



301 East Main Street
Lowell, Michigan 49331
Phone (616) 897-8457
Fax (616) 897-4085

CITY OF LOWELL
CITY COUNCIL AGENDA
TUESDAY, FEBRUARY 21, 2017, 7:00 P.M.

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL
2. CONSENT AGENDA
 - Approval of the Agenda.
 - Approve and place on file the regular minutes of the February 6, 2017 City Council meeting.
 - Authorize payment of invoices in the amount of \$310,240.88

3. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA

IF YOU WISH TO ADDRESS AN AGENDA ITEM, PUBLIC COMMENT FOR EACH ITEM WILL OCCUR AFTER THE INITIAL INFORMATION IS SHARED ON THE MATTER AND INITIAL DELIBERATIONS BY THE PUBLIC BODY. PUBLIC COMMENT WILL OCCUR BEFORE A VOTE ON THE AGENDA ITEM OCCURS.

4. OLD BUSINESS
 - a. Bio-digester Update
5. NEW BUSINESS
 - a. Presentation – Municipal Employees' Retirement System
 - b. Motor Carrier Enforcement Training
 - c. Ordinance Discussion for the Showboat
 - d. Goals and Objectives
6. BOARD/COMMISSION REPORTS
7. MONTHLY REPORTS
8. MANAGER'S REPORT
9. COUNCIL COMMENTS
10. ADJOURNMENT

NOTE: Any person who wishes to speak on an item included on the printed meeting agenda may do so. Speakers will be recognized by the Chair, at which time they will be allowed five (5) minutes maximum to address the Council. A speaker representing a subdivision association or group will be allowed ten (10) minutes to address the Council.



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MEMORANDUM

TO: Lowell City Council

FROM: Michael Burns, City Manager

RE: Council Agenda for Tuesday, February 21, 2017

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4. OLD BUSINESS

- a. Biodigester Update.

Discussion on this matter can continue at the City Council's pleasure.

5. NEW BUSINESS

- a. Presentation – Municipal Employees' Retirement System (MERS).

Mike Oberley from the MERS will provide a presentation.

- b. Motor Carrier Enforcement. Memo is provided from Police Chief Steve Bukala.

Recommended Motion: To purchase two portable weighing devices or scales from Loadometer Corporation at a cost of \$4895 each. Salvage inspection money from the revenue account will be used to pay for these devices.

c. Ordinance Discussion for the Showboat. Memo is provided from City Manager Mike Burns.

d. Goals and Objectives. Workshop Summary is provided from Dr. Lew Bender

6. BOARD/COMMISSION REPORTS

7. MONTHLY REPORTS

8. MANAGER'S REPORT

9. COUNCIL COMMENTS

10. ADJOURNMENT

**PROCEEDINGS
OF
CITY COUNCIL
OF THE
CITY OF LOWELL
TUESDAY, JANUARY 17, 2017, 7:00 P.M.**

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL.

The Meeting was called to order at 7:00 p.m. by Mayor Mike DeVore and City Clerk Susan Ullery called roll.

Present: Councilmembers Greg Canfield, Jim Hodges, Jeff Phillips, Alan Teelander and Mayor DeVore.

Absent: None.

Also Present: City Manager Mike Burns, City Clerk Susan Ullery, Police Chief Steven Bukala and L&P General Manager Steve Donkersloot.

2. APPROVAL OF THE CONSENT AGENDA

IT WAS MOVED BY HODGES and seconded by TEELANDER to approve the consent agenda as written.

- Approval of the Agenda.
- Approve and place on file the regular minutes of the January 17, 2017 City Council meeting and the Joint Special Meeting of January 24, 2017 City Council and the Board of Lowell Light and Power meeting.
- Authorize payment of invoices in the amount of \$576,524.69.

YES: Councilmember Canfield, Mayor DeVore, Councilmember Hodges, Councilmember Phillips, and Councilmember Teelander. NO: None. ABSENT: None. MOTION CARRIED.

3. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA.

There were no comments.

4. OLD BUSINESS.

a. Bio-digester Update.

City Manager Mike Burns provided an update on the bio-digester, noting not much has changed. City Attorney Dick Wendt has advised that Lowell AD may be in the process of submitting a proposal to the City.

b. Discussion on Food Trucks.

At its January 3rd City Council meeting discussion was held regarding Food Trucks within the City. City Manager Mike Burns was requested to research the issue further and report back to the Council. He contacted several cities similar in size and found some do allow food trucks and some do not. Burns provided ordinances from the City of Grand Rapids and the City of Ferndale for Council review. Chief Bukala advised that the City ordinance currently allows for food trucks if they are tied in with a

special event. By general consensus, the Council agreed to have Burns and Bukala revise the Ferndale ordinance and bring back to the Council for further review.

5. **NEW BUSINESS.**

a. **Lowell Historic Museum Update**

Lisa Plank from the Lowell Historic Museum provided an update on the highlights of projects that have been completed at the museum throughout the past year. Plank also praised her volunteers who have donated over 2,400 hours of their time. Plank thanked the Council and the City for all their support.

b. **City-Wide VOIP Project Expense Approvals.**

Lowell Light and Power General Manager Steve Donkersloot provided a memo for the City-wide VOIP Project Expense approval. The project has received strong support by staff, the City Council and the Lowell Light and Power Board for a variety of reasons, including the tremendous cost savings that will be shared amongst city departments. Donkersloot highlighted some of the areas, the cost savings and how the cost would be shared through all departments.

IT WAS MOVED BY HODGES and seconded by PHILLIPS to approve items 1 through 9 as written.

1. City Council: The fiber work utilizing Amcomm Telecommunications for \$48,790.
2. City Council: Conduit and fiber assistance work utilizing the LL&P distribution department for \$5,000.00.
3. City Council & LL&P Board: The six directional bores needed for the fiber extension utilizing Vergennes Broadband (VB) for \$9,000.00.
4. City Council & LL&P Board: The statement of Work for the VOIP phone project utilizing IP Consulting for \$32,250.00.
5. City Council & LL&P Board: The hardware (servers, phones, routers, analog adapters) and licensing agreements for the VOIP phone project utilizing IP consulting for \$39,488.00.
6. City Council & LL&P Board: Networking and switching work utilizing Kore Hi-Com for \$11,000.00.
7. City Council & LL&P Board: Hardware and materials for the networking and switching work, purchased through Kore Hi-Com, for \$4,269.00.
8. Networking work utilizing Addorio Technologies for \$4,800.00.
9. City Council & LL&P Board: Items 1-8 total \$154,597; \$403 below the expected project cost of \$155,000. Obviously this does not provide us with much wiggle room if something were to change; and with most projects of this magnitude, something minor is bound to change. Thus, staff recommends a contingency budget of \$5,403 to bring the total requested amount of the project to \$160,000.00.

YES: Mayor DeVore, Councilmember Hodges, Councilmember Phillips, Councilmember Teeland, and Councilmember Canfield. NO: None. ABSENT: None. MOTION CARRIED.

6. **BOARD/COMMISSION REPORTS.**

Councilmember Phillips stated he was unable to attend Historic District Commission (HDC) meeting on January 24th due to a joint meeting with Lowell Light and Power. There were three permit applications for review which included 120 W. Main and 216 W. Main for exterior renovations and 215 W. Main for window replacements. There were project updates for 312 E. Main, window replacement and door addition and exterior renovations at 318 E. Main. The next HDC meeting will be on February 28th.

Councilmember Hodges advised that the Arbor Board meeting scheduled for February 13th has been cancelled. Fire Authority meets on Monday, February 13th at 3:30. LCTV Grant applications are due on Friday, February 10th.

Councilmember Canfield advised that the Parks and Recreation Commission met on January 18th. The Master Plan is being updated and should be completed in about six months. Bob Rogers attended the meeting and gave an update on the funding for the Stoney Lakeside Park equipment and noted they will be submitting a grant application to the Look Memorial Fund. Rogers also commented that the Impact Church group, during LOVE Week, had 650 volunteers and provided 2,400 hours of labor throughout the community. The event will be held again this spring.

Councilmember Teelander stated he did not have any meetings this week. The LARA and Showboat Committee meeting will be held on February 8th and Lowell Light and Power meeting will be held on February 9th.

Mayor DeVore advised he did not have any meetings and the next DDA meeting will be on Thursday, February 9th at noon.

7. **MANAGER'S REPORT.**

City Manager Burns reported on the following:

- Reminder that the next City Council meeting will be on Tuesday, February 21st due to city offices being closed in observance of President's Day.
- Congratulations to Sergeant Christopher Hurst for completing Northwestern University School for Staff and Command. He passed with a 4.0 grade point average.
- A representative from Dickenson and Wright and Attorney Wendt will attend the February 21st City Council meeting to discuss changes to the Medical Marijuana Ordinance.
- A representative from MERS will be at the next meeting to discuss the City pension options.
- The Councilmembers were thanked for attending the sessions with Dr. Lew Bender.
- Reminded Councilmembers of the Elected Officials Training Academy, which will be on February 17th and 18th.
- On Friday, February 10th, he will travel to Sebawaing with Steve Donkersloot and Rich LaBombard to looking at their fiber optic internet for private use.
- Attended the Michigan Municipal Executives Conference in Kalamazoo and it was very informative.

8. **APPOINTMENTS**

By general consensus, the Council agreed to appoint Herb VanderBilt to the Board of Review and to re-appoint Paul Nicholls, Jeff Ostrander and Tom Grimm to the Airport Board.

9. **COUNCIL COMMENTS.**

Councilmember Phillips thanked City Manager Mike Burns for the sessions with Dr. Lew Bender. Phillips also commented on "Coffee with Council" and how he enjoyed meeting people and talking with them. Phillips encouraged people to come and wished everyone a good weekend.

Councilmember Hodges noted that during "Coffee with Council" there were three Councilmembers and five citizens in attendance. Hodges also commented that the seminar with Dr. Lew Bender was very beneficial and will help in moving forward.

Councilmember Canfield thanked City Manager Burns for putting together the session with Dr. Lew Bender and stated it was very helpful.

Councilmember Teelander stated he enjoyed the session with Dr. Lew Bender. Teelander also thanked Lisa Plank for all she does with the Historical Museum.

Mayor DeVore also thanked City Manager Mike Burns for the session with Dr. Lew Bender. DeVore commented that they broke up into many groups and came back with a lot of the same ideas, strengths and weaknesses. DeVore advised that he missed "Coffee with Council", but he would be there next month.

10. **ADJOURNMENT.**

IT WAS MOVED BY HODGES and seconded by TEELANDER to adjourn at 7:34 p.m.

DATE:

Mike DeVore, Mayor

APPROVED:

Susan Ullery, City Clerk

02/16/2017 10:44 AM
User: LORI
DB: Lowell

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF LOWELL
EXP CHECK RUN DATES 02/10/2017 - 02/16/2017
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 1/5

Vendor Code	Vendor Name	Invoice	Description	Amount
10334	4 IMPRINT, INC.	5197176	SPORTS BOTTLES FOR EXPO	728.00
TOTAL FOR: 4 IMPRINT, INC.				728.00
00050	BERNARDS ACE HARDWARE	JAN 2017	STATEMENT OF ACCOUNT	117.37
TOTAL FOR: BERNARDS ACE HARDWARE				117.37
RECYCLE	BOERSMA, CORI	BIN 3335	RECYCLE BIN REFUND	5.00
TOTAL FOR: BOERSMA, CORI				5.00
01916	BS&A SOFTWARE	110636	ASSESSING SYSTEM FEB 2017	835.00
TOTAL FOR: BS&A SOFTWARE				835.00
00084	CANFIELD PLUMBING & HEATING IN	58026	LIFT STATION REPAIR	390.00
		58069	LIBRARY R & M	203.00
TOTAL FOR: CANFIELD PLUMBING & HEATING IN				593.00
10668	CLARK EQUIPMENT CO DBA/BOBCAT CO	511745	S550 T4 BOBCAT SKID STEER	42,665.80
TOTAL FOR: CLARK EQUIPMENT CO DBA/BOBCAT CO				42,665.80
10499	COMPASS MINERALS	71604633	STREET SUPPLIES	2,808.79
TOTAL FOR: COMPASS MINERALS				2,808.79
10509	CONSUMERS ENERGY	JAN 2017	ACCOUNT STATEMENT	20.65
TOTAL FOR: CONSUMERS ENERGY				20.65
01156	CURTIS CLEANERS	JAN 2017	MONTHLY STATEMENT	301.25
TOTAL FOR: CURTIS CLEANERS				301.25
00148	DICKINSON WRIGHT PLLC	1140759	LEGAL SERVICES	612.50
		1140760	LEGAL SERVICES	1,067.50
		1140761	LEGAL SERVICES	140.00
		1140762	LEGAL SERVICES	945.00
		1140763	LEGAL SERVICES	1,995.00
TOTAL FOR: DICKINSON WRIGHT PLLC				4,760.00
REFUND TAX	DIEKEVERS BERNIE & CAROLYN	02/10/2017	Win Tax Refund 41-20-03-326-033	1,008.75
TOTAL FOR: DIEKEVERS BERNIE & CAROLYN				1,008.75
02218	FLEX ADMINISTRATORS, INC.	987707	JANUARY 2017 ADMIN FEE	69.00
TOTAL FOR: FLEX ADMINISTRATORS, INC.				69.00

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Page: 2/5

Vendor Code	Vendor Name	Description	Amount
	Invoice		
10099	FRIENDS OF THE LIBRARY		
	1/17/2017	DDA PORTION OF GRANITE FOR CHESS TABLE	2,500.00
TOTAL FOR: FRIENDS OF THE LIBRARY			2,500.00
01517	GR CITY TREASURER		
	17002364	PARKING - POLICE	20.50
TOTAL FOR: GR CITY TREASURER			20.50
00225	GRAND RAPIDS COMMUNITY COLLEGE		
	1/16 - 1/31/17	TAX DISBURSEMENT	631.17
TOTAL FOR: GRAND RAPIDS COMMUNITY COLLEGE			631.17
10573	GREENMARK EQUIPMENT		
	P40359	CLUTCH FOR GATOR	353.37
TOTAL FOR: GREENMARK EQUIPMENT			353.37
01508	GTW		
	118988	EQUIP R & M	32.90
TOTAL FOR: GTW			32.90
00710	HAROLD ZEIGLER FORD, INC.		
	122501	EQUIP R & M - AIR HOSE	60.00
TOTAL FOR: HAROLD ZEIGLER FORD, INC.			60.00
10310	HASSELBRING-CLARK		
	INV73211	COPY MACHINE CONTRACT	232.59
TOTAL FOR: HASSELBRING-CLARK			232.59
00254	HURST, CHRIS		
	2/10/2017	MACP CONFERENCE REIMBURSEMENT	81.76
TOTAL FOR: HURST, CHRIS			81.76
00280	KAMMINGA & ROODVOETS, INC.		
	PAYMENT 3	WWTP MAIN LIFT STATION	109,089.54
TOTAL FOR: KAMMINGA & ROODVOETS, INC.			109,089.54
00300	KENT COUNTY TREASURER		
	1/16 - 1/31/17	TAX DISBURSEMENT	17,640.47
TOTAL FOR: KENT COUNTY TREASURER			17,640.47
00303	KENT DISTRICT LIBRARY		
	1/16 - 1/31/17	TAX DISBURSEMENT	7,157.26
TOTAL FOR: KENT DISTRICT LIBRARY			7,157.26
00302	KENT INTERMEDIATE SCHOOL DIST.		
	1/16 - 1/31/17	TAX DISBURSEMENT	1,692.45
TOTAL FOR: KENT INTERMEDIATE SCHOOL DIST.			1,692.45

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Page: 3/5

Vendor Code	Vendor Name	Invoice	Description	Amount
10658	LAKE EFFECT SNOW REMOVAL			
	73		AIRPORT SNOW REMOVAL	325.00
	82		AIRPORT SNOW REMOVAL	325.00
TOTAL FOR: LAKE EFFECT SNOW REMOVAL				650.00
MISC	LANNING, RAY			
	2/3/2017		WATER REFUND 2-02057-6	420.64
TOTAL FOR: LANNING, RAY				420.64
02168	LITES PLUS, INC.			
	40603		LITES FOR LIBRARY	230.45
TOTAL FOR: LITES PLUS, INC.				230.45
01374	LOWELL AREA HISTORICAL MUSEUM			
	1/16 - 1/31/17		TAX DISBURSEMENT	85.61
TOTAL FOR: LOWELL AREA HISTORICAL MUSEUM				85.61
00562	LOWELL AREA SCHOOLS			
	1/16 - 1/31/17		TAX DISBURSEMENT	83,817.15
TOTAL FOR: LOWELL AREA SCHOOLS				83,817.15
00330	LOWELL LEDGER			
	JAN 2017		ACCOUNT STATMENT	117.50
TOTAL FOR: LOWELL LEDGER				117.50
00341	LOWELL LIGHT & POWER			
	2907		STREET LIGHT R & M	878.72
	6452		REFUND FOR GRAND TRAVERS RESORT MERS CONF	181.45
	6614		REIMBURSEMENT FOR FOIA REQUEST	160.00
TOTAL FOR: LOWELL LIGHT & POWER				1,220.17
RECYCLE	MC IVER, DUANE			
	BIN 2135		RECYCLE BIN RETURN	25.00
TOTAL FOR: MC IVER, DUANE				25.00
10311	MICHIGAN ASSOCIATION OF MAYORS			
	2017		MEMBERSHIP - DEVORE, MIKE	85.00
TOTAL FOR: MICHIGAN ASSOCIATION OF MAYORS				85.00
02424	MRWA			
	MARCH 2017		ANNUAL MANAGEMENT & TECH CONF - VANSETTERS/PHILLIP	550.00
TOTAL FOR: MRWA				550.00
01499	NAPA AUTO PARTS			
	JAN 2017		ACCOUNT STATEMENT	778.44
TOTAL FOR: NAPA AUTO PARTS				778.44
RECYCLE	PETERSON, SARAH			
	BIN 002010		RECYCLE BIN RETURN	10.00
TOTAL FOR: PETERSON, SARAH				10.00

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Page: 4/5

Vendor Code	Vendor Name	Invoice	Description	Amount
00512	PREIN & NEWHOF, INC.	37749	LIFT STATION & TRUNK SEWER	17,465.00
TOTAL FOR: PREIN & NEWHOF, INC.				17,465.00
10130	RASHID, JEFFREY	JANUARY 2017	EXPENSE REPORT	13.38
TOTAL FOR: RASHID, JEFFREY				13.38
10133	RED CREEK	442058	TRASH SERVICE FEB 2017	230.54
TOTAL FOR: RED CREEK				230.54
10378	RUESINK, KATHIE	543204	CLEANING SERVCIES	630.00
TOTAL FOR: RUESINK, KATHIE				630.00
02575	SELF SERVE LUMBER	JANUARY 2017	ACCOUNT STATEMENT	49.51
TOTAL FOR: SELF SERVE LUMBER				49.51
RECYCLE	SHELAGOWSKI, SCOTT	BIN C00215	RECYCLE BIN RETURN	5.00
TOTAL FOR: SHELAGOWSKI, SCOTT				5.00
00572	SHOWBOAT AUTOMOTIVE SUPPLY	1/31/17	ACCOUNT STATEMENT	25.22
TOTAL FOR: SHOWBOAT AUTOMOTIVE SUPPLY				25.22
10341	STATE OF MICHIGAN	551-480841	LIVE SCAN	420.00
TOTAL FOR: STATE OF MICHIGAN				420.00
02032	STEALTH PEST MANAGEMENT LLC	JAN 2017	PEST CONTROL	130.00
TOTAL FOR: STEALTH PEST MANAGEMENT LLC				130.00
02473	SUPERIOR ASPHALT, INC.	51015	STREET SUPPLIES	1,572.50
TOTAL FOR: SUPERIOR ASPHALT, INC.				1,572.50
10514	SUPPLYGEEKS	513964-0	OFFICE SUPPLIES	71.53
		514592-0	OFFICE SUPPLIES	197.59
TOTAL FOR: SUPPLYGEEKS				269.12
10563	TRACTOR SUPPLY CREDIT PLAN	JAN 2017	ACCOUNT STATEMENT	513.94
TOTAL FOR: TRACTOR SUPPLY CREDIT PLAN				513.94

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Page: 5/5

Vendor Code	Vendor Name	Invoice	Description	Amount
10484	VERGENNES BROADBAND	3521-20170214-1	AIRPORT INTERNET	49.99
TOTAL FOR: VERGENNES BROADBAND				49.99
10626	VISA	JAN 2017	MONTHLY STATEMENT	4,049.68
TOTAL FOR: VISA				4,049.68
00692	WILLIAMS & WORKS INC.	81328	PLANNING SERVICES	3,046.44
TOTAL FOR: WILLIAMS & WORKS INC.				3,046.44
02205	WINZER CORPORATION	5781934	EQUIP FUND R & M	375.98
TOTAL FOR: WINZER CORPORATION				375.98
TOTAL - ALL VENDORS				310,240.88

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User: LORI
DB: Lowell

INVOICE GL DISTRIBUTION REPORT FOR CITY OF LOWELL
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Page: 1/5

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000					
101-000-040.000	ACCOUNTS RECEIVABLE	SUPPLYGEEKS	OFFICE SUPPLIES	29.36	69227
101-000-040.000	ACCOUNTS RECEIVABLE	SUPPLYGEEKS	OFFICE SUPPLIES	28.55	69227
101-000-084.015	DUE FROM FIRE AUTHORITY	NAPA AUTO PARTS	ACCOUNT STATEMENT	15.15	69215
101-000-085.000	DUE FROM LIGHT & POWER	LOWELL LIGHT & POWER	REFUND FOR GRAND TRAVERS	181.45	69211
101-000-285.001	DEPOSITS/RECYCLE CONTAINERS	BOERSMA, CORI	RECYCLE BIN REFUND	5.00	69183
101-000-285.001	DEPOSITS/RECYCLE CONTAINERS	MC IVER, DUANE	RECYCLE BIN RETURN	25.00	69212
101-000-285.001	DEPOSITS/RECYCLE CONTAINERS	PETERSON, SARAH	RECYCLE BIN RETURN	10.00	69216
101-000-285.001	DEPOSITS/RECYCLE CONTAINERS	SHELAGOWSKI, SCOTT	RECYCLE BIN RETURN	5.00	69222
Total For Dept 000				299.51	
Dept 101 COUNCIL					
101-101-864.000	CONFERENCES & CONVENTIONS	VISA	MONTHLY STATEMENT	320.00	69230
101-101-955.000	MISCELLANEOUS EXPENSE	VISA	MONTHLY STATEMENT	126.32	69230
101-101-955.000	MISCELLANEOUS EXPENSE	MICHIGAN ASSOCIATION OF M	MEMBERSHIP - DEVORE, MIKE	85.00	69213
Total For Dept 101 COUNCIL				531.32	
Dept 172 MANAGER					
101-172-864.000	CONFERENCES & CONVENTIONS	VISA	MONTHLY STATEMENT	160.00	69230
Total For Dept 172 MANAGER				160.00	
Dept 209 ASSESSOR					
101-209-860.000	TRAVEL EXPENSES	RASHID, JEFFREY	EXPENSE REPORT	13.38	69218
Total For Dept 209 ASSESSOR				13.38	
Dept 210 ATTORNEY					
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	LEGAL SERVICES	1,995.00	69190
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	LEGAL SERVICES	140.00	69190
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	LEGAL SERVICES	612.50	69190
Total For Dept 210 ATTORNEY				2,747.50	
Dept 215 CLERK					
101-215-900.000	PRINTING	LOWELL LEDGER	ACCOUNT STATEMENT	117.50	69210
Total For Dept 215 CLERK				117.50	
Dept 253 TREASURER					
101-253-801.000	PROFESSIONAL SERVICES	FLEX ADMINISTRATORS, INC.	JANUARY 2017 ADMIN FEE	69.00	69192
Total For Dept 253 TREASURER				69.00	
Dept 265 CITY HALL					
101-265-727.000	OFFICE SUPPLIES	SUPPLYGEEKS	OFFICE SUPPLIES	60.04	69227
101-265-740.000	OPERATING SUPPLIES	SUPPLYGEEKS	OFFICE SUPPLIES	1.38	69227
101-265-740.000	OPERATING SUPPLIES	SUPPLYGEEKS	OFFICE SUPPLIES	87.20	69227
101-265-802.000	CONTRACTUAL	RED CREEK	TRASH SERVICE FEB 2017	62.84	69219
101-265-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING SERVICES	360.00	69220
101-265-930.000	REPAIR & MAINTENANCE	STEALTH PEST MANAGEMENT L	PEST CONTROL	50.00	69225
Total For Dept 265 CITY HALL				621.46	
Dept 301 POLICE DEPARTMENT					
101-301-626.000	REPORTS & FINGERPRINT FEE	STATE OF MICHIGAN	LIVE SCAN	420.00	69224
101-301-740.000	OPERATING SUPPLIES	VISA	MONTHLY STATEMENT	201.42	69230
101-301-740.000	OPERATING SUPPLIES	SUPPLYGEEKS	OFFICE SUPPLIES	21.80	69227
101-301-744.000	UNIFORMS	CURTIS CLEANERS	MONTHLY STATEMENT	301.25	69189
101-301-864.000	CONFERENCES & CONVENTIONS	HURST, CHRIS	MACP CONFERENCE REIMBURSE	81.76	69200
101-301-930.000	R & M EQUIPMENT	VISA	MONTHLY STATEMENT	131.25	69230
101-301-931.000	R & M POLICE CARS	VISA	MONTHLY STATEMENT	9.30	69230
101-301-955.000	MISCELLANEOUS EXPENSE	VISA	MONTHLY STATEMENT	255.00	69230
101-301-955.000	MISCELLANEOUS EXPENSE	GR CITY TREASURER	PARKING - POLICE	20.50	69194
101-301-980.000	OFFICE EQUIPMENT	VISA	MONTHLY STATEMENT	128.99	69230
Total For Dept 301 POLICE				1,571.27	
Dept 400 PLANNING & ZONING					
101-400-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	PLANNING SERVICES	2,701.44	69232

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF LOWELL
EXP CHECK RUN DATES 02/10/2017 - 02/16/2017
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 2/5

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 400 PLANNING & ZONING					
101-400-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	PLANNING SERVICES	80.00	69232
101-400-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	PLANNING SERVICES	100.00	69232
101-400-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	PLANNING SERVICES	40.00	69232
101-400-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	PLANNING SERVICES	125.00	69232
Total For Dept 400 PLANNI				3,046.44	
Dept 441 DEPARTMENT OF PUBLIC WORKS					
101-441-740.000	OPERATING SUPPLIES	VISA	MONTHLY STATEMENT	292.48	69230
101-441-740.000	OPERATING SUPPLIES	SELF SERVE LUMBER	ACCOUNT STATEMENT	15.46	69221
101-441-802.000	CONTRACTUAL	RED CREEK	TRASH SERVICE FEB 2017	118.34	69219
101-441-926.000	STREET LIGHTING	LOWELL LIGHT & POWER	STREET LIGHT R & M	751.78	69211
Total For Dept 441 DEPART				1,178.06	
Dept 442 SIDEWALK					
101-442-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	15.99	69182
Total For Dept 442 SIDEWA				15.99	
Dept 747 CHAMBER/RIVERWALK					
101-747-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	6.48	69182
Total For Dept 747 CHAMBE				6.48	
Dept 790 LIBRARY					
101-790-740.000	OPERATING SUPPLIES	SUPPLYGEEKS	OFFICE SUPPLIES	40.79	69227
101-790-802.000	CONTRACTUAL	RED CREEK	TRASH SERVICE FEB 2017	49.36	69219
101-790-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING SERVCIES	270.00	69220
101-790-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	52.93	69182
101-790-930.000	REPAIR & MAINTENANCE	LITES PLUS, INC.	LITES FOR LIBRARY	230.45	69207
101-790-930.000	REPAIR & MAINTENANCE	STEALTH PEST MANAGEMENT L	PEST CONTROL	40.00	69225
101-790-930.000	REPAIR & MAINTENANCE	CANFIELD PLUMBING & HEATI	LIBRARY R & M	203.00	69185
Total For Dept 790 LIBRAR				886.53	
Dept 804 MUSEUM					
101-804-887.000	CONTRIBUTIONS & MAINTENAN	STEALTH PEST MANAGEMENT L	PEST CONTROL	40.00	69225
101-804-955.000	PROPERTY TAX DISTRIBUTION	LOWELL AREA HISTORICAL MU	TAX DISBURSEMENT	85.61	69208
Total For Dept 804 MUSEUM				125.61	
Total For Fund 101 GENERA				11,390.05	
Fund 202 MAJOR STREET FUND					
Dept 463 MAINTENANCE					
202-463-740.000	OPERATING SUPPLIES	VISA	MONTHLY STATEMENT	30.00	69230
Total For Dept 463 MAINTE				30.00	
Dept 478 WINTER MAINTENANCE					
202-478-740.000	OPERATING SUPPLIES	COMPASS MINERALS	STREET SUPPLIES	1,404.40	69187
202-478-740.000	OPERATING SUPPLIES	SUPERIOR ASPHALT, INC.	STREEET SUPPLIES	786.25	69226
Total For Dept 478 WINTER				2,190.65	
Total For Fund 202 MAJOR				2,220.65	
Fund 203 LOCAL STREET FUND					
Dept 474 TRAFFIC					
203-474-740.000	OPERATING SUPPLIES	SELF SERVE LUMBER	ACCOUNT STATEMENT	12.85	69221
Total For Dept 474 TRAFFI				12.85	
Dept 478 WINTER MAINTENANCE					
203-478-740.000	OPERATING SUPPLIES	COMPASS MINERALS	STREET SUPPLIES	1,404.39	69187
203-478-740.000	OPERATING SUPPLIES	SUPERIOR ASPHALT, INC.	STREEET SUPPLIES	786.25	69226
Total For Dept 478 WINTER				2,190.64	
Total For Fund 203 LOCAL				2,203.49	
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 450 CAPITAL OUTLAY					
248-450-970.000	CAPITAL OUTLAY	FRIENDS OF THE LIBRARY	DDA PORTION OF GRANITE FO	2,500.00	69193

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF LOWELL
EXP CHECK RUN DATES 02/10/2017 - 02/16/2017
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 3/5

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 450 CAPITAL OUTLAY					
		Total For Dept 450 CAPITA		2,500.00	
Dept 463 MAINTENANCE					
248-463-930.000	REPAIR & MAINTENANCE	LOWELL LIGHT & POWER	STREET LIGHT R & M	126.94	69211
		Total For Dept 463 MAINTENANCE		126.94	
		Total For Fund 248 DOWNTOWN		2,626.94	
Fund 581 AIRPORT FUND					
Dept 000					
581-000-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENT	20.65	69188
581-000-930.000	REPAIR & MAINTENANCE	LAKE EFFECT SNOW REMOVAL	AIRPORT SNOW REMOVAL	325.00	69205
581-000-930.000	REPAIR & MAINTENANCE	LAKE EFFECT SNOW REMOVAL	AIRPORT SNOW REMOVAL	325.00	69205
581-000-930.000	REPAIR & MAINTENANCE	TRACTOR SUPPLY CREDIT PLA	ACCOUNT STATEMENT	504.95	69228
581-000-955.000	MISCELLANEOUS EXPENSE	VERGENNES BROADBAND	AIRPORT INTERNET	49.99	69229
		Total For Dept 000		1,225.59	
		Total For Fund 581 AIRPORT		1,225.59	
Fund 590 WASTEWATER FUND					
Dept 550 TREATMENT					
590-550-801.000	PROFESSIONAL SERVICES	PREIN & NEWHOF, INC.	LIFT STATION & TRUNK SEWER	17,465.00	69217
590-550-970.000	CAPITAL OUTLAY	KAMMINGA & ROODVOETS, INC	WWTP MAIN LIFT STATION	109,089.54	69201
		Total For Dept 550 TREATMENT		126,554.54	
Dept 551 COLLECTION					
590-551-930.000	REPAIR & MAINTENANCE	NAPA AUTO PARTS	ACCOUNT STATEMENT	11.24	69215
590-551-930.000	REPAIR & MAINTENANCE	VISA	MONTHLY STATEMENT	957.20	69230
590-551-930.000	REPAIR & MAINTENANCE	CANFIELD PLUMBING & HEATING	LIFT STATION REPAIR	195.00	69185
		Total For Dept 551 COLLECTION		1,163.44	
Dept 553 ADMINISTRATION					
590-553-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	LEGAL SERVICES	945.00	69190
590-553-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	LEGAL SERVICES	1,067.50	69190
		Total For Dept 553 ADMINISTRATION		2,012.50	
		Total For Fund 590 WASTEWATER		129,730.48	
Fund 591 WATER FUND					
Dept 000					
591-000-276.000	RECEIPTS REFUNDABLE	LANNING, RAY	WATER REFUND 2-02057-6	420.64	69206
		Total For Dept 000		420.64	
Dept 570 TREATMENT					
591-570-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	6.99	69182
591-570-955.000	MISCELLANEOUS EXPENSE	4 IMPRINT, INC.	SPORTS BOTTLES FOR EXPO	728.00	69181
		Total For Dept 570 TREATMENT		734.99	
Dept 571 DISTRIBUTION					
591-571-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	4.99	69182
591-571-744.000	UNIFORMS	VISA	MONTHLY STATEMENT	42.38	69230
591-571-864.000	CONFERENCES & CONVENTIONS	MRWA	ANNUAL MANAGEMENT & TECH	550.00	69214
591-571-930.000	REPAIR & MAINTENANCE	SHOWBOAT AUTOMOTIVE SUPPLY	ACCOUNT STATEMENT	25.22	69223
591-571-930.000	REPAIR & MAINTENANCE	VISA	MONTHLY STATEMENT	957.21	69230
591-571-930.000	REPAIR & MAINTENANCE	CANFIELD PLUMBING & HEATING	LIFT STATION REPAIR	195.00	69185
		Total For Dept 571 DISTRIBUTION		1,774.80	
		Total For Fund 591 WATER		2,930.43	
Fund 636 DATA PROCESSING FUND					
Dept 000					
636-000-740.000	OPERATING SUPPLIES	VISA	MONTHLY STATEMENT	280.30	69230
636-000-801.000	PROFESSIONAL SERVICES	LOWELL LIGHT & POWER	REIMBURSEMENT FOR FOIA RE	160.00	69211
636-000-802.000	CONTRACTUAL	BS&A SOFTWARE	ASSESSING SYSTEM FEB 2017	835.00	69184
636-000-802.000	CONTRACTUAL	HASSELBRING-CLARK	COPY MACHINE CONTRACT	232.59	69199
		Total For Dept 000		1,507.89	

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BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 4/5

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 636 DATA PROCESSING FUND					
Total For Fund 636 DATA P				1,507.89	
Fund 661 EQUIPMENT FUND					
Dept 895 FLEET MAINT. & REPLACEMENT					
661-895-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	29.99	69182
661-895-740.000	OPERATING SUPPLIES	TRACTOR SUPPLY CREDIT PLA	ACCOUNT STATEMENT	8.99	69228
661-895-740.000	OPERATING SUPPLIES	VISA	MONTHLY STATEMENT	157.83	69230
661-895-930.000	REPAIR & MAINTENANCE	GREENMARK EQUIPMENT	CLUTCH FOR GATOR	353.37	69196
661-895-930.000	REPAIR & MAINTENANCE	NAPA AUTO PARTS	ACCOUNT STATEMENT	752.05	69215
661-895-930.000	REPAIR & MAINTENANCE	GTW	EQUIP R & M	32.90	69197
661-895-930.000	REPAIR & MAINTENANCE	HAROLD ZEIGLER FORD, INC.	EQUIP R & M - AIR HOSE	60.00	69198
661-895-930.000	REPAIR & MAINTENANCE	SELF SERVE LUMBER	ACCOUNT STATEMENT	21.20	69221
661-895-930.000	REPAIR & MAINTENANCE	WINZER CORPORATION	EQUIP FUND R & M	375.98	69233
661-895-981.000	EQUIPMENT	CLARK EQUIPMENT CO DBA/BO	S550 T4 BOBCAT SKID STEER	42,665.80	69186
Total For Dept 895 FLEET				44,458.11	
Total For Fund 661 EQUIPM				44,458.11	
Fund 703 CURRENT TAX COLLECTION FUND					
Dept 000					
703-000-222.000	DUE TO COUNTY-CURRENT TAX	KENT COUNTY TREASURER	TAX DISBURSEMENT	15,520.58	69202
703-000-223.000	DUE TO LIBRARY	KENT DISTRICT LIBRARY	TAX DISBURSEMENT	7,157.26	69203
703-000-225.000	DUE TO SCHOOLS	LOWELL AREA SCHOOLS	TAX DISBURSEMENT	83,817.15	69209
703-000-228.009	DUE TO STATE-S.E.T.	KENT COUNTY TREASURER	TAX DISBURSEMENT	2,119.89	69202
703-000-234.000	DUE TO INTERMED SCH DISTR	KENT INTERMEDIATE SCHOOL	TAX DISBURSEMENT	1,692.45	69204
703-000-235.000	DUE TO COMMUNITY COLLEGE	GRAND RAPIDS COMMUNITY CO	TAX DISBURSEMENT	631.17	69195
703-000-275.000	DUE TO TAXPAYERS	DIEKEVERS BERNIE & CAROLY	Win Tax Refund 41-20-03-3	1,008.75	69191
Total For Dept 000				111,947.25	
Total For Fund 703 CURREN				111,947.25	

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF LOWELL
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BOTH OPEN AND PAID

Page: 5/5

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:					
			Fund 101 GENERAL FUND	11,390.05	
			Fund 202 MAJOR STREET FUN	2,220.65	
			Fund 203 LOCAL STREET FUN	2,203.49	
			Fund 248 DOWNTOWN DEVELOP	2,626.94	
			Fund 581 AIRPORT FUND	1,225.59	
			Fund 590 WASTEWATER FUND	129,730.48	
			Fund 591 WATER FUND	2,930.43	
			Fund 636 DATA PROCESSING	1,507.89	
			Fund 661 EQUIPMENT FUND	44,458.11	
			Fund 703 CURRENT TAX COLL	111,947.25	
				<hr/>	
				310,240.88	



**LOWELL CITY COUNCIL
MEMORANDUM**

DATE: February 16, 2017

TO: Mayor DeVore and the City Council

FROM: Michael T. Burns, City Manager MB

RE: MERS Presentation

Mike Overley who is our representative from the Michigan Municipal Employee Retirement System (MERS) will be making a presentation to the Council regarding our current financial position in the retirement system. Currently we are approximately 66 percent funded into the system and approximately a \$3.4 Million unfunded liability.

Mr. Overley will also be discussing potential options for the Council to consider reducing the amount of unfunded liability. Presentation materials are attached to this memorandum.

No action is needed to be taken at this time.



City of Lowell
December 31, 2015
Actuarial Valuation Update
+
Cost-Reducing Strategies

ABOUT MERS

We are an independent, nonprofit professional retirement services company serving municipal members across Michigan.

AN INDEPENDENT ELECTED BOARD

MERS is a nonprofit governed by an elected board that operates without compensation. Our board is committed to accountability and transparency, holding the line on costs, and watching out for the best interest of our members.

Three Officer Members:
Officers of a participating municipality, elected by membership

Three Employee Members:
Non-officers of a participating municipality, elected by members

Two Expert Members:
With experience in retirement systems or investment management, appointed by the Board

One Retiree Member:
Retiree of the system, appointed by the Board



A PROGRAM FOR EVERY NEED

At MERS, we recognize that every member has unique needs and we offer a broad range of customizable plans to fit our members' budgets, needs, and goals.



How does the MERS Defined Benefit work?

The Defined Benefit plan provides a lifetime retirement benefit to an employee and potentially to the employee's spouse or another dependent. This benefit is based on a straight-forward, three-part formula and will not fluctuate based on investment market fluctuations.

Final Average Compensation	X	Service Credit	X	Benefit Multiplier	=	\$ Annual Benefit
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Final Average Compensation (FAC)

- Average of the highest wages earned over a consecutive period of time
- 3 year (36 month) Final Average Compensation

Service Credit

- Earned each month of work that meets the City's requirements (100 hours per month)
- Service credit reported to MERS by the City

Benefit Multiplier

- City offers a 2.5% multiplier

Vesting – 10 years of service

Normal retirement age is 60

Early retirement option

- ***Age 55 + 25 years of service***

Plan is funded by both the City and employees (6%)

This lifetime benefit is a promise made by the City to each individual who earns enough service time to be vested in the plan. The promise represents a liability to the City.

The promise does not have to be paid in full up front when a new employee joins the organization. Rather, the promise is paid over a person's working career.

Retiree Benefit Example

Final Average
Compensation \$50,000

Service Credit of 25 years

2.5% Benefit Multiplier

Example Retirement Benefit for Employee

$$\$50,000 \times 0.025 \times 25 = \$31,250$$

Annual Straight Life benefit* - \$31,250

Monthly Straight Life benefit - \$2,604 *

*Other payment options are available at retirement

Contributions

Contributions are made by both the employee and the City. Michigan state law requires that pension plans are prefunded.

These contributions are then professionally invested by MERS using a diversified, long-term investment approach with the goal of increasing in value over time. Thus, when an employee retires, his or her retirement funds come from their own contributions, their employer's contributions, and investment proceeds earned over time.

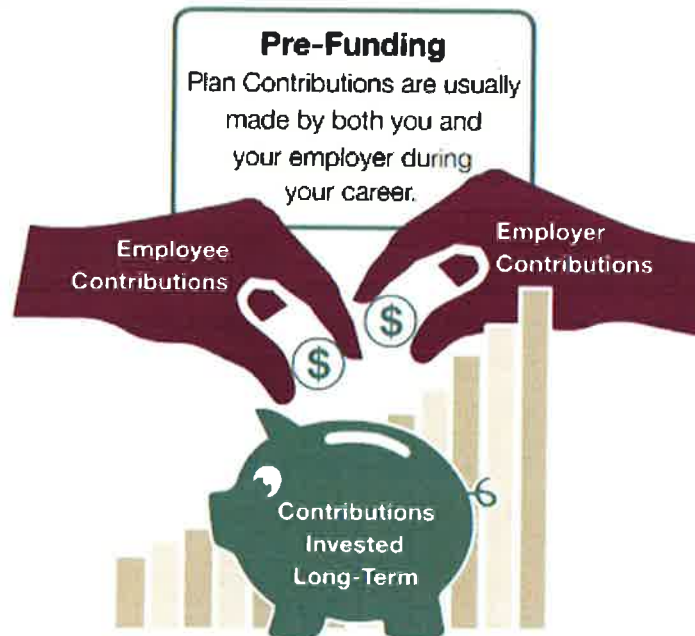
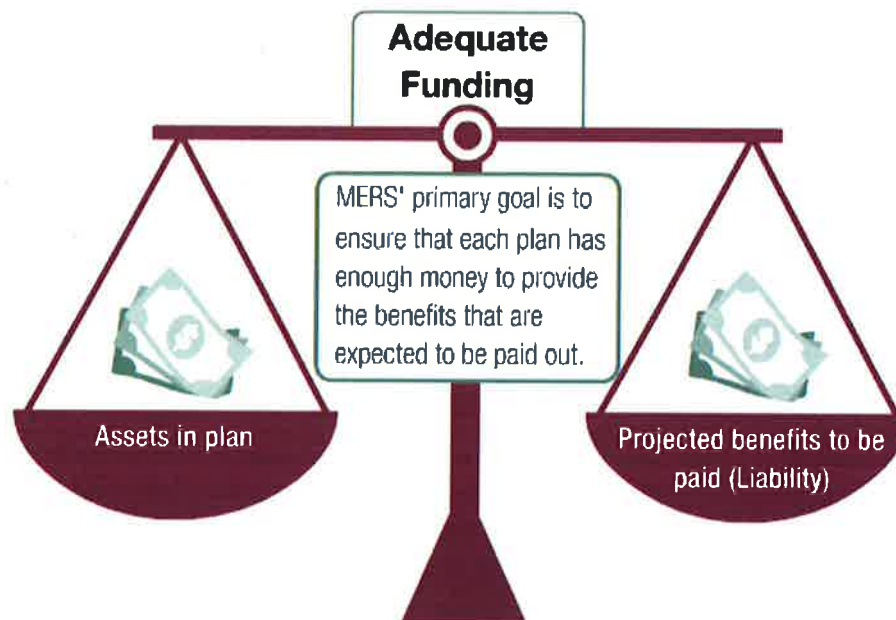


Table 5

Year Ended 12/31	Employer Contributions		Employee Contributions	Investment Income	Benefit Payments	Employee Contribution Refunds	Net Transfers	Valuation Asset Balance
	Required	Additional						
2005	\$ 232,326		\$ 112,785	\$ 391,615	\$ (319,392)	\$ (1,384)	\$ 0	\$ 6,411,153
2006	242,760		113,997	520,793	(321,453)	(17,394)	0	6,949,856
2007	254,101		118,162	565,191	(321,949)	0	0	7,565,361
2008	235,873		106,973	358,104	(327,092)	(30,142)	0	7,909,077
2009	231,323		107,308	368,411	(454,207)	(4,939)	0	8,156,973
2010	294,408		103,745	453,471	(508,380)	0	0	8,500,217
2011	283,662	\$ 31,967	104,863	426,787	(644,736)	(1,854)	0	8,700,906
2012	275,110	42,325	100,869	375,514	(714,006)	0	0	8,780,738
2013	278,386	57,554	99,139	511,343	(681,339)	(7,159)	0	9,038,662
2014	338,409	22,496	95,994	512,655	(697,215)	(6,473)	0	9,304,528
2015	367,602	22,844	99,696	452,253	(789,326)	(10,527)	0	9,447,070

*These figures include the City and Light & Power

The ultimate goal is to ensure that, over time, the assets in the plan are sufficient to meet the projected benefits to be paid to retirees. When the level of plan assets is equal to the expected benefits to be paid (which is the plan's "liability"), the plan is considered "full funded" or "100% funded". Another way to think of this is that the plan is "in balance".



City Funding Level

Table 8-10: Actuarial Accrued Liabilities - Comparative Schedule

Valuation Date December 31	Actuarial Accrued Liability	Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
2005	\$ 5,726,980	\$ 4,339,139	76%	\$ 1,387,841
2006	6,099,302	4,689,443	77%	1,409,859
2007	6,426,576	5,068,021	79%	1,358,555
2008	6,800,057	5,304,246	78%	1,495,811
2009	7,169,616	5,442,563	76%	1,727,053
2010	7,340,604	5,605,930	76%	1,734,674
2011	7,682,050	5,706,425	74%	1,975,625
2012	7,822,942	5,716,512	73%	2,106,430
2013	7,736,533	5,843,153	76%	1,893,380
2014	8,196,324	5,994,313	73%	2,202,011
2015	9,300,988	6,052,015	65%	3,248,973

Notes: Actuarial assumptions were revised for the 2008, 2009, 2010, 2011, 2012 and 2015 actuarial valuations.

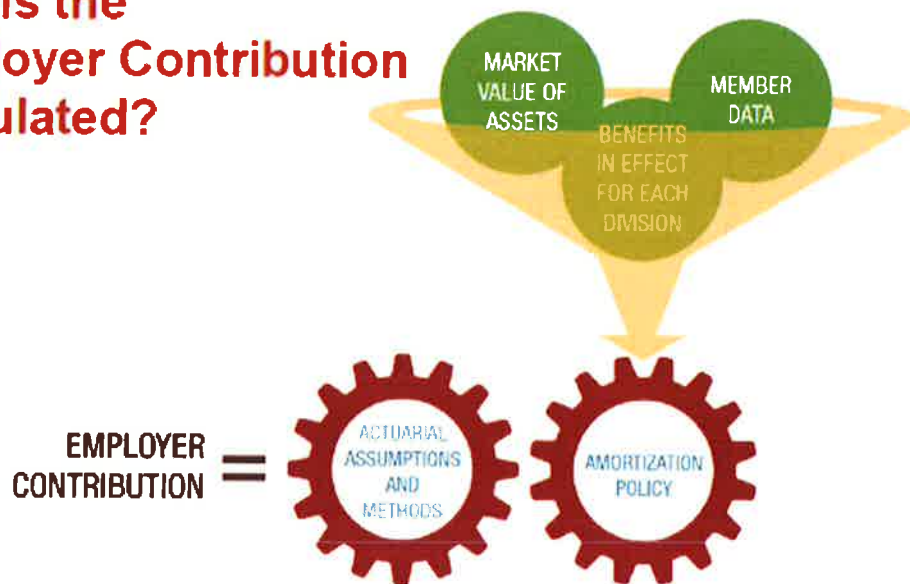
How is the Employer Contribution Determined?

Each year, MERS actuaries analyze each municipality's plan to determine the appropriate contribution amount. The contribution amount is based on a variety of factors, including:

1. The specific demographic experience of the people who are covered in the plan
2. The specific benefit provisions of the plan
3. The market value of the assets already in the plan
4. A series of assumptions and methods including expected wage growth, life expectancy, and investment rate of return

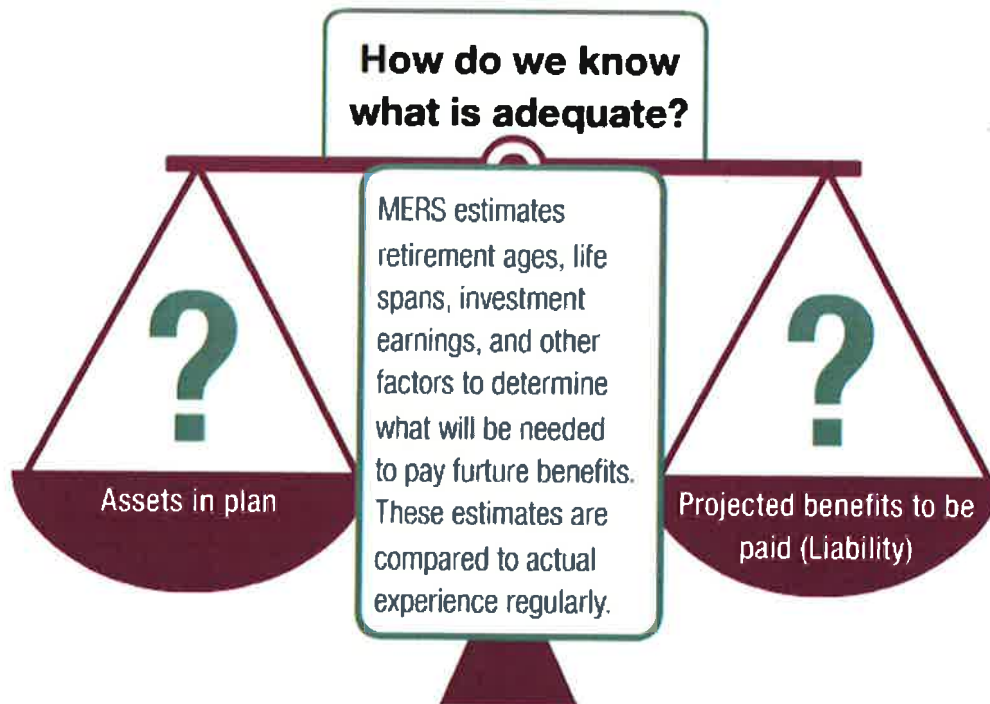
Since each Defined Benefit plan is unique, contributions requirements will differ and vary from plan to plan each year.

How is the Employer Contribution Calculated?



How do we know if the contributions are adequate?

MERS estimates retirement ages, life spans, investment earnings and many other factors to adjust the contribution amount to fully pay benefits in retirement. Updating these estimates (also known as an “**experience study**”) is part of the MERS Board’s fiduciary responsibility to the entire system. The process compares the assumptions to the actual experience and takes place every five years.



What are the main changes as a result of the Experience Study?

1. The mortality table was adjusted to reflect longer lifetimes (RP-2014 mortality table)
2. The assumed annual rate of investment return, net of all expenses, was lowered from 8% to 7.75%
3. The amortization period was moved to a fixed period amortization for the 12/31/2014 annual valuations

The amortization period is the length of time needed to eliminate a pension plan’s unfunded liability. Since 2005, MERS has been gradually reducing the amortization period to help ensure that pension costs of current employees do not shift onto future generations. Having a fixed amortization period gives a specific target date to each plan by which all known obligations will be fully funded.

In cases where the plan is underfunded, MERS requires additional contributions to be made each year with the purpose of raising the funding level so that plan assets ultimately equal the projected benefits to be paid.

Impact of Plan Experience + Assumption Changes from Experience Study

Employer Contributions (shown in the Annual Actuarial Valuation)

Your Required Employer Contributions:

Your computed employer contributions are shown in the following table. Employee contributions, if any, are in addition to the computed employer contributions. Note: Your minimum required contribution is the amount listed under the new assumptions, with phase-in. For comparison purposes, we have included your computed employer contribution if it had been calculated under the previous assumptions.

	Percentage of Payroll				Monthly \$ Based on Valuation Payroll			
	New Assumptions		Previous Assumptions		New Assumptions		Previous Assumptions	
	Phase-in	Full Impact			Phase-in	Full Impact		
Valuation Date:	12/31/2015	12/31/2015	12/31/2015	12/31/2014	12/31/2015	12/31/2015	12/31/2015	12/31/2014
Fiscal Year Beginning:	July 1, 2017	July 1, 2017	July 1, 2017	July 1, 2016	July 1, 2017	July 1, 2017	July 1, 2017	July 1, 2016
Division								
01 - Light and Power	17.84%	20.24%	17.18%	17.58%	\$ 11,445	\$ 12,985	\$ 11,062	\$ 9,611
10 - General	22.70%	25.29%	21.97%	18.97%	23,420	26,096	22,753	17,090
11 - Light-Power NonUnion E	-	-	-	-	2,164	2,164	2,164	337
HA - All F/T NonU ee's afte	7.55%	7.81%	7.46%	7.65%	1,500	1,552	1,487	994
Municipality Total					\$ 38,529	\$ 42,797	\$ 37,466	\$ 28,032

Under the new assumptions, both the full impact and the phased in employer contribution requirements are shown in the table above. The phase in allows the employer to spread the increase of the new actuarial assumptions over 5 fiscal years. By default, MERS will invoice you the phased in contribution amount. However, MERS strongly encourages employers to contribute more than the minimum required contribution, including paying the full amount of the impact of the changes, if possible.

Cost-Reducing Options

MUNICIPAL ACTIONS – ANNUAL TRENDS

% of 12/31/2016

Cost Sharing for Existing Employees

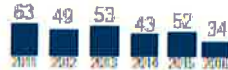
Employees contribute to help fund the overall cost of plan



Reduces the employer cost, but does **not** affect total cost or the plan's unfunded liability

Lower Benefit to New Hires

New hires receive a lower tier of Defined Benefit provisions



Existing employees are not affected

Reduces liability for new hires

Bridged Benefits for Existing Employees

Benefits are offered in parts to existing employees. Multiplier is then lowered on a going-forward basis



Leaves earned benefits unchanged

Reduces liability for new hires and existing employees

Hybrid for New Hires

New hires receive a Hybrid Plan



Existing employees are not affected

Reduces liability for new hires

Defined Contribution for New Hires

Employees contribute to help fund the overall cost of plan



Existing employees are not affected

Eliminates liability for new hires

Voluntary Contributions

Additional payments made into plan toward unfunded liability



Reduces existing liability

Extra dollars are invested and recognize market returns

Bonding

Municipalities may bond for all or a portion of their unfunded accrued liabilities – pension or OPEB



Bond proceeds are deposited and may fully fund the accrued liability

No guarantee that future unfunded liabilities won't occur

MERS Events and Seminars

MERS offers a variety of educational opportunities throughout the state for participants called *Pizza & Planning*. The events are free and open to all MERS members and their beneficiaries. Held quarterly at convenient locations around the state, the events cover key features of MERS' plans, as well as the resources we provide when participants are nearing retirement.

MERS staff discusses different topics relevant to participants in preparation for retirement.

- See "Upcoming Events" section on www.mersofmich.com for a listing of locations

On-Site Education

We are available at your request and convenience to hold group presentations, attend benefit fairs, and hold one-on-one meetings for all MERS programs.

MERS Service Center

Our Service Center provides assistance to our municipalities and their participants and handles most initial inquiries, including assistance with participant online account information. Contact us at 800-767-6377!

Retirement Readiness

Over the past 65 years we have seen many changes to the municipal retirement landscape. We continue to evaluate the retirement readiness of participants, by reviewing plan design, communication channels, educational programs, and leveraging behavioral economics research.

The MERS Retirement Board has committed to a three year strategic initiative to focus on participant retirement readiness as further evidence of an ongoing commitment to our members. Through the implementation of the retirement readiness program, employers will become informed on the advantages of having retirement-ready employees and how MERS benefits can play a role in ensuring that happens.

For participants, providing a customized retirement planning report means giving them a comprehensive view of how all their MERS programs will coordinate with other expected retirement income, along with an indicator of whether or not the participant is on track to meet self-defined retirement financial goals.

Michael Overley

Regional Manager

moverley@mersofmich.com

Municipal Employees' Retirement System of Michigan

1134 Municipal Way

Lansing, MI 48917

Phone: 800.767.MERS (6377)

www.mersofmich.com

Police Department

Steven Bukala
Chief of Police



February 16, 2017

Mike,

I would like to put on the council agenda the discussion of our motor carrier officer and the discussion of overweight trucking violations. Over the past 6 to 9 months, I have sent Officer Gordy Lauren to various Motor Carrier Enforcement Training and have been informed of various violations that occur within the city.

I have attached the more common trucking violations that are occurring within the city limits. Most of these are third party trucking companies for various businesses in town. Part of the enforcement is the companies moving product that is severely over weight. This has an impact on our infrastructure, or mainly our roads and what lies underneath the roadway. In doing some research, I have been told by an anonymous truck driver that trucking companies will go through Lowell to bypass the Ionia Scales located on I-96 east of M-66.

I am requesting to use salvage inspection money that is in our revenue account to purchase 2 portable weighing devices or scales from Loadometer Corporation. The cost is \$4895 each. They are the only supplier of the Hydraulic/analog low profile wheel loader in the world. These scales will fit inside our Ford Utility patrol vehicle and can be used to weigh suspected overweight semi-tractor and trailers. We have enough funds in salvage inspections to make this purchase with \$0 coming from the general fund.

Once the purchase is made, we will make contact with our local businesses that rely on trucks for deliveries and notify them we have a commercial vehicle enforcement officer and to notify the transportation agencies they use we will be enforcing these statutes. With our officer writing citations under local ordinance, we can receive 70% of the fines to come back to the city for whatever expenses we deem fit.

I will also have a brief power point presentation for the council and the community members.

Sincerely,

Chief Steve Bukala

1/01/17

REGISTRATION VIOLATIONS

.225	09902	IMPROPER DISPLAY	\$115	0 PTS	3500
.255	09903	EXPIRED PLATE - LESS THAN 3 DAYS (C)	\$95	0 PTS	3500
.255	09904	EXPIRED PLATE - MORE THAN 3 DAYS (C)	\$115	0 PTS	3500
.215	09905	NO REGISTRATION ON TRAILER (M)	\$215	0 PTS	3500
.223	09906	NO PROOF OF REGISTRATION (C)	\$115	0 PTS	3500
.256	09907	IMPROPER PLATES (M)	\$215	0 PTS	3500
.255	09909	DROVE UNLICENSED M/V ON ROAD (C)	\$115	0 PTS	3500
.255	09912	NO VALID PLATE (C)	\$115	0 PTS	3500
.228	08301	FAILED TO CHANGE ADDRESS ON REG.	\$95	0 PTS	3620

OPS VIOLATIONS

.312a	01500	NO ENDORSEMENT - CLASS 1, 2, 3, C (M)	\$215	2 PTS	3011
.301	01501	NO ENDORSEMENT-CYCLE/IMPROPER (M)	\$215	2 PTS	3010
.301	07000	EXPIRED OPS - LESS THAN 3 DAYS (M)	\$195	2 PTS	3220
.301	07001	EXPIRED OPS - MORE THAN 3 DAYS (M)	\$215	2 PTS	3220
.311	07100	NO OPERATOR LICENSE IN POSSESSION (M)	\$265	0 PTS	3000
.313	07101	MUTILATED OPS (M)	\$215	0 PTS	--
.301	07500	NO OPS - NEVER APPLIED (M)	(Mandatory)	2 PTS	3010
.306	07600	VIOL. OF INSTRUCTION PERMIT (M)	(Mandatory)	2 PTS	3040
.310e(11)	07601	VIOL. OF GRADUATED LIC PERMIT (C)	\$115	2 PTS	3035
.310e(14)	07602	GRADUATED LICENSE-FAIL TO DISPLAY (C)	\$115	0 PTS	3005
.312	07700	VIOL. OF LIC. RESTRICTIONS (M)	(Mandatory)	2 PTS	3500
.312	07800	DROVE WITHOUT CORRECTIVE LENSES (M)	\$215	2 PTS	3030
.312	08100	VIOL. OF RESTRICTED LICENSE(M)	(Mandatory)	2 PTS	3060
.315(3)	08300	FAIL TO CHANGE ADDRESS ON LICENSE	\$115	0 PTS	3620
.324	09001	USE OR DISPLAY OF ALTERED OPS (M)	0 PTS	3260	

TRUCKING VIOLATIONS

.724	05000	OVERWEIGHT - CMV (C)	(calculate by axles)	0 PTS	3720
.717	05001	OVERWIDTH - CMV (C)	\$315	0 PTS	3720
.719	05001	OVERHEIGHT / OVERLENGTH - CMV (C)	\$315	0 PTS	3720
.720	06500-01	IMPROPER LOAD/TOWING (C/M)	Mag.	2 PTS	3710
.720	06502	NO COVER ON LOAD (M)	Mag.	2 PTS	3710
.720	06505	SPELLING LOAD ON HIGHWAY	Mag.	2 PTS	3710
.723	09908	NO NAME/OWNER INFO ON TRUCK	\$240	0 PTS	3400

480.17 MOTOR CARRIER SAFETY ACT VIOLATIONS (C)

09917 MISCELLANEOUS TRUCKING VIOLATIONS 0 PTS

TELEPHONE: 410-420-7535
TOLL FREE: 1-800-753-6696

TELEFAX: 410-420-7537
E-MAIL: Jbarnes@loadometer.com
HTTP://www.loadometer.com

LOADOMETER

CORPORATION

PORTABLE WEIGHING DEVICES

9540 DEERCO ROAD
TIMONIUM, MD 21093

January 23, 2017

Officer Gordy Lauren
Lowell Police Department
111 North Monroe Street
Lowell, MI 49331

Dear Officer Lauren:

Loadometer Corporation herein affirms that it is now and has been Haenni & Cie.AG's sole source in the United States since 1979 for the sale, parts and service of their Wheel Load Weighing devices. It is expected that this relationship will continue for an indefinite time period. If this relationship should dissolve or change, you will be notified in writing immediately.

We also herein affirm the Haenni WL101 wheel load weigher is the only hydraulic/analog low profile wheel load weigher in production in the world. It is protected under United States Patent #4,673,049.

Loadometer Corporation herein quotes a firm price of \$4,895.00 each for the Haenni WL101 Wheel Load Weigher in quantities of 01 to 19 units. There is no charge for delivery and the scales are offered with the standard 3-year warranty. Delivery is typically from stock to 30 days ARO. Our terms are Net 30 Days. This price does not include any local sales/use taxes if applicable. This quote is valid for 60 days.

If I may be of more service or provide additional information, please do not hesitate to contact me at 1-800-753-6696.

Sincerely,



Jeff Barnes
Vice President

TELEPHONE: 410-420-7535
TOLL FREE: 1-800-753-8896

TELEFAX: 410-420-7537
E-MAIL: gmuhler@loadometer.com
[HTTP://www.loadometer.com](http://www.loadometer.com)



CORPORATION

PORTABLE WEIGHING DEVICES

111 INDUSTRY LANE
FOREST HILL, MARYLAND 21050

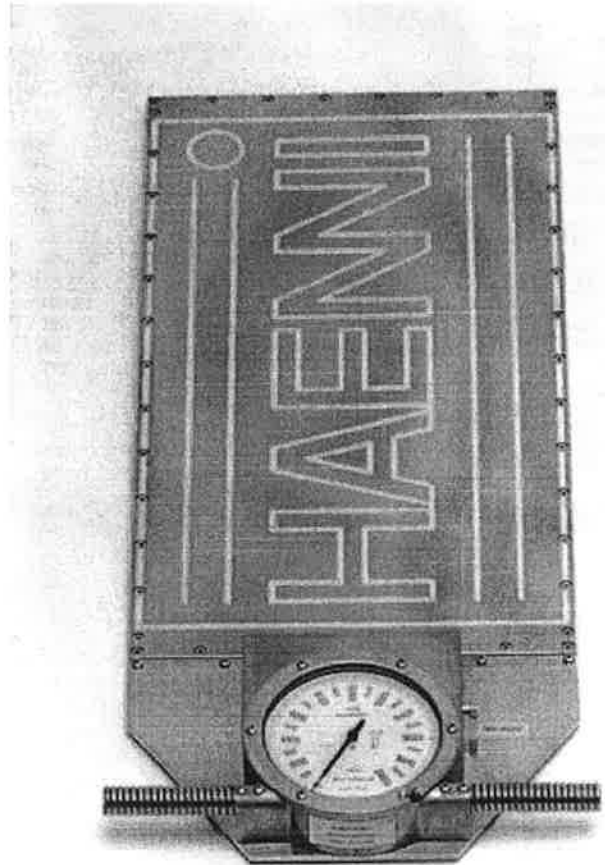
WL101 WARRANTY

Haenni-Loadometer WL101 Wheel Load Weighers are warranted by Loadometer Corporation for a period of three (3) years from the date of delivery to be free from any defects which would impair their performance when properly handled in a normal manner for the ordinary purposes for which they are intended. Any WL101 Wheel Load Weigher which does not comply with this warranty will be either repaired or replaced, at the discretion of Loadometer Corporation, if it is returned by the purchaser within the three (3) year period of this warranty. Surface freight charges will be paid by Loadometer Corporation within the three (3) year warranty period. Import duty and brokerage fees will also be paid by Loadometer Corporation within the three (3) year warranty period. **SELLER MAKES NO OTHER WARRANTY OF ANY KIND EXPRESS OR IMPLIED.**

"WEIGH THE LOADS AND SAVE THE ROADS"

Wheel Load Scale WL 101

Application	Measurement of wheel and axle loads of vehicles with pneumatic tires
Ranges	0...20 000 lb
Temperature range	0...120 °F
Accuracy	NIST H 44
Materials	Corrosion resistant aluminium-alloys and stainless steel
Type of protection	Watertight IP 65 (IEC 144)
Dial	white, black markings, according to NIST H 44
Lens	Acrylic glass (perspex), unbreakable
Weight	35 lbs
Platform height	0.67 in



Loadometer Corporation
111 Industry Lane
Forest Hill, Maryland 21050
(410) 420-7535
1-800-753-6696
FAX (410) 420-7537
E-MAIL: gmuhler@loadometer.com
<http://www.loadometer.com>

Operation

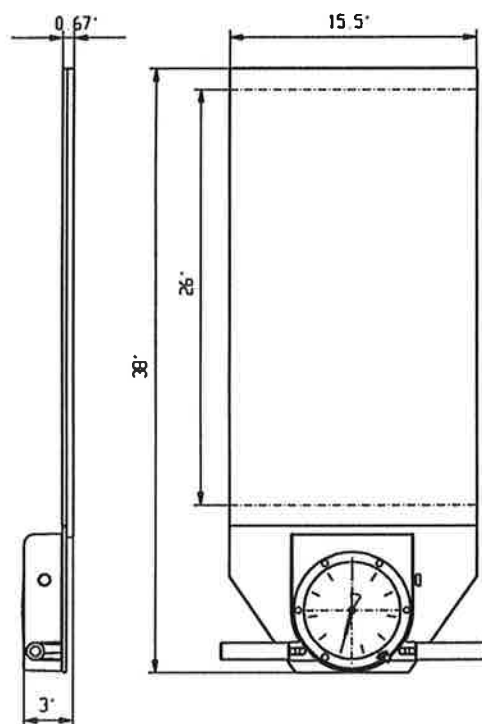
Because of its lightweight the wheel load scale WL101 is easy to transport and can be used at any time without the need of ramps. For efficient measurements it is recommended to work with at least two units. Measurements should be made on firm and level ground. The scale is placed close to in front of the wheel to be tested and the vehicle is driven onto the platform. The wheel load is indicated directly on the dial of the instrument.

Official Test

In most countries official test laboratories approve the wheel load scale WL 101.

Wheel Load Scale WL 101

Dimensions



Construction and Function

The wheel load scale comprises of a flat weighing platform with a laterally mounted indicating instrument.

The weighing platform is equipped with a measuring element in the form of a grid of flat oval tubes, mounted between the massive ground plate and the top plate. All tubes are connected together and to a sensing element located in the indicating instrument. The whole system is filled with a non-freezing liquid and is hermetically sealed. The elastic tubes are compressed when the platform is loaded. A part of the liquid is expelled from the measuring element and produces a deflection of the bellow in the indicating instrument, which is proportional to the applied load. A system of levers, connecting members and a gear movement is converting the deflection into an angle of the pointer, so that the load can be read directly on the dial.

Additionally a temperature measuring system is located in the platform to compensate for all unfavourable temperature influences.

An adjustment device located at the right side of the indicating instrument ensures an exact zero setting of the pointer before any measurement.

The absence of any moving part in the platform and the use of high strength and corrosion resistant materials guarantee both great reliability and a long lifetime. Periodic service and maintenance is not required.

The construction of the platform is specially designed for measuring the weight of vehicles with air filled tires. Hard rubber tires and rigid items as containers and so on, are not suitable because the load will be distributed on a too small surface. In these cases a measurement is possible by using a specially designed HAENNI load distribution pad. Such a pad is also needed for checking the accuracy on a test machine.

Technical Data

Execution		NIST 1)	
Standard		NIST H 44 Class 4	
Range		0...20 000 lb	
Division		50 lb	
Accuracy	at first calibration	±50 lb	(up to 2500 lb)
		±100 lb	(2500...10 000 lb)
		±150 lb	(10 000..20 000 lb)
	in operation	±100 lb	(up to 2500 lb)
		±200 lb	(2500...10 000 lb)
		±300 lb	(10 000..20 000 lb)
Loading limit		22 000 lb	
Permissible load per area		170 lb/in ²	
Loading limit per area		340 lb/in ²	
Temperature range		0 °F 120 °F	
in operation			
storage		-20 °F 140 °F	
Type of protection (IEC 144)		IP 65	
Operating site		Firm and level ground, max. 10 mm bend through, max. 5% slope (≈3°)	
Dimensions	platform height	0.67 in	
	active surface	26 x 15 in	(170 lb /in ²) 2)
		26 x 15.5 in	(80 lb / in ²) 2)
overall size		approx. 38 x 3 x 15.5 in	

1) NIST is the abbreviation for National Institute of Standards and Technology (USA)

2) In practical operation the complete surface may be used, because the ground pressure in the marginal area of the tyre foot print does not exceed 6 kg/cm².



LOWELL CITY COUNCIL
MEMORANDUM

DATE: February 16, 2017

TO: Mayor DeVore and the City Council

FROM: Michael T. Burns, City Manager *MTB*

RE: Showboat

The Showboat Committee formed by the Chamber of Commerce is working toward establishing their fundraising campaign to repurpose the Showboat. We had discussion of different options regarding where the donated funds will be placed.

The option of a designated fund in the City's Chart of Accounts has been discussed and I would like to discuss with you the options regarding this in detail to consider moving forward.

No action is to be taken on this agenda item; however, we may discuss an action plan going forward.



**LOWELL CITY COUNCIL
MEMORANDUM**

DATE: February 17, 2017

TO: Mayor DeVore and the City Council

FROM: Michael T. Burns, City Manager *MB*

RE: Goals and Objectives

On January 20 and 21, the City Council met with Dr. Lew Bender to discuss our goals and objectives for working together along with our goals and objectives for moving the City forward.

I would like to engage the City Council on a follow-up discussion from this session.

No action is to be taken on this matter.

**City of Lowell Michigan
Goals and Objective Workshop Summary
January 20, 2017**

Facilitator Observations:

The following notes summarize the discussion conducted during the workshop held on Saturday, January 21 involving the City Council, Mayor, City Manager, Department Heads and representatives from Light and Power. The workshop focused on the identifying achievable goals over the next year:

- I. SWOT Analysis**
 - Internal Strengths and Weaknesses**
 - External Opportunities and Threats**
- II. Four major goal areas and key objectives**
- III. Next steps**

I. SWOT Analysis

Internal Strengths of Lowell <ul style="list-style-type: none">• Desirable community• Talented staff• Natural assets - rivers, NCTA• Proximity to grand rapids• Light and power• Livable community• History - perceptions• Strong chamber of community• Schools• Arts council – downtown• Giving community• Residents• Perceptions	Internal Weaknesses of Lowell <ul style="list-style-type: none">• Revenue structure• Staff wearing many hats• Infrastructure• Communication with Residents• Perceptions• Parking – Rivers Downtown• Coordination/Parks community
External Opportunities <ul style="list-style-type: none">• Township growth – enterprise funds• Review water, Light and Power agreement• Upper stories downtown• Switch• Walkable community• Art walks	External Threats <ul style="list-style-type: none">• Land locked• Built up• State of Michigan

[illegible]

**MONTHLY COMPARISON TOTALS
JANUARY 2016 AND 2017**

ACTIVITY	JANUARY	2016 YEAR-TO-DATE	JANUARY	2017 YEAR-TO-DATE
Total Arrests	24	26	27	27
Alcohol (MIP/Open Intox)	0	1	2	2
Drug Law Violations	3	4	2	2
Drunk Driving	1	2	0	0
Suspended License	2	5	5	5
Warrant Arrest	11	5	16	16
Other Arrests	7	9	2	2
Assault	1	0	2	2
Assault (Verbal)	2	6	3	3
Assault (Domestic)	4	3	3	3
Assist from Other Agency	11	10	5	5
Assist to Other Agency	19	10	10	10
Assist to Citizen	21	23	44	44
Breaking & Entering	0	2	0	0
Disorderly Conduct	1	3	2	2
Dog Complaints	1	0	1	1
Larceny	8	4	3	3
Malicious Destruction	2	3	1	1
Motorist Assist	12	15	7	7
Ordinance Violations	1	5	10	10
Accident Total	12	15	9	9
{Property Damage}	12	15	9	9
{Personal Injury}	0	0	0	0
Citations Issued	18	25	23	23
Traffic Stops: Warned	94	90	93	93
# of Traffic Stops Made	103	98	102	102
TOTAL COMPLAINTS	146	174	127	171

LOWELL POLICE DEPARTMENT

ASSISTING OTHER AGENCIES

JANUARY 2017

<u>COMPLAINT #</u>	<u>DATE</u>	<u>NATURE OF INCIDENT</u>	<u>DEPARTMENT</u>	<u>STATUS</u>	<u>VENUE</u>
17-0008	1/2/2017	FIGHT	KCSD	ASSIST	LOWELL
17-0012	1/3/2017	PERSONAL INJURY ACCIDENT	MSP	ASSIST	LOWELL
17-0030	1/5/2017	WELFARE CHECK	KCSD	ASSIST	LOWELL
17-0040	1/6/2017	UNKNOWN ACCIDENT	KCSD	ASSIST	LOWELL
17-0044	1/6/2017	CITIZEN ASSIST	KCSD	ASSIST	LOWELL
17-0126	1/21/2017	LITTERING	DNR	ASSIST	VERGENNES
17-0131	1/24/2017	DOMESTIC	KCSD	ASSIST	LOWELL
17-0133	1/24/2017	WELFARE CHECK	CPS	ASSIST	VERGENNES
17-0139	1/25/2017	AGGRESSIVE SUBJECT	KCSD	ASSIST	LOWELL
17-0159	1/29/2017	SUICIDAL SUBJECT	KCSD	ASSIST	LOWELL

**AGENCIES ASSISTING
LOWELL POLICE DEPARTMENT
JANUARY 2017**

COMPLAINT #	DATE	NATURE OF INCIDENT	AGENCY	DISPOSITION
17-0060	1/10/2017	NATURAL DEATH	KCSD	ASSISTED
17-0092	1/15/2017	ATTEMPT TO LOCATE SUBJECT	KCSD	ASSISTED
17-0121	1/20/2017	WARRANT ARREST / FOUND DRUGS	KCSD	ASSISTED
17-0145	1/26/2017	UNWANTED GUEST	KCSD	BACK-UP
17-0164	1/30/2017	SEXTING (MESSAGES)	KCSD	ASSISTED



Lowell Area Fire and
Emergency Services Authority
Lowell Area Fire Department
301 E. Main St. Lowell, MI 49331
616-897-7354

Monday, February 06, 2017

Fire Authority Board:

We responded to 63 total incidents for the month of January, 22 fire related and 41 medical.

Medic 9, the 2011 Yukon, was in for brakes and the annual service. Ralph at the DPW performed the work. He gave the vehicle a thorough inspection and replaced some necessary items. The main drive belt was replaced along with the oil and filter change.

Firefighter Katie Rademacher has stepped down. Her reason for leaving was to attend to her family and the needs of her children. We welcomed her to try out again when the time is right.

Firefighter Zach Jahnke's father passed away on 02/01/2017.

The letter has been submitted to Platinum Powersports regarding the UTV. We will be taking delivery mid to late March. The trailer has been purchased at a cost of \$1099.00 that's \$100.00 less than planned.

I have been asked to speak at the Rotary meeting on 02/15/2017 at noon. They want to hear about our department and our vision moving forward. I did accept the invitation.

We are continuing to work on the punch list provided by the DPW director regarding our station needs. We have replaced more interior lighting and emergency exit signs and lights. FF Nigel Heftye has started working on the tile floors with regards to cleaning and re-grouting the seams.

We are waiting for quotes on window replacement, tuck pointing and door replacement.

Surveys have been given to the members and should be in by the 15th of February. I am also working on a survey regarding the rest of the command staff.

Shannon and I are reviewing all reports. The Sunday evening officer meetings continue to be very productive.

Please feel free to contact me at (616) 648-1478 with any questions or concerns.

Respectfully, Ron van Overbeek

Fire Chief, Lowell Area Fire Dept.



Lowell Area Fire and
Emergency Services Authority
Lowell Area Fire Department
301 E. Main St. Lowell, MI 49331
616-897-7354

Monday, February 06, 2017

Chief van Overbeek

January 2017 Divisions Report.

Fire Prevention Inspection Division:

In the Fire Prevention Inspection Division this month we performed 12 inspections noting multiple violations, many of these inspections were fire time and City building. We are continuing to work with property owners on installing Knox box installed through-out the area. We completed a large number of fire pre-plans.

Training Division:

During the month of January Lowell Area Fire Department had two in house department scheduled trainings on January 14 & 28. On January 14 LAFD covered required annual training of building construction and Small Engine while also introducing Spanish as a second language for medical response. The second in house training on January 28 was a medical blitz including annual refresher of CPR and AED. That day also consisted of training on airway management, documentation, trauma management, patient assessment, pediatric medical and pediatric trauma.

Probationary Fire fighter Jahnke continued with South Kent fire academy. There were 9 different class dates covering topics of EMS for first responder, fire and life safety initiatives, and hazmat operation/awareness. Class is due to be completed around the end of March.

LAFD also had fire fighter Hults and fire fighter Weiler continue with the company officer prerequisites. They attended four different evenings each class.

Lt. Krueger and Lt. Soyka attended Fire Officer III courses on two separate weekends. Both have now successfully completed the course for Fire Officer III.

LAFD had personnel complete a total of 193 hours of in house training. LAFD had personnel complete 100 hours of class time at outside departments. Total number of hours for training for the month of January was 293 hours.

Public Education and Community Relations Division:

This month in the Public Education Division we installed one smoke alarm for a family in need. We also are working with the Cub Scouts on doing a station tour. We are setting up members to take part in the annual Expo in March. We are planning on setting up a booth as well as bring a truck to show the tools to our community. It will be our goal to attract some more potential explores as well as new Members. We also made one 911 sign this month.

Equipment:

The new breathing air compressor is up and running.

Explorers update:

Our Explores had their meeting where they learn how to run the air trailer they also had more SCBA training. The group has taken part in our general meetings where they have been hands on and interacting well with the members.

Best Regards,

Captain Shannon L. Witherell

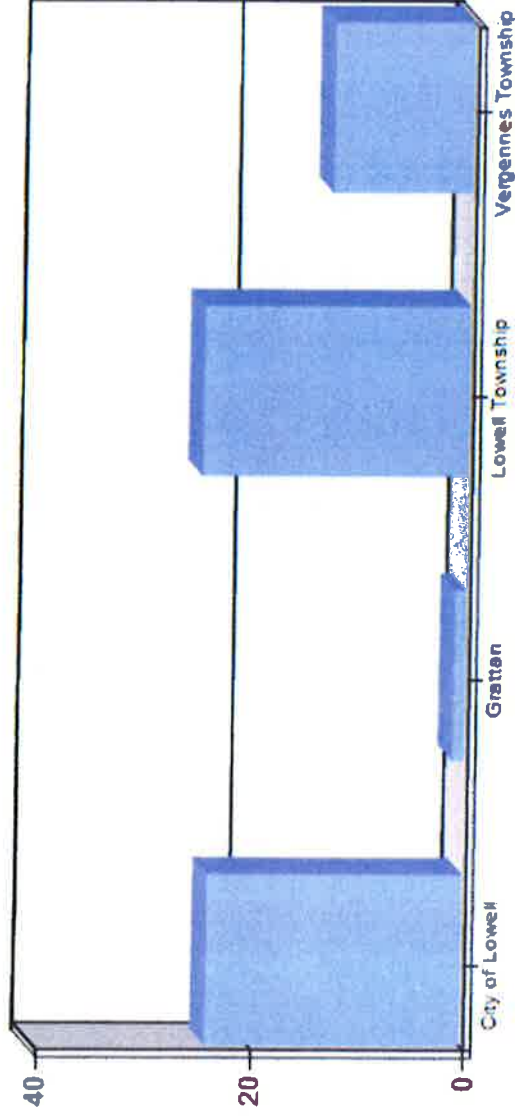
Lowell Area Fire Dept.

Lowell, MI

This report was generated on 2/1/2017 4:18:25 PM



Incident Count per Zone for Date Range
 Start Date: 01/01/2017 | End Date: 01/31/2017



ZONE	# INCIDENTS
City of Lowell - City	24
Grattan - Grattan Township	1
Lowell Township - Lowell Township	25
Vergennes Township - Vergennes Township	13
TOTAL:	63

Zone information is defined on the Basic Info 3 screen of an incident. Only REVIEWED incidents included.

Lowell Area Fire Dept.

Lowell, MI

This report was generated on 2/1/2017 4:24:03 PM



Incident List per User-Defined Field for Date Range for Station

MultiCustomQuestion: All Custom Questions | Incident Type(s): 100 - Fire other 111 - Building fire 114 - Chimney or flue fi

Incident Number	Incident Date	Incident Type
Station: Lowell Area Fire Department		
Question: Hand Tools Used		
Answer: 0		
2017-13	01/06/2017	Motor vehicle accident with injuries
2017-28	01/11/2017	Motor vehicle accident with injuries
		Total incidents: 2

Question: Hose 1.5 inch Feet used		
Answer: 0		
2017-13	01/06/2017	Motor vehicle accident with injuries
2017-28	01/11/2017	Motor vehicle accident with injuries
		Total incidents: 2

Question: Hose 3 inch Feet used		
Answer: 0		
2017-13	01/06/2017	Motor vehicle accident with injuries
2017-28	01/11/2017	Motor vehicle accident with injuries
		Total incidents: 2

Question: Hose 5 inch feet used		
Answer: 0		
2017-13	01/06/2017	Motor vehicle accident with injuries
2017-28	01/11/2017	Motor vehicle accident with injuries
		Total incidents: 2

Question: Rescue Tools Used		
Answer: 0		
2017-13	01/06/2017	Motor vehicle accident with injuries
2017-28	01/11/2017	Motor vehicle accident with injuries
		Total incidents: 2

Question: SCBA		
Answer: 0		
2017-13	01/06/2017	Motor vehicle accident with injuries
2017-28	01/11/2017	Motor vehicle accident with injuries
		Total incidents: 2

Question: Water used (gal)		
Answer: 0		
2017-13	01/06/2017	Motor vehicle accident with injuries
2017-28	01/11/2017	Motor vehicle accident with injuries
		Total incidents: 2

CITY OF LOWELL
REPORT FOR : JANUARY
FOR: Michael Burns

DRINKING WATER TREATMENT AND FILTRATION PLANT

A TOTAL OF: 14.33713 MILLION GALLONS OF RAW WATER WAS TREATED FOR THE
MONTH OF: JANUARY TOTAL PUMPING TIME, TREATMENT AND THE DISTRIBUTION
OF THE FINISHED WATER TO THE SYSTEM REQUIRED 225.67 HOURS, WHICH RESULTED IN
256 MAN HOURS FOR THE OPERATION.

CHEMICAL COST PER MILLION GALLONS: \$ 163.24

ELECTRICAL COST PER MILLION GALLONS: \$ 357.56

TOTAL COST PER MILLION GALLONS: \$ 520.80

WATER PRODUCTION

DAILY AVERAGE: 0.462

DAILY MAXIMUM: 0.520

DAILY MINIMUM: 0.361

THE AVERAGE PLANT OPERATION TIME WAS 7.2796 HOURS PER DAY.

Customer Complaints	Water Quality	0
	High Water Usage	0
	Low Pressure	0
Fire Hydrants	Flushed During Construction	0
	Flushed For Flushing Program	0
	Painted	0
	Repaired	0
Meters	Final Reads	10
	New Meter Installs	7
	billing re-reads	17
	Frozen Meters	0
Water Services	Home Owner Frozen Service	0
	City Owned Frozen Services	0
Valves	Operated During Construction	0
	Operated For Valve Turning Program	0
Water Mains	Water Main Breaks	0
MISS DIGS	Marking of Water mains and Services, Storm Mains, and Sanitary Mains	29
Stob Box	Stob Box Repairs	0
	Locating Missing Stop Box	0
	Stop Box Location Cards Made	0
Valve Box	Valve box Repairs	0
New Construction	On Site Construction Inspection	5

STREETS DEPARTMENT

JANUARY 2017

Major & Local Streets

Snow and Ice Control

#16 – 419 Miles, 44 hrs.

#15 – 329 Miles, 41 hrs.

#9 – 22.5 hrs.

#32 – 9 hrs.

Pot holes:

4 Tons - pot holes filled with cold patch

Tons - of hot mix put down

Storm drains and ditches:

Cleaned snow and ice off catch basins throughout the City

Parking Lots

Plowed all City parking lots

Public Works:

Airport:

Sidewalks:

Cleaned snow off sidewalks

Trees, bushes, shrubs trimming and removal:

Trimmed trees Hillside Ct.

Traffic & Signs:

Misc:

Weekly Park Trash D.D.A. Pickup (twice a week)

Set up City Hall weekly

Took down Christmas tree and decorations on the plaza

Worked at Richards Park ice rink

Worked on equipment

Worked on old garage

Dept. of Public Works, City of Lowell

217 S. Hudson

Lowell, MI 49331

Phone: 616-897-5929

Posted Totals by Invoice Number

Report Date: 02/02/2017

Period From: 01/01/2017 To: 01/31/2017

Invoice Number	Date	Name	Tax	Total	Balance Due
001096	01/20/2017	D.P.W., Organization.	0.00	39.68	
001097	01/04/2017	Equipment	0.00	15.75	
001098	01/06/2017	Equipment	0.00	127.46	
001100	01/11/2017	Equipment	0.00	323.50	
001101	01/13/2017	Equipment	0.00	3,185.05	
001102	01/11/2017	Police	0.00	48.27	
001103	01/13/2017	Equipment	0.00	78.75	
001105	01/13/2017	Equipment	0.00	975.57	
001106	01/16/2017	Water Distribution, Organization	0.00	179.40	
001107	01/20/2017	Equipment	0.00	756.95	
001108	01/20/2017	Equipment	0.00	232.66	
001109	01/23/2017	Equipment	0.00	830.04	
001110	01/23/2017	Equipment	0.00	93.89	
001111	01/23/2017	Equipment	0.00	63.00	
001112	01/24/2017	Fire Dept.	0.00	869.72	
001113	01/25/2017	Equipment	0.00	195.63	
001114	01/31/2017	Equipment	0.00	93.94	
			0.00	8,109.26	0.00

Time Allocation Per Department

Department	Straight time	Overtime	Emergency Call Out	Standby
City Hall				
Cemetery				
Public Works	29.25		2.5	
Sidewalks				
Parks				
Library				
Fire				
Maj. Maint.				
Maj. Traffic				
Maj. Winter(Plowing)			2.25	2
Loc. Maint.				
Loc. Traffic				
Loc. Winter (Plowing)	7.5		4	2
D.D.A.				
WW Plant				
Sewer Mains				
Water Plant	7.25	3.5	0.5	
Water Mains	0.5		0.5	
Equip. Maint.	110.75			
Sick Leave				
Vacation				
PPH				
Holiday				
Totals Hrs.	172.5			

January 2017 Sexton's Report

Total of Burials: 1 of those were: full: cremations: 1 Year to date 1

Oakwood: Spent 86.75 hrs

- Doubled checked to make sure all my records were up to date.
- Charged some hours for classes taken at Great Lakes Trade Exposition..
- Started going through things I've collected, tossing some things.
- Snow removal.
- Made a few phone calls to answer peoples questions.

City Hall – LPD: Spent 21.5 hr's

- Shoveling snow off sidewalks and salting key areas.
- Replaced a few bulbs.
- Worked on items Rich put together that needed fixing
- Charged some time for classes I took..

Englehardt Library: Spent 31 hr's doing the following:

- Shoveling and salting the sidewalks.
- Replaced more bulbs..
- Filled the soap dispenser in both bathrooms bathroom.
- Worked here also on a list from Rich of things to fix
- Charged some time here too for classes I took..

Sidewalks: Spent .75 minutes getting mixed gas and a new shovel

D.D.A. Spent 34.25 hr's doing the following:

- Snow removal
- Charged some time for classes I took.

Museum: spent 6.25 hr's removing snow and put in a new filter.

D.P.W. spent 11.5 hr's staff meetings and removing snow

Parks: spent 6.25 hr's removing snow

Water Plant: spent .75 hr's removing snow

Fire Station: spent .75 hr's removing snow

JAN

CITY OF LOWELL - PERMIT LIST

02/02/2017

Permit	Address	Issue Date	Parcel No.	Work Description	Permit Fee	Value
PB17900031	413 E MAIN ST SE	01/04/2017	41-20-02-427-011	WALL SIGN - DOLLAR G	70.00	2,500
PB17900046	1400 FOREMAN ST SE	01/16/2017	41-20-03-276-008	TENANT RENOVATION -	150.00	13,300
PB17900089	2179 GEE DR SE	01/17/2017	41-20-03-176-005	FINISHED BASEMENT	266.00	56,648
PB17900134	1800 W MAIN ST SE	01/31/2017	41-20-03-451-001	MOBILE HOME - LOT 131	50.00	1,000
PB17900135	1800 W MAIN ST SE	01/31/2017	41-20-03-451-001	MOBILE HOME - LOT 2	50.00	1,000

Total Permits: 5

Total Fee Amount: 586.00

Total Const. Value: 74,448

Permit	Address	Issue Date	Parcel No.	Work Description	Permit Fee	Value
PE17900010	2186 W MAIN ST SE	01/05/2017	41-20-03-385-009	SERVICE SPLIT. LOWEL	60.00	0
PE17900054	1400 FOREMAN ST SE	01/17/2017	41-20-03-276-008	--install a 3000 amp service	434.00	0
PE17900067	1262 HIGHLAND HILL DR SE	01/19/2017	41-20-01-178-022	RESIDENCE	246.00	0
PE17900070	805 GRINDLE DR SE	01/19/2017	41-20-01-126-033	RESIDENCE	198.00	0
PE17900094	2179 GEE DR SE	01/25/2017	41-20-03-176-005	FINISHED BASEMENT	127.00	0
PE17900113	1800 W MAIN ST SE	01/27/2017	41-20-03-451-001	LOT #131	66.00	0
PE17900114	1800 W MAIN ST SE	01/27/2017	41-20-03-451-001	LOT #2	66.00	0
PE17900115	1400 FOREMAN ST SE	01/30/2017	41-20-03-276-008	Install power to temporary F	120.00	0
PE17900131	1800 W MAIN ST SE	01/31/2017	41-20-03-451-001	MOBILE HOME LOT #1ins	50.00	0

Total Permits: 9

Total Fee Amount: 1,367.00

Total Const. Value: 0

Permit	Address	Issue Date	Parcel No.	Work Description	Permit Fee	Value
PM17900041	1274 HIGHLAND HILL DR SE	01/09/2017	41-20-01-178-020	New Construction HVAC.	215.00	0
PM17900088	1256 HIGHLAND HILL DR SE	01/16/2017	41-20-01-178-023	New Construction HVAC	215.00	0
PM17900099	805 GRINDLE DR SE	01/17/2017	41-20-01-126-033	RESIDENCE	220.00	0
PM17900174	2179 GEE DR SE	01/25/2017	41-20-03-176-005	FINISHED BASEMENT	80.00	0

JAN

CITY OF LOWELL - PERMIT LIST

02/02/2017

PM17900223	1800 W MAIN ST SE	01/30/2017	41-20-03-451-001	LOT #131	55.00	0
PM17900224	1800 W MAIN ST SE	01/30/2017	41-20-03-451-001	LOT #2	55.00	0

Total Permits: 6

Total Fee Amount: 840.00

Total Const. Value: 0

Permit	Address	Issue Date	Parcel No.	Work Description	Permit Fee	Value
PP17900034	1400 FOREMAN ST SE	01/16/2017	41-20-03-276-008	Tie into existing underground	110.00	0
PP17900038	805 GRINDLE DR SE	01/17/2017	41-20-01-126-033	RESIDENCE	221.00	0
PP17900074	2179 GEE DR SE	01/25/2017	41-20-03-176-005	FINISHED BASEMENT	80.00	0
PP17900099	1800 W MAIN ST SE	01/30/2017	41-20-03-451-001	LOT #131	55.00	0
PP17900100	1800 W MAIN ST SE	01/30/2017	41-20-03-451-001	lot 2	55.00	0

Total Permits: 5

Total Fee Amount: 521.00

Total Const. Value: 0

Grand Total Permits: 25

Grand Total Permit Fee: 3,314.00

Grand Total Const. Value: \$74,448

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 01/31/2017	ACTIVITY FOR MONTH 01/31/2017	AVAILABLE BALANCE	% BDT USED
Fund 101 - GENERAL FUND						
Revenues						
TAXES		1,900,174.24	1,648,562.65	72,775.37	251,611.59	86.76
LICPER	TAXES	38,150.00	23,619.90	500.00	14,530.10	61.91
CHARGES	LICENSES AND PERMITS	364,700.00	51,574.92	3,703.65	313,125.08	14.14
STATE	CHARGES FOR SERVICES	369,631.00	187,557.35	0.00	182,073.65	50.74
INT	STATE GRANTS	1,400.00	947.11	0.00	452.89	67.65
OTHER	INTEREST AND RENTS	15,050.00	25,726.98	790.65	(10,676.98)	170.94
TRANSIN	OTHER REVENUE	148,225.00	0.00	0.00	148,225.00	0.00
FINES	TRANSFERS IN	7,950.00	19,701.00	382.00	(11,751.00)	247.81
LOCAL	FINES AND FORFEITURES	11,900.00	6,534.76	0.00	5,365.24	54.91
	LOCAL CONTRIBUTIONS					
TOTAL REVENUES		2,857,180.24	1,964,224.67	78,151.67	892,955.57	68.75
Expenditures						
101	COUNCIL	17,140.00	23,007.32	4,073.16	(5,867.32)	134.23
172	MANAGER	111,858.00	63,389.98	10,272.86	48,468.02	56.67
191	ELECTIONS	11,260.00	6,526.90	102.90	4,733.10	57.97
209	ASSESSOR	51,850.00	28,398.97	3,866.46	23,451.03	54.77
210	ATTORNEY	32,500.00	20,339.80	6,720.00	12,160.20	62.58
215	CLERK	106,000.00	67,717.27	12,443.49	38,282.73	63.88
253	TREASURER	211,090.00	100,276.82	13,246.88	110,813.18	47.50
265	CITY HALL	147,600.00	93,477.95	10,787.16	54,122.05	63.33
276	CEMETERY	113,435.00	67,611.19	5,763.47	45,823.81	59.60
294	UNALLOCATED MISCELLANEOUS	13,200.00	108,707.57	0.00	(95,507.57)	823.54
301	POLICE DEPARTMENT	687,820.00	426,992.64	51,381.61	260,827.36	62.08
305	CODE ENFORCEMENT	93,700.00	47,756.45	6,563.51	45,943.55	50.97
336	FIRE	130,000.00	61,711.21	35.68	68,288.79	47.47
400	PLANNING & ZONING	43,000.00	16,455.75	1,491.34	26,544.25	38.27
426	EMERGENCY MANAGEMENT	0.00	(4.27)	0.00	4.27	100.00
441	DEPARTMENT OF PUBLIC WORKS	242,850.00	124,048.08	15,930.64	118,801.92	51.08
442	SIDEWALK	6,150.00	3,473.30	233.76	2,676.70	56.48
523	TRASH	35,000.00	20,099.55	0.00	14,900.45	57.43
728	ECONOMIC DEVELOPMENT	20,600.00	8,241.41	1,405.89	12,358.59	40.01
747	CHAMBER/RIVERWALK	3,500.00	2,418.93	877.66	1,081.07	69.11
751	PARKS	151,080.00	77,926.06	3,302.90	73,153.94	51.58
757	SHOWBOAT	1,600.00	632.93	52.03	967.07	39.56
774	RECREATION CONTRIBUTIONS	2,000.00	12,500.00	2,000.00	(10,500.00)	625.00
790	LIBRARY	74,500.00	46,443.65	7,562.67	28,056.35	62.34
803	HISTORICAL DISTRICT COMMISSION	250.00	15.00	0.00	235.00	6.00
804	MUSEUM	36,400.00	27,572.42	2,158.74	8,827.58	75.75
965	TRANSFERS OUT	609,446.00	0.00	0.00	609,446.00	0.00
TOTAL EXPENDITURES		2,953,829.00	1,455,736.88	160,272.81	1,498,092.12	49.28
TOTAL REVENUES						
TOTAL REVENUES		2,857,180.24	1,964,224.67	78,151.67	892,955.57	68.75
TOTAL EXPENDITURES		2,953,829.00	1,455,736.88	160,272.81	1,498,092.12	49.28
NET OF REVENUES & EXPENDITURES		(96,648.76)	508,487.79	(82,121.14)	(605,136.55)	526.12

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 01/31/2017	ACTIVITY FOR MONTH 01/31/2017	AVAILABLE BALANCE	% BDT USED
Fund 202 - MAJOR STREET FUND						
Revenues						
INT	INTEREST AND RENTS	0.00	85.97	0.00	(85.97)	100.00
OTHER	OTHER REVENUE	192,000.00	83,787.96	17,102.70	108,212.04	43.64
TRANSIN	TRANSFERS IN	100,000.00	0.00	0.00	100,000.00	0.00
TOTAL REVENUES		292,000.00	83,873.93	17,102.70	208,126.07	28.72
Expenditures						
450	CAPITAL OUTLAY	452,000.00	11,814.53	384.68	440,185.47	2.61
463	MAINTENANCE	38,650.00	9,820.27	2,388.89	28,829.73	25.41
474	TRAFFIC	9,100.00	3,664.93	63.38	5,435.07	40.27
478	WINTER MAINTENANCE	42,000.00	12,831.18	2,967.11	29,168.82	30.55
483	ADMINISTRATION	45,800.00	734.01	0.00	45,065.99	1.60
TOTAL EXPENDITURES		587,550.00	38,864.92	5,804.06	548,685.08	6.61
TOTAL REVENUES		292,000.00	83,873.93	17,102.70	208,126.07	28.72
TOTAL EXPENDITURES		587,550.00	38,864.92	5,804.06	548,685.08	6.61
NET OF REVENUES & EXPENDITURES		(295,550.00)	45,009.01	11,298.64	(340,559.01)	15.23

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 01/31/2017	ACTIVITY FOR MONTH 01/31/2017	AVAILABLE BALANCE	% BDGT USED
Fund 203 - LOCAL STREET FUND						
Revenues						
OTHER	OTHER REVENUE	87,000.00	32,217.82	6,527.42	54,782.18	37.03
TRANSIN	TRANSFERS IN	180,000.00	0.00	0.00	180,000.00	0.00
TOTAL REVENUES		267,000.00	32,217.82	6,527.42	234,782.18	12.07
Expenditures						
450	CAPITAL OUTLAY	25,000.00	130.04	0.00	24,869.96	0.52
463	MAINTENANCE	70,300.00	35,464.25	9,642.25	34,835.75	50.45
474	TRAFFIC	11,000.00	3,718.14	133.40	7,281.86	33.80
478	WINTER MAINTENANCE	60,400.00	25,048.87	7,336.66	35,351.13	41.47
483	ADMINISTRATION	27,300.00	449.50	0.00	26,850.50	1.65
906	DEBT SERVICE	83,743.00	77,657.50	0.00	6,085.50	92.73
TOTAL EXPENDITURES		277,743.00	142,468.30	17,112.31	135,274.70	51.30
TOTAL REVENUES		267,000.00	32,217.82	6,527.42	234,782.18	12.07
TOTAL EXPENDITURES		277,743.00	142,468.30	17,112.31	135,274.70	51.30
NET OF REVENUES & EXPENDITURES		(10,743.00)	(110,250.48)	(10,584.89)	99,507.48	1,026.25

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 01/31/2017	ACTIVITY FOR MONTH 01/31/2017	AVAILABLE BALANCE	% BDGT USED
Fund 238 - HISTORICAL DISTRICT FUND						
Revenues						
INT	INTEREST AND RENTS	100.00	17.09	0.00	82.91	17.09
OTHER	OTHER REVENUE	50,000.00	50,000.00	0.00	0.00	100.00
TOTAL REVENUES		50,100.00	50,017.09	0.00	82.91	99.83
Expenditures						
000		50,000.00	27,947.00	6,210.00	22,053.00	55.89
TOTAL EXPENDITURES		50,000.00	27,947.00	6,210.00	22,053.00	55.89
TOTAL REVENUES						
		50,100.00	50,017.09	0.00	82.91	99.83
TOTAL EXPENDITURES						
		50,000.00	27,947.00	6,210.00	22,053.00	55.89
NET OF REVENUES & EXPENDITURES						
		100.00	22,070.09	(6,210.00)	(21,970.09)	22,070.0

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 01/31/2017	ACTIVITY FOR MONTH 01/31/2017	AVAILABLE BALANCE	% BDGT USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
TAXES	TAXES	397,600.00	376,885.32	35,692.29	20,714.68	94.79
INT	INTEREST AND RENTS	250.00	116.79	0.00	133.21	46.72
TOTAL REVENUES		397,850.00	377,002.11	35,692.29	20,847.89	94.76
Expenditures						
450	CAPITAL OUTLAY	75,000.00	135,961.04	136.88	(60,961.04)	181.28
463	MAINTENANCE	77,500.00	60,780.80	8,419.71	16,719.20	78.43
483	ADMINISTRATION	39,900.00	5,742.63	975.68	34,157.37	14.39
740	COMMUNITY PROMOTIONS	65,000.00	37,599.05	0.00	27,400.95	57.84
965	TRANSFERS OUT	147,225.00	0.00	0.00	147,225.00	0.00
TOTAL EXPENDITURES		404,625.00	240,083.52	9,532.27	164,541.48	59.33
TOTAL REVENUES		397,850.00	377,002.11	35,692.29	20,847.89	94.76
TOTAL EXPENDITURES		404,625.00	240,083.52	9,532.27	164,541.48	59.33
NET OF REVENUES & EXPENDITURES		(6,775.00)	136,918.59	26,160.02	(143,693.59)	2,020.94

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 01/31/2017

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 01/31/2017	ACTIVITY FOR MONTH 01/31/2017	AVAILABLE BALANCE	% BGT USED
Fund 260 - DESIGNATED CONTRIBUTIONS						
Revenues						
INT	INTEREST AND RENTS	2,000.00	260.00	15.00	1,740.00	13.00
LOCAL	LOCAL CONTRIBUTIONS	5,000.00	0.00	0.00	5,000.00	0.00
TOTAL REVENUES		7,000.00	260.00	15.00	6,740.00	3.71
Expenditures						
443	ARBOR BOARD	5,000.00	8,130.00	8,130.00	(3,130.00)	162.60
751	PARKS	0.00	1,600.00	0.00	(1,600.00)	100.00
758	DOG PARK	2,000.00	781.63	173.76	1,218.37	39.08
TOTAL EXPENDITURES		7,000.00	10,511.63	8,303.76	(3,511.63)	150.17
TOTAL REVENUES						
		7,000.00	260.00	15.00	6,740.00	3.71
TOTAL EXPENDITURES						
		7,000.00	10,511.63	8,303.76	(3,511.63)	150.17
NET OF REVENUES & EXPENDITURES						
		0.00	(10,251.63)	(8,288.76)	10,251.63	100.00

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 01/31/2017	ACTIVITY FOR MONTH 01/31/2017	AVAILABLE BALANCE	% BDGT USED
Fund 351 - GENERAL DEBT SERVICE (NON-VOTED BONDS)						
Revenues						
TRANSIN	TRANSFERS IN	294,446.00	0.00	0.00	294,446.00	0.00
TOTAL REVENUES		294,446.00	0.00	0.00	294,446.00	0.00
Expenditures						
906	DEBT SERVICE	294,446.00	62,222.51	0.00	232,223.49	21.13
TOTAL EXPENDITURES		294,446.00	62,222.51	0.00	232,223.49	21.13
TOTAL REVENUES		294,446.00	0.00	0.00	294,446.00	0.00
TOTAL EXPENDITURES		294,446.00	62,222.51	0.00	232,223.49	21.13
NET OF REVENUES & EXPENDITURES		0.00	(62,222.51)	0.00	62,222.51	100.00

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 01/31/2017	ACTIVITY FOR MONTH 01/31/2017	AVAILABLE BALANCE	% BDGT USED
Fund 581 - AIRPORT FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	216.00	390.89	196.00	(174.89)	180.97
INT	INTEREST AND RENTS	39,050.00	20,381.80	10,386.00	18,668.20	52.19
OTHER	OTHER REVENUE	1,000.00	1,989.00	0.00	(989.00)	198.90
TOTAL REVENUES		40,266.00	22,761.69	10,582.00	17,504.31	56.53
Expenditures						
000		44,000.00	28,315.17	7,568.51	15,684.83	64.35
TOTAL EXPENDITURES		44,000.00	28,315.17	7,568.51	15,684.83	64.35
TOTAL REVENUES		40,266.00	22,761.69	10,582.00	17,504.31	56.53
TOTAL EXPENDITURES		44,000.00	28,315.17	7,568.51	15,684.83	64.35
NET OF REVENUES & EXPENDITURES		(3,734.00)	(5,553.48)	3,013.49	1,819.48	148.73

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 01/31/2017

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 01/31/2017	ACTIVITY FOR MONTH 01/31/2017	AVAILABLE BALANCE	% BDGT USED
Fund 590 - WASTEWATER FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	1,084,000.00	678,824.39	91,735.34	405,175.61	62.62
INT	INTEREST AND RENTS	1,000.00	462.66	0.00	537.34	46.27
OTHER	OTHER REVENUE	0.00	3,453,163.00	0.00	(3,453,163.00)	100.00
TOTAL REVENUES		1,085,000.00	4,132,450.05	91,735.34	(3,047,450.05)	380.87
Expenditures						
550	TREATMENT	526,500.00	899,166.45	483,016.14	(372,666.45)	170.78
551	COLLECTION	381,600.00	86,466.85	17,674.28	295,133.15	22.66
552	CUSTOMER ACCOUNTS	84,950.00	28,953.08	4,223.83	55,996.92	34.08
553	ADMINISTRATION	362,300.00	3,567.50	589.68	358,732.50	0.98
TOTAL EXPENDITURES		1,355,350.00	1,018,153.88	505,503.93	337,196.12	75.12
TOTAL REVENUES		1,085,000.00	4,132,450.05	91,735.34	(3,047,450.05)	380.87
TOTAL EXPENDITURES		1,355,350.00	1,018,153.88	505,503.93	337,196.12	75.12
NET OF REVENUES & EXPENDITURES		(270,350.00)	3,114,296.17	(413,768.59)	(3,384,646.17)	1,151.95

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
PERIOD ENDING 01/31/2017

Page: 10/17

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 01/31/2017	ACTIVITY FOR MONTH 01/31/2017	AVAILABLE BALANCE	% BDT USED
Fund 591 - WATER FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	1,022,000.00	614,538.67	81,494.95	407,461.33	60.13
INT	INTEREST AND RENTS	5,540.00	3,138.44	420.00	2,401.56	56.65
OTHER	OTHER REVENUE	5,000.00	19,363.15	5,702.14	(14,363.15)	387.26
TOTAL REVENUES		1,032,540.00	637,040.26	87,617.09	395,499.74	61.70
Expenditures						
570	TREATMENT	487,900.00	189,442.01	26,991.31	298,457.99	38.83
571	DISTRIBUTION	211,900.00	101,983.46	15,145.99	109,916.54	48.13
572	CUSTOMER ACCOUNTS	90,700.00	28,926.90	4,223.84	61,773.10	31.89
573	ADMINISTRATION	265,924.00	134,213.14	128,472.26	131,710.86	50.47
TOTAL EXPENDITURES		1,056,424.00	454,565.51	174,833.40	601,858.49	43.03
TOTAL REVENUES		1,032,540.00	637,040.26	87,617.09	395,499.74	61.70
TOTAL EXPENDITURES		1,056,424.00	454,565.51	174,833.40	601,858.49	43.03
NET OF REVENUES & EXPENDITURES		(23,884.00)	182,474.75	(87,216.31)	(206,358.75)	764.00

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 01/31/2017	ACTIVITY FOR MONTH 01/31/2017	AVAILABLE BALANCE	% BDGT USED
Fund 636 - DATA PROCESSING FUND						
Revenues						
INT	INTEREST AND RENTS	78,700.00	12.19	0.00	78,687.81	0.02
OTHER	OTHER REVENUE	1,300.00	50.72	0.00	1,249.28	3.90
TOTAL REVENUES		80,000.00	62.91	0.00	79,937.09	0.08
Expenditures						
000		80,000.00	27,821.36	3,438.29	52,178.64	34.78
TOTAL EXPENDITURES		80,000.00	27,821.36	3,438.29	52,178.64	34.78
TOTAL REVENUES						
		80,000.00	62.91	0.00	79,937.09	0.08
TOTAL EXPENDITURES						
		80,000.00	27,821.36	3,438.29	52,178.64	34.78
NET OF REVENUES & EXPENDITURES						
		0.00	(27,758.45)	(3,438.29)	27,758.45	100.00

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 01/31/2017	ACTIVITY FOR MONTH 01/31/2017	AVAILABLE BALANCE	% BDT USED
Fund 661 - EQUIPMENT FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	7,000.00	5,965.51	267.35	1,034.49	85.22
INT	INTEREST AND RENTS	0.00	37.96	0.00	(37.96)	100.00
OTHER	OTHER REVENUE	1,100.00	8,285.84	6,500.00	(7,185.84)	753.26
TRANSIN	TRANSFERS IN	35,000.00	0.00	0.00	35,000.00	0.00
TOTAL REVENUES		43,100.00	14,289.31	6,767.35	28,810.69	33.15
Expenditures						
895	FLEET MAINT. & REPLACEMENT	203,299.07	344,031.24	268,845.06	(140,732.17)	169.22
TOTAL EXPENDITURES		203,299.07	344,031.24	268,845.06	(140,732.17)	169.22
TOTAL REVENUES		43,100.00	14,289.31	6,767.35	28,810.69	33.15
TOTAL EXPENDITURES		203,299.07	344,031.24	268,845.06	(140,732.17)	169.22
NET OF REVENUES & EXPENDITURES		(160,199.07)	(329,741.93)	(262,077.71)	169,542.86	205.83

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 01/31/2017	ACTIVITY FOR MONTH 01/31/2017	AVAILABLE BALANCE	% BDGT USED
Fund 711 - CEMETERY FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	0.00	3,250.00	0.00	(3,250.00)	100.00
INT	INTEREST AND RENTS	0.00	3.43	0.00	(3.43)	100.00
TOTAL REVENUES		0.00	3,253.43	0.00	(3,253.43)	100.00
TOTAL REVENUES						
TOTAL EXPENDITURES		0.00	3,253.43	0.00	(3,253.43)	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00
			3,253.43	0.00	(3,253.43)	100.00

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 01/31/2017	ACTIVITY FOR MONTH 01/31/2017	AVAILABLE BALANCE	% BDT USED
Fund 714 - LEE FUND						
Revenues						
INT	INTEREST AND RENTS	5,000.00	(757.34)	(216.46)	5,757.34	(15.15)
TOTAL REVENUES		5,000.00	(757.34)	(216.46)	5,757.34	(15.15)
Expenditures						
000		5,000.00	2,800.00	1,050.00	2,200.00	56.00
TOTAL EXPENDITURES		5,000.00	2,800.00	1,050.00	2,200.00	56.00
TOTAL REVENUES		5,000.00	(757.34)	(216.46)	5,757.34	15.15
TOTAL EXPENDITURES		5,000.00	2,800.00	1,050.00	2,200.00	56.00
NET OF REVENUES & EXPENDITURES		0.00	(3,557.34)	(1,266.46)	3,557.34	100.00

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 01/31/2017	ACTIVITY FOR MONTH 01/31/2017	AVAILABLE BALANCE	% BDGT USED
Fund 715 - LOOK FUND						
Revenues						
INT	INTEREST AND RENTS	25,000.00	(2,952.52)	11,182.47	27,952.52	(11.81)
TOTAL REVENUES		25,000.00	(2,952.52)	11,182.47	27,952.52	(11.81)
Expenditures						
000		25,000.00	2,710.00	0.00	22,290.00	10.84
TOTAL EXPENDITURES		25,000.00	2,710.00	0.00	22,290.00	10.84
TOTAL REVENUES		25,000.00	(2,952.52)	11,182.47	27,952.52	11.81
TOTAL EXPENDITURES		25,000.00	2,710.00	0.00	22,290.00	10.84
NET OF REVENUES & EXPENDITURES		0.00	(5,662.52)	11,182.47	5,662.52	100.00

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 01/31/2017	ACTIVITY FOR MONTH 01/31/2017	AVAILABLE BALANCE	% BDT USED
Fund 716 - CARR FUND						
Revenues						
INT	INTEREST AND RENTS	0.00	4.37	0.00	(4.37)	100.00
TOTAL REVENUES		0.00	4.37	0.00	(4.37)	100.00
TOTAL REVENUES		0.00	4.37	0.00	(4.37)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	4.37	0.00	(4.37)	100.00

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 01/31/2017	ACTIVITY FOR MONTH 01/31/2017	AVAILABLE BALANCE	% BDGT USED
Fund 718 - CARR FUND II						
Revenues						
INT	INTEREST AND RENTS	0.00	15.25	0.00	(15.25)	100.00
TOTAL REVENUES		0.00	15.25	0.00	(15.25)	100.00
TOTAL REVENUES		0.00	15.25	0.00	(15.25)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	15.25	0.00	(15.25)	100.00
TOTAL REVENUES - ALL FUNDS		6,476,482.24	7,313,763.03	345,156.87	(837,280.79)	112.93
TOTAL EXPENDITURES - ALL FUNDS		7,344,266.07	3,856,231.92	1,168,474.40	3,488,034.15	52.51
NET OF REVENUES & EXPENDITURES		(867,783.83)	3,457,531.11	(823,317.53)	(4,325,314.94)	398.43