



301 East Main Street
Lowell, Michigan 49331
Phone (616) 897-8457
Fax (616) 897-4085

CITY OF LOWELL
CITY COUNCIL AGENDA
MONDAY, SEPTEMBER 19, 2016, 7:00 P.M.

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL
2. CONSENT AGENDA
 - Approval of the Agenda
 - Approve and place on file the minutes of the September 6, 2016 City Council meeting.
 - Authorize payment of invoices in the amount of \$1,655,287.26
3. CITIZEN DISCUSSION FOR ITEMS NOT ON THE AGENDA: IF YOU WISH TO ADDRESS ANY AGENDA ITEMS, PLEASE IDENTIFY YOURSELF AND YOU WILL BE CALLED ON WHEN THAT ITEM IS REACHED. COMMENTS ON ITEMS NOT ON THE AGENDA MAY BE MADE AT THE CALL TO THE AUDIENCE.
4. OLD BUSINESS
 - a. Biodigester Update
5. NEW BUSINESS
 - a. Ordinance – 16-04 - Parking Ordinance
 - b. Ordinance – 16-05 – Special Use Permit for use of City-owned Parking Lots
 - c. Trash/YardWaste/Recycling Discussion
6. MONTHLY REPORTS
7. BOARD/COMMISSION REPORTS
8. MANAGER'S REPORT
9. COUNCIL COMMENTS
10. ADJOURNMENT

NOTE: Any person who wishes to speak on an item included on the printed meeting agenda may do so. Speakers will be recognized by the Chair, at which time they will be allowed five (5) minutes maximum to address the Council. A speaker representing a subdivision association or group will be allowed ten (10) minutes to address the Council.



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MEMORANDUM

TO: Lowell City Council

FROM: Michael Burns, City Manager

RE: Council Agenda for Monday, September 19, 2016

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4. OLD BUSINESS
 - a. Biodigester Update. Discussion on this matter can continue at the City Council's pleasure.
5. NEW BUSINESS
 - a. Ordinance 16-04. Administration recommends the City of Lowell adopt the ordinance to amend section 21-67, "parking prohibited on city streets between 2:00 a.m. and 6:00 p.m.; exceptions," of division 1, "generally," of article IV, "stopping, standing and parking," of chapter 21, "traffic and motor vehicles," of the Code of Ordinances of the City of Lowell.
 - b. Ordinance 16-05. Administration recommends the City of Lowell adopt the ordinance to amend section 21-112, "permit required," of article V, "special events that impair use of streets, public ways," of chapter 21, "traffic and motor vehicles," of the Code of Ordinances of the City of Lowell.
 - c. Trash/Yard Waste/Recycling Discussion. Memo is provided from City Manager Mike Burns.

6. MONTHLY REPORTS

Reports Attached.

7. BOARD/COMMISSION REPORTS

8. MANAGER'S REPORT

9. COUNCIL COMMENTS

10. ADJOURNMENT

**PROCEEDINGS
OF
CITY COUNCIL
OF THE
CITY OF LOWELL
TUESDAY, SEPTEMBER 7, 2016, 7:00 P.M.**

1. **CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL.**

The Meeting was called to order at 7:00 p.m. by Mayor Jeff Altoft and City Clerk Susan Ullery called roll.

Present: Mayor Jeff Altoft, Councilmembers Mike Devore, Jim Hodges, Jeff Phillips and Alan Teelander.

Absent: None.

Also Present: City Manager Mike Burns, City Clerk Susan Ullery, DPW Director Rich LaBombard, Light & Power Manager Steve Donkersloot, City Attorney Dick Wendt and Police Chief Steve Bukala.

2. **APPROVAL OF THE AGENDA.**

IT WAS MOVED BY HODGES and seconded by DEVORE to approve the agenda as written.

YES: 5 NO: None. ABSENT: 0. MOTION CARRIED.

3. **APPROVAL OF THE MINUTES FROM THE PRECEDING REGULAR AND/OR SPECIAL MEETINGS.**

IT WAS MOVED BY PHILLIPS and seconded by TEELANDER to approve the minutes of the August 15, 2016 meeting as written.

YES: Mayor Altoft, Councilmember DeVore, Councilmember Hodges, Councilmember Phillips and

Councilmember Teelander. NO: None. ABSENT: None. MOTION CARRIED.

City Clerk Ullery swore in new City Manager Mike Burns.

4. **APPROVAL OF THE ACCOUNTS PAYABLE.**

BILLS AND ACCOUNTS PAYABLE (09/06/2016)

General Fund	\$32,751.38
Major Street Fund	\$1,867.69
Local Street Fund	\$912.73
Downtown Development Fund	\$11,112.40
Airport Fund	\$3,051.64
Wastewater Fund	\$75,375.95
Water Fund	\$5,847.53
Data Processing Fund	\$1,860.03
Equipment Fund	\$181.17
Current Tax Collected	\$510,046.92

IT WAS MOVED BY TEELANDER and seconded by HODGES to approve the accounts payable as presented.

YES: Councilmember DeVore, Councilmember Hodges, Councilmember Phillips, Councilmember

Teelander and Mayor Altoft. NO: None. ABSENT: None. MOTION CARRIED.

5. **CITIZEN DISCUSSION FOR ITEMS NOT ON THE AGENDA.**

Lyndsy Wathrow from Republic Services spoke regarding trash pickup in the City.

6. **OLD BUSINESS.**

a. **Strategic Goals Report.**

Nothing new to report.

b. **Pending Council Projects Report.**

Nothing new to report.

c. **Council Training and Information Schedule.**

Nothing new to report.

d. **Strategic Plan Overview.**

Nothing new to report.

7. **NEW BUSINESS.**

a. **Bio digester Update.**

City Attorney Richard Wendt, Lowell Energy AD LLC Manager Member Greg Northrup and Light and Power General Manager Steve Donkersloot provided an update regarding the bio digester.

Several residents and business owners spoke in regards to the odor problem at the bio digester.

b. **Special Event Permit Application – Main Street BBQ.**

Main Street BBQ has requested the closure of the S. Monroe parking lot on September 10, 2016 for a BBQ competition. All proceeds of this event will be donated to Pink Arrow.

IT WAS MOVED BY HODGES and seconded by DEVORE to approve the closure of the S. Monroe parking lot on September 10, 2016 for the BBQ competition.

YES: 5 NO: None. ABSENT: 0. MOTION CARRIED.

c. Update from the Lowell Showboat Committee.

Lowell Showboat Committee Chair Lou D'Agostino provided some history as well as updated the Council on the progress of the Lowell Showboat Committee. The Committee requested Council approval to file an application with the DEQ requesting the construction of a dock with a structure on top along the Riverwalk.

IT WAS MOVED BY TEELANDER and seconded by DEVORE to approve the Lowell Showboat Committee to file an application to the DEQ requesting the construction of a dock and structure on top along the Riverwalk.

YES: Councilmember Phillips, Councilmember Teelander, Mayor Altoft, Councilmember DeVore, and Councilmember Hodges. NO: None. ABSENT: None. MOTION CARRIED.

d. Parks and Recreation Commission – Request for Funding Master Plan.

DPW Director LaBombard reported that at its August 16, 2016 meeting, the Parks and Recreation Commission recommended to the City Council to provide funding for an updated Parks Master Plan. Williams & Works has proposed a range of \$6,000 to \$8,000. Completion of the plan update will qualify the City for grant funding of various park projects.

IT WAS MOVED BY DEVORE and seconded by HODGES that the City Council accepts the recommendation of the Parks and Recreation Commission and allocate up to \$8,000 for a Parks Master Plan update.

YES: Councilmember Teelander., Mayor Altoft, Councilmember DeVore, Councilmember Hodges, and Councilmember Phillips. NO: None. ABSENT: None. MOTION CARRIED.

e. LCTV Distribution.

At the request of the LCTV Fund advisory committee the Council committed to giving them prior notice of the amount that will be available for distribution. It is recommended that the Council make all of the spendable balance in the fund available to the committee so that you can receive their recommendations for the 2016-17 fiscal year.

IT WAS MOVED BY DEVORE and seconded by HODGES to authorize all of the spendable balance of the LCTV Fund for the 2016-17 fiscal year to be available for recommendations from the LCTV Fund advisory committee.

YES: Mayor Altoft, Councilmember DeVore, Councilmember Hodges, Councilmember Phillips and Councilmember Teelander. NO: None. ABSENT: None. MOTION CARRIED.

f. Appointments to the Grand Valley Metropolitan Council. It is recommended that the Council nominate City Manager Michael Burns as the City of Lowell representative on the following Grand Valley Metropolitan Council Boards and Committees:

- GVMC Board of Directors

- GVMC Transportation Policy Committee
- REGIS Board of Directors

IT WAS MOVED BY TEELANDER and seconded by PHILLIPS to nominate Michael Burns as the City of Lowell representative on the GVMC Board of Directors, GVMC Transportation Policy Committee and Regis Board of Directors.

YES: Councilmember DeVore, Councilmember Hodges, Councilmember Phillips, Councilmember Teelander and Mayor Altoft. NO: None. ABSENT: None. MOTION CARRIED.

g. Resolution 18-16 for the Designation of City Manager Michael Burns as Street Administrator for the Michigan Department of Transportation.

The Council was requested to pass a resolution designating City Manager Michael Burns as Street Administrator for the Michigan Department of Transportation. This is done only once during the tenure of the current City Manager.

IT WAS MOVED BY DEVORE and seconded by TEELANDER to adopt Resolution 18-16, appointing Michael Burns as Street Administrator for the Michigan Department of Transportation.

YES: Councilmember Hodges, Councilmember Phillips, Councilmember Teelander, Mayor Altoft and Councilmember DeVore. NO: None. ABSENT: None. MOTION CARRIED.

h. Designation of Mike Burns as Signatory For Bank Accounts.

It's recommended that Council designate Michael Burns as a signatory for bank accounts of the City.

IT WAS MOVED BY DEVORE and seconded by PHILLIPS to designate Michael Burns as a signatory for bank accounts of the City.

YES: Councilmember Phillips, Councilmember Teelander, Mayor Altoft, Councilmember DeVore and Councilmember Hodges. NO: None. ABSENT: None. MOTION CARRIED.

i. Parking Ordinance Discussion.

Police Chief Steve Bukala had some businesses questioning on whether or not we are enforcing the 2am to 6am parking. The directive he remembers from previous council was to only enforce this during the winter months November 1 to April 1 due to single stall garages, narrow driveways, and limited parking. That has been our practice for the last two summers. Staff was directed to enforce what the signage states for parking where it is posted and to review the current ordinance for possible changes.

8. BOARD/COMMISSIONS REPORTS.

Councilmember Phillips stated he attended the Historic District Commission meeting and the LowellArts building has a lot of activity, 210 West Main (Euphoria Boutique) discussed signage and 219 East Main has a door replacement.

9. **APPOINTMENTS TO COMMISSIONS AND BOARDS.**

Mayor Altoft noted with the change of the structure of the Downtown Development Authority the Mayor's position needs to be appointed as Boardmember and the City Manager be appointed as Executive Director.

IT WAS MOVED BY HODGES and seconded by DEVORE to appoint the Mayor as Boardmember and the City Manager as Executive Director of the Development Authority.

YES: Mayor Altoft, Councilmember DeVore, Councilmember Hodges, Councilmember Phillips, Councilmember Teelander, NO: None. ABSENT: None. MOTION CARRIED.

It was the general consensus of the Council to appoint Michael Burns to the Building Authority.

10. **MANAGER'S REPORT.**

1. Michael thanked the Council for the opportunity to come to Lowell and is looking forward to working with everyone to continue to make Lowell better. He has been getting up to speed on the insurance issues with the Showboat as well as the bio digester. DPW Director LaBombard has been updating him on the Department of Public Works and its activities. He also met the City's Building Officials from Cascade Services.

11. **COUNCIL COMMENTS.**

Councilmember Hodges welcomed Mike Burns. He noted that the Pink Arrow game is Friday, September 16 and Fallasburg Festival is Saturday, September 17 and Sunday, the 18, 2016.

Councilmember Phillips welcomed Mike Burns. He also thanked Mayor Altoft for helping others.

Councilmember Teelander welcomed Mike Burns and reminded everyone to support the Pink Arrow.

Mayor Altoft welcomed Mike Burns. He stated the Lowell Airport's Fly In/Breakfast is on Sunday, September 18, 2016. He also mentioned the bio digester issues need to be fixed as soon as possible. He also noted the Main Street BBQ competition is on Saturday, September 10.

12. **ADJOURNMENT.**

IT WAS MOVED BY HODGES and seconded by DEVORE to adjourn at 8:37 p.m.

DATE:

APPROVED:

Jeff Altoft, Mayor

Susan Ullery, City Clerk

09/13/2016 03:13 PM
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DB: Lowell

INVOICE GL DISTRIBUTION REPORT FOR CITY OF LOWELL
EXP CHECK RUN DATES 09/07/2016 - 09/13/2016
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000					
101-000-040.000	ACCOUNTS RECEIVABLE	SAM'S CLUB #6319	MEMBERSHIP DUES 2016-2017	180.00	68325
101-000-084.002	DUE FROM MAJOR STREET FUN	MANSZEWSKI LANDSCAPING LL	MOWING CONTRACT	150.00	68328
101-000-222.001	DUE CO-DELINQ PERS PROP T	KENT COUNTY TREASURER	TAX DISBURSEMENT	35.75	68353
101-000-223.001	DUE LIB-DELINQ PERS PROP	KENT DISTRICT LIBRARY	TAX DISBURSEMENT	2.57	68354
101-000-225.001	DUE SCHL-DELINQ PERS PROP	LOWELL AREA SCHOOLS	TAX DISBURSEMENT	68.33	68358
101-000-228.009	DUE TO STATE-DELINQ S.E.T	KENT COUNTY TREASURER	TAX DISBURSEMENT	45.57	68353
101-000-234.001	DUE INTERMED SCHL-DELINQ	KENT INTERMEDIATE SCHOOL	TAX DISBURSEMENT	35.63	68355
101-000-235.001	DUE TO COM COLLEGE-DELINQ	CHROUCH COMMUNICATIONS, I	TAX DISBURSEMENT	13.57	68338
101-000-236.001	DUE TO LOWELL HISTORICAL	LOWELL AREA HISTORICAL MU	TAX DISBURSEMENT	1.83	68357
101-000-274.000	UNDISTRIBUTED DELINQUENT	CHROUCH COMMUNICATIONS, I	TAX DISBURSEMENT	4.89	68338
101-000-274.000	UNDISTRIBUTED DELINQUENT	KENT COUNTY TREASURER	TAX DISBURSEMENT	16.40	68353
101-000-274.000	UNDISTRIBUTED DELINQUENT	KENT COUNTY TREASURER	TAX DISBURSEMENT	12.67	68353
101-000-274.000	UNDISTRIBUTED DELINQUENT	KENT DISTRICT LIBRARY	TAX DISBURSEMENT	0.77	68354
101-000-274.000	UNDISTRIBUTED DELINQUENT	KENT INTERMEDIATE SCHOOL	TAX DISBURSEMENT	12.83	68355
101-000-274.000	UNDISTRIBUTED DELINQUENT	LOWELL AREA HISTORICAL MU	TAX DISBURSEMENT	0.66	68357
101-000-274.000	UNDISTRIBUTED DELINQUENT	LOWELL AREA SCHOOLS	TAX DISBURSEMENT	23.46	68358
101-000-285.004	CREEKSIDA DEPOSIT	CARLSON, STEPHEN	CREEKSIDA PARK DEPOSIT	50.00	68336
Total For Dept 000				654.93	
Dept 101 COUNCIL					
101-101-864.000	CONFERENCES & CONVENTIONS	CHIPPEWA HOTEL	MML CONFERENCE - HODGES	591.80	68337
101-101-864.000	CONFERENCES & CONVENTIONS	MISSION POINT MACKINAC IS	MML CONFERENCE - ROOMS	1,025.92	68366
Total For Dept 101 COUNCI				1,617.72	
Dept 172 MANAGER					
101-172-716.000	HEALTH INSURANCE	BURNS, MICHAEL	MOVING & COBRA EXPENSES	503.76	68334
101-172-801.000	PROFESSIONAL SERVICES	MICHIGAN MUNICIPAL LEAGUE	CITY MANAGER SEARCH	7,500.00	68365
101-172-864.000	CONFERENCES & CONVENTIONS	MISSION POINT MACKINAC IS	MML CONFERENCE - ROOMS	290.08	68366
101-172-955.000	MISCELLANEOUS EXPENSE	BURNS, MICHAEL	MOVING & COBRA EXPENSES	1,452.56	68334
Total For Dept 172 MANAGE				9,746.40	
Dept 209 ASSESSOR					
101-209-860.000	TRAVEL EXPENSES	RASHID, JEFFREY	ASSESSOR EXPENSES	129.60	68375
Total For Dept 209 ASSESS				129.60	
Dept 210 ATTORNEY					
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	PROFESSIONAL SERVICES	1,522.50	68342
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	PROFESSIONAL SERVICES	4,007.50	68342
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	PROFESSIONAL SERVICES	144.80	68342
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	PROFESSIONAL SERVICES	52.50	68342
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	PROFESSIONAL SERVICES	367.50	68342
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	PROFESSIONAL SERVICES	52.50	68342
Total For Dept 210 ATTORN				6,147.30	
Dept 215 CLERK					
101-215-864.000	CONFERENCES & CONVENTIONS	MISSION POINT MACKINAC IS	MML CONFERENCE - ROOMS	222.88	68366
101-215-900.000	PRINTING	LOWELL LEDGER	ACCOUNT STATEMENT	390.60	68359
101-215-955.000	MISCELLANEOUS EXPENSE	LOWELL ROTARY CLUB	MEMBERSHIP DUES - ULLERY	575.00	68361
Total For Dept 215 CLERK				1,188.48	
Dept 253 TREASURER					
101-253-801.000	PROFESSIONAL SERVICES	STRATEGIC ACCOUNTING & TA	AUDIT PREP WORK	1,430.00	68389
101-253-801.000	PROFESSIONAL SERVICES	VREDEVELD HAEFNER LLC	AUDIT OF CITY FINANACIALS	9,000.00	68396
Total For Dept 253 TREASU				10,430.00	
Dept 265 CITY HALL					
101-265-727.000	OFFICE SUPPLIES	SUPPLYGEEKS	OFFICE SUPPLIES	180.04	68390
101-265-740.000	OPERATING SUPPLIES	MUNDT, MARK	SAM'S CLUB SUPPLIES	109.86	68327
101-265-740.000	OPERATING SUPPLIES	SUPPLYGEEKS	OFFICE SUPPLIES	227.29	68390
101-265-740.000	OPERATING SUPPLIES	THORNAPPLE RIVER NURSERY,	WOOD CHIPS/PLANTS	86.90	68392
101-265-802.000	CONTRACTUAL	MICHIGAN CAT	CITY HALL GENERATOR R & M	385.00	68364

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 265 CITY HALL					
101-265-802.000	CONTRACTUAL	RED CREEK	TRASH SERVICE SEPT 2016	56.93	68376
101-265-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING SERVICES 8/23 -	540.00	68379
101-265-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	3,848.33	68360
101-265-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	MONTHLY STATEMENTS	516.44	68341
101-265-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	10.53	68332
101-265-930.000	REPAIR & MAINTENANCE	S.A. MORMAN & CO.	CITY HALL R & M	1,450.00	68381
101-265-930.000	REPAIR & MAINTENANCE	WORD MOBILE WASH, LLC	POWER WASH CITY HALL	200.00	68401
Total For Dept 265 CITY H				7,611.32	
Dept 276 CEMETERY					
101-276-727.000	OFFICE SUPPLIES	SUPPLYGEEKS	OFFICE SUPPLIES	54.35	68390
101-276-740.000	OPERATING SUPPLIES	ECO GREEN SUPPLY	SEED MIXTURE	173.62	68344
101-276-802.000	CONTRACTUAL	KERKSTRA PORTABLE, INC.	PORTABLE RESTROOM - OAKWO	75.00	68356
101-276-802.000	CONTRACTUAL	RED CREEK	TRASH SERVICE SEPT 2016	81.93	68376
101-276-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	55.65	68360
101-276-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	20.78	68332
101-276-930.000	REPAIR & MAINTENANCE	SELF SERVE LUMBER	ACCOUNT STATEMENT	13.56	68382
Total For Dept 276 CEMETE				474.89	
Dept 301 POLICE DEPARTMENT					
101-301-626.000	REPORTS & FINGERPRINT FEE	STATE OF MICHIGAN	AUG 2016 LIVE SCAN	895.00	68387
101-301-626.000	REPORTS & FINGERPRINT FEE	STATE OF MICHIGAN	POLICE DEPT SOR FEES	30.00	68387
101-301-740.000	OPERATING SUPPLIES	MUNDT, MARK	SAM'S CLUB SUPPLIES	51.93	68327
101-301-740.000	OPERATING SUPPLIES	VISA	VISA MONTHLY STATEMENT	21.99	68395
101-301-744.000	UNIFORMS	NYE UNIFORM COMPANY	POLICE UNIFORMS	24.10	68370
101-301-802.000	CONTRACTUAL	DIGITAL OFFICE MACHINES,	SERVICE CONTRACT	67.28	68343
101-301-850.000	COMMUNICATIONS	COMCAST CABLE	POLICE CABLE	149.85	68340
101-301-930.000	R & M EQUIPMENT	VISA	VISA MONTHLY STATEMENT	39.95	68395
101-301-955.000	MISCELLANEOUS EXPENSE	VISA	VISA MONTHLY STATEMENT	13.00	68395
101-301-981.000	POLICE VEHICLES	SIGNATURE FORD L-M	POLICE 2017 INTERCEPTOR A	29,829.00	68385
101-301-984.000	EQUIPMENT	VISA	VISA MONTHLY STATEMENT	553.02	68395
Total For Dept 301 POLICE				31,675.12	
Dept 441 DEPARTMENT OF PUBLIC WORKS					
101-441-727.000	OFFICE SUPPLIES	SUPPLYGEEKS	OFFICE SUPPLIES	345.30	68390
101-441-740.000	OPERATING SUPPLIES	MUNDT, MARK	SAM'S CLUB SUPPLIES	79.52	68327
101-441-740.000	OPERATING SUPPLIES	EQUIPMENT SOLUTIONS	SKID STEER RENTAL	80.00	68346
101-441-740.000	OPERATING SUPPLIES	SUPPLYGEEKS	OFFICE SUPPLIES	20.97	68390
101-441-802.000	CONTRACTUAL	RED CREEK	TRASH SERVICE SEPT 2016	151.93	68376
101-441-864.000	CONFERENCES & CONVENTIONS	MISSION POINT MACKINAC IS	MML CONFERENCE - ROOMS	290.08	68366
101-441-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	282.65	68360
101-441-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	MONTHLY STATEMENTS	45.94	68341
101-441-926.000	STREET LIGHTING	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	846.88	68360
101-441-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	3.00	68332
101-441-930.000	REPAIR & MAINTENANCE	SELF SERVE LUMBER	ACCOUNT STATEMENT	22.39	68382
101-441-930.000	REPAIR & MAINTENANCE	SERVPRO OF IONIA & MONTCA	DPW MOLD REMEDIATION	140.00	68383
101-441-955.000	MISCELLANEOUS EXPENSE	HOOPER PRINTING	BUSINESS CARDS - LA BOMBA	28.00	68351
101-441-975.000	BUILDING IMPROVEMENTS	SELF SERVE LUMBER	ACCOUNT STATEMENT	93.51	68382
Total For Dept 441 DEPART				2,430.17	
Dept 747 CHAMBER/RIVERWALK					
101-747-920.000	CHAMBER UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	165.06	68360
101-747-920.000	CHAMBER UTILITIES	CONSUMERS ENERGY	MONTHLY STATEMENTS	16.41	68341
101-747-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	70.53	68332
Total For Dept 747 CHAMBE				252.00	
Dept 751 PARKS					
101-751-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	49.40	68332
101-751-740.000	OPERATING SUPPLIES	LUDEMA AND BOYINK	BLUEGRASS SOD - PARKS	25.20	68362

09/13/2016 03:13 PM
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INVOICE GL DISTRIBUTION REPORT FOR CITY OF LOWELL
EXP CHECK RUN DATES 09/07/2016 - 09/13/2016
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 3/6

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 751 PARKS					
101-751-740.000	OPERATING SUPPLIES	TRACTOR SUPPLY CREDIT PLA	MONTHLY STATEMENT	89.99	68394
101-751-744.000	UNIFORMS	VISA	VISA MONTHLY STATEMENT	95.62	68395
101-751-802.000	CONTRACTUAL	MANSZEWSKI LANDSCAPING LL	MOWING CONTRACT	6,010.00	68328
101-751-802.000	CONTRACTUAL	KERKSTRA PORTABLE, INC.	PORTABLE RESTROOM - BOAT	180.00	68356
101-751-802.000	CONTRACTUAL	KERKSTRA PORTABLE, INC.	PORTABLE RESTROOM - BIRCH	190.00	68356
101-751-802.000	CONTRACTUAL	PREIN & NEWHOF, INC.	PROF SERVICES - STONEY LA	550.00	68373
101-751-802.000	CONTRACTUAL	RED CREEK	TRASH SERVICE SEPT 2016	208.14	68376
101-751-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	830.98	68360
101-751-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	121.93	68332
101-751-930.000	REPAIR & MAINTENANCE	RICKERT ELECTRIC INC	PARKS R & M	174.60	68378
101-751-930.000	REPAIR & MAINTENANCE	TRACTOR SUPPLY CREDIT PLA	MONTHLY STATEMENT	5.99	68394
Total For Dept 751 PARKS				8,531.85	
Dept 757 SHOWBOAT					
101-757-920.000	SHOWBOAT UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	47.97	68360
Total For Dept 757 SHOWBO				47.97	
Dept 790 LIBRARY					
101-790-740.000	OPERATING SUPPLIES	LUDEMA AND BOYINK	BLUEGRASS SOD - LIBRARY	12.60	68362
101-790-740.000	OPERATING SUPPLIES	SUPPLYGEEKS	OFFICE SUPPLIES	54.28	68390
101-790-802.000	CONTRACTUAL	MCM	LIBRARY CONTRACTUAL	125.00	68363
101-790-802.000	CONTRACTUAL	RED CREEK	TRASH SERVICE SEPT 2016	26.93	68376
101-790-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	1,544.43	68360
101-790-930.000	REPAIR & MAINTENANCE	STEALTH PEST MANAGEMENT L	PEST CONTROL	40.00	68388
101-790-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	7.99	68332
101-790-930.000	REPAIR & MAINTENANCE	MODEL COVERALL SERVICE, I	LIBRARY R & M	243.80	68367
101-790-930.000	REPAIR & MAINTENANCE	PROGRESSIVE HEATING COOLI	LIBRARY R & M	342.00	68374
101-790-930.000	REPAIR & MAINTENANCE	RUESINK, KATHIE	CLEANING SERVICES 8/23 -	240.00	68379
101-790-930.000	REPAIR & MAINTENANCE	WORD MOBILE WASH, LLC	POWER WASH LIBRARY	480.00	68401
Total For Dept 790 LIBRAR				3,117.03	
Dept 804 MUSEUM					
101-804-887.000	CONTRIBUTIONS & MAINTENAN	STEALTH PEST MANAGEMENT L	PEST CONTROL	40.00	68388
101-804-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	449.60	68360
101-804-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	MONTHLY STATEMENTS	57.35	68341
101-804-955.000	PROPERTY TAX DISTRIBUTION	LOWELL AREA HISTORICAL MU	TAX DISBURSEMENT	15,494.74	68357
Total For Dept 804 MUSEUM				16,041.69	
Total For Fund 101 GENERA				100,096.47	
Fund 202 MAJOR STREET FUND					
Dept 463 MAINTENANCE					
202-463-740.000	OPERATING SUPPLIES	VISA	VISA MONTHLY STATEMENT	95.62	68395
202-463-744.000	UNIFORMS	VISA	VISA MONTHLY STATEMENT	95.61	68395
Total For Dept 463 MAINT				191.23	
Dept 474 TRAFFIC					
202-474-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	16.97	68332
202-474-740.000	OPERATING SUPPLIES	PAVEMENT STENCIL COMPANY	STREET SUPPLIES	244.05	68372
Total For Dept 474 TRAFFI				261.02	
Total For Fund 202 MAJOR				452.25	
Fund 203 LOCAL STREET FUND					
Dept 474 TRAFFIC					
203-474-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	6.99	68332
203-474-740.000	OPERATING SUPPLIES	PAVEMENT STENCIL COMPANY	STREET SUPPLIES	244.05	68372
Total For Dept 474 TRAFFI				251.04	
Total For Fund 203 LOCAL				251.04	
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 463 MAINTENANCE					

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 463 MAINTENANCE					
248-463-740.000	OPERATING SUPPLIES	ECO GREEN SUPPLY	SEED MIXTURE	149.70	68344
248-463-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	915.06	68360
248-463-930.000	REPAIR & MAINTENANCE	TRACTOR SUPPLY CREDIT PLA	MONTHLY STATEMENT	136.21	68394
		Total For Dept 463 MAINT		1,200.97	
Dept 740 COMMUNITY PROMOTIONS					
248-740-880.000	COMMUNITY PROMOTION	BC PIZZA	DDA MEETING	65.39	68326
248-740-880.000	COMMUNITY PROMOTION	MUNDT, MARK	SAM'S CLUB SUPPLIES	11.96	68327
		Total For Dept 740 COMMUN		77.35	
		Total For Fund 248 DOWNTOW		1,278.32	
Fund 581 AIRPORT FUND					
Dept 000					
581-000-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	MONTHLY STATEMENTS	110.66	68341
581-000-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	41.45	68332
581-000-930.000	REPAIR & MAINTENANCE	SHOWBOAT AUTOMOTIVE SUPPL	STATEMENT OF ACCOUNT	14.18	68384
581-000-930.000	REPAIR & MAINTENANCE	TRACTOR SUPPLY CREDIT PLA	MONTHLY STATEMENT	590.89	68394
		Total For Dept 000		757.18	
		Total For Fund 581 AIRPOR		757.18	
Fund 590 WASTEWATER FUND					
Dept 000					
590-000-043.000	DUE FROM EARTH TECH	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	7,647.97	68360
		Total For Dept 000		7,647.97	
Dept 550 TREATMENT					
590-550-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	PROF SERVICES - OXIDATION	240.75	68398
		Total For Dept 550 TREATM		240.75	
Dept 551 COLLECTION					
590-551-740.000	OPERATING SUPPLIES	SUPPLYGEEKS	OFFICE SUPPLIES	145.98	68390
590-551-802.000	CONTRACTUAL	CITY OF LOWELL	RIGHT OF WAY - 211 N DIVI	50.00	68339
590-551-802.000	CONTRACTUAL	ADVANCED HYDROVAC INC	W/S CONTRACTUAL	365.00	68329
590-551-802.000	CONTRACTUAL	NORTHERN A-1 KALKASKA	SEWER CLEANUP	2,304.74	68369
590-551-802.000	CONTRACTUAL	RYAN'S MODERN SEWER CLEAN	SEWER CLEANING	570.00	68380
590-551-930.000	REPAIR & MAINTENANCE	GIVE EM A BRAKE SAFETY	SIGN RENTAL 8/1/16-7/31/1	300.00	68347
590-551-930.000	REPAIR & MAINTENANCE	HYDROCOP	CROSS CONNECTION AUGUST 2	407.50	68352
590-551-930.000	REPAIR & MAINTENANCE	NORTHERN A-1 KALKASKA	SEWER R & M	3,124.35	68369
590-551-930.000	REPAIR & MAINTENANCE	GIVE EM A BRAKE SAFETY	SIGN RENTAL 8/1/16-7/31/1	300.00	68347
590-551-930.000	REPAIR & MAINTENANCE	SELF SERVE LUMBER	ACCOUNT STATEMENT	23.95	68382
		Total For Dept 551 COLLEC		7,591.52	
Dept 553 ADMINISTRATION					
590-553-801.000	PROFESSIONAL SERVICES	LOWELL LEDGER	ACCOUNT STATEMENT	128.25	68359
		Total For Dept 553 ADMINI		128.25	
		Total For Fund 590 WASTEW		15,608.49	
Fund 591 WATER FUND					
Dept 570 TREATMENT					
591-570-740.000	OPERATING SUPPLIES	HACH COMPANY	WTP SUPPLIES	103.05	68350
591-570-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	20.98	68332
591-570-740.000	OPERATING SUPPLIES	VWR INTERNATIONAL, INC.	WTP SUPPLIES	208.34	68397
591-570-743.000	CHEMICALS	ALEXANDER CHEMICAL CORP	WTP CHEMICALS	1,660.66	68330
591-570-801.000	PROFESSIONAL SERVICES	OUDBIER INSTRUMENT CO.	WTP PROF SERVICES	780.00	68371
591-570-802.000	CONTRACTUAL	MANSZEWSKI LANDSCAPING LL	MOWING CONTRACT	440.00	68328
591-570-864.000	CONFERENCES & CONVENTIONS	VISA	VISA MONTHLY STATEMENT	255.78	68395
591-570-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	4,791.42	68360
591-570-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	MONTHLY STATEMENTS	157.33	68341
591-570-930.000	REPAIR & MAINTENANCE	STEALTH PEST MANAGEMENT L	PEST CONTROL	40.00	68388
		Total For Dept 570 TREATM		8,457.56	

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF LOWELL
EXP CHECK RUN DATES 09/07/2016 - 09/13/2016
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 591 WATER FUND					
Dept 571 DISTRIBUTION					
591-571-727.000	OFFICE SUPPLIES	SUPPLYGEEKS	OFFICE SUPPLIES	145.98	68390
591-571-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	15.99	68332
591-571-802.000	CONTRACTUAL	MANSZEWSKI LANDSCAPING LL	MOWING CONTRACT	600.00	68328
591-571-802.000	CONTRACTUAL	ADVANCED HYDROVAC INC	ACCOUNT STATEMENT	1,360.00	68329
591-571-802.000	CONTRACTUAL	ADVANCED HYDROVAC INC	W/S CONTRACTUAL	365.00	68329
591-571-802.000	CONTRACTUAL	MICHIGAN CAT	NE PUMP STATION GENERATOR	581.19	68364
591-571-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	1,248.57	68360
591-571-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	29.47	68332
591-571-930.000	REPAIR & MAINTENANCE	EJ USA, INC.	WATER DEPT R & M	150.40	68345
591-571-930.000	REPAIR & MAINTENANCE	GIVE EM A BRAKE SAFETY	SIGN RENTAL 8/1/16-7/31/1	300.00	68347
591-571-930.000	REPAIR & MAINTENANCE	HYDROCORP	CROSS CONNECTION AUGUST 2	407.50	68352
591-571-930.000	REPAIR & MAINTENANCE	TIP TOP GRAVEL CO.	CRUSHED ASPHALT	127.58	68393
Total For Dept 571 DISTRI				5,331.68	
Dept 573 ADMINISTRATION					
591-573-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	PROFESSIONAL SERVICES	175.00	68342
Total For Dept 573 ADMINI				175.00	
Total For Fund 591 WATER				13,964.24	
Fund 661 EQUIPMENT FUND					
Dept 895 FLEET MAINT. & REPLACEMENT					
661-895-740.000	OPERATING SUPPLIES	EQUIPMENT SOLUTIONS	SKID STEER RENTAL	80.00	68346
661-895-740.000	OPERATING SUPPLIES	STATE INSTALLATION & SERV	INSPECTIONS ON HOISTS	575.42	68386
661-895-930.000	REPAIR & MAINTENANCE	CALEDONIA RENT-ALL & SALE	HONDA RECOIL	87.98	68335
661-895-930.000	REPAIR & MAINTENANCE	GRAND AUTO FAMILY	CHEVY SILVERARDO 2008 R &	43.55	68348
661-895-930.000	REPAIR & MAINTENANCE	GTW	EQUIP FUND R & M	45.56	68349
661-895-930.000	REPAIR & MAINTENANCE	RHD TIRE	EQUIP FUND R&M	558.76	68377
661-895-930.000	REPAIR & MAINTENANCE	AUTOZONE	EQUIP FUND R & M	71.62	68331
661-895-930.000	REPAIR & MAINTENANCE	GRAND AUTO FAMILY	2008 CHEVY SILVERADO R &	52.25	68348
661-895-930.000	REPAIR & MAINTENANCE	NAPA AUTO PARTS	ACCOUNT STATEMENT	157.82	68368
661-895-930.000	REPAIR & MAINTENANCE	SELF SERVE LUMBER	ACCOUNT STATEMENT	36.03	68382
661-895-930.000	REPAIR & MAINTENANCE	TERMINAL SUPPLY CO.	EQUF FUND R & M	402.03	68391
661-895-930.000	REPAIR & MAINTENANCE	TRACTOR SUPPLY CREDIT PLA	MONTHLY STATEMENT	49.98	68394
661-895-930.000	REPAIR & MAINTENANCE	WINZER CORPORATION	EQUIP FUND R & M	205.31	68399
661-895-930.000	REPAIR & MAINTENANCE	WOLF KUBOTA	EQUIP FUND R & M	1.14	68400
661-895-930.000	REPAIR & MAINTENANCE	WOLF KUBOTA	EQUIP FUND R & M	276.25	68400
661-895-957.000	TRAINING	VISA	VISA MONTHLY STATEMENT	209.00	68395
Total For Dept 895 FLEET				2,852.70	
Total For Fund 661 EQUIPM				2,852.70	
Fund 703 CURRENT TAX COLLECTION FUND					
Dept 000					
703-000-222.000	DUE TO COUNTY-CURRENT TAX	KENT COUNTY TREASURER	TAX DISBURSEMENT	258,679.28	68353
703-000-225.000	DUE TO SCHOOLS	LOWELL AREA SCHOOLS	TAX DISBURSEMENT	486,648.33	68358
703-000-228.009	DUE TO STATE-S.E.T.	KENT COUNTY TREASURER	TAX DISBURSEMENT	359,185.15	68353
703-000-234.000	DUE TO INTERMED SCH DISTR	KENT INTERMEDIATE SCHOOL	TAX DISBURSEMENT	306,288.99	68355
703-000-235.000	DUE TO COMMUNITY COLLEGE	CHROUCH COMMUNICATIONS, I	TAX DISBURSEMENT	109,224.82	68338
Total For Dept 000				1,520,026.57	
Total For Fund 703 CURREN				1,520,026.57	

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF LOWELL
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Page: 6/6

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
<hr/>					
Fund Totals:					
			Fund 101 GENERAL FUND	100,096.47	
			Fund 202 MAJOR STREET FUN	452.25	
			Fund 203 LOCAL STREET FUN	251.04	
			Fund 248 DOWNTOWN DEVELOP	1,278.32	
			Fund 581 AIRPORT FUND	757.18	
			Fund 590 WASTEWATER FUND	15,608.49	
			Fund 591 WATER FUND	13,964.24	
			Fund 661 EQUIPMENT FUND	2,852.70	
			Fund 703 CURRENT TAX COLL	1,520,026.57	
				<hr/>	
				1,655,287.26	

RESOLUTION FOR DESIGNATION OF STREET ADMINISTRATOR

18-16

This information is required by Act 51, P.A. 1951 as amended. Failure to supply this information will result in funds being withheld.

MAIL TO: Michigan Department of Transportation, Financial Operations
Division, P.O. Box 30050, Lansing, MI 48909.
or Fax to: 517-373-6266

NOTE: Indicate, if possible, where Street Administrator can usually be reached during normal working hours, if different than City or Village Office. List any other office held by the Administrator.

Councilperson or Commissioner

DeVore

offered the following resolution and moved its adoption:

Whereas, Section 13(9) of Act 51, Public Acts of 1951 provided that each incorporated city and village to which funds are returned under the provisions of this section, that, "the responsibility for street improvements, maintenance, and traffic operations work, and the development, construction, or repair of off-street parking facilities and construction or repair of street lighting shall be coordinated by a single administrator to be designated by the governing body who shall be responsible for and shall represent the municipality in transactions with the State Transportation Department pursuant to this act."

Therefore, be it resolved, that this Honorable Body designate

Michael Burns

City Manager as the single Street Administrator for the City or Village of
Lowell in all transactions with the State Transportation Department
as provided in Section 13 of the Act.

Supported by the Councilperson or Commissioner

Councilpersons

Yeas

Hodges, Phillips, Teelanden, Mayor Altoff, Councilperson DeVore

Nays

None

I hereby certify that the foregoing is a true and correct copy of a resolution made and adopted at a regular meeting
of the governing body of this municipality on the 6th day of

September

CITY OR VILLAGE CLERK (SIGNATURE) <u>Susan Ullery</u>	EMAIL ADDRESS <u>Sullery@ci.lowell.mi.us</u>	DATE <u>9.6.16</u>
STREET ADMINISTRATOR (SIGNATURE) <u>M Burns</u>	EMAIL ADDRESS <u>MBurns@ci.lowell.mi.us</u>	DATE <u>9.6.16</u>
ADDRESS OF CITY OR VILLAGE OFFICE <u>301 E. Main Street.</u>		P.O. BOX
CITY OR VILLAGE <u>Lowell, Michigan</u>	ZIP CODE <u>49331</u>	PHONE NUMBER <u>616.897.8457</u>



**LOWELL CITY COUNCIL
MEMORANDUM**

DATE: September 13, 2016

TO: Mayor Altoft and City Council

FROM: Michael T. Burns, City Manager MB

RE: Bio Digester

At our September 6, 2016 City Council Meeting, we had an update from Greg Northrup from LEAD about their steps taken to eliminate the smell at the Bio Digester. Discussion on this matter can continue at the City Council's pleasure.

Police Department

Steven Bukala
Chief of Police



September 13, 2016

Lowell City Council,

You had requested a revision of the city ordinances regarding 2 am to 6 am parking to be revised to a more seasonal requirement of November 1 to March 31. I am in agreement with your decision as this makes the enforcement process much more effective to our citizens.

Your amendment for ordinance 21-112 requires the addition of adding a city owned parking lot to be included for council approval for any special events permit held in that lot exceeding 4 hours. This still allows any event to be held in a parking lot less than 4 hours to be approved administratively.

It is my recommendation that you approve both ordinances as they have been re-written.

Sincerely,

A handwritten signature in blue ink, appearing to read "S. Bukala", with a long horizontal flourish extending to the right.

Chief Steve Bukala
Lowell Police Department

**CITY OF LOWELL
KENT COUNTY, MICHIGAN**

ORDINANCE NO. 16-04

AN ORDINANCE TO AMEND SECTION 21-67, "PARKING PROHIBITED ON CITY STREETS BETWEEN 2:00 A.M. AND 6:00 A.M.; EXCEPTIONS," OF DIVISION 1, "GENERALLY," OF ARTICLE IV, "STOPPING, STANDING AND PARKING," OF CHAPTER 21, "TRAFFIC AND MOTOR VEHICLES," OF THE CODE OF ORDINANCES OF THE CITY OF LOWELL

Councilmember _____, supported by Councilmember _____,

moved the adoption of the following ordinance:

THE CITY OF LOWELL ORDAINS:

Section 1. Amendment to Section 21-67 of Chapter 21. Section 21-67, "Parking prohibited on city streets between 2:00 a.m. and 6:00 a.m.; exception," of Division 1, "Generally," of Article IV, "Stopping, Standing and Parking," of Chapter 21, "Traffic and Motor Vehicles" of the Code of Ordinances of the City of Lowell is amended to read as follows:

No vehicle shall be parked, except as provided herein, on any street within the city between the hours of 2:00 a.m. and 6:00 a.m. annually from November 1 through March 31. The chief of police is hereby authorized to establish a parking permit system which system shall set forth a procedure by which a person may apply for a permit to park on city streets between the hours of 2:00 a.m. and 6:00 a.m. annually from November 1 through March 31 when as determined solely by the chief of police to be absolutely necessary. The fee for such permit shall be established from time to time by the city council.

Section 2. Publication. After its adoption, the City Clerk shall publish or cause to be published this ordinance or a summary thereof, as permitted by law, along with its date of adoption in the *Lowell Ledger*, a newspaper of general circulation in the City, at least ten (10) days before its effective date.

Section 3. Effective Date. This ordinance shall take effect ten (10) days after it, or a summary thereof, as permitted by law, along with the date of its adoption, is published in the *Lowell Ledger*, a newspaper of general circulation in the City.

YES: Councilmembers _____

NO: Councilmembers _____

ABSTAIN: Councilmembers _____

ABSENT: Councilmembers _____

ORDINANCE DECLARED ADOPTED.

Dated: September 19, 2016

Susan Ullery
City Clerk

CERTIFICATION

I, the undersigned City Clerk of the City of Lowell, Michigan (the "City"), certify that the above ordinance is a true and complete copy of an ordinance adopted at a regular meeting of the Lowell City Council held on September 19, 2016, pursuant to notice given in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended, and notice of its adoption, including a summary of its contents and its effective date, was published in the *Lowell Ledger*, on _____, 2016. I further certify that the above ordinance was entered into the Ordinance Book of the City on _____, 2016, and was effective _____, 2016, ten (10) days after publication.

Dated: September 19, 2016

Susan Ullery
City Clerk

GRAPIDS 60857-994 422499v1

**CITY OF LOWELL
KENT COUNTY, MICHIGAN**

ORDINANCE NO. 16-05

**AN ORDINANCE TO AMEND SECTION 21-112, "PERMIT REQUIRED,"
OF ARTICLE V, "SPECIAL EVENTS THAT IMPAIR USE OF STREETS,
PUBLIC WAYS," OF CHAPTER 21, "TRAFFIC AND MOTOR
VEHICLES," OF THE CODE OF ORDINANCES OF THE CITY OF
LOWELL**

Councilmember _____, supported by Councilmember _____,

moved the adoption of the following ordinance:

THE CITY OF LOWELL ORDAINS:

Section 1. Amendment to Section 21-112 of Chapter 21. Section 21-112, "Permit required," of Article V, "Special Events That Impair Use of Streets, Public Ways," of Chapter 21, "Traffic and Motor Vehicles," of the Code of Ordinances of the City of Lowell is amended to read as follows:

No person shall organize or lead, cause to be organized or lead, sponsor, engage in, permit, allow or participate in a parade, carnival, athletic event, festival, fair, celebration or other activity, event or use which blocks, closes or hinders or impairs the vehicular or pedestrian traffic flow in or along a street, road, or other public way or a city-owned or operated parking lot within the city without first obtaining a permit therefor from the city manager or his/her designee.

- (1) Such permits shall be issued in accordance with guidelines adopted from time to time by resolution of the city council.
- (2) If the activity, event or use will continue for more than four (4) hours, or if the vehicular or pedestrian traffic will be hindered or impaired or the public way or city-owned or operated parking lot closed or blocked for more than four (4) hours, a permit shall be issued only upon the approval of the city council.
- (3) If a fee, rate or other charge is made or donations are accepted to participate in or view the activity, event or use or if the activity, event or use is for the purpose of or results in the raising of funds, a permit shall be issued only upon the approval of the city council.

- (4) A permit shall be granted only to the person or persons who organizes, sponsors or leads the activity, event or use.

Section 2. Publication. After its adoption, the City Clerk shall publish or cause to be published this ordinance or a summary thereof, as permitted by law, along with its date of adoption in the *Lowell Ledger*, a newspaper of general circulation in the City, at least ten (10) days before its effective date.

Section 3. Effective Date. This ordinance shall take effect ten (10) days after it, or a summary thereof, as permitted by law, along with the date of its adoption, is published in the *Lowell Ledger*, a newspaper of general circulation in the City.

YES: Councilmembers _____

NO: Councilmembers _____

ABSTAIN: Councilmembers _____

ABSENT: Councilmembers _____

ORDINANCE DECLARED ADOPTED.

Dated: September 19, 2016

Susan Ullery
City Clerk

CERTIFICATION

I, the undersigned City Clerk of the City of Lowell, Michigan (the "City"), certify that the above ordinance is a true and complete copy of an ordinance adopted at a regular meeting of the Lowell City Council held on September 19, 2016, pursuant to notice given in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended, and notice of its adoption, including a summary of its contents and its effective date, was published in the *Lowell Ledger*, on _____, 2016. I further certify that the above ordinance was entered into the Ordinance Book of the City on _____, 2016, and was effective _____, 2016, ten (10) days after publication.

Dated: September 19, 2016

Susan Ullery
City Clerk

GRAPIDS 60857-994 422480v1



LOWELL CITY COUNCIL
MEMORANDUM

DATE: September 13, 2016

TO: Mayor Altoft and City Council

FROM: Michael T. Burns, City Manager *MB*

RE: Waste Hauling Contract

It has been brought to my attention that the Refuse Collection contract with Red Creek Industries will expire on November 30, 2016. Currently the service is funded as residents purchase bags to utilize the service in various locations in the City, in addition, recycling was provided free of charge to those who participated. However, due to increased costs on the end of Red Creek, they will need to charge for recycling in the future.

It is also my understanding that residents have an option to utilize any trash service they wish and do not need to utilize the city provider. While this is a free-enterprise method of providing the service, this does provide additional strain to the infrastructure as trucks from multiple companies provide services in the residential neighborhoods. In my short tenure, I have heard complaints about too many waste trucks in the subdivisions.

In many communities, cities utilize a single service provider to manage service for the entire residential community and some companies now provide a single stream service where containers are provided for both trash removal and recycling. Some companies provide this service where the containers are picked up directly from a mechanical arm on the truck and increases efficiency and safety for the worker and reduced costs for the user. Many communities in Michigan have gone to this form of service and have been pleased with the results. There are communities also that do not provide service at all and the homeowner goes directly into a contract with a private hauler.

All of these options can be considered for the future for refuse collection in the City. I would like to have discussion and direction from the City Council on how you would like to proceed once the contract expires on November 30th.

**LOWELL POLICE DEPARTMENT
MONTHLY REPORT SUMMARY
CALENDAR YEAR 2016**

Complaint Book Total													174	355	548	727	918	1128	1366	1598			6814
Activity	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Year Total										
Total Arrests	26	16	15	24	24	28	34	34					201										
Alcohol (MIP/Open Intox)	1	1	2	4	7	2	2	0					19										
Drug Law Violations	4	2	3	10	4	3	0	6					32										
Drunk Driving	2	0	2	3	1	3	3	2					16										
Suspended License	5	3	1	1	3	2	9	6					30										
Warrant Arrest	5	5	4	4	6	10	7	11					52										
Other Arrests	9	5	3	2	3	8	13	9					52										
Assault	0	0	1	1	1	2	2	2					9										
Assault (Civil)	6	3	2	2	7	5	8	3					36										
Assault (Domestic)	3	3	3	0	2	0	1	3					15										
Assist from Other Agency	10	10	5	5	11	10	8	11					70										
Assist to Other Agency	10	13	16	10	17	12	11	12					101										
Assist to Citizen	23	36	37	32	22	40	31	54					275										
Breaking & Entering	2	1	0	1	2	2	1	2					11										
Disorderly Conduct	3	1	2	4	5	8	6	2					31										
Dog Complaints	0	1	1	5	9	3	3	2					24										
Larceny	4	4	5	2	7	10	16	5					53										
Malicious Destruction	3	1	3	2	6	3	2	4					24										
Motorist Assist	15	14	11	10	11	8	22	10					101										
Ordinance Violations	5	11	10	6	12	11	28	36					119										
Accident Total	15	10	10	12	7	11	10	12					87										
{Property Damage}	15	10	9	12	6	6	9	10					77										
{Personal Injury}	0	0	1	0	1	5	1	2					10										
Citations Issued	25	25	19	27	18	13	14	38					179										
Traffic Stops: Warned	90	131	122	85	75	55	56	76					690										
Total # of Traffic Stops	98	148	133	91	84	65	67	89					380										

**AGENCIES ASSISTING
LOWELL POLICE DEPARTMENT
AUGUST 2016**

Complaint #	Date	Nature of Complaint	Assisting Department	Status
16-1370	8/1/2016	Disorderly	KCSD	Back-up
16-1376	8/3/2016	Suspicious Situation	KCSD	Assisted
16-1386	8/5/2016	DWLS / Warrant Arrest	KCSD	Back-up
16-1424	8/9/2016	Dog Bite	Kent County Animal Control	Assisted
16-1433	8/10/2016	Domestic	KCSD	Back-up
16-1434	8/10/2016	Assault	KCSD	Assisted
16-1466	8/14/2016	B&E	KCSD	Assisted
16-1565	8/27/2016	Traffic Stop / Arrest	KCSD	Back-up
16-1570	8/28/2016	Warrant Arrest	KCSD	Back-up
16-1575	8/29/2016	Warrant Arrest	Belding PD	Assisted
16-1595	8/31/2016	Warrant Arrest	Ottawa County Sheriff Dept	Assisted

**LOWELL POLICE DEPARTMENT
ASSISTING OTHER AGENCIES**

AUGUST 2016

COMPLAINT #	DATE	NATURE OF INCIDENT	DEPARTMENT	STATUS	VENUE
16-1408	8/8/2016	Fraud	Tippecanoe Sheriff Dept.	Assisted	City of Lowell
16-1414	8/8/2016	Welfare Check	Ionias County Sheriff	Assisted	City of Lowell
16-1465	8/14/2016	Domestic	KCSD	Back-up	Lowell
16-1475	8/16/2016	Drunk & Disorderly	KCSD	Back-up	Lowell
16-1491	8/18/2016	Combative Subject	KCSD	Back-up	Lowell
16-1502	8/18/2016	Welfare Check	A.P.S.	Assisted	City of Lowell
16-1511	8/19/2016	Reckless driving	KCSD	Assisted	Lowell
16-1523	8/22/2016	Missing Person	KCSD	Assisted	Lowell
16-1526	8/22/2016	Welfare Check	KCSD	Back-up	Vergennes
16-1537	8/23/2016	MDOP	KCSD	Back-up	Lowell
16-1574	8/28/2016	B&E	KCSD	Back-up	Lowell
16-1585	8/30/2016	Possible OWI Driver	KCSD	Assisted	Grattan

**MONTHLY COMPARISON TOTALS
AUGUST 2015 AND 2016**

ACTIVITY	AUGUST	2015 YEAR-TO-DATE	AUGUST	2016 YEAR-TO-DATE
Total Arrests	26	188	34	201
Alcohol (MIP/Open Intox)	3	10	0	19
Drug Law Violations	6	31	6	32
Drunk Driving	3	10	2	16
Suspended License	1	15	6	30
Warrant Arrest	8	70	11	52
Other Arrests	5	52	9	52
Assault	3	10	2	9
Assault (Civil)	2	21	3	36
Assault (Domestic)	3	29	3	15
Assist from Other Agency	17	78	11	70
Assist to Other Agency	17	122	12	101
Assist to Citizen	22	165	54	275
Breaking & Entering	2	6	2	11
Disorderly Conduct	8	25	2	31
Dog Complaints	5	27	2	24
Larceny	18	57	5	53
Malicious Destruction	2	18	4	24
Motorist Assist	11	89	10	101
Ordinance Violations	9	158	36	119
Accident Total	13	90	12	87
{Property Damage}	12	82	10	77
{Personal Injury}	1	8	2	10
Citations Issued	37	212	38	179
Traffic Stops: Warned	87	825	76	690
# of Traffic Stops Made	94	902	89	380
TOTAL COMPLAINTS	201	1501	232	1598

Lowell Area Fire Dept.

Lowell, MI

This report was generated on 9/6/2016 5:41:36 PM



Incident List per User-Defined Field for Date Range for Station

MultiCustomQuestion: All Custom Questions | Incident Type(s): 111 - Building fire, 322 - Motor vehicle accident with injuries Building or structure weakened or collapsed, 814 - Lightning strike (no fire) | Station: All Stations | Start Date: 08/01/2016 | E 08/31/2016

Incident Number	Incident Date	Incident Type
Station: Lowell Area Fire Department		
Question: Hand Tools Used		
Answer: (1) ft Newyork hook, (2) flat axe, (1) hallagon		
2016-523	08/29/2016	Building fire
Total incidents:		1

Answer: (1) TIC and (1) fan		
2016-511	08/22/2016	Building fire
Total incidents:		

Answer: 2- saws, 3- axes, 5- pike poles, 1- fan, 6-hand lights, 2- hammers		
2016-518	08/26/2016	Building fire
Total incidents:		1

Answer: 2 tic, 4- ladders,		
2016-518	08/26/2016	Building fire

Total incidents:	1
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Answer: TIC			
2016-520	08/27/2016	Lightning strike (no fire)	
Total incidents:	1		

Question: Hose 1.5 inch Feet used			
Answer: 700			
2016-518	08/26/2016	Building fire	
Total incidents:	1		

Question: Hose 5 inch feet used			
Answer: 300			
2016-518	08/26/2016	Building fire	
Total incidents:	1		
Question: Rescue			
Answer: Cutter, Spreader			
2016-519	08/27/2016	Motor vehicle accident with injuries	
Total incidents:	1		

Question: SCBA			
Answer: 10			
2016-518	08/26/2016	Building fire	
Total incidents:	1		

Answer: 2			
2016-511	08/22/2016	Building fire	

**Total
incidents:**
1

Answer: 5

2016-523	08/29/2016	Building fire	
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**Total
incidents:**

Question:

Water
used (gal)

Answer:

10,000

2016-518	08/26/2016	Building fire	
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**Total
incidents:**
1

CITY OF LOWELL
REPORT FOR : AUGUST
FOR: Dave Pasquale

DRINKING WATER TREATMENT AND FILTRATION PLANT

A TOTAL OF: 21.91648 MILLION GALLONS OF RAW WATER WAS TREATED FOR THE
MONTH OF: AUGUST TOTAL PUMPING TIME, TREATMENT AND THE DISTRIBUTION
OF THE FINISHED WATER TO THE SYSTEM REQUIRED 333 HOURS, WHICH RESULTED IN
367.5 MAN HOURS FOR THE OPERATION.

CHEMICAL COST PER MILLION GALLONS: \$ 164.50

ELECTRICAL COST PER MILLION GALLONS: \$ 172.58

TOTAL COST PER MILLION GALLONS: \$ 337.08

WATER PRODUCTION

DAILY AVERAGE: 0.707

DAILY MAXIMUM: 0.965

DAILY MINIMUM: 0.511

THE AVERAGE PLANT OPERATION TIME WAS 10.742 HOURS PER DAY.

Monthly Report
Water and Sewer system

Customer Complaints	Water Quality	0
	High Water Usage	0
	Low Pressure	0
Fire Hydrants	Flushed During Construction	0
	Flushed For Flushing Program	0
Meters	Final Reads	11
	New Meter Installs	10
	billing re-reads	17
Valves	Operated During Construction	0
	Operated For Valve Turning Program	0
Water Mains	Water Main Breaks	0
MISS DIGS	Marking of Water mains and Services, Storm Mains, and Sanitary Mains	39
Stob Box	Stob Box Repairs	0
	Locating Missing Stop Box	0
	Stop Box Location Cards Made	0
Valve Box	Valve box Repairs	0
New Construction	On Site Construction Inspection	5
Sewer	Televised	1000
	Cleaned	1000

Dept. of Public Works, City of Lowell

217 S. Hudson

Lowell, MI. 49331

Phone - 616-897-5929 Fax -

Posted Totals by Invoice #

Report Date: 07/30/2016

Period From: 07/01/2016 To: 07/31/2016

Invoice Number	Date	Name	Total	Charge Sales!
001018	07/13/2016	Equipment	37.72	0.00
001019	07/13/2016	Equipment	37.72	0.00
001020	07/13/2016	Water Distribution	21.97	0.00
001021	07/13/2016	Water Plant	15.75	0.00
001022	07/13/2016	Equipment	37.72	0.00
001023	07/13/2016	Equipment	37.72	0.00
001024	07/13/2016	Equipment	37.72	0.00
001025	07/13/2016	Equipment	37.72	0.00
001026	07/13/2016	Equipment	37.72	0.00
001027	07/13/2016	Equipment	37.72	0.00
001028	07/15/2016	Police	31.50	0.00
001029	07/22/2016	Equipment	1,410.30	0.00
001030	07/27/2016	Equipment	694.08	0.00
Grand Totals:			\$2,475.36	\$0.00

Time in each Department

City Hall: 7 hrs. Overtime: 0.5 hrs.

Public Works: 16 hrs.

Water Plant: 32.5 hrs. Overtime: 31.25 hrs. Call Out: 6 hrs.

Equipment Maintenance: 69 hrs. Overtime: 2 hrs.

Vacation: 32 hrs.

Sick: 8 hrs.

Holiday: 8 hrs.

Total Hours for July: 212.25 hrs.

STREETS DEPARTMENT

AUGUST 2016

Major & Local Streets

Snow and Ice Control

Pot holes:

3 Tons - pot holes filled with cold patch

Tons - of hot mix put down

Storm drains and ditches:

Cleaned up catch basins throughout the City

Worked on sink hole at Division and Grindle Dr.

Parking Lots

Public Works:

Airport:

Sidewalks:

Inspected D.D.A. sidewalks

Trees, bushes, shrubs trimming and removal:

Pulled dead tree out on N. Center

Traffic & Signs:

Painted cross walk lines and school symbols

Put up "No Parking" signs on N. Monroe

Misc:

Weekly Park Trash D.D.A. Pickup (twice a week)

Set up City Hall weekly

PARKS

AUGUST 2016

Creekside Park

- Picked up trash every day
- Cleaned picnic area
- Put down weed killer
- Worked on Creekside Kingdom

Stoney Lakeside Park

- Picked up trash every day
- Mowed and trimmed
- Put down weed killer
- Worked on volleyball net

Recreation Park

- Rec Ballfield - Ground maintenance under contract
- Burch football field – ground maintenance under contract
- Mowed Burch Football field a couple times on Fridays
- Put down weed killer

Richard Park

- Ground maintenance under contract
- Weekly trash pick up

McMahon Park

- Ground maintenance under contract
- Picked up dead tree branches

Upper Bridge Park

DPW – Fire Station – Fairgrounds

- Mowed and trimmed
- Pulled weeds and put down weed killer
- Pulled bushes out at D.P.W.
- Worked on sprinkler system at D.P.W. and Fire Station

Misc.

- Put equipment back into Foreman building

July 2016 Sexton's Report

Total of Burials: 1 of those were: full: 1 cremations: 0 Year to date 25

Oakwood: Spent 196.25 hrs.

- Mowed as we needed.
- Started weed whipping the whole place again.
- Helped a couple of people locate relatives.
- Sprayed weeds around trees and in the cracks of blacktop.
- Routine maint. on equipment.
- Helped seed along Washington, and water it.
- Watered trees a lot and recent graves.

City Hall – LPD: Spent 9.25 hrs mowing and trimming once each week, weeded.

Englehardt Library: Spent 13.25 hrs

- Mowing and trimming once each week.
- Spent time weeding the plants and flower beds
- Filled soap dispensers a few times..
- Needed help from Progressive to work on A.C. units
- Brought over more paper products.

D.D.A. Spent 136.25 hr's

- Mowing and trimming once each week
- Spent a lot of time weeding every chance we could.
- Applied fertilizer into the ground to deep feed the trees in the parking lot behind Dr. Reagan's, and Cousins Card shop.
- Needed to fix a few sprinkler heads.in lots that had some construction.
- Sprayed weeds in the cracks.

Museum: Spent 5.75 hr's

- Mowed and trimmed once each week, plus a lot of weeding.

D.P.W. Spent 7.25 hr's morning meetings and weeding the signs

PARKS: Spent 28.25 watering trees.

LOCAL MAINT. 59 hr's watering trees.

August 2016 Sexton's Report

Total of Burials: 4 of those were: full:1 cremations: 3 Year to date 29 compared with 16 last year at this time.

Oakwood: Spent 305.5 hr's .

- Always seem to have to pick up a lot of twigs and branches from the wind and the squirrels playing tag in the branches.
- Spent a lot of time mowing, when dry in the afternoon due to the heavy dew.
- Watered the graves we sodded / seeded this year.
- Spent time doing routine maintenance on the mowers
- Helped a few people locate their relatives buried here.
- Showed a few people graves they could buy.
- Finished whipping the cemetery again.
- Weeded the wood chip saucers around trees.

CITY Hall – LPD: Spent 27.5 hr's mowing and trimming. Got a skid load of copy paper. Finished planting area by north police entrance.

Englehardt Library: Spent 30.25 hr's doing the following:

- Weeding around the building and tree saucers
- Filled soap dispensers.
- Mowed and trimmed each week.
- Got help to work on secondary auto door opener.

D.P.W. Spent 15.25 hr's joining in the morning meetings.

D.D.A. Spent 144.75 hr's

- Mowed and trimmed each week
- Weeding all the planting beds and the cracks
- We began to dead headed all the daylilies often.
- Sprayed weeds in cracks of the sidewalks.
- Took some soil out of islands in new lot so they would be even with the cement. Pulled a lot of weeds as we did this.
- Needed to hand water annual flowers when it was so hot.

Museum: Spent 3.75 hr's mowing, trimming and weeding.

Parks: spent 8 hr's watering trees.

Loc. Maint.:56 hr's adding top soil along Washington, and making saucers on trees By Jackson and watering them.

09/07/2016

AUG

CITY OF LOWELL - PERMIT LIST

Permit	Address	Issue Date	Parcel No.	Work Description	Permit Fee	Value
PB16900785	2157 W MAIN ST SE	08/04/2016	41-20-03-326-017	INTERIOR RENOVATION	545.00	175,000
PB16900982	2157 W MAIN ST SE	08/23/2016	41-20-03-326-017	MULTIPLE SIGNS - ARBY	120.00	7,700
PB16900975	1100 BOWES ST SE	08/24/2016	41-20-11-101-017	DECKS	250.00	35,200
PB16901017	711 AVERY ST SE	08/25/2016	41-20-01-153-008	RESIDENCE	719.00	261,065
PB16900944	318 LINCOLN LAKE AVE SE	08/29/2016	41-20-02-332-004	RESIDENCE W/DECK	447.00	120,000
Total Permits:	5					
Total Fee Amount:	2,081.00					
Total Const. Value:	598,965					

Permit	Address	Issue Date	Parcel No.	Work Description	Permit Fee	Value
PE16901171	523 ELM ST	08/02/2016	41-20-02-332-009	100 AMP	60.00	0
PE16901181	1400 FOREMAN ST SE	08/03/2016	41-20-03-276-008		111.00	0
PE16901242	1257 JANE ELLEN DR SE	08/15/2016	41-20-03-433-011		60.00	0
PE16901251	400 W MAIN ST SE	08/15/2016	41-20-02-346-002		173.00	0
PE16901268	2157 W MAIN ST SE	08/18/2016	41-20-03-326-017		222.00	0
PE16901293	2157 W MAIN ST SE	08/23/2016	41-20-03-326-017		120.00	0
PE16901308	1257 JANE ELLEN DR SE	08/24/2016	41-20-03-433-011		60.00	0
PE16901312	1941 W. MAIN	08/25/2016	41-20-03-401-017		254.00	0
PE16901323	1334 HIGHLAND HILL DR SE	08/29/2016	41-20-01-178-011	GENERATOR	56.00	0
PE16901330	2195 GEE DR SE	08/29/2016	41-20-03-176-018	New service	232.00	0
Total Permits:	10					
Total Fee Amount:	1,348.00					
Total Const. Value:	0					

Permit	Address	Issue Date	Parcel No.	Work Description	Permit Fee	Value
PM16901894	1232 HIGHLAND HILL DR SE	08/08/2016	41-20-01-178-027	New Construction HVAC	225.00	0
PM16901913	230 N JEFFERSON ST SE	08/09/2016	41-20-02-426-003	A/C	80.00	0
PM16901917	400 W MAIN ST SE	08/09/2016	41-20-02-346-002	INTERIOR REMODELING	270.00	0

09/07/2016

AUG

CITY OF LOWELL - PERMIT LIST

PM16902037	1435 WOODLAWN AVE SE	08/18/2016	41-18-03-251-005		0.00	0
PM16902044	216 ROBERTA JAYNE	08/18/2016	41-20-03-410-008		80.00	0
PM16902034	1400 FOREMAN ST SE	08/23/2016	41-20-03-276-008	gas from existing shutoff to ;	55.00	0
PM16902087	223 W MAIN ST SE	08/23/2016	41-20-02-402-017	heating & Cooling system	325.00	0
PM16902098	1400 FOREMAN ST SE	08/25/2016	41-20-03-276-008	Replace 5 ton rooftop unit w	110.00	0
PM16902100	118 S GROVE	08/25/2016	41-20-01-304-006	Replace furnace	80.00	0
PM16902107	119 N HUDSON ST SE	08/25/2016	41-20-02-401-009		155.00	0
PM16902108	1334 HIGHLAND HILL DR SE	08/25/2016	41-20-01-178-011	gas piping for generator	55.00	0
PM16902111	1244 HIGHLAND HILL DR SE	08/26/2016	41-20-01-178-025	New construction HVAC	210.00	0
PM16902136	2195 GEE DR SE	08/29/2016	41-20-03-176-018		215.00	0

Total Permits:

13

Total Fee Amount:

1,860.00

Total Const. Value:

0

Permit	Address	Issue Date	Parcel No.	Work Description	Permit Fee	Value
PP16900856	1244 HIGHLAND HILL DR SE	08/04/2016	41-20-01-178-025	RESIDENCE	259.00	0
PP16900892	675 ALDEN NASH AVE SE	08/12/2016	41-20-03-151-006	Residential Remodel	126.00	0

Total Permits:

2

Total Fee Amount:

385.00

Total Const. Value:

0

Grand Total Permits:

30

Grand Total Permit Fee:

5,674.00

Grand Total Const. Value:

\$598,965

CITY OF LOWELL - Permit Report by Category/ Fee

Permit	Applicant	Address	Issue Date	Project Value	Permit Fee	Work Description
Commercial, Add/Alter/Repair						
PB16900785	MIDWEST RESTAURAN	2157 W MAIN ST SE	08/04/2016	175,000	545.00	INTERIOR RENOVATION - ARI
Deck				175,000	545.00	
PB16900975	DECATOR DARL	1100 BOWES ST SE	08/24/2016	35,200	250.00	DECKS
Res. Single Family				35,200	250.00	
PB16901017	STERLY JOHN R	711 AVERY ST SE	08/25/2016	261,065	719.00	RESIDENCE
PB16900944	EVANS, ERNEST	318 LINCOLN LAKE AVE SE	08/29/2016	120,000	447.00	RESIDENCE W/DECK
Sign				381,065	1,166.00	
PB16900982	BURKETT SIGNS	2157 W MAIN ST SE	08/23/2016	7,700	120.00	MULTIPLE SIGNS - ARBYS
				7,700	120.00	
5	Permits	Value Total		598,965	2,081.00	Fee Total

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 08/31/2016	ACTIVITY FOR MONTH 08/31/2016	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
TAXES		1,900,174.24	133,851.32	29.00	1,766,322.92	7.04
LICPERS	TAXES	38,150.00	11,233.14	10,888.14	26,916.86	29.44
CHARGES	LICENSES AND PERMITS	364,700.00	13,817.73	7,417.07	350,882.27	3.79
STATE	CHARGES FOR SERVICES	369,631.00	0.00	0.00	369,631.00	0.00
INT	STATE GRANTS	1,400.00	0.00	0.00	1,400.00	0.00
OTHER	INTEREST AND RENTS	15,050.00	39,018.83	2,687.20	(23,968.83)	259.26
TRANSIN	OTHER REVENUE	148,225.00	0.00	0.00	148,225.00	0.00
FINES	TRANSFERS IN	7,950.00	2,983.50	2,064.50	4,966.50	37.53
LOCAL	FINES AND FORFEITURES	11,900.00	0.00	0.00	11,900.00	0.00
	LOCAL CONTRIBUTIONS					
TOTAL Revenues		2,857,180.24	200,904.52	23,085.91	2,656,275.72	7.03
Expenditures						
101	COUNCIL	17,140.00	4,053.96	1,290.91	13,086.04	23.65
172	MANAGER	111,858.00	12,013.89	4,265.45	99,844.11	10.74
191	ELECTIONS	11,260.00	2,493.97	2,403.77	8,766.03	22.15
209	ASSESSOR	51,850.00	6,314.19	4,047.78	45,535.81	12.18
210	ATTORNEY	32,500.00	0.00	0.00	32,500.00	0.00
215	CLERK	106,000.00	14,526.95	8,595.20	91,473.05	13.70
253	TREASURER	211,090.00	17,681.75	10,624.78	193,408.25	8.38
265	CITY HALL	147,600.00	22,568.95	12,696.52	125,031.05	15.29
276	CEMETERY	113,435.00	15,412.65	9,525.37	98,022.35	13.59
294	UNALLOCATED MISCELLANEOUS	13,200.00	103,804.49	103,647.00	(90,604.49)	786.40
301	POLICE DEPARTMENT	687,820.00	80,229.63	48,226.57	607,590.37	11.66
305	CODE ENFORCEMENT	93,700.00	10,972.21	6,355.14	82,727.79	11.71
336	FIRE	130,000.00	64.87	0.00	129,935.13	0.05
400	PLANNING & ZONING	43,000.00	3,319.63	2,132.57	39,680.37	7.72
426	EMERGENCY MANAGEMENT	0.00	(4.27)	0.00	4.27	100.00
441	DEPARTMENT OF PUBLIC WORKS	242,850.00	32,477.79	19,186.79	210,372.21	13.37
442	SIDEWALK	6,150.00	880.52	846.70	5,269.48	14.32
523	TRASH	35,000.00	6,481.20	2,560.10	28,518.80	18.52
728	ECONOMIC DEVELOPMENT	20,600.00	1,081.61	637.96	19,518.39	5.25
747	CHAMBER/RIVERWALK	3,500.00	506.69	344.05	2,993.31	14.48
751	PARKS	151,080.00	24,767.21	9,813.09	126,312.79	16.39
757	SHOWBOAT	1,600.00	112.45	66.87	1,487.55	7.03
774	RECREATION CONTRIBUTIONS	2,000.00	0.00	0.00	2,000.00	0.00
790	LIBRARY	74,500.00	6,749.92	3,369.86	67,750.08	9.06
803	HISTORICAL DISTRICT COMMISSION	250.00	0.00	0.00	250.00	0.00
804	MUSEUM	36,400.00	5,389.74	3,272.25	31,010.26	14.81
965	TRANSFERS OUT	609,446.00	0.00	0.00	609,446.00	0.00
TOTAL Expenditures		2,953,829.00	371,900.00	253,908.73	2,581,929.00	12.59
TOTAL REVENUES						
TOTAL REVENUES		2,857,180.24	200,904.52	23,085.91	2,656,275.72	7.03
TOTAL EXPENDITURES		2,953,829.00	371,900.00	253,908.73	2,581,929.00	12.59
NET OF REVENUES & EXPENDITURES		(96,648.76)	(170,995.48)	(230,822.82)	74,346.72	176.92

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 08/31/2016

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 08/31/2016	ACTIVITY FOR MONTH 08/31/2016	AVAILABLE BALANCE	% BDGT USED
Fund 202 - MAJOR STREET FUND						
Revenues						
OTHER	OTHER REVENUE	192,000.00	0.00	0.00	192,000.00	0.00
TRANSIN	TRANSFERS IN	100,000.00	0.00	0.00	100,000.00	0.00
TOTAL Revenues		292,000.00	0.00	0.00	292,000.00	0.00
Expenditures						
450	CAPITAL OUTLAY	452,000.00	954.97	954.97	451,045.03	0.21
463	MAINTENANCE	38,650.00	3,433.97	3,069.43	35,216.03	8.88
474	TRAFFIC	9,100.00	720.67	186.59	8,379.33	7.92
478	WINTER MAINTENANCE	42,000.00	407.72	151.72	41,592.28	0.97
483	ADMINISTRATION	45,800.00	0.00	0.00	45,800.00	0.00
TOTAL Expenditures		587,550.00	5,517.33	4,362.71	582,032.67	0.94
TOTAL REVENUES		292,000.00	0.00	0.00	292,000.00	0.00
TOTAL EXPENDITURES		587,550.00	5,517.33	4,362.71	582,032.67	0.94
NET OF REVENUES & EXPENDITURES		(295,550.00)	(5,517.33)	(4,362.71)	(290,032.67)	1.87

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 08/31/2016	ACTIVITY FOR MONTH 08/31/2016	AVAILABLE BALANCE	% BDC USED
Fund 203 - LOCAL STREET FUND						
Revenues						
OTHER	OTHER REVENUE	87,000.00	0.00	0.00	87,000.00	0.00
TRANSIN	TRANSFERS IN	180,000.00	0.00	0.00	180,000.00	0.00
TOTAL Revenues		267,000.00	0.00	0.00	267,000.00	0.00
Expenditures						
450	CAPITAL OUTLAY	25,000.00	0.00	0.00	25,000.00	0.00
463	MAINTENANCE	70,300.00	10,203.70	5,901.51	60,096.30	14.51
474	TRAFFIC	11,000.00	1,102.70	923.68	9,897.30	10.02
478	WINTER MAINTENANCE	60,400.00	851.01	326.23	59,548.99	1.41
483	ADMINISTRATION	27,300.00	0.00	0.00	27,300.00	0.00
906	DEBT SERVICE	83,743.00	802.50	(74,206.25)	82,940.50	0.96
TOTAL Expenditures		277,743.00	12,959.91	(67,054.83)	264,783.09	4.67
TOTAL REVENUES						
TOTAL EXPENDITURES		267,000.00	0.00	0.00	267,000.00	0.00
NET OF REVENUES & EXPENDITURES		277,743.00	12,959.91	(67,054.83)	264,783.09	4.67
		(10,743.00)	(12,959.91)	67,054.83	2,216.91	120.64

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 08/31/2016	ACTIVITY FOR MONTH 08/31/2016	AVAILABLE BALANCE	% BDGT USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
TAXES	TAXES	397,600.00	75,500.00	0.00	322,100.00	18.99
INT	INTEREST AND RENTS	250.00	0.00	0.00	250.00	0.00
TOTAL Revenues		397,850.00	75,500.00	0.00	322,350.00	18.98
Expenditures						
450	CAPITAL OUTLAY	75,000.00	1,007.30	1,007.30	73,992.70	1.34
463	MAINTENANCE	77,500.00	18,217.08	9,509.87	59,282.92	23.51
483	ADMINISTRATION	39,900.00	1,020.78	576.50	38,879.22	2.56
740	COMMUNITY PROMOTIONS	65,000.00	300.28	243.84	64,699.72	0.46
965	TRANSFERS OUT	147,225.00	0.00	0.00	147,225.00	0.00
TOTAL Expenditures		404,625.00	20,545.44	11,337.51	384,079.56	5.08
TOTAL REVENUES						
TOTAL EXPENDITURES		397,850.00	75,500.00	0.00	322,350.00	18.98
NET OF REVENUES & EXPENDITURES		404,625.00	20,545.44	11,337.51	384,079.56	5.08
		(6,775.00)	54,954.56	(11,337.51)	(61,729.56)	811.14

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 08/31/2016

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 08/31/2016	ACTIVITY FOR MONTH 08/31/2016	AVAILABLE BALANCE	% BDGT USED
Fund 260 - DESIGNATED CONTRIBUTIONS						
Revenues						
INT	INTEREST AND RENTS	2,000.00	150.00	0.00	1,850.00	7.50
LOCAL	LOCAL CONTRIBUTIONS	5,000.00	0.00	0.00	5,000.00	0.00
TOTAL Revenues		7,000.00	150.00	0.00	6,850.00	2.14
Expenditures						
443	ARBOR BOARD	5,000.00	0.00	0.00	5,000.00	0.00
758	DOG PARK	2,000.00	0.00	0.00	2,000.00	0.00
TOTAL Expenditures		7,000.00	0.00	0.00	7,000.00	0.00
TOTAL REVENUES						
			150.00	0.00	6,850.00	2.14
TOTAL EXPENDITURES						
			0.00	0.00	7,000.00	0.00
NET OF REVENUES & EXPENDITURES						
			150.00	0.00	(150.00)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 08/31/2016

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 08/31/2016	ACTIVITY FOR MONTH 08/31/2016	AVAILABLE BALANCE	% BDGT USED
Fund 581 - AIRPORT FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	216.00	0.00	0.00	216.00	0.00
INT	INTEREST AND RENTS	39,050.00	2,960.00	1,550.00	36,090.00	7.58
OTHER	OTHER REVENUE	1,000.00	150.00	150.00	850.00	15.00
TOTAL Revenues		40,266.00	3,110.00	1,700.00	37,156.00	7.72
Expenditures						
000		44,000.00	9,380.00	1,759.10	34,620.00	21.32
TOTAL Expenditures		44,000.00	9,380.00	1,759.10	34,620.00	21.32
TOTAL REVENUES		40,266.00	3,110.00	1,700.00	37,156.00	7.72
TOTAL EXPENDITURES		44,000.00	9,380.00	1,759.10	34,620.00	21.32
NET OF REVENUES & EXPENDITURES		(3,734.00)	(6,270.00)	(59.10)	2,536.00	167.92

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
PERIOD ENDING 08/31/2016

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 08/31/2016	ACTIVITY FOR MONTH 08/31/2016	AVAILABLE BALANCE	% BDGT USED
Fund 590 - WASTEWATER FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	1,084,000.00	159,979.74	96,800.36	924,020.26	14.76
INT	INTEREST AND RENTS	1,000.00	0.00	0.00	1,000.00	0.00
OTHER	OTHER REVENUE	0.00	55.65	0.00	(55.65)	100.00
TOTAL Revenues		1,085,000.00	160,035.39	96,800.36	924,964.61	14.75
Expenditures						
550	TREATMENT	526,500.00	64,032.65	64,032.65	-462,467.35	12.16
551	COLLECTION	381,600.00	15,445.30	12,460.26	366,154.70	4.05
552	CUSTOMER ACCOUNTS	84,950.00	6,390.29	3,662.85	78,559.71	7.52
553	ADMINISTRATION	362,300.00	65.83	659.97	362,234.17	0.02
TOTAL Expenditures		1,355,350.00	85,934.07	80,815.73	1,269,415.93	6.34
TOTAL REVENUES		1,085,000.00	160,035.39	96,800.36	924,964.61	14.75
TOTAL EXPENDITURES		1,355,350.00	85,934.07	80,815.73	1,269,415.93	6.34
NET OF REVENUES & EXPENDITURES		(270,350.00)	74,101.32	15,984.63	(344,451.32)	27.41

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 08/31/2016

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 08/31/2016	ACTIVITY FOR MONTH 08/31/2016	AVAILABLE BALANCE	% BDGT USED
Fund 591 - WATER FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	1,022,000.00	170,816.67	116,605.05	851,183.33	16.71
INT	INTEREST AND RENTS	5,540.00	840.00	420.00	4,700.00	15.16
OTHER	OTHER REVENUE	5,000.00	4,540.24	4,095.16	459.76	90.80
TOTAL Revenues		1,032,540.00	176,196.91	121,120.21	856,343.09	17.06
Expenditures						
570	TREATMENT	487,900.00	49,116.06	28,917.40	438,783.94	10.07
571	DISTRIBUTION	211,900.00	21,676.13	13,438.53	190,223.87	10.23
572	CUSTOMER ACCOUNTS	90,700.00	6,396.23	3,668.27	84,303.77	7.05
573	ADMINISTRATION	265,924.00	4,462.76	1,146.26	261,461.24	1.68
TOTAL Expenditures		1,056,424.00	81,651.18	47,170.46	974,772.82	7.73
TOTAL REVENUES		1,032,540.00	176,196.91	121,120.21	856,343.09	17.06
TOTAL EXPENDITURES		1,056,424.00	81,651.18	47,170.46	974,772.82	7.73
NET OF REVENUES & EXPENDITURES		(23,884.00)	94,545.73	73,949.75	(118,429.73)	395.85

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 08/31/2016	ACTIVITY FOR MONTH 08/31/2016	AVAILABLE BALANCE	% BDGT USED
Fund 636 - DATA PROCESSING FUND						
Revenues						
INT	INTEREST AND RENTS	78,700.00	0.00	0.00	78,700.00	0.00
OTHER	OTHER REVENUE	1,300.00	0.00	0.00	1,300.00	0.00
TOTAL Revenues		80,000.00	0.00	0.00	80,000.00	0.00
Expenditures						
000		80,000.00	2,901.87	2,864.43	77,098.13	3.63
TOTAL Expenditures		80,000.00	2,901.87	2,864.43	77,098.13	3.63
TOTAL REVENUES		80,000.00	0.00	0.00	80,000.00	0.00
TOTAL EXPENDITURES		80,000.00	2,901.87	2,864.43	77,098.13	3.63
NET OF REVENUES & EXPENDITURES		0.00	(2,901.87)	(2,864.43)	2,901.87	100.00

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 08/31/2016	ACTIVITY FOR MONTH 08/31/2016	AVAILABLE BALANCE	% BDGT USED
Fund 661 - EQUIPMENT FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	7,000.00	69.22	0.00	6,930.78	0.99
OTHER	OTHER REVENUE	1,100.00	1,715.84	30.84	(615.84)	155.99
TRANSIN	TRANSFERS IN	35,000.00	0.00	0.00	35,000.00	0.00
TOTAL Revenues		43,100.00	1,785.06	30.84	41,314.94	4.14
Expenditures						
895	FLEET MAINT. & REPLACEMENT	203,299.07	11,131.00	8,006.90	192,168.07	5.48
TOTAL Expenditures		203,299.07	11,131.00	8,006.90	192,168.07	5.48
TOTAL REVENUES						
		43,100.00	1,785.06	30.84	41,314.94	4.14
TOTAL EXPENDITURES						
		203,299.07	11,131.00	8,006.90	192,168.07	5.48
NET OF REVENUES & EXPENDITURES						
		(160,199.07)	(9,345.94)	(7,976.06)	(150,853.13)	5.83

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 08/31/2016	ACTIVITY FOR MONTH 08/31/2016	AVAILABLE BALANCE	% BDGT USED
Fund 711 - CEMETERY FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	0.00	2,000.00	1,000.00	(2,000.00)	100.00
TOTAL Revenues		0.00	2,000.00	1,000.00	(2,000.00)	100.00
TOTAL REVENUES		0.00	2,000.00	1,000.00	(2,000.00)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	2,000.00	1,000.00	(2,000.00)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
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GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 08/31/2016	ACTIVITY FOR MONTH 08/31/2016	AVAILABLE BALANCE	% BDGT USED
Fund 714 - LEE FUND						
Revenues						
INT	INTEREST AND RENTS	5,000.00	109.16	0.00	4,890.84	2.18
TOTAL Revenues		5,000.00	109.16	0.00	4,890.84	2.18
Expenditures						
000		5,000.00	0.00	0.00	5,000.00	0.00
TOTAL Expenditures		5,000.00	0.00	0.00	5,000.00	0.00
TOTAL REVENUES		5,000.00	109.16	0.00	4,890.84	2.18
TOTAL EXPENDITURES		5,000.00	0.00	0.00	5,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	109.16	0.00	(109.16)	100.00

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 08/31/2016	ACTIVITY FOR MONTH 08/31/2016	AVAILABLE BALANCE	% BDGT USED
Fund 715 - LOOK FUND						
Revenues						
INT	INTEREST AND RENTS	25,000.00	721.35	0.00	24,278.65	2.89
TOTAL Revenues		25,000.00	721.35	0.00	24,278.65	2.89
Expenditures						
000		25,000.00	0.00	0.00	25,000.00	0.00
TOTAL Expenditures		25,000.00	0.00	0.00	25,000.00	0.00
TOTAL REVENUES		25,000.00	721.35	0.00	24,278.65	2.89
TOTAL EXPENDITURES		25,000.00	0.00	0.00	25,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	721.35	0.00	(721.35)	100.00
TOTAL REVENUES - ALL FUNDS						
TOTAL EXPENDITURES - ALL FUNDS		6,131,936.24	620,512.39	243,737.32	5,511,423.85	8.60
NET OF REVENUES & EXPENDITURES		6,999,820.07	601,920.80	343,170.74	6,397,899.27	8.60
		(867,883.83)	18,591.59	(99,433.42)	(886,475.42)	2.14