



301 East Main Street
Lowell, Michigan 49331
Phone (616) 897-8457
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CITY OF LOWELL
CITY COUNCIL AGENDA
TUESDAY, JANUARY 3, 2017, 7:00 P.M.

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL
2. ELECTION OF OFFICERS AND ORGANIZATION
 - a. Mayor
 - b. Mayor Pro Tem
 - c. Review and Adoption of Council Rules of Procedure
3. CONSENT AGENDA
 - Approval of the Agenda.
 - Approve and place on file the special and closed session minutes of the December 1, 2016 Joint Special City Council/LL&P meeting.
 - Approve and place on file the regular and closed session minutes of the December 5, 2016 City Council meeting.
 - Authorize payment of invoices in the amount of \$209,094.50.
4. CITIZEN DISCUSSION FOR ITEMS NOT ON THE AGENDA

IF YOU WISH TO ADDRESS AN AGENDA ITEM, PUBLIC COMMENT FOR EACH ITEM WILL OCCUR AFTER THE INITIAL INFORMATION IS SHARED ON THE MATTER AND INITIAL DELIBERATIONS BY THE PUBLIC BODY. PUBLIC COMMENT WILL OCCUR BEFORE A VOTE ON THE AGENDA ITEM OCCURS.
5. OLD BUSINESS
 - a. Bio-digester Update
6. NEW BUSINESS
 - a. Annual Authorization of Signature for City Bank Accounts and Designation of Depository Banks
 - b. Grand Rapids Community College – Collection of Summer Property Taxes for 2017
 - c. Resolution 01-17 – Support and Approval of Submission of an Application for Permission to Locate a New Permanent Showboat Structure on Pilings in the Flat River
 - d. Resolution 02-17 – Performance Resolution for Governmental Agencies
 - e. Bow Hunting on Ten Acres of Private Land – Review Ordinance
 - f. Discussion on Food Trucks
7. BOARD/COMMISSION REPORTS
8. MONTHLY REPORTS

9. MANAGER'S REPORT

10. APPOINTMENTS

11. COUNCIL COMMENTS

12. ADJOURNMENT

NOTE: Any person who wishes to speak on an item included on the printed meeting agenda may do so. Speakers will be recognized by the Chair, at which time they will be allowed five (5) minutes maximum to address the Council. A speaker representing a subdivision association or group will be allowed ten (10) minutes to address the Council.



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RULES OF PROCEDURE FOR THE LOWELL CITY COUNCIL

A. REGULAR AND SPECIAL MEETINGS

All meetings of the City Council will be held in compliance with state statutes, including the Open Meetings Act, 1976 PA 267 as amended, and with these rules.

1. Regular meetings

Regular meetings of the City Council will be held on the first and third Monday of each month beginning at 7 p.m. at the City office unless otherwise rescheduled by resolution of the Council.

2. Special Meetings

A special meeting shall be called by the Clerk upon the written request of the Mayor or any two members of the Council on at least 48 hours' written notice to each member of the Council served personally or left at the Councilmember's usual place of residence. Special meeting notices shall state the purpose of the meeting. No official action shall be transacted at any special meeting of the Council unless the item has been stated in the notice of such meeting.

3. Posting requirements for regular and special meeting

- a. During the second regular meeting of December, the City Council will establish the dates, times and places of the regular bimonthly Council meetings. The listing will be posted in the City offices.
- b. For a rescheduled regular or a special meeting of the Council, a public notice stating the date, time and place of the meeting shall be posted at least 18 hours before the meeting at the City office.
- c. The notice described above is not required for a meeting of the Council in emergency session in the event of a severe and imminent threat to the health, safety or welfare of the public when two-thirds of the members of the Council determine that delay would be detrimental to the City's efforts in responding to the threat.

4. Minutes of regular and special meetings

The Clerk shall attend the Council meetings and record all the proceedings and resolutions of the Council in accordance with the Open Meetings Act. In the absence of the Clerk, the City Manager may appoint a member of City staff to temporarily perform the Clerk's duties.

Within 8 days of a Council meeting, the draft minutes shall be prepared by the Clerk and shall be placed on the city website for public viewing.

A copy of the minutes of each regular or special Council meeting shall be available for public inspection at the City offices during regular business hours.

5. Work Sessions

Upon the call of the Mayor or the Council and with at least 48 hours notice to the Councilmembers and to the public, the Council may convene a work session devoted exclusively to the exchange of information relating to municipal affairs. No votes shall be taken on any matters under discussion nor shall any Councilmember enter into a formal commitment with another member regarding a vote to be taken subsequently.

An agenda shall be prepared at least 48 hours prior to the work session.

Work sessions shall be audio/video recorded in accordance with other provisions of these Rules of Procedure.

B. CONDUCT OF MEETINGS

1. Meetings to be public

All official meetings of the Council shall be open to the public, and citizens shall have a reasonable opportunity to be heard in accordance with such rules and regulations as the Council may determine, except that the meetings may be closed to the public and the media in accordance with the Open Meetings Act.

All official meetings of the Council shall be open to the media, freely subject to recording by radio, television and photographic services at any time, provided that such arrangements do not interfere with the orderly conduct of the meetings.

The City Clerk shall record all regular and special City Council meetings by audio device. Upon approval of that meeting's minutes, the audio shall be destroyed except in the absence of a video. The meetings shall be videoed. These will be stored electronically and available to the public for reviewing.

2. Agenda preparation

An agenda for each regular Council meeting shall be prepared by the City Manager with the following order of business:

- a. Call to Order; Pledge of Allegiance, Roll Call
- b. Approval of the Agenda
- c. Approval of Minutes from the Preceding Regular and/or Special Meetings
- d. Approval of Accounts Payable
- e. Citizen Discussion for Items Not on the Agenda
- f. Old Business
- g. New Business
- h. Monthly Reports (prepared for the second regular meeting of the month)
- i. Board/Commission Reports
- j. Appointments to Commissions and Boards
- k. Manager's Report
- l. Council Comments
- m. Executive Session
- n. Adjournment

Any Councilmember shall have the right to request new/additional items to the regular agenda during the Approval of the Agenda item of business.

3. Agenda distribution

Agendas shall be distributed so that Councilmembers receive their agendas by the Friday evening before the Monday meeting. Agendas will be distributed to Councilmember's place of residence.

4. Quorum

A majority of the elected or appointed and serving members of the Council shall constitute a quorum for the transaction of business at all council meetings. In the absence of a quorum, a lesser number may adjourn any meeting to a later time or date with appropriate public notice.

5. Attendance at council meetings

Election to the City Council is a privilege freely sought by the nominee. It carries with it the responsibility to participate in Council activities and represent the residents of the City. Attendance at Council meetings is critical to fulfilling this responsibility.

The Council may excuse absences for cause. Such cause must be communicated with the clerk prior to the meeting. If a Councilmember has more than three unexcused successive absences for regular or special Council meetings, the Council may enact a resolution of reprimand. In the event that the member's absences continue for more than three additional successive regular or special meetings of the Council, the Council may enact a resolution of censure or request the Councilmember's resignation or both.

6. Presiding officer

The presiding officer shall be responsible for enforcing these rules of procedure and for enforcing orderly conduct at meetings. The Mayor is the presiding officer. The Mayor Pro

Tem shall preside in the absence of the Mayor. In the absence of the Mayor and Mayor Pro Tem, the member present who has the longest consecutive service on the Council shall preside.

7. Disorderly conduct

The Mayor may call to order any person who is being disorderly by speaking out of order or otherwise disrupting the proceedings, failing to be germane, speaking longer than allotted time or speaking vulgarities. Such person shall be seated until the chair determines whether the person is in order.

If the person so engaged in presentation is called out of order, he or she shall not be permitted to continue to speak at the same meeting except by special leave of the Council. If the person shall continue to be disorderly and disrupt the meeting, the chair may order the sergeant at arms to remove the person from the meeting. No person shall be removed from a public meeting except for an actual breach of the peace committed at the meeting.

C. CLOSED MEETINGS

1. Purpose

Closed meetings may be held only for the reasons authorized in the Open Meetings Act, which are the following:

- a. To consider the dismissal, suspension or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent when the named person requests a closed meeting. MCL 15.268 Sec. 8(a)
- b. For strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement when either negotiating party requests a closed hearing. MCL 15.268 Sec. 8(c)
- c. To consider the purchase or lease of real property up to the time an option to purchase or lease that real property is obtained. MCL 15.268 Sec. 8(d)
- d. To consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation, but only when an open meeting would have a detrimental financial effect on the litigating or settlement position of the Council. MCL 15.268 Sec. 8(e)
- e. To review the specific contents of an application for employment or appointment to a public office when a candidate requests that the application remain confidential. However, all interviews by a public body for employment or appointment to a public office shall be held in an open meeting. MCL 15.268 Sec. 8(f)
- f. To consider material exempt from discussion or disclosure by state or federal statute. MCL 15.268 Sec. 8(h)

2. Calling closed meetings

At a regular or special meeting, the Councilmembers, elected or appointed and serving, may call a closed session by a two-thirds roll call vote for purposes (c), (d), (e) and (f) above, and

by a simple majority for purposes (a) and (b). The roll call vote, the purpose(s) for calling the closed meeting, and the time in which the vote was taken shall be entered into the minutes of the open session during which the vote is taken. In addition, the time in which the Council returned to open session shall be recorded in the open session minutes.

3. Minutes of closed meetings

A separate set of minutes shall be taken by the Clerk or the designated secretary of the Council at the closed session. These minutes will be retained by the Clerk, shall not be available to the public, and shall only be disclosed if required by a civil action, as authorized by the Open Meetings Act. These minutes shall be destroyed one year and one day after approval of the minutes of the regular meeting at which the closed session was approved.

D. DISCUSSION AND VOTING

1. Rules of parliamentary procedure

The rules of parliamentary practice as contained in the latest edition of Robert's Rules of Order shall govern the Council in all cases to which they are applicable, provided that they are not in conflict with these rules, City ordinances or applicable state statutes. The Mayor may appoint a parliamentarian.

The chair shall preserve order and decorum and may speak to points of order in preference to other Councilmembers. The chair shall decide all questions arising under this parliamentary authority, subject to appeal and reversal by a majority of the Councilmembers present.

Any member may appeal to the Council a ruling of the presiding officer. If the appeal is seconded, the member making the appeal may briefly state the reason for the appeal and the presiding officer may briefly state the ruling. There shall be no debate on the appeal and no other member shall participate in the discussion. The question shall be, "Shall the decision of the chair be sustained?" If the majority of the members present vote "yes," the ruling of the chair is sustained; otherwise it is overruled.

2. Conduct of discussion

During the Council discussion and debate, no member shall speak until recognized for that purpose by the chair. After such recognition, the member shall confine discussion to the question at hand and to its merits and shall not be interrupted except by a point of order or privilege raised by another member. Speakers should address their remarks to the chair, maintain a courteous tone and avoid interjecting a personal note into debate.

No member shall speak more than once on the same question until every member desiring to speak to that question shall have had the opportunity to do so.

The chair, at his or her discretion and subject to the appeal process mentioned in Section D.1., may permit any person to address the Council during its deliberations.

3. Ordinances and resolutions

No ordinance, except an appropriation ordinance, an ordinance adopting or embodying an administrative or governmental code or an ordinance adopting a code of ordinances, shall relate to more than one subject, and that subject shall be clearly stated in its title.

A vote on all ordinances and resolutions shall be taken by a roll call vote and entered in the minutes. .

4. Roll call

In all roll call votes, the names of members of the Council shall be called in random order as determined by the City Clerk.

5. Duty to vote

Election to a deliberative body carries with it the obligation to vote. Councilmembers present at a Council meeting shall vote on every matter before the body, unless otherwise excused or prohibited from voting by law. A Councilmember who is present and abstains or does not respond to a roll call vote shall be counted as voting with the prevailing side and shall be so recorded, unless otherwise excused or prohibited by law from voting.

Conflict of interest, as defined by law, shall be the sole reason for a member to abstain from voting. The opinion of the City Attorney shall be binding on the Council with respect to the existence of a conflict of interest. A vote may be tabled, if necessary, to obtain the opinion of the City Attorney.

The right to vote is limited to the members of Council present at the time the vote is taken. Voting by proxy or by telephone is not permitted.

All votes must be held and determined in public; no secret ballots are permitted.

6. Results of voting

In all cases where a vote is taken, the chair shall declare the result.

It shall be in order for any Councilmember voting in the majority to move for a reconsideration of the vote on any question at that meeting or at the next succeeding meeting of the Council. When a motion to reconsider fails, it cannot be renewed.

E. CITIZEN PARTICIPATION

1. General

Each Council meeting agenda shall provide for reserve time for citizen discussion as requested.

2. Length of presentation - public hearings and public participation

Members of the public at the meeting shall not speak unless recognized by the chair. Members of the public shall be limited to speaking for a maximum of five (5) minutes during any public hearing or public comment. A person representing a group and speaking on behalf of same shall be allowed ten (10) minutes to address the Council. The Clerk shall notify the chair when time has expired.

At the discretion of the chair, the time for speaking may be added or reduced.

3. Person addressing the City Council

Prior to addressing the Council, members of the public may state their name and address and, if appropriate, group affiliation. The Council may in its discretion limit public comments to new information or matters not fully addressed at any previous meeting regarding the agenda item at issue. No person shall have the right to speak more than once on any particular subject until all other persons wishing to be heard on that subject have had the opportunity to speak.

4. Deviation

Either in his/her discretion, or upon the request of a member of the Council, the Mayor may recognize a member of the audience who shall be permitted to address the Council at a time other than audience participation; however, all other rules as provided herein shall apply.

5. Request to speak during citizen discussion

Any person who wishes to speak on a subject not on the printed agenda may speak at this time. All rules of conduct still apply.

6. Requests to speak during regular agenda items

Any person who wishes to speak on an item included on the printed meeting agenda may do so. Speakers will be recognized by the Chair, at which time they will be required to state their name and will be allowed five (5) minutes maximum to address the Council. A speaker representing a subdivision association or group will be allowed ten (10) minutes to address the Council.

F. MISCELLANEOUS

1. Adoption and amendment of rules of procedure

These rules of procedure of the Council will be placed on the organizational meeting agenda for review and adoption. A copy of the rules adopted shall be distributed to each Councilmember.

The Council may alter or amend its rules at any time by a vote of a majority of its members after written notice has been given of the proposed alteration or amendment. The notice

shall be given at least 48 hours in advance with a written copy of the proposed alteration or amendment provided to each Councilmember.

2. Suspension of rules

The rules of the Council may be suspended for a specified portion of a meeting by an affirmative vote of two-thirds of the members present except that Council actions shall conform to state statutes and to the Michigan and the United States Constitutions.

3. Bid awards

Bids will be awarded by the Council during regular or special meetings. A bid award may be made at a special meeting of the Council if that action is announced in the notice of the special meeting.

4. Special committees

Special committees may be established for a specific period of time by the Mayor or by a resolution of the Council which specifies the task of the special committee and the date of its dissolution.

5. Authorization for contacting the City Attorney

The following officials (by title) are authorized to contact the City Attorney regarding municipal matters:

Mayor and City Councilmembers

City Manager


City Department Heads (upon approval of the City Manager)

6. These Rules of Procedure shall apply except as otherwise provided by the City Charter and/or applicable state statutes.

G. CERTIFICATE OF ADOPTION

Certified to be complete and accurate set of Rules of Procedures of the City Council of the City of Lowell, Michigan adopted by resolution of its regular meeting held January 4, 2016.

Adopted: January 4, 2016


Susan S. Ullery
City Clerk
City of Lowell



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MEMORANDUM

TO: Lowell City Council
FROM: Michael Burns, City Manager
RE: Council Agenda for Tuesday, January 3, 2017

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL
2. SWEARING IN OF GREG CANFIELD TO CITY COUNCIL
3. CONSENT AGENDA

- Approval of the Agenda.
- Approve and place on file the special and closed session minutes of the December 1, 2016 Joint Special City Council/LL&P meeting.
- Approve and place on file the regular and closed session minutes of the December 5, 2016 City Council meeting.
- Authorize payment of invoices in the amount of \$209,094.50.

4. CITIZEN DISCUSSION FOR ITEMS NOT ON THE AGENDA

IF YOU WISH TO ADDRESS AN AGENDA ITEM, PUBLIC COMMENT FOR EACH ITEM WILL OCCUR AFTER THE INITIAL INFORMATION IS SHARED ON THE MATTER AND INITIAL DELIBERATIONS BY THE PUBLIC BODY. PUBLIC COMMENT WILL OCCUR BEFORE A VOTE ON THE AGENDA ITEM OCCURS.

5. OLD BUSINESS

- a. Biodigester Update.

Discussion on this matter can continue at the City Council's pleasure.

6. NEW BUSINESS

- a. Annual Authorization of Signature City Bank Accounts and Designation of Depository Banks.
Memo is provided from City Treasurer Suzanne Olin.

Recommended Motion: That the City Council approve the annual authorization of signatures for City bank accounts and designation of depository banks as proposed.

- b. Grand Rapids Community College – Collection of Summer Property Taxes for 2017. Memo is provided from City Treasurer Suzanne Olin.

Recommended Motion: That the City Council approve the request from the Grand Rapids Community College to collect the 2017 summer property taxes for the district at no fee in exchange for retaining earned interest while the monies are deposited in city accounts.

- c. Resolution 01-17 – Resolution of support and approval of submission of an application for permission to locate a new permanent showboat structure on pilings in the Flat River.

Recommended Motion: That the City Council adopt Resolution 01-17.

- d. Resolution 02-17 – Performance Resolution for Governmental Agencies. Memo is provided from Police Chief Steve Bukala.

Recommended Motion: That the City Council adopt Resolution 02-17.

- e. Bow Hunting on Ten Acres of Private Land. Memo is provided from City Manager Michael Burns.

Current Ordinance is attached.

- f. Discussion on Food Trucks. Memo is provided from City Manager Michael Burns.

7. BOARD/COMMISSION REPORTS

8. MONTHLY REPORTS

9. MANAGER'S REPORT

10. APPOINTMENTS

Board of Review

Vacancy – (Greg Canfield resigned) 06/30/2019

Vacancy - Alternate – (Matt Kepley resigned) 06/30/2017

Building Authority

Vacancy – (Charles Myers currently serving) 01/01/2017

Construction Board of Appeals

Vacancy – (Dan DesJarden currently serving) 01/01/2017

Downtown Development Authority

Vacancy – (Dr. James Reagan currently serving) 01/01/2017

Vacancy – (Brian Doyle currently serving) 01/01/2017

Downtown Historic District Commission

Vacancy – (Todd Cooper currently serving) 01/01/2017

Vacancy – (Ardis Barber currently serving) 01/01/2017

11. COUNCIL COMMENTS

12. ADJOURNMENT

PROCEEDINGS OF THE JOINT
LOWELL CITY COUNCIL AND THE BOARD OF LOWELL LIGHT AND POWER
SPECIAL MEETING
OF THE CITY OF LOWELL
THURSDAY, DECEMBER 1, 2016

1. **CALL TO ORDER; ROLL CALL**

The Meeting was called to order at 7:00 p.m. and City Clerk Susan Ullery called roll.

Present: Councilmembers Greg Canfield, Jim Hodges, Jeff Phillips, Alan Teclander and Mayor Mike DeVore. Lowell Light and Power Boardmembers Tina Cadwallader, Jim Salzwedel, Andrew Schrauben and Chair Perry Beachum.

Also Present: City Manager Mike Burns, Lowell Light and Power General Manager Steve Donkersloot, Police Chief Steven Bukala, City Clerk Susan Ullery and City Attorney Richard Wendt.

2. **APPROVAL OF THE AGENDA.**

IT WAS MOVED BY HODGES and seconded by TEELANDER to amend the agenda adding "Item #7 - Return to Open Meeting" and "Item #8 - Adjournment".

YES: 9. NO: 0. ABSENT: 0. MOTION CARRIED.

3. **CITIZEN DISCUSSION FOR ITEMS NOT ON THE AGENDA.**

No public comments were received.

4. **DISCUSSION REGARDING THE LOWELL ENERGY AD, LLC ("LEAD") BIOSOLIDS DIGESTER FACILITY ODOR ISSUE.**

City Manager Mike Burns reiterated that at the last City Council meeting, the Council directed him and City Attorney Dick Wendt to take action and cease operations of the biodigester until the odor issue was corrected subject to the September 22, 2016 agreement. However, a formal notice was never given because LEAD was in the process of issuing a notice to the City stating such actions were going to be taken.

On the morning of Saturday, November 26th Burns was notified there was an issue with a valve at the biodigester, however no odor was emanating from the site. Later that afternoon, Burns received notification from Chief Bukala that there was an odor at the site and a citation had been issued. On Sunday, November 27th, Burns received an additional notification that a liquid substance was being released from the biodigester along with a strong odor. Since then, the City was notified there was "foaming" of the biodigester, which caused the issue and odor. LEAD is currently in the process of pumping out the material from the biodigester and ceasing operation.

Burns read a letter into record from Attorney James Rosloniec to City Attorney Dick Wendt outlining the steps that LEAD has taken and will take to shut down the biodigester located at 615 Chatham Street in Lowell, Michigan.

LEAD also issued a similar letter to the surrounding residents of the biodigester indicating the operations have been halted and remains in shut-down mode.

Boardmember Salzwedel commented that he drove around the area and could smell the odor. He wanted to move forward.

Boardmember Cadwallader stated she was shocked and apologized for letting the residents down.

Chair Beachum commented that he wanted to hear from legal counsel on how to move forward.

Boardmember Schrauben stated all along he was a huge supporter of the biodigester and thought it was a great idea. Despite all of this, he still believes in the concept, just does not have the confidence in LEAD to do it.

Councilmember Teelander noted he would like to include Litehouse, Inc. as part of the discussion.

Councilmember Phillips stated he is concerned about the odor affecting children in the schools. Kids are our future and we need to take care of them.

Councilmember Hodges agreed with Schrauben. He did not go to Germany, but believed the ones that did used their best judgment and were excited about generating electricity in this manner. Hodges has also lost faith in LEAD and this is not the way it was presented to the City. This is a huge disappointment and he apologized to the community.

Councilmember Canfield noted his disappointment that LEAD was not present at this meeting. Both boards felt it was cutting edge technology and believed it was going to enhance Lowell, but instead gave Lowell a "black eye". Canfield referred to the last joint meeting and thought they had settled on an agreement that would force them to shut down in seven days. He was disappointed to find out they did not honor that agreement. Canfield suggested a second legal opinion be sought.

Mayor DeVore believed the City got a "rotten lemon" and he had no confidence in LEAD.

Ryan Mitchell of 523 Amity, Annette and Mark Ritzema of 525 N. Hudson, Candice Fleszar of 417 Howard, Diane Smith of 618 Lafayette, Mike Kooistra of 1820 Sibley, Pamela Krzysik of 617 Howard, Steve Browning of 304 Lincoln Lake, Arnie Kimball of 202 N. Hudson, Tim and Lisa Kurzhals of 517 Spring, Tracy Kroft of 516 Howard all spoke of their concerns regarding the biodigester.

The Council and Boardmembers responded to the concerns of the public and had further discussion.

Beachum explained he would be making a motion for the Council and Boardmembers to go into closed session. However, he encouraged the public stay until the meeting returned to open session.

IT WAS MOVED BY BEACHUM and seconded by SALZEWEDEL to go into closed session at 8:12 p.m.

YES: 4. NO: 0. ABSENT: 0. MOTION CARRIED.

IT WAS MOVED BY PHILLIPS and seconded by TEELANDER to go into closed session at 8:12 p.m.

YES: 5. NO: 0. ABSENT: 0. MOTION CARRIED.

Council and Boardmembers returned to open session at 9:42 p.m.

IT WAS MOVED BY TEELANDER and seconded by PHILLIPS to direct the City Manager to direct the Wastewater Superintendent to revoke the wastewater discharge permit for LEAD.

YES: Councilmember Canfield, Councilmember Hodges, Councilmember Phillips,

Councilmember Teelander and Mayor DeVore.

NO: None. ABSENT: None. MOTION CARRIED.

IT WAS MOVED BY HODGES and seconded by CANFIELD to direct the City Manager to terminate the lease with LEAD, if by January 16, 2017 there is not a mutual agreement to dismantle the bio-solids facility.

YES: Councilmember Canfield, Councilmember Hodges, Councilmember Phillips,

Councilmember Teelander and Mayor DeVore.

NO: None. ABSENT: None. MOTION CARRIED.

IT WAS MOVED BY SCHRAUBEN and seconded by CADWALLADER to direct the Light and Power Manager to terminate the power purchase agreement with LEAD, if by January 16, 2017 there is not a mutual agreement to dismantle the biodigester facility.

YES: Boardmember Cadwallader, Boardmember Salzwedel, Boardmember Schrauben and Chair Beachum.

NO: None. ABSENT: None. MOTION CARRIED.

IT WAS MOVED BY HODGES and seconded by TEELANDER to adjourn at 9:46 p.m.

YES: 5. NO: 0. ABSENT: 0. MOTION CARRIED.

IT WAS MOVED BY CADWALLADER and seconded by SALZWEDEL to adjourn at 9:46 p.m.

YES: 4. NO: 0. ABSENT: 0. MOTION CARRIED.

DATE:

APPROVED:

Mike DeVore, Mayor

Susan Ullery, City Clerk

Perry Beachum, Chair

**PROCEEDINGS
OF
CITY COUNCIL
OF THE
CITY OF LOWELL
MONDAY, DECEMBER 5, 2016, 7:00 P.M.**

1. **CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL**

The Meeting was called to order at 7:00 p.m. by Mayor Mike DeVore and City Clerk Susan Ullery called roll.

Present: Councilmembers Greg Canfield, Jim Hodges, Jeff Phillips, Alan Teelander and Mayor DeVore.

Absent: None.

Also Present: City Manager Mike Burns, City Clerk Susan Ullery, Light & Power Director Steve Donkersloot, and Chief of Police Steve Bukala.

2. **SWEARING IN OF GREG CANFIELD TO CITY COUNCIL**

Councilmember Greg Canfield was sworn into the office of City Councilmember.

3. **APPROVAL OF THE CONSENT AGENDA**

IT WAS MOVED BY HODGES and seconded by PHILLIPS to approve the consent agenda as written with the exception of the meeting date for Monday, July 3, 2017 be moved to Wednesday, July 5, 2017 due to Independence Day.

- Approval of the Agenda
- Approve and place on file the minutes of the November 21, 2016 City Council meeting
- Authorize payment of invoices in the amount of \$218,921.10
- Approval of 2017 Meeting Dates

YES: Councilmember Canfield, Mayor DeVore, Councilmember Hodges, Councilmember Phillips and Councilmember Teelander. NO: None. ABSENT: None. MOTION CARRIED.

4. **CITIZEN DISCUSSION FOR ITEMS NOT ON THE AGENDA**

No public comments were received.

5. **OLD BUSINESS**

a. **Biodigester Update.**

City Manager Mike Burns explained that the City Council and Lowell Light and Power met on Thursday, December 1, 2016 and took three actions. The first action was to revoke the discharge

permit from the Wastewater Treatment Plant for the biodigester. The second action was to direct the City Manager to work amicably towards terminating the agreement with Lowell AD for the biodigester and to begin the process of disassembling from the facility. The third action was the same for Lowell Light and Power to terminate their purchase power agreement.

Burns advised that since that time, the City has notified Lowell AD regarding the actions the City Council took on Thursday.

Chair Perry Beachum of Lowell Light and Power advised that the Grand Rapids Press reported there was a spill of 500,000 gallons from the biodigester over the weekend. He noted this was incorrect and the spill was a fraction of what was reported.

6. NEW BUSINESS

a. Audit Presentation

Doug Vredevelt of Vredevelt Haefner presented the 2015-2016 City audit. In their opinion, the financial statements referred to present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the City of Lowell, Michigan, as of June 30, 2016, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

A powerpoint presentation of the various funds was also presented.

b. MERS

City Manager Burns announced that recently Lowell Light and Power entered into a participation agreement with MERS (Michigan Employer's Retirement System) for them to allow employees to create 457 Deferred Compensation Plans. These are tax-deferred voluntary retirement supplementary programs that employees can establish for themselves to assist them in their retirement.

There was interest for City employees to be allowed to participate in this program. Recently, a representative from MERS discussed the program with employees. There is significant positive interest from employees to participate.

IT WAS MOVED BY TEELANDER and seconded by CANFIELD to approve the MERS 457 Participation plan as presented.

YES: Mayor DeVore, Councilmember Hodges, Councilmember Phillips, Councilmember Teelander, and Councilmember Canfield. NO: None. ABSENT: None. MOTION CARRIED.

c. Design Engineering for South Broadway

City Manager Mike Burns stated the City received a proposal from Prein & Newhof regarding design engineering for the Broadway Street Infrastructure Improvements. This proposal does not include the construction engineering aspects at this time and will be presented sooner to the construction phase.

Prein & Newhof proposed a cost not to exceed \$69,000 for this phase.

John Verplank of Prein & Newhof spoke in reference to the project.

IT WAS MOVED BY HODGES and seconded by TEELANDER to approve for Prein & Newhof to begin the design engineering aspects of the Broadway Street Infrastructure Project at a cost not to exceed \$69,000.00.

YES: Councilmember Hodges, Councilmember Phillips, Councilmember Teelander,

Councilmember Canfield and Mayor DeVore.

NO: None.

ABSENT: None.

MOTION CARRIED.

7. **BOARD AND COMMISSION REPORTS**

Councilmember Phillips sated the Lowell Historical District Commission meeting has been rescheduled from December 27, 2016 to December 20, 2016 at 6:00 p.m.

Councilmember Hodges stated that the Lowell Cable TV Endowment Board met on December 1, 2016 to discuss when applications will be due and how much is available for allocation.

LCTV Chair Dennis Kent stated there is approximately \$120,000 available to distribute. Notices for receiving grant applications will be advertised twice in the Lowell Ledger (December and January), with a deadline of February 10, 2016 at 5:00 p.m. Recommendations will be brought to the City Council at its second meeting in March.

Councilmember Canfield had nothing to report.

Councilmember Teelander advised that the Lowell Light and Power meeting is on Thursday, December 8, 2016.

Mayor DeVore had nothing to report.

8. **MANAGER'S REPORT**

City Manager Burns stated there was a new business using "food trucks" to supplement their business and it has brought to his attention that there might be concerns in reference to this. Currently, the City's ordinance does not allow for it; however, as the City continues to grow and the downtown continues to thrive, the Council may want to research the idea. Burns stated he would provide further information in January.

The City recently received notice from AT&T that the fees would increase 15% as of January 1, 2017 and possibly again on July 1, 2017. Therefore, he recommended the City move forward with the project.

Last week the bond sale for the Broadway Street project was completed. The City received a good interest rate.

Burns wished everyone a Happy Holiday and Merry Christmas. He also reminded everyone the December 19, 2016 City Council meeting has been cancelled.

9. **APPOINTMENTS**

By general consensus, the Council agreed to the following appointments:

Light and Power Board

Vacancy – (Martin Chambers)

Lowell Area Fire Authority

Vacancy – (Jim Hodges)

Construction Board of Appeals

Vacancy – (Mark Mundt continue serving)

Vacancy – (Greg Canfield continue serving)

LCTV Endowment Board

Vacancy – (Mark Mundt continue serving)

Lowell Area Recreation Authority

Vacancy – (Mike DeVore continue serving)

Parks and Recreation Commission

Vacancy – (Paula Mierendorf continue serving)

The additional vacancies were tabled.

10. **COUNCIL COMMENTS**

Councilmember Phillips wished everyone a Merry Christmas and a Happy New Year.

Councilmember Hodges congratulated Councilmember Canfield and wished everyone a Merry Christmas and a Happy New Year.

Councilmember Canfield stated he was glad to be on the Council and looks forward to working with a great group of people and wished everyone Happy Holidays.

Councilmember Teelander congratulated Councilmember Canfield and wished everyone Happy Holidays.

Mayor DeVore wished everyone a Merry Christmas.

11. **CLOSED SESSION AT THE REQUEST OF THE CITY MANAGER TO DISCUSS CITY MANAGER PERFORMANCE EVALUATION**

IT WAS MOVED BY HODGES and seconded by PHILLIPS to go into closed session at 7:26 p.m. for the City Manager's performance evaluation.

YES: Councilmember Phillips, Councilmember Teelander, Councilmember Canfield, Mayor DeVore and Councilmember Hodges. NO: None. ABSENT: None.

MOTION CARRIED.

12. RETURN TO OPEN SESSION

IT WAS MOVED BY HODGES and seconded by PHILLIPS to go back into open session at 7:46 p.m.

YES: 5. NO: 0. ABSENT: 0. MOTION CARRIED.

13. ADJOURNMENT

IT WAS MOVED BY HODGES and seconded by TEELANDER to adjourn at 7:47 p.m.

DATE:

APPROVED:

Mike DeVore, Mayor

Susan Ullery, City Clerk

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00007	ADT SECURITY SYSTEMS, INC.	1/1 - 3/1/2017	WTP SECURTIY SYSTEM	103.26
TOTAL FOR: ADT SECURITY SYSTEMS, INC.				103.26
RECYCLE	ALBERTS, ARTHUR	BIN 155	RECYCLE BIN REFUND	5.00
TOTAL FOR: ALBERTS, ARTHUR				5.00
REFUND UB	AMICUS MANAGEMENT	12/15/2016	UB refund for account: 6-00321-2	325.44
		12/15/2016	UB refund for account: 6-00341-2	853.49
TOTAL FOR: AMICUS MANAGEMENT				1,178.93
RECYCLE	AREHART, JEAN	BIN 505	RECYCLE BIN REFUND	5.00
TOTAL FOR: AREHART, JEAN				5.00
10177	AT&T	11/17 - 12/16/16	MONTHLY STATEMENT	5,565.23
TOTAL FOR: AT&T				5,565.23
02449	AT&T LONG DISTANCE	12/9/2016	MONTHLY STATEMENT	668.39
TOTAL FOR: AT&T LONG DISTANCE				668.39
RECYCLE	AUSTIN, LYNDIA	BIN 589	RECYCLE BIN REFUND	5.00
TOTAL FOR: AUSTIN, LYNDIA				5.00
00045	BARTLETT, SANDY	DEC 2016	MILEAGE FOR METER READS	55.62
TOTAL FOR: BARTLETT, SANDY				55.62
RECYCLE	BARTON, LOREN	BIN 332 , 205	RECYCLE BIN REFUND	10.00
TOTAL FOR: BARTON, LOREN				10.00
00050	BERNARDS ACE HARDWARE	NOV 2016	STATEMENT OF ACCOUNT	411.11
TOTAL FOR: BERNARDS ACE HARDWARE				411.11
RECYCLE	BIEL, SHELBY	BIN 2282	RECYCLE BIN REFUND	25.00
TOTAL FOR: BIEL, SHELBY				25.00
RECYCLE	BUNDY, ERNESTINE	BIN 457, 287	RECYCLE BIN REFUND	10.00
TOTAL FOR: BUNDY, ERNESTINE				10.00

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RECYCLE	BUTLER, JOHN	BIN 2243	RECYCLE BIN REFUND	25.00
TOTAL FOR: BUTLER, JOHN				25.00
10608	C & D HUGHES, INC	PAYMENT #5	STREET, UTILITY PARKING LOT PROJECT	83,101.23
TOTAL FOR: C & D HUGHES, INC				83,101.23
RECYCLE	CADWALLADER, DAVID	BIN 986, 177, 350	RECYCLE BIN REFUND	15.00
TOTAL FOR: CADWALLADER, DAVID				15.00
10656	CARLETON EQUIPMENT	02-267418	EQUIP FUND R & M	104.00
TOTAL FOR: CARLETON EQUIPMENT				104.00
RECYCLE	CHATERDON, DIANA	BIN 839	RECYCLE BIN REFUND	5.00
TOTAL FOR: CHATERDON, DIANA				5.00
00101	CHROUCH COMMUNICATIONS, INC.	117007109-1	WTP R & M	135.00
TOTAL FOR: CHROUCH COMMUNICATIONS, INC.				135.00
10509	CONSUMERS ENERGY	NOV 2016	AIRPORT STREET LIGHT	19.77
TOTAL FOR: CONSUMERS ENERGY				19.77
10659	CORRIGAN LOGISTICS	42109	TRANSPORT AIRPORT GAS PUMP	775.00
TOTAL FOR: CORRIGAN LOGISTICS				775.00
RECYCLE	COVIAK, TOM	BIIN 784,124,784	RECYCLE BIN REFUND	15.00
TOTAL FOR: COVIAK, TOM				15.00
01156	CURTIS CLEANERS	NOV 2016	STATEMENT OF ACCOUNT	222.86
TOTAL FOR: CURTIS CLEANERS				222.86
00132	D&D TRUCKING ACQUISITION, LLC	23069	2009 INTL WORKSTARJ R & M	969.08
TOTAL FOR: D&D TRUCKING ACQUISITION, LLC				969.08
00148	DICKINSON WRIGHT PLLC	1126713	LEGAL SERVICES	1,400.00
TOTAL FOR: DICKINSON WRIGHT PLLC				1,400.00
RECYCLE	EGAN, GERALD	BIN 838 & 829	RECYCLE BIN REFUND	10.00
TOTAL FOR: EGAN, GERALD				10.00

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00744	ETNA SUPPLY COMPANY			
	NOV 2016		ACCOUNT STATEMENT	135.00
	S102040567.001		EQUIP FUND R & M	22.50
TOTAL FOR: ETNA SUPPLY COMPANY				157.50
10536	FANDANGLED CUSTOM APPAREL & GIFTS			
	1240		PLAQUE/NAME PLATES	182.40
TOTAL FOR: FANDANGLED CUSTOM APPAREL & GIFTS				182.40
10211	FIRE PROS INC.			
	1615214		LPD FIRE EXTINGUISHER INSPECTION	108.00
	1615229		WTP FIRE EXTINGUISHER INSPECTION	60.75
	1615261		DPW FIRE EXTINGUISHER INSPECTION	454.75
	1615321		CITY HALL FIRE EXTINGUISHER INSPECTION	226.50
TOTAL FOR: FIRE PROS INC.				850.00
RECYCLE	FLAT RIVER OUTREACH MINISTRIES			
	BIN 445		RECYCLE BIN REFUND	5.00
	DONATION		RECYCLE BIN REFUND	5.00
TOTAL FOR: FLAT RIVER OUTREACH MINISTRIES				10.00
02218	FLEX ADMINISTRATORS, INC.			
	986927		NOVEMBER 2016 ADMIN FEES	69.00
TOTAL FOR: FLEX ADMINISTRATORS, INC.				69.00
RECYCLE	FONGER, GALE			
	BIN 644		RECYCLE BIN REFUND	5.00
TOTAL FOR: FONGER, GALE				5.00
00225	GRAND RAPIDS COMMUNITY COLLEGE			
	12/1 - 12/15/2016 TAX DISBURSEMENT			752.07
TOTAL FOR: GRAND RAPIDS COMMUNITY COLLEGE				752.07
RECYCLE	HARDING, MARJORIE			
	BIN 580		RECYCLE BIN REFUND	5.00
TOTAL FOR: HARDING, MARJORIE				5.00
00710	HAROLD ZEIGLER FORD, INC.			
	187830		POLICE VEHICLE 2015 FORD EXPLORER	18.00
TOTAL FOR: HAROLD ZEIGLER FORD, INC.				18.00
10310	HASSELBRING-CLARK			
	17051		COPY MACHINE CONTRACT	297.59
TOTAL FOR: HASSELBRING-CLARK				297.59
RECYCLE	HAYS, HEATHER			
	BIN 2259		RECYCLE BIN REFUND	25.00
TOTAL FOR: HAYS, HEATHER				25.00

Vendor Code	Vendor Name	Invoice	Description	Amount
00248	HOOPER PRINTING			
	50129		SIGNATURE STAMP - DEVORE	35.09
	50194		BUSINESS CARDS - MIKE DEVORE	35.00
TOTAL FOR: HOOPER PRINTING				70.09
RECYCLE	HUNT, DOUG			
	BIN 2020		RECYCLE BIN REFUND	25.00
TOTAL FOR: HUNT, DOUG				25.00
02463	HYDROCORP			
	0041121-IN		CROSS CONNECTION NOV 2016	815.00
TOTAL FOR: HYDROCORP				815.00
RECYCLE	ISENHOFF, LARRY			
	BIN 914		RECYCLE BIN REFUND	5.00
TOTAL FOR: ISENHOFF, LARRY				5.00
10452	KENT COUNTY CHIEFS OF POLICE ASSOC.			
	2017		MEMBERSHIP DUES - BUKALA	25.00
TOTAL FOR: KENT COUNTY CHIEFS OF POLICE ASSOC.				25.00
00300	KENT COUNTY TREASURER			
	12/1 - 12/15/16		TAX DISBURSEMENT	16,812.12
	12/1 - 12/15/2016		TAX DISBURSEMENT	2,525.93
TOTAL FOR: KENT COUNTY TREASURER				19,338.05
00302	KENT INTERMEDIATE SCHOOL DIST.			
	12/1 - 12/15/16		TAX DISBURSEMENT	2,016.68
TOTAL FOR: KENT INTERMEDIATE SCHOOL DIST.				2,016.68
RECYCLE	KNAPP, BLANCHE			
	BIN #977		RECYCLE BIN REFUND	5.00
TOTAL FOR: KNAPP, BLANCHE				5.00
RECYCLE	KREIG, KARA			
	BIN 277		RECYCLE BIN REFUND	5.00
TOTAL FOR: KREIG, KARA				5.00
10658	LAKE EFFECT SNOW REMOVAL			
	22		AIRPORT SNOW PLOWING	325.00
	29		AIRPORT SNOW PLOWING	120.00
	3		AIRPORT PLOWING	250.00
	7		AIRPORT PLOWING	325.00
TOTAL FOR: LAKE EFFECT SNOW REMOVAL				1,020.00
01006	LOWELL AREA ARTS COUNCIL			
	12/15/2016		2 DISPLAY CASES	150.00
TOTAL FOR: LOWELL AREA ARTS COUNCIL				150.00
01374	LOWELL AREA HISTORICAL MUSEUM			
	12/1 - 12/15/16		TAX DISBURSING	102.03
TOTAL FOR: LOWELL AREA HISTORICAL MUSEUM				102.03

Vendor Code	Vendor Name	Description	Amount
00562	LOWELL AREA SCHOOLS		
	12/1 - 12/15/2016 TAX DISBURSEMENT		69,736.74
TOTAL FOR: LOWELL AREA SCHOOLS			69,736.74
00330	LOWELL LEDGER		
	NOV 2016	ACCOUNT STATEMENT	870.00
TOTAL FOR: LOWELL LEDGER			870.00
10251	MAG PLUMBING SERVICE LLC		
	160446	201 N WEST - WATER MAIN BREAK	135.00
TOTAL FOR: MAG PLUMBING SERVICE LLC			135.00
RECYCLE	MATTHEWS, BRUCE		
	BIN 002151	RECYCLE BIN REFUND	10.00
TOTAL FOR: MATTHEWS, BRUCE			10.00
00390	METTLER TOLEDO, INC.		
	PO 2648	WTP PROF SERVICES	344.00
TOTAL FOR: METTLER TOLEDO, INC.			344.00
00418	MICHIGAN POLICE EQUIPMENT CO		
	166957	POLICE AMMUNITION	1,450.70
	166961	POLICE AMMUNITION	309.00
	167102	POLICE - SAFARI LAND	88.00
TOTAL FOR: MICHIGAN POLICE EQUIPMENT CO			1,847.70
RECYCLE	MUNDT, MARK		
	BIN 962	RECYCLE BIN REFUND	5.00
TOTAL FOR: MUNDT, MARK			5.00
01499	NAPA AUTO PARTS		
	NOV 2016	MONTHLY STATEMENT	741.50
TOTAL FOR: NAPA AUTO PARTS			741.50
01208	NICHOLLS, PAUL		
	12/15/2016	AIRPORT REIMBURSEMENT	41.36
TOTAL FOR: NICHOLLS, PAUL			41.36
RECYCLE	NOSKEY, KATHY		
	BIN 2121	RECYCLE BIN REFUND	10.00
TOTAL FOR: NOSKEY, KATHY			10.00
RECYCLE	PHILLIPS, THOMAS		
	BIN 285	RECYCLE BIN REFUND	5.00
TOTAL FOR: PHILLIPS, THOMAS			5.00
01270	PLUMMERS ENVIRONMENTAL SERVICE		
	1641211	DONNA ST SEWER BACK UP	275.00
TOTAL FOR: PLUMMERS ENVIRONMENTAL SERVICE			275.00

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	Invoice		
02331	PROGRESSIVE HEATING COOLING, CORP.		
	2013664	CITY HALL/POLICE REPAIR	208.00
TOTAL FOR: PROGRESSIVE HEATING COOLING, CORP.			208.00
10133	RED CREEK		
	434570	DEC 2016 TRASH SERVICE	445.64
TOTAL FOR: RED CREEK			445.64
RECYCLE	REIBER, MERI		
	DIN 2002	RECYCLE BIN REFUND	10.00
TOTAL FOR: REIBER, MERI			10.00
RECYCLE	RIEDEL, KENNETH		
	BIN 2078	RECYCLE BIN REFUND	10.00
TOTAL FOR: RIEDEL, KENNETH			10.00
RECYCLE	RITENBURGH, KEVIN		
	BIN 545	RECYCLE BIN REFUND	5.00
TOTAL FOR: RITENBURGH, KEVIN			5.00
10378	RUESINK, KATHIE		
	191696-97	CLEANING SERVICES	720.00
TOTAL FOR: RUESINK, KATHIE			720.00
00556	RYAN'S MODERN SEWER CLEANING INC,		
	116112	DONNA ST SEWER BACK UP	2,922.50
TOTAL FOR: RYAN'S MODERN SEWER CLEANING INC,			2,922.50
RECYCLE	SCUDDER, KARRIE		
	BIN477	RECYCLE BIN REFUND	5.00
TOTAL FOR: SCUDDER, KARRIE			5.00
02575	SELF SERVE LUMBER		
	NOV 2016	ACCOUNT STATEMENT	333.86
TOTAL FOR: SELF SERVE LUMBER			333.86
RECYCLE	SHEPARD, DON		
	BIN 925	RECYCLE BIN REFUND	5.00
TOTAL FOR: SHEPARD, DON			5.00
RECYCLE	SICILIANO, TRENT		
	BIN 350	RECYCLE BIN REFUND	5.00
TOTAL FOR: SICILIANO, TRENT			5.00
RECYCLE	SPINO, MELISSA		
	BIN 830000	RECYCLE BIN REFUND	10.00
TOTAL FOR: SPINO, MELISSA			10.00
10276	SPRINT		
	353302524-153	MONTHLY STATEMENT	441.23
TOTAL FOR: SPRINT			441.23

Vendor Code	Vendor Name	Invoice	Description	Amount
00610	STATE OF MICHIGAN			
		MIDEAL -1703	MI DEAL 2017	180.00
TOTAL FOR: STATE OF MICHIGAN				180.00
10341	STATE OF MICHIGAN			
		551-478237	POLICE LIVE SCAN NOV 2016	294.00
		551-478566	CAREER DEV PROGRAM - BROWN, DUSTIIN	475.00
TOTAL FOR: STATE OF MICHIGAN				769.00
RECYCLE	STAUFFER, KEN			
		BIN 159	RECYCLE BIN REFUND	5.00
TOTAL FOR: STAUFFER, KEN				5.00
RECYCLE	STORY, PATTY			
		BIN 821	RECYCLE BIN REFUND	5.00
TOTAL FOR: STORY, PATTY				5.00
02473	SUPERIOR ASPHALT, INC.			
		50721	STREET SUPPLIES	1,707.50
TOTAL FOR: SUPERIOR ASPHALT, INC.				1,707.50
10514	SUPPLYGEEKS			
		509544-0	OFFICE SUPPLIES	14.49
TOTAL FOR: SUPPLYGEEKS				14.49
00628	TERMINAL SUPPLY CO.			
		862575	OVAL BACK UP LIGH	83.64
TOTAL FOR: TERMINAL SUPPLY CO.				83.64
10563	TRACTOR SUPPLY CREDIT PLAN			
		NOV 2016	ACCOUNT STATEMENT	239.58
TOTAL FOR: TRACTOR SUPPLY CREDIT PLAN				239.58
RECYCLE	TYLER, DONNA			
		BIN 729	RECYCLE BIN REFUND	5.00
TOTAL FOR: TYLER, DONNA				5.00
01038	UNITED LABORATORIES			
		INV175291	POLICE DEPT R & M	417.92
TOTAL FOR: UNITED LABORATORIES				417.92
10158	VAN STRIEN HEATING AND PLUMBING			
		3813	AIRPORT R & M - GAS PUMP	407.38
TOTAL FOR: VAN STRIEN HEATING AND PLUMBING				407.38
RECYCLE	VANDEPOL, KEITH			
		BIN #2241	RECYCLE BIN REFUND	25.00
TOTAL FOR: VANDEPOL, KEITH				25.00

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Vendor Code	Vendor Name	Invoice	Description	Amount
10484	VERGENNES BROADBAND	3521-20161217-1	AIRPORT INTERNET	49.99
TOTAL FOR: VERGENNES BROADBAND				49.99
00666	VERGENNES TOWNSHIP TREASURER	2016 W TAX	TAX 990 N WASHINGTON - 41-16-35-426-601	182.46
		WTAX 2016	AIRPORT TAX 41-16-35-100-601	2,472.87
TOTAL FOR: VERGENNES TOWNSHIP TREASURER				2,655.33
02277	VERIZON WIRELESS	9776871590	MONTHLY STATEMENT	158.11
		9776906673	STATEMENT 11/13 - 12/12	80.02
TOTAL FOR: VERIZON WIRELESS				238.13
10626	VISA	NOVEMBER 2016	STATEMENT OF ACCOUNT	1,607.86
TOTAL FOR: VISA				1,607.86
02205	WINZER CORPORATION	5740224	EQUIP FUN R&M	373.26
TOTAL FOR: WINZER CORPORATION				373.26
RECYCLE	YOWAISH, BARBARA	BIN #2022	RECYCLE BIN REFUND	10.00
TOTAL FOR: YOWAISH, BARBARA				10.00
01967	ZACH'S CLEAN CUT LAWN CARE	7526	MOWING 901 GRINDLE	200.00
		7527	MOWING 741 GRINDLE	85.00
		7528	MOWING 743 GRINDLE	85.00
TOTAL FOR: ZACH'S CLEAN CUT LAWN CARE				370.00
TOTAL - ALL VENDORS				209,094.50

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000					
101-000-040.000	ACCOUNTS RECEIVABLE	ZACH'S CLEAN CUT LAWN CAR MOWING	901 GRINDLE	200.00	68964
101-000-084.015	DUE FROM FIRE AUTHORITY	AT&T LONG DISTANCE	MONTHLY STATEMENT	10.19	68966
101-000-085.000	DUE FROM LIGHT & POWER	NAPA AUTO PARTS	MONTHLY STATEMENT	44.44	68896
101-000-285.001	DEPOSITS/RECYCLE CONTAIN	ALBERTS, ARTHUR	RECYCLE BIN REFUND	5.00	68852
101-000-285.001	DEPOSITS/RECYCLE CONTAIN	AREHART, JEAN	RECYCLE BIN REFUND	5.00	68854
101-000-285.001	DEPOSITS/RECYCLE CONTAIN	AUSTIN, LYNDIA	RECYCLE BIN REFUND	5.00	68855
101-000-285.001	DEPOSITS/RECYCLE CONTAIN	BIEL, SHELBY	RECYCLE BIN REFUND	25.00	68858
101-000-285.001	DEPOSITS/RECYCLE CONTAIN	BUTLER, JOHN	RECYCLE BIN REFUND	25.00	68859
101-000-285.001	DEPOSITS/RECYCLE CONTAIN	CHATERDON, DIANA	RECYCLE BIN REFUND	5.00	68862
101-000-285.001	DEPOSITS/RECYCLE CONTAIN	EGAN, GERALD	RECYCLE BIN REFUND	10.00	68870
101-000-285.001	DEPOSITS/RECYCLE CONTAIN	FLAT RIVER OUTREACH MINIS	RECYCLE BIN REFUND	5.00	68873
101-000-285.001	DEPOSITS/RECYCLE CONTAIN	FLAT RIVER OUTREACH MINIS	RECYCLE BIN REFUND	5.00	68873
101-000-285.001	DEPOSITS/RECYCLE CONTAIN	FONGER, GALE	RECYCLE BIN REFUND	5.00	68874
101-000-285.001	DEPOSITS/RECYCLE CONTAIN	HARDING, MARJORIE	RECYCLE BIN REFUND	5.00	68879
101-000-285.001	DEPOSITS/RECYCLE CONTAIN	HAYS, HEATHER	RECYCLE BIN REFUND	25.00	68881
101-000-285.001	DEPOSITS/RECYCLE CONTAIN	HUNT, DOUG	RECYCLE BIN REFUND	25.00	68883
101-000-285.001	DEPOSITS/RECYCLE CONTAIN	ISENHOF, LARRY	RECYCLE BIN REFUND	5.00	68884
101-000-285.001	DEPOSITS/RECYCLE CONTAIN	KNAPP, BLANCHE	RECYCLE BIN REFUND	5.00	68887
101-000-285.001	DEPOSITS/RECYCLE CONTAIN	KREIG, KARA	RECYCLE BIN REFUND	5.00	68888
101-000-285.001	DEPOSITS/RECYCLE CONTAIN	MATTHEWS, BRUCE	RECYCLE BIN REFUND	10.00	68893
101-000-285.001	DEPOSITS/RECYCLE CONTAIN	MUNDT, MARK	RECYCLE BIN REFUND	5.00	68895
101-000-285.001	DEPOSITS/RECYCLE CONTAIN	NOSKEY, KATHY	RECYCLE BIN REFUND	10.00	68898
101-000-285.001	DEPOSITS/RECYCLE CONTAIN	PHILLIPS, THOMAS	RECYCLE BIN REFUND	5.00	68900
101-000-285.001	DEPOSITS/RECYCLE CONTAIN	REIBER, MERI	RECYCLE BIN REFUND	10.00	68905
101-000-285.001	DEPOSITS/RECYCLE CONTAIN	RIEDEL, KENNETH	RECYCLE BIN REFUND	10.00	68906
101-000-285.001	DEPOSITS/RECYCLE CONTAIN	RITENBURGH, KEVIN	RECYCLE BIN REFUND	5.00	68907
101-000-285.001	DEPOSITS/RECYCLE CONTAIN	SHEPARD, DON	RECYCLE BIN REFUND	5.00	68910
101-000-285.001	DEPOSITS/RECYCLE CONTAIN	SICILIANO, TRENT	RECYCLE BIN REFUND	5.00	68911
101-000-285.001	DEPOSITS/RECYCLE CONTAIN	SPINO, MELISSA	RECYCLE BIN REFUND	10.00	68912
101-000-285.001	DEPOSITS/RECYCLE CONTAIN	STAUFFER, KEN	RECYCLE BIN REFUND	5.00	68915
101-000-285.001	DEPOSITS/RECYCLE CONTAIN	STORY, PATTY	RECYCLE BIN REFUND	5.00	68917
101-000-285.001	DEPOSITS/RECYCLE CONTAIN	TYLER, DONNA	RECYCLE BIN REFUND	5.00	68925
101-000-285.001	DEPOSITS/RECYCLE CONTAIN	VANDEPOL, KEITH	RECYCLE BIN REFUND	25.00	68927
101-000-285.001	DEPOSITS/RECYCLE CONTAIN	YOWAISH, BARBARA	RECYCLE BIN REFUND	10.00	68932
101-000-285.001	DEPOSITS/RECYCLE CONTAIN	BARTON, LOREN	RECYCLE BIN REFUND	10.00	68935
101-000-285.001	DEPOSITS/RECYCLE CONTAIN	BUNDY, ERNESTINE	RECYCLE BIN REFUND	10.00	68936
101-000-285.001	DEPOSITS/RECYCLE CONTAIN	CADWALLADER, DAVID	RECYCLE BIN REFUND	15.00	68938
101-000-285.001	DEPOSITS/RECYCLE CONTAIN	COVIK, TOM	RECYCLE BIN REFUND	15.00	68939
101-000-285.001	DEPOSITS/RECYCLE CONTAIN	SCUDDER, KARRIE	RECYCLE BIN REFUND	5.00	68956
Total For Dept 000				599.63	
Dept 101 COUNCIL					
101-101-727.000	OFFICE SUPPLIES	FANDANGLED CUSTOM APPAREL	PLAQUE/NAME PLATES	133.74	68872
101-101-727.000	OFFICE SUPPLIES	HOOPER PRINTING	BUSINESS CARDS - MIKE DEV	35.00	68882
101-101-727.000	OFFICE SUPPLIES	HOOPER PRINTING	SIGNATURE STAMP - DEVORE	35.09	68882
101-101-864.000	CONFERENCES & CONVENTIONS	VISA	STATEMENT OF ACCOUNT	90.00	68929
Total For Dept 101 COUNCI				293.83	
Dept 172 MANAGER					
101-172-850.000	COMMUNICATIONS	SPRINT	MONTHLY STATEMENT	51.80	68957
101-172-955.000	MISCELLANEOUS EXPENSE	VISA	STATEMENT OF ACCOUNT	50.86	68929
Total For Dept 172 MANAGE				102.66	
Dept 191 ELECTIONS					
101-191-900.000	PRINTING	LOWELL LEDGER	ACCOUNT STATEMENT	22.50	68892
Total For Dept 191 ELECTI				22.50	
Dept 210 ATTORNEY					

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Fund 101 GENERAL FUND					
Dept 210 ATTORNEY					
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	LEGAL SERVICES	1,400.00	68868
		Total For Dept 210 ATTORN		1,400.00	
Dept 215 CLERK					
101-215-727.000	OFFICE SUPPLIES	FANDANGLED CUSTOM APPAREL	PLAQUE/NAME PLATES	24.34	68872
101-215-900.000	PRINTING	LOWELL LEDGER	ACCOUNT STATEMENT	847.50	68892
		Total For Dept 215 CLERK		871.84	
Dept 253 TREASURER					
101-253-801.000	PROFESSIONAL SERVICES	FLEX ADMINISTRATORS, INC.	NOVEMBER 2016 ADMIN FEES	69.00	68943
101-253-955.000	MISCELLANEOUS EXPENSE	VISA	STATEMENT OF ACCOUNT	90.14	68929
		Total For Dept 253 TREASU		159.14	
Dept 265 CITY HALL					
101-265-727.000	OFFICE SUPPLIES	FANDANGLED CUSTOM APPAREL	PLAQUE/NAME PLATES	24.32	68872
101-265-740.000	OPERATING SUPPLIES	LOWELL AREA ARTS COUNCIL	2 DISPLAY CASES	150.00	68950
101-265-802.000	CONTRACTUAL	RED CREEK	DEC 2016 TRASH SERVICE	57.13	68904
101-265-802.000	CONTRACTUAL	FIRE PROS INC.	CITY HALL FIRE EXTINGUISH	226.50	68942
101-265-802.000	CONTRACTUAL	FIRE PROS INC.	LPD FIRE EXTINGUISHER INS	108.00	68942
101-265-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING SERVICES	480.00	68955
101-265-850.000	COMMUNICATIONS	AT&T	MONTHLY STATEMENT	2,304.20	68965
101-265-850.000	COMMUNICATIONS	AT&T LONG DISTANCE	MONTHLY STATEMENT	229.94	68966
101-265-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	14.48	68856
101-265-930.000	REPAIR & MAINTENANCE	PROGRESSIVE HEATING COOLI	CITY HALL/POLICE REPAIR	208.00	68903
		Total For Dept 265 CITY H		3,802.57	
Dept 276 CEMETERY					
101-276-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	5.49	68856
101-276-802.000	CONTRACTUAL	RED CREEK	DEC 2016 TRASH SERVICE	62.13	68904
101-276-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	32.95	68856
		Total For Dept 276 CEMETE		100.57	
Dept 294 UNALLOCATED MISCELLANEOUS					
101-294-955.000	UNALLOCATED MISCELLANEOUS	STATE OF MICHIGAN	MI DEAL 2017	180.00	68913
101-294-955.000	UNALLOCATED MISCELLANEOUS	ZACH'S CLEAN CUT LAWN CAR	MOWING 743 GRINDLE	85.00	68964
101-294-955.000	UNALLOCATED MISCELLANEOUS	ZACH'S CLEAN CUT LAWN CAR	MOWING 741 GRINDLE	85.00	68964
		Total For Dept 294 UNALLO		350.00	
Dept 301 POLICE DEPARTMENT					
101-301-626.000	REPORTS & FINGERPRINT FEE	STATE OF MICHIGAN	POLICE LIVE SCAN NOV 2016	294.00	68914
101-301-727.000	OFFICE SUPPLIES	VISA	STATEMENT OF ACCOUNT	208.81	68929
101-301-742.000	INVESTIGATIVE EXPENSE	VISA	STATEMENT OF ACCOUNT	36.49	68929
101-301-743.000	AMMUNITION	MICHIGAN POLICE EQUIPMENT	POLICE AMMUNITION	1,450.70	68894
101-301-743.000	AMMUNITION	MICHIGAN POLICE EQUIPMENT	POLICE AMMUNITION	309.00	68894
101-301-744.000	UNIFORMS	CURTIS CLEANERS	STATEMENT OF ACCOUNT	222.86	68866
101-301-850.000	COMMUNICATIONS	SPRINT	MONTHLY STATEMENT	312.18	68957
101-301-850.000	COMMUNICATIONS	AT&T	MONTHLY STATEMENT	2,089.92	68965
101-301-850.000	COMMUNICATIONS	AT&T LONG DISTANCE	MONTHLY STATEMENT	247.18	68966
101-301-850.000	COMMUNICATIONS	VERIZON WIRELESS	MONTHLY STATEMENT	158.11	68969
101-301-864.000	CONFERENCES & CONVENTIONS	KENT COUNTY CHIEFS OF POL	MEMBERSHIP DUES - BUKALA	25.00	68885
101-301-930.000	R & M EQUIPMENT	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	20.18	68856
101-301-930.000	R & M EQUIPMENT	MICHIGAN POLICE EQUIPMENT	POLICE - SAFARI LAND	88.00	68894
101-301-930.000	R & M EQUIPMENT	SELF SERVE LUMBER	ACCOUNT STATEMENT	14.24	68909
101-301-930.000	R & M EQUIPMENT	UNITED LABORATORIES	POLICE DEPT R & M	417.92	68961
101-301-931.000	R & M POLICE CARS	HAROLD ZEIGLER FORD, INC.	POLICE VEHICLE 2015 FORD	18.00	68880
101-301-931.000	R & M POLICE CARS	VISA	STATEMENT OF ACCOUNT	29.95	68929
101-301-957.000	TRAINING	VISA	STATEMENT OF ACCOUNT	85.00	68929
101-301-958.000	MI CRIMINAL JUSTIS TRAIN.	STATE OF MICHIGAN	CAREER DEV PROGRAM - BROW	475.00	68958
101-301-984.000	EQUIPMENT	VISA	STATEMENT OF ACCOUNT	37.09	68929

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Fund 101 GENERAL FUND					
Dept 301 POLICE DEPARTMENT					
		Total For Dept 301 POLICE		6,539.63	
Dept 441 DEPARTMENT OF PUBLIC WORKS					
101-441-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	5.98	68856
101-441-802.000	CONTRACTUAL	RED CREEK	DEC 2016 TRASH SERVICE	117.13	68904
101-441-802.000	CONTRACTUAL	FIRE PROS INC.	DPW FIRE EXTINGUISHER INS	454.75	68942
101-441-850.000	COMMUNICATIONS	AT&T	MONTHLY STATEMENT	833.54	68965
101-441-850.000	COMMUNICATIONS	AT&T LONG DISTANCE	MONTHLY STATEMENT	95.56	68966
		Total For Dept 441 DEPART		1,506.96	
Dept 442 SIDEWALK					
101-442-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	46.98	68856
		Total For Dept 442 SIDEWA		46.98	
Dept 747 CHAMBER/RIVERWALK					
101-747-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	67.97	68856
101-747-930.000	REPAIR & MAINTENANCE	SELF SERVE LUMBER	ACCOUNT STATEMENT	16.16	68909
		Total For Dept 747 CHAMBE		84.13	
Dept 751 PARKS					
101-751-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	6.49	68856
101-751-740.000	OPERATING SUPPLIES	SELF SERVE LUMBER	ACCOUNT STATEMENT	11.88	68909
101-751-740.000	OPERATING SUPPLIES	TRACTOR SUPPLY CREDIT PLA	ACCOUNT STATEMENT	5.98	68924
101-751-740.000	OPERATING SUPPLIES	VISA	STATEMENT OF ACCOUNT	90.10	68929
101-751-802.000	CONTRACTUAL	RED CREEK	DEC 2016 TRASH SERVICE	132.13	68904
		Total For Dept 751 PARKS		246.58	
Dept 790 LIBRARY					
101-790-802.000	CONTRACTUAL	RED CREEK	DEC 2016 TRASH SERVICE	77.12	68904
101-790-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING SERVICES	240.00	68955
101-790-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	17.98	68856
		Total For Dept 790 LIBRAR		335.10	
Dept 804 MUSEUM					
101-804-887.000	CONTRIBUTIONS & MAINTENAN	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	4.58	68856
101-804-955.000	PROPERTY TAX DISTRIBUTION	LOWELL AREA HISTORICAL MU	TAX DISBURSING	102.03	68951
		Total For Dept 804 MUSEUM		106.61	
		Total For Fund 101 GENERA		16,568.73	
Fund 202 MAJOR STREET FUND					
Dept 450 CAPITAL OUTLAY					
202-450-970.000	CAPITAL OUTLAY	C & D HUGHES, INC	STREET, UTILITY PARKING L	8,151.32	68937
		Total For Dept 450 CAPITA		8,151.32	
Dept 463 MAINTENANCE					
202-463-740.000	OPERATING SUPPLIES	VISA	STATEMENT OF ACCOUNT	90.10	68929
202-463-850.000	COMMUNICATIONS	SPRINT	MONTHLY STATEMENT	12.72	68957
		Total For Dept 463 MAINT		102.82	
Dept 474 TRAFFIC					
202-474-740.000	OPERATING SUPPLIES	TRACTOR SUPPLY CREDIT PLA	ACCOUNT STATEMENT	11.98	68924
		Total For Dept 474 TRAFFI		11.98	
Dept 478 WINTER MAINTENANCE					
202-478-740.000	OPERATING SUPPLIES	SUPERIOR ASPHALT, INC.	STREET SUPPLIES	853.75	68919
		Total For Dept 478 WINTER		853.75	
		Total For Fund 202 MAJOR		9,119.87	
Fund 203 LOCAL STREET FUND					
Dept 463 MAINTENANCE					
203-463-740.000	OPERATING SUPPLIES	TRACTOR SUPPLY CREDIT PLA	ACCOUNT STATEMENT	59.97	68924
203-463-850.000	COMMUNICATIONS	SPRINT	MONTHLY STATEMENT	12.73	68957
		Total For Dept 463 MAINT		72.70	
Dept 478 WINTER MAINTENANCE					

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Fund 203 LOCAL STREET FUND					
Dept 478 WINTER MAINTENANCE					
203-478-740.000	OPERATING SUPPLIES	SUPERIOR ASPHALT, INC.	STREET SUPPLIES	853.75	68919
203-478-740.000	OPERATING SUPPLIES	TRACTOR SUPPLY CREDIT PLA	ACCOUNT STATEMENT	110.70	68924
Total For Dept 478 WINTER				964.45	
Total For Fund 203 LOCAL				1,037.15	
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 450 CAPITAL OUTLAY					
248-450-970.000	CAPITAL OUTLAY	C & D HUGHES, INC	STREET, UTILITY PARKING L	66,718.58	68937
Total For Dept 450 CAPITA				66,718.58	
Dept 463 MAINTENANCE					
248-463-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	2.49	68856
248-463-740.000	OPERATING SUPPLIES	SELF SERVE LUMBER	ACCOUNT STATEMENT	38.32	68909
248-463-930.000	REPAIR & MAINTENANCE	SELF SERVE LUMBER	ACCOUNT STATEMENT	2.99	68909
Total For Dept 463 MAINTENANCE				43.80	
Total For Fund 248 DOWNTOWN				66,762.38	
Fund 260 DESIGNATED CONTRIBUTIONS					
Dept 758 DOG PARK					
260-758-740.000	OPERATING SUPPLIES	SELF SERVE LUMBER	ACCOUNT STATEMENT	77.50	68909
Total For Dept 758 DOG PARK				77.50	
Total For Fund 260 DESIGN				77.50	
Fund 581 AIRPORT FUND					
Dept 000					
581-000-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	44.33	68856
581-000-740.000	OPERATING SUPPLIES	SELF SERVE LUMBER	ACCOUNT STATEMENT	172.77	68909
581-000-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	AIRPORT STREET LIGHT	19.77	68865
581-000-930.000	REPAIR & MAINTENANCE	NICHOLLS, PAUL	AIRPORT REIMBURSEMENT	41.36	68897
581-000-930.000	REPAIR & MAINTENANCE	VAN STRIEN HEATING AND PL	AIRPORT R & M - GAS PUMP	407.38	68926
581-000-930.000	REPAIR & MAINTENANCE	LAKE EFFECT SNOW REMOVAL	AIRPORT SNOW PLOWING	120.00	68949
581-000-930.000	REPAIR & MAINTENANCE	LAKE EFFECT SNOW REMOVAL	AIRPORT PLOWING	250.00	68949
581-000-930.000	REPAIR & MAINTENANCE	LAKE EFFECT SNOW REMOVAL	AIRPORT PLOWING	325.00	68949
581-000-930.000	REPAIR & MAINTENANCE	LAKE EFFECT SNOW REMOVAL	AIRPORT SNOW PLOWING	325.00	68949
581-000-955.000	MISCELLANEOUS EXPENSE	VERGENNES TOWNSHIP TREASU	AIRPORT TAX 41-16-35-100-	2,472.87	68928
581-000-955.000	MISCELLANEOUS EXPENSE	VERGENNES BROADBAND	AIRPORT INTERNET	49.99	68962
581-000-955.000	MISCELLANEOUS EXPENSE	CORRIGAN LOGISTICS	TRANSPORT AIRPORT GAS PUM	775.00	68968
Total For Dept 000				5,003.47	
Total For Fund 581 AIRPORT				5,003.47	
Fund 590 WASTEWATER FUND					
Dept 000					
590-000-043.000	DUE FROM EARTH TECH	AT&T LONG DISTANCE	MONTHLY STATEMENT	51.24	68966
Total For Dept 000				51.24	
Dept 551 COLLECTION					
590-551-802.000	CONTRACTUAL	PLUMMERS ENVIRONMENTAL SE	DONNA ST SEWER BACK UP	275.00	68902
590-551-802.000	CONTRACTUAL	RYAN'S MODERN SEWER CLEAN	DONNA ST SEWER BACK UP	2,922.50	68908
590-551-930.000	REPAIR & MAINTENANCE	VISA	STATEMENT OF ACCOUNT	90.10	68929
590-551-970.000	CAPITAL OUTLAY	C & D HUGHES, INC	STREET, UTILITY PARKING L	2,342.21	68937
Total For Dept 551 COLLEC				5,629.81	
Dept 552 CUSTOMER ACCOUNTS					
590-552-860.000	TRAVEL EXPENSES	BARTLETT, SANDY	MILEAGE FOR METER READS	27.81	68967
Total For Dept 552 CUSTOM				27.81	
Total For Fund 590 WASTEW				5,708.86	
Fund 591 WATER FUND					
Dept 000					
591-000-276.000	Water	AMICUS MANAGEMENT	UB refund for account: 6-	325.44	68853
591-000-276.000	Water	AMICUS MANAGEMENT	UB refund for account: 6-	853.49	68853

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Fund 591 WATER FUND					
Dept 000					
		Total For Dept 000		1,178.93	
Dept 570 TREATMENT					
591-570-727.000	OFFICE SUPPLIES	SUPPLYGEEKS	OFFICE SUPPLIES	14.49	68959
591-570-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	98.88	68856
591-570-801.000	PROFESSIONAL SERVICES	METTLER TOLEDO, INC.	WTP PROF SERVICES	344.00	68954
591-570-802.000	CONTRACTUAL	ADT SECURITY SYSTEMS, INC	WTP SECURTIY SYSTEM	103.26	68934
591-570-802.000	CONTRACTUAL	FIRE PROS INC.	WTP FIRE EXTINGUISHER INS	60.75	68942
591-570-850.000	COMMUNICATIONS	AT&T	MONTHLY STATEMENT	337.57	68965
591-570-850.000	COMMUNICATIONS	AT&T LONG DISTANCE	MONTHLY STATEMENT	34.28	68966
591-570-930.000	REPAIR & MAINTENANCE	CHROUCH COMMUNICATIONS, I	WTP R & M	135.00	68863
		Total For Dept 570 TREATM		1,128.23	
Dept 571 DISTRIBUTION					
591-571-801.000	CROSS CONNECTIONS	HYDROCORP	CROSS CONNECTION NOV 2016	815.00	68946
591-571-850.000	COMMUNICATIONS	SPRINT	MONTHLY STATEMENT	51.80	68957
591-571-850.000	COMMUNICATIONS	VERIZON WIRELESS	STATEMENT 11/13 - 12/12	80.02	68969
591-571-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	36.47	68856
591-571-930.000	REPAIR & MAINTENANCE	ETNA SUPPLY COMPANY	ACCOUNT STATEMENT	135.00	68871
591-571-930.000	REPAIR & MAINTENANCE	VISA	STATEMENT OF ACCOUNT	90.09	68929
591-571-930.000	REPAIR & MAINTENANCE	MAG PLUMBING SERVICE LLC	201 N WEST - WATER MAIN B	135.00	68953
591-571-955.000	MISCELLANEOUS EXPENSE	VERGENNES TOWNSHIP TREASU	TAX 990 N WASHINGTON - 41	182.46	68928
591-571-970.000	CAPITAL OUTLAY	C & D HUGHES, INC	STREET, UTILITY PARKING L	5,889.12	68937
		Total For Dept 571 DISTRI		7,414.96	
Dept 572 CUSTOMER ACCOUNTS					
591-572-860.000	TRAVEL EXPENSES	BARTLETT, SANDY	MILEAGE FOR METER READS	27.81	68967
		Total For Dept 572 CUSTOM		27.81	
		Total For Fund 591 WATER		9,749.93	
Fund 636 DATA PROCESSING FUND					
Dept 000					
636-000-802.000	CONTRACTUAL	HASSELBRING-CLARK	COPY MACHINE CONTRACT	297.59	68945
		Total For Dept 000		297.59	
		Total For Fund 636 DATA P		297.59	
Fund 661 EQUIPMENT FUND					
Dept 895 FLEET MAINT. & REPLACEMENT					
661-895-740.000	OPERATING SUPPLIES	VISA	STATEMENT OF ACCOUNT	180.18	68929
661-895-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	5.86	68856
661-895-930.000	REPAIR & MAINTENANCE	CARLETON EQUIPMENT	EQUIP FUND R & M	104.00	68861
661-895-930.000	REPAIR & MAINTENANCE	NAPA AUTO PARTS	MONTHLY STATEMENT	697.06	68896
661-895-930.000	REPAIR & MAINTENANCE	TRACTOR SUPPLY CREDIT PLA	ACCOUNT STATEMENT	50.95	68924
661-895-930.000	REPAIR & MAINTENANCE	VISA	STATEMENT OF ACCOUNT	438.95	68929
661-895-930.000	REPAIR & MAINTENANCE	D&D TRUCKING ACQUISITION, 2009 INTL WORKSTARJ R & M		969.08	68940
661-895-930.000	REPAIR & MAINTENANCE	ETNA SUPPLY COMPANY	EQUIP FUND R & M	22.50	68941
661-895-930.000	REPAIR & MAINTENANCE	TERMINAL SUPPLY CO.	OVAL BACK UP LIGH	83.64	68960
661-895-930.000	REPAIR & MAINTENANCE	WINZER CORPORATION	EQUIP FUN R&M	373.26	68963
		Total For Dept 895 FLEET		2,925.48	
		Total For Fund 661 EQUIPM		2,925.48	
Fund 703 CURRENT TAX COLLECTION FUND					
Dept 000					
703-000-222.000	DUE TO COUNTY-CURRENT TAX	KENT COUNTY TREASURER	TAX DISBURSEMENT	16,812.12	68947
703-000-225.000	DUE TO SCHOOLS	LOWELL AREA SCHOOLS	TAX DISBURSEMENT	69,736.74	68952
703-000-228.009	DUE TO STATE-S.E.T.	KENT COUNTY TREASURER	TAX DISBURSEMENT	2,525.93	68947
703-000-234.000	DUE TO INTERMED SCH DISTR	KENT INTERMEDIATE SCHOOL	TAX DISBURSEMENT	2,016.68	68948
703-000-235.000	DUE TO COMMUNITY COLLEGE	GRAND RAPIDS COMMUNITY CO	TAX DISBURSEMENT	752.07	68944
		Total For Dept 000		91,843.54	

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Fund 703 CURRENT TAX COLLECTION FUND					
Total For Fund 703 CURREN				91,843.54	

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Fund Totals:

Fund 101	GENERAL FUND	16,568.73
Fund 202	MAJOR STREET FUN	9,119.87
Fund 203	LOCAL STREET FUN	1,037.15
Fund 248	DOWNTOWN DEVELOP	66,762.38
Fund 260	DESIGNATED CONTR	77.50
Fund 581	AIRPORT FUND	5,003.47
Fund 590	WASTEWATER FUND	5,708.86
Fund 591	WATER FUND	9,749.93
Fund 636	DATA PROCESSING	297.59
Fund 661	EQUIPMENT FUND	2,925.48
Fund 703	CURRENT TAX COLL	91,843.54

209,094.50



LOWELL CITY ADMINISTRATION
INTER OFFICE MEMORANDUM

DATE: December 16, 2016
TO: Michael T. Burns
FROM: Suzanne M. Olin
RE: Annual Authorization of Signatures
for City Bank Accounts and
Designation of Depository Banks

Authorized signatures:

Mayor
Mayor Pro Tem

City Manager Michael T. Burns
City Treasurer Suzanne Olin
Police Chief Steve Bukala
Deputy City Treasurer Lori Gerard

Safety Deposit Box:

Susan Ullery
Theresa Mundt
Luanne Wisniewski

Depository Banks:

Comerica Bank-Grand Rapids	(Grand Rapids)
Huntington Banks	(Lowell)
PNC Bank	(Grand Rapids)
Fifth Third Bank	(Lowell, Ada, Grand Rapids)
Macatawa Bank	(Grand Rapids)
Bank of America	(Grand Rapids)
Mercantile Bank of Michigan	(Lowell, Grand Rapids)

Recommended Motion: That the Lowell City Council approve the annual authorization of signatures for City Bank Accounts and designation of depository banks as proposed.



LOWELL CITY ADMINISTRATION
INTER OFFICE MEMORANDUM

DATE: December 16, 2016
TO: Michael T. Burns
FROM: Suzanne M. Olin
RE: Grand Rapids Community College –
Collection of Summer Property Taxes
for 2017

As in previous years, the Grand Rapids Community College has requested that the City collect the 2017 summer property taxes for the district. The City collects the Grand Rapids Community College property taxes at no fee in exchange for retaining earned interest while the monies are deposited in city accounts.

Recommended Motion: That the Lowell City Council approve the request from the Grand Rapids Community College to collect the 2017 summer property taxes for the district at no fee in exchange for retaining earned interest while the monies are deposited in city accounts.

RESOLUTION OF THE GRAND RAPIDS COMMUNITY COLLEGE

A public meeting of the Board of Trustees of the Grand Rapids Community College was held in the Board Room, Fifth floor, Main Building, on Monday, December 12, 2016 at 4:15 p.m.

WHEREAS:

1. Section 144 of the Community College Act of 1966, as amended (MCLA 389.144) authorizes the Grand Rapids Community College to levy and collect property taxes "in the same manner and at the same time" as "school district or intermediate school district taxes are being collected by the city or township pursuant to (Part 26 of the School Code of 1976...)".
2. The Grand Rapids Community College has determined that it would be in the best interest of the College to impose a summer property tax levy in the summer of 2017 to collect 100% of the GRCC's property taxes upon the property located within the college district for fiscal year 2017-2018 in the summer of 2017.
3. Part 26 of the School Code of 1976, as amended (MCLA 380.1611, et seq), provides that a school district or intermediate school district may determine by resolution to impose a summer property tax levy of one-half or all of its annual school property taxes.
4. Part 26 of the School Code of 1976, as amended, provides for certain procedural steps to be taken by this Board of Trustees in connection with the imposition of a summer property tax levy and also provides for the manner in which said summer property tax levy shall be collected.

NOW, THEREFORE, be it resolved that:

1. The Board of Trustees of the Grand Rapids Community College, pursuant to the authority conferred by section 144 of the Community College Act of 1966, as amended, and by Part 26 of the School Code of 1976, as amended, hereby imposes a summer property tax levy of 100% of school property taxes upon property located within the community college district, for 2017.

Resolution declared adopted.

A handwritten signature in cursive script that reads "Cynthia Bristol".

Cynthia Bristol, Secretary
Board of Trustees
Grand Rapids Community College

The undersigned, duly qualified and acting Secretary of the Board of Trustees of the Grand Rapids Community College, hereby certifies that the foregoing constitutes a true and complete copy of a Resolution adopted by the Board at a public meeting held on December 12, 2016, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the "Open Meetings Act" and in accordance with the requirements of both Section 144 of the Community College Act of 1966, as amended, and Part 26 of the School Code of 1976, as amended.

A handwritten signature in cursive script that reads "Cynthia Bristol".

Cynthia Bristol, Secretary
Board of Trustees
Grand Rapids Community College

**CITY COUNCIL
CITY OF LOWELL
KENT COUNTY, MICHIGAN**

RESOLUTION NO. 01-17

**RESOLUTION OF SUPPORT AND APPROVAL OF SUBMISSION OF AN
APPLICATION FOR PERMISSION TO LOCATE A NEW PERMANENT
SHOWBOAT STRUCTURE ON PILINGS IN THE FLAT RIVER**

Councilmember _____, supported by Councilmember _____,

moved the adoption of the following resolution:

WHEREAS, the Lowell Showboat located on the Flat River in downtown Lowell has been an iconic structure and symbol of the City, a.k.a. Showboat City, since 1932; and

WHEREAS, for over 80 years it has hosted numerous community events, celebrations, weddings, and entertainment shows; and

WHEREAS, over the years various versions of the “floating” Showboat have been destroyed by natural events such as fire and windstorms only to be rebuilt and relaunched; and

WHEREAS, in recent years the Showboat has worn out and is no longer safe for use; and

WHEREAS, with significant community support, there is a desire to construct a new permanent non floating structure on pilings in the Flat River at the Showboats current location (the “New Showboat”); and

WHEREAS, to do so requires the issuance of a joint permit by the Michigan Department of Environmental Quality (“MDEQ”) and the United States Army Corps of Engineers (“USACE”); and

WHEREAS, the City wishes to expresses its support for the New Showboat and to authorize the filing of a joint application for a permit from MDEQ and USACE.

NOW, THEREFORE, BE IT HEREBY RESOLVED AS FOLLOWS:

1. That the City enthusiastically express its support for the construction of a New Showboat to be permanently located on pilings in the Flat River.

2. That a joint application is authorized to be filed by the City with MDEQ and USACE for the issuance of a permit to construct a New Showboat on permanent pilings to be located in the Flat River at or near the Showboat's present location.

3. That all resolutions or parts of resolutions to the extent they are in conflict with this resolution are hereby rescinded.

YES: Councilmembers _____

NO: Councilmembers _____

ABSTAIN: Councilmembers _____

ABSENT: Councilmembers _____

RESOLUTION DECLARED ADOPTED.

Dated: January 3, 2017

Susan Ullery, City Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Lowell at a regular meeting held on January 3, 2017, and that public notice of said meeting was given pursuant to, and in compliance with, Act 267 of the Public Acts of Michigan of 1976, as amended.

IN WITNESS WHEREOF, I have affixed my official signature this 3rd day of January, 2017.

Susan Ullery, City Clerk



LOWELL CITY COUNCIL MEMORANDUM

DATE: December 21, 2016

TO: City Council

FROM: Michael T. Burns, City Manager *MB*

RE: Food Trucks

Recently, there was an incident where a food truck was at a business in the Downtown District. There was concern by some other restaurateurs pertaining to the food truck being able to serve in the district. The biggest concern was that these businesses are coming into the downtown, not paying any city taxes and making a profit in the City. I am in agreement with them on this and when I began researching this, I learned that our ordinance does not allow this currently.

However, I would like to have a discussion with the City Council on future direction on this matter. Food Trucks are becoming much more popular and mainstream in Downtowns across the United States. They are becoming a very important part of vibrant downtowns. Many cities nationally have been able to manage these issues along with addressing the concern about fairness with the current food service providers in a downtown district.

I would like to have a discussion with the City Council on this matter and the possibility of reevaluating the ordinance.



LOWELL CITY COUNCIL MEMORANDUM

DATE: December 21, 2016

TO: City Council

FROM: Michael T. Burns, City Manager *MB*

RE: Bow hunting on ten acres of private land.

Recently, there was a request by a local resident about revising Ordinance 13-112. Currently the ordinance allows for hunting with a bow and arrow on property in the City where the owner possesses 10 acres or more. The ordinance prohibits the use of cross bows at this time. The resident is requesting that the cross bow prohibition be stricken from the ordinance.

I discussed this matter with Chief Bukala and he has no concerns with this request. However, before we request action on the matter, I wanted to have discussion with the Council and action would be taken at a future meeting.

A copy of the current ordinance is attached to this memo.

Sec. 13-112. - Hunting with bow and arrow.

A person may hunt for game with bow and arrow within the city limits provided all of the following conditions are met:

- (1) The person has a currently effective license from the state to hunt the game he/she is hunting;
- (2) The person is hunting on a parcel or contiguous parcels of property under sole ownership containing ten (10) acres or more;
- (3) The person has the current written permission of the owner of the property in which he/she is hunting;
- (4) The person complies at all times with all applicable state and local laws, rules and regulations related to the transportation, possession and use of a bow and arrow; and
- (5) That hunting with a cross bow is prohibited.

Three (3) years after the effective date of this section the city council shall review the effect of the application of this section and determine whether it shall be removed or amended.

(Ord. No. 09-03, § 2, 7-6-09)



LOWELL CITY ADMINISTRATION
INTER OFFICE MEMORANDUM

DATE: December 29, 2016
TO: Michael Burns
FROM: Chief Bukala
RE: Performance Resolution for
Governmental Agencies

I received a notice back from MDOT regarding our annual permit. We are now required to pass an updated council resolution to adopt the annual permit process. The current council resolution that MDOT has on file has expired. This is the updated resolution sample for the City of Lowell to adopt.

PERFORMANCE RESOLUTION FOR GOVERNMENTAL AGENCIES

This Performance Resolution is required by the Michigan Department of Transportation for purposes of issuing to a municipal utility an "Individual Permit for Use of State Highway Right of Way", or an "Annual Application and Permit for Miscellaneous Operations Within State Highway Right of Way".

RESOLVED WHEREAS, the _____
(city, village, township, etc.)

hereinafter referred to as the "GOVERNMENTAL AGENCY," periodically applies to the Michigan Department of Transportation, hereinafter referred to as the "DEPARTMENT," for permits, referred to as "PERMIT," to construct, operate, use and/or maintain utilities or other facilities, or to conduct other activities, on, over, and under State Highway Right of Way at various locations within and adjacent to its corporate limits;

NOW THEREFORE, in consideration of the DEPARTMENT granting such PERMIT, the GOVERNMENTAL AGENCY agrees that:

1. Each party to this Agreement shall remain responsible for any claims arising out of their own acts and/or omissions during the performance of this Agreement, as provided by law. This Agreement is not intended to increase either party's liability for, or immunity from, tort claims, nor shall it be interpreted, as giving either party hereto a right of indemnification, either by Agreement or at law, for claims arising out of the performance of this Agreement.
2. If any of the work performed for the GOVERNMENTAL AGENCY is performed by a contractor, the GOVERNMENTAL AGENCY shall require its contractor to hold harmless, indemnify and defend in litigation, the State of Michigan, the DEPARTMENT and their agents and employee's, against any claims for damages to public or private property and for injuries to person arising out of the performance of the work, except for claims that result from the sole negligence or willful acts of the DEPARTMENT, until the contractor achieves final acceptance of the GOVERNMENTAL AGENCY. Failure of the GOVERNMENTAL AGENCY to require its contractor to indemnify the DEPARTMENT, as set forth above, shall be considered a breach of its duties to the DEPARTMENT.
3. Any work performed for the GOVERNMENTAL AGENCY by a contractor or subcontractor will be solely as a contractor for the GOVERNMENTAL AGENCY and not as a contractor or agent of the DEPARTMENT. The DEPARTMENT shall not be subject to any obligations or liabilities by vendors and contractors of the GOVERNMENTAL AGENCY, or their subcontractors or any other person not a party to the PERMIT without the DEPARTMENT'S specific prior written consent and notwithstanding the issuance of the PERMIT. Any claims by any contractor or subcontractor will be the sole responsibility of the GOVERNMENTAL AGENCY.
4. The GOVERNMENTAL AGENCY shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the PERMIT which results in claims being asserted against or judgment being imposed against the State of Michigan, the Michigan Transportation Commission, the DEPARTMENT, and all officers, agents and employees thereof and those contracting governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract. In the event that the same occurs, for the purposes of the PERMIT, it will be considered as a breach of the PERMIT thereby giving the State of Michigan, the DEPARTMENT, and/or the Michigan Transportation Commission a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages.

5. The GOVERNMENTAL AGENCY will, by its own volition and/or request by the DEPARTMENT, promptly restore and/or correct physical or operating damages to any State Highway Right of Way resulting from the installation construction, operation and/or maintenance of the GOVERNMENTAL AGENCY'S facilities according to a PERMIT issued by the DEPARTMENT.
6. With respect to any activities authorized by a PERMIT, when the GOVERNMENTAL AGENCY requires insurance on its own or its contractor's behalf it shall also require that such policy include as named insured the State of Michigan, the Transportation Commission, the DEPARTMENT, and all officers, agents, and employees thereof and those governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract.
7. The incorporation by the DEPARTMENT of this resolution as part of a PERMIT does not prevent the DEPARTMENT from requiring additional performance security or insurance before issuance of a PERMIT.
8. This resolution shall continue in force from this date until cancelled by the GOVERNMENTAL AGENCY or the DEPARTMENT with no less than thirty (30) days prior written notice provided to the other party. It will not be cancelled or otherwise terminated by the GOVERNMENTAL AGENCY with regard to any PERMIT which has already been issued or activity which has already been undertaken.

BE IT FURTHER RESOLVED, that the following position(s) are authorized to apply to the DEPARTMENT for the necessary permit to work within State Highway Right of Way on behalf of the GOVERNMENTAL AGENCY.

Title and/or Name: _____

I HEREBY CERTIFY that the foregoing is a true copy of a resolution adopted by

the _____

(Name of Board, etc)

of the _____ of _____

(Name of GOVERNMENTAL AGENCY)

(County)

at a _____ meeting held on the _____ day

of _____ A.D. _____.

Signed _____ Title _____

Dept. of Public Works, City of Lowell

217 S. Hudson

Lowell, MI 49331

Phone: 616-897-5929

Posted Totals by Invoice Number

Report Date: 12/05/2016

Period From: 11/01/2016 To: 11/30/2016

Invoice Number	Date	Name	Tax	Total	Balance Due
001056	11/29/2016	Equipment	0.00	3,206.73	
001065	11/03/2016	Water Plant	0.00	994.72	
001067	11/03/2016	Library	0.00	94.50	
001068	11/04/2016	Equipment	0.00	51.08	
001070	11/04/2016	Equipment	0.00	51.08	
001071	11/08/2016	Police	0.00	48.28	
001072	11/08/2016	Water Distribution, Organization	0.00	31.50	
001075	11/15/2016	Equipment	0.00	74.99	
001076	11/15/2016	Equipment	0.00	74.99	
001077	11/15/2016	Equipment	0.00	74.99	
001078	11/16/2016	Equipment	0.00	107.43	
001079	11/17/2016	Equipment	0.00	547.91	
001080	11/21/2016	Water Distribution, Organization	0.00	63.00	
001081	11/23/2016	Equipment	0.00	174.66	
001082	11/28/2016	Library	0.00	380.66	
Grand Totals:			0.00	5,976.52	0.00

.00

Time in each Department

City Hall: .75 hrs.

Public Works: 31 hrs.

Library: .5 hrs.

Local Streets: 1.25 hrs.

Major Streets: 1.25 hrs.

Parks: .5 hrs.

Water Plant: 25.25 hrs. Overtime: 6 hrs.

Water Dist: 1.25 hrs. Overtime: 2 hrs.

Equipment Maintenance: 93.75 hrs. Overtime: 3.5 hrs.

Sick: 8.75 hrs.

Holiday: 16 hrs.

Total Hours for November: 191.75 hrs.

CITY OF LOWELL
REPORT FOR : NOVEMBER
FOR: Michael Burns

DRINKING WATER TREATMENT AND FILTRATION PLANT

A TOTAL OF: 14.04827 MILLION GALLONS OF RAW WATER WAS TREATED FOR THE
MONTH OF: NOVEMBER TOTAL PUMPING TIME, TREATMENT AND THE DISTRIBUTION
OF THE FINISHED WATER TO THE SYSTEM REQUIRED 222.42 HOURS, WHICH RESULTED IN
279.75 MAN HOURS FOR THE OPERATION.

CHEMICAL COST PER MILLION GALLONS: \$ 181.88

ELECTRICAL COST PER MILLION GALLONS: \$ 274.71

TOTAL COST PER MILLION GALLONS: \$ 456.59

WATER PRODUCTION

DAILY AVERAGE: 0.468

DAILY MAXIMUM: 0.572

DAILY MINIMUM: 0.271

THE AVERAGE PLANT OPERATION TIME WAS 7.1747 HOURS PER DAY.

**LOWELL POLICE DEPARTMENT
MONTHLY REPORT SUMMARY
CALENDAR YEAR 2016**

Complaint Book Total		174	355	548	727	918	1128	1366	1598	1822	2056	2301	12993
Activity	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Year Total
Total Arrests	26	16	15	24	24	28	34	34	15	27	19		262
Alcohol (MIP/Open Intox)	1	1	2	4	7	2	2	0	0	0	3		22
Drug Law Violations	4	2	3	10	4	3	0	6	2	0	1		35
Drunk Driving	2	0	2	3	1	3	3	2	1	2	1		20
Suspended License	5	3	1	1	3	2	9	6	5	5	2		42
Warrant Arrest	5	5	4	4	6	10	7	11	1	11	7		71
Other Arrests	9	5	3	2	3	8	13	9	6	9	5		72
Assault	0	0	1	1	1	2	2	2	0	0	0		9
Assault (Civil)	6	3	2	2	7	5	8	3	7	3	5		51
Assault (Domestic)	3	3	3	0	2	0	1	3	4	3	4		26
Assist from Other Agency	10	10	5	5	11	10	8	11	0	9	5		84
Assist to Other Agency	10	13	16	10	17	12	11	12	5	10	12		128
Assist to Citizen	23	36	37	32	22	40	31	54	42	51	46		414
Breaking & Entering	2	1	0	1	2	2	1	2	3	3	2		19
Disorderly Conduct	3	1	2	4	5	8	6	2	1	5	5		42
Dog Complaints	0	1	1	5	9	3	3	2	5	3	2		34
Larceny	4	4	5	2	7	10	16	5	7	7	6		73
Malicious Destruction	3	1	3	2	6	3	2	4	1	2	3		30
Motorist Assist	15	14	11	10	11	8	22	10	14	15	8		138
Ordinance Violations	5	11	10	6	12	11	28	36	28	17	29		193
Accident Total	15	10	10	12	7	11	10	12	14	13	19		133
{Property Damage}	15	10	9	12	6	6	9	10	13	10	18		118
{Personal Injury}	0	0	1	0	1	5	1	2	1	3	1		15
Citations Issued	25	25	19	27	18	13	14	38	26	17	18		240
Traffic Stops: Warned	90	131	122	85	75	55	56	76	70	84	59		903
Total # of Traffic Stops	98	148	133	91	84	65	67	89	86	94	62		1017

**MONTHLY COMPARISON TOTALS
NOVEMBER 2015 AND 2016**

ACTIVITY	NOVEMBER	2015 YEAR-TO-DATE	NOVEMBER	2016 YEAR-TO-DATE
Total Arrests	23	287	19	262
Alcohol (MIP/Open Intox)	0	25	3	22
Drug Law Violations	4	50	1	35
Drunk Driving	1	15	1	20
Suspended License	2	24	2	42
Warrant Arrest	8	99	7	71
Other Arrests	8	74	5	72
Assault	0	12	0	9
Assault (Civil)	1	23	5	51
Assault (Domestic)	4	39	4	26
Assist from Other Agency	8	103	5	84
Assist to Other Agency	16	167	12	128
Assist to Citizen	15	236	46	414
Breaking & Entering	0	8	2	19
Disorderly Conduct	4	32	5	42
Dog Complaints	4	36	2	34
Larceny	10	79	6	73
Malicious Destruction	4	27	3	30
Motorist Assist	11	120	8	138
Ordinance Violations	7	173	29	193
Accident Total	5	124	19	133
{Property Damage}	4	114	18	118
{Personal Injury}	1	10	1	15
Citations Issued	36	329	18	240
Traffic Stops: Warned	111	1151	59	903
# of Traffic Stops Made	123	1270	62	1017
TOTAL COMPLAINTS	180	2046	245	2301

**AGENCIES ASSISTING
LOWELL POLICE DEPARTMENT
NOVEMBER 2016**

COMPLAINT #	DATE	INCIDENT	DEPARTMENT	STATUS
16-2139	11/10/2016	Pursuit	KCSD / MSP	Assisted
16-2175	11/16/2016	Suicidal Subject	KCSD	Back-up
16-2210	11/20/2016	Suicidal Subject	KCSD	Back-up
16-2223	11/21/2016	Civil Domestic / Mental Subject	UNKNOWN	Back-up
16-2294	11/30/2016	Warrant Arrest	KCSD	Back-up

LOWELL POLICE DEPARTMENT
ASSISTING OTHER AGENCIES
NOVEMBER 2016

COMPLAINT #	DATE	INCIDENT	DEPARTMENT	STATUS	VENUE
16-2070	11/1/2016	Suspicious	KCSD	Back-up	Lowell
16-2088	11/4/2016	Found gun	KENTWOOD PD	Assisted	Kentwood
16-2094	11/4/2016	Found wallet	KCSD	Assisted	Lowell
16-2098	11/4/2016	Personal Injury Accident	KCSD	Assisted	Lowell
16-2119	11/8/2016	Unknown Accident	KCSD	Assisted	Lowell
16-2122	11/8/2016	Unknown Accident	KCSD	Assisted	Lowell
16-2136	11/9/2016	Larceny	KCSD	Assisted	City of Lowell
16-2179	11/16/2016	Larceny	ROCKFORD PD	Assisted	City of Lowell
16-2204	11/19/2016	Suspicious	KCSD / MSP	Assisted	Vergennes
16-2246	11/24/2016	Domestic	KCSD	Assisted	Lowell
16-2280	11/29/2016	Alarm	KCSD	Back-up	Lowell
16-2292	11/29/2016	Runaway	KENTWOOD PD	Assisted	City of Lowell

November 2016 Sexton's Report

Total of Burials: 3 of those were: full: 0 cremations: 3 Year to date 38

Oakwood: Spent 229.75 hrs

- Did a lot of chewing oak leaves, and collecting the good ones for compost pile.
- Cleaned up one big mower and took it to the forman building.
- Finished emptying all the trash barrels and put them in my shed.
- Helped a few people locate their relatives buried here.
- Picked up a lot of twigs and branches due to high winds.
- Cleaned up our debris pile and hauled more of the sand to the water plant.

CITY Hall – LPD: Spent 16.25 hr's chewing up leaves, lowered flags
Changed air filters. Pruned barberry bushes.

Englehardt Library: Spent 29.25 hr's doing the following:

- Chewed leaves for my compost pile.
- Blew leaves out of bushes so I could chew them up with my mower.
- Filled soap dispensers again.
- Trimmed bushes.
- Helped get the right people to repair the handicap doors.

D.P.W. Spent 15.5hr A.M. meetings, chewing up leaves and hauling them to my compost pile.

D.D.A. Spent 80.25 hr's doing the following:

- Cleaned leaves away from curbs and corners of parking areas and hauled them away to chew them up for the compost pile.
- Cleaned up around the showboat, picking up a lot of branches and leaves.
- Cut back some of the taller perennials.
- Did some pruning of trees in the Cemetery so I could the gals some greens to decorate the Showboat.
- Cut back grasses near sidewalks for room to put snow.
- Mowed the grass as I chewed and collected leaves.

Museum: Spent 27.5 hr's dealing with leaves, and removed most of the boxwood hedge.

PARKS: Spent 48.5 hr's Chewing and collecting leaves, and edging the sidewalks

Local Maint. 3.5 hr's. Lent Bruce for cold patching.

Major Maint. 3.5 hr's Lent Bruce for cold patching.

12/06/2016

NOV

CITY OF LOWELL - PERMIT LIST

Permit	Address	Issue Date	Parcel No.	Work Description	Permit Fee	Value
PB16901381	905 N WASHINGTON ST SE	11/01/2016	41-20-02-226-004	PORCH	150.00	5,000
PB16901376	1256 HIGHLAND HILL DR SE	11/02/2016	41-20-01-178-023	RESIDENCE	631.00	217,699
PB16901389	2050 W MAIN ST SE	11/07/2016	41-20-03-385-017	WALL SIGN - NORTHERN	100.00	5,848
PB16901415	2195 GEE DR SE	11/11/2016	41-20-03-176-018	DETACHED ACCESSORY	173.00	25,033
PB16901327	1256 FUN ST SE	11/11/2016	41-20-01-126-015	DETACHED ACCESSORY	176.00	26,038
PB16901459	806 N HUDSON ST SE	11/18/2016	41-20-02-178-004	DETACHED ACCESSORY	209.00	43,884
Total Permits:	6					
Total Fee Amount:	1,439.00					
Total Const. Value:	323,502					
Permit	Address	Issue Date	Parcel No.	Work Description	Permit Fee	Value
PE16901742	937 N HUDSON ST	11/03/2016	41-20-02-128-003	service upgrade	60.00	0
PE16901749	318 LINCOLN LAKE AVE SE	11/04/2016	41-20-02-332-004		258.00	0
PE16901758	2050 W MAIN ST SE	11/07/2016	41-20-03-385-017		60.00	0
PE16901765	518 N HUDSON	11/08/2016	41-20-02-190-006		60.00	0
PE16901819	1256 HIGHLAND HILL DR SE	11/18/2016	41-20-01-178-023		246.00	0
PE16901868	1400 FOREMAN ST SE	11/30/2016	41-20-03-276-008	SI62615 - Litehouse Foods .	67.00	0
Total Permits:	6					
Total Fee Amount:	751.00					
Total Const. Value:	0					
Permit	Address	Issue Date	Parcel No.	Work Description	Permit Fee	Value
PM16902475	1280 HIGHLAND HILL DR SE	11/02/2016	41-20-01-178-019	New Construction HVAC	215.00	0
PM16902758	411 E MAIN ST SE	11/07/2016	41-20-02-427-010	RADIANT SIDEWALK	75.00	0
PM16902802	318 LINCOLN LAKE AVE SE	11/10/2016	41-20-02-332-004	RESIDENCE W/DECK	190.00	0
PM16902836	505 N JEFFERSON ST SE	11/14/2016	41-20-02-277-010	Furnace changeout	80.00	0
Total Permits:	4					

12/06/2016

NOV

CITY OF LOWELL - PERMIT LIST

Total Fee Amount: 560.00

Total Const. Value: 0

Permit	Address	Issue Date	Parcel No.	Work Description	Permit Fee	Value
PP16901232	1256 HIGHLAND HILL DR SE	11/03/2016	41-20-01-178-023	NEW BUILD	234.00	0
PP16901264	829 GRINDLE DR SE	11/14/2016	41-20-01-126-002		60.00	0
PP16901312	1061 N HUDSON ST SE	11/29/2016	41-20-02-126-040	Bathroom remodel	115.00	0
Total Permits: 3						
Total Fee Amount: 409.00						
Total Const. Value: 0						

Grand Total Permits: 19

Grand Total Permit Fee: 3,159.00

Grand Total Const. Value: \$323,502

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 11/30/2016	ACTIVITY FOR MONTH 11/30/2016	AVAILABLE BALANCE	% BDT USED
Fund 101 - GENERAL FUND						
Revenues						
TAXES	TAXES	1,900,174.24	1,524,725.30	34,947.92	375,448.94	80.24
LICPER	LICENSES AND PERMITS	38,150.00	22,799.90	10,321.76	15,350.10	59.76
CHARGES	CHARGES FOR SERVICES	364,700.00	45,885.15	4,785.54	318,814.85	12.58
STATE	STATE GRANTS	369,631.00	129,094.77	27.50	240,536.23	34.93
INT	INTEREST AND RENTS	1,400.00	947.11	0.00	452.89	67.65
OTHER	OTHER REVENUE	15,050.00	20,221.83	3,014.74	(5,171.83)	134.36
TRANSIN	TRANSFERS IN	148,225.00	0.00	0.00	148,225.00	0.00
FINES	FINES AND FOREFEITURES	7,950.00	12,897.00	50.00	(4,947.00)	162.23
LOCAL	LOCAL CONTRIBUTIONS	11,900.00	3,631.88	729.00	8,268.12	30.52
TOTAL REVENUES		2,857,180.24	1,760,202.94	53,876.46	1,096,977.30	61.61
Expenditures						
101	COUNCIL	17,140.00	10,293.92	589.62	6,846.08	60.06
172	MANAGER	111,858.00	45,076.01	7,083.85	66,781.99	40.30
191	ELECTIONS	11,260.00	6,401.50	3,572.06	4,858.50	56.85
209	ASSESSOR	51,850.00	20,577.83	4,680.14	31,272.17	39.69
210	ATTORNEY	32,500.00	12,219.80	3,727.50	20,280.20	37.60
215	CLERK	106,000.00	44,791.87	8,900.87	61,208.13	42.26
253	TREASURER	211,090.00	74,839.80	13,523.36	136,250.20	35.45
265	CITY HALL	147,600.00	68,626.37	8,854.91	78,973.63	46.49
276	CEMETERY	113,435.00	57,570.86	13,120.74	55,864.14	50.75
294	UNALLOCATED MISCELLANEOUS	13,200.00	104,304.49	500.00	(91,104.49)	790.19
301	POLICE DEPARTMENT	687,820.00	314,948.39	49,873.39	372,871.61	45.79
305	CODE ENFORCEMENT	93,700.00	34,799.16	5,933.73	58,900.84	37.14
336	FIRE	130,000.00	30,870.20	0.00	99,129.80	23.75
400	PLANNING & ZONING	43,000.00	10,364.21	1,846.81	32,635.79	24.10
426	EMERGENCY MANAGEMENT	0.00	(4.27)	0.00	4.27	100.00
441	DEPARTMENT OF PUBLIC WORKS	242,850.00	89,354.77	17,399.27	153,495.23	36.79
442	SIDEWALK	6,150.00	2,675.25	1,163.19	3,474.75	43.50
523	TRASH	35,000.00	19,223.55	5,112.30	15,776.45	54.92
728	ECONOMIC DEVELOPMENT	20,600.00	5,421.32	1,405.05	15,178.68	26.32
747	CHAMBER/RIVERWALK	3,500.00	1,256.90	148.31	2,243.10	35.91
751	PARKS	151,080.00	65,506.06	5,289.37	85,573.94	43.36
757	SHOWBOAT	1,600.00	533.82	324.82	1,066.18	33.36
774	RECREATION CONTRIBUTIONS	2,000.00	10,000.00	0.00	(8,000.00)	500.00
790	LIBRARY	74,500.00	31,861.38	7,896.63	42,638.62	42.77
803	HISTORICAL DISTRICT COMMISSION	250.00	15.00	15.00	235.00	6.00
804	MUSEUM	36,400.00	24,157.19	1,023.93	12,242.81	66.37
965	TRANSFERS OUT	609,446.00	0.00	0.00	609,446.00	0.00
TOTAL EXPENDITURES		2,953,829.00	1,085,685.38	161,984.85	1,868,143.62	36.76
TOTAL REVENUES						
TOTAL EXPENDITURES		2,857,180.24	1,760,202.94	53,876.46	1,096,977.30	61.61
TOTAL EXPENDITURES		2,953,829.00	1,085,685.38	161,984.85	1,868,143.62	36.76
NET OF REVENUES & EXPENDITURES		(96,648.76)	674,517.56	(108,108.39)	(771,166.32)	697.91

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 11/30/2016

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 11/30/2016	ACTIVITY FOR MONTH 11/30/2016	AVAILABLE BALANCE	% BDT USED
Fund 202 - MAJOR STREET FUND						
Revenues						
INT	INTEREST AND RENTS	0.00	85.97	0.00	(85.97)	100.00
OTHER	OTHER REVENUE	192,000.00	51,715.18	16,242.11	140,284.82	26.93
TRANSIN	TRANSFERS IN	100,000.00	0.00	0.00	100,000.00	0.00
TOTAL REVENUES		292,000.00	51,801.15	16,242.11	240,198.85	17.74
Expenditures						
450	CAPITAL OUTLAY	452,000.00	2,925.12	200.60	449,074.88	0.65
463	MAINTENANCE	38,650.00	6,856.31	783.53	31,793.69	17.74
474	TRAFFIC	9,100.00	3,554.15	318.23	5,545.85	39.06
478	WINTER MAINTENANCE	42,000.00	2,684.90	1,317.10	39,315.10	6.39
483	ADMINISTRATION	45,800.00	734.01	0.00	45,065.99	1.60
TOTAL EXPENDITURES		587,550.00	16,754.49	2,619.46	570,795.51	2.85
TOTAL REVENUES		292,000.00	51,801.15	16,242.11	240,198.85	17.74
TOTAL EXPENDITURES		587,550.00	16,754.49	2,619.46	570,795.51	2.85
NET OF REVENUES & EXPENDITURES		(295,550.00)	35,046.66	13,622.65	(330,596.66)	11.86

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 11/30/2016

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 11/30/2016	ACTIVITY FOR MONTH 11/30/2016	AVAILABLE BALANCE	% BDGT USED
Fund 203 - LOCAL STREET FUND						
Revenues						
OTHER	OTHER REVENUE	87,000.00	19,976.94	6,198.94	67,023.06	22.96
TRANSIN	TRANSFERS IN	180,000.00	0.00	0.00	180,000.00	0.00
TOTAL REVENUES		267,000.00	19,976.94	6,198.94	247,023.06	7.48
Expenditures						
450	CAPITAL OUTLAY	25,000.00	130.04	130.04	24,869.96	0.52
463	MAINTENANCE	70,300.00	24,179.77	4,621.95	46,120.23	34.40
474	TRAFFIC	11,000.00	3,476.51	718.14	7,523.49	31.60
478	WINTER MAINTENANCE	60,400.00	6,110.87	3,001.01	54,289.13	10.12
483	ADMINISTRATION	27,300.00	449.50	0.00	26,850.50	1.65
906	DEBT SERVICE	83,743.00	75,008.75	0.00	8,734.25	89.57
TOTAL EXPENDITURES		277,743.00	109,355.44	8,471.14	168,387.56	39.37
TOTAL REVENUES		267,000.00	19,976.94	6,198.94	247,023.06	7.48
TOTAL EXPENDITURES		277,743.00	109,355.44	8,471.14	168,387.56	39.37
NET OF REVENUES & EXPENDITURES		(10,743.00)	(89,378.50)	(2,272.20)	78,635.50	831.97

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 11/30/2016

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 11/30/2016	ACTIVITY FOR MONTH 11/30/2016	AVAILABLE BALANCE	% BDT USED
Fund 238 - HISTORICAL DISTRICT FUND						
Revenues						
INT	INTEREST AND RENTS	100.00	17.09	0.00	82.91	17.09
OTHER	OTHER REVENUE	50,000.00	50,000.00	25,000.00	0.00	100.00
TOTAL REVENUES		50,100.00	50,017.09	25,000.00	82.91	99.83
Expenditures						
000		50,000.00	15,737.00	0.00	34,263.00	31.47
TOTAL EXPENDITURES		50,000.00	15,737.00	0.00	34,263.00	31.47
TOTAL REVENUES		50,100.00	50,017.09	25,000.00	82.91	99.83
TOTAL EXPENDITURES		50,000.00	15,737.00	0.00	34,263.00	31.47
NET OF REVENUES & EXPENDITURES		100.00	34,280.09	25,000.00	(34,180.09)	34,280.0

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 11/30/2016

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 11/30/2016	ACTIVITY FOR MONTH 11/30/2016	AVAILABLE BALANCE	% BDC USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
TAXES	TAXES	397,600.00	331,093.03	0.00	66,506.97	83.27
INT	INTEREST AND RENTS	250.00	116.79	0.00	133.21	46.72
TOTAL REVENUES		397,850.00	331,209.82	0.00	66,640.18	83.25
Expenditures						
450	CAPITAL OUTLAY	75,000.00	61,478.02	25,152.47	13,521.98	81.97
463	MAINTENANCE	77,500.00	44,115.75	8,379.91	33,384.25	56.92
483	ADMINISTRATION	39,900.00	3,962.27	975.09	35,937.73	9.93
740	COMMUNITY PROMOTIONS	65,000.00	1,648.98	272.69	63,351.02	2.54
965	TRANSFERS OUT	147,225.00	0.00	0.00	147,225.00	0.00
TOTAL EXPENDITURES		404,625.00	111,205.02	34,780.16	293,419.98	27.48
TOTAL REVENUES		397,850.00	331,209.82	0.00	66,640.18	83.25
TOTAL EXPENDITURES		404,625.00	111,205.02	34,780.16	293,419.98	27.48
NET OF REVENUES & EXPENDITURES		(6,775.00)	220,004.80	(34,780.16)	(226,779.80)	3,247.30

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 11/30/2016

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 11/30/2016	ACTIVITY FOR MONTH 11/30/2016	AVAILABLE BALANCE	% BDT USED
Fund 260 - DESIGNATED CONTRIBUTIONS						
Revenues						
INT	INTEREST AND RENTS	2,000.00	200.00	50.00	1,800.00	10.00
LOCAL	LOCAL CONTRIBUTIONS	5,000.00	0.00	0.00	5,000.00	0.00
TOTAL REVENUES		7,000.00	200.00	50.00	6,800.00	2.86
Expenditures						
443	ARBOR BOARD	5,000.00	0.00	0.00	5,000.00	0.00
758	DOG PARK	2,000.00	459.62	27.41	1,540.38	22.98
TOTAL EXPENDITURES		7,000.00	459.62	27.41	6,540.38	6.57
TOTAL REVENUES		7,000.00	200.00	50.00	6,800.00	2.86
TOTAL EXPENDITURES		7,000.00	459.62	27.41	6,540.38	6.57
NET OF REVENUES & EXPENDITURES		0.00	(259.62)	22.59	259.62	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 11/30/2016

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 11/30/2016	ACTIVITY FOR MONTH 11/30/2016	AVAILABLE BALANCE	% BDC USED
Fund 351 - GENERAL DEBT SERVICE (NON-VOTED BONDS)						
Revenues						
TRANSIN	TRANSFERS IN	294,446.00	0.00	0.00	294,446.00	0.00
TOTAL REVENUES		294,446.00	0.00	0.00	294,446.00	0.00
Expenditures						
906	DEBT SERVICE	294,446.00	62,222.51	62,222.51	232,223.49	21.13
TOTAL EXPENDITURES		294,446.00	62,222.51	62,222.51	232,223.49	21.13
TOTAL REVENUES		294,446.00	0.00	0.00	294,446.00	0.00
TOTAL EXPENDITURES		294,446.00	62,222.51	62,222.51	232,223.49	21.13
NET OF REVENUES & EXPENDITURES		0.00	(62,222.51)	(62,222.51)	62,222.51	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 11/30/2016

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 11/30/2016	ACTIVITY FOR MONTH 11/30/2016	AVAILABLE BALANCE	% BDT USED
Fund 581 - AIRPORT FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	216.00	0.00	0.00	216.00	0.00
INT	INTEREST AND RENTS	39,050.00	7,225.80	1,420.00	31,824.20	18.50
OTHER	OTHER REVENUE	1,000.00	1,689.00	150.00	(689.00)	168.90
TOTAL REVENUES		40,266.00	8,914.80	1,570.00	31,351.20	22.14
Expenditures						
000		44,000.00	15,257.38	736.45	28,742.62	34.68
TOTAL EXPENDITURES		44,000.00	15,257.38	736.45	28,742.62	34.68
TOTAL REVENUES		40,266.00	8,914.80	1,570.00	31,351.20	22.14
TOTAL EXPENDITURES		44,000.00	15,257.38	736.45	28,742.62	34.68
NET OF REVENUES & EXPENDITURES		(3,734.00)	(6,342.58)	833.55	2,608.58	169.86

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 11/30/2016

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 11/30/2016	ACTIVITY FOR MONTH 11/30/2016	AVAILABLE BALANCE	% BDGT USED
Fund 590 - WASTEWATER FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	1,084,000.00	378,984.04	(2,033,819.11)	705,015.96	34.96
INT	INTEREST AND RENTS	1,000.00	462.66	0.00	537.34	46.27
OTHER	OTHER REVENUE	0.00	1,555.65	1,500.00	(1,555.65)	100.00
TOTAL REVENUES		1,085,000.00	381,002.35	(2,032,319.11)	703,997.65	35.12
Expenditures						
550	TREATMENT	526,500.00	257,679.42	20,351.72	268,820.58	48.94
551	COLLECTION	381,600.00	50,763.29	3,805.01	330,836.71	13.30
552	CUSTOMER ACCOUNTS	84,950.00	20,512.22	4,326.69	64,437.78	24.15
553	ADMINISTRATION	362,300.00	2,608.66	861.90	359,691.34	0.72
TOTAL EXPENDITURES		1,355,350.00	331,563.59	29,345.32	1,023,786.41	24.46
TOTAL REVENUES		1,085,000.00	381,002.35	(2,032,319.11)	703,997.65	35.12
TOTAL EXPENDITURES		1,355,350.00	331,563.59	29,345.32	1,023,786.41	24.46
NET OF REVENUES & EXPENDITURES		(270,350.00)	49,438.76	(2,061,664.43)	(319,788.76)	18.29

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 11/30/2016

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 11/30/2016	ACTIVITY FOR MONTH 11/30/2016	AVAILABLE BALANCE	% BDC USED
Fund 591 - WATER FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	1,022,000.00	366,761.44	(1,232,170.67)	655,238.56	35.89
INT	INTEREST AND RENTS	5,540.00	2,298.44	420.00	3,241.56	41.49
OTHER	OTHER REVENUE	5,000.00	13,271.19	1,181.00	(8,271.19)	265.42
TOTAL REVENUES		1,032,540.00	382,331.07	(1,230,569.67)	650,208.93	37.03
Expenditures						
570	TREATMENT	487,900.00	136,837.64	25,754.31	351,062.36	28.05
571	DISTRIBUTION	211,900.00	65,267.26	10,032.00	146,632.74	30.80
572	CUSTOMER ACCOUNTS	90,700.00	20,531.09	4,331.88	70,168.91	22.64
573	ADMINISTRATION	265,924.00	5,278.26	225.85	260,645.74	1.98
TOTAL EXPENDITURES		1,056,424.00	227,914.25	40,344.04	828,509.75	21.57
TOTAL REVENUES		1,032,540.00	382,331.07	(1,230,569.67)	650,208.93	37.03
TOTAL EXPENDITURES		1,056,424.00	227,914.25	40,344.04	828,509.75	21.57
NET OF REVENUES & EXPENDITURES		(23,884.00)	154,416.82	(1,270,913.71)	(178,300.82)	646.53

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 11/30/2016

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 11/30/2016	ACTIVITY FOR MONTH 11/30/2016	AVAILABLE BALANCE	% BDC USED
Fund 636 - DATA PROCESSING FUND						
Revenues						
INT	INTEREST AND RENTS	78,700.00	12.19	0.00	78,687.81	0.02
OTHER	OTHER REVENUE	1,300.00	50.72	0.00	1,249.28	3.90
TOTAL REVENUES		80,000.00	62.91	0.00	79,937.09	0.08
Expenditures						
000		80,000.00	21,015.81	10,352.30	58,984.19	26.27
TOTAL EXPENDITURES		80,000.00	21,015.81	10,352.30	58,984.19	26.27
TOTAL REVENUES		80,000.00	62.91	0.00	79,937.09	0.08
TOTAL EXPENDITURES		80,000.00	21,015.81	10,352.30	58,984.19	26.27
NET OF REVENUES & EXPENDITURES		0.00	(20,952.90)	(10,352.30)	20,952.90	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 11/30/2016

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 11/30/2016	ACTIVITY FOR MONTH 11/30/2016	AVAILABLE BALANCE	% BDGT & USED
Fund 661 - EQUIPMENT FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	7,000.00	3,629.26	0.00	3,370.74	51.85
INT	INTEREST AND RENTS	0.00	37.96	0.00	(37.96)	100.00
OTHER	OTHER REVENUE	1,100.00	1,765.84	0.00	(665.84)	160.53
TRANSIN	TRANSFERS IN	35,000.00	0.00	0.00	35,000.00	0.00
TOTAL REVENUES		43,100.00	5,433.06	0.00	37,666.94	12.61
Expenditures						
895	FLEET MAINT. & REPLACEMENT	203,299.07	61,243.68	14,934.39	142,055.39	30.12
TOTAL EXPENDITURES		203,299.07	61,243.68	14,934.39	142,055.39	30.12
TOTAL REVENUES		43,100.00	5,433.06	0.00	37,666.94	12.61
TOTAL EXPENDITURES		203,299.07	61,243.68	14,934.39	142,055.39	30.12
NET OF REVENUES & EXPENDITURES		(160,199.07)	(55,810.62)	(14,934.39)	(104,388.45)	34.84

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 11/30/2016

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 11/30/2016	ACTIVITY FOR MONTH 11/30/2016	AVAILABLE BALANCE	% BDT USED
Fund 711 - CEMETERY FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	0.00	3,250.00	0.00	(3,250.00)	100.00
INT	INTEREST AND RENTS	0.00	3.43	3.43	(3.43)	100.00
TOTAL REVENUES		0.00	3,253.43	3.43	(3,253.43)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	3,253.43	3.43	(3,253.43)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 11/30/2016

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 11/30/2016	ACTIVITY FOR MONTH 11/30/2016	AVAILABLE BALANCE	% BUDGET USED
Fund 714 - LEE FUND						
Revenues						
INT	INTEREST AND RENTS	5,000.00	222.93	0.00	4,777.07	4.46
TOTAL REVENUES		5,000.00	222.93	0.00	4,777.07	4.46
Expenditures						
000		5,000.00	250.00	0.00	4,750.00	5.00
TOTAL EXPENDITURES		5,000.00	250.00	0.00	4,750.00	5.00
TOTAL REVENUES		5,000.00	222.93	0.00	4,777.07	4.46
TOTAL EXPENDITURES		5,000.00	250.00	0.00	4,750.00	5.00
NET OF REVENUES & EXPENDITURES		0.00	(27.07)	0.00	27.07	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 11/30/2016

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 11/30/2016	ACTIVITY FOR MONTH 11/30/2016	AVAILABLE BALANCE	% BDGT USED
Fund 715 - LOOK FUND						
Revenues						
INT	INTEREST AND RENTS	25,000.00	491.82	0.28	24,508.18	1.97
TOTAL REVENUES		25,000.00	491.82	0.28	24,508.18	1.97
Expenditures						
000		25,000.00	0.00	0.00	25,000.00	0.00
TOTAL EXPENDITURES		25,000.00	0.00	0.00	25,000.00	0.00
TOTAL REVENUES		25,000.00	491.82	0.28	24,508.18	1.97
TOTAL EXPENDITURES		25,000.00	0.00	0.00	25,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	491.82	0.28	(491.82)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 11/30/2016

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 11/30/2016	ACTIVITY FOR MONTH 11/30/2016	AVAILABLE BALANCE	% BGT USED
Fund 716 - CARR FUND						
Revenues						
INT	INTEREST AND RENTS	0.00	4.37	0.00	(4.37)	100.00
TOTAL REVENUES		0.00	4.37	0.00	(4.37)	100.00
TOTAL REVENUES		0.00	4.37	0.00	(4.37)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	4.37	0.00	(4.37)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 11/30/2016

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 11/30/2016	ACTIVITY FOR MONTH 11/30/2016	AVAILABLE BALANCE	% BDGT USED
Fund 718 - CARR FUND II						
Revenues						
INT	INTEREST AND RENTS	0.00	15.25	0.00	(15.25)	100.00
TOTAL REVENUES		0.00	15.25	0.00	(15.25)	100.00
TOTAL REVENUES		0.00	15.25	0.00	(15.25)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	15.25	0.00	(15.25)	100.00
TOTAL REVENUES - ALL FUNDS						
TOTAL EXPENDITURES - ALL FUNDS		6,476,482.24	2,995,139.93	(3,159,947.56)	3,481,342.31	46.25
NET OF REVENUES & EXPENDITURES		7,344,266.07	2,058,664.17	365,818.03	5,285,601.90	28.03
		(867,783.83)	936,475.76	(3,525,765.59)	(1,804,259.59)	107.92

APPOINTMENTS

Board of Review

Vacancy – (Greg Canfield resigned)

06/30/2019

Vacancy - Alternate – (Matt Kepley resigned)

06/30/2017

Building Authority

Vacancy – (Charles Myers currently serving)

01/01/2017

Construction Board of Appeals

Vacancy – (Dan DesJarden currently serving)

01/01/2017

Downtown Development Authority

Vacancy – (Dr. James Reagan currently serving)

01/01/2017

Vacancy – (Brian Doyle currently serving)

01/01/2017

Downtown Historic District Commission

Vacancy – (Todd Cooper currently serving)

01/01/2017

Vacancy – (Ardis Barber currently serving)

01/01/2017