

CITY OF LOWELL
CITY COUNCIL AGENDA
MONDAY, JULY 18, 2016, 7:00 P.M.

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL
2. APPROVAL OF THE AGENDA
3. APPROVAL OF MINUTES OF PRECEDING REGULAR AND/OR SPECIAL MEETINGS
 - a. July 5, 2016 – Regular Meeting
 - b. July 12, 2016 – Special Meeting
4. APPROVAL OF ACCOUNTS PAYABLE
5. CITIZEN DISCUSSION FOR ITEMS NOT ON THE AGENDA
6. OLD BUSINESS
 - a. Strategic Goals Report
 - b. Pending Council Projects Report
 - c. Council Training and Information Schedule
 - d. Strategic Plan Overview
7. NEW BUSINESS
 - a. Resolution 12-16 - Friends of The Fred Meijer River Valley Rail – Trails
 - b. Resolution 13-16 Stoney Lakeside Park Renovation
 - c. Water Treatment Plant - Proposal/Contract Agreement with Dixon Engineering
8. MONTHLY REPORTS
9. BOARD/COMMISSION REPORTS
10. APPOINTMENTS TO COMMISSIONS AND BOARDS
11. MANAGER'S REPORT
12. COUNCIL COMMENTS
13. ADJOURNMENT

NOTE: Any person who wishes to speak on an item included on the printed meeting agenda may do so. Speakers will be recognized by the Chair, at which time they will be allowed five (5) minutes maximum to address the Council. A speaker representing a subdivision association or group will be allowed ten (10) minutes to address the Council.



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MEMORANDUM

TO: Lowell City Council
FROM: David Pasquale, Interim City Manager
RE: Council Agenda for Monday, July 18, 2016

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL
2. APPROVAL OF THE AGENDA
3. APPROVAL OF MINUTES FROM THE PRECEDING REGULAR AND/OR SPECIAL MEETING(S)
 - a. July 5, 2016 – Regular Meeting
 - b. July 12, 2016 – Special Meeting
4. ACCOUNTS PAYABLE
5. CITIZEN DISCUSSION FOR ITEMS NOT ON THE AGENDA
6. OLD BUSINESS

- a. Strategic Goals Report
- b. Pending Council Projects Report

The report is attached for your review.

- c. Council Training and Information Schedule

An updated schedule is attached for your review.

- d. Strategic Plan Overview

7. NEW BUSINESS

- a. Resolution 12-16 – Robert Brown and Friends of “The Fred Meijer River Valley Rail – Trails”. Robert Brown, Chairperson of the “Fred Meijer River Valley Rail – Trails” presented a progress report at the July 5th Council meeting. There has been an increased amount of curiosity over when the Lowell to Belding and Lowell to Saranac sections of the trail will be completed.

Recommended Motion: That the Council approve Resolution 12 – 16.

b. Stoney Lakeside Park Renovation.

Councilmember DeVore stated that Bob Rogers, representing Impact church has wanted to renovate the playground equipment at Stoney Lakeside Park. He is in the midst of acquiring funding for this project. He has stated that a City Council resolution would be proposed for consideration at this meeting. A resolution will be provided no later than at this meeting.

Recommended Motion: Approve Resolution 13-16 supporting the Stoney Lakeside Park playground renovation proposed by Impact Church.

c. Water Treatment Plant – Proposal/Contract Agreement with Dixon Engineering.

In November 2015, the City contracted with Dixon Engineering and Inspection Services to inspect the City's 500,000 gallon reservoir at the water treatment plant. A key finding from the inspection cited the reservoir's wet interior was in need of epoxy coating to cure minor corrosion, interior coating spot failures and pinholes. The wet interior was last coated in 1994. The Proposal/Contract Agreement selects Dixon Engineering to develop a set of technical specifications and contract documents that will provide the necessary required information to solicit bids from qualified contractors. The cost to prepare the specifications and bid documents is a lump sum fee of \$3,000.

Recommended Motion: To prepare bid specs and plans for epoxy coating of the Water Treatment Plant tank at a cost of \$3,000.

8. MONTHLY REPORTS

9. BOARD/COMMISSION REPORTS

10. APPOINTMENTS TO COMMISSIONS AND BOARDS

Arbor Board

Vacancy – (Tamela Spicer resigned)

06/30/2016

11. MANAGER'S REPORT

12. COUNCIL COMMENTS

13. ADJOURNMENT

**PROCEEDINGS
OF
CITY COUNCIL
OF THE
CITY OF LOWELL
MONDAY, JULY 5, 2016, 7:00 P.M.**

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL.

The Meeting was called to order at 7:00 p.m. by Mayor Jeff Altoft and City Clerk Susan Ullery called roll.

Present: Mayor Jeff Altoft, Councilmembers Mike Devore, Jim Hodges, Jeff Phillips and Alan Teelander.

Absent: None.

Also Present: Interim City Manager Dave Pasquale, City Clerk Susan Ullery, City Treasurer Sue Olin, DPW Director Rich LaBombard and Police Officer Chris Hurst.

2. APPROVAL OF THE AGENDA.

IT WAS MOVED BY DEVORE and seconded by TEELANDER to approve the agenda as written.

YES: 5 NO: None. ABSENT: 0. MOTION CARRIED.

3. APPROVAL OF THE MINUTES FROM THE PRECEDING REGULAR AND/OR SPECIAL MEETINGS.

IT WAS MOVED BY DEVORE and seconded by TEELANDER to approve the minutes of the June 20, 2016 special meeting as written.

YES: Mayor Altoft, Councilmember DeVore, Councilmember Hodges, Councilmember Phillips and

Councilmember Teelander. NO: None. ABSENT: None. MOTION
CARRIED.

IT WAS MOVED BY DEVORE and seconded by PHILLIPS to approve the minutes of the June 20, 2016 closed meeting as written.

YES: Councilmember DeVore, Councilmember Hodges, Councilmember Phillips, Councilmember

Teelander and Mayor Altoft. NO: None. ABSENT: None. MOTION
CARRIED.

IT WAS MOVED BY DEVORE and seconded by TEELANDER to approve the minutes of the June 20, 2016 regular meeting as written.

YES: Councilmember Hodges, Councilmember Phillips, Councilmember Teelander, Mayor Altoft and

Councilmember DeVore. NO: None. ABSENT: None. MOTION
CARRIED.

4. **APPROVAL OF THE ACCOUNTS PAYABLE.**

BILLS AND ACCOUNTS PAYABLE (07/05/2016)

General Fund	\$11,599.12
Downtown Development Fund	\$433.40
Designated Contributions Fund	\$5,225.00
Airport Fund	\$417.61
Wastewater Fund	\$60,371.04
Water Fund	\$2,983.84
Data Processing Fund	\$360.00
Equipment Fund	\$3,195.85

IT WAS MOVED BY PHILLIPS and seconded by DEVORE to approve the accounts payable as presented.

YES: Councilmember Phillips, Councilmember Teelander, Mayor Altoft, Councilmember DeVore and

Councilmember Hodges. NO: None. ABSENT: None. MOTION
CARRIED.

5. **CITIZEN DISCUSSION FOR ITEMS NOT ON THE AGENDA.**

There were no citizen comments.

6. **OLD BUSINESS.**

a. **Strategic Goals Report.**

Nothing new to report.

b. **Pending Council Projects Report.**

Nothing new to report.

c. **Council Training and Information Schedule.**

Nothing new to report.

d. **Strategic Plan Overview.**

Nothing new to report.

7. **NEW BUSINESS.**

a. **Presentation – Robert Brown and Friends of “the Fred Meijer River Valley Rail – Trails”.**

Robert Brown, Chairperson of the “Fred Meijer River Valley Rail – Trails” presented a progress report. There has been an increased amount of curiosity over when the Lowell to Belding and Lowell to Saranac sections of the trail will be completed.

b. Presentation – Rich LaBombard – Public Works Update.

DPW Director, Rich LaBombard, provided updates on the following projects:

- North Washington Street paving
- Sidewalks
- Downtown parking lot/MDOT projects

c. City Manager Search.

An open house is scheduled for Monday, July 11 between 6-8 p.m. at the Grand Volute so the public can get to know the City Manager candidates. On Tuesday, July 12, the candidates will be formally interviewed by the Council.

8. **BOARD/COMMISSIONS REPORTS.**

Councilmember Phillips stated that the next Historic District Commission meeting will be on Tuesday, July 12. There will also be one on Tuesday, July 26. Both are at 6:00 p.m.

Councilmember Teclander attended the last Planning Commission meeting where they voted to approve site plans for the Litehouse expansion. The next meeting will be on July 25 at 7:00 p.m.

Also, the new Showboat Commission met and there was a lot of discussion on what to do with the Showboat. The next meeting will be on July 26 at 6:00 at the Chamber office.

Councilmember DeVore attended the Parks and Recreation meeting. Impact Church, Baptist Church and some private citizens are looking at replacing the playground equipment at Stoney Lakeside Park. They are looking to start it in 2017 and expect it all to be privately funded through grants. They will provide the labor as well. There are three different options for the playground setup. They wish for the City to continue with its yearly inspections, maintain the playground equipment and to cover permit fees. Eventually, they would request assistance from the DPW with the installation of a handicapped ramp from the parking lot to the restrooms and then to the playground equipment and perhaps extending the ramp to the water. They would also request that the City Council provide a letter of support that can be attached with their grant application.

9. **APPOINTMENTS TO COMMISSIONS AND BOARDS.**

The Arbor Board is in need of a member from the Lowell Light & Power Board. They are expecting a recommendation soon.

10. **MANAGER'S REPORT.**

1. The City Council and staff had a wonderful time with the City of Portland during Mayor Exchange last Thursday.

11. **COUNCIL COMMENTS.**

Councilmember Hodges stated that he was sorry to have missed the Portland Mayor Exchange due to being out of the state on a mission trip. He also congratulated Steve Donkersloot on being appointed as

the General Manager of Lowell Light & Power. He then reminded the community to come out to the Riverwalk Festival this coming weekend.

Councilmember Phillips congratulated Steve Donkersloot. He also thanked Dave and City Clerk, Sue Ullery, as well as the other council members for a great time in Portland.

Councilmember Teeland spoke about Portland and how much he enjoyed it there. He also congratulated Steve Donkersloot on his new position.

Councilmember DeVore congratulated Steve Donkersloot.

Mayor Altoft spoke about his time in Portland and said that he had a nice time. He asked Officer Chris Hurst how the 4th of July went. Hurst replied the department was busy – taking in 20 separate complaints that weekend.

12. ADJOURNMENT.

IT WAS MOVED BY HODGES and seconded by DEVORE to adjourn at 7:39 p.m.

DATE:

APPROVED:

Jeff Altoft, Mayor

Susan Ullery, City Clerk

PROCEEDINGS OF THE
CITY COUNCIL SPECIAL MEETING
OF THE CITY OF LOWELL
TUESDAY, JULY 12, 2016

1. **CALL TO ORDER; ROLL CALL**

The Meeting was called to order at 8:35 a.m. and City Clerk Susan Ullery called roll.

Present: Councilmembers Mike DeVore, Jim Hodges, Jeff Phillips, Alan Teelander
(arrived at 8:40 a.m.), and Mayor Jeff Altoft.

Absent: None.

Also Present: City Clerk Susan Ullery.

2. **APPROVAL OF THE AGENDA.**

IT WAS MOVED BY HODGES and seconded by DEVORE to approve the agenda as presented.

YES: 5. NO: 0. ABSENT: 0. MOTION CARRIED.

IT WAS MOVED BY HODGES and seconded by DEVORE to strike the first motion and remove "Closed Session" from the agenda.

YES: 5. NO: 0. ABSENT: 0. MOTION CARRIED.

3. **CITIZEN DISCUSSION FOR ITEMS NOT ON THE AGENDA.**

No comments were received.

4. **INTERVIEWS.**

Interviews began with candidate Michael Burns at 9:00 a.m. followed by candidate Anton Graff.

IT WAS MOVED BY TEELANDER and seconded by DEVORE to recess the meeting at 12:45 p.m. for lunch.

YES: 5. NO: 0. ABSENT: 0. MOTION CARRIED.

IT WAS MOVED BY HODGES and seconded by DEVORE to reconvene at 1:15 p.m.

YES: 5. NO: 0. ABSENT: 0. MOTION CARRIED.

Interviews reconvened with candidate Joshua Eggleston.

IT WAS MOVED BY PHILLIPS and seconded by DEVORE to recess at 2:15 p.m.

YES: 5. NO: 0. ABSENT: 0. MOTION CARRIED.

IT WAS MOVED BY TEELANDER and seconded by DEVORE to reconvene at 2:34 p.m.

YES: 5. NO: 0. ABSENT: 0. MOTION CARRIED.

Kathie Grinzinger from the Michigan Municipal League summarized the comment cards that had been collected during the Open House held on July 11, 2016. The Council proceeded with discussion of each candidate.

IT WAS MOVED BY HODGES and seconded by DEVORE to extend a conditional offer of employment to Michael Burns for the position of City Manager on behalf of the City of Lowell and the League Facilitator.

Further discussion was held before a roll call vote was taken.

YES: Councilmembers DeVore, Hodges, Phillips, Teelander and Mayor Altoft.

NO: None. ABSENT: None. MOTION CARRIED.

IT WAS MOVED BY DEVORE and seconded by TEELANDER to request that City Attorney Richard Wendt and Mayor Altoft begin discussions with Michael Burns pursuant to an employment agreement suitable for formal approval by the Board at an upcoming meeting.

YES: 5. NO: 0. ABSENT: 0. MOTION CARRIED.

IT WAS MOVED BY DEVORE and seconded by TEELANDER to adjourn at 3:23 p.m.

DATE:

APPROVED:

Jeff Altoft, Mayor

Susan Ullery, City Clerk

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF LOWELL
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BOTH OPEN AND PAID

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000					
101-000-040.000	ACCOUNTS RECEIVABLE	63RD DISTRICT COURT	BOND - JENNIFER MILLER	100.00	67977
101-000-084.015	DUE FROM FIRE AUTHORITY	AT&T LONG DISTANCE	LONG DISTANCE STATEMENT	7.05	68033
101-000-222.001	DUE CO-DELINQ PERS PROP T	KENT COUNTY TREASURER	TAX DISBURSING	111.07	67985
101-000-222.002	DUE TO COUNTY-DOG LICENSE	KENT COUNTY HEALTH DEPT	DOG LICENSES	738.00	68069
101-000-231.015	FRATERNAL ORDER OF POLICE	GERALD R. FORD METRO LODG	LODGE MEMBERSHIP DUES -BU	468.00	68044
101-000-274.000	UNDISTRIBUTED DELINQUENT	KENT COUNTY TREASURER	TAX DISBURSING	4.31	67985
101-000-285.001	DEPOSITS/RECYCLE CONTAINERS	TAMELA SPICER	RECYCLE BIN REFUND	5.00	68023
101-000-285.004	CREEKSIDE DEPOSIT	ALAN NEWSTEAD	CREEKSIDE PARK DEPOSIT	50.00	68031
101-000-285.004	CREEKSIDE DEPOSIT	ELAINE REED	CREEKSIDE PARK DEPOSIT	50.00	68039
Total For Dept 000				1,533.43	
Dept 101 COUNCIL					
101-101-880.000	COMMUNITY PROMOTION	PETTY CASH	PETTY CASH	2.12	67986
101-101-880.000	COMMUNITY PROMOTION	MAIN STREET INN	3 ROOMS CITY MANAGER CAND	214.17	68050
Total For Dept 101 COUNCIL				216.29	
Dept 172 MANAGER					
101-172-801.000	PROFESSIONAL SERVICES	SMS COMMUNICATIONS	NEWSLETTER JAN-JUNE 2016	1,200.00	68017
101-172-801.000	PROFESSIONAL SERVICES	THE RIGHT PLACE	2 YR COMMITMENT	2,500.00	68084
Total For Dept 172 MANAGER				3,700.00	
Dept 191 ELECTIONS					
101-191-740.000	OPERATING SUPPLIES	SUPPLYGEEKS	OFFICE SUPPLIES	20.82	68022
101-191-740.000	OPERATING SUPPLIES	ELECTIONSOURCE	ELECTION SUPPLIES	70.00	68061
101-191-900.000	PRINTING	LOWELL LEDGER	ACCOUNT STATEMENT	55.19	68072
Total For Dept 191 ELECTIONS				146.01	
Dept 209 ASSESSOR					
101-209-860.000	TRAVEL EXPENSES	RASHID, JEFFREY	ASSESSING EXPENSES	39.42	68012
Total For Dept 209 ASSESSOR				39.42	
Dept 210 ATTORNEY					
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	LEGAL SERVICES	52.50	68058
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	LEGAL SERVICES - BIG BOIL	822.50	68058
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	LEGAL SERVICES	1,977.50	68058
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	LEGAL SERVICES - PLOW TRU	1,406.50	68058
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	LEGAL SERVICES	1,056.50	68058
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	LEGAL SERVICES - MONROE LO	2,100.00	68058
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	LEGAL SERVICES	402.50	68058
Total For Dept 210 ATTORNEY				7,818.00	
Dept 215 CLERK					
101-215-730.000	POSTAGE	PETTY CASH	PETTY CASH	2.30	67986
101-215-900.000	PRINTING	LOWELL LEDGER	ACCOUNT STATEMENT	80.00	68072
Total For Dept 215 CLERK				82.30	
Dept 253 TREASURER					
101-253-740.000	OPERATING SUPPLIES	HOOPER PRINTING	TAX PAPER	96.77	68005
101-253-801.000	PROFESSIONAL SERVICES	FLEX ADMINISTRATORS, INC.	JUNE ADMIN	46.50	68063
Total For Dept 253 TREASURER				143.27	
Dept 265 CITY HALL					
101-265-727.000	OFFICE SUPPLIES	SUPPLYGEEKS	OFFICE SUPPLIES	191.35	68022
101-265-730.000	POSTAGE	PURCHASE POWER	POSTAGE SUPPLIES	534.99	68011
101-265-740.000	OPERATING SUPPLIES	HOOPER PRINTING	CITY PERMITS-GARBAGE/SNOW	95.34	68005
101-265-740.000	OPERATING SUPPLIES	HANAH'S FLAG & BANNERS LLC	FLAGS	443.04	68046
101-265-740.000	OPERATING SUPPLIES	MUNDT, THERESA	SUPPLIES	85.53	68047
101-265-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING SERVICES	840.00	68014
101-265-802.000	CONTRACTUAL	RED CREEK	TRASH SERVICE	56.66	68079
101-265-850.000	COMMUNICATIONS	AT&T	MONTHLY STATEMENT	2,049.22	68032
101-265-850.000	COMMUNICATIONS	AT&T LONG DISTANCE	LONG DISTANCE STATEMENT	166.79	68033
101-265-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	MONTHLY STATEMENT	296.79	68038

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 265 CITY HALL					
101-265-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC BILL	3,312.42	68073
101-265-930.000	REPAIR & MAINTENANCE	PROGRESSIVE HEATING COOLI	CITY HALL R & M	356.00	68010
101-265-930.000	REPAIR & MAINTENANCE	PROGRESSIVE HEATING COOLI	CITY HALL R & M	89.00	68010
101-265-930.000	REPAIR & MAINTENANCE	STEALTH PEST MANAGEMENT L	PEST CONTROL	50.00	68019
Total For Dept 265 CITY H				8,567.13	
Dept 276 CEMETERY					
101-276-740.000	OPERATING SUPPLIES	THORNAPPLE RIVER NURSERY,	WOOD CHIPS	26.00	68024
101-276-740.000	OPERATING SUPPLIES	THORNAPPLE RIVER NURSERY,	WOOD CHIPS	26.00	68024
101-276-740.000	OPERATING SUPPLIES	THORNAPPLE RIVER NURSERY,	WOOD CHIPS	39.00	68024
101-276-740.000	OPERATING SUPPLIES	WILLIAM BOS GREENHOUSE	PLANTS/FLOWERS	56.95	68027
101-276-740.000	OPERATING SUPPLIES	HANAH'S FLAG & BANNERS LL	FLAGS	42.00	68046
101-276-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	ACCOUNT STATEMENT	61.17	68052
101-276-802.000	CONTRACTUAL	RED CREEK	TRASH SERVICE	31.66	68079
101-276-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC BILL	56.40	68073
101-276-930.000	REPAIR & MAINTENANCE	TIP TOP GRAVEL CO.	TOP SOIL/CRUSHED CONCRETE	122.33	68085
101-276-971.000	REPURCHASE GRAVES	MICHAEL WALKER	GRAVE REPURCHASE	100.00	68007
Total For Dept 276 CEMETE				561.51	
Dept 294 UNALLOCATED MISCELLANEOUS					
101-294-955.000	UNALLOCATED MISCELLANEOUS	CITY OF LOWELL, PAYROLL	SUMMER TAX 121 S MONROE	157.49	68055
101-294-955.000	UNALLOCATED MISCELLANEOUS	HOPE NETWORK WEST MICHIGA	JUNE 2016 SERVICES	592.00	68068
Total For Dept 294 UNALLO				749.49	
Dept 301 POLICE DEPARTMENT					
101-301-626.000	REPORTS & FINGERPRINT FEE	STATE OF MICHIGAN	JUNE LIVE SCAN	358.00	68049
101-301-727.000	OFFICE SUPPLIES	HOOPER PRINTING	POLICE - BUSINESS CARDS L	53.00	68067
101-301-727.000	OFFICE SUPPLIES	HOOPER PRINTING	POLICE GENERIC BUSINESS C	48.00	68067
101-301-740.000	OPERATING SUPPLIES	PETTY CASH	PETTY CASH	77.87	67986
101-301-740.000	OPERATING SUPPLIES	HEFFRON, LESLIE	REIMBURSE SUPPLIES	24.37	68004
101-301-740.000	OPERATING SUPPLIES	BUKALA, STEVE	LPD REIMBURSEMENT	18.50	68035
101-301-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	ACCOUNT STATEMENT	3.97	68052
101-301-740.000	OPERATING SUPPLIES	NAPA AUTO PARTS	ACCOUNT STATEMENT	7.19	68076
101-301-740.000	OPERATING SUPPLIES	VANBELKUM VOICE & DATA SE	LPD DICTATION RECORDER	459.98	68087
101-301-743.000	AMMUNITION	RYAN HUDSON	TARGET BACKER - LPD	100.00	68015
101-301-850.000	COMMUNICATIONS	AT&T	MONTHLY STATEMENT	1,535.27	68032
101-301-850.000	COMMUNICATIONS	AT&T LONG DISTANCE	LONG DISTANCE STATEMENT	91.47	68033
101-301-931.000	R & M POLICE CARS	GRAND RAPIDS HARLEY DAVID	LPD R & M	24.87	68041
101-301-931.000	R & M POLICE CARS	GRAND RAPIDS HARLEY DAVID	LPD VEHICLE R & M	31.77	68041
101-301-931.000	R & M POLICE CARS	GRAND AUTO FAMILY	LPD CHEVY IMPALA 2010 R &	208.07	68065
101-301-957.000	TRAINING	PETTY CASH	PETTY CASH	10.00	67986
Total For Dept 301 POLICE				3,052.33	
Dept 441 DEPARTMENT OF PUBLIC WORKS					
101-441-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	ACCOUNT STATEMENT	34.45	68052
101-441-740.000	OPERATING SUPPLIES	BOUWHUIS SUPPLY, INC.	SUPPLIES	98.90	68053
101-441-802.000	CONTRACTUAL	FIRST ADVANTAGE LNS OCCUP	CLINIC COLLECTION MAY 201	18.15	68043
101-441-802.000	CONTRACTUAL	RED CREEK	TRASH SERVICE	151.66	68079
101-441-850.000	COMMUNICATIONS	AT&T	MONTHLY STATEMENT	725.41	68032
101-441-850.000	COMMUNICATIONS	AT&T LONG DISTANCE	LONG DISTANCE STATEMENT	9.75	68033
101-441-850.000	COMMUNICATIONS	COMCAST CABLE	DPW CABLE	29.97	68056
101-441-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	MONTHLY STATEMENT	45.89	68038
101-441-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC BILL	284.41	68073
101-441-926.000	STREET LIGHTING	LOWELL LIGHT & POWER	ELECTRIC BILL	846.88	68073
Total For Dept 441 DEPART				2,245.47	
Dept 747 CHAMBER/RIVERWALK					
101-747-920.000	CHAMBER UTILITIES	CONSUMERS ENERGY	MONTHLY STATEMENT	15.85	68038
101-747-920.000	CHAMBER UTILITIES	LOWELL LIGHT & POWER	ELECTRIC BILL	111.30	68073

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 747 CHAMBER/RIVERWALK					
Total For Dept 747 CHAMBE				127.15	
Dept 751 PARKS					
101-751-740.000	OPERATING SUPPLIES	STATE INDUSTRIAL PRODUCTS	PARKS SUPPLIES	404.15	68018
101-751-740.000	OPERATING SUPPLIES	X-CEL CHEMICAL SPECIALTIE	SUPPLIES	68.00	68028
101-751-740.000	OPERATING SUPPLIES	BOUWHUIS SUPPLY, INC.	SUPPLIES	252.30	68053
101-751-802.000	CONTRACTUAL	SANISWEEP, INC.	SWEEP FOREMAN BUILDING	130.00	68016
101-751-802.000	CONTRACTUAL	TRUGREEN	BURCH FIELD LAWN/GRUB CAR	240.00	68025
101-751-802.000	CONTRACTUAL	PREIN & NEWHOF, INC.	PROF SERVICES	550.00	68078
101-751-802.000	CONTRACTUAL	RED CREEK	TRASH SERVICE	206.66	68079
101-751-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC BILL	698.67	68073
101-751-930.000	REPAIR & MAINTENANCE	RISNER'S ROOFING & HOME I	STONEY LAKE SMALL PAVILIO	2,870.00	68051
101-751-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	ACCOUNT STATEMENT	151.70	68052
101-751-930.000	REPAIR & MAINTENANCE	SELF SERVE LUMBER	ACCOUNT STATEMENT	43.97	68080
101-751-930.000	REPAIR & MAINTENANCE	TIP TOP GRAVEL CO.	TOP SOIL/CRUSHED CONCRETE	372.58	68085
Total For Dept 751 PARKS				5,988.03	
Dept 757 SHOWBOAT					
101-757-920.000	SHOWBOAT UTILITIES	LOWELL LIGHT & POWER	ELECTRIC BILL	45.58	68073
Total For Dept 757 SHOWBO				45.58	
Dept 774 RECREATION CONTRIBUTIONS					
101-774-886.000	RECREATION CONTRIBUTIONS	GREATER LOWELL CHAMBER FO	AD FOR MICHIGAN TRAILS MA	500.00	68002
Total For Dept 774 RECREA				500.00	
Dept 790 LIBRARY					
101-790-740.000	OPERATING SUPPLIES	THORNAPPLE RIVER NURSERY,	WOOD CHIPS	26.00	68024
101-790-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	ACCOUNT STATEMENT	17.37	68052
101-790-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING SERVICES	390.00	68014
101-790-802.000	CONTRACTUAL	RED CREEK	TRASH SERVICE	28.34	68079
101-790-850.000	COMMUNICATIONS	AT&T	MONTHLY STATEMENT	343.32	68032
101-790-887.000	CONTRIBUTIONS & MAINTENAN	STEALTH PEST MANAGEMENT L	PEST CONTROL	40.00	68019
101-790-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	MONTHLY STATEMENT	73.01	68038
101-790-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC BILL	1,512.69	68073
101-790-930.000	REPAIR & MAINTENANCE	MODEL COVERALL SERVICE, I	LIBRARY R & M	243.80	68075
Total For Dept 790 LIBRAR				2,674.53	
Dept 804 MUSEUM					
101-804-887.000	CONTRIBUTIONS & MAINTENAN	WILLIAM BOS GREENHOUSE	PLANTS/FLOWERS	13.75	68027
101-804-887.000	CONTRIBUTIONS & MAINTENAN	STEALTH PEST MANAGEMENT L	PEST CONTROL	40.00	68019
101-804-887.000	CONTRIBUTIONS & MAINTENAN	CANFIELD PLUMBING & HEATI	MUSEUM R & M	150.00	68054
101-804-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	MONTHLY STATEMENT	13.58	68038
101-804-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC BILL	282.29	68073
Total For Dept 804 MUSEUM				499.62	
Total For Fund 101 GENERA				38,689.56	
Fund 202 MAJOR STREET FUND					
Dept 474 TRAFFIC					
202-474-802.000	CONTRACTUAL	GR CITY TREASURER	TRAFFICE SIGNAL MAINT JUN	487.19	68064
Total For Dept 474 TRAFFI				487.19	
Total For Fund 202 MAJOR				487.19	
Fund 203 LOCAL STREET FUND					
Dept 463 MAINTENANCE					
203-463-930.000	REPAIR & MAINTENANCE	GROUNDHAWG EXCAVATING & L	LOCAL STREET R & M	3,400.00	68066
Total For Dept 463 MAINTE				3,400.00	
Dept 906 DEBT SERVICE					
203-906-991.000	PRINCIPAL	THE BANK OF NEW YORK MELL	2005 TRAN FD IMP BONDS	25,000.00	68082
203-906-991.000	PRINCIPAL	THE BANK OF NEW YORK MELL	2002 TRANSPRTN FD BONDS	45,000.00	68082
203-906-995.000	INTEREST	THE BANK OF NEW YORK MELL	2005 TRAN FD IMP BONDS	2,068.75	68082

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Fund 203 LOCAL STREET FUND					
Dept 906 DEBT SERVICE					
203-906-995.000	INTEREST	THE BANK OF NEW YORK MELL	2002 TRANSPRTN FD BONDS	2,137.50	68082
203-906-995.000	INTEREST	THE BANK OF NY MELLONG CO	LOWELL 05 TRANSPORTATION	802.50	68083
Total For Dept 906 DEBT S				75,008.75	
Total For Fund 203 LOCAL				78,408.75	
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 450 CAPITAL OUTLAY					
248-450-970.000	CAPITAL OUTLAY	ELAN CITY	LPD RADAR SIGNS	4,000.00	68060
248-450-970.000	CAPITAL OUTLAY	EPIC EXCAVATING, INC.	SIDEWALK REPAIRS	6,868.75	68062
Total For Dept 450 CAPITA				10,868.75	
Dept 463 MAINTENANCE					
248-463-740.000	OPERATING SUPPLIES	THORNAPPLE RIVER NURSERY,	WOOD CHIPS	26.00	68024
248-463-740.000	OPERATING SUPPLIES	THORNAPPLE RIVER NURSERY,	WOOD CHIPS	52.00	68024
248-463-740.000	OPERATING SUPPLIES	THORNAPPLE RIVER NURSERY,	WOOD CHIPS	104.00	68024
248-463-740.000	OPERATING SUPPLIES	THORNAPPLE RIVER NURSERY,	WOOD CHIPS	13.00	68024
248-463-740.000	OPERATING SUPPLIES	WILLIAM BOS GREENHOUSE	PLANTS/FLOWERS	248.40	68027
248-463-740.000	OPERATING SUPPLIES	HANAH'S FLAG & BANNERS LL	FLAGS	69.03	68046
248-463-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	ACCOUNT STATEMENT	64.99	68052
248-463-740.000	OPERATING SUPPLIES	KERKSTRA PORTABLE, INC.	PORTABLE RESTROOMS	180.00	68070
248-463-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC BILL	565.81	68073
Total For Dept 463 MAINT				1,323.23	
Total For Fund 248 DOWNT				12,191.98	
Fund 260 DESIGNATED CONTRIBUTIONS					
Dept 751 PARKS					
260-751-974.000	LAND IMPROVEMENTS	HARDING ENTERPRISES	R & M STONEY LAKE PARK	5,145.00	68003
Total For Dept 751 PARKS				5,145.00	
Dept 758 DOG PARK					
260-758-740.000	OPERATING SUPPLIES	CANFIELD PLUMBING & HEATI	LOWELL DOG PARK	80.00	68036
Total For Dept 758 DOG PA				80.00	
Total For Fund 260 DESIGN				5,225.00	
Fund 581 AIRPORT FUND					
Dept 000					
581-000-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	LEGAL SERVICES	315.00	68058
581-000-910.000	INSURANCE	MEADOWBROOK INC.	AIRPORT INSURANCE 2016-20	3,063.00	68074
581-000-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	MONTHLY STATEMENT	417.61	68038
581-000-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ENERGY STATEMENT - AIRPOR	19.07	68057
581-000-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	ACCOUNT STATEMENT	28.97	68052
581-000-955.000	MISCELLANEOUS EXPENSE	VERGENNES TOWNSHIP TREASU	730 LINCOLN LAKE - 41-16-	4,364.87	68088
Total For Dept 000				8,208.52	
Total For Fund 581 AIRPOR				8,208.52	
Fund 590 WASTEWATER FUND					
Dept 000					
590-000-043.000	DUE FROM EARTH TECH	AT&T LONG DISTANCE	LONG DISTANCE STATEMENT	31.39	68033
590-000-043.000	DUE FROM EARTH TECH	LOWELL LIGHT & POWER	ELECTRIC BILL	6,753.75	68073
590-000-276.000	Sewer Inside 5/8"	STERLY, JOHN	UB refund for account: 1-	4.80	68020
Total For Dept 000				6,789.94	
Dept 550 TREATMENT					
590-550-801.000	PROFESSIONAL SERVICES	PREIN & NEWHOF, INC.	WATER ST PUMP STATION EVA	5,907.40	68009
590-550-801.000	PROFESSIONAL SERVICES	PREIN & NEWHOF, INC.	LIFT STATION PROJECT	1,946.10	68009
590-550-801.000	PROFESSIONAL SERVICES	PREIN & NEWHOF, INC.	WWTP 2160104 MAHL	478.50	68009
590-550-801.000	PROFESSIONAL SERVICES	PREIN & NEWHOF, INC.	WWTP 216104 MAHL	1,347.00	68009
590-550-802.000	CONTRACTUAL	SUEZ WATER, INC.	WWTP CONTRACT FEB 2016	6,185.37	68021
590-550-802.000	CONTRACTUAL	SUEZ WATER, INC.	MAY 2016 SURCHARGE	8,487.43	68021
590-550-802.000	CONTRACTUAL	SUEZ WATER, INC.	WWTP CONTRACT JUNE 2016	35,925.00	68021

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Fund 590 WASTEWATER FUND					
Dept 550 TREATMENT					
		Total For Dept 550 TREATM		60,276.80	
Dept 551 COLLECTION					
590-551-930.000	REPAIR & MAINTENANCE	CANFIELD PLUMBING & HEATI	SEWER - R & M HUNT/BEECH	595.00	68054
590-551-930.000	REPAIR & MAINTENANCE	NORTHERN A-1 KALKASKA	SEWER BACK UP - HUNT ST	4,296.78	68077
		Total For Dept 551 COLLEC		4,891.78	
Dept 552 CUSTOMER ACCOUNTS					
590-552-860.000	TRAVEL EXPENSES	BARTLETT, SANDY	MILEAGE - CHECK 67697 LOS	26.19	68034
590-552-860.000	TRAVEL EXPENSES	BARTLETT, SANDY	MILEAGE METER READER	31.86	68034
		Total For Dept 552 CUSTOM		58.05	
Dept 553 ADMINISTRATION					
590-553-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	LEGAL SERVICES	140.00	68058
		Total For Dept 553 ADMINI		140.00	
		Total For Fund 590 WASTE		72,156.57	
Fund 591 WATER FUND					
Dept 000					
591-000-276.000	Water Inside 5/8"	STERLY, JOHN	UB refund for account: 1-	4.85	68020
591-000-276.000	Water	TRUJILLO, RAPHAEL	UB refund for account: 2-	35.40	68026
591-000-285.001	ROGER CAHOON DEPOSIT	CITY OF LOWELL	DEPOSIT MONEY TO PAY 6-00	519.10	68037
		Total For Dept 000		559.35	
Dept 570 TREATMENT					
591-570-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	ACCOUNT STATEMENT	55.45	68052
591-570-802.000	CONTRACTUAL	TRUGREEN	WTP GRUB CONTROL	315.00	68025
591-570-802.000	CONTRACTUAL	ADT SECURITY SYSTEMS, INC	SECURITY WTP	103.26	68030
591-570-850.000	COMMUNICATIONS	AT&T	MONTHLY STATEMENT	304.71	68032
591-570-850.000	COMMUNICATIONS	AT&T LONG DISTANCE	LONG DISTANCE STATEMENT	6.15	68033
591-570-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	MONTHLY STATEMENT	87.06	68038
591-570-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC BILL	5,147.13	68073
591-570-930.000	REPAIR & MAINTENANCE	STEALTH PEST MANAGEMENT L	PEST CONTROL	40.00	68019
		Total For Dept 570 TREATM		6,058.76	
Dept 571 DISTRIBUTION					
591-571-801.000	CROSS CONNECTIONS	HYDROCORP	CROSS CONNECTION JUNE 201	815.00	68006
591-571-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	MONTHLY STATEMENT	113.69	68038
591-571-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC BILL	1,875.27	68073
591-571-930.000	REPAIR & MAINTENANCE	MICHIGAN METER TECHNOLOGY	WATER DIST R&M	434.07	68008
591-571-930.000	REPAIR & MAINTENANCE	CANFIELD PLUMBING & HEATI	WATER R&M 1401 SIBLEY	147.50	68036
591-571-930.000	REPAIR & MAINTENANCE	NORTHERN PUMP & WELL	WATER DIST R & M	7,365.00	68048
591-571-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	ACCOUNT STATEMENT	208.91	68052
591-571-930.000	REPAIR & MAINTENANCE	SELF SERVE LUMBER	ACCOUNT STATEMENT	35.90	68080
591-571-930.000	REPAIR & MAINTENANCE	SHOWBOAT AUTOMOTIVE SUPPL	ACCOUNT STATEMENT	41.88	68081
591-571-930.000	REPAIR & MAINTENANCE	TRACTOR SUPPLY CREDIT PLA	ACCOUNT STATEMENT	19.99	68086
591-571-955.000	MISCELLANEOUS EXPENSE	VERGENNES TOWNSHIP TREASU	990 N WASHINGTON - 41-16-	322.12	68088
		Total For Dept 571 DISTRI		11,379.33	
Dept 572 CUSTOMER ACCOUNTS					
591-572-860.000	TRAVEL EXPENSES	BARTLETT, SANDY	MILEAGE - CHECK 67697 LOS	26.19	68034
591-572-860.000	TRAVEL EXPENSES	BARTLETT, SANDY	MILEAGE METER READER	31.86	68034
		Total For Dept 572 CUSTOM		58.05	
		Total For Fund 591 WATER		18,055.49	
Fund 636 DATA PROCESSING FUND					
Dept 000					
636-000-740.000	OPERATING SUPPLIES	LOWELL AREA SCHOOLS	COPY PAPER	133.50	68071
636-000-801.000	PROFESSIONAL SERVICES	ADDORIO TECHNOLOGIES, LLC	PROFESSIONAL SERVICES	360.00	68029
		Total For Dept 000		493.50	

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Fund 636 DATA PROCESSING FUND					
		Total For Fund 636 DATA P		493.50	
Fund 661 EQUIPMENT FUND					
Dept 895 FLEET MAINT. & REPLACEMENT					
661-895-740.000	OPERATING SUPPLIES	X-CEL CHEMICAL SPECIALTIE VEHICLE WASH/WAX		65.00	68028
661-895-740.000	OPERATING SUPPLIES	X-CEL CHEMICAL SPECIALTIE SUPPLIES		85.00	68028
661-895-740.000	OPERATING SUPPLIES	GTW	EQUIP SUPPLIES	44.09	68045
661-895-740.000	OPERATING SUPPLIES	NAPA AUTO PARTS	ACCOUNT STATEMENT	83.54	68076
661-895-802.000	CONTRACTUAL	GRAND AUTO FAMILY	97 CHEVY TRUCK R & M	219.85	68040
661-895-930.000	REPAIR & MAINTENANCE	RONDA AUTO CENTERS	TIRE DISPOSAL	26.00	68013
661-895-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	ACCOUNT STATEMENT	50.25	68052
661-895-930.000	REPAIR & MAINTENANCE	NAPA AUTO PARTS	ACCOUNT STATEMENT	920.66	68076
661-895-930.000	REPAIR & MAINTENANCE	TRACTOR SUPPLY CREDIT PLA	ACCOUNT STATEMENT	165.97	68086
661-895-930.000	REPAIR & MAINTENANCE	WINZER CORPORATION	EQUIP FUND R & M	54.43	68089
661-895-930.000	REPAIR & MAINTENANCE	WOLF KUBOTA	EQUIP FUND R & M	536.14	68090
661-895-981.000	EQUIPMENT	SMALL ENGINE WAREHOUSE	YANMAR DIESEL ENGINE ESTI	2,800.00	67987
		Total For Dept 895 FLEET		5,050.93	
		Total For Fund 661 EQUIPM		5,050.93	

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Fund Totals:

Fund 101	GENERAL FUND	38,689.56
Fund 202	MAJOR STREET FUN	487.19
Fund 203	LOCAL STREET FUN	78,408.75
Fund 248	DOWNTOWN DEVELOP	12,191.98
Fund 260	DESIGNATED CONTR	5,225.00
Fund 581	AIRPORT FUND	8,208.52
Fund 590	WASTEWATER FUND	72,156.57
Fund 591	WATER FUND	18,055.49
Fund 636	DATA PROCESSING	493.50
Fund 661	EQUIPMENT FUND	5,050.93

238,967.49



STRATEGIC GOALS REPORT

JULY 18, 2016

TIER ONE

1) Street Asset Management Plan: Ron Woods has prepared a draft plan which we are reviewing and hope to bring to you in the future. (12-21-15)

2) Look/Lee Fund Investment Options: We have completed the transfer of a portion of the assets of the Look Memorial Fund to the Grand Rapids Foundation for investment purposes. We are still exploring a similar investment structure for the Lee Fund. (7-6-15)

✓ 3) Banners Downtown: New banners have been installed downtown and our banner program is up and running. This project is completed. (7-20-15)

4) Wastewater Inflow & Infiltration: A final report has been completed by Prein & Newhoff. They are prepared to make a presentation to the council giving some history on the analysis leading up to obtaining the DEQ SAW Grant and the decision to move the wastewater lift station. (12-7-15)

5) Downtown Trail Connector: LARA would like councilmembers to attend their December 2, 2015, meeting so that their plan and recommended route can be presented. (11-16-15)

✓ 6) Secure City Funding for Arbor Board: This has been completed with the adoption of the FY 2015-16 budget. (7-6-15)

7) Rental Rehabilitation Program: As of July 1, 2015, we have become eligible to receive CDBG grants through the State of Michigan. We will formulate a work plan to begin the process. In the meantime, we are working with a building owner who is currently pursuing CDBG funds through the MEDC. (7-6-15)

8) Economic Development Staff: There was discussion with the Downtown Development Authority about the concept of hiring a full-time economic development staff person. There seemed to be a consensus on the concept so our next step will be to bring a proposed job description and other details back to the DDA for further consideration. (11-16-15)

CITY OF LOWELL STRATEGIC GOALS REPORT

TIER TWO

1) Promote Accomplishments: We have launched our Twitter account and are posting tweets about city and community events. (12-21-15)

2) Ordinance Review: Next step on this goal will be to create a calendar and assignments to keep us on task.

a) Buried Utility Lines: We will need to work with Light & Power to review the current ordinance and review our goals before drafting language. (7-6-15)

b) Right-of-Way: Public Works and City Hall staff are already discussing our internal process for reviewing building and zoning applications including a discussion on how to create a sign-off process when projects impact the right-of-way. I expect that ordinance/policy issues will arise from this discussion. (7-6-15)

c) Trash: We have a draft for discussion which can be reviewed at a future workshop. (7-6-15)

3) College Intern Program: We have advertised with the Michigan Municipal League for college interns and have had some inquiries. (7-6-15)

4) Proactive Code Enforcement: This item will require further discussion at a future workshop to identify outcomes for this goal. (7-6-15)

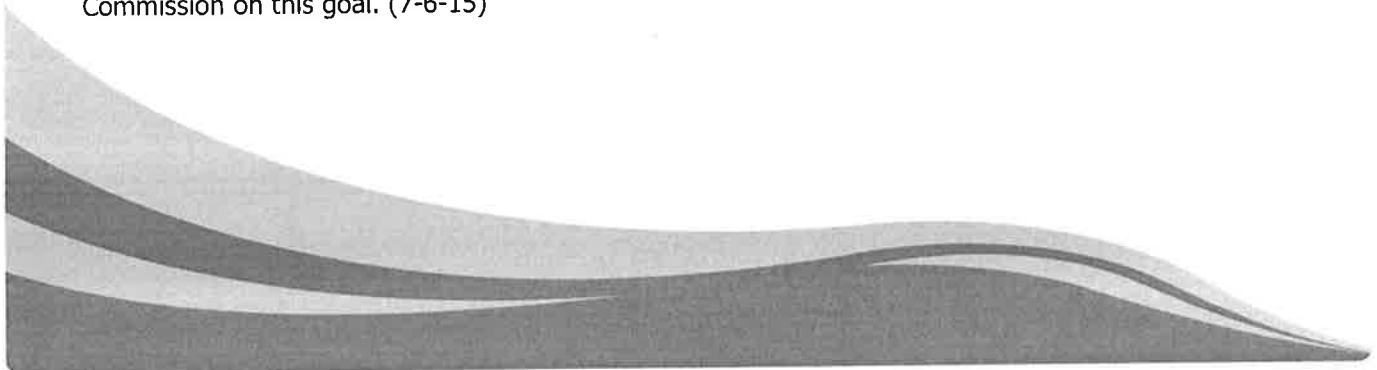
5) Business Development Packet: I have reached out to The Right Place who indicated they can assist us with this project. (7-20-15)

TIER THREE

1) Review Investment Strategy: We will need to develop a work plan for this goal as well as develop specific outcomes that identify when the goal is met. (7-6-15)

2) Master Plan for Recreation Park: With the upcoming discussion on the river valley trail connector, we will need to engage with the users of Recreation Park to identify a specific trail route through the park. This will likely begin our discussion on an overall master plan for the park. (7-6-15)

3) North Washington Park Name & Signage: We will begin a discussion with the Parks & Recreation Commission on this goal. (7-6-15)





301 East Main Street
Lowell, Michigan 49331
Phone (616) 897-8457
Fax (616) 897-4085
www.ci.lowell.mi.us

PENDING COUNCIL PROJECTS REPORT July 18, 2016

UPDATES

Underground Electrical Lines – No further update.

Trash Ordinance Update – No further update.

Right of Way Ordinance – No further update.

UPDATES

Trash Ordinance Update

(10/6/14) We have completed drafts to make improvements to the trash ordinance and have also developed rules to go along with the ordinance. This will be an agenda item at a future workshop.

Right of Way Ordinance

(10/6/14) You have asked that I contact the city attorney to begin a discussion about a right-of-way ordinance.

2016 Council Training and Information Schedule

January 19 (Tuesday, MLK Holiday)

- **Strategic Planning Overview – not completed**

February 1

- **Light & Power - completed**
- **Equipment Replacement Plan – not completed**

February 16 (Tuesday, President's Day)

- **Water and Wastewater Systems – not completed**
- **Street Plan and Asset Management – not completed**
- **Strategic Planning, Finalize Overall Priorities – not completed**

March 7

- **City Finances and Fund Accounting – not completed**
- **LCTV Fund, Look Memorial, Carr Funds, Lee Fund – not completed**
- **Sidewalk Repair and Replacement – not completed**
- **Community Facilities – not completed**

March 21

- **Preliminary Budget Recommendations – Not completed**
- **Arbor Board and Urban Forest Initiative – Not completed**
- **Parks & Recreation, LARA, Trails - Completed**

April 4 (Spring Break week)

-

April 18

- **City Manager's Budget Recommendation - Completed**

May 2

- **Budget Review and Discussion - Completed**

May 16

- **Public Hearing and Adoption of Final Budget - Completed**
- **Planning & Zoning – Not completed**

June 6

- **Downtown Development Authority – Not completed**

- **Historic District Commission – Not completed**

June 20

-

July 5 (Tuesday, Fourth of July week)

-

July 18

-

August 1

-

August 15

-

September 6 (Tuesday, Labor Day week)

-

September 19

-

October 3

-

October 17

-

November 7

-

November 21 (Thanksgiving week)

-

December 5

-

December 19 (Christmas week)

-

**CITY COUNCIL
CITY OF LOWELL
KENT COUNTY, MICHIGAN**

RESOLUTION NO. 12-16

**RESOLUTION SUPPORTING FRIENDS OF THE FRED MEIJER RIVER
VALLEY RAIL-TRAIL – WALKABLE COMMUNITY**

Councilmember _____, supported by Councilmember _____, moved
the adoption of the following resolution:

Whereas the Friends of The Fred Meijer River Valley Rail-Trails are guardians of 38 miles of developed and undeveloped trails spanning three counties; and

Whereas the Friends of the Fred Meijer River Valley Rail-Trails prides itself as a safe and accessible trail for children, families, seniors, and individuals with disabilities; and

Whereas First Lady Michelle Obama has encouraged the nation to become physically active through her “Let’s Move!” initiative; and

Whereas numerous studies have found that communities that are walkable tend to be safer, have higher quality of life satisfaction, promote community, and have higher property values; and

Whereas walking reduces traffic congestion, air pollution, demand for parking, demand for oil, and contributes to physical fitness while reducing stress and obesity; and

Whereas the Friends of The Fred Meijer River Valley Rail-Trails encourages communities to build and maintain pathways and sidewalk which connect our trail to business, government buildings, and recreational areas; and

Whereas our trail seeks to promote support for local business, attract new residents, businesses and developers; and

Whereas the Friends of The Fred Meijer River Valley Rail-Trails supports walkable communities that strive to be “just two feet away from everything”; and

Now, therefore, be it resolved, that the City of Lowell supports Friends of The Fred Meijer River Valley Rail-Trails encourages and supports communities who adopt and maintain a Walkable Community philosophy by promoting walking communities on websites, social media, and print publication. Passed by the Friends of The Fred Meijer River Valley Rail-Trails on July 4th, 2016.

YES: Councilmembers _____

NO: Councilmembers _____

ABSTAIN: Councilmembers _____

ABSENT: Councilmembers _____

RESOLUTION DECLARED ADOPTED.

Dated: July 18, 2016

Susan Ullery, City Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Lowell at a regular meeting held on February 16, 2016, and that public notice of said meeting was given pursuant to, and in compliance with, Act 267 of the Public Acts of Michigan of 1976, as amended.

IN WITNESS WHEREOF, I have affixed my official signature this 18th day of July, 2016.

Susan Ullery, City Clerk

**LOWELL POLICE DEPARTMENT
MONTHLY REPORT SUMMARY
CALENDAR YEAR 2016**

Complaint Book Total		174	355	548	727	918	1128							3850
Activity	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Year Total	
Total Arrests	26	16	15	24	24	28							133	
Alcohol (MIP/Open Intox)	1	1	2	4	7	2							17	
Drug Law Violations	4	2	3	10	4	3							26	
Drunk Driving	2	0	2	3	1	3							11	
Suspended License	5	3	1	1	3	2							15	
Warrant Arrest	5	5	4	4	6	10							34	
Other Arrests	9	5	3	2	3	8							30	
Assault	0	0	1	1	1	2							1	
Assault (Civil)	6	3	2	2	7	5							25	
Assault (Domestic)	3	3	3	0	2								11	
Assist from Other Agency	10	10	5	5	11	10							51	
Assist to Other Agency	10	13	16	10	17	12							78	
Assist to Citizen	23	36	37	32	22	40							190	
Breaking & Entering	2	1	0	1	2	2							8	
Disorderly Conduct	3	1	2	4	5	8							23	
Dog Complaints	0	1	1	5	9	3							19	
Larceny	4	4	5	2	7	10							32	
Malicious Destruction	3	1	3	2	6	3							18	
Motorist Assist	15	14	11	10	11	8							69	
Ordinance Violations	5	11	10	6	12	11							55	
Accident Total	15	10	10	12	7	11							65	
{Property Damage}	15	10	9	12	6	6							58	
{Personal Injury}	0	0	1	0	1	5							7	
Citations Issued	25	25	19	27	18	13							127	
Traffic Stops: Warned	90	131	122	85	75	55							558	
Total # of Traffic Stops	98	148	133	91	84	65							380	

**MONTHLY COMPARISON TOTALS
MAY 2015 AND 2016**

ACTIVITY	JUNE	2015 YEAR-TO-DATE	JUNE	2016 YEAR-TO-DATE
Total Arrests	32	138	28	133
Alcohol (MIP/Open Intox)	1	4	2	17
Drug Law Violations	6	22	3	26
Drunk Driving	0	5	3	11
Suspended License	2	12	2	15
Warrant Arrest	13	57	10	34
Other Arrests	10	38	8	30
Assault	2	7	2	1
Assault (Civil)	5	17	5	25
Assault (Domestic)	3	21	0	11
Assist from Other Agency	12	56	10	51
Assist to Other Agency	19	96	12	78
Assist to Citizen	25	118	40	190
Breaking & Entering	1	3	2	8
Disorderly Conduct	5	15	8	23
Dog Complaints	5	12	3	19
Larceny	10	17	10	32
Malicious Destruction	1	34	3	18
Motorist Assist	7	12	8	69
Ordinance Violations	25	69	11	55
Accident Total	13	142	11	65
{Property Damage}	13	70	6	58
{Personal Injury}	0	63	5	7
		7		
Citations Issued	27	116	13	143
Traffic Stops: Warned	98	143	55	614
# of Traffic Stops Made	105	561	65	666
TOTAL COMPLAINTS	214	1117	189	1128

CITY OF LOWELL
REPORT FOR : JUNE
FOR: Dave Pasquale

DRINKING WATER TREATMENT AND FILTRATION PLANT

A TOTAL OF: 27.56162 MILLION GALLONS OF RAW WATER WAS TREATED FOR THE
MONTH OF: JUNE TOTAL PUMPING TIME, TREATMENT AND THE DISTRIBUTION
OF THE FINISHED WATER TO THE SYSTEM REQUIRED 398.83 HOURS, WHICH RESULTED IN
406.3 MAN HOURS FOR THE OPERATION.

CHEMICAL COST PER MILLION GALLONS: \$ 147.34

ELECTRICAL COST PER MILLION GALLONS: \$ 194.36

TOTAL COST PER MILLION GALLONS: \$ 341.70

WATER PRODUCTION

DAILY AVERAGE: 0.919

DAILY MAXIMUM: 1.197

DAILY MINIMUM: 0.644

THE AVERAGE PLANT OPERATION TIME WAS 12.866 HOURS PER DAY.

Monthly Report
Water and Sewer system

Customer Complaints	Water Quality	0
	High Water Usage	0
	Low Pressure	0
Fire Hydrants	Flushed During Construction	5
	Flushed For Flushing Program	0
Meters	Final Reads	15
	New Meter Installs	0
	billing re-reads	29
Valves	Operated During Construction	10
	Operated For Valve Turning Program	0
Water Mains	Water Main Breaks	0
MISS DIGS	Marking of Water mains and Services, Storm Mains, and Sanitary Mains	63
Stob Box	Stob Box Repairs	0
	Locating Missing Stop Box	0
	Stop Box Location Cards Made	0
Valve Box	Valve box Repairs	0
New Construction	On Site Construction Inspection	20
Sewer	Televised Aprox.	1600ft
	Cleaned Aprox.	800

STREETS DEPARTMENT

JUNE 2016

Major & Local Streets

Snow and Ice Control

Pot holes:

3 Tons - pot holes filled with cold patch

Tons - of hot mix put down

Storm drains and ditches:

Cleaned up ditch line on James Street

Parking Lots

Public Works:

Plowed parking lots at D.P.W. and Fire Station

Airport:

Graded road

Sidewalks:

Sidewalk inspections of Main Street

Trees, bushes, shrubs trimming and removal:

Cleaned up tree branches and brush from south side of King Milling parking

Traffic & Signs:

Put up new street sign at Bowes and S. West

Misc:

Weekly Park Trash D.D.A. Pickup (twice a week)

Cleaned up and moved all equipment out of the Foreman Building to prepare for fair week

Set up City Hall weekly

PARKS

JUNE 2016

Creekside Park

- Picked up trash every day
- Cleaned picnic area
- Worked on sprinkler system
- Trimmed Trees
- Put down weed killer

Stoney Lakeside Park

- Picked up trash every day
- Put new volleyball net up
- Worked on trail going around lake
- Put down weed killer
- Daily trash pick up

Recreation Park

- Rec Ballfield - Ground maintenance under contract
- Burch football field – ground maintenance under contract
- Weekly trash pickup
- Worked on sprinkler system
- Put down weed killer

Richard Park

- Ground maintenance under contract
- Weekly trash pick up

McMahon Park

- Ground maintenance under contract
- Cut up and picked up dead tree branches

Upper Bridge Park

DPW – Fire Station – Fairgrounds

- Mowed and trimmed
- Pulled weeds and put down weed killer
- Cleaned back parking lot of D.P.W.
- Worked on sprinkler system at D.P.W. and Fire Station

Misc.

07/12/2016

JUNE

CITY OF LOWELL - PERMIT LIST

Permit	Address	Issue Date	Parcel No.	Work Description	Permit Fee	Value
PB16900591	1299 HIGHLAND HILL DR SE	06/02/2016	41-20-01-178-046	RESIDENCE	645.00	224,049
PB16900580	1232 HIGHLAND HILL DR SE	06/02/2016	41-20-01-178-027	RESIDENCE	593.00	198,970
PB16900645	701 AMITY ST SE	06/06/2016	41-20-02-181-010	ABOVE GROUND SWIMIN	100.00	2,000
PB16900644	812 GRINDLE DR SE	06/06/2016	41-20-01-101-060	WOOD DECK	150.00	2,000
PB16900671	1270 SIBLEY ST SE	06/09/2016	41-20-03-477-008	RE ROOF GARAGE	65.00	1,500
PB16900673	2195 GEE DR SE	06/13/2016	41-20-03-176-018	RESIDENCE	573.00	188,498
PB16900748	675 ALDEN NASH AVE SE	06/27/2016	41-20-03-151-006	ADDITION TO RESIDENC	254.00	52,592
Total Permits:	7					
Total Fee Amount:	2,380.00					
Total Const. Value:	669,609					
Permit	Address	Issue Date	Parcel No.	Work Description	Permit Fee	Value
PE16900857	1299 HIGHLAND HILL DR SE	06/08/2016	41-20-01-178-046		246.00	0
PE16901040	1326 HIGHLAND HILL DR SE	06/13/2016	41-20-01-178-012	RE-INSPECT FOR PE16900	50.00	0
PE16900912	1160 N HUDSON SE	06/20/2016	41-16-35-351-012	SERVICE POLE	110.00	0
Total Permits:	3					
Total Fee Amount:	406.00					
Total Const. Value:	0					
Permit	Address	Issue Date	Parcel No.	Work Description	Permit Fee	Value
PM16901224	2275 W MAIN ST SE	06/01/2016	41-20-03-326-022	Installation of a gas line.	105.00	0
PM16901520	2146 GEE DR SE	06/29/2016	41-20-03-326-006	AC unit replacement	80.00	0
Total Permits:	2					
Total Fee Amount:	185.00					
Total Const. Value:	0					

07/12/2016

JUNE

CITY OF LOWELL - PERMIT LIST

Permit	Address	Issue Date	Parcel No.	Work Description	Permit Fee	Value
PP16900620	1299 HIGHLAND HILL DR SE	06/06/2016	41-20-01-178-046		259.00	0
PP16900626	725 GRINDLE DR SE	06/08/2016	41-20-01-101-065	NEW HOME	218.00	0
PP16900698	503 E MAIN ST SE	06/24/2016	41-20-02-428-014		55.00	0
PP16900722	2195 GEE DR SE	06/30/2016	41-20-03-176-018	RESIDENCE	225.00	0
Total Permits:		4				
Total Fee Amount:		757.00				
Total Const. Value:		0				

Grand Total Permits: 16

Grand Total Permit Fee: 3,728.00

Grand Total Const. Value: \$669,609

June 2016 Sexton's Report

Total of Burials: 10 of those were: full: 3 cremations: 7 Year to date 24

Oakwood: Spent 246 hrs.

- Mowing so needed..
- Helped some folks find there relatives.
- Weeded tree saucers and began to put new layer of chips on them..
- Showed graves sites to a few people to buy.
- Started watering trees, due to lack of rain.
- Started to do another cycle of weed whipping, weeds got too tall.
- Watered newly seeded graves.
- Ran for supplies, cleaned mowers, and paper work.

City Hall – LPD: Spent 6 hrs mowing and trimming once each week, and weeding. .

Englehardt Library: Spent 41.5 hrs

- Mowing and trimming once each week
- Spent time weeding the plants and flower beds
- Had to fill soap dispensers in the public bathrooms.
- Trimmed the 2 big lilac hedges..
- Needed to work on sprinkler heads not working right.

D.D.A. Spent 176.75 hrs.

- Mowing and trimming once each week
- Spent a lot of time weeding every where we found weeds.
- Sprayed weeds in the cracks and in the tree grates.
- Added new chips as we weeded beds or trees.
- Pruned up trees on the plaza.
- Lowered then raised flags, replaced the worn out ones..

Museum: Spent 17.5 hr's

- Mowed and trimmed once each week, plus some weeding.
- Trimmed hedge inside court yard added new chips.

D.P.W. Spent 14 hr's morning meetings

Local Maint. 5.5 hr's Bruce watered trees

Parks: 9 hr's Bruce watered trees

Major Maint. 5 hr's Bruce watered trees

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
PERIOD ENDING 06/30/2016

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 06/30/2016	ACTIVITY FOR MONTH 06/30/2016	AVAILABLE BALANCE	% BDT USED
Fund 101 - GENERAL FUND						
Revenues						
TAXES	TAXES	1,892,400.00	1,872,269.91	30,642.32	20,130.09	98.94
LICPER	LICENSES AND PERMITS	38,200.00	42,251.09	300.00	(4,051.09)	110.60
CHARGES	CHARGES FOR SERVICES	387,100.00	102,106.96	20,510.65	284,993.04	26.38
STATE	STATE GRANTS	366,250.00	306,617.49	56,177.00	59,632.51	83.72
INT	INTEREST AND RENTS	2,600.00	486.86	0.00	2,113.14	18.73
OTHER	OTHER REVENUE	43,104.00	65,568.70	7,478.40	(22,464.70)	152.12
TRANSIN	TRANSFERS IN	144,850.00	143,850.00	143,850.00	1,000.00	99.31
FINES	FINES AND FORECLOSURES	9,550.00	12,208.95	829.00	(2,658.95)	127.84
LOCAL	LOCAL CONTRIBUTIONS	14,600.00	11,836.27	2,902.88	2,763.73	81.07
TOTAL Revenues		2,898,654.00	2,557,196.23	262,690.25	341,457.77	88.22
Expenditures						
000	COUNCIL	0.00	(112.50)	0.00	112.50	100.00
101	MANAGER	17,940.00	13,714.10	66.91	4,225.90	76.04
172	ELECTIONS	149,800.00	133,333.25	7,375.07	16,466.75	89.01
191	ASSESSOR	8,500.00	5,895.08	136.01	2,604.92	69.35
209	ATTORNEY	47,800.00	47,649.40	3,792.76	150.60	99.68
210	CLERK	42,500.00	45,503.30	14,672.00	(3,003.30)	107.07
253	TREASURER	136,100.00	105,455.00	8,687.71	30,645.00	77.48
265	CITY HALL	219,850.00	182,615.97	15,316.87	37,234.03	83.06
276	CEMETERY	139,700.00	141,585.89	11,646.13	(1,885.89)	101.35
294	UNALLOCATED MISCELLANEOUS	102,050.00	118,413.38	13,106.47	(6,363.38)	116.03
301	POLICE DEPARTMENT	18,200.00	11,230.72	(6,111.14)	6,969.28	61.71
305	CODE ENFORCEMENT	699,200.00	704,663.03	50,667.99	(5,463.03)	100.78
336	FIRE	93,500.00	91,924.91	11,090.99	1,575.09	98.32
400	PLANNING & ZONING	142,000.00	141,860.06	0.00	139.94	99.90
426	EMERGENCY MANAGEMENT	51,800.00	43,902.11	5,703.87	7,897.89	84.75
441	DEPARTMENT OF PUBLIC WORKS	0.00	30.30	0.00	(30.30)	100.00
442	SIDEWALK	225,250.00	209,426.74	24,763.83	15,823.26	92.98
523	TRASH	5,600.00	2,646.38	137.30	2,953.62	47.26
728	ECONOMIC DEVELOPMENT	45,000.00	36,296.70	2,372.90	8,703.30	80.66
747	CHAMBER/RIVERWALK	24,000.00	28,384.01	1,424.99	(4,384.01)	118.27
751	PARKS	3,500.00	2,724.56	203.82	775.44	77.84
757	SHOWBOAT	146,500.00	116,796.81	21,453.78	29,703.19	79.72
774	RECREATION CONTRIBUTIONS	1,600.00	1,329.99	41.17	270.01	83.12
790	LIBRARY	3,000.00	2,500.00	500.00	500.00	83.33
803	HISTORICAL DISTRICT COMMISSION	92,208.00	81,274.48	4,545.10	10,933.52	88.14
804	MUSEUM	250.00	165.00	0.00	85.00	66.00
965	TRANSFERS OUT	36,200.00	32,926.48	1,034.41	3,273.52	90.96
		517,700.00	0.00	0.00	517,700.00	0.00
TOTAL Expenditures		2,969,748.00	2,302,135.15	192,628.94	667,612.85	77.52
TOTAL REVENUES		2,898,654.00	2,557,196.23	262,690.25	341,457.77	88.22
TOTAL EXPENDITURES		2,969,748.00	2,302,135.15	192,628.94	667,612.85	77.52
NET OF REVENUES & EXPENDITURES		(71,094.00)	255,061.08	70,061.31	(326,155.08)	358.77

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
PERIOD ENDING 06/30/2016

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 06/30/2016	ACTIVITY FOR MONTH 06/30/2016	AVAILABLE BALANCE	% BDT USED
Fund 202 - MAJOR STREET FUND						
Revenues	INTEREST AND RENTS	150.00	86.23	0.00	63.77	57.49
INT	OTHER REVENUE	189,400.00	195,884.19	16,220.37	(6,484.19)	103.42
OTHER	TRANSFERS IN	236,000.00	144,916.80	0.00	91,083.20	61.41
TRANSIN						
TOTAL Revenues		425,550.00	340,887.22	16,220.37	84,662.78	80.11
Expenditures	CAPITAL OUTLAY	293,650.00	247,113.70	71,961.92	46,536.30	84.15
450	MAINTENANCE	39,250.00	31,153.06	1,032.30	8,096.94	79.37
463	TRAFFIC	8,000.00	2,376.82	145.89	5,623.18	29.71
474	WINTER MAINTENANCE	42,100.00	27,479.44	323.18	14,620.56	65.27
478	ADMINISTRATION	46,000.00	2,405.12	452.62	43,594.88	5.23
483						
TOTAL Expenditures		429,000.00	310,528.14	73,915.91	118,471.86	72.38
TOTAL REVENUES		425,550.00	340,887.22	16,220.37	84,662.78	80.11
TOTAL EXPENDITURES		429,000.00	310,528.14	73,915.91	118,471.86	72.38
NET OF REVENUES & EXPENDITURES		(3,450.00)	30,359.08	(57,695.54)	(33,809.08)	879.97

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 06/30/2016

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 06/30/2016	ACTIVITY FOR MONTH 06/30/2016	AVAILABLE BALANCE	% BDGT USED
Fund 203 - LOCAL STREET FUND						
Revenues						
INT	INTEREST AND RENTS	150.00	0.00	0.00	150.00	0.00
OTHER	OTHER REVENUE	70,700.00	87,167.11	6,189.62	(16,467.11)	123.29
TRANSIN	TRANSFERS IN	180,000.00	7,739.70	0.00	172,260.30	4.30
TOTAL Revenues		250,850.00	94,906.81	6,189.62	155,943.19	37.83
Expenditures						
450	CAPITAL OUTLAY	136,500.00	130,933.10	0.00	5,566.90	95.92
463	MAINTENANCE	64,600.00	67,831.34	6,416.26	(3,231.34)	105.00
474	TRAFFIC	8,100.00	5,979.60	121.34	2,120.40	73.82
478	WINTER MAINTENANCE	61,200.00	38,036.48	868.36	23,163.52	62.15
483	ADMINISTRATION	27,800.00	2,452.50	0.00	25,347.50	8.82
906	DEBT SERVICE	76,600.00	77,135.00	0.00	(535.00)	100.70
TOTAL Expenditures		374,800.00	322,368.02	7,405.96	52,431.98	86.01
TOTAL REVENUES		250,850.00	94,906.81	6,189.62	155,943.19	37.83
TOTAL EXPENDITURES		374,800.00	322,368.02	7,405.96	52,431.98	86.01
NET OF REVENUES & EXPENDITURES		(123,950.00)	(227,461.21)	(1,216.34)	103,511.21	183.51

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 06/30/2016

DB: Lowell

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 06/30/2016	ACTIVITY FOR MONTH 06/30/2016	AVAILABLE BALANCE	% BDGT USED
Fund 238 - HISTORICAL DISTRICT FUND						
Revenues						
INT	INTEREST AND RENTS	200.00	19.74	0.00	180.26	9.87
OTHER	OTHER REVENUE	50,000.00	50,000.00	0.00	0.00	100.00
TOTAL Revenues		50,200.00	50,019.74	0.00	180.26	99.64
Expenditures						
000		50,000.00	35,057.00	0.00	14,943.00	70.11
TOTAL Expenditures		50,000.00	35,057.00	0.00	14,943.00	70.11
TOTAL REVENUES		50,200.00	50,019.74	0.00	180.26	99.64
TOTAL EXPENDITURES		50,000.00	35,057.00	0.00	14,943.00	70.11
NET OF REVENUES & EXPENDITURES		200.00	14,962.74	0.00	(14,762.74)	7,481.37

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 06/30/2016

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 06/30/2016	ACTIVITY FOR MONTH 06/30/2016	AVAILABLE BALANCE	% BDGT USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
TAXES	TAXES	625,000.00	647,576.30	0.00	(22,576.30)	103.61
INT	INTEREST AND RENTS	1,000.00	269.23	0.00	730.77	26.92
OTHER	OTHER REVENUE	0.00	19.92	0.00	(19.92)	100.00
TOTAL Revenues		626,000.00	647,865.45	0.00	(21,865.45)	103.49
Expenditures						
450	CAPITAL OUTLAY	457,447.00	316,074.67	215,822.17	141,372.33	69.10
463	MAINTENANCE	82,200.00	77,957.03	8,450.19	4,242.97	94.84
483	ADMINISTRATION	36,800.00	20,203.93	1,103.22	16,596.07	54.90
740	COMMUNITY PROMOTIONS	70,000.00	37,153.28	180.00	32,846.72	53.08
965	TRANSFERS OUT	143,850.00	143,850.00	143,850.00	0.00	100.00
TOTAL Expenditures		790,297.00	595,238.91	369,405.58	195,058.09	75.32
TOTAL REVENUES		626,000.00	647,865.45	0.00	(21,865.45)	103.49
TOTAL EXPENDITURES		790,297.00	595,238.91	369,405.58	195,058.09	75.32
NET OF REVENUES & EXPENDITURES		(164,297.00)	52,626.54	(369,405.58)	(216,923.54)	32.03

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 06/30/2016

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 06/30/2016	ACTIVITY FOR MONTH 06/30/2016	AVAILABLE BALANCE	% BDC USED
Fund 260 - DESIGNATED CONTRIBUTIONS						
Revenues						
INT	INTEREST AND RENTS	4,300.00	665.00	150.00	3,635.00	15.47
OTHER	OTHER REVENUE	20,000.00	12,590.00	0.00	7,410.00	62.95
TRANSIN	TRANSFERS IN	0.00	30,738.42	26,738.42	(30,738.42)	100.00
LOCAL	LOCAL CONTRIBUTIONS	10,000.00	0.00	0.00	10,000.00	0.00
TOTAL Revenues		34,300.00	43,993.42	26,888.42	(9,693.42)	128.26
Expenditures						
301	POLICE DEPARTMENT	0.00	14,005.92	(590.09)	(14,005.92)	100.00
443	ARBOR BOARD	20,000.00	850.00	0.00	19,150.00	4.25
751	PARKS	10,000.00	14,345.00	14,345.00	(4,345.00)	143.45
758	DOG PARK	4,000.00	1,187.80	129.34	2,812.20	29.70
759	COMMUNITY GARDEN	300.00	0.00	0.00	300.00	0.00
TOTAL Expenditures		34,300.00	30,388.72	13,884.25	3,911.28	88.60
TOTAL REVENUES		34,300.00	43,993.42	26,888.42	(9,693.42)	128.26
TOTAL EXPENDITURES		34,300.00	30,388.72	13,884.25	3,911.28	88.60
NET OF REVENUES & EXPENDITURES		0.00	13,604.70	13,004.17	(13,604.70)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 06/30/2016

DB: Lowell

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 06/30/2016	ACTIVITY FOR MONTH 06/30/2016	AVAILABLE BALANCE	% BDGT USED
Fund 351 - GENERAL DEBT SERVICE (NON-VOTED BONDS)						
Expenditures						
906	DEBT SERVICE	0.00	288,045.02	0.00	(288,045.02)	100.00
TOTAL Expenditures		0.00	288,045.02	0.00	(288,045.02)	100.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	288,045.02	0.00	(288,045.02)	100.00
NET OF REVENUES & EXPENDITURES		0.00	(288,045.02)	0.00	288,045.02	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 06/30/2016

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 06/30/2016	ACTIVITY FOR MONTH 06/30/2016	AVAILABLE BALANCE	% BDC USED
Fund 581 - AIRPORT FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	120.00	216.00	0.00	(96.00)	180.00
INT	INTEREST AND RENTS	37,370.00	32,913.87	771.00	4,456.13	88.08
OTHER	OTHER REVENUE	0.00	622.00	0.00	(622.00)	100.00
TOTAL Revenues		37,490.00	33,751.87	771.00	3,738.13	90.03
Expenditures						
000		58,350.00	38,665.70	1,572.55	19,684.30	66.27
TOTAL Expenditures		58,350.00	38,665.70	1,572.55	19,684.30	66.27
TOTAL REVENUES		37,490.00	33,751.87	771.00	3,738.13	90.03
TOTAL EXPENDITURES		58,350.00	38,665.70	1,572.55	19,684.30	66.27
NET OF REVENUES & EXPENDITURES		(20,860.00)	(4,913.83)	(801.55)	(15,946.17)	23.56

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 06/30/2016

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 06/30/2016	ACTIVITY FOR MONTH 06/30/2016	AVAILABLE BALANCE	% BDGT USED
Fund 590 - WASTEWATER FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	1,048,000.00	1,106,941.25	126,019.45	(58,941.25)	105.62
INT	INTEREST AND RENTS	2,000.00	673.71	0.00	1,326.29	33.69
OTHER	OTHER REVENUE	0.00	14,933.68	0.00	(14,933.68)	100.00
TOTAL Revenues		1,050,000.00	1,122,548.64	126,019.45	(72,548.64)	106.91
Expenditures						
550	TREATMENT	512,204.00	551,368.80	108,881.12	(39,164.80)	107.65
551	COLLECTION	90,150.00	224,370.65	37,624.04	(134,220.65)	248.89
552	CUSTOMER ACCOUNTS	85,800.00	65,551.63	4,879.00	20,248.37	76.40
553	ADMINISTRATION	155,300.00	19,625.53	8,434.45	135,674.47	12.64
TOTAL Expenditures		843,454.00	860,916.61	159,818.61	(17,462.61)	102.07
TOTAL REVENUES		1,050,000.00	1,122,548.64	126,019.45	(72,548.64)	106.91
TOTAL EXPENDITURES		843,454.00	860,916.61	159,818.61	(17,462.61)	102.07
NET OF REVENUES & EXPENDITURES		206,546.00	261,632.03	(33,799.16)	(55,086.03)	126.67

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
PERIOD ENDING 06/30/2016

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 06/30/2016	ACTIVITY FOR MONTH 06/30/2016	AVAILABLE BALANCE	% BDC USED
Fund 591 - WATER FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	993,950.00	1,026,440.05	112,218.99	(32,490.05)	103.27
INT	INTEREST AND RENTS	6,320.00	4,789.48	0.00	1,530.52	75.78
OTHER	OTHER REVENUE	1,000.00	20,217.65	4,064.36	(19,217.65)	2,021.77
TOTAL Revenues		1,001,270.00	1,051,447.18	116,283.35	(50,177.18)	105.01
Expenditures						
570	TREATMENT	374,900.00	367,819.88	32,993.03	7,080.12	98.11
571	DISTRIBUTION	516,890.00	419,247.95	19,890.05	97,642.05	81.11
572	CUSTOMER ACCOUNTS	89,400.00	66,768.56	4,883.34	22,631.44	74.69
573	ADMINISTRATION	266,456.00	183,355.05	10,408.02	83,100.95	68.81
TOTAL Expenditures		1,247,646.00	1,037,191.44	68,174.44	210,454.56	83.13
TOTAL REVENUES		1,001,270.00	1,051,447.18	116,283.35	(50,177.18)	105.01
TOTAL EXPENDITURES		1,247,646.00	1,037,191.44	68,174.44	210,454.56	83.13
NET OF REVENUES & EXPENDITURES		(246,376.00)	14,255.74	48,108.91	(260,631.74)	5.79

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 06/30/2016

DB: Lowell

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 06/30/2016	ACTIVITY FOR MONTH 06/30/2016	AVAILABLE BALANCE	% BDT USED
Fund 636 - DATA PROCESSING FUND						
Revenues						
INT	INTEREST AND RENTS	77,700.00	38,800.32	0.00	38,899.68	49.94
OTHER	OTHER REVENUE	1,300.00	2.50	0.00	1,297.50	0.19
TOTAL Revenues		79,000.00	38,802.82	0.00	40,197.18	49.12
Expenditures						
000		79,000.00	72,176.97	1,675.33	6,823.03	91.36
TOTAL Expenditures		79,000.00	72,176.97	1,675.33	6,823.03	91.36
TOTAL REVENUES		79,000.00	38,802.82	0.00	40,197.18	49.12
TOTAL EXPENDITURES		79,000.00	72,176.97	1,675.33	6,823.03	91.36
NET OF REVENUES & EXPENDITURES		0.00	(33,374.15)	(1,675.33)	33,374.15	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 06/30/2016

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 06/30/2016	ACTIVITY FOR MONTH 06/30/2016	AVAILABLE BALANCE	% BDT USED
Fund 661 - EQUIPMENT FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	18,000.00	6,505.70	0.00	11,494.30	36.14
INT	INTEREST AND RENTS	121,900.00	101.30	0.00	121,798.70	0.08
OTHER	OTHER REVENUE	100.00	5,934.48	355.70	(5,834.48)	5,934.48
TOTAL Revenues		140,000.00	12,541.48	355.70	127,458.52	8.96
Expenditures						
895	FLEET MAINT. & REPLACEMENT	218,469.14	307,807.91	12,988.90	(89,338.77)	140.89
TOTAL Expenditures		218,469.14	307,807.91	12,988.90	(89,338.77)	140.89
TOTAL REVENUES		140,000.00	12,541.48	355.70	127,458.52	8.96
TOTAL EXPENDITURES		218,469.14	307,807.91	12,988.90	(89,338.77)	140.89
NET OF REVENUES & EXPENDITURES		(78,469.14)	(295,266.43)	(12,633.20)	216,797.29	376.28

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 06/30/2016

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 06/30/2016	ACTIVITY FOR MONTH 06/30/2016	AVAILABLE BALANCE	% BDC USED
Fund 711 - CEMETERY FUND						
Revenues						
CHARGES FOR SERVICES		0.00	9,500.00	2,250.00	(9,500.00)	100.00
INT	INTEREST AND RENTS	0.00	112.63	0.00	(112.63)	100.00
TOTAL Revenues		0.00	9,612.63	2,250.00	(9,612.63)	100.00
Expenditures						
000		0.00	414.45	414.45	(414.45)	100.00
TOTAL Expenditures		0.00	414.45	414.45	(414.45)	100.00
TOTAL REVENUES		0.00	9,612.63	2,250.00	(9,612.63)	100.00
TOTAL EXPENDITURES		0.00	414.45	414.45	(414.45)	100.00
NET OF REVENUES & EXPENDITURES		0.00	9,198.18	1,835.55	(9,198.18)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 06/30/2016

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 06/30/2016	ACTIVITY FOR MONTH 06/30/2016	AVAILABLE BALANCE	% BDT USED
Fund 714 - LEE FUND						
Revenues	INTEREST AND RENTS					
INT		10,000.00	5,107.58	857.18	4,892.42	51.08
TOTAL Revenues		10,000.00	5,107.58	857.18	4,892.42	51.08
Expenditures						
000		10,000.00	2,258.66	1,508.66	7,741.34	22.59
TOTAL Expenditures		10,000.00	2,258.66	1,508.66	7,741.34	22.59
TOTAL REVENUES		10,000.00	5,107.58	857.18	4,892.42	51.08
TOTAL EXPENDITURES		10,000.00	2,258.66	1,508.66	7,741.34	22.59
NET OF REVENUES & EXPENDITURES		0.00	2,848.92	(651.48)	(2,848.92)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 06/30/2016

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 06/30/2016	ACTIVITY FOR MONTH 06/30/2016	AVAILABLE BALANCE	% BDC USED
Fund 715 - LOOK FUND						
Revenues						
INT	INTEREST AND RENTS	25,000.00	32,728.26	4,772.02	(7,728.26)	130.91
TOTAL Revenues		25,000.00	32,728.26	4,772.02	(7,728.26)	130.91
Expenditures						
000		25,000.00	21,995.88	3,601.44	3,004.12	87.98
TOTAL Expenditures		25,000.00	21,995.88	3,601.44	3,004.12	87.98
TOTAL REVENUES		25,000.00	32,728.26	4,772.02	(7,728.26)	130.91
TOTAL EXPENDITURES		25,000.00	21,995.88	3,601.44	3,004.12	87.98
NET OF REVENUES & EXPENDITURES		0.00	10,732.38	1,170.58	(10,732.38)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 06/30/2016

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 06/30/2016	ACTIVITY FOR MONTH 06/30/2016	AVAILABLE BALANCE	% BDT USED
Fund 716 - CARR FUND						
Revenues	INTEREST AND RENTS	0.00	6.26	0.00	(6.26)	100.00
INT						
TOTAL Revenues		0.00	6.26	0.00	(6.26)	100.00
Expenditures		0.00	23.48	23.48	(23.48)	100.00
000						
TOTAL Expenditures		0.00	23.48	23.48	(23.48)	100.00
TOTAL REVENUES		0.00	6.26	0.00	(6.26)	100.00
TOTAL EXPENDITURES		0.00	23.48	23.48	(23.48)	100.00
NET OF REVENUES & EXPENDITURES		0.00	(17.22)	(23.48)	17.22	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 06/30/2016

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 06/30/2016	ACTIVITY FOR MONTH 06/30/2016	AVAILABLE BALANCE	% BDC & USED
Fund 718 - CARR FUND II						
Revenues						
INT	INTEREST AND RENTS	0.00	21.77	0.00	(21.77)	100.00
TOTAL Revenues		0.00	21.77	0.00	(21.77)	100.00
Expenditures						
000		0.00	81.81	81.81	(81.81)	100.00
TOTAL Expenditures		0.00	81.81	81.81	(81.81)	100.00
TOTAL REVENUES		0.00	21.77	0.00	(21.77)	100.00
TOTAL EXPENDITURES		0.00	81.81	81.81	(81.81)	100.00
NET OF REVENUES & EXPENDITURES		0.00	(60.04)	(81.81)	60.04	100.00
TOTAL REVENUES - ALL FUNDS						
TOTAL EXPENDITURES - ALL FUNDS		6,628,314.00	6,041,437.36	563,297.36	586,876.64	87.31
NET OF REVENUES & EXPENDITURES		7,130,064.14	6,225,293.87	907,100.31	904,770.27	87.31
		(501,750.14)	(183,856.51)	(343,802.95)	(317,893.63)	36.64



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INTERIM CITY MANAGER'S REPORT
July 18, 2016

1. Gave a State of the City report to the Lowell Rotary Club at its July 6 meeting.
2. The City Manager Selection process went well this past week. City staff and Liz Baker, Executive Director of the Lowell Area Chamber of Commerce and City Clerk Susan Ullery in particular are to be congratulated for their work.

Respectfully submitted,

David Pasquale, Interim City Manager