

**PROCEEDINGS
OF
CITY COUNCIL
OF THE
CITY OF LOWELL
MONDAY, OCTOBER 3, 2016, 7:00 P.M.**

1. **CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL.**

The Meeting was called to order at 7:00 p.m. by Mayor Jeff Altoft and City Clerk Susan Ullery called roll.

Present: Mayor Jeff Altoft, Councilmembers Mike Devore, Jeff Phillips and Alan Teelander.

Absent: Councilmember Jim Hodges.

Also Present: City Manager Mike Burns, City Clerk Susan Ullery, Light & Power Manager Steve Donkersloot, City Attorney Richard Wendt and Officer Scot VanSolkema.

2. **EXCUSED ABSENCE(S).**

IT WAS MOVED BY TEELANDER and seconded by PHILLIPS to excuse the absence of Councilmember Hodges.

YES: 4 NO: 0. ABSENT: 1. MOTION CARRIED.

3. **CONSENT AGENDA.**

IT WAS MOVED BY TEELANDER and seconded by PHILLIPS to approve the consent agenda containing the following items:

- Approval of the agenda
- Approve and place on file the minutes of the September 19, 2016 City Council meeting and September 22, 2016 City Council/Board of Light and Power Special Meeting.
- Authorize payment of invoices in the amount of \$112,612.88.

YES: Mayor Altoft, Councilmember DeVore, Councilmember Phillips and Councilmember Teelander.

NO: None. ABSENT: Councilmember Hodges. MOTION CARRIED.

4. **CITIZEN DISCUSSION FOR ITEMS NOT ON THE AGENDA.**

Perry Beachum, Greg Canfield and Jim Salzwedel spoke regarding various issues in the City.

5. **OLD BUSINESS.**

a. **Biodigester Update**

City Manager Burns reported that City Council and Lowell Light and Power Board held a special meeting on September 22, 2016 to discuss an action plan to eliminate the odor caused by the

biodigester. They required that an odor solution be in place by November 1, 2016. They also required that a permanent structure to resolve the odor be constructed by May 1, 2017.

James Rosloniec, Attorney for Lowell Energy Ad, LLC (LEAD) provided an update on the activities at the biodigester as well as stating they are working diligently with the City to resolve these issues.

b. Trash/Yard Waste/Recycling Discussion.

City Manager Burns requested direction from Council regarding City trash, yard waste and recycling services. With the contract with the City's current hauler, Burns provided a list of pros and cons of four (4) ways to deal with this. Option One, continue the status quo; Option Two, Bid for a single provider for trash and recycling; Option Three, City ops out of participating in the waste and recycling program but designate a day on which trash pickup will occur; and Option Four, City has an RFP for a single provider that provides bag, container and recycling options for entire city. City awards contract based on lowest qualified bidder. Residents can develop service plan based on needs and address all complaints to the provider.

Council will review this information and it will be discussed at the next City Council meeting.

6. **NEW BUSINESS.**

a. KDL Annual Report.

Charles R. Myers, Trustee representing the City of Lowell and Bowne, Lowell and Vergennes Townships and Chair of the Kent District Board of Trustees, Lance Werner Kent District Library Director and Branch Manager Heather Wood-Gramza presented the 2015 Annual Report for the Kent District Library and Englehardt Public Library.

b. Wastewater Treatment Plant – Rotor Replacement Parts.

Wastewater Treatment Plant Superintendent Mark Mundt stated the west oxidation ditch failed over Labor Day weekend. A quick fix for that was to replace the broken rotor with one from the east oxidation ditch, which was done in just over 48 hours and allowed the plant to stay in compliance with the NPDES permit.

We now need to order parts to repair the broken rotor. The price for the parts to repair this is \$19,023; this does not include installation, which will be provided at a later date.

IT WAS MOVED BY TEELANDER and seconded by PHILLIPS to approve the expenditures of \$19,023 to order the replacement parts for the West oxidation ditch of the Wastewater Treatment Plant.

YES: Councilmember DeVore, Councilmember Phillips, Councilmember Teelander and Mayor

Altoft. NO: None. ABSENT: Councilmember Hodges. MOTION CARRIED.

7. **BOARD/COMMISSIONS REPORTS.**

No comments were received.

8. **MANAGER'S REPORT.**

City Manager Burns stated he attended the International City/County Managers conference in Kansas City, which was very informative.

9. **COUNCIL COMMENTS.**

Mayor Altoft stated he stood in the rain on Saturday morning with Betty Morlock checking people's ID for the Community Clean Up at the fairgrounds and lots of trash came through. When the dumpsters of trash are hauled away we should level the grounds because it was very wet and muddy. Altoft also mentioned that he married another couple on the Riverwalk on Friday afternoon.

10. **ADJOURNMENT.**

IT WAS MOVED BY DEVORE and seconded by TEELANDER to adjourn at 8:24 p.m.

DATE:

APPROVED:

Jeff Altoft, Mayor

Susan Ullery, City Clerk