



301 East Main Street
Lowell, Michigan 49331
Phone (616) 897-8457
Fax (616) 897-4085

CITY OF LOWELL
CITY COUNCIL AGENDA
MONDAY, OCTOBER 17, 2016, 7:00 P.M.

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL
2. CONSENT AGENDA
 - Approval of the Agenda
 - Approve and place on file the minutes of the October 3, 2016 City Council meeting and October 6, 2016 City Council/Board of Light and Power Special Meeting
 - Authorize payment of invoices in the amount of \$247,469.13
3. IF YOU WISH TO ADDRESS AN AGENDA ITEM, PUBLIC COMMENT FOR EACH ITEM WILL OCCUR AFTER THE INITIAL INFORMATION IS SHARED ON THE MATTER AND INITIAL DELIBERATIONS BY THE PUBLIC BODY. PUBLIC COMMENT WILL OCCUR BEFORE A VOTE ON THE AGENDA ITEM OCCURS.
4. OLD BUSINESS
 - a. Biodigester Update
 - b. Trash/Yard Waste/Recycling Discussion
 - c. Wastewater Treatment Plant – Rotor Replacement Parts - Presentation
5. NEW BUSINESS
 - a. Bid Recommendation - Lift Station Valley Vista and Main
 - b. Request to Name the Boy Scout Park “Scout Park”
6. MONTHLY REPORTS
7. BOARD/COMMISSION REPORTS
8. MANAGER’S REPORT
9. COUNCIL COMMENTS
10. ADJOURNMENT

NOTE: Any person who wishes to speak on an item included on the printed meeting agenda may do so. Speakers will be recognized by the Chair, at which time they will be allowed five (5) minutes maximum to address the Council. A speaker representing a subdivision association or group will be allowed ten (10) minutes to address the Council.



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www.ci.lowell.mi.us

MEMORANDUM

TO: Lowell City Council

FROM: Michael Burns, City Manager

RE: Council Agenda for Monday, October 17, 2016

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL

2. CONSENT AGENDA

- Approval of the agenda
- Approve and place on file the minutes of the October 3, 2016 City Council meeting and October 6, 2016 City Council/Board of Light and Power Special Meeting
- Authorize payment of invoices in the amount of \$247,469.13

3. IF YOU WISH TO ADDRESS AN AGENDA ITEM, PUBLIC COMMENT FOR EACH ITEM WILL OCCUR AFTER THE INITIAL INFORMATION IS SHARED ON THE MATTER AND INITIAL DELIBERATIONS BY THE PUBLIC BODY. PUBLIC COMMENT WILL OCCUR BEFORE A VOTE ON THE AGENDA ITEM OCCURS.

4. OLD BUSINESS

- a. Biodigester Update. Memo is provided from City Manager Mike Burns.

Discussion on this matter can continue at the City Council's pleasure.

- b. Trash/Yard Waste/Recycling Discussion. Memo is provided from City Manager Mike Burns.

Recommended Motion: Based on the analysis of the matter and discussions with council, residents and staff, I recommend that the City Council not renew their contract with Red Creek that expires on November 30, 2016 and allow residents to enter into agreements with private city licensed waste haulers of their choosing.

- c. Wastewater Treatment Plant – Rotor Replacement Parks – Presentation – Wastewater Treatment Plant Superintendent Mark Mundt will provide a brief presentation.

5. NEW BUSINESS

- a. Contract Award – Lift Stations and Trunkline Sewer. Memo is provided from Director of Public Works Rich LaBombard.

Recommended Motion: Award of contract(s) to Kamminga and Roodvoets, Inc. at a cost not to exceed \$1,646,734 for the above referenced projects contingent upon the sale of bonds for this project.

- b. Request to Name the Boy Scout Park "Scout Park". Memo is provided from City Manager Mike Burns.

Recommended Motion: The City Council accept the recommendation of the Parks and Recreation Commission and name the City owned property on North Washington Street to Scout Park.

- 6. MONTHLY REPORTS
- 7. BOARD/COMMISSION REPORTS
- 8. MANAGER'S REPORT
- 9. COUNCIL COMMENTS
- 10. ADJOURNMENT

**PROCEEDINGS
OF
CITY COUNCIL
OF THE
CITY OF LOWELL
MONDAY, OCTOBER 3, 2016, 7:00 P.M.**

1. **CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL.**

The Meeting was called to order at 7:00 p.m. by Mayor Jeff Altoft and City Clerk Susan Ullery called roll.

Present: Mayor Jeff Altoft, Councilmembers Mike Devore, Jeff Phillips and Alan Teelander.

Absent: Councilmember Jim Hodges.

Also Present: City Manager Mike Burns, City Clerk Susan Ullery, Light & Power Manager Steve Donkersloot, City Attorney Richard Wendt and Officer Scot VanSolkema.

2. **EXCUSED ABSENCE(S).**

IT WAS MOVED BY TEELANDER and seconded by PHILLIPS to excuse the absence of Councilmember Hodges.

YES: 4 NO: 0. ABSENT: 1. MOTION CARRIED.

3. **CONSENT AGENDA.**

IT WAS MOVED BY TEELANDER and seconded by PHILLIPS to approve the consent agenda containing the following items:

- Approval of the agenda
- Approve and place on file the minutes of the September 19, 2016 City Council meeting and September 22, 2016 City Council/Board of Light and Power Special Meeting.
- Authorize payment of invoices in the amount of \$112,612.88.

YES: Mayor Altoft, Councilmember DeVore, Councilmember Phillips and Councilmember Teelander.

NO: None. ABSENT: Councilmember Hodges. MOTION CARRIED.

4. **CITIZEN DISCUSSION FOR ITEMS NOT ON THE AGENDA.**

Perry Beachum, Greg Canfield and Jim Salzwedel spoke regarding various issues in the City.

5. **OLD BUSINESS.**

a. **Biodigester Update**

City Manager Burns reported that City Council and Lowell Light and Power Board held a special meeting on September 22, 2016 to discuss an action plan to eliminate the odor caused by the

biodigester. They required that an odor solution be in place by November 1, 2016. They also required that a permanent structure to resolve the odor be constructed by May 1, 2017.

James Rosloniec, Attorney for Lowell Energy Ad, LLC (LEAD) provided an update on the activities at the biodigester as well as stating they are working diligently with the City to resolve these issues.

b. Trash/Yard Waste/Recycling Discussion.

City Manager Burns requested direction from Council regarding City trash, yard waste and recycling services. With the contract with the City's current hauler, Burns provided a list of pros and cons of four (4) ways to deal with this. Option One, continue the status quo; Option Two, Bid for a single provider for trash and recycling; Option Three, City ops out of participating in the waste and recycling program but designate a day on which trash pickup will occur; and Option Four, City has an RFP for a single provider that provides bag, container and recycling options for entire city. City awards contract based on lowest qualified bidder. Residents can develop service plan based on needs and address all complaints to the provider.

Council will review this information and it will be discussed at the next City Council meeting.

6. NEW BUSINESS.

a. KDL Annual Report.

Charles R. Myers, Trustee representing the City of Lowell and Bowne, Lowell and Vergennes Townships and Chair of the Kent District Board of Trustees, Lance Werner Kent District Library Director and Branch Manager Heather Wood-Gramza presented the 2015 Annual Report for the Kent District Library and Englehardt Public Library.

b. Wastewater Treatment Plant – Rotor Replacement Parts.

Wastewater Treatment Plant Superintendent Mark Mundt stated the west oxidation ditch failed over Labor Day weekend. A quick fix for that was to replace the broken rotor with one from the east oxidation ditch, which was done in just over 48 hours and allowed the plant to stay in compliance with the NPDES permit.

We now need to order parts to repair the broken rotor. The price for the parts to repair this is \$19,023; this does not include installation, which will be provided at a later date.

IT WAS MOVED BY TEELANDER and seconded by PHILLIPS to approve the expenditures of \$19,023 to order the replacement parts for the West oxidation ditch of the Wastewater Treatment Plant.

YES: Councilmember DeVore, Councilmember Phillips, Councilmember Teelander and Mayor

Altoft. NO: None. ABSENT: Councilmember Hodges. MOTION CARRIED.

7. BOARD/COMMISSIONS REPORTS.

No comments were received.

8. **MANAGER'S REPORT.**

City Manager Burns stated he attended the International City/County Managers conference in Kansas City, which was very informative.

9. **COUNCIL COMMENTS.**

Mayor Altoft stated he stood in the rain on Saturday morning with Betty Morlock checking people's ID for the Community Clean Up at the fairgrounds and lots of trash came through. When the dumpsters of trash are hauled away we should level the grounds because it was very wet and muddy. Altoft also mentioned that he married another couple on the Riverwalk on Friday afternoon.

10. **ADJOURNMENT.**

IT WAS MOVED BY DEVORE and seconded by TEELANDER to adjourn at 8:24 p.m.

DATE:

APPROVED:

Jeff Altoft, Mayor

Susan Ullery, City Clerk

PROCEEDINGS OF THE
CITY COUNCIL SPECIAL MEETING
OF THE CITY OF LOWELL
THURSDAY, OCTOBER 6, 2016

1. **CALL TO ORDER; ROLL CALL**

The Meeting was called to order at 6:00 p.m. and City Clerk Susan Ullery called roll.

Present: Councilmembers Mike DeVore, Jim Hodges, Jeff Phillips, and Mayor Jeff Altoft. Lowell Light and Power Boardmembers Perry Beachum, Jim Salzwedel, Tina Cadwallader, Andrew Schrauben and Chair Greg Canfield.

Absent: Councilmember Teelander (arrived at 6:22).

Also Present: City Manager Mike Burns, Lowell Light and Power General Manager Steve Donkersloot, City Clerk Susan Ullery and City Attorney Richard Wendt.

2. **EXCUSE OF ABSENCE(S)**

IT WAS MOVED BY PHILLIPS and seconded by HODGES to excuse the absence of Councilmember Teelander.

YES: 9. NO: 0. ABSENT: 1. MOTION CARRIED.

3. **APPROVAL OF THE AGENDA.**

IT WAS MOVED BY BEACHUM and seconded by CADWALLADER to approve the agenda as corrected.

YES: 9. NO: 0. ABSENT: 1. MOTION CARRIED.

4. **IF YOU WISH TO ADDRESS AN AGENDA ITEM, PUBLIC COMMENT FOR EACH ITEM WILL OCCUR AFTER THE INITIAL INFORMATION IS SHARED ON THE MATTER AND INITIAL DELIBERATIONS BY THE PUBLIC BODY, PUBLIC COMMENT WILL OCCURE BEFOE A VOTE ON THE AGENDA ITEM OCURS.**

5. **DISCUSSION REGARDING THE LOWELL ENERGY AD, LLC ("LEAD") BIOSOLIDS DIGESTER FACILITY ODOR ISSUE – VOTE ACTION TO BE TAKEN.**

Lowell Energy AD LLC Attorney James Rosloniec provided an overview of the plan that was submitted on Friday, September 30, 2016 to address the odor mitigation actions that will be taken.

Rosloniec believed there were four purposes of the plan. First, address the odor problem and second, establish a deadline of November 1, 2016. On November 2, 2016 there will be either no

odor or the plant will be shut down. The third purpose needs to focus on preventing reoccurrence's with a risk assessment plan and the fourth purpose of the plan is to put in place requirements that will go into the power purchase agreement. The lease with the City of Lowell will address specifically what the remedies are if there is another occurrence of odor.

Rosloniec provided an overview of the plan as well as odor mitigation actions. Based on Webster's testing and analysis, Webster recommended several actions; purchase a VX Carbon Absorber, covers for the wastewater treatment plant tanks, installing duct work, electrical work, and provide Lowell Light & Power and City of Lowell with weekly updates.

The next section of the plan involves what will happen if there are still odors after the November 1, 2016 deadline. If there are unforeseen reasons that there are still odors, the operations will be shut down by November 2, 2016. If there are maintenance issues or an unforeseen event LEAD shall notify the City of Lowell and Lowell Light and Power within 48 hours. If the odor can be eliminated within 7 days, LEAD shall take all actions necessary to do so. If LEAD determines that the odor cannot be eliminated in 7 days, operations will be shut down as described.

The requirement of Section IV shall be confirmed in an amendment to the lease between LEAD and the City of Lowell and the Power Purchase Agreement between LEAD and Lowell Light and Power.

The odor control system being installed is expected to reduce odors to the point where they will no longer be detectable beyond the property boundary under normal operating conditions.

Webster will complete air dispersion modeling that will show the predicted odor impact after the proposed odor mitigation efforts are implemented.

The enclosures over the IFAS tanks will be made with a wood frame and have a life span of 5 to 8 years. If Lowell Light and Power purchases the biodigester and wastewater pretreatment facility, LEAD will install an enclosure with a metal frame that will have a lifespan of 15 to 20 years.

A risk assessment/operational plan will also be put in place on or before November 1, 2016 and a final plan will be completed before January 1, 2017. Rosloniec also noted additional odor mitigation actions will be taken as well. LEAD and the City of Lowell will meet no later than December 15, 2016 to discuss the discharge of wastewater into the City of Lowell wastewater treatment facility.

LEAD acknowledges that the obligations outlined in the plan are binding upon LEAD.

The Boardmembers of Lowell Light and Power and the Lowell City Council had a lengthy discussion and raised several concerns and questions.

City Attorney Richard Wendt suggested a statement be put into place stating that LEAD will provide prompt notice within 48 hours to its neighbors within 300 feet and anyone else who wishes to be notified. Rosloniec stated this could be placed in the risk assessment plan.

Northrup noted a list of the neighbors will be established. It was noted the public should notify the police department if there are any complaints.

Boardmember Schrauben questioned what "unforeseen circumstances" includes. Rosloniec stated this includes technical failures as well. This will be incorporated into the risk management plan. Rosloniec stated this will be specific in the operations manual. They will work on a draft of the manual and then come back with further discussion.

Schrauben also referred to Section VI "Dispersion Model" and requested specific times for testing be included. Wendt suggested wording be placed in the operating manual that testing will be done in such months as the board designates. Boardmember Beachum wanted testing every month for the first six months and then quarterly.

Pamela Krzysik of 617 Howard and Diane Smith of 618 Lafayette spoke of their concerns.

Boardmember Cadwallader wanted testing done in June, July and August.

Lowell Light and Power General Manager Steve Donkersloot believed the plan has improved significantly and he supported it.

City Manager Mike Burns also believed the plan is much better. He noted complaints should be forwarded to the police department.

Wendt reviewed the key points of discussion as follows:

- Section IV(b) – Move "e" up to "a". Not only would LEAD notify the City Manager and Lowell Light and Power but would notify anyone within 300 feet and also anyone else who has requested to receive such notice within 48 hours.
- Section V – under operating condition other than those upon the occurrence of "b" and "c".
- Section VI – "b" – Monthly testing for eight consecutive months and then thereafter semi-annually on specific dates as approved annually by Lowell Light and Power. Rosloniec suggested testing monthly for 12 months. Canfield suggested testing begin in November. Testing will be made available to the public.
- Section VII – as determined by an independent engineer mutually accepted by LEAD and the Board of Light and Power but in no event if the City shall exercise its option it shall be replaced.
- Registering of complaints can be provided in the procedures.

IT WAS MOVED BY BEACHUM and seconded by SALZWEDEL to accept the plan with the changes as presented by City Attorney Richard Wendt.

YES: Boardmembers Canfield, Beachum, Salzwedel, Schrauben and Cadwallader.

NO: None. ABSENT: None. MOTION CARRIED.

6. COUNCIL/LIGHT AND POWER BOARDMEMBER COMMENTS.

Boardmember Beachum suggested the Light and Power Board and City Council meet quarterly.

Boardmember Cadwallader was excited to move forward. The complaints need to be forwarded to the police department.

Boardmember Schrauben thanked the citizens for their input and patience.

Mayor Altoft thanked Rosloniec, Northrup, Burns, Donkersloot and Wendt for all their work.

IT WAS MOVED BY HODGES and seconded by DEVORE to adjourn at 8:16 p.m.

IT WAS MOVED BY BEACHUM and seconded by SALZWEDEL to adjourn at 8:17 p.m.

DATE:

APPROVED:

Jeff Altoft, Mayor

Susan Ullery, City Clerk

Greg Canfield, Chair

10/13/2016 02:33 PM
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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF LOWELL
EXP CHECK RUN DATES 10/06/2016 - 10/13/2016
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BOTH OPEN AND PAID

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Vendor Code	Vendor Name	Invoice	Description	Amount
10584	ACTION INDUSTRIAL SUPPLY COMPANY	3261500	UNIFORMS	67.98
TOTAL FOR: ACTION INDUSTRIAL SUPPLY COMPANY				67.98
01513	ADDORIO TECHNOLOGIES, LLC	6497	ACCOUNT STATEMENT	1,480.00
		6521	ACCOUNT STATEMENT-LPD	140.00
TOTAL FOR: ADDORIO TECHNOLOGIES, LLC				1,620.00
10649	APWA	2016	MEMBERSHIP - VANSETTERS	179.00
TOTAL FOR: APWA				179.00
00050	BERNARDS ACE HARDWARE	SEPT 2016	STATEMENT OF ACCOUNT	396.72
TOTAL FOR: BERNARDS ACE HARDWARE				396.72
10572	BMW OF GRAND RAPIDS	140121	BATTERY	149.95
TOTAL FOR: BMW OF GRAND RAPIDS				149.95
10633	BURNS, MICHAEL	9/30/2016	MANAGER CONF 9/24-9/29	50.20
TOTAL FOR: BURNS, MICHAEL				50.20
02516	CALEDONIA RENT-ALL & SALES	9/28/2016	EQUIP R & M	44.82
TOTAL FOR: CALEDONIA RENT-ALL & SALES				44.82
01492	CENTEC CAST METAL PRODUCTS	41585	VETERAN MARKERS	80.20
TOTAL FOR: CENTEC CAST METAL PRODUCTS				80.20
10493	COMCAST CABLE	10/18 - 11/17/16	CITY HAL CABLE	149.85
TOTAL FOR: COMCAST CABLE				149.85
10509	CONSUMERS ENERGY	201004654909	AIRPORT STREET LIGHT	20.13
		SEPT 2016	ACCOUNT STATEMENTS	1,180.72
TOTAL FOR: CONSUMERS ENERGY				1,200.85
00603	CUMMINS BRIDGEWAY, LLC	003-11406	3 YR GENERATOR MAINT	2,065.64
TOTAL FOR: CUMMINS BRIDGEWAY, LLC				2,065.64
01156	CURTIS CLEANERS	SEPT 2016	DRY CLEANING - LPD	1,386.35
TOTAL FOR: CURTIS CLEANERS				1,386.35

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Vendor Code	Vendor Name	Invoice	Description	Amount
00148	DICKINSON WRIGHT PLLC			
	1111899		LEGAL SERVICES	52.50
	1111900		LEGAL SERVICES	87.50
	1111901		LEGAL SERVICES	367.50
	1111902		LEGAL SERVICES	1,890.00
TOTAL FOR: DICKINSON WRIGHT PLLC				2,397.50
02089	DORNBOS SIGN & SAFETY INC.			
	INV28312		SPEED LIMIT SIGN	263.78
TOTAL FOR: DORNBOS SIGN & SAFETY INC.				263.78
10419	EXTREME GRAFFIX			
	32234		LPD DECALS FOR 2017 EXPLORER 839	395.96
TOTAL FOR: EXTREME GRAFFIX				395.96
01089	FISHER DOOR & HARDWARE, INC.			
	54707		LIBRARY HANDICAP DOOR R & M	1,000.00
TOTAL FOR: FISHER DOOR & HARDWARE, INC.				1,000.00
00711	GERARD, LORI			
	09/29/2016		BS& A PAYROLL MTG MILEAGE	62.64
TOTAL FOR: GERARD, LORI				62.64
01307	GODWIN HARDWARE & PLUMBING			
	165385		PAINT	49.99
TOTAL FOR: GODWIN HARDWARE & PLUMBING				49.99
02176	GRAND AUTO FAMILY			
	8/31/2016		STATEMENT OF ACCOUNT	849.26
TOTAL FOR: GRAND AUTO FAMILY				849.26
00225	GRAND RAPIDS COMMUNITY COLLEGE			
	9/16-9/30/16		TAX DISBURSEMENT	2,833.15
TOTAL FOR: GRAND RAPIDS COMMUNITY COLLEGE				2,833.15
00232	GRAND VALLEY METRO COUNCIL			
	2139		REGIS DUES OCT 2016-MARCH 2017	3,901.50
	2174		GVMC DUES 2016-2017	1,021.00
	2201		TRANSPORTATION DUES 2016-2017	899.00
TOTAL FOR: GRAND VALLEY METRO COUNCIL				5,821.50
REFUND TAX	GSA PROPERTY TAX CONSULTANTS &			
	10/11/2016		Sum Tax Refund 41-20-02-305-023	1,845.57
TOTAL FOR: GSA PROPERTY TAX CONSULTANTS &				1,845.57
10310	HASSELBRING-CLARK			
	INV63641		COPY MACHINE CONTRACT	307.77
TOTAL FOR: HASSELBRING-CLARK				307.77
02102	HUNTINGTON NATIONAL BANK			
	9/28/2016		SAFE DEPOSIT BOX	72.00
TOTAL FOR: HUNTINGTON NATIONAL BANK				72.00

Vendor Code	Vendor Name	Invoice	Description	Amount
02463	HYDROCORP	0040466-IN	CROSS CONNECTION SEPT 2016	815.00
TOTAL FOR: HYDROCORP				815.00
10449	JAMESTOWN ADVANCED PRODUCTS	66990	FULLY ADJ LG FIREBOX	730.00
TOTAL FOR: JAMESTOWN ADVANCED PRODUCTS				730.00
00301	KENT COUNTY HEALTH DEPT	LOWEC 2016 - QTR2 DOG LICENSES		228.60
TOTAL FOR: KENT COUNTY HEALTH DEPT				228.60
00300	KENT COUNTY TREASURER	10/4/2016	TRAILER FEES	85.50
		9/16-9/30/16	TAX DISBURSEMENT	16,303.66
TOTAL FOR: KENT COUNTY TREASURER				16,389.16
00302	KENT INTERMEDIATE SCHOOL DIST.	9/16-9/30/16	TAX DISBURSEMENT	7,596.96
TOTAL FOR: KENT INTERMEDIATE SCHOOL DIST.				7,596.96
02209	KERKSTRA PORTABLE, INC.	98298	PORTABLE RESTROOM BOAT LAUNCH	180.00
		98622	PORTABLE RESTROOM - BIRCH FIELD	190.00
		98623	PORTABLE RESTROOM OAKWOOD	75.00
TOTAL FOR: KERKSTRA PORTABLE, INC.				445.00
10018	KORE/HI COM, INC.	28771	POLICE COMMUNICATIONS	119.00
TOTAL FOR: KORE/HI COM, INC.				119.00
10650	L.D. DOCSA ASSOCIATES, INC.	11530	OXIDATION DITCH REPAIRS	25,944.75
TOTAL FOR: L.D. DOCSA ASSOCIATES, INC.				25,944.75
00805	LEE'S TRENCHING SERVICE, INC.	105957	1" WATER SERVICE - 711 AVERY	2,000.00
TOTAL FOR: LEE'S TRENCHING SERVICE, INC.				2,000.00
00317	LOWELL AREA CHAMBER	11964	PAINT & SUPPLIES CHAMBER BLDG	794.90
TOTAL FOR: LOWELL AREA CHAMBER				794.90
01374	LOWELL AREA HISTORICAL MUSEUM	9/16-9/30/16	TAX DISBURSEMENT	384.32
TOTAL FOR: LOWELL AREA HISTORICAL MUSEUM				384.32
00562	LOWELL AREA SCHOOLS	10/4/2016	TRAILER FEES JULY-SEPT 2016	342.00
		9/16-9/30/16	TAX DISBURSEMENT	16,972.00
TOTAL FOR: LOWELL AREA SCHOOLS				17,314.00

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	Invoice		
00330	LOWELL LEDGER		
	SEPT 2016	ACCOUNT STATEMENT	348.36
TOTAL FOR: LOWELL LEDGER			348.36
00341	LOWELL LIGHT & POWER		
	SEPT 2016	ELECTRIC BILLS	18,975.22
TOTAL FOR: LOWELL LIGHT & POWER			18,975.22
02461	LOWELL ROTARY CLUB		
	60	MEMBERSHIP DUES - MIKE BURNS	512.75
TOTAL FOR: LOWELL ROTARY CLUB			512.75
10646	MED-1 LEONARD		
	LE-1200242-1789	DURG SCREEN - LPD	35.00
	LE-1200786-1789	LPD - SHEARS	20.00
TOTAL FOR: MED-1 LEONARD			55.00
10648	MICHIGAN ECONOMIC DEV ASSOC		
	11098	MEMBERSHIP DUES 2016 - BURNS	270.00
TOTAL FOR: MICHIGAN ECONOMIC DEV ASSOC			270.00
10144	MICHIGAN METER		
	0002857	WATER METERS EQUIP	3,271.93
	0002857-1	METERS	1,237.00
TOTAL FOR: MICHIGAN METER			4,508.93
10415	MID MICHIGAN EMERGENCY EQUIPMENT		
	1023	POLICE VEHICLE EQUIPMENT	6,882.13
TOTAL FOR: MID MICHIGAN EMERGENCY EQUIPMENT			6,882.13
01734	MIERAS INDUSTRIAL SHOES		
	130438	WORK BOOTS - BAKER/FOSBURG	197.75
TOTAL FOR: MIERAS INDUSTRIAL SHOES			197.75
00426	MODEL COVERALL SERVICE, INC.		
	SEPT 2016	ACCOUNT STATEMENT	304.75
TOTAL FOR: MODEL COVERALL SERVICE, INC.			304.75
01499	NAPA AUTO PARTS		
	SEPT 2016	ACCOUNT STATEMENT	366.74
TOTAL FOR: NAPA AUTO PARTS			366.74
02156	NORTHERN A-1 KALKASKA		
	22308	WATER DEPT- M21 SINK HOLE	2,184.20
TOTAL FOR: NORTHERN A-1 KALKASKA			2,184.20
10604	OTTAWA COUNTY EQUALIZATION DEPT		
	11/16/2016	ASSESSING MEETING - J RASHID	15.00
TOTAL FOR: OTTAWA COUNTY EQUALIZATION DEPT			15.00

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00749	OUDBIER INSTRUMENT CO.	8141	WTP R & M	378.00
TOTAL FOR: OUDBIER INSTRUMENT CO.				378.00
02064	PEP TALK	9/21/2016	DPW SHIRTS	458.75
TOTAL FOR: PEP TALK				458.75
00512	PREIN & NEWHOF, INC.	36109	ENGINEERING SERVICES	988.00
		36110	PROF SVC - WATER ST PUMP STATION EVAL	11,343.85
		36245	PROF SERVICES - WWTP MAHL	783.00
TOTAL FOR: PREIN & NEWHOF, INC.				13,114.85
00859	PRINTING SYSTEMS	97833	ELECTION SECRECY ENVELOPES	74.34
TOTAL FOR: PRINTING SYSTEMS				74.34
02331	PROGRESSIVE HEATING COOLING, CORP.	2013537	LPD/CITY HALL BLDG	464.80
TOTAL FOR: PROGRESSIVE HEATING COOLING, CORP.				464.80
MISC	READ, THOMAS	STAX	REFUND OF MOWING CHARGE ADDED TO TAXES	75.00
TOTAL FOR: READ, THOMAS				75.00
10133	RED CREEK	427353	COMMERCIAL DUMPSTERS	481.08
		SEPT 2016	SALES BLUE BAGS 1099 - LEAF 640	3,075.25
TOTAL FOR: RED CREEK				3,556.33
10378	RUESINK, KATHIE	191680/191681	CLEANING SERVICES	540.00
		191683-191684	CLEANING SERVICES	540.00
TOTAL FOR: RUESINK, KATHIE				1,080.00
02575	SELF SERVE LUMBER	SEPT 2016	ACCOUNT STATEMENT	338.19
TOTAL FOR: SELF SERVE LUMBER				338.19
02133	STAPLES BUSINESS ADVANTAGE	8041202649	OFFICE SUPPLIES	68.50
TOTAL FOR: STAPLES BUSINESS ADVANTAGE				68.50
01061	STATE OF MICHIGAN	BLR394286	BOILER INSPECTION	60.00
TOTAL FOR: STATE OF MICHIGAN				60.00
02106	STATE OF MICHIGAN	S-IFT 2016	SUMMER IFT PAYMENT	24,576.06
TOTAL FOR: STATE OF MICHIGAN				24,576.06

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Vendor Code	Vendor Name	Invoice	Description	Amount
10341	STATE OF MICHIGAN	551-474178	LIVE SCAN SPET 2016	402.75
TOTAL FOR: STATE OF MICHIGAN				402.75
02032	STEALTH PEST MANAGEMENT LLC	SEPT 2016	PEST CONTROL	170.00
TOTAL FOR: STEALTH PEST MANAGEMENT LLC				170.00
10583	SUEZ WATER, INC.	201628670	SERVICES FOR SEPT 2016	36,276.24
		20168716	AUGUST SURCHARGE	9,066.74
TOTAL FOR: SUEZ WATER, INC.				45,342.98
00633	TIP TOP GRAVEL CO.	044110	CEMENT GRAVEL	39.49
TOTAL FOR: TIP TOP GRAVEL CO.				39.49
10563	TRACTOR SUPPLY CREDIT PLAN	SEPT 2016	ACCOUNT STATEMENT	40.95
TOTAL FOR: TRACTOR SUPPLY CREDIT PLAN				40.95
00930	TRUCK & TRAILER SPECIALTIES	C47681	TOOL BOX FOR VEHICLE	17,166.00
TOTAL FOR: TRUCK & TRAILER SPECIALTIES				17,166.00
10069	TRUGREEN	SEPT 2016	WTP LAWN SERVICE	120.00
		SEPT 2016	WTP LAWN SERVICE	105.00
TOTAL FOR: TRUGREEN				225.00
10394	UNDER-PRESSURE STEAM & CLEAN LLC	3968	WTP BUILDING & WATER TANK CLEANING	1,350.00
TOTAL FOR: UNDER-PRESSURE STEAM & CLEAN LLC				1,350.00
10626	VISA	SEPT 2016	ACCOUNT STATEMENT	2,851.30
TOTAL FOR: VISA				2,851.30
10389	VREDEVELD HAEFNER LLC	3642	JUNE 30 AUDIT	1,750.00
TOTAL FOR: VREDEVELD HAEFNER LLC				1,750.00
10647	WESTON SOLUTIONS	SEP2016-02141	LIMITED AIR MONITORING	1,500.00
TOTAL FOR: WESTON SOLUTIONS				1,500.00
00692	WILLIAMS & WORKS INC.	80100	PROFESSIONAL SERVICES	1,501.32
TOTAL FOR: WILLIAMS & WORKS INC.				1,501.32

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	Invoice		
10386	WMCJTC		
	2806	SPRING 2016 PAYMENT	211.32
TOTAL FOR: WMCJTC			211.32
TOTAL - ALL VENDORS			247,469.13

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Fund 101 GENERAL FUND					
Dept 000					
101-000-040.000	ACCOUNTS RECEIVABLE	READ, THOMAS	REFUND OF MOWING CHARGE A	75.00	68489
101-000-084.015	DUE FROM FIRE AUTHORITY	NAPA AUTO PARTS	ACCOUNT STATEMENT	19.18	68530
101-000-085.000	DUE FROM LIGHT & POWER	WESTON SOLUTIONS	LIMITED AIR MONITORING	750.00	68498
101-000-222.000	DUE TO COUNTY-TRAILER FEE	KENT COUNTY TREASURER	TRAILER FEES	85.50	68476
101-000-222.002	DUE TO COUNTY-DOG LICENSE	KENT COUNTY HEALTH DEPT	DOG LICENSES	228.60	68517
101-000-225.000	DUE TO SCHOOL-TRAILER FEE	LOWELL AREA SCHOOLS	TRAILER FEES JULY-SEPT 20	342.00	68479
Total For Dept 000				1,500.28	
Dept 172 MANAGER					
101-172-864.000	CONFERENCES & CONVENTIONS	BURNS, MICHAEL	MANAGER CONF 9/24-9/29	50.20	68467
101-172-864.000	CONFERENCES & CONVENTIONS	VISA	ACCOUNT STATEMENT	73.29	68495
101-172-955.000	MISCELLANEOUS EXPENSE	VISA	ACCOUNT STATEMENT	16.99	68495
101-172-955.000	MISCELLANEOUS EXPENSE	GRAND VALLEY METRO COUNCI	GVMC DUES 2016-2017	1,021.00	68514
101-172-955.000	MISCELLANEOUS EXPENSE	LOWELL ROTARY CLUB	MEMBERSHIP DUES - MIKE BU	512.75	68525
101-172-955.000	MISCELLANEOUS EXPENSE	MICHIGAN ECONOMIC DEV ASS	MEMBERSHIP DUES 2016 - BU	270.00	68527
Total For Dept 172 MANAGE				1,944.23	
Dept 191 ELECTIONS					
101-191-740.000	OPERATING SUPPLIES	PRINTING SYSTEMS	ELECTION SECRECY ENVELOPE	74.34	68532
101-191-740.000	OPERATING SUPPLIES	STAPLES BUSINESS ADVANTAG	OFFICE SUPPLIES	9.21	68537
Total For Dept 191 ELECTI				83.55	
Dept 209 ASSESSOR					
101-209-955.000	MISCELLANEOUS EXPENSE	OTTAWA COUNTY EQUALIZATIO	ASSESSING MEETING - J RA	15.00	68531
Total For Dept 209 ASSESS				15.00	
Dept 210 ATTORNEY					
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	LEGAL SERVICES	1,890.00	68471
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	LEGAL SERVICES	367.50	68471
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	LEGAL SERVICES	87.50	68471
Total For Dept 210 ATTORN				2,345.00	
Dept 215 CLERK					
101-215-864.000	CONFERENCES & CONVENTIONS	VISA	ACCOUNT STATEMENT	340.16	68495
101-215-900.000	PRINTING	LOWELL LEDGER	ACCOUNT STATEMENT	348.36	68480
Total For Dept 215 CLERK				688.52	
Dept 253 TREASURER					
101-253-801.000	PROFESSIONAL SERVICES	VREDEVELD HAEFNER LLC	JUNE 30 AUDIT	1,750.00	68497
101-253-860.000	TRAVEL EXPENSES	GERARD, LORI	BS& A PAYROLL MTG MILEAGE	62.64	68472
101-253-955.000	MISCELLANEOUS EXPENSE	HUNTINGTON NATIONAL BANK	SAFE DEPOSIT BOX	72.00	68474
101-253-955.000	INTEREST	GSA PROPERTY TAX CONSULTAN	Sum Tax Refund 41-20-02-3	6.42	68499
Total For Dept 253 TREASU				1,891.06	
Dept 265 CITY HALL					
101-265-740.000	OPERATING SUPPLIES	GODWIN HARDWARE & PLUMBIN	PAINT	49.99	68473
101-265-740.000	OPERATING SUPPLIES	STAPLES BUSINESS ADVANTAG	OFFICE SUPPLIES	41.29	68537
101-265-740.000	OPERATING SUPPLIES	VISA	ACCOUNT STATEMENT	91.00	68495
101-265-802.000	CONTRACTUAL	RED CREEK	COMMERCIAL DUMPSTERS	56.59	68490
101-265-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING SERVICES	360.00	68491
101-265-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING SERVICES	330.00	68535
101-265-802.000	CONTRACTUAL	STATE OF MICHIGAN	BOILER INSPECTION	60.00	68538
101-265-850.000	COMMUNICATIONS	COMCAST CABLE	CITY HAL CABLE	149.85	68506
101-265-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENTS	649.81	68469
101-265-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC BILLS	3,409.64	68481
101-265-930.000	REPAIR & MAINTENANCE	VISA	ACCOUNT STATEMENT	75.92	68495
101-265-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	27.97	68502
101-265-930.000	REPAIR & MAINTENANCE	PROGRESSIVE HEATING COOLI	LPD/CITY HALL BLDG	464.80	68533
101-265-930.000	REPAIR & MAINTENANCE	STEALTH PEST MANAGEMENT L	PEST CONTROL	50.00	68539
Total For Dept 265 CITY H				5,816.86	

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Fund 101 GENERAL FUND					
Dept 276 CEMETERY					
101-276-740.000	OPERATING SUPPLIES	CENTEC CAST METAL PRODUCT	VETERAN MARKERS	80.20	68468
101-276-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	80.46	68502
101-276-802.000	CONTRACTUAL	KERKSTRA PORTABLE, INC.	PORTABLE RESTROOM OAKWOOD	75.00	68477
101-276-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC BILLS	55.12	68481
Total For Dept 276 CEMETE				290.78	
Dept 301 POLICE DEPARTMENT					
101-301-626.000	REPORTS & FINGERPRINT FEE	STATE OF MICHIGAN	LIVE SCAN SPET 2016	402.75	68493
101-301-740.000	OPERATING SUPPLIES	VISA	ACCOUNT STATEMENT	19.58	68495
101-301-744.000	UNIFORMS	CURTIS CLEANERS	DRY CLEANING - LPD	1,386.35	68508
101-301-850.000	COMMUNICATIONS	KORE/HI COM, INC.	POLICE COMMUNICATIONS	119.00	68520
101-301-931.000	R & M POLICE CARS	BMW OF GRAND RAPIDS	BATTERY	149.95	68504
101-301-931.000	R & M POLICE CARS	EXTREME GRAFFIX	LPD DECALS FOR 2017 EXPLO	395.96	68510
101-301-931.000	R & M POLICE CARS	NAPA AUTO PARTS	ACCOUNT STATEMENT	30.56	68530
101-301-955.000	MISCELLANEOUS EXPENSE	MED-1 LEONARD	DURG SCREEN - LPD	35.00	68482
101-301-955.000	MISCELLANEOUS EXPENSE	MED-1 LEONARD	LPD - SHEARS	20.00	68526
101-301-957.000	TRAINING	VISA	ACCOUNT STATEMENT	65.00	68495
101-301-958.000	MI CRIMINAL JUSTIS TRAIN.	WMCJTC	SPRING 2016 PAYMENT	211.32	68547
101-301-981.000	POLICE VEHICLES	MID MICHIGAN EMERGENCY EQ	POLICE VEHICLE EQUIPMENT	6,882.13	68483
101-301-984.000	EQUIPMENT	VISA	ACCOUNT STATEMENT	56.54	68495
Total For Dept 301 POLICE				9,774.14	
Dept 400 PLANNING & ZONING					
101-400-611.000	SITE PLAN REVIEW FEE	WILLIAMS & WORKS INC.	PROFESSIONAL SERVICES	258.00	68546
101-400-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	PROFESSIONAL SERVICES	1,243.32	68546
Total For Dept 400 PLANNI				1,501.32	
Dept 441 DEPARTMENT OF PUBLIC WORKS					
101-441-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	28.54	68502
101-441-744.000	UNIFORMS	PEP TALK	DPW SHIRTS	52.50	68487
101-441-850.000	COMMUNICATIONS	RED CREEK	COMMERCIAL DUMPSTERS	188.18	68490
101-441-864.000	CONFERENCES & CONVENTIONS	VISA	ACCOUNT STATEMENT	16.95	68495
101-441-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENTS	50.45	68469
101-441-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC BILLS	289.16	68481
101-441-926.000	STREET LIGHTING	LOWELL LIGHT & POWER	ELECTRIC BILLS	846.88	68481
101-441-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	42.97	68502
101-441-930.000	REPAIR & MAINTENANCE	SELF SERVE LUMBER	ACCOUNT STATEMENT	1.79	68536
Total For Dept 441 DEPART				1,517.42	
Dept 523 TRASH					
101-523-802.000	CONTRACTUAL	RED CREEK	SALES BLUE BAGS 1099 - LE	3,075.25	68534
Total For Dept 523 TRASH				3,075.25	
Dept 747 CHAMBER/RIVERWALK					
101-747-920.000	CHAMBER UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENTS	15.35	68469
101-747-920.000	CHAMBER UTILITIES	LOWELL LIGHT & POWER	ELECTRIC BILLS	132.94	68481
Total For Dept 747 CHAMBE				148.29	
Dept 751 PARKS					
101-751-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	21.98	68502
101-751-744.000	UNIFORMS	PEP TALK	DPW SHIRTS	142.75	68487
101-751-744.000	UNIFORMS	MIERAS INDUSTRIAL SHOES	WORK BOOTS - BAKER/FOSBUR	97.75	68529
101-751-802.000	CONTRACTUAL	KERKSTRA PORTABLE, INC.	PORTABLE RESTROOM - BIRCH	190.00	68477
101-751-802.000	CONTRACTUAL	TRUGREEN	WTP LAWN SERVICE	120.00	68544
101-751-850.000	COMMUNICATIONS	RED CREEK	COMMERCIAL DUMPSTERS	209.72	68490
101-751-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC BILLS	841.88	68481
101-751-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	19.98	68502
101-751-930.000	REPAIR & MAINTENANCE	JAMESTOWN ADVANCED PRODUC	FULLY ADJ LG FIREBOX	730.00	68516
101-751-930.000	REPAIR & MAINTENANCE	SELF SERVE LUMBER	ACCOUNT STATEMENT	212.58	68536

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Fund 101 GENERAL FUND					
Dept 751 PARKS					
		Total For Dept 751 PARKS		2,586.64	
Dept 757 SHOWBOAT					
101-757-920.000	SHOWBOAT UTILITIES	LOWELL LIGHT & POWER	ELECTRIC BILLS	48.58	68481
		Total For Dept 757 SHOWBO		48.58	
Dept 790 LIBRARY					
101-790-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	5.96	68502
101-790-740.000	OPERATING SUPPLIES	STAPLES BUSINESS ADVANTAG	OFFICE SUPPLIES	18.00	68537
101-790-802.000	CONTRACTUAL	CONSUMERS ENERGY	ACCOUNT STATEMENTS	93.52	68469
101-790-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING SERVICES	180.00	68491
101-790-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING SERVICES	210.00	68535
101-790-850.000	COMMUNICATIONS	RED CREEK	COMMERCIAL DUMPSTERS	26.59	68490
101-790-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC BILLS	1,324.21	68481
101-790-930.000	REPAIR & MAINTENANCE	MODEL COVERALL SERVICE, I	ACCOUNT STATEMENT	304.75	68484
101-790-930.000	REPAIR & MAINTENANCE	FISHER DOOR & HARDWARE, I	LIBRARY HANDICAP DOOR R &	1,000.00	68511
101-790-930.000	REPAIR & MAINTENANCE	STEALTH PEST MANAGEMENT L	PEST CONTROL	40.00	68539
		Total For Dept 790 LIBRAR		3,203.03	
Dept 804 MUSEUM					
101-804-887.000	CONTRIBUTIONS & MAINTENAN	STEALTH PEST MANAGEMENT L	PEST CONTROL	40.00	68539
101-804-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENTS	14.05	68469
101-804-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC BILLS	364.23	68481
101-804-955.000	PROPERTY TAX DISTRIBUTION	LOWELL AREA HISTORICAL MU	TAX DISBURSEMENT	384.32	68523
		Total For Dept 804 MUSEUM		802.60	
		Total For Fund 101 GENERA		37,232.55	
Fund 202 MAJOR STREET FUND					
Dept 474 TRAFFIC					
202-474-740.000	OPERATING SUPPLIES	DORNBOS SIGN & SAFETY INC	SPEED LIMIT SIGN	131.89	68509
		Total For Dept 474 TRAFFI		131.89	
Dept 483 ADMINISTRATION					
202-483-955.000	MISCELLANEOUS EXPENSE	GRAND VALLEY METRO COUNCI	TRANSPORTATION DUES 2016-	449.50	68514
		Total For Dept 483 ADMINI		449.50	
		Total For Fund 202 MAJOR		581.39	
Fund 203 LOCAL STREET FUND					
Dept 463 MAINTENANCE					
203-463-744.000	UNIFORMS	PEP TALK	DPW SHIRTS	101.00	68487
203-463-744.000	UNIFORMS	MIERAS INDUSTRIAL SHOES	WORK BOOTS - BAKER/FOSBUR	100.00	68529
		Total For Dept 463 MAINT		201.00	
Dept 474 TRAFFIC					
203-474-740.000	OPERATING SUPPLIES	DORNBOS SIGN & SAFETY INC	SPEED LIMIT SIGN	131.89	68509
		Total For Dept 474 TRAFFI		131.89	
Dept 483 ADMINISTRATION					
203-483-955.000	MISCELLANEOUS EXPENSE	GRAND VALLEY METRO COUNCI	TRANSPORTATION DUES 2016-	449.50	68514
		Total For Dept 483 ADMINI		449.50	
		Total For Fund 203 LOCAL		782.39	
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 463 MAINTENANCE					
248-463-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	12.46	68502
248-463-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC BILLS	485.05	68481
248-463-930.000	REPAIR & MAINTENANCE	SELF SERVE LUMBER	ACCOUNT STATEMENT	89.91	68536
248-463-930.000	REPAIR & MAINTENANCE	TIP TOP GRAVEL CO.	CEMENT GRAVEL	39.49	68541
		Total For Dept 463 MAINT		626.91	
Dept 740 COMMUNITY PROMOTIONS					
248-740-880.000	COMMUNITY PROMOTION	KERKSTRA PORTABLE, INC.	PORTABLE RESTROOM BOAT LA	180.00	68477
248-740-880.000	COMMUNITY PROMOTION	LOWELL AREA CHAMBER	PAINT & SUPPLIES CHAMBER	794.90	68478

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Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 740 COMMUNITY PROMOTIONS					
		Total For Dept 740 COMMUN		974.90	
		Total For Fund 248 DOWNT		1,601.81	
Fund 581 AIRPORT FUND					
Dept 000					
581-000-740.000	OPERATING SUPPLIES	VISA	ACCOUNT STATEMENT	1,190.45	68495
581-000-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENTS	207.99	68469
581-000-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	AIRPORT STREET LIGHT	20.13	68507
581-000-930.000	REPAIR & MAINTENANCE	SELF SERVE LUMBER	ACCOUNT STATEMENT	33.91	68536
581-000-930.000	REPAIR & MAINTENANCE	TRACTOR SUPPLY CREDIT PLA	ACCOUNT STATEMENT	3.99	68542
		Total For Dept 000		1,456.47	
		Total For Fund 581 AIRPOR		1,456.47	
Fund 590 WASTEWATER FUND					
Dept 000					
590-000-043.000	DUE FROM EARTH TECH	LOWELL LIGHT & POWER	ELECTRIC BILLS	5,881.60	68481
		Total For Dept 000		5,881.60	
Dept 550 TREATMENT					
590-550-801.000	PROFESSIONAL SERVICES	PREIN & NEWHOF, INC.	ENGINEERING SERVICES	988.00	68488
590-550-801.000	PROFESSIONAL SERVICES	PREIN & NEWHOF, INC.	PROF SVC - WATER ST PUMP	11,343.85	68488
590-550-801.000	PROFESSIONAL SERVICES	PREIN & NEWHOF, INC.	PROF SERVICES - WWTP MAHL	783.00	68488
590-550-802.000	CONTRACTUAL	SUEZ WATER, INC.	AUGUST SURCHARGE	9,066.74	68540
590-550-802.000	CONTRACTUAL	SUEZ WATER, INC.	SERVICES FOR SEPT 2016	36,276.24	68540
590-550-930.000	REPAIR & MAINTENANCE	CUMMINS BRIDGEWAY, LLC	3 YR GENERATOR MAINT	2,065.64	68470
590-550-930.000	REPAIR & MAINTENANCE	HYDROCORP	CROSS CONNECTION SEPT 201	407.50	68475
590-550-970.000	CAPITAL OUTLAY	L.D. DOCSA ASSOCIATES, IN	OXIDATION DITCH REPAIRS	25,944.75	68521
		Total For Dept 550 TREATM		86,875.72	
Dept 551 COLLECTION					
590-551-744.000	UNIFORMS	ACTION INDUSTRIAL SUPPLY	UNIFORMS	33.99	68500
590-551-802.000	CONTRACTUAL	NORTHERN A-1 KALKASKA	WATER DEPT- M21 SINK HOLE	2,184.20	68485
590-551-864.000	CONFERENCES & CONVENTIONS	VISA	ACCOUNT STATEMENT	425.58	68495
590-551-930.000	REPAIR & MAINTENANCE	MICHIGAN METER	WATER METERS EQUIP	1,635.97	68528
590-551-930.000	REPAIR & MAINTENANCE	MICHIGAN METER	METERS	1,237.00	68528
		Total For Dept 551 COLLEC		5,516.74	
Dept 553 ADMINISTRATION					
590-553-801.000	PROFESSIONAL SERVICES	WESTON SOLUTIONS	LIMITED AIR MONITORING	750.00	68498
		Total For Dept 553 ADMINI		750.00	
		Total For Fund 590 WASTE		99,024.06	
Fund 591 WATER FUND					
Dept 570 TREATMENT					
591-570-740.000	OPERATING SUPPLIES	VISA	ACCOUNT STATEMENT	82.36	68495
591-570-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	8.99	68502
591-570-802.000	CONTRACTUAL	TRUGREEN	WTP LAWN SERVICE	105.00	68494
591-570-802.000	CONTRACTUAL	UNDER-PRESSURE STEAM & CL	WTP BUILDING & WATER TANK	1,350.00	68545
591-570-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENTS	95.75	68469
591-570-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC BILLS	3,923.94	68481
591-570-930.000	REPAIR & MAINTENANCE	OUDBIER INSTRUMENT CO.	WTP R & M	378.00	68486
591-570-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	55.47	68502
591-570-930.000	REPAIR & MAINTENANCE	STEALTH PEST MANAGEMENT L	PEST CONTROL	40.00	68539
		Total For Dept 570 TREATM		6,039.51	
Dept 571 DISTRIBUTION					
591-571-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	85.96	68502
591-571-740.000	OPERATING SUPPLIES	NAPA AUTO PARTS	ACCOUNT STATEMENT	15.51	68530
591-571-744.000	UNIFORMS	PEP TALK	DPW SHIRTS	87.50	68487
591-571-744.000	UNIFORMS	ACTION INDUSTRIAL SUPPLY	UNIFORMS	33.99	68500

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Fund 591 WATER FUND					
Dept 571 DISTRIBUTION					
591-571-802.000	CONTRACTUAL	LEE'S TRENCHING SERVICE,	1" WATER SERVICE - 711 AV	2,000.00	68522
591-571-864.000	CONFERENCES & CONVENTIONS	VISA	ACCOUNT STATEMENT	397.48	68495
591-571-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENTS	53.80	68469
591-571-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC BILLS	1,371.99	68481
591-571-930.000	REPAIR & MAINTENANCE	HYDROCORP	CROSS CONNECTION SEPT 201	407.50	68475
591-571-930.000	REPAIR & MAINTENANCE	MICHIGAN METER	WATER METERS EQUIP	1,635.96	68528
591-571-930.000	REPAIR & MAINTENANCE	NAPA AUTO PARTS	ACCOUNT STATEMENT	3.18	68530
591-571-930.000	REPAIR & MAINTENANCE	TRACTOR SUPPLY CREDIT PLA	ACCOUNT STATEMENT	36.96	68542
591-571-955.000	MISCELLANEOUS EXPENSE	APWA	MEMBERSHIP - VANSSETTERS	179.00	68501
		Total For Dept 571 DISTRI		6,308.83	
Dept 573 ADMINISTRATION					
591-573-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	LEGAL SERVICES	52.50	68471
		Total For Dept 573 ADMINI		52.50	
		Total For Fund 591 WATER		12,400.84	
Fund 636 DATA PROCESSING FUND					
Dept 000					
636-000-801.000	PROFESSIONAL SERVICES	ADDORIO TECHNOLOGIES, LLC	ACCOUNT STATEMENT	1,480.00	68466
636-000-801.000	PROFESSIONAL SERVICES	ADDORIO TECHNOLOGIES, LLC	ACCOUNT STATEMENT-LPD	140.00	68466
636-000-802.000	CONTRACTUAL	GRAND VALLEY METRO COUNCI	REGIS DUES OCT 2016-MARCH	3,901.50	68514
636-000-802.000	CONTRACTUAL	HASSELBRING-CLARK	COPY MACHINE CONTRACT	307.77	68515
		Total For Dept 000		5,829.27	
		Total For Fund 636 DATA P		5,829.27	
Fund 661 EQUIPMENT FUND					
Dept 895 FLEET MAINT. & REPLACEMENT					
661-895-740.000	OPERATING SUPPLIES	PEP TALK	DPW SHIRTS	75.00	68487
661-895-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	5.98	68502
661-895-930.000	REPAIR & MAINTENANCE	CALEDONIA RENT-ALL & SALE	EQUIP R & M	44.82	68505
661-895-930.000	REPAIR & MAINTENANCE	GRAND AUTO FAMILY	STATEMENT OF ACCOUNT	849.26	68512
661-895-930.000	REPAIR & MAINTENANCE	NAPA AUTO PARTS	ACCOUNT STATEMENT	298.31	68530
661-895-981.000	EQUIPMENT	TRUCK & TRAILER SPECIALTI	TOOL BOX FOR VEHICLE	17,166.00	68543
		Total For Dept 895 FLEET		18,439.37	
		Total For Fund 661 EQUIPM		18,439.37	
Fund 703 CURRENT TAX COLLECTION FUND					
Dept 000					
703-000-222.000	DUE TO COUNTY-CURRENT TAX	KENT COUNTY TREASURER	TAX DISBURSEMENT	6,788.16	68518
703-000-225.000	DUE TO SCHOOLS	LOWELL AREA SCHOOLS	TAX DISBURSEMENT	16,972.00	68524
703-000-228.009	DUE TO STATE-S.E.T.	KENT COUNTY TREASURER	TAX DISBURSEMENT	9,515.50	68518
703-000-234.000	DUE TO INTERMED SCH DISTR	KENT INTERMEDIATE SCHOOL	TAX DISBURSEMENT	7,596.96	68519
703-000-235.000	DUE TO COMMUNITY COLLEGE	GRAND RAPIDS COMMUNITY CO	TAX DISBURSEMENT	2,833.15	68513
703-000-274.001	UNDISTRIBUTED PA 198 TAXE	STATE OF MICHIGAN	SUMMER IFT PAYMENT	24,576.06	68492
703-000-275.000	DUE TO TAXPAYERS	GSA PROPERTY TAX CONSULTAN	Sum Tax Refund 41-20-02-3	1,839.15	68499
		Total For Dept 000		70,120.98	
		Total For Fund 703 CURREN		70,120.98	

10/13/2016 02:34 PM
User: LORI
DB: Lowell

INVOICE GL DISTRIBUTION REPORT FOR CITY OF LOWELL
EXP CHECK RUN DATES 10/06/2016 - 10/13/2016
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 6/6

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 101	GENERAL FUND	37,232.55
Fund 202	MAJOR STREET FUN	581.39
Fund 203	LOCAL STREET FUN	782.39
Fund 248	DOWNTOWN DEVELOP	1,601.81
Fund 581	AIRPORT FUND	1,456.47
Fund 590	WASTEWATER FUND	99,024.06
Fund 591	WATER FUND	12,400.84
Fund 636	DATA PROCESSING	5,829.27
Fund 661	EQUIPMENT FUND	18,439.37
Fund 703	CURRENT TAX COLL	70,120.98

247,469.13



**LOWELL CITY COUNCIL
MEMORANDUM**

DATE: October 13, 2016

TO: Mayor Altoft and City Council

FROM: Michael T. Burns, City Manager *MTB*

RE: Bio Digester

At the Joint City Council & Lowell Light and Power meeting on Thursday October 6, 2016, the Lowell Light and Power Board approved an odor mitigation plan. In essence, this required Lowell AD to have a wooden structure in place that will house the carbon absorber, cover the IFAS tanks and eliminate the odor by November 1, 2016. The agreement also provides provisions to be added to the lease agreements to cease operation if odor issues occur after November 1, 2016. This also allows for monthly air testing for the first twelve months after the wooden structure is in place and semi-annually afterwards. Furthermore, there is an agreement for the metal structure that will contain the carbon absorber and IFAS tank to be put in place at a later date agreed upon by Lowell AD and Lowell Light and Power. It also requires the metal structure be installed by Lowell AD if Lowell Light and Power were to take ownership of the bio digester or Lowell AD was sold to a successor.

Attached is the approved plan from the October 6, 2016 meeting. Council can have discussion on this matter at their pleasure. No action needs to be taken at this time.



Lowell Energy AD, LLC (LEAD)
Odor Mitigation Plan
October 6, 2016

I. Overview

LEAD is taking steps to quickly mitigate odors impacting our neighbors in the City of Lowell. This plan has been developed in concert with Veolia, the plant's operators, Progressive AE of Grand Rapids and Webster Environmental Associates ("Webster") with offices in Louisville, KY, a nationally recognized odor engineering consulting firm that has completed over 500 projects. The action steps outlined below were developed following the completion of air sampling conducted on 9/1/16 by Webster with the testing results completed by St Croix Sensory, Inc.

Webster's testing indicated that almost 100% of the odor is being generated externally by the Integrated Fix-Film Activate Sludge (IFAS) tanks (the wastewater pretreatment system) and one roof vent.

II. Odor Mitigation Actions

Based on Webster's testing and analysis, Webster has recommended the following actions be taken to mitigate the odors:

1. Purchase a VX Carbon Absorber Radial Unit and Pre-filter manufactured by ECS Environmental Systems, Belton, TX. This unit has the capacity to treat 12,500 CFM of H₂S and other odor producing compounds. We will be treating a total of 8,000 CFM of air to meet the mitigation requirements. Through Webster's testing protocols 8,000 cfm was identified as the capacity of air which is emitting from the IFAS tanks and the building. The system should not create more than 8,000 cfm of emissions unless the system is expanded. There are no plans to expand the system. As such the VX Carbon Absorber Radial Unit and Pre-filter provides more than enough capacity to treat the air emitted from the building and the IFAS tanks. The unit, required blower, media and components were delivered to the site on 9/20/16.
2. Construction of enclosures that will cover the IFAS tanks (2). Ductwork will be installed to remove 1500 CFM of air from each tank on a continuous basis for treatment by the VX Carbon Absorber Radial Unit. A building permit for the work to be done was issued on 09/20/16. The excavation is completed for concrete pad to set the VX Carbon Absorber Radial Unit and Pre-filter on and to pour footings to structurally support required ductwork. Framing of the waste water pretreatment tanks has begun to include the installation of structural beams to hold the trusses.
3. Install duct work from the roof vent to the VX Carbon Absorber Radial Unit. Installation of duct work referred to in items 2 & 3 has commenced following delivery of the VX Carbon Absorber Radial Unit and Pre-filter.
4. Electrical work required to operate the system has commenced.
5. LEAD will provide Lowell Light & Power and the City of Lowell weekly status reports on Friday morning of each week through November 1, 2016.



III. Time line

The actions described in section II of this plan will be completed and the VX Carbon Absorber Radial Unit and Pre-filter will be operational on or before November 1, 2016.

IV. Operations After November 1, 2016

- (a) In the event that the odor mitigation actions outlined in Section II are not completed on or before November 1, 2016 or detectable odors continue to be dispersed beyond the Property Boundary after November 1, 2016, Lowell Energy AD, LLC will halt operation of the biodigester and the wastewater pretreatment facility until such time as the odors have been eliminated and testing has been completed to confirm that detectable odors will not disperse beyond the Property Boundary. Halting operations shall include stopping operation of the biodigester, stopping operation of the waste water pretreatment facility, and stopping deliveries of feedstock from Lighthouse and any other supplier of feedstock.
- (b) In the event that detectable odors are emitted from the biodigester or the waste water pretreatment facility beyond the Property Boundary due to any unforeseen circumstances after operations have begun the following actions shall be taken:
 - a. LEAD shall notify the Lowell City Manager and the Manager of Lowell Light & Power along with property owners and residents within 300 feet of the Property Boundary and any other Property owner or resident who notifies LEAD that it wishes to receive notice, no later than 48 hours after discovery of an odor that detectable odors are being emitted from the facility beyond the Property Boundary, and the steps being taken to eliminate the odor;
 - b. LEAD shall immediately identify (i) the source of the odor, (ii) the actions necessary to eliminate the odor, and (iii) the time period necessary to eliminate the odor;
 - c. If the odor can be eliminated within 7 days, LEAD shall take all actions necessary to eliminate the odor within such 7 day period; and
 - d. If LEAD determines that the odor cannot be eliminated in 7 days or the odors are not in fact eliminated in 7 days, LEAD will stop operations, as described in subsection (a) of this section IV.
- (c) In the event that detectable odors may be emitted from the biodigester or the waste water pretreatment facility beyond the Property Boundary due to any required maintenance the following actions will be taken:
 - a. LEAD shall provide Lowell Light & Power, The City of Lowell, and neighbors within 300 feet of the Property Boundary with notice, at least 7 days in advance of the scheduled maintenance, of the scheduled maintenance;
 - b. Such notice shall include the date and time of the maintenance and the duration of such maintenance.
- (d) The requirements of this Section IV shall be confirmed in an amendment to the lease between LEAD and the City of Lowell and the Power Purchase Agreement between LEAD and Lowell Light & Power.



V. Property Boundary

The odor control system being installed will reduce odors to the point where they will no longer be detectable beyond the Property Boundary under all operating conditions, except for those situations identified in IV (b) and (c) above. The Property Boundary is depicted on the attached Exhibit A.

VI. Dispersion Model

- (a) Webster will complete air dispersion modeling that will show the predicted odor impact after the proposed odor mitigation efforts are implemented. After the VX Carbon Absorber Radial Unit and Pre-filter are operational the unit will be tested and the results will be used to run a new dispersion model to determine whether detectable odors are being dispersed beyond the Property Boundary.
- (b) Additional testing shall be done monthly for 12 calendar months beginning in November 2016, and semi-annually thereafter on dates, from time to time, mutually agreed to by LEAD and Lowell Light & Power.

VII. IFAS tank Enclosure.

- (a) The enclosures over the IFAS tanks referenced in Section 2 above will be made with a wood frame. Prior to the earlier of (i) expiration of the life span of the enclosure with a wood frame as determined by an independent engineer mutually acceptable to LEAD and Lowell Light & Power at LEAD's cost, or (ii) the date Lowell Light & Power purchases the biodigester and waste water pretreatment facility, if it elects to exercise its option, LEAD will install an enclosure with a metal frame that will have a lifespan of 15 to 20 years.
- (b) At the time that the enclosure over the IFAS tank is replaced, the replacement shall be conducted in a manner that minimizes the emission of odors during such replacement. To this end the process for replacement shall be done by taking one tank at a time out of service to allow the metal frame system to be installed. The wood frame cover will not be removed from the tank until the tank is taken out of service. In this way, no uncaptured and untreated odors will escape from the tank as the new cover is installed.

VIII. Risk Assessment/Operational Plan.

- (a) LEAD will prepare a Risk Assessment/Operational Plan intended to minimize the risk of failure of the odor control system and address the steps to be implemented if a failure of the odor control system occurs.
- (b) The Risk Assessment/Operational Plan shall comply with Section 5.8 of the Power Purchase Agreement between LEAD and Lowell Light & Power.
- (c) A draft of the Risk Assessment/Operational Plan shall be delivered to Lowell Light & Power on or before November 1, 2016. The final Risk Assessment/Operational Plan will be completed on or before January 1, 2017.



IX. Additional Odor Mitigation actions

While the steps outlined in Section II are intended to eliminate detectable odor beyond the Property Boundary, LEAD will take additional steps to protect against emission of odors. Webster is recommending that odors from the remaining internal sources, the manure storage bin, DAF surface and solids separator pile, be vented through the VX Carbon Absorber Radial Unit. As long as the doors to the building remain closed, these odors, which make up roughly 4.4% of the total, are being captured by the roof vent, which will be vented via ductwork through the VX Carbon Absorber Radial Unit and Pre-filter. However, to insure that no odors escape when the doors are open Webster is working on designs for capturing odors from those sources and venting them through the VX Carbon Absorber. FOG odor, making up 3.3% of the total is currently being vented through a carbon filter (Calgon Carbon Centaur HSV Activated Carbon) that is exhausted through a vent to the roof. The carbon filter for the FOG will be vented through the VX Carbon Absorber after its installation.

X. Waste Water Discharge Discussion

LEAD and the City of Lowell will meet no later than December 15, 2016 to discuss the discharge of waste water into the City of Lowell waste water treatment facility.

XI. Binding Obligation

LEAD acknowledges that the obligations outlined in this plan are binding upon LEAD.

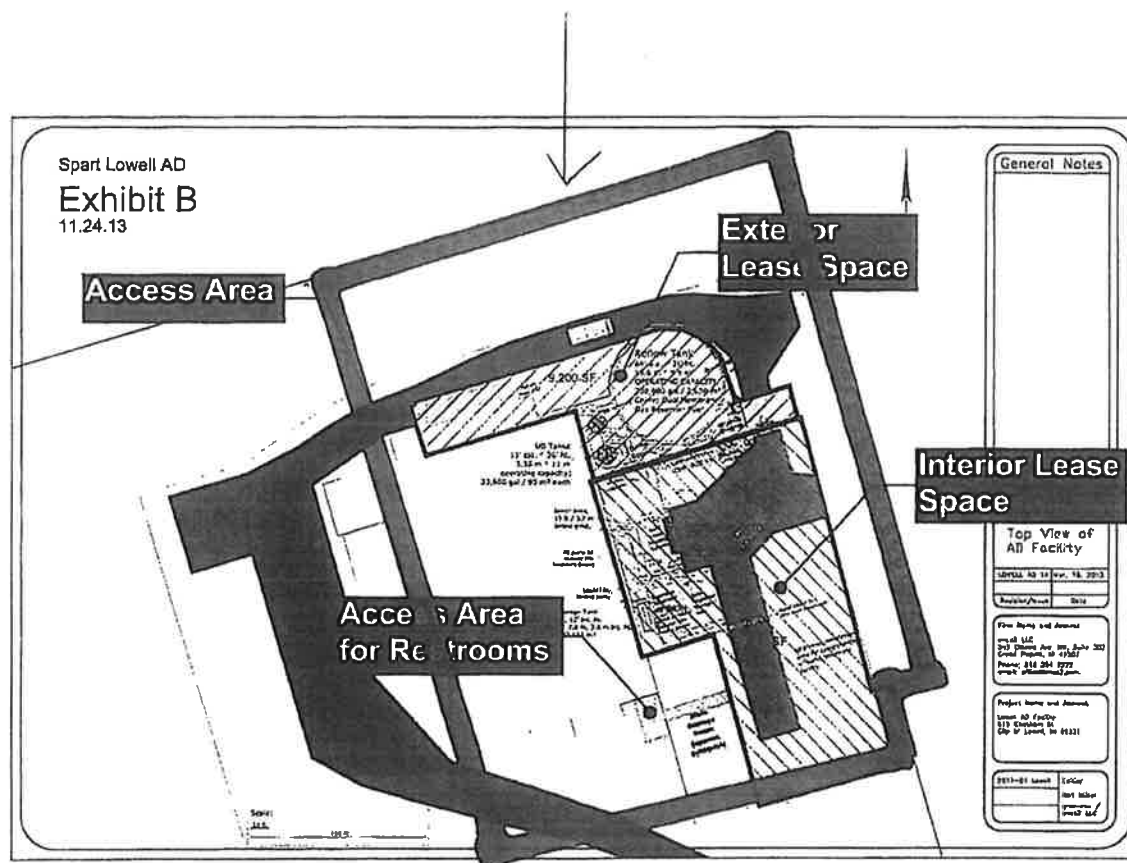
Lowell Energy AD, LLC

A handwritten signature in blue ink, appearing to read "J. Northrup".

By:

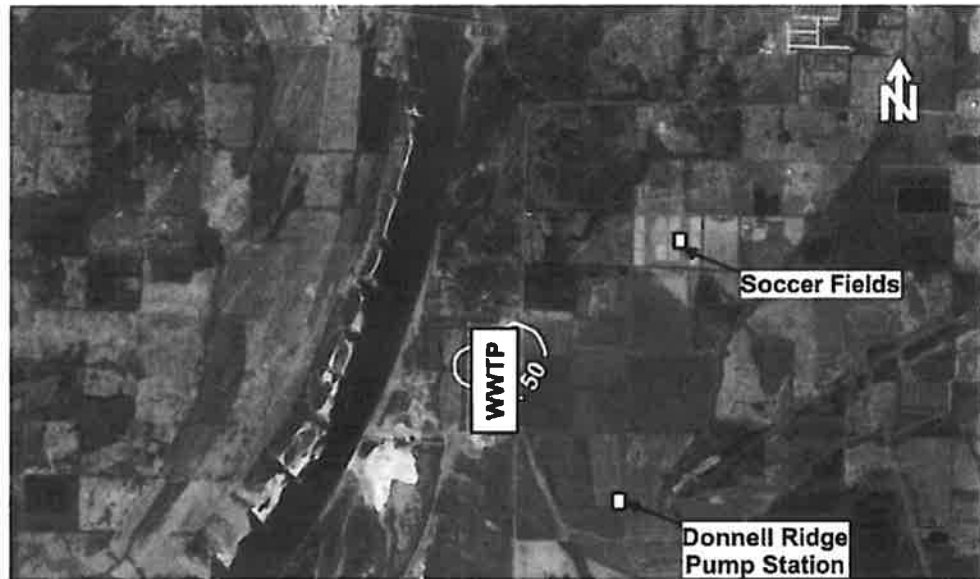
James G. Northrup

Its: Manager



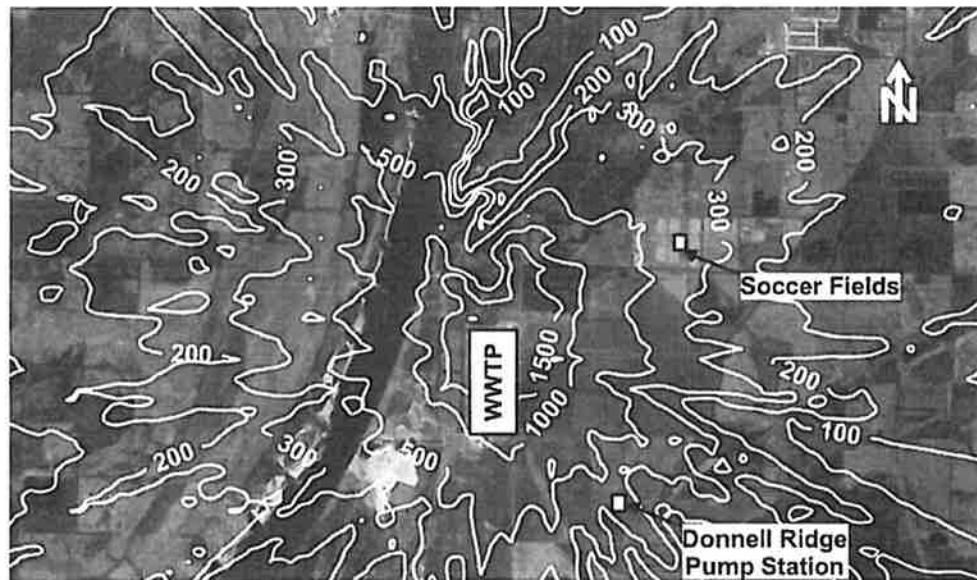
Attachment A

EXAMPLE OF AIR DISPERSION MODELING



**Tupelo Bayou WWTP
Odor Control Scenario 4
Peak DT Contours**

Attachment C



**Tupelo Bayou WWTP
Existing Conditions
Peak DT Contours**



LOWELL CITY COUNCIL

MEMORANDUM

DATE: October 13, 2016

TO: Mayor Altoft and City Council

FROM: Michael T. Burns, City Manager *MTB*

RE: Waste Hauling Contract

At the October 3, 2016 City Council meeting, we discussed four possible options regarding the future of waste hauling in the City. We discussed the potential options and the pros and cons to each one. During our discussion, it was mentioned by many of the council members that they would like to completely opt out of being involved in waste hauling. While they were interested in pursuing that option, I was asked to review the ordinance to see if there were any ordinance provisions that might interfere with this.

I have reviewed Section 11 of the City Ordinance that pertains to waste removal. The ordinance directs the City Manager to manage public waste disposal in the City and to regulate the establishment, maintenance and operation of private refuse collection and disposal. Currently we do these by mandating that residential pickup is on Thursday and we require licensing for all private haulers who provide service in the City. If the City opted out of residential waste disposal, these provisions will still be in place.

The other item of concern is the recycling component. We will need to notify the public regarding recycling. In addition, residents have paid deposits for their recycling containers. I have discussed these items with staff. After our discussion, I would propose getting notification to the public via the monthly newsletter, Facebook and the City website. In addition, I would notify residents that they have the option of returning their recycling container and have their deposit returned to them. Or they can keep their container and the deposit won't be returned. If this was done, I would allow this to occur until May 1, 2017 to accommodate residents who have already went south for the winter.

Based on the analysis of this matter and discussions with council, residents and staff, I recommend that the City Council not renew their contract with Red Creek that expires on November 30, 2016 and allow residents to enter into agreements with private city licensed waste haulers of their choosing.



LOWELL CITY ADMINISTRATION
INTER OFFICE MEMORANDUM

DATE: October 13, 2016
TO: Michael Burns, City Manager *MB*
FROM: Rich LaBombard
Director of Public Works
RE: Contract Award – Lift Stations and
Trunkline Sewer

The City has received sealed bids to reconstruct the City's main sewer lift station and construct a trunk line sewer between the existing main lift station and the wastewater treatment plant and also to reconstruct Valley Vista lift station.

The low bid for the main lift station and trunk line sewer work is \$1,247,859.00 from Kamminga & Roodvoets, Inc. of Grand Rapids. Likewise, the low bid for the Valley Vista lift station is \$398,875.00 also from Kamminga & Roodvoets. Attached is detailed bid information from Prein & Newhof regarding this request for bids.

I recommend the award of contract(s) to Kamminga and Roodvoets, Inc., at a cost not to exceed \$1,646,734 for the above referenced projects contingent upon the sale of bonds for this project.

October 12, 2016
2140244

Mike Burns – City Manager
301 East Main Street
Lowell, MI 49331

RE: Bid Tabulation for Main Lift Station

Dear Mike:

Please find enclosed for your use the bid tabulation for the referenced project. We have examined the bids and have found no anomalies or concerns on the submission from the low bidder, Kamminga and Roodvoets, Inc. The project bid of \$1,247,859.00 is within the range expected for the project and based on the Contractor's history, they should be capable of performing the required work. Upon award of the contract by the City, we will prepare the required Notice of Award and accompanying contract documents.

If you have any questions or require additional information, please contact our office.

Sincerely,

Prein&Newhof



Brian G. Vilmont, P.E.

BGV/mvk

cc: Rich LaBombard – City of Lowell
Jeff VanSetters – City of Lowell
Mark Mundt – Suez
Mark Prein, P.E. – Prein&Newhof
John Verplank, P.E. – Prein&Newhof
Nate Ver Heul, P.E. – Prein&Newhof

City of Lowell
Wastewater System Improvements - Main Lift Station
Project #: 2140244
Bid: October 11, 2016

		Kamminga & Roodvoets, Inc.	Diversco Construction	Dunigan Bros. Inc.	Jackson-Merkey Contractors	Davis Construction	E.T. MacKenzie Company
Section A							
1	Trunk Sewer (including Manholes)	\$ 247,000.00	\$ 293,000.00	\$ 314,620.00	\$ 320,000.00	\$ 505,867.00	\$ 448,200.00
2	Dewatering	\$ 40,000.00	\$ 135,412.00	\$ 160,980.00	\$ 85,000.00	\$ 185,649.00	\$ 219,605.00
3	Observation Deck	\$ 4,000.00	\$ 4,600.00	\$ 16,014.00	\$ 7,500.00	\$ 7,283.00	\$ 10,945.00
4	Restoration	\$ 15,000.00	\$ 15,878.00	\$ 28,509.00	\$ 18,000.00	\$ 52,154.00	\$ 144,210.00
5	Compaction Testing (including sand and aggregate)	\$ 2,500.00	\$ 5,000.00	\$ 23,674.00	\$ 2,625.00	\$ 5,316.00	\$ 8,775.00
Trunk Sewer Subtotal:		\$ 308,500.00	\$ 453,890.00	\$ 543,797.00	\$ 433,125.00	\$ 756,269.00	\$ 831,735.00

Section B							
1	Demolition of Existing Lift Station	\$ 12,500.00	\$ 8,700.00	\$ 13,021.00	\$ 18,500.00	\$ 5,478.00	\$ 24,100.00
2	Excavation & Backfill	\$ 275,000.00	\$ 95,000.00	\$ 125,270.00	\$ 270,110.00	\$ 299,409.00	\$ 313,985.00
3	Compaction Testing (including sand, aggregate and asphalt)	\$ 2,500.00	\$ 12,000.00	\$ 14,204.00	\$ 4,000.00	\$ 2,127.00	\$ 11,700.00
4	Dewatering	\$ 16,000.00	\$ 50,000.00	\$ 21,307.00	\$ 106,000.00	\$ 3,190.00	\$ 71,465.00
5	Bypass Pumping	\$ 5,000.00	\$ 9,400.00	\$ 15,980.00	\$ 32,800.00	\$ 5,316.00	\$ 12,050.00
6	Cast-in-Place Concrete Wet Well & Valve Chamber (including filelets and access hatches)	\$ 200,000.00	\$ 235,861.00	\$ 365,810.00	\$ 247,600.00	\$ 240,798.00	\$ 292,715.00
7	Pumps, Valves and Piping	\$ 220,359.00	\$ 234,650.00	\$ 180,320.00	\$ 353,500.00	\$ 227,649.00	\$ 194,100.00
8	Sanitary Sewer (including manholes)	\$ 3,000.00	\$ 12,000.00	\$ 19,991.00	\$ 10,000.00	\$ -	\$ 7,100.00
9	Meter Chamber	\$ 15,000.00	\$ 15,346.00	\$ 16,817.00	\$ 19,000.00	\$ 19,245.00	\$ 12,800.00
10	Ductile Iron Force Main (including valves & fittings)	\$ 15,000.00	\$ 22,000.00	\$ 22,969.00	\$ 18,000.00	\$ 16,072.00	\$ 19,335.00
11	Control Panel, Instrumentation and Programming	\$ 85,000.00	\$ 55,503.00	\$ 157,910.00	\$ 65,000.00	\$ 59,012.00	\$ 156,645.00
12	Electrical Equipment and Wiring	\$ 50,000.00	\$ 67,645.00	\$ 41,430.00	\$ 84,000.00	\$ 54,802.00	\$ 41,445.00
13	Restoration (including fence, driveway, and parking lot)	\$ 23,500.00	\$ 100,700.00	\$ 74,781.00	\$ 46,000.00	\$ 41,918.00	\$ 42,290.00
14	Allowance - Removal and Disposal of Contaminated Soils (based on 380 tons)	\$ 16,500.00	\$ 16,500.00	\$ 19,532.00	\$ 12,730.00	\$ 24,244.00	\$ 17,328.00
Lift Station subtotal:		\$ 939,359.00	\$ 935,305.00	\$ 1,089,342.00	\$ 1,287,240.00	\$ 999,260.00	\$ 1,217,058.00
Total Bid:		\$ 1,247,859.00	\$ 1,389,195.00	\$ 1,633,139.00	\$ 1,720,365.00	\$ 1,755,529.00	\$ 2,048,793.00

Supplemental Information

Add/Deduct for Soils Disposal (per cubic yard)	\$ 50.00	\$ 35.00	\$ 51.40	\$ 33.50	\$ 63.80	\$ 45.60
Price per ton						

October 12, 2016
2160275

Mike Burns – City Manager
301 East Main Street
Lowell, MI 49331

RE: Bid Tabulation for Valley Vista Lift Station

Dear Mike:

Please find enclosed for your use the bid tabulation for the referenced project. We have examined the bids and have found no anomalies or concerns on the submission from the low bidder, Kamminga and Roodvoets, Inc. The project bid of \$398,875.00 is within the range expected for the project and based on the Contractor's history, they should be capable of performing the required work. Upon award of the contract by the City, we will prepare the required Notice of Award and accompanying contract documents.

If you have any questions or require additional information, please contact our office.

Sincerely,

Prein&Newhof



Brian G. Vilmont, P.E.

BGV/mvk

cc: Rich LaBombard – City of Lowell
Jeff VanSetters – City of Lowell
Mark Mundt – Suez
Mark Prein, P.E. – Prein&Newhof
John Verplank, P.E. – Prein&Newhof
Nate Ver Heul, P.E. – Prein&Newhof

City of Lowell
Wastewater System Improvements - Valley Vista Lift Station
Project #: 2160275
Bid: October 11, 2016

Contractor	Bid Amount	Bid Bond	Pump Pricing			Subcontractors			
			Flygt Pumps	Dezurik Valves	Site Work	Concrete	Painting	Mechanical	Electrical
Kamminga & Roodvoets	\$ 398,875.00	Yes	\$ 17,415.80	\$ 4,308.90			Dave Cole		DVT Elect
Dunigan Bros., Inc.	\$ 410,000.00	Yes	\$ 19,160.00	\$ 4,740.00	Dunigan	TBD	Dunigan	Dunigan	Hirst elect
Jackson-Merkey Contractors	\$ 423,740.00	Yes	\$ 16,430.00	\$ 4,065.00	Jackson-Merkey	Burgess	Kool Ind. Painting	Jackson-Merkey	DVT Elect
Diversco Construction Co. Inc.	\$ 437,872.00	Yes	\$ 16,437.00	\$ 4,065.00	Diversco	Burgess	M.A.R Grantech	M.A.R Grantech	M.A.R Grantech
E.T. MacKenzie Company	\$ 442,312.00	Yes	\$ 18,000.00	\$ 4,600.00	E.T. Mac	E.T. Mac	Robinson	Robinson	Robinson
CL Trucking & Excavating LLC	\$ 489,547.33	Yes	\$ 18,000.00	\$ 4,600.00	CL Trucking	Kent Companies	Robinson	Robinson	Robinson
Milbocker & Sons, Inc.	\$ 1,238,500.00	Yes	\$ 20,028.00	\$ 4,955.00	Milbocker	Milbocker	Dave Cole	DHE Plum & Mech	Windemuller



**LOWELL CITY COUNCIL
MEMORANDUM**

DATE: October 13, 2016

TO: Mayor Altoft and City Council

FROM: Michael T. Burns, City Manager 

RE: Naming of City Park

I was informed of discussion at the May and July Park and Recreation Meeting on naming the North Washington/Boy Scout Cabin. This would be in commemoration to the location being a long time cabin for the Boy Scouts of America in this area of Michigan.

The Park and Recreation Commission have made a recommendation and are asking the City Council to name the property owned by the City on North Washington to Scout Park.

If the City Council agrees on the name change, I can work on getting a proper sign for the location and the Council may want to consider some sort of ceremony to formalize the naming of the park.

I recommend that the City Council accept the recommendation of the Parks and Recreation Commission and name the City owned property on North Washington St. to Scout Park.

**LOWELL POLICE DEPARTMENT
MONTHLY REPORT SUMMARY
CALENDAR YEAR 2016**

Complaint Book Total													174	355	548	727	918	1128	1366	1598	1822			8636
Activity	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Year Total											
Total Arrests	26	16	15	24	24	28	34	34	15				216											
Alcohol (MIP/Open Intox)	1	1	2	4	7	2	2	0	0				19											
Drug Law Violations	4	2	3	10	4	3	0	6	2				34											
Drunk Driving	2	0	2	3	1	3	3	2	1				17											
Suspended License	5	3	1	1	3	2	9	6	5				35											
Warrant Arrest	5	5	4	4	6	10	7	11	1				53											
Other Arrests	9	5	3	2	3	8	13	9	6				58											
Assault	0	0	1	1	1	2	2	2	0				9											
Assault (Civil)	6	3	2	2	7	5	8	3	7				43											
Assault (Domestic)	3	3	3	0	2	0	1	3	4				19											
Assist from Other Agency	10	10	5	5	11	10	8	11	0				70											
Assist to Other Agency	10	13	16	10	17	12	11	12	5				106											
Assist to Citizen	23	36	37	32	22	40	31	54	42				317											
Breaking & Entering	2	1	0	1	2	2	1	2	3				14											
Disorderly Conduct	3	1	2	4	5	8	6	2	1				32											
Dog Complaints	0	1	1	5	9	3	3	2	5				29											
Larceny	4	4	5	2	7	10	16	5	7				60											
Malicious Destruction	3	1	3	2	6	3	2	4	1				25											
Motorist Assist	15	14	11	10	11	8	22	10	14				115											
Ordinance Violations	5	11	10	6	12	11	28	36	28				147											
Accident Total	15	10	10	12	7	11	10	12	14				101											
{Property Damage}	15	10	9	12	6	6	9	10	13				90											
{Personal Injury}	0	0	1	0	1	5	1	2	1				11											
Citations Issued	25	25	19	27	18	13	14	38	26				205											
Traffic Stops: Warned	90	131	122	85	75	55	56	76	70				760											
Total # of Traffic Stops	98	148	133	91	84	65	67	89	86				380											

**AGENCIES ASSISTING
LOWELL POLICE DEPARTMENT
SEPTEMBER 2016**

Complaint #	Date	Nature of Complaint	Assisting Department	Status
16-1702	9/15/2016	Suicidal Subject	KCSD	Back-up
16-1707	9/15/2016	Domestic	KCSD	Assisted
16-1709	9/15/2016	Family Issues	KCSD	Back-up
16-1720	9/17/2016	Suspicious Situation	KCSD	Assisted
16-1747	9/21/2016	B&E from Vehicle	KCSD	Back-up
16-1754	9/21/2016	Domestic	KCSD	Back-up
16-1755	9/21/2016	Domestic	KCSD	Back-up

SEPTEMBER 2016

[illegible]

**MONTHLY COMPARISON TOTALS
AUGUST 2015 AND 2016**

ACTIVITY	SEPTEMBER	2015 YEAR-TO-DATE	SEPTEMBER	2016 YEAR-TO-DATE
Total Arrests	46	188	15	201
Alcohol (MIP/Open Intox)	12	10	0	19
Drug Law Violations	4	31	2	32
Drunk Driving	3	10	1	16
Suspended License	6	15	5	30
Warrant Arrest	14	70	1	52
Other Arrests	7	52	6	52
Assault	1	10	0	9
Assault (Civil)	1	21	7	36
Assault (Domestic)	3	29	4	15
Assist from Other Agency	9	78	0	70
Assist to Other Agency	13	122	5	101
Assist to Citizen	30	165	42	275
Breaking & Entering	0	6	3	11
Disorderly Conduct	2	25	1	31
Dog Complaints	2	27	5	24
Larceny	5	57	7	53
Malicious Destruction	4	18	1	24
Motorist Assist	7	89	14	101
Ordinance Violations	7	158	28	119
Accident Total	11	90	14	87
{Property Damage}	11	82	13	77
{Personal Injury}	0	8	1	10
Citations Issued	37	212	26	179
Traffic Stops: Warned	87	825	70	690
# of Traffic Stops Made	94	902	86	380
TOTAL COMPLAINTS	201	1501	232	1598

Lowell Area Fire Dept.

Lowell, MI

This report was generated on 10/13/2016 1:20:32 PM



Incident List per User-Defined Field for Date Range for Station

MultiCustomQuestion: All Custom Questions | Incident Type(s): 111 - Building fire 322 - Motor vehicle accident with injuries

Incident Number	Incident Date	Incident Type
Station: Lowell Area Fire Department		
Question: Hand Tools Used		
Answer: 0		
2016-545	09/05/2016	Motor vehicle accident with injuries
2016-592	09/24/2016	Motor vehicle accident with no injuries.
2016-601	09/28/2016	Motor vehicle accident with injuries
		Total incidents: 3

Answer: 5		
2016-557	09/11/2016	Motor vehicle accident with injuries
		Total incidents: 1

Answer: N/A		
2016-559	09/13/2016	Motor vehicle accident with injuries
		Total incidents: 1

Question: Hose 1.5 inch Feet used		
Answer: 0		
2016-545	09/05/2016	Motor vehicle accident with injuries
2016-557	09/11/2016	Motor vehicle accident with injuries
2016-592	09/24/2016	Motor vehicle accident with no injuries.
2016-601	09/28/2016	Motor vehicle accident with injuries
		Total incidents: 4

Answer: 50ft		
2016-559	09/13/2016	Motor vehicle accident with injuries
		Total incidents: 1

Question: Hose 3 inch Feet used		
Answer: 0		
2016-545	09/05/2016	Motor vehicle accident with injuries
2016-557	09/11/2016	Motor vehicle accident with injuries
2016-592	09/24/2016	Motor vehicle accident with no injuries.
2016-601	09/28/2016	Motor vehicle accident with injuries
		Total incidents: 4

Answer: N/A		
2016-559	09/13/2016	Motor vehicle accident with injuries
		Total incidents: 1

Question: Hose 5 inch feet used		
Answer: 0		
2016-545	09/05/2016	Motor vehicle accident with injuries
2016-557	09/11/2016	Motor vehicle accident with injuries
2016-592	09/24/2016	Motor vehicle accident with no injuries.
2016-601	09/28/2016	Motor vehicle accident with injuries
		Total incidents: 4

Answer: N/A			
2016-559	09/13/2016	Motor vehicle accident with injuries	Total incidents: 1
Question: Rescue Tools Used			
Answer: 0			
2016-592	09/24/2016	Motor vehicle accident with no injuries.	Total incidents: 2
2016-601	09/28/2016	Motor vehicle accident with injuries	
Answer: 1			
2016-557	09/11/2016	Motor vehicle accident with injuries	Total incidents: 1
Answer: Cutter, Spreader, Ram			
2016-559	09/13/2016	Motor vehicle accident with injuries	Total incidents: 1
Answer: cutters			
2016-545	09/05/2016	Motor vehicle accident with injuries	Total incidents: 1
Question: SCBA			
Answer: 0			
2016-545	09/05/2016	Motor vehicle accident with injuries	Total incidents: 4
2016-557	09/11/2016	Motor vehicle accident with injuries	
2016-592	09/24/2016	Motor vehicle accident with no injuries.	
2016-601	09/28/2016	Motor vehicle accident with injuries	
Answer: N/A			
2016-559	09/13/2016	Motor vehicle accident with injuries	Total incidents: 1
Question: Water used (gal)			
Answer: 0			
2016-545	09/05/2016	Motor vehicle accident with injuries	Total incidents: 4
2016-557	09/11/2016	Motor vehicle accident with injuries	
2016-592	09/24/2016	Motor vehicle accident with no injuries.	
2016-601	09/28/2016	Motor vehicle accident with injuries	
Answer: N/A			
2016-559	09/13/2016	Motor vehicle accident with injuries	Total incidents: 1

Lowell Area Fire Dept.

Lowell, MI

This report was generated on 10/13/2016 1:17:53 PM



Average Number of Responding Personnel per Incident Type for Date Range
StartDate: 09/01/2016 | EndDate: 09/30/2016

INCIDENT TYPE	AVG.	# PERSONNEL
321 - EMS call, excluding vehicle accident with injury		6
322 - Motor vehicle accident with injuries		13
324 - Motor vehicle accident with no injuries.		7
412 - Gas leak (natural gas or LPG)		9
420 - Toxic condition, other		11
424 - Carbon monoxide incident		10
444 - Power line down		7
445 - Arcing, shorted electrical equipment		8
561 - Unauthorized burning		5
611 - Dispatched & cancelled en route		5
700 - False alarm or false call, other		9
735 - Alarm system sounded due to malfunction		9
736 - CO detector activation due to malfunction		6

Reviewed Incidents only.

emergencyreporting.com

Doc Id: 1143

Page # 1 of 2

CITY OF LOWELL
REPORT FOR : SEPTEMBER
FOR: Dave Pasquale

DRINKING WATER TREATMENT AND FILTRATION PLANT

A TOTAL OF: 17.98863 MILLION GALLONS OF RAW WATER WAS TREATED FOR THE
MONTH OF: SEPTEMBER TOTAL PUMPING TIME, TREATMENT AND THE DISTRIBUTION
OF THE FINISHED WATER TO THE SYSTEM REQUIRED 276.67 HOURS, WHICH RESULTED IN
304.5 MAN HOURS FOR THE OPERATION.

CHEMICAL COST PER MILLION GALLONS: \$ 159.21

ELECTRICAL COST PER MILLION GALLONS: \$ 204.93

TOTAL COST PER MILLION GALLONS: \$ 364.14

WATER PRODUCTION

DAILY AVERAGE: 0.600

DAILY MAXIMUM: 0.737

DAILY MINIMUM: 0.473

THE AVERAGE PLANT OPERATION TIME WAS 8.9247 HOURS PER DAY.

Monthly Report
Water and Sewer system

Customer Complaints	Water Quality	0
	High Water Usage	0
	Low Pressure	0
Fire Hydrants	Flushed During Construction	0
	Flushed For Flushing Program	0
Meters	Final Reads	8
	New Meter Installs	6
	billing re-reads	25
Valves	Operated During Construction	0
	Operated For Valve Turning Program	0
Water Mains	Water Main Breaks	0
MISS DIGS	Marking of Water mains and Services, Storm Mains, and Sanitary Mains	50
Stob Box	Stob Box Repairs	0
	Locating Missing Stop Box	0
	Stop Box Location Cards Made	0
Valve Box	Valve box Repairs	0
New Construction	On Site Construction Inspection	4
Sewer	Televised	2500
	Cleaned	300

STREETS DEPARTMENT

SEPTEMBER 2016

Major & Local Streets

Snow and Ice Control

Pot holes:

2 Tons - pot holes filled with cold patch

Tons - of hot mix put down

Storm drains and ditches:

Cleaned up catch basins throughout the City

Parking Lots

Public Works:

Airport:

Sidewalks:

Trees, bushes, shrubs trimming and removal:

Traffic & Signs:

Moved sign on Grindle for a new driveway

Misc:

Weekly Park Trash D.D.A. Pickup (twice a week)

Set up City Hall weekly

PARKS

SEPTEMBER 2016

Creekside Park

- Picked up trash every day
- Cleaned picnic area
- Put down weed killer
- Cleaned up horseshoe pits

Stoney Lakeside Park

- Picked up trash every day
- Mowed and trimmed
- Put down weed killer
- Closed restrooms for the season
- Pulled picnic tables, trash cans and volleyball net
- Cleaned out fire pits and grills

Recreation Park

- Rec Ballfield - Ground maintenance under contract
- Burch football field – ground maintenance under contract
- Mowed Burch Football field two times a week during football season
- Picked up trash a couple times a week
- Put down weed killer

Richard Park

- Ground maintenance under contract
- Weekly trash pick up

McMahon Park

- Ground maintenance under contract

Upper Bridge Park

DPW – Fire Station – Fairgrounds

- Mowed and trimmed
- Pulled weeds and put down weed killer

Misc.

- Replaced light bulbs in the Chamber building

Dept. of Public Works, City of Lowell

217 S. Hudson
Lowell, MI. 49331
Phone - 616-897-5929 Fax -

Posted Totals by Invoice #

Report Date: 10/04/2016

Period From: 09/01/2016 To: 09/30/2016

Invoice Number	Date	Name	Total	Charge Sales!
001039	09/02/2016	Water Distribution	1,050.41	0.00
001040	09/12/2016	Equipment	87.87	0.00
001041	09/13/2016	Police	242.46	0.00
001042	09/16/2016	Equipment	122.23	0.00
001043	09/16/2016	Police	74.23	0.00
001044	09/16/2016	Police	15.75	0.00
001045	09/19/2016	Police	253.84	0.00
001046	09/21/2016	Equipment	32.62	0.00
001047	09/22/2016	Equipment	114.63	0.00
001048	09/30/2016	City Hall, Organization.	500.98	0.00
Grand Totals:			\$2,495.02	\$0.00

Time in each Department

City Hall: 20.25 hrs.

Overtime: 2 hrs.

Public Works: 25.75 hrs.

Library: 1 hr.

Water Plant: 42.5 hrs.

Overtime: 1.25 hrs.

Call Out: 2 hrs.

Water Dist.: 4.5 hrs.

Equipment Maintenance: 67.25 hrs.

Sick: 9.75 hrs.

Holiday: 8

Total Hours for September: 176.25 hrs.

September 2016 Sexton's Report

Total of Burials: 3 of those were: full: 2 cremations: 1 Year to date 32

Oakwood: Spent 273.75 hrs

- Finished another cycle of weed whipping the entire cemetery.
- Mowing often, when dry enough due to heavy dew this season.
- Emptied all the trash barrels
- Helped a few people with questions about relatives buried here.
- Worked on mowers, ie. Sharpening blades and cleaning them out.
- Showed graves sites for a couple to buy.
- Tried to keep weeds from the tree saucers. Set traps for moles killed a few.
- Continued to pick up branches and sticks from wind and squirrels playing around in the trees.

CITY Hall – LPD: Spent 9 hr's Mowed and trimmed each week. Lowered flags and raised them, and weeded. Changed a few lights too.

Englehardt Library: Spent 39.25 hr's doing the following:

- Mowed and trimmed each week.
- Filled soap dispensers again.
- Spent time pulling weeds again around the building.
- Stared pulling out a few bushes so we could add more cement to push the bikes back and make a more open entrance. So some perennials had to be moved as well.

D.P.W. Spent 8.5 hr's Morning meetings and weeding the 4 signs

D.D.A. Spent 124.25 hr's doing the following:

- Mowed and trimmed each week.
- Sprayed weeds in cracks and tree saucers a few times.
- Weeded and dead headed daylilies, replaced some sad looking petunias with some yellow pansies.
- Lowered then raised the flags.
- As we work downtown we seem to pick up more and more trash.
- Was asked to make 4 cuts behind business in the sod, 5 feet wide.

Museum: Spent 9.5 hr's mowing, trimming and weeding. Cut out oldest pieces in the rose bushes, and pruned the lilac back some.

Permit	Address	Issue Date	Parcel No.	Work Description	Permit Fee	Value
PB16901009	1400 FOREMAN ST SE	09/01/2016	41-20-03-276-008	ADDITION - LITEHOUSE	5,901.00	2,900,000
PB16901069	1383 HIGHLAND HILL DR SE	09/02/2016	41-20-01-178-036	RESIDENCE W/DECK	645.00	224,049
PB16901068	1280 HIGHLAND HILL DR SE	09/02/2016	41-20-01-178-019	RESIDENCE	687.00	245,942
PB16901118	1610 SIBLEY ST SE	09/09/2016	41-20-03-419-003	DETACHED ACCESSORY	170.00	24,183
PB16901151	625 CHATHAM ST SE	09/27/2016	41-20-02-306-015	NEW SHELTER FOR CAR	200.00	25,000
PB16901211	419 N MONROE ST SE	09/29/2016	41-20-02-258-002	INTERIOR REMODEL - K	150.00	15,000
PB16901216	1010 GRINDLE DR SE	09/30/2016	41-20-01-101-066	RESIDENCE W/DECK	675.00	239,410

Total Permits: 7

Total Fee Amount: 8,428.00

Total Const. Value: 3,673,584

Permit	Address	Issue Date	Parcel No.	Work Description	Permit Fee	Value
PE16901452	510 N HUDSON ST SE	09/19/2016	41-20-02-190-007		70.00	0
PE16901454	223 W MAIN ST SE	09/19/2016	41-20-02-402-017	400A Service and remodel o	508.00	0
PE16901453	199 SMITH ST SE	09/19/2016	41-20-02-340-009	400A service	65.00	0
PE16901489	1400 FOREMAN ST SE	09/26/2016	41-20-03-276-008	ADDITIONLITEHOUSE F	240.00	0
PE16901516	1383 HIGHLAND HILL DR SE	09/29/2016	41-20-01-178-036		246.00	0

Total Permits: 5

Total Fee Amount: 1,129.00

Total Const. Value: 0

Permit	Address	Issue Date	Parcel No.	Work Description	Permit Fee	Value
PM16902179	2157 W MAIN ST SE	09/02/2016	41-20-03-326-017		110.00	0
PM16902180	1400 FOREMAN ST SE	09/06/2016	41-20-03-276-008	Installation of (5) split refrig	275.00	0
PM16902248	1238 HIGHLAND HILL DR SE	09/12/2016	41-20-01-178-026	New construction HVAC	220.00	0
PM16902302	675 ALDEN NASH AVE SE	09/20/2016	41-20-03-151-006	ADDITION TO RESIDENC	75.00	0
PM16902394	223 W MAIN ST SE	09/29/2016	41-20-02-402-017	Gaspipe	65.00	0
PM16902402	915 CLARK ST	09/29/2016	41-20-11-107-008		190.00	0

SEPT

CITY OF LOWELL - PERMIT LIST

10/04/2016

Total Permits: 6

Total Fee Amount: 935.00

Total Const. Value: 0

Permit	Address	Issue Date	Parcel No.	Work Description	Permit Fee	Value
PP16900967	1280 HIGHLAND HILL DR SE	09/01/2016	41-20-01-178-019	NEW	239.00	0
PP16900971	2157 W MAIN ST SE	09/02/2016	41-20-03-326-017		225.00	0
PP16900979	1383 HIGHLAND HILL DR SE	09/06/2016	41-20-01-178-036		259.00	0
PP16900974	1400 FOREMAN ST SE	09/06/2016	41-20-03-276-008	Indirect sanitary piping and	255.00	0
PP16901050	223 W MAIN ST SE	09/22/2016	41-20-02-402-017	MAIN FLOOR REMODEL	156.00	0
PP16901056	318 LINCOLN LAKE AVE SE	09/26/2016	41-20-02-332-004		219.00	0

Total Permits: 6

Total Fee Amount: 1,353.00

Total Const. Value: 0

Grand Total Permits: 24

Grand Total Permit Fee: 11,845.00

Grand Total Const. Value: \$3,673,584

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
PERIOD ENDING 09/30/2016

Page: 1/14

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 09/30/2016	ACTIVITY FOR MONTH 09/30/2016	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
TAXES		1,900,174.24	1,437,797.29	1,080,771.26	462,376.95	75.67
LICENSES AND PERMITS		38,150.00		350.00	26,566.86	30.36
LICPER		11,583.14			338,424.64	7.20
CHARGES FOR SERVICES		364,700.00	26,275.36	8,247.63	301,544.30	18.42
STATE GRANTS		369,631.00	68,086.70	7,520.70	1,337.50	4.46
INT		1,400.00	62.50	62.50	(1,664.45)	111.06
INTEREST AND RENTS		15,050.00	16,714.45	2,670.62	148,225.00	0.00
OTHER REVENUE		148,225.00	0.00	0.00	(803.50)	110.11
TRANSIN		7,950.00	8,753.50	5,770.00	8,997.12	24.39
FINES						
FINES AND FORFEITURES						
LOCAL		11,900.00	2,902.88	2,902.88		
LOCAL CONTRIBUTIONS						
TOTAL Revenues						
		2,857,180.24	1,572,175.82	1,108,295.59	1,285,004.42	55.03
Expenditures						
101	COUNCIL	17,140.00	6,698.25	2,644.29	10,441.75	39.08
172	MANAGER	111,858.00	29,283.79	17,269.90	82,574.21	26.18
191	ELECTIONS	11,260.00	2,493.97	0.00	8,766.03	22.15
209	ASSESSOR	51,850.00	12,072.93	5,758.74	39,777.07	23.28
210	ATTORNEY	32,500.00	6,147.30	6,147.30	26,352.70	18.91
215	CLERK	106,000.00	27,169.01	11,950.46	78,830.99	25.63
253	TREASURER	211,090.00	47,461.86	28,370.80	163,628.14	22.48
265	CITY HALL	147,600.00	46,411.16	23,299.69	101,188.84	31.44
276	CEMETERY	113,435.00	33,071.24	16,458.30	80,363.76	29.15
294	UNALLOCATED MISCELLANEOUS	13,200.00	103,804.49	0.00	(90,604.49)	786.40
301	POLICE DEPARTMENT	687,820.00	188,496.48	103,031.10	499,323.52	27.40
305	CODE ENFORCEMENT	93,700.00	22,242.28	10,147.86	71,457.72	23.74
336	FIRE	130,000.00	30,870.20	0.00	99,129.80	23.75
400	PLANNING & ZONING	43,000.00	5,209.67	1,529.74	37,790.33	12.12
426	EMERGENCY MANAGEMENT	0.00	(4.27)	0.00	4.27	100.00
441	DEPARTMENT OF PUBLIC WORKS	242,850.00	55,862.38	21,324.96	186,987.62	23.00
442	SIDEWALK	6,150.00	1,134.51	240.31	5,015.49	18.45
523	TRASH	35,000.00	11,036.00	4,554.80	23,964.00	31.53
728	ECONOMIC DEVELOPMENT	20,600.00	2,627.54	1,545.93	17,972.46	12.76
747	CHAMBER/RIVERWALK	3,500.00	891.22	321.47	2,608.78	25.46
751	PARKS	151,080.00	45,668.15	20,111.62	105,411.85	30.23
757	SHOWBOAT	1,600.00	160.42	47.97	1,439.58	10.03
774	RECREATION CONTRIBUTIONS	2,000.00	10,000.00	10,000.00	(8,000.00)	500.00
790	LIBRARY	74,500.00	15,816.41	8,349.26	58,683.59	21.23
803	HISTORICAL DISTRICT COMMISSION	250.00	0.00	0.00	250.00	0.00
804	MUSEUM	36,400.00	22,000.70	16,547.19	14,399.30	60.44
965	TRANSFERS OUT	609,446.00	0.00	0.00	609,446.00	0.00
TOTAL Expenditures						
		2,953,829.00	726,625.69	309,651.69	2,227,203.31	24.60
TOTAL REVENUES						
		2,857,180.24	1,572,175.82	1,108,295.59	1,285,004.42	55.03
TOTAL EXPENDITURES						
		2,953,829.00	726,625.69	309,651.69	2,227,203.31	24.60
NET OF REVENUES & EXPENDITURES						
		(96,648.76)	845,550.13	798,643.90	(942,198.89)	874.87

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 09/30/2016

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 09/30/2016	ACTIVITY FOR MONTH 09/30/2016	AVAILABLE BALANCE	% BDGT USED
Fund 202 - MAJOR STREET FUND						
Revenues						
OTHER	OTHER REVENUE	192,000.00	18,060.77	18,060.77	173,939.23	9.41
TRANSIN	TRANSFERS IN	100,000.00	0.00	0.00	100,000.00	0.00
TOTAL Revenues		292,000.00	18,060.77	18,060.77	273,939.23	6.19
Expenditures						
450	CAPITAL OUTLAY	452,000.00	954.97	0.00	451,045.03	0.21
463	MAINTENANCE	38,650.00	4,995.02	1,507.07	33,654.98	12.92
474	TRAFFIC	9,100.00	3,062.74	2,328.29	6,037.26	33.66
478	WINTER MAINTENANCE	42,000.00	969.65	433.84	41,030.35	2.31
483	ADMINISTRATION	45,800.00	(284.51)	(284.51)	46,084.51	(0.62)
TOTAL Expenditures		587,550.00	9,697.87	3,984.69	577,852.13	1.65
TOTAL REVENUES		292,000.00	18,060.77	18,060.77	273,939.23	6.19
TOTAL EXPENDITURES		587,550.00	9,697.87	3,984.69	577,852.13	1.65
NET OF REVENUES & EXPENDITURES		(295,550.00)	8,362.90	14,076.08	(303,912.90)	2.83

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 09/30/2016

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 09/30/2016	ACTIVITY FOR MONTH 09/30/2016	AVAILABLE BALANCE	% BDGT USED
Fund 203 - LOCAL STREET FUND						
Revenues						
OTHER	OTHER REVENUE	87,000.00	6,893.00	6,893.00	80,107.00	7.92
TRANSIN	TRANSFERS IN	180,000.00	0.00	0.00	180,000.00	0.00
TOTAL Revenues		267,000.00	6,893.00	6,893.00	260,107.00	2.58
Expenditures						
450	CAPITAL OUTLAY	25,000.00	0.00	0.00	25,000.00	0.00
463	MAINTENANCE	70,300.00	14,756.02	4,326.63	55,543.98	20.99
474	TRAFFIC	11,000.00	2,363.49	1,218.30	8,636.51	21.49
478	WINTER MAINTENANCE	60,400.00	2,008.25	893.59	58,391.75	3.32
483	ADMINISTRATION	27,300.00	0.00	0.00	27,300.00	0.00
906	DEBT SERVICE	83,743.00	75,008.75	0.00	8,734.25	89.57
TOTAL Expenditures		277,743.00	94,136.51	6,438.52	183,606.49	33.89
TOTAL REVENUES						
			6,893.00	6,893.00	260,107.00	2.58
TOTAL EXPENDITURES			94,136.51	6,438.52	183,606.49	33.89
NET OF REVENUES & EXPENDITURES			(87,243.51)	454.48	76,500.51	812.10

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 09/30/2016	ACTIVITY FOR MONTH 09/30/2016	AVAILABLE BALANCE	% BDGT USED
Fund 238 - HISTORICAL DISTRICT FUND						
Revenues						
OTHER	OTHER REVENUE	0.00	25,000.00	0.00	(25,000.00)	100.00
TOTAL Revenues		0.00	25,000.00	0.00	(25,000.00)	100.00
TOTAL REVENUES						
TOTAL EXPENDITURES		0.00	25,000.00	0.00	(25,000.00)	100.00
NET OF REVENUES & EXPENDITURES		0.00	25,000.00	0.00	(25,000.00)	100.00

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 09/30/2016	ACTIVITY FOR MONTH 09/30/2016	AVAILABLE BALANCE	% BDGT USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
TAXES		397,600.00	324,912.03	56,412.03	72,687.97	81.72
INT	INTEREST AND RENTS	250.00	0.00	0.00	250.00	0.00
TOTAL Revenues		397,850.00	324,912.03	56,412.03	72,937.97	81.67
Expenditures						
450	CAPITAL OUTLAY	75,000.00	36,007.30	35,000.00	38,992.70	48.01
463	MAINTENANCE	77,500.00	31,360.94	12,282.88	46,139.06	40.47
483	ADMINISTRATION	39,900.00	2,027.53	946.70	37,872.47	5.08
740	COMMUNITY PROMOTIONS	65,000.00	386.13	85.85	64,613.87	0.59
965	TRANSFERS OUT	147,225.00	0.00	0.00	147,225.00	0.00
TOTAL Expenditures		404,625.00	69,781.90	48,315.43	334,843.10	17.25
TOTAL REVENUES		397,850.00	324,912.03	56,412.03	72,937.97	81.67
TOTAL EXPENDITURES		404,625.00	69,781.90	48,315.43	334,843.10	17.25
NET OF REVENUES & EXPENDITURES		(6,775.00)	255,130.13	8,096.60	(261,905.13)	3,765.76

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
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GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 09/30/2016	ACTIVITY FOR MONTH 09/30/2016	AVAILABLE BALANCE	% BDGT USED
Fund 260 - DESIGNATED CONTRIBUTIONS						
Revenues						
INT	INTEREST AND RENTS	2,000.00	150.00	0.00	1,850.00	7.50
LOCAL	LOCAL CONTRIBUTIONS	5,000.00	0.00	0.00	5,000.00	0.00
TOTAL Revenues		7,000.00	150.00	0.00	6,850.00	2.14
Expenditures						
443	ARBOR BOARD	5,000.00	0.00	0.00	5,000.00	0.00
758	DOG PARK	2,000.00	380.05	357.17	1,619.95	19.00
TOTAL Expenditures		7,000.00	380.05	357.17	6,619.95	5.43
TOTAL REVENUES		7,000.00	150.00	0.00	6,850.00	2.14
TOTAL EXPENDITURES		7,000.00	380.05	357.17	6,619.95	5.43
NET OF REVENUES & EXPENDITURES		0.00	(230.05)	(357.17)	230.05	100.00

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 09/30/2016	ACTIVITY FOR MONTH 09/30/2016	AVAILABLE BALANCE	% BDGT USED
Fund 581 - AIRPORT FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	216.00	0.00	0.00	216.00	0.00
INT	INTEREST AND RENTS	39,050.00	4,380.00	1,420.00	34,670.00	11.22
OTHER	OTHER REVENUE	1,000.00	300.00	150.00	700.00	30.00
TOTAL Revenues		40,266.00	4,680.00	1,570.00	35,586.00	11.62
Expenditures						
000		44,000.00	12,042.87	2,662.87	31,957.13	27.37
TOTAL Expenditures		44,000.00	12,042.87	2,662.87	31,957.13	27.37
TOTAL REVENUES		40,266.00	4,680.00	1,570.00	35,586.00	11.62
TOTAL EXPENDITURES		44,000.00	12,042.87	2,662.87	31,957.13	27.37
NET OF REVENUES & EXPENDITURES		(3,734.00)	(7,362.87)	(1,092.87)	3,628.87	197.18

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 09/30/2016	ACTIVITY FOR MONTH 09/30/2016	AVAILABLE BALANCE	% BDGT USED
Fund 590 - WASTEWATER FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	1,084,000.00	272,610.98	100,192.88	811,389.02	25.15
INT	INTEREST AND RENTS	1,000.00	0.00	0.00	1,000.00	0.00
OTHER	OTHER REVENUE	0.00	55.65	0.00	(55.65)	100.00
TOTAL Revenues		1,085,000.00	272,666.63	100,192.88	812,333.37	25.13
Expenditures						
550	TREATMENT	526,500.00	110,399.63	46,366.98	416,100.37	20.97
551	COLLECTION	381,600.00	37,285.58	21,728.08	344,314.42	9.77
552	CUSTOMER ACCOUNTS	84,950.00	12,341.77	5,467.85	72,608.23	14.53
553	ADMINISTRATION	362,300.00	788.26	128.25	361,511.74	0.22
TOTAL Expenditures		1,355,350.00	160,815.24	73,691.16	1,194,534.76	11.87
TOTAL REVENUES		1,085,000.00	272,666.63	100,192.88	812,333.37	25.13
TOTAL EXPENDITURES		1,355,350.00	160,815.24	73,691.16	1,194,534.76	11.87
NET OF REVENUES & EXPENDITURES		(270,350.00)	111,851.39	26,501.72	(382,201.39)	41.37

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 09/30/2016	ACTIVITY FOR MONTH 09/30/2016	AVAILABLE BALANCE	% BDGT USED
Fund 591 - WATER FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	1,022,000.00	269,743.93	98,927.26	752,256.07	26.39
INT	INTEREST AND RENTS	5,540.00	1,260.00	420.00	4,280.00	22.74
OTHER	OTHER REVENUE	5,000.00	4,953.69	388.45	46.31	99.07
TOTAL Revenues		1,032,540.00	275,957.62	99,735.71	756,582.38	26.73
Expenditures						
570	TREATMENT	487,900.00	90,273.55	38,922.45	397,626.45	18.50
571	DISTRIBUTION	211,900.00	39,696.18	16,754.95	172,203.82	18.73
572	CUSTOMER ACCOUNTS	90,700.00	12,353.66	5,473.80	78,346.34	13.62
573	ADMINISTRATION	265,924.00	4,637.76	175.00	261,286.24	1.74
TOTAL Expenditures		1,056,424.00	146,961.15	61,326.20	909,462.85	13.91
TOTAL REVENUES		1,032,540.00	275,957.62	99,735.71	756,582.38	26.73
TOTAL EXPENDITURES		1,056,424.00	146,961.15	61,326.20	909,462.85	13.91
NET OF REVENUES & EXPENDITURES		(23,884.00)	128,996.47	38,409.51	(152,880.47)	540.10

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 09/30/2016	ACTIVITY FOR MONTH 09/30/2016	AVAILABLE BALANCE	% BDGT USED
Fund 636 - DATA PROCESSING FUND						
Revenues						
INT	INTEREST AND RENTS	78,700.00	0.00	0.00	78,700.00	0.00
OTHER	OTHER REVENUE	1,300.00	0.00	0.00	1,300.00	0.00
TOTAL Revenues		80,000.00	0.00	0.00	80,000.00	0.00
Expenditures						
000		80,000.00	4,834.24	1,932.37	75,165.76	6.04
TOTAL Expenditures		80,000.00	4,834.24	1,932.37	75,165.76	6.04
TOTAL REVENUES		80,000.00	0.00	0.00	80,000.00	0.00
TOTAL EXPENDITURES		80,000.00	4,834.24	1,932.37	75,165.76	6.04
NET OF REVENUES & EXPENDITURES		0.00	(4,834.24)	(1,932.37)	4,834.24	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
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GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 09/30/2016	ACTIVITY FOR MONTH 09/30/2016	AVAILABLE BALANCE	% BDGT USED
Fund 661 - EQUIPMENT FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	7,000.00	2,412.66	2,227.67	4,587.34	34.47
OTHER	OTHER REVENUE	1,100.00	1,715.84	0.00	(615.84)	155.99
TRANSIN	TRANSFERS IN	35,000.00	0.00	0.00	35,000.00	0.00
TOTAL Revenues		43,100.00	4,128.50	2,227.67	38,971.50	9.58
Expenditures						
895	FLEET MAINT. & REPLACEMENT	203,299.07	20,643.58	8,412.57	182,655.49	10.15
TOTAL Expenditures		203,299.07	20,643.58	8,412.57	182,655.49	10.15
TOTAL REVENUES		43,100.00	4,128.50	2,227.67	38,971.50	9.58
TOTAL EXPENDITURES		203,299.07	20,643.58	8,412.57	182,655.49	10.15
NET OF REVENUES & EXPENDITURES		(160,199.07)	(16,515.08)	(6,184.90)	(143,683.99)	10.31

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
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GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 09/30/2016	ACTIVITY FOR MONTH 09/30/2016	AVAILABLE BALANCE	% BDGT USED
Fund 711 - CEMETERY FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	0.00	2,000.00	0.00	(2,000.00)	100.00
TOTAL Revenues		0.00	2,000.00	0.00	(2,000.00)	100.00
TOTAL REVENUES						
TOTAL EXPENDITURES		0.00	2,000.00	0.00	(2,000.00)	100.00
NET OF REVENUES & EXPENDITURES		0.00	2,000.00	0.00	(2,000.00)	100.00

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 09/30/2016	ACTIVITY FOR MONTH 09/30/2016	AVAILABLE BALANCE	% BDGT USED
Fund 714 - LEE FUND						
Revenues						
INT	INTEREST AND RENTS	5,000.00	275.67	325.40	4,724.33	5.51
TOTAL Revenues		5,000.00	275.67	325.40	4,724.33	5.51
Expenditures						
000		5,000.00	0.00	0.00	5,000.00	0.00
TOTAL Expenditures		5,000.00	0.00	0.00	5,000.00	0.00
TOTAL REVENUES		5,000.00	275.67	325.40	4,724.33	5.51
TOTAL EXPENDITURES		5,000.00	0.00	0.00	5,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	275.67	325.40	(275.67)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 09/30/2016

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 09/30/2016	ACTIVITY FOR MONTH 09/30/2016	AVAILABLE BALANCE	% BDGT USED
Fund 715 - LOOK FUND						
Revenues						
INT	INTEREST AND RENTS	25,000.00	1,909.74	1,705.12	23,090.26	7.64
TOTAL Revenues		25,000.00	1,909.74	1,705.12	23,090.26	7.64
Expenditures						
000		25,000.00	0.00	0.00	25,000.00	0.00
TOTAL Expenditures		25,000.00	0.00	0.00	25,000.00	0.00
TOTAL REVENUES		25,000.00	1,909.74	1,705.12	23,090.26	7.64
TOTAL EXPENDITURES		25,000.00	0.00	0.00	25,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	1,909.74	1,705.12	(1,909.74)	100.00
TOTAL REVENUES - ALL FUNDS						
TOTAL EXPENDITURES - ALL FUNDS		6,131,936.24	2,508,809.78	1,395,418.17	3,623,126.46	40.91
NET OF REVENUES & EXPENDITURES		6,999,820.07	1,245,919.10	516,772.67	5,753,900.97	17.80
		(867,883.83)	1,262,890.68	878,645.50	(2,130,774.51)	145.51