



301 East Main Street
Lowell, Michigan 49331
Phone (616) 897-8457
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CITY OF LOWELL
CITY COUNCIL AGENDA
MONDAY, JUNE 5, 2017, 7:00 P.M.

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL

2. CONSENT AGENDA

- Approval of the Agenda.
- Approve and place on file the regular minutes of the May 15, 2017 City Council meeting.
- Authorize payment of invoices in the amount of \$457,826.34

3. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA

IF YOU WISH TO ADDRESS AN AGENDA ITEM, PUBLIC COMMENT FOR EACH ITEM WILL OCCUR AFTER THE INITIAL INFORMATION IS SHARED ON THE MATTER AND INITIAL DELIBERATIONS BY THE PUBLIC BODY. PUBLIC COMMENT WILL OCCUR BEFORE A VOTE ON THE AGENDA ITEM OCCURS.

4. OLD BUSINESS

5. NEW BUSINESS

- a. KDL Annual Report.
- b. Resolution 15-17 – Amending Resolution Adopting City of Lowell Annual Budget for Fiscal Year 2017-18.
- c. Resolution 16-17 – Approving application of Litehouse, Inc., for an Industrial Facilities Exemption Certificate and Approving and Authorizing Execution of a Related Property Tax Abatement Agreement.
- d. Stoney Lake Playground Discussion

6. BOARD/COMMISSION REPORTS

7. MANAGER'S REPORT

8. APPOINTMENTS

9. COUNCIL COMMENTS

10. CLOSED SESSION

- a. Discussion on Labor Negotiations

11. RETURN TO OPEN SESSION

12. ADJOURNMENT

NOTE: Any person who wishes to speak on an item included on the printed meeting agenda may do so. Speakers will be recognized by the Chair, at which time they will be allowed five (5) minutes maximum to address the Council. A speaker representing a subdivision association or group will be allowed ten (10) minutes to address the Council.



301 East Main Street
Lowell, Michigan 49331
Phone (616) 897-8457
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www.ci.lowell.mi.us

MEMORANDUM

TO: Lowell City Council

FROM: Michael Burns, City Manager

RE: Council Agenda for Monday, June 5, 2017

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4. OLD BUSINESS

5. NEW BUSINESS

a. KDL Annual Report.

Representatives from the Kent District Library will provide information and a presentation.

b. Resolution 15-17 Amending Resolution Adopting City of Lowell Annual Budget for Fiscal Year 2017-18, Approving Millage Levies, Approving Schedule of Rates and Fees and other Matters Related Thereto. Memo is provided from City Treasurer Suzanne Olin.

Recommended Motion: That the Lowell City Council approves Resolution 15-17 amending Resolution 14-17 to approve the public museum tax rate for the 2017-18 fiscal year to .2423 mills.

c. Resolution 16-17 – Approving the Application of Litehouse, Inc. for an Industrial Facilities Exemption Certificate and Approving and Authorizing Execution of a Related Property Tax Abatement Agreement. Memo is provided from City Manager Michael Burns.

Recommended Motion: That the Lowell City Council grant an Industrial Facility Tax Credit for Litehouse for five year with the option to reapply for the remaining years for the expansion of their site; as well as approving and authorizing execution of a related property tax abatement agreement.

- d. Stoney Lake Playground Discussion. Memo is provided from City Manager Michael Burns.

Recommended Motion: Designating a fund in the City chart of accounts for the purpose of utilizing for the Stoney Lakeside Park upgrades.

6. BOARD/COMMISSION REPORTS

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**PROCEEDINGS
OF
CITY COUNCIL
OF THE
CITY OF LOWELL
MONDAY, MAY 15, 2017, 7:00 P.M.**

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL.

The Meeting was called to order at 7:00 p.m. by Mayor Mike DeVore and City Clerk Susan Ullery called roll.

Present: Councilmembers Greg Canfield, Jim Hodges, Alan Teelander and Mayor DeVore.

Absent: Councilmember Jeff Phillips.

Also Present: City Manager Mike Burns, City Clerk Susan Ullery, Police Sergeant Christopher Hurst, and Lowell Light and Power General Manager Steve Donkersloot.

2. APPROVAL OF ABSENCE.

IT WAS MOVED BY HODGES and seconded by TEELANDER to approve the absence of Councilmember Phillips.

YES: 4. NO: 0. ABSENT: 1 MOTION CARRIED.

3. APPROVAL OF THE CONSENT AGENDA

IT WAS MOVED BY TEELANDER and seconded by HODGES to approve the consent agenda as written.

- Approval of the Agenda.
- Approve and place on file the regular and closed session minutes of the May 1, 2017 City Council meeting.
- Approve and place on file the minutes of the May 6, 2017 budget work session meeting.
- Authorize payment of invoices in the amount of \$802,797.29.

YES: Mayor DeVore, Councilmember Hodges, and Councilmember Teelander.

NO: None. ABSENT: 1. (Phillips) Abstain: Canfield. MOTION CARRIED.

4. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA.

There were no comments.

5. OLD BUSINESS.

No old business.

6. **NEW BUSINESS.**

a. **Public Hearing – 2017/18 Budget.**

City Manager Mike Burns spoke in reference to approving the budget after the public hearing is held.

Mayor Mike DeVore opened the public hearing for comments on the Annual Budget.

There were no public comments and the public hearing was closed.

b. **Resolution 14-17 – Adopting City of Lowell Annual Budget for Fiscal Year 2017-18.**

Councilmember Hodges thanked Treasurer Sue Olin and City Manager Mike Burns for the work they have done getting the budget ready for approval.

IT WAS MOVED BY HODGES and seconded by CANFIELD to adopt Resolution 14-17, City of Lowell Annual Budget for Fiscal Year 2017-18, approving Mileage Levies, Schedules of Rates and Fees, and other matters related to the budget.

Burns advised there was a nominal increase to the water and sewer rates to cover the cost for the bonds.

YES: Mayor DeVore, Councilmember Hodges, Councilmember Teelander, and Councilmember Canfield. NO: None. ABSENT: 1. (Phillips) MOTION CARRIED.

c. **Temporary Feather Signs.**

City Clerk Susan Ullery advised there is a need to address the issue with the temporary sign ordinance. Currently, the ordinance allows for one temporary sign for each establishment for not more than sixty days per calendar year. Many businesses are using these signs for advertising without coming into the City for a permit and some are displaying several on one parcel.

There was no recommendation at this time; however, a discussion on the topic is important and such feather signs should be addressed.

By general consensus, the Council agreed to forward the issue to the Planning Commission for further review and then provide a recommendation to the Council.

7. **MONTHLY REPORTS.**

There were no comments.

8. **BOARDS AND COMISSION REPORTS.**

Councilmember Hodges advised the Fire Authority meeting was on May 8th. There was continued discussion regarding the fund balance the Fire Department should have on hand. There was also some discussion and resolution passed on the carrying of fire arms and how they check in their personal fire arms. The board finalized their discussion to charge for fire inspections for businesses in the community, not just the City of Lowell. There was also discussion whether fire board members should be paid and it

was determined that in the Authority Agreement, the board members should not be paid, but it was turned over to the various jurisdictions. Hodges went on to note the Arbor Board did not have a meeting this month, but there was a tree planting ceremony at Big Boiler Brewery. Hodges commented that the Look Memorial Fund had \$8,081.00 available for grant applicants. Two were selected, each receiving \$4,000.

Councilmember Canfield had no meetings to report.

Councilmember Teelander advised the Planning Commission met and continued to review Chapters 4 and 17 of the zoning ordinance. The Commission will also began to review the Master Plan. Teelander advised he attended the MPPA meeting with Steve Donkersloot, Marty Chambers and Jim Salzewedel. The meeting was interesting and the speakers were enlightening. He also attended a LARA meeting where finalizing the trail down Alden Nash from Gee Drive was discussed. Teelander went on to state he attended the Light and Power Board meeting last Thursday. A crew from Light and Power attended a rodeo in San Antonio, Texas where they performed very well. Next year, the rodeo will be held in Raleigh, North Carolina. The next Light and Power board meeting will be moved to June 7th so the board members can attend the Sizzlin' Summer Concert. Teelander advised the cost of service and rate design study was performed and customer rates will be increased with a finalized amount presented at the July board meeting. The board also approved the current health plan for the employees as well as the budget, which will be presented to Council soon. A forestry truck will be delivered later this week and will be driven by new employee Steven Shay. Teelander also noted the Lowell Light and Power website went live and customers are encouraged to visit it.

Mayor Mike DeVore had no reports.

9. **MANAGER'S REPORT.**

City Manager Burns reported on the following:

- Meeting with Rich LaBombard from the Department of Public Works and Mark Anderson from LARA, and had a conference call with Attorney Dick Wendt and Dave Austin from Williams and Works to try to resolve some issues. Wendt clarified that the existing Code of Ordinance already provides separate definitions for sidewalks and trails; trails are not included in the maintenance requirements laid out for sidewalks. Therefore, no changes are required. LARA is going to seek the easements needed for the trails. They will work with the City to make sure the proper right of way permits are addressed. There will also be a joint meeting with LARA within the next couple of weeks.
- Mayor Exchange Day with the City of Wayland will be on Friday, May 19th.
- Will be meeting with representatives from LEAD on Tuesday, May 16th.
- Chief Bukala is still on paid administrative leave. The investigation is being finished up.
- At the next Committee of a Whole meeting, there will be discussion about the infrastructure and projects and see what costs would be.
- Lowell Area Community Foundation meeting is later this week.

10. COUNCIL COMMENTS.

Councilmember Hodges advised that the Lowell Rotary Club has been busy working on the new reading deck on the west side of the library. The library also celebrated its 20th year on Saturday.

Mayor Exchange is coming up and it is always good to share with other communities.

Coffee with Council on May 6th had a good participation.

Councilmember Canfield thanked City Manager Mike Burns for mentioning the road situation and the possibility of having a meeting to get public input.

Councilmember Teelander advised that he and Perry Beachum walked the LARA Trails last week with Kent County Parks Executive Director Kate Myer. Teelander advised she would like to be invited if there is another Council of the Whole meeting with Parks and LARA.

Mayor DeVore thanked all who work at City Hall and the Police Department. He thanked Burns for the budget presentation, which helped him to understand it better.

Mayor DeVore advised that the library celebration was fantastic and the weather was perfect.

11. ADJOURNMENT.

IT WAS MOVED BY HODGES and seconded by TEELANDER to adjourn at 7:24 p.m.

YES: 4. NO: NONE. ABSENT: 1. MOTION CARRIED.

DATE:

APPROVED:

Mike DeVore, Mayor

Susan Ullery, City Clerk

**CITY OF LOWELL
KENT COUNTY, MICHIGAN**

RESOLUTION NO. 14-17

**RESOLUTION ADOPTING CITY OF LOWELL ANNUAL
BUDGET FOR FISCAL YEAR 2017-18, APPROVING
MILLAGE LEVIES, APPROVING SCHEDULE OF RATES
AND FEES AND OTHER MATTERS RELATED THERETO**

Councilmember Hodges, supported by Councilmember Canfield, moved the adoption of the following resolution:

WHEREAS, the City Manager has prepared and presented to the City Council at its meeting on April 17, 2017, a proposed complete itemized annual budget for the 2017-18 fiscal year of the City (the "FY17-18 Budget") in accordance with the City Charter, applicable State of Michigan law and applicable federal law and regulations, if any; and

WHEREAS, after the FY 17-18 Budget was presented to the City Council, a copy has been available for public inspection at City Hall at the office of the City Clerk; and

WHEREAS, the City Charter requires that before the FY 17-18 Budget may be considered for adoption by the City Council, the City Council shall hold a public meeting; and

WHEREAS, public hearings on the FY 17-18 Budget, properly noticed as referenced by Section 8.4 of Chapter 8 of the City Charter and Section 2 of Act 43 of the Public Acts of Michigan (2nd Ex. Sess.), were held at 7:00 p.m. on May 15, 2017, in the City Council Chambers in City Hall at which times all interested persons were given an opportunity to be heard; and

WHEREAS, the City Charter requires that the City Council adopt a budget for the City for the 2017-18 fiscal year of the City not later than the first Monday in June, including the amount to be levied in such fiscal year on taxable real and personal property in the City to meet the requirements of the FY 16-17 Budget; and

WHEREAS, in connection with the approval of the FY 17-18 Budget, the City Council desires to approve a schedule of rates and fees to be applicable in the City commencing at the beginning of the City's 2017-18 fiscal year.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the FY 17-18 Budget as presented at this meeting, including modifications, if any, made at the time of public hearing and noted in the FY 17-18 Budget document, is hereby adopted.

2. That for the 2017-18 fiscal year of the City there shall be levied on all taxable real and personal property in the City (a) a general *ad valorem* tax rate of 15.70 mills for general purposes (i.e., administration, fire, police, parks and recreation, etc.), and (b) a general *ad valorem* tax rate of 0.2424 mills for improvements to, and operation of, the public museum. The total 2017-18

fiscal year City general *ad valorem* tax levy on all taxable real and personal property in the City is 15.9424 mills.

3. That in accordance with the FY 17-18 Budget which is adopted at the fund level, the following are the estimated City revenues and expenses for the 2017-18 fiscal year of the City:

REVENUES

General Fund, \$2,984,894.52
Major Street Fund, \$208,400.00
Local Street Fund, \$260,000.00
Historic District Fund, \$50,100.00
Downtown Development Authority Fund, \$420,400.00
Designated Contributions Fund, \$5,700.00
Airport Fund, \$59,266.00
Wastewater Fund, \$1,069,000.00
Water Fund, \$2,063,899.00
Cable Fund, \$133,000.00
Light & Power Fund, \$8,652,614.00
Data Processing Fund, \$78,700.00
Equipment Fund, \$208,442.00
Lee Fund, \$4,000.00
Look Fund, \$18,000.00

APPROPRIATIONS

General Fund, \$2,955,085.00
Major Street Fund, \$246,790.00
Local Street Fund, \$246,455.00
Historic District Fund, \$50,000.00
Downtown Development Authority Fund, \$446,814.00
Designated Contributions Fund, \$5,700.00
Airport Fund, \$78,500.00
Wastewater Fund, \$1,450,368.00
Water Fund, \$2,461,109.50
Cable Fund, \$133,000.00
Light & Power Fund, \$9,156,837.45
Data Processing Fund, \$73,000.00
Equipment Fund, \$264,070.94
Lee Fund, \$4,000.00
Look Fund, \$18,000.00

4. That in a Fund where total appropriations exceed estimated revenue the City has determined that there is sufficient surplus, or undesignated fund balance, in the Fund to meet the requirements of the Uniform Budgeting and Accounting Act, Act 2 of the Public Acts of Michigan of 1968, as amended ("Act 2").

5. That pursuant to the provisions of Act 2, the City Manager is hereby authorized to make budgetary transfers within the identified fund in the FY 17-18 Budget or between identified

activities within a fund. All other budgetary transfers in the FY 17-18 Budget shall be in accordance with Act 2 when City Council approval is required.

6. That the City Manager or his designee(s) is authorized to make expenditures budged in the FY 17-18 Budget in accordance with applicable law, ordinances, rules, regulations and policies.

7. That the Schedule of Rates and Fees presented at this meeting is approved to be effective July 1, 2017.

8. That all resolutions or parts of resolutions to the extent of any conflict herewith are rescinded.

YEAS: Councilmembers Mayor DeVore, Councilmembers Hodges, Teelander and Canfield

NAYS: Councilmembers None

ABSTAIN: Councilmembers None

ABSENT: Councilmembers Phillips

RESOLUTION DECLARED ADOPTED.

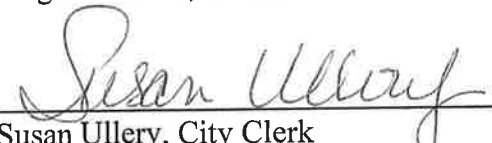
Dated: May 15, 2017


Susan Ullery, City Clerk

CERTIFICATION

I, the undersigned Clerk of the City of Lowell, Michigan (the "City") do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council, at a meeting held on May 15, 2017, and that public notice of said meeting was given pursuant to and in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended.

Dated: May 15, 2017


Susan Ullery, City Clerk

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF LOWELL
EXP CHECK RUN DATES 05/17/2017 - 06/01/2017
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

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Vendor Code	Vendor Name	Invoice	Description	Amount
10550	63RD DISTRICT COURT			
	05/1/2017		BOND JUSTIN BOWHUIS	100.00
	05/30/2017		BOND GRANT JACKSON	500.00
TOTAL FOR: 63RD DISTRICT COURT				600.00
01513	ADDORIO TECHNOLOGIES, LLC			
	6918		PROFESSIONAL SERVICES	1,802.50
	6931		LPD PROFESSIONAL SERVICES	360.00
TOTAL FOR: ADDORIO TECHNOLOGIES, LLC				2,162.50
01741	AMERICAN WATER WORKS ASSOC.			
	7/2017 - 6/2018		MEMBERSHIP DUES - VANVEELEN	187.00
TOTAL FOR: AMERICAN WATER WORKS ASSOC.				187.00
10177	AT&T			
	4/17 - 5/16/17		MONTHLY STATEMENT	5,810.53
TOTAL FOR: AT&T				5,810.53
02449	AT&T LONG DISTANCE			
	MAY 2017		MONTHLY STATEMENT	920.62
TOTAL FOR: AT&T LONG DISTANCE				920.62
00769	BARTLETT TREE EXPERTS			
	37340957-0		MUSEUM TREE PRUNING	738.00
TOTAL FOR: BARTLETT TREE EXPERTS				738.00
00045	BARTLETT, SANDY			
	5/23/17		MILEAGE FOR MAY 2017	67.41
TOTAL FOR: BARTLETT, SANDY				67.41
10686	BETTEN BAKER			
	11290		EQUIP FUND R & M	252.00
TOTAL FOR: BETTEN BAKER				252.00
10483	BOURGETTE, BOB			
	5/17/17		AIRPORT REIMBURSE R & M	153.31
TOTAL FOR: BOURGETTE, BOB				153.31
00065	BOUWHUIS SUPPLY, INC.			
	56750		TOWELS	272.44
TOTAL FOR: BOUWHUIS SUPPLY, INC.				272.44
01375	BRECKEN, RALPH			
	5/22/17		FLEET TRAINING - FRANKENMUTH	144.99
TOTAL FOR: BRECKEN, RALPH				144.99
00084	CANFIELD PLUMBING & HEATING IN			
	59629		METER WORK 1061 N HUDSON	124.00
TOTAL FOR: CANFIELD PLUMBING & HEATING IN				124.00
10656	CARLETON EQUIPMENT			
	APRIL 2017		STATEMENT OF ACCOUNT	34.31
TOTAL FOR: CARLETON EQUIPMENT				34.31

User: LORI

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Vendor Code	Vendor Name	Description	Amount
	Invoice		
MISC	CIEMNIAK, AMANDA		
	REFUND	SOCIAL SECURITY 567 ROOM DEPOSIT	100.00
TOTAL FOR: CIEMNIAK, AMANDA			100.00
01343	CL TRUCKING & EXCAVATING		
	PYMT #1	JEFFERSON STREET RESURFACING PROJECT	194,686.71
TOTAL FOR: CL TRUCKING & EXCAVATING			194,686.71
10509	CONSUMERS ENERGY		
	4/26 - 5/23/17	MONTHLY STATEMENTS	1,887.42
TOTAL FOR: CONSUMERS ENERGY			1,887.42
00148	DICKINSON WRIGHT PLLC		
	1161987	LEGAL SERCIES - GENERAL	4,076.00
	1161999	LEGAL SERVICES - VALLEY VIST OWNER LLC	351.50
	1162000	LEGAL SERCIES - SIGNAGE	92.50
	1162002	LEGAL SERVCIES - SKID STEER	1,739.00
	1162003	LEGAL SERVCIES - LOWELL TWP	518.00
	1162004	LEGAL SERVICES - KING MILLING	240.50
	1162005	LEGAL SERVCIES - KCYAA AGREEMENT	277.50
	1167888	PROFESSIONAL SVC	129.50
	1167889	PROF SVC - FRONT END LOADER	492.00
	1167890	PROF SVC - SKID STEER	725.00
	1167891	PROFESSIONAL SERVICES	832.50
	1167892	PROFESSIONAL SERVICES	740.00
	1167893	PROFESSIONAL SERVICES	462.50
	1167894	PROFESSIONAL SERVICES	185.00
	1167895	PROFESSIONAL SERVICES	610.50
	1167896	PROFESSIONAL SERVICES	4,014.50
	162001	LEGAL SERCIES - FRONT END LOADER	1,776.00
TOTAL FOR: DICKINSON WRIGHT PLLC			17,262.50
02035	DIGITAL OFFICE MACHINES, INC.		
	17493	LPD COPY MACHINE CONTRACT	27.36
TOTAL FOR: DIGITAL OFFICE MACHINES, INC.			27.36
00151	DIXON ENGINEERING, INC.		
	17-2025	WTP PAINT INSPECTION	1,725.00
TOTAL FOR: DIXON ENGINEERING, INC.			1,725.00
01721	DREW WIRELESS		
	LPD51017	LPD - RELOCATE PRINTERS IN CARS	425.00
TOTAL FOR: DREW WIRELESS			425.00
10297	EJ USA, INC.		
	110170031209	N JEFFERSON ST PROJECT	2,296.05
TOTAL FOR: EJ USA, INC.			2,296.05
00787	FERGUSON SUPPLY		
	0018124	WATER DEPT R & M	667.31
TOTAL FOR: FERGUSON SUPPLY			667.31
10413	GR CENTRAL IRON & STEEL INC		
	250082	WPT R & M	240.00
TOTAL FOR: GR CENTRAL IRON & STEEL INC			240.00

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01493	GRAINGER INDUSTRIAL SUPPLY	9445333439	WATER DEPT R & M	15.12
TOTAL FOR: GRAINGER INDUSTRIAL SUPPLY				15.12
00225	GRAND RAPIDS COMMUNITY COLLEGE	5/1 - 5/15/2017	TAX DISBURSEMENT	6.35
TOTAL FOR: GRAND RAPIDS COMMUNITY COLLEGE				6.35
10047	GREENBUD LANDSCAPING INC	927	MOWING DOG PARK	130.00
TOTAL FOR: GREENBUD LANDSCAPING INC				130.00
10310	HASSELBRING-CLARK	INV80957	CITY HALL COPY MACHING CONTRACT	417.39
TOTAL FOR: HASSELBRING-CLARK				417.39
00244	HEFFRON, LESLIE	5/16/17	RECORDS TRAINING MILEAGE	66.34
TOTAL FOR: HEFFRON, LESLIE				66.34
02463	HYDROCORP	0042964-IN	CROSS CONNECTION MAY 2017	815.00
TOTAL FOR: HYDROCORP				815.00
00262	IDEXX DISTRIBUTION CORP.	3015984114	WTP SUPPLIES	230.14
TOTAL FOR: IDEXX DISTRIBUTION CORP.				230.14
02451	J&K ROADSIDE SERVICE, LLC	100937	LPD CHIEF CAR FROM GVSU	75.00
TOTAL FOR: J&K ROADSIDE SERVICE, LLC				75.00
00005	KENDALL ELECTRIC INCORPORATED	S105817475.001	SERVICE FEES	11.64
TOTAL FOR: KENDALL ELECTRIC INCORPORATED				11.64
00300	KENT COUNTY TREASURER	5/1 - 5/15/2017	TAX DISBURSEMENT	41.22
		5/31/17	TRAILER FEES	153.00
TOTAL FOR: KENT COUNTY TREASURER				194.22
00303	KENT DISTRICT LIBRARY	5/1 - 5/15/17	TAX DISBURSEMENT	3.30
TOTAL FOR: KENT DISTRICT LIBRARY				3.30
00302	KENT INTERMEDIATE SCHOOL DIST.	5/1 - 5/15/2017	TAX DISBURSEMENT	17.07
TOTAL FOR: KENT INTERMEDIATE SCHOOL DIST.				17.07
02209	KERKSTRA PORTABLE, INC.	105934	PORTABLE RESTROOM - BURCH FIELD	115.00
		105935	PORTABLE RESTROOM - CREEKSIDE PARK	115.00
		106342	PORTABLE RESTROOM - OAKWOOD	75.00
TOTAL FOR: KERKSTRA PORTABLE, INC.				305.00

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00805	LEE'S TRENCHING SERVICE, INC.	106193	WATER TAP - 1351 BOWES RD	9,800.00
TOTAL FOR: LEE'S TRENCHING SERVICE, INC.				9,800.00
01374	LOWELL AREA HISTORICAL MUSEUM	5/1 - 5/15/17	TAX DISBURSEMENT	0.85
TOTAL FOR: LOWELL AREA HISTORICAL MUSEUM				0.85
00562	LOWELL AREA SCHOOLS	5/1 - 5/15/17	TAX DISBURSEMENT	42.95
		5/8/17	LCTV GRANT - AUDIO EQUIP	3,526.30
TOTAL FOR: LOWELL AREA SCHOOLS				3,569.25
00341	LOWELL LIGHT & POWER	2955	STREET LIGHT MAINT	1,981.00
		2957	VOIP PHONE SYSTEM	78,301.74
TOTAL FOR: LOWELL LIGHT & POWER				80,282.74
02461	LOWELL ROTARY CLUB	105	MEMBERSHIP - ULLERY	575.00
		96	MEMBERSHIP - MIKE BURNS	575.00
TOTAL FOR: LOWELL ROTARY CLUB				1,150.00
10615	MANSZEWSKI LANDSCAPING LLC	1302	MOWING CONTRACT	7,200.00
TOTAL FOR: MANSZEWSKI LANDSCAPING LLC				7,200.00
00418	MICHIGAN POLICE EQUIPMENT CO	168275	POLICE TEST KIT	84.00
TOTAL FOR: MICHIGAN POLICE EQUIPMENT CO				84.00
00407	MIDWEST AIR FILTER, INC.	G0634531	LIBRARY FILTERS	63.42
		G0634682	CITY HALL FILTERS	96.04
		G0634683	MUSEUM FILTERS	47.26
TOTAL FOR: MIDWEST AIR FILTER, INC.				206.72
10665	MISS P'S CATERING	5/19/17	MAYOR EXCHANGE LUNCH	100.00
TOTAL FOR: MISS P'S CATERING				100.00
RECYCLE	MORDEN, RON	BIN 522	RECYCLE BIN REFUND	5.00
TOTAL FOR: MORDEN, RON				5.00
01794	MUNDT, THERESA	5/18/17	MEIJER REIMBURSEMENT	107.77
TOTAL FOR: MUNDT, THERESA				107.77
10356	NELSON, ERIC	5/30/2017	AIRPORT REIMBURSEMENT	47.11
TOTAL FOR: NELSON, ERIC				47.11

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Vendor Code	Vendor Name	Description	Amount
	Invoice		
02156	NORTHERN A-1 KALKASKA		
	31238	WTP - CLEAN DRINKING WATER TANK	2,680.55
TOTAL FOR: NORTHERN A-1 KALKASKA			2,680.55
10687	NOVASTAR SOLUTIONS		
	24579	WTP THERMOMETER	78.00
TOTAL FOR: NOVASTAR SOLUTIONS			78.00
02291	PEERLESS MIDWEST INC.		
	50850	6" BYPASS METER WTP	6,681.23
TOTAL FOR: PEERLESS MIDWEST INC.			6,681.23
01270	PLUMMERS ENVIRONMENTAL SERVICE		
	1750578	TELEVISED SEWER - FOREMAN & DONNA	1,721.85
	1750581	TELEVISED LATERALS	1,507.35
	1751013	JETTING SEWER - 220 N WEST	308.25
TOTAL FOR: PLUMMERS ENVIRONMENTAL SERVICE			3,537.45
01708	POSTMASTER		
	5/31/2017	WATER/SEWER BILLS FOR JUNE 2017	409.24
TOTAL FOR: POSTMASTER			409.24
00512	PREIN & NEWHOF, INC.		
	39414	PROFESSIONAL SERVICES	1,300.00
	39421	PROFESSIONAL SERVICES	6,504.50
	39428	PROFESSIONAL SERVCIES	1,208.28
TOTAL FOR: PREIN & NEWHOF, INC.			9,012.78
01159	PURCHASE POWER		
	5/10/2017	ACCOUNT STATEMENT	49.29
TOTAL FOR: PURCHASE POWER			49.29
10133	RED CREEK		
	75R00386	TRASH SERVICES	525.53
TOTAL FOR: RED CREEK			525.53
10685	RIDERS DISCOUNT		
	5/19/2017	POLICE UNIFORM	804.00
	5/9/17	POLICE UNIFORMS	370.00
TOTAL FOR: RIDERS DISCOUNT			1,174.00
02248	RIVERSIDE INTEGRATED SYSTEMS INC.		
	134924	PHONE SYSTEM TO FIBER	987.64
TOTAL FOR: RIVERSIDE INTEGRATED SYSTEMS INC.			987.64
10378	RUESINK, KATHIE		
	543223/543224 #2	CLEANING SERVICES (REPLACE CK#69591)	630.00
	543225/543226	CLEANING SERVICES	540.00
TOTAL FOR: RUESINK, KATHIE			1,170.00
00557	RYLEE'S ACE HARDWARE, INC.		
	281907/1	POLICE SUPPLIES	62.99
TOTAL FOR: RYLEE'S ACE HARDWARE, INC.			62.99

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Vendor Code	Vendor Name	Description	Amount
	Invoice		
02383	SANISWEEP, INC.		
	89070	STREET SWEEPING	14,230.12
TOTAL FOR: SANISWEEP, INC.			14,230.12
REFUND UB	SHUVE, IDA		
	06/01/2017	UB refund for account: 5-02920-5	18.40
TOTAL FOR: SHUVE, IDA			18.40
02521	SINCLAIR RECREATION LLC		
	5/23/17	STONEY PLAYGROUND PROJECT	28,788.03
TOTAL FOR: SINCLAIR RECREATION LLC			28,788.03
10642	SPECTRUM HEALTH REGIONAL LAB		
	LLBD-0040	LAB BLOOD DRAW	25.00
TOTAL FOR: SPECTRUM HEALTH REGIONAL LAB			25.00
01002	SPRINGROVE VARIETY		
	4	LPD BINIDERS	7.98
TOTAL FOR: SPRINGROVE VARIETY			7.98
10276	SPRINT		
	4/10 - 5/9/17	PHONE BILL	757.19
TOTAL FOR: SPRINT			757.19
02354	STANDARD SUPPLY AND LUMBER		
	2022091	LIBRARY DECK SUPPLIES	4,548.41
TOTAL FOR: STANDARD SUPPLY AND LUMBER			4,548.41
10202	STATE OF MICHIGAN		
	5/22/2017	DRIINKING WATER/DISTRIBUTION CERTIFICATION	95.00
TOTAL FOR: STATE OF MICHIGAN			95.00
02032	STEALTH PEST MANAGEMENT LLC		
	APRIL 2017	PEST CONTROL	120.00
TOTAL FOR: STEALTH PEST MANAGEMENT LLC			120.00
10684	STEPHENS, MICHAEL		
	LOST CHECK	SHOOTING RANGE PAINT	21.15
TOTAL FOR: STEPHENS, MICHAEL			21.15
10583	SUEZ WATER ENVIRONMENTAL SVC INC		
	201730705	WWTP SERVICES MAY 2017	36,276.24
TOTAL FOR: SUEZ WATER ENVIRONMENTAL SVC INC			36,276.24
10514	SUPPLYGEEKS		
	521431-0	OFFICE SUPPLIES	209.43
TOTAL FOR: SUPPLYGEEKS			209.43
00628	TERMINAL SUPPLY CO.		
	23057-00	EQUIP FUND R & M	92.78
TOTAL FOR: TERMINAL SUPPLY CO.			92.78
10192	TERRA VERDE LANDSCAPING LLC		
	005079	2 ARBOR DAY TREES	500.00
TOTAL FOR: TERRA VERDE LANDSCAPING LLC			500.00

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	Invoice		
10457	THE BANK OF NY MELLONG CORP. TRUST		
	252-2023533	PAYING AGENT FEE 7/2017 - 7/2018	802.50
TOTAL FOR: THE BANK OF NY MELLONG CORP. TRUST			802.50
00630	THORNAPPLE RIVER NURSERY, INC.		
	9944	WOOD CHIPS	42.00
	9980	WOOD CHIPS	84.00
TOTAL FOR: THORNAPPLE RIVER NURSERY, INC.			126.00
10484	VERGENNES BROADBAND		
	3521-20170517-1	AIRPORT INTERNET	49.99
TOTAL FOR: VERGENNES BROADBAND			49.99
02277	VERIZON WIRELESS		
	4/11 - 5/10/2017	POLICE ACCT STATEMENT	158.09
	4/13 - 5/12/17	STATEMENT OF ACCOUNT	40.01
TOTAL FOR: VERIZON WIRELESS			198.10
02432	WEST MICHIGAN INTERNATIONAL		
	APRIL 2017	ACCOUNT STATEMENT	8.74
TOTAL FOR: WEST MICHIGAN INTERNATIONAL			8.74
00692	WILLIAMS & WORKS INC.		
	82047	GENERAL CONSULTATION	888.00
	82050	JEFFERSON ST RESURFACING	7,815.22
	82066	PROFESSIONAL SERVICES	30.00
TOTAL FOR: WILLIAMS & WORKS INC.			8,733.22
10567	WOLF KUBOTA		
	01-501045	EQUIP FUND R & M	21.89
TOTAL FOR: WOLF KUBOTA			21.89
01295	X-CEL CHEMICAL SPECIALTIES CO.		
	65082	PARKS HAND WASH	203.00
TOTAL FOR: X-CEL CHEMICAL SPECIALTIES CO.			203.00
TOTAL - ALL VENDORS			457,826.34

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Fund 101 GENERAL FUND					
Dept 000					
101-000-040.000	ACCOUNTS RECEIVABLE	63RD DISTRICT COURT	BOND JUSTIN BOWHUIS	100.00	69611
101-000-040.000	ACCOUNTS RECEIVABLE	TERRA VERDE LANDSCAPING L	2 ARBOR DAY TREES	250.00	69663
101-000-040.000	ACCOUNTS RECEIVABLE	63RD DISTRICT COURT	BOND GRANT JACKSON	500.00	69671
101-000-084.015	DUE FROM FIRE AUTHORITY	AT&T LONG DISTANCE	MONTHLY STATEMENT	38.59	69614
101-000-084.015	DUE FROM FIRE AUTHORITY	MANSZEWSKI LANDSCAPING LL	MOWING CONTRACT	150.00	69643
101-000-222.000	DUE TO COUNTY-TRAILER FEE	KENT COUNTY TREASURER	TRAILER FEES	51.00	69684
101-000-225.000	DUE TO SCHOOL-TRAILER FEE	KENT COUNTY TREASURER	TRAILER FEES	102.00	69684
101-000-285.000	DEPOSITS	CIEMNIAK, AMANDA	SOCIAL SECURITY 567 ROOM	100.00	69621
101-000-285.001	DEPOSITS/RECYCLE CONTAINERS	MORDEN, RON	RECYCLE BIN REFUND	5.00	69646
Total For Dept 000				1,296.59	
Dept 101 COUNCIL					
101-101-880.000	COMMUNITY PROMOTION	MISS P'S CATERING	MAYOR EXCHANGE LUNCH	100.00	69645
101-101-880.000	COMMUNITY PROMOTION	MUNDT, THERESA	MEIJER REIMBURSEMENT	100.48	69647
Total For Dept 101 COUNCIL				200.48	
Dept 172 MANAGER					
101-172-850.000	COMMUNICATIONS	SPRINT	PHONE BILL	51.79	69657
101-172-955.000	MISCELLANEOUS EXPENSE	LOWELL ROTARY CLUB	MEMBERSHIP - MIKE BURNS	575.00	69642
Total For Dept 172 MANAGER				626.79	
Dept 210 ATTORNEY					
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	LEGAL SERVICES - SKID STE	1,739.00	69622
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	LEGAL SERVICES - FRONT END	1,776.00	69622
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	LEGAL SERVICES - KCYAA AG	277.50	69622
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	LEGAL SERVICES - VALLEY V	351.50	69622
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	LEGAL SERVICES - KING MIL	240.50	69622
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	LEGAL SERVICES - GENERAL	4,076.00	69622
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	LEGAL SERVICES - SIGNAGE	92.50	69622
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	PROFESSIONAL SVC	129.50	69678
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	PROFESSIONAL SERVICES	832.50	69678
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	PROFESSIONAL SERVICES	740.00	69678
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	PROFESSIONAL SERVICES	462.50	69678
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	PROFESSIONAL SERVICES	185.00	69678
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	PROFESSIONAL SERVICES	610.50	69678
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	PROFESSIONAL SERVICES	4,014.50	69678
Total For Dept 210 ATTORNEY				15,527.50	
Dept 215 CLERK					
101-215-850.000	COMMUNICATIONS	SPRINT	PHONE BILL	213.01	69657
101-215-955.000	MISCELLANEOUS EXPENSE	LOWELL ROTARY CLUB	MEMBERSHIP - ULLERY	575.00	69687
Total For Dept 215 CLERK				788.01	
Dept 265 CITY HALL					
101-265-727.000	OFFICE SUPPLIES	SUPPLYGEEKS	OFFICE SUPPLIES	126.00	69697
101-265-730.000	POSTAGE	PURCHASE POWER	ACCOUNT STATEMENT	49.29	69651
101-265-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING SERVICES (REPLAC	360.00	69608
101-265-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING SERVICES	360.00	69652
101-265-802.000	CONTRACTUAL	RED CREEK	TRASH SERVICES	60.45	69692
101-265-802.000	CONTRACTUAL	RIVERSIDE INTEGRATED SYST	PHONE SYSTEM TO FIBER	987.64	69694
101-265-850.000	COMMUNICATIONS	AT&T	MONTHLY STATEMENT	2,422.18	69613
101-265-850.000	COMMUNICATIONS	AT&T LONG DISTANCE	MONTHLY STATEMENT	293.52	69614
101-265-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	MONTHLY STATEMENTS	805.11	69677
101-265-930.000	REPAIR & MAINTENANCE	THORNAPPLE RIVER NURSERY,	WOOD CHIPS	77.00	69665
101-265-930.000	REPAIR & MAINTENANCE	MIDWEST AIR FILTER, INC.	CITY HALL FILTERS	96.04	69688
101-265-930.000	REPAIR & MAINTENANCE	THORNAPPLE RIVER NURSERY,	WOOD CHIPS	42.00	69699
Total For Dept 265 CITY HALL				5,679.23	
Dept 276 CEMETERY					
101-276-802.000	CONTRACTUAL	KERKSTRA PORTABLE, INC.	PORTABLE RESTROOM - OAKWO	75.00	69638

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Fund 101 GENERAL FUND					
Dept 276 CEMETERY					
Total For Dept 276 CEMETE				75.00	
Dept 301 POLICE DEPARTMENT					
101-301-677.000	MISCELLANEOUS	RYLEE'S ACE HARDWARE, INC	POLICE SUPPLIES	62.99	69695
101-301-740.000	OPERATING SUPPLIES	MUNDT, THERESA	MEIJER REIMBURSEMENT	7.29	69647
101-301-740.000	OPERATING SUPPLIES	SPRINGROVE VARIETY	LPD BINIDERS	7.98	69656
101-301-740.000	OPERATING SUPPLIES	STEPHENS, MICHAEL	SHOOTING RANGE PAINT	21.15	69661
101-301-742.000	INVESTIGATIVE EXPENSE	MICHIGAN POLICE EQUIPMENT	POLICE TEST KIT	84.00	69644
101-301-742.000	INVESTIGATIVE EXPENSE	SPECTRUM HEALTH REGIONAL	LAB BLOOD DRAW	25.00	69655
101-301-744.000	UNIFORMS	RIDERS DISCOUNT	POLICE UNIFORMS	370.00	69693
101-301-850.000	COMMUNICATIONS	AT&T	MONTHLY STATEMENT	1,672.09	69613
101-301-850.000	COMMUNICATIONS	AT&T LONG DISTANCE	MONTHLY STATEMENT	336.99	69614
101-301-850.000	COMMUNICATIONS	SPRINT	PHONE BILL	313.41	69657
101-301-850.000	COMMUNICATIONS	VERIZON WIRELESS	POLICE ACCT STATEMENT	158.09	69667
101-301-860.000	TRAVEL EXPENSES	HEFFRON, LESLIE	RECORDS TRAINING MILEAGE	66.34	69632
101-301-931.000	R & M POLICE CARS	DREW WIRELESS	LPD - RELOCATE PRINTERS I	425.00	69626
101-301-931.000	R & M POLICE CARS	J&K ROADSIDE SERVICE, LLC	LPD CHIEF CAR FROM GVSU	75.00	69683
101-301-960.000	SALVAGE EXPENSE	RIDERS DISCOUNT	POLICE UNIFORM	804.00	69693
Total For Dept 301 POLICE				4,429.33	
Dept 400 PLANNING & ZONING					
101-400-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	GENERAL CONSULTATION	888.00	69669
Total For Dept 400 PLANNI				888.00	
Dept 441 DEPARTMENT OF PUBLIC WORKS					
101-441-727.000	OFFICE SUPPLIES	SUPPLYGEEKS	OFFICE SUPPLIES	40.44	69697
101-441-740.000	OPERATING SUPPLIES	BOUWHUIS SUPPLY, INC.	TOWELS	145.79	69617
101-441-802.000	CONTRACTUAL	RED CREEK	TRASH SERVICES	207.86	69692
101-441-850.000	COMMUNICATIONS	AT&T	MONTHLY STATEMENT	939.70	69613
101-441-850.000	COMMUNICATIONS	AT&T LONG DISTANCE	MONTHLY STATEMENT	184.66	69614
101-441-850.000	COMMUNICATIONS	SPRINT	PHONE BILL	51.79	69657
101-441-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	MONTHLY STATEMENTS	137.85	69677
101-441-927.000	REPAIR & MAINT. STREET LI	LOWELL LIGHT & POWER	STREET LIGHT MAINT	211.98	69641
Total For Dept 441 DEPART				1,920.07	
Dept 747 CHAMBER/RIVERWALK					
101-747-920.000	CHAMBER UTILITIES	CONSUMERS ENERGY	MONTHLY STATEMENTS	29.94	69677
Total For Dept 747 CHAMBE				29.94	
Dept 751 PARKS					
101-751-740.000	OPERATING SUPPLIES	BOUWHUIS SUPPLY, INC.	TOWELS	126.65	69617
101-751-740.000	OPERATING SUPPLIES	X-CEL CHEMICAL SPECIALTIE	PARKS HAND WASH	203.00	69670
101-751-802.000	CONTRACTUAL	KERKSTRA PORTABLE, INC.	PORTABLE RESTROOM - CREEK	115.00	69638
101-751-802.000	CONTRACTUAL	KERKSTRA PORTABLE, INC.	PORTABLE RESTROOM - BURCH	115.00	69638
101-751-802.000	CONTRACTUAL	MANSZEWSKI LANDSCAPING LL	MOWING CONTRACT	6,010.00	69643
101-751-802.000	CONTRACTUAL	RED CREEK	TRASH SERVICES	210.72	69692
Total For Dept 751 PARKS				6,780.37	
Dept 790 LIBRARY					
101-790-740.000	OPERATING SUPPLIES	SUPPLYGEEKS	OFFICE SUPPLIES	42.99	69697
101-790-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING SERVICES (REPLAC	270.00	69608
101-790-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING SERVICES	180.00	69652
101-790-802.000	CONTRACTUAL	STEALTH PEST MANAGEMENT L	PEST CONTROL	40.00	69660
101-790-802.000	CONTRACTUAL	RED CREEK	TRASH SERVICES	46.50	69692
101-790-850.000	COMMUNICATIONS	AT&T	MONTHLY STATEMENT	389.67	69613
101-790-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	MONTHLY STATEMENTS	261.56	69677
101-790-930.000	REPAIR & MAINTENANCE	MIDWEST AIR FILTER, INC.	LIBRARY FILTERS	63.42	69688
Total For Dept 790 LIBRAR				1,294.14	
Dept 804 MUSEUM					
101-804-887.000	CONTRIBUTIONS & MAINTENAN	STEALTH PEST MANAGEMENT L	PEST CONTROL	40.00	69660

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Fund 101 GENERAL FUND					
Dept 804 MUSEUM					
101-804-887.000	CONTRIBUTIONS & MAINTENAN	BARTLETT TREE EXPERTS	MUSEUM TREE PRUNING	738.00	69674
101-804-887.000	CONTRIBUTIONS & MAINTENAN	MIDWEST AIR FILTER, INC.	MUSEUM FILTERS	47.26	69688
101-804-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	MONTHLY STATEMENTS	145.14	69677
101-804-955.000	PROPERTY TAX DISTRIBUTION	LOWELL AREA HISTORICAL MU	TAX DISBURSEMENT	0.85	69639
Total For Dept 804 MUSEUM				971.25	
Total For Fund 101 GENERA				40,506.70	
Fund 202 MAJOR STREET FUND					
Dept 450 CAPITAL OUTLAY					
202-450-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	JEFFERSON ST RESURFACING	6,314.70	69669
202-450-970.000	CAPITAL OUTLAY	CL TRUCKING & EXCAVATING	JEFFERSON STREET RESURFACI	142,825.16	69676
Total For Dept 450 CAPITA				149,139.86	
Dept 463 MAINTENANCE					
202-463-802.000	CONTRACTUAL	SANISWEEP, INC.	STREET SWEEPING	7,665.06	69653
202-463-850.000	COMMUNICATIONS	SPRINT	PHONE BILL	37.70	69657
Total For Dept 463 MAINT				7,702.76	
Total For Fund 202 MAJOR				156,842.62	
Fund 203 LOCAL STREET FUND					
Dept 463 MAINTENANCE					
203-463-802.000	CONTRACTUAL	SANISWEEP, INC.	STREET SWEEPING	6,565.06	69653
203-463-850.000	COMMUNICATIONS	SPRINT	PHONE BILL	37.70	69657
Total For Dept 463 MAINT				6,602.76	
Dept 906 DEBT SERVICE					
203-906-996.000	PAYING AGENT FEES	THE BANK OF NY MELLONG CO	PAYING AGENT FEE 7/2017 -	802.50	69664
Total For Dept 906 DEBT S				802.50	
Total For Fund 203 LOCAL				7,405.26	
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 463 MAINTENANCE					
248-463-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	STREET LIGHT MAINT	1,769.02	69641
248-463-930.000	REPAIR & MAINTENANCE	THORNAPPLE RIVER NURSERY,	WOOD CHIPS	7.00	69665
Total For Dept 463 MAINT				1,776.02	
Total For Fund 248 DOWNT				1,776.02	
Fund 260 DESIGNATED CONTRIBUTIONS					
Dept 443 ARBOR BOARD					
260-443-929.000	TREE FUND EXPENDITURES	TERRA VERDE LANDSCAPING L	2 ARBOR DAY TREES	250.00	69663
Total For Dept 443 ARBOR				250.00	
Dept 751 PARKS					
260-751-974.000	LAND IMPROVEMENTS	SINCLAIR RECREATION LLC	STONEY PLAYGROUND PROJECT	28,788.03	69654
Total For Dept 751 PARKS				28,788.03	
Dept 758 DOG PARK					
260-758-930.000	REPAIR & MAINTENANCE	GREENBUD LANDSCAPING INC	MOWING DOG PARK	130.00	69681
Total For Dept 758 DOG PA				130.00	
Dept 790 LIBRARY					
260-790-975.000	BUILDING IMPROVEMENTS	STANDARD SUPPLY AND LUMBE	LIBRARY DECK SUPPLIES	4,548.41	69658
Total For Dept 790 LIBRAR				4,548.41	
Total For Fund 260 DESIGN				33,716.44	
Fund 581 AIRPORT FUND					
Dept 000					
581-000-740.000	OPERATING SUPPLIES	NELSON, ERIC	AIRPORT REIMBURSEMENT	47.11	69689
581-000-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	MONTHLY STATEMENTS	212.08	69677
581-000-930.000	REPAIR & MAINTENANCE	BOURGETTE, BOB	AIRPORT REIMBURSE R & M	153.31	69616
581-000-955.000	MISCELLANEOUS EXPENSE	VERGENNES BROADBAND	AIRPORT INTERNET	49.99	69666
Total For Dept 000				462.49	

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Fund 581 AIRPORT FUND					
		Total For Fund 581 AIRPOR		462.49	
Fund 590 WASTEWATER FUND					
Dept 000					
590-000-043.000	DUE FROM EARTH TECH	AT&T LONG DISTANCE	MONTHLY STATEMENT	18.60	69614
		Total For Dept 000		18.60	
Dept 550 TREATMENT					
590-550-801.000	PROFESSIONAL SERVICES	PREIN & NEWHOF, INC.	PROFESSIONAL SERVICES	6,504.50	69650
590-550-801.000	PROFESSIONAL SERVICES	PREIN & NEWHOF, INC.	PROFESSIONAL SERVCIES	1,208.28	69650
590-550-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	PROFESSIONAL SERVICES	30.00	69700
590-550-802.000	CONTRACTUAL	SUEZ WATER ENVIRONMENTAL	WWTP SERVICES MAY 2017	36,276.24	69662
590-550-970.000	CAPITAL OUTLAY	LOWELL LIGHT & POWER	VOIP PHONE SYSTEM	8,188.35	69686
		Total For Dept 550 TREATM		52,207.37	
Dept 551 COLLECTION					
590-551-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	JEFFERSON ST RESURFACING	797.15	69669
590-551-801.000	PROFESSIONAL SERVICES	PREIN & NEWHOF, INC.	PROFESSIONAL SERVICES	1,300.00	69650
590-551-930.000	REPAIR & MAINTENANCE	CANFIELD PLUMBING & HEATI	METER WORK 1061 N HUDSON	62.00	69619
590-551-930.000	REPAIR & MAINTENANCE	FERGUSON SUPPLY	WATER DEPT R & M	333.65	69628
590-551-930.000	REPAIR & MAINTENANCE	PLUMMERS ENVIRONMENTAL SE	JETTING SEWER - 220 N WES	308.25	69691
590-551-930.000	REPAIR & MAINTENANCE	PLUMMERS ENVIRONMENTAL SE	TELEVISED LATERALS	1,507.35	69691
590-551-930.000	REPAIR & MAINTENANCE	PLUMMERS ENVIRONMENTAL SE	TELEVISED SEWER - FOREMAN	1,721.85	69691
590-551-970.000	CAPITAL OUTLAY	CL TRUCKING & EXCAVATING	JEFFERSON STREET RESURFACI	32,431.19	69676
		Total For Dept 551 COLLEC		38,461.44	
Dept 552 CUSTOMER ACCOUNTS					
590-552-730.000	POSTAGE	POSTMASTER	WATER/SEWER BILLS FOR JUN	204.62	69672
590-552-860.000	TRAVEL EXPENSES	BARTLETT, SANDY	MILEAGE FOR MAY 2017	33.71	69615
		Total For Dept 552 CUSTOM		238.33	
Dept 553 ADMINISTRATION					
590-553-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	LEGAL SERVCIES - LOWELL T	259.00	69622
		Total For Dept 553 ADMINI		259.00	
		Total For Fund 590 WASTEW		91,184.74	
Fund 591 WATER FUND					
Dept 000					
591-000-276.000	Water	SHUVE, IDA	UB refund for account: 5-	18.40	69696
		Total For Dept 000		18.40	
Dept 570 TREATMENT					
591-570-740.000	OPERATING SUPPLIES	IDEXX DISTRIBUTION CORP.	WTP SUPPLIES	230.14	69633
591-570-801.000	PROFESSIONAL SERVICES	NOVASTAR SOLUTIONS	WTP THERMOMETER	78.00	69690
591-570-802.000	CONTRACTUAL	MANSZEWSKI LANDSCAPING LL	MOWING CONTRACT	440.00	69643
591-570-802.000	CONTRACTUAL	STEALTH PEST MANAGEMENT L	PEST CONTROL	40.00	69660
591-570-850.000	COMMUNICATIONS	AT&T	MONTHLY STATEMENT	386.89	69613
591-570-850.000	COMMUNICATIONS	AT&T LONG DISTANCE	MONTHLY STATEMENT	48.26	69614
591-570-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	MONTHLY STATEMENTS	174.91	69677
591-570-930.000	REPAIR & MAINTENANCE	GR CENTRAL IRON & STEEL I	WPT R & M	240.00	69629
591-570-930.000	REPAIR & MAINTENANCE	KENDALL ELECTRIC INCORPOR	SERVICE FEES	11.64	69634
591-570-955.000	MISCELLANEOUS EXPENSE	AMERICAN WATER WORKS ASSO	MEMBERSHIP DUES - VANVEEL	187.00	69612
591-570-955.000	MISCELLANEOUS EXPENSE	STATE OF MICHIGAN	DRIINKING WATER/DISTRIBUT	95.00	69659
591-570-970.000	CAPITAL OUTLAY	DIXON ENGINEERING, INC.	WTP PAINT INSPECTION	1,725.00	69625
591-570-970.000	CAPITAL OUTLAY	NORTHERN A-1 KALKASKA	WTP - CLEAN DRINKING WATE	2,680.55	69648
591-570-970.000	CAPITAL OUTLAY	PEERLESS MIDWEST INC.	6" BYPASS METER WTP	6,681.23	69649
591-570-970.000	CAPITAL OUTLAY	LOWELL LIGHT & POWER	VOIP PHONE SYSTEM	16,514.05	69686
		Total For Dept 570 TREATM		29,532.67	
Dept 571 DISTRIBUTION					
591-571-801.000	CROSS CONNECTIONS	HYDROCORP	CROSS CONNECTION MAY 2017	815.00	69682
591-571-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	JEFFERSON ST RESURFACING	703.37	69669

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF LOWELL
EXP CHECK RUN DATES 05/17/2017 - 06/01/2017
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BOTH OPEN AND PAID

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 591 WATER FUND					
Dept 571 DISTRIBUTION					
591-571-802.000	CONTRACTUAL	MANSZEWSKI LANDSCAPING LL	MOWING CONTRACT	600.00	69643
591-571-850.000	COMMUNICATIONS	SPRINT	PHONE BILL	51.79	69657
591-571-850.000	COMMUNICATIONS	VERIZON WIRELESS	STATEMENT OF ACCOUNT	40.01	69667
591-571-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	MONTHLY STATEMENTS	120.83	69677
591-571-930.000	REPAIR & MAINTENANCE	CANFIELD PLUMBING & HEATI	METER WORK 1061 N HUDSON	62.00	69619
591-571-930.000	REPAIR & MAINTENANCE	FERGUSON SUPPLY	WATER DEPT R & M	333.66	69628
591-571-930.000	REPAIR & MAINTENANCE	GRAINGER INDUSTRIAL SUPPL	WATER DEPT R & M	15.12	69680
591-571-970.000	CAPITAL OUTLAY	EJ USA, INC.	N JEFFERSON ST PROJECT	2,296.05	69627
591-571-970.000	CAPITAL OUTLAY	LEE'S TRENCHING SERVICE,	WATER TAP - 1351 BOWES RD	9,800.00	69685
591-571-970.000	CAPITAL OUTLAY	CL TRUCKING & EXCAVATING	JEFFERSON STREET RESURFACI	19,430.36	69676
Total For Dept 571 DISTRI				34,268.19	
Dept 572 CUSTOMER ACCOUNTS					
591-572-730.000	POSTAGE	POSTMASTER	WATER/SEWER BILLS FOR JUN	204.62	69672
591-572-860.000	TRAVEL EXPENSES	BARTLETT, SANDY	MILEAGE FOR MAY 2017	33.70	69615
Total For Dept 572 CUSTOM				238.32	
Dept 573 ADMINISTRATION					
591-573-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	LEGAL SERVCIES - LOWELL T	259.00	69622
Total For Dept 573 ADMINI				259.00	
Total For Fund 591 WATER				64,316.58	
Fund 598 CABLE TV FUND					
Dept 000					
598-000-970.000	CAPITAL OUTLAY	LOWELL AREA SCHOOLS	LCTV GRANT - AUDIO EQUIP	3,526.30	69640
Total For Dept 000				3,526.30	
Total For Fund 598 CABLE				3,526.30	
Fund 636 DATA PROCESSING FUND					
Dept 000					
636-000-801.000	PROFESSIONAL SERVICES	ADDORIO TECHNOLOGIES, LLC	LPD PROFESSIONAL SERVICES	360.00	69673
636-000-801.000	PROFESSIONAL SERVICES	ADDORIO TECHNOLOGIES, LLC	PROFESSIONAL SERVICES	1,802.50	69673
636-000-802.000	CONTRACTUAL	DIGITAL OFFICE MACHINES,	LPD COPY MACHINE CONTRACT	27.36	69624
636-000-802.000	CONTRACTUAL	HASSELBRING-CLARK	CITY HALL COPY MACHING CO	417.39	69631
636-000-986.000	COMPUTER EQUIPMENT	LOWELL LIGHT & POWER	VOIP PHONE SYSTEM	53,599.34	69686
Total For Dept 000				56,206.59	
Total For Fund 636 DATA P				56,206.59	
Fund 661 EQUIPMENT FUND					
Dept 895 FLEET MAINT. & REPLACEMENT					
661-895-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	PROF SVC - FRONT END LOAD	492.00	69678
661-895-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	PROF SVC - SKID STEER	725.00	69678
661-895-930.000	REPAIR & MAINTENANCE	BETTEN BAKER	EQUIP FUND R & M	252.00	69675
661-895-930.000	REPAIR & MAINTENANCE	TERMINAL SUPPLY CO.	EQUIP FUND R & M	92.78	69698
661-895-930.000	REPAIR & MAINTENANCE	WOLF KUBOTA	EQUIP FUND R & M	21.89	69701
661-895-955.000	MISCELLANEOUS EXPENSE	CARLETON EQUIPMENT	STATEMENT OF ACCOUNT	34.31	69620
661-895-955.000	MISCELLANEOUS EXPENSE	WEST MICHIGAN INTERNATION	ACCOUNT STATEMENT	8.74	69668
661-895-957.000	TRAINING	BRECKEN, RALPH	FLEET TRAINING - FRANKENM	144.99	69618
Total For Dept 895 FLEET				1,771.71	
Total For Fund 661 EQUIPM				1,771.71	
Fund 703 CURRENT TAX COLLECTION FUND					
Dept 000					
703-000-222.000	DUE TO COUNTY-CURRENT TAX	KENT COUNTY TREASURER	TAX DISBURSEMENT	19.82	69635
703-000-223.000	DUE TO LIBRARY	KENT DISTRICT LIBRARY	TAX DISBURSEMENT	3.30	69636
703-000-225.000	DUE TO SCHOOLS	LOWELL AREA SCHOOLS	TAX DISBURSEMENT	42.95	69640
703-000-228.009	DUE TO STATE-S.E.T.	KENT COUNTY TREASURER	TAX DISBURSEMENT	21.40	69635
703-000-234.000	DUE TO INTERMED SCH DISTR	KENT INTERMEDIATE SCHOOL	TAX DISBURSEMENT	17.07	69637
703-000-235.000	DUE TO COMMUNITY COLLEGE	GRAND RAPIDS COMMUNITY CO	TAX DISBURSEMENT	6.35	69630

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund 703	CURRENT TAX COLLECTION FUND				
Dept 000					
		Total For Dept 000		110.89	
		Total For Fund 703 CURREN		110.89	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 101	GENERAL FUND	40,506.70
Fund 202	MAJOR STREET FUN	156,842.62
Fund 203	LOCAL STREET FUN	7,405.26
Fund 248	DOWNTOWN DEVELOP	1,776.02
Fund 260	DESIGNATED CONTR	33,716.44
Fund 581	AIRPORT FUND	462.49
Fund 590	WASTEWATER FUND	91,184.74
Fund 591	WATER FUND	64,316.58
Fund 598	CABLE TV FUND	3,526.30
Fund 636	DATA PROCESSING	56,206.59
Fund 661	EQUIPMENT FUND	1,771.71
Fund 703	CURRENT TAX COLL	110.89

457,826.34



LOWELL CITY ADMINISTRATION
INTER OFFICE MEMORANDUM

DATE: June 1, 2017
TO: Michael T. Burns *MB*
FROM: Suzanne M. Olin
RE: Museum millage rate

At the last meeting, the Council approved resolution 14-17 approving the millage for the museum of .2424 mills and the City operating 15.70. Upon receiving the Kent County Department of Equalization tax rate request, the maximum millage for the museum for the 2017-2018 fiscal year should be .2423 mills.

Recommended Motion: That the Lowell City Council approve resolution 15-17 amending resolution 14-17 to approve the public museum tax rate for the 2017-2018 fiscal year to .2423 mills.

**CITY OF LOWELL
KENT COUNTY, MICHIGAN**

RESOLUTION NO. 15-17

**RESOLUTION AMENDING RESOLUTION ADOPTING
CITY OF LOWELL ANNUAL BUDGET FOR FISCAL
YEAR 2017-18, APPROVING MILLAGE LEVIES,
APPROVING SCHEDULE OF RATES AND FEES AND
OTHER MATTERS RELATED THERETO**

Councilmember _____, supported by Councilmember _____,
moved the adoption of the following resolution:

WHEREAS, the City Council at a regular meeting held on May 15, 2017, adopted Resolution No. 14-17 which, among other matters, approved the millage levies of the City for the 2017-18 fiscal year including a general *ad valorem* tax rate of 0.2424 mill for improvements to, and operation of, the public museum (the "Public Museum Tax Rate"); and

WHEREAS, the City Treasurer was subsequently advised by the Kent County Department of Equalization that the maximum Public Museum Tax Rate for the 2017-18 fiscal year is 0.2423 mills.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That Resolution No. 14-17 is hereby amended to approve the Public Museum Tax rate for the 2017-18 fiscal year at 0.2423 mills.

2. That all resolutions or parts of resolutions to the extent of any conflict herewith are rescinded.

YEAS: Councilmembers _____

NAYS: Councilmembers _____

ABSTAIN: Councilmembers _____

ABSENT: Councilmembers _____

RESOLUTION DECLARED ADOPTED.

Dated: June 5, 2017

Susan Ullery, City Clerk

CERTIFICATION

I, the undersigned Clerk of the City of Lowell, Michigan (the "City") do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council, at a meeting held on June 5, 2017, and that public notice of said meeting was given pursuant to and in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended.

Dated: June 5, 2017

Susan Ullery, City Clerk



LOWELL CITY COUNCIL

MEMORANDUM

DATE: June 1, 2017

TO: Mayor DeVore and the City Council

FROM: Michael T. Burns, City Manager *MB*

RE: Industrial Facility Tax Credit

We received a request from Litehouse seeking a Public Act 198 Industrial Facility Tax Credit. They are currently expanding the footprint of their property to place additional freezers for their food processing operation. There is currently an Industrial Development District established in this area of the City and this request would be legal for the abatement under the Public Act.

This credit allows for a 50 percent abatement for the investment of new real and personal property for up to 12 years. Litehouse has submitted their application and would have up until October 31, 2017 for both the City and the State of Michigan Department of Treasury to approve the application and provide the credit for the 2018 tax year.

Attached are the application from Litehouse and a fact sheet pertaining to Public Act 198. The City cannot approve this abatement without setting a public hearing and approval of a resolution by the City. In addition, the City is obligated to notify all tax jurisdictions of this request as they are affected by this. All of the tasks have been completed.

Litehouse is the City's largest employer and have been an excellent corporate citizen to our Community. The granting of these Tax Credits are not uncommon in Michigan.

I recommend that the City Council grant an Industrial Facility Tax Credit for Litehouse for five years with the option to reapply for the remaining years for the expansion of their site.

**CITY OF LOWELL
KENT COUNTY, MICHIGAN**

RESOLUTION NO. 16-17

**RESOLUTION APPROVING APPLICATION OF LITEHOUSE, INC., FOR
AN INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE AND
APPROVING AND AUTHORIZING EXECUTION OF A RELATED
PROPERTY TAX ABATEMENT AGREEMENT**

Councilmember _____, supported by Councilmember _____,

moved the adoption of the following resolution:

WHEREAS, the Plant Rehabilitation and Industrial Development Districts Act, Act 198 of the Public Acts of Michigan of 1974, as amended ("Act 198"), authorizes the City to approve applications for industrial facilities exemption certificates; and

WHEREAS, pursuant to Act 198 and after a duly noticed public hearing held on December 16, 1991, the City Council by its resolution adopted December 16, 1991, established an Industrial Development District as legally described in said resolution (the "District"); and

WHEREAS, Litehouse, Inc. (the "Applicant") has filed an application for an industrial facilities exemption certificate under the provisions of Act 198 for facilities to be located in the District (the "Application") and this City Council has set this time and date to give the Applicant, the City Assessor and a representative of the legislative body of each taxing unit which levies *ad valorem* property taxes in the City, an opportunity to be heard regarding said Application; and

WHEREAS, written notification has been given, not less than 7 days prior to the meeting, to the Applicant, the City Assessor and the legislative body of each taxing unit which levies *ad valorem* property taxes within the City; and

WHEREAS, the Applicant, the City Assessor and a representative of the legislative body of each of the affected taxing units have been given an opportunity to be heard, and the City Council

has considered any objections with regard to the approval of an industrial facilities exemption certificate for the Applicant.

NOW, THEREFORE, BE IT HEREBY RESOLVED:

1. That the City Council finds as follows that:

(a) the facilities, for which the industrial facilities exemption certificate is requested, are new facilities within the meaning of Act 198;

(b) the commencement of the construction and/or acquisition of the intended facilities occurred not more than six (6) months before the filing of the Application;

(c) the facilities are calculated to have the reasonable likelihood to create and retain employment;

(d) the facilities will not cause the transfer of employment from another governmental unit in the State of Michigan to the City; and

(e) the granting of an industrial facilities exemption certificate considered together with the aggregate amount of certificates previously granted and currently in force will not have the effect of substantially impeding the operation of the City or impair the financial soundness of the taxing units which levy *ad valorem* property taxes in the City.

2. That the Application of the Applicant for an Industrial Facilities Exemption Certificate be and is hereby approved for a period of five (5) years.

3. That the date of completion of the facilities subject to the industrial facilities exemption certificate shall be within two years of the effective date of the industrial facilities exemption certificate issued to the Applicant.

4. That the cost of the new facilities to be covered by the industrial facilities exemption certificate is estimated to be \$6,760,500 (SEV \$3,380,250).

5. That approval of the Application is contingent upon the Applicant executing the Property Tax Abatement Agreement attached hereto as Exhibit A (the "Agreement"), which Agreement is approved substantially in the form attached with such modifications not materially adverse to the City approved as to content by the City Manager and as to form by the City Attorney and the Mayor and City Clerk are authorized and directed to execute such approved Agreement for and on behalf of the City.

6. That all resolutions or parts of resolutions in conflict herewith are rescinded.

YEAS: Councilmember _____

NAYS: Councilmember _____

ABSTAIN: Councilmember _____

ABSENT: Councilmember _____

RESOLUTION DECLARED ADOPTED.

Dated: June 5, 2017

Susan Ullery
City Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Lowell at a meeting held on June 5, 2017, and that public notice of said meeting was given pursuant to and in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended.

Dated: June 5, 2017

Susan Ullery
City Clerk

EXHIBIT A

PROPERTY TAX ABATEMENT AGREEMENT

THIS PROPERTY TAX ABATEMENT AGREEMENT entered into as of June 5, 2017, between the **CITY OF LOWELL**, a Michigan municipal corporation, of 301 E. Main Street, Lowell, Michigan 49331 (the "City"), and **LITEHOUSE, INC.**, an Idaho corporation, of 1400 Foreman Road, Lowell, Michigan 49331 (the "Applicant").

RECITALS

A. The Applicant has filed with the City an application (the "Application") for an industrial facilities exemption certificate (the "Certificate") pursuant to the Plant Rehabilitation and Industrial Development Districts Act, Act 198 of the Public Acts of Michigan of 1974, as amended.

B. To encourage the granting of the Certificate and in recognition of the forbearance of the City and other taxing entities to immediately receive the full benefit of the economic growth of the Applicant, the parties wish to ensure the City and other taxing entities will ultimately share in the benefits from this growth.

NOW, THEREFORE, in exchange for the consideration in and referred to by this Agreement, the parties agree as follows:

AGREEMENT

1. The Application, a copy of which is attached as Exhibit A, is an integral part of this Agreement including the details the Applicant's intended investment, creation of new jobs, retention of existing jobs and other development efforts.

2. The Applicant will submit a letter to the City no later than January 30th immediately following the second year after the issuance of the Certificate certifying:

- (a) the number of jobs created or retained;
- (b) the actual cost for both real and personal property acquisitions; and
- (c) an explanation for a difference in the number of jobs created and/or total project costs differ from those described in the Application.

3. The Applicant will recertify the information outlined above every two (2) years through the expiration of the Certificate.

4. The Applicant understands and agrees that if employment has not been retained or reached, or the expansion or improvement was not substantially completed as described and in the

estimated amounts stated in the Application, the City may reduce the term of, or revoke, the Certificate.

5. If the Applicant ceases operation of its facilities in the City so that it is no longer employing people and producing goods and no successor employer is occupying the facilities and providing employment during the term of the Certificate then (i) if less than two (2) years has transpired since the approval of the Application, the City may require one hundred percent (100%) of the abated *ad valorem* property taxes be repaid by the Applicant to the City and other affected taxing units; (ii) if between two (2) years and less than four (4) years of the time has transpired since the approval of the Application, the City may require seventy-five percent (75%) of the abated *ad valorem* property taxes be repaid by the Applicant to the City and other affected taxing units; and (iii) if after four (4) years has transpired since the approval of the Application, the City may require fifty percent (50%) of the abated *ad valorem* property taxes be repaid by the Applicant to the City and other affected taxing units. In each case the Certificate may also be prospectively revoked.

6. Any action to revoke the Certificate or to require repayment of the abated taxes shall be by resolution of the City Council, which may, before taking such action, consider any extenuating circumstances, such as general economic conditions, the Applicant's length of time in the City, and the number of Applicant employees. Prior to any City action concerning the reduction of the term or revocation of the Certificate or for recapture of abated taxes, the Applicant will have the right, upon its written request therefor, to a public hearing before the City Council.

7. If the City revokes the Certificate pursuant to paragraph 5 above and the rebated taxes are not repaid within thirty (30) days after such revocation, the City may add those unpaid, abated taxes to the property tax statement of any premises previously or then currently occupied by the Applicant in the City. To the extent permitted by law, such amount shall be a lien in the same nature as property taxes due and payable upon such premises.

By their signatures below, representatives of both the City and the Applicant acknowledge they are signing under the authority and on behalf of the parties.

CITY OF LOWELL

By _____
Michael DeVore, Mayor

By _____
Susan Ullery
City Clerk

LITEHOUSE, INC.

By _____

Its _____

EXHIBIT A

INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE APPLICATION

INDUSTRIAL PROPERTY TAX ABATEMENT (PA 198 of 1974, as amended)

Industrial property tax abatements provide incentives for eligible businesses to make new investments in Michigan. These abatements encourage Michigan manufacturers to build new plants, expand existing plants, renovate aging plants, or add new machinery and equipment. High technology operations are also eligible for the abatement.

High-technology activity is defined in the Michigan Economic Growth Authority (MEGA) Act as: advanced computing, advanced materials, biotechnology, electronic device technology, engineering or laboratory testing related to product research and development and advanced vehicles technology or technology that assists in the assessment or prevention of threats or damage to human health or the environment. Abatements under PA 198 can significantly reduce property taxes on new investment for eligible firms.

ESTABLISHING THE DISTRICT

Tax benefits are granted by the legislative body of the city, township or village in which the investment will be located. A public hearing is held and a resolution is adopted to approve the establishment of an Industrial Development District (for a new project) or a Plant Rehabilitation District (for a rehabilitation project). A written request to establish the district must be filed with the clerk of the local unit of government prior to commencement of construction, alteration or installation of equipment.

Once the district is established, the company may apply for an abatement on real and personal property taxes for up to 12 years.

APPLICATION PROCESS

Industrial property tax abatements must be approved at both the local and state levels. The eligible business files an application (Michigan Department of Treasury Form 1012) with the local clerk after the district has been established and no later than six months after commencement of the project. The local unit adopts a

resolution approving the application and determines the length of years for the abatement. After a local public hearing, the application is filed and reviewed by the State Tax Commission (STC) and the Michigan Economic Development CorporationSM (MEDC). The STC then grants final approval applications with required attachments must be received by the STC no later than October 31, in order to receive consideration and action by December 31.

Applications to the STC must include an agreement signed by the local unit and the operator of the facility outlining the conditions of the abatement. This shall include an affidavit that no payment of any kind in excess of the fee allowed under the act has been made or promised in exchange for favorable consideration of exemption application.

Once approved, the firm pays an Industrial Facilities Tax (IFT), instead of property tax, which reflects the abatement savings.

ELIGIBLE FACILITIES

Industrial plants eligible for tax abatement are those that primarily manufacture or process goods or materials by physical or chemical change. Related facilities of Michigan manufacturers such as offices, engineering, research and development, warehousing or parts distribution are also eligible for exemption.

Research and development laboratories, high-tech facilities and large communication centers can qualify throughout Michigan.

Facilities used for warehousing, distribution or logistics purposes can be eligible if they locate in specific border counties. At least 90 percent of the property, excluding the surrounding green space, must be used for a warehouse, distribution, logistics or communication center and occupy a building or structure that is more than 100,000 square feet. Eligible border counties include

Berrien, Branch, Cass, Chippewa, Dickinson, Gogebic, Hillsdale, Iron, Lenawee, Menominee, Monroe, St. Clair, St. Joseph, and Wayne.

The exemption applies to buildings, building improvements, machinery, equipment, furniture and fixtures. Real and personal property are eligible whether owned or leased (provided the lessee is liable for payment of taxes on the property).

The exemption covers only the specific project that is the subject of the application. Any buildings and equipment that existed prior to construction of a new facility are not exempt. If the project is rehabilitation, the value of any pre-existing obsolete property is exempt from ad valorem property taxes, but will be used as the base for IFT. Similarly, any structures or equipment added after completion of the project are fully taxable.

TAX IMPACT

Real and Non-industrial

Personal Property IFT Treatment

The IFT on a new plant and non-industrial personal property, such as some high-tech personal property, is computed at half the local property tax mileage rate. This amounts to a reduction in property taxes of approximately 50 percent. In addition, the 6-mill SET may be abated 100 percent, 50 percent or not at all. Any SET abatement must be negotiated with the MEDC.

Rehabilitation of Real or

Personal Property IFT Treatment

For an obsolete plant or machinery that is being replaced or restored, the IFT is frozen at the assessed value of the plant prior to improvement. This results in a 100 percent exemption from property tax on the value of the improvements.

Speculative Building IFT Treatment

In order for a speculative building to qualify for abatement, the local unit must approve a resolution declaring it is a speculative building prior to identifying occupants. Initial construction and finishing costs would be eligible for a reduction in property taxes of approximately 50 percent.

Commercial Personal Property Tax Relief

Commercial personal property will receive an automatic reduction of 12 mills for local school on their property tax bill.

Extension Under Personal Property Tax Reform

Personal property abated under PA 198 and eligible in the future for the Personal Property Tax (PPT) exemption will automatically continue to be abated under PA 198 until that property may be claimed as exempt from the PPT in the current tax year. Businesses with IFT until the property becomes eligible for the PPT exemption.

For more information, contact the MEDC customer contact center at 517.373.9808 or visit our website at www.michiganbusiness.org.

Application for Industrial Facilities Tax Exemption Certificate

Issued under authority of Public Act 198 of 1974, as amended. Filing is mandatory.

INSTRUCTIONS: File the original and two copies of this form and the required attachments (three complete sets) with the clerk of the local government unit. The State Tax Commission (STC) requires two complete sets (one original and one copy). One copy is retained by the clerk. If you have any questions regarding the completion of this form or would like to request an informational packet, call (517) 373-3272.

To be completed by Clerk of Local Government Unit	
Signature of Clerk <i>Susan Ullery</i>	Date received by Local Unit <i>10/25/2016</i>
STC Use Only	
Application Number	Date Received by STC

APPLICANT INFORMATION

All boxes must be completed.

1a. Company Name (Applicant must be the occupant/operator of the facility) Litehouse, Inc	1b. Standard Industrial Classification (SIC) Code - Sec. 2(10) (4 or 6 Digit Code) 2035	
1c. Facility Address (City, State, ZIP Code) (real and/or personal property location) 1400 Foreman Road, Lowell MI 49331	1d. City/Township/Village (indicate which) City of Lowell	1e. County Kent
2. Type of Approval Requested <input checked="" type="checkbox"/> New (Sec. 2(4)) <input type="checkbox"/> Speculative Building (Sec. 3(8)) <input type="checkbox"/> Research and Development (Sec. 2(9))	<input type="checkbox"/> Transfer (1 copy only) <input type="checkbox"/> Rehabilitation (Sec. 3(1))	3a. School District where facility is located Lowell
		3b. School Code 41170
4. Amount of years requested for exemption (1-12 Years) 12		

5. Per section 5, the application shall contain or be accompanied by a general description of the facility and a general description of the proposed use of the facility, the general nature and extent of the restoration, replacement, or construction to be undertaken, a descriptive list of the equipment that will be part of the facility. Attach additional page(s) if more room is needed.

The current facility is approximately 150,000 S.F. steel constructed. Primary use is manufacturing and warehouse storage. The project includes the addition of 26,000 S.F. of steel constructed cold warehouse storage. The equipment in the facility will consist of warehouse racking.

6a. Cost of land and building improvements (excluding cost of land) * Attach list of improvements and associated costs. * Also attach a copy of building permit if project has already begun.	\$3,252,500.00 Real Property Costs
6b. Cost of machinery, equipment, furniture and fixtures * Attach itemized listing with month, day and year of beginning of installation, plus total	\$3,508,000.00 Personal Property Costs
6c. Total Project Costs * Round Costs to Nearest Dollar	\$6,760,500.00 Total of Real & Personal Costs

7. Indicate the time schedule for start and finish of construction and equipment installation. Projects must be completed within a two year period of the effective date of the certificate unless otherwise approved by the STC.

	Begin Date (M/D/Y)	End Date (M/D/Y)	
Real Property Improvements	7/1/16	1/31/17	<input type="checkbox"/> Owned <input checked="" type="checkbox"/> Leased
Personal Property Improvements	12/1/16	1/31/17	<input checked="" type="checkbox"/> Owned <input type="checkbox"/> Leased

8. Are State Education Taxes reduced or abated by the Michigan Economic Development Corporation (MEDC)? If yes, applicant must attach a signed MEDC Letter of Commitment to receive this exemption. ☐ Yes ☒ No

9. No. of existing jobs at this facility that will be retained as a result of this project. <i>290</i>	10. No. of new jobs at this facility expected to create within 2 years of completion. <i>20-25</i>
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11. Rehabilitation applications only: Complete a, b and c of this section. You must attach the assessor's statement of SEV for the entire plant rehabilitation district and obsolescence statement for property. The Taxable Value (TV) data below must be as of December 31 of the year prior to the rehabilitation.

a. TV of Real Property (excluding land)	<i>0.00</i>
b. TV of Personal Property (excluding inventory)	<i>0.00</i>
c. Total TV	<i>0.00</i>

12a. Check the type of District the facility is located in:
☒ Industrial Development District ☐ Plant Rehabilitation District

12b. Date district was established by local government unit (contact local unit) <i>12/16/91</i>	12c. Is this application for a speculative building (Sec. 3(8))? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
---	---

APPLICANT CERTIFICATION - complete all boxes.

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all are truly descriptive of the industrial property for which this application is being submitted.

It is further certified that the undersigned is familiar with the provisions of P.A. 198 of 1974, as amended, being Sections 207.551 to 207.572, inclusive, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Industrial Facilities Exemption Certificate by the State Tax Commission.

13a. Preparer Name Jaime Vaardahl	13b. Telephone Number (208) 920-2093	13c. Fax Number (208) 265-7741	13d. E-mail Address jvaardahl@lighthouseinc.com
14a. Name of Contact Person Jaime Vaardahl	14b. Telephone Number (208) 920-2093	14c. Fax Number (208) 265-7741	14d. E-mail Address jvaardahl@lighthouseinc.com
▶ 15a. Name of Company Officer (No Authorized Agents) Charity Hegel			
15b. Signature of Company Officer (No Authorized Agents) 		15c. Fax Number (208) 265-7741	15d. Date 10-20-16
▶ 15e. Mailing Address (Street, City, State, ZIP Code) 100 Lighthouse Drive, Sandpoint ID 83864		15f. Telephone Number (208) 263-7569	15g. E-mail Address chege@lighthouseinc.com

LOCAL GOVERNMENT ACTION & CERTIFICATION - complete all boxes.

This section must be completed by the clerk of the local governing unit before submitting application to the State Tax Commission. Check items on file at the Local Unit and those included with the submittal.

▶ 16. Action taken by local government unit <input type="checkbox"/> Abatement Approved for _____ Yrs Real (1-12), _____ Yrs Pers (1-12) After Completion <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Denied (Include Resolution Denying)		16b. The State Tax Commission Requires the following documents be filed for an administratively complete application: Check or Indicate N/A if Not Applicable <input type="checkbox"/> 1. Original Application plus attachments, and one complete copy <input type="checkbox"/> 2. Resolution establishing district <input type="checkbox"/> 3. Resolution approving/denying application. <input type="checkbox"/> 4. Letter of Agreement (Signed by local unit and applicant) <input type="checkbox"/> 5. Affidavit of Fees (Signed by local unit and applicant) <input type="checkbox"/> 6. Building Permit for real improvements if project has already begun <input type="checkbox"/> 7. Equipment List with dates of beginning of installation <input type="checkbox"/> 8. Form 3222 (if applicable) <input type="checkbox"/> 9. Speculative building resolution and affidavits (if applicable)	
16a. Documents Required to be on file with the Local Unit Check or Indicate N/A if Not Applicable <input type="checkbox"/> 1. Notice to the public prior to hearing establishing a district. <input type="checkbox"/> 2. Notice to taxing authorities of opportunity for a hearing. <input type="checkbox"/> 3. List of taxing authorities notified for district and application action. <input type="checkbox"/> 4. Lease Agreement showing applicants tax liability.			
16c. LUCI Code		16d. School Code	
17. Name of Local Government Body		▶ 18. Date of Resolution Approving/Denying this Application	

Attached hereto is an original and one copy of the application and all documents listed in 16b. I also certify that all documents listed in 16a are on file at the local unit for inspection at any time.

19a. Signature of Clerk	19b. Name of Clerk	19c. E-mail Address
19d. Clerk's Mailing Address (Street, City, State, ZIP Code)		
19e. Telephone Number	19f. Fax Number	

State Tax Commission Rule Number 57: Complete applications approved by the local unit and received by the State Tax Commission by October 31 each year will be acted upon by December 31. Applications received after October 31 may be acted upon in the following year.

Local Unit: Mail one original and one copy of the completed application and all required attachments to:

State Tax Commission
Michigan Department of Treasury
P.O. Box 30471
Lansing, MI 48909-7971

(For guaranteed receipt by the STC, it is recommended that applications are sent by certified mail.)

STC USE ONLY				
▶ LUCI Code	▶ Begin Date Real	▶ Begin Date Personal	▶ End Date Real	▶ End Date Personal



BUILDING PERMIT

**THIS PERMIT MUST BE DISPLAYED ON THE
PREMISES AT THE START OF ANY PROJECT**

DATE ISSUED:

08/12/2016

PERMIT NO:

PB16901009

THIS PERMIT IS ISSUED FOR:

ADDITION - LITEHOUSE FOODS

ADDRESS: 1400 FOREMAN ST SE

APPLICANT: VENEKLASSEN A J

LIC. NO: 2101048943

NOTE: IMPORTANT

After work covered by this permit is completed,
A CERTIFICATE OF OCCUPANCY MUST
be obtained prior to use or occupancy of the building.

**ISSUED
BY:**

Brian Wilson

Brian Wilson, Building Official



DRESSINGS • DIPS • SAUCES

August 4, 2016

State Tax Commission
Michigan Department of Treasury
P.O. Box 30471
Lansing, MI 48909-7971

To whom it may concern;

The legal descriptions of the real property on which the facility will be located is:

- Parcel Number: 41-20-03-251-013
Property Address: 1400 FOREMAN ST SE
Tax Description: PART OF S 1/2 NE 1/4 COM 58.0 FT N 89D 53M E ALONG S LINE OF N 1/2 S 1/2 NE 1/4 FROM CL OF GEE DR & 100.0 FT N 0D 00M FROM SD S LINE TH N 7D 55M W 116.71 FT PAR WITH CL OF SD DR TH N 0D 00M TO N 1/8 LINE TH ELY ALONG N 1/8 LINE TO A PT 858.90 FT W FROM E SEC LINE TH S 0D 00M 638.08 FT TO S LINE OF N 1/2 S 1/2 NE 1/4 TH W ALONG SD S LINE 40.0 FT TH N 0D 00M 25.0 FT TH W PAR WITH SD S LINE 325 FT TH N PERP TO SD S LINE 75 FT TH S 89D 53M W PAR WITH SD S LINE TO BEG * SEC 3 T6N R9W 10.48 A.
- Parcel Number: 41-20-03-276-008
Property Address: 1400 FOREMAN ST SE
Tax Description: PART NE 1/4 COM 58.0 FT N 89D 53M E ALONG N LINE OF S 1/2 S 1/2 NE 1/4 & 100.0 FT N 0D 00M FROM INT OF SD N LINE & CL OF GEE DR TH N 7D 55M W 116.71 FT TH N 0D 00M TO N LINE OF S 1/2 NE 1/4 TH ELY ALONG SD N LINE TO A PT 376.90 FT W ALONG SD N LINE FROM E SEC LINE TH S TO N LINE OF S 1/2 S 1/2 NE 1/4 TH W ALONG SD N LINE 527.30 FT TH N PERP TO SD N LINE 25.0 FT TH W PAR WITH SD N LINE 325.0 FT TH N PERP TO SD N LINE 75 FT TH W TO BEG * SEC 3 T6N R9W 17.86 A.

Sincerely,

Jaime Vaardahl
Payroll & Account Specialist

**Amendment #2 to
COMMERCIAL LEASE AGREEMENT**

1. Names

This amendment to lease dated May 15, 1997 is made the 23rd of June, 2014, and will commence immediately by and between WENDELL L. CHRISTOFF, TRUSTEE OF THE WENDELL L. CHRISTOFF TRUST UAD 08/01/86 (lessor) and Litehouse, Inc., an Idaho corporation (lessee).

2. Terms Amended

The COMMERCIAL LEASE AGREEMENT dated May 15, 1997, covering the premises at 1400 Forman Street (main building) is amended as follows:

Section 1. Description of Premises: The premises are amended to include the 2004 Refrigerated Addition and 2011 Dry storage addition as described in Exhibit B.

Section 2. Term of the lease: The term is hereby amended from current extension date of May 15th, 2017 to December 31st, 2029.

Section 3. Option to Renew: Lessee to extend the term on all the provisions contained in the lease and contained in all subsequent amendments three (3) additional five-year (5) periods following the expiration described above by giving notice of exercise of the option to Tenant at least three (3) months before expiration of the then current term. If no notice of extension or non-extension is received 90 days prior to the expiration date, this lease will automatically be renewed for the next extension term. The final expiration if all extensions are exercised will be December 31, 2044.

Section 5. Rent: Commencing immediately, the new base rent amount will be \$81,282.28 per month for the current lease term, subject to section 6 below.

Section 6. Base Rent Adjustment: Annual rent adjustments will be completed using prior year Annual Average CPI data as previously described in original contract. The adjustment will become reflected in the March-Feb payments of each year with the first adjustment to be March 1, 2015. The first adjustment will be calculated by using the 2014 Average CPI rate reduced by the increase already applied on May 15, 2015.

3. Effective Date

This amendment will take effect immediately.

4. Other Terms of Lease

In all other respects, the terms of the original lease and the related amendments, remain in effect. If there is a conflict between this amendment and the original lease or any earlier amendments, the terms of this amendment will prevail.

LESSOR:

Wendell L. Christoff, Trustee
Wendell L. Christoff
2801 SE 19th Ave
Cape Coral, FL 33904

Dated: _____

By: _____

WENDELL L. CHRISTOFF, TRUSTEE OF THE WENDELL L. CHRISTOFF TRUST UAD 08/01/86

LESSEE:

Litehouse, Inc.,
an Idaho Corporation
1109 N. Ella Ave.
Sandpoint, Idaho 83864

Dated: 7/31/14 _____

By:  _____

Kelly Prior

Executive Vice President and Chief Financial Officer

EXHIBIT "B"

DESCRIPTON OF PREMISES:

2004 ADDITION;

Cooler is 206 feet by 143 feet long by 27 feet high (29,458 square feet), plus 3,495 square feet of general warehousing and production area. Total plant addition is 32,915 square feet. Also included is site work are electrical, cooling units, new parking area and driveway.

The legal descriptions of the real property on which the facility will be located is:

All that part of the South 1/2 of the Northeast 1/4, Section 3, Town 6 North, Range 9 West, City of Lowell, Kent County, Michigan, described as: Beginning on the North Line of the South 1/2, Northeast 1/4, 898.90 feet North 90°00' West from the Northeast corner thereof; thence South 0°00' East 563.08 feet to a point 100 feet North of the South line of the North 1/2, South 1/2 Northeast 1/4; thence South 89°53' West 710.16 feet, parallel with said South line, to a point 58 feet North 89°53' East from the centerline of Gee Drive, and POINT A, so called; thence North 7°55' West 116.17 feet parallel with the centerline of Gee Drive, to the intersection of a line described as: Beginning at a point 42 feet North 89°53' East from the above described POINT A, running thence North of the North Section line and the point of ending of said line; thence North 0°00' West along said last described line, 449.46 feet to a point on the North line, South 1/2, North-east 1/4, 120.52 feet East from the centerline of Gee Drive; thence North 90°00' East 726.16 feet to place of beginning. Subject to right-of-way over the North 33 feet thereof.

2011 ADDITION;

The legal descriptions of the real property on which the facility will be located is:

- Parcel Number: 41-20-03-251-013

Property Address: 1400 FOREMAN ST SE

Tax Description: PART OF S 1/2 NE 1/4 COM 58.0 FT N 89D 53M E ALONG S LINE OF N 1/2 S 1/2 NE 1/4 FROM CL OF GEE DR & 100.0 FT N 0D 00M FROM SD S LINE TH N 7D 55M W 116.71 FT PAR WITH CL OF SD DR TH N 0D 00M TO N 1/8 LINE TH ELY ALONG N 1/8 LINE TO A PT 858.90 FT W FROM E SEC LINE TH S 0D 00M 638.08 FT TO S LINE OF N 1/2 S 1/2 NE 1/4 TH W ALONG SD S LINE 40.0 FT TH N 0D 00M 25.0 FT TH W PAR WITH SD S LINE 325 FT TH N PERP TO SD S LINE 75 FT TH S 89D 53M W PAR WITH SD S LINE TO BEG * SEC 3 T6N R9W 10.48 A.

- Parcel Number: 41-20-03-276-008

Property Address: 1400 FOREMAN ST SE

Tax Description: PART NE 1/4 COM 58.0 FT N 89D 53M E ALONG N LINE OF S 1/2 S 1/2 NE 1/4 & 100.0 FT N 0D 00M FROM INT OF SD N LINE & CL OF GEE DR TH N 7D 55M W 116.71 FT TH N 0D 00M TO N LINE OF S 1/2 NE 1/4 TH ELY ALONG SD N LINE TO A PT 376.90 FT W ALONG SD N LINE FROM E SEC LINE TH S TO N LINE OF S 1/2 S 1/2 NE 1/4 TH W ALONG SD N LINE 527.30 FT TH N PERP TO SD N LINE 25.0 FT TH W PAR WITH SD N LINE 325.0 FT TH N PERP TO SD N LINE 75 FT TH W TO BEG * SEC 3 T6N R9W 17.86 A.

3. Effective Date

This amendment will take effect immediately.

4. Other Terms of Lease

In all other respects, the terms of the original lease and the related amendments, remain in effect. If there is a conflict between this amendment and the original lease or any earlier amendments, the terms of this amendment will prevail.

LESSOR:

Wendell L. Christoff, Trustee
Wendell L. Christoff
2801 SE 19th Ave
Cape Coral, FL 33904

Dated: _____

12/17/2014

By: _____

WENDELL L. CHRISTOFF, TRUSTEE OF THE WENDELL L. CHRISTOFF TRUST UAD 08/01/86

LESSEE:

Litehouse, Inc.,
an Idaho Corporation
1109 N. Ella Ave.
Sandpoint, Idaho 83864

Dated: _____

7/21/14

By: _____

Kelly Prior

Executive Vice President and Chief Financial Officer

	Beginning Date of Installation	Real Property Cost	Personal Property Cost
26,000 Warehouse/Cooler	07/01/16	\$ 3,000,000.00	
Electrical Transformer	09/01/16	\$ 100,000.00	
2 Docks in existing Warehouse	02/01/17	\$ 76,500.00	
Additional Compactor Bay	02/01/17	\$ 50,000.00	
Additional Employee Parking	05/01/17	\$ 26,000.00	
Formulation Area	12/01/16		\$ 650,000.00
Cup Production Line	01/01/17		\$ 1,700,000.00
Rotary Cup Machine	01/01/17		\$ 54,000.00
Rotary Cup Machine	01/01/17		\$ 54,000.00
Package Line Expansion	12/15/16		\$ 850,000.00
Warehouse Racking	04/01/11		\$ 200,000.00
Total:		\$ 3,252,500.00	\$ 3,508,000.00

Total Project Cost: \$ 6,760,500.00



**LOWELL CITY COUNCIL
MEMORANDUM**

DATE: June 2, 2017

TO: Mayor DeVore and the City Council

FROM: Michael T. Burns, City Manager *MTB*

RE: Stoney Lakeside Park Fundraising

Bob Rogers will be present to discuss the fundraising project for new playground equipment at Stoney Lakeside Park. In addition, funds have been set aside for donations for this account, and to my knowledge this occurred before my arrival. However, the City Council has never provided any sort of directive regarding this.

There were some requests to utilize some of the funds from the donations for the equipment. However, before I did this I would need approval from the Council as no policy has been directed from this. I am looking for direction from the City Council on this matter.

I would recommend designating a fund in the City chart of accounts for the purpose of utilizing for the Stoney Lakeside Park upgrades.

APPOINTMENTS

Arbor Board

Vacancy – (Diane LaWarre currently serving)	06/30/2017
Vacancy – (Melissa Spino currently serving)	06/30/2017

Board of Review

Vacancy – (Leah Vredenburg currently serving)	06/30/2017
Vacancy – (Herb Vanderbilt – Alternate – currently serving)	03/30/2017

Light and Power Board

Vacancy – (Perry Beachum currently serving)	06/30/2017
Vacancy – (Jim Salzwedel currently serving)	06/30/2017

Local Officers Compensation Commission

Vacancy – (Barb Vezino currently serving)	06/30/2017
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Planning Commission

Vacancy – (David Cadwallader currently serving)	06/30/2017
Vacancy – (Marty Chambers currently serving)	06/30/2017