



301 East Main Street
Lowell, Michigan 49331
Phone (616) 897-8457
Fax (616) 897-4085

CITY OF LOWELL
CITY COUNCIL AGENDA
MONDAY, DECEMBER 4, 2017, 7:00 P.M.

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL

2. CONSENT AGENDA

- Approval of the Agenda.
- Approve and place on file the special meeting minutes of the November 13, 2017 City Council meeting.
- Approve and place on file the minutes of the November 20, 2017 Committee of the Whole meeting.
- Approve and place on file the regular minutes of the November 20, 2017 City Council meeting.
- Approve and place on file the minutes of the November 20, 2017 Zoning Board of Appeals meeting.
- Approval of the 2018 City Council meeting dates.
- Authorize payment of invoices in the amount of \$69,726.44.

3. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA

IF YOU WISH TO ADDRESS AN AGENDA ITEM, PUBLIC COMMENT FOR EACH ITEM WILL OCCUR AFTER THE INITIAL INFORMATION IS SHARED ON THE MATTER AND INITIAL DELIBERATIONS BY THE PUBLIC BODY. PUBLIC COMMENT WILL OCCUR BEFORE A VOTE ON THE AGENDA ITEM OCCURS.

4. OLD BUSINESS

5. NEW BUSINESS

- a. Audit Presentation
- b. Resolution 32-17 – IFT Resolution Modifications
- c. Resolution 33-17 - LL&P Board Compensation for 2018
- d. Resolution 34-17 - J & K Showboat – Chris Chamberlain Memorandum of Understanding
- e. LARA Trail Maintenance
- f. Kent County Dispatch Agreement
- g. Wastewater Treatment Plant Suez Additional Services Agreement West Oxidation Ditch Rehabilitation

6. BOARD/COMMISSION REPORTS

7. MANAGER'S REPORT

8. APPOINTMENTS

9. COUNCIL COMMENTS

10. ADJOURNMENT

NOTE: Any person who wishes to speak on an item included on the printed meeting agenda may do so. Speakers will be recognized by the Chair, at which time they will be allowed five (5) minutes maximum to address the Council. A speaker representing a subdivision association or group will be allowed ten (10) minutes to address the Council.



301 East Main Street
Lowell, Michigan 49331
Phone (616) 897-8457
Fax (616) 897-4085
www.ci.lowell.mi.us

MEMORANDUM

TO: Lowell City Council

FROM: Michael Burns, City Manager

RE: Council Agenda for Monday, December 4, 2017

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4. OLD BUSINESS

None.

5. NEW BUSINESS

- a. Audit Presentation.
- b. Resolution 32-17 – IFT Resolution Modifications. Memo is provided by City Manager Mike Burns.

Recommendation: That the Lowell City Council approve the Resolution 32-17 as presented.

- c. Resolution 33-17 - LL&P Board Compensation for 2018. Memo is provided by LL&P General Manager Steve Donkersloot.

Recommended Motion: For the 2018 calendar year the compensation for the Boardmembers of the Board of Light and Power shall be \$35 per regular or special meeting for a maximum of 20 meetings and a total annual amount not to exceed \$700.

- d. Resolution 34-17 - J & K Showboat – Chris Chamberlain Memorandum of Understanding. Memo is provided by DPW Director Rich LaBombard.

Recommended Motion: That the Lowell City Council approve the resolution to authorize the City Manager and City Attorney to develop a Memorandum of Understanding with the terms as presented to engage the services of J&K Catering also known as J&K Steamboat Line, Inc. and authorize the Mayor and City Clerk to execute the approved Memorandum of Understanding for and behalf of the City.

- e. LARA Trail Maintenance. Memo is provided by DPW Director Rich LaBombard.

Recommended Motion: That the Lowell City Council authorize the City Manager and City Attorney to develop a Memorandum of Understanding to formalize trail maintenance areas and activities within the City and further recommend the Mayor and City Clerk execute the approved Memorandum of Understanding for an on behalf of the City.

- f. Kent County Dispatch Agreement. Memo is provided by Police Chief Steve Bukala.

Recommended Motion: That the Lowell City Council approve this renewal beginning on January 1, 2018 with an expiration date of December 31, 2020.

- g. Wastewater Treatment Plant Suez Additional Services Agreement West Oxidation Ditch Rehabilitation. Memo is provided by DPW Director Rich LaBombard.

Recommended Motion: That the Lowell City Council accept Suez' Additional Services Agreement and authorize the Mayor and City Clerk to sign the Agreement on behalf of the City.

6. BOARD/COMMISSION REPORTS

7. MANAGER'S REPORT

8. APPOINTMENTS

9. COUNCIL COMMENTS

10. ADJOURNMENT

PROCEEDINGS OF THE
CITY COUNCIL SPECIAL MEETING
OF THE CITY OF LOWELL
MONDAY, NOVEMBER 13, 2017

1. **CALL TO ORDER; ROLL CALL**

The Meeting was called to order at 6:00 p.m. and City Clerk Susan Ullery called roll.

Present: Councilmembers Greg Canfield, Marty Chambers, and Mayor Mike DeVore.

Absent: Councilmember Phillips.

Also Present: City Manager Michael Burns, City Clerk Susan Ullery and Councilmember Elect Jim Salzwedel.

2. **EXCUSE OF ABSENCE (S).**

IT WAS MOVED BY DEVORE and CHAMBERS to excuse the absence of Councilmember Phillips.

Yes: Canfield, Chambers and Mayor DeVore NO: None.
ABSENT: Phillips. MOTION CARRIED.

3. **SWEARING IN CEREMONY FOR GREG CANFIELD, MIKE DEVORE AND JIM SALZWEDEL.** City Clerk Susan Ullery swore in the new elected Councilmembers. It was noted that Councilmember Salzwedel would not vote on items until the November 20, 2017 meeting. Salzwedel's term expires in January, 2022. Canfield and DeVore's current term expires in January, 2018 at which time their newly elected term will begin.

4. **APPROVAL OF THE AGENDA**

IT WAS MOVED BY CANFIELD and seconded by CHAMBERS to approve the agenda as written.

YES: Canfield, Chambers and Mayor DeVore. NO: None
ABSENT: Phillips. MOTION CARRIED.

5. **CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA**

No comments were received.

6. **OLD BUSINESS**

7. **NEW BUSINESS**

- a. **Council Training – New Ipads.** Betsy Davison from Addorio Technologies, LLC trained the Council and staff members on use of the new Ipads.

8. COUNCIL COMMENTS.

No comments were received.

9. ADJOURNMENT

The meeting adjourned at 6:45 p.m.

DATE:

Mike DeVore, Mayor

APPROVED:

Susan Ullery, City Clerk

**PROCEEDINGS
OF
THE COMMITTEE OF THE WHOLE
OF THE
CITY OF LOWELL
MONDAY, NOVEMBER 20, 2017, 5:30 P.M.**

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL.

The Meeting was called to order at 5:30 p.m. by Mayor Mike DeVore and City Clerk Susan Ullery called roll.

Present: Councilmembers Greg Canfield, Marty Chambers, Jeff Phillips, Jim Salzwedel, and Mayor DeVore.

Absent: None.

Also Present: City Manager Mike Burns, City Clerk Susan Ullery, Police Chief Steve Bukala, DPW Director Rich LaBombard and City Attorney Richard Wendt.

2. APPROVAL OF THE AGENDA

IT WAS MOVED BY CANFIELD and seconded by SALZWEDEL to approve the agenda as written.

YES: Councilmember Canfield, Councilmember Chambers, Councilmember Phillips, Councilmember Salzwedel, and Mayor DeVore.

NO: None.

ABSENT: None.

MOTION CARRIED.

3. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA.

There were no comments.

4. DISCUSSION REGARDING MEDICAL MARIHUANA.

City Manager Mike Burns explained the Council and concerned citizens have had several opportunities to discuss a possible Medical Marihuana Ordinance. Before continuing further discussion, Burns requested Chief Bukala of the Lowell Police Department provide a presentation as to law enforcement issues regarding a Medical Marihuana dispensary.

Bukala provided a presentation as to his experiences as a DARE officer for the Lowell Area Schools, dealing with drugs in law enforcement and oppositions against having a Medical Marihuana dispensary in the City of Lowell.

Mayor DeVore advised those who wish to speak must provide their name to the City Clerk. Everyone will have five minutes to speak. The public hearing was then opened for discussion.

The following citizens spoke during the public hearing regarding Medical Marihuana: John Kroneck, Connor Baker, Charlie Bernard, Denise Demmick, Tamon G., Jim Doyle, David Overholt, Barbara Brundis, Dr. Jim Reagan, Dan O'Brian, Cliff Yankovich, Maralene LaPonsie, Kevin Rhodes, Jim Pfaller, Bob Hendricks, and Keith Johnson.

City Clerk Sue Ullery read letters from Heather Gietzen from Grand River Orthodontics, Karen Noreen of North Monroe, and Christa Wetzel of Lowell.

5. **COUNCIL COMMENTS.**

Councilmember Canfield stated the Council will continue to receive public comments and consider the issue. He raised concerns as to what this might do to the community.

Councilmember Chambers thanked everyone for their input. He believed the Council was heading in the right direction by seeking input from the public.

Councilmember Phillips also thanked everyone for coming. It is important to hear both sides. Phillips stated the Council is doing a lot of researching and educating themselves.

Councilmember Salzwedel believed public comments were equally divided as far as for or against a dispensary. He will continue to research.

Mayor DeVore stated the Council will continue to educate themselves and thanked everyone for coming.

6. **ADJOURNMENT.**

IT WAS MOVED BY SALZWEDEL and seconded by CANFIELD to adjourn at 7:11 p.m.

YES: 5. NO: None. ABSENT: None. MOTION CARRIED.

DATE:

APPROVED:

Mike DeVore, Mayor

Susan Ullery, City Clerk

**PROCEEDINGS
OF
CITY COUNCIL
OF THE
CITY OF LOWELL
MONDAY, NOVEMBER 20, 2017, 7:00 P.M.**

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL.

The Meeting was called to order at 7:28 p.m. by Mayor Mike DeVore and City Clerk Susan Ullery called roll.

Present: Councilmembers Greg Canfield, Marty Chambers, Jeff Phillips, Jim Salzwedel, and Mayor DeVore.

Also Present: City Manager Mike Burns, City Clerk Susan Ullery, City Attorney Dick Wendt, Department of Public Works Rich LaBombard, and Police Chief Steve Bukala.

2. APPROVAL OF THE CONSENT AGENDA.

- Approval of the Agenda.
- Approve and place on file the regular minutes of the November 6, 2017 City Council meeting.
- Authorize payment of invoices in the amount of \$146,508.51.

IT WAS MOVED BY CANFIELD and seconded by SALZWEDEL to approve the consent agenda as written.

YES: Councilmember Canfield, Mayor DeVore, Councilmember Salzwedel, Councilmember Phillips, and Councilmember Chambers.

NO: None. ABSENT: None. MOTION CARRIED.

3. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA.

Phillips Hesche of 924 N. Monroe spoke in reference to Medical Marihuana issue.

Cliff Yankovich of 329 N. Monroe spoke in reference to the possibility of getting a crosswalk light so pedestrians could cross East Main Street safely.

Kathleen Graham of Grand Rapids spoke in reference to Medical Marihuana.

Don Lafler, a resident of Lowell spoke in reference to Medical Marihuana.

4. OLD BUSINESS.

There was no old business.

5. NEW BUSINESS.

a. Showboat Committee Council Request.

Department of Public Works Director Rich LaBombard advised the Showboat Committee is diligently working to raise funds in support of the project. The State of Michigan has awarded the City one

million dollars toward the project as well as the Rotary Club and the Chamber of Commerce has provided funding.

LaBombard advised he is supportive of the recommendations being made by the Showboat Committee and would recommend the City Council accept the recommendations outlined as it pertains to the Showboat.

- Showboat naming
- Donation of nameplate
- Salvage and Fundraising
- Repurpose Elements
- Old DPW/Cable Building

IT WAS MOVED BY CANFIELD and seconded by PHILLIPS to approve the recommendations pertaining to the Showboat.

YES: Mayor DeVore, Councilmember Salzwedel, Councilmember Phillips, Councilmember Chambers, and Councilmember Canfield.

NO: None. ABSENT: None. MOTION CARRIED.

b. Munetrix Software Proposal.

City Manager Mike Burns recommended that the City enter into an agreement with Munetrix LLC, for their financial forecasting software at a cost not to exceed \$4,661.30.

IT WAS MOVED BY PHILLIPS and seconded by CANFIELD to approve entering into an agreement with Munetrix LLC, for their financial forecasting software at a cost not to exceed \$4,661.30.

YES: Councilmember Salzwedel, Councilmember Phillips, Councilmember Chambers, Councilmember Canfield, and Mayor DeVore.

NO: None. ABSENT: None. MOTION CARRIED.

c. Water Asset Management Plan.

DPW Rich LaBombard explained the City is required to prepare an asset management plan for the community drinking water supply by January 1, 2018. The purpose of a water asset management plan is to assist the City with making good decisions on caring for the municipal water system, particularly as the system of pipes, valves, tanks, pumps, wells, hydrants and treatment facilities age and deteriorate. Over time, these components lose value, reliability decreases, and the level of service expected by our customer may be compromised. In addition, the operation and maintenance costs increase as the system ages, and the management of the associated repair and maintenance costs has to be approached systematically in order to project the financial needs to maintain the system and maintain reliability.

Prein & Newhof engineer Brian Vilmont explained the Water Asset Management Plan and the SAW Grant. He was requested to submit a proposal to prepare the Water Supply System Asset Management Services per the requirements of the Department of Environmental Quality.

IT WAS MOVED BY PHILLIPS and seconded by CHAMBERS to approve Prein and Newhof's proposal to prepare the City's Water Asset Management Plan for a fee not to exceed \$9,670.00 and

further requests the City Council to authorize the City Clerk to execute any contracts or agreements that may be required for this service.

YES: Councilmember Phillips, Councilmember Chambers, Councilmember Canfield, Mayor DeVore, and Councilmember Salzwedel.

NO: None. ABSENT: None. MOTION CARRIED

6. **MONTHLY REPORTS.**

There were no comments.

7. **BOARD/COMMISSION REPORTS.**

Councilmember Canfield advised that LARA met and the work is proceeding on Alden Nash, but the asphalt is being held up until next year. There were questions about the trails being snowplowed and this information was forwarded on to the City Manager.

Councilmember Chambers advised the Planning Commission is working on Chapter 22 for Council to approve in January. He noted City Manager Mike Burns was the speaker at the Lowell Light and Power board meeting. It was noted bucket rides can longer be given due to liability issues.

Councilmember Phillips advised the next Historical District meeting will be held on November 28 at 6:00 p.m.

Councilmember Salzwedel advised he currently is not on any boards.

Mayor DeVore advised he attended the Arbor Board meeting where they discussed removing some trees around the school administrative building, some clean up at the Library, tree removal at Hudson and Hunt, and at the wastewater plant. He attended the Fire Authority meeting. The low bid was accepted for a new tender. In three to four weeks, the fire department will have a new brush truck to fight wild fires and grass fires.

8. **MANAGER'S REPORT.**

City Manager Burns reported on the following:

- Addressed the issue of the crosswalk. A meeting will be set up with MDOT.
- Audit presentation will be conducted at the next Council meeting.
- The State Legislature to possibly consider possible pension and retiree health care for municipalities.
- Police department held a counterfeit training
- Lew Bender will be coming here the evening on Friday, January 26, 2018.
- Christmas Through Lowell was very well attended.
- Happy Thanksgiving to everyone and reminder City offices would be closed on Friday.

- City offices will also be closed on Christmas day and the day after.
- The possibility of canceling the second Council meeting in December if there are no agenda items.

9. **APPOINTMENTS.**

Mayor DeVore advised there was an opening on the Chamber of Commerce board and two more positions on the Planning Commission. DeVore also advised that Mike Sprenger has resigned from his position on the DDA Board, but found Rick Seese to replace him on the board.

10. **COUNCIL COMMENTS.**

Councilmember Canfield had no comments.

Councilmember Chambers stated it was good to see so many people out for Christmas Through Lowell, even in the rain.

Councilmember Phillips thanked city departments and staff for all their hard work and dedication. He wished everyone a Happy Thanksgiving. Phillips also advised the Lowell Fire Department accepts donations to help give a needy family a Christmas.

Councilmember Salzwedel thanked everyone for voting for him and supported him during the election. Salzwedel advised he will be patient during his time on the Council.

Mayor DeVore thanked everyone who voted for him. It was impressive to see the number of people who came out for Christmas Through Lowell, even in the terrible weather.

11. **ADJOURNMENT.**

IT WAS MOVED BY SALZWEDEL and seconded by CHAMBERS to adjourn at 8:17 p.m.

YES: 5. NO: NONE. ABSENT: NONE. MOTION CARRIED.

DATE:

APPROVED:

Mike DeVore, Mayor

Susan Ullery, City Clerk

**CITY OF LOWELL
ZONING BOARD OF APPEALS
MONDAY, NOVEMBER 20, 2017
IMMEDIATELY FOLLOWING CITY COUNCIL MEETING**

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL.

The Meeting was called to order at 8:25 p.m. by Mayor Mike DeVore and City Clerk Susan Ullery called roll.

Present: Boardmembers Canfield, Chambers, Phillips, and Salzwedel.

Absent: Boardmember DeVore.

Also Present: City Manager Mike Burns, City Attorney Dick Wendt, City Clerk Susan Ullery and Police Chief Steve Bukala.

2. EXCUSE OF ABSENCE.

IT WAS MOVED BY SALZWEDEL and seconded by CHAMBERS to excuse the absence of Boardmember DeVore.

YES: 4. NO: NONE. ABSENT: 1. MOTION CARRIED.

3. APPROVAL OF THE CONSENT AGENDA.

- Approval of the Agenda.

IT WAS MOVED BY CANFIELD and seconded by SALZWEDEL to approve the agenda as written.

YES: 4. NO: None. ABSENT: 1. MOTION CARRIED.

4. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA.

There were no comments.

5. NEW BUSINESS.

a. Public Hearing – Variance Application – 2111, 2155, 2163, and 2175 W. Main Street.

Andy Moore of Williams and Works explained that Nipun Nath, the owner of the above property, would like a sign variance for a bigger sign. Mr. Nipun Nath has submitted a variance application in connection with a proposed 120 to 140 square foot sign for the adjacent multi-tenant shopping center located at 2111 West Main Street. Variances can only be approved where the Board of Zoning Appeals finds that the standards of Section 21.04, B. of the Zoning Ordinance are met.

Mr. Nipun Nath stated he is seeking to replace the existing 120-square foot freestanding sign currently on the site with a new 120 to 140 square foot freestanding sign in conjunction with the adjacent multi-tenant shopping center located at the northwest corner of Main Street and Ridgeview Avenue. The current signage is located far back from Main Street and not in line with any of the existing signs on the street. This does not allow traffic flowing in both directions to view the sign from an appropriate distance. Furthermore, with the expected increase in the number of tenants, the sign is barely large enough to allow each tenant to appropriately display its name.

Andy Johnston of Lowell spoke stating he was in support of the variance and the continued growth in this community.

Moore went through the Standards to see if they are met accordingly to the ordinance. To approve a variance, the Board of Zoning Appeals must find that all of the standards presented in Section 21.04 B. are met.

1. That there are exceptional or extraordinary circumstances or conditions applying to the property in question that do not apply generally to other properties in the same zoning district; Exceptional or extraordinary circumstances include: exceptional narrowness, shallowness or shape of a specific property on the effective date of this chapter, or by reason of exceptional topographic conditions or other extraordinary situation on the land, building or structure or by reason of the use of development of the property immediately adjoining the property in question, the literal enforcement of this requirements of this ordinance would involve practical difficulties.

By general consensus, the board agreed this standard had been met.

2. That the condition or situation of the specific piece of property for which the variance is sought is not of so gene4ral or recurrent a nature as to make reasonably practical the formulation of a general regulation for such conditions or situations.

IT WAS MOVED BY CHAMBERS and seconded by PHILLIPS to accept Standard 2 as met.

3. That such variance is necessary for the preservation and enjoyment of a substantial property right similar to that possessed by other properties in the same zoning district and in the vicinity. The possibility of increased financial return shall not of itself be deemed sufficient to warrant a variance.

IT WAS MOVED BY SALZWEDEL and seconded by CHAMBERS to accept Standard 3 as met, but possibly bring back to the Planning Commission for further review since this is a unique piece of property and landlocked.

4. The variance will not be significantly detrimental to adjacent property and the surround neighborhood.

IT WAS MOVED BY CANFIELD and seconded by CHAMBERS to accept Standard 4 as met.

5. The variance will not impair the intent and purpose of this ordinance.

IT WAS MOVED BY PHILLIPS and seconded by SALZWEDEL to accept Standard 5 as met.

6. That the immediate practical difficulty caused the need for the variance request was not created by any action of the applicant.

IT WAS MOVED BY CANFIELD and seconded by CHAMBERS to accept Standard 6 as met.

IT WAS MOVED BY CANFIELD and seconded by CHAMBERS to grant the variance for the properties of 2111, 2155, 2163, and 2175 W Main Street because they have met the criteria, all six factors that we considered.

YES: 4.

NO: None.

ABSENT: 1. MOTION CARRIED.

6. BOARDS AND COMISSION REPORTS.

There were none.

7. COUNCIL COMMENTS.

There were none.

8. ADJOURNMENT.

IT WAS MOVED BY SALZWEDEL and seconded by CANFIELD to adjourn at 9:21 p.m.

YES: 5. NO: NONE. ABSENT: 1. MOTION CARRIED.

DATE:

Mike DeVore, Mayor

APPROVED:

Susan Ullery, City Clerk



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2018 CITY COUNCIL MEETING DATES
7:00 P.M.
CITY COUNCIL CHAMBERS – SECOND FLOOR

January	2 16 (Tues.) MLK Day	July	2 16
February	5 20 (Tues.) President's Day	August	6 20
March	5 19	September	4 (Tues.) Labor Day 17
April	2 16	October	1 15
May	7 21	November	5 19
June	4 18	December	3 17

12/01/2017 12:15 PM
User: LORI
DB: Lowell

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF LOWELL
EXP CHECK RUN DATES 11/20/2017 - 12/01/2017
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 1/5

Vendor Code	Vendor Name	Invoice	Description	Amount
10550	63RD DISTRICT COURT	11/25/17	POLICE BOND - DEVRIES, BRENDAN	100.00
TOTAL FOR: 63RD DISTRICT COURT				100.00
01513	ADDORIO TECHNOLOGIES, LLC	7208	PROFESSIONAL SERVCIES	1,156.25
		7228	PROFESSIONAL SERVCIES	693.75
		7253	PROFESSIONAL SERVICES	340.00
TOTAL FOR: ADDORIO TECHNOLOGIES, LLC				2,190.00
00045	BARTLETT, SANDY	11/20/2017	MILEAGE FOR METER READING NOV 2017	58.32
TOTAL FOR: BARTLETT, SANDY				58.32
10121	BEHRENS LIMITED, LCC	1311	MUTT MITT	85.00
TOTAL FOR: BEHRENS LIMITED, LCC				85.00
MISC	BERNHARD, ERIC	11/22/2017	TITAN POWRLINER 3500 PAINT SPRAYER	4,099.00
TOTAL FOR: BERNHARD, ERIC				4,099.00
00084	CANFIELD PLUMBING & HEATING IN	I63015	LOWELL DOG PARK WORK	123.00
TOTAL FOR: CANFIELD PLUMBING & HEATING IN				123.00
10493	COMCAST CABLE	12/6 - 1/5/18	DPW CABLE	31.92
TOTAL FOR: COMCAST CABLE				31.92
10499	COMPASS MINERALS	112493	STREET SUPPLIES	2,467.76
		114411	STREET SUPPLIES	2,382.35
TOTAL FOR: COMPASS MINERALS				4,850.11
10509	CONSUMERS ENERGY	10/20 - 11/17 17	ACCOUNT STATEMENT	149.62
		10/24 - 11/20/201	ACCOUNT STATEMENT	2,960.73
TOTAL FOR: CONSUMERS ENERGY				3,110.35
REFUND UB	CRANDALL, STEVE	12/01/2017	UB refund for account: 4-00762-6	48.36
TOTAL FOR: CRANDALL, STEVE				48.36
REFUND UB	DEVERS, AMBER	12/01/2017	UB refund for account: 1-01510-12	29.46
TOTAL FOR: DEVERS, AMBER				29.46
02035	DIGITAL OFFICE MACHINES, INC.	17753	POLICE COPY MACHINE CONTRACT	45.49
TOTAL FOR: DIGITAL OFFICE MACHINES, INC.				45.49

12/01/2017 12:15 PM
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Vendor Code	Vendor Name	Invoice	Description	Amount
00172	EVERGREEN UNDERGROUND, INC.	41069	LIBRARY PROJECT	3,401.16
TOTAL FOR: EVERGREEN UNDERGROUND, INC.				3,401.16
10536	FANDANGLED CUSTOM APPAREL & GIFTS	1413	JIM SALZWEDEL DESK BAR	77.00
TOTAL FOR: FANDANGLED CUSTOM APPAREL & GIFTS				77.00
10673	FERGUSON WATERWORKS	0035170	WATER METERS	404.02
TOTAL FOR: FERGUSON WATERWORKS				404.02
10211	FIRE PROS INC.	IINV-1719822	CITY HALL ALARM/EXTINGUISHERS INSPECTIONS	195.00
		INV-1719800	POLICE FIRE EXTINGUISHER INSPECTION	45.00
		INV-1719801	POLICE - SPRINKLER SYSTEM TEST	215.00
		INV-1719817	LIBRARY FIRE EXTINGUISHER INSPECTION	58.00
		INV-1719823	WWTP FIRE EXTINGUISHER INSPECTION	201.00
		INV-1719825	WTP FIRE EXTINGUISHER INSPECTION	50.25
		INV-1719826	DPW INSPECTIONS	289.70
		INV-1719827	MUSEUM FIRE EXTINGUISHER INSPECTION	45.00
		INV-1719914	LIBRARY SPRINKLER SYSTEM	207.50
TOTAL FOR: FIRE PROS INC.				1,306.45
00711	GERARD, LORI	11/30/2017	MILEAGE TO BS&A PAYROLL CLASS	60.46
TOTAL FOR: GERARD, LORI				60.46
00234	HACH COMPANY	10709632	WTP SUPPLIES	579.83
TOTAL FOR: HACH COMPANY				579.83
10310	HASSELBRING-CLARK	INV96745	COPY MACHINE CONTRACT	410.12
TOTAL FOR: HASSELBRING-CLARK				410.12
00248	HOOPER PRINTING	53185	TAX PAPER	47.91
TOTAL FOR: HOOPER PRINTING				47.91
01970	KCI	161615	PERS PROP STATEMENTS POSTAGE	65.00
		191616	ASESSMENT NOTICE POSTAGE	646.00
TOTAL FOR: KCI				711.00
00805	LEE'S TRENCHING SERVICE, INC.	106467	LABOR TO LOCATE WATER MAIN	80.00
TOTAL FOR: LEE'S TRENCHING SERVICE, INC.				80.00
00317	LOWELL AREA CHAMBER	11/29/2017	DDA - CHRISTMAS 2017 FESTIVITIES	6,450.00
TOTAL FOR: LOWELL AREA CHAMBER				6,450.00

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Vendor Code	Vendor Name	Invoice	Description	Amount
00330	LOWELL LEDGER	OCT 2017	ACCOUNT STATEMENT	301.03
TOTAL FOR: LOWELL LEDGER				301.03
00341	LOWELL LIGHT & POWER	3048	IP CONSULTING CHARGES	820.31
		NOV 2017	ELECTRIC STATEMENTS	18,800.45
TOTAL FOR: LOWELL LIGHT & POWER				19,620.76
01078	MAMC	MMCI	CMMC APPLICATION - ULLERY	100.00
TOTAL FOR: MAMC				100.00
10720	MASON LAWN & SNOW	3641	EQUIP FUND R & M	25.00
TOTAL FOR: MASON LAWN & SNOW				25.00
10586	MI ASSOC OF CHIEF OF POLICE	200002160	WIN 17 CONFERENCE - HURST	255.00
		200003350	WIN 18 CONFERENCE - BUKALA	255.00
		200003365	WIN 18 CONFERENCE - HURST	255.00
TOTAL FOR: MI ASSOC OF CHIEF OF POLICE				765.00
10038	MICHIGAN ASSESSOR ASSOCIATION	2018	2018 MEMBERSHIP FEE - JEFF RASHID	100.00
TOTAL FOR: MICHIGAN ASSESSOR ASSOCIATION				100.00
10718	MUNETRIX, LLC - ACCTS PAYABLE	2354	LEVEL 3 MUNICIPAL MULTI YR LICENSE	4,658.73
TOTAL FOR: MUNETRIX, LLC - ACCTS PAYABLE				4,658.73
01208	NICHOLLS, PAUL	11/21/2017	100 GAL FUEL TRAILER - AIRPORT	1,500.00
TOTAL FOR: NICHOLLS, PAUL				1,500.00
01161	PITSCH COMPANIES	7AX00015	GARBAGE	148.35
TOTAL FOR: PITSCH COMPANIES				148.35
00991	POLLARDWATER	0094044	WATER DEPT R & M	686.79
TOTAL FOR: POLLARDWATER				686.79
01650	POSTMASTER	11/30/2017	POSTAGE TAXES AND WATER BILLS	956.43
TOTAL FOR: POSTMASTER				956.43
02331	PROGRESSIVE HEATING COOLING, CORP.	2014392	CITY HALL SERVICE CALL	200.00
TOTAL FOR: PROGRESSIVE HEATING COOLING, CORP.				200.00

12/01/2017 12:15 PM
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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF LOWELL
EXP CHECK RUN DATES 11/20/2017 - 12/01/2017
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 4/5

Vendor Code	Vendor Name	Invoice	Description	Amount
10133	RED CREEK	7BR00406	TRASH SERVICE	379.81
TOTAL FOR: RED CREEK				379.81
02248	RIVERSIDE INTEGRATED SYSTEMS INC.	137734	LIBRARY ANNUAL MONITOR FEE	300.00
TOTAL FOR: RIVERSIDE INTEGRATED SYSTEMS INC.				300.00
10378	RUESINK, KATHIE	667-669	CLEANING SERVICES	480.00
TOTAL FOR: RUESINK, KATHIE				480.00
00556	RYAN'S MODERN SEWER CLEANING INC,	118080	SEWER - MAIN & RIVERWALK PLAZA	1,735.00
TOTAL FOR: RYAN'S MODERN SEWER CLEANING INC,				1,735.00
10276	SPRINT	353302524-164	ACCOUNT STATEMENT	551.49
TOTAL FOR: SPRINT				551.49
00615	STATE OF MICHIGAN	R-8473	ASSESSOR CERTIFICATION RENEWAL - J RASHID	175.00
TOTAL FOR: STATE OF MICHIGAN				175.00
10678	SUNBELT RENTALS	72902618-0001	CHIPPER RENTAL	1,003.86
TOTAL FOR: SUNBELT RENTALS				1,003.86
10514	SUPPLYGEEKS	534593-0	OFFICE SUPPLIES	202.58
		534678-0	OFFICE SUPPLIES	51.42
TOTAL FOR: SUPPLYGEEKS				254.00
10383	TRI-TOWN CONSERVATION CLUB	2018	4 MEMBERSHIPS/ 6 DATES FOR FIREARM TRAINING	1,000.00
TOTAL FOR: TRI-TOWN CONSERVATION CLUB				1,000.00
02277	VERIZON WIRELESS	9796136728	ACCOUNT STATEMENT	316.14
		9796176388	ACCOUNT STATEMENT	40.01
TOTAL FOR: VERIZON WIRELESS				356.15
10626	VISA	OCT 2017	ACCOUNT STATEMENT	6,002.89
TOTAL FOR: VISA				6,002.89
10567	WOLF KUBOTA	01-57219*	CONTROL CHOKE/THROTTLE	52.19
TOTAL FOR: WOLF KUBOTA				52.19

12/01/2017 12:15 PM
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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF LOWELL
EXP CHECK RUN DATES 11/20/2017 - 12/01/2017
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 5/5

Vendor Code	Vendor Name	Description	Amount
	Invoice		
01967	ZACH'S CLEAN CUT LAWN CARE		
	7955	MOWING - 1019 E MAIN	75.00
TOTAL FOR: ZACH'S CLEAN CUT LAWN CARE			75.00

TOTAL - ALL VENDORS 69,726.44

12/01/2017 12:16 PM
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INVOICE GL DISTRIBUTION REPORT FOR CITY OF LOWELL
EXP CHECK RUN DATES 11/20/2017 - 12/01/2017
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 1/6

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000					
101-000-040.000	ACCOUNTS RECEIVABLE	63RD DISTRICT COURT	POLICE BOND - DEVRIES, BR	100.00	70466
101-000-040.000	ACCOUNTS RECEIVABLE	ZACH'S CLEAN CUT LAWN CAR MOWING - 1019 E MAIN		75.00	70522
		Total For Dept 000		175.00	
Dept 101 COUNCIL					
101-101-727.000	OFFICE SUPPLIES	FANDANGLED CUSTOM APPAREL JIM	SALZWEDEL DESK BAR	77.00	70481
101-101-880.000	COMMUNITY PROMOTION	VISA	ACCOUNT STATEMENT	65.50	70464
		Total For Dept 101 COUNCI		142.50	
Dept 172 MANAGER					
101-172-801.000	PROFESSIONAL SERVICES	PITSCH COMPANIES	GARBAGE	148.35	70500
101-172-850.000	COMMUNICATIONS	SPRINT	ACCOUNT STATEMENT	51.93	70515
101-172-864.000	CONFERENCES & CONVENTIONS	VISA	ACCOUNT STATEMENT	479.44	70464
101-172-955.000	MISCELLANEOUS EXPENSE	VISA	ACCOUNT STATEMENT	10.00	70464
		Total For Dept 172 MANAGE		689.72	
Dept 191 ELECTIONS					
101-191-900.000	PRINTING	LOWELL LEDGER	ACCOUNT STATEMENT	122.50	70492
		Total For Dept 191 ELECTI		122.50	
Dept 209 ASSESSOR					
101-209-900.000	PRINTING	KCI	ASESSMENT NOTICE POSTAGE	646.00	70489
101-209-900.000	PRINTING	KCI	PERS PROP STATEMENTS POST	65.00	70489
101-209-955.000	MISCELLANEOUS EXPENSE	MICHIGAN ASSESSOR ASSOCIA	2018 MEMBERSHIP FEE - JEF	100.00	70498
101-209-955.000	MISCELLANEOUS EXPENSE	STATE OF MICHIGAN	ASSESSOR CERTIFICATION RE	175.00	70516
		Total For Dept 209 ASSESS		986.00	
Dept 215 CLERK					
101-215-850.000	COMMUNICATIONS	SPRINT	ACCOUNT STATEMENT	51.93	70515
101-215-900.000	PRINTING	LOWELL LEDGER	ACCOUNT STATEMENT	147.03	70492
101-215-955.000	MISCELLANEOUS EXPENSE	MAMC	CMMC APPLICATION - ULLERY	100.00	70495
		Total For Dept 215 CLERK		298.96	
Dept 253 TREASURER					
101-253-740.000	OPERATING SUPPLIES	HOOPER PRINTING	TAX PAPER	47.91	70488
101-253-740.000	OPERATING SUPPLIES	POSTMASTER	POSTAGE TAXES AND WATER B	534.99	70469
101-253-740.000	OPERATING SUPPLIES	SUPPLYGEEKS	OFFICE SUPPLIES	45.40	70518
101-253-860.000	TRAVEL EXPENSES	GERARD, LORI	MILEAGE TO BS&A PAYROLL C	60.46	70485
101-253-955.000	MISCELLANEOUS EXPENSE	VISA	ACCOUNT STATEMENT	104.94	70464
		Total For Dept 253 TREASU		793.70	
Dept 265 CITY HALL					
101-265-802.000	CONTRACTUAL	FIRE PROS INC.	CITY HALL ALARM/EXTINGUIS	195.00	70483
101-265-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING SERVICES	270.00	70505
101-265-802.000	CONTRACTUAL	PROGRESSIVE HEATING COOLI	CITY HALL SERVICE CALL	200.00	70502
101-265-802.000	CONTRACTUAL	RED CREEK	TRASH SERVICE	60.45	70503
101-265-850.000	COMMUNICATIONS	LOWELL LIGHT & POWER	IP CONSULTING CHARGES	136.72	70493
101-265-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENT	772.55	70476
101-265-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	2,448.50	70493
		Total For Dept 265 CITY H		4,083.22	
Dept 276 CEMETERY					
101-276-740.000	OPERATING SUPPLIES	VISA	ACCOUNT STATEMENT	59.99	70464
101-276-802.000	CONTRACTUAL	RED CREEK	TRASH SERVICE	30.00	70503
101-276-900.000	PRINTING	LOWELL LEDGER	ACCOUNT STATEMENT	31.50	70492
101-276-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	144.11	70493
		Total For Dept 276 CEMETE		265.60	
Dept 294 UNALLOCATED MISCELLANEOUS					
101-294-955.000	UNALLOCATED MISCELLANEOUS	VISA	ACCOUNT STATEMENT	151.02	70464
		Total For Dept 294 UNALLO		151.02	
Dept 301 POLICE DEPARTMENT					

12/01/2017 12:16 PM
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INVOICE GL DISTRIBUTION REPORT FOR CITY OF LOWELL
EXP CHECK RUN DATES 11/20/2017 - 12/01/2017
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 2/6

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 301 POLICE DEPARTMENT					
101-301-661.000	POLICE SEIZURES	VISA	ACCOUNT STATEMENT	645.96	70464
101-301-727.000	OFFICE SUPPLIES	VISA	ACCOUNT STATEMENT	249.77	70464
101-301-802.000	CONTRACTUAL	FIRE PROS INC.	POLICE FIRE EXTINGUISHER	45.00	70483
101-301-802.000	CONTRACTUAL	FIRE PROS INC.	POLICE - SPRINKLER SYSTEM	215.00	70483
101-301-850.000	COMMUNICATIONS	LOWELL LIGHT & POWER	IP CONSULTING CHARGES	136.72	70493
101-301-850.000	COMMUNICATIONS	SPRINT	ACCOUNT STATEMENT	318.20	70515
101-301-850.000	COMMUNICATIONS	VERIZON WIRELESS	ACCOUNT STATEMENT	316.14	70520
101-301-864.000	CONFERENCES & CONVENTIONS	MI ASSOC OF CHIEF OF POLI	WIN 17 CONFERENCE - HURST	255.00	70497
101-301-864.000	CONFERENCES & CONVENTIONS	MI ASSOC OF CHIEF OF POLI	WIN 18 CONFERENCE - BUKAL	255.00	70497
101-301-864.000	CONFERENCES & CONVENTIONS	MI ASSOC OF CHIEF OF POLI	WIN 18 CONFERENCE - HURST	255.00	70497
101-301-930.000	R & M EQUIPMENT	VISA	ACCOUNT STATEMENT	877.09	70464
101-301-955.000	MISCELLANEOUS EXPENSE	VISA	ACCOUNT STATEMENT	96.98	70464
101-301-957.000	TRAINING	VISA	ACCOUNT STATEMENT	171.36	70464
101-301-958.000	MI CRIMINAL JUSTIS TRAIN.	TRI-TOWN CONSERVATION CLU	4 MEMBERSHIPS/ 6 DATES FO	1,000.00	70519
Total For Dept 301 POLICE				4,837.22	
Dept 400 PLANNING & ZONING					
101-400-955.000	MISCELLANEOUS EXPENSE	SUPPLYGEEKS	OFFICE SUPPLIES	51.42	70518
Total For Dept 400 PLANNI				51.42	
Dept 441 DEPARTMENT OF PUBLIC WORKS					
101-441-727.000	OFFICE SUPPLIES	SUPPLYGEEKS	OFFICE SUPPLIES	32.61	70518
101-441-802.000	CONTRACTUAL	FIRE PROS INC.	DPW INSPECTIONS	289.70	70483
101-441-802.000	CONTRACTUAL	RED CREEK	TRASH SERVICE	242.86	70503
101-441-850.000	COMMUNICATIONS	LOWELL LIGHT & POWER	IP CONSULTING CHARGES	136.71	70493
101-441-850.000	COMMUNICATIONS	SPRINT	ACCOUNT STATEMENT	51.93	70515
101-441-850.000	COMMUNICATIONS	COMCAST CABLE	DPW CABLE	31.92	70474
101-441-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENT	473.66	70476
101-441-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	280.87	70493
101-441-926.000	STREET LIGHTING	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	846.88	70493
101-441-930.000	REPAIR & MAINTENANCE	VISA	ACCOUNT STATEMENT	91.15	70464
101-441-975.000	BUILDING IMPROVEMENTS	VISA	ACCOUNT STATEMENT	1,169.59	70464
Total For Dept 441 DEPART				3,647.88	
Dept 747 CHAMBER/RIVERWALK					
101-747-920.000	CHAMBER UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENT	67.20	70476
101-747-920.000	CHAMBER UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	147.38	70493
Total For Dept 747 CHAMBE				214.58	
Dept 751 PARKS					
101-751-740.000	OPERATING SUPPLIES	BEHRENS LIMITED, LCC	MUTT MITT	85.00	70472
101-751-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	412.84	70493
Total For Dept 751 PARKS				497.84	
Dept 757 SHOWBOAT					
101-757-920.000	SHOWBOAT UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	46.28	70493
Total For Dept 757 SHOWBO				46.28	
Dept 790 LIBRARY					
101-790-740.000	OPERATING SUPPLIES	SUPPLYGEEKS	OFFICE SUPPLIES	124.57	70518
101-790-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING SERVICES	210.00	70505
101-790-802.000	CONTRACTUAL	FIRE PROS INC.	LIBRARY FIRE EXTINGUISHER	58.00	70483
101-790-802.000	CONTRACTUAL	RED CREEK	TRASH SERVICE	46.50	70503
101-790-802.000	CONTRACTUAL	RIVERSIDE INTEGRATED SYST	LIBRARY ANNUAL MONITOR FE	300.00	70504
101-790-850.000	COMMUNICATIONS	LOWELL LIGHT & POWER	IP CONSULTING CHARGES	136.72	70493
101-790-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENT	556.46	70476
101-790-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	1,351.84	70493
101-790-930.000	REPAIR & MAINTENANCE	FIRE PROS INC.	LIBRARY SPRINKLER SYSTEM	207.50	70483
Total For Dept 790 LIBRAR				2,991.59	

12/01/2017 12:16 PM
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INVOICE GL DISTRIBUTION REPORT FOR CITY OF LOWELL
EXP CHECK RUN DATES 11/20/2017 - 12/01/2017
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 3/6

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 804 MUSEUM					
101-804-887.000	CONTRIBUTIONS & MAINTENAN	CONSUMERS ENERGY	ACCOUNT STATEMENT	377.36	70476
101-804-887.000	CONTRIBUTIONS & MAINTENAN	FIRE PROS INC.	MUSEUM FIRE EXTINGUISHER	45.00	70483
101-804-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	226.08	70493
Total For Dept 804 MUSEUM				648.44	
Total For Fund 101 GENERA				20,643.47	
Fund 202 MAJOR STREET FUND					
Dept 463 MAINTENANCE					
202-463-802.000	CONTRACTUAL	SUNBELT RENTALS	CHIPPER RENTAL	501.93	70517
202-463-850.000	COMMUNICATIONS	SPRINT	ACCOUNT STATEMENT	12.78	70515
Total For Dept 463 MAINTENANCE				514.71	
Dept 478 WINTER MAINTENANCE					
202-478-740.000	OPERATING SUPPLIES	COMPASS MINERALS	STREET SUPPLIES	1,233.88	70475
202-478-740.000	OPERATING SUPPLIES	COMPASS MINERALS	STREET SUPPLIES	1,191.17	70475
Total For Dept 478 WINTER				2,425.05	
Total For Fund 202 MAJOR				2,939.76	
Fund 203 LOCAL STREET FUND					
Dept 463 MAINTENANCE					
203-463-802.000	CONTRACTUAL	SUNBELT RENTALS	CHIPPER RENTAL	501.93	70517
203-463-850.000	COMMUNICATIONS	SPRINT	ACCOUNT STATEMENT	12.79	70515
Total For Dept 463 MAINTENANCE				514.72	
Dept 478 WINTER MAINTENANCE					
203-478-740.000	OPERATING SUPPLIES	COMPASS MINERALS	STREET SUPPLIES	1,233.88	70475
203-478-740.000	OPERATING SUPPLIES	COMPASS MINERALS	STREET SUPPLIES	1,191.18	70475
Total For Dept 478 WINTER				2,425.06	
Total For Fund 203 LOCAL				2,939.78	
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 463 MAINTENANCE					
248-463-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	1,643.91	70493
248-463-930.000	REPAIR & MAINTENANCE	EVERGREEN UNDERGROUND, IN	LIBRARY PROJECT	3,401.16	70480
Total For Dept 463 MAINTENANCE				5,045.07	
Dept 740 COMMUNITY PROMOTIONS					
248-740-880.000	COMMUNITY PROMOTION	LOWELL AREA CHAMBER	DDA - CHRISTMAS 2017 FEST	6,450.00	70491
Total For Dept 740 COMMUN				6,450.00	
Total For Fund 248 DOWNTOWN				11,495.07	
Fund 260 DESIGNATED CONTRIBUTIONS					
Dept 758 DOG PARK					
260-758-930.000	REPAIR & MAINTENANCE	CANFIELD PLUMBING & HEATI	LOWELL DOG PARK WORK	123.00	70473
Total For Dept 758 DOG PA				123.00	
Total For Fund 260 DESIGN				123.00	
Fund 581 AIRPORT FUND					
Dept 000					
581-000-740.000	OPERATING SUPPLIES	NICHOLLS, PAUL	100 GAL FUEL TRAILER - AI	1,500.00	70499
581-000-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENT	332.91	70476
Total For Dept 000				1,832.91	
Total For Fund 581 AIRPOR				1,832.91	
Fund 590 WASTEWATER FUND					
Dept 000					
590-000-043.000	DUE FROM EARTH TECH	LOWELL LIGHT & POWER	IP CONSULTING CHARGES	136.72	70493
590-000-043.000	DUE FROM EARTH TECH	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	5,439.78	70493
590-000-276.000	Sewer Inside 5/8"	DEVERS, AMBER	UB refund for account: 1-	16.08	70478
Total For Dept 000				5,592.58	
Dept 550 TREATMENT					

12/01/2017 12:16 PM
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INVOICE GL DISTRIBUTION REPORT FOR CITY OF LOWELL
EXP CHECK RUN DATES 11/20/2017 - 12/01/2017
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 4/6

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 590 WASTEWATER FUND					
Dept 550 TREATMENT					
590-550-930.000	REPAIR & MAINTENANCE	FIRE PROS INC.	WWTP FIRE EXTINGUISHER IN	201.00	70483
		Total For Dept 550 TREATM		201.00	
Dept 551 COLLECTION					
590-551-930.000	REPAIR & MAINTENANCE	VISA	ACCOUNT STATEMENT	609.89	70464
590-551-930.000	REPAIR & MAINTENANCE	FERGUSON WATERWORKS	WATER METERS	202.01	70482
590-551-930.000	REPAIR & MAINTENANCE	RYAN'S MODERN SEWER CLEAN	SEWER - MAIN & RIVERWALK	1,735.00	70506
		Total For Dept 551 COLLEC		2,546.90	
Dept 552 CUSTOMER ACCOUNTS					
590-552-730.000	POSTAGE	POSTMASTER	POSTAGE TAXES AND WATER B	210.72	70469
590-552-860.000	TRAVEL EXPENSES	BARTLETT, SANDY	MILEAGE FOR METER READING	29.16	70471
		Total For Dept 552 CUSTOM		239.88	
		Total For Fund 590 WASTEW		8,580.36	
Fund 591 WATER FUND					
Dept 000					
591-000-276.000	Water	CRANDALL, STEVE	UB refund for account: 4-	48.36	70477
591-000-276.000	Water Inside 5/8"	DEVERS, AMBER	UB refund for account: 1-	13.38	70478
		Total For Dept 000		61.74	
Dept 570 TREATMENT					
591-570-740.000	OPERATING SUPPLIES	HACH COMPANY	WTP SUPPLIES	579.83	70486
591-570-802.000	CONTRACTUAL	FIRE PROS INC.	WTP FIRE EXTINGUISHER INS	50.25	70483
591-570-850.000	COMMUNICATIONS	LOWELL LIGHT & POWER	IP CONSULTING CHARGES	136.72	70493
591-570-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENT	380.59	70476
591-570-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	4,695.05	70493
591-570-970.000	CAPITAL OUTLAY	VISA	ACCOUNT STATEMENT	449.99	70464
		Total For Dept 570 TREATM		6,292.43	
Dept 571 DISTRIBUTION					
591-571-850.000	COMMUNICATIONS	SPRINT	ACCOUNT STATEMENT	51.93	70515
591-571-850.000	COMMUNICATIONS	VERIZON WIRELESS	ACCOUNT STATEMENT	40.01	70520
591-571-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENT	149.62	70476
591-571-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	1,116.93	70493
591-571-930.000	REPAIR & MAINTENANCE	VISA	ACCOUNT STATEMENT	609.89	70464
591-571-930.000	REPAIR & MAINTENANCE	FERGUSON WATERWORKS	WATER METERS	202.01	70482
591-571-930.000	REPAIR & MAINTENANCE	LEE'S TRENCHING SERVICE,	LABOR TO LOCATE WATER MAI	80.00	70490
591-571-930.000	REPAIR & MAINTENANCE	POLLARDWATER	WATER DEPT R & M	686.79	70501
		Total For Dept 571 DISTRI		2,937.18	
Dept 572 CUSTOMER ACCOUNTS					
591-572-730.000	POSTAGE	POSTMASTER	POSTAGE TAXES AND WATER B	210.72	70469
591-572-860.000	TRAVEL EXPENSES	BARTLETT, SANDY	MILEAGE FOR METER READING	29.16	70471
		Total For Dept 572 CUSTOM		239.88	
		Total For Fund 591 WATER		9,531.23	
Fund 636 DATA PROCESSING FUND					
Dept 000					
636-000-801.000	PROFESSIONAL SERVICES	ADDORIO TECHNOLOGIES, LLC	PROFESSIONAL SERVICES	340.00	70470
636-000-801.000	PROFESSIONAL SERVICES	ADDORIO TECHNOLOGIES, LLC	PROFESSIONAL SERVCIES	693.75	70470
636-000-801.000	PROFESSIONAL SERVICES	ADDORIO TECHNOLOGIES, LLC	PROFESSIONAL SERVCIES	1,156.25	70470
636-000-802.000	CONTRACTUAL	HASSELBRING-CLARK	COPY MACHINE CONTRACT	410.12	70487
636-000-802.000	CONTRACTUAL	DIGITAL OFFICE MACHINES,	POLICE COPY MACHINE CONTR	45.49	70479
636-000-986.000	COMPUTER DATA PROCESSING	MUNETRIX, LLC - ACCTS PAY	LEVEL 3 MUNICIPAL MULTI Y	4,658.73	70468
		Total For Dept 000		7,304.34	
		Total For Fund 636 DATA P		7,304.34	
Fund 661 EQUIPMENT FUND					
Dept 895 FLEET MAINT. & REPLACEMENT					
661-895-740.000	OPERATING SUPPLIES	VISA	ACCOUNT STATEMENT	89.99	70464

12/01/2017 12:16 PM
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INVOICE GL DISTRIBUTION REPORT FOR CITY OF LOWELL
EXP CHECK RUN DATES 11/20/2017 - 12/01/2017
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 5/6

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 661 EQUIPMENT FUND					
Dept 895 FLEET MAINT. & REPLACEMENT					
661-895-930.000	REPAIR & MAINTENANCE	VISA	ACCOUNT STATEMENT	70.34	70464
661-895-930.000	REPAIR & MAINTENANCE	MASON LAWN & SNOW	EQUIP FUND R & M	25.00	70496
661-895-930.000	REPAIR & MAINTENANCE	WOLF KUBOTA	CONTROL CHOKE/THROTTLE	52.19	70521
661-895-981.000	EQUIPMENT	BERNHARD, ERIC	TITAN POWRLINER 3500 PAIN	4,099.00	70467
Total For Dept 895 FLEET				4,336.52	
Total For Fund 661 EQUIPM				4,336.52	

12/01/2017 12:16 PM
User: LORI
DB: Lowell

INVOICE GL DISTRIBUTION REPORT FOR CITY OF LOWELL
EXP CHECK RUN DATES 11/20/2017 - 12/01/2017
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 6/6

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 101	GENERAL FUND	20,643.47
Fund 202	MAJOR STREET FUN	2,939.76
Fund 203	LOCAL STREET FUN	2,939.78
Fund 248	DOWNTOWN DEVELOP	11,495.07
Fund 260	DESIGNATED CONTR	123.00
Fund 581	AIRPORT FUND	1,832.91
Fund 590	WASTEWATER FUND	8,580.36
Fund 591	WATER FUND	9,531.23
Fund 636	DATA PROCESSING	7,304.34
Fund 661	EQUIPMENT FUND	4,336.52

69,726.44



**LOWELL CITY COUNCIL
MEMORANDUM**

DATE: December 1, 2017

TO: Mayor DeVore and the City Council

FROM: Michael T. Burns, City Manager *MTB*

RE: IFT Resolution Modifications.

At our October 16, 2017 City Council meeting we passed Resolution 31-17 for an Industrial Facilities Tax Credit for Big Boiler Brewing.

In our review with the State of Michigan Department of Treasury we did not add a legal description of the property affected or the terms that were approved on October 16, 2017. These modifications are made in Resolution 32-17.

I am recommending that the Lowell City Council approve the Resolution 32-17 as presented.

**CITY OF LOWELL
KENT COUNTY, MICHIGAN**

RESOLUTION NO. 32-17

**RESOLUTION APPROVING AN IFT APPLICATION FOR BIG BOILER
BREWING, LLC.**

The following motion was offered by Councilmember _____ supported by Councilmember _____, to approve the application of Big Boiler Brewing, LLC for Industrial Facilities Exemption Certificate for a new rehabilitation facility.

WHEREAS, pursuant to P.A. 198 of 1974, M.C.L. 207.551 et seq., after a duly noticed public hearing held on March 21, 2016, the Lowell City Council by resolution established BGR Investments, LLC Industrial Development District; and

WHEREAS, Big Boiler Brewery has filed an application for an Industrial Facilities Exemption Certificate with respect to a new facility to be acquired and installed within the Industrial Development BGR Investments, LLC; and

WHEREAS, before acting on said application, the City of Lowell held a hearing on October 2, 2017 at 301 E. Main Street, in the Council Chambers at 7:00 p.m., at which hearing the applicant, the Assessor and a representative of the affected taxing units were given written notice and were afforded an opportunity to be heard on said application; and

WHEREAS, construction of the facility and installation of new machinery and equipment had not begun earlier than six (6) months before July 13, 2017, the date of acceptance of the application for the Industrial Facilities Exemption Certificate; and

WHEREAS, the completion of the facility is calculated to and will at the time of issuance of the certificate have the reasonable likelihood to retain, create or prevent the loss of employment in the City of Lowell; and

WHEREAS, the aggregate SEV of real and personal property exempt from ad valorem taxes within the City of Lowell, after granting this certificate, will/will not exceed 5% of an amount equal to the sum of the SEV of the unit, plus the SEV of personal and real property thus exempted.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY Lowell City Council of the City of Lowell that:

1. That Lowell City Council finds and determines that the granting of the Industrial Facilities Exemption Certificate considered together with the aggregate amount of certificates previously granted and currently in force under Act No. 198 of the Public Acts of 1974, shall not have the effect of substantially impeding the operation of City of Lowell, or impairing the financial soundness of a taxing unit which levies ad valorem property taxes in City of Lowell.

2. The application from Big Boiler Brewing, LLC for an Industrial Facilities Exemption Certificate, with respect to a New Facility on the following described parcel of real property situated within the Industrial Development District, to wit: LOTS 4, 5, 6, & 7 ALSO E 16 FT OF LOTS 3 & 8 OF BLK 11 * AVERY'S PLAT be and the same is hereby approved.

3. The Industrial Facilities Exemption Certificate when issued shall be and remain in force for a period of five (5) years with an option to renew for the remainder of time per statute.

YES: Councilmember _____

NO: Councilmember _____

ABSTAIN: Councilmember _____

ABSENT: Councilmember _____

RESOLUTION DECLARED ADOPTED.

Dated: December 4, 2017

Susan Ullery
City Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Lowell at a meeting held on December 4, 2017, and that public notice of said meeting was given pursuant to and in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended.

Dated: December 4, 2017

Susan Ullery
City Clerk

Memorandum



To: Mike Burns, City Manager *MB*
From: Steve Donkersloot, General Manager
Date: November 30, 2017
Re: LL&P Board Compensation for 2018

Section 16.1 of Chapter 16 of the City Charter requires the City Council to set, each year, the compensation for the Boardmembers of the Board of Light and Power. In 2017, the compensation was set at \$35 per regular or special meeting with a maximum of 20 meetings that could be paid – which equates to a total annual amount not to exceed \$700. Going forward into 2018, I see no reason to deviate from 2017's compensation structure.

Recommendation: For the 2018 calendar year the compensation for the Boardmembers of the Board of Light and Power shall be \$35 per regular or special meeting for a maximum of 20 meetings and a total annual amount not to exceed \$700.

**CITY COUNCIL
CITY OF LOWELL
KENT COUNTY, MICHIGAN**

RESOLUTION NO. 33-17

**RESOLUTION SETTING COMPENSATION OF BOARDMEMBERS OF
THE CITY OF LOWELL BOARD OF LIGHT AND POWER**

Councilmember _____, supported by Councilmember _____, moved the adoption of the following resolution:

WHEREAS, Section 16.1 of Chapter 16 of the City Charter requires the City Council to set each year the compensation for Boardmembers of the City's Board of Light and Power; and

WHEREAS, the City Council has determined to set such compensation for the 2018 calendar year.

NOW, THEREFORE, BE IT HEREBY RESOLVED AS FOLLOWS:

1. That for the 2018 calendar year the compensation for the Boardmembers of the City's Board of Light and Power shall be \$35 per regular or special meeting for a maximum of 20 meetings and a total annual amount of not to exceed \$700.

2. That all resolutions or parts of resolutions to the extent they are in conflict with this resolution are hereby rescinded.

YES: Councilmembers _____

NO: Councilmembers _____

ABSTAIN: Councilmembers _____

ABSENT: Councilmembers _____

RESOLUTION DECLARED ADOPTED.

Dated: December 4, 2017

Susan Ullery, City Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Lowell at a regular meeting held on December 4, 2017, and that public notice of said meeting was given pursuant to, and in compliance with, Act 267 of the Public Acts of Michigan of 1976, as amended.

Dated: December 4, 2017

Susan Ullery, City Clerk



LOWELL CITY ADMINISTRATION
INTER OFFICE MEMORANDUM

DATE: November 30, 2017
TO: Mike Burns, City Manager MB
FROM: Rich LaBombard, DPW Director RML
RE: J&K Steamboat - Chris Chamberlain
Memorandum of Understanding

The City has solicited a proposal from J&K Catering also known as J&K Steamboat Line, Inc. to provide independent consulting services to the City for the purpose of constructing the new Lowell Showboat. Mr. Chris Chamberlain, President of J&K Catering, operates the family owned Princess Riverboats cruises. Michigan Princess in Lansing, the Grand Princess in Grand Ledge and the Detroit Princess in Detroit, are full service riverboats operating within Michigan by J&K Steamboat Line, Inc.

Mr. Chamberlain possesses experience in boat construction, outfitting and maintenance; venue operation and marketing; commercial boat operation and extensive marine industry knowledge that will be beneficial to the City. The City proposes to prepare a Memorandum of Understanding with Mr. Chamberlain to serve as the City's owner's representative who will make himself available to assist with coordinating the design, construction, assembly and installation aspects of the new Lowell Showboat and any other aspects of the project that may arise.

For his services, the City proposes to pay Mr. Chamberlain an hourly fee of \$80 not to exceed a \$24,000 and the City will also reimburse his travel expenses not to exceed \$5,000. A background check has been completed on Mr. Chamberlain and no adverse information was found.

I recommend the City Council approve the resolution to authorize the City Manager and City Attorney to develop a Memorandum of Understanding with the terms as presented to engage the services of J&K Catering also known as J&K Steamboat Line, Inc. and authorize the Mayor and City Clerk to execute the approved Memorandum of Understanding for and on behalf of the City.

**CITY OF LOWELL
KENT COUNTY, MICHIGAN**

RESOLUTION NO. 34-17

**RESOLUTION APPROVING THE TERMS OF AN
AGREEMENT WITH J&K CATERING AKA J&K
STEAMBOAT FOR ITS PRINCIPAL, CHRISTOPHER
JOHN CHAMBERLAIN, TO SERVE AS THE CITY'S
OWNERS REPRESENTATIVE FOR THE DESIGN,
CONSTRUCTION, ASSEMBLY AND INSTALLATION OF
A REPLACEMENT CITY-OWNED RIVERBOAT**

Councilmember _____, supported by Councilmember _____,
moved the adoption of the following resolution:

WHEREAS, it has been determined that the existing Lowell Showboat (the fifth edition) has fallen into disrepair and needs to be replaced as community icon and attraction; and

WHEREAS, the Lowell Chamber of Commerce Showboat Committee (the "Committee") was to form the plan and raise funds for a replacement to the existing Lowell Showboat; and

WHEREAS, the Committee has raised funds and the City has received a grant of \$1,000,000 from the State of Michigan (the "Grant") to replace the existing Lowell Showboat; and

WHEREAS, the City has identified Christopher John Chamberlain ("Chamberlain"), the principal of J&K Catering aka J&K Steamboat of Grand Ledge, Michigan ("J&K") as a person with extensive experience in the construction, maintenance and operation of riverboats similar to the existing Lowell Showboat; and

WHEREAS, the City has determined to engage the services of Chamberlain through J&K to act as its owner's representative in the design, construction, assembly and installation of a new riverboat similar in design to the existing Lowell Showboat and to assist with certain related activities and J&K has agreed to be so engaged subject to the terms and conditions of this resolution.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That, subject to the terms and conditions hereof, the City engages J&K through Chamberlain to act as its owner's representative in the design, construction, assembly and installation of a new riverboat and to assist with certain related activities.

2. That the City and J&K shall enter into a memorandum of understanding ("MOU") which shall contain the following terms and conditions:

- a. all services to be provided pursuant to the MOU shall be provided personally by Chamberlain unless otherwise agree to by the City;
- b. Chamberlain shall act as the City's owner's representative in the design, construction, assembly and installation of a new riverboat similar in design and size as the existing Lowell Showboat;
- c. Chamberlain shall assist the City with input of the Committee of development of conceptual plans for the riverboat needed to prepare final design plans and specifications (the "Plans and Specifications") by a design engineer which he will assist the City in selecting;
- d. Chamberlain will assist the City in the distribution of the Plans and Specifications to potential contractors and in the selection of a contractor to build the riverboat;
- e. Chamberlain will, as the City's owner's representative, oversee the construction, delivery, assembly and installation of the riverboat including both exterior and internal construction (carpeting, floor coverings, mill work, window coverings, etc.), mooring the riverboat to the seawall at Riverwalk Park, providing for ingress and egress (both externally and internally), heating and cooling mechanical systems, electrical, lighting, bilge, safety and security systems, barrier free design compliance and audio and video systems;
- f. Chamberlain will make recommendations to the City related to furnishing and equipping the riverboat including tables, chairs, food temperature control equipment, safety equipment, security equipment, etc.;
- g. Chamberlain will identify any required permits and approvals and assist the City in obtaining them; and
- h. Chamberlain will prepare a written operation and maintenance manual and schedule and provide initial operational and maintenance training to City staff.

3. That pursuant to the terms of the MOU, J&K shall be reimbursed beginning November 28, 2017, for services performed by Chamberlain at the rate of \$80 per hour up to a maximum amount of \$24,000 upon providing the City satisfactory documentation. In addition, J&K shall be entitled to be reimbursed for Chamberlain's travel, mileage and other out-of-pocket expenses up to a maximum amount of \$5,000 upon providing the City with satisfactory documentation. Such maximum reimbursement amounts may only be exceeded upon prior approval of the City Council. All reimbursements shall be made from proceeds of the Grant.

4. That the MOU shall contain such other normal and customary provisions not materially adverse to the City approved as to content by the City Manager and as to form by the City Attorney.

5. That the Mayor and City Clerk are authorized and directed to execute the approved MOU for and on behalf of the City.

6. That all resolutions or parts of resolutions in conflict herewith shall be and the same are hereby rescinded.

YEAS: Councilmembers _____

NAYS: Councilmembers _____

ABSTAIN: Councilmembers _____

ABSENT: Councilmembers _____

RESOLUTION DECLARED ADOPTED.

Dated: December 4, 2017

Susan Ullery
City Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council at a regular meeting held on December 4, 2017, and that public notice of said meeting was given pursuant to, and in compliance with, Act 267 of the Public Acts of Michigan of 1976, as amended.

Dated: December 4, 2017

Susan Ullery
City Clerk



LOWELL CITY ADMINISTRATION
INTER OFFICE MEMORANDUM

DATE: December 1, 2017
TO: Mike Burns, City Manager MB
FROM: Rich LaBombard, DPW Director
RE: LARA Trail Maintenance
Memorandum of Understanding

The City has been working with Lowell Area Recreation Authority to come to a better understanding of trail maintenance areas and activities within the City. As of last winter, the Department of Public Works had accepted responsibility of maintenance of LARA owned trails, with some of that maintenance work being performed outside of the City limits. While the City of Lowell, Lowell Township and Vergennes Township are equal financial contributors to the funding contributions to LARA, the City accepted an additional financial and resource burden by performing routine snow removal activities on LARA owned trails. As the trail system expands with the addition of the Alden Nash section and more plans are developed for new trails, the City is not in a position to continue to support routine maintenance of a non-city owned asset. The Department of Public Works proposes to return routine trail maintenance activities back to LARA and further proposes to formalize the division of responsibilities of trails and routine maintenance activities with a Memorandum of Understanding.

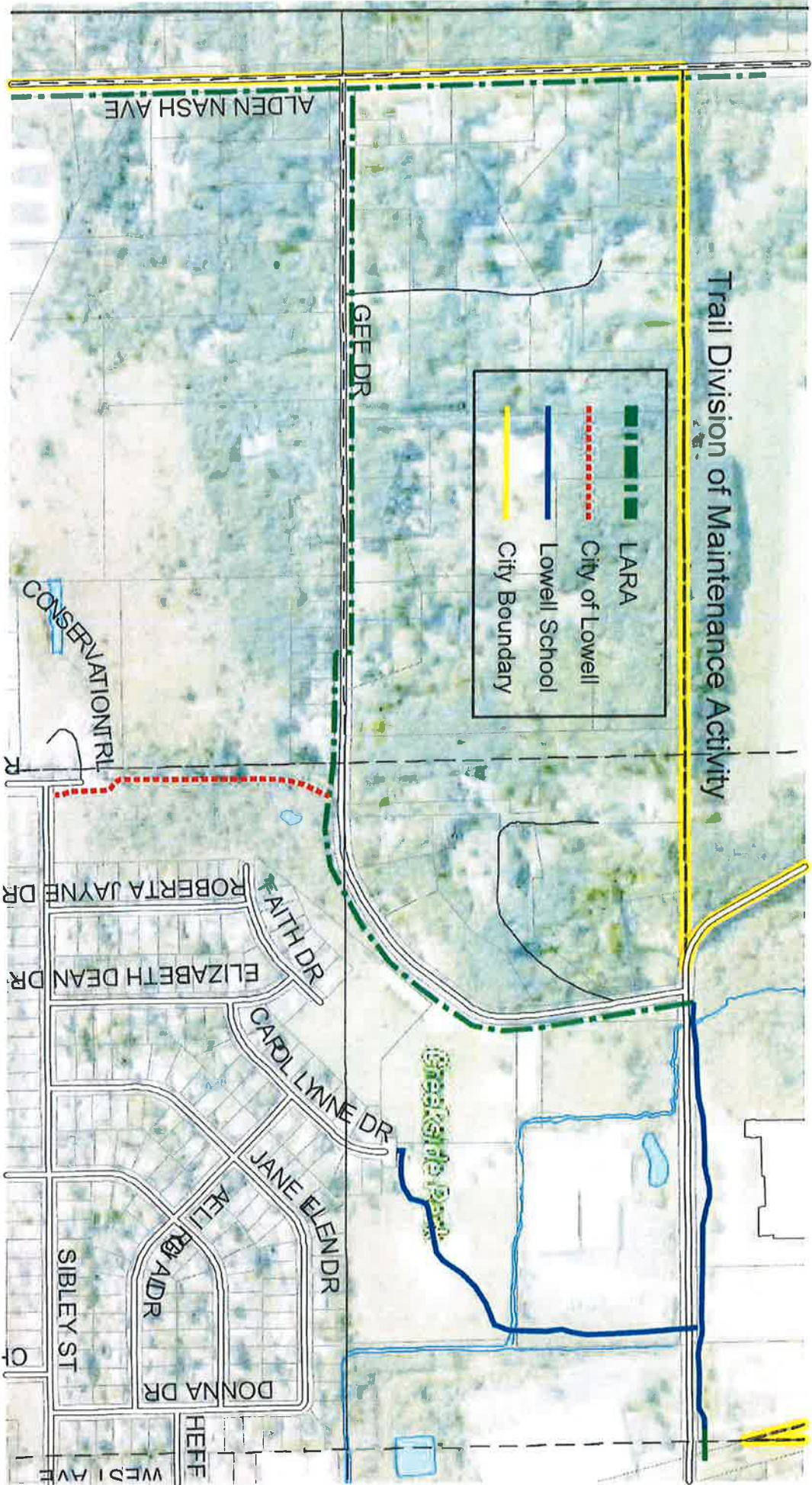
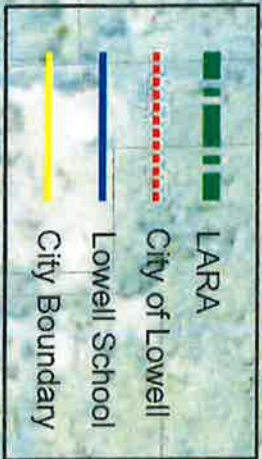
The maintenance areas identified on the attached map indicate the division of maintenance areas of existing trails within the City between the City of Lowell, Lowell Area Recreation Authority, and the Lowell Area Schools. (See Attachment "A" – 2017 Division of Trail Maintenance Responsibilities)

Routine maintenance activities may encompass items such as:

- | | |
|------------------------------------|--------------------------|
| -Snow removal | -Seal coating |
| -Tree and brush trimming | -Tree and brush removal |
| -Mowing | -Surface patching |
| -Replacement of defective sections | -Mitigating trip hazards |

Therefore, I recommend the City Council authorize the City Manager and City Attorney to develop a Memorandum of Understanding to formalize trail maintenance areas and activities within with City and further recommend the Mayor and City Clerk execute the approved Memorandum of Understanding for and on behalf of the City.

Trail Division of Maintenance Activity





**LOWELL CITY COUNCIL
MEMORANDUM**

DATE: November 17, 2017

TO: Michael T. Burns, City Manager

FROM: Police Chief Steven J. Bukala *MB*

RE: Kent County Dispatch Agreement

The City received a renewal package from the Kent County Central Dispatch Authority earlier this month. This agreement has been in place since we joined the Kent County Dispatch back in 2009. It is now under the umbrella of the Kent County Central Dispatch Authority. This is only a renewal of the existing contract with no major changes. However, the attached agreement is confirming that the fire dispatch costs are part of the funds generated when the 911 millage passed in 2016 and we will not be billed for them.

I recommend that the city council approve this renewal beginning on January 1, 2018 with an expiration date of December 31, 2020.



OFFICE OF THE ADMINISTRATOR

Wayman P. Britt, Interim County Administrator/Controller

Kent County Administration Building 300 Monroe Avenue, N.W. Grand Rapids, Michigan 49503-2206

Phone: (616) 632-7577 • Fax: (616) 632-7585 • E-mail: Wayman.Britt@kentcountymi.gov

November 24, 2017

Mike DeVore, Mayor, City of Lowell
City of Lowell
301 East Main St.
Lowell, MI 49331

Re: Kent County Dispatch

Dear Mike:

As you are aware, the current dispatch contract expires on December 31, 2017. A question has been raised concerning the extension of that agreement that recently was forwarded to you. That question concerned the costs associated with fire dispatch services. With the voters' 2016 support for the 9-1-1 millage, the costs of fire dispatch are covered separately from the existing dispatch agreement by that millage starting on January 1, 2018. Therefore, for the sake of clarity for all dispatch partners, all proposed extensions will contain the following two (2) additional clauses confirming that fire dispatch costs are covered by the 9-1-1 millage funds:

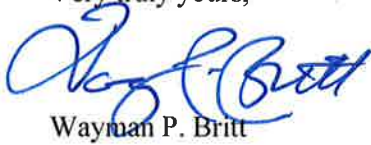
WHEREAS, the voters of Kent County approved a millage to support technology upgrades to the 9-1-1 public safety dispatch system and to provide annual funding for fire dispatch as provided in the county 9-1-1 service plan; and

Paragraph 2 is re-formatted to add a new subparagraph (b) and now states in its entirety as follows:

- a. The Contracting Community shall pay the County for providing dispatch services pursuant to the Agreement an annual fee as calculated and shown on the attached Exhibit B for each calendar year covered by this Agreement. Exhibit B shall be updated annually by the County based on the actual number of dispatches provided to the Contracting Community in the immediately preceding calendar year and the County's dispatch budget for the upcoming calendar year. The fee shall be billed and payable in two equal installments on March 31 and September 30 each year. However, the County shall pay the Contracting Community a pro rata refund of any unused fees if this Agreement is properly terminated during any fiscal year.
- b. The County shall not bill the Contracting Community for fire dispatch services occurring on or after January 1, 2018. The County shall issue a final bill for pre-January 1, 2018, fire dispatch services in the first quarter of 2018, payable by the Contracting Community on or before March 31, 2018.

I hope this clarification removes any uncertainty for you and all of our municipal partners. If you have any remaining questions, please do not hesitate to contact me at your convenience.

Very truly yours,

A handwritten signature in blue ink, appearing to read "Wayman P. Britt", is written over the typed name.

Wayman P. Britt

Enc.

AMENDMENT TO DISPATCH AGREEMENT

THIS AMENDMENT has been entered effective January 1, 2018 by and between the **COUNTY OF KENT**, a Michigan municipal corporation, 300 Monroe Avenue NW, Grand Rapids, MI 49503 and **CITY OF LOWELL**, 301 EAST MAIN ST., LOWELL, MI 49331.

RECITALS:

WHEREAS, in 2015, the County of Kent (the "County") and City of Lowell (the "Contracting Community") entered into a Dispatch Agreement for the provision of dispatch services as selected by the Contracting Community; and

WHEREAS, the Dispatch Agreement will expire on December 31, 2017; and

WHEREAS, the voters of Kent County approved a millage to support technology upgrades to the 9-1-1 public safety dispatch system and to provide annual funding for fire dispatch as provided in the County 9-1-1 service plan; and

WHEREAS, the Dispatch Agreement allows for amendment under paragraph 8 provided the Agreement is amended or modified in writing and signed by both parties.

NOW, THEREFORE, the County and the Contracting Community do hereby agree that the Dispatch Agreement is amended as follows:

1. Paragraph 3. is deleted and replaced and now states in its entirety as follows:

This Agreement shall be effective as of January 1, 2015 and will expire on December 31, 2020. Notwithstanding the foregoing, either party may terminate the Agreement by providing the other party 365 days written notice of its intention to terminate.

2. Paragraph 2 is re-formatted to add a new subparagraph (b) and now states in its entirety as follows:
 - a. The Contracting Community shall pay the County for providing dispatch services pursuant to the Agreement an annual fee as calculated and shown on the attached Exhibit B for each calendar year covered by this Agreement. Exhibit B shall be updated annually by the County based on the actual number of dispatches provided to the Contracting Community in the immediately preceding calendar year and the County's dispatch budget for the upcoming calendar year. The fee shall be billed and payable in two equal installments on March 31 and September 30 each year. However, the County shall pay the Contracting Community a pro rata refund of any unused fees if this Agreement is properly terminated during any fiscal year.
 - b. The County shall not bill the Contracting Community for fire dispatch services occurring on or after January 1, 2018. The County shall issue a final bill for pre-January 1, 2018, fire dispatch services in the first quarter of 2018, payable by the Contracting Community on or before March 31, 2018.

3. Remainder of Dispatch Agreement Unaffected. In all other respects, the remainder of the Dispatch Agreement remains in full force and effect. If any portion of the Dispatch Agreement and this Amendment is inconsistent, this Amendment shall control.

IN WITNESS WHEREOF, the undersigned have executed this Amendment effective as of the date first written above.

COUNTY OF KENT

By: Wayman P. Britt
Wayman P. Britt, Interim Administrator/Controller

Date: 11/22/17

CITY OF LOWELL

By: _____
Mike DeVore, Mayor, City of Lowell

Date: _____



LOWELL CITY ADMINISTRATION
INTER OFFICE MEMORANDUM

DATE: November 30, 2017
TO: Mike Burns, City Manager *MB*
FROM: Rich LaBombard, DPW Director
RE: Wastewater Treatment Plant
Suez Additional Services Agreement
West Oxidation Ditch Rehabilitation

Suez, the operator of the City's Wastewater Treatment Plant, has presented to the City an Additional Service Agreement to rehabilitate the west oxidation ditch at the facility. This operation is similar to the rehabilitation performed last year on the east ditch by an independent contractor. Based on the rehabilitation process observed during last year's project, Suez proposed to complete the work as an additional service with Mark Mundt, Plant Manager, overseeing the project on the City's behalf. Suez will bill the City on a time and material basis, which we believe will result in a cost savings to the City. This work is tentatively planned to commence in the second quarter of 2018.

Funds in the amount of \$150,000 for this project have been budgeted in Wastewater Treatment Capital Outlay.

I recommend the City Council accept Suez' Additional Services Agreement and authorize the Mayor and City Clerk to sign the Agreement on behalf of the City.



Michael Algranati
Vice President, Contract Management
SUEZ Water Environmental Services Inc.
461 From Road, Suite 400
Paramus, NJ 07652

November 30, 2017

Michael Burns
Lowell City Manager
301 E. Main St.
Lowell, MI 49331

RE: Additional Service Agreement ("ASA") for the West Oxidation Ditch Cleanout and Repair by and between SUEZ Water Environmental Services Inc. ("SUEZ") and the City of Lowell, Michigan ("Client").

Dear Mr. Burns,

SUEZ is pleased to present this ASA to the City of Lowell, Michigan to complete capital repair and replacement work at the Lowell Wastewater Treatment Plant. As you know, SUEZ began operating and maintaining the City's Wastewater Treatment Plant on July 1, 1989 and Amended and Restated Operation and Maintenance Agreement for Wastewater Treatment Facilities ("the Agreement") was extended for a period of five (5) years on March 31, 2015.

After several years in operation, the West Oxidation Basin is in need of cleaning and repair. This ASA will allow SUEZ to complete the work as Non-Routine Services as defined in the Agreement's Section 2.06 and 4.07.

Please find SUEZ's scope of work associated with this ASA, the assumptions made in determining our price, and the terms in which we would propose working under, below.

Scope of Work

- Shut down and lock out the mechanical brush rotor aerators
- Pump down aeration basin
- Allow debris to dewater/dry as much as possible
- Lower skid steer in tank with excavator
- Use excavator to setup conveyors
- Use skid steer to feed remaining grit and debris onto conveyors and into dumpster/truck
- Dispose of waste material
- Remove the fiberglass covers over both rotors
- Remove catwalk grating and electrical conduit
- Replace the support steel that supports both covers



- Prep and paint all steel and fiberglass covers (Sub-Contracted)
- Replace catwalk grating and electrical conduit
- Install new rubber mist curtains (these would replace the current corrugated fiberglass mist panels)
- Rehang the baffles on both rotors (it is anticipated we will find both of these broken off like the ones in the East Ditch)

Assumptions

- Upon our receipt of Lowell's countersignature of this Proposal indicating acceptance of the ASA, the Parties will discuss and coordinate a mutually agreeable timetable for the services outlined herein.
- The cost for the work will be time and material based as set forth in the Agreement and will include all direct labor and non-labor costs that SUEZ incurs during the performance of this work.
- SUEZ anticipates that the work will take place between March and June of 2018.
- SUEZ will coordinate all activities with the City of Lowell's local staff.
- The work will be performed by SUEZ's Mechanical Services Group employees, none of whom are regularly assigned to the Lowell site.

Price and Terms

The Parties agree that the cost for this work shall be time and material based and the total amount includes but is not limited to all direct labor and non-labor costs that SUEZ incurs in the performance of this work. Costs for materials and any subcontractor will be paid by Client to SUEZ at cost plus 10% on the actual cost of materials to reimburse SUEZ for its administrative expenses and profit. A 20% markup will be reimbursed by Client to SUEZ for its direct wages and fringe benefits costs associated with this project. The Parties further agree that the performance of the scope of work contemplated in this ASA is in accordance with Sections 2.06 and 4.07 of the Amended and Restated Operation and Maintenance Agreement for Wastewater Treatment Facilities by and between SUEZ and the City of Lowell, Michigan, dated March 31, 2015 (the "Agreement"), as it relates to Non-Routine Services to be performed by SUEZ and will billed separately to the City of Lowell. Payment shall be due net thirty (30) days upon completion of the project.

If this ASA is acceptable to the City of Lowell please sign and send two copies of the signed proposal to SUEZ Water Environmental Services Inc., Attn: Carla Krueger, Senior Paralegal, 461 From Road, Suite 400, Paramus, NJ 07652. Please also send an electronic copy of the signed document to Mark Mundt at mark.mundt@suez-na.com.

This ASA is valid for thirty (30) days from the date first written above. If you have any questions or would like to discuss this further, please Mark Mundt at (616) 897-8135.



Sincerely,

SUEZ Water Environmental Services Inc.

By: 
Name: Michael Algranati
Title: Vice President, Contract Management

Accepted, Agreed to and Approved by Michael Burns, Lowell City Manager, as of this ____ day of ____ 2017.

Signature
Name: Michael Burns
Title: Lowell City Manager

APPOINTMENTS

Expires

Airport Board

Vacancy (Jeff Altoft – Currently Serving)	01/01/2018
Vacancy (Jim Myaard – Currently Serving)	01/01/2018

Downtown Development Authority

Vacancy (Cliff Yankovich – Currently Serving)	01/01/2018
Vacancy (Mike Sprenger resigned)	01/01/2019

Downtown Historic District Commission

Vacancy (Nancy Wood – Currently Serving)	01/01/2018
Vacancy (Stephen Doyle – Currently Serving)	01/01/2018

Lowell Light and Power Board

Vacancy (Jim Salzwedel – Recently elected to Council)	01/01/2018
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Lowell Area Recreation Authority

Vacancy (Perry Beachum – Currently Serving)	11/15/2017
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Parks and Recreation Commission

Vacancy (Susan Pomper – Currently Serving)	01/01/2018
Vacancy (Nancy Anderson – Resigned)	01/01/2018

Planning Commission

Vacancy (Commissioner Gerard resigned)	06/30/2019
Vacancy (Commissioner Chambers appointed as the liaison)	06/30/2020
Vacancy (Commissioner Salzwedel recently elected to Council)	06/30/2018

CITY OF LOWELL

Application for Board or Commission Appointment

Name: Colin Plank

Address: 421 N. Washington Street, Lowell MI 49331

Telephone Numbers: Home 616-421-5202 Cell same

Email: cpplank@burnsmcd.com

Board or Commission Position Desired: member of city planning commission

Please give a brief resume of your qualifications for the desired position (you may attach additional information):

Mr. Plank is a 9-year resident of the city of Lowell. He and his wife Lisa Plank (Lowell Historical Museum Director) moved to Lowell in 2008 to raise their family (two daughters in elementary school currently) and have a direct interest in seeing the community thrive. Mr. Plank holds a Master's of Science Degree from the University of South Carolina and works as a professional Geologist for Burns and McDonnell, an engineering and environmental consulting firm based in Kansas City, MO. His office is currently located within downtown Lowell. He has over 15 years of experience as an environmental consultant interpreting analytical and lithological data for the purpose of mapping, advising, and reporting on issues of ground and surface water contamination (dealing with everything from oil spills such as the Kalamazoo River spill, to historical leakages of underground storage tanks). Mr. Plank is therefore adept at reviewing and authoring technical documentation, presenting summaries and distillations of complex problems to multiple stakeholders, GIS-mapping, and the use graphical tools to communicate efficiently and effectively. To date, Mr. Plank has been involved with the city of Lowell as a tax paying user of city services and participant in local events. His involvement with meetings regarding North Country Trail Planning peaked his interest in getting more directly engaged in the decision making processes that make the city tick.

Colin Plank



Signature

Please return application to:

City of Lowell
Attn: City Clerk
301 East Main Street
Lowell, MI 49331

Or by email to:

sullery@ci.lowell.mi.us
