

**PROCEEDINGS
OF
CITY COUNCIL
OF THE
CITY OF LOWELL
MONDAY, JUNE 19, 2017, 7:00 P.M.**

1. **CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL.**

The Meeting was called to order at 7:00 p.m. by Mayor Mike DeVore and City Clerk Susan Ullery called roll.

Present: Councilmembers Greg Canfield, Jim Hodges, Jeff Phillips, Alan Teelander and Mayor DeVore.

Absent: None.

Also Present: City Manager Mike Burns, City Clerk Susan Ullery, City Treasurer Suzanne Olin and Police Sergeant Christopher Hurst.

2. **APPROVAL OF THE CONSENT AGENDA**

IT WAS MOVED BY TEELANDER and seconded by HODGES to approve the consent agenda as written.

- Approval of the Agenda.
- Approve and place on file the Committee of the Whole minutes of the June 5, 2017 City Council meeting.
- Approve and place on file the regular and closed session minutes of the June 5, 2017 City Council meeting.
- Authorize payment of invoices in the amount of \$241,767.91.

YES: Mayor DeVore, Councilmember Hodges, Councilmember Phillips, and Councilmember Teelander.
NO: None. ABSENT: None. Abstain: 1 (Canfield). MOTION CARRIED.

3. **CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA.**

Ross Pope of Grand Rapids spoke about the audit being completed at the 625 Chatham address. Pope invited the Council to come and see the facility.

Perry Beachum of 924 Riverside Drive spoke about the start of the Pink Arrow Pride. Beachum explained Pink Arrow Week will be the week of September 4th with the game being held on September 8th against East Grand Rapids. Beachum advised that Pink Arrow will sponsor the “Kid’s Zone” at the Riverwalk Festival.

4. **OLD BUSINESS.**

No old business.

5. **NEW BUSINESS.**

- a. Resolution 17-17 – Resolution Adopting an Amendment to the City of Lowell Annual Budget for Fiscal Year 2016-2017.

City Treasurer Suzanne Olin shared the Budget Amendments to the Council.

IT WAS MOVED BY HODGES and seconded by DEVORE to adopt Resolution 17-17 approving an Amendment to the City of Lowell Annual Budget for Fiscal Year 2016-2107.

YES: Councilmember Hodges, Councilmember Phillips, Councilmember Teelander, Councilmember Canfield, and Mayor DeVore. NO: None. ABSENT: 0. MOTION CARRIED.

- b. Resolution 18-17 – Resolution and Agreement Approving and Authorizing Execution of a Uniform Video Service Franchise Agreement with Comcast of California/Massachusetts/Michigan/Utah, LLC for Video Cable Services.

On June 30, 2017 our past 10-year Cable Franchising Agreement with Comcast will expire. Resolution 18-17 renews our Cable Franchising Fee for the next ten years. This is a governmental agreement that municipalities approve to designate a primary cable provider in the community.

Resulting from this, the City will receive 5% of gross payments to the City as mentioned in paragraph VI of the agreement.

IT WAS MOVED BY DEVORE and seconded by TEELANDER to adopt Resolution 18-17, approving and authorizing execution of a Uniform Video Service Franchise Agreement with Comcast of California/Massachusetts/Michigan/Utah, LLC for Video Cable Services.

YES: Councilmember Phillips, Councilmember Teelander, Councilmember Canfield, Mayor DeVore, and Councilmember Hodges. NO: None. ABSENT: 0. MOTION CARRIED.

- c. Insurance.

City Manager Burns met with Berends Hendricks Stuit (BHS) brokers to receive an updated quote from different insurance entities that BHS carries.

IT WAS MOVED BY TEELANDER and seconded by CANFIELD to approve a renewal of the premium with the PAR Plan for the City's Property and Liability Insurance at a cost not to exceed \$108, 623, this will be guaranteed for three years beginning on July 1, 2017.

YES: Councilmember Teelander, Councilmember Canfield, Mayor DeVore, Councilmember Hodges, and Councilmember Phillips. NO: None. ABSENT: 0. MOTION CARRIED.

6. **BOARDS AND COMISSION REPORTS.**

Councilmember Phillips mentioned the next Historical District Commission meeting will be on June 27th at 6:00 p.m.

Councilmember Hodges mentioned the Arbor Board discussed trees on Lafayette, in the Veteran's Parking lot and on Jefferson Street. The board will not be meeting in July or August and the next meeting will be on Monday, September 18, 2017 at noon. The Lowell Area Fire Authority discussed fund balances. There were other discussions on the telephone system and how this will be paid for. The next Fire Authority meeting will be held on Monday, August 14, 2017.

Councilmember Canfield advised the Parks and Rec meeting will be held later this week.

Councilmember Teelander mentioned the Lowell Light and Power Board meetings will be held on Wednesdays for the summer instead of Thursdays. The Light and Power Board approved roof repairs on the Light and Power building. They sold an old digger truck and a cooling tower. They moved overhead wires underground at St. Mary's Church. There will be training at the Police Department for the new phone system. The Light and Power website is up and running. The Light and Power Board went into closed session to discuss labor negotiations and also the General Manager's performance review. The Planning Commission met on June 12 but cancelled their July meeting. A public hearing will be held on August 14, 2017 to discuss Chapters 14 and 17 Zoning Ordinance. The Commission will begin the review of the Master Plan and possibly updating demographics on Chapter 1. Discussion was also held regarding the goals and objectives of the Commission and future land use for the Fairground property. Teelander advised the LARA meeting was cancelled.

Mayor Mike DeVore had no report.

7. **MONTHLY REPORTS.**

There were no comments.

8. **MANAGER'S REPORT.**

City Manager Burns reported on the following:

- Bio digester issues-invited the public to come to him with any questions or concerns.
- Working directly with Lighthouse for their wastewater pretreatment options.
- Chief Bukala is currently on unpaid leave. Will be conducting a personnel investigation on the matter.
- The Council went to Wayland for Mayor's Exchange and had an enjoyable day.
- The trip to Fenton has been postponed.
- Food Trucks-City Attorney will have an ordinance for Council to look at in July.

9. **APPOINTMENTS.**

Arbor Board

Vacancy – (Diane LaWarre currently serving)

06/30/2017

Board of Review

- Vacancy – (Leah Vredenburg currently serving) 06/30/2017
- Vacancy – (Herb Vanderbilt – Alternate – currently serving) 03/30/2017

Light and Power Board

- Vacancy – (Perry Beachum currently serving) 06/30/2017
- Vacancy – (Jim Salzwedel currently serving) 06/30/2017

Planning Commission

- Vacancy – (David Cadwallader currently serving) 06/30/2017
- Vacancy – (Marty Chambers currently serving) 06/30/2017

By general consensus, the Council agreed to the appointments.

Mayor DeVore noted he still needed to contact Melissa Spino from the Arbor Board and Barb Vezino from the Local Officers Compensation Commission.

10. **COUNCIL COMMENTS.**

Councilmember Phillips thanked all City employees, departments and staff, stating they do a wonderful job. Phillips also thanked City Manager Mike Burns for setting up the trip to Wayland.

Councilmember Hodges commented that the Mayor Exchange in Wayland was very beneficial.

Councilmember Canfield commented the summer concerts had good weather last week and encouraged everyone to attend. He also mentioned Big Boiler Brewery is doing a fund raiser for Lowell Arts and he encouraged everyone to attend.

Councilmember Teelander thanked the City of Wayland.

Mayor DeVore stated that last week he, City Manager Mike Burns and City Clerk Susan Ullery were able to go to Springrove Variety and congratulate Linda Hamp on retiring after 40 years. DeVore stated this is a good example of what this community is all about. DeVore also thanked Burns for the trip to Wayland noting he had a good time.

11. **ADJOURNMENT.**

IT WAS MOVED BY HODGES and seconded by TEELANDER to adjourn at 7:35 p.m.

YES: 5. NO: NONE. ABSENT: 0. MOTION CARRIED.

DATE:

APPROVED:

Mike DeVore, Mayor

Susan Ullery, City Clerk