



301 East Main Street
Lowell, Michigan 49331
Phone (616) 897-8457
Fax (616) 897-4085

CITY OF LOWELL
CITY COUNCIL AGENDA
MONDAY, FEBRUARY 6, 2017, 7:00 P.M.

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL
2. CONSENT AGENDA
 - Approval of the Agenda.
 - Approve and place on file the regular minutes of the January 17, 2017 City Council meeting and the Joint Special Meeting of January 24, 2017 City Council and the Board of Lowell Light and Power meeting.
 - Authorize payment of invoices in the amount of \$576,524.69

3. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA

IF YOU WISH TO ADDRESS AN AGENDA ITEM, PUBLIC COMMENT FOR EACH ITEM WILL OCCUR AFTER THE INITIAL INFORMATION IS SHARED ON THE MATTER AND INITIAL DELIBERATIONS BY THE PUBLIC BODY. PUBLIC COMMENT WILL OCCUR BEFORE A VOTE ON THE AGENDA ITEM OCCURS.

4. OLD BUSINESS
 - a. Bio-digester Update
 - b. Discussion on Food Trucks
5. NEW BUSINESS
 - a. Lowell Historic Museum Update – Lisa Plank
 - b. City-Wide VOIP Project Expense Approvals
6. BOARD/COMMISSION REPORTS
7. MANAGER'S REPORT
8. APPOINTMENTS
9. COUNCIL COMMENTS
10. ADJOURNMENT

NOTE: Any person who wishes to speak on an item included on the printed meeting agenda may do so. Speakers will be recognized by the Chair, at which time they will be allowed five (5) minutes maximum to address the Council. A speaker representing a subdivision association or group will be allowed ten (10) minutes to address the Council.



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www.ci.lowell.mi.us

MEMORANDUM

TO: Lowell City Council

FROM: Michael Burns, City Manager

RE: Council Agenda for Monday, February 6, 2017

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4. OLD BUSINESS

- a. Biodigester Update.

Discussion on this matter can continue at the City Council's pleasure.

- b. Discussion on Food Trucks. Memo is provided from City Manager Michael Burns.

5. NEW BUSINESS

- a. Lowell Historic Museum Update – Lisa Plank.

Lisa Plank, Director of the Lowell Historic Museum, will be present to present an annual report.

- b. City-Wide VOIP Project Expense Approvals. Memo is provided from Steve Donkersloot, Mike Burns and Steve Bukala.

6. BOARD/COMMISSION REPORTS

7. MANAGER'S REPORT

8. APPOINTMENTS

Board of Review

Vacancy - Alternate – (Matt Kepley resigned)

06/30/2017

9. COUNCIL COMMENTS

10. ADJOURNMENT

**PROCEEDINGS
OF
CITY COUNCIL
OF THE
CITY OF LOWELL
TUESDAY, JANUARY 17, 2017, 7:00 P.M.**

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL.

The Meeting was called to order at 7:00 p.m. by Mayor Mike DeVore and City Clerk Susan Ullery called roll.

Present: Councilmembers Greg Canfield, Jim Hodges, Jeff Phillips, Alan Teeland and Mayor DeVore.

Absent: None.

Also Present: City Manager Mike Burns, City Clerk Susan Ullery and L&P General Manager Steve Donkersloot.

2. APPROVAL OF THE CONSENT AGENDA

IT WAS MOVED BY HODGES and seconded by PHILLIPS to approve the consent agenda as written.

- Approval of the Agenda.
- Approve and place on file the regular minutes of the January 3, 2017 City Council meeting.
- Authorize payment of invoices in the amount of \$209,094.50.

YES: Mayor DeVore, Councilmember Hodges, Councilmember Phillips, Councilmember Teeland and Councilmember Canfield. NO: None. ABSENT: None. MOTION CARRIED.

4. CITIZEN DISCUSSION FOR ITEMS NOT ON THE AGENDA.

Perry Beachum of 924 Riverside Drive and Chair of the Lowell Area Recreation Authority presented and read into record the findings of the audit from Biggs, Hausserman, Thompson and Dickinson.

5. OLD BUSINESS.

a. Bio-digester Update.

City Manager Mike Burns provided an update on the bio-digester. Currently, the bio-digester is non-operational and the tanks have been cleaned out. The wastewater discharge permit has also been revoked. He noted this is a very complex issue and further discussion continues.

6. NEW BUSINESS.

a. Resolution 03-17 – Establishing the Compensation for Members of the Board of Light and Power.

City Manager Mike Burns explained the resolution approves the compensation for members of the Board of Light and Power.

IT WAS MOVED BY HODGES and seconded by DEVORE to adopt resolution 03-17.

YES: Councilmember Hodges, Councilmember Phillips, Councilmember Teelander, Councilmember Canfield and Mayor DeVore. NO: None. ABSENT: None. MOTION CARRIED.

b. Ordinance 17-01 – Review Bow Hunting on Ten Acres of Private Land.

City Manager Mike Burns explained a local resident recently requested that the cross bow prohibition be stricken from the ordinance.

IT WAS MOVED BY CANFIELD and seconded by TEELANDER to adopt ordinance 17-01.

YES: Councilmember Phillips, Councilmember Teelander, Councilmember Canfield, Mayor DeVore and Councilmember Hodges. NO: None. ABSENT: None. MOTION CARRIED.

c. Labor Negotiations with the Lowell Police Department and the IBEW-Hiring Attorney Stephen Schultz.

City Manager Mike Burns explained the City has two labor groups (Police and DPW), in which, both labor groups have contracts that expire on June 30, 2017. Therefore requested the City retain the Counsel of Attorney Stephen Schultz of Fahey, Schultz, Burzych, Rhodes PLC in Okemos.

IT WAS MOVED BY TEELANDER and seconded by PHILLIPS to retain Stephen Schultz from Fahey, Schultz, Burzych, Rhodes PLC at a cost not to exceed \$200 for the purpose of labor negotiations.

YES: Councilmember Teelander, Councilmember Canfield, Mayor DeVore, Councilmember Hodges, and Councilmember Phillips. NO: None. ABSENT: None. MOTION CARRIED.

d. Recommendation to accept bid - 500,000 Gallon Reservoir Interior Painting.

City Manager Mike Burns stated on December 21, 2016, the City received and opened four bids for the proposed 500,000 gallon reservoir roof repainting project at the Water Treatment Plant. The City's engineering and inspection vendor, Dixon engineering of Lake Odessa, reviewed each of the bids and verified the qualifications and references of each submittal. Burns recommended the City accept the low bid provided by Industrial Painting of Taylor, Michigan and award the work in the amount of \$67,400.

IT WAS MOVED BY HODGES and seconded by TEELANDER to accept the low bid provided by Industrial Painting of Taylor, Michigan and award the work in the amount of \$67,400.

YES: Councilmember Canfield, Mayor DeVore, Councilmember Hodges, Councilmember Phillips, and Councilmember Teelander. NO: None. ABSENT: None. MOTION CARRIED.

7. **BOARD/COMMISSION REPORTS.**

Councilmember Phillips stated the Historic District Commission (HDC) meets on January 24th. Due to a conflict, he will not be able to attend.

Councilmember Hodges noted that the Arbor Board meeting was cancelled for January and the next one is scheduled for February 13th. Grant applications for the Look Memorial Fund are due April 28th. He went on to state the Lowell Cable TV Endowment Board (LCTV) will be accepting applications until February 10, 2017. There was a Fire Authority Board meeting last week and Jim Herb was selected as Chairperson, Dave Pasquale is Vice Chair and Carlton Blough was selected as Secretary/Treasurer. The meetings will continue to be held on the second Monday of each month at 3:30 p.m.

Councilmember Teelander stated he attended the Planning Commission meeting on January 9th. Bruce Barker was elected as Chair and Jim Salzwedel as Vice Chair. They adopted the "Rules and Procedures" and continued to review Chapter 4 of the Zoning Ordinance. Lowell Light and Power (LL&P) approved authorized signatures as well as approved a budget item over-run of \$24,000 in order to quickly qualify for a \$200,000 capacity credit. Three bids were submitted to lay fiber cable for the new phone system. There was also discussion regarding a purchase power agreement for the White's Bridge dam. Teelander went on to note Lowell Light and Power will have a booth at the Lowell Expo. He also mentioned the Flat River Water Shed Council meeting he attended.

Councilmember Canfield stated he will attend the Parks and Recreation Commission meeting on January 18th.

Mayor DeVore advised that LARA did not meet.

8. **MONTHLY REPORTS.**

No comments were received.

9. **MANAGER'S REPORT.**

City Manager Burns reported on the following:

- On Thursday, January 12th at 6:00 p.m. a representative from the Michigan Municipal League (MML) came and spoke at the Lowell High School Performing Arts Center on behalf of a series called "Save My City". He advised it was a well-attended event.
- City and DPW staff met with Prien and Newhoff to discuss the Storm and Wastewater Asset Management Plan (SAW Grant).
- Park and Recreation Commission will meet on January 18th where they will be discussing the Park and Recreation Plan.
- Showboat Committee meeting will be Thursday, January 19th in the Council Chambers.
- Dr. Lew Bender will be meeting with the Council on Friday, January 20th from 5:00 p.m.-8:30 p.m. and Saturday, January 21st from 8:00 a.m.-12:00 p.m. at Lowell Light and Power.

10. **APPOINTMENTS**

Expires

Mayor DeVore noted Martin McPhee submitted his application to serve on the Board of Review.

By general consensus, the Council agreed to appoint Martin McPhee to the Board of Review.

DeVore also advised that Councilmember Canfield will now be on the Parks and Recreation Board and Councilmember Teelanders will be the City Representative on LARA in place of Mayor DeVore.

11. **COUNCIL COMMENTS.**

Councilmember Phillips wished everyone a good week.

Councilmember Hodges noted "Coffee with Council" has been revitalized and will be held at the Lowell Chamber of Commerce on the first Saturday of each month from 8:00 a.m. to 10:00 a.m. Hodges also announced the Chamber of Commerce will hold their awards banquet dinner at Deer Run on February 23, 2017.

Councilmember Canfield stated he attended the recent Michigan Municipal League (MML) meeting that was held at the Lowell High School. It was a very educational meeting.

Councilmember Teelanders stated he was looking forward to the meeting with Dr. Lew Bender.

Mayor DeVore had no comments.

12. **ADJOURNMENT.**

IT WAS MOVED BY HODGES and seconded by DEVORE to adjourn at 7:29 p.m.

DATE:

Mike DeVore, Mayor

APPROVED:

Susan Ullery, City Clerk

**CITY COUNCIL
CITY OF LOWELL
KENT COUNTY, MICHIGAN**

RESOLUTION NO. 03-17

**RESOLUTION SETTING COMPENSATION OF BOARDMEMBERS OF
THE CITY OF LOWELL BOARD OF LIGHT AND POWER**

Councilmember HODGES, supported by Mayor DEVORE, moved the adoption of the following resolution:

WHEREAS, Section 16.1 of Chapter 16 of the City Charter requires the City Council to set each year the compensation for Boardmembers of the City's Board of Light and Power; and

WHEREAS, the City Council has determined to set such compensation for the 2017 calendar year.

NOW, THEREFORE, BE IT HEREBY RESOLVED AS FOLLOWS:

1. That for the 2017 calendar year the compensation for the Boardmembers of the City's Board of Light and Power shall be \$35 per regular or special meeting for a maximum of 20 meetings and a total annual amount of not to exceed \$700.

2. That all resolutions or parts of resolutions to the extent they are in conflict with this resolution are hereby rescinded.

YES: Councilmembers Hodges, Phillips, Teelander, Canfield and Mayor DeVore.


NO: Councilmembers None

ABSTAIN: Councilmembers None

ABSENT: Councilmembers None

RESOLUTION DECLARED ADOPTED.

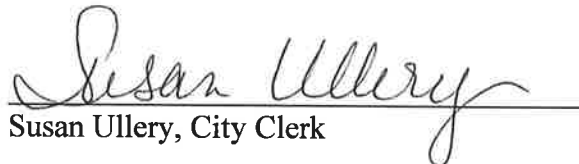
Dated: January 17, 2017


Susan Ullery, City Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Lowell at a regular meeting held on January 17, 2017, and that public notice of said meeting was given pursuant to, and in compliance with, Act 267 of the Public Acts of Michigan of 1976, as amended.

Dated: January 17, 2017


Susan Ullery, City Clerk

**CITY OF LOWELL
KENT COUNTY, MICHIGAN**

ORDINANCE NO. 17- 01

AN ORDINANCE TO AMEND SECTION 13-112, "HUNTING WITH BOW AND ARROW," TO ARTICLE IV, "OFFENSES AGAINST PUBLIC SAFETY," OF CHAPTER 13, "OFFENSES," OF THE CODE OF ORDINANCES OF THE CITY OF LOWELL

Councilmember CANFIELD, supported by Councilmember TEELANDER moved the adoption of the following ordinance:

THE CITY OF LOWELL ORDAINS:

Section 1. Amendment to Section 13-112 to Article IV of Chapter 13. Section 13-112, "Hunting with bow and arrow," of Article IV, "Offenses Against Public Safety," of Chapter 13, "Offenses," of the Code of Ordinances of the City of Lowell is amended to read as follows:

Sec. 13-112. Hunting with bow and arrow

A person may hunt for game with bow and arrow including a crossbow within the city limits provided all of the following conditions are met.

- (1) the person has a currently effective license from the State of Michigan to hunt the game he/she is hunting;
- (2) the person is hunting on a parcel or contiguous parcels of property under sole ownership containing 10 acres or more;
- (3) the person has the current written permission of the property owner in which he/she is hunting; and
- (4) the person complies at all times with all applicable State of Michigan and local laws, rules and regulations related to the transportation, possession and use of a bow and arrow including a crossbow.

Section 2. Publication. After its adoption, the City Clerk shall publish or cause to be published this ordinance or a summary thereof, as permitted by law, along with its date of

adoption in the *Lowell Ledger*, a newspaper of general circulation in the City, at least ten (10) days before its effective date.

Section 3. Effective Date. This ordinance shall take effect ten (10) days after it, or a summary thereof, as permitted by law, along with the date of its adoption, is published as provided in Section 2 above.

YES: Councilmembers Phillips, Teeland, Canfield, Mayor DeVore and
Councilmember Hodges.

NO: Councilmembers None

ABSTAIN: Councilmembers None

ABSENT: Councilmembers None

ORDINANCE DECLARED ADOPTED.

Dated: January 17, 2017


Susan Ullery
City Clerk

CERTIFICATION

I, the undersigned City Clerk of the City of Lowell, Michigan (the "City"), certify that the above ordinance is a true and complete copy of an ordinance adopted at a regular meeting of the Lowell City Council held on January 17, 2017, pursuant to notice given in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended, and notice of its adoption, including the full ordinance or a summary of its contents and its effective date, was published in the *Lowell Ledger*, on January 25, 2017. I further certify that the above ordinance was entered into the Ordinance Book of the City on February 4, 2017, and was effective February 4, 2017, ten (10) days after publication.

Dated: January 17, 2017


Susan Ullery
City Clerk

GRAPIDS 60857-994 437170v1

**Minutes for the
Joint Special Meeting
Lowell City Council and the Board of Lowell Light and Power
Tuesday, January 24, 2017**

1. CALL TO ORDER AND ROLL CALL.

The meeting was called to order at 6:00 p.m. and Utility Services Coordinator Sharon Morris called roll.

Present: Councilmembers Greg Canfield, Jim Hodges, Jeff Phillips, Alan Teelander and Mayor DeVore. Lowell Light and Power Boardmembers Tina Cadwallader, Marty Chambers, Andrew Schrauben and Chair Perry Beachum.

Absent: Jim Salzwedel

Also Present: LL&P General Manager Steve Donkersloot, Utility Services Coordinator Sharon Morris, Lowell City Manager Mike Burns and City Attorney Richard Wendt.

It was MOVED by SCHRAUBEN and seconded by CHAMBERS to excuse the absence of Lowell Light and Power Boardmember SALZWEDEL.

2. APPROVAL OF AGENDA.

It was MOVED BY SCHRAUBEN and seconded by CHAMBERS to approve the agenda as written.

It was MOVED BY HODGES and seconded by CANFIELD to approve the agenda as written.

Yea: 9 Nay: 0 Absent: 1 Motion Carried

3. CITIZEN COMMENTS (for items not on the agenda).

No public comments were received.

4. **DISCUSSION REGARDING POTENTIAL REDEVELOPMENT (115 Riverside Dr).**

City Manager Mike Burns stated he and Steve Donkersloot were approached by a nameless source that is interested in developing the line shack building into a restaurant. They had a meeting with that entity in November and told them we needed to talk with the City Council and the LL&P Board to discuss options for any potential to move forward.

Mike Burns and Steve Donkersloot gave some background information on the building. Mike discussed pros and cons of keeping the building; as well as the feasibility in leasing or selling it.

Councilmember Canfield stated that the location is a unique spot. He feels the City could make good use of that spot for public restrooms or something similar to a kayak launch. Canfield said if the building is tore down, it will never be rebuilt. This is a reason why he bought the buildings on Main Street Inn (so they did not get torn down).

City Attorney Dick Wendt said the City could lease the building for longer than 10 years. This would likely be necessary for a restaurant as a significant amount of money would need to go into it. Thus the reason someone would want a longer lease. Dick laid out options to think about.

There was City Council/LL&P Board discussion regarding parking, adjacent land, potential city growth, a walking bridge and other ideas for the line shack.

In summary, the City Council and LL&P Board directed the City Manager Mike Burns to develop a lease RFP for their review. Revenue from the lease/sale would go to LL&P since they have utilized this building.

5. **BOARD COMMENT:**

Tina Cadwallader is pleased that the direction is to lease.

Marty Chambers would like to see the building leased, parking will always be an issue in town. He is in favor of seeing new business in town.

Andrew Schrauben the downtown businesses are attracting many people from out of town; he believes parking is a good problem to have.

6. **ADJOURNMENT:**

It was MOVED BY CADWALLADER and seconded by CHAMBERS to adjourn at 7:25 p.m.

It was MOVED BY HODGES and seconded by CANFIELD to adjourn at 7:25 p.m.

Yea: 9 Nay: 0 Absent: 1 Motion Carried

DATE:

APPROVED:

Mike DeVore, Mayor

Sharon Morris, Utility Services
Coordinator

Perry Beachum, Chair

Vendor Code	Vendor Name	Invoice	Description	Amount
01513	ADDORIO TECHNOLOGIES, LLC			
	6733		STATEMENT OF ACCOUNT	517.20
	6735		PROFESSIONAL SERVICES	894.99
TOTAL FOR: ADDORIO TECHNOLOGIES, LLC				1,412.19
00015	ALEXANDER CHEMICAL CORP			
	CREDIT SCL 100155 WTP CHEMICALS CREDIT			(570.00)
	SLS 10054928		WTP CHEMICALS	2,081.50
	SLS 10055021		WTP CHEMICALS	1,539.00
TOTAL FOR: ALEXANDER CHEMICAL CORP				3,050.50
RECYCLE	ALEXANDER, REX			
	BIN 2204		RECYCLE BIN REFUND	25.00
TOTAL FOR: ALEXANDER, REX				25.00
10177	AT&T			
	12/17 - 1/16/17		MONTHLY STATEMENTS	6,134.38
TOTAL FOR: AT&T				6,134.38
02449	AT&T LONG DISTANCE			
	1/9/2017		MONTHLY LONG DISTANCE	612.24
TOTAL FOR: AT&T LONG DISTANCE				612.24
00045	BARTLETT, SANDY			
	JAN 2017		MILEAGE FOR METER READS	56.71
TOTAL FOR: BARTLETT, SANDY				56.71
01174	BEACHUM, PERRY			
	1/19/2017		SANDWICHES PARKS MEETING	99.40
TOTAL FOR: BEACHUM, PERRY				99.40
RECYCLE	BENDER, ROBERT			
	BIN 2285 / 719		RECYCLE BIN REFUND	30.00
TOTAL FOR: BENDER, ROBERT				30.00
10178	BHS INSURANCE			
	26151		INSUANCE -SHOWBOAT	6,185.00
TOTAL FOR: BHS INSURANCE				6,185.00
00065	BOUWHUIS SUPPLY, INC.			
	56280		DPW TOWELS	148.60
TOTAL FOR: BOUWHUIS SUPPLY, INC.				148.60
00084	CANFIELD PLUMBING & HEATING IN			
	57740		LIBRARY R & M	392.00
TOTAL FOR: CANFIELD PLUMBING & HEATING IN				392.00
10656	CARLETON EQUIPMENT			
	02-2688851		EQUIP FUND	2,220.00
	02-275157		EQUIP FUND	1,480.00
	02-75124		EQUIP FUND	2,801.58
TOTAL FOR: CARLETON EQUIPMENT				6,501.58

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF LOWELL
EXP CHECK RUN DATES 01/23/2017 - 02/03/2017
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

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Vendor Code	Vendor Name	Invoice	Description	Amount
10493	COMCAST CABLE	2/6 - 3/5/17	ACCOUNT STATEMENT	69.46
TOTAL FOR: COMCAST CABLE				69.46
10509	CONSUMERS ENERGY	12/28 - 1/25/17	MONTHLY STATEMENT	6,259.54
TOTAL FOR: CONSUMERS ENERGY				6,259.54
01783	DELL MARKETING L P	10143703559	COMPUTER EQUIPMENT	566.23
TOTAL FOR: DELL MARKETING L P				566.23
01108	DES MOINES STAMP MFG. CO.	1087024	STAMP BANDS	26.00
TOTAL FOR: DES MOINES STAMP MFG. CO.				26.00
02035	DIGITAL OFFICE MACHINES, INC.	17295	POLICE COPY MACHINE	61.73
TOTAL FOR: DIGITAL OFFICE MACHINES, INC.				61.73
01721	DREW WIRELESS	LDPW012417	VHF ANTENNA WHIP INSTALLED	67.50
TOTAL FOR: DREW WIRELESS				67.50
10303	ECO GREEN SUPPLY	10340	ICE BUSTER	479.22
TOTAL FOR: ECO GREEN SUPPLY				479.22
10485	ELECTIONSOURCE	134352/34934	ELECTIONS SUPPLIES	229.98
TOTAL FOR: ELECTIONSOURCE				229.98
10623	EPIC EXCAVATING, INC.	57	SIDE WALK PROJECT DDA	2,575.00
TOTAL FOR: EPIC EXCAVATING, INC.				2,575.00
10536	FANDANGLED CUSTOM APPAREL & GIFTS	1264	NAME PLATES - TEELAND & DONKERSLOOT	93.50
TOTAL FOR: FANDANGLED CUSTOM APPAREL & GIFTS				93.50
00787	FERGUSON SUPPLY	793804	EQUIP FREIGHT	21.49
TOTAL FOR: FERGUSON SUPPLY				21.49
REFUND UB	GRAND CHRYSLER	02/02/2017	UB refund for account: 2-00840-1	13.34
		02/02/2017	UB refund for account: 2-00820-1	18.35
TOTAL FOR: GRAND CHRYSLER				31.69

Vendor Code	Vendor Name	Invoice	Description	Amount
00225	GRAND RAPIDS COMMUNITY COLLEGE	1/1 - 1/15/17	TAX DISBURSEMENT	332.42
TOTAL FOR: GRAND RAPIDS COMMUNITY COLLEGE				332.42
01508	GTW	117460	EQUIP FUND R & M	611.23
TOTAL FOR: GTW				611.23
00234	HACH COMPANY	10257408	WTP SUPPLIES	588.49
TOTAL FOR: HACH COMPANY				588.49
REFUND UB	HEFRON, MELANIE	02/02/2017	UB refund for account: 6-02300-2	8.98
TOTAL FOR: HEFRON, MELANIE				8.98
00248	HOOPER PRINTING	50457	BUSINESS CARDS - TEELANDER	35.00
TOTAL FOR: HOOPER PRINTING				35.00
02463	HYDROCORP	0041712-IN	CROSS CONNECTION JAN 2016	815.00
TOTAL FOR: HYDROCORP				815.00
RECYCLE	KENNEDY, ANGIE	BIN 2217	RECYCLE BIN RETURN	25.00
TOTAL FOR: KENNEDY, ANGIE				25.00
00300	KENT COUNTY TREASURER	02/01/2017	TRAILER FEES	133.00
		1/1 - 1/15/17	TAX DISBURSEMENT	1,116.59
		1/1 - 15/2017	TAX DISBURSEMENT	15,318.92
TOTAL FOR: KENT COUNTY TREASURER				16,568.51
00303	KENT DISTRICT LIBRARY	1/1 - 1 /15/17	TAX DISBURSEMENT	7,327.56
TOTAL FOR: KENT DISTRICT LIBRARY				7,327.56
00302	KENT INTERMEDIATE SCHOOL DIST.	1/1 - 1/15/17	TAX DISBURSEMENT	890.01
TOTAL FOR: KENT INTERMEDIATE SCHOOL DIST.				890.01
RECYCLE	KYLLONEN, BRIAN	BIN 2101	RECYCLE BIN REFUND	10.00
TOTAL FOR: KYLLONEN, BRIAN				10.00
10650	L.D. DOCSA ASSOCIATES, INC.	11550	EAST OXIDATION DITCH REPAIRS	27,345.15
		11559	WWTP OXIDATION DITCH REPAIRS - #3	28,141.65
TOTAL FOR: L.D. DOCSA ASSOCIATES, INC.				55,486.80

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Vendor Code	Vendor Name	Invoice	Description	Amount
RECYCLE	LABSON, MARILYNN			
	BIN 2163		RECYCLE BIN REFUND	10.00
TOTAL FOR: LABSON, MARILYNN				10.00
10658	LAKE EFFECT SNOW REMOVAL			
	58		AIRPORT SNOW REMOVAL	325.00
TOTAL FOR: LAKE EFFECT SNOW REMOVAL				325.00
00805	LEE'S TRENCHING SERVICE, INC.			
	106046		120 N BROADWAY REPAIRS	3,695.65
TOTAL FOR: LEE'S TRENCHING SERVICE, INC.				3,695.65
10262	LES ENTREPRISES DUCKBILL INC.			
	501601		POLICE DEPT UNIFORMS	79.00
	6021		POLICE DEPT UNIFORMS	101.10
TOTAL FOR: LES ENTREPRISES DUCKBILL INC.				180.10
10664	LEWIS G. BENDER, PH.D.			
	1/23/17		BOARD WORKSHOP 1/23/2017	4,771.00
TOTAL FOR: LEWIS G. BENDER, PH.D.				4,771.00
10515	LIBERTY PROCESS EQUIPMENT, INC.			
	0065875-IN		WWTP- CAPITAL OUTLAY	4,831.19
TOTAL FOR: LIBERTY PROCESS EQUIPMENT, INC.				4,831.19
02168	LITES PLUS, INC.			
	40118		CHAMBER LIGHTS	482.65
	40337		STREET LIGHTS	574.80
TOTAL FOR: LITES PLUS, INC.				1,057.45
01006	LOWELL AREA ARTS COUNCIL			
	1/11/2017		HDC GRANT	6,210.00
TOTAL FOR: LOWELL AREA ARTS COUNCIL				6,210.00
00317	LOWELL AREA CHAMBER			
	3/25/17		2017 LOWELL EXPO VENDOR FEE	120.00
TOTAL FOR: LOWELL AREA CHAMBER				120.00
01374	LOWELL AREA HISTORICAL MUSEUM			
	1/1 - 1/15/17		TAX DISBURSEMENT	45.09
TOTAL FOR: LOWELL AREA HISTORICAL MUSEUM				45.09
02222	LOWELL AREA RECREATION AUTH.			
	7/1/2016		ANNUAL O & M PAYMENT	2,000.00
TOTAL FOR: LOWELL AREA RECREATION AUTH.				2,000.00
00562	LOWELL AREA SCHOOLS			
	1/1 - 1/15/17		TAX DISBURSEMENT	62,377.70
	1/2/2017		TRAILER FEES	532.00
TOTAL FOR: LOWELL AREA SCHOOLS				62,909.70

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Vendor Code	Vendor Name		
	Invoice	Description	Amount
01501	LOWELL FAMILY MEDICAL		
	1240	ACCOUNT STATEMENT	225.00
TOTAL FOR: LOWELL FAMILY MEDICAL			225.00
00330	LOWELL LEDGER		
	2017	2017 SUBSCRIPTION	25.00
TOTAL FOR: LOWELL LEDGER			25.00
00341	LOWELL LIGHT & POWER		
	1/31/2017	FIOA REQUEST 12/21/2016	424.85
	2896	MAINT OF STREET LIGHTS	760.75
	JAN 2017	ELECTRIC STATEMENTS	20,504.26
	WZZM	FOIA REQUEST	201.25
TOTAL FOR: LOWELL LIGHT & POWER			21,891.11
RECYCLE	MACNAUGHTON, DIANNE		
	BIN 529	RECYCLE BIN REFUND	5.00
TOTAL FOR: MACNAUGHTON, DIANNE			5.00
00358	MACP		
	300001452	MEMBERSHIP - HURST	100.00
TOTAL FOR: MACP			100.00
RECYCLE	MARGOLIN, MARYANA		
	BIN 323	RECYCLE BIN REFUND	5.00
TOTAL FOR: MARGOLIN, MARYANA			5.00
10206	MISS DIG SYSTEM, INC.		
	1/20/17	BREAKFAST & LUNCH MEETINGS	209.50
TOTAL FOR: MISS DIG SYSTEM, INC.			209.50
00424	MML WORKERS' COMP FUND		
	5742204	WC POLICY 7/1/16 - 7/1/17	9,321.00
TOTAL FOR: MML WORKERS' COMP FUND			9,321.00
00426	MODEL COVERALL SERVICE, INC.		
	JAN 2016	LIBRARY RUGS	255.92
TOTAL FOR: MODEL COVERALL SERVICE, INC.			255.92
01794	MUNDT, THERESA		
	1/17/17	REIMBURSE FOR SUPPLIES	122.80
	1/25/17	ELECTION TRAINING	102.90
TOTAL FOR: MUNDT, THERESA			225.70
RECYCLE	NOONON, JUDY		
	BIN 571	RECYCLE BIN REFUND	5.00
TOTAL FOR: NOONON, JUDY			5.00
10330	NORTHSTAR MEDICAL EQUIPMENT		
	36271	HEARTSTART PADS	56.00
TOTAL FOR: NORTHSTAR MEDICAL EQUIPMENT			56.00

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	Invoice		
01270	PLUMMERS ENVIRONMENTAL SERVICE		
	1743651	DPW R & M	215.65
TOTAL FOR: PLUMMERS ENVIRONMENTAL SERVICE			215.65
00506	POSTMASTER		
	01/31/2017	POSTAGE FOR WATER/SEWER BILLING	412.84
TOTAL FOR: POSTMASTER			412.84
00512	PREIN & NEWHOF, INC.		
	37738	PROFESSIONAL SERVICES	9,249.50
	37748	PROF SERVICES - SAW GRANT	75,775.60
	37751	PROF SERVICES - LIFT STATION	1,119.72
TOTAL FOR: PREIN & NEWHOF, INC.			86,144.82
02331	PROGRESSIVE HEATING COOLING, CORP.		
	2013732	CITY HALL R & M	429.12
TOTAL FOR: PROGRESSIVE HEATING COOLING, CORP.			429.12
RECYCLE	PSYHOS, COURTNEY		
	BIN 2287	RECYCLE BIN REFUND	25.00
TOTAL FOR: PSYHOS, COURTNEY			25.00
01159	PURCHASE POWER		
	01/10/2017	POSTAGE MACHINE	588.65
TOTAL FOR: PURCHASE POWER			588.65
10130	RASHID, JEFFREY		
	DEC 2016	ASSESSING EXPENSES	55.08
TOTAL FOR: RASHID, JEFFREY			55.08
00523	RAYNOR OVERHEAD DOOR OF GRAND		
	28106	POLICE DEPT R & M	90.00
TOTAL FOR: RAYNOR OVERHEAD DOOR OF GRAND			90.00
10336	REYNOLDS & SONS		
	12717	POLICE UNIFORMS	96.28
TOTAL FOR: REYNOLDS & SONS			96.28
02484	RHD TIRE INC		
	T78394/T92323	EQUIP FUND R & M	16.00
TOTAL FOR: RHD TIRE INC			16.00
RECYCLE	RHODES, AMELIA		
	BIN 2025	RECYCLE BIN REFUND	25.00
TOTAL FOR: RHODES, AMELIA			25.00
02539	RONDA AUTO CENTERS		
	6747	TIRE DISPOSAL	32.00
TOTAL FOR: RONDA AUTO CENTERS			32.00

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Vendor Code	Vendor Name	Invoice	Description	Amount
10378	RUESINK, KATHIE			
	543201		CLEANING SERVICES	270.00
	543202		CLEANING SERVICES	270.00
	543203		CLEANING SERVICES	270.00
TOTAL FOR: RUESINK, KATHIE				810.00
00556	RYAN'S MODERN SEWER CLEANING INC,			
	116404		SANITARY SEWER - E;LIZABETH & LINCOLN LAKE	1,140.00
TOTAL FOR: RYAN'S MODERN SEWER CLEANING INC,				1,140.00
RECYCLE	SAWADE, AMY			
	BIN 2250		RECYCLE BIN REFUND	25.00
TOTAL FOR: SAWADE, AMY				25.00
10276	SPRINT			
	353302524-154		MONTHLY STATEMENT	440.77
TOTAL FOR: SPRINT				440.77
01061	STATE OF MICHIGAN			
	BLR398652		BOILER INSPECTION - LIBRARY	60.00
TOTAL FOR: STATE OF MICHIGAN				60.00
10583	SUEZ WATER, INC.			
	201629666		NOVEMBER 2016 SURCHARGES	4,488.79
	201729690		PROF SERVICES JANUARY 2017	36,276.24
TOTAL FOR: SUEZ WATER, INC.				40,765.03
10514	SUPPLYGEEKS			
	512594-0		OFFICE/CLEANING SUPPLIES	213.85
	512633-0		OFFICE SUPPLIES	19.27
	512713-0		OFFICE SUPPLIES	67.39
	513546-0		OFFICE SUPPLIES	117.61
TOTAL FOR: SUPPLYGEEKS				418.12
00628	TERMINAL SUPPLY CO.			
	11648		EQUIP FUND R & M	116.48
	12332		WATER DEPT R & M	123.32
	19250		EQUIP FUND	202.80
	78718-00		EQUIP FUND R & M	216.91
TOTAL FOR: TERMINAL SUPPLY CO.				659.51
10458	THE BANK OF NY MELLON TRUST CO. NA			
	01/04/2017		WATER REV BOND 2012	128,316.50
TOTAL FOR: THE BANK OF NY MELLON TRUST CO. NA				128,316.50
00930	TRUCK & TRAILER SPECIALTIES			
	C48525		EQUIPMENT	2,716.00
	C48526		DUMP TRUCK	73,371.00
	C48656		EQUIP FUND R & M	95.20
TOTAL FOR: TRUCK & TRAILER SPECIALTIES				76,182.20

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00646	ULLERY, SUSAN	9/20/16	MML REIMBURSEMENT REPLACE CK#68417 LOST	29.32
TOTAL FOR: ULLERY, SUSAN				29.32
RECYCLE	VANESSA, TONJA	BIN 2224	RECYCLE BIN REFUND	25.00
TOTAL FOR: VANESSA, TONJA				25.00
RECYCLE	VANLAAN, TIM	BIN 214	RECYCLE BIN REFUND	25.00
TOTAL FOR: VANLAAN, TIM				25.00
10484	VERGENNES BROADBAND	3521-20170117-1	AIRPORT INTERNET	49.99
TOTAL FOR: VERGENNES BROADBAND				49.99
02277	VERIZON WIRELESS	9778545961	MONTHLY STATEMENT	158.07
TOTAL FOR: VERIZON WIRELESS				158.07
01431	VESCO OIL CORPORATION	3984743-00	EQUIP FUND SUPPLIES	500.80
TOTAL FOR: VESCO OIL CORPORATION				500.80
02432	WEST MICHIGAN INTERNATIONAL	X101055463;01	EQUIP R & M - #15	75.00
		X101057118;02	EQUIP FUND R & M - #15	199.99
TOTAL FOR: WEST MICHIGAN INTERNATIONAL				274.99
00692	WILLIAMS & WORKS INC.	1/6/17	ENGINEERING SERVICES	324.00
		81097	PROFESSIONAL SERVICES	324.00
		81136	PARKING LOT & UTILITY WORK	472.00
		81137	JEFFERSON ST DESIGN	295.00
TOTAL FOR: WILLIAMS & WORKS INC.				1,415.00
02205	WINZER CORPORATION	5757719	EQUIP FUND R & M	126.41
		5762800	EQUIP FUND R & M	665.09
TOTAL FOR: WINZER CORPORATION				791.50
TOTAL - ALL VENDORS				576,524.59

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Fund 101 GENERAL FUND					
Dept 000					
101-000-084.015	DUE FROM FIRE AUTHORITY	AT&T LONG DISTANCE	MONTHLY LONG DISTANCE	8.33	69082
101-000-085.000	DUE FROM LIGHT & POWER	EPIC EXCAVATING, INC.	SIDE WALK PROJECT DDA	750.00	69143
101-000-222.000	DUE TO COUNTY-TRAILER FEE	KENT COUNTY TREASURER	TRAILER FEES	133.00	69150
101-000-222.001	DUE CO-DELINQ PERS PROP T	KENT COUNTY TREASURER	TAX DISBURSEMENT	43.67	69093
101-000-225.000	DUE TO SCHOOL-TRAILER FEE	LOWELL AREA SCHOOLS	TRAILER FEES	532.00	69155
101-000-225.001	DUE SCHL-DELINQ PERS PROP	LOWELL AREA SCHOOLS	TAX DISBURSEMENT	66.33	69107
101-000-228.009	DUE TO STATE-DELINQ S.E.T	KENT COUNTY TREASURER	TAX DISBURSEMENT	61.23	69093
101-000-234.001	DUE INTERMED SCHL-DELINQ	KENT INTERMEDIATE SCHOOL	TAX DISBURSEMENT	47.86	69095
101-000-235.001	DUE TO COM COLLEGE-DELINQ	GRAND RAPIDS COMMUNITY CO	TAX DISBURSEMENT	18.23	69090
101-000-236.001	DUE TO LOWELL HISTORICAL	LOWELL AREA HISTORICAL MU	TAX DISBURSEMENT	2.47	69105
101-000-264.003	WORKERS COMP INSURANCE PA	MML WORKERS' COMP FUND	WC POLICY 7/1/16 - 7/1/17	9,321.00	69161
101-000-274.000	UNDISTRIBUTED DELINQUENT	GRAND RAPIDS COMMUNITY CO	TAX DISBURSEMENT	7.47	69090
101-000-274.000	UNDISTRIBUTED DELINQUENT	KENT COUNTY TREASURER	TAX DISBURSEMENT	25.11	69093
101-000-274.000	UNDISTRIBUTED DELINQUENT	KENT COUNTY TREASURER	TAX DISBURSEMENT	17.90	69093
101-000-274.000	UNDISTRIBUTED DELINQUENT	KENT INTERMEDIATE SCHOOL	TAX DISBURSEMENT	19.63	69095
101-000-274.000	UNDISTRIBUTED DELINQUENT	LOWELL AREA HISTORICAL MU	TAX DISBURSEMENT	1.02	69105
101-000-274.000	UNDISTRIBUTED DELINQUENT	LOWELL AREA SCHOOLS	TAX DISBURSEMENT	27.18	69107
101-000-285.001	DEPOSITS/RECYCLE CONTAIN	ALEXANDER, REX	RECYCLE BIN REFUND	25.00	69133
101-000-285.001	DEPOSITS/RECYCLE CONTAIN	BENDER, ROBERT	RECYCLE BIN REFUND	30.00	69134
101-000-285.001	DEPOSITS/RECYCLE CONTAIN	KENNEDY, ANGIE	RECYCLE BIN RETURN	25.00	69149
101-000-285.001	DEPOSITS/RECYCLE CONTAIN	KYLLONEN, BRIAN	RECYCLE BIN REFUND	10.00	69151
101-000-285.001	DEPOSITS/RECYCLE CONTAIN	LABSON, MARILYNN	RECYCLE BIN REFUND	10.00	69153
101-000-285.001	DEPOSITS/RECYCLE CONTAIN	MACNAUGHTON, DIANNE	RECYCLE BIN REFUND	5.00	69158
101-000-285.001	DEPOSITS/RECYCLE CONTAIN	MARGOLIN, MARYANA	RECYCLE BIN REFUND	5.00	69160
101-000-285.001	DEPOSITS/RECYCLE CONTAIN	NOONON, JUDY	RECYCLE BIN REFUND	5.00	69163
101-000-285.001	DEPOSITS/RECYCLE CONTAIN	PSYHOS, COURTNEY	RECYCLE BIN REFUND	25.00	69165
101-000-285.001	DEPOSITS/RECYCLE CONTAIN	RHODES, AMELIA	RECYCLE BIN REFUND	25.00	69169
101-000-285.001	DEPOSITS/RECYCLE CONTAIN	SAWADE, AMY	RECYCLE BIN REFUND	25.00	69173
101-000-285.001	DEPOSITS/RECYCLE CONTAIN	VANESSA, TONJA	RECYCLE BIN REFUND	25.00	69176
101-000-285.001	DEPOSITS/RECYCLE CONTAIN	VANLAAN, TIM	RECYCLE BIN REFUND	25.00	69177
101-000-478.000	FREEDOM OF INFORMATION RE	LOWELL LIGHT & POWER	FOIA REQUEST	201.25	69110
101-000-478.000	FREEDOM OF INFORMATION RE	LOWELL LIGHT & POWER	FIOA REQUEST 12/21/2016	424.85	69156
Total For Dept 000				11,948.53	
Dept 101 COUNCIL					
101-101-727.000	OFFICE SUPPLIES	FANDANGLED CUSTOM APPAREL	NAME PLATES - TEELAND & D	93.50	69089
101-101-727.000	OFFICE SUPPLIES	SUPPLYGEEKS	OFFICE SUPPLIES	26.60	69122
101-101-727.000	OFFICE SUPPLIES	HOOPER PRINTING	BUSINESS CARDS - TEELANDE	35.00	69147
101-101-880.000	COMMUNITY PROMOTION	LOWELL AREA CHAMBER	2017 LOWELL EXPO VENDOR F	120.00	69104
101-101-955.000	MISCELLANEOUS EXPENSE	LEWIS G. BENDER, PH.D.	BOARD WORKSHOP 1/23/2017	2,385.50	69100
101-101-955.000	MISCELLANEOUS EXPENSE	MISS DIG SYSTEM, INC.	BREAKFAST & LUNCH MEETING	127.00	69111
Total For Dept 101 COUNCI				2,787.60	
Dept 172 MANAGER					
101-172-850.000	COMMUNICATIONS	SPRINT	MONTHLY STATEMENT	51.75	69119
101-172-955.000	MISCELLANEOUS EXPENSE	LEWIS G. BENDER, PH.D.	BOARD WORKSHOP 1/23/2017	2,385.50	69100
101-172-955.000	MISCELLANEOUS EXPENSE	MISS DIG SYSTEM, INC.	BREAKFAST & LUNCH MEETING	82.50	69111
Total For Dept 172 MANAGE				2,519.75	
Dept 191 ELECTIONS					
101-191-740.000	OPERATING SUPPLIES	ELECTIONSOURCE	ELECTIONS SUPPLIES	229.98	69088
101-191-860.000	TRAVEL EXPENSES	MUNDT, THERESA	ELECTION TRAINING	89.88	69112
101-191-955.000	MISCELLANEOUS EXPENSE	MUNDT, THERESA	ELECTION TRAINING	13.02	69112
Total For Dept 191 ELECTI				332.88	
Dept 209 ASSESSOR					
101-209-860.000	TRAVEL EXPENSES	RASHID, JEFFREY	ASSESSING EXPENSES	55.08	69117
Total For Dept 209 ASSESS				55.08	

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Fund 101 GENERAL FUND					
Dept 215 CLERK					
101-215-864.000	CONFERENCES & CONVENTIONS	ULLERY, SUSAN	MML REIMBURSEMENT REPLAC	29.32	69175
101-215-900.000	PRINTING	LOWELL LEDGER	2017 SUBSCRIPTION	25.00	69109
Total For Dept 215 CLERK				54.32	
Dept 265 CITY HALL					
101-265-727.000	OFFICE SUPPLIES	DES MOINES STAMP MFG. CO.	STAMP BANDS	26.00	69086
101-265-727.000	OFFICE SUPPLIES	SUPPLYGEEKS	OFFICE SUPPLIES	53.04	69174
101-265-730.000	POSTAGE	PURCHASE POWER	POSTAGE MACHINE	588.65	69116
101-265-740.000	OPERATING SUPPLIES	MUNDT, THERESA	REIMBURSE FOR SUPPLIES	122.80	69112
101-265-740.000	OPERATING SUPPLIES	SUPPLYGEEKS	OFFICE SUPPLIES	40.79	69122
101-265-740.000	OPERATING SUPPLIES	SUPPLYGEEKS	OFFICE SUPPLIES	19.27	69122
101-265-740.000	OPERATING SUPPLIES	SUPPLYGEEKS	OFFICE/CLEANING SUPPLIES	83.96	69122
101-265-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING SERVICES	180.00	69118
101-265-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING SERVICES	90.00	69171
101-265-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING SERVICES	180.00	69171
101-265-850.000	COMMUNICATIONS	AT&T	MONTHLY STATEMENTS	2,639.42	69081
101-265-850.000	COMMUNICATIONS	AT&T LONG DISTANCE	MONTHLY LONG DISTANCE	279.05	69082
101-265-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	MONTHLY STATEMENT	1,833.70	69139
101-265-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	2,626.91	69156
101-265-930.000	REPAIR & MAINTENANCE	PROGRESSIVE HEATING COOLING	CITY HALL R & M	429.12	69115
101-265-930.000	REPAIR & MAINTENANCE	RAYNOR OVERHEAD DOOR OF G	POLICE DEPT R & M	90.00	69166
Total For Dept 265 CITY HALL				9,282.71	
Dept 276 CEMETERY					
101-276-740.000	OPERATING SUPPLIES	SUPPLYGEEKS	OFFICE/CLEANING SUPPLIES	12.99	69122
101-276-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	210.36	69156
Total For Dept 276 CEMETERY				223.35	
Dept 294 UNALLOCATED MISCELLANEOUS					
101-294-910.000	UNALLOCATED INSURANCE	BHS INSURANCE	INSURANCE -SHOWBOAT	6,185.00	69135
Total For Dept 294 UNALLOCATED				6,185.00	
Dept 301 POLICE DEPARTMENT					
101-301-744.000	UNIFORMS	LES ENTREPRISES DUCKBILL	POLICE DEPT UNIFORMS	79.00	69099
101-301-744.000	UNIFORMS	LES ENTREPRISES DUCKBILL	POLICE DEPT UNIFORMS	101.10	69154
101-301-744.000	UNIFORMS	REYNOLDS & SONS	POLICE UNIFORMS	96.28	69167
101-301-802.000	CONTRACTUAL	DIGITAL OFFICE MACHINES,	POLICE COPY MACHINE	61.73	69141
101-301-850.000	COMMUNICATIONS	AT&T	MONTHLY STATEMENTS	1,785.76	69081
101-301-850.000	COMMUNICATIONS	AT&T LONG DISTANCE	MONTHLY LONG DISTANCE	202.87	69082
101-301-850.000	COMMUNICATIONS	SPRINT	MONTHLY STATEMENT	311.90	69119
101-301-850.000	COMMUNICATIONS	VERIZON WIRELESS	MONTHLY STATEMENT	158.07	69127
101-301-864.000	CONFERENCES & CONVENTIONS	MACP	MEMBERSHIP - HURST	100.00	69159
101-301-955.000	MISCELLANEOUS EXPENSE	LOWELL FAMILY MEDICAL	ACCOUNT STATEMENT	225.00	69108
101-301-955.000	MISCELLANEOUS EXPENSE	NORTHSTAR MEDICAL EQUIPMENT	HEARTSTART PADS	56.00	69113
Total For Dept 301 POLICE				3,177.71	
Dept 400 PLANNING & ZONING					
101-400-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	ENGINEERING SERVICES	324.00	69130
101-400-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	PROFESSIONAL SERVICES	324.00	69178
Total For Dept 400 PLANNING				648.00	
Dept 441 DEPARTMENT OF PUBLIC WORKS					
101-441-727.000	OFFICE SUPPLIES	SUPPLYGEEKS	OFFICE/CLEANING SUPPLIES	28.90	69122
101-441-727.000	OFFICE SUPPLIES	SUPPLYGEEKS	OFFICE SUPPLIES	17.99	69174
101-441-740.000	OPERATING SUPPLIES	BOUWHUIS SUPPLY, INC.	DPW TOWELS	148.60	69136
101-441-802.000	CONTRACTUAL	PLUMMERS ENVIRONMENTAL SERVICES	DPW R & M	215.65	69114
101-441-850.000	COMMUNICATIONS	AT&T	MONTHLY STATEMENTS	968.64	69081
101-441-850.000	COMMUNICATIONS	AT&T LONG DISTANCE	MONTHLY LONG DISTANCE	15.91	69082
101-441-850.000	COMMUNICATIONS	COMCAST CABLE	ACCOUNT STATEMENT	69.46	69138
101-441-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	MONTHLY STATEMENT	991.67	69139

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Fund 101 GENERAL FUND					
Dept 441 DEPARTMENT OF PUBLIC WORKS					
101-441-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	259.58	69156
101-441-926.000	STREET LIGHTING	LITES PLUS, INC.	STREET LIGHTS	574.80	69102
101-441-926.000	STREET LIGHTING	LOWELL LIGHT & POWER	MAINT OF STREET LIGHTS	194.10	69110
101-441-926.000	STREET LIGHTING	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	846.88	69156
Total For Dept 441 DEPART				4,332.18	
Dept 747 CHAMBER/RIVERWALK					
101-747-920.000	CHAMBER UTILITIES	CONSUMERS ENERGY	MONTHLY STATEMENT	125.40	69139
101-747-920.000	CHAMBER UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	199.91	69156
101-747-930.000	REPAIR & MAINTENANCE	LITES PLUS, INC.	CHAMBER LIGHTS	482.65	69102
Total For Dept 747 CHAMBE				807.96	
Dept 751 PARKS					
101-751-740.000	OPERATING SUPPLIES	BEACHUM, PERRY	SANDWICHES PARKS MEETING	99.40	69084
101-751-740.000	OPERATING SUPPLIES	SUPPLYGEEKS	OFFICE/CLEANING SUPPLIES	4.05	69122
101-751-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	480.21	69156
Total For Dept 751 PARKS				583.66	
Dept 757 SHOWBOAT					
101-757-651.000	SHOWBOAT FEES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	40.40	69156
Total For Dept 757 SHOWBO				40.40	
Dept 774 RECREATION CONTRIBUTIONS					
101-774-886.000	RECREATION CONTRIBUTIONS	LOWELL AREA RECREATION AU	ANNUAL O & M PAYMENT	2,000.00	69106
Total For Dept 774 RECREA				2,000.00	
Dept 790 LIBRARY					
101-790-740.000	OPERATING SUPPLIES	SUPPLYGEEKS	OFFICE/CLEANING SUPPLIES	83.95	69122
101-790-740.000	OPERATING SUPPLIES	SUPPLYGEEKS	OFFICE SUPPLIES	46.58	69174
101-790-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING SERVICES	90.00	69118
101-790-802.000	CONTRACTUAL	STATE OF MICHIGAN	BOILER INSPECTION - LIBRA	60.00	69120
101-790-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING SERVICES	180.00	69171
101-790-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING SERVICES	90.00	69171
101-790-850.000	COMMUNICATIONS	AT&T	MONTHLY STATEMENTS	345.41	69081
101-790-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	MONTHLY STATEMENT	1,038.06	69139
101-790-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	1,252.81	69156
101-790-930.000	REPAIR & MAINTENANCE	CANFIELD PLUMBING & HEATI	LIBRARY R & M	392.00	69085
101-790-930.000	REPAIR & MAINTENANCE	MODEL COVERALL SERVICE, I	LIBRARY RUGS	255.92	69162
Total For Dept 790 LIBRAR				3,834.73	
Dept 804 MUSEUM					
101-804-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	MONTHLY STATEMENT	631.64	69139
101-804-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	249.28	69156
101-804-955.000	PROPERTY TAX DISTRIBUTION	LOWELL AREA HISTORICAL MU	TAX DISBURSEMENT	41.60	69105
Total For Dept 804 MUSEUM				922.52	
Total For Fund 101 GENERA				49,736.38	
Fund 202 MAJOR STREET FUND					
Dept 450 CAPITAL OUTLAY					
202-450-801.000		WILLIAMS & WORKS INC.	JEFFERSON ST DESIGN	295.00	69130
202-450-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	PARKING LOT & UTILITY WOR	89.68	69130
Total For Dept 450 CAPITA				384.68	
Dept 463 MAINTENANCE					
202-463-850.000	COMMUNICATIONS	SPRINT	MONTHLY STATEMENT	12.69	69119
Total For Dept 463 MAINTEN				12.69	
Total For Fund 202 MAJOR				397.37	
Fund 203 LOCAL STREET FUND					
Dept 463 MAINTENANCE					
203-463-850.000	COMMUNICATIONS	SPRINT	MONTHLY STATEMENT	12.68	69119
Total For Dept 463 MAINTEN				12.68	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 203 LOCAL STREET FUND					
		Total For Fund 203 LOCAL		12.68	
Fund 238 HISTORICAL DISTRICT FUND					
Dept 000					
238-000-880.000	COMMUNITY PROMOTION	LOWELL AREA ARTS COUNCIL	HDC GRANT	6,210.00	69103
		Total For Dept 000		6,210.00	
		Total For Fund 238 HISTOR		6,210.00	
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 450 CAPITAL OUTLAY					
248-450-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	PARKING LOT & UTILITY WOR	136.88	69130
248-450-970.000	CAPITAL OUTLAY	EPIC EXCAVATING, INC.	SIDE WALK PROJECT DDA	1,825.00	69143
		Total For Dept 450 CAPITA		1,961.88	
Dept 463 MAINTENANCE					
248-463-740.000	OPERATING SUPPLIES	ECO GREEN SUPPLY	ICE BUSTER	479.22	69087
248-463-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	1,843.98	69156
248-463-930.000	REPAIR & MAINTENANCE	LOWELL LIGHT & POWER	MAINT OF STREET LIGHTS	566.65	69110
		Total For Dept 463 MAINT		2,889.85	
		Total For Fund 248 DOWNT		4,851.73	
Fund 260 DESIGNATED CONTRIBUTIONS					
Dept 758 DOG PARK					
260-758-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	51.03	69156
		Total For Dept 758 DOG PA		51.03	
		Total For Fund 260 DESIGN		51.03	
Fund 581 AIRPORT FUND					
Dept 000					
581-000-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	MONTHLY STATEMENT	756.67	69139
581-000-930.000	REPAIR & MAINTENANCE	LAKE EFFECT SNOW REMOVAL	AIRPORT SNOW REMOVAL	325.00	69097
581-000-955.000	MISCELLANEOUS EXPENSE	VERGENNES BROADBAND	AIRPORT INTERNET	49.99	69126
		Total For Dept 000		1,131.66	
		Total For Fund 581 AIRPOR		1,131.66	
Fund 590 WASTEWATER FUND					
Dept 000					
590-000-043.000	DUE FROM EARTH TECH	AT&T LONG DISTANCE	MONTHLY LONG DISTANCE	102.67	69082
590-000-043.000	DUE FROM EARTH TECH	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	6,186.96	69156
590-000-276.000	Sewer Inside 5/8"	GRAND CHRYSLER	UB refund for account: 2-	7.22	69145
590-000-276.000	Sewer Inside 1"	GRAND CHRYSLER	UB refund for account: 2-	10.37	69145
		Total For Dept 000		6,307.22	
Dept 550 TREATMENT					
590-550-801.000	PROFESSIONAL SERVICES	PREIN & NEWHOF, INC.	PROF SERVICES - LIFT STAT	1,119.72	69164
590-550-801.000	PROFESSIONAL SERVICES	PREIN & NEWHOF, INC.	PROF SERVICES - SAW GRANT	75,775.60	69164
590-550-802.000	CONTRACTUAL	SUEZ WATER, INC.	NOVEMBER 2016 SURCHARGES	4,488.79	69121
590-550-802.000	CONTRACTUAL	SUEZ WATER, INC.	PROF SERVICES JANUARY 201	36,276.24	69121
590-550-970.000	CAPITAL OUTLAY	LIBERTY PROCESS EQUIPMENT	WWTP- CAPITAL OUTLAY	4,831.19	69101
590-550-970.000	CAPITAL OUTLAY	L.D. DOCSA ASSOCIATES, IN	EAST OXIDATION DITCH REPA	27,345.15	69096
590-550-970.000	CAPITAL OUTLAY	L.D. DOCSA ASSOCIATES, IN	WWTP OXIDATION DITCH REPA	28,141.65	69152
		Total For Dept 550 TREATM		177,978.34	
Dept 551 COLLECTION					
590-551-801.000	PROFESSIONAL SERVICES	PREIN & NEWHOF, INC.	PROFESSIONAL SERVICES	9,249.50	69164
590-551-930.000	REPAIR & MAINTENANCE	TERMINAL SUPPLY CO.	WATER DEPT R & M	61.66	69123
590-551-930.000	REPAIR & MAINTENANCE	RYAN'S MODERN SEWER CLEAN	SANITARY SEWER - E;LIZABE	1,140.00	69172
		Total For Dept 551 COLLEC		10,451.16	
Dept 552 CUSTOMER ACCOUNTS					
590-552-730.000	POSTAGE	POSTMASTER	POSTAGE FOR WATER/SEWER B	206.42	69132
590-552-860.000	TRAVEL EXPENSES	BARTLETT, SANDY	MILEAGE FOR METER READS	28.36	69083

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Fund 590 WASTEWATER FUND					
Dept 552 CUSTOMER ACCOUNTS					
		Total For Dept 552 CUSTOM		234.78	
Dept 553 ADMINISTRATION					
590-553-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	PARKING LOT & UTILITY WOR	89.68	69130
		Total For Dept 553 ADMINI		89.68	
		Total For Fund 590 WASTE		195,061.18	
Fund 591 WATER FUND					
Dept 000					
591-000-276.000	Water Inside 5/8"	GRAND CHRYSLER	UB refund for account: 2-	6.12	69145
591-000-276.000	Water Inside 1"	GRAND CHRYSLER	UB refund for account: 2-	7.98	69145
591-000-276.000	Water Inside 5/8"	HEFRON, MELANIE	UB refund for account: 6-	8.98	69146
		Total For Dept 000		23.08	
Dept 570 TREATMENT					
591-570-740.000	OPERATING SUPPLIES	HACH COMPANY	WTP SUPPLIES	588.49	69092
591-570-743.000	CHEMICALS	ALEXANDER CHEMICAL CORP	WTP CHEMICALS CREDIT	(570.00)	
591-570-743.000	CHEMICALS	ALEXANDER CHEMICAL CORP	WTP CHEMICALS	2,081.50	69080
591-570-743.000	CHEMICALS	ALEXANDER CHEMICAL CORP	WTP CHEMICALS	1,539.00	69080
591-570-850.000	COMMUNICATIONS	AT&T	MONTHLY STATEMENTS	395.15	69081
591-570-850.000	COMMUNICATIONS	AT&T LONG DISTANCE	MONTHLY LONG DISTANCE	3.41	69082
591-570-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	MONTHLY STATEMENT	512.08	69139
591-570-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	5,223.51	69156
		Total For Dept 570 TREATM		9,773.14	
Dept 571 DISTRIBUTION					
591-571-801.000	CROSS CONNECTIONS	HYDROCORP	CROSS CONNECTION JAN 2016	815.00	69148
591-571-850.000	COMMUNICATIONS	SPRINT	MONTHLY STATEMENT	51.75	69119
591-571-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	MONTHLY STATEMENT	370.32	69139
591-571-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	1,032.44	69156
591-571-930.000	REPAIR & MAINTENANCE	TERMINAL SUPPLY CO.	WATER DEPT R & M	61.66	69123
591-571-930.000	REPAIR & MAINTENANCE	LEE'S TRENCHING SERVICE,	120 N BROADWAY REPAIRS	3,695.65	69098
		Total For Dept 571 DISTRI		6,026.82	
Dept 572 CUSTOMER ACCOUNTS					
591-572-730.000	POSTAGE	POSTMASTER	POSTAGE FOR WATER/SEWER B	206.42	69132
591-572-860.000	TRAVEL EXPENSES	BARTLETT, SANDY	MILEAGE FOR METER READS	28.35	69083
		Total For Dept 572 CUSTOM		234.77	
Dept 573 ADMINISTRATION					
591-573-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	PARKING LOT & UTILITY WOR	155.76	69130
591-573-991.000	PRINCIPAL-BONDS	THE BANK OF NY MELLON TRU	WATER REV BOND 2012	125,000.00	69124
591-573-995.000	INTEREST-BONDS	THE BANK OF NY MELLON TRU	WATER REV BOND 2012	3,316.50	69124
		Total For Dept 573 ADMINI		128,472.26	
		Total For Fund 591 WATER		144,530.07	
Fund 636 DATA PROCESSING FUND					
Dept 000					
636-000-801.000	PROFESSIONAL SERVICES	ADDORIO TECHNOLOGIES, LLC	PROFESSIONAL SERVICES	894.99	69079
636-000-801.000	PROFESSIONAL SERVICES	ADDORIO TECHNOLOGIES, LLC	STATEMENT OF ACCOUNT	517.20	69079
636-000-986.000	COMPUTER DATA PROCESSING	DELL MARKETING L P	COMPUTER EQUIPMENT	566.23	69140
		Total For Dept 000		1,978.42	
		Total For Fund 636 DATA P		1,978.42	
Fund 661 EQUIPMENT FUND					
Dept 895 FLEET MAINT. & REPLACEMENT					
661-895-740.000	OPERATING SUPPLIES	VESCO OIL CORPORATION	EQUIP FUND SUPPLIES	500.80	69128
661-895-930.000	REPAIR & MAINTENANCE	TERMINAL SUPPLY CO.	EQUIP FUND	202.80	69123
661-895-930.000	REPAIR & MAINTENANCE	TERMINAL SUPPLY CO.	EQUIP FUND R & M	116.48	69123
661-895-930.000	REPAIR & MAINTENANCE	TRUCK & TRAILER SPECIALTI	EQUIP FUND R & M	95.20	69125
661-895-930.000	REPAIR & MAINTENANCE	WINZER CORPORATION	EQUIP FUND R & M	126.41	69131

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Fund 661 EQUIPMENT FUND					
Dept 895 FLEET MAINT. & REPLACEMENT					
661-895-930.000	REPAIR & MAINTENANCE	GTW	EQUIP FUND R & M	611.23	69091
661-895-930.000	REPAIR & MAINTENANCE	TERMINAL SUPPLY CO.	EQUIP FUND R & M	216.91	69123
661-895-930.000	REPAIR & MAINTENANCE	WEST MICHIGAN INTERNATION	EQUIP R & M - #15	75.00	69129
661-895-930.000	REPAIR & MAINTENANCE	WEST MICHIGAN INTERNATION	EQUIP FUND R & M - #15	199.99	69129
661-895-930.000	REPAIR & MAINTENANCE	WINZER CORPORATION	EQUIP FUND R & M	665.09	69131
661-895-930.000	REPAIR & MAINTENANCE	DREW WIRELESS	VHF ANTENNA WHIP INSTALLE	67.50	69142
661-895-930.000	REPAIR & MAINTENANCE	RHD TIRE INC	EQUIP FUND R & M	16.00	69168
661-895-930.000	REPAIR & MAINTENANCE	RONDA AUTO CENTERS	TIRE DISPOSAL	32.00	69170
661-895-955.000	MISCELLANEOUS EXPENSE	FERGUSON SUPPLY	EQUIP FREIGHT	21.49	69144
661-895-981.000	EQUIPMENT	TRUCK & TRAILER SPECIALTI	EQUIPMENT	2,716.00	69125
661-895-981.000	EQUIPMENT	TRUCK & TRAILER SPECIALTI	DUMP TRUCK	73,371.00	69125
661-895-981.000	EQUIPMENT	CARLETON EQUIPMENT	EQUIP FUND	2,801.58	69137
661-895-981.000	EQUIPMENT	CARLETON EQUIPMENT	EQUIP FUND	2,220.00	69137
661-895-981.000	EQUIPMENT	CARLETON EQUIPMENT	EQUIP FUND	1,480.00	69137
Total For Dept 895 FLEET				85,535.48	
Total For Fund 661 EQUIPM				85,535.48	
Fund 703 CURRENT TAX COLLECTION FUND					
Dept 000					
703-000-222.000	DUE TO COUNTY-CURRENT TAX	KENT COUNTY TREASURER	TAX DISBURSEMENT	15,257.35	69093
703-000-223.000	DUE TO LIBRARY	KENT DISTRICT LIBRARY	TAX DISBURSEMENT	7,327.56	69094
703-000-225.000	DUE TO SCHOOLS	LOWELL AREA SCHOOLS	TAX DISBURSEMENT	62,284.19	69107
703-000-228.009	DUE TO STATE-S.E.T.	KENT COUNTY TREASURER	TAX DISBURSEMENT	1,030.25	69093
703-000-234.000	DUE TO INTERMED SCH DISTR	KENT INTERMEDIATE SCHOOL	TAX DISBURSEMENT	822.52	69095
703-000-235.000	DUE TO COMMUNITY COLLEGE	GRAND RAPIDS COMMUNITY CO	TAX DISBURSEMENT	306.72	69090
Total For Dept 000				87,028.59	
Total For Fund 703 CURREN				87,028.59	

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Fund Totals:

Fund 101	GENERAL FUND	49,736.38
Fund 202	MAJOR STREET FUN	397.37
Fund 203	LOCAL STREET FUN	12.68
Fund 238	HISTORICAL DISTR	6,210.00
Fund 248	DOWNTOWN DEVELOP	4,851.73
Fund 260	DESIGNATED CONTR	51.03
Fund 581	AIRPORT FUND	1,131.66
Fund 590	WASTEWATER FUND	195,061.18
Fund 591	WATER FUND	144,530.07
Fund 636	DATA PROCESSING	1,978.42
Fund 661	EQUIPMENT FUND	85,535.48
Fund 703	CURRENT TAX COLL	87,028.59

576,524.59



**LOWELL CITY COUNCIL
MEMORANDUM**

DATE: January 31, 2017

TO: Mayor DeVore and the City Council

FROM: Michael T. Burns, City Manager 

RE: Food Trucks.

I reached out as requested to a number of communities regarding our January 3, 2017 City Council meeting discussion on Food Trucks. I am compiling information on this matter and will share in our discussion.

I attached an ordinance from the City of Grand Rapids and the City of Ferndale on this matter for your review. I think these are good ordinances to review if the council were to consider this.

Discussion on this matter will continue.

Sec. 6.100. - Title.

This Chapter 74 shall be known as the "PILOT Mobile Food Business Ordinance" of the City of Grand Rapids.

(Ord. No. 2016-58, 8-23-16)

Sec. 6.101. - Purpose.

The purpose of this Chapter is to establish a temporary pragmatic PILOT policy framework for managing mobile food businesses in the City's public and open space and rights-of-way areas in order to support culinary entrepreneurship, small business development, placemaking and increased vibrancy in the City of Grand Rapids. This ordinance advances implementation of GR Forward, an amendment to the City Master Plan adopted by the City Commission in December 2015 and does so in a way that promotes the public health, safety and welfare.

(Ord. No. 2016-58, 8-23-16)

Sec. 6.102. - Definitions.

- (1) *Mobile Food Vending Business (aka Mobile Food Vending)* shall mean serving or offering for sale food and/or beverages from a mobile food vending unit which means for purposes of this ordinance a self-contained, fully enclosed vehicle including attached trailers for smokers or grills. This definition does not include food tents or food carts.
- (2) *Vendor* shall mean any business engaged in Mobile Food Vending.

(Ord. No. 2016-58, 8-23-16)

Sec. 6.103. - Zoning Ordinance Suspended.

During the two year existence of this PILOT ordinance, any and all applicable Zoning Ordinance provisions are hereby suspended only insofar as they apply to Mobile Food Businesses located on public property (which includes for purposes of this ordinance all publicly owned property, public open spaces and public rights-of-way within the designated areas set forth in this ordinance). Any Mobile Food Business that seeks a license to operate on private property shall remain subject to the City's Special Land Use Application and Review Standards. Other provisions of the City Code relating to cart vendors in Chapter 46 and relating to licensing and regulation generally in Chapter 91 shall remain in full force and effect to the extent that they do not conflict with this Chapter.

(Ord. No. 2016-58, 8-23-16)

Sec. 6.104. - Automatic Effect.

This PILOT ordinance shall automatically expire two years after its effective date unless the City Commission votes to extend or amend it.

(Ord. No. 2016-58, 8-23-16)

Sec. 6.105. - License Required.

No business shall engage in Mobile Food Vending or operate a Mobile Food Business on publicly owned property without a valid business license required under this section. To the extent authorized by any such license granted under the provisions of this section, the licensee may conduct such licensed business on publicly owned property only in accordance with this ordinance. The license shall be valid for one year and expire on June 30 of every year.

(Ord. No. 2016-58, 8-23-16)

Sec. 6.106. - Application for License.

Vendors seeking to engage in Mobile Food Vending shall make a written application to the City Clerk for a license under this Chapter. The application for license shall be on forms provided by the City Clerk and shall be accompanied by a fee established by resolution of the City Commission. Application information required shall include the following:

- (1) Name of the applicant and business, signature, phone number, email contact and business address of the applicant.
- (2) Information on the Mobile Food Business, including the year, make and model of the vehicle or unit and its dimensions.
- (3) A general description of the food products offered for sale, including the menu.
- (4) Copies of all necessary licenses or permits issued by the Kent County Health Department and/or the State of Michigan.
- (5) Written consent of fire safety and generator noise decibel and exhaust compliance by the Grand Rapids Fire Department.
- (6) A signed statement that the licensee shall hold harmless the City, any applicable special service district and their officers and employees, and shall indemnify the city, any applicable special service district, and their officers and employees for any claims for damage to property or injury to persons which may occur as a result of any activity carried on under the terms of the license.
- (7) Proof of insurance coverage.
 - a.

Proof of Commercial General Liability policy with limits of no less than \$1 million per occurrence with a \$2 million general aggregate including products liability issued by an insurer licensed to do business in the State of Michigan and which names the City as an additional insured.

b. Proof of public liability and Property Damage motor vehicle policy with limits of no less than \$1 million used by an insurer licensed to do business in the State of Michigan.

(8) A license issued under this ordinance is valid for one Mobile Food Business (one vehicle) and its employees.

(9) A license issued under this ordinance shall not be transferable from Vendor to Vendor.

(Ord. No. 2016-58, 8-23-16)

Sec. 6.107. - Processing Fees.

Fees required by this Code for license applications shall be paid to the City Treasurer prior to submission of the application. Prior to the issuance of a license pursuant to the provisions of this Chapter, fees required by this Code for the issuance of a license shall be paid to the City Treasurer. Processing fees are non-refundable. Except as otherwise provided for by law or in this Code, fees required by this Code shall be set out in Chapter 92 of this Code.

(Ord. No. 2016-58, 8-23-16)

Sec. 6.108. - Locations Permitted.

Vendors licensed under this chapter shall be permitted to operate only on publicly owned property (public property, open spaces, public rights-of-ways) in accordance with the terms of their license within the City of Grand Rapids. All special event permitting ordinances and requirements in the City continue to apply and to be in full force and effect in addition to this chapter. The provisions of this Chapter shall not apply to vending in connection with Special Events as provided for in this Code in which case the Special Events provisions of this Code and any resolution adopted in connection with the special event shall apply.

All Vendors wishing to locate in a public park or open space shall comply with City Department of Parks and Recreation requirements and fees.

All Vendors wishing to locate in parking meter locations shall comply with City Parking Department (GR Mobile) requirements and fees.

Vendors shall be allowed to operate within the following designated areas as described below and as reflected on the attached maps which are adopted and incorporated in this Chapter as if fully set out. Copies of the maps are available at the Office of the Grand Rapids City Clerk located on the second floor of City Hall, 300 Monroe Ave., NW, Grand Rapids, Michigan:

- (1) Gillette Bridge - The area on the Gillette Bridge pedestrian crossing from the east to west bank of the Grand River.
- (2) Lyon Square - The paved public plaza area at the western terminus of Lyon Street SW.
- (3) Calder Plaza - The concrete public plaza surrounding the City-County Building. This zone also includes the metered parking spaces on the west side of Ottawa Avenue NW between Michigan Street and Lyon Street.
- (4) Canal Park - The paved public parking area within Canal Park. Also the metered parking spaces on the west side of Monroe Avenue NE adjacent to Canal Park.
- (5) Sixth Street Park - The paved public parking area within Sixth Street Park. Also the metered parking spaces on the west side of Monroe Avenue NE adjacent to Sixth Street Park.
- (6) Coldbrook Edge - The paved parking area along the east bank of the Grand River south of the Grand Rapids Fire Department station, north of the electrical transformer and west of the City Water Facility at 1101 Monroe Avenue NW.
- (7) Ionia Ave SW - The metered parking area along the west side of Ionia Avenue SW from Williams Street SW to Wealthy Street SW.
- (8) Grandville Ave - The metered parking on the east and west side of Grandville Avenue SW from the area underneath the 131 overpass to Cherry Street SW.
- (9) Commerce Ave - The metered parking area on the east and west side of Commerce Avenue SW from Oakes Street SW to Cherry Street SW.
- (10) Century Ave - The on-street parking area on the east and west sides of Century Avenue SW from Wealthy Street SW to Logan Street SW.
- (11) Fulton Street/131 overpass - The off-street public right-of-way areas to the north and south of Fulton Street W immediately under the 131 overpass.
- (12) Rosa Parks Circle - The paved area along the east side of Rosa Parks Circle from Monroe Center Street NW to Louis Street NW.
- (13) 22 Ottawa Avenue NW - The surface public parking located at the corner of Ionia Avenue NW and Fulton Street W commonly known as "the Wedge lot."

Potential areas within the CID Districts, subject to CID recommendation and City Commission approval, may be added to the designated area maps in the future pursuant to the ordinance amendment process.

As the City of Grand Rapids seeks to incrementally expand the use of Mobile Food Businesses through this pilot initiative, the City will accept proposals from the public regarding potential new designated locations. All proposals should be submitted to the City Manager's Office. In order to qualify, proposed locations must be publicly-owned facilities. If approved, the proposed location will be incorporated into this Chapter as a recognized designated location pursuant to the ordinance amendment process. The City is not obligated to approve proposed locations.

Sec. 6.109. - Temporary limited license.

A licensed Mobile Food Vendor may procure a temporary license to operate in the public right-of-way beyond the designated locations defined by this Chapter in order to serve at the request of the public. Vendors may make an application for a license with the City Clerk on an application in a form to be determined and provided by the City Clerk. Such application shall, in addition to information required by the City Clerk, include the following:

- (1) Name and License Number of Mobile Food Vendor;
- (2) Written and signed request of public entity for vendor to provide service. Request must include:
 - (a) Date and Times of Vendor Service, including the start and end times of service;
 - (b) Address of Vendor Service location, including meter numbers if applicable;
 - (c) Name, phone number, e-mail contact and address of public entity;
 - (d) Estimated number of people to be served.

Mobile Food Vendors operating under a temporary license shall adhere to all of the following guidelines:

- (1) All operating guidelines as defined by this Chapter;
- (2) Vending may take place only between the hours of 8 am and 10 pm and the duration shall not exceed 4 hours;
- (3) Vendors shall comply in all respects with state and local law.

(Ord. No. 2016-58, 8-23-16)

Sec. 6.110. - Operating Guidelines.

- (1) Vendors shall be ready to provide visual proof of the City License and all necessary Kent County Health Department and/or State of Michigan permits at all times.
- (2) Hours of Operation.
 - (a) In Parks, from dawn until dusk, consistent with other Park activities.
 - (b) In Industrial Designated Areas, 24 hours, 7 days a week.
 - (c) In Downtown Designated Areas, 6:00 a.m. until 2:30 a.m.
 - (d) After City Commission approval and following recommendations from CID Boards relating to locations and hours, certain CID areas may be eligible in the future.
 - (e) These hours will be strictly enforced.
- (3) All Mobile Food Businesses shall offer a waste container for public use which the Vendor shall empty at its own expense. All waste originating from the Mobile Food Business operation shall be collected and disposed of off-site by the Vendor each day. Spills of food or food by-products shall be cleaned up and

no dumping of gray water on the street or in parks and storm drains is allowed. Vendors should take appropriate precautions to prevent spills or other damages to the public property, including park land, sidewalks and streets. Vendors will be liable to pay for any damages to the public property as a result of their operation. Vendors are responsible for all gray water, grease, and other food waste, which shall NOT be dumped or disposed of on or into public property including drains.

- (4) No Mobile Food Business shall make or cause to be made any unreasonable or excessive noise. No loud music or amplified announcements are permitted. Additionally, all generators must operate at a level of 70 decibels or lower when measured from a distance of 15 feet. Initial inspection by the Fire Department will include generator noise testing.
- (5) All Mobile Food Businesses shall direct exhaust away from the service side of the vehicle. Initial inspection by the Fire Department will include exhaust compliance.
- (6) Signage shall be placed on the Mobile Food Business. Separate free-standing signs are permitted in accordance with the City's existing encroachment regulations.
- (7) No flashing or blinking or strobe lights are allowed when the Mobile Food Business is parked and in service. All exterior lights more than 60 watts shall contain opaque hood shields to direct illumination downward.
- (8) Any power required for a Mobile Food Business located in the public right of way shall be self-contained and self-provided and shall not draw on public utilities without written authorization from the City. No power cable shall be extended on or across any city street or sidewalk except in a safe, concealed manner designed to prevent tripping.
- (9) Mobile Food Businesses shall not park adjacent to street trees, bicycle racks, refuse containers or other streetscape amenities in a way that congests efficient pedestrian travel.
- (10) On-street parking and curbside service is permitted when in compliance with all ordinances, regulations, parking zones and posted signage.
- (11) When on-street, the Vendor shall provide service on the curbside only and the Mobile Food Business shall be parked within one (1) foot of the curb. No service shall be provided on the driving lane side of the Mobile Food Business.
- (12) Parking at metered spaces is allowed and subject to the following conditions:
 - (a) A Mobile Food Business shall reserve metered spaces through and in compliance with the City's Meter Reservation Program.
 - (b) The Mobile Food Business shall comply with all posted requirements and fees.
 - (c) No Mobile Food Business, including any trailer, shall occupy more than two (2) metered Parking spaces. Trailers may be detached from the vehicle while in operation.
 - (d) No Mobile Food Business shall have the right to occupy any particular space except through the licensing process.
- (13) No vending is allowed within 15 feet of a fire hydrant.

(Ord. No. 2016-58, 8-23-16)

Sec. 6.111. - PILOT Evaluation Period.

This pilot policy framework is intended to demonstrate a new approach to managing Mobile Food Businesses on publicly owned property. To gauge the effectiveness of the approach, a diverse body of City staff and key stakeholders shall develop an assessment tool, gather relevant data and information to support an informed evaluation, outline lessons learned and provide a report of findings and recommendations to City Commission in January 2018 and January 2019. The City Commission may determine to suspend, modify or expand the approach at any time. Absent any extension, this PILOT ordinance shall expire two years from its effective date.

(Ord. No. 2016-58, 8-23-16)

Sec. 6.112. - Impoundment.

Any equipment associated with the Mobile Food Business that is not in compliance with this Chapter and left on public property may be impounded at the owner's expense.

(Ord. No. 2016-58, 8-23-16)

Sec. 6.113. - Other Permits or Licenses or Authorizations.

A license obtained under this Chapter shall not relieve any Vendor of the responsibility for obtaining any other permit or license or authorization required by any other ordinance, statute or administrative rule.

(Ord. No. 2016-58, 8-23-16)

Sec. 6.114. - Revocation.

The City Clerk may revoke the permit of any Vendor engaged in Mobile Food Vending who fails to meet any requirement of this Chapter or violates any other federal, state or local law, makes a false statement on their application, or takes part in any activity adverse to the protection of the public health, safety and welfare.

Immediately upon such revocation, the City Clerk shall provide written notice to the permit holder by certified mail to their place of business or residence as indicated on the application. Immediately upon such revocation the permit shall become null and void.

(Ord. No. 2016-58, 8-23-16)

Sec. 6.115. - Complaints and Appeals.

If a valid written complaint is filed with the City Clerk alleging that a Vendor has violated the provisions of this Chapter, the City Clerk shall promptly send a copy of the written complaint to the Vendor together with a notice that the Clerk's Office will investigate the truthfulness of the complaint. The City Clerk shall invite the Vendor to respond to the complaint, present evidence and respond to any evidence discovered during the investigation. If the City Clerk, after reviewing all relevant material, finds the complaint is supported by a preponderance of the evidence, the City Clerk shall certify the complaint.

If a license is denied or revoked by the City Clerk, the applicant or holder of a license may appeal to and have a hearing before the City Manager. The City Manager shall make a written determination, after presentation by the applicant or licensee and the City Clerk as to whether or not the grounds for denial, revocation or complaint are valid. If the City Manager determines that such grounds are supported by a preponderance of the evidence, the action of the City Clerk or filing of the complaint shall be sustained. The applicant or licensee may then appeal the City Manager's decision to a court of competent jurisdiction.

(Ord. No. 2016-58, 8-23-16)

Sec. 6.116. - Severability.

If any portion of this chapter is found by a court of competent jurisdiction to be invalid, the remainder of the chapter shall survive and remain in full force and effect.

(Ord. No. 2016-58, 8-23-16)

Footnotes:

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Editor's note—Ord. No. 1119, Pt. IV, and Ord. No. 1120, Pt. IV, both adopted May 7, 2012, repealed former Art. IV, §§ 7-68—7-76, 7-78, 7-79, in its entirety. Former Art. IV pertained to hawkers, peddlers, transient merchants and concessionaires and derived from Ord. No. 853, 7-13-92; Ord. No. 897, Pt. I, 3-23-98; Ord. No. 970, Pt. I, 6-23-03; Ord. No. 1116, Pt. I, 9-12-11. Ord. No. 1120, Pt. I, added provisions numbered as §§ 7-68—7-77. In order to avoid conflicts in section numbering the editor has redesignated the provisions added by Ord. No. 1120 as §§ 7-61—7-70. Ord. No. 1119, Pt. I, added provisions numbered as §§ 7-80—7-89. In order to avoid conflicts in section numbering the editor has redesignated the provisions added by Ord. No. 1119 as §§ 7-73—7-82.

Cross reference— Sidewalk cafes, §§ 7-370—7-378.

State Law reference— Licensing of transient merchants by the county, MSA § 19.711 et seq.

DIVISION 1. - SIDEWALK VENDING

Sec. 7-61. - Definitions.

Applicant means any person who desires to conduct sidewalk vending on a public sidewalk.

Block means that property abutting one side of a street and lying between the two nearest intersecting streets, or nearest intersecting street.

Designated agent means the person designated by the applicant to receive notices authorized by this ordinance on behalf of the applicant.

Downtown vending district means the area of the city set forth as the Central Business District "CBD" in the city zoning ordinance and identified on the city zoning map.

Food means any products sold for human consumption, the sale of which is not prohibited by law.

Food pushcart means a trailer, kiosk or portable stand designed to be readily moveable from which good, wares or merchandise or food are sold for human consumption, the sale of which is not prohibited by law which consists of not less than 80 percent of the products being food items.

Goods, wares, merchandis means, and shall include but not be limited to, fruits, vegetables, farm products or provisions, dairy products, fish, game, poultry, meat, plants, flowers, apparel, jewelry, cosmetics and beauty aids, health products, medicines, household goods or furnishings.

Licensee means an applicant who has obtained a license pursuant to this division to conduct sidewalk vending on a public sidewalk.

Pushcart means a trailer, kiosk or portable stand designed to be readily moveable from which good, wares or merchandise or food are sold from a public sidewalk and not a public street, highway or public parking space.

Sidewalk means that portion of a public right-of-way or public property between the curbline of a street and the adjacent property line improved for pedestrian travel, or, if there is no curbline, then "sidewalk" shall mean that portion of a public right-of-way between the lateral boundary line of the pavement of a street and the adjacent property line improved for pedestrian travel. Sidewalk shall also include any public pedestrian alleys.

Sidewalk vending means peddling, vending, selling, displaying, or offering for sale any goods, wares, merchandise or other thing of value upon a public sidewalk either traveling or from a fixed location in the city.

(Ord. No. 1120, Pt. I, 5-7-12)

Sec. 7-62. - Sidewalk vending license.

No person shall engage in sidewalk vending on any public sidewalk in the city, except as specifically authorized by a license entered into between that person and the city.

(Ord. No. 1120, Pt. I, 5-17-12)

Sec. 7-63. - Locations.

- (a) Sidewalk vending is prohibited in the downtown vending district except sidewalk vending of food pushcarts shall only be allowed in the downtown vending district by specific license designating specific block locations for sidewalk vending on public sidewalks and on such days and during such hours as are established by city council resolution. Sidewalk vending is further restricted from the downtown vending district during an approved special event in the downtown vending district issued by city council under Chapter 16 of the Ferndale Code.
- (b) Sidewalk vending within other zoning districts with a sidewalk vending license is permitted.

(Ord. No. 1120, Pt. I, 5-17-12)

Sec. 7-64. - Sidewalk vending.

Sidewalk vending from a public sidewalk shall be subject to the following requirements:

- (1) Sidewalk vending shall be subject to Chapter 18, Traffic and Motor Vehicle Code of the Ferndale Code.
- (2) Licensees shall comply with all health requirements of the state or county health departments.
- (3) Licensees shall comply with Chapter 2, Article VI, Noise, of the Ferndale Code.

- (4) Tables, carts, chairs, umbrellas or other vending-related installations separate from the pushcart shall not be erected on public property;
- (5) Licensees shall contain all materials and supplies in the pushcart and shall not store supplies or other materials on public property;
- (6) Licensees shall not block or impair vehicular or pedestrian travel;
- (7) A pushcart shall not be left unattended while on a public sidewalk for longer than 15 minutes.
- (8) No licensee shall operate between the hours of 3:00 a.m. and 8:00 a.m.
- (9) A licensee shall keep the areas around its vending operation at all times clean and free from litter, garbage and debris. A licensee shall remove all garbage and debris originating from its vending operation from the city and shall not dispose of its garbage and debris in city trash receptacles or city trash compactors unless authorized by the city.
- (10) Licensees shall not use amplification or noise-making devices in the downtown vending district.
- (11) A pushcart shall be removed from the public sidewalk during the hours of non-operation.
- (12) Licensees shall not connect a pushcart to a source of city electricity, water or sewer.
- (13) Public property shall not be altered and permanent fixtures of any kind shall not be installed on public property by the licensee unless authorized by the city. A pushcart shall not be secured or affixed to any public structure unless authorized by the city.

(Ord. No. 1120, Pt. I, 5-17-12)

Sec. 7-65. - Application fee; license fee; insurance, indemnity, duration; renewal.

- (a) All applicants for a license shall pay a nonrefundable application fee in an amount established by city council resolution. In addition, a license fee in an amount established by city council resolution per calendar year shall be charged for each and every sidewalk vendor license for outside of the downtown vending district. A license fee shall be charged for each and every sidewalk vendor license for a location within the downtown vending district in an amount established by city council resolution.
- (b) A licensee for a sidewalk vending license shall, before issuance of the license, obtain and maintain in full force and effect, at its own expense, commercial general liability insurance that names the City of Ferndale as an additional insured for primary limits of liability for the purpose of protecting the city from all claims and risks of loss as a result of the licensee's activity, occupation, operation, maintenance, or use of the public sidewalk in conjunction with the permitted activity. The insurance shall be in an amount not less than \$1,000,000. Failure to maintain the required insurance coverage is grounds for sidewalk vending license revocation. The licensee shall agree to defend, indemnify, and hold harmless the City of Ferndale, its officials, officers, employees, and agents against any liability, claims, causes of action, judgments, or expenses, including reasonable attorney fees, resulting directly or indirectly from any act or omission of the licensee, its employees, its subcontractors and anyone for whose acts or omissions they may be liable, arising out of the licensee's use or occupancy of the public sidewalk.

- (c) Any license issued pursuant to this ordinance shall expire at the end of the calendar year in which the license is issued. New applications and applicants for renewal of any license provided for in this division may be submitted by completing an application or renewal application along with payment of the appropriate fee not earlier than the first day in December for the succeeding year.
- (d) Applicants for sidewalk vending in the downtown vending district shall be considered by the city clerk for the city council approved block locations designated in the downtown vending district on a first come, first serve basis after the 7th day of December for the succeeding year. In the event there are more applicants than authorized locations or more than one applicant seeking the same location where the applications are submitted prior to December 7th, the licenses to be issued shall be determined by lottery by the city clerk.

(Ord. No. 1120, Pt. I, 5-17-12)

Sec. 7-66. - Bond required; conditions.

Before any license is issued for sidewalk vending, the applicant shall file with the city clerk a bond running to the city in the sum of \$1,000.00 executed by the applicant, as principal, together with surety. The form of such bond shall be approved by the city attorney and shall be conditioned upon the applicant's full compliance with the provisions of this chapter and the laws and statutes of the state regulating and concerning the sale of food, goods, wares, merchandise.

(Ord. No. 1120, Pt. I, 5-17-12)

Sec. 7-67. - License application; display; transfer; information update.

- (a) An applicant for a sidewalk vending license shall file an application form provided by the city clerk, along with the appropriate fees. The application form shall include the following information:
 - (1) The applicant's name, current business address and telephone number.
 - (2) Current government-issued identification document with photo of the applicant and any persons proposed to conduct sidewalk vending.
 - (3) The name under which the sidewalk vending will be doing business;
 - (4) A brief description of the nature of the business and the items to be sold, including whether the applicant will be selling food.
 - (5) County health permit, if applicable.
 - (6) Photographs/description of any sidewalk vending cart, pushcart, or kiosk proposed to be used by applicant.
 - (7) Whether the applicant has ever had a sidewalk vending or street vending license denied, revoked or suspended, and the date and jurisdiction of the denial, suspension or revocation.

(b)

Licenses issued pursuant to this division shall not be transferable from one person to another. Any change in information requested in the application shall be provided to the city clerk within ten calendar days of any such change.

(Ord. No. 1120, Pt. I, 5-7-12)

Sec. 7-68. - License denial; revocation, suspension; procedure; appeal.

- (a) Applications for licenses may be denied by the city clerk for any of the following reasons:
 - (1) Fraud, misrepresentation, or false statement contained in the application.
 - (2) Any violation of the provisions of this division regulating sidewalk vending within one year prior to the date of application.
 - (3) The applicant or designated agent has had a sidewalk vending license issued by a city revoked or suspended within the previous year.
 - (4) The applicant has knowingly employed or hired a designated agent in connection with the applicant's sidewalk vending business who has had a vendor license suspended or revoked within the previous year.
 - (5) The application is not complete or any fees or costs required have not been paid.
- (b) Any license issued may be revoked by the city clerk, or suspended for a period up to one year, upon one or more of the following grounds:
 - (1) Fraud, misrepresentation, or false statement contained in the application for license.
 - (2) The licensee, or designated agent, has violated a provision of this division or a provision of this ordinance regarding sidewalk vending operations.
 - (3) The licensee or designated agent has had a vendor license issued by another city revoked or suspended within the previous year.
- (c) In determining the appropriate administrative sanction, the city clerk shall consider the following factors: nature and timing of prior warnings; date(s) of violation; previous violations; duration of license; investment in business; circumstances of the violation; punishment imposed for previous violations; cooperation with city officials; and other aggravating or mitigating circumstances directly relating to any violation. If the city clerk determines that an application should be denied or that a license should be revoked or suspended, the city clerk shall notify the applicant or licensee in writing and identify the grounds by certified mail to the most recent mailing address as reflected in the records of the city clerk or by personal service on the applicant or the licensee. Service by mail is complete upon mailing. An applicant or licensee may appeal to the city council the denial, suspension or revocation by filing a written notice of appeal with the city clerk within ten business days after service of the notice of denial, suspension or revocation. The city council may affirm, reverse or modify the decision. Any hearing shall be a de novo review of the factors stated in this section.
- (d)

It shall be unlawful for any person to operate a sidewalk vending operation while the license for that sidewalk vending operation is suspended or revoked. No license suspended or revoked shall be reinstated until an application fee has been paid.

(Ord. No. 1120, Pt. I, 5-7-12)

Sec. 7-69. - Exemptions.

The following persons are exempt from the licensing requirements of this division:

- (1) Any person under the age of 16 years of age, except that persons under age 16 vending from a sidewalk vending unit or pushcart shall be required to obtain a license.
- (2) Any person representing any established public or private school, provided that sales are under the sponsorship of the school.
- (3) Any person exempt from the licensing requirements of this chapter under state or federal law.
- (4) A person selling at a fair, festival or special event in connection with an approved special event, authorized in accordance with a special event license under Chapter 16 of the Ferndale Code.

(Ord. No. 1120, Pt. I, 5-7-12)

Sec. 7-70. - Violations and penalties.

Any licensee, designated agent, or other person having control over any sidewalk vending operation who causes, permits or facilitates any violation of any provision of this ordinance is guilty of a misdemeanor, pursuant to Chapter 1, section 1-7 of the Ferndale Code and may be enforced by a police officer or other authorized city official. Each day any violation of any provision of this ordinance, or the failure to perform any act or duty required by this ordinance, exists shall constitute a separate violation or offense.

(Ord. No. 1120, Pt. I, 5-7-12)

Secs. 7-71, 7-72. - Reserved.

DIVISION 2. - MOBILE VENDING

Sec. 7-73. - Definitions.

Applicant means any person who desires to conduct a mobile vending operation on a public street, highway or public parking space.

Designated agent means the person designated by the applicant to receive notices authorized by this article on behalf of the applicant.

Disposable tableware means eating and drinking utensils made of paper and/or plastic that are disposed of after initial use.

Downtown vending district means the area of the city set forth as the Central Business District "CBD" in the city zoning ordinance and identified on the city zoning map.

Food means any products sold for human consumption, the sale of which is not prohibited by law.

Goods, wares, merchandise means, and shall include but not be limited to, fruits, vegetables, farm products or provisions, dairy products, fish, game, poultry, meat, plants, flowers, apparel, jewelry, cosmetics and beauty aids, health products, medicines, household goods or furnishings.

Licensee means an applicant who has obtained a license pursuant to this ordinance to conduct a mobile vending operation on a public street, highway, or public parking place.

Mobile food vending unit means any motorized or non-motorized vehicle, trailer, kiosk or other device designed to be portable and not permanently attached to the ground from which not less than 80 percent of the products are food items to be vended, sold, served, displayed or offered for sale from a public street, highway or public parking space.

Mobile food vendor means a person who sells, serves or offers for sale items which shall consist of not less than 80 percent food products from a mobile food vending unit from a public street, highway or public parking space. This term does not include a person who operates a mobile food vending unit that visits multiple private property sites on a daily basis for no more than 30 minutes per site per day.

Mobile vending means vending, selling, serving, displaying or offering for sale, wares or merchandise or food from a mobile vending unit or mobile food vending unit located on a public street, highway or public parking space.

Mobile vending unit means any motorized or non-motorized vehicle, trailer, kiosk or other device designed to be portable and not permanently attached to the ground from which any goods, wares, or merchandise, other than food are vended, sold, served, displayed or offered for sale from a public street, highway or public parking space.

Mobile vendor means a person who vends, sells, serves, displays or offers to sell goods, wares, or merchandise, other than food, from a mobile vending unit from a public street, highway or public parking space. This term does not include a mobile vending unit that visits multiple private property sites on a daily basis for no more than 30 minutes per site per day.

Pushcart means a trailer, kiosk or portable stand designed to be readily moveable from which good, wares or merchandise or food are sold from a public sidewalk and not a public street, highway or public parking space.

Sidewalk means that portion of a public right-of-way or public property between the curbline of a street and the adjacent property line improved for pedestrian travel, or, if there is no curbline, then "sidewalk" shall mean that portion of a public right-of-way between the lateral boundary line of the pavement of a street and the adjacent property line improved for pedestrian travel. Sidewalk shall also include any public pedestrian alleys.

(Ord. No. 1119, Pt. I, 5-7-12)

Sec. 7-74. - Mobile vending license.

No person shall engage in mobile vending on a public street, highway or public parking space, except as specifically authorized by a license entered into between that person and the city.

(Ord. No. 1120, Pt. I, 5-7-12)

Sec. 7-75. - Locations.

- (a) Mobile vending is prohibited in the downtown vending district, except for mobile vending units or mobile food vending units which shall be specifically licensed for mobile vending in the city hall parking lot or other public parking spaces on such days and during such hours as are identified by city council resolution. Mobile vending is further restricted from the downtown vending district during an approved special event in the downtown vending district issued by city council under Chapter 16 of the Ferndale Code.
- (b) Mobile vending within other zoning districts with a mobile vending license is permitted.

Sec. 7-76. - Mobile vending.

- (a) The city clerk shall issue a mobile vending license authorizing mobile vending subject to any state, county or local health rules or regulations and all city ordinances and codes along with the requirements of this division. No person shall engage in a mobile vending, or employ or hire another to engage in a mobile vending within the city, without possessing a valid license as provided in this division. A separate license is required for each mobile vending unit or mobile food vending unit. No licensee shall operate under a name that has not been provided to the city clerk. Mobile vending, with a valid license, may occur from a mobile vending unit or mobile food vending unit on a public street, highway or public parking space subject to the following requirements:
 - (1) Mobile vending shall be subject to Chapter 18, Traffic and Motor Vehicle Code of the Ferndale Code;

- (2) Licensees shall not stop a mobile vending unit or mobile food vending unit on a public street, highway or public parking space within the downtown vending district without being specifically approved for a specific location identified in the downtown vending district, as provided in subsection 7-75(a);
- (3) Licensees shall comply with all health requirements of the state or county health departments;
- (4) Licensees shall comply with Chapter 2, Article VI, Noise, of the Ferndale Code;
- (5) Tables, carts, chairs, umbrellas or other vending-related installations separate from the mobile vending unit shall not be erected on public property;
- (6) Licensees shall contain all materials and supplies in the mobile vending unit and shall not store supplies or other materials on public property;
- (7) Licensees shall not block or impair vehicular or pedestrian travel;
- (8) A mobile vending unit shall not be left unattended while on a public street, highway or public parking space for longer than 15 minutes;
- (9) Mobile vending activity shall not violate the American with Disabilities Act;
- (10) No mobile vendor or mobile food vendor shall operate between the hours of 3:00 a.m. and 8:00 a.m.;
- (11) A mobile vending unit or mobile food vending unit shall keep the areas around its vending operation at all times clean and free from litter, garbage and debris. A licensee shall remove all garbage and debris originating from its vending operation from the city and shall not dispose of its garbage and debris in city trash receptacles or city trash compactors unless authorized by the city;
- (12) A mobile food vendor shall at no time make use of any outdoor cooking facilities, including grills;
- (13) A mobile food vendor shall at no time utilize outdoor storage, or warming or refrigeration devices, except for disposable tableware;
- (14) Any mobile vending unit or mobile food vending unit shall be removed from the public street, highway or public parking space during the hours of non-operation;
- (15) Licensees shall not connect a mobile vending unit or a mobile food vending unit to a source of city electricity, water, or sewer;
- (16) Licensee shall supply a refuse container for public use that is capable of accommodating all refuse generated by the vending activity which shall be maintained and emptied regularly;
- (17) Public property shall not be altered and permanent fixtures of any kind shall not be installed on public property by the licensee unless authorized by the city. A mobile vending unit shall not be secured or affixed to any public structure unless authorized by the city;
- (18) Licensees shall not use amplification or noise-making devices in the downtown vending district;
- (19) A mobile vending unit's wheels shall be safely secured while the licensee is conducting business in the downtown vending district.

Sec. 7-77. - Application fee; license fee; insurance, indemnity, duration; renewal.

- (a) All applicants for a mobile vending license shall pay a nonrefundable application fee in an amount established by city council resolution. In addition, a license fee in an amount established by city council resolution per calendar year shall be charged for each and every mobile vendor or mobile food vendor license for outside of the downtown vending district. A license fee shall be charged for each and every mobile vendor or mobile food vendor license for a location within the downtown vending district in an amount established by city council resolution.
- (b) A licensee for a mobile vending license shall, before issuance of the license, obtain and maintain in full force and effect, at its own expense, commercial general liability insurance that names the City of Ferndale as an additional insured for primary limits of liability for the purpose of protecting the city from all claims and risks of loss as a result of the licensee's activity, occupation, operation, maintenance, or use of the public street, highway or public parking space in conjunction with the permitted activity. The insurance shall be in an amount not less than \$1,000,000. Failure to maintain the required insurance coverage is grounds for vending license revocation. The licensee shall agree to defend, indemnify, and hold harmless the City of Ferndale, its officials, officers, employees, and agents against any liability, claims, causes of action, judgments, or expenses, including reasonable attorney fees, resulting directly or indirectly from any act or omission of the licensee, its employees, its subcontractors and anyone for whose acts or omissions they may be liable, arising out of the licensee's use or occupancy of the public street, highway or public parking space.
- (c) Any license issued pursuant to this division shall expire at the end of the calendar year in which the license is issued. New applications and applications for renewal of any license provided for in this division may be submitted by completing an application or renewal application along with payment of the appropriate fee not earlier than the 1st day in December for the succeeding year.
- (d) Applicants for mobile vending in the downtown vending district shall be considered by the city clerk for the council-approved locations designated in the downtown vending district on a first come, first serve basis after the 7th day of December for the succeeding year. In the event there are more applicants than authorized locations or more than one applicant seeking the same location where the applications are submitted prior to December 7th, the licenses to be issued shall be determined by lottery by the city clerk.

(Ord. No. 1119, Pt. I, 5-7-12)

Sec. 7-78. - Bond required; conditions.

Before any license is issued for a mobile vending unit, the applicant shall file with the city clerk a bond running to the city in the sum of \$1,000.00 executed by the applicant, as principal, together with surety. The form of such bond shall be approved by the city attorney and shall be conditioned upon the applicant's full compliance with the provisions of this chapter and the laws and statutes of the state regulating and concerning the sale of food, goods, wares, merchandise.

(Ord. No. 1119, Pt. I, 5-7-12)

Sec. 7-79. - License application, display, transfer, information update.

- (a) An applicant for a mobile vending license shall file an application form provided by the city clerk, along with the appropriate fees. The application form shall include the following information:
 - (1) The applicant's name, current business address and telephone number.
 - (2) Current government-issued identification document with photo of the applicant and any designated agent or person proposed to conduct mobile vending.
 - (3) The name under which the mobile vendor will be doing business.
 - (4) A brief description of the nature of the mobile vending operation and the items to be sold, including whether the licensee will be selling food products.
 - (5) County health permit, if applicable.
 - (6) A description of all vehicles to be used in the mobile vending operation, including the Michigan license plate number(s) and a complete copy of the current Michigan vehicle registration(s) and proof of vehicle insurance for each proposed mobile vending unit or mobile food vending unit.
 - (7) Whether the applicant has ever had a mobile vendor license revoked or suspended and the date and jurisdiction of the denial, suspension or revocation.
- (b) Licenses issued pursuant to this division shall not be transferable from one person to another. Any change in information requested in the application shall be provided to the city clerk within ten calendar days of any such change.
- (c) Any license issued to the mobile vendor shall be displayed on the mobile vending unit and shall be produced upon request of any law enforcement officer, city code inspector or county health inspector. In the case of a mobile food vendor, any required health inspection certificate shall also be displayed on the mobile vending unit. Any change in the information requested in the application shall be provided to the city clerk within ten calendar days of any such change.

(Ord. No. 1119, Pt. I, 5-7-12)

Sec. 7-80. - License denial; revocation, suspension, procedure; appeal.

- (a) Applications for licenses shall be denied by the city clerk for any of the following reasons:
 - (1) Fraud, misrepresentation, or false statement contained in the application.
 - (2) Any violation of the provisions of this division regulating mobile vendors within one year prior to the date of application.
 - (3) The applicant or designated agent has had a mobile vending license issued by a city revoked or suspended within the previous year.
 - (4)

The applicant has knowingly employed or hired a designated agent in connection with the applicant's mobile vending business who has had a vendor license suspended or revoked within the previous year or has a suspended driver's license or a designated agent operating a mobile vending unit or mobile food vending unit with a suspended driver's license.

- (5) The application is not complete or any fees or costs required have not been paid.
- (b) Any license issued may be revoked by the city clerk, or suspended for a period up to one year, upon one or more of the following grounds:
 - (1) Fraud, misrepresentation, or false statement contained in the application for license.
 - (2) The licensee, or designated agent of the licensee, has violated a provision of this ordinance or a provision of this ordinance regarding mobile vending operations.
 - (3) The licensee or designated agent has had a vendor license issued by another city revoked or suspended within the previous year.
 - (4) The applicant has knowingly employed or hired a designated agent in connection with the applicant's mobile vending business who has had a vendor license suspended or revoked within the previous year or has a suspended driver's license or a designated agent operating a mobile vending unit or mobile food vending unit with a suspended driver's license.
- (c) In determining the appropriate administrative sanction, the city clerk shall consider the following factors: nature and timing of prior warnings; date(s) of violation; previous violations; duration of license; investment in business; circumstances of the violation; punishment imposed for previous violations; cooperation with city officials; and other aggravating or mitigating circumstances directly relating to any violation. If the city clerk determines that an application should be denied or that a license should be revoked or suspended, the city clerk shall notify the applicant or licensee in writing and identify the grounds by certified mail to the most recent mailing address as reflected in the records of the city clerk or by personal service on the applicant or the licensee. Service by mail is complete upon mailing. An applicant or licensee may appeal to the city council the denial, suspension or revocation by filing a written notice of appeal with the city clerk within ten business days after service of the notice of denial, suspension or revocation. The city council may affirm, reverse or modify the decision. Any hearing shall be a de novo review of the factors stated in this section.
- (d) It shall be unlawful for any person to operate a mobile vending operation while the licensed for the mobile vending operation is suspended or revoked. No license suspended or revoked shall be reinstated until an application fee has been paid.

(Ord. No. 1119, Pt. I, 5-7-12)

Sec. 7-81. - Exemptions.

The following persons are exempt from the licensing requirements of this division:

- (1) Any person exempt from the licensing requirements of this chapter under state or federal law.

- (2) A person selling at a fair, festival or special event in connection with an approved special event, authorized in accordance with a special event license under Chapter 16 of the Ferndale Code.

(Ord. No. 1119, Pt. I, 5-7-12)

Sec. 7-82. - Violations and penalties.

Any licensee, designated agent, or other person having control over any mobile vending operation who causes, permits or facilitates any violation of any provision of this division is guilty of a misdemeanor, pursuant to Chapter 1, section 1-7 of the Ferndale Code and may be enforced by a police officer or other authorized city official. Each day any violation of any provision of this division, or the failure to perform any act or duty required by this ordinance, exists shall constitute a separate violation or offense.

(Ord. No. 1119, Pt. I, 5-7-12)

Secs. 7-83, 7-84. - Reserved.

Memorandum

To: Lowell Light and Power Board and City Council
From: Steve Donkersloot, Mike Burns, and Steve Bukala
Date: February 3, 2017
Re: City-Wide VOIP Project Expense Approvals

For approximately the past year, a number of department heads have researched and reviewed the possibility of expanding LL&P's current fiber loop to the other seven city facilities so that a VOIP Phone System could be installed to replace the current, outdated AT&T System. This concept was explained in detail at numerous LL&P Board Meetings, as well as at the November 21, 2016 City Council Meeting (through a PowerPoint Presentation).

The project has received strong support by staff, the City Council, and the LL&P Board for a variety of reasons, including the tremendous cost savings that will be shared amongst city departments. For a refresher, here are some highlights of the project:

Expected Project Cost: Approximately \$155,000

Savings: \$6,413/month; \$76,956/year

Note: The savings will actually be greater as the latest 20% AT&T rate increase was not factored in when the initial calculations were made.

Return on Investment: 24.10 months

10 Year Net Savings: \$594,280

Other Benefits: City will be E-911 compliant (currently we are not); departments can share one internet connection and different network capabilities; increased internet speed for departments who currently are experiencing latency problems; modernize outdated telecommunication infrastructure.

Timeline: Complete by June 30, 2017

Because the project has received strong support and the payback is so quick, staff has kept the ball rolling to the point where we are now ready to start taking action. Thus, we are recommending the following items be approved by both the City Council and LL&P Board for transparency purposes:

1. **City Council:** The fiber work utilizing Amcomm Telecommunications for \$48,790.

Note: Three quotes were received with Amcomm being the lowest; also, the LL&P Board approved this at their January 2017 Board Meeting.

2. **City Council:** Conduit and fiber assistance work utilizing the LL&P distribution department for \$5,000.

3. **City Council & LL&P Board:** The six directional bores needed for the fiber extension utilizing Vergennes Broadband (VB) for \$9,000.

Note: Four quotes were received with VB being the lowest.

4. **City Council & LL&P Board:** The Statement of Work for the VOIP phone project utilizing IP Consulting for \$32,250.

Note: No other quotes were received as there was not an RFP for this type of project and IP Consulting currently falls under NASPO ValuePoint pricing.

5. **City Council & LL&P Board:** The hardware (servers, phones, routers, analog adapters) and licensing agreements for the VOIP phone project utilizing IP consulting for \$39,488.

Note: No other quotes were received as there was not an RFP for this type of project and IP Consulting currently falls under NASPO ValuePoint pricing.

6. **City Council & LL&P Board:** Networking and switching work utilizing Kore Hi-Com for \$11,000.

Note: No other quotes were received as this is a professional service and they are a preferred vendor who already knows the City's IT infrastructure.

7. **City Council & LL&P Board:** Hardware and materials for the networking and switching work, purchased through Kore Hi-Com, for \$4,269.

- 8. City Council & LL&P Board:** Networking work utilizing Addorio Technologies for \$4,800.

Note: No other quotes were received as this is a professional service and they are a preferred vendor who already knows the City's IT infrastructure.

- 9. City Council & LL&P Board:** Items 1-8 total \$154,597; \$403 below the expected project cost of \$155,000. Obviously this does not provide us with much wiggle room if something were to change; and with most projects of this magnitude, something minor is bound to change. Thus, staff recommends a contingency budget of \$5,403 to bring the total requested amount of the project to \$160,000.

These costs will be shared amongst the city departments as detailed in the attachment included with this memo.

City-Wide VOIP Phone Project Expense Breakdown

Department	Amcomm	LL&P	VB Boring	Addorio	Kore Hi Com		IP Consulting	Equipment				Total	
	Labor	Labor	Labor	Labor	Labor	Equipment	Labor	Equipment					
								Server	Phones	Router	Analog Adapter		
City Hall	\$ 7,213	\$ 714	\$ 1,500	\$ 934	\$ 2,140	\$ 831	\$ 6,275	\$ 1,096	\$ 3,685	\$ 2,299	\$ 156	\$ 2,634	\$ 29,477
Police	\$ 7,213	\$ 714	\$ 1,500	\$ 932	\$ 2,136	\$ 829	\$ 6,262	\$ 1,093	\$ 2,601	\$ 2,294	\$ 156	\$ 1,859	\$ 27,590
Fire	\$ 4,467	\$ 714	\$ 1,500	\$ 400	\$ 917	\$ 356	\$ 2,688	\$ 469	\$ 931	\$ 984	\$ -	\$ 665	\$ 14,091
DPW	\$ 4,467	\$ 714	\$ 1,500	\$ 400	\$ 917	\$ 356	\$ 2,688	\$ 469	\$ 1,303	\$ 984	\$ -	\$ 931	\$ 14,729
WTP	\$ 13,750	\$ 714	\$ 1,500	\$ 400	\$ 917	\$ 356	\$ 2,688	\$ 469	\$ 372	\$ 984	\$ -	\$ 266	\$ 22,416
WWTP	\$ 4,467	\$ 714	\$ -	\$ 400	\$ 917	\$ 356	\$ 2,688	\$ 469	\$ 931	\$ 984	\$ -	\$ 665	\$ 12,591
LL&P	\$ -	\$ -	\$ -	\$ 934	\$ 2,140	\$ 831	\$ 6,275	\$ 1,096	\$ 2,759	\$ 2,299	\$ 156	\$ 1,972	\$ 18,462
Library	\$ 7,213	\$ 714	\$ 1,500	\$ 400	\$ 917	\$ 356	\$ 2,688	\$ 469	\$ -	\$ 984	\$ -	\$ -	\$ 15,241
Total	\$ 48,790	\$ 5,000	\$ 9,000	\$ 4,800	\$ 11,000	\$ 4,269	\$ 32,250	\$ 5,631	\$ 12,582	\$ 11,813	\$ 468	\$ 8,994	\$ 154,597

Lowell Light and Power New Fiber Installation Revised 10/28/2016 Amcomm Telecommunications 10/28/2016				
NOTES	DESCRIPTION	MFG	PART NUMBER	QTY
	Library - City Hall			
	Install new 36ct fiber out of 127 N Broadway, with 6 fibers to feed the Library and 30 fibers continuing to City Hall.			
	36ct Single Jacket Single Armor			3650
	12ct Single Jacket Single Armor			750
	Strand (6.6mm)			550
	storage shoes			2
	splice cases			1
	SC Pigtails			72
	Bulkheads			12
	Blanks-FAP			8
	Rack Mt Fiber Enc 1 RU			4
	2" hooks			20
	1.25" plenum flex-duct			130
	Splice Fiber			108
	OTDR Testing			72
	Total for this segment: \$21,640.00			
	Fire - DPW - Waste Water Plant			
	Splice new fiber into existing fiber storage loop. Route 24ct SASJ into the Fire Building and route 12ct SASJ from Fiber Building to the DPW Building.			
	Route 12ct SASJ Fiber from new splice location to the Waste Water Plant.			
	12ct Single Armor Single Jacket			1750
	24ct Single Armor Single Jacket			650
	Strand (6.6mm)			150
	splice cases			1
	SC Pigtails			36
	Bulkheads			6
	Blanks-FAP			6
	Rack Mt Fiber Enc 1 RU			3
	2" hooks			30
	1.25" plenum flex-duct			150
	Splice Fiber			48
	OTDR Testing			72
	Total for this segment: \$13,400.00			
	Water Treatment Plant			
	Install 4700' of 12ct SASJ Fiber from existing splice to the Water Treatment Plant.			
	12ct Single Jacket Single Armor			4700
	Strand (6.6mm)			4700

Lowell Light and Power New Fiber Installation Revised 10/28/2016 Amcomm Telecommunications 10/28/2016				
NOTES	DESCRIPTION	MFG	PART NUMBER	QTY
	storage shoes			4
	SC Pigtails			12
	Bulkheads			2
	Blanks-FAP			2
	Rack Mt Fiber Enc 1 RU			1
	2" hooks			10
	1.25" plenum flex-duct			50
	Splice Fiber			12
	OTDR Testing			24
	Total for this segment: \$13,750.00			
	Total for all three segments: \$48,790.00			
	Quote is good for sixty (60) days			
	Quote is based on the installation of underground conduit and all building entry points to be performed by others.			
	John Barnes			
	Amcomm Telecommunications			
	248.467.1017			
	jbarnes@amcomminc.com			



December 21, 2016

Quote: Lowell Light & Power Fiber Project

\$9,000

Scope of Work:

SIX (6) SEPARATE BORES

1. Install a single 2" duct from the base of the existing pole located SW of the Ambulance building on Hudson Street to a new hand hole located in the green area between FD and Ambulance buildings. Approx. 60ft
2. Install a single 2" duct from the new hand hole (see above) northward to SW corner of DPW building and to include enough duct slack to bury it eastward to the entry point near natural gas valve on south side of DPW building. Approx. 300ft.
3. Install a single 2" duct from the north side of the PD building, underneath Avery Street to the green area north of the sidewalk immediately on the north side of Avery. Approx. 60ft.
4. Install a single 2" duct from green area (see above) (and coupled with newly installed duct under Avery Street) westward to a new hand hole located near the Lowell Library sign. Approx. 200ft.
5. Install a single 2" duct from the new hand hole near the Library sign to the green area to the right of the Library entrance. Approx. 130ft.
6. Install a single 2" duct from the new hand hole near the Library sign to the existing hand hole located at the termination point of the duct going under the Flat River. Approx. 300ft.

ADDITIONAL WORK CONSIDERED IN-SCOPE

1. MISS Dig ticket call-in, placement of hand holes, duct coupling, localized duct extension to FD building, mini excavator work, locating and potholing for existing utilities, site clean up and restoration of landscape, placing duct inside of building (see assumptions below)

Assumptions:

1. Product such as duct, duct couplers, hand holes, etc. to be supplied by LL&P
2. LL&P responsible for drilling foundations/walls of buildings in preparation for duct entry
3. LL&P responsible for obtaining proper permits prior to construction.
4. Barter or in-kind compensation for aerial fiber construction work (based on discussions with LL&P)

Terms & Conditions:

1. Quote valid for 30 days
2. Net 30 terms, 10% per month add'l for failure to pay
3. LL&P responsible for cost of breaking pavement, open cuts and/or restoration of roads and sidewalks for potholing (locating utilities) or drilling issues (if they should arise)

IP Consulting Inc
3635 - 29th Street SE
Kentwood, MI 49512
(616) 828-4416
www.ipconsultinginc.com



Phone System

Quote #018067 v5

Prepared for:
City of Lowell

Prepared by:
David Bronkema

Phone System Server

Description		Price	Qty	Ext. Price
Cisco Business Edition 6000M Svr (M4), Export Restricted SW		\$4,418.00	1	\$4,418.00
SN7C-8X5XNBD Cisco Business Edition 6000M Svr (M4), E	36.0 month(s)	\$869.40	1	\$869.40
770W AC Hot-Plug Power Supply for 1U C-Series Rack Server		\$328.53	1	\$328.53
Power Cord, 125VAC 13A NEMA 5-15 Plug, North America		\$15.25	1	\$15.25
Subtotal:				\$5,631.18

BE6K Licensing

Description		Price	Qty	Ext. Price
BE 6000 - UCL Starter Bundle with 35 Enh and 35 VM Licenses		\$235.00	1	\$235.00
Cisco Business Edition 6000 - Essential User Connect License		\$18.80	4	\$75.20
Cisco Business Edition 6000 - Basic User Connect License		\$58.75	1	\$58.75
Cisco Business Edition 6000 - Enhanced User Connect License		\$98.70	24	\$2,368.80
Cisco Business Edition 6000- Voicemail/Unified Messaging Lic		\$35.25	23	\$810.75
SWSS UPGRADES BE6K UCM 10X Essenti	36.0 month(s)	\$13.80	4	\$55.20
SWSS UPGRADES BE6K UCM 10X Basic U	36.0 month(s)	\$41.40	1	\$41.40
SWSS UPGRADES BE6K UCM 10X Enhance	36.0 month(s)	\$66.24	59	\$3,908.16
SWSS UPGRADES BE6K - Unity Connect	36.0 month(s)	\$24.84	58	\$1,440.72
Subtotal:				\$8,993.98

Phones

Description	Price	Qty	Ext. Price
Cisco IP Phone 8800 Key Expansion Module	\$249.90	2	\$499.80
Cisco UC Phone 7841	\$186.15	54	\$10,052.10
Cisco 8831 Base/Control Panel for North America	\$711.45	2	\$1,422.90

The content and pricing of this quote is commercially sensitive, and therefore the information contained is entirely confidential, even in circumstances where the tender is not accepted. Customer may not share this information with any third party whatsoever.

Phones

Description	Price	Qty	Ext. Price
Cisco IP Phone 8851	\$303.45	2	\$606.90
Subtotal:			\$12,581.70

Router

Description		Price	Qty	Ext. Price
Cisco ISR 4331 Bundle with UC & Sec Lic, PVDMA-32, CUBE-10	N/A	\$3,315.00	2	\$6,630.00
SNTC-8X5XNBD Cisco ISR 4331 Bundle with UC Sec Lic,	36.0 month(s)	\$1,849.20	2	\$3,698.40
IP Base License for Cisco ISR 4330 Series	N/A	\$0.00	2	\$0.00
Unified Communication License for Cisco ISR 4330 Series	N/A	\$0.00	2	\$0.00
AC Power Supply for Cisco ISR 4330	N/A	\$0.00	2	\$0.00
AC Power Cord (North America), C13, NEMA 5-15P, 2.1m	N/A	\$0.00	2	\$0.00
Unified Border Element Enterprise License - 5 sessions	N/A	\$0.00	4	\$0.00
Removable faceplate for SM slot on Cisco 2900,3900,4400 ISR	N/A	\$0.00	2	\$0.00
32-channel DSP module	N/A	\$0.00	2	\$0.00
Blank faceplate for NIM slot on Cisco ISR 4400	N/A	\$0.00	2	\$0.00
4G DRAM (2G+2G) for Cisco ISR 4330, 4350	N/A	\$0.00	2	\$0.00
4G Flash Memory for Cisco ISR 4300 (Soldered on motherboard)	N/A	\$0.00	2	\$0.00
Security License for Cisco ISR 4330 Series	N/A	\$0.00	2	\$0.00
Cisco ISR 4300 Series IOS XE Universal	N/A	\$0.00	2	\$0.00
Unified Border Element Enterprise License - 5 sessions	N/A	\$487.50	2	\$975.00
2-port Network Interface Module - FXO (Universal)	N/A	\$255.00	2	\$510.00
Subtotal:				\$11,813.40

Analog Adapter

Description	Price	Qty	Ext. Price
UC 2 Port Analog Telephone Adapter	\$156.00	3	\$468.00
Subtotal:			\$468.00

Estimated Labor

Description	Price	Qty	Ext. Price
Professional Services (Fixed Fee)	\$32,250.00	1	\$32,250.00
Subtotal:			\$32,250.00

Phone System

Prepared by:



IP Consulting Inc
David Bronkema
(616) 828-4416
david.bronkema@ipconsultinginc.com

Prepared for:

City of Lowell
301 East Main Street
Lowell, MI 49331
Steve Donkersloot
sdonkersloot@lowell-light.org
(616) 897-8457

Quote Information:

Quote #: 018067
Version: 5
Delivery Date: 01/20/2017
Expiration Date: 10/03/2016

Quote Summary

Description	Amount
Phone System Server	\$5,631.18
BE6K Licensing	\$8,993.98
Phones	\$12,581.70
Router	\$11,813.40
Analog Adapter	\$468.00
Estimated Labor	\$32,250.00
Subtotal:	\$71,738.26
Tax:	\$2,369.26
Total:	\$74,107.52

- By approving this quote you also agree to the terms of any and all attached materials
- Please note sales tax, shipping, handling, and other fees may apply. We reserve the right to cancel or requote orders arising from pricing or other errors.
- Product returns are subject to a 20% return fee. Certain products may not be returned.
- Visible damage must be refused at delivery. Customer has up to 2 days for post-delivery inspection of hidden damage and must promptly report such damage to IP Consulting for appropriate return measures.
- Leasing options are available upon request.

Signature

Date



Visit us on the web at www.korehicom.com

3909 Leland Ave. NE, Comstock Park, MI 49321-123

(616) 647-6666

Fax (616) 647-9971

From: Rich Frey
To: Betsy Davidson
Entity: City of Lowell / Lowell Light & Power
Date: September 30, 2016
Subject: Quote
Terms: 50% down, 50% upon completion
Quote #: ADDO0916PHONESYSFOC

<u>Qty</u>	<u>Description</u>	<u>Unit</u>	<u>Extended</u>
1	HPE 48 Port Manageable GigaBit Switch w/POE for Phones <i>for City Hall</i> <i>Lifetime Limited Warranty</i>	1399.00	1399.00
1	HPE 24 Port Manageable GigaBit Switch w/POE for Phones <i>for LLP</i> <i>Lifetime Limited Warranty</i>	1152.00	1152.00
1	HPE 8 Port Manageable GigaBit Switch w/POE for Phones <i>for Waste Water Plant</i> <i>Lifetime Limited Warranty</i>	439.00	439.00
10	GBIC module to allow Switch to accept FOC directly <i>for switches with SFP slots, such as the HPs quoted above and existing HPs</i> <i>5 for City Hall, and 1 each for LLP, DPW, FD, WW, and WT</i>	107.99	1079.90
0	FOC to Cat-5 Transceiver - GigaBit <i>to adapt FOC for existing switches</i> <i>if we need to attach 1 of the 5 "remote" locations to the City's POE switch</i> <i>via Cat-5 port. Can use spare HP switch w/SFP as a transceiver instead.</i>	439.99	0.00
10	FOC Patch Cables - 2 meter - estimated length* <i>*based on assumption that FOC patch panel will be close to Switch Rack in</i> <i>each location - longer patch cables will be more expensive</i>	20.00	200.00
80	Labor Estimate including travel - not to exceed <i>All FOC cabling is to be performed by the City (not K/H/C) or its contractors</i> <i>Labor includes the following functions:</i> <i>Project Management / planning / directing / coordinating</i> <i>Install and Program New Switches</i> <i>Testing of access to City Hall network services/apps from remote locations</i> <i>Reprogramming of existing routers & switches to accommodate VLANs, etc.</i> <i>Assist with integration into Active Directory of new (remote) users</i> <i>Make Firewall and Web Site Filter modifications as needed / security</i> <i>Renumbering of network devices to eliminate conflicts and fit VLANs</i> <i>Assist phone contractor as needed</i> <i>Contingency</i>	125.00	10000.00

Total Project, Delivered and Installed

\$14,269.90

Signature

Date

/ /

Prices quoted are good for 30 days. All quotes are subject to availability.

Steve Donkersloot

From: Betsy Davidson [betsy@addorio.com]
Sent: Wednesday, November 16, 2016 2:01 PM
To: Steve Donkersloot
Subject: Addorio Labor

60 Hours not to exceed \$80/hour

Betsy Davidson
Addorio Technologies, LLC
Direct Cell: 616-293-3206
Ph: 616-987-9200

CITY OF LOWELL

Application for Board or Commission Appointment

Name: Herb Vander Bilt
Address: 2204 Gee Dr
Telephone Numbers: Home 616-897-8642 Cell _____
Email: hvanderbilt@Comcast.net
Board or Commission Position Desired: Board of Review

Please give a brief resume of your qualifications for the desired position (you may attach additional information): _____

I served as township trustee for Lowell
Charter Township from 1977-2000. For
10 years of that time I was a member
of the Lowell Charter Township Board of
Review and also served on the Planning
Commission for many years. I was a member
of the Lowell City, township Joint Planning
Commission.

Herb Vander Bilt
Signature

Please return application to:

City of Lowell
Attn: City Clerk
301 East Main Street
Lowell, MI 49331

Or by email to:

sullery@ci.lowell.mi.us