



301 East Main Street
Lowell, Michigan 49331
Phone (616) 897-8457
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CITY OF LOWELL
CITY COUNCIL AGENDA
MONDAY, AUGUST 21, 2017, 7:00 P.M.

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL

2. CONSENT AGENDA

- Approval of the Agenda.
- Approve and place on file the regular minutes of the August 7, 2017 City Council meeting.
- Authorize payment of invoices in the amount of \$167,475.02.

3. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA

IF YOU WISH TO ADDRESS AN AGENDA ITEM, PUBLIC COMMENT FOR EACH ITEM WILL OCCUR AFTER THE INITIAL INFORMATION IS SHARED ON THE MATTER AND INITIAL DELIBERATIONS BY THE PUBLIC BODY. PUBLIC COMMENT WILL OCCUR BEFORE A VOTE ON THE AGENDA ITEM OCCURS.

4. OLD BUSINESS

5. NEW BUSINESS

- a. Resignation of Councilman Teelander.
- b. Request from Larkin's Restaurant – Close Broadway from 7 a.m. to 7 p.m. on October 14th for the Chili Cook Off.
- c. Resolution 23-17 to provide for the designation of September 15, 2017 as "Prisoner of War/Missing in Action Recognition Day".
- d. Airbnb – Discussion

6. MONTHLY REPORTS

7. BOARD/COMMISSION REPORTS

8. MANAGER'S REPORT

9. COUNCIL COMMENTS

10. ADJOURNMENT

NOTE: Any person who wishes to speak on an item included on the printed meeting agenda may do so. Speakers will be recognized by the Chair, at which time they will be allowed five (5) minutes maximum to address the Council. A speaker representing a subdivision association or group will be allowed ten (10) minutes to address the Council.



301 East Main Street
Lowell, Michigan 49331
Phone (616) 897-8457
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www.ci.lowell.mi.us

MEMORANDUM

TO: Lowell City Council

FROM: Michael Burns, City Manager

RE: Council Agenda for Monday, August 21, 2017

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4. OLD BUSINESS

None.

5. NEW BUSINESS

- a. Resignation of Councilman Teelander. City Manager Michael Burns provided a memo.

Recommended Motion: City Council has a number of options to address this matter. They have the ability to take any action they so wish on this matter.

- b. Request from Larkin's Restaurant – Close Broadway from 7 a.m. to 7 p.m. on October 14th for the Chili Cook Off. City Manager Michael Burns provided a memo.

Recommended Motion: That the Lowell City Council approve the Special Event Permit for Larkin's Restaurant to close Broadway Street from south of the Post Office to Main Street on October 14, 2017, from 7 a.m. to 7 p.m.

- c. Resolution 23-17 – to provide for the designation of September 15, 2017 as "Prisoner of War/Missing in Action Recognition Day". City Manager Michael Burns provided a memo.

Recommended Motion: That the City Council adopt Resolution 23-17 proclaiming Friday, September 15, 2017 as Prisoner of War/Missing in Action Recognition Day.

- d. Airbnb Discussion. City Clerk Susan Ullery provided a memo.

Recommended Motion: I have no recommendation at this time; however if the Council so chooses, the topic could be brought to the Planning Commission for further review and provide a recommendation back to the Council for consideration.

6. MONTHLY REPORTS
7. BOARD/COMMISSION REPORTS
8. MANAGER'S REPORT
9. COUNCIL COMMENTS
10. ADJOURNMENT

**PROCEEDINGS
OF
CITY COUNCIL
OF THE
CITY OF LOWELL
MONDAY, AUGUST 7, 2017, 7:00 P.M.**

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL.

The Meeting was called to order at 7:00 p.m. by Mayor Mike DeVore and City Clerk Susan Ullery called roll.

Present: Councilmembers Greg Canfield, Jim Hodges, Jeff Phillips, Alan Teelander and Mayor DeVore.

Absent: None.

Also Present: City Manager Mike Burns, City Clerk Susan Ullery, City Attorney Richard Wendt, Department of Public Works Director Rich LaBombard, and Police Sergeant Christopher Hurst.

2. APPROVAL OF THE CONSENT AGENDA

- Approval of the Agenda.
- Approve and place on file the regular and closed session minutes of the July 17, 2017 City Council meeting.
- Approve and place on file the closed minutes of the August 1, 2017 City Council meeting.
- Authorize payment of invoices in the amount of \$748,741.88.

IT WAS MOVED BY HODGES and seconded by TEELANDER to approve the consent agenda as written.

YES: Mayor DeVore, Councilmember Hodges, Councilmember Phillips, Councilmember Teelander, and Councilmember Canfield. NO: None. ABSENT: None. MOTION CARRIED.

Councilmember Canfield abstained on payment of invoices.

3. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA.

There were no comments.

4. OLD BUSINESS.

a. Discussion with Showboat Committee.

Committee Chairperson Lou D'Agostino gave an update on rebuilding the new Showboat. He and a group recently toured the Michigan Princess in Lansing a couple of weeks ago. The Committee is working with Captain Chris Chamberlain regarding the design of the new Showboat. The boat will be constructed out of either steel or aluminum instead of wood.

Councilmember Phillips asked if the DEQ would still require permits. D'Agostino advised the permits will not be required due to the boat being built as a floating structure.

Councilmember Hodges asked what is going to happen to the old Showboat. D'Agostino advised the committee has not decided yet. They may auction parts of the boat off as part of a fundraiser and salvage or recycle as much as they can.

City Manager Mike Burns advised the Showboat committee has a couple options and a proposal will come before the Council soon.

b. Food Truck Ordinance.

City Manager Mike Burns presented the fee schedule as described:

- An annual fee of \$300 for food truck, trailer or cart to operate on City-owned or controlled property and private property.
- An annual fee of \$150 for food truck, trailer or cart operating only on private property.
- An annual fee of \$50 for food truck, trailer or cart owned and operated by a property tax-paying brick and mortar restaurant operating on City-owned or controlled property.
- No fee (although a license is still required) for operating a food truck, trailer or cart on property owned by vendor.
- Vendor buying multiple licenses in the same year shall pay the full price for the most expensive license and half price of the applicable license fee for all additional licenses.
- A food truck, trailer or cart selling only prepackage and nonperishable food shall pay license fee equal to one half of the otherwise applicable fee.
- A food truck, trailer or cart operating at a one-time event on either City-owned or controlled property or private property who has not paid an annual license fee shall pay a \$50 fee per event per food truck, trailer or cart.

City Attorney Dick Wendt advised that in addition to the fees, the Resolution would set the operation time from 7:00 a.m. to 10:00 p.m. Also, if a food truck is to operate on City-owned or controlled property, that would require the approval of the City Manager or his/her designee.

IT WAS MOVED BY HODGES and seconded by PHILLIPS to approve Ordinance 17-02 pertaining to the Food Truck Ordinance.

YES: Councilmember Hodges, Councilmember Phillips, Councilmember Teelander, Councilmember Canfield, and Mayor DeVore. NO: None. ABSENT: None. MOTION CARRIED.

IT WAS MOVED BY HODGES and seconded by TEELANDER to approve Resolution 21-17 setting the fee structure for the food truck licensing as well as hours of operation.

YES: Councilmember Phillips, Councilmember Teelander, Councilmember Canfield, Mayor DeVore and Councilmember Hodges. NO: None. ABSENT: None. MOTION CARRIED.

c. Medical Marihuana Discussion.

No further discussion needed.

5. **NEW BUSINESS.**

a. **N. Jefferson Street Resurfacing & Utility Improvement Bids.**

Department of Public Works Director Rich LaBombard explained the projected change orders for the North Jefferson Street Resurfacing and Utility Improvement Bids.

IT WAS MOVED BY TEELANDER and seconded by PHILLIPS to authorize payment to CL Trucking and Excavating in the amount of \$80,482.06 for the North Jefferson Street Resurfacing and Utility Improvement project and the additional resurfacing work on Fremont Street from Washington to Monroe.

YES: Councilmember Teelander, Councilmember Canfield, Mayor DeVore, Councilmember Hodges, and Councilmember Phillips. NO: None. ABSENT: None. MOTION CARRIED.

b. **Resolution 22-17 – Approving and Authorizing Execution of a Professional Service Agreement with Hydrocorp related to the City's Cross Connection Control Program.**

DPW Director Rich LaBombard advised HydroCorp currently manages the City of Lowell's cross connection control program. The purpose of a cross connection control program is to protect the drinking water system from any non-potable water sources. The rules and standards are set from the State of Michigan Safe Drinking Water Act 399 of 1976.

IT WAS MOVED BY TEELANDER and seconded by CANFIELD to approve the Professional Services Agreement with HydroCorp and authorize the City Manager to sign on behalf of the City.

YES: Councilmember Canfield, Mayor DeVore, Councilmember Hodges, Councilmember Phillips, and Councilmember Teelander. NO: None. ABSENT: None. MOTION CARRIED.

c. **MERS Annual Meeting Officer Delegate.**

The 2017 Municipal Employees' Retirement (MERS) Annual Meeting is being held this year on September 21st and 22nd at the Marriott Renaissance Center in Detroit. Council needs to appoint an Employer Delegate to the Annual Meeting. Ballots were distributed to the employees and they selected Gail Chitwood as their delegate to represent the City of Lowell Employees.

IT WAS MOVED BY HODGES and seconded by CANFIELD to appoint Steve Donkersloot as the Employer Delegate for the 2017 MERS Annual Meeting.

YES: Mayor DeVore, Councilmember Hodges, Councilmember Phillips, Councilmember Teelander, and Councilmember Canfield. NO: None. ABSENT: None. MOTION CARRIED.

6. **BOARDS AND COMISSION REPORTS.**

Councilmember Canfield had nothing to report.

Councilmember Teelander advised LARA met two weeks ago and the Alden Nash project is moving along well. The trail has been marked and Zach's Lawn Care is now mowing the trail where it meets Foreman Road going south. Rich LaBombard looked into trail cutouts on Gee Drive and it will be discussed at the next LARA meeting.

Councilmember Hodges had nothing to report.

Councilmember Phillips advised the Historic District Commission met and discussed permit applications for 219 E. Main for signage, 106 W. Main for store front renovations, grant applications for 218 E. Main for paint and brick repair, painting at 217 and 219 W. Main, 325 W. Main paint and brick repair, 106 W. Main store front renovations, 215 W. Main painting. Phillips also mentioned project updates at 318 E. Main for windows and 120 W. Main for exterior renovations. The next Historic District Commission meeting will be on August 22, 2017 at 6:00 p.m.

Mayor Mike DeVore advised the DDA meeting is on Thursday, August 10th.

7. **MANAGER'S REPORT.**

City Manager Burns reported on the following:

- Looking forward to going to the Youth Fair.
- All labor contracts have been settled, including Lowell Light & Power, the Police Department and the DPW contract. He thanked all parties involved.
- Burns and Rich LaBombard will be meeting this week with Mark Anderson to discuss maintenance for the trail.
- Last Council meeting, a Football contract was approved. The City learned that back in 1994, there was a transfer of ownership from the School to the City for Birch Field, however; the deed was never transferred. The City will be correcting this with the Schools.
- Looking into a new Website.
- Leaving at 7:30 a.m. on Friday for a tour of Fenton.
- Gave update on Chief Steve Bukala and a resolution should happen pretty soon.

8. **COUNCIL COMMENTS.**

Councilmember Phillips thanked all City employees, departments and staff for their hard work and dedication.

Councilmember Hodges thanked the City Manager for all he has been doing with current situations, union contracts and the Food Truck Ordinance. Hodges also mentioned the Council may want to review the Nuisance Ordinance as it pertains to odors, fines and things of that nature.

Councilmember Canfield thanked Dave Hildenbrand for all he has done for Lowell. Canfield also encouraged citizens to talk to the Councilmembers and noted he was happy to hear that Chief Bukala will be returning.

Councilmember Teelander thanked the City Manager for bringing information to the Marihuana meeting. Teelander welcomed any citizen comments.

Mayor DeVore reiterated what everyone else stated.

9. **ADJOURNMENT.**

IT WAS MOVED BY HODGES and seconded by TEELANDER to adjourn at 7:36 p.m.

YES: 5. NO: NONE. ABSENT: 0. MOTION CARRIED.

DATE:

APPROVED:

Mike DeVore, Mayor

Susan Ullery, City Clerk

**CITY OF LOWELL
KENT COUNTY, MICHIGAN**

RESOLUTION NO. 21-17

**RESOLUTION SETTING LICENSE FEES FOR MOBILE
FOOD VENDING UNITS AND HOURS OF OPERATION IN
THE CITY AND DETERMINING WHERE MOBILE FOOD
VENDING UNITS MAY BE LOCATED ON CITY-OWNED
OR CONTROLLED PROPERTY**

Councilmember HODGES, supported by Councilmember TEELANDER, moved the adoption of the following resolution:

WHEREAS, on the date hereof the City Council adopted Ordinance No. 17-02 adding Chapter 28, "Mobile Food Vending," related to the regulation of food trucks, trailers and carts to the Code of Ordinances of the City of Lowell; and

WHEREAS, Ordinance No. 17-02 provides that the City Council shall establish by resolution licensing fees, hours of operation and permitted location on City-owned or controlled property of mobile food vending units.

NOW, THEREFORE, BE IT HEREBY RESOLVED:

1. That all terms used herein and not defined shall have such meanings as defined in Ordinance No. 17-02.
2. The following license fees shall apply to the operation of mobile food vending units in the City:
 - a. An annual fee of \$300 for food truck, trailer or cart to operate on City-owned or controlled property and private property
 - b. An annual fee of \$150 for food truck, trailer or cart operating only on private property.
 - c. An annual fee of \$50 for food truck, trailer or cart owned and operated by a property tax-paying brick and mortar restaurant operating on City-owned or controlled property.

d. No fee (although a license is still required) for operating a food truck, trailer or cart on property owned by vendor.

e. Vendor buying multiple licenses in the same year shall pay the full price for the most expensive license and half price of the applicable license fee for all additional licenses.

f. A food truck, trailer or cart selling only prepackage and nonperishable food shall pay a license fee equal to one half of the otherwise applicable fee.

g. A food truck, trailer or cart operating at a one-time event on either City-owned or controlled property or private property who has not paid an annual license fee shall pay a \$50 fee per event per food truck, trailer or cart.

3. A mobile food truck vending unit may only operate within the City between the hours of 7:00 a.m. and 10:00 p.m.

4. All operations of food trucks, trailers or carts on City-owned or controlled property must receive the prior written approval of the City Manager or his/her designee and shall comply with the requirements related thereto in Ordinance No. 17-02.

5. That all resolutions or parts of resolutions in conflict herewith shall be, and the same are hereby, rescinded to the extent of such conflict.

YEAS: Councilmembers Phillips, Teelander, Canfield, Mayor DeVore and

Councilmember Hodges

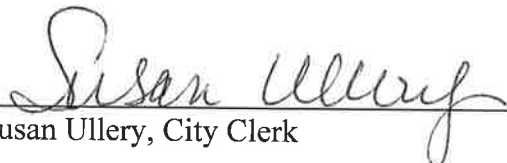
NAYS: Councilmembers None

ABSTAIN: Councilmembers None

ABSENT: Councilmembers None

RESOLUTION DECLARED ADOPTED.


Dated: August 7, 2017


Susan Ullery, City Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Lowell, at a regular meeting held on August 7, 2017, and that public notice of said meeting was given pursuant to, and in compliance with, Act 267 of the Public Acts of Michigan of 1976, as amended.

Dated: August 7, 2017


Susan Ullery, City Clerk

**CITY OF LOWELL
KENT COUNTY, MICHIGAN**

RESOLUTION NO. 22-17

**RESOLUTION APPROVING AND AUTHORIZING
EXECUTION OF A PROFESSIONAL SERVICES
AGREEMENT WITH HYDROCORP RELATED TO THE
CITY'S CROSS CONNECTION CONTROL PROGRAM**

Councilmember TEELANDER, supported by Councilmember CANFIELD, moved the adoption of the following resolution:

WHEREAS, the City has previously had an agreement with Hydrocorp to perform inspections and related services in connection with the City's cross connection control program; and

WHEREAS, the term of the prior agreement has ended and the City desires to enter into a new agreement with Hydrocorp to continue to perform inspections, re-inspections and related services in connection with the City's cross connection control program and in compliance with the Michigan Department of Environmental Quality regulations; and

WHEREAS, Hydrocorp has indicated to the City it is willing to provide such services in accordance with a Professional Services Agreement (the "Agreement") between it and the City.

NOW, THEREFORE, BE IT HEREBY RESOLVED:

1. That the Agreement presented at this meeting is approved and the City Manager and City Clerk are authorized to execute the Agreement for and on behalf of the City.
2. That all resolutions or parts of resolutions in conflict herewith shall be, and the same are hereby, rescinded to the extent of such conflict.

YEAS: Councilmembers Canfield, Mayor DeVore, Councilmembers Hodges,
Phillips and Teelander.

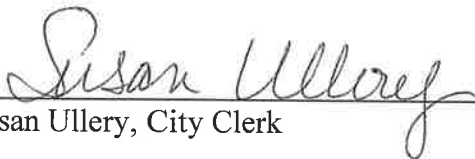
NAYS: Councilmembers None

ABSTAIN: Councilmembers None

ABSENT: Councilmembers None

RESOLUTION DECLARED ADOPTED.

Dated: August 7, 2017


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Dated: August 7, 2017


Susan Ullery, City Clerk

**CITY OF LOWELL
KENT COUNTY, MICHIGAN**

ORDINANCE NO. 17-02

**AN ORDINANCE TO ADD CHAPTER 28, "MOBILE FOOD VENDING"
TO THE CODE OF ORDINANCES OF THE CITY OF LOWELL**

Councilmember HODGES, supported by Councilmember PHILLIPS, moved the adoption of the following ordinance:

THE CITY OF LOWELL ORDAINS:

Section 1. Addition of Chapter 28. Chapter 28, "Mobile Food Vending," is added to the Code of Ordinances of the City of Lowell to read as follows:

Chapter 28 – MOBILE FOOD VENDING

Sec. 28-1. – Short title.

This chapter shall be known as the "Mobile Food Vending Ordinance."

Sec. 28-2. – Definitions.

As used in this chapter:

Brick and mortar restaurant means a business which is on the City's tax rolls and which provides a public seating area and whose normal business includes a preparation and sale of food and/or beverages.

Food cart means a mobile food vending unit propelled by human power alone, which has been specifically designed or used for mobile food vending and in which food or drink is not prepared on the premises.

Food trailer means any vehicle without motive power that is designed to be drawn by a motor vehicle and is specifically designed or used for food vending operations.

Food truck means a vehicle propelled by an engine which has been specifically designed or used for mobile food vending.

Mobile food vending means vending, serving or offering for sale food and/or beverages from a mobile food vending unit; or vending, serving, or offering for sale food and/or beverages prepared for consumption in a mobile food vending unit, and may include the ancillary sales of branded items consistent with

the food, such as a tee shirt that bears the name of the organization engaged in mobile food vending.

Mobile food vending unit means any motorized or non-motorized truck, trailer, cart or other device designed to be portable and not permanently attached to the ground and in which food or drink is prepared for direct consumption through service on the premises or elsewhere.

Operate means all activities associated with the conduct of business, including set up and take down, and/or actual hours where the mobile food vending unit is open for business.

Prepackaged and non-perishable food means any food or beverage which is not capable of supporting rapid and progressive growth of microorganisms which may cause food infections; and which is packaged in a hermetically sealed container designed to keep the contents free of contamination and to maintain the commercial sterility of its contents after thermal processing. The term shall include packaged candy, gum and confections and bottled or canned water or soft drinks, if the package, bottle or can includes a manufacturer's quality assurance date. In no case shall the term include fresh or processed meats, poultry, seafood, dairy products, eggs, or fresh fruit and vegetables.

Vendor means any individual engaged in the business of mobile food vending. If more than one individual is operating a single mobile food vending unit then vendor shall mean all individuals operating such mobile food vending unit.

Sec. 28-3. – License required.

No vendor shall engage in mobile food vending without a license from the city clerk authorizing such vending. The city clerk shall prescribe the form of such license and application for such license. All licenses shall be prominently displayed on the mobile food vending unit. No vending through a mobile food vending unit of food and/or other human consumables shall be permitted unless it meets the definition of mobile food vending as defined by this chapter.

Sec. 28-4. – Duration; nontransferability.

Licenses may be issued by the city clerk, May 1 through April 30 of the following year. Any license issued under this chapter is nontransferable.

Sec. 28-5. – Application.

Every vendor desiring to engage in mobile food vending shall make a written application to the city clerk for a license under this chapter. The applicant shall truthfully state, in full, all information requested by the city clerk. The

application for a license shall be on forms provided by the city clerk and shall include the following information:

- (1) name, signature, phone number, email contact, driver license copy, and address of the applicant;
- (2) a list of the food products offered for sale and a description of preparation methods;
- (3) a description of and information on the mobile food vending unit including size;
- (4) information setting forth the proposed hours of operation, intended areas of operation, plans for electrical access, wastewater disposal, and trash disposal;
- (5) copies of all applicable licenses and/or permits issued by the Kent County Health Department; and
- (6) proof of comprehensive liability insurance with limits of no less than \$1,000,000 combined single coverage which names the city as an additional insured.

Prior to a license being issued for a mobile vending unit, the unit must be deemed satisfactory following a fire safety inspection conducted by the Lowell Area Fire and Emergency Services Authority. If applicable, applicants will be required to provide satisfactory proof of a propane inspection, conducted by a certified inspector.

Sec. 28-6. – Fees.

An application for a license under this chapter shall be accompanied by a fee in the amount established by resolution of the city council. There shall be no proration of fees. Fees are non-refundable. No one shall hire or subcontract such vendors in an attempt to evade the provisions of this chapter.

Sec. 28-7. – Residential vending by permission.

In residential areas not identified by city council resolution as vending locations, mobile food vending is permitted on a case-by-case basis. Following a review of proposed vending times and activities, approval may be given by the chief of police.

Sec. 28-8. – Requirements.

Any vendor engaging in mobile food vending shall comply with the following requirements:

- (1) may only operate at during hours established by city council resolution;
- (2) if operating on city-owned or controlled property, may only locate on property identified under city council resolution;
- (3) mobile food vending unit shall not exceed 36 feet in length or 9 feet in width;
- (4) must provide appropriate waste receptacles at the site of the unit and remove all litter, debris and other waste attributable to the vendor on a daily basis;
- (5) the customer service area for mobile food vending unit shall be on the side of the street that faces a curb, lawn or sidewalk when parked. No food service shall be provided on the driving lane side of the truck or vehicle;
- (6) mobile food vending units utilizing public parking spaces or parked on public streets shall conform to all applicable parking regulations and shall not hinder the lawful parking or operation of other vehicles;
- (7) no food shall be displayed outside of a mobile food vending unit;
- (8) while operating on city-owned or controlled property, shall not provide or allow any dining area within 10 feet of mobile food vending unit, including but not limited to tables and chairs, booths, stools, benches and stand up counters;
- (9) when extended, awnings for mobile food vending units shall have a minimum clearance of 7 feet between the ground level and the lowest point of the awning or support structure;
- (10) shall not operate on city-owned or controlled property within one block of a city-sanctioned or authorized street fair, public festival, farmers market or event being conducted without authorization from the event sponsor;
- (11) shall not use external signage, bollards, seating or other equipment that is not contained in the vehicles, signage is only permitted when physically part of the mobile food vending units, and no separate freestanding signs are permitted.
- (12) shall not use any flashing or blinking lights or strobe lights; and all exterior lights over 60 watts shall contain opaque, hood shields to direct the illumination downward;
- (13) shall comply with all other city ordinances; specifically all operations related to vending must comply with and are subject to enforcement of Section 14-60 and of the Code 15-2 of Ordinances related to noise;

- (14) shall comply with all applicable federal, state and county regulations;
- (15) shall not be left unattended;
- (16) a mobile food vending unit on city-owned or controlled property shall be removed during the hours stipulated under city council resolution;
- (17) any power required for the mobile food vehicle located on city-owned or controlled property shall be self-contained and shall not use utilities drawn from the city-owned or controlled property;
- (18) mobile food vending units on private property may use electrical power from the property being utilized with prior written authorization of the power customer;
- (19) power cables or similar devices shall not be run across any city street or alley, and shall not be run on the ground across or within pedestrian walkways or areas;
- (20) mobile food vending units parked on city-owned or controlled property shall not be parked within 150 feet of any entrance to an existing brick and mortar restaurant during the hours when such restaurant is open for business to the public, unless written permission, a copy of which must be provided to the city, is first given by the restaurant owner;
- (21) vendors may not represent the granting of a license under this chapter as an endorsement by the city; and
- (22) at any time, such mobile food vending unit shall be at least 25 feet from all intersections and driveways.

Sec. 28-9. – Enforcement of parking regulations.

Subject to the other provisions of this chapter, any mobile food vending unit with a valid mobile food vending license may park in a city-controlled parking space and such mobile food vending unit shall be restricted to all regulations in the particular parking space, including time limits. Provided, however, that no mobile food vending unit shall park in a city-owned or controlled parking space if parking is prohibited altogether.

Sec. 28-10. – Impoundment.

Any equipment associated with food vending that is not in compliance with this chapter and left on public property may be impounded at the owner's expense.

Sec. 28-11. – Other licenses or permits.

A license obtained under this chapter shall not relieve any vendor of the responsibility for obtaining any other permit or authorization required by any other ordinance, statute or administrative rule.

Sec. 28-12. – Revocation.

The license may be voided at any time by written notice to the city clerk by a duly authorized law enforcement officer observing a violation of this chapter, a violation of any federal, state or local regulation, or a situation that is adverse to the protection of the public health, safety and welfare. A license may also be revoked if it is discovered that an applicant has made a false statement on its application. Immediately upon such revocations, the license shall become null and void.

Sec. 28-13. – Complaints; appeals.

If a written complaint is filed with the city clerk alleging a mobile food vendor has violated the provisions of this chapter, the city clerk shall promptly send a copy of the written complaint to the vendor together with a notice that an investigation will be made as to the truth of the complaint. The vendor shall be invited to respond to the complaint and present evidence and respond to evidence produced by the investigation. If the city clerk or designee, after reviewing all relevant material, finds the complaint to be supported by a preponderance of the evidence, the complaint shall be certified. If a license is denied or revoked by the city clerk, or a written complaint is certified pursuant to this chapter, the applicant or holder of a license may appeal to and have a hearing before the city manager or designee. The city manager or designee shall make a written determination, after presentation by the applicant and investigation by the city clerk or designee as to whether or not the grounds for denial, revocation or complaint are true. If the city manager or designee determines that such grounds are supported by a preponderance of the evidence, the action of the city clerk or filing of the complaint shall be sustained and the applicant may appeal the city manager's decision to a court of competent jurisdiction.

Sec. 28-14. – Appearance tickets.

The police chief and sworn officers of the police department or such other officials as designated by the city manager are authorized to issue and serve appearance tickets with respect to a violation of this chapter pursuant to Michigan law. Appearance tickets shall be in such form as determined by the city attorney and shall be in conformity with all statutory requirements.

Sec. 28-15. – Civil Infraction.

A vendor who violates this chapter commits for a civil infraction and is subject to a fine of \$500.00 per day.

Section 2. Publication. After its adoption, the City Clerk shall publish or cause to be published this ordinance or a summary thereof, as permitted by law, along with its date of adoption in the *Lowell Ledger*, a newspaper of general circulation in the City, at least ten (10) days before its effective date.

Section 3. Effective Date. This ordinance shall take effect ten (10) days after it, or a summary thereof, as permitted by law, along with the date of its adoption, is published as provided in Section 2 above.

YES: Councilmembers Councilmembers Hodges, Phillips, Teelander, Canfield and Mayor DeVore


NO: Councilmembers None

ABSTAIN: Councilmembers None

ABSENT: Councilmembers None

ORDINANCE DECLARED ADOPTED.

Dated: August 7, 2017


Susan Ullery
City Clerk

CERTIFICATION

I, the undersigned City Clerk of the City of Lowell, Michigan (the "City"), certify that the above ordinance is a true and complete copy of an ordinance adopted at a regular meeting of the Lowell City Council held on August 7, 2017, pursuant to notice given in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended, and notice of its adoption, including the full ordinance or a summary of its contents and its effective date, was published in the *Lowell Ledger*, on August 9, 2017. I further certify that the above ordinance was entered into the Ordinance Book of the City on August 19, 2017, and was effective August 19, 2017, ten (10) days after publication.

Dated: August 7, 2017



Susan Ullery
City Clerk

GRAPIDS 60857-898 460131v1

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Vendor Code	Vendor Name	Description	Amount
	Invoice		
10550	63RD DISTRICT COURT		
	8/14/2017	BOND - JESSE RAY NELSON	500.00
TOTAL FOR: 63RD DISTRICT COURT			500.00
10541	APWA, MICHIGAN CHAPTER - MPSI		
	8/8/2017	MI PUBLIC SERVICE INSTITUTE - VANSETTERS	695.00
TOTAL FOR: APWA, MICHIGAN CHAPTER - MPSI			695.00
02449	AT&T LONG DISTANCE		
	8/9/2017	LONG DISTANCE	6.46
TOTAL FOR: AT&T LONG DISTANCE			6.46
00050	BERNARDS ACE HARDWARE		
	JULY 2017	STATEMENT OF ACCOUNT	515.92
TOTAL FOR: BERNARDS ACE HARDWARE			515.92
10351	BFG SUPPLY COMPANY LLC		
	8/2/2017	ACCOUNT STATEMENET	57.15
TOTAL FOR: BFG SUPPLY COMPANY LLC			57.15
10690	BGR INVESTMENTS LLC		
	8/9/2017	HDC GRANT FOR WINDOWS	12,000.00
TOTAL FOR: BGR INVESTMENTS LLC			12,000.00
02321	BHS INSURANCE		
	27699	INSURANCE RENEWAL 2017-2018	108,623.00
TOTAL FOR: BHS INSURANCE			108,623.00
00344	CITY OF LOWELL		
	8/7/2017	W/S BAD DEBT	147.44
TOTAL FOR: CITY OF LOWELL			147.44
10493	COMCAST CABLE		
	JULY 2017	CITY HALL CABLE	149.85
TOTAL FOR: COMCAST CABLE			149.85
10509	CONSUMERS ENERGY		
	JULY 2017	AIRPORT STREET LIGHT	21.32
TOTAL FOR: CONSUMERS ENERGY			21.32
01752	CORE TECHNOLOGY CORP		
	MN3000141	POLICE ANNUAL CORE MAINT	870.00
TOTAL FOR: CORE TECHNOLOGY CORP			870.00
01156	CURTIS CLEANERS		
	JULY 2017	POLICE UNIFORM CLEANING	208.50
TOTAL FOR: CURTIS CLEANERS			208.50
00132	D&D TRUCKING ACQUISITION, LLC		
	24390	PARKS R & M	92.46
TOTAL FOR: D&D TRUCKING ACQUISITION, LLC			92.46

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Vendor Code	Vendor Name	Invoice	Description	Amount
01748	D'AGOSTINO CONTRUCTION LLC	7/9/2017	BALANCE FOR OLD CABLE BLDG	1,295.00
TOTAL FOR: D'AGOSTINO CONTRUCTION LLC				1,295.00
02035	DIGITAL OFFICE MACHINES, INC.	17582	POLICE COPY MACHINE	82.42
TOTAL FOR: DIGITAL OFFICE MACHINES, INC.				82.42
10693	FERGUSON ENTERPIRSES, INC.	JULY 2017	ACCOUNT STATEMENT	381.30
TOTAL FOR: FERGUSON ENTERPIRSES, INC.				381.30
02218	FLEX ADMINISTRATORS, INC.	990225	JULY 2017 ADMIN	51.50
TOTAL FOR: FLEX ADMINISTRATORS, INC.				51.50
02478	GIVE EM A BRAKE SAFETY	50104	YRLY RENTAL ARROW BOARD	900.00
TOTAL FOR: GIVE EM A BRAKE SAFETY				900.00
01397	GRAND RAPIDS RADIATOR HOSPITAL	6142	RADIATOR - 92 CHEVY	431.58
TOTAL FOR: GRAND RAPIDS RADIATOR HOSPITAL				431.58
00330	LOWELL LEDGER	JUL7 2017	ACCOUNT STATEMENT	138.18
TOTAL FOR: LOWELL LEDGER				138.18
01758	MCDONALD PLUMBING	120779	METER INSTALL - 1351 SIBLEY	187.56
TOTAL FOR: MCDONALD PLUMBING				187.56
00418	MICHIGAN POLICE EQUIPMENT CO	168565	POLICE AMMO	1,135.17
		168724	POLICE AMMO	205.00
TOTAL FOR: MICHIGAN POLICE EQUIPMENT CO				1,340.17
10132	MICHIGAN SECTION, AWWA	200005821	MI-ACE CONFERENCE - BRECKEN	505.00
		200005824	MI-ACE CONFERENCE - VANVEELEN	505.00
TOTAL FOR: MICHIGAN SECTION, AWWA				1,010.00
02559	MITCHELL 1	20352522	EQUIP FUND SOFTWARE	2,297.20
TOTAL FOR: MITCHELL 1				2,297.20
00426	MODEL COVERALL SERVICE, INC.	JULY 2017	ACCOUNT STATEMENT	225.28
TOTAL FOR: MODEL COVERALL SERVICE, INC.				225.28

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Vendor Code	Vendor Name	Invoice	Description	Amount
01499	NAPA AUTO PARTS	7/31/2017	ACCOUNT STATEMEN	386.04
TOTAL FOR: NAPA AUTO PARTS				386.04
10195	O'LEARY PAINT	000370785	WHITE TRAFFIC PAINT	410.80
TOTAL FOR: O'LEARY PAINT				410.80
01270	PLUMMERS ENVIRONMENTAL SERVICE	1753732	ACCOUNT STATEMENT	275.65
TOTAL FOR: PLUMMERS ENVIRONMENTAL SERVICE				275.65
00859	PRINTING SYSTEMS	100959	VOTER ID CARDS	183.77
TOTAL FOR: PRINTING SYSTEMS				183.77
01905	PRODUCTION TOOL SUPPLY	9442320-01	EQUIP FUND SUPPLIES	23.00
		9442320-02	EUIP FUND SUPPLIES	12.00
		9452878-00	EQUIP FUND SUPPLIES	205.52
TOTAL FOR: PRODUCTION TOOL SUPPLY				240.52
10130	RASHID, JEFFREY	JULY 2017	ASSESSING OFFICE EXPENSES	32.10
TOTAL FOR: RASHID, JEFFREY				32.10
10378	RUESINK, KATHIE	543244/543245	CLEANING SERVICES	540.00
TOTAL FOR: RUESINK, KATHIE				540.00
10344	SCHOLTEN LANDSCAPE MAINTENANCE	57729	LANDSCAPE R & M	332.00
TOTAL FOR: SCHOLTEN LANDSCAPE MAINTENANCE				332.00
02575	SELF SERVE LUMBER	JULY 2017	ACCOUNT STATEMENT	38.44
TOTAL FOR: SELF SERVE LUMBER				38.44
02521	SINCLAIR RECREATION LLC	PJI-0062458	PLAYGROUND BALANCE DUE	21,280.40
		PJI-0064169	PLAYGROUND WOOD FIBER	4,719.60
TOTAL FOR: SINCLAIR RECREATION LLC				26,000.00
10616	SITEONE LANDSCAPE SUPPLY LLC	81705116	ACCOUNT STATEMENT	175.39
TOTAL FOR: SITEONE LANDSCAPE SUPPLY LLC				175.39
10341	STATE OF MICHIGAN	551-493107	CJIC CRIME & IT SECURITY CONF - VANSOLKEMA	65.00
		JULY 2017	LIVE SCAN	420.00
TOTAL FOR: STATE OF MICHIGAN				485.00

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	Invoice		
00630	THORNAPPLE RIVER NURSERY, INC.		
	10166	WOOD CHIPS	42.00
TOTAL FOR: THORNAPPLE RIVER NURSERY, INC.			42.00
10563	TRACTOR SUPPLY CREDIT PLAN		
	8/9/2017	ACCOUNT STATEMENT	521.10
TOTAL FOR: TRACTOR SUPPLY CREDIT PLAN			521.10
10069	TRUGREEN		
	68441937	WTP LAWN CARE	108.15
	68449220	REC PARK LAWN CAR	120.00
TOTAL FOR: TRUGREEN			228.15
02277	VERIZON WIRELESS		
	9790104679	ACCOUNT STATEMENT	40.01
TOTAL FOR: VERIZON WIRELESS			40.01
10626	VISA		
	JULY 2017	ACCOUNT STATEMENT	4,548.11
TOTAL FOR: VISA			4,548.11
00692	WILLIAMS & WORKS INC.		
	82641	ENGINEERING SERVICES	68.75
	82642	ENGINEERING SERVICES	600.00
TOTAL FOR: WILLIAMS & WORKS INC.			668.75
02537	WYRICK COMPANY		
	2-3042	ACCOUNT STATEMENT	99.90
TOTAL FOR: WYRICK COMPANY			99.90
TOTAL - ALL VENDORS			167,475.02

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Fund 101 GENERAL FUND					
Dept 000					
101-000-040.000	ACCOUNTS RECEIVABLE	63RD DISTRICT COURT	BOND - JESSE RAY NELSON	500.00	69997
101-000-084.015	DUE FROM FIRE AUTHORITY	NAPA AUTO PARTS	ACCOUNT STATEMEN	6.95	70024
Total For Dept 000				506.95	
Dept 172 MANAGER					
101-172-864.000	CONFERENCES & CONVENTIONS	VISA	ACCOUNT STATEMENT	133.22	70039
101-172-955.000	MISCELLANEOUS EXPENSE	VISA	ACCOUNT STATEMENT	7.50	70039
Total For Dept 172 MANAGE				140.72	
Dept 191 ELECTIONS					
101-191-740.000	OPERATING SUPPLIES	PRINTING SYSTEMS	VOTER ID CARDS	183.77	70027
Total For Dept 191 ELECTI				183.77	
Dept 209 ASSESSOR					
101-209-860.000	TRAVEL EXPENSES	RASHID, JEFFREY	ASSESSING OFFICE EXPENSES	32.10	70029
Total For Dept 209 ASSESS				32.10	
Dept 253 TREASURER					
101-253-801.000	PROFESSIONAL SERVICES	FLEX ADMINISTRATORS, INC.	JULY 2017 ADMIN	51.50	70014
101-253-955.000	MISCELLANEOUS EXPENSE	SELF SERVE LUMBER	ACCOUNT STATEMENT	5.51	70031
Total For Dept 253 TREASU				57.01	
Dept 265 CITY HALL					
101-265-740.000	OPERATING SUPPLIES	BFG SUPPLY COMPANY LLC	ACCOUNT STATEMENET	9.52	70002
101-265-740.000	OPERATING SUPPLIES	VISA	ACCOUNT STATEMENT	32.25	70039
101-265-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING SERVICES	360.00	70042
101-265-850.000	COMMUNICATIONS	AT&T LONG DISTANCE	LONG DISTANCE	4.92	69999
101-265-850.000	COMMUNICATIONS	COMCAST CABLE	CITY HALL CABLE	149.85	70006
101-265-850.000	COMMUNICATIONS	VISA	ACCOUNT STATEMENT	1,154.23	70039
101-265-930.000	REPAIR & MAINTENANCE	SCHOLTEN LANDSCAPE MAINT	LANDSCAPE R & M	55.33	70030
Total For Dept 265 CITY H				1,766.10	
Dept 276 CEMETERY					
101-276-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	76.94	70000
101-276-740.000	OPERATING SUPPLIES	BFG SUPPLY COMPANY LLC	ACCOUNT STATEMENET	9.52	70002
101-276-740.000	OPERATING SUPPLIES	THORNAPPLE RIVER NURSERY,	WOOD CHIPS	42.00	70035
101-276-740.000	OPERATING SUPPLIES	TRACTOR SUPPLY CREDIT PLA	ACCOUNT STATEMENT	5.99	70036
101-276-740.000	OPERATING SUPPLIES	WYRICK COMPANY	ACCOUNT STATEMENT	49.95	70041
101-276-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	26.99	70000
101-276-930.000	REPAIR & MAINTENANCE	NAPA AUTO PARTS	ACCOUNT STATEMEN	13.64	70024
101-276-930.000	REPAIR & MAINTENANCE	SCHOLTEN LANDSCAPE MAINT	LANDSCAPE R & M	55.33	70030
Total For Dept 276 CEMETE				280.36	
Dept 294 UNALLOCATED MISCELLANEOUS					
101-294-910.000	UNALLOCATED INSURANCE	BHS INSURANCE	INSURANCE RENEWAL 2017-20	108,623.00	70004
Total For Dept 294 UNALLO				108,623.00	
Dept 301 POLICE DEPARTMENT					
101-301-626.000	REPORTS & FINGERPRINT FEE	STATE OF MICHIGAN	LIVE SCAN	420.00	70034
101-301-743.000	AMMUNITION	MICHIGAN POLICE EQUIPMENT	POLICE AMMO	1,135.17	70019
101-301-743.000	AMMUNITION	MICHIGAN POLICE EQUIPMENT	POLICE AMMO	205.00	70019
101-301-744.000	UNIFORMS	CURTIS CLEANERS	POLICE UNIFORM CLEANING	208.50	70009
101-301-744.000	UNIFORMS	VISA	ACCOUNT STATEMENT	99.99	70039
101-301-802.000	CONTRACTUAL	CORE TECHNOLOGY CORP	POLICE ANNUAL CORE MAINT	870.00	70008
101-301-931.000	R & M POLICE CARS	NAPA AUTO PARTS	ACCOUNT STATEMEN	4.37	70024
101-301-957.000	TRAINING	STATE OF MICHIGAN	CJIC CRIME & IT SECURITY	65.00	70034
Total For Dept 301 POLICE				3,008.03	
Dept 400 PLANNING & ZONING					
101-400-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	ENGINEERING SERVICES	68.75	70040
101-400-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	ENGINEERING SERVICES	550.00	70040
101-400-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	ENGINEERING SERVICES	50.00	70040

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 400 PLANNING & ZONING					
Total For Dept 400 PLANNI				668.75	
Dept 441 DEPARTMENT OF PUBLIC WORKS					
101-441-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	13.85	70000
101-441-740.000	OPERATING SUPPLIES	BFG SUPPLY COMPANY LLC	ACCOUNT STATEMENET	9.55	70002
101-441-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	1.99	70000
Total For Dept 441 DEPART				25.39	
Dept 751 PARKS					
101-751-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	126.96	70000
101-751-740.000	OPERATING SUPPLIES	TRACTOR SUPPLY CREDIT PLA	ACCOUNT STATEMENT	121.90	70036
101-751-802.000	CONTRACTUAL	TRUGREEN	REC PARK LAWN CAR	120.00	70037
101-751-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	74.35	70000
101-751-930.000	REPAIR & MAINTENANCE	D&D TRUCKING ACQUISITION,	PARKS R & M	92.46	70010
101-751-930.000	REPAIR & MAINTENANCE	SELF SERVE LUMBER	ACCOUNT STATEMENT	17.98	70031
Total For Dept 751 PARKS				553.65	
Dept 790 LIBRARY					
101-790-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	7.99	70000
101-790-740.000	OPERATING SUPPLIES	BFG SUPPLY COMPANY LLC	ACCOUNT STATEMENET	9.52	70002
101-790-740.000	OPERATING SUPPLIES	SITEONE LANDSCAPE SUPPLY	ACCOUNT STATEMENT	87.69	70033
101-790-740.000	OPERATING SUPPLIES	TRACTOR SUPPLY CREDIT PLA	ACCOUNT STATEMENT	12.98	70036
101-790-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING SERVICES	180.00	70042
101-790-930.000	REPAIR & MAINTENANCE	MODEL COVERALL SERVICE, I	ACCOUNT STATEMENT	225.28	70023
101-790-930.000	REPAIR & MAINTENANCE	SCHOLTEN LANDSCAPE MAINTEN	LANDSCAPE R & M	55.33	70030
Total For Dept 790 LIBRAR				578.79	
Dept 804 MUSEUM					
101-804-887.000	CONTRIBUTIONS & MAINTENAN	BFG SUPPLY COMPANY LLC	ACCOUNT STATEMENET	9.52	70002
101-804-887.000	CONTRIBUTIONS & MAINTENAN	SCHOLTEN LANDSCAPE MAINTEN	LANDSCAPE R & M	55.33	70030
Total For Dept 804 MUSEUM				64.85	
Total For Fund 101 GENERA				116,489.47	
Fund 202 MAJOR STREET FUND					
Dept 463 MAINTENANCE					
202-463-740.000	OPERATING SUPPLIES	TRACTOR SUPPLY CREDIT PLA	ACCOUNT STATEMENT	129.98	70036
Total For Dept 463 MAINTEN				129.98	
Dept 474 TRAFFIC					
202-474-740.000	OPERATING SUPPLIES	O'LEARY PAINT	WHITE TRAFFIC PAINT	205.40	70025
Total For Dept 474 TRAFFI				205.40	
Total For Fund 202 MAJOR				335.38	
Fund 203 LOCAL STREET FUND					
Dept 463 MAINTENANCE					
203-463-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	104.98	70000
Total For Dept 463 MAINTEN				104.98	
Dept 474 TRAFFIC					
203-474-740.000	OPERATING SUPPLIES	O'LEARY PAINT	WHITE TRAFFIC PAINT	205.40	70025
203-474-740.000	OPERATING SUPPLIES	WYRICK COMPANY	ACCOUNT STATEMENT	49.95	70041
Total For Dept 474 TRAFFI				255.35	
Total For Fund 203 LOCAL				360.33	
Fund 238 HISTORICAL DISTRICT FUND					
Dept 000					
238-000-880.000	COMMUNITY PROMOTION	BGR INVESTMENTS LLC	HDC GRANT FOR WINDOWS	12,000.00	70003
Total For Dept 000				12,000.00	
Total For Fund 238 HISTOR				12,000.00	
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 450 CAPITAL OUTLAY					
248-450-970.000	CAPITAL OUTLAY	D'AGOSTINO CONTRUCTION LL	BALANCE FOR OLD CABLE BLD	1,295.00	70011

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 450 CAPITAL OUTLAY					
		Total For Dept 450 CAPITA		1,295.00	
Dept 463 MAINTENANCE					
248-463-740.000	OPERATING SUPPLIES	BFG SUPPLY COMPANY LLC	ACCOUNT STATEMENET	9.52	70002
248-463-740.000	OPERATING SUPPLIES	SITEONE LANDSCAPE SUPPLY	ACCOUNT STATEMENT	87.70	70033
248-463-930.000	REPAIR & MAINTENANCE	SCHOLTEN LANDSCAPE MAINTENANCE	LANDSCAPE R & M	110.68	70030
		Total For Dept 463 MAINTENANCE		207.90	
		Total For Fund 248 DOWNTOWN		1,502.90	
Fund 260 DESIGNATED CONTRIBUTIONS					
Dept 751 PARKS					
260-751-974.000	LAND IMPROVEMENTS	SINCLAIR RECREATION LLC	PLAYGROUND WOOD FIBER	4,719.60	70032
260-751-974.000	LAND IMPROVEMENTS	SINCLAIR RECREATION LLC	PLAYGROUND BALANCE DUE	21,280.40	70032
		Total For Dept 751 PARKS		26,000.00	
Dept 790 LIBRARY					
260-790-975.000	BUILDING IMPROVEMENTS	VISA	ACCOUNT STATEMENT	908.19	70039
		Total For Dept 790 LIBRARY		908.19	
		Total For Fund 260 DESIGN		26,908.19	
Fund 581 AIRPORT FUND					
Dept 000					
581-000-740.000	OPERATING SUPPLIES	TRACTOR SUPPLY CREDIT PL	ACCOUNT STATEMENT	138.95	70036
581-000-740.000	OPERATING SUPPLIES	VISA	ACCOUNT STATEMENT	79.45	70039
581-000-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	AIRPORT STREET LIGHT	21.32	70007
		Total For Dept 000		239.72	
		Total For Fund 581 AIRPORT		239.72	
Fund 590 WASTEWATER FUND					
Dept 000					
590-000-043.000	DUE FROM EARTH TECH	AT&T LONG DISTANCE	LONG DISTANCE	1.54	69999
		Total For Dept 000		1.54	
Dept 551 COLLECTION					
590-551-864.000	CONFERENCES & CONVENTIONS	APWA, MICHIGAN CHAPTER -	MI PUBLIC SERVICE INSTITU	347.50	69998
590-551-930.000	REPAIR & MAINTENANCE	FERGUSON ENTERPRISES, INC	ACCOUNT STATEMENT	190.65	70013
590-551-930.000	REPAIR & MAINTENANCE	MCDONALD PLUMBING	METER INSTALL - 1351 SIBL	93.78	70018
590-551-930.000	REPAIR & MAINTENANCE	PLUMMERS ENVIRONMENTAL SE	ACCOUNT STATEMENT	275.65	70026
590-551-930.000	REPAIR & MAINTENANCE	GIVE EM A BRAKE SAFETY	YRLY RENTAL ARROW BOARD	450.00	70015
		Total For Dept 551 COLLEC		1,357.58	
Dept 552 CUSTOMER ACCOUNTS					
590-552-969.000	BAD DEBTS	CITY OF LOWELL	W/S BAD DEBT	73.72	70005
		Total For Dept 552 CUSTOM		73.72	
		Total For Fund 590 WASTEW		1,432.84	
Fund 591 WATER FUND					
Dept 570 TREATMENT					
591-570-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	14.44	70000
591-570-802.000	CONTRACTUAL	TRUGREEN	WTP LAWN CARE	108.15	70037
591-570-864.000	CONFERENCES & CONVENTIONS	MICHIGAN SECTION, AWWA	MI-ACE CONFERENCE - VANVE	505.00	70020
591-570-864.000	CONFERENCES & CONVENTIONS	MICHIGAN SECTION, AWWA	MI-ACE CONFERENCE - BRECK	505.00	70021
591-570-930.000	REPAIR & MAINTENANCE	SELF SERVE LUMBER	ACCOUNT STATEMENT	14.95	70031
591-570-930.000	REPAIR & MAINTENANCE	VISA	ACCOUNT STATEMENT	1,671.00	70039
591-570-955.000	MISCELLANEOUS EXPENSE	LOWELL LEDGER	ACCOUNT STATEMENT	138.18	70017
		Total For Dept 570 TREATM		2,956.72	
Dept 571 DISTRIBUTION					
591-571-740.000	OPERATING SUPPLIES	TRACTOR SUPPLY CREDIT PL	ACCOUNT STATEMENT	62.99	70036
591-571-850.000	COMMUNICATIONS	VERIZON WIRELESS	ACCOUNT STATEMENT	40.01	70038
591-571-864.000	CONFERENCES & CONVENTIONS	APWA, MICHIGAN CHAPTER -	MI PUBLIC SERVICE INSTITU	347.50	69998
591-571-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	20.99	70000

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Fund 591 WATER FUND					
Dept 571 DISTRIBUTION					
591-571-930.000	REPAIR & MAINTENANCE	FERGUSON ENTERPIRSES, INC	ACCOUNT STATEMENT	190.65	70013
591-571-930.000	REPAIR & MAINTENANCE	MCDONALD PLUMBING	METER INSTALL - 1351 SIBL	93.78	70018
591-571-930.000	REPAIR & MAINTENANCE	GIVE EM A BRAKE SAFETY	YRLY RENTAL ARROW BOARD	450.00	70015
Total For Dept 571 DISTRI				1,205.92	
Dept 572 CUSTOMER ACCOUNTS					
591-572-969.000	BAD DEBTS	CITY OF LOWELL	W/S BAD DEBT	73.72	70005
Total For Dept 572 CUSTOM				73.72	
Total For Fund 591 WATER				4,236.36	
Fund 636 DATA PROCESSING FUND					
Dept 000					
636-000-802.000	CONTRACTUAL	DIGITAL OFFICE MACHINES,	POLICE COPY MACHINE	82.42	70012
Total For Dept 000				82.42	
Total For Fund 636 DATA P				82.42	
Fund 661 EQUIPMENT FUND					
Dept 895 FLEET MAINT. & REPLACEMENT					
661-895-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	46.44	70000
661-895-740.000	OPERATING SUPPLIES	PRODUCTION TOOL SUPPLY	EQUIP FUND SUPPLIES	205.52	70028
661-895-740.000	OPERATING SUPPLIES	PRODUCTION TOOL SUPPLY	EQUUIP FUND SUPPLIES	23.00	70028
661-895-740.000	OPERATING SUPPLIES	PRODUCTION TOOL SUPPLY	EUIP FUND SUPPLIES	12.00	70028
661-895-740.000	OPERATING SUPPLIES	VISA	ACCOUNT STATEMENT	110.28	70039
661-895-930.000	REPAIR & MAINTENANCE	NAPA AUTO PARTS	ACCOUNT STATEMEN	361.08	70024
661-895-930.000	REPAIR & MAINTENANCE	TRACTOR SUPPLY CREDIT PLA	ACCOUNT STATEMENT	48.31	70036
661-895-930.000	REPAIR & MAINTENANCE	VISA	ACCOUNT STATEMENT	352.00	70039
661-895-930.000	REPAIR & MAINTENANCE	GRAND RAPIDS RADIATOR HOS	RADIATOR - 92 CHEVY	431.58	70016
661-895-941.000	DATA PROCESSING	MITCHELL 1	EQUIP FUND SOFTWARE	2,297.20	70022
Total For Dept 895 FLEET				3,887.41	
Total For Fund 661 EQUIPM				3,887.41	

08/16/2017 02:07 PM
User: LORI
DB: Lowell

INVOICE GL DISTRIBUTION REPORT FOR CITY OF LOWELL
EXP CHECK RUN DATES 08/09/2017 - 08/16/2017
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 5/5

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
<hr/>					
Fund Totals:					
			Fund 101 GENERAL FUND	116,489.47	
			Fund 202 MAJOR STREET FUN	335.38	
			Fund 203 LOCAL STREET FUN	360.33	
			Fund 238 HISTORICAL DISTR	12,000.00	
			Fund 248 DOWNTOWN DEVELOP	1,502.90	
			Fund 260 DESIGNATED CONTR	26,908.19	
			Fund 581 AIRPORT FUND	239.72	
			Fund 590 WASTEWATER FUND	1,432.84	
			Fund 591 WATER FUND	4,236.36	
			Fund 636 DATA PROCESSING	82.42	
			Fund 661 EQUIPMENT FUND	3,887.41	
				<hr/>	
				167,475.02	



LOWELL CITY COUNCIL

MEMORANDUM

DATE: August 16, 2017

TO: Mayor DeVore and the City Council

FROM: Michael T. Burns, City Manager *MTB*

RE: Resignation of Councilman Teelander

On August 10, 2017, Councilman Alan Teelander submitted a letter of resignation from the City Council. Teelander's term is scheduled to expire in January 2020. The City Charter states that a resignation of a Councilmember shall be made in writing and filed with the City Clerk. It shall be acted upon by the Council at its next regular meeting.

At that meeting, if the City Council accepts the resignation, the City Charter states that "the City Council shall, within thirty days after such vacancy occurs, appoint a person who possesses the qualifications required of holders of said office." If someone is appointed, they will assume Teelander's term until January 2020.

City Council has a number of options to address this matter. They have the ability to take any action they so wish on this matter.

August 9, 2017

Dear Mayor DeVore, Lowell City Council and City Manager Michael Burns,

Effective at midnight on August 10, 2017, I will be resigning my position as a member of the Lowell City Council. During my tenure, there have been tenuous situations to where my character and integrity have been called into question which I do not believe is an accurate portrayal of what I stand for.

Our City in all respects is in fine hands with the best, brightest and most capable leaders and staff I have ever had the honor of working with.

I hope the actions of the past few days will not cast a shadow to the efforts to restore the Lowell Showboat and the positive efforts being made by all elected officials, community leaders and city staff to improve the City that I love.

I enjoyed my time serving as a City Council member for the City of Lowell.

Blessings to you all!

Regards,

A handwritten signature in cursive script, reading "Alan L. Teelander". The signature is written in dark ink and is positioned above the printed name.

Alan L. Teelander



LOWELL CITY COUNCIL

MEMORANDUM

DATE: August 21, 2017

TO: Mayor DeVore and the City Council

FROM: Michael T. Burns, City Manager

RE: Larkin's Restaurant – Chili Cook-Off
Special Event Permit

Larkin's Restaurant is requesting the use of city property for a special event on October 14, 2017 for the 16th Annual Chili Cook Off. This year's recipient will be the Lowell Showboat. We have reviewed the permit and are recommending approval.

Recommended Motion: That the Lowell City Council approve the Special Event Permit for Larkin's Restaurant to close Broadway Street from south of the Post Office to Main Street on October 14, 2017, from 7 a.m. to 7 p.m.

Larkin's Restaurant

301 W Main

Lowell, Mi., 49331

Sue Ullery

City Clerk

301 East Main

Lowell, Mi., 49331

Dear Sue,

If you would please add me to the agenda for the next City Council Meeting. I would like the council's permission to close North Broadway for my annual Chili Cook Off. The date I am requesting is October 14th from 7 Am till 7 Pm just to be safe, from Main St up to the alley. I believe this is our 16th annual cook off and we have raised over \$60,000 for small local charities. This years recipient will be The Lowell Showboat!

Thank you!


Mike Larkin

RECEIVED

AUG 15 2017

**CITY OF LOWELL
LOWELL, MICHIGAN**



LOWELL CITY COUNCIL

MEMORANDUM

DATE: August 16, 2017

TO: Mayor DeVore and the City Council

FROM: Michael T. Burns, City Manager *MD*

RE: Resolution 23-17 – Designation of September 15, 2017 as “Prisoner of War/Missing in Action Recognition Day”

The Michael J. Bost Chapter 18 of the Vietnam Veterans of America will observe Prisoner of War/Missing in Action Recognition Day on Friday, September 15, 2017. A brief ceremony will be held at 2:00 p.m. in the chapel of the Michigan Home for Veterans in Grand Rapids.

The attached resolution proclaiming Prisoner of War/Missing in Action Day will be presented by Mayor DeVore during the above mentioned ceremony.

Recommended Motion: That the Lowell City Council adopt Resolution 23-17 proclaiming Friday, September 15, 2017 as Prisoner of War/Missing in Action Recognition Day.

**CITY OF LOWELL
KENT COUNTY, MICHIGAN**

RESOLUTION NO. 23 - 17

**RESOLUTION TO PROVIDE FOR THE DESIGNATION OF
SEPTEMBER 15, 2017, AS
"PRISONER OF WAR/MISSING IN ACTION RECOGNITION DAY"**

Councilmember _____ supported by Councilmember _____ moved the adoption of the following resolution:

WHEREAS, the United States has fought in many wars, one of the longest was the Vietnamese Conflict; and,

WHEREAS, Friday, September 15, 2017 is a day of remembrance for those who suffered as prisoners of war or are still missing as a result of any conflict; and,

WHEREAS, although cooperation has increased within the past few years, there are still nearly 1700 American servicemen and civilians including 49 from the State of Michigan missing and unaccounted for in Indochina. The uncertainty surrounding their fates has caused their families to suffer great hardship; and,

WHEREAS, increasing public awareness and focusing public attention on this issue is one way to help achieve this goal;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Lowell, that **Friday, September 15, 2017** shall be designated as:

"PRISONER OF WAR/MISSING IN ACTION RECOGNITION DAY"

We urge all of our citizens to take note of this important issue and remember those servicemen and civilians who were prisoners of war and those that are still missing and to commemorate the day with appropriate activities.

YES: Councilmembers _____

NO: Councilmembers _____

ABSTAIN: Councilmembers _____

ABSENT: Councilmembers _____

RESOLUTION DECLARED ADOPTED.

Dated: August 21, 2017

Susan Ullery, City Clerk

CERTIFICATION

I, the undersigned Clerk of the City of Lowell, Michigan (the "City"), do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City at a regular meeting held on August 21, 2017, and that public notice of said meeting was given pursuant to, and in compliance with, Act 267 of the Public Acts of Michigan of 1976, as amended.

Susan Ullery, City Clerk

Dated: August 21, 2017



LOWELL CITY ADMINISTRATION
INTER OFFICE MEMORANDUM

DATE: August 16, 2017
TO: City Manager Michael Burns
FROM: City Clerk Susan Ullery *SU*
RE: Airbnbs

We recently have received a couple complaints regarding a homeowner within the City of Lowell renting their house out as an Airbnb or short term rental. This type of use is not allowed by right or by special land use within any district of the City.

We have informed this individual that they have the right to pursue a possible zoning ordinance amendment (specifically in the Suburban Residential District) and have invited them to be part of developing such a use within the district if the City Council wishes to choose for consideration.

Such an ordinance would specify that the individual hosting the Airbnb register with the City, designate a local contact agent, and allow the City to contact such entities as the Lowell Police and Fire Departments.

Recommendation: I have no recommendation at this time; however if the Council so chooses, the topic could be brought to the Planning Commission for further review and provide a recommendation back to the Council for consideration.

Complaint Book Total													171	352	548	746	964	1173	1389							
Activity													Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Year Total	
Total Arrests													27	16	26	26	27	19	30							171
Alcohol (MIP/Open Intox)													2	1	0	1	1	0	1							6
Drug Law Violations													2	2	4	6	4	1	2							21
Drunk Driving													0	1	4	0	2	0	2							9
Suspended License													5	2	7	3	2	1	6							26
Warrant Arrest													16	7	7	7	8	11	10							66
Other Arrests													2	3	4	9	10	6	9							43
Assault													2	0	1	0	3	1	0							7
Assault (Civil/Verbal)													3	4	1	3	4	4	8							27
Assault (Domestic)													3	2	0	1	2	0	4							12
Assist from Other Agency													5	7	5	4	10	12	9							52
Assist to Other Agency													10	14	7	14	15	10	24							94
Assist to Citizen													44	50	35	40	41	46	43							299
Breaking & Entering													0	0	0	2	1	1	0							4
Disorderly Conduct													2	2	4	2	5	6	3							24
Dog/Animal													1	1	4	4	3	2	3							18
Larceny													3	9	7	2	7	13	11							52
Malicious Destruction													1	1	3	2	1	3	3							14
Motorist Assist													7	4	7	10	13	5	6							52
Ordinance Violations													10	2	8	7	13	15	16							71
Accident Total													9	14	9	12	14	12	13							83
{Property Damage}													9	14	8	12	12	10	10							75
{Personal Injury}													0	0	1	0	2	2	3							8
Citations Issued													23	35	55	50	38	27	31							259
Traffic Stops: Warned													93	72	161	159	132	115	116							848
Total # of Traffic Stops													102	88	203	186	142	119	128							968

**MONTHLY COMPARISON TOTALS
JULY 2016 AND 2017**

ACTIVITY	JULY	2016 YEAR-TO-DATE	JULY	2017 YEAR-TO-DATE
Total Arrests	34	167	30	171
Alcohol (MIP/Open Intox)	2	19	1	6
Drug Law Violations	0	26	2	21
Drunk Driving	3	14	2	9
Suspended License	9	24	6	26
Warrant Arrest	7	41	10	66
Other Arrests	13	43	9	43
Assault	2	1	0	7
Assault (Verbal)	8	33	8	27
Assault (Domestic)	1	12	4	12
Assist from Other Agency	8	59	9	52
Assist to Other Agency	11	89	24	94
Assist to Citizen	31	221	43	299
Breaking & Entering	1	9	0	4
Disorderly Conduct	6	29	3	24
Dog Complaints	3	22	3	18
Larceny	16	48	11	52
Malicious Destruction	2	20	3	14
Motorist Assist	22	91	6	52
Ordinance Violations	28	83	16	71
Accident Total	10	75	13	83
{Property Damage}	9	67	10	75
{Personal Injury}	1	8	3	8
Citations Issued	14	141	31	259
Traffic Stops: Warned	56	614	116	848
# of Traffic Stops Made	67	380	128	968
TOTAL COMPLAINTS	189	1366	216	1389

**AGENCIES ASSISTING LOWELL PD
JULY 2017**

COMPLAINT #	DATE	NATURE OF INCIDENT	DEPARTMENT	STATUS
17-1201	7/5/2017	SUICIDAL SUBJECT	KCSD	BACK-UP
17-1204	7/6/2017	VERBAL DOMESTIC	KCSD	BACK-UP
17-1280	7/17/2017	SUSPENDED DRIVER / WARRANT ARREST	KCSD	BACK-UP
17-1295	7/18/2017	VERBAL DOMESTIC	KCSD	BACK-UP
17-1327	7/22/2017	STAND-BY AS PEACE OFFICER	KCSD	BACK-UP
17-1347	7/25/2017	MIP - ALCOHOL	KCSD	BACK-UP
17-1348	7/25/2017	OPEN DOOR @ BUSINESS	KCSD	BACK-UP
17-1375	7/29/2017	DOMESTIC ASSAULT	KCSD	BACK-UP
17-1377	7/29/2017	RESISTING & OBSTRUCTING	KCSD	ASSISTED

**LOWELL PD ASSISTING OTHER AGENCIES
JULY 2017**

COMPLAINT #	DATE	NATURE OF INCIDENT	DEPARTMENT	STATUS	VENUE
17-1174	7/1/2017	DWLS/SUSPICIOUS SUBJ	KCSD	ASSIST	LOWELL
17-1187	7/3/2017	POSSIBLE STOLEN VEHICLE	KCSD	ASSIST	CITY OF LOWELL
17-1190	7/3/2017	HIT AND RUN ACCIDENT	KCSD	ASSIST	CITY OF LOWELL
17-1212	7/7/2017	PD ACCIDENT	KCSD	HANDLED CALL	LOWELL
17-1213	7/7/2017	MISSING PERSON	KCSD	HANDLED CALL	LOWELL
17-1221	7/8/2017	CIVIL DISPUTE	KCSD	BACK-UP	LOWELL
17-1225	7/9/2017	PD ACCIDENT	KCSD	ASSIST	LOWELL
17-1227	7/9/2017	ATTEMPT TO LOCATE SUBJ	CPS	ASSIST	CITY OF LOWELL
17-1238	7/11/2017	REPOSSESSION OF VEHICLE	TOW TRUCK DRIVER	ASSIST	CITY OF LOWELL
17-1248	7/11/2017	DOMESTIC ASSAULT	KCSD	BACK-UP	LOWELL
17-1249	7/11/2017	FOUND WALLET	KCSD	HANDLED CALL	ADA
17-1258	7/13/2017	OFFICER SAFETY CAUTION	IONIA CO	ASSIST	CITY OF LOWELL
17-1263	7/13/2017	CHECK WELL-BEING	KCSD	BACK-UP	LOWELL
17-1271	7/15/2017	LARCENY OF TIRES	KCSD	ASSIST	LOWELL
17-1277	7/16/2017	DISORDERLY SUBJECT	KCSD	BACK-UP	VERGENNES
17-1299	7/15/2017	SHOTS FIRED	KCSD	ASSIST	LOWELL
17-1307	7/19/2017	POSSIBLE CHILD ABUSE	KCSD	BACK-UP	LOWELL
17-1308	7/19/2017	CUSTODY DISPUTE	KCSD	BACK-UP	LOWELL
17-1309	7/19/2017	ATTEMPT WARRANT PICK-UP	KCSD	BACK-UP	VERGENNES
17-1310	7/19/2017	DRUNK DRIVER	KCSD	BACK-UP	VERGENNES
17-1314	7/20/2017	SUICIDAL SUBJECT	KCSD	ASSIST	LOWELL
17-1320	7/21/2017	RUNAWAY	KCSD	ASSIST	CITY OF LOWELL
17-1356	7/26/2017	ASSAULT	KCSD	ASSIST	LOWELL
17-1361	7/27/2017	CURFEW VIOLATION	KCSD	ASSIST	LOWELL

Lowell Area Fire Dept.

Lowell, MI

This report was generated on 8/1/2017 5:12:13 PM



Incident Count per User-Defined Fields for Date Range

Start Date: 07/01/2017 | End Date: 07/31/2017

ANSWERS		# INCIDENTS
USER-DEFINED FIELD: SCBA (Required)		
0		60
00		1
4		1
USER-DEFINED FIELD: Hose 1.5 inch Feet used (Required)		
0		62
USER-DEFINED FIELD: Hose 3 inch Feet used (Required)		
0		62
USER-DEFINED FIELD: Hose 5 inch feet used (Required)		
0		62
USER-DEFINED FIELD: Hand Tools Used (Required)		
0		61
3		1
USER-DEFINED FIELD: Rescue Tools Used (Required)		
0		60
2		1
rope, stoakes		1
USER-DEFINED FIELD: Water used (gal) (Required)		
0		62

Lowell Area Fire Dept.

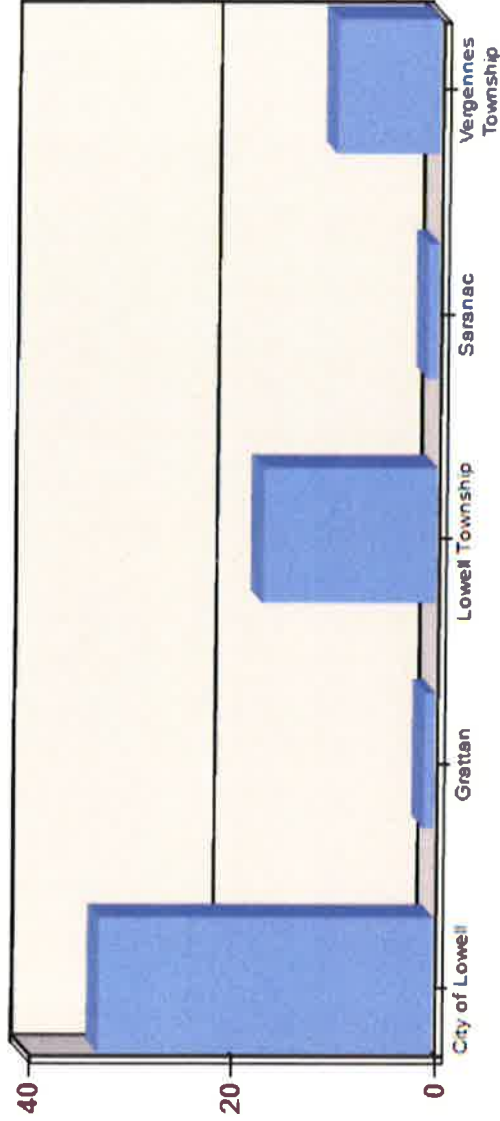
Lowell, MI

This report was generated on 8/1/2017 5:09:29 PM



Incident Count per Zone for Date Range

Start Date: 07/01/2017 | End Date: 07/31/2017



ZONE	# INCIDENTS
City of Lowell - City	33
Grattan - Grattan Township	1
Lowell Township - Lowell Township	17
Saranac - Saranac	1
Vergennes Township - Vergennes Township	10
TOTAL:	62

Zone information is defined on the Basic Info 3 screen of an incident. Only REVIEWED incidents included.

Lowell Area Fire Dept.

Lowell, MI

This report was generated on 8/1/2017 5:11:22 PM



Incident Count with Man-Hours per Zone for Date Range

Start Date: 07/01/2017 | End Date: 07/31/2017

ZONE	INCIDENT COUNT	MAN-HOURS
City of Lowell - City	33	44:15
Grattan - Grattan Township	1	17:30
Lowell Township - Lowell Township	17	36:18
Saranac - Saranac	1	0:01
Vergennes Township - Vergennes Township	10	17:42
TOTAL	62	115:46

CITY OF LOWELL
REPORT FOR
FOR: Michael Burns

DRINKING WATER TREATMENT AND FILTRATION PLANT

A TOTAL OF: 23.13836 MILLION GALLONS OF RAW WATER WAS TREATED FOR THE
MONTH OF: JULY TOTAL PUMPING TIME, TREATMENT AND THE DISTRIBUTION
OF THE FINISHED WATER TO THE SYSTEM REQUIRED 353.08 HOURS, WHICH RESULTED IN
450.75 MAN HOURS FOR THE OPERATION.

CHEMICAL COST PER MILLION GALLONS: \$ 167.30

ELECTRICAL COST PER MILLION GALLONS: \$ 199.98

TOTAL COST PER MILLION GALLONS: \$ 367.28

WATER PRODUCTION

DAILY AVERAGE: 0.746

DAILY MAXIMUM: 1.241

DAILY MINIMUM: 0.560

THE AVERAGE PLANT OPERATION TIME WAS 11.39 HOURS PER DAY.

Dept. of Public Works, City of Lowell

217 S. Hudson

Lowell, MI 49331

Phone: 616-897-5929 Fax: 616- -

Posted Totals by Invoice Number

Report Date: 08/08/2017

Period From: 07/01/2017 To: 07/31/2017

Invoice Number	Date	Name	Tax	Total	Balance Due
001178	07/10/2017	Equipment	0.00	1,533.76	
001180	07/13/2017	Equipment	0.00	196.08	
001181	07/20/2017	Equipment	0.00	580.93	
001182	07/21/2017	Police	0.00	591.53	
001183	07/19/2017	Parks	0.00	31.50	
001185	07/30/2017	Water Plant	0.00	330.99	
Grand Totals:			0.00	3,264.79	0.00

	Straight time					Overtime					Emergency Call Out					Standby				
	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5
City Hall		5.5	4	6				2	5											
Cemetery																				
Public Works		5	5.5	2.75																
Sidewalks																				
Parks																				
Library																				
Fire																				
Maj. Maint.																				
Maj. Traffic																				
Maj. Winter(Plowing)																				
Loc. Maint.																				
Loc. Traffic																				
Loc. Winter (Plowing)																				
D.D.A.				0.5																
WW Plant																				
Sewer Mains				0.5																
Water Plant		1	1	16	16				18.8	20.5										
Water Mains		1.5	1.25																	
Equip. Maint.		19	28.3	14.3																
Sick Leave		8																		
Vacation	32																			
PPH																				
Holiday	8																			
Totals Hrs. Per Week	40	40	40	40	16		2	23.8	20.5											

Totals Hrs. For Month Straight time Overtime Call Out Stand By

176

46.25

July 2017 Sexton's Report

Total of Burials: 1 of those were: full: 0 cremations: 1 Year to date 26

Oakwood: Spent 284.5 hrs.

- After a record month in June, this was a quiet 1 burial month.
- Mowed as needed.
- Finished weed whipping the whole place again.
- Helped a couple of people locate relatives.
- Sprayed weeds around trees and in the cracks of blacktop.
- Routine maint. on equipment.
- Watered newest trees and recent graves.
- Kept trying to kill moles due to all the damage they are causing.
- Was able to add new wood chips to more tree saucers.

City Hall – LPD: Spent 6.25 hrs mowing and trimming once each week, weeded.

Englehardt Library: Spent 39.5 hrs

- Mowing and trimming once each week.
- Spent time weeding the plants and flower beds
- Filled soap dispensers..
- Needed help from Progressive to work on A.C. units
- Brought over more paper products.
- Finished trimming the lilac's.
- Did some problem solving why a few sprinklers were not working well.

D.D.A. Spent 107.5 hr's

- Mowing and trimming once each week
- Spent a lot of time weeding every chance we could.
- Applied fertilizer into the ground to deep feed the trees in the parking lot behind Dr. Reagan's, and the new Art's buildings. We also did the 2 in islands in the Avery lot and 2 maples in the Veteran's lot since their leaves were a bit yellow.
- Needed to fix a few sprinkler heads.in lots that had some construction.
- Sprayed weeds in the cracks and swept up debris on corners of lots.

Museum: Spent 11.75 hr's

- Mowed and trimmed once each week, plus a lot of weeding. We needed to tie together individual stems of the Arborvitae's since they had spread apart some. Helped show Progressive each of the furnaces and a.c. units.

D.P.W. Spent 28.25 hr's morning meetings and watering trees.

PARKS: Spent 1 hr. pruning trees.

LOCAL MAINT. 5.75 hr's spraying weeds along curb in Bowes road.

CITY OF LOWELL - PERMIT LIST

Permit	Address	Issue Date	Parcel No.	Work Description	Permit Fee	Value
PB17900928	149 S HUDSON ST SE	07/05/2017	41-20-02-451-005	BATHROOM REMODEL	150.00	10,000
PB17900999	1346 HIGHLAND HILL DR SE	07/12/2017	41-20-01-178-009	RESIDENCE	631.00	217,699
PB17900998	1364 HIGHLAND HILL DR SE	07/12/2017	41-20-01-178-006	RESIDENCE W/FINISHED	659.00	231,316
PB17901000	1359 HIGHLAND HILL DR SE	07/12/2017	41-20-01-178-040	RESIDENCE	645.00	224,049
PB17900997	318 LINCOLN LAKE AVE SE	07/14/2017	41-20-02-332-004	STAIRS OFF OF BACK DE	100.00	500
PB17901070	1352 HIGHLAND HILL DR SE	07/25/2017	41-20-01-178-008	RESIDENCE	687.00	245,942
PB17901069	1218 HIGHLAND HILL DR SE	07/25/2017	41-20-01-178-029	RESIDENCE	631.00	217,699
PB17901104	269 S BROADWAY ST SE	07/26/2017	41-20-02-453-021	SCORE BOARD	0.00	16,000
PB17901082	1151 W MAIN ST SE	07/31/2017	41-20-03-477-017	GROUND SIGN - CALVAI	50.00	20,000
PB17901123	2535 GEE DR SE	07/31/2017	41-20-03-151-023	INTERIOR REMODEL	150.00	75,000
PB17901068	431 JAMES ST SE	07/31/2017	41-20-01-152-008	ROOF REPAIR	150.00	15,000

Total Permits: 11

Total Fee Amount: 3,853.00

Total Const. Value: 1,273,205

Permit	Address	Issue Date	Parcel No.	Work Description	Permit Fee	Value
PE17901033	1347 HIGHLAND HILL DR SE	07/03/2017	41-20-01-178-042	RESIDENCE	246.00	0
PE17901071	711 AVERY ST SE	07/10/2017	41-20-01-153-008	new home electrical install	307.00	0
PE17901103	618 LINCOLN LAKE AVE SE	07/17/2017	41-20-02-185-004	INTERIOR REMODEL WH	150.00	0
PE17901135	901 GRINDLE	07/21/2017	41-20-01-126-022	service inspection	60.00	0
PE17901149	1335 W MAIN ST SE	07/25/2017	41-20-03-477-021		60.00	0
PE17901166	269 S BROADWAY ST SE	07/27/2017	41-20-02-453-021	SCORE BOARD	65.00	0
PE17901178	2535 GEE DR SE	07/27/2017	41-20-03-151-023	INTERIOR REMODEL	325.00	0
PE17901177	1289 LAURIE GAIL DR	07/27/2017	41-20-03-428-012	Replace existing sub panel	70.00	0
PE17901193	1351 BOWES ST SE	07/31/2017	41-20-03-478-041		90.00	0

Total Permits: 9

Total Fee Amount: 1,373.00

Total Const. Value: 0

08/09/2017

JULY

CITY OF LOWELL - PERMIT LIST

Permit	Address	Issue Date	Parcel No.	Work Description	Permit Fee	Value
PM17901625	618 LINCOLN LAKE AVE SE	07/05/2017	41-20-02-185-004	INTERIOR REMODEL WH	65.00	0
PM17901724	619 HIGH ST SE	07/13/2017	41-20-02-284-012		80.00	0
PM17901760	2186 W MAIN ST SE	07/17/2017	41-20-03-385-009		80.00	0
PM17901765	2350 W MAIN ST SE	07/17/2017	41-20-03-370-032	NEW BUILDING LAKE MI	210.00	0
PM17901772	2535 GEE DR SE	07/18/2017	41-20-03-151-023		220.00	0
PM17901793	1370 HIGHLAND HILL DR SE	07/20/2017	41-20-01-178-005	New Construction HVAC	225.00	0
PM17901808	2535 GEE DR SE	07/21/2017	41-20-03-151-023	installation of wood burning	80.00	0
PM17901830	1351 BOWES ST SE	07/21/2017	41-20-03-478-041	NEW BUILDING - ROND#	240.00	0
PM17901906	520 LINCOLN LAKE DR	07/31/2017	41-20-02-189-005	Replace Furnace	80.00	0
Total Permits:	9					
Total Fee Amount:	1,280.00					
Total Const. Value:	0					

Permit	Address	Issue Date	Parcel No.	Work Description	Permit Fee	Value
PP17900775	618 LINCOLN LAKE AVE SE	07/11/2017	41-20-02-185-004	Remodel two bathrooms and	158.00	0
PP17900700	1370 HIGHLAND HILL DR SE	07/13/2017	41-20-01-178-005	NEW HOME	239.00	0
PP17900704	1347 HIGHLAND HILL DR SE	07/13/2017	41-20-01-178-042	NEW HOME	239.00	0
PP17900813	149 S HUDSON ST SE	07/20/2017	41-20-02-451-005	BATHROOM REMODEL	209.00	0
PP17900823	1364 HIGHLAND HILL DR SE	07/24/2017	41-20-01-178-006	NEW	234.00	0
PP17900826	1346 HIGHLAND HILL DR SE	07/24/2017	41-20-01-178-009	NEW	229.00	0
PP17900858	2535 GEE DR SE	07/27/2017	41-20-03-151-023	INTERIOR REMODEL	75.00	0
Total Permits:	7					
Total Fee Amount:	1,383.00					
Total Const. Value:	0					

Grand Total Permits:

36

Grand Total Permit Fee:

7,889.00

08/09/2017

JULY

CITY OF LOWELL - PERMIT LIST

Grand Total Const. Value: \$1,273,205

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 07/31/2017	ACTIVITY FOR MONTH 07/31/2017	AVAILABLE BALANCE	% BDDT USED
Fund 101 - GENERAL FUND						
Revenues						
TAXES		1,977,996.52	76,399.20	76,399.20	1,901,597.32	3.86
STATE GRANTS		466,576.00	0.00	0.00	466,576.00	0.00
LICPER		40,100.00	1,770.00	1,770.00	38,330.00	4.41
CHARGES		316,850.00	5,626.46	5,626.46	311,223.54	1.78
INT		2,000.00	0.00	0.00	2,000.00	0.00
OTHER		16,000.00	976.56	976.56	15,023.44	6.10
TRANSIN		148,022.00	0.00	0.00	148,022.00	0.00
FINES		5,250.00	918.00	918.00	4,332.00	17.49
LOCAL		12,100.00	2,902.88	2,902.88	9,197.12	23.99
TOTAL REVENUES		2,984,894.52	88,593.10	88,593.10	2,896,301.42	2.97
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
101	COUNCIL	16,141.00	64.81	64.81	16,076.19	0.40
172	MANAGER	110,850.00	9,772.35	9,772.35	101,077.65	8.82
191	ELECTIONS	7,760.00	64.37	64.37	7,695.63	0.83
209	ASSESSOR	54,000.00	4,038.59	4,038.59	49,961.41	7.48
210	ATTORNEY	40,000.00	0.00	0.00	40,000.00	0.00
215	CLERK	117,620.00	8,473.20	8,473.20	109,146.80	7.20
253	TREASURER	211,128.00	12,201.63	12,201.63	198,926.37	5.78
265	CITY HALL	170,970.00	7,157.26	7,157.26	163,812.74	4.19
276	CEMETERY	124,485.00	11,416.03	11,416.03	113,068.97	9.17
294	UNALLOCATED MISCELLANEOUS	5,000.00	0.00	0.00	5,000.00	0.00
301	POLICE DEPARTMENT	676,280.00	47,128.02	47,128.02	629,151.98	6.97
305	CODE ENFORCEMENT	94,660.00	3,900.54	3,900.54	90,759.46	4.12
336	FIRE	125,000.00	219.25	219.25	124,780.75	0.18
371	BUILDING INSPECTION DEPARTMENT	0.00	0.00	0.00	0.00	0.00
400	PLANNING & ZONING	60,090.00	6,078.16	6,078.16	54,011.84	10.12
426	EMERGENCY MANAGEMENT	0.00	0.00	0.00	0.00	0.00
441	DEPARTMENT OF PUBLIC WORKS	275,900.00	14,686.05	14,686.05	261,213.95	5.32
442	SIDEWALK	26,385.00	50.40	50.40	26,334.60	0.19
443	ARBOR BOARD	0.00	0.00	0.00	0.00	0.00
523	TRASH	0.00	0.00	0.00	0.00	0.00
651	AMBULANCE	0.00	0.00	0.00	0.00	0.00
672	SENIOR CITIZEN CONTRIBUTION	0.00	0.00	0.00	0.00	0.00
728	ECONOMIC DEVELOPMENT	21,100.00	1,531.75	1,531.75	19,568.25	7.26
747	CHAMBER/RIVERWALK	4,000.00	176.25	176.25	3,823.75	4.41
751	PARKS	162,680.00	9,384.52	9,384.52	153,295.48	5.77
757	SHOWBOAT	8,100.00	48.20	48.20	8,051.80	0.60
758	DOG PARK	0.00	0.00	0.00	0.00	0.00
774	RECREATION CONTRIBUTIONS	2,500.00	0.00	0.00	2,500.00	0.00
790	LIBRARY	86,950.00	5,684.66	5,684.66	81,265.34	6.54
803	HISTORICAL DISTRICT COMMISSION	165.00	0.00	0.00	165.00	0.00
804	MUSEUM	42,275.00	2,033.38	2,033.38	40,241.62	4.81
906	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	511,046.00	0.00	0.00	511,046.00	0.00

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 07/31/2017	ACTIVITY FOR MONTH 07/31/2017	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
TOTAL EXPENDITURES		2,955,085.00	144,109.42	144,109.42	2,810,975.58	4.88
TOTAL REVENUES		2,984,894.52	88,593.10	88,593.10	2,896,301.42	2.97
TOTAL EXPENDITURES		2,955,085.00	144,109.42	144,109.42	2,810,975.58	4.88
NET OF REVENUES & EXPENDITURES		29,809.52	(55,516.32)	(55,516.32)	85,325.84	186.24

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 07/31/2017	ACTIVITY FOR MONTH 07/31/2017	AVAILABLE BALANCE	BGDT USED
Fund 202 - MAJOR STREET FUND						
Revenues						
INT	INTEREST AND RENTS	200.00	0.00	0.00	200.00	0.00
OTHER	OTHER REVENUE	208,200.00	0.00	0.00	208,200.00	0.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
FED	FEDERAL GRANTS	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		208,400.00	0.00	0.00	208,400.00	0.00
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
450	CAPITAL OUTLAY	120,600.00	0.00	0.00	120,600.00	0.00
463	MAINTENANCE	60,560.00	1,066.85	1,066.85	59,493.15	1,76
474	TRAFFIC	9,330.00	38.01	38.01	9,291.99	0.41
478	WINTER MAINTENANCE	43,100.00	356.23	356.23	42,743.77	0.83
483	ADMINISTRATION	13,200.00	0.00	0.00	13,200.00	0.00
906	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		246,790.00	1,461.09	1,461.09	245,328.91	0.59
TOTAL REVENUES						
TOTAL REVENUES		208,400.00	0.00	0.00	208,400.00	0.00
TOTAL EXPENDITURES		246,790.00	1,461.09	1,461.09	245,328.91	0.59
NET OF REVENUES & EXPENDITURES		(38,390.00)	(1,461.09)	(1,461.09)	(36,928.91)	3.81

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 07/31/2017	ACTIVITY FOR MONTH 07/31/2017	AVAILABLE BALANCE	% BDGT USED
Fund 203 - LOCAL STREET FUND						
Revenues						
STATE	STATE GRANTS	0.00	0.00	0.00	0.00	0.00
CHARGES	CHARGES FOR SERVICES	0.00	0.00	0.00	0.00	0.00
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
OTHER	OTHER REVENUE	80,000.00	0.00	0.00	80,000.00	0.00
TRANSIN	TRANSFERS IN	180,000.00	0.00	0.00	180,000.00	0.00
LOCAL	LOCAL CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		260,000.00	0.00	0.00	260,000.00	0.00
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
450	CAPITAL OUTLAY	17,900.00	0.00	0.00	17,900.00	0.00
463	MAINTENANCE	63,750.00	1,917.63	1,917.63	61,832.37	3.01
474	TRAFFIC	11,900.00	140.87	140.87	11,759.13	1.18
478	WINTER MAINTENANCE	60,800.00	731.33	731.33	60,068.67	1.20
483	ADMINISTRATION	16,900.00	0.00	0.00	16,900.00	0.00
906	DEBT SERVICE	75,205.00	72,648.75	72,648.75	2,556.25	96.60
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		246,455.00	75,438.58	75,438.58	171,016.42	30.61
TOTAL REVENUES						
TOTAL REVENUES		260,000.00	0.00	0.00	260,000.00	0.00
TOTAL EXPENDITURES		246,455.00	75,438.58	75,438.58	171,016.42	30.61
NET OF REVENUES & EXPENDITURES		13,545.00	(75,438.58)	(75,438.58)	88,983.58	556.95

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 07/31/2017

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 07/31/2017	ACTIVITY FOR MONTH 07/31/2017	AVAILABLE BALANCE	% BDGT USED
Fund 238 - HISTORICAL DISTRICT FUND						
Revenues						
INT	INTEREST AND RENTS	100.00	0.00	0.00	100.00	0.00
OTHER	OTHER REVENUE	50,000.00	25,000.00	25,000.00	25,000.00	50.00
TOTAL REVENUES		50,100.00	25,000.00	25,000.00	25,100.00	49.90
Expenditures						
000		50,000.00	0.00	0.00	50,000.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		50,000.00	0.00	0.00	50,000.00	0.00
TOTAL REVENUES		50,100.00	25,000.00	25,000.00	25,100.00	49.90
TOTAL EXPENDITURES		50,000.00	0.00	0.00	50,000.00	0.00
NET OF REVENUES & EXPENDITURES		100.00	25,000.00	25,000.00	(24,900.00)	25,000.0

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 07/31/2017	ACTIVITY FOR MONTH 07/31/2017	AVAILABLE BALANCE	% BDT USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
TAXES	TAXES	420,000.00	40,000.00	40,000.00	380,000.00	9.52
STATE	STATE GRANTS	0.00	0.00	0.00	0.00	0.00
INT	INTEREST AND RENTS	400.00	0.00	0.00	400.00	0.00
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		420,400.00	40,000.00	40,000.00	380,400.00	9.51
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
450	CAPITAL OUTLAY	100,000.00	0.00	0.00	100,000.00	0.00
463	MAINTENANCE	88,050.00	12,807.53	12,807.53	75,242.47	14.55
483	ADMINISTRATION	32,400.00	1,367.69	1,367.69	31,032.31	4.22
740	COMMUNITY PROMOTIONS	65,000.00	0.00	0.00	65,000.00	0.00
906	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	161,364.00	0.00	0.00	161,364.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		446,814.00	14,175.22	14,175.22	432,638.78	3.17
TOTAL REVENUES						
TOTAL EXPENDITURES		420,400.00	40,000.00	40,000.00	380,400.00	9.51
NET OF REVENUES & EXPENDITURES		446,814.00	14,175.22	14,175.22	432,638.78	3.17
		(26,414.00)	25,824.78	25,824.78	(52,238.78)	97.77

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 07/31/2017	ACTIVITY FOR MONTH 07/31/2017	AVAILABLE BALANCE	% BDGT USED
Fund 260 - DESIGNATED CONTRIBUTIONS						
Revenues						
INT	INTEREST AND RENTS	700.00	0.00	0.00	700.00	0.00
OTHER	OTHER REVENUE	0.00	4,000.00	4,000.00	(4,000.00)	100.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
LOCAL	LOCAL CONTRIBUTIONS	5,000.00	0.00	0.00	5,000.00	0.00
TOTAL REVENUES		5,700.00	4,000.00	4,000.00	1,700.00	70.18
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
265	CITY HALL	0.00	0.00	0.00	0.00	0.00
276	CEMETERY	0.00	0.00	0.00	0.00	0.00
301	POLICE DEPARTMENT	0.00	0.00	0.00	0.00	0.00
442	SIDEWALK	0.00	0.00	0.00	0.00	0.00
443	ARBOR BOARD	5,000.00	0.00	0.00	5,000.00	0.00
751	PARKS	0.00	0.00	0.00	0.00	0.00
758	DOG PARK	700.00	2.82	2.82	697.18	0.40
759	COMMUNITY GARDEN	0.00	0.00	0.00	0.00	0.00
790	LIBRARY	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		5,700.00	2.82	2.82	5,697.18	0.05
TOTAL REVENUES		5,700.00	4,000.00	4,000.00	1,700.00	70.18
TOTAL EXPENDITURES		5,700.00	2.82	2.82	5,697.18	0.05
NET OF REVENUES & EXPENDITURES		0.00	3,997.18	3,997.18	(3,997.18)	100.00

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 07/31/2017	ACTIVITY FOR MONTH 07/31/2017	AVAILABLE BALANCE	% BDGT USED
Fund 351 - GENERAL DEBT SERVICE (NON-VOTED BONDS)						
Revenues						
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
TRANSIN	TRANSFERS IN	296,046.00	0.00	0.00	296,046.00	0.00
TOTAL REVENUES		296,046.00	0.00	0.00	296,046.00	0.00
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
906	DEBT SERVICE	296,046.00	0.00	0.00	296,046.00	0.00
TOTAL EXPENDITURES		296,046.00	0.00	0.00	296,046.00	0.00
TOTAL REVENUES		296,046.00	0.00	0.00	296,046.00	0.00
TOTAL EXPENDITURES		296,046.00	0.00	0.00	296,046.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 07/31/2017	ACTIVITY FOR MONTH 07/31/2017	AVAILABLE BALANCE	% BGT USED
Fund 468 - RIVERFRONT DEVELOPMENT						
Revenues						
STATE	STATE GRANTS	0.00	0.00	0.00	0.00	0.00
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
752	RIVERWALK DEVELOPMENT	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 07/31/2017

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 07/31/2017	ACTIVITY FOR MONTH 07/31/2017	AVAILABLE BALANCE	% BDGT USED
Fund 581 - AIRPORT FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	12,216.00	2,562.56	2,562.56	9,653.44	20.98
INT	INTEREST AND RENTS	46,050.00	2,410.00	2,410.00	43,640.00	5.23
OTHER	OTHER REVENUE	1,000.00	0.00	0.00	1,000.00	0.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		59,266.00	4,972.56	4,972.56	54,293.44	8.39
Expenditures						
000		78,500.00	117.96	117.96	78,382.04	0.15
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		78,500.00	117.96	117.96	78,382.04	0.15
TOTAL REVENUES		59,266.00	4,972.56	4,972.56	54,293.44	8.39
TOTAL EXPENDITURES		78,500.00	117.96	117.96	78,382.04	0.15
NET OF REVENUES & EXPENDITURES		(19,234.00)	4,854.60	4,854.60	(24,088.60)	25.24

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 07/31/2017	ACTIVITY FOR MONTH 07/31/2017	AVAILABLE BALANCE	% BDT USED
Fund 590 - WASTEWATER FUND						
Revenues						
STATE	STATE GRANTS	0.00	0.00	0.00	0.00	0.00
CHARGES	CHARGES FOR SERVICES	1,063,000.00	86,511.85	86,511.85	976,488.15	8.14
INT	INTEREST AND RENTS	3,000.00	0.00	0.00	3,000.00	0.00
OTHER	OTHER REVENUE	3,000.00	133.30	133.30	2,866.70	4.44
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
LOCAL	LOCAL CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
FED	FEDERAL GRANTS	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		1,069,000.00	86,645.15	86,645.15	982,354.85	8.11
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
550	TREATMENT	646,600.00	0.00	0.00	646,600.00	0.00
551	COLLECTION	455,350.00	2,595.08	2,595.08	452,754.92	0.57
552	CUSTOMER ACCOUNTS	77,850.00	4,150.84	4,150.84	73,699.16	5.33
553	ADMINISTRATION	270,568.00	0.00	0.00	270,568.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		1,450,368.00	6,745.92	6,745.92	1,443,622.08	0.47
TOTAL REVENUES		1,069,000.00	86,645.15	86,645.15	982,354.85	8.11
TOTAL EXPENDITURES		1,450,368.00	6,745.92	6,745.92	1,443,622.08	0.47
NET OF REVENUES & EXPENDITURES		(381,368.00)	79,899.23	79,899.23	(461,267.23)	20.95

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
PERIOD ENDING 07/31/2017

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GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 07/31/2017	ACTIVITY FOR MONTH 07/31/2017	AVAILABLE BALANCE	% BDC T USED
Fund 591 - WATER FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	1,033,700.00	115,315.43	115,315.43	918,384.57	11.16
INT	INTEREST AND RENTS	5,540.00	1,189.99	1,189.99	4,350.01	21.48
OTHER	OTHER REVENUE	1,024,659.00	6,108.80	6,108.80	1,018,550.20	0.60
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		2,063,899.00	122,614.22	122,614.22	1,941,284.78	5.94
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
552	CUSTOMER ACCOUNTS	0.00	0.00	0.00	0.00	0.00
570	TREATMENT	574,510.00	25,278.82	25,278.82	549,231.18	4.40
571	DISTRIBUTION	1,367,254.00	9,258.25	9,258.25	1,357,995.75	0.68
572	CUSTOMER ACCOUNTS	83,500.00	4,150.85	4,150.85	79,349.15	4.97
573	ADMINISTRATION	435,845.50	2,079.00	2,079.00	433,766.50	0.48
906	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		2,461,109.50	40,766.92	40,766.92	2,420,342.58	1.66
TOTAL REVENUES						
TOTAL EXPENDITURES		2,063,899.00	122,614.22	122,614.22	1,941,284.78	5.94
NET OF REVENUES & EXPENDITURES		2,461,109.50	40,766.92	40,766.92	2,420,342.58	1.66
		(397,210.50)	81,847.30	81,847.30	(479,057.80)	20.61

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 07/31/2017	ACTIVITY FOR MONTH 07/31/2017	AVAILABLE BALANCE	% BGT USED
Fund 636 - DATA PROCESSING FUND						
Revenues						
INT	INTEREST AND RENTS	78,700.00	0.00	0.00	78,700.00	0.00
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		78,700.00	0.00	0.00	78,700.00	0.00
Expenditures						
000		73,000.00	0.00	0.00	73,000.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		73,000.00	0.00	0.00	73,000.00	0.00
TOTAL REVENUES		78,700.00	0.00	0.00	78,700.00	0.00
TOTAL EXPENDITURES		73,000.00	0.00	0.00	73,000.00	0.00
NET OF REVENUES & EXPENDITURES		5,700.00	0.00	0.00	5,700.00	0.00

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 07/31/2017	ACTIVITY FOR MONTH 07/31/2017	AVAILABLE BALANCE	% BDGT USED
Fund 661 - EQUIPMENT FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	160,050.00	14,379.50	14,379.50	145,670.50	8.98
INT	INTEREST AND RENTS	50.00	0.00	0.00	50.00	0.00
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
TRANSIN	TRANSFERS IN	48,342.00	0.00	0.00	48,342.00	0.00
TOTAL REVENUES		208,442.00	14,379.50	14,379.50	194,062.50	6.90
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
895	FLEET MAINT. & REPLACEMENT	264,070.94	7,703.62	7,703.62	256,367.32	2.92
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		264,070.94	7,703.62	7,703.62	256,367.32	2.92
TOTAL REVENUES		208,442.00	14,379.50	14,379.50	194,062.50	6.90
TOTAL EXPENDITURES		264,070.94	7,703.62	7,703.62	256,367.32	2.92
NET OF REVENUES & EXPENDITURES		(55,628.94)	6,675.88	6,675.88	(62,304.82)	12.00

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 07/31/2017	ACTIVITY FOR MONTH 07/31/2017	AVAILABLE BALANCE	% BUDGET USED
Fund 711 - CEMETERY FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	0.00	0.00	0.00	0.00	0.00
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
Expenditures						
000		140,000.00	0.00	0.00	140,000.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		140,000.00	0.00	0.00	140,000.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		140,000.00	0.00	0.00	140,000.00	0.00
NET OF REVENUES & EXPENDITURES		(140,000.00)	0.00	0.00	(140,000.00)	0.00

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 07/31/2017	ACTIVITY FOR MONTH 07/31/2017	AVAILABLE BALANCE	% BDGT USED
Fund 714 - LEE FUND						
Revenues						
INT	INTEREST AND RENTS	4,000.00	239.80	239.80	3,760.20	6.00
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		4,000.00	239.80	239.80	3,760.20	6.00
Expenditures						
000		4,000.00	0.00	0.00	4,000.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		4,000.00	0.00	0.00	4,000.00	0.00
TOTAL REVENUES		4,000.00	239.80	239.80	3,760.20	6.00
TOTAL EXPENDITURES		4,000.00	0.00	0.00	4,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	239.80	239.80	(239.80)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 07/31/2017

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 07/31/2017	ACTIVITY FOR MONTH 07/31/2017	AVAILABLE BALANCE	% BDT USED
Fund 715 - LOOK FUND						
Revenues						
INT	INTEREST AND RENTS	18,000.00	1,115.41	1,115.41	16,884.59	6.20
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		18,000.00	1,115.41	1,115.41	16,884.59	6.20
Expenditures						
000		18,000.00	0.00	0.00	18,000.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		18,000.00	0.00	0.00	18,000.00	0.00
TOTAL REVENUES		18,000.00	1,115.41	1,115.41	16,884.59	6.20
TOTAL EXPENDITURES		18,000.00	0.00	0.00	18,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	1,115.41	1,115.41	(1,115.41)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
PERIOD ENDING 07/31/2017

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 07/31/2017	ACTIVITY FOR MONTH 07/31/2017	AVAILABLE BALANCE	% BDC USED
Fund 716 - CARR FUND						
Revenues						
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 07/31/2017	ACTIVITY FOR MONTH 07/31/2017	AVAILABLE BALANCE	% BDGT USED
Fund 717 - TRAILWAY						
Revenues						
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 07/31/2017

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 07/31/2017	ACTIVITY FOR MONTH 07/31/2017	AVAILABLE BALANCE	% BDGT USED
Fund 718 - CARR FUND II						
Revenues						
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES - ALL FUNDS						
TOTAL EXPENDITURES - ALL FUNDS						
NET OF REVENUES & EXPENDITURES		7,726,847.52	387,559.74	387,559.74	7,339,287.78	5.02
		8,735,938.44	290,521.55	290,521.55	8,445,416.89	3.33
		(1,009,090.92)	97,038.19	97,038.19	(1,106,129.11)	9.62

Monthly Operating Report

for the . . .

Contract Operation

of the . . .



Wastewater Treatment Plant

July 2017



In addition to the preventive maintenance the following corrective maintenance activities occurred:

- Purchased float switches for stock (1)
- Performed annual lab balance calibrations (2)
- Replaced one of the sprinkler pump motors (3)
- Misc. fasteners, new drain snake, thermometer for influent sampler (4)
- Replaced the impellers and wear plates on both sanitary pumps

PROJECTS FOR THE FUTURE

- Summer painting projects
- Annual flow meter calibrations

If you have any questions or would like additional information, please feel free to call me at your convenience.

Respectfully submitted,

SUEZ



Mark Mundt
Plant Manager

JULY EFFLUENT ANALYSIS OVERVIEW

The daily average for CBOD was 3.3 mg/l, 87% under the NPDES limit of 25 mg/l. The worst 7-day average was 3.9 mg/l, 90% under the NPDES limit of 40 mg/l.

The daily average for Suspended Solids was 3.9 mg/l, 87% under the NPDES limit is 30 mg/l. The worst 7-day average was 4.7 mg/l, 90% under the NPDES limit is 45 mg/l.

The monthly average for Phosphorus was 0.51 mg/l, the limit is 1.0 mg/l.

The average removal rate for BOD was 97%; a minimum of 85% is required. The average removal rate for Suspended Solids was 96%; a minimum of 85% is required.

The geometric average for fecal coliform bacteria was 13 colonies/100 mls, the limit is 200 colonies/100 mls. The worst 7-day average was 26 colonies/100 mls, the limit is 400 colonies/100 mls.

The highest chlorine residual was 0.033 mg/l; the limit is 0.038 mg/l. The monthly average was 0.013 mg/l.

Appendix A



Plant Influent Sheet

State of Michigan
Department of Environmental Quality

Lowell, Michigan

R4607 4/74
4833-6040

Plant No.
410049

Month
July

Year
2017

Superintendent's Signature

Mark Mundi, Supt.

Weather Code	
1. Clear	6. Warm
2. Partly Cloudy	7. Cold
3. Cloudy	8. Windy
4. Rain	9. Melting Snow
5. Snow	

WEATHER			FLOW			RAW SEWAGE QUALITY												
D	Type Code	Precip Inches	Total MGD	Peak MGD	Temp F	pH SU	BOD mg/l	LBS	SS mg/l	LBS	Total-P mg/l	VSS mg/l	NH3-N mg/l	Mercury ng/l		D	A	Y
PN	0033	0045	50050	50051	00011	00400	00310	85001	00530	85002	00665	85004	00610	71900		PN		
SF																SF		
1	268	0.00	1.28	1.60												1		
2	246	0.03	1.17	1.60												2		
3	26	0.00	1.13	1.50	60	7.3	96	905	58	547		50				3		
4	26	0.00	1.22	1.50												4		
5	26	0.00	1.15	1.60	61	7.2	74	710	54	518	1.7	16.3	7.8			5		
6	2468	1.00	1.27	3.30												6		
7	268	0.00	1.20	1.70	61	7.2	139	1391	136	1361		114				7		
8	26	0.00	1.19	1.60												8		
9	26	0.00	1.25	1.60												9		
10	246	0.09	1.19	1.60	61	7.3	97	963	86	854		74				10		
11	26	0.00	1.21	1.60												11		
12	246	0.94	1.22	2.40	61	7.1	126	1282	100	1017	2.2	22.4	10.0	37		12		
13	26	0.00	1.15	1.60	61	7.2	118	1132	100	959		84				13		
14	268	0.00	1.17	1.60												14		
15	26	0.00	1.14	1.50												15		
16	26	0.00	1.18	1.50												16		
17	26	0.00	1.10	1.50	62	7.1	113	1037	74	679	2.1	19.3	9.5			17		
18	26	0.00	1.16	1.50	62	7.2	115	1113	72	697		70				18		
19	246	0.01	1.10	1.50												19		
20	246	0.01	1.13	1.40												20		
21	2468	0.02	1.05	1.50	63	7.3	128	1121	90	788		78				21		
22	346	0.04	1.07	1.50												22		
23	26	0.00	1.11	1.40												23		
24	26	0.00	1.04	1.40	62	7.2	115	997	80	694		78				24		
25	26	0.00	1.08	1.40												25		
26	26	0.00	1.03	1.40	62	7.1	175	1503	174	1495	2.8	24.1	10.6			26		
27	26	0.00	1.04	1.40												27		
28	268	0.00	0.99	1.30	63	7.2	129	1065	106	875		92				28		
29	268	0.00	0.98	1.40												29		
30	26	0.00	1.03	1.40												30		
31	26	0.00	1.02	1.40	63	7.2	140	1191	98	834		82				31		
TL	XXXX	2.14	35.05	XXXX	XXXX	XXXX	XXXX	34360	XXXX	26986	XXXX	XXXX	XXXX	XXXX	XXXX	TL		
ME	XXXX	XXXX	1.13	XXXX	62	7.2	120	1108	94	871	2.2	20.5	9.5	XXXX	XXXX	ME		
MAX	XXXX	1.00	1.28	3.30	63	7.3	175	1503	174	1495	2.8	24.1	10.6	XXXX	XXXX	MAX		
MIN	XXXX	XXXX	0.98	1.30	60	7.1	74	710	54	518	1.7	16.3	7.8	XXXX	XXXX	MIN		

Activated Sludge Sheet

State of Michigan
Department of Environmental Quality

PM Code
1. Conventional
2. Step Feed
3. Complete Mix
4. Extended Aeration
5. Contact Stabilization
6. Other

Lowell, Michigan

Plant No. 410049 Month July Year 2017

Superintendent's Signature _____ Mark Mundi, Supt.

AERATION SYSTEM					MIXED LIQUOR					SECONDARY SLUDGE				Process Modification see code 80889	REMARKS	
D	Aeration Volume KCF 80993	Detention Time Hours 81001	Sludge Age Days 80990	Organic Loading F/M 80992	MLSS mg/l 70323	MLVSS mg/l 70324	Settle. % 81004	SDI % 81007	DO mg/l 00300	SVI % 8100	SS % 81006	VSS % 70325	Waste Kgal 80991			
PN	SF	96	13.5											SF	4	80889
1		14.7	19.3	0.11	1765	1333	11	1.60	4.7	62	0.21	0.16	0.0	1		
2		15.2											0.0	2		
3		14.1											0.0	3		
4		15.0	20.1	0.09	1739	1297	13	1.34	4.4	75	0.27	0.20	0.0	4		
5		13.6											25.5	5		
6		14.4	8.1	0.16	1848	1426	13	1.42	2.8	70	0.30	0.25	0.0	6		
7		14.5											0.0	7		
8		13.8											0.0	8		
9		14.5	16.6	0.09	2363	1886	17	1.39	2.2	72	0.40	0.31	0.0	9		
10		14.2											94.8	10		
11		14.1	8.9	0.19	1512	1132	10	1.51	3.4	66	0.25	0.19	113.2	11		
12		15.0	9.1	0.17	1456	1086	11	1.32	3.2	76	0.21	0.16	26.6	12		
13		14.7											0.0	13		
14		15.1											0.0	14		
15		14.6											0.0	15		
16		15.7	16.8	0.12	1908	1425	18	1.06	2.5	94	0.32	0.23	24.8	16		
17		14.9	16.7	0.13	1940	1440	25	0.78	3.1	129	0.32	0.24	27.9	17		
18		15.2											0.0	18		
19		13.2											24.9	19		
20		16.4	16.2	0.12	2126	1592	56	0.38	2.7	263	0.33	0.25	0.0	20		
21		16.1											0.0	21		
22		13.5											0.0	22		
23		16.6	19.9	0.10	2308	1735	77	0.30	2.8	334	0.34	0.25	0.0	23		
24		16.0											72.4	24		
25		16.7	6.6	0.21	1642	1223	16	1.03	4.8	97	0.28	0.21	103.6	25		
26		16.6											26.3	26		
27		17.4	12.4	0.13	1815	1373	19	0.96	3.3	105	0.24	0.18	0.0	27		
28		17.6											25.3	28		
29		16.7											0.0	29		
30		16.9	14.9	0.13	2073	1556	23	0.90	3.3	111	0.31	0.23	0.0	30		
31		16.9	14.9	0.13	2073	1556	23	0.90	3.3	111	0.31	0.23	31.7	31		
TL	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	626.0	TL		
ME	96	15.3	14.3	0.13	1884	1417	24	1.08	3.3	120	0.29	0.22	20.2	ME		
MAX	XXXX	17.6	20.1	0.21	2363	1800	77	1.60	4.8	334	0.40	0.31	113.2	MAX		
MIN	XXXX	13.5	6.6	0.09	1456	1086	10	0.30	2.2	62	0.21	0.16	XXXX	MIN		

Remarks:

4833-5034
R4609 4/74

Final Effluent Sheet

MF	Fecal	Total
MPW	31616	31504
	31615	31505

State of Michigan
Department of Environmental Quality

Lowell, Michigan

R 4610 4/74
4833-5468

Supintendent's Signature
Mark Mundt, Supt.

Plant No. 410049
Month July
Year 2017
Sampling Point Code 001

D A Y PN SF	CBOD mg/l 80082	LBS. 85001	% Rem 80091	SS mg/l 00530	LBS. 85002	% Rem 81011	Total - P mg/l 00665	LBS. 85004	% Rem 81012	VSS mg/l 00535	pH SU 00400	DO mg/l 00300	F.Coli #/100ml 31616	NH3 mg/l 00610	Cl2 mg/l 50060	Mercury ng/l 71900
1																
2																
3																
4																
5																
6																
7																
8																
9																
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11																
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30																
31																
TL	XXX	941	XXX	XXX	1113	XXX	XXX	1468	XXX	XXX	XXX	XXX	XXX	XXX	XXX	XXX
ME	3.3	30	97	3.9	36	96	0.51	4.73	76	2.7	7.4	8.8	13	0.28	0.013	XXX
WA	3.9	39	96	4.7	46	94	XXX	XXX	XXX	3.5	7.5	8.3	26	#DIV/0!	0.024	XXX
MAX	5.2	52	98	7.6	75	98	0.52	5.19	81	5.6	7.6	9.8	120	0.55	0.036	XXX
MIN	1.6	15	95	2.0	17	91	0.48	4.47	72	1.2	7.3	8.0	1	0.08	0.001	XXX

Remarks: Fecal Coli for July are actually "Greater Than"
Cl2 Residuals for July 3, 7, 13, 18, 21, 24, 28 are actually "Less Than"

Miscellaneous Sheet

State of Michigan
Department of Environmental Quality

Lowell, Michigan

R 4607 4/74
4833-6040

Plant No. 410049 Month July Year 2017

Superintendent's Signature

Mark Mundt, Supt.

Grit		Aux Fuel	Power Consumption	Chemicals Applied	
D	CF	Nat. Gas	KWH	CL2 LBS	FeCL2 GAL
1	1	0	1.2	10	40
2	1	0	1.2	6	3.5
3	1	0	1.0	10	3.5
4	1	0	1.6	8	30
5	1	0	1.0	3	40
6	1	0	1.6	9	3.5
7	1	0	1.2	6	3.5
8	1	0	1.2	10	3.5
9	1	0	1.4	6	40
10	1	1	1.4	8	3.5
11	1	0	1.6	10	40
12	1	0	1.2	8	3.5
13	1	1	1.4	5	40
14	1	0	1.2	11	40
15	1	0	1.0	6	3.5
16	1	0	1.4	10	40
17	1	0	1.2	9	3.5
18	1	0	1.4	7	3.5
19	1	0	1.2	7	4.5
20	1	0	1.2	4	40
21	1	1	1.2	6	4.5
22	1	1	1.2	10	3.5
23	1	0	1.2	11	40
24	1	0	1.4	9	3.5
25	1	0	1.6	6	40
26	1	0	1.4	5	4.5
27	1	0	1.2	8	40
28	1	1	1.4	5	4.5
29	1	0	1.0	6	40
30	1	0	1.4	8	40
31	1	0	1.2	7	4.5
TL	31	5	39.8	234	1195
ME	1	0	1.3	8	39
MAX	1	1	1.6	11	45
MIN	1	0	1.0	3	30

Manpower						
Position Title	Full Time	Part Time	Total Hours	No. of Vac.	No. of Separations	No of New Hires
Superintendent	1	0	176	0	0	0
Shift Operator	1	1	196	0	0	0
Total	2	1	372	0	0	0
Weekday Hrs.	9					
Saturday Hrs.	4					
Sunday Hrs.	4					
Holiday Hrs.	4					

PERMITTEE NAME/ADDRESS (Include Facility Name/Location if Different)

NAME: LOWELL WWTP
ADDRESS: 301 EAST MAIN STREET
 LOWELL MI 49331

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)
 DISCHARGE MONITORING REPORT (DMR)

MI0020311	001 A
PERMIT NUMBER	DISCHARGE NUMBER

MINOR
 (SUBR GG)
 F-FINAL
 001 MUN.WASTEHD20--FLAT RIVER

FACILITY: LOWELL WWTP

LOCATION: LOWELL MI 49331

ATTN: MARK MUNDT

MONITORING PERIOD			
YEAR	MO	DAY	
2017	7	01	
FROM	TO	YEAR	MO
		2017	7
			31

*** NO DISCHARGE ☐ ***

NOTE: Read Instructions before completing this form.

PARAMETER	X	QUANTITY OR LOADING			QUALITY OR CONCENTRATION			NO. EX	FREQUENCY OF ANALYSIS	SAMPLE TYPE	
		AVERAGE	MAXIMUM	UNITS	MINIMUM	AVERAGE	MAXIMUM				UNITS
OXYGEN, DISSOLVED (DO)	SAMPLE MEASUREMENT	*****	*****	*****	8.0	*****	*****	(19)	0	3/7	Grab
00300 P 0 0	PERMIT REQUIREMENT	*****	*****	*****	3.0	*****	*****	mg/L		WEEKDAYS	GRAB
SEE COMMENTS BELOW					DAILY MINIMUM			(12)	0	3/7	Grab
pH	SAMPLE MEASUREMENT	*****	*****	*****	7.3	*****	7.6				
00400 P 0 0	PERMIT REQUIREMENT	*****	*****	*****	6.5	*****	9.0	S.U.		WEEKDAYS	GRAB
SEE COMMENTS BELOW					DAILY MINIMUM		DAILY MAX	(19)	0	3/7	24 Hr Comp
SOLIDS, TOTAL SUSPENDED	SAMPLE MEASUREMENT	36	46	(26)	*****	*****	4.7				
00530 B 0 0	PERMIT REQUIREMENT	360	530	lbs/day	*****	*****	30	mg/L		WEEKDAYS	COMP24
PRIOR TO DISINFECT	SAMPLE MEASUREMENT	*****	*****	*****	*****	*****	0.55	(19)	0	1/7	24 Hr Comp
NITROGEN, AMMONIA TOTAL (AS N)	PERMIT REQUIREMENT	*****	*****	*****	*****	*****	REPORT DAILY MAX	mg/L		WEEKLY	COMP24
00610 B 1 0	PRIOR TO DISINFECT	4.7	*****	(26)	*****	*****	0.51	(19)	0	1/7	24 Hr Comp
PHOSPHORUS, TOTAL (AS P)	SAMPLE MEASUREMENT	12	*****	*****	*****	*****	1.0	mg/L		WEEKLY	COMP24
00665 B 0 0	PERMIT REQUIREMENT	1.13	1.28	lbs/day	*****	*****	*****		-	7/7	Record Flow
PRIOR TO DISINFECT THRU TREATMENT PLANT	SAMPLE MEASUREMENT	REPORT MONTHLY AVG	REPORT DAILY MAX	MGD	*****	*****	*****	*****		WEEKDAYS	RECORD FLOW
50050 1 0 0	PERMIT REQUIREMENT	*****	*****	*****	*****	*****	0.036	(19)	0	3/7	Grab
EFFLUENT GROSS VALUE CHLORINE, TOTAL RESIDUAL	SAMPLE MEASUREMENT	*****	*****	*****	*****	*****	0.038	mg/L		WEEKDAYS	GRAB
50060 P 0 0	PERMIT REQUIREMENT	*****	*****	*****	*****	*****					
SEE COMMENTS BELOW											
NAME/TITLE PRINCIPAL EXECUTIVE OFFICER		I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.			PHONE NUMBER			DATE			
Mark Mundt, Supt.					(616) 897-8135			2017 8 10			
TYPED OR PRINTED		SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT			AREA CODE			NUMBER			

COMMENTS AND EXPLANATION OF ANY VIOLATIONS (Reference all attachments here)

P=AFTER DISINFECTION

EPA Form 3320-1 (Rev 3/99) Previous editions may be used.

This is an electronic copy.

PERMITTEE NAME/ADDRESS (include Facility Name/Location if Different)

NAME: LOWELL WWTP
ADDRESS: 301 EAST MAIN STREET
 LOWELL MI 49331

**NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)
 DISCHARGE MONITORING REPORT (DMR)**

MI0020311	001 A
PERMIT NUMBER	DISCHARGE NUMBER

MINOR

(SUBR GG)
 F-FINAL

001 MUN. WASTE H2O--FLAT RIVER

FACILITY: LOWELL WWTP

LOCATION: LOWELL MI 49331

ATTN: MARK MUNDT

MONITORING PERIOD

YEAR	MO	DAY	YEAR	MO	DAY
FROM 2017	7	01	TO 2017	7	31

*** NO DISCHARGE ***

NOTE: Read instructions before completing this form.

PARAMETER	SAMPLE MEASUREMENT	QUANTITY OR LOADING			QUALITY OR CONCENTRATION			NO. EX	FREQUENCY OF ANALYSIS	SAMPLE TYPE	
		AVERAGE	MAXIMUM	UNITS	MINIMUM	AVERAGE	MAXIMUM				UNITS
COLIFORM, FECAL GENERAL	PERMIT	*****	*****	*****	*****	13	26	(19)	0	3/7	GRAB
74065 P 0 0	PERMIT	*****	*****	*****	*****	200	400	mg/L		DAILY	GRAB
SEE COMMENTS BELOW						MONTHLY AVG	7 DAY AVG				
BOD, CARBONACEOUS 05 DAY, 20C	PERMIT	30	39	(26)	*****	3.3	3.9	(19)	0	3/7	24 HR COMP
80082 B 0 0	PERMIT	300	470	lbs/day	*****	MONTHLY AVG	7 DAY AVG			WEEKDAYS	COMP24
PRIOR TO DISINFECT											
BOD, 5-DAY PERCENT REMOVAL	PERMIT	*****	*****	*****	97	*****	*****	(23)	0	1/30	CALCTD
81010 K 0 0	PERMIT	*****	*****	*****	85	*****	*****	PER-CENT		ONCE/MON	CALCTD
PERCENT REMOVAL					MIN % REMOVAL						
SOLIDS, SUSPENDED PERCENT REMOVAL	PERMIT	*****	*****	*****	96	*****	*****	(23)	0	1/30	CALCTD
81011 K 0 0	PERMIT	*****	*****	*****	85	*****	*****	PER-CENT		ONCE/MON	CALCTD
PERCENT REMOVAL					MIN % REMOVAL						
MERCURY, TOTAL	PERMIT	*****	0.000003	lbs/day	*****	*****	0.25		0	1/90	GRAB
71900 B 0 0	PERMIT	*****	(report)		*****	*****	(report)	ng/L		QUARTERLY	GRAB
PRIOR TO DISINFECT			Max Monthly Avg		*****	*****	Max Monthly Avg				
MERCURY, TOTAL	PERMIT	*****	0.000027	lbs/day	*****	*****	1.43		0	1/90	CALCTD
71900 X 0 0	PERMIT	*****	0.000036	lbs/day	*****	*****	3.0	ng/L		QUARTERLY	CALCTD
PRIOR TO DISINFECT			12-Mo Rolling Avg		*****	*****	12-Mo Rolling Avg				
	PERMIT										

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

NAME/TITLE PRINCIPAL EXECUTIVE OFFICER	PHONE NUMBER	DATE
Mark Mundt, Supt.	(616) 897-8135	2017 8 10
TYPED OR PRINTED	AREA CODE	NUMBER

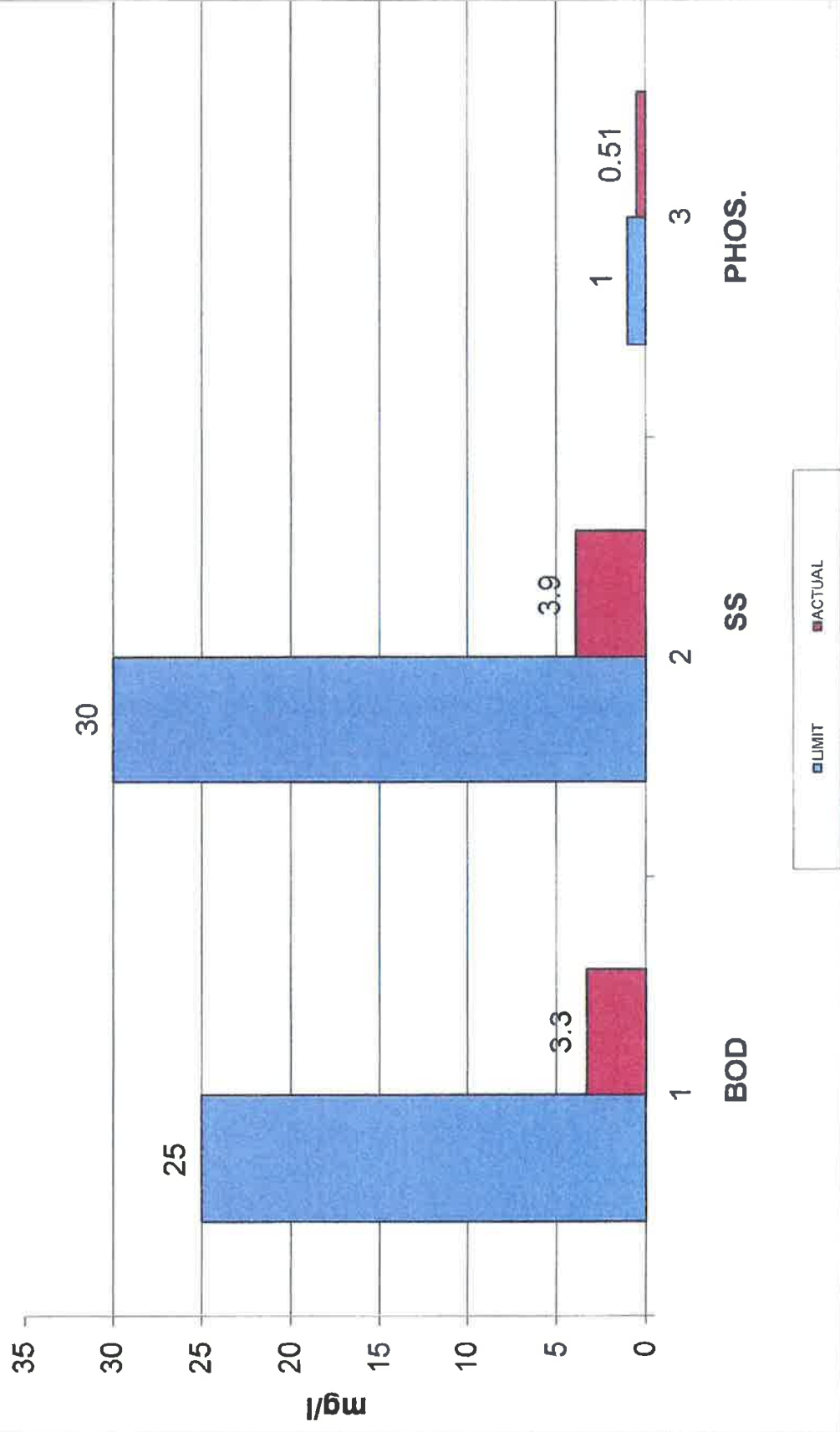
COMMENTS AND EXPLANATION OF ANY VIOLATIONS (Reference all attachments here)

P=AFTER DISINFECTION

Appendix B

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EFFLUENT LIMIT vs ACTUAL



DESIGN FLOW vs ACTUAL FLOW

