

**PROCEEDINGS
OF
CITY COUNCIL
OF THE
CITY OF LOWELL
MONDAY, NOVEMBER 20, 2017, 7:00 P.M.**

1. **CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL.**

The Meeting was called to order at 7:28 p.m. by Mayor Mike DeVore and City Clerk Susan Ullery called roll.

Present: Councilmembers Greg Canfield, Marty Chambers, Jeff Phillips, Jim Salzwedel, and Mayor DeVore.

Also Present: City Manager Mike Burns, City Clerk Susan Ullery, City Attorney Dick Wendt, Department of Public Works Rich LaBombard, and Police Chief Steve Bukala.

2. **APPROVAL OF THE CONSENT AGENDA.**

- Approval of the Agenda.
- Approve and place on file the regular minutes of the November 6, 2017 City Council meeting.
- Authorize payment of invoices in the amount of \$146,508.51.

IT WAS MOVED BY CANFIELD and seconded by SALZWEDEL to approve the consent agenda as written.

YES: Councilmember Canfield, Mayor DeVore, Councilmember Salzwedel, Councilmember Phillips, and Councilmember Chambers.

NO: None. ABSENT: None. MOTION CARRIED.

3. **CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA.**

Phillips Hesche of 924 N. Monroe spoke in reference to Medical Marihuana issue.

Cliff Yankovich of 329 N. Monroe spoke in reference to the possibility of getting a crosswalk light so pedestrians could cross East Main Street safely.

Kathleen Graham of Grand Rapids spoke in reference to Medical Marihuana.

Don Lafler, a resident of Lowell spoke in reference to Medical Marihuana.

4. **OLD BUSINESS.**

There was no old business.

5. **NEW BUSINESS.**

a. **Showboat Committee Council Request.**

Department of Public Works Director Rich LaBombard advised the Showboat Committee is diligently working to raise funds in support of the project. The State of Michigan has awarded the City one

million dollars toward the project as well as the Rotary Club and the Chamber of Commerce has provided funding.

LaBombard advised he is supportive of the recommendations being made by the Showboat Committee and would recommend the City Council accept the recommendations outlined as it pertains to the Showboat.

- Showboat naming
- Donation of nameplate
- Salvage and Fundraising
- Repurpose Elements
- Old DPW/Cable Building

IT WAS MOVED BY CANFIELD and seconded by PHILLIPS to approve the recommendations pertaining to the Showboat.

YES: Mayor DeVore, Councilmember Salzwedel, Councilmember Phillips, Councilmember Chambers, and Councilmember Canfield.

NO: None. ABSENT: None. MOTION CARRIED.

b. Munetrix Software Proposal.

City Manager Mike Burns recommended that the City enter into an agreement with Munetrix LLC, for their financial forecasting software at a cost not to exceed \$4,661.30.

IT WAS MOVED BY PHILLIPS and seconded by CANFIELD to approve entering into an agreement with Munetrix LLC, for their financial forecasting software at a cost not to exceed \$4,661.30.

YES: Councilmember Salzwedel, Councilmember Phillips, Councilmember Chambers, Councilmember Canfield, and Mayor DeVore.

NO: None. ABSENT: None. MOTION CARRIED.

c. Water Asset Management Plan.

DPW Rich LaBombard explained the City is required to prepare an asset management plan for the community drinking water supply by January 1, 2018. The purpose of a water asset management plan is to assist the City with making good decisions on caring for the municipal water system, particularly as the system of pipes, valves, tanks, pumps, wells, hydrants and treatment facilities age and deteriorate. Over time, these components lose value, reliability decreases, and the level of service expected by our customer may be compromised. In addition, the operation and maintenance costs increase as the system ages, and the management of the associated repair and maintenance costs has to be approached systematically in order to project the financial needs to maintain the system and maintain reliability.

Prein & Newhof engineer Brian Vilmont explained the Water Asset Management Plan and the SAW Grant. He was requested to submit a proposal to prepare the Water Supply System Asset Management Services per the requirements of the Department of Environmental Quality.

IT WAS MOVED BY PHILLIPS and seconded by CHAMBERS to approve Prein and Newhof's proposal to prepare the City's Water Asset Management Plan for a fee not to exceed \$9,670.00 and

further requests the City Council to authorize the City Clerk to execute any contracts or agreements that may be required for this service.

YES: Councilmember Phillips, Councilmember Chambers, Councilmember Canfield, Mayor DeVore, and Councilmember Salzwedel.

NO: None. ABSENT: None. MOTION CARRIED

6. **MONTHLY REPORTS.**

There were no comments.

7. **BOARD/COMMISSION REPORTS.**

Councilmember Canfield advised that LARA met and the work is proceeding on Alden Nash, but the asphalt is being held up until next year. There were questions about the trails being snowplowed and this information was forwarded on to the City Manager.

Councilmember Chambers advised the Planning Commission is working on Chapter 22 for Council to approve in January. He noted City Manager Mike Burns was the speaker at the Lowell Light and Power board meeting. It was noted bucket rides can longer be given due to liability issues.

Councilmember Phillips advised the next Historical District meeting will be held on November 28 at 6:00 p.m.

Councilmember Salzwedel advised he currently is not on any boards.

Mayor DeVore advised he attended the Arbor Board meeting where they discussed removing some trees around the school administrative building, some clean up at the Library, tree removal at Hudson and Hunt, and at the wastewater plant. He attended the Fire Authority meeting. The low bid was accepted for a new tender. In three to four weeks, the fire department will have a new brush truck to fight wild fires and grass fires.

8. **MANAGER'S REPORT.**

City Manager Burns reported on the following:

- Addressed the issue of the crosswalk. A meeting will be set up with MDOT.
- Audit presentation will be conducted at the next Council meeting.
- The State Legislature to possibly consider possible pension and retiree health care for municipalities.
- Police department held a counterfeit training
- Lew Bender will be coming here the evening on Friday, January 26, 2018.
- Christmas Through Lowell was very well attended.
- Happy Thanksgiving to everyone and reminder City offices would be closed on Friday.

- City offices will also be closed on Christmas day and the day after.
- The possibility of canceling the second Council meeting in December if there are no agenda items.

9. **APPOINTMENTS.**

Mayor DeVore advised there was an opening on the Chamber of Commerce board and two more positions on the Planning Commission. DeVore also advised that Mike Sprenger has resigned from his position on the DDA Board, but found Rick Seese to replace him on the board.

10. **COUNCIL COMMENTS.**

Councilmember Canfield had no comments.

Councilmember Chambers stated it was good to see so many people out for Christmas Through Lowell, even in the rain.

Councilmember Phillips thanked city departments and staff for all their hard work and dedication. He wished everyone a Happy Thanksgiving. Phillips also advised the Lowell Fire Department accepts donations to help give a needy family a Christmas.

Councilmember Salzwedel thanked everyone for voting for him and supported him during the election. Salzwedel advised he will be patient during his time on the Council.

Mayor DeVore thanked everyone who voted for him. It was impressive to see the number of people who came out for Christmas Through Lowell, even in the terrible weather.

11. **ADJOURNMENT.**

IT WAS MOVED BY SALZWEDEL and seconded by CHAMBERS to adjourn at 8:17 p.m.

YES: 5. NO: NONE. ABSENT: NONE. MOTION CARRIED.

DATE:

APPROVED:

Mike DeVore, Mayor

Susan Ullery, City Clerk