

**PROCEEDINGS
OF
CITY COUNCIL
OF THE
CITY OF LOWELL
MONDAY, FEBRUARY 1, 2016, 7:00 P.M.**

1. **CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL.**

The Meeting was called to order at 7:00 p.m. by City Clerk Susan Ullery.

Present: Councilmembers Mike Devore, Jim Hodges, Jeff Phillips, Alan Teelander and Mayor Altoft.

Absent: None.

Also Present: City Clerk Susan Ullery, City Treasurer Sue Olin, DPW Director Ron Woods, Light & Power Director Greg Pierce and Police Sergeant Chris Hurst.

2. **APPROVAL OF THE AGENDA.**

IT WAS MOVED BY DEVORE and seconded by TEELANDER to approve the agenda as written.

YES: 5. NO: 0. ABSENT: 0. MOTION CARRIED.

3. **APPROVAL OF THE MINUTES FROM THE PRECEDING REGULAR AND/OR SPECIAL MEETINGS.**

IT WAS MOVED BY HODGES and seconded by DEVORE to approve the regular minutes of the January 19, 2016 meeting as written.

YES: 5. NO: 0. ABSENT: 0. MOTION CARRIED.

IT WAS MOVED BY DEVORE and seconded by TEELANDER to approve the minutes of the special public meeting held on January 26, 2016 meeting as written.

YES: 5. NO: 0. ABSENT: 0. MOTION CARRIED.

IT WAS MOVED BY TEELANDER and seconded by PHILLIPS to approve the minutes of the special closed meeting held on January 26, 2016 meeting as written.

YES: 5. NO: 0. ABSENT: 0. MOTION CARRIED.

4. **APPROVAL OF THE ACCOUNTS PAYABLE.**

IT WAS MOVED BY DEVORE and seconded by TEELANDER to approve the accounts payable as presented.

YES: Councilmember Teelander, Mayor Altoft, Councilmember DeVore, Councilmember Hodges and Councilmember Phillips. NO: None. ABSENT: None. MOTION CARRIED.

BILLS AND ACCOUNTS PAYABLE (2/01/2016)

General Fund	\$12,497.49
Major Street Fund	\$762.71
Local Street Fund	\$7,349.30
Downtown Development Fund	\$3,419.66
Airport Fund	\$1,549.99
Wastewater Fund	\$37,940.74
Water Fund	\$7,479.14
Data Processing Fund	\$387.98
Equipment Fund	\$420.00
Current Tax Collected	\$132,435.03

5. **CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA.**

Citizens Greg Canfield, Perry Beachum, Jeff Dickerman, Jim Salzwedel, Andrew Schrauben, Maryalene LaPonsie, Gerry Teelander, Lynette Salzwedel, Peggy Covert, Sharon Ellison, Tony Ellison and Marty Chambers all spoke regarding various concerns.

6. **OLD BUSINESS.**

a. Strategic Goals Report.

This item was tabled.

b. Pending Council Project Report.

Greg Pierce from Lowell Light & Power provided a memo and updated the board regarding the underground electrical lines.

c. Council Training and Information Schedule.

Greg Pierce from Lowell Light & Power provided a presentation on rate structure. Steve Donkersloot, Financial Manager at Lowell Light and Power, provided a presentation about the "Power Cost Adjustment" factor (PCA) and how it works.

d. Equipment Purchase.

This item was tabled.

e. Big Boiler Brewing Company Job Creation Grant.

The job creation grant application has been prepared and submitted to the Michigan Economic Development Corporation (MEDC). Requests for proposals for the administrative consultant have been advertised. The City will continue working with the MEDC and hope to bring a recommendation to the Council at its next meeting on February 16. Councilmember Hodges suggested that Attorney Dick Wendt be present at the next meeting so that he can inform the members and residents on the update of the situation.

f. Strategic Plan Overview.

This item was tabled.

7. **NEW BUSINESS.**

a. Actions Needed Toward Hiring An Acting City Manager.

Mayor Altoft stated the council received applications for the position.

IT WAS MOVED BY HODGES and seconded by DEVORE to hire David Pasquale as the Acting City Manager.

YES: Mayor Altoft, Councilmembers DeVore, Hodges, Phillips and Teelander.

NO: None. ABSENT: None. MOTION CARRIED.

Mayor Altoft welcomed David Pasquale up to sit with the council at the front of the chambers. Pasquale spoke to the residents stating that he is doing this because he loves this community.

b. Lowell Historic Museum Update – Lisa Plank.

Lisa passed around the museum’s annual report and discussed what happened in 2015 as well as their plans for 2016.

8. **BOARD/COMMISSIONS REPORTS.**

Nothing new to report.

9. **APPOINTMENTS TO COMMISSIONS AND BOARDS.**

a. Citizen Appointments.

Mayor Altoft discussed appointing Matt Mayer back to the Fire Authority Board on a temporary basis as David Pasquale will no longer be able to serve while he is Acting City Manager.

IT WAS MOVED BY DEVORE and seconded by TEELANDER to appoint Matt Mayer as a temporary citizen to the Fire Authority Board.

YES: 5. NO: 0. ABSENT: 0. MOTION CARRIED.

Mayor Altoft stated that there was an opening on the LCTV Board. City resident Mark Mundt submitted a letter of interest for this position.

IT WAS MOVED BY HODGES and seconded by DEVORE to appoint Mark Mundt to the LCTV Board.

YES: 5. NO: 0. ABSENT: 0. MOTION CARRIED.

10. **MANAGER'S REPORT.**

Nothing was reported.

11. **COUNCIL COMMENTS.**

Councilmember Hodges stated that the Arbor Board will be meeting on Monday at noon. The LCTV Endowment Board will be meeting soon and the LOOK Committee will be meeting again in April. He congratulated Mike Sprenger as the Chamber of Commerce person of the year. He also asked to pause for a moment to remember Mike Young who was the City Manager in Rockford who passed away recently and wished the best to the City of Rockford.

Councilmember Phillips spoke to David. Pasquale, stating his speech was inspiring and he looks forward to working with him. He also questioned DPW Director Ron Woods about the oak tree on his street. Woods stated that he will be bringing the issue to the Arbor Board next week.

Councilmember Teelander thanked all of the citizens who stood up and spoke.

Councilmember DeVore spoke about his role in taking over Coffee with Council. Wednesday, February 3 at 11:00 he will be at Senior Neighbors. In the upcoming weeks, he intends to go to Schneider Manor and other remote locations. He welcomed resident comments.

Mayor Altoft thanked everyone for coming tonight and expressed his hope in mending the city and moving forward.

12. **ADJOURNMENT.**

IT WAS MOVED BY DEVORE and seconded by TEELANDER to adjourn at 8:50 p.m.

DATE:

APPROVED:

Jeff Altoft, Mayor

Susan Ullery, City Clerk