



301 East Main Street
Lowell, Michigan 49331
Phone (616) 897-8457
Fax (616) 897-4085

CITY OF LOWELL
CITY COUNCIL AGENDA
MONDAY, AUGUST 20, 2018, 7:00 P.M.

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL

2. CONSENT AGENDA

- Approval of the Agenda.
- Approve and place on file the regular minutes of the August 6, 2018 City Council meeting.
- Authorize payment of invoices in the amount of \$1,213,854.40

3. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA

IF YOU WISH TO ADDRESS AN AGENDA ITEM, PUBLIC COMMENT FOR EACH ITEM WILL OCCUR AFTER THE INITIAL INFORMATION IS SHARED ON THE MATTER AND INITIAL DELIBERATIONS BY THE PUBLIC BODY. PUBLIC COMMENT WILL OCCUR BEFORE A VOTE ON THE AGENDA ITEM OCCURS.

4. OLD BUSINESS

- a. City Income Tax Study
- b. LARA Commitment
- c. Sidewalk Update
- d. Brownfield Redevelopment – Public Hearing and Resolution 25-18

5. NEW BUSINESS

- a. Resolution 26-18 – Proclaiming Thursday, August 30, 2018 as Pink Arrow Pride Day – Arrow Force XI
- b. MERS Annual Meeting Officer Delegate
- c. Ordinance 18-04 – Amendments to Section 19
- d. Water/Sewer Distribution Position

6. BOARD/COMMISSION REPORTS

7. MONTHLY REPORTS

8. MANAGERS REPORT

9. APPOINTMENTS

10. COUNCIL COMMENTS

11. ADJOURNMENT



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www.ci.lowell.mi.us

MEMORANDUM

TO: Lowell City Council

FROM: Michael Burns, City Manager

RE: Council Agenda for Monday, August 20, 2018

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL
2. CONSENT AGENDA

- Approval of the Agenda.
- Approve and place on file the regular minutes of the August 20, 2018 City Council meeting.
- Authorize payment of invoices in the amount of \$1,213,854.40

3. CITIZEN DISCUSSION FOR ITEMS NOT ON THE AGENDA

IF YOU WISH TO ADDRESS AN AGENDA ITEM, PUBLIC COMMENT FOR EACH ITEM WILL OCCUR AFTER THE INITIAL INFORMATION IS SHARED ON THE MATTER AND INITIAL DELIBERATIONS BY THE PUBLIC BODY. PUBLIC COMMENT WILL OCCUR BEFORE A VOTE ON THE AGENDA ITEM OCCURS.

4. OLD BUSINESS

- a. City Income Tax Study. Memo is provided by City Manager Mike Burns.

Recommended Motion: That the Lowell City Council approve a proposal from Great Lakes Consulting to conduct a City Income Tax study at a cost not to exceed \$9,750.

- b. LARA Commitment. Memo is provided by City Manager Mike Burns.

Recommended Motion: That the Lowell City Council approve a \$25,000 commitment for the Lowell Area Recreation Authority trail for the fiscal year 2021.

- c. Sidewalk Update. An update will be provided by Assistant City Manager Rich LaBombard.

- d. Public Hearing – Resolution 25-18 Establishing a Brownfield Redevelopment Authority. Memo is provided by City Manager Mike Burns.

Recommended Motion: That the Lowell City Council adopt Resolution 25-18

5. NEW BUSINESS

- a. Resolution 26-18 – Proclaiming Thursday, August 30, 2018 as Pink Arrow Pride Day – Arrow Force XI. Memo is provided by City Manager Mike Burns.

Recommended Motion: Recommended Motion: That the Lowell City Council adopt Resolution 26-18 proclaiming Thursday, August 30, 2018 as Pink Arrow Pride Day – Arrow Force XI in the City of Lowell.

- b. MERS Annual Meeting Officer Delegate. Memo is provided by City Manager Mike Burns.

Recommended Motion: That the Lowell City Council appoint Mike Burns as the Employer Delegate for the 2018 MERS Annual Meeting.

- c. Amendment to Chapter 19 of Appendix A, “Zoning”, of the Code of Ordinances. Memo is provided by City Clerk Susan Ullery.

Recommended Motion: That the City Council approve Ordinance 18.04.

- d. Water/Sewer Distribution Position. Memo is provided by City Manager Mike Burns.

Recommended Motion: There is no recommended action however the City Manager needs consensus from the Council on how they would like to proceed.

6. BOARD/COMMISSION REPORTS

7. MONTHLY REPORTS

7. MANAGER’S REPORT

8. APPOINTMENTS

9 COUNCIL COMMENTS

10. ADJOURNMENT

**PROCEEDINGS
OF
CITY COUNCIL
OF THE
CITY OF LOWELL
MONDAY, AUGUST 6, 2018, 7:00 P.M.**

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL.

The Meeting was called to order at 7:00 p.m. by Mayor Mike DeVore and City Clerk Sue Ullery called roll.

Present: Councilmembers Greg Canfield, Jeff Phillips, Jim Salzwedel, Marty Chambers and Mayor DeVore.

Absent: None.

Also Present: City Manager Michael Burns, City Clerk Sue Ullery and Police Chief Steve Bukala.

2. APPROVAL OF THE CONSENT AGENDA.

- Approval of the Agenda.
- Approve and place on file the regular minutes and the closed minutes of the July 16, 2018 City Council meeting.
- Authorize payment of invoices in the amount of \$459,307.55.

IT WAS MOVED BY CHAMBERS and seconded by SALZWEDEL to approve the consent agenda as written.

YES: Councilmember Canfield, Mayor Devore, and Councilmember Salzwedel, Councilmember Phillips, Councilmember Chambers.

NO: None. ABSENT: None. MOTION CARRIED.

3. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA.

Perry Beachum who resides at 924 Riverside Drive spoke asking everyone to come out and support Lowell Community Day next Thursday August 16, 2018.

4. OLD BUSINESS.

Councilmember Canfield suggested finding a process to make sure "old business" gets follow up or a status update.

5. NEW BUSINESS.

a. Payment to KCRC for Hudson Street.

City Manager Mike Burns stated that in April, the City Council approved the expenditure for the paving of Hudson Street for \$75,000.00 for fiscal year 2019 and \$75,000.00 in fiscal year 2020. The total project was approximately \$88,000.00 less than the estimated cost, so the City's total cost is \$106,104.17. Since the total cost is \$44,000.00 less than projected, the City should consider paying the bill in full rather than delaying payment over two fiscal years.

IT WAS MOVED BY PHILLIPS and seconded by CANFIELD to approve the payment of the total cost of the Hudson Street repaving at a cost not to exceed \$106,104.17.

YES: Mayor Devore, Councilmember Salzwedel, Councilmember Phillips, and Councilmember Chambers, Councilmember Canfield.

NO: None.

ABSENT: None.

MOTION CARRIED.

b. Progressive Heating, Cooling & Refrigeration, Inc. – Preventative Maintenance Agreement.

City Manager Mike Burns stated that the City has an annual agreement for preventative maintenance with Progressive Heating, Cooling & Refrigeration to provide routine service, inspection and cleaning of heating and cooling equipment located at Lowell City Hall and the Englehardt Library. The cost for these services not including repairs to the system, are as follows:

- City Hall - \$1,668.00 (funds available from Contractual -101-265-802)
- Library - \$1,592.00 (funds available from Contractual – 101-790-802)

IT WAS MOVED BY CANFIELD and seconded by CHAMBERS to approve the Preventative Maintenance Agreements with Progressive Heating, Cooling & Refrigeration, Inc. located in Lowell, Michigan and authorize the Mayor and/or City Clerk to sign on behalf of the City Council.

YES: Councilmember Salzwedel, Councilmember Phillips, Councilmember Chambers, Councilmember Canfield and Mayor Devore.

NO: None.

ABSENT:

None.

MOTION CARRIED.

c. First Advantage Enterprise Screening Corporation – Substance Abuse Testing Services Agreement.

City Manager Mike Burns stated that First Advantage Enterprise Screening Corporation provides required annual substance abuse selection and testing services for the Michigan Municipal League's Commercial Driver's License (CDL) Drug and Alcohol Testing Consortium, of which Lowell is a member. This program facilitates the compliance with the federal anti-drug and alcohol abuse requirements. These requirements are applicable to all employees who are required to possess a CDL as a prerequisite for employment. First Advantage's Substance Abuse Testing Service Agreement will provide compliance selection and testing for the six City employees who hold a commercial driver license. The agreement is for a 36-month period with automatic 12-month renewal. The yearly fee paid to the Michigan Municipal League CDL Consortium is \$420.00. Additional testing beyond routine random selection will be in accordance with the Price Schedule of the Agreement. Funds for this are available from Department of Public Works-Contractual -101-441-802.

IT WAS MOVED BY CANFIELD and seconded by PHILLIPS to approve the Substance Abuse Testing Services Agreement with First Advantage Enterprise Screening Corporation of Atlanta, Georgia, and authorize the Mayor and/or City Clerk to sign on behalf of the City Council.

YES: Councilmember Phillips, Councilmember Chambers, Councilmember Canfield, Mayor Devore and Councilmember Salzwedel.

NO: None.

ABSENT:

None.

MOTION CARRIED.

6. **BOARD/COMMISSION REPORTS.**

Councilmember Canfield stated LARA meets Wednesday, August 8, 2018.

Mayor Devore stated Fire Authority meets Monday August 13, 2018 at 3:30 p.m. and the Vision Meeting with Liz Baker is in two weeks.

7. **MANAGER'S REPORT.**

City Manager Mike Burns reported on the following:

- New website should be up and running in the next few weeks. We are changing website domain name and still loading some forms and files for the residents convenience.
- Committee of the Whole Meeting will be August 20, 2018 and we will be meeting with the Chamber regarding the use of our building.
- In the near future, Council will be discussing the changes the DEQ now requires with the lead/copper rule and the impact that has on our City and also discuss what other Cities are doing.
- The SAW Grant is coming along and the smoke testing that was done gave them a good assessment of the system as well as they are still monitoring soil boring at the west end of the City to see if there is any opportunity to lower the ground water table in that area.
- William & Works is going to tie in the street walkability study into the masterplan and present to us.
- Speed Study from MDOT resulted in keeping the speed limit 25 through downtown (Thanks to Chief Bukala for his persistence) and there will be a gradual speed step down in areas getting to downtown. Radar signs will be allowed again once we are issued the permit. Proceeds from the sale of the Police Department Jeep will result in new street signs on Bowes and Hudson by next year. MDOT was responsive to a left hand turn signal at Main & Hudson so we will be working on that as well.

8. **APPOINTMENTS.**

None.

9. **COUNCIL COMMENTS.**

Councilmember Canfield thanked City Manager Mike Burns for his proactive City water testing six months ago.

Councilmember Chambers reminded everyone to come out to the Lowell Pink Arrow game on August 30, 2018.

10. ADJOURNMENT.

IT WAS MOVED BY SALZWEDEL and seconded by CHAMBERS to ADJORN AT 7:27.

YES: 5. NO: None. ABSENT: None. MOTION CARRIED.

DATE:

APPROVED:

Mike DeVore, Mayor

Susan Ullery, City Clerk

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Vendor Code	Vendor Name	Invoice	Description	Amount
01513	ADDORIO TECHNOLOGIES, LLC			
		7653	PROFESSIONAL SERVICES	617.50
		7669	PROFESSIONAL SERVICES	220.00
TOTAL FOR: ADDORIO TECHNOLOGIES, LLC				837.50
02239	APEX SOFTWARE			
		301761	SKETCHING SOFTWARE - ASSESSORS	235.00
TOTAL FOR: APEX SOFTWARE				235.00
10409	APPLIED CONCEPTS, INC.			
		332085	POLICE EQUIP R & M	419.00
TOTAL FOR: APPLIED CONCEPTS, INC.				419.00
10731	APPLIED IMAGING			
		1180165	COPY MACHINE CONTRACT	293.55
TOTAL FOR: APPLIED IMAGING				293.55
00050	BERNARDS ACE HARDWARE			
		7/31/18	STATEMENT OF ACCOUNT	1,365.78
TOTAL FOR: BERNARDS ACE HARDWARE				1,365.78
CREEKSIDE	CALLIHAN, LIZ			
		8/12/2018	CREEKSIDE DEPOSIT	50.00
TOTAL FOR: CALLIHAN, LIZ				50.00
10493	COMCAST CABLE			
		8/18 - 9/17	ACCOUNT STATEMENT	149.85
		8/8 - 9/7	CABLE ACCOUNT STATEMENT	129.85
TOTAL FOR: COMCAST CABLE				279.70
10509	CONSUMERS ENERGY			
		6/27 - 7/26	ACCOUNT STATEMENT	17.75
		7/1 - 7/31/18	ACCOUNT STATMENT	25.22
TOTAL FOR: CONSUMERS ENERGY				42.97
REFUND TAX	Corelogic, In.c			
		08/17/2018	2018 Sum Tax Refund 41-20-02-281-014	1,327.34
TOTAL FOR: Corelogic, In.c				1,327.34
REFUND TAX	Corelogic, Inc.			
		08/17/2018	2018 Sum Tax Refund 41-20-03-429-006	2,147.08
		08/17/2018	2018 Sum Tax Refund 41-20-02-426-003	44.98
		08/17/2018	2018 Sum Tax Refund 41-20-02-182-005	2,196.82
		08/17/2018	2018 Sum Tax Refund 41-20-03-434-009	2,361.27
		08/17/2018	2018 Sum Tax Refund 41-20-02-279-008	1,786.78
TOTAL FOR: Corelogic, Inc.				8,536.93
00603	CUMMINS BRIDGEWAY, LLC			
		S3-2911	WWTP ANNUAL GENERATOR R & M	2,224.51
TOTAL FOR: CUMMINS BRIDGEWAY, LLC				2,224.51
01156	CURTIS CLEANERS			
		JULY 2018	LPD UNIFORM CLEANING	370.25
TOTAL FOR: CURTIS CLEANERS				370.25

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Vendor Code	Vendor Name	Description	Amount
	Invoice		
01721	DREW WIRELESS		
	LPD072618	ANTENNAL PARTS FOR CAR 839	140.00
TOTAL FOR: DREW WIRELESS			140.00
00744	ETNA SUPPLY COMPANY		
	JULY 2018	ACCOUNT STATEMENT	365.50
TOTAL FOR: ETNA SUPPLY COMPANY			365.50
00172	EVERGREEN UNDERGROUND, INC.		
	42294	DPW SPRINKLER R & M	410.00
	42295	DDA TREES R & M	1,350.00
TOTAL FOR: EVERGREEN UNDERGROUND, INC.			1,760.00
01699	FIXALL ELECTRIC MOTOR SERVICE INC.		
	14880	WTP R & M	1,241.70
TOTAL FOR: FIXALL ELECTRIC MOTOR SERVICE INC.			1,241.70
02218	FLEX ADMINISTRATORS, INC.		
	995587	JULY ADMIN FEE	23.50
TOTAL FOR: FLEX ADMINISTRATORS, INC.			23.50
00225	GRAND RAPIDS COMMUNITY COLLEGE		
	7/16 - 7/31/2018	TAX DISBURSEMENT	8,626.10
	8/1 - 8/15	TAX DISBURSEMENT	18,387.23
TOTAL FOR: GRAND RAPIDS COMMUNITY COLLEGE			27,013.33
01508	GTW		
	162538	EQUIP FUND R & M	34.96
	JULY 2018	EQUIP FUND	34.96
TOTAL FOR: GTW			69.92
00710	HAROLD ZEIGLER FORD, INC.		
	126870	EQUIP FUND R & M	318.32
TOTAL FOR: HAROLD ZEIGLER FORD, INC.			318.32
02463	HYDROCORP		
	0048431-IN	CROSS CONNECTION JULY 2018	937.00
TOTAL FOR: HYDROCORP			937.00
CREEKSIDE	JOHNSON, WARREN		
	8/11/2018	CREEKSIDE DEPOSIT	50.00
TOTAL FOR: JOHNSON, WARREN			50.00
00280	KAMMINGA & ROODVOETS, INC.		
	PYMT 4	UTILITY & STREET IMPROVEMENT - BROADWAY	230,635.92
	PYMT 5	UTILITY STREET IMPRV - BROADWAY	48,346.45
TOTAL FOR: KAMMINGA & ROODVOETS, INC.			278,982.37
00291	KENT COUNTY ROAD COMMISSION		
	27827	CONSTRUCTION HUDSON ST	106,104.17
TOTAL FOR: KENT COUNTY ROAD COMMISSION			106,104.17

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Vendor Code	Vendor Name	Invoice	Description	Amount
00300	KENT COUNTY TREASURER			
		7/16 - 7/31/18	TAX DISBURSEMENT	88,069.42
		8/1 - 8/15	TAX DISBURSEMENT	156,747.29
TOTAL FOR: KENT COUNTY TREASURER				244,816.71
00302	KENT INTERMEDIATE SCHOOL DIST.			
		7/16 - 7/31/2018	TAX DISBURSEMENT	59,366.92
		8/1 - 8/15	TAX DISBURSEMENT	106,415.60
TOTAL FOR: KENT INTERMEDIATE SCHOOL DIST.				165,782.52
02209	KERKSTRA PORTABLE, INC.			
		126424	PORTABLE RESTROOM - REC PARK	210.00
		126772	PORTABLE RESTROOMS = BOAT LAUNCH	190.00
TOTAL FOR: KERKSTRA PORTABLE, INC.				400.00
00805	LEE'S TRENCHING SERVICE, INC.			
		106771	REPLACE SEWER 1596 BOWES	8,800.00
		106796	ABANDON EXISTING SERVICE 712 LINCOLN LK	1,091.42
TOTAL FOR: LEE'S TRENCHING SERVICE, INC.				9,891.42
01981	LIFELOC TECHNOLOGIES			
		307490	LPD - PORTABLE BREATH TESTER	520.00
		307491	LPD PORTABEL BREATH TESTER	520.00
TOTAL FOR: LIFELOC TECHNOLOGIES				1,040.00
01374	LOWELL AREA HISTORICAL MUSEUM			
		7/16 - 7/31/18	TAX DISBURSEMENT	1,546.95
		8/1 - 8/15	TAX DISBURSEMENT	2,565.29
TOTAL FOR: LOWELL AREA HISTORICAL MUSEUM				4,112.24
00562	LOWELL AREA SCHOOLS			
		7/16 - 7/31/2018	TAX DISBURSEMENT	92,517.74
		8/1 - 8/15	TAX DISBURSEMENT	161,336.46
TOTAL FOR: LOWELL AREA SCHOOLS				253,854.20
00330	LOWELL LEDGER			
		7/31/2018	ACCOUNT STATEMENT	226.16
TOTAL FOR: LOWELL LEDGER				226.16
01839	MERS			
		8/15/2018	MERS CONF 2018 - FOSBURG/BURNS/MORRIS	525.00
TOTAL FOR: MERS				525.00
00424	MML WORKERS' COMP FUND			
		3016205	WORKERS COMP 18-19	11,224.00
TOTAL FOR: MML WORKERS' COMP FUND				11,224.00
00426	MODEL COVERALL SERVICE, INC.			
		JULY 2018	LIBRARY RUGS	289.26
TOTAL FOR: MODEL COVERALL SERVICE, INC.				289.26
01499	NAPA AUTO PARTS			
		7/31/2018	ACCOUNT STATEMENT	154.70
TOTAL FOR: NAPA AUTO PARTS				154.70

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Vendor Code	Vendor Name	Invoice	Description	Amount
10346	PEACHTREE DATA	P1518454	CASS CERTIFICATION	75.00
TOTAL FOR: PEACHTREE DATA				75.00
REFUND UB	PNAZEK, BRETT	08/09/2018	UB refund for account: 1-00921-3	137.97
TOTAL FOR: PNAZEK, BRETT				137.97
00512	PREIN & NEWHOF, INC.	45906	PROF SERVICES - SAW GRANT	50,676.08
		81540	PROF SERVICES - PARKS	440.00
TOTAL FOR: PREIN & NEWHOF, INC.				51,116.08
10762	PROFESSIONAL CODE INSPECTIONS OF MI	5776	CODE INSPECTIONS	13,517.10
		72018	CODE INSPECTIONS (CASCADE)	640.00
TOTAL FOR: PROFESSIONAL CODE INSPECTIONS OF MI				14,157.10
10732	REVIZE LLC	7066	WEBSITE RE-DESIGN	5,820.00
TOTAL FOR: REVIZE LLC				5,820.00
10378	RUESINK, KATHIE	541074/541075	CLEANING SERVICES	630.00
TOTAL FOR: RUESINK, KATHIE				630.00
02575	SELF SERVE LUMBER	JULY 2018	ACCOUNT STATEMENT	474.81
TOTAL FOR: SELF SERVE LUMBER				474.81
02085	SPECTRUM HEALTH OCCUPATIONAL	582995	DPW D.O.T. TESTING	124.00
TOTAL FOR: SPECTRUM HEALTH OCCUPATIONAL				124.00
10341	STATE OF MICHIGAN	551-520689	LIVE SCAN JULY 2018	252.00
		555-520306	SOR FEES	60.00
TOTAL FOR: STATE OF MICHIGAN				312.00
CREEKSIDE	STEVENS, CHELSEA	8/4/2018	CREEKSIDE DEPOSIT	50.00
TOTAL FOR: STEVENS, CHELSEA				50.00
10530	STRATEGIC ACCOUNTING & TAX SOLUTION	7730	JULY AUDIT PREP	300.00
TOTAL FOR: STRATEGIC ACCOUNTING & TAX SOLUTION				300.00
10678	SUNBELT RENTALS	81013912-001	CHIPPER RENTAL	750.36
TOTAL FOR: SUNBELT RENTALS				750.36
10514	SUPPLYGEEKS	551879-0	OFFICE SUPPLIES	540.48
		551980-0	LPD OFFICE SUPPLIES	29.98
TOTAL FOR: SUPPLYGEEKS				570.46

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Vendor Code	Vendor Name	Description	Amount
	Invoice		
10480	T AND M TOOLS INC.		
	8/6/18	SNAP-ON TOOLS DPW	378.54
TOTAL FOR: T AND M TOOLS INC.			378.54
REFUND TAX	Title Resource Agency		
	08/17/2018	2018 Sum Tax Refund 41-20-03-429-004	1,707.64
TOTAL FOR: Title Resource Agency			1,707.64
10543	TRACTOR SUPPLY CREDIT PLAN		
	JULY 2018	ACCOUNT STATEMENT	129.98
TOTAL FOR: TRACTOR SUPPLY CREDIT PLAN			129.98
10069	TRUGREEN		
	88796404	WTP LAWN SERVICES	110.85
TOTAL FOR: TRUGREEN			110.85
00646	ULLERY, SUSAN		
	8/7/2018	ELECTION WORKERS FOOD	126.26
TOTAL FOR: ULLERY, SUSAN			126.26
01042	VERIZON WIRELESS		
	9811834054	ACCOUNT STATEMENT	40.01
TOTAL FOR: VERIZON WIRELESS			40.01
02203	VISA		
	JULY 2018	ACCOUNT STATEMENT	5,220.87
TOTAL FOR: VISA			5,220.87
10389	VREDEVELD HAEFNER LLC		
	4170	RATE CALCULATION & REVIEW	2,356.25
TOTAL FOR: VREDEVELD HAEFNER LLC			2,356.25
10081	WEST MICHIGAN POWDER COATING		
	0041719-IN	GATOR DUMP BOX	260.00
TOTAL FOR: WEST MICHIGAN POWDER COATING			260.00
00692	WILLIAMS & WORKS INC.		
	85581	PROFESSIONAL SERVICES	586.00
	85585	PROFESSIONAL SERVICES	3,080.00
TOTAL FOR: WILLIAMS & WORKS INC.			3,666.00
REFUND UB	WOOD, RUTH		
	08/09/2018	UB refund for account: 6-02081-2	35.67
TOTAL FOR: WOOD, RUTH			35.67
TOTAL - ALL VENDORS			1,213,854.40

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BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000					
101-000-084.015	DUE FROM FIRE AUTHORITY	COMCAST CABLE	CABLE ACCOUNT STATEMENT	18.55	71641
101-000-085.000	DUE FROM LIGHT & POWER	COMCAST CABLE	CABLE ACCOUNT STATEMENT	18.55	71641
101-000-085.000	DUE FROM LIGHT & POWER	MERS	MERS CONF 2018 - FOSBURG/	175.00	71669
101-000-264.003	WORKERS COMP INSURANCE PA	MML WORKERS' COMP FUND	WORKERS COMP 18-19	11,224.00	71670
101-000-285.004	CREEKSIDE DEPOSIT	STEVENS, CHELSEA	CREEKSIDE DEPOSIT	50.00	71682
101-000-285.004	CREEKSIDE DEPOSIT	CALLIHAN, LIZ	CREEKSIDE DEPOSIT	50.00	71640
101-000-285.004	CREEKSIDE DEPOSIT	JOHNSON, WARREN	CREEKSIDE DEPOSIT	50.00	71658
Total For Dept 000				11,586.10	
Dept 172 MANAGER					
101-172-864.000	CONFERENCES & CONVENTIONS	VISA	ACCOUNT STATEMENT	1,060.60	71632
101-172-864.000	CONFERENCES & CONVENTIONS	MERS	MERS CONF 2018 - FOSBURG/	175.00	71669
Total For Dept 172 MANAGE				1,235.60	
Dept 191 ELECTIONS					
101-191-740.000	OPERATING SUPPLIES	ULLERY, SUSAN	ELECTION WORKERS FOOD	126.26	71690
101-191-740.000	OPERATING SUPPLIES	VISA	ACCOUNT STATEMENT	20.43	71632
101-191-900.000	PRINTING	LOWELL LEDGER	ACCOUNT STATEMENT	161.96	71668
Total For Dept 191 ELECTI				308.65	
Dept 209 ASSESSOR					
101-209-740.000	OPERATING SUPPLIES	APEX SOFTWARE	SKETCHING SOFTWARE - ASSE	235.00	71635
101-209-900.000	PRINTING	LOWELL LEDGER	ACCOUNT STATEMENT	64.20	71668
Total For Dept 209 ASSESS				299.20	
Dept 253 TREASURER					
101-253-801.000	PROFESSIONAL SERVICES	STRATEGIC ACCOUNTING & TA	JULY AUDIT PREP	300.00	71683
101-253-801.000	PROFESSIONAL SERVICES	FLEX ADMINISTRATORS, INC.	JULY ADMIN FEE	23.50	71653
101-253-955.000	MISCELLANEOUS EXPENSE	SELF SERVE LUMBER	ACCOUNT STATEMENT	8.58	71679
Total For Dept 253 TREASU				332.08	
Dept 265 CITY HALL					
101-265-740.000	OPERATING SUPPLIES	VISA	ACCOUNT STATEMENT	805.55	71632
101-265-740.000	OPERATING SUPPLIES	SUPPLYGEEKS	OFFICE SUPPLIES	496.49	71685
101-265-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING SERVICES	360.00	71678
101-265-850.000	COMMUNICATIONS	COMCAST CABLE	CABLE ACCOUNT STATEMENT	18.55	71641
101-265-850.000	COMMUNICATIONS	COMCAST CABLE	ACCOUNT STATEMENT	149.85	71641
101-265-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	143.62	71638
Total For Dept 265 CITY H				1,974.06	
Dept 276 CEMETERY					
101-276-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	50.96	71638
101-276-930.000	REPAIR & MAINTENANCE	TRACTOR SUPPLY CREDIT PLA	ACCOUNT STATEMENT	25.00	71688
Total For Dept 276 CEMETE				75.96	
Dept 301 POLICE DEPARTMENT					
101-301-626.000	REPORTS & FINGERPRINT FEE	STATE OF MICHIGAN	SOR FEES	60.00	71681
101-301-626.001	PBT TEST	STATE OF MICHIGAN	LIVE SCAN JULY 2018	252.00	71681
101-301-727.000	OFFICE SUPPLIES	VISA	ACCOUNT STATEMENT	95.11	71632
101-301-740.000	OPERATING SUPPLIES	SUPPLYGEEKS	LPD OFFICE SUPPLIES	29.98	71685
101-301-744.000	UNIFORMS	VISA	ACCOUNT STATEMENT	173.94	71632
101-301-744.000	UNIFORMS	CURTIS CLEANERS	LPD UNIFORM CLEANING	370.25	71648
101-301-850.000	COMMUNICATIONS	COMCAST CABLE	CABLE ACCOUNT STATEMENT	18.55	71641
101-301-930.000	R & M EQUIPMENT	APPLIED CONCEPTS, INC.	POLICE EQUIP R & M	419.00	71636
101-301-930.000	R & M EQUIPMENT	VISA	ACCOUNT STATEMENT	113.26	71632
101-301-930.000	R & M EQUIPMENT	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	27.99	71638
101-301-931.000	R & M POLICE CARS	DREW WIRELESS	ANTENNAL PARTS FOR CAR 83	140.00	71649
101-301-955.000	MISCELLANEOUS EXPENSE	VISA	ACCOUNT STATEMENT	28.83	71632
101-301-957.000	TRAINING	VISA	ACCOUNT STATEMENT	25.00	71632
101-301-959.000	DRUG ENFORCEMENT	LIFELOC TECHNOLOGIES	LPD - PORTABLE BREATH TES	520.00	71665
101-301-959.000	DRUG ENFORCEMENT	LIFELOC TECHNOLOGIES	LPD PORTABEL BREATH TESTE	520.00	71665

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 301 POLICE DEPARTMENT					
		Total For Dept 301 POLICE		2,793.91	
Dept 336 FIRE					
101-336-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	27.51	71638
		Total For Dept 336 FIRE		27.51	
Dept 400 PLANNING & ZONING					
101-400-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	PROFESSIONAL SERVICES	2,105.00	71694
101-400-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	PROFESSIONAL SERVICES	375.00	71694
101-400-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	PROFESSIONAL SERVICES	150.00	71694
101-400-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	PROFESSIONAL SERVICES	200.00	71694
101-400-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	PROFESSIONAL SERVICES	250.00	71694
		Total For Dept 400 PLANNI		3,080.00	
Dept 441 DEPARTMENT OF PUBLIC WORKS					
101-441-727.000	OFFICE SUPPLIES	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	7.98	71638
101-441-740.000	OPERATING SUPPLIES	VISA	ACCOUNT STATEMENT	53.84	71632
101-441-802.000	CONTRACTUAL	SPECTRUM HEALTH OCCUPATIO	DPW D.O.T. TESTING	124.00	71680
101-441-850.000	COMMUNICATIONS	COMCAST CABLE	CABLE ACCOUNT STATEMENT	18.55	71641
101-441-930.000	REPAIR & MAINTENANCE	VISA	ACCOUNT STATEMENT	81.97	71632
101-441-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	2.99	71638
101-441-930.000	REPAIR & MAINTENANCE	EVERGREEN UNDERGROUND, IN	DPW SPRINKLER R & M	410.00	71651
101-441-975.000	BUILDING IMPROVEMENTS	VISA	ACCOUNT STATEMENT	1,330.36	71632
101-441-975.000	BUILDING IMPROVEMENTS	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	55.85	71638
		Total For Dept 441 DEPART		2,085.54	
Dept 747 CHAMBER/RIVERWALK					
101-747-920.000	CHAMBER UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENT	17.75	71642
		Total For Dept 747 CHAMBE		17.75	
Dept 751 PARKS					
101-751-740.000	OPERATING SUPPLIES	TRACTOR SUPPLY CREDIT PLA	ACCOUNT STATEMENT	79.99	71688
101-751-802.000	CONTRACTUAL	KERKSTRA PORTABLE, INC.	PORTABLE RESTROOM - REC P	210.00	71664
101-751-802.000	CONTRACTUAL	PREIN & NEWHOF, INC.	PROF SERVICES - PARKS	440.00	71675
101-751-864.000	CONFERENCES & CONVENTIONS	MERS	MERS CONF 2018 - FOSBURG/	175.00	71669
101-751-930.000	REPAIR & MAINTENANCE	SELF SERVE LUMBER	ACCOUNT STATEMENT	5.99	71679
101-751-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	178.36	71638
101-751-930.000	REPAIR & MAINTENANCE	SUNBELT RENTALS	CHIPPER RENTAL	375.18	71684
		Total For Dept 751 PARKS		1,464.52	
Dept 790 LIBRARY					
101-790-740.000	OPERATING SUPPLIES	SUPPLYGEEKS	OFFICE SUPPLIES	43.99	71685
101-790-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING SERVICES	270.00	71678
101-790-930.000	REPAIR & MAINTENANCE	VISA	ACCOUNT STATEMENT	566.16	71632
101-790-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	38.44	71638
101-790-930.000	REPAIR & MAINTENANCE	MODEL COVERALL SERVICE, I	LIBRARY RUGS	289.26	71671
		Total For Dept 790 LIBRAR		1,207.85	
Dept 804 MUSEUM					
101-804-887.000	CONTRIBUTIONS & MAINTENAN	SELF SERVE LUMBER	ACCOUNT STATEMENT	310.66	71679
101-804-887.000	CONTRIBUTIONS & MAINTENAN	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	280.82	71638
101-804-955.000	PROPERTY TAX DISTRIBUTION	LOWELL AREA HISTORICAL MU	TAX DISBURSEMENT	1,546.95	71666
101-804-955.000	PROPERTY TAX DISTRIBUTION	LOWELL AREA HISTORICAL MU	TAX DISBURSEMENT	2,565.29	71666
		Total For Dept 804 MUSEUM		4,703.72	
		Total For Fund 101 GENERA		31,192.45	
Fund 202 MAJOR STREET FUND					
Dept 450 CAPITAL OUTLAY					
202-450-970.000	CAPITAL OUTLAY	KENT COUNTY ROAD COMMISSI	CONSTRUCTION HUDSON ST	106,104.17	71660
		Total For Dept 450 CAPITA		106,104.17	
Dept 474 TRAFFIC					

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 202 MAJOR STREET FUND					
Dept 474 TRAFFIC					
202-474-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	35.94	71638
	Total For Dept 474 TRAFFI			35.94	
Dept 483 ADMINISTRATION					
202-483-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	PROFESSIONAL SERVICES	293.00	71694
	Total For Dept 483 ADMINI			293.00	
	Total For Fund 202 MAJOR			106,433.11	
Fund 203 LOCAL STREET FUND					
Dept 463 MAINTENANCE					
203-463-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	76.55	71638
203-463-930.000	REPAIR & MAINTENANCE	SELF SERVE LUMBER	ACCOUNT STATEMENT	47.60	71679
203-463-930.000	REPAIR & MAINTENANCE	SUNBELT RENTALS	CHIPPER RENTAL	375.18	71684
	Total For Dept 463 MAINTEN			499.33	
Dept 474 TRAFFIC					
203-474-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	21.99	71638
	Total For Dept 474 TRAFFI			21.99	
Dept 483 ADMINISTRATION					
203-483-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	PROFESSIONAL SERVICES	293.00	71694
	Total For Dept 483 ADMINI			293.00	
	Total For Fund 203 LOCAL			814.32	
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 463 MAINTENANCE					
248-463-802.000	CONTRACTUAL	KERKSTRA PORTABLE, INC.	PORTABLE RESTROOMS = BOAT	190.00	71664
248-463-930.000	REPAIR & MAINTENANCE	SELF SERVE LUMBER	ACCOUNT STATEMENT	60.99	71679
248-463-930.000	REPAIR & MAINTENANCE	TRACTOR SUPPLY CREDIT PLA	ACCOUNT STATEMENT	24.99	71688
248-463-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	9.54	71638
248-463-930.000	REPAIR & MAINTENANCE	EVERGREEN UNDERGROUND, IN	DDA TREES R & M	1,350.00	71651
	Total For Dept 463 MAINTEN			1,635.52	
	Total For Fund 248 DOWNTOW			1,635.52	
Fund 249 BUILDING INSPECTION FUND					
Dept 371 BUILDING INSPECTION DEPARTMENT					
249-371-802.000	CONTRACTUAL		PROFESSIONAL CODE INSPECT CODE INSPECTIONS	13,517.10	71676
249-371-802.000	CONTRACTUAL		PROFESSIONAL CODE INSPECT CODE INSPECTIONS (CASCADE	640.00	71676
	Total For Dept 371 BUILDI			14,157.10	
	Total For Fund 249 BUILDI			14,157.10	
Fund 581 AIRPORT FUND					
Dept 000					
581-000-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	89.26	71638
581-000-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENT	25.22	71642
	Total For Dept 000			114.48	
	Total For Fund 581 AIRPOR			114.48	
Fund 590 WASTEWATER FUND					
Dept 000					
590-000-043.000	DUE FROM EARTH TECH	COMCAST CABLE	CABLE ACCOUNT STATEMENT	18.55	71641
590-000-276.000	Sewer Inside 5/8"	PNAZEK, BRETT	UB refund for account: 1-	68.51	71674
590-000-276.000	Sewer Inside 5/8"	WOOD, RUTH	UB refund for account: 6-	19.77	71695
	Total For Dept 000			106.83	
Dept 550 TREATMENT					
590-550-801.000	PROFESSIONAL SERVICES	PREIN & NEWHOF, INC.	PROF SERVICES - SAW GRANT	50,676.08	71675
590-550-930.000	REPAIR & MAINTENANCE	CUMMINS BRIDGEWAY, LLC	WWTP ANNUAL GENERATOR R &	2,224.51	71647
590-550-930.000	REPAIR & MAINTENANCE	FIXALL ELECTRIC MOTOR SER	WTP R & M	1,241.70	71652
	Total For Dept 550 TREATM			54,142.29	
Dept 551 COLLECTION					

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EXP CHECK RUN DATES 08/09/2018 - 08/17/2018

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 590 WASTEWATER FUND					
Dept 551 COLLECTION					
590-551-850.000	COMMUNICATIONS	VERIZON WIRELESS	ACCOUNT STATEMENT	20.00	71691
590-551-970.000	CAPITAL OUTLAY	KAMMINGA & RODVOETS, INC	UTILITY & STREET IMPROVEM	110,705.25	71630
590-551-970.000	CAPITAL OUTLAY	KAMMINGA & RODVOETS, INC	UTILITY STREET IMPRV - BR	23,206.30	71659
	Total For Dept 551 COLLEC			133,931.55	
Dept 552 CUSTOMER ACCOUNTS					
590-552-740.000	OPERATING SUPPLIES	PEACHTREE DATA	CASS CERTIFICATION	37.50	71673
	Total For Dept 552 CUSTOM			37.50	
Dept 553 ADMINISTRATION					
590-553-801.000	PROFESSIONAL SERVICES	VREDEVELD HAEFNER LLC	RATE CALCULATION & REVIEW	1,178.13	71692
	Total For Dept 553 ADMINI			1,178.13	
	Total For Fund 590 WASTE			189,396.30	
Fund 591 WATER FUND					
Dept 000					
591-000-276.000	Water Inside 5/8"	PNAZEK, BRETT	UB refund for account: 1-	69.46	71674
591-000-276.000	Water Inside 5/8"	WOOD, RUTH	UB refund for account: 6-	15.90	71695
	Total For Dept 000			85.36	
Dept 570 TREATMENT					
591-570-740.000	OPERATING SUPPLIES	VISA	ACCOUNT STATEMENT	149.48	71632
591-570-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	242.21	71638
591-570-802.000	CONTRACTUAL	TRUGREEN	WTP LAWN SERVICES	110.85	71689
591-570-850.000	COMMUNICATIONS	COMCAST CABLE	CABLE ACCOUNT STATEMENT	18.55	71641
591-570-930.000	REPAIR & MAINTENANCE	LEE'S TRENCHING SERVICE,	REPLACE SEWER 1596 BOWES	8,800.00	71631
	Total For Dept 570 TREATM			9,321.09	
Dept 571 DISTRIBUTION					
591-571-801.000	CROSS CONNECTIONS	HYDROCORP	CROSS CONNECTION JULY 201	937.00	71657
591-571-850.000	COMMUNICATIONS	VERIZON WIRELESS	ACCOUNT STATEMENT	20.01	71691
591-571-930.000	REPAIR & MAINTENANCE	SELF SERVE LUMBER	ACCOUNT STATEMENT	40.99	71679
591-571-930.000	REPAIR & MAINTENANCE	LEE'S TRENCHING SERVICE,	ABANDON EXISTING SERVICE	1,091.42	71631
591-571-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	STATEMENT OF ACCOUNT	75.77	71638
591-571-930.000	REPAIR & MAINTENANCE	ETNA SUPPLY COMPANY	ACCOUNT STATEMENT	365.50	71650
591-571-970.000	CAPITAL OUTLAY	KAMMINGA & RODVOETS, INC	UTILITY & STREET IMPROVEM	119,930.67	71630
591-571-970.000	CAPITAL OUTLAY	KAMMINGA & RODVOETS, INC	UTILITY STREET IMPRV - BR	25,140.15	71659
	Total For Dept 571 DISTRI			147,601.51	
Dept 572 CUSTOMER ACCOUNTS					
591-572-740.000	OPERATING SUPPLIES	PEACHTREE DATA	CASS CERTIFICATION	37.50	71673
	Total For Dept 572 CUSTOM			37.50	
Dept 573 ADMINISTRATION					
591-573-801.000	PROFESSIONAL SERVICES	VREDEVELD HAEFNER LLC	RATE CALCULATION & REVIEW	1,178.12	71692
	Total For Dept 573 ADMINI			1,178.12	
	Total For Fund 591 WATER			158,223.58	
Fund 636 DATA PROCESSING FUND					
Dept 000					
636-000-740.000	OPERATING SUPPLIES	VISA	ACCOUNT STATEMENT	341.32	71632
636-000-801.000	PROFESSIONAL SERVICES	ADDORIO TECHNOLOGIES, LLC	PROFESSIONAL SERVICES	220.00	71634
636-000-801.000	PROFESSIONAL SERVICES	ADDORIO TECHNOLOGIES, LLC	PROFESSIONAL SERVICES	617.50	71634
636-000-802.000	CONTRACTUAL	APPLIED IMAGING	COPY MACHINE CONTRACT	293.55	71637
636-000-986.000	COMPUTER DATA PROCESSING	REVIZE LLC	WEBSITE RE-DESIGN	5,820.00	71677
	Total For Dept 000			7,292.37	
	Total For Fund 636 DATA P			7,292.37	
Fund 661 EQUIPMENT FUND					
Dept 895 FLEET MAINT. & REPLACEMENT					
661-895-740.000	OPERATING SUPPLIES	VISA	ACCOUNT STATEMENT	232.07	71632
661-895-740.000	OPERATING SUPPLIES	T AND M TOOLS INC.	SNAP-ON TOOLS DPW	378.54	71686

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Fund 661 EQUIPMENT FUND					
Dept 895 FLEET MAINT. & REPLACEMENT					
661-895-930.000	REPAIR & MAINTENANCE	NAPA AUTO PARTS	ACCOUNT STATEMENT	154.70	71672
661-895-930.000	REPAIR & MAINTENANCE	VISA	ACCOUNT STATEMENT	142.95	71632
661-895-930.000	REPAIR & MAINTENANCE	GTW	EQUIP FUND R & M	34.96	71655
661-895-930.000	REPAIR & MAINTENANCE	GTW	EQUIP FUND	34.96	71655
661-895-930.000	REPAIR & MAINTENANCE	HAROLD ZEIGLER FORD, INC.	EQUIP FUND R & M	318.32	71656
661-895-930.000	REPAIR & MAINTENANCE	WEST MICHIGAN POWDER COAT	GATOR DUMP BOX	260.00	71693
Total For Dept 895 FLEET				1,556.50	
Total For Fund 661 EQUIPM				1,556.50	
Fund 703 CURRENT TAX COLLECTION FUND					
Dept 000					
703-000-222.000	DUE TO COUNTY-CURRENT TAX	KENT COUNTY TREASURER	TAX DISBURSEMENT	25,002.73	71661
703-000-222.000	DUE TO COUNTY-CURRENT TAX	KENT COUNTY TREASURER	TAX DISBURSEMENT	45,667.54	71662
703-000-225.000	DUE TO SCHOOLS	LOWELL AREA SCHOOLS	TAX DISBURSEMENT	92,517.74	71667
703-000-225.000	DUE TO SCHOOLS	LOWELL AREA SCHOOLS	TAX DISBURSEMENT	161,336.46	71667
703-000-228.009	DUE TO STATE-S.E.T.	KENT COUNTY TREASURER	TAX DISBURSEMENT	63,066.69	71661
703-000-228.009	DUE TO STATE-S.E.T.	KENT COUNTY TREASURER	TAX DISBURSEMENT	111,079.75	71662
703-000-234.000	DUE TO INTERMED SCH DISTR	KENT INTERMEDIATE SCHOOL	TAX DISBURSEMENT	59,366.92	71663
703-000-234.000	DUE TO INTERMED SCH DISTR	KENT INTERMEDIATE SCHOOL	TAX DISBURSEMENT	106,415.60	71663
703-000-235.000	DUE TO COMMUNITY COLLEGE	GRAND RAPIDS COMMUNITY CO	TAX DISBURSEMENT	8,626.10	71654
703-000-235.000	DUE TO COMMUNITY COLLEGE	GRAND RAPIDS COMMUNITY CO	TAX DISBURSEMENT	18,387.23	71654
703-000-275.000	DUE TO TAXPAYERS	Corelogic, In.c	2018 Sum Tax Refund 41-20	1,327.34	71643
703-000-275.000	DUE TO TAXPAYERS	Corelogic, Inc.	2018 Sum Tax Refund 41-20	44.98	71644
703-000-275.000	DUE TO TAXPAYERS	Corelogic, Inc.	2018 Sum Tax Refund 41-20	2,147.08	71645
703-000-275.000	DUE TO TAXPAYERS	Corelogic, Inc.	2018 Sum Tax Refund 41-20	2,196.82	71645
703-000-275.000	DUE TO TAXPAYERS	Corelogic, Inc.	2018 Sum Tax Refund 41-20	1,786.78	71645
703-000-275.000	DUE TO TAXPAYERS	Corelogic, Inc.	2018 Sum Tax Refund 41-20	2,361.27	71646
703-000-275.000	DUE TO TAXPAYERS	Title Resource Agency	2018 Sum Tax Refund 41-20	1,707.64	71687
Total For Dept 000				703,038.67	
Total For Fund 703 CURREN				703,038.67	

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF LOWELL

EXP CHECK RUN DATES 08/09/2018 - 08/17/2018

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Fund Totals:

Fund 101	GENERAL FUND	31,192.45
Fund 202	MAJOR STREET FUN	106,433.11
Fund 203	LOCAL STREET FUN	814.32
Fund 248	DOWNTOWN DEVELOP	1,635.52
Fund 249	BUILDING INSPECT	14,157.10
Fund 581	AIRPORT FUND	114.48
Fund 590	WASTEWATER FUND	189,396.30
Fund 591	WATER FUND	158,223.58
Fund 636	DATA PROCESSING	7,292.37
Fund 661	EQUIPMENT FUND	1,556.50
Fund 703	CURRENT TAX COLL	703,038.67

1,213,854.40



LOWELL CITY ADMINISTRATION
INTER OFFICE MEMORANDUM

DATE: August 16, 2018
TO: Mayor DeVore and the Lowell City Council
FROM: Michael T. Burns, City Manager *MB*
RE: City Income Tax Study

In January, I made a presentation on preliminary findings in regards to a City Income Tax for street improvements. At the time, I questioned the Council if this was an avenue they were considering that it needed a formalized. In the winter, I was directed to proceed with a study in the future, and the City Council approved \$15,000 in this year's budget for this study.

Once the budget was approved, I reached out to the three firms in Michigan known best for conducting these studies and met with them to seek a proposal. In essence, each firm was asked to project income tax generated by residents, tax paid by non-residents, a corporate income tax, impact of a millage rate reduction to offset the income tax, an estimate of collection rates, assessment of administrative costs and future projections. Two of the firms, submitted proposals. The three firms I sought proposals from are as follows:

- Great Lakes Consulting – Eaton Rapids - \$9,750
- Municipal Analytics – Ann Arbor - \$14,500
- Plante & Moran – Southfield – Did not submit a proposal

I have researched all three firms and I believe the lowest cost provider is the best to handle this study. Great Lakes Consulting consists of two individuals highly respected in governmental finance. Mitch Bean formerly served as the Director of the Michigan House Fiscal Agency, a nonpartisan assistant to the Michigan House Representatives and Robert Kleine was formerly the Treasurer for the State of Michigan serving under Governor Granholm.

Most recently, both developed a City Income Tax study for the City of Wyoming. With both communities proximity to Grand Rapids, much of the data they compile and/or project was recently gathered during the Wyoming study.

This study is by no means a commitment to move forward on a City Income Tax. However, this study will provide accurate information in making a sound policy decision as to how to fund our street improvement needs.

Our preliminary Street Asset Management Plan assessment projects we need to spend \$1 million per year for the next ten years in order to get our streets from 85% poor to 92 % rated well. The City operates on approximately a \$3 million general fund. Our current revenue structure does not generate the \$10 million needed to address this. The road tax increase from 2015 will generate an additional \$200,000 approximately from Fiscal Year 2016 through Fiscal Year 2021.

In fact, if we were to fund \$0 for police services, we could utilize \$775,000 annually from the general fund for street improvements. However, we would need to rely on the Kent County Sheriff district car and/or the Michigan State Police. We also would not have code enforcement. In addition, due to State of Michigan Constitutional requirements, the most we can finance through bonding is approximately \$7.3 million. This being said, if the Council wants to address street improvements all options need to be thoroughly evaluated.

I have attached the proposal and resumes' for Mr. Bean and Mr. Kleine. For your reference, I also attached the estimated distribution schedule for Lowell from the 2015 Gas Tax (Public Act 51) increase.

I am recommending the Lowell City Council approve a proposal from Great Lakes Consulting to conduct a City Income Tax study at a cost not to exceed \$9,750.

Proposed Income Tax Feasibility Study: City of Lowell MI

Great Lakes Economic Consulting (GLEC) will prepare an Income Tax Feasibility Study for the City Manager; City of Lowell Michigan (the client).

Scope of the project: The study will include the following components.

The study will include the following components.

- 1) An estimate of the income tax paid by Lowell residents. The estimate will be based on the Michigan Department of Treasury report on state income tax data by school district. The latest data is for 2016 requiring an update to 2020. An adjustment to the data using zip code information will be needed as the Lowell school district is larger than the city of Lowell. An adjustment will be made to reflect the difference in the state income tax base and the city income tax base; the state taxes pensions and the city income tax does not. Currently Lowell residents working in Grand Rapids pay a 0.75% non-resident income tax. If Lowell levies an income tax, the non-resident tax will be credited against the Lowell resident tax Capped at 0.5%), reducing collections. This estimate will be based on Census Bureau data (2015 data is available). The last step will be to estimate the collection rate. This will be based on the experience of other cities (this will not be required if the city opts for state collection of the tax). Also, an estimate for different exemption levels will be included. (The exemption levels used in the analysis will be based on discussions with the city.) Data will be gathered from other income tax cities with similar populations- Albion, Grayling, Hudson, Lapeer, and Portland.
- 2) An estimate of the tax paid by non-residents. Persons working in Lowell but living elsewhere will pay a 0.5% income tax. The estimate will be based on U.S. Census Bureau estimates on commuting patterns and average income for Kent County (or the Lowell school district). A calculation will be made for Grand Rapids residents working in Wyoming as they will pay the non-resident tax and receive a credit against the resident tax paid, resulting in a revenue loss to the city. An estimate of the collection rate will be based on the experience of other income tax cities of similar size as detailed above
- 3) An estimate of the corporate income tax. The tax is based on Federal taxable income and is allocated to the city on the basis of payroll, property, and sales (equally weighted). Data on business revenue is available from the economic census. Profit estimates will be based on the experience of other cities.
- 4) An estimate of collections at various exemption levels (if requested by the city), as well as an estimate of the cost of reducing the city millage rate by various amounts. The net impact by class of property will be calculated. Also provided will be an estimate of the net impact by income class and family size.

- 5) An estimate of collections at various collection rates, from 75% to 100%.
- 6) An estimate of the costs of administering the tax, based on the experience of other income tax cities of similar size, if the city does not opt for state collection.
- 7) A 5-year projection (or 10 years if client desires) of income tax revenues.
- 8) Discussion of administrative issues and policy considerations such as state collection of the income tax; establishment of income tax board of review; and potential loss of residents and business because of the tax.

Compensation: GLEC will be compensated by the City at a rate of \$150 per hour. It is estimated that, at most, 65 hours will be spent on this study and that, at most, compensation will total \$9,750. If less than 65 hours are required to complete the project, total compensation will be reduced accordingly.

Upon acceptance of this proposal, the client will remit a retainer of \$4,875 of the contract amount to GLEC and final payment will be made upon completion of the report.

If the proposal is accepted by August 1, 2018, a first draft of the report is expected to be completed on or about September 30, 2017, and the final report is expected to be completed on or about October 30, 2017. GLEC will be available at agreed upon times and locations to explain the results to representatives of the City.

ROBERT J. KLEINE

*1135 Farwood
East Lansing, Michigan 48823
517/332-7825(home) 517/881-8481(cell)*

EDUCATION

Western Maryland College (now McDaniel College), B.A., Economics and History, 1963;
American University, Business Administration, 1965-1966; Michigan State University, M.B.A.,
Finance, 1970

PREVIOUS PROFESSIONAL EXPERIENCE

September 2016- June 2018- Interim Director, Michigan State University Center for Local Government Finance and Policy, Conduct research and disseminate information on local government finance and organization issues. Provide leadership training to local government officials. Provide support to local government organizations.

2011-Present – Partner, Great Lakes Economic Consulting, Provide consulting services to a wide range of public and private organization. Prepared reports on municipal finance, indigent defense, juvenile justice, casino gambling, and the Michigan economy.

2006-2010 - Treasurer, State of Michigan, Responsible for managing a Department of 1,700 employees. The Michigan Department of Treasury is responsible for collecting all state revenue, managing state pension funds, overseeing local government finances and the property tax system, issuing and managing state debt, overseeing student financial aid programs including MET and MESP, preparing economic and revenue estimates, and developing and analyzing state tax policy. The State Treasurer serves as the chief economic and tax policy advisor to the Governor.

2001- 2006 - Kleine Consulting, Serve as economic advisor to Delta Dental Plan of Michigan and Michigan correspondent for *State Tax Notes*. Have prepared studies for a number of organizations including Michigan Judges Association, Public Sector Consultants, Public Policy Associates, Japanese Consulate, and Ann Arbor School District.

1985-2001- Vice President, Senior Economist, and Editor of Public Sector Reports.

Responsible for revenue and economic forecasts, preparing issue papers and studies on tax and economic matters, and providing technical assistance to staff and clients. Conducts research and writes reports on policy issues for the firm and its clients. Manages research projects, which includes scheduling, client contact, supervision of project team, budget monitoring, and fulfillment of contract terms. Authored major reports on property tax exemptions, a proposed income tax for South Dakota, and state and local tax systems.

1998-2000 Taught graduate course in public finance at Michigan State University.

1988 Taught graduate class on school finance at Michigan State University.

1984-85 Senior Analyst in Public Finance, Advisory Commission on Intergovernmental Relations. Authored reports on cigarette tax evasion and the value-added tax. Prepared report on revenue and program turnbacks. Wrote article on federal tax reform for ACIR magazine.

1975-84 Director, Office of Revenue and Tax Analysis, Michigan Department of Management and Budget. Responsible for preparing state revenue estimates and economic forecasts, developing and analyzing tax proposals, and analyzing all legislation affecting state revenues or the Michigan economy. Played a major role in developing the Single Business Tax and "circuit breaker" property tax relief program. Directed the Governor's Task Force on Property Tax Revision. Selected outstanding employee in Budget Office in 1979. Supervised staff of eleven employees.

1976-77 Senior Analyst in Public Finance, Advisory Commission on Intergovernmental Relations. Authored reports on cigarette bootlegging, the Michigan value-added tax, and regional economic growth and state tax competition. Prepared a primer on state and local income taxes, drafted legislation to implement cigarette bootlegging recommendations, and delivered papers on property tax relief and state tax incentives.

1966-1975 Economic Analyst, Michigan Budget Office. Prepared revenue estimates and economic forecasts. Assisted in preparing governor's economic report and monthly reports on revenues and economic developments. Assisted in developing and analyzing tax proposals. Analyzed economic and tax legislation. Assisted in implementing Planning, Programming, and Budgeting System, including preparation of cost-effectiveness analyses. Served as chief of Revenue Research Section from 1972 to 1975. Supervised three employees.

1965-1966 Assistant Trust Officer, Riggs National Bank, Washington, D.C. Assisted in managing individual trust portfolios. Managed common trust fund. Evaluated investment worth of selected securities. Monitored economic and investment developments.

1963-1965 Lieutenant, U.S. Army Served as missile control officer in air defense artillery unit.

SELECTED CONSULTING REPORTS AND PUBLICATIONS

(A complete list of Public Sector Consultants and Great Lakes Economic Consulting publications is available upon request. Several of these publications were reprinted by other organizations.)

"Someone to Watch Over me: State Monitoring of Local Fiscal Conditions", with Carol Weissert and Phil Kloha, Vol. 35, No. 3, 2005.

"Monitoring Local Government Fiscal Health: Michigan's New 10-Point Scale of Fiscal Distress", Government Finance review, June, 2003.

"Developing and Testing a Composite Model to Predict Local Fiscal Distress", with Carol Weissert and Phil Kloha, *Public Administration Review*, May/June 2005.

"A Detailed Examination of the Michigan Economy", for the Japanese Consulate, April, 2002.

"Michigan Charter School Initiative: from Theory to Practice", with Nick Khouri and Laurie Cummings, Public Sector Consultants, Inc., February, 1999.

- "Economic Benefits of Michigan's Nonprofit Sector", Public Sector Consultants, Inc., 1999.*
- "Michigan School Finance Reform: a series of papers (with others), Public sector Consultants, Inc., 1994*
- "Public Welfare Benefits: A Comparison" (with Frances Spring), prepared for the Michigan Department of Social Services, August 1991.*
- "A Proposal to Reduce the Federal Deficit and the National Debt," Public Policy Advisor, Public Sector Consultants, August 17, 1990.*
- "High Technology Employment Trends in Michigan," Public Policy Advisor, Public Sector Consultants, October 22, 1990.*
- "Profiling Michigan's School Districts" (with Frances Spring), Public Sector Consultants, November 1989.*
- "U.S. State-Local Tax Systems: How Do They Rate?", Public Sector Consultants, 1988.*
- "The Personal and Corporate Income Tax: An Evaluation for South Dakota," Public Sector Consultants, December 1988.*
- "Characteristics of a Balanced State-Local Tax System," in Reforming State Taxes. Denver: National Conference of State Legislatures, 1987.*
- "A Study of the New Jersey Property Tax System and Options for Change," Public Sector Consultants, June 1987.*
- "Tax Increment Financing: Effect on Local Government Revenue," Public Policy Advisory, Public Sector Consultants, May 1987.*
- "Michigan Property Tax Exemptions and Their Effect," Public Sector Consultants, July 1986.*
- "Characteristics of a Balanced State-Local System," in Proceedings of the Seventy-Eighth Annual Conference. Denver: National Tax Association, 1985. pp. 134-43.*
- "Cigarette Tax Evasion: A Second Look," Advisory Commission on Intergovernmental Relations (ACIR), A-100. Washington, D.C.: March 1985.*
- "Regional Growth: Interstate Tax Competition" (with others), ACIR, A-76. Washington, D.C.: March 1985.*
- "Strengthening the Federal Revenue System: Implications for State and Local Taxation and Borrowing" (with others), ACIR, A-97. Washington, D.C.: October 1984.*
- "National Consumption Taxes: The View from the States," National Tax Journal (September 1984): 313-21.*
- "A Different Approach to State Business Taxation: The Michigan Single Business Tax," ACIR, M-114. Washington, D.C.: April 1978.*
- "State-Local Tax Incentives and Industrial Location," in Revenue Administration 1977. Washington, D.C.: Federation of Tax Administrators, 1977.*

"Cigarette Bootlegging: A State and Federal Responsibility." Washington, D.C.: ACIR, May 1977.

PROFESSIONAL ASSOCIATIONS (former)

National Association of State Treasurers
National Association of Tax Administrators
National Tax Association (Member of Property Tax Committee)
Michigan Economic Society.

VOLUNTEER EXPERIENCES

Present - Treasurer, Michigan League for Public Policy
Present - President – Treasurer, Eastminister Presbyterian Church
Present - Chair of the Budget & Finance Committee, Lake Michigan Presbytery
Present - Member, East Lansing Financial Team

7/27/2016

Mitchell E. Bean

11889 Plains Road, Eaton Rapids, MI 48827
Email: beanmitch@gmail.com

PROFESSIONAL EXPERIENCE

Great Lakes Economic Consulting LLC (GLEC): July 2011 to present. Started GLEC with Robert Kleine, State Treasurer (retired). GLEC is a non-partisan firm that conducts fact based analysis and provides studies on public policy issues and strategic advice to local governments, school districts, trade associations, lobbying firms, non-profit associations, and other organizations interested in public policy issues.

Major Studies:

- Uncompensated Cost of MSU to City of East Lansing's Public Safety and DPW Budgets. Completed October 2016.
- Michigan's Great Disinvestment; How State Policies Have forced Our Communities Into Fiscal Crisis: April 2016.
- A Cost/Benefit Analysis of Proposed Michigan School Readiness Tax Credits (SRTC): November: 2014
- A Cost/Benefit Comparison of Defined Benefit and Defined Contribution Retirement Plans: May 2014
- Potential State and Local Revenues Generated by Eight New Privately Owned Casinos in Michigan: July 2012
- The Socio-Economic Benefits and Associated State Budget Savings of Community Based Programs for Juvenile Offenders: 2012

Major Consulting Assignments:

- Wayne County Executive Office: Current fiscal conditions affecting State/Local relations and the County. Recommendations to County Executive for moving the County forward: 2016-17.
- Commonwealth of Puerto Rico: Analyze revenue forecasts and deficit reduction plan. Recommend ways to improve forecasting process (subcontractor): March–February 2015.
- Impact of New Emergency Manager (EM) law and Detroit Bankruptcy: Advised numerous investment firms on the potential impact of the new EM law enacted in 2013 on a City bankruptcy and the potential impact of Detroit bankruptcy on debt instruments: March 2012-13.

Economic Correspondent, Michigan Information and Research Service (MIRSNEWS): July 2011 to present.

- Write monthly articles reporting on State revenue collections and occasional articles on current budget and tax proposals.
- Serve as a resource to explain complicated budget issues and provide commentary for MIRS reporters

Director, House Fiscal Agency, Michigan House of Representatives: 1999 to 2011

Directed nonpartisan, professional, confidential staff of 30 providing the House Appropriations Committee, and other House members, with information and analysis of revenue, expenditure, and budget matters; led and/or anticipated in biyearly Consensus Revenue Estimating Conference process; worked closely with leadership of Republican and Democratic parties, and with Senate and Executive branches; anticipated policy and legislative needs/requirements.

Key Contributions/Achievements: Expanded and standardized Fiscal Agency publications program; created appropriation process training sessions for new House members and staff; initiated program of economic and budget presentations (14 in 2008; over 40 in 2010) for House members, policy staff, and professional and citizen groups; addressed the full House during session to update members on economic and revenue problems; served seven different Speakers (Michigan House of Representatives) and nine House Appropriation Committee Chairs.

Senior Economist, House Fiscal Agency, Michigan House of Representatives: 1993 to 1999

Analyzed/forecasted national/State economy and State revenue, determined fiscal impact of proposed legislation with potential to affect State revenue, served as economic and technical resource for Agency staff and members of the House of Representatives.

Economist, Office of Revenue and Tax Analysis, Michigan Department of Treasury: 1992 to 1993

Analyzed Single Business Tax and tax expenditure issues; worked with team developing school finance and property tax reform proposals.

Instructor, Department of Economics, Michigan State University: 1992

Intermediate Microeconomics.

ASSOCIATIONS

National Conference of State Legislatures (NCSL)

Deficit Reduction Task Force, 2010 to 2011: Reviewed NCSL policy, interacted with congressional committees, reported recommendations to NCSL Executive Committee.

Staff Vice-Chair for Standing Committees, 2010 to 2011: Reviewed pending policy resolutions, identified emerging state/federal issues, coordinated outreach to legislators and staff.

Budgets and Revenue Committee, 2008 to 2011: Intermediate Past Staff Chair, Staff Vice Chair, Moderator (Build America Bonds), Panelist (Lessons on Crafting Tax Policy), Panelist (State Unemployment Funds: Going for Broke?), Speaker (Impact of Tax Expenditures on Budget Shortfalls).

The Pew Charitable Trusts — Featured speaker at November 2009 briefing following release of The Pew Center report (Beyond California, States in Fiscal Peril).

MacNeil/Lehrer Productions — Participant in November 2009 documentary, (By the People—Hard Times, Hard Choices), Panelist (Spending Cuts and Taxes).

Federal Reserve Bank of Chicago — Regular participant in Midwest Economic Roundtable.

National Tax Association — Member, 1990 to 2011

EDUCATION

Master of Arts in Economics, Michigan State University, East Lansing, Michigan

Bachelor of Arts in Economics (Cum Laude, Phi Beta Kappa), Washington State University, Pullman, Washington

PUBLICATIONS

Bean, Mitch, "Budget and Fiscal Policy in Michigan," Ch. 13 in Klemanski, John S. and David A. Dulio, eds., *Michigan Government, Politics, and Policy*. Ann Arbor, MI: University of Michigan Press, pp. 293-315. (Forthcoming, August 2017)

"Budget Areas Synopses FY 2010-11," with Kyle I. Jen, November 2010.

"State Unemployment Funds: Implications for Michigan's Budget," National Conference of State Legislatures, July 28, 2010.

"Standard Principles and Practice in Public Finance," National Conference of State Legislatures, July 25, 2010.

"Civil Service Salary and Benefit Comparisons," with Viola Bay Wild and Jim Stansell, November 2008.

"Medicaid's Impact on the State Budget," with Bill Fairgrieve, Fiscal Forum, January 2004.

Revenue Review, with Rebecca Ross, quarterly, 2000 through 2011.

"The Income Tax," with Kyle I. Jen, April 1999.

"Michigan Economic and Industrial Trends," with Steve Marasco, *Fiscal Focus*, November 1998.

"Michigan and Internet Taxation," with Marjorie Bilyeu, *Fiscal Focus*, February 1998.

"Toward Deregulation of Michigan's Electric Utility Industry: What Should We Expect?", with Marjorie Bilyeu, *Fiscal Focus*, February 1998.

"Internet Taxation in Michigan," with Marjorie Bilyeu, *State and Local Taxes Weekly*, February 1, 1998.

"Recent Legislative Changes to Michigan's Limited Liability Company Act," with Marjorie Bilyeu; Kemp, Klein, Umphrey, & Endleman, P.C. Quarterly Commentator, Winter 1997/1998; *Fiscal Forum*, October 1997; *Michigan Tax Lawyer*, Volume XXIII, Issue 3, Third Quarter 1997.

"Michigan's Short Statute of Limitations Applying to Tax Laws: A Constitutional Controversy," with Marjorie Bilyeu, *Fiscal Forum*, October 1997; *State and Local Taxes Weekly*, October 6, 1997.

"Mail Order Sales: Is Michigan Getting Its Fair Share of Sales and Use Taxes?," with Marjorie Bilyeu, *Fiscal Forum*, September 1997.

"State Cash Flow and Borrowing Costs," *Fiscal Focus*, June 1997.

"Dynamic Revenue Estimating, Will It Work For Michigan?," with Jay Wortley, Senate Fiscal Agency, and Mark P. Haas, Michigan Department of Treasury; March 1997.

"Revenue Performance and Economic Conditions in Michigan," National Tax Association Proceedings. 90th Annual Conference, Chicago, Illinois, 1997.

"Michigan Economic Outlook and Revenue Estimates," with Steve Marasco; Fiscal Years 1997-98 and 1998-99, 1998-99 and 1999-2000, 1999-2000 and 2000-01.

"Pupil and Taxpayer Equity in Michigan: Initial Analysis of School Finance Reform," with Hank Prince, National Conference of State Legislatures National Seminar on Property Tax Reform, Atlanta, Georgia, October 19, 1995.

"Trade Sanctions and Economic Welfare," with Michael Ahmad, *Fiscal Forum*, June 1995.

Key Economic Indicators Update, Bi-monthly, 1995 through 1999.

"Overview of the Headlee Limit on State Revenues," *Fiscal Forum*, June 1994.

"Fiscal Effects of Tax Increment Financing," 1994.

"Analysis of the Michigan Single Business Tax," Office of Revenue and Tax Analysis, Michigan Department of Treasury, 1993.

"Tax Expenditure Appendix to the Executive Budget," Office of Revenue and Tax Analysis, Michigan Department of Treasury, 1993.

"The Economic Impact of Michigan State University to the State of Michigan," with Ronald Fisher, John Goddeeris, and Margie Tieslau, A Report to the Vice President for Research and Graduate Studies, Michigan State University, 1992.

SELECTED ECONOMIC AND BUDGET PRESENTATIONS

November 2010: Michigan Library Association; New Members of the Michigan House of Representatives.

October 2010: Oakland University; Rotary Club of Portage, Michigan; UAW Region 1-C, Annual Cap Conference; MSU Institute for Public Policy and Social Research, State Tax and Budget Round Table; Michigan Future, Inc.; Grand Valley Metro Council.

September 2010: Governmental Consultants Services, Inc. and Ottawa County.

August 2010: Michigan Judges' Association.

May 2010: Michigan Municipal League; Michigan Association of School Nurses; Town Hall Meeting With State Representative Corriveau; Town Hall Meeting With State Representative Segal; Business Leaders for Michigan; National Association for Business Economics.

April 2010: Town Hall Meeting With State Representative Stamas; Macomb Intermediate School District; Allegan County Local Officials; Town Hall Meeting With State Representative Nathan; Town Hall Meeting With State Representative Roberts.

March 2010: Michigan Association of Counties; Michigan County Medical Care Facilities Council; Architects and Engineers; Town Hall Meeting With State Representative Kurtz; State Bar of Michigan; State Farm Insurance.

February 2010: MSU Institute for Public Policy and Social Research, Michigan Political Leadership Program; Central Michigan University; Michigan Society of Association Executives; MSU Institute for Public Policy and Social Research, Michigan Policy Forum Series; Town Hall Meeting With State Representative Jones.

January 2010: Michigan Office of Services to the Aging; Michigan Association of Health Plans; Lansing State Journal; Town Hall Meeting With State Representative Barnett; Town Hall Meeting With State Representative Bauer; The Economist (Interview); U.S. Representative Hoekstra; University of Michigan, Flint Campus.

December 2009: Detroit Free Press; Fight Crime: Invest in Kids; Michigan League for Human Services; Michigan Utilities Directors Association; University of Michigan, Ann Arbor Campus.

November 2009: MacNeil/Leher Productions "By the People;" Town Hall Meeting With State Representative Byrnes; Town Hall Meeting With State Representative Opsommer; Public Affairs Associates; The Pew Center; Tri-County Office on Aging Advisory Council.

October 2009: Association of Businesses Advocating Tariff Equity; Presidents Council, State Universities of Michigan; UAW Region 1-C, Annual CAP Conference.

September 2009: Black Caucus Foundation Institute; Michigan Farm Bureau.

August 2009: Town Hall Meeting With State Representative Bauer.

July 2009: City, County, and Village Officials in City of Kalamazoo and Van Buren County; Michigan Municipal League.

May 2009: Allegan County Local Officials; Medical Care Advisory Council; Michigan Community College Association; Michigan Long Term Care Support and Service Advisory Commission; Michigan Professional Fire Fighters Union; The Capitol Club; Western Michigan University.

March 2009: Michigan Bankers Association; Architects and Engineers.

February 2009: Michigan Association of Counties; Michigan Association of Public Employees Retirement System; MSU Institute for Public Policy and Social Research, Michigan Political Leadership Program; Cable Television Show With State Representative Anger.

January 2009: Early Childhood Investment Corporation, Great Start Parent Liaison Institute; Michigan School Business Officials.

Estimated Distribution Schedule for Michigan Transportation Funding by City/Village within County

County with City/Village	Actual MTF Revenues Fiscal Year 2015	Estimated Additional** Revenues in FY 2017 Above 2015 Actual	Estimated Additional** Revenues in FY 2018 Above 2015 Actual	Estimated Additional** Revenues in FY 2019 Above 2015 Actual	Estimated Additional** Revenues in FY 2020 Above 2015 Actual	Estimated Additional** Revenues in FY 2021 Above 2015 Actual	Total Revenues in FY 2021
Kalkaska	3,358,802.55	749,480.47	988,945.05	1,279,411.25	1,617,478.90	2,145,466.77	5,504,269.32
Kalkaska	194,900.71	44,223.95	58,297.54	75,452.94	95,381.98	126,508.24	321,408.95
County-Wide Total	\$3,553,703.26	\$793,704.42	\$1,047,242.59	\$1,354,864.19	\$1,712,860.88	\$2,271,975.01	\$5,825,678.27
Kent	31,732,993.81	7,720,139.44	10,186,781.51	13,178,773.34	16,661,091.58	22,099,712.17	53,832,705.98
Caledonia	112,429.02	23,603.38	31,114.79	40,271.04	50,907.65	67,520.50	179,949.52
Casnovia	37,730.07	8,896.49	11,727.66	15,178.78	19,187.88	25,449.51	63,179.58
Cedar Springs	226,279.81	54,045.06	71,244.08	92,209.28	116,564.09	154,602.78	380,882.59
East Grand Rapids	797,328.50	166,809.39	219,893.92	284,602.79	359,773.55	477,179.46	1,274,507.96
Grand Rapids	14,105,436.23	3,325,441.53	4,383,712.12	5,673,720.80	7,172,293.75	9,512,848.42	23,618,284.65
Grandville	1,117,276.20	256,494.91	338,120.46	437,620.22	553,206.77	733,736.29	1,851,012.49
Kent City	81,013.61	19,107.59	25,188.28	32,600.53	41,211.16	54,659.71	135,673.32
Kentwood	3,203,060.16	755,539.73	995,978.61	1,289,068.36	1,629,543.87	2,161,317.48	5,364,377.64
Lowell	267,385.68	62,735.47	82,700.05	107,036.46	135,307.49	179,462.77	446,848.45
Rockford	342,278.87	80,816.99	106,535.75	137,886.36	174,305.63	231,187.27	573,466.14
Sand Lake	58,088.68	12,293.97	16,206.34	20,975.42	26,515.57	35,168.46	93,257.14
Sparta	257,959.64	60,852.00	80,217.21	103,822.98	131,245.26	174,074.90	432,034.54
Walker	1,726,147.43	406,769.85	536,218.09	694,012.68	877,318.94	1,163,616.87	2,889,764.30
Wyoming	5,134,172.90	1,211,207.81	1,596,656.07	2,066,509.03	2,612,326.27	3,464,814.00	8,598,986.90
County-Wide Total	\$59,199,580.61	\$14,164,753.61	\$18,682,294.94	\$24,174,288.07	\$30,560,799.46	\$40,535,350.59	\$99,734,931.20
Keweenaw	1,247,941.29	268,976.94	354,917.08	459,160.90	580,488.15	769,974.82	2,017,916.11
Ahmeek	18,002.70	3,745.20	4,937.05	6,389.88	8,077.62	10,713.62	28,716.32
County-Wide Total	\$1,265,943.99	\$272,722.14	\$359,854.13	\$465,550.78	\$588,565.77	\$780,688.44	\$2,046,632.43
Lake	2,840,426.12	668,245.61	881,755.06	1,140,738.12	1,442,163.23	1,912,923.41	4,753,349.53
Baldwin	116,674.03	27,517.82	36,274.95	46,949.69	59,350.29	78,718.24	195,392.27
Luther	63,151.99	14,891.91	19,631.03	25,407.92	32,118.79	42,600.19	105,752.18
County-Wide Total	\$3,020,252.14	\$710,655.34	\$937,661.04	\$1,213,095.73	\$1,533,632.31	\$2,034,241.84	\$5,054,493.98
Lapeer	7,243,329.18	1,698,110.98	2,240,670.09	2,898,784.38	3,664,750.18	4,861,021.49	12,104,350.67
Almont	166,692.54	39,323.33	51,837.38	67,091.72	84,812.33	112,489.39	279,181.93
Clifford	47,728.95	11,254.06	14,835.51	19,201.19	24,272.74	32,193.71	79,922.66
Columbiaville	69,045.79	16,284.17	21,466.37	27,783.35	35,121.64	46,582.97	115,628.76
Dryden	68,840.02	16,237.00	21,404.18	27,702.87	35,019.90	46,448.02	115,288.04
Imlay City	272,173.73	61,183.53	80,654.25	104,388.62	131,960.30	175,023.27	447,197.00
Lapeer	665,452.76	152,397.46	200,895.61	260,013.79	328,690.00	435,952.33	1,101,405.09
Metamora	45,822.70	10,807.30	14,246.55	18,438.93	23,309.12	30,915.66	76,738.36
North Branch	78,888.47	18,606.85	24,528.21	31,746.19	40,131.16	53,227.28	132,115.75
Otter Lake	45,878.58	10,819.51	14,262.67	18,459.77	23,335.47	30,950.60	76,829.18
County-Wide Total	\$8,703,852.72	\$2,035,024.19	\$2,684,800.82	\$3,473,610.81	\$4,391,402.84	\$5,824,804.72	\$14,528,657.44



LOWELL CITY ADMINISTRATION
INTER OFFICE MEMORANDUM

DATE: August 16, 2018
TO: Mayor DeVore and the Lowell City Council
FROM: Michael T. Burns, City Manager *MTB*
RE: LARA Commitment

In approximately 2013, the Lowell Area Recreation Authority (LARA) met with the City Council regarding a \$25,000 commitment toward the construction of the last phase of the Trail. In the meeting, there was discussion regarding a commitment of \$25,000 from all three communities. Also there was consensus to move forward however, no formalized action was taken.

LARA is in the process of finalizing their grant requests with MDOT and the DNR for the trail. As part of this, LARA is requesting the City take action to approve a \$25,000 commitment for the project. In addition, this commitment will assist LARA in their request for funding from the Fred Meijer Trail Foundation. This commitment would not be until Fiscal Year 2021.

According to LARA, no resolution is needed for this action, however, they would like City Council approval. This would allow me to set aside funding for this during the fiscal year 2021 budget process.

The City has continued to show commitment to LARA in completing this project. **I recommend the Lowell City Council approve a \$25,000 commitment for the Lowell Area Recreation Authority trail for the fiscal year 2021.**



LOWELL CITY ADMINISTRATION
INTER OFFICE MEMORANDUM

DATE: August 17, 2018
TO: Mayor DeVore and the City Council
FROM: Michael T Burn. City Manager
RE: Resolution 25-18 – Establishing a Brownfield Redevelopment Authority

This is the fourth step for establishing the City of Lowell Brownfield Redevelopment Authority.

Resolution 25-18 establishes the Brownfield Authority, designating Brownfield Redevelopment Zone and designating the members of the Board of the DDA as the Board of the Brownfield Authority.

Recommended Motion: That the Lowell City Council approve Resolution 25-18.

**CITY OF LOWELL
KENT COUNTY, MICHIGAN**

RESOLUTION NO. 25-18

**RESOLUTION ESTABLISHING A BROWNFIELD REDEVELOPMENT
AUTHORITY, CREATING THE BOUNDARIES OF A BROWNFIELD
REDEVELOPMENT ZONE, APPROVING MEMBERS TO AN
AUTHORITY BOARD AND OTHER MATTERS RELATED THERETO**

Councilmember _____, seconded by Councilmember _____,

moved the adoption of the following resolution:

WHEREAS, the Brownfield Redevelopment Act, Act 381 of the Public Acts of Michigan of 1996, as amended (“Act 381”), authorizes the City Council after conducting a public hearing duly noticed as required by Act 381 to establish a brownfield redevelopment authority and to designate the boundaries of a brownfield redevelopment zone; and

WHEREAS, the City Council has held a duly noticed public hearing on this date as required by Act 381 regarding the establishment of a brownfield redevelopment authority and the creation of a brownfield redevelopment zone at which time all persons were given an opportunity to be heard.

NOW, THEREFORE, BE IT HEREBY RESOLVED AS FOLLOWS:

1. That an authority to be known as the City of Lowell Brownfield Redevelopment Authority (the “Authority”) is hereby established pursuant to Act 381.
2. That the boundaries of the Authority’s brownfield redevelopment zone (the “Zone”) shall be the jurisdictional limits of the City and the Zone shall include all property within such limits.
3. That the Authority shall be a public body corporate possessing all of the powers necessary to carry out its purpose as provided in this resolution and Act 381.

4. That the Authority shall, as permitted by Act 381, be under the supervision and control of a board (the "Board") who shall be comprised of the members, from time to time, of the board of the City of Lowell Downtown Development Authority. The Board shall elect one of its members as chairperson and another as vice chairperson.

5. That the Board shall adopt bylaws governing its affairs, subject to the prior approval of the City Council, and shall have such power, authority, duties and obligations as provided in this resolution and Act 381.

6. That the Board may, with the prior approval of the City Council, appoint an executive director who shall not be a member of the Board. If appointed, said executive director shall furnish a bond in an amount established by the Board in favor of the Authority which bond shall be filed with the City Clerk.

7. That upon adoption, a certified copy of this resolution shall be promptly filed by the City Clerk with the Michigan Secretary of State.

8.. That all resolutions or parts of resolutions in conflict herewith shall be and the same are hereby rescinded to the extent of such conflict.

YEAS: Councilmembers _____

NAYS: Councilmembers _____

ABSTAIN: Councilmembers _____

ABSENT: Councilmembers _____

RESOLUTION DECLARED ADOPTED.

Dated: August 20, 2018

Susan Ullery
City Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Lowell, at a regular meeting held on August 20, 2018, and that public notice of said meeting was given pursuant to and in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended.

Dated: August 20, 2018

Susan Ullery
City Clerk



LOWELL CITY COUNCIL

MEMORANDUM

DATE: August 20, 2018

TO: Mayor DeVore and the City Council

FROM: Michael T. Burns, City Manager

RE: Resolution 26-18 – Proclaiming,
Thursday, August 30, 2018 as Pink Arrow
Pride Day – Arrow Force XI.

For the eleventh straight year, the Lowell High School sports teams have initiated the cancer awareness and fund raising event called Pink Arrow Pride Day to be held on Thursday, August 30, 2018. The players will wear pink jerseys in games being held that day. Funds are being raised for Gilda's Club of Lowell and Lowell Community Wellness for Pink Arrow Family Support.

Recommended Motion: That the Lowell City Council adopt Resolution 26-18 proclaiming Thursday, August 30, 2018 as Pink Arrow Pride Day – Arrow Force XI in the City of Lowell.

**CITY COUNCIL
CITY OF LOWELL
KENT COUNTY, MICHIGAN**

RESOLUTION NO. 26 - 18

**RESOLUTION PROCLAIMING THURSDAY, AUGUST 30, 2018
AS PINK ARROW PRIDE DAY - ARROW FORCE XI
IN THE CITY OF LOWELL**

Councilmember _____ supported by Councilmember _____, moved the adoption of the following resolution:

WHEREAS, many have been afflicted and battling cancer and breast cancer in particular; and

WHEREAS, the Lowell High School football team, volleyball team, and soccer team, will once again compete against this disease with each player wearing pink for games on Thursday, August 30, 2018; and

WHEREAS, the Lowell community is encouraged to buy and wear Pink Arrow Force XI t-shirts to support Gilda's Club of Lowell, Lowell Community Wellness for Pink Arrow Family Support, the Dr. Don Gerard Medical Scholarship and the Kathy Talus Scholarship.

NOW, THEREFORE, BE IT RESOLVED, that the Lowell City Council recognize Thursday, August 30, 2018 as 'Pink Arrow Pride Day Arrow Force XI and further to encourage all Lowell Community residents to participate in this event by purchasing pink T-shirts and attending the game.

YES: Councilmembers _____

NO: Councilmembers _____

ABSTAIN: Councilmembers _____

ABSENT: Councilmembers _____

RESOLUTION DECLARED ADOPTED.

Dated: August 20, 2018

Susan Ullery, City Clerk

CERTIFICATION

I, the undersigned duly qualified and acting Clerk of the City of Lowell, Kent County, Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council at a regular meeting held on August 20, 2018, the original of which is on file in my office and public notice of said meeting was given pursuant to and in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended.

IN WITNESS WHEREOF, I have affixed my official signature the 20th day of August, 2018.

Susan Ullery, City Clerk



LOWELL CITY COUNCIL MEMORANDUM

DATE: August 20, 2018
TO: Mayor DeVore and the City Council
FROM: Michael T. Burns, City Manager
RE: MERS Annual Meeting Officer Delegate

The 2018 Municipal Employees' Retirement (MERS) Annual Meeting is being held this year on October 4th and 5th, 2018 at the Amway Grand Plaza Hotel in Grand Rapids, MI. Council needs to appoint an Employer Delegate to the Annual Meeting. Ballots were distributed to the employees and they selected Sharon Morris as their delegate to represent the City of Lowell Employees.

Recommended Motion: That the Lowell City Council appoint Mike Burns as the Employer Delegate for the 2018 MERS Annual Meeting.



Municipal Employees' Retirement System of Michigan
1134 Municipal Way • Lansing, MI 48917
800.767.MERS (6377) • Fax: 517.703.9707
www.mersofmich.com

2018 Officer and Employee Delegate Certification Form

MERS 72nd Annual Conference | October 4–5, 2018 | Amway Grand Plaza Hotel, Grand Rapids, MI

Please print clearly • Upload with registration and retain a copy for your records

IMPORTANT: A **voting delegate registered** to attend the **MERS Retirement Conference** is **NOT** confirmed to have voting rights until this form has been received by MERS.

The voting delegate representative must be a MERS member, defined as an **active employee on payroll** who is enrolled in either a MERS Defined Benefit Plan, Defined Contribution Plan or Hybrid Plan.

If you are NOT attending the MERS Annual Conference, you do not need to submit this form.

1. Officer (and alternate) delegate information

The officer delegate (or alternate) shall be a MERS member who holds a department head position or above, exercises management responsibilities, and is directly responsible to the legislative, executive, or judicial branch of government.

Officer Delegate name

Michael Burns

Officer Alternate name

Officer delegate and alternate listed above were appointed to serve at the 2018 MERS Annual Conference by official action of the governing body (or chief judge for a participating court) on August 20, 2018.

2. Employee (and alternate) delegate information

The employee delegate (or alternate) shall be an employee member who is not responsible for management decisions, receives direction from management and, in general, is not directly responsible to the legislative, executive, or judicial branch of government.

Employee Delegate name

Sharon Morris

Employee Alternate name

Scott Fosburg

Employee delegate and alternate listed above were elected to serve at the 2018 MERS Retirement Conference by secret ballot election conducted by an authorized officer on August 6, 2018.

3. Certification

NOTE: Certification should be signed by a member of the governing body or chief administrative officer, or the chief judge for a participating court.

I certify that the officer delegate and alternate selections are true and correct, and the secret ballot election results for the employee delegate and alternate are true and correct.

Employer/municipality name*

City of Lowell

Municipality number*

410401

Email address

lgerard@ci.lowell.mi.us

Employer address

301 E Main

Employer city

Lowell

Employer state

MI

Employer zip code

49331

Signature of authorized authority*

Printed name

Michael Burns

Title of authorized authority*

City Manager

Date

8/8/2018

* Required field



TIP: Scan and upload this completed form to your computer. Then attach it to your registration when you register online to attend the conference.

www.mersofmich.com



LOWELL CITY ADMINISTRATION
INTER OFFICE MEMORANDUM

DATE: August 17, 2018

TO: Mayor DeVore and the Lowell City Council

FROM: City Clerk Susan Ullery *SSh*

RE: Amendments to Chapter 19 of Appendix A, "Zoning", of the Code of Ordinances

At the meeting of June 11, 2018 the Planning Commission reviewed and recommended the City Council adopt Ordinance 18-04. This is an ordinance to amend Section 19.02 "Location of Parking," to amend subsections B, C, D and E of Section 19.03, "Parking Area Application and Design," to amend subsections D, G and K of Section 19.04, "Parking Restrictions," to delete Subsection J of Section 19.04, "Parking Restrictions," to add subsections L and M to Section 19.04, "Parking Restrictions," to amend Section 19.05, "NonResidential Parking Deferment," to amend Section 19.06, "Parking Lot Landscaping," and to amend Section 19.07, "Table of Off-Street Parking Requirements," of Chapter 19, "Off-Street Parking and Loading," of Appendix A, "Zoning," of the Code of Ordinances of the City of Lowell.

Please note a red lined copy is provided and Andy Moore will be present to answer any questions.

Recommended Motion: That the City Council approve Ordinance 18-04.

CHAPTER 19. - OFF-STREET PARKING AND LOADING

SECTION 19.01. - SCOPE.

In all zoning districts, off-street parking facilities for the storage and parking of self-propelled motor vehicles for the use of occupants, employees and patrons of the buildings hereafter erected, altered or extended after the effective date of this ordinance, shall be provided as herein prescribed. Such space shall be maintained and shall not be encroached upon so long as said main building or structure remains, unless an equivalent number of such spaces are provided elsewhere in conformance with this ordinance.

(Ord. No. 95-06, § 1, 12-27-95)

SECTION 19.02. - LOCATION OF PARKING.

A. Residential districts and uses.

1. Unless otherwise permitted herein, The off-street parking facilities required for single- and two-family dwellings shall be located on the same lot or plot of ground as the building they are intended to serve, but shall not be considered a parking lot under the provisions of this chapter. Such parking shall only be permitted in a driveway apron in the front yard or in an enclosed garage. Parking on any other portion of the front yard is not permitted.
2. Parking areas and driveways shall be hard surfaced and be constructed from the street or alley to the dwelling or accessory building to create a dustless surface, minimize maintenance, and establish an attractive pathway to homes or buildings.
3. Unless otherwise permitted herein, The off-street parking facilities for multiple-family dwellings shall be located on the same lot or plot of ground as the dwellings they are intended to serve, and shall consist of a parking lot as defined in this chapter.
4. The off-street parking required for manufactured home parks may be located on each site or in parking lots conveniently located and readily accessible to each site. Each parking space must meet the minimum area requirements of this ordinance.

B. Nonresidential districts and uses.

~~B-1. Except for the C-2 District and the MU District, the o~~ff-street parking required for nonresidential districts and uses shall be located on each site or in parking lots within four hundred (400) feet of and readily accessible to each site.

~~C-2. In the C-2 District and the MU District, parking shall be provided on the same lot as the use, unless the property adjoins or has access to a community parking lot or a common parking area maintained by participating property owners. In the C-2 and MU districts, on-street or off-street public parking within 400 feet of the use may be counted toward the minimum parking requirement.~~

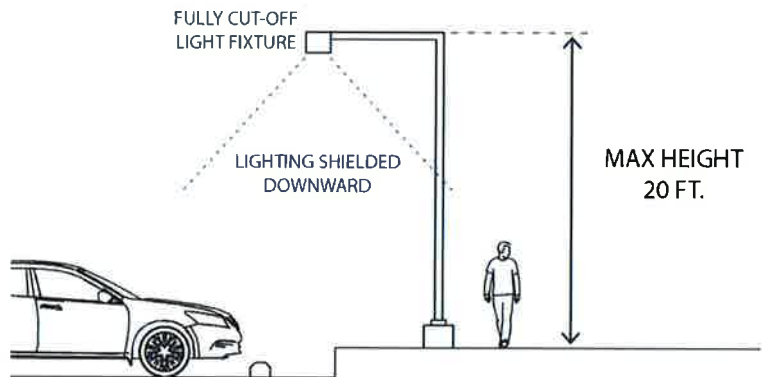
SECTION 19.03. - PARKING AREA APPLICATION AND DESIGN.

A. Plan submission and approval.

1. The construction of any parking lot shall be in accordance with the requirements of the provisions of this ordinance and such construction shall be completed and approved

by the zoning enforcement officer and building inspector before actual use of the property as a parking lot and before a certificate of occupancy is issued.

2. Plans for the development of any parking lot must be submitted to the zoning enforcement officer, prepared at a scale of not less than one (1) inch equals fifty (50) feet and indicating existing and proposed grades, drainage, pipe sizes, dimensions of typical parking spaces, type of curbing, drive and aisle dimensions, lighting, adjacent main buildings, sidewalks, landscaping, surfacing and base materials to be used, and the layout of the proposed parking lot. The plans are to be prepared in a presentable form by person or persons competent in such work and shall conform to the provisions of this ordinance.
- B. All parking facilities, access driveways, and commercial storage areas shall be hard surfaced with a pavement of poured cement or rolled asphalt. The Planning Commission may approve alternative surfaces of similar durability, provided that they form a dustless surface, and are or such surfaces approved by the Planning Commission, shall be graded and drained so as to dispose of surface water which might accumulate within or upon such area. All parking facilities, and shall be completely constructed prior to a certificate of occupancy being issued.
- C. All illumination for all parking lots in nonresidential districts shall be deflected away from adjacent residential areas and shall be installed in such a manner as to allow the reduction of the amount of light on other than normal parking hours each day.
1. The source of illumination in all parking lots abutting a residential district or use shall not be higher than ~~fifteen~~ twenty (1520) feet above the parking lot surface.
 2. All light fixtures shall be of a cutoff design, so as to maximize the direction of the light toward the ground, and comply with Section 4.24 of this Ordinance.
- D. When a required nonresidential parking lot is situated on a parcel which adjoins a residential district, either abutting directly or across a street, the respective parking area shall be setback a minimum of ~~twenty ten feet~~ (2010) feet, excluding any parking or drives, from any lot line unless a greater setback is required by the Planning Commission or any other provision of this ordinance.
- E. ~~Required nonresidential~~ Nonresidential parking lots abutting a residential district or use shall be effectively screened from neighboring residential districts and uses by a decorative fence or wall, or a landscaped equivalent. All parking lots shall contain landscaping in accordance with Section 4.26.E.3.
- F. Adequate ingress and egress to the parking lot, by means of limited and clearly defined drives, shall be provided for all vehicles. Such drives shall be located so as to minimize traffic conflicts with adjoining uses and streets, but in no case shall be located nearer than twenty-five (25) feet to any public street intersection, as measured from the nearest edge of the driveway to the nearest edge of the public street pavement.



- G. Wheel stops shall be provided and so located as to prevent any vehicle from projecting over the lot or setback lines. Such devices shall be securely anchored into the parking lot to ensure that they remain stationary.
- H. Plans for the layout of off-street parking facilities shall be in accordance with the following minimum regulations. The minimum parking space dimensions for a layout not provided for in the regulations shall be nine (9) feet in width, eighteen (18) feet in length, and one hundred and sixty-two (162) square feet in area.

(Ord. No. 95-06, § 1, 12-27-95; Ord. No. 04-1, § 6, 3-15-04)

SECTION 19.04. - PARKING RESTRICTIONS.

- A. Compliance. Off-street parking existing at the effective date of this ordinance which serves an existing building or use, shall not be reduced in size to less than that required under the terms of this ordinance.
- B. Fractions. When units or measurements determining number of required parking spaces result in requirement of a fractional space, the fraction shall be considered one (1) required parking space.
- C. Unlisted uses. Requirements for a use not mentioned shall be the same for that use which is most similar to the use not listed, as determined by the zoning enforcement officer.
- D. Building and use changes. Additional parking shall be provided and maintained in proper ratio to any increase in floor area or building use capacity or change of use.
- E. It shall be unlawful for any person to park or store any motor vehicle without the express written consent of the owner, holder, occupant, lessee, agent, or trustee of such property. However, in no case shall vehicles be parked in any required off-street parking lot for the sole purpose of displaying such vehicle for sale, except in approved and licensed vehicle sales lots. It shall be unlawful to use any of the off-street parking or loading area established to meet the requirements of this ordinance for any purpose other than the parking of licensed vehicles or the loading or unloading of necessary service vehicles.
- F. After the effective date of this ordinance it shall be unlawful for the owner, holder, occupant, lessee, agent, or trustee of any lot in a residential district to permit or allow the open storage or parking, either day or night, thereon of all vehicles (over one (1) ton rated capacity), semi-trucks and trailers, manufactured homes, construction equipment, and/or any other similar equipment or machinery used for commercial purposes.
- G. No vehicle parking, storage, or display shall be permitted within any street right-of-way, except that: ~~on-street parking is permitted in location's~~ specifically designated by public authority for on-street parking. On-street parking spaces shall not be counted toward the required parking for any use, unless authorized elsewhere in this Ordinance.
- H. In hospitals, bassinets shall not be counted as beds.
- I. Where benches, pews, or other similar seating facilities are used as seats, each twenty (20) inches of such seating facilities shall be counted as one (1) seat.
- ~~J. In the case of mixed uses in the same building, the total requirements for off street parking and loading shall be the sum of the requirements for each individual use computed separately.~~

K.J. Shared parking. Joint or collective provision of off-street parking for mixed uses in the same building or buildings or uses on two (2) or more properties shall not be less than the sum of the requirements for the participating individual uses computed separately. However, for buildings or uses where the peak parking demand does not overlap, the zoning enforcement officer or Planning Commission may authorize up to 50% reduction in the collective number of off-street parking spaces required by Section 19.07.

K. Where parking requirements are determined by usable floor area, such area may be calculated exactly or may be calculated by subtracting twenty (20) percent from the gross floor area.

L. Supplemental bike parking. For buildings and uses with twenty (20) or more off-street parking spaces, up to five (5) off-street parking spaces may be replaced with bicycle parking or bicycle racks equal to at least the number of off-street parking spaces being replaced.

L.M. Adjustment of standards. The Planning Commission may authorize an increase or decrease in off-street parking requirements when it is demonstrated that parking demand is expected to be lower or greater than the requirements of Section 19.07. In making this determination, the Commission must be provided with satisfactory evidence by the applicant justifying the proposed deviation.

(Ord. No. 95-06, § 1, 12-27-95; Ord. No. 00-7, § 1, 12-18-00)

SECTION 19.05. - ~~NONRESIDENTIAL~~ PARKING DEFERMENT.

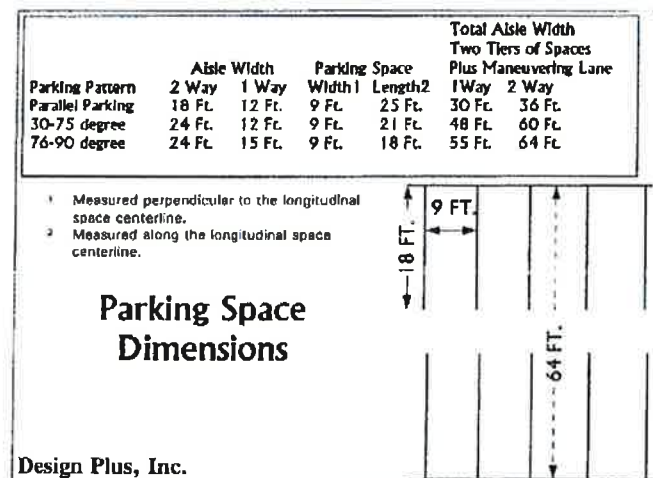
The planning commission may allow an applicant to defer construction of the required number of parking spaces for nonresidential-permitted or special land uses if the following conditions are met:

- A. Areas proposed for deferred parking shall be shown on the site plan, and shall be sufficient for construction of the total number of parking spaces required in accordance with the standards of this ordinance.
- B. Alterations to the deferred parking area may be initiated by the owner or required by the zoning enforcement officer, and shall require the approval of an amended site plan, submitted by the applicant and accompanied by evidence documenting the justification for the alteration.

(Ord. No. 95-06, § 1, 12-27-95)

SECTION 19.06. – LANDSCAPING AND DESIGN.

- A. Parking lot landscaping shall be installed in accordance with Section 4.26 of this Ordinance.
- B. Parking spaces and drive aisles shall be designed in accordance with the following dimensional minimum specifications requirements contained in the graphic at right:



SECTION 19.07. - TABLE OF OFF-STREET PARKING REQUIREMENTS.

Use	Parking Space per Unit of Measurement as Follows:	
Residential		
Single and Two-family	2	Dwelling Unit
Multiple-Family		
Manufactured Home Parks		
Community Facilities		
Child Care Center, day nurseries, or nursery schools	1	four (4) persons based on licensed capacity, plus
	6	Off-street queuing spaces
Churches	1	Three (3) seats based on maximum seating capacity in the main place of assembly therein.
Convalescent homes, nursing homes, children's homes	1	Two (2) beds
Elementary and junior high schools	1.5	Classroom, plus
		Amount required for auditorium or assembly hall therein
High Schools, Colleges and trade schools	1.5	Classroom, plus
		Each eight (8) students, based on maximum occupancy load established by local, county, state, fire, health, or building codes, plus
Hospitals	2	Each bed
Libraries	1	500 square feet UFA
Private clubs and lodges	1	Two (2) persons allowed within the maximum occupancy load as established by local, county, state, fire, health, or building codes
Private tennis club, swim club, golf club or other similar uses	1	Two (2) persons allowed within the maximum occupancy load as established by local, county, state, fire, health, or building codes
		Amount required for accessory uses
Senior independent living units	2	Living unit
Senior "interim care" units, homes for the aged, retirement community housing, etc.	1	Bed
Stadium and sports arenas with fixed seating	1	Four (4) seats
Theaters, auditoriums, and assembly halls	1	Four (4) seats based on maximum seating capacity in the main place of assembly therein
Commercial		
Animal hospitals and kennels	1	400 square feet GFA
Barber shops	2	Chair
Beauty shops	3	Chair

Bed and breakfast	1	Room rented, provided on-site, plus
	2	For operator's dwelling unit
Bowling lanes alley	5	Bowling land lane, plus
		Amount required for accessory uses
Convenience stores	1	200 square feet UFA
Furniture, appliances, and household equipment repair shops, hardware stores, and other similar uses	1	800 square feet of UFA
Laundromats, coin operated dry cleaning establishment	1	Two (2) washing or dry cleaning machines
Miniature of "Par 3" golf courses	3	Hole, plus
		Amount required for accessory uses
Mortuary establishment, funeral homes, undertaking parlors	1	200 square feet of GFA, plus
		Forty (40) spaces
Motels, hotels, tourist homes	3	Two (2) guest bedrooms plus
		Amount required for accessory uses
Open air businesses (not otherwise provided for herein)	1	800 square feet of lot area used for said business
Personal served establishment (not otherwise provided for therein)	1	300 square feet of UFA
Restaurants and other establishment (other than drive-in restaurants) in which is conducted the sale and consumption on the premises of food, beverage, or refreshments	1	Two (2) persons allowed within the maximum occupancy load as established by local, county, state, fire, health, or building code OR
		100 square feet UFA (whichever is greater)
Restaurants (drive-in) or similar drive-in uses for the sale of food, beverages, or refreshments	1	75-100 square feet GFA
Retail stores except as otherwise specified herein	1	Each 200 square feet of GFA
Vehicle repair shops, including body shops, and other similar uses	1	800 square feet GFA, plus
	3	Stall or service area
Vehicle salesrooms, machinery sales and other similar uses	1	200 square feet for accessory uses
Vehicle service stations	3	Service stall
	1	Service vehicle, plus
		Amount required for convenience store, car wash wash, or tother -other applicable accessory use

Vehicle wash establishment	5	Unit which represents the establishment's maximum capacity as computed by dividing the length of the mechanical wash/dry area by twenty (20) feet
Wholesale stores	1	200 square feet of GFA
Offices		
Banks (drive-in)	4	Drive-in window, plus requirement for bank
Banks Banks (other than drive-through banks), post offices	1	200 250 square feet UFAGFA , plus
Business and professional offices	1	300 square feet GFA
Medical clinic and dental clinic	3	Examining room
Industrial		
Industrial or manufacturing establishing, research establishment	1	2,000 square feet GFA, plus amount required for accessory uses, with a minimum of five (5) spaces
Warehouses and storage buildings	1	2,000 square feet GFA, with a minimum of four (4) spaces

(Ord. No. 95-06, § 1, 12-27-95)

SECTION 19.08. - OFF-STREET LOADING REQUIREMENTS.

On the same premises with every building or part thereof, erected and occupied for manufacturing, storage, warehouse, goods display, department store, wholesale, market, hotel, hospital, laundry, dry cleaning, or others similarly involving the receipt or distribution of vehicles, material, or merchandise there shall be provided and maintained on the lot adequate space for standing, loading, and unloading services in order to avoid undue interference with street or parking areas.

- A. Such loading and unloading space, unless completely and adequately provided for within a building, shall be a minimum area of twelve (12) feet by forty (40) feet, with fourteen (14) foot height clearance, and shall be provided according to the following schedule.

<i>Gross Floor Area (Sq. Ft.)</i>	<i>Loading and Unloading Spaces Required</i>
0—2,000	None
2,000—20,000	One (1) Space
20,000—100,000	One (1) space plus one (1) space for each 20,000 square feet in excess of 20,000 square feet
100,000—500,000	Five (5) spaces plus one (1) space for each 40,000 square feet in excess of 100,000 square feet
Over 500,000	Fifteen (15) spaces plus one (1) space for each 80,000 square feet in excess of 500,000 square feet

- B. Off-street loading space areas shall not be construed as, or counted towards, the area required as off-street parking space area.

- C. Unless fully enclosed, a required loading space shall not face, or be visible from the frontage street, and shall not be located in a required front yard, or a side or rear yard adjoining a residential district.
- D. All maneuvering areas for loading spaces shall be located off-street and shall be designed such that no vehicle maneuvering takes place on any public street.

(Ord. No. 95-06, § 1, 12-27-95)

**CITY OF LOWELL
KENT COUNTY, MICHIGAN**

ORDINANCE NO. 18-04

AN ORDINANCE TO AMEND SECTION 19.02, "LOCATION OF PARKING," TO AMEND SUBSECTIONS B, C, D AND E OF SECTION 19.03, "PARKING AREA APPLICATION AND DESIGN," TO AMEND SUBSECTIONS D, G AND K OF SECTION 19.04, "PARKING RESTRICTION," TO DELETE SUBSECTION J OF SECTION 19.04, "PARKING RESTRICTIONS," TO ADD SUBSECTIONS L AND M TO SECTION 19.04, "PARKING RESTRICTIONS," TO AMEND SECTION 19.05, "NONRESIDENTIAL PARKING DEFERMENT," TO AMEND SECTION 19.06, "PARKING LOT LANDSCAPING," AND TO AMEND SECTION 19.07, "TABLE OF OFF-STREET PARKING REQUIREMENTS," OF CHAPTER 19, "OFF-STREET PARKING AND LOADING," OF APPENDIX A, "ZONING," OF THE CODE OF ORDINANCES OF THE CITY OF LOWELL

Councilmember _____, supported by Councilmember

_____, moved the adoption of the following ordinance:

THE CITY OF LOWELL ORDAINS:

Section 1. Amendment to Section 19.02 of Chapter 19. Section 19.02, "Location of parking," of Chapter 19, "Off-Street Parking and Loading," of Appendix A, "Zoning," of the Code of Ordinances of the City of Lowell is amended to read as follows:

SECTION 19.02. - Location of Parking.

A. Residential districts and uses.

1. Unless otherwise permitted herein, the off-street parking facilities required for single- and two-family dwellings shall be located on the same lot or plot of ground as the building they are intended to serve, but shall not be considered a parking lot under the provisions of this chapter. Such parking shall only be permitted in a driveway apron in the front yard or in an enclosed garage. Parking on any other portion of the front yard is not permitted.
2. Parking areas and driveways shall be hard surfaced and be constructed from the street or alley to the dwelling or accessory building to create a dustless surface, minimize

maintenance, and establish an attractive pathway to homes or buildings.

3. Unless otherwise permitted herein, the off-street parking facilities for multiple-family dwellings shall be located on the same lot or plot of ground as the dwellings they are intended to serve, and shall consist of a parking lot as defined in this chapter.
4. The off-street parking required for manufactured home parks may be located on each site or in parking lots conveniently located and readily accessible to each site. Each parking space must meet the minimum area requirements of this ordinance.

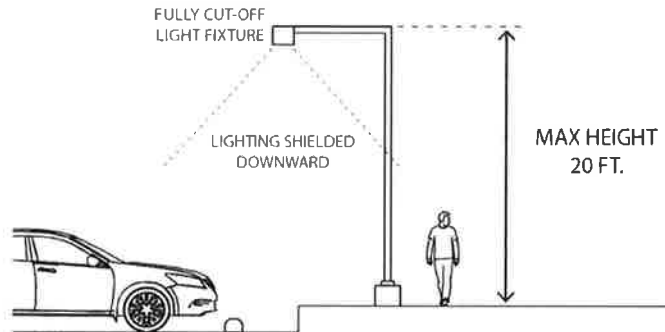
B. Nonresidential districts and uses.

1. Off-street parking required for nonresidential districts and uses shall be located on each site or in parking lots within four hundred (400) feet of and readily accessible to each site.
2. In the C-2 District and the MU District, on-street or off-street public parking within 400 feet of the use may be counted toward the minimum parking requirement.

Section 2. Amendment to Subsections B, C, D and E of Section 19.03 of Chapter 19. Subsections B, C, D and E of Section 19.03, "Parking area application and design," of Chapter 19, "Off-Street Parking and Loading," of Appendix A, "Zoning," of the Code of Ordinances of the City of Lowell are amended to read as follows:

- B. All parking facilities, access driveways, and commercial storage areas shall be hard surfaced with a pavement of poured cement or rolled asphalt. The Planning Commission may approve alternative surfaces of similar durability, provided that they form a dustless surface, and are graded and drained so as to dispose of surface water which might accumulate within or upon such area. All parking facilities shall be completely constructed prior to a certificate of occupancy being issued.
- C. All illumination for all parking lots in nonresidential districts shall be deflected away from adjacent residential areas and shall be installed in such a manner as to allow the reduction of the amount of light on other than normal parking hours each day.
 1. The source of illumination in all parking lots abutting a residential district or use shall not be higher than twenty (20) feet above the parking lot surface.

2. All light fixtures shall be of a cutoff design, so as to maximize the direction of the light toward the ground, and comply with chapter 4, section 4.24 of the zoning ordinance.



- D. When a required nonresidential parking lot is situated on a parcel which adjoins a residential district, either abutting directly or across a street, the respective parking area shall be setback a minimum of ten feet (10) feet, excluding any parking or drives, from any lot line unless a greater setback is required by the Planning Commission or any other provision of the zoning ordinance.
- E. Nonresidential parking lots abutting a residential district or use shall be effectively screened from neighboring residential districts and uses by a decorative fence or wall, or a landscaped equivalent. All parking lots shall contain landscaping in accordance with chapter 4, section 4.26,E,3 of the zoning ordinance.

Section 3. Amendment to Subsections D, G and K of Section 19.04 of

Chapter 19. Subsections D, G and K of Section 19.04, "Parking restrictions," of Chapter 19, "Off-Street Parking and Loading," of Appendix A, "Zoning," of the Code of Ordinances of the City of Lowell are amended to read as follows:

- D. Additional parking shall be provided and maintained in proper ratio to any increase in floor area or building use capacity or change of use.
- G. No vehicle parking, storage, or display shall be permitted within any street right-of-way, except that on-street parking is permitted in locations specifically designated by public authority for on-street parking. On-street parking spaces shall not be counted toward the required parking for any use, unless authorized elsewhere in this chapter.
- J. Joint or collective provision of off-street parking for mixed uses in the same building or buildings or uses on two (2) or more properties shall not be less than the sum of the requirements for the participating individual uses computed separately. However, for buildings or uses where the peak parking demand does not overlap, the Planning Commission may authorize up to fifty percent (50%) reduction in the collective number of off-street parking spaces required.

Section 4. Deletion of Subsection J of Section 19.04. Subsection J of Section 19.04, "Parking restrictions," of Chapter 19, "Off-Street Parking and Loading," of Appendix A, "Zoning," of the Code of Ordinances of the City of Lowell is deleted in its entirety.

Section 5. Addition of Subsections L and M to Section 19.04 of Chapter 19. The following Subsections L and M are added to Section 19.04, "Parking restrictions," of Chapter 19, "Off-Street Parking and Loading," of Appendix A, "Zoning," of the Code of Ordinances of the City of Lowell:

- L. For buildings and uses requiring twenty (20) or more off-street parking spaces, up to five (5) off-street parking spaces may be replaced with bicycle parking or bicycle racks equal to at least the number of off-street parking spaces being replaced.
- M. The planning Commission may authorize an increase or decrease in off-street parking requirements when it is demonstrated that parking demand is expected to be lower or greater than the requirements of section 19.07. In making this determination, the Planning Commission must be provided with satisfactory evidence by the applicant justifying the proposed deviation.

Section 6. Amendment to Section 19.05 of Chapter 19. Section 19.05, "Nonresidential parking deferment," of Chapter 19, "Off-Street Parking and Loading," of Appendix A, "Zoning," of the Code of Ordinances of the City of Lowell is amended to read as follows:

Section 19.05. - Parking Deferment.

The Planning Commission may allow an applicant to defer construction of the required number of parking spaces for permitted or special land uses if the following conditions are met:

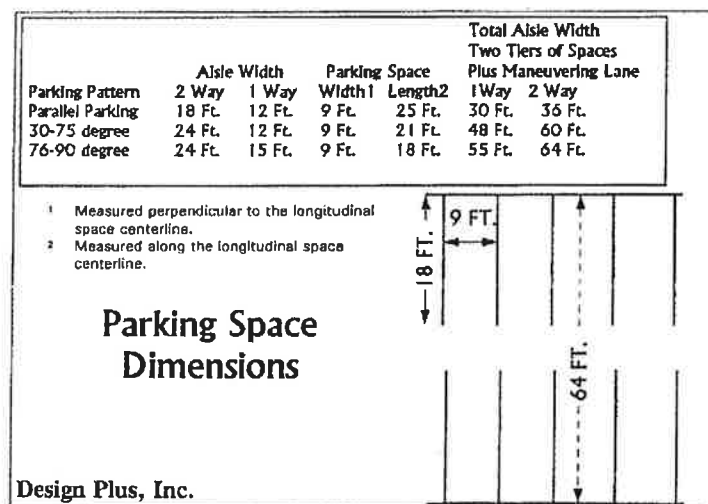
- A. Areas proposed for deferred parking shall be shown on the site plan, and shall be sufficient for construction of the total number of parking spaces required in accordance with the standards of this ordinance.

- B. Alterations to the deferred parking area may be initiated by the owner or required by the zoning enforcement officer, and shall require the approval of an amended site plan, submitted by the applicant and accompanied by evidence documenting the justification for the alteration.

Section 7. Amendment to Section 19.06 of Chapter 19. Section 19.06, "Parking lot landscaping," of Chapter 19, "Off-Street Parking and Loading," of Appendix A, "Zoning," of the Code of Ordinances of the City of Lowell is amended to read as follows:

Section 19.06. – LANDSCAPING and DESIGN.

- A. Parking lot landscaping shall be installed in accordance with section 4.26 of the zoning ordinance.
- B. Parking spaces and drive aisles shall be designed in accordance with the requirements contained in the graphic at right:



Section 8. Amendment to Section 19.07 of Chapter 19. Portions of Section

19.07, "Table of off-street parking requirements," of Chapter 19, "Off-Street Parking and Loading," of Appendix A, "Zoning," of the Code of Ordinances of the City of Lowell are amended to read as follows:

Use	Parking Space per Unit of Measurement as Follows:	
Restaurants (drive-in) or similar drive-in uses for the sale of food, beverages, or refreshments	1	100 square feet GFA
Vehicle service stations	3	Service stall
	1	Service vehicle, plus
		Amount required for convenience store, car wash, or other applicable accessory

		use
Offices		
Banks, post offices	1	250 square feet GFA,
Business and professional offices	1	300 square feet GFA
Medical clinic and dental clinic	3	Examining room

Section 10. Publication. After its adoption, the City Clerk shall publish this ordinance or a summary thereof, as permitted by law, along with its date of adoption in the *Lowell Ledger*, a newspaper of general circulation in the City, at least ten (10) days before its effective date.

Section 11. Effective Date. This ordinance shall take effect ten (10) days after it, or a summary thereof, as permitted by law, along with the date of its adoption, is published in the *Lowell Ledger*, a newspaper of general circulation in the City.

YEAS: Councilmembers _____

NAYS: Councilmembers _____

ABSTAIN: Councilmembers _____

ABSENT: Councilmembers _____

ORDINANCE DECLARED ADOPTED.

Dated: August 6, 2018

 Susan Ullery
 City Clerk

CERTIFICATION

I, the undersigned City Clerk of the City of Lowell, Michigan (the "City"), certify that the above ordinance is a true and complete copy of an ordinance adopted at a regular meeting of the Lowell City Council held on August 6, 2018, pursuant to notice given in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended, and notice of its adoption, including a summary of its contents and its effective date, was published in the *Lowell Ledger*, on _____, 2018. I further certify that the above ordinance was entered into the Ordinance Book of the City on _____, 2018, and was effective _____, 2018, ten (10) days after publication.

Dated: _____, 2018

Susan Ullery
City Clerk

GRAPIDS 60857-994 513122v1



LOWELL CITY ADMINISTRATION
INTER OFFICE MEMORANDUM

DATE: August 16, 2018
TO: Mayor DeVore and the Lowell City Council
FROM: Michael T. Burns, City Manager MVB
RE: Water/Sewer Distribution position

With the recent resignation of Jeff VanSetters as Water/Sewer Distribution Supervisor, the City now has a vacancy in this position. This task is necessary to the City. However, the City needs to look at what measures it must take to move forward.

The City Administration needs guidance from the City Council on how they would like to proceed going forward as discussion on this topic is needed.

No recommended action however the City Manager needs consensus from the Council on how they would like to proceed.

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 07/31/2018

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 07/31/2018	ACTIVITY FOR MONTH 07/31/2018	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
TAXES	TAXES	2,009,573.45	69,765.21	69,765.21	1,939,808.24	3.47
STATE	STATE GRANTS	439,153.00	0.00	0.00	439,153.00	0.00
LICPER	LICENSES AND PERMITS	43,600.00	525.00	525.00	43,075.00	1.20
CHARGES	CHARGES FOR SERVICES	325,156.00	7,220.20	7,220.20	317,935.80	2.22
INT	INTEREST AND RENTS	4,850.00	8,937.27	8,937.27	(4,087.27)	184.27
OTHER	OTHER REVENUE	15,500.00	201.00	201.00	15,299.00	1.30
TRANSIN	TRANSFERS IN	151,273.00	0.00	0.00	151,273.00	0.00
FINES	FINES AND FORFEITURES	5,500.00	1,191.25	1,191.25	4,308.75	21.66
LOCAL	LOCAL CONTRIBUTIONS	10,510.00	0.00	0.00	10,510.00	0.00
TOTAL REVENUES		3,005,115.45	87,839.93	87,839.93	2,917,275.52	2.92
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
101	COUNCIL	21,659.00	64.88	64.88	21,594.12	0.30
172	MANAGER	125,197.22	7,014.65	7,014.65	118,182.57	5.60
191	ELECTIONS	14,860.00	89.86	89.86	14,770.14	0.60
209	ASSESSOR	54,900.00	1,879.96	1,879.96	53,020.04	3.42
210	ATTORNEY	45,000.00	0.00	0.00	45,000.00	0.00
215	CLERK	129,383.95	6,588.80	6,588.80	122,795.15	5.09
253	TREASURER	213,323.66	7,187.52	7,187.52	206,136.14	3.37
265	CITY HALL	150,925.36	9,794.81	9,794.81	141,130.55	6.49
276	CEMETERY	123,889.57	8,608.49	8,608.49	115,281.08	6.95
294	UNALLOCATED MISCELLANEOUS	5,000.00	109,414.00	109,414.00	(104,414.00)	2,188.28
301	POLICE DEPARTMENT	736,428.68	29,053.57	29,053.57	707,375.11	3.95
305	CODE ENFORCEMENT	87,900.26	4,253.90	4,253.90	83,646.36	4.84
336	FIRE	125,060.00	30,226.75	30,226.75	94,833.25	24.17
371	BUILDING INSPECTION DEPARTMENT	0.00	0.00	0.00	0.00	0.00
400	PLANNING & ZONING	65,511.95	1,853.66	1,853.66	63,658.29	2.83
426	EMERGENCY MANAGEMENT	0.00	0.00	0.00	0.00	0.00
441	DEPARTMENT OF PUBLIC WORKS	295,771.47	8,883.33	8,883.33	286,888.14	3.00
442	SIDEWALK	3,909.01	135.40	135.40	3,773.61	3.46
443	ARBOR BOARD	0.00	0.00	0.00	0.00	0.00
523	TRASH	0.00	0.00	0.00	0.00	0.00
651	AMBULANCE	0.00	0.00	0.00	0.00	0.00
672	SENIOR CITIZEN CONTRIBUTION	0.00	0.00	0.00	0.00	0.00
728	ECONOMIC DEVELOPMENT	19,807.05	980.43	980.43	18,826.62	4.95
747	CHAMBER/RIVERWALK	6,500.00	53.04	53.04	6,446.96	0.82
751	PARKS	158,142.04	1,810.35	1,810.35	156,331.69	1.14
757	SHOWBOAT	7,600.00	0.00	0.00	7,600.00	0.00
758	DOG PARK	0.00	0.00	0.00	0.00	0.00
774	RECREATION CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
790	LIBRARY	82,229.06	3,682.69	3,682.69	78,546.37	4.48
803	HISTORICAL DISTRICT COMMISSION	0.00	0.00	0.00	0.00	0.00
804	MUSEUM	53,825.50	269.79	269.79	53,555.71	0.50
906	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	447,546.00	0.00	0.00	447,546.00	0.00
TOTAL EXPENDITURES		2,974,369.78	231,845.88	231,845.88	2,742,523.90	7.79
TOTAL REVENUES		3,005,115.45	87,839.93	87,839.93	2,917,275.52	2.92
TOTAL EXPENDITURES		2,974,369.78	231,845.88	231,845.88	2,742,523.90	7.79
NET OF REVENUES & EXPENDITURES		30,745.67	(144,005.95)	(144,005.95)	174,751.62	468.38

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 07/31/2018

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 07/31/2018	ACTIVITY FOR MONTH 07/31/2018	AVAILABLE BALANCE	% BDGT USED
Fund 202 - MAJOR STREET FUND						
Revenues						
INT	INTEREST AND RENTS	500.00	0.00	0.00	500.00	0.00
OTHER	OTHER REVENUE	272,500.00	0.00	0.00	272,500.00	0.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
FED	FEDERAL GRANTS	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		273,000.00	0.00	0.00	273,000.00	0.00
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
450	CAPITAL OUTLAY	98,900.00	0.00	0.00	98,900.00	0.00
463	MAINTENANCE	55,606.19	1,182.34	1,182.34	54,423.85	2.13
474	TRAFFIC	8,831.53	34.67	34.67	8,796.86	0.39
478	WINTER MAINTENANCE	48,020.51	412.27	412.27	47,608.24	0.86
483	ADMINISTRATION	15,444.00	0.00	0.00	15,444.00	0.00
906	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		226,802.23	1,629.28	1,629.28	225,172.95	0.72
TOTAL REVENUES		273,000.00	0.00	0.00	273,000.00	0.00
TOTAL EXPENDITURES		226,802.23	1,629.28	1,629.28	225,172.95	0.72
NET OF REVENUES & EXPENDITURES		46,197.77	(1,629.28)	(1,629.28)	47,827.05	3.53

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 07/31/2018

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 07/31/2018	ACTIVITY FOR MONTH 07/31/2018	AVAILABLE BALANCE	% BDGT USED
Fund 203 - LOCAL STREET FUND						
Revenues						
STATE	STATE GRANTS	0.00	0.00	0.00	0.00	0.00
CHARGES	CHARGES FOR SERVICES	0.00	0.00	0.00	0.00	0.00
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
OTHER	OTHER REVENUE	102,000.00	0.00	0.00	102,000.00	0.00
TRANSIN	TRANSFERS IN	100,000.00	0.00	0.00	100,000.00	0.00
LOCAL	LOCAL CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		202,000.00	0.00	0.00	202,000.00	0.00
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
450	CAPITAL OUTLAY	16,250.00	0.00	0.00	16,250.00	0.00
463	MAINTENANCE	72,087.93	6,690.85	6,690.85	65,397.08	9.28
474	TRAFFIC	11,569.60	158.60	158.60	11,411.00	1.37
478	WINTER MAINTENANCE	69,064.27	782.83	782.83	68,281.44	1.13
483	ADMINISTRATION	19,162.00	0.00	0.00	19,162.00	0.00
906	DEBT SERVICE	26,587.00	26,056.25	26,056.25	530.75	98.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		214,720.80	33,688.53	33,688.53	181,032.27	15.69
TOTAL REVENUES		202,000.00	0.00	0.00	202,000.00	0.00
TOTAL EXPENDITURES		214,720.80	33,688.53	33,688.53	181,032.27	15.69
NET OF REVENUES & EXPENDITURES		(12,720.80)	(33,688.53)	(33,688.53)	20,967.73	264.83

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
PERIOD ENDING 07/31/2018

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 07/31/2018	ACTIVITY FOR MONTH 07/31/2018	AVAILABLE BALANCE	% BDGT USED
Fund 238 - HISTORICAL DISTRICT FUND						
Revenues						
INT	INTEREST AND RENTS	100.00	0.00	0.00	100.00	0.00
OTHER	OTHER REVENUE	50,000.00	0.00	0.00	50,000.00	0.00
TOTAL REVENUES		50,100.00	0.00	0.00	50,100.00	0.00
Expenditures						
000		50,000.00	975.00	975.00	49,025.00	1.95
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		50,000.00	975.00	975.00	49,025.00	1.95
TOTAL REVENUES		50,100.00	0.00	0.00	50,100.00	0.00
TOTAL EXPENDITURES		50,000.00	975.00	975.00	49,025.00	1.95
NET OF REVENUES & EXPENDITURES		100.00	(975.00)	(975.00)	1,075.00	975.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 07/31/2018

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 07/31/2018	ACTIVITY FOR MONTH 07/31/2018	AVAILABLE BALANCE	% BDGT USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
TAXES	TAXES	520,000.00	35,500.00	35,500.00	484,500.00	6.83
STATE	STATE GRANTS	8,000.00	0.00	0.00	8,000.00	0.00
INT	INTEREST AND RENTS	1,000.00	0.00	0.00	1,000.00	0.00
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		529,000.00	35,500.00	35,500.00	493,500.00	6.71
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
450	CAPITAL OUTLAY	86,000.00	0.00	0.00	86,000.00	0.00
463	MAINTENANCE	96,131.34	6,146.99	6,146.99	89,984.35	6.39
483	ADMINISTRATION	34,104.69	853.60	853.60	33,251.09	2.50
740	COMMUNITY PROMOTIONS	105,000.00	2,075.00	2,075.00	102,925.00	1.98
906	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	168,613.00	0.00	0.00	168,613.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		489,849.03	9,075.59	9,075.59	480,773.44	1.85
TOTAL REVENUES		529,000.00	35,500.00	35,500.00	493,500.00	6.71
TOTAL EXPENDITURES		489,849.03	9,075.59	9,075.59	480,773.44	1.85
NET OF REVENUES & EXPENDITURES		39,150.97	26,424.41	26,424.41	12,726.56	67.49

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
PERIOD ENDING 07/31/2018

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 07/31/2018	ACTIVITY FOR MONTH 07/31/2018	AVAILABLE BALANCE	% BDGT USED
Fund 249 - BUILDING INSPECTION FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	0.00	0.00	0.00	0.00	0.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
Expenditures						
371	BUILDING INSPECTION DEPARTMENT	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 07/31/2018

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 07/31/2018	ACTIVITY FOR MONTH 07/31/2018	AVAILABLE BALANCE	% BDGT USED
Fund 260 - DESIGNATED CONTRIBUTIONS						
Revenues						
STATE	STATE GRANTS	500,000.00	0.00	0.00	500,000.00	0.00
INT	INTEREST AND RENTS	1,000.00	0.00	0.00	1,000.00	0.00
OTHER	OTHER REVENUE	4,000.00	0.00	0.00	4,000.00	0.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
LOCAL	LOCAL CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		505,000.00	0.00	0.00	505,000.00	0.00
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
265	CITY HALL	0.00	0.00	0.00	0.00	0.00
276	CEMETERY	0.00	0.00	0.00	0.00	0.00
301	POLICE DEPARTMENT	0.00	0.00	0.00	0.00	0.00
442	SIDEWALK	0.00	0.00	0.00	0.00	0.00
443	ARBOR BOARD	4,000.00	0.00	0.00	4,000.00	0.00
474	TRAFFIC	0.00	0.00	0.00	0.00	0.00
751	PARKS	500,000.00	0.00	0.00	500,000.00	0.00
758	DOG PARK	1,000.00	65.00	65.00	935.00	6.50
759	COMMUNITY GARDEN	0.00	0.00	0.00	0.00	0.00
790	LIBRARY	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		505,000.00	65.00	65.00	504,935.00	0.01
TOTAL REVENUES		505,000.00	0.00	0.00	505,000.00	0.00
TOTAL EXPENDITURES		505,000.00	65.00	65.00	504,935.00	0.01
NET OF REVENUES & EXPENDITURES		0.00	(65.00)	(65.00)	65.00	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 07/31/2018

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 07/31/2018	ACTIVITY FOR MONTH 07/31/2018	AVAILABLE BALANCE	% BDGT USED
Fund 351 - GENERAL DEBT SERVICE (NON-VOTED BONDS)						
Revenues						
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
906	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
PERIOD ENDING 07/31/2018

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 07/31/2018	ACTIVITY FOR MONTH 07/31/2018	AVAILABLE BALANCE	% BDGT USED
Fund 581 - AIRPORT FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	12,216.00	1,618.96	1,618.96	10,597.04	13.25
INT	INTEREST AND RENTS	56,850.00	2,960.00	2,960.00	53,890.00	5.21
OTHER	OTHER REVENUE	1,000.00	0.00	0.00	1,000.00	0.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		70,066.00	4,578.96	4,578.96	65,487.04	6.54
Expenditures						
000		83,000.00	4,457.29	4,457.29	78,542.71	5.37
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		83,000.00	4,457.29	4,457.29	78,542.71	5.37
TOTAL REVENUES		70,066.00	4,578.96	4,578.96	65,487.04	6.54
TOTAL EXPENDITURES		83,000.00	4,457.29	4,457.29	78,542.71	5.37
NET OF REVENUES & EXPENDITURES		(12,934.00)	121.67	121.67	(13,055.67)	0.94

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 07/31/2018

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 07/31/2018	ACTIVITY FOR MONTH 07/31/2018	AVAILABLE BALANCE	% BDGT USED
Fund 590 - WASTEWATER FUND						
Revenues						
STATE	STATE GRANTS	0.00	0.00	0.00	0.00	0.00
CHARGES	CHARGES FOR SERVICES	1,066,100.00	51,175.25	51,175.25	1,014,924.75	4.80
INT	INTEREST AND RENTS	7,000.00	0.00	0.00	7,000.00	0.00
OTHER	OTHER REVENUE	500.00	67.64	67.64	432.36	13.53
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
LOCAL	LOCAL CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
FED	FEDERAL GRANTS	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		1,073,600.00	51,242.89	51,242.89	1,022,357.11	4.77
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
550	TREATMENT	1,036,972.50	0.00	0.00	1,036,972.50	0.00
551	COLLECTION	244,588.47	1,485.20	1,485.20	243,103.27	0.61
552	CUSTOMER ACCOUNTS	80,345.15	3,339.87	3,339.87	77,005.28	4.16
553	ADMINISTRATION	315,341.50	0.00	0.00	315,341.50	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		1,677,247.62	4,825.07	4,825.07	1,672,422.55	0.29
TOTAL REVENUES		1,073,600.00	51,242.89	51,242.89	1,022,357.11	4.77
TOTAL EXPENDITURES		1,677,247.62	4,825.07	4,825.07	1,672,422.55	0.29
NET OF REVENUES & EXPENDITURES		(603,647.62)	46,417.82	46,417.82	(650,065.44)	7.69

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 07/31/2018

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 07/31/2018	ACTIVITY FOR MONTH 07/31/2018	AVAILABLE BALANCE	% BDGT USED
Fund 591 - WATER FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	1,093,700.00	51,819.15	51,819.15	1,041,880.85	4.74
INT	INTEREST AND RENTS	13,540.00	440.00	440.00	13,100.00	3.25
OTHER	OTHER REVENUE	5,000.00	238.84	238.84	4,761.16	4.78
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		1,112,240.00	52,497.99	52,497.99	1,059,742.01	4.72
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
552	CUSTOMER ACCOUNTS	0.00	0.00	0.00	0.00	0.00
570	TREATMENT	442,575.85	16,119.19	16,119.19	426,456.66	3.64
571	DISTRIBUTION	312,462.27	7,033.68	7,033.68	305,428.59	2.25
572	CUSTOMER ACCOUNTS	86,013.15	3,339.77	3,339.77	82,673.38	3.88
573	ADMINISTRATION	449,641.50	990.00	990.00	448,651.50	0.22
906	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		1,290,692.77	27,482.64	27,482.64	1,263,210.13	2.13
TOTAL REVENUES		1,112,240.00	52,497.99	52,497.99	1,059,742.01	4.72
TOTAL EXPENDITURES		1,290,692.77	27,482.64	27,482.64	1,263,210.13	2.13
NET OF REVENUES & EXPENDITURES		(178,452.77)	25,015.35	25,015.35	(203,468.12)	14.02

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 07/31/2018

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 07/31/2018	ACTIVITY FOR MONTH 07/31/2018	AVAILABLE BALANCE	% BDGT USED
Fund 636 - DATA PROCESSING FUND						
Revenues						
INT	INTEREST AND RENTS	80,274.00	0.00	0.00	80,274.00	0.00
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		80,274.00	0.00	0.00	80,274.00	0.00
Expenditures						
000		84,940.00	1,678.15	1,678.15	83,261.85	1.98
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		84,940.00	1,678.15	1,678.15	83,261.85	1.98
TOTAL REVENUES		80,274.00	0.00	0.00	80,274.00	0.00
TOTAL EXPENDITURES		84,940.00	1,678.15	1,678.15	83,261.85	1.98
NET OF REVENUES & EXPENDITURES		(4,666.00)	(1,678.15)	(1,678.15)	(2,987.85)	35.97

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
PERIOD ENDING 07/31/2018

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 07/31/2018	ACTIVITY FOR MONTH 07/31/2018	AVAILABLE BALANCE	% BDGT USED
Fund 661 - EQUIPMENT FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	172,350.00	18,815.73	18,815.73	153,534.27	10.92
INT	INTEREST AND RENTS	150.00	0.00	0.00	150.00	0.00
OTHER	OTHER REVENUE	500.00	0.00	0.00	500.00	0.00
TRANSIN	TRANSFERS IN	62,340.00	0.00	0.00	62,340.00	0.00
TOTAL REVENUES		235,340.00	18,815.73	18,815.73	216,524.27	8.00
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
895	FLEET MAINT. & REPLACEMENT	366,124.05	7,763.18	7,763.18	358,360.87	2.12
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		366,124.05	7,763.18	7,763.18	358,360.87	2.12
TOTAL REVENUES		235,340.00	18,815.73	18,815.73	216,524.27	8.00
TOTAL EXPENDITURES		366,124.05	7,763.18	7,763.18	358,360.87	2.12
NET OF REVENUES & EXPENDITURES		(130,784.05)	11,052.55	11,052.55	(141,836.60)	8.45

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
PERIOD ENDING 07/31/2018

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 07/31/2018	ACTIVITY FOR MONTH 07/31/2018	AVAILABLE BALANCE	% BDGT USED
Fund 711 - CEMETERY FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	0.00	2,000.00	2,000.00	(2,000.00)	100.00
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	2,000.00	2,000.00	(2,000.00)	100.00
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	2,000.00	2,000.00	(2,000.00)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	2,000.00	2,000.00	(2,000.00)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
PERIOD ENDING 07/31/2018

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 07/31/2018	ACTIVITY FOR MONTH 07/31/2018	AVAILABLE BALANCE	% BDGT USED
Fund 714 - LEE FUND						
Revenues						
INT	INTEREST AND RENTS	4,000.00	(202.38)	(202.38)	4,202.38	(5.06)
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		4,000.00	(202.38)	(202.38)	4,202.38	(5.06)
Expenditures						
000		4,000.00	0.00	0.00	4,000.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		4,000.00	0.00	0.00	4,000.00	0.00
TOTAL REVENUES		4,000.00	(202.38)	(202.38)	4,202.38	5.06
TOTAL EXPENDITURES		4,000.00	0.00	0.00	4,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	(202.38)	(202.38)	202.38	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 07/31/2018

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 07/31/2018	ACTIVITY FOR MONTH 07/31/2018	AVAILABLE BALANCE	% BDGT USED
<hr/>						
Fund 715 - LOOK FUND						
Revenues						
INT	INTEREST AND RENTS	18,000.00	(1,562.80)	(1,562.80)	19,562.80	(8.68)
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		<hr/> 18,000.00	<hr/> (1,562.80)	<hr/> (1,562.80)	<hr/> 19,562.80	<hr/> (8.68)
Expenditures						
000		18,000.00	0.00	0.00	18,000.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		<hr/> 18,000.00	<hr/> 0.00	<hr/> 0.00	<hr/> 18,000.00	<hr/> 0.00
TOTAL REVENUES		18,000.00	(1,562.80)	(1,562.80)	19,562.80	8.68
TOTAL EXPENDITURES		<hr/> 18,000.00	<hr/> 0.00	<hr/> 0.00	<hr/> 18,000.00	<hr/> 0.00
NET OF REVENUES & EXPENDITURES		<hr/> 0.00	<hr/> (1,562.80)	<hr/> (1,562.80)	<hr/> 1,562.80	<hr/> 100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
PERIOD ENDING 07/31/2018

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 07/31/2018	ACTIVITY FOR MONTH 07/31/2018	AVAILABLE BALANCE	% BDGT USED
Fund 716 - CARR FUND						
Revenues						
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 07/31/2018

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 07/31/2018	ACTIVITY FOR MONTH 07/31/2018	AVAILABLE BALANCE	% BDGT USED
Fund 718 - CARR FUND II						
Revenues						
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES - ALL FUNDS		7,157,735.45	250,710.32	250,710.32	6,907,025.13	3.50
TOTAL EXPENDITURES - ALL FUNDS		7,984,746.28	323,485.61	323,485.61	7,661,260.67	4.05
NET OF REVENUES & EXPENDITURES		(827,010.83)	(72,775.29)	(72,775.29)	(754,235.54)	8.80

Dept. of Public Works, City of Lowell

217 S. Hudson

Lowell, MI. 49331

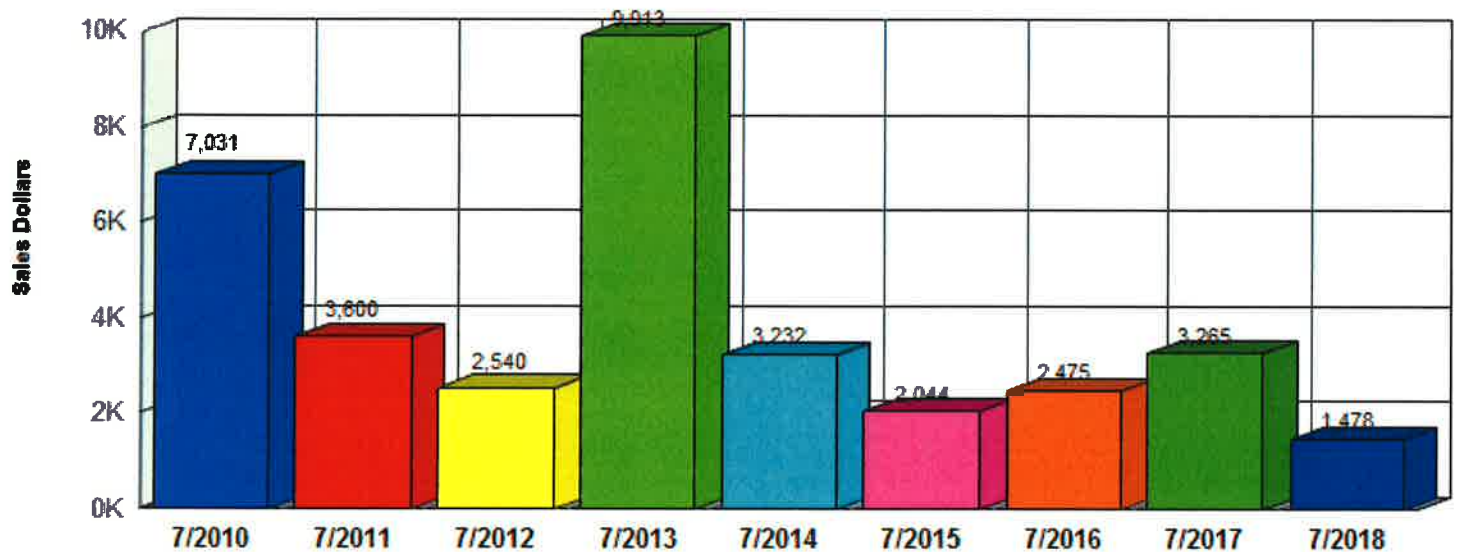
Phone - 616-897-5929 Fax - 616- -

Sales By Selected Month For The Month Of July

Report Date: 08/06/2018

<u>Month & Year</u>	<u>Avg. RO</u>	<u>Car Count</u>	<u>Sales Amount</u>	<u>Avg. Labor</u>	<u>Total Labor</u>	<u>Avg. Parts</u>	<u>Total Parts</u>
7/2010	439.45	16	7,031.16	271.06	4,337.00	162.39	2,598.31
7/2011	211.75	17	3,599.78	124.42	2,115.16	81.51	1,385.61
7/2012	362.80	7	2,539.58	135.00	945.00	221.09	1,547.63
7/2013	660.85	15	9,912.81	280.74	4,211.15	372.25	5,583.76
7/2014	404.01	8	3,232.08	245.63	1,965.00	149.37	1,194.93
7/2015	227.12	9	2,044.11	164.67	1,482.00	57.04	513.36
7/2016	190.41	13	2,475.36	154.01	2,002.08	32.94	428.28
7/2017	544.13	6	3,264.79	363.79	2,182.76	172.31	1,033.83
7/2018	123.20	12	1,478.45	58.25	699.00	62.84	754.10

Totals:		103	35,578.12		\$19,939.15		\$15,039.81
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Note: Labor and Part columns do not include Shop Supplies or Hazmat

Dept. of Public Works, City of Lowell

217 S. Hudson

Lowell, MI 49331

Phone: 616-897-5929 Fax: 616- -

Posted Totals by Invoice Number

Report Date: 08/06/2018

Period From: 07/01/2018 To: 07/31/2018

Invoice Number	Date	Name	Tax	Total	Balance Due
001338	07/09/2018	Police	0.00	16.16	1,293.79
001341	07/10/2018	Equipment	0.00	5.32	157.50
001342	07/10/2018	Equipment	0.00	5.32	157.50
001343	07/10/2018	Equipment	0.00	5.32	157.50
001344	07/17/2018	Water Plant	0.00	1,095.28	
001345	07/12/2018	Water Distribution	0.00	0.41	338.14
001346	07/12/2018	Equipment	0.00	88.30	157.50
001347	07/12/2018	Equipment	0.00	51.93	157.50
001348	07/13/2018	Equipment	0.00	63.00	157.50
001349	07/19/2018	Water Distribution	0.00	31.50	338.14
001350	07/31/2018	Equipment	0.00	85.91	157.50
001351	* 07/31/2018	Street Dept.	0.00	30.00	
Grand Totals:			0.00	1,478.45	3,072.57
Number of Invoices:		12	* - Indicates a Counter Sale		
Averages:				\$123.20	256.05

July 2018 Sexton's Report

Total of Burials: 8 of those were: full: 4 cremations: 4 Year to date 30

Oakwood: Spent 228 hrs.

- Mowed as needed.
- We weed whipped where we have watered.
- Helped a couple of people locate relatives, and showed grave sites to be purchased.
- Sprayed weeds around trees and in the cracks of blacktop.
- Routine maint. on equipment.
- Watered newest trees and recent graves a lot due to the lack of rain.
- Needed to pick up a lot of sticks after wind and I think squirrels playing up in the branches.
- Pruned the lilacs I have here..

City Hall – LPD: Spent 6 hrs mowing and trimming once each week, weeded.

Englehardt Library: Spent 45.5 hrs

- Mowing and trimming once each week.
- Spent time weeding the plants and flower beds
- Filled soap dispensers..
- Brought over more paper products.
- Finished trimming the lilac's.
- Did some problem solving why a few sprinklers were not working well.
- Worked on raising the bricks in the sidewalk.

D.D.A. Spent 251.75 hr's

- Mowing and trimming once each week
- Spent a lot of time weeding every chance we could.
- Was able to spend time raising up the bricks on the river wall.
- Needed to fix a few sprinkler heads.in lots that had some construction.
- Sprayed weeds in the cracks and swept up debris on corners of lots
- Pruned the newly planted trees..

Museum: Spent 8.5 hr's

- Mowed and trimmed once each week, plus a lot of weeding.

D.P.W. Spent 24.25 hr's remodeling works inside.

PARKS: Spent 27.25 hr. pruning and watering trees.

LOCAL MAINT. 9.5 hr's Watering and pruning trees.

**LOWELL POLICE DEPARTMENT
MONTHLY REPORT SUMMARY
CALENDAR YEAR 2018**

Complaint Book Total	189	351	540	718	922	1100	1299						
Activity	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Year Total
Total Arrests	32	30	36	13	37	23	32						203
Alcohol (MIP/Open Intox)	0	1	0	0	4	1	3						9
Drug Law Violations	8	2	3	2	2	4	3						24
Drunk Driving	2	5	2	1	2	1	1						14
Suspended License	3	1	3	3	1	3	6						20
Warrant Arrest	7	17	22	6	20	10	11						93
Other Arrests	12	4	6	1	8	4	8						43
Assault	0	1	2	1	3	1	4						12
Assault (Civil/Verbal)	6	2	3	2	3	5	7						28
Assault (Domestic)	1	2	2	5	4	1	3						18
Assist from Other Agency	8	4	12	11	11	6	8						60
Assist to Other Agency	13	18	8	15	13	13	14						94
Assist to Citizen	28	44	45	60	48	29	38						292
Breaking & Entering	0	0	1	0	0	1	0						2
Disorderly Conduct	0	0	6	4	5	1	6						22
Dog/Animal	1	1	2	2	3	4	1						14
Larceny	9	4	4	8	9	13	6						53
Malicious Destruction	1	2	4	1	2	1	0						11
Motorist Assist	6	7	8	6	8	15	8						58
Ordinance Violations	2	8	8	6	9	19	6						58
Accident Total	13	12	7	4	14	12	18						80
{Property Damage}	11	10	6	4	13	11	16						71
{Personal Injury}	2	2	1	0	1	1	2						9
Citations Issued	26	37	30	40	52	79	75						339
Traffic Stops: Warned	146	119	127	133	121	199	150						995
Total # of Traffic Stops	167	145	138	155	149	256	202						1212

**MONTHLY COMPARISON TOTALS
JUNE 2017 AND 2018**

ACTIVITY	JULY	2017 YEAR-TO-DATE	JULY	2018 YEAR-TO-DATE
Total Arrests	30	171	32	203
Alcohol (MIP/Open Intox)	1	6	3	9
Drug Law Violations	2	21	3	24
Drunk Driving	2	9	1	14
Suspended License	6	26	6	20
Warrant Arrest	10	66	11	93
Other Arrests	9	43	8	43
Assault	0	7	4	12
Assault (Verbal)	8	27	7	28
Assault (Domestic)	4	12	3	18
Assist from Other Agency	9	52	8	60
Assist to Other Agency	24	94	14	94
Assist to Citizen	43	299	38	292
Breaking & Entering	0	4	0	2
Disorderly Conduct	3	24	6	22
Dog Complaints	3	18	1	14
Larceny	11	52	6	53
Malicious Destruction	3	14	0	11
Motorist Assist	6	52	8	58
Ordinance Violations	16	71	6	58
Accident Total	13	83	18	80
{Property Damage}	10	75	16	71
{Personal Injury}	3	8	2	9
Citations Issued	31	259	75	339
Traffic Stops: Warned	116	848	150	995
# of Traffic Stops Made	128	968	202	1212
TOTAL COMPLAINTS	216	1389	199	1299

AGENCIES ASSISTING LOWELL PD

JULY 2018

COMP. #	DATE	INCIDENT	DEPARTMENT	STATUS
18-1149	7/8/2018	DOMESTIC	KENT COUNTY	BACK-UP
18-1193	7/17/2018	DRUNK & DISORDERLY	KENT COUNTY	BACK-UP
18-1197	7/17/2018	FLEE & ELUDE / HIT & RUN ACCIDENT	BELDING PD/MSP/KENT CO	ASSISTED
18-1217	7/21/2018	VERBAL DOMESTIC	KENT COUNTY	BACK-UP
18-1248	7/25/2018	WARRANT ARREST	IONIA COUNTY	ASSISTED
18-1256	7/26/2018	WARRANT ARREST	IONIA COUNTY	ASSISTED
18-1273	7/28/2018	WARRANT ARREST	IONIA COUNTY	ASSISTED
18-1279	7/29/2018	FIGHT	KENT COUNTY	BACK-UP

LOWELL PD ASSISTING OTHER AGENCIES

JULY 2018

COMP. #	DATE	INCIDENT	DEPARTMENT	STATUS	VENUE
18-1108	7/3/2018	CONTACT REF. STOLEN VEH.	KENT COUNTY	ASSISTED	CITY OF LOWELL
18-1113	7/4/2018	ALARM	KENT COUNTY	BACK-UP	LOWELL
18-1139	7/6/2018	ALARM	KENT COUNTY	BACK-UP	LOWELL
18-1157	7/10/2018	TREE IN ROADWAY	LOWELL DPW	ASSISTED	CITY OF LOWELL
18-1165	7/12/2018	ATTEMPT TO LOCATE RUNAWAY	IONIA COUNTY	ASSISTED	CITY OF LOWELL
18-1174	7/13/2018	EVICTON	63RD DIST CT OFFICER	ASSISTED	CITY OF LOWELL
18-1212	7/20/2018	ASSAULT	IONIA COUNTY	ASSISTED	CITY OF LOWELL
18-1216	7/20/2018	DOMESTIC	KENT COUNTY	BACK-UP	LOWELL
18-1226	7/22/2018	HOUSE FIRE	LOWELL FIRE DEPT	ASSISTED	CITY OF LOWELL
18-1233	7/23/2018	DOMESTIC	KENT COUNTY	BACK-UP	LOWELL
18-1277	7/29/2018	UNKNOWN ACCIDENT	KENT COUNTY	ASSISTED	VERGENNES
18-1284	7/30/2018	DOMESTIC	KENT COUNTY	BACK-UP	LOWELL
18-1289	7/30/2018	POSSIBLE STOLEN VEHICLE	KENT COUNTY	ASSISTED	CITY OF LOWELL
18-1293	7/31/2018	CPS INVESTIGATION	CPS	ASSISTED	CITY OF LOWELL

CITY OF LOWELL
REPORT FOR : JULY
FOR: Michael Burns

DRINKING WATER TREATMENT AND FILTRATION PLANT

A TOTAL OF: 29.34885 MILLION GALLONS OF RAW WATER WAS TREATED FOR THE
MONTH OF: JULY TOTAL PUMPING TIME, TREATMENT AND THE DISTRIBUTION
OF THE FINISHED WATER TO THE SYSTEM REQUIRED 438.33 HOURS, WHICH RESULTED IN
500.75 MAN HOURS FOR THE OPERATION.

CHEMICAL COST PER MILLION GALLONS: \$ 171.57

ELECTRICAL COST PER MILLION GALLONS: \$ 198.88

TOTAL COST PER MILLION GALLONS: \$ 370.45

WATER PRODUCTION

DAILY AVERAGE: 0.947 MILLION GALLONS

DAILY MAXIMUM: 1.235 MILLION GALLONS

DAILY MINIMUM: 0.572 MILLION GALLONS

THE AVERAGE PLANT OPERATION TIME WAS 14.14 HOURS PER DAY.



Lowell Area Fire and
Emergency Services Authority
Lowell Area Fire Department
301 E. Main St. Lowell, MI 49331
616-897-7354

Tuesday, August 07, 2018

Chief van Overbeek

July 2018 Divisions Report.

Fire Prevention Inspection Division:

In the Fire Prevention Inspection Division this month we performed 26 inspections including four first time inspections. During the inspections we noted multiple violations.

We are continuing to work with property owners on installing Knox box through-out the area.

We put our new iPad in service this month, this device has helped to streamline the inspection proses.

Training Division:

During the month of July Lowell Area Fire Department had only one scheduled training.

The training took place on July 27-28. This was the annual drivers training. LAFD was able to use Lowell Middle School rear parking lot and setup the drivers training course. The course was completed by all personal in Engine 3 and Engine 5.

There were also a couple of makeup training provide for some personal covering the new KEMS protocol and Nemsis 3. All personal are now compliant on the new KEMS protocol.

In total LAFD spent 73 hours of in house training.

Chief van Overbeek and Deputy Chief Witherell took several trainings on firefighter mental health during the summer leadership training conference

Public Education and Community Relations Division:

We took part in the River Walk parade as well as the as provided support with our boat for the kayak races and with our brush unit during the fireworks.

We are getting geared up for the fall fire prevention season.

Respectfully,

Shannon Witherell
Deputy Fire Chief



Lowell Area Fire and
Emergency Services Authority
Lowell Area Fire Department
315 S. Hudson St. Lowell, MI 49331
616-897-7354

Tuesday, August 07, 2018

Fire Authority Board:

We responded to 60 total incidents for the month of July.

We have had a very busy start to 2018, averaging over 70 calls per month. We have used the UTV many times responding to brush fires and training.

The new interns have moved to probationary status. They are fitting in and showing a desire to do the job.

The bay doors are being installed this week.

August brings the end to summer concerts. It also brings the fair to town. We will be doing medical coverage.

Shannon has been promoted to Deputy Chief. It is a well deserved promotion.

As the lighting in the training room goes bad we will be replacing them with energy efficient led fixtures. These fixtures run about \$75.00 each and should last approximately 10 yrs.

We have signed the agreement for the annual physicals. They will take place here on August 15th.

We are continuing to work on the punch list provided by the DPW director regarding our station needs.

Shannon, Corey and I are reviewing all reports. The Sunday evening officer meetings continue to be very productive.

Please feel free to contact me at (616) 648-1478 with any questions or concerns.

Respectfully, Ron van Overbeek

Fire Chief, Lowell Area Fire Dept.

Lowell Area Fire Dept.

Lowell, MI

This report was generated on 8/1/2018 7:23:08 AM



Incident Count with Man-Hours per Zone for Date Range

Start Date: 07/01/2018 | End Date: 07/31/2018

ZONE	INCIDENT COUNT	MAN-HOURS
Ada - Ada Township	1	2:16
City of Lowell - City	29	42:03
Lowell Township - Lowell Township	23	40:25
Vergennes Township - Vergennes Township	7	8:10
TOTAL	60	92:54

Lowell Area Fire Dept.

Lowell, MI

This report was generated on 8/1/2018 7:20:41 AM



Incident Count per User-Defined Fields for Date Range

Start Date: 07/01/2018 | End Date: 07/31/2018

ANSWERS	# INCIDENTS
USER-DEFINED FIELD: SCBA (Required)	
0	59
4	1
USER-DEFINED FIELD: Hose 1.5 inch Feet used (Required)	
0	59
200	1
USER-DEFINED FIELD: Hose 3 inch Feet used (Required)	
0	60
USER-DEFINED FIELD: Hose 5 inch feet used (Required)	
0	59
25	1
USER-DEFINED FIELD: Hand Tools Used (Required)	
0	55
2 brooms, 1 shovel, 8 traffic cones	1
3	1
shovel, Pike pole	1
two chain saws	1
water can, TIC, Vent Fan	1
USER-DEFINED FIELD: Rescue Tools Used (Required)	
0	60
USER-DEFINED FIELD: Water used (gal) (Required)	
0	58
4	1
500	1
USER-DEFINED FIELD: LUCAS (Required)	
NO	60

Lowell Area Fire Dept.

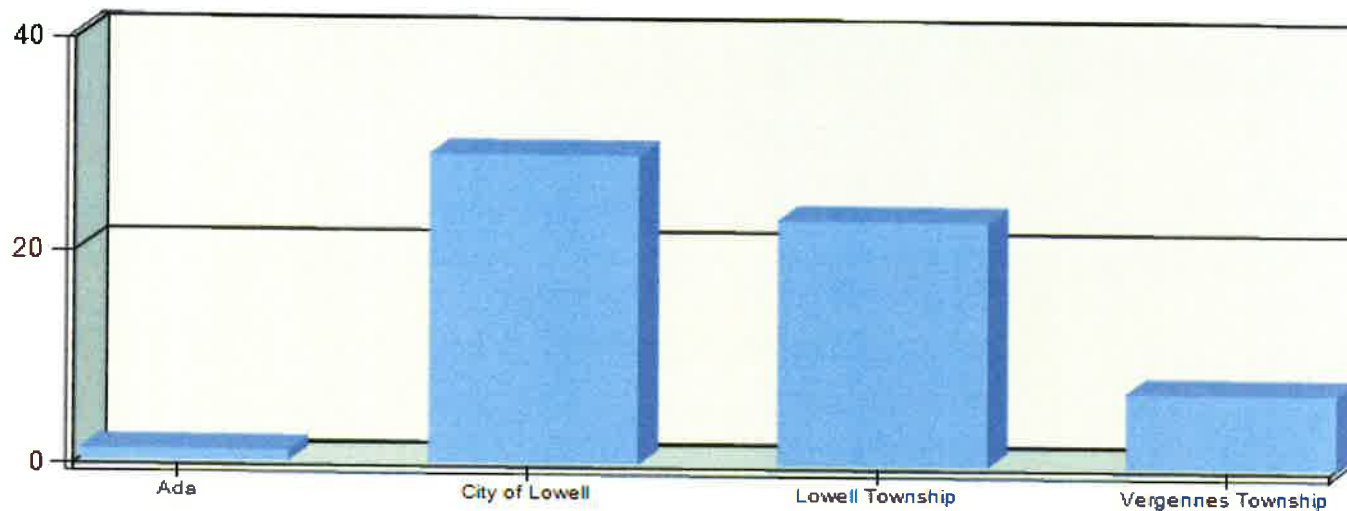
Lowell, MI

This report was generated on 8/1/2018 7:18:56 AM



Incident Count per Zone for Date Range

Start Date: 07/01/2018 | End Date: 07/31/2018



ZONE	# INCIDENTS
Ada - Ada Township	1
City of Lowell - City	29
Lowell Township - Lowell Township	23
Vergennes Township - Vergennes Township	7
TOTAL:	60

Rockford Ambulance City of Lowell 1st Quarter Response time report

City of Lowell

Count 66

0:08:05 Average

Med 1 Responses

Date	Location	Call	Disp.	E/R	Arrive	Cancel	R/T	Priority	Run #	City/Township
2018-04-01	1501 DEBORAH DR	12:28:14	12:28:35	12:28:43	12:39:01	12:57:52	0:10:47	MED 1	18-4504	City of Lowell
2018-04-01	350 N CENTER ST	08:23:55	08:24:03	08:25:15	08:32:24	08:36:34	0:08:29	MED 1	18-4494	City of Lowell
2018-04-04	12082 GEE DR	22:05:10	22:06:32	22:06:33	22:11:21	22:30:12	0:06:11	MED 1	18-4702	City of Lowell
2018-04-05	601 W MAIN ST	11:41:02	11:41:41	11:41:42	11:42:15	00:00:00	0:01:13	MED 1	18-4727	City of Lowell
2018-04-05	1418 BAYWICKE DR	16:26:37	16:27:13	16:27:39	00:00:00	16:28:57	0:02:20	MED 1	18-4751	City of Lowell
2018-04-10	1400 FOREMAN ST	06:36:10	06:37:44	06:40:00	06:44:20	07:01:37	0:08:10	MED 1	18-4935	City of Lowell
2018-04-10	350 N CENTER ST	14:46:38	14:47:42	14:47:44	14:53:48	00:00:00	0:07:10	MED 1	18-4969	City of Lowell
2018-04-12	350 N CENTER ST	13:46:17	13:46:33	13:46:37	13:55:03	00:00:00	0:08:46	MED 1	18-5090	City of Lowell
2018-04-13	350 N CENTER ST	21:36:27	21:37:20	21:38:39	21:41:47	00:00:00	0:05:20	MED 1	18-5161	City of Lowell
2018-04-13	350 N CENTER ST	08:35:22	08:36:26	08:38:13	08:42:23	00:00:00	0:07:01	MED 1	18-5120	City of Lowell
2018-04-14	350 N CENTER ST	09:08:44	09:09:03	09:09:37	09:15:13	00:00:00	0:06:29	MED 1	18-5170	City of Lowell
2018-04-15	350 N CENTER ST	01:15:27	01:17:25	01:20:24	01:26:11	00:00:00	0:10:44	MED 1	18-5200	City of Lowell
2018-04-16	802 HUNT ST	15:28:44	15:29:52	15:30:07	15:37:07	00:00:00	0:08:23	MED 1	18-5268	City of Lowell
2018-04-17	2550 W MAIN ST	17:44:00	17:44:25	17:45:58	17:49:30	00:00:00	0:05:30	MED 1	18-5339	City of Lowell
2018-04-18	350 N CENTER ST	18:07:29	18:07:38	18:08:08	18:10:51	00:00:00	0:03:22	MED 1	18-5382	City of Lowell
2018-04-19	W MAIN ST & BROADWAY ST	14:13:52	14:14:02	14:14:45	14:16:06	14:29:55	0:02:14	MED 1	18-5411	City of Lowell
2018-04-20	350 N CENTER ST	08:05:40	08:06:57	08:09:09	08:12:17	00:00:00	0:06:37	MED 1	18-5441	City of Lowell
2018-04-22	350 N CENTER ST	06:15:16	06:15:43	06:17:08	06:20:23	00:00:00	0:05:07	MED 1	18-5522	City of Lowell
2018-04-23	404 AVERY ST	13:28:25	13:28:36	13:29:51	13:36:19	00:00:00	0:07:54	MED 1	18-5589	City of Lowell
2018-04-24	726 LAFAYETTE ST	09:19:56	09:21:39	09:24:12	09:38:11	00:00:00	0:18:15	MED 1	18-5623	City of Lowell
2018-04-24	109 RIVERSIDE DR	11:35:33	11:36:26	11:36:29	00:00:00	11:38:02	0:02:29	MED 1	18-5636	City of Lowell
2018-04-25	350 N CENTER ST	13:36:08	13:37:45	13:38:07	13:42:54	00:00:00	0:06:46	MED 1	18-5698	City of Lowell
2018-04-26	423 HOWARD ST	20:11:55	20:12:52	20:13:38	20:21:01	20:40:07	0:09:06	MED 1	18-5786	City of Lowell
2018-04-27	2175 W MAIN ST	11:37:30	11:39:33	11:45:47	11:56:39	11:56:57	0:19:09	MED 1	18-5817	City of Lowell
2018-04-28	1740 FAITH DR	06:27:50	06:28:03	06:29:43	06:34:14	00:00:00	0:06:24	MED 1	18-5857	City of Lowell
2018-04-30	350 N CENTER ST	03:51:47	03:52:56	03:55:38	03:57:42	00:00:00	0:05:55	MED 1	18-5919	City of Lowell
2018-05-01	2111 W MAIN ST	12:10:01	12:10:05	12:10:07	12:17:14	00:00:00	0:07:13	MED 1	18-6001	City of Lowell
2018-05-02	500 N WASHINGTON ST	03:43:35	03:44:35	03:47:34	03:52:02	04:10:56	0:08:27	MED 1	18-6030	City of Lowell
2018-05-03	350 N CENTER ST	08:10:41	08:10:59	08:12:49	08:15:53	00:00:00	0:05:12	MED 1	18-6098	City of Lowell
2018-05-03	832 N JEFFERSON ST	15:16:32	15:16:57	15:17:54	15:20:26	00:00:00	0:03:54	MED 1	18-6121	City of Lowell
2018-05-04	799 FOREMAN ST	06:23:53	06:24:48	06:28:03	06:41:45	00:00:00	0:17:52	MED 1	18-6149	City of Lowell
2018-05-06	799 FOREMAN ST	14:31:00	14:32:01	14:32:37	14:36:30	00:00:00	0:05:30	MED 1	18-6263	City of Lowell
2018-05-06	725 BOWES ST	02:59:53	03:00:18	03:03:11	03:07:26	00:00:00	0:07:33	MED 1	18-6252	City of Lowell
2018-05-08	815 BOWES ST	11:55:52	11:56:09	11:56:44	12:06:25	00:00:00	0:10:33	MED 1	18-6350	City of Lowell
2018-05-09	225 S HUDSON ST	19:03:09	19:04:17	19:04:39	19:18:44	19:30:34	0:15:35	MED 1	18-6419	City of Lowell
2018-05-10	350 N CENTER ST	18:00:55	18:01:09	18:02:09	18:05:25	00:00:00	0:04:30	MED 1	18-6469	City of Lowell
2018-05-12	350 N CENTER ST	15:20:11	15:20:14	15:20:21	15:23:15	00:00:00	0:03:04	MED 1	18-6561	City of Lowell
2018-05-14	725 BOWES RD	00:34:25	00:43:27	00:45:25	00:47:21	01:17:02	0:12:56	MED 1	18-6610	City of Lowell
2018-05-15	350 N CENTER ST	09:06:37	09:08:09	09:08:31	09:12:03	00:00:00	0:05:26	MED 1	18-6672	City of Lowell
2018-05-16	750 BOWES RD	19:11:13	19:12:04	19:12:38	19:22:09	00:00:00	0:10:56	MED 1	18-6769	City of Lowell
2018-05-17	2550 W MAIN ST	10:25:23	10:25:51	10:26:08	10:30:17	00:00:00	0:04:54	MED 1	18-6798	City of Lowell
2018-05-18	350 N CENTER ST	23:49:28	23:51:01	23:52:15	23:54:20	00:00:00	0:04:52	MED 1	18-6907	City of Lowell
2018-05-18	249 ROBERTA JAYNE DR	03:29:11	03:31:26	03:35:05	03:40:43	00:00:00	0:11:32	MED 1	18-6845	City of Lowell
2018-05-18	225 S BROADWAY ST	11:46:28	11:47:02	11:48:04	11:53:25	11:56:50	0:06:57	MED 1	18-6870	City of Lowell
2018-05-24	350 N CENTER ST	15:58:59	15:59:52	16:00:16	16:15:24	00:00:00	0:16:25	MED 1	18-7180	City of Lowell
2018-05-27	318 E MAIN ST	18:27:09	18:28:02	18:31:57	18:34:57	00:00:00	0:07:48	MED 1	18-7305	City of Lowell
2018-05-30	11338 DENISE ST SE	01:19:58	01:20:01	01:21:42	00:00:00	01:28:51	0:08:53	MED 1	18-7438	City of Lowell
2018-05-30	623 N JEFFERSON ST	09:11:10	09:11:36	09:13:34	09:17:01	00:00:00	0:05:51	MED 1	18-7445	City of Lowell
2018-05-30	350 N CENTER ST	20:35:21	20:36:59	20:37:13	20:45:02	00:00:00	0:09:41	MED 1	18-7489	City of Lowell
2018-05-31	418 RIVERSIDE DR	01:26:39	01:28:09	01:30:46	01:34:51	00:00:00	0:08:12	MED 1	18-7493	City of Lowell
2018-05-31	350 N CENTER ST	11:33:12	11:33:38	11:34:00	11:47:36	12:24:43	0:14:24	MED 1	18-7516	City of Lowell
2018-05-31	169 S CENTER ST	16:52:43	16:52:50	16:52:52	17:10:38	00:00:00	0:17:55	MED 1	18-7536	City of Lowell
2018-06-03	414 LAFAYETTE ST	02:51:47	02:52:03	02:54:53	02:57:43	00:00:00	0:05:56	MED 1	18-7652	City of Lowell
2018-06-07	1511 DEBORAH DR	20:46:40	20:47:58	20:48:30	21:00:48	00:00:00	0:14:08	MED 1	18-7905	City of Lowell
2018-06-10	1925 MAPLEWOOD SQUARE CT	18:33:25	18:33:58	18:36:01	18:39:26	00:00:00	0:06:01	MED 1	18-8055	City of Lowell
2018-06-11	725 BOWES ST	12:00:01	12:00:23	12:01:52	12:04:52	12:32:52	0:04:51	MED 1	18-8086	City of Lowell
2018-06-11	1800 W MAIN ST	12:30:04	12:30:19	12:30:41	12:34:19	00:00:00	0:04:15	MED 1	18-8089	City of Lowell
2018-06-15	1800 W MAIN ST	08:18:10	08:18:35	08:21:08	08:25:13	08:31:36	0:07:03	MED 1	18-8320	City of Lowell
2018-06-15	1800 W MAIN ST	08:22:28	08:22:31	08:22:33	08:25:11	00:00:00	0:02:43	MED 1	18-8322	City of Lowell
2018-06-20	815 BOWES ST	02:26:34	02:28:01	02:29:47	02:33:25	00:00:00	0:06:51	MED 1	18-8551	City of Lowell
2018-06-21	350 N CENTER ST	08:28:46	08:30:19	08:30:23	08:38:04	00:00:00	0:09:18	MED 1	18-8615	City of Lowell
2018-06-21	350 N CENTER ST	12:39:10	12:40:07	12:40:10	12:58:19	00:00:00	0:19:09	MED 1	18-8639	City of Lowell
2018-06-21	1685 GEE DR	15:36:36	15:37:14	15:37:15	15:41:46	16:01:30	0:05:10	MED 1	18-8651	City of Lowell
2018-06-23	429 N DIVISION ST	19:02:10	19:03:01	19:03:22	19:06:45	00:00:00	0:04:35	MED 1	18-8755	City of Lowell
2018-06-25	350 N CENTER ST	07:01:54	07:05:29	07:05:35	07:10:22	00:00:00	0:08:28	MED 1	18-8795	City of Lowell

2018-06-28	345 DONNA DR	16:13:44	16:15:11	16:15:13	16:22:22	16:37:00	0:08:38 MED 1	18-8987	City of Lowell
2018-06-30	350 N CENTER ST	12:31:05	12:33:02	12:33:08	12:37:25	00:00:00	0:06:20 MED 1	18-9089	City of Lowell

City of Lowell
Med 2 Responses

Count 20

0:10:35 Average

Date	Location	Call	Disp.	E/R	Arrive	Cancel	R/T	Priority	Run #	City/Township
2018-04-13	320 ROBERTA JAYNE DR	18:01:37	18:01:58	18:03:58	18:08:36	00:00:00	0:06:59 MED 2		18-5155	City of Lowell
2018-04-19	12675 FOREMAN ST	19:55:29	19:56:44	19:57:13	20:10:29	00:00:00	0:15:00 MED 2		18-5425	City of Lowell
2018-04-21	350 N CENTER ST	00:30:40	00:32:22	00:32:27	00:44:36	00:00:00	0:13:56 MED 2		18-5483	City of Lowell
2018-04-24	1112 BOWES RD	01:17:23	01:17:27	01:21:46	01:24:30	00:00:00	0:07:07 MED 2		18-5614	City of Lowell
2018-04-25	1300 W MAIN ST	22:23:24	22:23:37	22:25:00	22:28:37	22:31:16	0:05:13 MED 2		18-5730	City of Lowell
2018-05-04	1450 CAROL LYNNE DR	17:21:33	17:22:23	17:22:25	00:00:00	17:48:58	0:27:25 MED 2		18-6191	City of Lowell
2018-05-10	12988 GRAND RIVER DR SE	09:39:48	09:42:45	09:44:31	09:48:18	00:00:00	0:08:30 MED 2		18-6442	City of Lowell
2018-05-25	832 N JEFFERSON ST	23:16:17	23:16:35	23:18:47	23:23:03	23:32:45	0:06:46 MED 2		18-7241	City of Lowell
2018-05-26	CENTER AVE & BOWES ST	15:06:11	15:08:20	15:10:17	15:11:00	00:00:00	0:04:49 MED 2		18-7268	City of Lowell
2018-05-28	182 VALLEY VISTA DR	09:36:30	09:36:39	09:38:01	09:47:05	00:00:00	0:10:35 MED 2		18-7326	City of Lowell
2018-06-06	414 LAFAYETTE ST	01:40:52	01:43:26	01:50:59	01:53:22	00:00:00	0:12:30 MED 2		18-7799	City of Lowell
2018-06-07	1400 FOREMAN ST	15:31:33	15:31:52	15:32:07	15:37:09	00:00:00	0:05:36 MED 2		18-7894	City of Lowell
2018-06-14	350 N CENTER ST	14:34:59	14:35:34	14:35:59	14:53:21	00:00:00	0:18:22 MED 2		18-8289	City of Lowell
2018-06-19	111 N MONROE ST	10:52:55	10:53:20	10:54:20	11:09:17	00:00:00	0:16:22 MED 2		18-8516	City of Lowell
2018-06-20	2400 W MAIN ST	15:22:30	15:22:39	15:22:45	15:31:24	15:40:31	0:08:54 MED 2		18-8586	City of Lowell
2018-06-22	140 N PLEASANT ST	06:51:20	06:55:00	06:55:03	07:01:36	07:15:48	0:10:16 MED 2		18-8680	City of Lowell
2018-06-22	11546 FULTON ST E	20:33:26	20:33:31	20:34:39	20:45:39	00:00:00	0:12:13 MED 2		18-8723	City of Lowell
2018-06-22	1242 E MAIN ST	01:11:32	01:12:23	01:14:50	01:19:57	00:00:00	0:08:25 MED 2		18-8675	City of Lowell
2018-06-28	11901 FULTON ST E	10:26:31	10:27:39	10:28:38	10:35:01	11:02:59	0:08:30 MED 2		18-8969	City of Lowell
2018-06-28	11853 FULTON ST E	17:11:04	17:11:26	17:11:27	17:15:10	00:00:00	0:04:06 MED 2		18-8990	City of Lowell

City of Lowell
Med 3 Responses

Count 70

0:13:59 Average

Date	Location	Call	Disp.	E/R	Arrive	Cancel	R/T	Priority	Run #	City/Township
2018-04-01	112 N JEFFERSON ST	21:13:01	21:13:18	21:14:29	21:30:02	21:30:36	0:17:01 MED 3		18-4527	City of Lowell
2018-04-02	1501 DEBORAH DR	01:05:26	01:06:43	01:07:36	01:12:54	00:00:00	0:07:28 MED 3		18-4529	City of Lowell
2018-04-02	1140 ALDEN NASH AVE SE	17:56:13	17:57:58	17:58:08	18:01:36	00:00:00	0:05:23 MED 3		18-4572	City of Lowell
2018-04-03	1116 BOWES ST	18:30:58	18:31:31	18:31:33	18:37:38	19:07:20	0:06:40 MED 3		18-4641	City of Lowell
2018-04-03	307 E MAIN ST	16:17:48	16:18:47	16:19:13	16:23:56	16:42:01	0:06:08 MED 3		18-4634	City of Lowell
2018-04-03	350 N CENTER ST	18:19:17	18:19:21	18:19:39	18:25:24	00:00:00	0:06:07 MED 3		18-4639	City of Lowell
2018-04-04	159 S WEST ST	22:03:07	22:07:04	22:07:22	22:20:37	00:00:00	0:17:30 MED 3		18-4701	City of Lowell
2018-04-05	1548 SIBLEY ST	19:10:33	19:10:41	19:10:55	19:23:14	19:26:58	0:12:41 MED 3		18-4755	City of Lowell
2018-04-08	725 BOWES ST	01:55:51	01:56:49	01:59:01	02:02:39	02:34:28	0:06:48 MED 3		18-4850	City of Lowell
2018-04-09	1680 CUMBERLAND AVE SE	15:31:57	15:32:37	15:32:47	15:41:13	00:00:00	0:09:16 MED 3		18-4922	City of Lowell
2018-04-10	601 W MAIN ST	15:26:59	15:27:17	15:27:18	15:32:13	00:00:00	0:05:14 MED 3		18-4971	City of Lowell
2018-04-11	350 N CENTER ST	09:45:28	09:45:51	09:46:33	09:49:20	00:00:00	0:03:52 MED 3		18-5013	City of Lowell
2018-04-12	1445 CAROL LYNNE DR	23:28:42	23:28:46	23:33:41	23:40:17	00:00:00	0:11:35 MED 3		18-5110	City of Lowell
2018-04-16	350 N CENTER ST	17:02:17	17:02:27	17:03:03	17:29:06	00:00:00	0:26:49 MED 3		18-5273	City of Lowell
2018-04-17	725 BOWES ST	01:16:33	01:16:41	01:19:05	01:19:38	00:00:00	0:03:05 MED 3		18-5288	City of Lowell
2018-04-19	1445 CAROL LYNNE DR	23:16:12	23:16:33	23:20:26	23:23:15	00:00:00	0:07:03 MED 3		18-5432	City of Lowell
2018-04-21	204 S WASHINGTON ST	02:17:51	02:20:15	02:22:17	02:25:28	02:31:06	0:07:37 MED 3		18-5485	City of Lowell
2018-04-22	726 LAFAYETTE ST	00:48:36	00:50:22	00:53:48	00:59:04	00:00:00	0:10:28 MED 3		18-5516	City of Lowell
2018-04-23	350 N CENTER ST	16:19:51	16:20:03	16:20:06	16:23:56	00:00:00	0:04:05 MED 3		18-5600	City of Lowell
2018-04-24	6592 GRAN VIA DR NE	07:16:13	07:20:22	07:25:00	00:00:00	07:36:32	0:20:19 MED 3		18-5616	City of Lowell
2018-04-28	350 N CENTER ST	03:53:45	03:55:22	03:57:50	04:01:53	00:00:00	0:08:08 MED 3		18-5854	City of Lowell
2018-04-30	350 N CENTER ST	13:21:32	13:21:49	13:22:25	13:46:46	00:00:00	0:25:14 MED 3		18-5942	City of Lowell
2018-05-01	350 N CENTER ST	18:59:51	19:00:35	19:00:45	19:11:29	00:00:00	0:11:38 MED 3		18-6020	City of Lowell
2018-05-01	1510 DEBORAH DR	21:42:14	21:43:22	21:44:39	21:50:24	00:00:00	0:08:10 MED 3		18-6025	City of Lowell
2018-05-02	524 ELM ST	13:00:22	13:00:36	13:00:37	13:00:51	00:00:00	0:00:29 MED 3		18-6059	City of Lowell
2018-05-05	350 N CENTER ST	10:35:59	10:37:21	10:37:44	10:44:06	00:00:00	0:08:07 MED 3		18-6224	City of Lowell
2018-05-07	350 N CENTER ST	12:58:19	12:59:06	13:00:27	13:02:53	00:00:00	0:04:34 MED 3		18-6296	City of Lowell
2018-05-07	1806 VERONICA ST	18:12:04	18:12:17	18:12:20	18:23:40	18:32:47	0:11:36 MED 3		18-6313	City of Lowell
2018-05-09	11338 DENISE ST	21:22:58	21:32:15	21:33:26	21:48:05	21:57:45	0:25:07 MED 3		18-6423	City of Lowell
2018-05-09	2550 W MAIN ST	13:03:50	13:06:00	13:07:08	13:13:54	13:14:25	0:10:04 MED 3		18-6393	City of Lowell
2018-05-10	210 MARSAC ST	20:43:46	20:46:28	20:47:58	21:11:14	21:21:05	0:27:28 MED 3		18-6476	City of Lowell
2018-05-13	350 N CENTER ST	07:22:34	07:23:03	07:25:32	07:30:28	00:00:00	0:07:54 MED 3		18-6579	City of Lowell
2018-05-14	2550 W MAIN ST	14:47:30	14:48:07	14:48:18	14:58:08	00:00:00	0:10:38 MED 3		18-6641	City of Lowell
2018-05-16	1511 DEBORAH DR	09:00:59	09:03:15	09:09:53	09:18:55	09:37:07	0:17:56 MED 3		18-6723	City of Lowell
2018-05-17	140 N PLEASANT ST	09:19:15	09:20:59	09:21:40	09:41:50	00:00:00	0:22:35 MED 3		18-6793	City of Lowell
2018-05-18	350 N CENTER ST	06:47:35	06:49:17	06:54:17	07:05:56	00:00:00	0:18:21 MED 3		18-6851	City of Lowell
2018-05-18	1253 VALLEY VISTA DR	07:40:49	07:42:03	07:43:37	08:05:54	08:22:52	0:25:05 MED 3		18-6853	City of Lowell
2018-05-19	350 N CENTER ST	13:25:04	13:27:02	13:27:05	13:30:19	00:00:00	0:05:15 MED 3		18-6930	City of Lowell
2018-05-20	350 N CENTER ST	18:34:33	18:45:19	18:45:31	19:18:43	19:57:16	0:44:10 MED 3		18-6968	City of Lowell
2018-05-20	725 BOWES ST	21:24:17	21:25:11	21:26:31	21:29:08	00:00:00	0:04:51 MED 3		18-6973	City of Lowell

2018-05-22	726 LAFAYETTE ST	09:32:40	09:32:52	09:33:42	09:38:29	00:00:00	0:05:49	MED 3	18-7043	City of Lowell
2018-05-28	430 E MAIN ST	21:28:16	21:28:19	21:28:55	00:00:00	21:30:19	0:02:03	MED 3	18-7355	City of Lowell
2018-05-30	1501 DEBORAH DR	11:54:16	11:55:46	11:55:48	12:19:06	00:00:00	0:24:50	MED 3	18-7458	City of Lowell
2018-05-31	350 N CENTER ST	13:03:33	13:37:23	13:37:33	13:48:39	14:08:47	0:45:06	STAND-BY	18-7526	City of Lowell
2018-06-01	1335 W MAIN ST	09:53:36	09:53:59	09:54:05	10:02:42	00:00:00	0:09:06	MED 3	18-7564	City of Lowell
2018-06-02	350 N CENTER ST	23:17:38	23:17:44	23:19:24	23:23:56	23:57:25	0:06:18	MED 3	18-7644	City of Lowell
2018-06-03	210 MAPLE ST	17:09:11	17:11:13	17:11:20	17:17:53	00:00:00	0:08:42	MED 3	18-7676	City of Lowell
2018-06-03	350 N CENTER ST	11:49:09	11:49:15	11:50:49	11:55:37	00:00:00	0:06:28	MED 3	18-7664	City of Lowell
2018-06-05	350 N CENTER ST	19:59:20	19:59:25	19:59:55	20:04:13	20:46:58	0:04:53	STAND-BY	18-7794	City of Lowell
2018-06-05	530 CAROL LYNNE DR	17:43:27	17:45:00	17:45:11	17:58:47	00:00:00	0:15:20	MED 3	18-7789	City of Lowell
2018-06-06	300 HIGH ST	19:17:27	19:18:14	19:18:30	19:26:22	00:00:00	0:08:55	MED 3	18-7842	City of Lowell
2018-06-08	650 HUNT ST	06:50:34	06:51:28	06:53:22	06:58:02	07:04:22	0:07:28	MED 3	18-7917	City of Lowell
2018-06-09	430 E MAIN ST	00:16:14	00:18:04	00:18:21	00:44:24	00:00:00	0:28:10	MED 3	18-7974	City of Lowell
2018-06-09	350 N CENTER ST	00:03:55	00:04:11	00:07:10	00:10:44	00:00:00	0:06:49	MED 3	18-7972	City of Lowell
2018-06-13	1800 W MAIN ST	09:41:24	09:43:01	09:43:21	09:56:43	00:00:00	0:15:19	MED 3	18-8204	City of Lowell
2018-06-18	725 BOWES ST	14:35:58	14:48:42	14:49:04	15:04:50	00:00:00	0:28:52	MED 3	18-8474	City of Lowell
2018-06-18	605 N MONROE ST	13:29:14	13:29:42	13:29:44	13:40:47	00:00:00	0:11:33	MED 3	18-8469	City of Lowell
2018-06-20	350 N CENTER ST	12:21:23	12:21:58	12:22:02	12:26:10	00:00:00	0:04:47	MED 3	18-8575	City of Lowell
2018-06-21	350 N CENTER ST	15:29:32	16:01:53	16:02:17	16:06:07	16:47:58	0:36:35	MED 3	18-8650	City of Lowell
2018-06-21	350 N CENTER ST	20:13:08	20:13:13	20:13:27	20:19:18	00:00:00	0:06:10	MED 3	18-8669	City of Lowell
2018-06-22	767 HUNT ST	03:50:19	03:51:41	03:53:19	03:59:56	00:00:00	0:09:37	MED 3	18-8678	City of Lowell
2018-06-22	11338 DENISE ST	06:34:08	06:35:19	06:35:26	06:44:01	07:03:43	0:09:53	MED 3	18-8679	City of Lowell
2018-06-22	1040 LINCOLN LAKE AVE SE	20:43:02	20:44:18	20:44:59	21:10:29	00:00:00	0:27:27	MED 3	18-8724	City of Lowell
2018-06-24	350 N CENTER ST	19:24:06	19:25:27	19:25:51	19:37:27	00:00:00	0:13:21	MED 3	18-8784	City of Lowell
2018-06-28	1600 BOWES RD	20:00:02	20:00:03	20:00:04	20:11:00	00:00:00	0:10:58	MED 3	18-8998	City of Lowell
2018-06-28	306 E MAIN ST	21:13:25	21:15:13	21:15:38	21:26:43	21:37:49	0:13:18	MED 3	18-9000	City of Lowell
2018-06-28	350 N CENTER ST	17:01:36	18:14:28	18:14:34	18:25:54	18:59:25	1:24:18	STAND-BY	18-8989	City of Lowell
2018-06-29	350 N CENTER ST	10:11:44	10:11:59	10:13:30	10:15:43	00:00:00	0:03:59	MED 3	18-9021	City of Lowell
2018-06-29	350 N CENTER ST	05:08:44	05:10:42	05:12:30	05:17:38	00:00:00	0:08:54	MED 3	18-9005	City of Lowell
2018-06-29	1860 SIBLEY ST	05:36:56	05:39:25	05:45:02	05:58:08	00:00:00	0:21:12	MED 3	18-9007	City of Lowell

Monthly Operating Report

for the . . .

Contract Operation

of the . . .



Wastewater Treatment Plant

July 2018





August 16, 2018

Mr. Mike Burns
City Manager
City of Lowell
301 East Main Street
Lowell, MI 49331

Dear Mr. Burns:

On behalf of Suez I am pleased to submit the July Monthly Operating Report for the Lowell Wastewater Treatment Plant. During the month 27.12 million gallons of wastewater were treated, down from 35.92 million gallons the month before.

All NPDES Permit requirements were satisfied. Copies of the Monthly Operating Reports for July can be seen in Appendix A. Appendix B contains graphs representing how the actual lab results compared to the limits in the NPDES Permit and how the actual plant flows compared to the design flow.

INDUSTRIAL PRETREATMENT PROGRAM

The Fullers Septic July surcharges were \$59.75. No operational problems were experienced at the plant from this discharge.

MAINTENANCE COST REPORT

Date	Vendor	Cost
7/3	Bernard's Ace Hardware (1)	\$ 57.68
7/12	Mettler Toledo (2)	376.93
7/12	Accurate Safety (3)	40.00
7/18	Kennedy Industries (4)	407.63
7/20	Self-Serve Lumber (5)	109.24
7/23	J.O. Galloup (6)	529.22
7/30	Amazon (7)	119.68
Beginning Balance of the Annual Maintenance Allowance (Including carryover \$\$ from FY 17-18)*		\$ 12,225.88*
Maintenance Allowance Spent YTD		\$ 1640.38
Balance of Maintenance Allowance		\$ 10,585.50

*The maintenance spending for FY 17-18 was under the annual allotment by \$225.88. That amount will be added to the beginning balance on July 1st. That makes the beginning balance \$12,225.88 (\$12,000+225.88).

In addition to the preventive maintenance the following corrective maintenance activities occurred:

- Replaced PVC fittings on sprinkler system (1)
- Conducted annual lab balance calibrations (2)
- Conducted routine testing on electrical gloves (3)
- Utilized equipment manufacturer to troubleshoot electric service problems at Valley Vista Lift Station (4)
- Replaced baffle on west Oxidation Ditch (5)
- Conducted annual flow meter calibrations (6)
- Replaced influent sampler valve (7)

PROJECTS FOR THE FUTURE

- Continue painting projects
- Replace power cord on sludge storage tank mixer
- Replace RAS flow meter
- Replace process control bleach line

If you have any questions or would like additional information, please feel free to call me at your convenience.

Respectfully submitted,

SUEZ

A handwritten signature in black ink, appearing to read "B. Vander Meulen". The signature is fluid and cursive, with the first name "Brian" and last name "Vander Meulen" clearly distinguishable.

Brian Vander Meulen
Plant Manager

JULY EFFLUENT ANALYSIS OVERVIEW

The daily average for CBOD was 5.1 mg/l, 80% under the NPDES limit of 25 mg/l. The worst 7-day average was 6.7 mg/l, 83% under the NPDES limit of 40 mg/l.

The daily average for Suspended Solids was 2.5 mg/l, 92% under the NPDES limit of 30 mg/l. The worst 7-day average was 3.3 mg/l, 93% under the NPDES limit of 45 mg/l.

The monthly average for Phosphorus was 0.73 mg/l, the limit is 1.0 mg/l.

The average removal rate for BOD was 97%; a minimum of 85% is required. The average removal rate for Suspended Solids was 98%; a minimum of 85% is required.

The geometric average for fecal coliform bacteria was 70 colonies/100 mls, the limit is 200 colonies/100 mls. The worst 7-day average was 230 colonies/100 mls, the limit is 400 colonies/100 mls.

The highest chlorine residual was 0.036 mg/l; the limit is 0.038 mg/l. The monthly average was 0.024 mg/l.

Appendix A



State of Michigan
Department of Environmental Quality

Plant Influent Sheet

Lowell, Michigan

R4607 4/74
4833-6040

Plant No. Month Year
410049 July 2018

Superintendent's Signature
Brian Vander Meulen, Supt.

Weather Code	
1. Clear	6. Warm
2. Partly Cloudy	7. Cold
3. Cloudy	8. Windy
4. Rain	9. Melting Snow
5. Snow	

	WEATHER		FLOW		RAW SEWAGE QUALITY											
D A Y P N S	Type Code	Precip Inches	Total MGD	Peak MGD	Temp F	pH SU	BOD		SS		Total-P		VSS	NH3-N	Mercury	D A Y P N S
							mg/l	LBS	mg/l	LBS	mg/l	LBS	mg/l	mg/l	ng/l	
	0033	0045	50050	50051	00011	00400	00310	85001	00530	85002	00665	85004	00535	00610	71900	
1	146	0.09	1.01	1.30												1
2	16	0.00	0.96	1.30	60	7.7	103	825	94	753			88			2
3	268	0.00	0.87	1.10	61	7.7	110	798	58	421	1.5	10.9	54	8.3		3
4	16	0.00	0.94	1.20												4
5	168	0.00	0.94	1.30												5
6	168	0.00	0.86	1.30	61	7.4	205	1470	180	1291			178			6
7	26	0.00	0.91	1.30												7
8	16	0.00	0.94	1.20												8
9	16	0.00	0.92	1.40	62	7.6	125	959	82	629			80		10	9
10	16	0.00	0.90	1.30												10
11	16	0.00	0.90	1.30	62	7.4	167	1254	102	766	1.9	14.3	98	10.8		11
12	16	0.00	0.89	1.30												12
13	168	0.00	0.83	1.20	62	7.6	142	983	108	748			104			13
14	36	0.00	0.87	1.20												14
15	246	0.44	0.90	1.80												15
16	16	0.00	0.87	1.30	62	7.7	144	1045	138	1001			118			16
17	16	0.00	0.85	1.10												17
18	16	0.00	0.83	1.00	63	7.4	136	941	104	720	2.6	18.0	98	12.1		18
19	246	0.08	0.85	0.90												19
20	248	0.38	0.81	1.10	63	7.4	140	946	96	649			76			20
21	3468	0.55	0.85	1.70												21
22	246	0.00	0.90	0.90												22
23	246	0.00	0.87	1.10	63	7.2	121	878	90	653			84			23
24	346	0.18	0.87	1.20												24
25	26	0.00	0.85	1.10	63	7.4	187	1326	134	950	2.1	14.9	132	11.6		25
26	26	0.00	0.85	1.00												26
27	34	0.06	0.78	1.00	63	7.4	139	904	92	598			90			27
28	268	0.00	0.84	1.00												28
29	26	0.00	0.84	1.00												29
30	26	0.00	0.82	1.00	63	7.0	188	1286	166	1135			154			30
31	246	0.01	0.80	1.00												31
TL	XXXX	1.79	27.12	XXXX	XXXX	XXXX	XXXX	32465	XXXX	24593	XXXX	450	XXXX	XXXX	XXXX	TL
ME	XXXX	XXXX	0.87	XXXX	62	7.5	147	1047	111	793	2.0	14.5	104	10.7	XXXX	ME
MAX	XXXX	0.55	1.01	1.80	63	7.7	205	1470	180	1291	2.6	18.0	178	12.1	XXXX	MAX
MIN	XXXX	XXXX	0.78	0.90	60	7.0	103	798	58	421	1.5	10.9	54	8.3	XXXX	MIN

Activated Sludge Sheet

State of Michigan
Department of Environmental Quality

Lowell, Michigan

PM Code
1. Coventional
2. Step Feed
3. Complete Mix
4. Extended Aeration
5. Contact Stabilization
6. Other

Plant No. Month Year
410049 July 2018

Superintendent's Signature
Brian Vander Meulen, Supt.

AERATION SYSTEM					MIXED LIQUOR						SECONDARY SLUDGE			Process Modification see code 80889	REMARKS
D A Y P N S F	Aeration Volume KCF 80993	Detention Time Hours 81001	Sludge Age Days 80990	Organic Loading F/M 80992	MLSS mg/l 70323	MLVSS mg/l 70324	Settle. % 81004	SDI % 81007	DO mg/l 00300	SVI % 8100	SS % 81006	VSS % 70325	Waste Kgal 80991		
1	96	17.1											0.0	4	1
2		18.0	17.3	0.08	2172	1694	11	1.97	3.5	51	0.30	0.24	0.0		2
3		19.8	37.3	0.06	2620	2058	8	3.28	3.8	31	0.39	0.31	24.2		3
4		18.3											0.0		4
5		18.3											96.4		5
6		20.0	8.7	0.17	1873	1472	5	3.75	5.3	27	0.21	0.16	24.9		6
7		18.9											0.0		7
8		18.3											0.0		8
9		18.7	18.0	0.11	1891	1473	6	3.15	4.4	32	0.28	0.22	0.0		9
10		19.1											0.0		10
11		19.1	15.8	0.14	2017	1549	9	2.24	4.6	45	0.24	0.18	0.0		11
12		19.4											0.0		12
13		20.8	24.4	0.07	3050	2512	13	2.35	3.9	43	0.22	0.15	0.0		13
14		19.8											0.0		14
15		19.1											4.2		15
16		19.8	10.6	0.13	1766	1336	15	1.18	3.7	85	0.37	0.28	20.9		16
17		20.3											0.0		17
18		20.8	21.6	0.08	2600	1978	15	1.73	4.5	58	0.36	0.27	0.0		18
19		20.3											22.9		19
20		21.3	23.0	0.08	2496	1877	15	1.66	4.2	60	0.38	0.28	24.9		20
21		20.3											7.0		21
22		19.1											3.0		22
23		19.8	22.3	0.08	2429	1837	17	1.43	4.4	70	0.30	0.22	100.6		23
24		19.8											27.8		24
25		20.3	11.9	0.15	1895	1437	13	1.46	5.0	69	0.35	0.26	0.0		25
26		20.3											0.0		26
27		22.1	22.1	0.09	2210	1683	15	1.47	4.6	68	0.29	0.22	0.0		27
28		20.5											0.0		28
29		20.5											3.2		29
30		21.0	12.2	0.12	2310	1740	15	1.54	4.7	65	0.36	0.27	21.7		30
31		21.5											0.0		31
TL	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	381.7	XXXX	TL
ME	96	19.8	18.9	0.10	2256	1742	12	2.09	4.4	54	0.31	0.24	12.3	XXXX	ME
MAX	XXXX	22.1	37.3	0.17	3050	2512	17	3.75	5.3	85	0.39	0.31	100.6	XXXX	MAX
MIN	XXXX	17.1	8.7	0.06	1766	1336	5	1.18	3.5	27	0.21	0.15	XXXX	XXXX	MIN

Remarks:

4833-5034
R4609 4/74

Final Effluent Sheet

State of Michigan
Department of Environmental Quality

Lowell, Michigan

	Fecal	Total
MF	31616	31504
MPW	31615	31505

Plant No. 410049
Month July
Year 2018
Sampling Point Code 001

Superintendent's Signature
Brian Vander Meulen, Supt.

R 4610 4/74
4833-5468

D A Y P N S F	CBOD			SS			Total - P			VSS	pH	DO	F.Coli	NH3	Cl2	Mercury	D A Y P N S F
	mg/l	LBS.	% Rem	mg/l	LBS.	% Rem	mg/l	LBS.	% Rem	mg/l	SU	mg/l	#/100ml	mg/l	mg/l	ng/l	
	80082	85001	80091	00530	85002	81011	00665	85004	81012	00535	00400	00300	31616	00610	50060	71900	
1																	1
2	7.0	56	93	2.6	21	97				2.2	7.4	8.7	212		0.030		2
3	4.1	30	96	2.2	16	96	0.97	7.04	35	1.2	7.3	8.9	240	0.04	0.013		3
4																	4
5																	5
6	5.5	39	97	4.2	30	98				4.0	7.6	9.0	240		0.022		6
7																	7
8																	8
9	4.3	33	97	2.0	15	98				1.8	7.3	9.1	188		0.004	0.56	9
10																	10
11	6.3	47	96	1.6	12	98	0.59	4.43	69	1.4	7.5	8.6	66	0.06	0.029		11
12																	12
13	7.7	53	95	5.6	39	95				5.2	7.4	8.5	33		0.034		13
14																	14
15																	15
16	6.0	44	96	2.8	20	98				2.4	7.2	8.2	40		0.023		16
17																	17
18	5.1	35	96	1.2	8	99	0.77	5.33	70	1.0	7.2	8.7	12	0.08	0.036		18
19																	19
20	3.4	23	98	5.4	36	94				4.0	7.3	8.6	72		0.025		20
21																	21
22																	22
23	5.0	36	96	1.4	10	98				1.2	7.3	8.7	23		0.034		23
24																	24
25	3.7	26	98	0.8	6	99	0.58	4.11	72	0.4	7.3	8.8	164	0.06	0.008		25
26																	26
27	3.5	23	97	1.0	7	99				0.8	7.4	8.7	80		0.025		27
28																	28
29																	29
30	4.4	30	98	2.0	14	99				1.6	7.3	8.7	17		0.031		30
31																	31
TL	XXXX	1135	XXXX	XXXX	558	XXXX	XXXX	162.0	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	TL
ME	5.1	37	97	2.5	18	98	0.73	5.23	62	2.1	7.3	8.7	70	0.06	0.024	XXXX	ME
WA	6.7	48	96	3.3	24	97	XXXX	XXXX	XXXX	3.0	7.5	8.4	230	0.08	0.032	XXXX	WA
MAX	7.7	56	98	5.6	39	99	0.97	7.04	72	5.2	7.6	9.1	240	0.08	0.036	XXXX	MAX
MIN	3.4	23	93	0.8	6	94	0.58	4.11	35	0.4	7.2	8.2	12	0.04	0.001	XXXX	MIN

Remarks: Fecal Coli for July 3,6 are actually "Greater Than"
Cl2 Residuals for July 9 is actually "Less Than"

Miscellaneous Sheet

State of Michigan
Department of Environmental Quality

Lowell, Michigan

R 4607 4/74
4833-6040

Plant No. 410049
Month July
Year 2018

Superintendent's Signature
Brian Vander Meulen, Supt.

D A Y P N S F	Grit	Aux Fuel	Power Consumption	Chemicals Applied		
	CF	Nat. Gas CF	KWH	CL2 LBS	FeCL2 GAL	
		2	3			
1	1	0	1.4	8	25	
2	1	1	1.6	4	25	
3	1	0	1.2	6	20	
4	1	0	1.4	6	25	
5	1	0	1.8	8	25	
6	1	0	1.2	6	45	
7	1	0	1.4	4	40	
8	1	0	1.4	10	40	
9	1	0	1.4	10	45	
10	1	0	1.4	8	40	
11	1	0	1.2	8	45	
12	1	0	1.4	7	30	
13	1	1	1.4	7	40	
14	1	0	1.2	10	40	
15	1	0	1.4	7	35	
16	1	0	1.4	10	40	
17	1	0	1.4	7	25	
18	1	0	1.4	6	45	
19	1	0	1.4	5	30	
20	1	0	1.4	5	35	
21	1	1	1.2	10	40	
22	1	0	1.4	6	35	
23	1	0	1.6	3	35	
24	1	0	1.6	4	40	
25	1	0	1.2	6	40	
26	1	0	1.4	3	35	
27	1	0	1.2	7	35	
28	1	1	1.4	6	40	
29	1	0	1.4	4	40	
30	1	0	1.4	6	35	
31	1	0	1.4	6	30	
TL	31	4	43.0	203	1100	0
ME	1	0	1.4	7	35	0
MAX	1	1	1.8	10	45	0
MIN	1	0	1.2	3	20	0

Manpower						
Position Title	Full Time	Part Time	Total Hours	No. of Vac.	No. of Separations	No. of New Hires
Superintendent	1	0	176	0	0	0
Shift Operator	1	1	194	0	0	0
Total	2	1	370	0	0	0
Weekday Hrs.	9					
Saturday Hrs.	4					
Sunday Hrs.	4					
Holiday Hrs.	4					

PERMITTEE NAME/ADDRESS (Include Facility Name/Location if Different)

NAME: LOWELL WWTP
ADDRESS: 301 EAST MAIN STREET
 LOWELL MI 49331

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)

DISCHARGE MONITORING REPORT (DMR)

MINOR
 (SUBR GG)
 F-FINAL
 001 MUN.WASTE#20--FLAT RIVER

FACILITY: LOWELL WWTP
LOCATION: LOWELL MI 49331
ATTN: BRIAN VANDER MEULEN

MI0020311	001 A
PERMIT NUMBER	DISCHARGE NUMBER

MONITORING PERIOD							
YEAR	MO	DAY	FROM	TO	YEAR	MO	DAY
2018	7	01			2018	7	31

*** NO DISCHARGE ☐ ***
 NOTE: Read Instructions before completing this form.

PARAMETER		QUANTITY OR LOADING			QUALITY OR CONCENTRATION				NO. EX	FREQUENCY OF ANALYSIS	SAMPLE TYPE
		AVERAGE	MAXIMUM	UNITS	MINIMUM	AVERAGE	MAXIMUM	UNITS			
FLOW, IN CONDUIT OR THRU TREATMENT PLANT 50050 1 0 0 EFFLUENT GROSS VALUE	SAMPLE MEASUREMENT	0.87	1.01	(03)	*****	*****	*****		-	7/7	RECORD FLOW
	PERMIT REQUIREMENT	REPORT MONTHLY AVG	REPORT DAILY MAX	MGD	*****	*****	*****	****		WEEKDAYS	RECORD FLOW
SOLIDS, TOTAL SUSPENDED 00530 B 0 0 PRIOR TO DISINFECT	SAMPLE MEASUREMENT	18	24	(26)	*****	2.5	3.3	(19)	0	3/7	24 HR COMP
	PERMIT REQUIREMENT	360 MONTHLY AVG	530 7 DAY AVG	lbs/day	*****	30 MONTHLY AVG	45 7 DAY AVG	mg/L		WEEKDAYS	24 HR COMP
BOD, CARBONACEOUS 05 DAY, 20C 80082 B 0 0 PRIOR TO DISINFECT	SAMPLE MEASUREMENT	37	48	(26)	*****	5.1	6.7	(19)	0	3/7	24 HR COMP
	PERMIT REQUIREMENT	300 MONTHLY AVG	470 7 DAY AVG	lbs/day	*****	25 MONTHLY AVG	40 7 DAY AVG	mg/L		WEEKDAYS	24 HR COMP
NITROGEN, AMMONIA TOTAL (AS N) 00610 B 1 0 PRIOR TO DISINFECT	SAMPLE MEASUREMENT	*****	*****		*****	*****	0.08	(19)	0	1/7	24 HR COMP
	PERMIT REQUIREMENT	*****	*****	****	*****	*****	REPORT DAILY MAX	mg/L		WEEKLY	24 HR COMP
PHOSPHORUS, TOTAL (AS P) 00665 B 0 0 PRIOR TO DISINFECT	SAMPLE MEASUREMENT	5.2	7.04	(26)	*****	0.73	0.97	(19)	0	1/7	24 HR COMP
	PERMIT REQUIREMENT	12 MONTHLY AVG	REPORT DAILY MAX	lbs/day	*****	1.0 MONTHLY AVG	REPORT DAILY MAX	mg/L		WEEKLY	24 HR COMP
CHLORINE, TOTAL RESIDUAL 50060 P 0 0 SEE COMMENTS BELOW	SAMPLE MEASUREMENT	*****	*****		*****	*****	0.036	(19)	0	3/7	GRAB
	PERMIT REQUIREMENT	*****	*****	****	*****	*****	0.038 DAILY MAX	mg/L		WEEKDAYS	GRAB
MERCURY, TOTAL 71900 B 0 0 PRIOR TO DISINFECT	SAMPLE MEASUREMENT	*****	0.000004		*****	*****	0.56		0	1/90	GRAB
	PERMIT REQUIREMENT	*****	Report Max Monthly Avg	lbs/day	*****	*****	Report Max Monthly Avg	ng/L		QUARTERLY	GRAB

NAME/TITLE PRINCIPAL EXECUTIVE OFFICER	I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.	PHONE NUMBER		DATE		
		(616)	897-8135	2018	8	10
TYPED OR PRINTED		SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT		AREA CODE	NUMBER	YEAR MO DAY

COMMENTS AND EXPLANATION OF ANY VIOLATIONS (Reference all attachments here)

P=AFTER DISINFECTION

PERMITTEE NAME/ADDRESS (Include Facility Name/Location if Different)

NAME: LOWELL WWTP
ADDRESS: 301 EAST MAIN STREET
 LOWELL MI 49331

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)
DISCHARGE MONITORING REPORT (DMR)

MI0020311	001 A
PERMIT NUMBER	DISCHARGE NUMBER

MINOR
 (SUBR GG)
 F-FINAL
 001 MUN. WASTE H2O--FLAT RIVER

FACILITY: LOWELL WWTP
LOCATION: LOWELL MI 49331
ATTN: BRIAN VANDER MEULEN

MONITORING PERIOD					
YEAR	MO	DAY	YEAR	MO	DAY
2018	7	01	2018	7	31

*** NO DISCHARGE ☐ ***
 NOTE: Read Instructions before completing this form.

PARAMETER		QUANTITY OR LOADING			QUALITY OR CONCENTRATION				NO. EX	FREQUENCY OF ANALYSIS	SAMPLE TYPE
		AVERAGE	MAXIMUM	UNITS	MINIMUM	AVERAGE	MAXIMUM	UNITS			
MERCURY, TOTAL	SAMPLE MEASUREMENT	*****	0.000004	lbs/day	*****	*****	0.47		0	1/90	CALCTD
71900 X 0 0 PRIOR TO DISINFECT	PERMIT REQUIREMENT	*****	0.000036 12-Mo Rolling Avg		*****	*****	3.0 12-Mo Rolling Avg	ng/L		QUARTERLY	CALCTD
COLIFORM, FECAL GENERAL	SAMPLE MEASUREMENT	*****	*****	*****	*****	70	230	(19)	0	3/7	GRAB
74055 P 0 0 SEE COMMENTS BELOW	PERMIT REQUIREMENT	*****	*****		*****	200 MONTHLY AVG	400 7 DAY AVG	mg/L		DAILY	GRAB
BOD, 5-DAY PERCENT REMOVAL	SAMPLE MEASUREMENT	*****	*****	*****	97	*****	93	(23)	0	1/30	CALCTD
81010 K 0 0 PERCENT REMOVAL	PERMIT REQUIREMENT	*****	*****		85 MIN % REMOVAL	*****	Minimum Daily % Removal	PER-CENT		ONCE/MON	CALCTD
SOLIDS, SUSPENDED PERCENT REMOVAL	SAMPLE MEASUREMENT	*****	*****	*****	98	*****	94	(23)	0	1/30	CALCTD
81011 K 0 0 PERCENT REMOVAL	PERMIT REQUIREMENT	*****	*****		85 MIN % REMOVAL	*****	Minimum Daily % Removal	PER-CENT		ONCE/MON	CALCTD
pH	SAMPLE MEASUREMENT	*****	*****	****	7.2	*****	7.6	(12)	0	3/7	GRAB
00400 P 0 0 SEE COMMENTS BELOW	PERMIT REQUIREMENT	*****	*****		6.5 DAILY MINIMUM	*****	9.0 DAILY MAX	S.U.		WEEKDAYS	GRAB
OXYGEN, DISSOLVED (DO)	SAMPLE MEASUREMENT	*****	*****	****	8.2	*****	*****	(19)	0	3/7	GRAB
00300 P 0 0 SEE COMMENTS BELOW	PERMIT REQUIREMENT	*****	*****		3.0 DAILY MINIMUM	*****	*****	mg/L		WEEKDAYS	GRAB
	SAMPLE MEASUREMENT										
	PERMIT REQUIREMENT										
NAME/TITLE PRINCIPAL EXECUTIVE OFFICER	I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.					PHONE NUMBER		DATE			
Brian Vander Meulen, Supt.						(616) 897-8135		2018	8	10	
TYPED OR PRINTED						SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT		AREA CODE	NUMBER	YEAR	MO

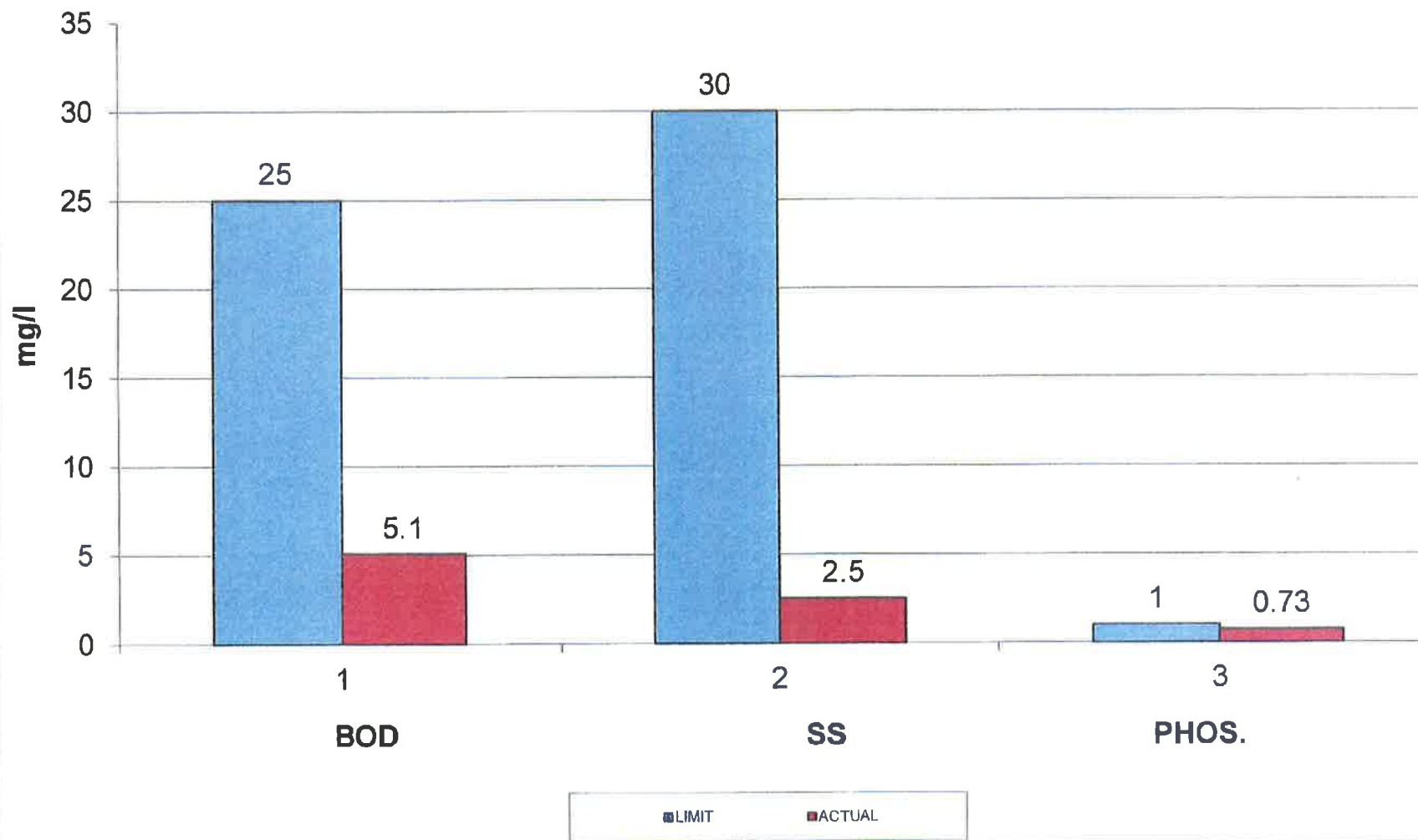
COMMENTS AND EXPLANATION OF ANY VIOLATIONS (Reference all attachments here)

P=AFTER DISINFECTION

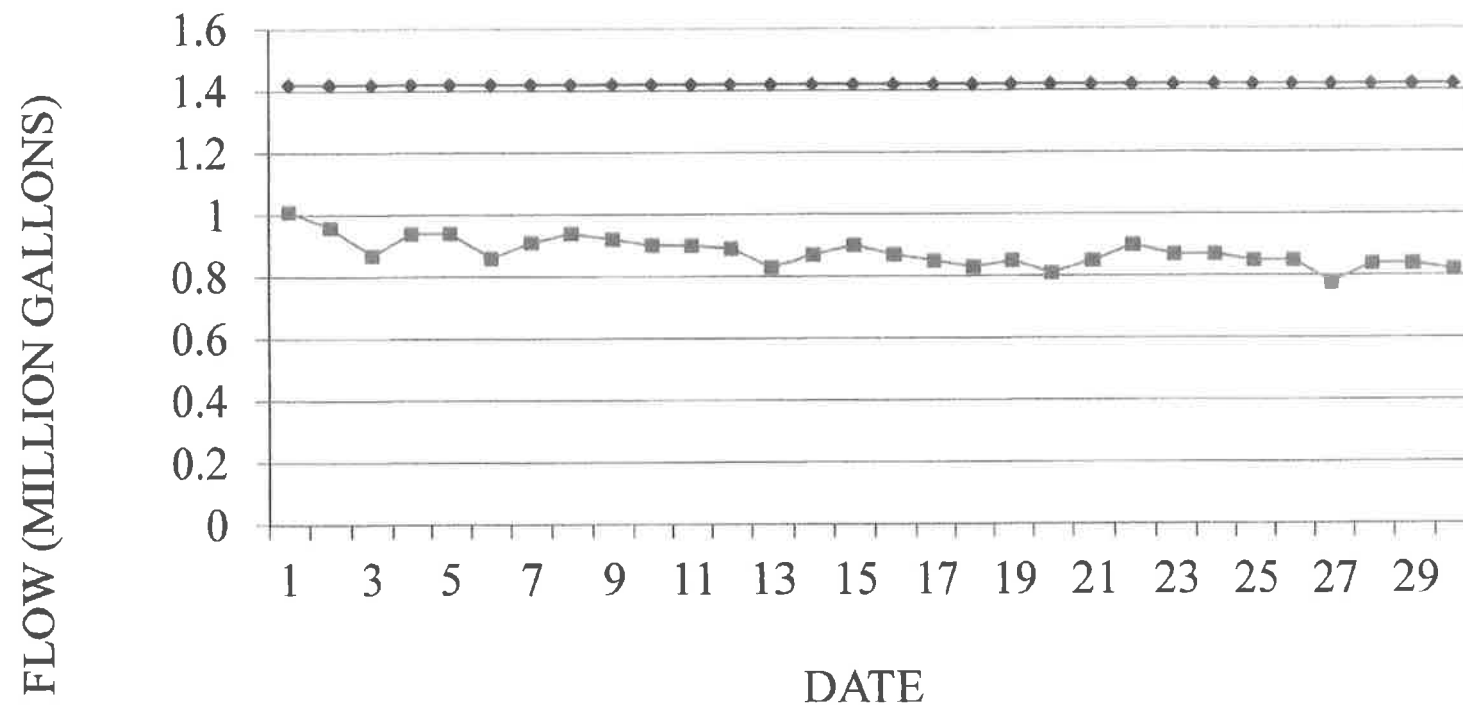
Appendix B

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EFFLUENT LIMIT vs ACTUAL



DESIGN FLOW vs ACTUAL FLOW



◆ DESIGN FLOW

■ ACTUAL FLOW

APPOINTMENTS

Expires

Board of Review

Vacancy (Nancy Wood-Currently Serving)

06/30/2018

Local Officers Compensation Commission

Vacancy (Barb Zandstra – Resigned 03/20/18)

06/30/2021

LCTV Endowment Board

Vacancy (Barb Zandstra – Resigned 03/20/18)

12/31/2018