELL
LOWELL, MICHIGAN

CITY OF LOWELL

Application for Board or Commission Appointment

Name: BRUCE C. MUNROE
Address: 725 BOWES RD APT C-7
Telephone Numbers: Home N/A Cell 616-340-0345
Email: N/A
Board or Commission Position Desired: LIGHT & POWER / PLANNING COMMISSION

Please give a brief resume of your qualifications for the desired position (you may attach additional information):

I WAS BORN AND RAISED IN LOWELL, I RAISED MY FAMILY HERE. I SERVED MY COUNTRY IN THE AIR FORCE AS A AIRCRAFT ELETRICIAN.

I AM A RETIRED TRUCK DRIVER, I DID LOCAL AND OVER THE ROAD. MIXED IN THAT TIME I HAD A HOME INSULATION COMPANY WITH EMPLOYEES LATER I TRIED SHOE REPAIR FOR 5 YRS PART OF THAT TIME I WAS DOWN TOWN.

IN THE AMERICAN LEGION AND MOOSE I HELD VARIOUS BOARD POSTIONS WHICH I FEEL WOULD BE VERY HELPFUL.

Bruce C Munroe
Signature

Please return application to:

City of Lowell
Attn: City Clerk
301 East Main Street
Lowell, MI 49331

Or by email to:

bmorlock@ci.lowell.mi.us



301 East Main Street
Lowell, Michigan 49331
Phone (616) 897-8457
Fax (616) 897-4085
www.ci.lowell.mi.us

INTERIM CITY MANAGER'S REPORT
May 16, 2016

1. Mayor Exchange with Portland is planned for Thursday, May 26.
2. The Downtown Development Authority at its May 12 meeting allocated up to \$12,000 for sidewalk replacement in the district.

Respectfully submitted,

David Pasquale, Interim City Manager