

CITY OF LOWELL
CITY COUNCIL AGENDA
MONDAY, AUGUST 15, 2016, 7:00 P.M.

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL
2. APPROVAL OF THE AGENDA
3. APPROVAL OF MINUTES OF PRECEDING REGULAR AND/OR SPECIAL MEETINGS
 - a. August 1, 2016 – Regular Meeting
4. APPROVAL OF ACCOUNTS PAYABLE
5. CITIZEN DISCUSSION FOR ITEMS NOT ON THE AGENDA
6. OLD BUSINESS
 - a. Strategic Goals Report
 - b. Pending Council Projects Report
 - c. Council Training and Information Schedule
 - d. Strategic Plan Overview
7. NEW BUSINESS
 - a. Resolution 13-16 Stoney Lakeside Park Renovation – tabled from previous meeting
 - b. Resolution 15-16 to provide for the designation of September 16, 2016 as “Prisoner of War/Missing in Action Recognition Day”.
 - c. Resolution 16-16 – Proclaiming Friday, September 16, 2016 as Pink Arrow Pride Day – Arrow Force VIII in the City of Lowell
 - d. Request from Larkin’s Restaurant – Close Broadway from 7 a.m. to 7 p.m. on October 8th for the Chili Cook Off
 - e. DDA Funding Issue regarding LARA Trail
 - f. Designation of Voting Delegate for the Michigan Municipal League Convention
 - g. Resolution 17-16 Capital Improvement Bonds – Water/Sewer
8. MONTHLY REPORTS
9. BOARD/COMMISSION REPORTS
10. APPOINTMENTS TO COMMISSIONS AND BOARDS
11. MANAGER’S REPORT
12. COUNCIL COMMENTS
13. ADJOURNMENT

NOTE: Any person who wishes to speak on an item included on the printed meeting agenda may do so. Speakers will be recognized by the Chair, at which time they will be allowed five (5) minutes maximum to address the Council. A speaker representing a subdivision association or group will be allowed ten (10) minutes to address the Council.



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MEMORANDUM

TO: Lowell City Council
FROM: David Pasquale, Interim City Manager
RE: Council Agenda for Monday, August 15, 2016

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL
2. APPROVAL OF THE AGENDA
3. APPROVAL OF MINUTES FROM THE PRECEDING REGULAR AND/OR SPECIAL MEETING(S)
 - a. August 1, 2016 – Regular Meeting
4. ACCOUNTS PAYABLE
5. CITIZEN DISCUSSION FOR ITEMS NOT ON THE AGENDA
6. OLD BUSINESS
 - a. Strategic Goals Report
 - b. Pending Council Projects Report

The report is attached for your review.
 - c. Council Training and Information Schedule

An updated schedule is attached for your review.
 - d. Strategic Plan Overview
7. NEW BUSINESS
 - a. Resolution 13-16 - Stoney Lakeside Park Renovation – tabled from previous meeting.

At the July 18, 2016 council meeting Councilmember DeVore stated that Bob Rogers, representing Impact Church has wanted to renovate the playground equipment at Stoney Lakeside Park. He is in the midst of acquiring funding for this project. He stated that a City Council resolution would be proposed for consideration at this meeting. A resolution will be provided no later than at this meeting.

Recommended Motion: Approve Resolution 13-16 supporting the Stoney Lakeside Park playground renovation proposed by Impact Church.

- b. Resolution 15-16 to provide for the designation of September 16, 2016 as "Prisoner of War/Missing in Action Recognition Day".

The Michael J. Bost Chapter 18 of the Vietnam Veterans of America will observe Prisoner of War/Missing in Action Recognition Day on Friday, September 16, 2016. A brief ceremony will be held at 2:00 p.m. in the chapel of the Michigan Home for Veterans in Grand Rapids.

The attached resolution proclaiming Prisoner of War/Missing in Action Day will be presented by Mayor Altoft during the above mentioned ceremony.

Recommended Motion: That the Lowell City Council adopt Resolution 15-16 proclaiming Friday, September 16, 2016 as Prisoner of War/Missing in Action Recognition Day.

- c. Resolution 16-16 Proclaiming, Friday, September 16, 2016 as Pink Arrow Pride Day – Arrow Force VIII.

For the ninth straight year, the Lowell High School sports teams have initiated the cancer awareness and fund raising event called Pink Arrow Pride Day to be held on Friday, September 16th, 2016. The players will wear pink jerseys in games being held that day. Funds are being raised for Gilda's Club of Lowell and Lowell Community Wellness for Pink Arrow Family Support.

Recommended Motion: That the Lowell City Council adopt Resolution 16-16 proclaiming Friday, September 16, 2016 as Pink Arrow Pride Day – Arrow Force VIII in the City of Lowell.

- d. Larkin's Restaurant – Chili Cook-Off Special Event Permit.

Larkin's Restaurant is requesting the use of city property for a special event on October 8, 2016 for the 15th Annual Chili Cook Off. We have reviewed the permit and are recommending approval.

Recommended Motion: That the Lowell City Council approve the Special Event Permit for Larkin's Restaurant to close Broadway Street from south of the Post Office to Main Street on October 8, 2016, from 7 a.m. to 7 p.m.

- e. DDA Funding Issue Regarding LARA Trail.

Lowell Area Recreational Authority (LARA) has approached the Downtown Development to allocate \$35,000 for a trail on the east side of Alden Nash north of West Main Street. Issues regarding the safety of the trail as well as appropriateness were raised by the adjacent property owner. Mayor Altoft has requested the issue be raised having the Council provide a recommendation.

Recommended Motion: That the City Council recommend the approval of the \$35,000 request from LARA for a trail on the back side of Alden Nash.

f. Designation of Voting Delegate for the Michigan Municipal League Convention.

The Michigan Municipal League Annual Convention will be held on Mackinac Island, September 14 – 16, 2016. The League's "Annual Meeting" is scheduled for 1:30 pm on Wednesday, September 14 in the Terrace Room at the Grand Hotel. The meeting will be held for the following purposes: (1) Election of Trustees; (2) Policy; (3) Other Business. Pursuant to the provisions of the League Bylaws, the Lowell City Council is requested to designate by action of your governing body one of your officials who will be in attendance at the Convention as your official representative to cast the vote of the municipality at the Annual Meeting, and, if possible, to designate on other official to serve as alternate.

Recommended Motion: That the Lowell City Council designate on official and one alternate to attend the Annual Meeting on September 14th.

g. Resolution 17-16 - Capital Improvement Bonds – Water/Sewer

The Council is requested to consider a resolution expressing intent to issue bonds to finance various sewer and water projects not to exceed \$3,500,000.

As noted in the attached correspondence from Brian Vilmont of Prein & Newhoff, the projects include (1) a main lift station replacement and trunk sewer; (2) Valley Vista Lift Station Replacement; (3) New sanitary sewer and water main on Broadway from Main Street to South Water Street; (4) New water main in Broadway, South Water Street to Bowes Road and also in Bowes Road from Broadway to west of Hudson.

Recommended Motion: That the City Council adopt Resolution 17-16 expressing intent to issue bonds to finance various sewer and water projects not exceeding \$3,500,000.

8. MONTHLY REPORTS

9. BOARD/COMMISSION REPORTS

10. APPOINTMENTS TO COMMISSIONS AND BOARDS

Arbor Board

Vacancy – (Tamela Spicer resigned)

06/30/2016

11. MANAGER'S REPORT

12. COUNCIL COMMENTS

13. ADJOURNMENT

**PROCEEDINGS
OF
CITY COUNCIL
OF THE
CITY OF LOWELL
MONDAY, AUGUST 1, 2016, 7:00 P.M.**

1. **CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL.**

The Meeting was called to order at 7:00 p.m. by Mayor Jeff Altoft and City Clerk Susan Ullery called roll.

Present: Mayor Jeff Altoft, Councilmembers Mike Devore, Jim Hodges, Jeff Phillips and Alan Teelander.

Absent: None.

Also Present: Interim City Manager Dave Pasquale, City Clerk Susan Ullery, City Treasurer Sue Olin, DPW Director Rich LaBombard, Light & Power Manager Steve Donkersloot, City Attorney Dick Wendt and Police Chief Steve Bukala.

2. **APPROVAL OF THE AGENDA.**

IT WAS MOVED BY DEVORE and seconded by TEELANDER to approve the agenda as written.

YES: 5 NO: None. ABSENT: 0. MOTION CARRIED.

3. **APPROVAL OF THE MINUTES FROM THE PRECEDING REGULAR AND/OR SPECIAL MEETINGS.**

IT WAS MOVED BY HODGES and seconded by DEVORE to approve the minutes of the July 18, 2016 meeting as written.

YES: Mayor Altoft, Councilmember DeVore, Councilmember Hodges, Councilmember Phillips and

Councilmember Teelander. NO: None. ABSENT: None. MOTION CARRIED.

4. **APPROVAL OF THE ACCOUNTS PAYABLE.**

<u>BILLS AND ACCOUNTS PAYABLE (08/01/2016)</u>	
General Fund	\$40,263.94
Major Street Fund	\$18,088.91
Local Street Fund	\$12.72
Downtown Development Fund	\$71,551.36
Airport Fund	\$193.00
Wastewater Fund	\$28,877.55
Water Fund	\$29,345.88
Data Processing Fund	\$535.23
Equipment Fund	\$330.00
Current Tax Collected	\$158,066.51

IT WAS MOVED BY PHILLIPS and seconded by TEELANDER to approve the accounts payable as presented.

YES: Councilmember DeVore, Councilmember Hodges, Councilmember Phillips, Councilmember Teelander and Mayor Altoft. NO: None. ABSENT: None. MOTION CARRIED.

5. **CITIZEN DISCUSSION FOR ITEMS NOT ON THE AGENDA.**

No comments.

6. **OLD BUSINESS.**

a. Strategic Goals Report.

Nothing new to report.

b. Pending Council Projects Report.

Nothing new to report.

c. Council Training and Information Schedule.

Nothing new to report.

d. Strategic Plan Overview.

Nothing new to report.

7. **NEW BUSINESS.**

a. Ordinance 16-03 – Ordinance to Amend Section 12A.02, “Uses Permitted by Right” of Chapter 12A - “I-L Light Industrial District”.

At its July 25, 2016 meeting, the Planning Commission recommended approval of Ordinance 16-03. This amends section 12A.02, “Uses Permitted by Right”. A chapter of 12A, “I-L Light Industrial District” of Appendix A, “Zoning,” of the Code of Ordinances of the City of Lowell. It is amended by adding a new subsection “M” which reads as follows:

M. Commercial Kennels

IT WAS MOVED BY DEVORE and seconded by PHILLIPS to approve Ordinance 16-03.

YES: Councilmember Hodges, Councilmember Phillips, Councilmember Teelander, Mayor Altoft and Councilmember DeVore. NO: None. ABSENT: None. MOTION CARRIED.

b. Resolution 13-16 – Stoney Lakeside Park Renovation – tabled from previous meeting.

This matter has been tabled until the next meeting.

c. Oxidation Ditch Rehab Work.

Early in the summer of 2015, the East Oxidation Ditch was taken out of service and drained. This was done so rehab work could be performed on the support structures associated with the rotors. When the ditch was drained, much to the WWTP Superintendent Mark Mundt's surprise, both of the baffles were found to have fallen off the wall and 100+ cubic yards of sand and gravel were on the bottom of the ditch.

By the end of the summer, the baffles had been repaired. By late fall, all of the sand and gravel had been removed.

With the baffle repair done and the sand cleaned up, Mundt is now ready to move forward with the rehab work on the support structure. The work is fairly straightforward. The steel structure is now about 30 years old. Some of it is in need of repainting and some needs to be replaced. Also, part of the work will require the removal of the fiberglass covers over the rotors. As long as they are being removed, they plan to repaint them as well.

To facilitate this work, the City hired Williams and Works to prepare a Request for Proposal. Brandon Mieras was the engineer they worked with to develop a bid document. Four sealed bids were received and opened on July 14th. Brandon is familiar with all of the firms that submitted and recommends the City accept the low bid of \$80,500 from LD Docsa.

In anticipation of this work, the City of Lowell budgeted \$50,000 in the current budget. This was based upon a preliminary engineer's estimate of \$35,000. Obviously the budget number came up short. Mundt has discussed this with City Treasurer, Sue Olin. She is confident the wastewater fund can afford to move forward with this project.

In short, this is needed maintenance work, the City has the funds for the work and Mundt supports accepting the low bid.

IT WAS MOVED BY DEVORE and seconded by TEELANDER to approve the low bid of LD Docsa at a cost of \$80,500 to carry out the East Oxidation Ditch Rehab.

YES: Councilmember Teelander, Mayor Altoft, Councilmember DeVore, Councilmember Hodges and Councilmember Phillips. NO: None. ABSENT: None. MOTION CARRIED.

d. MERS Annual Meeting Officer Delegate.

The 2016 Municipal Employees' Retirement (MERS) Annual Meeting is being held this year on September 28-29 at the Grand Traverse Resort in Acme, MI. Council needs to appoint an Employer. The City Manager recommends that Chief Steve Bukala attend on behalf of the City.

IT WAS MOVED BY TEELANDER and seconded by PHILLIPS to appoint Steve Bukala as the Employer Delegate for the 2016 MERS Annual Meeting.

YES: Mayor Altoft, Councilmember DeVore, Councilmember Hodges, Councilmember Phillips and Councilmember Teelander. NO: None. ABSENT: None. MOTION CARRIED.

e. Resolution 14-16 – City Manager Contract – Michael Burns.

After an extensive review of candidates, the City Council provided a conditional offer of employment as City Manager to Michael Burns, who currently serves as Assistant City Manager of Fenton, Michigan, at its July 12 special meeting.

An employment agreement has been provided with City Attorney Richard Wendt. This was reviewed and approved with Mayor Altoft and Michael Burns subject to Council acceptance.

IT WAS MOVED BY DEVORE and seconded by HODGES to approve the resolution authorizing execution of an employment agreement with Michael Burns.

YES: Councilmember DeVore, Councilmember Hodges, Councilmember Phillips, Councilmember Teelander and Mayor Altoft. NO: None. ABSENT: None. MOTION CARRIED.

f. Advanced Metering Infrastructure (AMI) Project.

Steve Donkersloot gave a presentation to explain an integrated system of smart meters, communications networks and data management systems that enables two-way communication between utilities and customers. The presentation included information on the general project overview, how the technology works, security and safety specifications, customer benefits, LL&P benefits and project status updates.

8. MONTHLY REPORTS.

No updates were given at this time.

9. BOARD/COMMISSIONS REPORTS.

Councilmember Hodges attended the July 25 Planning Commission meeting and stated that they had a healthy discussion about their 2016/2017 goals and priorities. Each Commissioner is looking to list their top 3 items for goals and improvements that might happen in the next year. The next meeting they will go over some zoning issues. A new dog facility will be going in and it will be a “Bed and Biscuit” business which will provide dog daycare and boarding opportunities for your pet. It will be opening at 1351 Bowes Road. The Arbor Board will not be meeting in August, but will be meeting in September.

Councilmember Phillips stated that the next Historic District Commission meeting will be on August 23 at 6:00 p.m.

Councilmember Teelander missed his two meetings due to being at the hospital with his wife.

Councilmember DeVore stated that the Parks and Recreation Commission is looking at putting together a brochure of all of the parks throughout the city and the brochure will include a map that also highlights points of interest, such as City Hall, Lowell Light & Power and restaurants. They are hoping to have it all

done by Expo next year. There has been some concern regarding the lighting in the concession area at Creekside Park as well as a ramp to the women's restroom, so they will be looking into those concerns. The community garden at Creekside has been providing F.R.O.M. with the surplus. The naming of the N. Washington property is on track.

Mayor Altoft stated that the DDA meeting will be held this Thursday. He also wanted to remind everyone that the grant deadline for the community fund money is coming up.

10. **APPOINTMENTS TO COMMISSIONS AND BOARDS.**

Nothing reported at this time.

11. **MANAGER'S REPORT.**

1. Dave thanked Michael for accepting the position and told him that he thinks he'll really enjoy living and working in the City of Lowell. Special thanks to Kathie Grinzinger of the Michigan Municipal League who coordinated the City Manager Search process and Impact Church for the community effort providing assistance at the Chamber of Commerce building and the Lowell City Airport.

12. **COUNCIL COMMENTS.**

Councilmember Hodges welcomed Mike Burns. He thanked local resident, Susan Maxwell Stevens, for her work on the monthly newsletter. The Kent County Youth Fair will be here this Sunday. Pink Arrow is fast approaching, so get ready for that. Save your money to buy as many shirts as you can. He wanted to let the residents know that they are aware of what is going on with the biodigester and that it is being worked on. Election Day is tomorrow, so we look forward to everyone coming out to vote.

Councilmember Phillips congratulated Mike Burns. He thanked everyone from Impact Church for all of their help within the City over the last week.

Councilmember Teelander welcomed Mike Burns. He also suggested people come out to vote tomorrow.

Councilmember DeVore welcomed Mike Burns. He thanked Steve Donkersloot for his work on the biodigester issues.

Mayor Altoft welcomed Mike Burns. He stated that he has received a lot of complaints on the biodigester and wants to speed up the process on getting the issues fixed as soon as possible. Greg Canfield stated that an additional 6 foot wall is going to be added to the top of the outside container to help with the smell concerns. He hopes that everyone has fun at the fair and hopes everyone comes out to vote.

13. **ADJOURNMENT.**

IT WAS MOVED BY HODGES and seconded by DEVORE to adjourn at 8:18 p.m.

DATE:

APPROVED:

Jeff Altoft, Mayor

Susan Ullery, City Clerk

**CITY OF LOWELL
KENT COUNTY, MICHIGAN**

ORDINANCE NO. 16-03

AN ORDINANCE TO AMEND SECTION 12A.02, "USES PERMITTED BY RIGHT" OF CHAPTER 12A, "I-L LIGHT INDUSTRIAL DISTRICT" OF APPENDIX A, "ZONING," OF THE CODE OF ORDINANCES OF THE CITY OF LOWELL

Councilmember DeVore and supported by Councilmember Phillips, moved the adoption of the following ordinance:

THE CITY OF LOWELL ORDAINS:

Section 1. Amendment to Section 12A.02 of Chapter 12A. Section 12A.02, "Uses permitted by right," of Chapter 12A, "I-L Light Industrial District" of Appendix A, "Zoning," of the Code of Ordinance of the City of Lowell is amended by adding a new subsection M which reads as follows:

M. Commercial Kennels

Section 2. Publication. After its adoption, the City Clerk shall publish this ordinance or a summary thereof, as permitted by law, along with its date of adoption in the *Lowell Ledger*, a newspaper of general circulation in the City, at least ten (10) days before its effective date.

Section 3. Effective Date. This ordinance shall take effect ten (10) days after it, or a summary thereof, as permitted by law, along with the date of its adoption, is published in the *Lowell Ledger*, a newspaper of general circulation in the City.

YES: Councilmembers Hodges, Phillips, Teelander, Mayor Altoft and
Councilmember Altoft


NO: Councilmembers None

ABSTAIN: Councilmembers None

ABSENT: Councilmembers None

ORDINANCE DECLARED ADOPTED.

Dated: August 1, 2016


Susan Ullery
City Clerk

CERTIFICATION

I, the undersigned City Clerk of the City of Lowell, Michigan (the "City"), certify that the above ordinance is a true and complete copy of an ordinance adopted at a regular meeting of the Lowell City Council held on August 1 2016, pursuant to notice given in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended, and notice of its adoption, including a summary of its contents and its effective date, was published in the *Lowell Ledger*, on August 17, 2016. I further certify that the above ordinance was entered into the Ordinance Book of the City on August 27, 2016, and was effective August 27, 2016, ten (10) days after publication.

Dated: August 1, 2016


Susan Ullery
City Clerk

**CITY COUNCIL
CITY OF LOWELL
KENT COUNTY, MICHIGAN**

RESOLUTION NO. 14-16

**RESOLUTION APPROVING AND AUTHORIZING EXECUTION OF AN
EMPLOYMENT AGREEMENT WITH MICHAEL T BURNS**

Councilmember DEVORE, supported by Councilmember HODGES, moved the adoption of the following resolution:

WHEREAS, the City desires to employ the services of Michael T. Burns (“Burns”) as City Manager of the City; and

WHEREAS, Burns desires to be employed as City Manager of the City; and

WHEREAS, such employment shall be in accordance with the terms and conditions of an Employment Agreement (the “Agreement”).

NOW, THEREFORE, BE IT HEREBY RESOLVED AS FOLLOWS:

1. That the Agreement in the form presented at this meeting between the City and Burns is approved and the Mayor and City Clerk are authorized and directed to execute the Agreement for and on behalf of the City.

2. That all resolutions or parts of resolutions to the extent they are in conflict with this resolution are hereby rescinded.

YES: Councilmembers Councilmembers DeVore, Hodges, Phillips, Teeland and Mayor Altoft

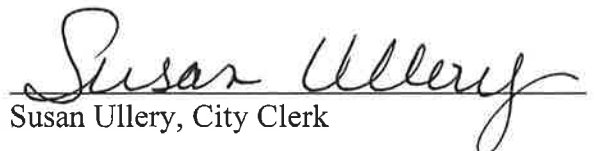
NO: Councilmembers _____

ABSTAIN: Councilmembers _____

ABSENT: Councilmembers _____

RESOLUTION DECLARED ADOPTED.

Dated: August 1, 2016


Susan Ullery, City Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Lowell at a regular meeting held on August 1, 2016, and that public notice of said meeting was given pursuant to, and in compliance with, Act 267 of the Public Acts of Michigan of 1976, as amended.

IN WITNESS WHEREOF, I have affixed my official signature this 1st day of August, 2016.


Susan Ullery, City Clerk

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000					
101-000-040.000	ACCOUNTS RECEIVABLE	PITSCH COMPANIES, INC.	DUMP FEES	75.00	68192
101-000-040.000	ACCOUNTS RECEIVABLE	63RD DISTRICT COURT	BOND RONALD JAMES HUNKINS	500.00	68203
101-000-040.000	ACCOUNTS RECEIVABLE	63RD DISTRICT COURT	BOND JOHN DRIER	100.00	68204
101-000-040.000	ACCOUNTS RECEIVABLE	MAG PLUMBING SERVICE LLC	32 BACK FLOW PREVENTER &	32.94	68230
101-000-084.015	DUE FROM FIRE AUTHORITY	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	10.99	68205
101-000-084.015	DUE FROM FIRE AUTHORITY	MAG PLUMBING SERVICE LLC	32 BACK FLOW PREVENTER &	32.94	68230
101-000-084.015	DUE FROM FIRE AUTHORITY	MAG PLUMBING SERVICE LLC	R & M BACKFLOW PREVENTERS	391.15	68230
101-000-084.015	DUE FROM FIRE AUTHORITY	NAPA AUTO PARTS	ACCOUNT STATEMENT	33.78	68232
101-000-085.000	DUE FROM LIGHT & POWER	VISA	VISA CARD STATEMENT	175.00	68200
101-000-085.000	DUE FROM LIGHT & POWER	LOWELL LIGHT & POWER	DELINQ ELECTRIC - 1298 VA	192.79	68228
101-000-085.000	DUE FROM LIGHT & POWER	MAG PLUMBING SERVICE LLC	32 BACK FLOW PREVENTER &	98.82	68230
101-000-085.000	DUE FROM LIGHT & POWER	MAG PLUMBING SERVICE LLC	R & M BACKFLOW PREVENTERS	748.53	68230
101-000-285.001	DEPOSITS/RECYCLE CONTAINERS	DONALD WOSINSKI	CREEKSIDE DEPOSIT	50.00	68214
101-000-285.001	DEPOSITS/RECYCLE CONTAINERS	JAMIE KING REYNOLDS	RECYCLE BIN RETURN	25.00	68219
101-000-285.001	DEPOSITS/RECYCLE CONTAINERS	NORMA NOALL	CREEKSIDE PARK DEPOSIT	50.00	68233
Total For Dept 000				2,516.94	
Dept 101 COUNCIL					
101-101-864.000	CONFERENCES & CONVENTIONS	VISA	VISA CARD STATEMENT	1,128.88	68200
Total For Dept 101 COUNCI				1,128.88	
Dept 172 MANAGER					
101-172-864.000	CONFERENCES & CONVENTIONS	VISA	VISA CARD STATEMENT	317.62	68200
101-172-955.000	MISCELLANEOUS EXPENSE	VISA	VISA CARD STATEMENT	72.08	68200
Total For Dept 172 MANAGE				389.70	
Dept 191 ELECTIONS					
101-191-860.000	TRAVEL EXPENSES	DUNHAM, TRISHA	MILEAGE RIEMBURSEMENT	8.10	68171
101-191-900.000	PRINTING	LOWELL LEDGER	STATEMENT OF ACCOUNT	75.00	68184
Total For Dept 191 ELECTI				83.10	
Dept 209 ASSESSOR					
101-209-740.000	OPERATING SUPPLIES	LOWELL LEDGER	STATEMENT OF ACCOUNT	60.00	68184
Total For Dept 209 ASSESS				60.00	
Dept 210 ATTORNEY					
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	LEGAL SERVICES	262.50	68212
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	LEGAL SERVICES	892.50	68212
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	LEGAL SERVICES	787.50	68212
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	LEGAL SERVICES	1,872.50	68212
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	LEGAL SERVICES	122.50	68212
Total For Dept 210 ATTORN				3,937.50	
Dept 215 CLERK					
101-215-730.000	POSTAGE	FITNEY BOWES INC.	POSTAGE SUPPLIES	30.58	68191
101-215-860.000	TRAVEL EXPENSES	DUNHAM, TRISHA	MILEAGE RIEMBURSEMENT	10.80	68171
101-215-864.000	CONFERENCES & CONVENTIONS	VISA	VISA CARD STATEMENT	246.82	68200
Total For Dept 215 CLERK				288.20	
Dept 253 TREASURER					
101-253-801.000	PROFESSIONAL SERVICES	STRATEGIC ACCOUNTING & TA	ACCOUNTING SERVICES	292.50	68196
101-253-801.000	PROFESSIONAL SERVICES	FLEX ADMINISTRATORS, INC.	RENEWAL FEE 2016-2017	225.00	68217
Total For Dept 253 TREASU				517.50	
Dept 265 CITY HALL					
101-265-730.000	POSTAGE	VISA	VISA CARD STATEMENT	1,619.25	68200
101-265-802.000	CONTRACTUAL	RED CREEK	TRASH SERVICE	57.17	68195
101-265-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING SERVICES 7/26 -	360.00	68237
101-265-850.000	COMMUNICATIONS	COMCAST CABLE	INTERNET SERVICE	149.85	68211
101-265-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	STATEMENT OF ACCOUNT	402.20	68168
101-265-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	3,503.69	68228
101-265-930.000	REPAIR & MAINTENANCE	CANFIELD PLUMBING & HEATI	CITY HALL R & M	120.00	68167

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 265 CITY HALL					
101-265-930.000	REPAIR & MAINTENANCE	GRAINGER INDUSTRIAL SUPPL	TOOL FOR AIR HANDLERS	10.40	68174
101-265-930.000	REPAIR & MAINTENANCE	KENDALL ELECTRIC INCORPOR	CITY HALL R & M	45.14	68181
101-265-930.000	REPAIR & MAINTENANCE	MIDWEST AIR FILTER, INC.	CITY HALL FILTERS	147.62	68185
101-265-930.000	REPAIR & MAINTENANCE	PROGRESSIVE HEATING COOLI	CITY HALL R & M	163.50	68194
101-265-930.000	REPAIR & MAINTENANCE	LITES PLUS, INC.	LAMPS	197.50	68225
101-265-930.000	REPAIR & MAINTENANCE	MAG PLUMBING SERVICE LLC	32 BACK FLOW PREVENTER &	197.64	68230
101-265-930.000	REPAIR & MAINTENANCE	NAPA AUTO PARTS	ACCOUNT STATEMENT	70.30	68232
Total For Dept 265 CITY H				7,044.26	
Dept 276 CEMETERY					
101-276-740.000	OPERATING SUPPLIES	VISA	VISA CARD STATEMENT	230.08	68200
101-276-740.000	OPERATING SUPPLIES	SELF SERVE LUMBER	STATEMENT OF ACCOUNT	12.57	68238
101-276-740.000	OPERATING SUPPLIES	TRACTOR SUPPLY CREDIT PLA	ACCOUNT STATEMENT	7.98	68245
101-276-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	55.40	68228
101-276-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	32.95	68205
101-276-930.000	REPAIR & MAINTENANCE	MAG PLUMBING SERVICE LLC	BACKFLOW PREVENTER	753.70	68230
101-276-930.000	REPAIR & MAINTENANCE	MAG PLUMBING SERVICE LLC	32 BACK FLOW PREVENTER &	65.88	68230
Total For Dept 276 CEMETE				1,158.56	
Dept 294 UNALLOCATED MISCELLANEOUS					
101-294-910.000	UNALLOCATED INSURANCE	BHS INSURANCE	RENEWAL - PUBLIC OFFICIAL	672.00	68206
101-294-910.000	UNALLOCATED INSURANCE	BHS INSURANCE	FIREWORKS LIABILITY 7/9/1	1,700.00	68206
101-294-910.000	UNALLOCATED INSURANCE	BHS INSURANCE	PACKAGE RENEWAL 2016-2017	101,275.00	68206
Total For Dept 294 UNALLO				103,647.00	
Dept 301 POLICE DEPARTMENT					
101-301-626.000	REPORTS & FINGERPRINT FEE	STATE OF MICHIGAN	SOR REGISTRATION JULY	30.00	68240
101-301-626.000	REPORTS & FINGERPRINT FEE	STATE OF MICHIGAN	LIVE SCAN JULY 2016	313.25	68240
101-301-802.000	CONTRACTUAL	KENT COUNTY CHIEFS OF POL	KENT COUNTY CRISIS INTERV	800.00	68220
101-301-864.000	CONFERENCES & CONVENTIONS	VISA	VISA CARD STATEMENT	175.00	68200
101-301-931.000	R & M POLICE CARS	GRAND RAPIDS HARLEY DAVID	VEHICLE R & M	487.91	68175
101-301-931.000	R & M POLICE CARS	BIERI AUTO BODY INC.	2014 EXPLORER DEDUCTIBLE	500.00	68207
101-301-931.000	R & M POLICE CARS	L.A. TRIM	POLICE CAR REPAIRS	290.00	68224
101-301-931.000	R & M POLICE CARS	NAPA AUTO PARTS	ACCOUNT STATEMENT	152.58	68232
101-301-984.000	EQUIPMENT	TASER INTERNATIONAL	POLICE DEPT EQUIPMENT	338.96	68197
101-301-984.000	EQUIPMENT	VANSOLKEMA, SCOT	REIMBURSEMENT FOR FED GOV	298.45	68199
101-301-984.000	EQUIPMENT	VISA	VISA CARD STATEMENT	191.12	68200
101-301-984.000	EQUIPMENT	KIESLER'S POLICE SUPPLY,	POLICE EQUIPMENT	350.00	68223
101-301-984.000	EQUIPMENT	NAPA AUTO PARTS	ACCOUNT STATEMENT	5.39	68232
Total For Dept 301 POLICE				3,932.66	
Dept 400 PLANNING & ZONING					
101-400-801.000	PROFESSIONAL SERVICES	LOWELL LEDGER	STATEMENT OF ACCOUNT	80.00	68184
101-400-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	PROF SERVICES	991.11	68201
101-400-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	PROF SERVICES	953.50	68201
101-400-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	PROF SERVICES	172.00	68201
Total For Dept 400 PLANNI				2,196.61	
Dept 441 DEPARTMENT OF PUBLIC WORKS					
101-441-740.000	OPERATING SUPPLIES	BOUWHUIS SUPPLY, INC.	DPW SUPPLIES	99.40	68164
101-441-740.000	OPERATING SUPPLIES	NAPA AUTO PARTS	ACCOUNT STATEMENT	11.95	68232
101-441-740.000	OPERATING SUPPLIES	TRACTOR SUPPLY CREDIT PLA	ACCOUNT STATEMENT	37.96	68245
101-441-802.000	CONTRACTUAL	RED CREEK	TRASH SERVICE	152.17	68195
101-441-864.000	CONFERENCES & CONVENTIONS	VISA	VISA CARD STATEMENT	317.62	68200
101-441-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	STATEMENT OF ACCOUNT	46.47	68168
101-441-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	298.90	68228
101-441-926.000	STREET LIGHTING	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	846.88	68228
101-441-926.000	STREET LIGHTING	LOWELL LIGHT & POWER	MAINT OF ST LIGHTS	558.97	68228
101-441-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	107.65	68205

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 441 DEPARTMENT OF PUBLIC WORKS					
101-441-930.000	REPAIR & MAINTENANCE	LITES PLUS, INC.	LAMPS	197.50	68225
101-441-930.000	REPAIR & MAINTENANCE	MAG PLUMBING SERVICE LLC	32 BACK FLOW PREVENTER &	32.94	68230
101-441-930.000	REPAIR & MAINTENANCE	RAYNOR OVERHEAD DOOR OF G	DPW DOOR REPLACEMENT	475.00	68235
101-441-930.000	REPAIR & MAINTENANCE	SELF SERVE LUMBER	STATEMENT OF ACCOUNT	89.89	68238
Total For Dept 441 DEPART				3,273.30	
Dept 747 CHAMBER/RIVERWALK					
101-747-920.000	CHAMBER UTILITIES	CONSUMERS ENERGY	STATEMENT OF ACCOUNT	17.75	68168
101-747-920.000	CHAMBER UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	136.35	68228
Total For Dept 747 CHAMBE				154.10	
Dept 751 PARKS					
101-751-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	149.66	68205
101-751-740.000	OPERATING SUPPLIES	SELF SERVE LUMBER	STATEMENT OF ACCOUNT	18.98	68238
101-751-802.000	CONTRACTUAL	RED CREEK	TRASH SERVICE	205.69	68195
101-751-802.000	CONTRACTUAL	TRUGREEN	REC PARK LAWN CARE	120.00	68198
101-751-802.000	CONTRACTUAL	PREIN & NEWHOF, INC.	STONE LAKE SAMPLES	440.00	68234
101-751-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	759.10	68228
101-751-930.000	REPAIR & MAINTENANCE	EVERGREEN UNDERGROUND, IN	CREEKSIDE PARK R & M	128.00	68216
101-751-930.000	REPAIR & MAINTENANCE	SELF SERVE LUMBER	STATEMENT OF ACCOUNT	52.28	68238
101-751-930.000	REPAIR & MAINTENANCE	TIP TOP GRAVEL CO.	CRUSHED ASPHALT	1,267.42	68244
Total For Dept 751 PARKS				3,141.13	
Dept 757 SHOWBOAT					
101-757-920.000	SHOWBOAT UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	50.87	68228
Total For Dept 757 SHOWBO				50.87	
Dept 790 LIBRARY					
101-790-802.000	CONTRACTUAL	RED CREEK	TRASH SERVICE	52.17	68195
101-790-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING SERVICES 7/26 -	210.00	68237
101-790-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	STATEMENT OF ACCOUNT	62.73	68168
101-790-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	1,517.22	68228
101-790-930.000	REPAIR & MAINTENANCE	FISHER DOOR & HARDWARE, I	ADA OPENER LIBRARY	1,121.00	68172
101-790-930.000	REPAIR & MAINTENANCE	MIDWEST AIR FILTER, INC.	LIBRARY AIR FILTERS	368.97	68185
101-790-930.000	REPAIR & MAINTENANCE	MODEL COVERALL SERVICE, I	R & M - LIBRARY	304.75	68187
101-790-930.000	REPAIR & MAINTENANCE	CANFIELD PLUMBING & HEATI	LIBRARY R & M	124.00	68209
101-790-930.000	REPAIR & MAINTENANCE	MAG PLUMBING SERVICE LLC	32 BACK FLOW PREVENTER &	98.82	68230
101-790-930.000	REPAIR & MAINTENANCE	SITEONE LANDSCAPE SUPPLY	R & M SUPPLIES	44.50	68239
101-790-930.000	REPAIR & MAINTENANCE	STEALTH PEST MANAGEMENT L	PEST CONTROL	40.00	68241
Total For Dept 790 LIBRAR				3,944.16	
Dept 804 MUSEUM					
101-804-887.000	CONTRIBUTIONS & MAINTENAN	MIDWEST AIR FILTER, INC.	MUSEUM AIR FILTERS	47.26	68185
101-804-887.000	CONTRIBUTIONS & MAINTENAN	MAG PLUMBING SERVICE LLC	32 BACK FLOW PREVENTER &	65.88	68230
101-804-887.000	CONTRIBUTIONS & MAINTENAN	STEALTH PEST MANAGEMENT L	PEST CONTROL	40.00	68241
101-804-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	STATEMENT OF ACCOUNT	13.58	68168
101-804-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	322.32	68228
101-804-955.000	PROPERTY TAX DISTRIBUTION	LOWELL AREA HISTORICAL MU	TAX DISBURSEMENT	590.02	68226
Total For Dept 804 MUSEUM				1,079.06	
Total For Fund 101 GENERA				138,543.53	
Fund 202 MAJOR STREET FUND					
Dept 463 MAINTENANCE					
202-463-740.000	OPERATING SUPPLIES	SELF SERVE LUMBER	STATEMENT OF ACCOUNT	28.74	68238
202-463-740.000	OPERATING SUPPLIES	SUPERIOR ASPHALT, INC.	STREET SUPPLIES	493.75	68243
202-463-740.000	OPERATING SUPPLIES	TRACTOR SUPPLY CREDIT PLA	ACCOUNT STATEMENT	15.96	68245
Total For Dept 463 MAINTEN				538.45	
Dept 474 TRAFFIC					
202-474-740.000	OPERATING SUPPLIES	DORNBOS SIGN & SAFETY INC	SIGNAGE	78.84	68170

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 202 MAJOR STREET FUND					
Dept 474 TRAFFIC					
Total For Dept 474 TRAFFI				78.84	
Total For Fund 202 MAJOR				617.29	
Fund 203 LOCAL STREET FUND					
Dept 463 MAINTENANCE					
203-463-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	64.94	68205
203-463-740.000	OPERATING SUPPLIES	SUPERIOR ASPHALT, INC.	STREET SUPPLIES	493.75	68243
203-463-740.000	OPERATING SUPPLIES	TIP TOP GRAVEL CO.	CRUSHED ASPHALT	285.48	68244
203-463-740.000	OPERATING SUPPLIES	TRACTOR SUPPLY CREDIT PLA	ACCOUNT STATEMENT	208.96	68245
Total For Dept 463 MAINTENANCE				1,053.13	
Dept 474 TRAFFIC					
203-474-740.000	OPERATING SUPPLIES	DORNBOS SIGN & SAFETY INC	SIGNAGE	78.84	68170
203-474-740.000	OPERATING SUPPLIES	O'LEARY PAINT	TRAFFIC PAINT	513.50	68190
203-474-740.000	OPERATING SUPPLIES	X-CEL CHEMICAL SPECIALTIE	TRAFFIC STRIPING PAINT	78.00	68202
Total For Dept 474 TRAFFI				670.34	
Total For Fund 203 LOCAL				1,723.47	
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 463 MAINTENANCE					
248-463-740.000	OPERATING SUPPLIES	TRACTOR SUPPLY CREDIT PLA	ACCOUNT STATEMENT	15.96	68245
248-463-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	509.41	68228
248-463-930.000	REPAIR & MAINTENANCE	AQUARIUS LAWN SPRINKLING	DDA LAWN SPRINKLER R&M	346.07	68163
248-463-930.000	REPAIR & MAINTENANCE	CANFIELD PLUMBING & HEATI	R & M VETS PARKING/S MONR	467.00	68167
248-463-930.000	REPAIR & MAINTENANCE	O'LEARY PAINT	TRAFFIC PAINT	617.10	68190
248-463-930.000	REPAIR & MAINTENANCE	X-CEL CHEMICAL SPECIALTIE	TRAFFIC STRIPING PAINT	234.00	68202
248-463-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	7.98	68205
248-463-930.000	REPAIR & MAINTENANCE	EVERGREEN UNDERGROUND, IN	SPRINKLING SYSTEM R & M	323.90	68216
248-463-930.000	REPAIR & MAINTENANCE	LOWELL LIGHT & POWER	MAINT OF ST LIGHTS	294.87	68228
248-463-930.000	REPAIR & MAINTENANCE	MAG PLUMBING SERVICE LLC	32 BACK FLOW PREVENTER &	98.82	68230
248-463-930.000	REPAIR & MAINTENANCE	SITEONE LANDSCAPE SUPPLY	R & M SUPPLIES	44.49	68239
248-463-930.000	REPAIR & MAINTENANCE	TRACTOR SUPPLY CREDIT PLA	ACCOUNT STATEMENT	11.97	68245
Total For Dept 463 MAINTENANCE				2,971.57	
Dept 740 COMMUNITY PROMOTIONS					
248-740-880.000	COMMUNITY PROMOTION	KERKSTRA PORTABLE, INC.	PORTABLE RESTROOMS - BOAT	180.00	68183
Total For Dept 740 COMMUN				180.00	
Total For Fund 248 DOWNTOWN				3,151.57	
Fund 581 AIRPORT FUND					
Dept 000					
581-000-740.000	OPERATING SUPPLIES	NELSON, ERIC	AIRPORT SUPPLIES	86.62	68189
581-000-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	LEGAL SERVICES	52.50	68212
581-000-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ENERGY CHARGES - AIRPORT	18.98	68168
581-000-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	STATEMENT OF ACCOUNT	72.66	68168
581-000-930.000	REPAIR & MAINTENANCE	KENT COUNTY ROAD COMMISSI	AIRPORT DUST CONTROL	194.89	68182
581-000-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	839.95	68205
581-000-930.000	REPAIR & MAINTENANCE	SELF SERVE LUMBER	STATEMENT OF ACCOUNT	639.25	68238
Total For Dept 000				1,904.85	
Total For Fund 581 AIRPOR				1,904.85	
Fund 590 WASTEWATER FUND					
Dept 000					
590-000-043.000	DUE FROM EARTH TECH	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	6,904.65	68228
Total For Dept 000				6,904.65	
Dept 550 TREATMENT					
590-550-802.000	CONTRACTUAL	SUEZ WATER, INC.	WWTP SURCHARGES	11,240.54	68242
590-550-802.000	CONTRACTUAL	SUEZ WATER, INC.	PROF SERVICES JULY 2016	36,276.24	68242
590-550-930.000	REPAIR & MAINTENANCE	MAG PLUMBING SERVICE LLC	32 BACK FLOW PREVENTER &	98.82	68230

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 590 WASTEWATER FUND					
Dept 550 TREATMENT					
Total For Dept 550 TREATM				47,615.60	
Dept 551 COLLECTION					
590-551-744.000	UNIFORMS	VISA	VISA CARD STATEMENT	88.35	68200
590-551-802.000	CONTRACTUAL	ADVANCED HYDROVAC INC	SEWER CONTRACTUAL	940.00	68162
590-551-802.000	CONTRACTUAL	ADVANCED HYDROVAC INC	SEWER CONTRACTUAL	1,780.00	68162
590-551-930.000	REPAIR & MAINTENANCE	CANFIELD PLUMBING & HEATI	REPAIRS 301 ELIZABETH DEA	71.50	68209
Total For Dept 551 COLLEC				2,879.85	
Total For Fund 590 WASTEW				57,400.10	
Fund 591 WATER FUND					
Dept 570 TREATMENT					
591-570-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	8.77	68205
591-570-743.000	CHEMICALS	GRAYMONT CAPITAL INC.	WTP QUICKLIME	6,334.88	68177
591-570-801.000	PROFESSIONAL SERVICES	EUROFINS EATON ANALYTICAL	WTP	560.00	68215
591-570-801.000	PROFESSIONAL SERVICES	SITEONE LANDSCAPE SUPPLY	ADJ POP UP ROTOR - WTP	357.84	68239
591-570-802.000	CONTRACTUAL	PREIN & NEWHOF, INC.	LEAD & C OPPER TESTING	396.00	68193
591-570-802.000	CONTRACTUAL	RED CREEK	TRASH SERVICE	32.17	68195
591-570-802.000	CONTRACTUAL	TRUGREEN	WTP LAWN CARE	105.00	68198
591-570-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	5,091.23	68228
591-570-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	64.52	68205
591-570-930.000	REPAIR & MAINTENANCE	MAG PLUMBING SERVICE LLC	BACKFLOW PREVENTER	67.50	68230
591-570-930.000	REPAIR & MAINTENANCE	MAG PLUMBING SERVICE LLC	32 BACK FLOW PREVENTER &	197.64	68230
591-570-930.000	REPAIR & MAINTENANCE	MAG PLUMBING SERVICE LLC	R & M BACKFLOW PREVENTERS	255.49	68230
591-570-930.000	REPAIR & MAINTENANCE	STEALTH PEST MANAGEMENT L	PEST CONTROL	40.00	68241
591-570-955.000	MISCELLANEOUS EXPENSE	LOWELL LEDGER	STATEMENT OF ACCOUNT	77.86	68184
Total For Dept 570 TREATM				13,588.90	
Dept 571 DISTRIBUTION					
591-571-744.000	UNIFORMS	VISA	VISA CARD STATEMENT	88.35	68200
591-571-801.000	CROSS CONNECTIONS	HYDROCORP	JULY 2016 CROSS CONNECTIO	815.00	68180
591-571-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	2,393.50	68228
591-571-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	29.19	68205
591-571-930.000	REPAIR & MAINTENANCE	CANFIELD PLUMBING & HEATI	REPAIRS 301 ELIZABETH DEA	71.50	68209
591-571-930.000	REPAIR & MAINTENANCE	CITY OF LOWELL	RIGHT OF WAY PERMIT- LINC	50.00	68210
591-571-930.000	REPAIR & MAINTENANCE	MAG PLUMBING SERVICE LLC	32 BACK FLOW PREVENTER &	98.86	68230
Total For Dept 571 DISTRI				3,546.40	
Dept 573 ADMINISTRATION					
591-573-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	LEGAL SERVICES	52.50	68212
Total For Dept 573 ADMINI				52.50	
Total For Fund 591 WATER				17,187.80	
Fund 636 DATA PROCESSING FUND					
Dept 000					
636-000-740.000	OPERATING SUPPLIES	HOOPER PRINTING	CITY OF LOWELL LETTER HEA	145.15	68179
636-000-801.000	PROFESSIONAL SERVICES	ADDORIO TECHNOLOGIES, LLC	PROFESSIONAL SERVICES	240.00	68161
636-000-801.000	PROFESSIONAL SERVICES	ADDORIO TECHNOLOGIES, LLC	PROF SERVICES	200.00	68161
636-000-801.000	PROFESSIONAL SERVICES	GRAND VALLEY METRO COUNCI	SCANNED DOCS FOR PHONE UP	65.00	68176
636-000-802.000	CONTRACTUAL	BS&A SOFTWARE	ACCESS MY GOV 2016-2017	2,118.00	68208
Total For Dept 000				2,768.15	
Total For Fund 636 DATA P				2,768.15	
Fund 661 EQUIPMENT FUND					
Dept 895 FLEET MAINT. & REPLACEMENT					
661-895-740.000	OPERATING SUPPLIES	GTW	DPW SUPPLIES	45.56	68178
661-895-740.000	OPERATING SUPPLIES	MSC INDUSTRIAL SUPPLY CO	DPW SUPPLIES	79.17	68188
661-895-740.000	OPERATING SUPPLIES	VISA	VISA CARD STATEMENT	117.18	68200
661-895-802.000	CONTRACTUAL	DICKINSON WRIGHT PLLC	LEGAL SERVICES	332.50	68212
661-895-802.000	CONTRACTUAL	DICKINSON WRIGHT PLLC	LEGAL SERVICES	332.50	68212

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EXP CHECK RUN DATES 08/03/2016 - 08/12/2016

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BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 661 EQUIPMENT FUND					
Dept 895 FLEET MAINT. & REPLACEMENT					
661-895-930.000	REPAIR & MAINTENANCE	BURNIPS EQUIPMENT CO.,	IN EQUIP R & M	511.88	68165
661-895-930.000	REPAIR & MAINTENANCE	D&D TRUCKING ACQUISITION,	EQUIP R & M	109.08	68169
661-895-930.000	REPAIR & MAINTENANCE	NAPA AUTO PARTS	ACCOUNT STATEMENT	35.29	68232
661-895-930.000	REPAIR & MAINTENANCE	RONDA AUTO CENTERS	2 TIRES	110.00	68236
661-895-930.000	REPAIR & MAINTENANCE	WINZER CORPORATION	EQUIP R & M	99.00	68246
661-895-941.000	DATA PROCESSING	MITCHELL 1	FLEET MAINT SOFTWARE	2,252.16	68186
661-895-981.000	EQUIPMENT	CALEDONIA RENT-ALL & SALE	EQUIP FUND	487.96	68166
661-895-981.000	EQUIPMENT	GODWIN'S ADA VILLAGE HARD	DPW EQUIP FUND	782.90	68173
Total For Dept 895 FLEET				5,295.18	
Total For Fund 661 EQUIPM				5,295.18	
Fund 703 CURRENT TAX COLLECTION FUND					
Dept 000					
703-000-222.000	DUE TO COUNTY-CURRENT TAX	KENT COUNTY TREASURER	TAX DISBURSEMENT	9,253.89	68221
703-000-225.000	DUE TO SCHOOLS	LOWELL AREA SCHOOLS	TAX DISBURSEMENT	35,988.17	68227
703-000-228.009	DUE TO STATE-S.E.T.	KENT COUNTY TREASURER	TAX DISBURSEMENT - SET	26,989.85	68221
703-000-234.000	DUE TO INTERMED SCH DISTR	KENT INTERMEDIATE SCHOOL	TAX DISBURSEMENT	21,548.01	68222
703-000-235.000	DUE TO COMMUNITY COLLEGE	GRAND RAPIDS COMMUNITY CO	TAX DISBURSEMENT	3,035.87	68218
Total For Dept 000				96,815.79	
Total For Fund 703 CURREN				96,815.79	

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF LOWELL
EXP CHECK RUN DATES 08/03/2016 - 08/12/2016
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

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GL Number Invoice Line Desc Vendor Invoice Description Amount Check #

Fund Totals:

Fund 101	GENERAL FUND	138,543.53
Fund 202	MAJOR STREET FUN	617.29
Fund 203	LOCAL STREET FUN	1,723.47
Fund 248	DOWNTOWN DEVELOP	3,151.57
Fund 581	AIRPORT FUND	1,904.85
Fund 590	WASTEWATER FUND	57,400.10
Fund 591	WATER FUND	17,187.80
Fund 636	DATA PROCESSING	2,768.15
Fund 661	EQUIPMENT FUND	5,295.18
Fund 703	CURRENT TAX COLL	96,815.79

325,407.73



STRATEGIC GOALS REPORT

AUGUST 15, 2016

TIER ONE

1) Street Asset Management Plan: Ron Woods has prepared a draft plan which we are reviewing and hope to bring to you in the future. (12-21-15)

2) Look/Lee Fund Investment Options: We have completed the transfer of a portion of the assets of the Look Memorial Fund to the Grand Rapids Foundation for investment purposes. We are still exploring a similar investment structure for the Lee Fund. (7-6-15)

✓ **3) Banners Downtown:** New banners have been installed downtown and our banner program is up and running. This project is completed. (7-20-15)

4) Wastewater Inflow & Infiltration: A final report has been completed by Prein & Newhoff. They are prepared to make a presentation to the council giving some history on the analysis leading up to obtaining the DEQ SAW Grant and the decision to move the wastewater lift station. (12-7-15)

5) Downtown Trail Connector: LARA would like councilmembers to attend their December 2, 2015, meeting so that their plan and recommended route can be presented. (11-16-15)

✓ **6) Secure City Funding for Arbor Board:** This has been completed with the adoption of the FY 2015-16 budget. (7-6-15)

7) Rental Rehabilitation Program: As of July 1, 2015, we have become eligible to receive CDBG grants through the State of Michigan. We will formulate a work plan to begin the process. In the meantime, we are working with a building owner who is currently pursuing CDBG funds through the MEDC. (7-6-15)

8) Economic Development Staff: There was discussion with the Downtown Development Authority about the concept of hiring a full-time economic development staff person. There seemed to be a consensus on the concept so our next step will be to bring a proposed job description and other details back to the DDA for further consideration. (11-16-15)

CITY OF LOWELL STRATEGIC GOALS REPORT

TIER TWO

1) Promote Accomplishments: We have launched our Twitter account and are posting tweets about city and community events. (12-21-15)

2) Ordinance Review: Next step on this goal will be to create a calendar and assignments to keep us on task.

a) Buried Utility Lines: We will need to work with Light & Power to review the current ordinance and review our goals before drafting language. (7-6-15)

b) Right-of-Way: Public Works and City Hall staff are already discussing our internal process for reviewing building and zoning applications including a discussion on how to create a sign-off process when projects impact the right-of-way. I expect that ordinance/policy issues will arise from this discussion. (7-6-15)

c) Trash: We have a draft for discussion which can be reviewed at a future workshop. (7-6-15)

3) College Intern Program: We have advertised with the Michigan Municipal League for college interns and have had some inquiries. (7-6-15)

4) Proactive Code Enforcement: This item will require further discussion at a future workshop to identify outcomes for this goal. (7-6-15)

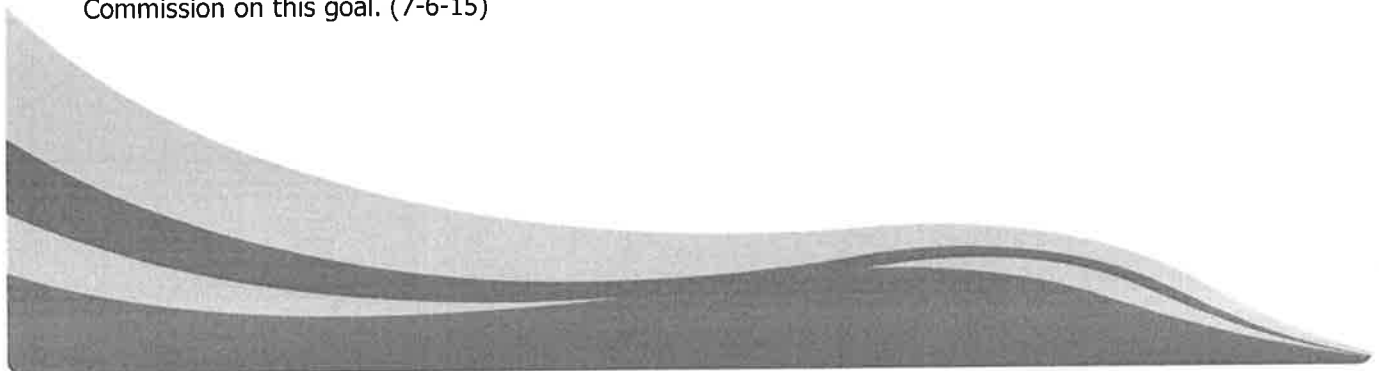
5) Business Development Packet: I have reached out to The Right Place who indicated they can assist us with this project. (7-20-15)

TIER THREE

1) Review Investment Strategy: We will need to develop a work plan for this goal as well as develop specific outcomes that identify when the goal is met. (7-6-15)

2) Master Plan for Recreation Park: With the upcoming discussion on the river valley trail connector, we will need to engage with the users of Recreation Park to identify a specific trail route through the park. This will likely begin our discussion on an overall master plan for the park. (7-6-15)

3) North Washington Park Name & Signage: We will begin a discussion with the Parks & Recreation Commission on this goal. (7-6-15)





301 East Main Street
Lowell, Michigan 49331
Phone (616) 897-8457
Fax (616) 897-4085
www.ci.lowell.mi.us

PENDING COUNCIL PROJECTS REPORT
August 15, 2016

UPDATES

Underground Electrical Lines – No further update.

Trash Ordinance Update – No further update.

Right of Way Ordinance – No further update.

UPDATES

Trash Ordinance Update

(10/6/14) We have completed drafts to make improvements to the trash ordinance and have also developed rules to go along with the ordinance. This will be an agenda item at a future workshop.

Right of Way Ordinance

(10/6/14) You have asked that I contact the city attorney to begin a discussion about a right-of-way ordinance.

2016 Council Training and Information Schedule

January 19 (Tuesday, MLK Holiday)

- **Strategic Planning Overview – not completed**

February 1

- **Light & Power - completed**
- **Equipment Replacement Plan – not completed**

February 16 (Tuesday, President's Day)

- **Water and Wastewater Systems – not completed**
- **Street Plan and Asset Management – not completed**
- **Strategic Planning, Finalize Overall Priorities – not completed**

March 7

- **City Finances and Fund Accounting – not completed**
- **LCTV Fund, Look Memorial, Carr Funds, Lee Fund – not completed**
- **Sidewalk Repair and Replacement – not completed**
- **Community Facilities – not completed**

March 21

- **Preliminary Budget Recommendations – Completed**
- **Arbor Board and Urban Forest Initiative – Not completed**
- **Parks & Recreation, LARA, Trails - Completed**

April 4 (Spring Break week)

-

April 18

- **City Manager's Budget Recommendation - Completed**

May 2

- **Budget Review and Discussion - Completed**

May 16

- **Public Hearing and Adoption of Final Budget - Completed**
- **Planning & Zoning – Not completed**

June 6

- **Downtown Development Authority – Not completed**

- **Historic District Commission – Not completed**

June 20

-

July 5 (Tuesday, Fourth of July week)

-

July 18

-

August 1

-

August 15

-

September 6 (Tuesday, Labor Day week)

-

September 19

-

October 3

-

October 17

-

November 7

-

November 21 (Thanksgiving week)

-

December 5

-

December 19 (Christmas week)

-

**CITY OF LOWELL
KENT COUNTY, MICHIGAN**

RESOLUTION NO. 15 - 16

**RESOLUTION TO PROVIDE FOR THE DESIGNATION OF
SEPTEMBER 16, 2016, AS
"PRISONER OF WAR/MISSING IN ACTION RECOGNITION DAY"**

Councilmember _____ supported by Councilmember _____ moved the adoption of the following resolution:

WHEREAS, the United States has fought in many wars, one of the longest was the Vietnamese Conflict; and,

WHEREAS, Friday, September 16, 2016 is a day of remembrance for those who suffered as prisoners of war or are still missing as a result of any conflict; and,

WHEREAS, although cooperation has increased within the past few years, there are still nearly 1700 American servicemen and civilians including 49 from the State of Michigan missing and unaccounted for in Indochina. The uncertainty surrounding their fates has caused their families to suffer great hardship; and,

WHEREAS, increasing public awareness and focusing public attention on this issue is one way to help achieve this goal;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Lowell, that Friday, September 16, 2016 shall be designated as:

"PRISONER OF WAR/MISSING IN ACTION RECOGNITION DAY"

We urge all of our citizens to take note of this important issue and remember those servicemen and civilians who were prisoners of war and those that are still missing and to commemorate the day with appropriate activities.

YES: Councilmembers _____

NO: Councilmembers _____

ABSTAIN: Councilmembers _____

ABSENT: Councilmembers _____

RESOLUTION DECLARED ADOPTED.

Dated: August 15, 2016

Susan Ullery, City Clerk

CERTIFICATION

I, the undersigned Clerk of the City of Lowell, Michigan (the "City"), do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City at a regular meeting held on August 15, 2016, and that public notice of said meeting was given pursuant to, and in compliance with, Act 267 of the Public Acts of Michigan of 1976, as amended.

Susan Ullery, City Clerk

Dated: August 15, 2016

**CITY COUNCIL
CITY OF LOWELL
KENT COUNTY, MICHIGAN**

RESOLUTION NO. 16 - 16

**RESOLUTION PROCLAIMING FRIDAY, SEPTEMBER 16th, 2016
AS PINK ARROW PRIDE DAY - ARROW FORCE VIII
IN THE CITY OF LOWELL**

Councilmember _____ supported by Councilmember _____, moved the adoption of the following resolution:

WHEREAS, many have been afflicted and battling cancer and breast cancer in particular; and

WHEREAS, the Lowell High School football team, girls outdoor volleyball team, and boys soccer team, will once again compete against this disease with each player wearing pink for games on Friday, September 16th, 2016; and

WHEREAS, the Lowell community is encouraged to buy and wear Pink Arrow Force VIII t-shirts to support Gilda's Club of Lowell, Lowell Community Wellness for Pink Arrow Family Support, the Dr. Don Gerard Medical Scholarship and the Kathy Talus Scholarship.

NOW, THEREFORE, BE IT RESOLVED, that the Lowell City Council recognize Friday, September 16, 2016 as 'Pink Arrow Pride Day Arrow Force VIII and further to encourage all Lowell Community residents to participate in this event by purchasing pink T-shirts and attending the game.

YES: Councilmembers _____

NO: Councilmembers _____

ABSTAIN: Councilmembers _____

ABSENT: Councilmembers _____

RESOLUTION DECLARED ADOPTED.

Dated: August 15, 2016

Susan Ullery, City Clerk

CERTIFICATION

I, the undersigned duly qualified and acting Clerk of the City of Lowell, Kent County, Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council at a regular meeting held on August 15, 2016, the original of which is on file in my office and public notice of said meeting was given pursuant to and in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended.

IN WITNESS WHEREOF, I have affixed my official signature the 15th day of August, 2016.

Susan Ullery, City Clerk

**CITY COUNCIL
CITY OF LOWELL
KENT COUNTY, MICHIGAN**

RESOLUTION NO. 17-16

RESOLUTION AUTHORIZING THE PUBLICATION OF A NOTICE OF INTENT TO ISSUE BONDS IN CONNECTION WITH THE ISSUANCE OF CAPITAL IMPROVEMENT BONDS PURSUANT TO ACT 34 OF THE PUBLIC ACTS OF MICHIGAN OF 2001, AS AMENDED, AND DECLARING INTENT OF THE CITY TO REIMBURSE ITSELF FOR THE COSTS OF PUBLIC INFRASTRUCTURE IMPROVEMENTS

Councilmember _____, supported by Councilmember _____,

moved the adoption of the following resolution:

WHEREAS, the City intends to finance all or a portion of the costs of (i) replacement of the main lift station and construction of a related gravity trunk sewer; (ii) construction of a watermain on South Broadway Street south of East Main Street to Bowes Street; (iii) construction of a sanitary sewer in alley south of East Main Street, a sanitary sewer along North and South Broadway Street to South Water Street and east along South Water Street; (iv) construction of a watermain along South Broadway Street from South Water Street to Bowes Street and west on Bowes Street to Maple Street; (v) replacement of Valley Vista lift station; and (vi) construction of watermain on North Broadway Street across East Main Street (collectively, the "Public Improvements") by the issuance of capital improvement bonds (the "Bonds") in an amount not to exceed \$3,500,000 pursuant to Act 34 of the Public Acts of Michigan of 2001, as amended ("Act 34"); and

WHEREAS, it is necessary to publish a notice of intent to issue bonds for the Bonds pursuant to Section 517 of Act 34; and

WHEREAS, the City desires to express its intent to reimburse itself the cost of all or a portion of the costs of the Public Improvements from proceeds of the Bonds.

NOW, THEREFORE, BE IT HEREBY RESOLVED AS FOLLOWS:

1. That the City shall undertake the Public Improvements or cause the Public Improvements to be undertaken and pay for all or a portion of the costs thereof through the issuance of the Bonds in an amount not to exceed \$3,500,000.

2. That a notice of intent to issue bonds for the Bonds in an amount not to exceed \$3,500,000 shall be published in accordance with Section 517 of Act 34.

3. That the City Clerk is authorized and directed to publish the notice of intent to issue bonds in *The Lowell Ledger*, a newspaper of general circulation in the City, which notice shall be in the form of Exhibit A attached hereto and shall not be less than one-quarter page in size in the newspaper.

4. The City, pursuant to Section 1.150-2 of the Treasury Regulations promulgated pursuant to the Internal Revenue Code of 1984, as amended, declares its intent to reimburse itself the costs of all or a portion of the Public Improvements from proceeds of the Bonds.

5. That a copy of this resolution shall be available for public inspection at the office of the City Clerk at City Hall, 301 E. Main Street, Lowell, Michigan.

6. That all resolutions or parts of resolutions in conflict herewith shall be and the same are hereby rescinded to the extent of such conflict.

YES: Councilmembers _____

NO: Councilmembers _____

ABSTAIN: Councilmembers _____

ABSENT: Councilmembers _____

RESOLUTION DECLARED ADOPTED.

Dated: August 15, 2016

Susan Ullery, City Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Lowell at a regular meeting held on August 15, 2016, and that public notice of said meeting was given pursuant to, and in compliance with, Act 267 of the Public Acts of Michigan of 1976, as amended.

IN WITNESS WHEREOF, I have affixed my official signature this 15th day of August, 2016.

Susan Ullery, City Clerk

EXHIBIT A

CITY OF LOWELL KENT COUNTY, MICHIGAN

NOTICE OF INTENT TO ISSUE BONDS TO ELECTORS AND TAXPAYERS OF THE CITY OF LOWELL, KENT COUNTY, MICHIGAN SECURED BY THE LIMITED FULL FAITH AND CREDIT OF THE CITY AND THE RIGHT OF REFERENDUM THEREON

PLEASE TAKE NOTICE THAT THE CITY OF LOWELL (the "City") intends to issue capital improvement bonds in a maximum amount of not to exceed \$3,500,000.

The bonds shall be used for the purpose of paying all or a portion of the costs of (i) replacement of the main lift station and construction of a related gravity trunk sewer; (ii) construction of a watermain on South Broadway Street south of East Main Street to Bowes Street; (iii) construction of a sanitary sewer in alley south of East Main Street, a sanitary sewer along North and South Broadway Street to South Water Street and east along South Water Street; (iv) construction of a watermain along South Broadway Street from South Water Street to Bowes Street and west on Bowes Street to Maple Street; (v) replacement of Valley Vista lift station; and (vi) construction of watermain on North Broadway Street across East Main Street (collectively, the "Public Improvements"), all of which shall be located in the City.

The bonds to be issued shall mature within the maximum term permitted by law with interest on the unpaid balance at a rate not to exceed the maximum rate permitted by law. The bonds shall be issued pursuant to Act 34 of the Public Acts of Michigan of 2001, as amended ("Act 34").

SOURCE OF PAYMENT

The principal of and interest on the bonds shall be payable from the general revenues of the City and shall be secured by the full faith and credit pledge of the City within applicable constitution, statutory and charter limitations.

RIGHT OF REFERENDUM

The bonds will be issued without a vote of the electors of the City unless within 45 days from the date of publication of this notice, a petition signed by not less than 10% of the registered electors residing within the limits of the City, shall have been filed with the City Clerk requesting a referendum upon the question of the issuance of the bonds, then the bonds shall not be issued until approved by the vote of a majority of the electors of the City qualified to vote and voting thereon at a general or special election.

This notice is published pursuant to the requirements of Section 517 of Act 34.

Susan Ullery
City Clerk

City of Lowell - Proposed Infrastructure Improvements 2016-2017

- Project No. 1 – Main Lift Station Replacement and Trunk Sewer
 - See correspondence dated July 14, 2014
- Project No. 2 – Valley Vista Lift Station Replacement
 - Current lift station is in need of replacement. Options were to rehabilitate the existing station or construct a new station.
 - Current station location is approximately 30 feet from the front door of one of the condominium units and allows very limited access for maintenance.
 - Constructing a new station across the road (northward) on City owned property allows for ample maintenance space, allows the existing station to remain in-service while the new station is constructed, and will allow removal of the existing station from the front yard of the condominium.
- Potential Project No. 3 – New sanitary sewer and water main in Broadway from Main Street to South Water Street
 - Current sewer from Main Street to the main lift station runs through the King Milling complex, over to Water Street, then under the railroad to the main lift station. This sewer was constructed sometime before 1935 and will require replacement soon.
 - Crossing the RR will require a bore and jack operation. Given the very tight space limitations in the Water Street RR crossing (because of existing sanitary sewer, storm sewer, and King Milling buildings), reconstructing the sanitary sewer in Water Street will be costly and difficult.
 - The sewer from Main Street can be re-routed down Broadway Street and reconnected back into the new truck sewer. This revised route has several advantages over the current Water Street route.
 - There is significantly more space for bore and jack operations at the Broadway Crossing.
 - The existing water main in Broadway is an undersized 4-inch line and requires replacement. We can install a new water main at the same time as installing a new sewer crossing. This will save money on mobilization and setup of a bore and jack operation.
 - A new sanitary sewer in Broadway Street will allow us to intercept the sanitary sewer in Ottawa Street which will eliminate the current sewer crossing of the old Michigan Wire property (now King Milling). This will increase the usability of the property and will eliminate public infrastructure under private property.
- Potential Project No. 4 – New water main in Broadway South Water Street to Bowes Road and also in Bowes Road from Broadway to west of Hudson.
 - This new water main loop would provide better connectivity and capacity for water main in Broadway which will facilitate expansion of the King Milling operations on the old Michigan Wire property.

- The loop would also provide an additional large diameter water main crossing of the RR which will provide greater reliability of the primary supply line between the water treatment plant and the entire east district of the City (east of the Flat River).

Potential Project Financing

All of the noted projects make improvements to core sections of the City's infrastructure. Because of their significant value and cost, it is preferable to bundle the projects into one financing package. Although the projects will be bid out separately, a combined funding package will save the City significant financing and administrative costs over funding the projects individually.

July 14, 2014
2140244

Mr. Mark Mundt
City of Lowell
301 East Main Street
Lowell, MI 49331

RE: Primary Lift Station (Water Street)

Dear Mark:

Per our proposal, we have completed our review of the two options for the City for rehabilitation/replacement of the Primary Lift Station (PLS). The options were evaluated on a life cycle cost basis to include initial construction costs and operations/maintenance costs.

The existing station was originally constructed in 1963, rehabilitated in 1986, and has been well maintained by City staff. The station has two pumps capable of 2,800 gallons per minute each which pump sanitary flows down a 1,500 foot long cast iron force main (original 1963 pipe) to the Wastewater Treatment Plant (WWTP). A new power supply was extended from WWTP to PLS during the 1986 WWTP upgrade and PLS rehabilitation. Both the electrical and mechanical components of the station are reaching the end of their reliable life cycle and are in need of replacement. The structure of the pump station still has effective reliable life cycle remaining but has a relatively small wet well that does not provide optimal volume. Based on the current PLS pumping rates, flow velocities on the force main to the WWTP may reach as high as 8 feet per second (fps) which is much higher than the desired maximum of 5fps. The high flow velocities cause additional pipe stress and lower life cycle. With the force main adjacent to the Flat River, the consequences of force main failure are high. Because the force main is over 50 years old and a pipe failure could cause a large sewage discharge to the river, we have included force main replacement with the pump station rehabilitation option.

Noted below are the scopes of work for the two pump station options evaluated:

Option 1 – Retrofit the Existing Pump Station and Replace Force Main (Exhibit A)

- Installation of permanent bypass connection (required by MDEQ)
- Set-up and operation of temporary bypass pumping
- Removal of all mechanical and electrical equipment
- Miscellaneous structure and building repair
- New piping, valving, pumps, instrumentation, controls, mechanical, and electrical
- New 1,500 foot long force main to WWTP
- Site restoration

Option 2 – Construct New Pump Station and Gravity Sanitary Sewer (Exhibit B)

- New pump station structure adjacent to WWTP
- New gravity sanitary sewer from current pump station location to new pump station at WWTP.
- Temporary bypass pumping and flow reroute to new gravity line sewer.
- Demolition of existing pump station, abandonment of forcemain, and reclamation of 1,500 foot long electrical feed.
- Site restoration.

In our analysis of new pump station configurations, we reviewed screw pump options and submersible pump options. Due to the lifting height required, the screw station required significant structural concrete work and large motor sizes. These factors drove the cost of a duplex screw pump station significantly higher than the cost for a triplex submersible station. Although power consumption for the duplex screw would be lower than for the triplex submersible, it did not offer a reasonable payback period. The appendix includes costs details for the two station options but we have only shown the triplex submersible costs in the table below.

INITIAL COSTS	Retrofit Existing Station	New Pump Station at WWTP
Pump Station Improvements	\$598,000	\$753,000
Utility Improvements	\$294,000	\$448,500
Subtotal	\$892,000	\$1,201,500
Initial Cost Differential		\$309,500

Project Costs – Include 15% for design, construction, and legal. Also 10% contingency.

In reviewing the pros/cons of each option, we considered initial construction costs, life cycle operations/maintenance (O&M) costs, and power consumption costs. We have also compiled a list of non-monetary considerations indicated below.

Retrofit Existing Station

1. Station has limited space and new pumps will be difficult to install. If additional structural modifications are required, costs will increase.
2. Wet well working volume is small which causes more frequent pump runs and may cause increased O&M costs.
3. Force main is undersized for current flow demands which increases wear on pumps and pipe.
4. Structure is in the floodplain and access is by rowboat during flooding event. No significant maintenance/repairs are possible during flooding.
5. The existing structure appears to have approximately 20-30 years of lifecycle available once repaired.

New Pump Station at WWTP

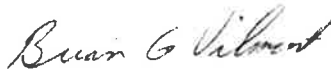
1. A new submersible station at the WWTP would not pump through a long forcemain and could realize a potential \$10,370 annual power savings over retrofitting the existing site. This cost alone provides a 30 year payback on total project costs. If flow rates or electric rates increase, the payback period will shorten.
2. The new station would be constructed as a triplex station (three pumps) and would provide more reliability than the current duplex station (two pumps).
3. Locating the pump station adjacent to the WWTP will facilitate access during flooding events. The new structure would be constructed with openings above the flood elevation.
4. Power for the new station would come from the WWTP and the extended 1,500 foot long power feed is not needed, thereby increasing reliability and lowering risk of power loss.
5. The station would be designed to facilitate easier and less costly O&M operations than the current station.
6. Construction of a gravity sewer across the fairgrounds would allow development of the fairgrounds without need for another sanitary lift station. Connections could be made anywhere along the length of the gravity sewer.
7. The risk of a forcemain break adjacent to the river is virtually eliminated.
8. Abandonment of the existing pump station allows additional construction space for future work on the existing river crossing pipe and may allow elimination of old sanitary manholes on either end of the river crossing pipe that are subject to flood exposure and may be sources of significant inflow.

We understand that up front project costs are a major consideration when reviewing alternatives. However, given both the potential payback in power savings and the non-monetary considerations, we recommend construction of a new pump station at the WWTP and installation of a gravity sewer line across the fairgrounds.

Please give us a call if you have any questions or require additional information.

Sincerely,

Prein&Newhof



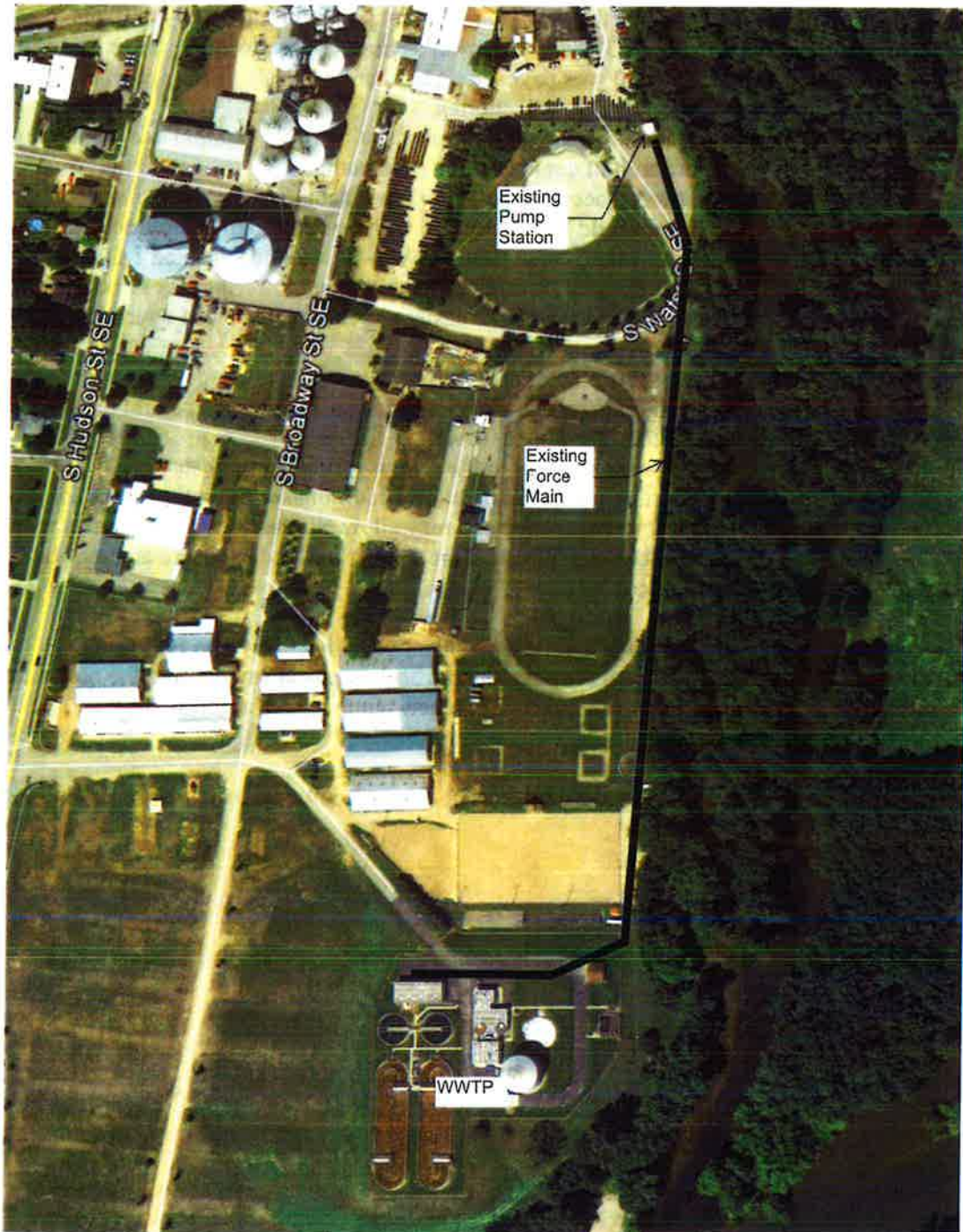
Brian G. Vilmont, P.E.

BGV/mvk

cc: Mark Prein, P.E., Prein&Newhof

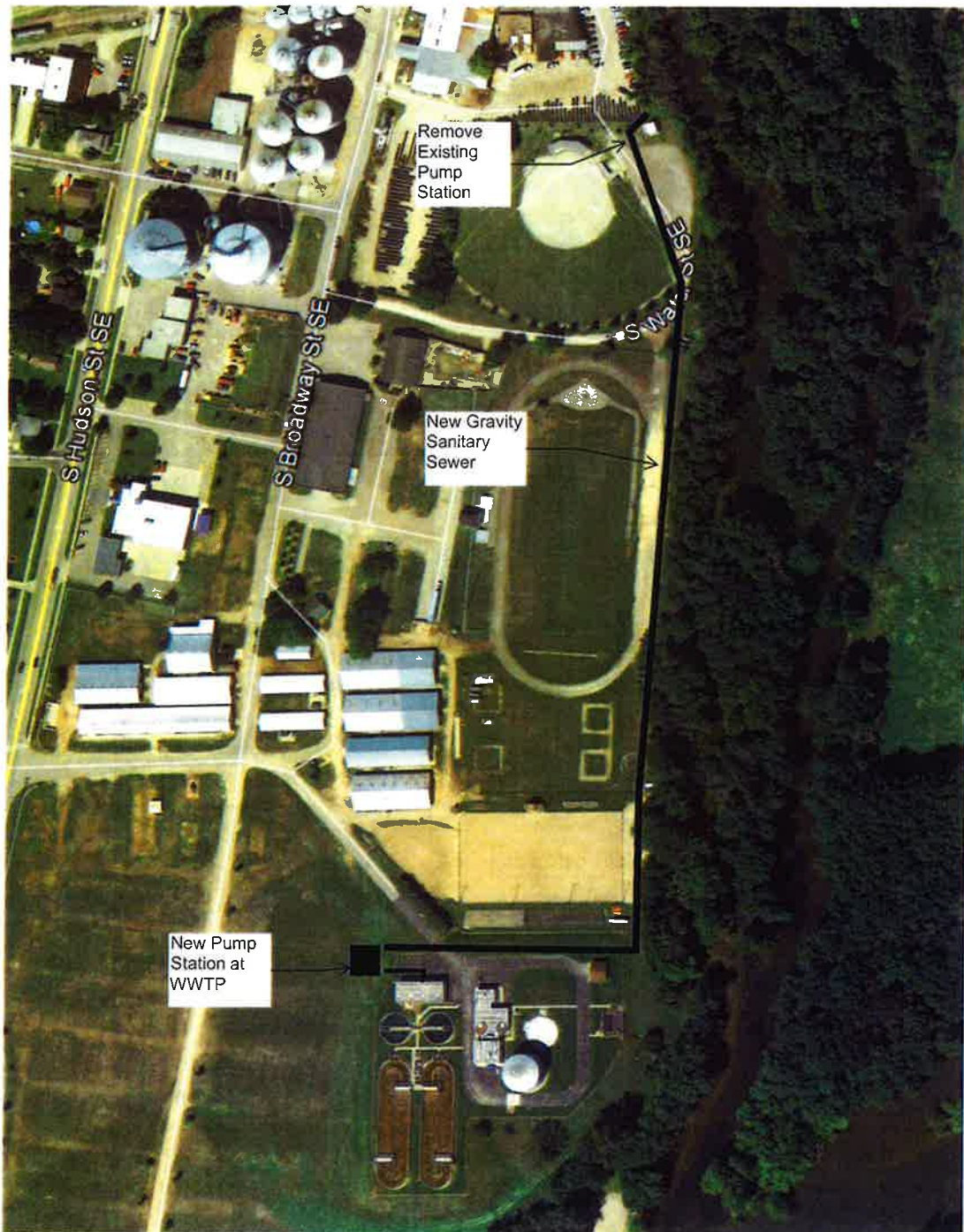
Existing Site Conditions

EXHIBIT A



New Pump Station at WWTP

EXHIBIT B



Retrofit Ex. Lift Station- Schedule of Estimated Values

Owner:

City of Lowell

Project Title:

WWTP Influent Lift Station

Date:

June 12, 2014

Project #:

2140244

Item No.	Description	Total Amount
1	Demolition	\$20,000
2	Pumps, Valves & Piping	\$200,000
3	Permanent Bypass Connection	\$40,000
4	Miscellaneous Metals	\$10,000
5	Painting	\$12,000
6	Instrumentation & Controls	\$60,000
7	Mechanical HVAC Equipment	\$25,000
8	Electrical Equipment & Wiring	\$40,000
9	Misc. Structure & Building Repair	\$15,000
10	Site Restoration	\$5,000
11	Bypass Pumping	\$35,000
Construction Cost:		\$462,000
Engineering, Legal, Administration & Contingency (25% of construction cost):		\$116,000
Total Project Cost:		\$578,000
Optional:		
1	Meter Chamber	\$20,000
Total Project Cost		\$598,000

Assumptions:

- 1 Bypass connection includes hot tap, line stop, excavation and dewatering
- 2 Influent pipe can be backed up to allow for adequate wet well working volume
- 3 Dry pit submersible replacement pumps - (2) 85 hp
- 4 Finish floor of existing station is 1' above 100 year flood elevation
- 5 Suction and discharge piping wall penetrations will be upsized and relocated, respectively

Forcemain Replacement- Schedule of Estimated Values

Owner:

City of Lowell

Project Title:

WWTP Influent Lift Station

Date:

June 12, 2014

Project #:

2140244

Item No.	Description	Total Amount
1	Mobilization	\$5,000
2	16" DI Forcemain	\$165,000
3	End Connections	\$5,000
4	Dewatering	\$40,000
5	Bypass Pumping	\$10,000
6	Site Restoration	\$10,000
Construction Cost:		\$235,000
Engineering, Legal, Administration & Contingency (25% of construction cost):		\$59,000
Total Project Cost:		\$294,000

Assumptions:

- 1 Bypass connection includes hot tap and line stop

Submersible Lift Station- Schedule of Estimated Values

Owner:

City of Lowell

Project Title:

WWTP Influent Lift Station

Date:

June 12, 2014

Project #:

2140244

Item

No.

Description

Total Amount

1	Cast-In-Place Concrete Wet Well & Valve Chamber	\$125,000
2	Excavation & Dewatering	\$165,000
3	Pumps, Valves & Piping	\$200,000
4	Painting	\$2,000
5	Instrumentation & Controls	\$60,000
6	Electrical Equipment & Wiring	\$40,000
7	Site Restoration	\$10,000
Construction Cost:		\$602,000
Engineering, Legal, Administration & Contingency (25% of construction cost):		\$151,000
Total Project Cost:		\$753,000

Assumptions:

- 1 Station located northwest of Primary Building
- 2 Control panel located outside at the station
- 3 Force main connected to existing 12" outside of the Primary Building
- 4 Soil mostly coarse sand and gravel, water table at 621
- 5 Bypass connection not included
- 6 Triplex pumping system - (3) 25 hp

Gravity Sewer - Schedule of Estimated Values

Owner: City of Lowell	
Project Title: WWTP Influent Lift Station	
Date: June 12, 2014	Project #: 2140244

Item No.	Description	Total Amount
1	Mobilization	\$5,000
2	24" A2000 at 15' deep	\$240,000
3	Manholes (7)	\$31,500
4	Dewatering	\$60,000
5	Bypass Pumping	\$10,000
6	Site Restoration	\$12,000
Construction Cost:		\$358,500
Engineering, Legal, Administration & Contingency (25% of construction cost):		\$90,000
Total Project Cost:		\$448,500

Screw Lift Station- Schedule of Estimated Values

Owner: City of Lowell	
Project Title: WWTP Influent Lift Station	
Date: June 12, 2014	Project #: 2140244

Item No.	Description	Total Amount
1	Cast-In-Place Concrete	\$155,000
2	Excavation & Dewatering	\$140,000
3	Screw Pumps	\$310,000
4	Covers	\$30,000
5	Painting	\$7,000
6	Instrumentation & Controls	\$40,000
7	Electrical Equipment & Wiring	\$40,000
8	Site Restoration	\$10,000
Construction Cost:		\$732,000
Engineering, Legal, Administration & Contingency (25% of construction cost):		\$183,000
Total Project Cost:		\$915,000

Assumptions:

- 1 Station located northwest of Primary Building
- 2 Control panel located outside at the station
- 3 Discharge channel connected to existing 12" outside of the Primary Building
- 4 Soil mostly coarse sand and gravel, water table at 621
- 5 Duplex pumping system - (2) 30 hp

**LOWELL POLICE DEPARTMENT
MONTHLY REPORT SUMMARY
CALENDAR YEAR 2016**

Complaint Book Total		174	355	548	727	918	1128	1366										5216
Activity	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Year Total					
Total Arrests	26	16	15	24	24	28	34						167					
Alcohol (MIP/Open Intox)	1	1	2	4	7	2	2						19					
Drug Law Violations	4	2	3	10	4	3	0						26					
Drunk Driving	2	0	2	3	1	3	3						14					
Suspended License	5	3	1	1	3	2	9						24					
Warrant Arrest	5	5	4	4	6	10	7						41					
Other Arrests	9	5	3	2	3	8	13						43					
Assault	0	0	1	1	1	2	2						1					
Assault (Civil)	6	3	2	2	7	5	8						33					
Assault (Domestic)	3	3	3	0	2	0	1						12					
Assist from Other Agency	10	10	5	5	11	10	8						59					
Assist to Other Agency	10	13	16	10	17	12	11						89					
Assist to Citizen	23	36	37	32	22	40	31						221					
Breaking & Entering	2	1	0	1	2	2	1						9					
Disorderly Conduct	3	1	2	4	5	8	6						29					
Dog Complaints	0	1	1	5	9	3	3						22					
Larceny	4	4	5	2	7	10	16						48					
Malicious Destruction	3	1	3	2	6	3	2						20					
Motorist Assist	15	14	11	10	11	8	22						91					
Ordinance Violations	5	11	10	6	12	11	28						83					
Accident Total	15	10	10	12	7	11	10						75					
{Property Damage}	15	10	9	12	6	6	9						67					
{Personal Injury}	0	0	1	0	1	5	1						8					
Citations Issued	25	25	19	27	18	13	14						141					
Traffic Stops: Warned	90	131	122	85	75	55	56						614					
Total # of Traffic Stops	98	148	133	91	84	65	67						380					

**MONTHLY COMPARISON TOTALS
JULY 2015 AND 2016**

ACTIVITY	JULY	2015 YEAR-TO-DATE	JULY	2016 YEAR-TO-DATE
Total Arrests	24	162	34	167
Alcohol (MIP/Open Intox)	3	7	2	19
Drug Law Violations	3	25	0	26
Drunk Driving	2	7	3	14
Suspended License	2	14	9	24
Warrant Arrest	5	62	7	41
Other Arrests	9	47	13	43
Assault	0	7	2	1
Assault (Civil)	2	19	8	33
Assault (Domestic)	5	26	1	12
Assist from Other Agency	5	61	8	59
Assist to Other Agency	9	105	11	89
Assist to Citizen	25	143	31	221
Breaking & Entering	1	4	1	9
Disorderly Conduct	2	17	6	29
Dog Complaints	5	22	3	22
Larceny	10	39	16	48
Malicious Destruction	4	16	2	20
Motorist Assist	9	78	22	91
Ordinance Violations	7	149	28	83
Accident Total	7	77	10	75
{Property Damage}	7	70	9	67
{Personal Injury}	0	7	1	8
		7		
Citations Issued	32	175	14	141
Traffic Stops: Warned	124	738	56	614
# of Traffic Stops Made	142	808	67	380
TOTAL COMPLAINTS	214	1117	189	1128

**LOWELL PD
ASSISTING OTHER AGENCIES
JULY 2016**

COMPLAINT #	DATE	NATURE OF INCIDENT	DEPARTMENTS	DISPOSITION	VENUE
16-1212	7/13/2016	Assist MSP	MSP	Assisted	Lowell
16-1213	7/13/2016	Assist KCSD	KCSD	Assisted	Lowell
16-1233	7/15/2016	Assist Med 0	KCSD	Assisted	Vergennes
16-1238	7/16/2016	Alarm	KCSD	Assisted	Lowell
16-1253	7/18/2016	Assist	KCSD	Assisted	Lowell
16-1262	7/19/2016	Assist	KCSD	Assisted	Lowell
16-1279	7/21/2016	Assist	CPS	Assisted	Lowell
16-1309	7/25/2016	Assist	KCSD	Assisted	Lowell
16-1312	7/25/2016	Assist	KCSD	Assisted	Vergennes
16-1338	7/27/2016	PD Hit/Run	KCSD	Assisted	City of Lowell

AGENCIES ASSISTING
LOWELL POLICE DEPARTMENT
JULY 2016

COMPLAINT #	DATE	NATURE OF INCIDENT	ASSISTING DEPARTMENTS	DISPOSITION
16-1134	7/1/2016	Disorderly Subject	KCSD	Assisted
16-1136	7/1/2016	Suicide Attempt	KCSD	Assisted
16-1137	7/1/2016	Noise Complaint	KCSD	Assisted
16-1144	7/3/2016	Verbal Domestic	KCSD	Assisted
16-1145	7/3/2016	Suicide Attempt	KCSD	Assisted
16-1145	7/3/2016	Verbal Domestic	KCSD	Assisted
16-1147	7/4/2016	Sexual Criminal Conduct	KCSD	Assisted
16-1211	7/13/2016	Warr Arrest/R&O/Retail Fraud	KCSD	Assisted

CITY OF LOWELL
REPORT FOR : JULY
FOR: Dave Pasquale

DRINKING WATER TREATMENT AND FILTRATION PLANT

A TOTAL OF: 25.74076 MILLION GALLONS OF RAW WATER WAS TREATED FOR THE
MONTH OF: JULY TOTAL PUMPING TIME, TREATMENT AND THE DISTRIBUTION
OF THE FINISHED WATER TO THE SYSTEM REQUIRED 383.67 HOURS, WHICH RESULTED IN
415.65 MAN HOURS FOR THE OPERATION.

CHEMICAL COST PER MILLION GALLONS: \$ 155.55

ELECTRICAL COST PER MILLION GALLONS: \$ 190.95

TOTAL COST PER MILLION GALLONS: \$ 346.50

WATER PRODUCTION

DAILY AVERAGE: 0.830

DAILY MAXIMUM: 1.150

DAILY MINIMUM: 0.564

THE AVERAGE PLANT OPERATION TIME WAS 12.376 HOURS PER DAY.

Dept. of Public Works, City of Lowell

217 S. Hudson

Lowell, MI. 49331

Phone - 616-897-5929 Fax -

Posted Totals by Invoice #

Report Date: 07/12/2016

Period From: 06/03/2016 To: 06/30/2016

Invoice Number	Date	Name	Total	Charge Sales!
001009	06/07/2016	Equipment	347.23	0.00
001010	06/07/2016	Police	31.50	0.00
001011	06/08/2016	Water Plant	78.75	0.00
001012	06/08/2016	Equipment	600.64	0.00
001013	06/09/2016	Equipment	116.60	0.00
001014	06/09/2016	Equipment	132.98	0.00
001015	06/10/2016	Police	64.03	0.00
001016	06/10/2016	Police	64.03	0.00
001017	06/30/2016	Police	48.28	0.00
Grand Totals:			\$1,484.04	\$0.00
Number of Invoices:	9			
Averages:			164.89	0.00

* - Indicates a Counter Sale ! - Indicates amount charged at time of posting

% Time in each Department

% Water % Maintenance dept. (equipment) % DPW % Other

Public Works: 50.75hrs.

Parks: .5 hrs.

Water Plant: 8.75 hrs. Overtime: 9.25 hrs.

Water Distribution: .5 hrs.

Equipment Maintenance: 90.5 hrs. Overtime: 2 hrs.

Vacation: 8 hrs.

PPH: 16 hrs.

Total Hours for June: 186.25 hrs.

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 07/31/2016	ACTIVITY FOR MONTH 07/31/2016	AVAILABLE BALANCE	% BDT USED
Fund 101 - GENERAL FUND						
Revenues						
TAXES	TAXES	1,900,174.24	133,822.32	133,822.32	1,766,351.92	7.04
LICPER	LICENSES AND PERMITS	38,150.00	345.00	345.00	37,805.00	0.90
CHARGES	CHARGES FOR SERVICES	364,700.00	6,400.66	6,400.66	358,299.34	1.76
STATE	STATE GRANTS	369,631.00	0.00	0.00	369,631.00	0.00
INT	INTEREST AND RENTS	1,400.00	0.00	0.00	1,400.00	0.00
OTHER	OTHER REVENUE	15,050.00	35,331.63	35,331.63	(20,281.63)	234.76
TRANSIN	TRANSFERS IN	148,225.00	0.00	0.00	148,225.00	0.00
FINES	FINES AND FORFEITURES	7,950.00	919.00	919.00	7,031.00	11.56
LOCAL	LOCAL CONTRIBUTIONS	11,900.00	0.00	0.00	11,900.00	0.00
TOTAL Revenues		2,857,180.24	176,818.61	176,818.61	2,680,361.63	6.19
Expenditures						
101	COUNCIL	17,140.00	2,763.05	2,763.05	14,376.95	16.12
172	MANAGER	111,858.00	7,748.44	7,748.44	104,109.56	6.93
191	ELECTIOS	11,260.00	90.20	90.20	11,169.80	0.80
209	ASSESSOR	51,850.00	2,266.41	2,266.41	49,583.59	4.37
210	ATTORNEY	32,500.00	0.00	0.00	32,500.00	0.00
215	CLERK	106,000.00	5,931.75	5,931.75	100,068.25	5.60
253	TREASURER	211,090.00	7,247.53	7,247.53	203,842.47	3.43
265	CITY HALL	147,600.00	9,872.43	9,872.43	137,727.57	6.69
276	CEMETERY	113,435.00	5,887.28	5,887.28	107,547.72	5.19
294	UNALLOCATED MISCELLANEOUS	13,200.00	157.49	157.49	13,042.51	1.19
301	POLICE DEPARTMENT	687,820.00	34,547.88	34,547.88	653,272.12	5.02
305	CODE ENFORCEMENT	93,700.00	4,617.07	4,617.07	89,082.93	4.93
336	FIRE	130,000.00	64.87	64.87	129,935.13	0.05
400	PLANNING & ZONING	43,000.00	1,187.06	1,187.06	41,812.94	2.76
426	EMERGENCY MANAGEMENT	0.00	(4,227)	(4,227)	4.27	100.00
441	DEPARTMENT OF PUBLIC WORKS	242,850.00	13,291.00	13,291.00	229,559.00	5.47
442	SIDEMALK	6,150.00	33.82	33.82	6,116.18	0.55
523	TRASH	35,000.00	3,921.10	3,921.10	31,078.90	11.20
728	ECONOMIC DEVELOPMENT	20,600.00	443.65	443.65	20,156.35	2.15
747	CHAMBER/RIVERWALK	3,500.00	162.64	162.64	3,337.36	4.65
751	PARKS	151,080.00	14,954.12	14,954.12	136,125.88	9.90
757	SHOWBOAT	1,600.00	45.58	45.58	1,554.42	2.85
774	RECREATION CONTRIBUTIONS	2,000.00	0.00	0.00	2,000.00	0.00
790	LIBRARY	74,500.00	3,380.06	3,380.06	71,119.94	4.54
803	HISTORICAL DISTRICT COMMISSION	250.00	0.00	0.00	250.00	0.00
804	MUSEUM	36,400.00	2,117.49	2,117.49	34,282.51	5.82
965	TRANSFERS OUT	609,446.00	0.00	0.00	609,446.00	0.00
TOTAL Expenditures		2,953,829.00	120,726.65	120,726.65	2,833,102.35	4.09
TOTAL REVENUES						
		2,857,180.24	176,818.61	176,818.61	2,680,361.63	6.19
TOTAL EXPENDITURES						
		2,953,829.00	120,726.65	120,726.65	2,833,102.35	4.09
NET OF REVENUES & EXPENDITURES						
		(96,648.76)	56,091.96	56,091.96	(152,740.72)	58.04

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 07/31/2016

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 07/31/2016	ACTIVITY FOR MONTH 07/31/2016	AVAILABLE BALANCE	% BDT USED
Fund 202 - MAJOR STREET FUND						
Revenues						
OTHER	OTHER REVENUE	192,000.00	0.00	0.00	192,000.00	0.00
TRANSIN	TRANSFERS IN	100,000.00	0.00	0.00	100,000.00	0.00
TOTAL Revenues		292,000.00	0.00	0.00	292,000.00	0.00
Expenditures						
450	CAPITAL OUTLAY	452,000.00	0.00	0.00	452,000.00	0.00
463	MAINTENANCE	38,650.00	364.54	364.54	38,285.46	0.94
474	TRAFFIC	9,100.00	534.08	534.08	8,565.92	5.87
478	WINTER MAINTENANCE	42,000.00	256.00	256.00	41,744.00	0.61
483	ADMINISTRATION	45,800.00	0.00	0.00	45,800.00	0.00
TOTAL Expenditures		587,550.00	1,154.62	1,154.62	586,395.38	0.20
TOTAL REVENUES		292,000.00	0.00	0.00	292,000.00	0.00
TOTAL EXPENDITURES		587,550.00	1,154.62	1,154.62	586,395.38	0.20
NET OF REVENUES & EXPENDITURES		(295,550.00)	(1,154.62)	(1,154.62)	(294,395.38)	0.39

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 07/31/2016	ACTIVITY FOR MONTH 07/31/2016	AVAILABLE BALANCE	% BDT & USED
Fund 203 - LOCAL STREET FUND						
Revenues						
OTHER REVENUE		87,000.00	0.00	0.00	87,000.00	0.00
TRANSIN	OTHER REVENUE TRANSFERS IN	180,000.00	0.00	0.00	180,000.00	0.00
TOTAL Revenues		267,000.00	0.00	0.00	267,000.00	0.00
Expenditures						
450	CAPITAL OUTLAY	25,000.00	0.00	0.00	25,000.00	0.00
463	MAINTENANCE	70,300.00	4,302.19	4,302.19	65,997.81	6.12
474	TRAFFIC	11,000.00	179.02	179.02	10,820.98	1.63
478	WINTER MAINTENANCE	60,400.00	524.78	524.78	59,875.22	0.87
483	ADMINISTRATION	27,300.00	0.00	0.00	27,300.00	0.00
906	DEBT SERVICE	83,743.00	75,008.75	75,008.75	8,734.25	89.57
TOTAL Expenditures		277,743.00	80,014.74	80,014.74	197,728.26	28.81
TOTAL REVENUES		267,000.00	0.00	0.00	267,000.00	0.00
TOTAL EXPENDITURES		277,743.00	80,014.74	80,014.74	197,728.26	28.81
NET OF REVENUES & EXPENDITURES		(10,743.00)	(80,014.74)	(80,014.74)	69,271.74	74.81

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 07/31/2016	ACTIVITY FOR MONTH 07/31/2016	AVAILABLE BALANCE	% BDT USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
TAXES	TAXES	397,600.00	75,500.00	75,500.00	322,100.00	18.99
INT	INTEREST AND RENTS	250.00	0.00	0.00	250.00	0.00
TOTAL Revenues		397,850.00	75,500.00	75,500.00	322,350.00	18.98
Expenditures						
450	CAPITAL OUTLAY	75,000.00	0.00	0.00	75,000.00	0.00
463	MAINTENANCE	77,500.00	8,993.54	8,993.54	68,506.46	11.60
483	ADMINISTRATION	39,900.00	444.28	444.28	39,455.72	1.11
740	COMMUNITY PROMOTIONS	65,000.00	56.44	56.44	64,943.56	0.09
965	TRANSFERS OUT	147,225.00	0.00	0.00	147,225.00	0.00
TOTAL Expenditures		404,625.00	9,494.26	9,494.26	395,130.74	2.35
TOTAL REVENUES		397,850.00	75,500.00	75,500.00	322,350.00	18.98
TOTAL EXPENDITURES		404,625.00	9,494.26	9,494.26	395,130.74	2.35
NET OF REVENUES & EXPENDITURES		(6,775.00)	66,005.74	66,005.74	(72,780.74)	974.25

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 07/31/2016

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 07/31/2016	ACTIVITY FOR MONTH 07/31/2016	AVAILABLE BALANCE	% BDT USED
Fund 260 - DESIGNATED CONTRIBUTIONS						
Revenues						
INT	INTEREST AND RENTS	2,000.00	150.00	150.00	1,850.00	7.50
LOCAL	LOCAL CONTRIBUTIONS	5,000.00	0.00	0.00	5,000.00	0.00
TOTAL Revenues		7,000.00	150.00	150.00	6,850.00	2.14
Expenditures						
443	ARBOR BOARD	5,000.00	0.00	0.00	5,000.00	0.00
758	DOG PARK	2,000.00	0.00	0.00	2,000.00	0.00
TOTAL Expenditures		7,000.00	0.00	0.00	7,000.00	0.00
TOTAL REVENUES		7,000.00	150.00	150.00	6,850.00	2.14
TOTAL EXPENDITURES		7,000.00	0.00	0.00	7,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	150.00	150.00	(150.00)	100.00

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 07/31/2016	ACTIVITY FOR MONTH 07/31/2016	AVAILABLE BALANCE	% BDGT & USED
Fund 581 - AIRPORT FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	216.00	0.00	0.00	216.00	0.00
INT	INTEREST AND RENTS	39,050.00	1,410.00	1,410.00	37,640.00	3.61
OTHER	OTHER REVENUE	1,000.00	0.00	0.00	1,000.00	0.00
TOTAL Revenues		40,266.00	1,410.00	1,410.00	38,856.00	3.50
Expenditures						
000		44,000.00	7,620.90	7,620.90	36,379.10	17.32
TOTAL Expenditures		44,000.00	7,620.90	7,620.90	36,379.10	17.32
TOTAL REVENUES		40,266.00	1,410.00	1,410.00	38,856.00	3.50
TOTAL EXPENDITURES		44,000.00	7,620.90	7,620.90	36,379.10	17.32
NET OF REVENUES & EXPENDITURES		(3,734.00)	(6,210.90)	(6,210.90)	2,476.90	166.33

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 07/31/2016

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 07/31/2016	ACTIVITY FOR MONTH 07/31/2016	AVAILABLE BALANCE	% BDT USED
Fund 590 - WASTEWATER FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	1,084,000.00	63,179.38	63,179.38	1,020,820.62	5.83
INT	INTEREST AND RENTS	1,000.00	0.00	0.00	1,000.00	0.00
OTHER	OTHER REVENUE	0.00	55.65	55.65	(55.65)	100.00
TOTAL Revenues		1,085,000.00	63,235.03	63,235.03	1,021,764.97	5.83
Expenditures						
550	TREATMENT	526,500.00	0.00	0.00	526,500.00	0.00
551	COLLECTION	381,600.00	2,485.04	2,485.04	379,114.96	0.65
552	CUSTOMER ACCOUNTS	84,950.00	2,727.44	2,727.44	82,222.56	3.21
553	ADMINISTRATION	362,300.00	(594.14)	(594.14)	362,894.14	(0.16)
TOTAL Expenditures		1,355,350.00	4,618.34	4,618.34	1,350,731.66	0.34
TOTAL REVENUES						
		1,085,000.00	63,235.03	63,235.03	1,021,764.97	5.83
TOTAL EXPENDITURES						
		1,355,350.00	4,618.34	4,618.34	1,350,731.66	0.34
NET OF REVENUES & EXPENDITURES						
		(270,350.00)	58,616.69	58,616.69	(328,966.69)	21.68

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 07/31/2016

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 07/31/2016	ACTIVITY FOR MONTH 07/31/2016	AVAILABLE BALANCE	% BDT USED
Fund 591 - WATER FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	1,022,000.00	54,211.62	54,211.62	967,788.38	5.30
INT	INTEREST AND RENTS	5,540.00	420.00	420.00	5,120.00	7.58
OTHER	OTHER REVENUE	5,000.00	445.08	445.08	4,554.92	8.90
TOTAL Revenues		1,032,540.00	55,076.70	55,076.70	977,463.30	5.33
Expenditures						
570	TREATMENT	487,900.00	21,596.64	21,596.64	466,303.36	4.43
571	DISTRIBUTION	211,900.00	8,392.77	8,392.77	203,507.23	3.96
572	CUSTOMER ACCOUNTS	90,700.00	2,727.96	2,727.96	87,972.04	3.01
573	ADMINISTRATION	265,934.00	3,316.50	3,316.50	262,607.50	1.25
TOTAL Expenditures		1,056,424.00	36,033.87	36,033.87	1,020,390.13	3.41
TOTAL REVENUES		1,032,540.00	55,076.70	55,076.70	977,463.30	5.33
TOTAL EXPENDITURES		1,056,424.00	36,033.87	36,033.87	1,020,390.13	3.41
NET OF REVENUES & EXPENDITURES		(23,884.00)	19,042.83	19,042.83	(42,926.83)	79.73

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 07/31/2016

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 07/31/2016	ACTIVITY FOR MONTH 07/31/2016	AVAILABLE BALANCE	% BDGT USED
Fund 598 - CABLE TV FUND						
Revenues						
OTHER	OTHER REVENUE	100,000.00	0.00	0.00	100,000.00	0.00
TOTAL Revenues		100,000.00	0.00	0.00	100,000.00	0.00
Expenditures						
000		100,000.00	0.00	0.00	100,000.00	0.00
TOTAL Expenditures		100,000.00	0.00	0.00	100,000.00	0.00
TOTAL REVENUES		100,000.00	0.00	0.00	100,000.00	0.00
TOTAL EXPENDITURES		100,000.00	0.00	0.00	100,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 07/31/2016	ACTIVITY FOR MONTH 07/31/2016	AVAILABLE BALANCE	% BDGT USED
Fund 636 - DATA PROCESSING FUND						
Revenues						
INT	INTEREST AND RENTS	78,700.00	0.00	0.00	78,700.00	0.00
OTHER	OTHER REVENUE	1,300.00	0.00	0.00	1,300.00	0.00
TOTAL Revenues		80,000.00	0.00	0.00	80,000.00	0.00
Expenditures						
000		80,000.00	37.44	37.44	79,962.56	0.05
TOTAL Expenditures		80,000.00	37.44	37.44	79,962.56	0.05
TOTAL REVENUES		80,000.00	0.00	0.00	80,000.00	0.00
TOTAL EXPENDITURES		80,000.00	37.44	37.44	79,962.56	0.05
NET OF REVENUES & EXPENDITURES		0.00	(37.44)	(37.44)	37.44	100.00

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 07/31/2016	ACTIVITY FOR MONTH 07/31/2016	AVAILABLE BALANCE	% BDT USED
Fund 661 - EQUIPMENT FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	117,000.00	12,201.64	12,201.64	104,798.36	10.43
OTHER	OTHER REVENUE	1,100.00	1,685.00	1,685.00	(585.00)	153.18
TRANSIN	TRANSFERS IN	35,000.00	0.00	0.00	35,000.00	0.00
TOTAL Revenues		153,100.00	13,886.64	13,886.64	139,213.36	9.07
Expenditures						
895	FLEET MAINT. & REPLACEMENT	203,299.07	3,575.93	3,575.93	199,723.14	1.76
TOTAL Expenditures		203,299.07	3,575.93	3,575.93	199,723.14	1.76
TOTAL REVENUES		153,100.00	13,886.64	13,886.64	139,213.36	9.07
TOTAL EXPENDITURES		203,299.07	3,575.93	3,575.93	199,723.14	1.76
NET OF REVENUES & EXPENDITURES		(50,199.07)	10,310.71	10,310.71	(60,509.78)	20.54

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 07/31/2016

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 07/31/2016	ACTIVITY FOR MONTH 07/31/2016	AVAILABLE BALANCE	% BDC USED
Fund 711 - CEMETERY FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	0.00	1,000.00	1,000.00	(1,000.00)	100.00
TOTAL Revenues		0.00	1,000.00	1,000.00	(1,000.00)	100.00
TOTAL REVENUES		0.00	1,000.00	1,000.00	(1,000.00)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	1,000.00	1,000.00	(1,000.00)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 07/31/2016

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 07/31/2016	ACTIVITY FOR MONTH 07/31/2016	AVAILABLE BALANCE	% BDT USED
Fund 714 - LEE FUND						
Revenues	INTEREST AND RENTS	5,000.00	109.16	109.16	4,890.84	2.18
INT						
TOTAL Revenues		5,000.00	109.16	109.16	4,890.84	2.18
Expenditures		5,000.00	0.00	0.00	5,000.00	0.00
000						
TOTAL Expenditures		5,000.00	0.00	0.00	5,000.00	0.00
TOTAL REVENUES		5,000.00	109.16	109.16	4,890.84	2.18
TOTAL EXPENDITURES		5,000.00	0.00	0.00	5,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	109.16	109.16	(109.16)	100.00

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 07/31/2016	ACTIVITY FOR MONTH 07/31/2016	AVAILABLE BALANCE	% BDT USED
Fund 715 - LOOK FUND						
Revenues						
INT	INTEREST AND RENTS	25,000.00	721.35	721.35	24,278.65	2.89
TOTAL Revenues		25,000.00	721.35	721.35	24,278.65	2.89
Expenditures						
000		25,000.00	0.00	0.00	25,000.00	0.00
TOTAL Expenditures		25,000.00	0.00	0.00	25,000.00	0.00
TOTAL REVENUES		25,000.00	721.35	721.35	24,278.65	2.89
TOTAL EXPENDITURES		25,000.00	0.00	0.00	25,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	721.35	721.35	(721.35)	100.00
TOTAL REVENUES - ALL FUNDS		6,341,936.24	387,907.49	387,907.49	5,954,028.75	3.71
TOTAL EXPENDITURES - ALL FUNDS		7,099,820.07	263,276.75	263,276.75	6,836,543.32	3.71
NET OF REVENUES & EXPENDITURES		(757,883.83)	124,630.74	124,630.74	(882,514.57)	16.44

08/09/2016

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CITY OF LOWELL - PERMIT LIST

Permit	Address	Issue Date	Parcel No.	Work Description	Permit Fee	Value
PB16900765	1300 HIGHLAND HILL DR SE	07/05/2016	41-20-01-178-016	FINISHED BASEMENT	155.00	19,346
PB16900774	1238 HIGHLAND HILL DR SE	07/05/2016	41-20-01-178-026	RESIDENCE	631.00	217,699
PB16900773	1244 HIGHLAND HILL DR SE	07/05/2016	41-20-01-178-025	RESIDENCE	687.00	245,942
PB16900617	527 LAFAYETTE ST SE	07/05/2016	41-20-02-254-001	RE ROOF	65.00	8,000
PB16900746	223 W MAIN ST SE	07/06/2016	41-20-02-402-017	INTERIOR REMODEL - LK	595.00	200,000
Total Permits:	5					
Total Fee Amount:	2,133.00					
Total Const. Value:	690,987					
Permit	Address	Issue Date	Parcel No.	Work Description	Permit Fee	Value
PE16901022	725 GRINDLE DR SE	07/08/2016	41-20-01-101-065		207.00	0
PE16901023	1300 HIGHLAND HILL DR SE	07/08/2016	41-20-01-178-016		71.00	0
PE16901030	2485 W MAIN ST SE	07/11/2016	41-20-03-301-023		56.00	0
PE16901056	1238 HIGHLAND HILL DR SE	07/14/2016	41-20-01-178-026		246.00	0
PE16901057	1232 HIGHLAND HILL DR SE	07/14/2016	41-20-01-178-027		246.00	0
PE16901069	119 N HUDSON ST SE	07/18/2016	41-20-02-401-009	NEW FIRE PANEL, ETC	141.00	0
PE16901089	63 FRANCESCA CT	07/20/2016	41-20-03-451-001	STREET LIGHTS	110.00	0
PE16901090	108 BRENDA	07/20/2016	41-20-03-451-001	STREET LIGHTS	110.00	0
PE16901131	1244 HIGHLAND HILL DR SE	07/27/2016	41-20-01-178-025		246.00	0
PE16901134	675 ALDEN NASH AVE SE	07/28/2016	41-20-03-151-006		136.00	0
Total Permits:	10					
Total Fee Amount:	1,569.00					
Total Const. Value:	0					
Permit	Address	Issue Date	Parcel No.	Work Description	Permit Fee	Value
PM16901560	1300 HIGHLAND HILL DR SE	07/01/2016	41-20-01-178-016	Lower level living room fini	125.00	0
PM16901597	2485 W MAIN ST SE	07/08/2016	41-20-03-301-023		70.00	0
PM16901629	1299 HIGHLAND HILL DR SE	07/12/2016	41-20-01-178-046	New Construction HVAC	220.00	0

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CITY OF LOWELL - PERMIT LIST

Permit	Address	Issue Date	Parcel No.	Work Description	Permit Fee	Value
PM16901678	1601 W MAIN ST SE	07/18/2016	41-20-03-452-001	Installation of a new furnace	160.00	0
PM16901723	800 W MAIN ST SE	07/21/2016	41-20-02-355-004	INSTALL ROOFTOP HEA	70.00	0
PM16901725	402 AMITY ST SE	07/21/2016	41-20-02-327-007	INTERIOR REMODEL ST	110.00	0
PM16901749	725 GRUNDLE DR SE	07/25/2016	41-20-01-101-065	Install complete heating and	190.00	0
Total Permits:					7	
Total Fee Amount:					945.00	
Total Const. Value:					0	
PP16900747	1238 HIGHLAND HILL DR SE	07/07/2016	41-20-01-178-026		259.00	0
PP16900748	1232 HIGHLAND HILL DR SE	07/07/2016	41-20-01-178-027		259.00	0
PP16900761	415 NORTH ST SE	07/11/2016	41-20-02-276-009	FINAL INSPECTION ONL	50.00	0
Total Permits:					3	
Total Fee Amount:					568.00	
Total Const. Value:					0	

Grand Total Permits: 25**Grand Total Permit Fee: 5,215.00****Grand Total Const. Value: \$690,987**

CITY OF LOWELL - Permit Report by Category/ Fee

Permit	Applicant	Address	Issue Date	Project Value	Permit Fee	Work Description
Basement Finish						
PB16900765	RIDGEWOOD HOME CC	1300 HIGHLAND HILL DR SE	07/05/2016	19,346	155.00	FINISHED BASEMENT
				19,346	155.00	
Commercial, Add/Alter/Repair						
PB16900746	FISHER JEFF WILLIAM	223 W MAIN ST SE	07/06/2016	200,000	595.00	INTERIOR REMODEL - LOWE
				200,000	595.00	
Res. Single Family						
PB16900774	ALLEN EDWIN HOMES	1238 HIGHLAND HILL DR SE	07/05/2016	217,699	631.00	RESIDENCE
PB16900773	ALLEN EDWIN HOMES	1244 HIGHLAND HILL DR SE	07/05/2016	245,942	687.00	RESIDENCE
				463,641	1,318.00	
Roofing/Siding						
PB16900617	DIEKEVERS ROOFING	527 LAFAYETTE ST SE	07/05/2016	8,000	65.00	RE ROOF
				8,000	65.00	
5	Permits	Value Total		690,987	2,133.00	Fee Total



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INTERIM CITY MANAGER'S REPORT
August 15, 2016

1. With Michael Burns starting as City Manager on Tuesday, September 6, my last day as Interim City Manager will be Friday, September 2. I am available for any City needs over the Labor Day weekend. This will be my last City Council meeting. It is my hope that my presence has helped the City heal. I truly take this time spent as Interim City Manager since February 1 as a privilege.

Respectfully submitted,

David Pasquale, Interim City Manager