



301 East Main Street
Lowell, Michigan 49331
Phone (616) 897-8457
Fax (616) 897-4085

CITY OF LOWELL

CITY COUNCIL AGENDA

MONDAY, OCTOBER 1, 2018, 7:00 P.M.

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL
2. CONSENT AGENDA
 - Approval of the Agenda.
 - Approve and place on file the Regular minutes of the September 17, 2018 City Council meeting.
 - Authorize payment of invoices in the amount of \$303,542.71
3. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA

IF YOU WISH TO ADDRESS AN AGENDA ITEM, PUBLIC COMMENT FOR EACH ITEM WILL OCCUR AFTER THE INITIAL INFORMATION IS SHARED ON THE MATTER AND INITIAL DELIBERATIONS BY THE PUBLIC BODY. PUBLIC COMMENT WILL OCCUR BEFORE A VOTE ON THE AGENDA ITEM OCCURS.

4. OLD BUSINESS
 - a. None
5. NEW BUSINESS
 - a. KDL Annual Report
 - b. Wayfinding Sign Bids
 - c. Resolution 28-18 – Friends of the Library – Memorandum of Understanding
 - d. Proposal One
6. BOARD/COMMISSION REPORTS
7. MONTHLY REPORTS
8. MANAGER'S REPORT
9. APPOINTMENTS
10. COUNCIL COMMENTS
11. ADJOURNMENT

NOTE: Any person who wishes to speak on an item included on the printed meeting agenda may do so. Speakers will be recognized by the Chair, at which time they will be allowed five (5) minutes maximum to address the Council. A speaker representing a subdivision association or group will be allowed ten (10) minutes to address the Council.



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www.ci.lowell.mi.us

MEMORANDUM

TO: Lowell City Council

FROM: Michael Burns, City Manager

RE: Council Agenda for Monday, October 1, 2018

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL

2. CONSENT AGENDA

- Approval of the Agenda.
- Approve and place on file the regular minutes of the September 17, 2018 City Council meeting.
- Authorize payment of invoices in the amount of \$303,542.71

3. CITIZEN DISCUSSION FOR ITEMS NOT ON THE AGENDA

IF YOU WISH TO ADDRESS AN AGENDA ITEM, PUBLIC COMMENT FOR EACH ITEM WILL OCCUR AFTER THE INITIAL INFORMATION IS SHARED ON THE MATTER AND INITIAL DELIBERATIONS BY THE PUBLIC BODY. PUBLIC COMMENT WILL OCCUR BEFORE A VOTE ON THE AGENDA ITEM OCCURS.

4. OLD BUSINESS

- a. None

5. NEW BUSINESS

- a. KDL Annual Report.

Representatives from the Kent District Library will provide information and a presentation.

- b. Wayfinding Sign Bids. Memo is provided by Assistant City Manager Rich LaBombard.

Recommended motion: That the Lowell City Council accept the low bid from Universal Sign Systems in the amount of \$19,770.00 to fabricate and install twelve aluminum wayfinding signs per Williams and Works' proposal dated September 5, 2018.

- c. Resolution 28-18 – Friends of the Library – Memorandum of Understanding. Memo is provided by Assistant City Manager Rich LaBombard.

Recommended Motion: That the Lowell City Council adopt Resolution 28-18 and execute the memorandum of understanding granting the Friend of the Englehardt Library permission to proceed with improvements to the grounds at 200 N. Monroe Street.

- d. Proposal 1. Memo is provided by City Manager Mike Burns.

Recommended Motion: There will be no recommended action on this item.

6. BOARD/COMMISSION REPORTS

7. MANAGER'S REPORT

8. APPOINTMENTS

9. COUNCIL COMMENTS

10. ADJOURNMENT

**PROCEEDINGS
OF
CITY COUNCIL
OF THE
CITY OF LOWELL
MONDAY, SEPTEMBER 17, 2018, 7:00 P.M.**

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL.

The Meeting was called to order at 7:00 p.m. by Mayor DeVore and City Clerk Sue Ullery called roll.

Present: Councilmembers Greg Canfield, Jeff Phillips, Jim Salzwedel, Marty Chambers and Mayor DeVore.

Absent: None.

Also Present: City Manager Michael Burns, City Clerk Sue Ullery, DPW Director Rich LaBombard, L&P Steve Donkersloot, Police Chief Steve Bukala and City Attorney Dick Wendt.

2. APPROVAL OF THE CONSENT AGENDA.

- Approval of the Agenda.
- Approve and place on file the regular minutes and the closed minutes of the September 04, 2018 City Council meeting as written.
- Authorize payment of invoices in the amount of \$1,937,288.04.

IT WAS MOVED BY SALZWEDEL and seconded by CHAMBERS to approve the consent agenda as presented.

YES: Councilmember Canfield, Mayor DeVore, Councilmember Salzwedel, Councilmember Phillips, Councilmember Chambers.

NO: None.

ABSENT: None.

MOTION CARRIED.

3. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA.

Josh Webb who reside at 125 S. Grove stated they are in favor of a community garden but are concerned with the location of the garden and where it is currently.

Sally Hayden who resides at 119 S. Grove stated she is in favor of a community garden but in another location.

Paula Mierendorf who resides at 303 Roberta Jayne stated she would love to be a part of a help yourself garden and work with both the City and residents to meet this winter, form a group to organize a plan for a Community garden that works for everyone.

City Clerk Sue Ullery read a letter from Jaclyn Kosvanesky who resides at 503 New Street, PA, who is not in favor of the help yourself garden.

City Clerk Sue Ullery read a letter from Crystal Danks who resides at 423 Foreman who is in favor of a Community Garden in a better location that would work for everyone and bring the community together.

4. OLD BUSINESS.

- a. None.

5. NEW BUSINESS.

- a. Fairgrounds Feasibility Study.

City Manager Michael Burns stated that at the September 6, 2018 Downtown Development Authority meeting, the board approved budgeted funds for Williams and Works in the amount of \$13,500 to conduct a feasibility study of the future use of Recreation Park once the Kent County Youth Fair (KCYF) vacates to their new location. We have requested Williams & Works to approach this study in phases. The first phase would be for the background with City administration and other key representatives regarding the property. We would then begin a community outreach phase where we would hold a charrette to show different design and use options, take information from those engagements and utilize toward designing a plan. After this, we would finalize the plan and take steps to begin implementation once the KCYF leaves.

IT WAS MOVED BY CANFIELD and seconded by SALZWEDEL to approve the Downtown Development Authority to conduct a feasibility study of the future use of the city owned Recreation Park.
YES: 5. NO: None. ABSENT: None. MOTION CARRIED.

- b. Water and Sewer Authority.

City Manager Mike Burns stated as the Lowell area continues to grow due to the economic climate in West Michigan, this provides many changes to our community. As we know, both Lowell Township and Vergennes Township, are growing at a rapid rate and will continue to grow. In addition, the City is seeing additional growth possibilities as we have seen business expansions and new housing projects. The City is nearly built out. One of the looming issues we will need to explore is expansion of the water and wastewater plants in order to accommodate future demand. In addition, as more people move into the area, there will continue to be a demand for greater capacity to the water and wastewater systems currently. Furthermore, the majority of growth in the Lowell area will be in the surrounding townships not the City.

Recently, I asked Mayor DeVore, Mayor Pro Tem Canfield, Lowell Township Supervisor Jerry Hale, and Vergennes Township Supervisor, Tim Wittenbach to meet and discuss the topic. When we met, the two township Supervisors were at least open to exploring this further. In addition, they would present this idea to their township boards and see if there is interest in investigating further.

Council agreed to discuss the matter further and meet with the surrounding townships to discuss the topic.

- c. Resolution 27-18 – Designation of September 21, 2018 as “Prisoner of War/Missing in Action Recognition Day”.

IT WAS MOVED BY CANFIELD and seconded by CHAMBERS that the Lowell City Council adopt Resolution 27-18 proclaiming Friday, September 21, 2018 as “Prisoner of War/Missing in Action Recognition Day”.

YES: 5. NO: None. ABSENT: None. MOTION CARRIED.

6. **BOARD/COMMISSION REPORTS.**

Councilmember Canfield reported that the LARA meeting was September 12, 2018. Phase 1A from Gee Drive down to Main Street along Alden Nash is 99.9% done, just a couple of minor items to clean up there. Regarding Phase 2 connector down Bowes Road, the DNR scores came in last week and they were right where Dave Austin had predicted they would be, so that was good news. MDOT is having a meeting this week, that we are waiting to hear back from them. Just for clarification, the \$25,000 City contribution we discussed at a meeting or two ago, was agreed upon five years ago along with all the other cities on that 125 mile route, that's Belding, Greenville, Ionia and Saranac. It really has nothing to do with Lara and the phase 2 connector. That agreement was made a long time ago.

Councilmember Chambers stated the Planning Commission started looking at a Planned Unit Development, more information to come as it moves forward.

Mayor DeVore stated that he and City Manager Mike Burns went to Downtown Development Authority meeting and spoke with the Chamber about advertising the fairground study. Then Wednesday, September 26, 2018 we will meet with representatives from Parks and Fair people. Fire Authority met and their new Tinder truck has been pushed back until December. The Fire Authority also did a study on staffing and discussed different options. Also discussed accounting items.

7. **MANAGER'S REPORT.**

City Manager Mike Burns reported the following:

- Earlier this summer he had approached Council about selling the property at 2560 Bowes Rd and the RFP is going out this week and will be advertised in the Lowell Ledger and on the City Website. Minimum purchase price for the property is \$20,000 and the deadline is Thursday, October 11, 2018.
- Showboat RFP is close to a point where they can get that sent out. I contacted Senator Dave Hildenbrands office about the necessary extensions to extend the grant funds for the Showboat into the next fiscal year and they have submitted that paperwork to the state and I anticipate we should receive that extension.
- Speed signs on Hudson Street were turned on this week, we are still waiting to hear from the State (MDOT) for clearance to put speed signs back on Main Street.
- Lou Bender will be coming January 30, 2019 for his annual facilitation, more details as it comes closer.
- This week, Sept 21, 2018, the entire City Council and myself will be attending the Michigan Municipal League Conference in Grand Rapids.
- The week of Sept 24, 2018, I will be in Baltimore attending the Annual International City County Management Association Conference from Saturday until Wednesday.
- Lighthouse has had their industrial pretreatment permit issued to them last week, there was one issue they are working through but they anticipate to start sending us waste in a couple weeks on a preliminary basis at least until they get their new permanent system which is approximately 6

months out.

8. **APPOINTMENTS.**

IT WAS MOVED BY CHAMBERS and seconded by CANFIELD to approve the appointment of Jeff Dickerman to the LCTV Board.

YES: 5. NO: None. ABSENT: None. MOTION CARRIED.

9. **COUNCIL COMMENTS.**

Councilmember Salzwedel stated he had fun at the Fallsburg Festival and it was fun setting up. There were a lot of people and the Lowell Women's Club had record proceeds that they earned this year.

Councilmember Canfield wanted to thank the City staff for fixing the sidewalks, it made a big improvement and it is nice to see that done.

Mayor DeVore stated that Community Cleanup Day is Saturday, September 29, 2018.

10. **ADJOURNMENT.**

IT WAS MOVED BY SALZWEDEL and seconded by CHAMBERS to adjourn at 7:35.

YES: 5. NO: None. ABSENT: None. MOTION CARRIED.

DATE:

APPROVED:

Mike DeVore, Mayor

Susan Ullery, City Clerk

**CITY OF LOWELL
KENT COUNTY, MICHIGAN**

RESOLUTION NO. 27 - 18

**RESOLUTION TO PROVIDE FOR THE DESIGNATION OF
SEPTEMBER 21, 2018, AS
"PRISONER OF WAR/MISSING IN ACTION RECOGNITION DAY"**

Councilmember CANFIELD supported by Councilmember CHAMBERS moved the adoption of the following resolution:

WHEREAS, the United States has fought in many wars, one of the longest was the Vietnamese Conflict; and,

WHEREAS, Friday, September 21, 2018 is a day of remembrance for those who suffered as prisoners of war or are still missing as a result of any conflict; and,

WHEREAS, although cooperation has increased within the past few years, there are still nearly 1700 American servicemen and civilians including 48 from the State of Michigan missing and unaccounted for in Indochina. The uncertainty surrounding their fates has caused their families to suffer great hardship; and,

WHEREAS, increasing public awareness and focusing public attention on this issue is one way to help achieve this goal;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Lowell, that **Friday, September 21, 2018** shall be designated as:

"PRISONER OF WAR/MISSING IN ACTION RECOGNITION DAY"

We urge all of our citizens to take note of this important issue and remember those servicemen and civilians who were prisoners of war and those that are still missing and to commemorate the day with appropriate activities.

YEAS: Councilmembers Phillips, Chambers, Canfield, Mayor DeVore and Councilmember Salzwedel

NAYS: Councilmembers None

ABSTAIN: Councilmembers None

ABSENT: Councilmembers None

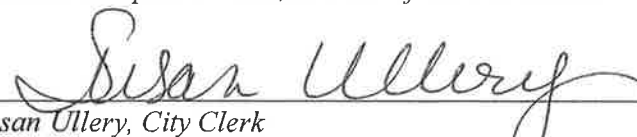
RESOLUTION DECLARED ADOPTED.

Dated: September 17, 2018


Susan Ullery, City Clerk

CERTIFICATION

I, the undersigned Clerk of the City of Lowell, Michigan (the "City"), do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City at a regular meeting held on September 17, 2018, and that public notice of said meeting was given pursuant to, and in compliance with, Act 267 of the Public Acts of Michigan of 1976, as amended.


Susan Ullery, City Clerk

Dated: September 17, 2018

User: SUE

EXP CHECK RUN DATES 09/15/2018 - 09/28/2018

DB: Lowell

BOTH JOURNALIZED AND UNJOURNALIZED

PAID - CHECK TYPE: PAPER CHECK

Vendor Code	Vendor Name	Description	Amount
	Invoice		
00007	ADT SECURITY SYSTEMS, INC.		
	10/3/18	WTP SECURITY SYSTEM	118.83
TOTAL FOR: ADT SECURITY SYSTEMS, INC.			118.83
00033	ARCHITECTURAL BLDG. REST. INC.		
	2018-97	DPW BLDG REPAIRS	4,100.00
TOTAL FOR: ARCHITECTURAL BLDG. REST. INC.			4,100.00
MISC	BARTKUS, ERIC		
	215 W MAIN	REFUND ESCROW	50.00
TOTAL FOR: BARTKUS, ERIC			50.00
00045	BARTLETT, SANDY		
	9/18/2018	METER READER PAYROLL & MILEAGE	767.82
TOTAL FOR: BARTLETT, SANDY			767.82
00053	BIERI AUTO BODY INC.		
	9/7/18	LPD 2017 INTERCEPTOR REPAIRS	2,414.07
TOTAL FOR: BIERI AUTO BODY INC.			2,414.07
01375	BRECKEN, RALPH		
	9/17/2018	AWWA CONFERENCE LUNCH	16.49
TOTAL FOR: BRECKEN, RALPH			16.49
00081	CALIBRE PRESS		
	62800	READ/RECOGNIZE/RESPOND TRAINING	298.00
TOTAL FOR: CALIBRE PRESS			298.00
10656	CARLETON EQUIPMENT		
	02-352520	EQUIP FUND FILTERS	298.21
TOTAL FOR: CARLETON EQUIPMENT			298.21
00101	CHROUCH COMMUNICATIONS, INC.		
	145000272-2	LPD BATTERIES	112.00
TOTAL FOR: CHROUCH COMMUNICATIONS, INC.			112.00
10509	CONSUMERS ENERGY		
	8/21 - 9/19/18	ACCOUNT STATEMENT	15.07
TOTAL FOR: CONSUMERS ENERGY			15.07
00109	DAVE COLE DECORATORS, INC.		
	7814-1	FLAGPOLE PAINTING	2,875.00
TOTAL FOR: DAVE COLE DECORATORS, INC.			2,875.00
02035	DIGITAL OFFICE MACHINES, INC.		
	18166	POLICE COPY MACHINE CONTRACT	53.40
TOTAL FOR: DIGITAL OFFICE MACHINES, INC.			53.40
10622	ELAN CITY		
	2000-758	RADAR SPEED SIGN	5,090.00
TOTAL FOR: ELAN CITY			5,090.00
01955	ENVIRONMENTAL DOOR, INC.		
	62740	DOOR SUPPLIES	665.00
TOTAL FOR: ENVIRONMENTAL DOOR, INC.			665.00

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF LOWELL
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Vendor Code	Vendor Name	Invoice	Description	Amount
00172	EVERGREEN UNDERGROUND, INC.	42426	SOFTBALL FIELD R & M	111.88
TOTAL FOR: EVERGREEN UNDERGROUND, INC.				111.88
CREEKSIDE	FAULKNER, LIN	8/7/18	CREEKSIDE PARK DEPOSIT	50.00
TOTAL FOR: FAULKNER, LIN				50.00
10673	FERGUSON WATERWORKS	0057485	WATER DEPT R & M	1,467.73
TOTAL FOR: FERGUSON WATERWORKS				1,467.73
10211	FIRE PROS INC.	INV-1743289	MUSEUM SPRINKLER PARTS	624.75
		INV-1743407	MUSEUM SPRINKLERS	1,896.50
TOTAL FOR: FIRE PROS INC.				2,521.25
00225	GRAND RAPIDS COMMUNITY COLLEGE	9/1 - 9/15/18	TAX DISBURSEMENT	2,674.91
TOTAL FOR: GRAND RAPIDS COMMUNITY COLLEGE				2,674.91
00244	HEFFRON, LESLIE	9/27/2018	LERMA CONFERENCE EXPENSES	97.85
TOTAL FOR: HEFFRON, LESLIE				97.85
00248	HOOPER PRINTING	55536	W/S INVOICE ENVELOPES	482.00
TOTAL FOR: HOOPER PRINTING				482.00
10740	HUNTINGTON NATIONAL BANK	9/19/2018	CAPITAL IMPROVEMENT BOND 2016 3584180404	161,812.50
TOTAL FOR: HUNTINGTON NATIONAL BANK				161,812.50
00262	IDEXX DISTRIBUTION CORP.	3036860558	WTP SUPPLIES	1,635.06
TOTAL FOR: IDEXX DISTRIBUTION CORP.				1,635.06
10772	IRISH ROOFING AND EXTERIORS LLC	60317	WWTP ROOF WORK	3,867.00
TOTAL FOR: IRISH ROOFING AND EXTERIORS LLC				3,867.00
00301	KENT COUNTY HEALTH DEPT	LOWEC 07.01.18-06	DOG LICENSES	644.00
TOTAL FOR: KENT COUNTY HEALTH DEPT				644.00
00300	KENT COUNTY TREASURER	9/1 - 9/15/2018	TAX DISBURSEMENT	15,201.38
		9/20/2018	TRAILER FEES	222.50
TOTAL FOR: KENT COUNTY TREASURER				15,423.88
00302	KENT INTERMEDIATE SCHOOL DIST.	9/1 - 9/15/2018	TAX DISBURSEMENT	8,525.72
TOTAL FOR: KENT INTERMEDIATE SCHOOL DIST.				8,525.72

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Vendor Code	Vendor Name	Invoice	Description	Amount
02209	KERKSTRA PORTABLE, INC.			
	128351		PORTABLE RESTROOM - BOAT LAUNCH	190.00
	128881		PORTABLE RESTROOM BURCH FIELD	125.00
	129272		PORTABLE RESTROOM - AIRPORT	155.00
TOTAL FOR: KERKSTRA PORTABLE, INC.				470.00
10018	KORE/HI COM, INC.			
	29412		CISCO SMARTNET	119.00
TOTAL FOR: KORE/HI COM, INC.				119.00
00805	LEE'S TRENCHING SERVICE, INC.			
	106851		712 LINCOLN LAKE - R&M CLEAN UP	500.00
TOTAL FOR: LEE'S TRENCHING SERVICE, INC.				500.00
01374	LOWELL AREA HISTORICAL MUSEUM			
	9/1 - 9/15/2018		TAX DISBURSEMENT	365.74
TOTAL FOR: LOWELL AREA HISTORICAL MUSEUM				365.74
00562	LOWELL AREA SCHOOLS			
	1045		BANNER REHANG	100.00
	9/1 - 9/15/2018		TAX DSIBURSEMENT	14,064.89
TOTAL FOR: LOWELL AREA SCHOOLS				14,164.89
00330	LOWELL LEDGER			
	91218-10		AIRPORT PANCAKE BREAKFAST	64.20
TOTAL FOR: LOWELL LEDGER				64.20
10552	MI-AWWA PAYMENT PROCESSING			
	*200009051		FALL CONFERENCE - BRIAN VANVEELEN	460.00
TOTAL FOR: MI-AWWA PAYMENT PROCESSING				460.00
10648	MICHIGAN ECONOMIC DEV ASSOC			
	12615		2018 MEMBERSHIP -	290.00
TOTAL FOR: MICHIGAN ECONOMIC DEV ASSOC				290.00
02424	MRWA			
	9/11/2018		WATER REVIEW S1, S2 - BRECKEN	275.00
TOTAL FOR: MRWA				275.00
00468	NYE UNIFORM COMPANY			
	667432		LPD UNIFORMS	89.50
TOTAL FOR: NYE UNIFORM COMPANY				89.50
02020	OTIS ELEVATOR CORPORATION			
	CVG65032A18		CITY HALL/POLICE CONTRACT	849.14
TOTAL FOR: OTIS ELEVATOR CORPORATION				849.14
00499	PETTY CASH			
	9/28/2018		MISC PETTY CASH	81.59
TOTAL FOR: PETTY CASH				81.59
01270	PLUMMERS ENVIRONMENTAL SERVICE			
	1878503		TELEVISIONING LATERALS	536.25
TOTAL FOR: PLUMMERS ENVIRONMENTAL SERVICE				536.25

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Vendor Code	Vendor Name	Invoice	Description	Amount
00991	POLLARDWATER	0117657	WATER DEPT SUPPLIES	2,446.84
TOTAL FOR: POLLARDWATER				2,446.84
00506	POSTMASTER	9/28/18	POSTAGE FOR W/S BILL DUE 10/20/18	427.19
TOTAL FOR: POSTMASTER				427.19
00512	PREIN & NEWHOF, INC.	46460	PROFESSIONAL SERVICES	912.40
		46462	PROFESSIONAL SERVICES	2,906.00
TOTAL FOR: PREIN & NEWHOF, INC.				3,818.40
10762	PROFESSIONAL CODE INSPECTIONS OF MI	5801	CODE INSPECTIONS AUG 2018	4,365.00
		AUG 2018	CODE INSPECTIONS	440.00
TOTAL FOR: PROFESSIONAL CODE INSPECTIONS OF MI				4,805.00
00523	RAYNOR OVERHEAD DOOR OF GRAND	28037	POLICE GARAGE DOOR	8,625.00
TOTAL FOR: RAYNOR OVERHEAD DOOR OF GRAND				8,625.00
REFUND TAX	REINBOLD SUZANNE	09/20/2018	2018 Sum Tax Refund 41-20-02-338-009	18.47
TOTAL FOR: REINBOLD SUZANNE				18.47
10269	SHADOW ENTERPRISES	1215	AIRPORT RUNWAY LIGHTING	110.00
TOTAL FOR: SHADOW ENTERPRISES				110.00
MISC	SIGMA TECHNOLOGIES	9/24/2018	RIGHT OF WAY PERMIT REFUND	50.00
TOTAL FOR: SIGMA TECHNOLOGIES				50.00
10276	SPRINT	353302524-174	ACCOUNT STMT 8/10 - 9/9/18	677.88
TOTAL FOR: SPRINT				677.88
02032	STEALTH PEST MANAGEMENT LLC	AUG 2018	PEST CONTROL	170.00
TOTAL FOR: STEALTH PEST MANAGEMENT LLC				170.00
10583	SUEZ WATER ENVIRONMENTAL SVC INC	201834951	WWTP CONTRACT SEPT 2018	37,882.00
TOTAL FOR: SUEZ WATER ENVIRONMENTAL SVC INC				37,882.00
10514	SUPPLYGEEKS	554679-0	OFFICE SUPPLIES	246.98
		554804-0	OFFICE SUPPLIES	53.04
TOTAL FOR: SUPPLYGEEKS				300.02
CREEKSIDE	TEELANDER, ALAN	9/9/18	CREEKSIDE PARK DEPOSIT	50.00
TOTAL FOR: TEELANDER, ALAN				50.00

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Vendor Code	Vendor Name	Description	Amount
	Invoice		
02146	VANSOLKEMA, SCOT		
	7295	TRAINING REIMBURSEMENT	15.00
TOTAL FOR: VANSOLKEMA, SCOT			15.00
02472	VANVEELEN, BRIAN		
	9/17/2018	AWWA CONFERENCE MEALS	95.24
TOTAL FOR: VANVEELEN, BRIAN			95.24
10484	VERGENNES BROADBAND		
	3521-20180916-1	AIRPORT INTERNET	49.99
TOTAL FOR: VERGENNES BROADBAND			49.99
02277	VERIZON WIRELESS		
	9814472198	ACCOUNT STATMENT 8/11 - 9/10	158.07
	9814517096	ACCOUNT STATEMENT	40.01
TOTAL FOR: VERIZON WIRELESS			198.08
00673	VWR INTERNATIONAL, INC.		
	8083510719	WTP THERMOMETER ALARM	104.11
TOTAL FOR: VWR INTERNATIONAL, INC.			104.11
10773	WEST MICHIGAN ELECTRIC SYSTEMS INC		
	2372	INSTALL NEW LED FIXTURES AT AIRPORT	2,750.00
TOTAL FOR: WEST MICHIGAN ELECTRIC SYSTEMS INC			2,750.00
10527	WEST MICHIGAN FLAG POLES		
	9/18/18	FLAG POLE ROPE	120.00
TOTAL FOR: WEST MICHIGAN FLAG POLES			120.00
00692	WILLIAMS & WORKS INC.		
	85970	PROFESSIONAL SERVICES	6,171.00
TOTAL FOR: WILLIAMS & WORKS INC.			6,171.00
CREEKSID	WILSON, MEGAN		
	9/8/18	CREEKSID PARK DEPOSIT	100.00
TOTAL FOR: WILSON, MEGAN			100.00
REFUND TAX	WITTENBACH STEPHEN J		
	09/20/2018	2018 Sum Tax Refund 41-20-02-376-018	30.51
TOTAL FOR: WITTENBACH STEPHEN J			30.51
01967	ZACH'S CLEAN CUT LAWN CARE		
	8458	MOWING 717 AVERY	75.00
TOTAL FOR: ZACH'S CLEAN CUT LAWN CARE			75.00
TOTAL - ALL VENDORS			303,542.71

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000					
101-000-040.000	ACCOUNTS RECEIVABLE	ZACH'S CLEAN CUT LAWN CAR MOWING 717 AVERY		75.00	71893
101-000-222.000	DUE TO COUNTY-TRAILER FEE KENT COUNTY TREASURER	TRAILER FEES		44.50	71843
101-000-222.002	DUE TO COUNTY-DOG LICENSE KENT COUNTY HEALTH DEPT	DOG LICENSES		644.00	71877
101-000-225.000	DUE TO SET -TRAILER FEES KENT COUNTY TREASURER	TRAILER FEES		178.00	71843
101-000-285.004	CREEKSIDE DEPOSIT	FAULKNER, LIN	CREEKSIDE PARK DEPOSIT	50.00	71838
101-000-285.004	CREEKSIDE DEPOSIT	TEELANDER, ALAN	CREEKSIDE PARK DEPOSIT	50.00	71854
101-000-285.004	CREEKSIDE DEPOSIT	WILSON, MEGAN	CREEKSIDE PARK DEPOSIT	100.00	71862
101-000-451.000	BUSINESS LIC & APPLICATIO	SIGMA TECHNOLOGIES	RIGHT OF WAY PERMIT REFUN	50.00	71890
101-000-676.000	INSURANCE RECOVERIES	BIERI AUTO BODY INC.	LPD 2017 INTERCEPTOR REPA	2,414.07	71832
	Total For Dept 000			3,605.57	
Dept 101 COUNCIL					
101-101-880.000	COMMUNITY PROMOTION	LOWELL AREA SCHOOLS	BANNER REHANG	100.00	71881
	Total For Dept 101 COUNCI			100.00	
Dept 172 MANAGER					
101-172-850.000	COMMUNICATIONS	SPRINT	ACCOUNT STMT 8/10 - 9/9/1	51.88	71851
101-172-955.000	MISCELLANEOUS EXPENSE	PETTY CASH	MISC PETTY CASH	5.00	71864
101-172-955.000	MISCELLANEOUS EXPENSE	MICHIGAN ECONOMIC DEV ASS	2018 MEMBERSHIP -	290.00	71882
	Total For Dept 172 MANAGE			346.88	
Dept 215 CLERK					
101-215-850.000	COMMUNICATIONS	SPRINT	ACCOUNT STMT 8/10 - 9/9/1	51.88	71851
	Total For Dept 215 CLERK			51.88	
Dept 265 CITY HALL					
101-265-727.000	OFFICE SUPPLIES	SUPPLYGEEKS	OFFICE SUPPLIES	107.69	71853
101-265-727.000	OFFICE SUPPLIES	PETTY CASH	MISC PETTY CASH	1.00	71864
101-265-740.000	OPERATING SUPPLIES	PETTY CASH	MISC PETTY CASH	10.98	71864
101-265-802.000	CONTRACTUAL	OTIS ELEVATOR CORPORATION	CITY HALL/POLICE CONTRACT	849.14	71884
101-265-975.000	BUILDING IMPROVEMENTS	RAYNOR OVERHEAD DOOR OF G	POLICE GARAGE DOOR	8,625.00	71888
	Total For Dept 265 CITY H			9,593.81	
Dept 276 CEMETERY					
101-276-727.000	OFFICE SUPPLIES	SUPPLYGEEKS	OFFICE SUPPLIES	15.29	71853
	Total For Dept 276 CEMETE			15.29	
Dept 294 UNALLOCATED MISCELLANEOUS					
101-294-955.000	UNALLOCATED MISCELLANEOUS	PETTY CASH	MISC PETTY CASH	12.65	71864
	Total For Dept 294 UNALLO			12.65	
Dept 301 POLICE DEPARTMENT					
101-301-740.000	OPERATING SUPPLIES	PETTY CASH	MISC PETTY CASH	6.34	71864
101-301-744.000	UNIFORMS	NYE UNIFORM COMPANY	LPD UNIFORMS	89.50	71848
101-301-850.000	COMMUNICATIONS	SPRINT	ACCOUNT STMT 8/10 - 9/9/1	344.85	71851
101-301-850.000	COMMUNICATIONS	VERIZON WIRELESS	ACCOUNT STATMENT 8/11 - 9	158.07	71857
101-301-860.000	TRAVEL EXPENSES	HEFFRON, LESLIE	LERMA CONFERENCE EXPENSES	54.50	71874
101-301-864.000	CONFERENCES & CONVENTIONS	HEFFRON, LESLIE	LERMA CONFERENCE EXPENSES	43.35	71874
101-301-930.000	R & M EQUIPMENT	CHROUCH COMMUNICATIONS, I	LPD BATTERIES	112.00	71836
101-301-957.000	TRAINING	CALIBRE PRESS	READ/RECOGNIZE/RESPOND TR	298.00	71834
101-301-957.000	TRAINING	VANSOLKEMA, SCOT	TRAINING REIMBURSEMENT	15.00	71892
101-301-959.000	DRUG ENFORCEMENT	ELAN CITY	RADAR SPEED SIGN	4,664.00	71837
101-301-984.000	EQUIPMENT	ELAN CITY	RADAR SPEED SIGN	426.00	71837
	Total For Dept 301 POLICE			6,211.61	
Dept 400 PLANNING & ZONING					
101-400-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	PROFESSIONAL SERVICES	3,707.00	71861
101-400-801.000	PROFESSIONAL SERVICES	BARTKUS, ERIC	REFUND ESCROW	50.00	71866
101-400-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	PROFESSIONAL SERVICES	444.00	71861
101-400-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	PROFESSIONAL SERVICES	715.00	71861
101-400-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	PROFESSIONAL SERVICES	200.00	71861
101-400-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	PROFESSIONAL SERVICES	125.00	71861

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 400 PLANNING & ZONING					
Total For Dept 400 PLANNI				5,241.00	
Dept 441 DEPARTMENT OF PUBLIC WORKS					
101-441-740.000	OPERATING SUPPLIES	SUPPLYGEEKS	OFFICE SUPPLIES	14.29	71853
101-441-802.000	CONTRACTUAL	STEALTH PEST MANAGEMENT L	PEST CONTROL	50.00	71891
101-441-850.000	COMMUNICATIONS	SPRINT	ACCOUNT STMT 8/10 - 9/9/1	76.88	71851
101-441-930.000	REPAIR & MAINTENANCE	ENVIRONMENTAL DOOR, INC.	DOOR SUPPLIES	665.00	71870
101-441-975.000	BUILDING IMPROVEMENTS	ARCHITECTURAL BLDG. REST.	DPW BLDG REPAIRS	4,100.00	71830
Total For Dept 441 DEPART				4,906.17	
Dept 751 PARKS					
101-751-802.000	CONTRACTUAL	KERKSTRA PORTABLE, INC.	PORTABLE RESTROOM BURCH F	125.00	71878
101-751-850.000	COMMUNICATIONS	SPRINT	ACCOUNT STMT 8/10 - 9/9/1	25.00	71851
101-751-930.000	REPAIR & MAINTENANCE	EVERGREEN UNDERGROUND, IN	SOFTBALL FIELD R & M	111.88	71871
Total For Dept 751 PARKS				261.88	
Dept 790 LIBRARY					
101-790-802.000	CONTRACTUAL	STEALTH PEST MANAGEMENT L	PEST CONTROL	40.00	71891
Total For Dept 790 LIBRAR				40.00	
Dept 804 MUSEUM					
101-804-887.000	CONTRIBUTIONS & MAINTENAN	FIRE PROS INC.	MUSEUM SPRINKLERS	1,896.50	71873
101-804-887.000	CONTRIBUTIONS & MAINTENAN	FIRE PROS INC.	MUSEUM SPRINKLER PARTS	624.75	71873
101-804-887.000	CONTRIBUTIONS & MAINTENAN	STEALTH PEST MANAGEMENT L	PEST CONTROL	40.00	71891
101-804-955.000	PROPERTY TAX DISTRIBUTION	LOWELL AREA HISTORICAL MU	TAX DISBURSEMENT	365.74	71845
Total For Dept 804 MUSEUM				2,926.99	
Total For Fund 101 GENERA				33,313.73	
Fund 202 MAJOR STREET FUND					
Dept 463 MAINTENANCE					
202-463-850.000	COMMUNICATIONS	SPRINT	ACCOUNT STMT 8/10 - 9/9/1	37.76	71851
Total For Dept 463 MAINTEN				37.76	
Total For Fund 202 MAJOR				37.76	
Fund 203 LOCAL STREET FUND					
Dept 463 MAINTENANCE					
203-463-850.000	COMMUNICATIONS	SPRINT	ACCOUNT STMT 8/10 - 9/9/1	12.75	71851
Total For Dept 463 MAINTEN				12.75	
Total For Fund 203 LOCAL				12.75	
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 463 MAINTENANCE					
248-463-740.000	OPERATING SUPPLIES	KERKSTRA PORTABLE, INC.	PORTABLE RESTROOM - BOAT	190.00	71878
248-463-930.000	REPAIR & MAINTENANCE	WEST MICHIGAN FLAG POLES	FLAG POLE ROPE	120.00	71860
248-463-930.000	REPAIR & MAINTENANCE	DAVE COLE DECORATORS, INC	FLAGPOLE PAINTING	2,875.00	71868
Total For Dept 463 MAINTEN				3,185.00	
Dept 740 COMMUNITY PROMOTIONS					
248-740-880.000	COMMUNITY PROMOTION	PETTY CASH	MISC PETTY CASH	21.54	71864
Total For Dept 740 COMMUN				21.54	
Total For Fund 248 DOWNTO				3,206.54	
Fund 249 BUILDING INSPECTION FUND					
Dept 371 BUILDING INSPECTION DEPARTMENT					
249-371-802.000	CONTRACTUAL	PROFESSIONAL CODE INSPECT	CODE INSPECTIONS	440.00	71849
249-371-802.000	CONTRACTUAL	PROFESSIONAL CODE INSPECT	CODE INSPECTIONS AUG 2018	4,365.00	71849
Total For Dept 371 BUILDI				4,805.00	
Total For Fund 249 BUILDI				4,805.00	
Fund 260 DESIGNATED CONTRIBUTIONS					
Dept 474 TRAFFIC					
260-474-740.000	OPERATING SUPPLIES	WILLIAMS & WORKS INC.	PROFESSIONAL SERVICES	980.00	71861

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Fund 260 DESIGNATED CONTRIBUTIONS					
Dept 474 TRAFFIC					
		Total For Dept 474 TRAFFI		980.00	
		Total For Fund 260 DESIGN		980.00	
Fund 581 AIRPORT FUND					
Dept 000					
581-000-740.000	OPERATING SUPPLIES	PETTY CASH	MISC PETTY CASH	3.95	71864
581-000-930.000	REPAIR & MAINTENANCE	WEST MICHIGAN ELECTRIC SY	INSTALL NEW LED FIXTURES	2,750.00	71859
581-000-930.000	REPAIR & MAINTENANCE	SHADOW ENTERPRISES	AIRPORT RUNWAY LIGHTING	110.00	71889
581-000-955.000	MISCELLANEOUS EXPENSE	LOWELL LEDGER	AIRPORT PANCAKE BREAKFAS	64.20	71847
581-000-955.000	MISCELLANEOUS EXPENSE	VERGENNES BROADBAND	AIRPORT INTERNET	49.99	71856
581-000-955.000	MISCELLANEOUS EXPENSE	KERKSTRA PORTABLE, INC.	PORTABLE RESTROOM - AIRPO	155.00	71878
		Total For Dept 000		3,133.14	
		Total For Fund 581 AIRPOR		3,133.14	
Fund 590 WASTEWATER FUND					
Dept 550 TREATMENT					
590-550-802.000	CONTRACTUAL	SUEZ WATER ENVIRONMENTAL	WWTP CONTRACT SEPT 2018	37,882.00	71852
590-550-930.000	REPAIR & MAINTENANCE	IRISH ROOFING AND EXTERIO	WWTP ROOF WORK	3,867.00	71841
		Total For Dept 550 TREATM		41,749.00	
Dept 551 COLLECTION					
590-551-850.000	COMMUNICATIONS	SPRINT	ACCOUNT STMT 8/10 - 9/9/1	38.44	71851
590-551-850.000	COMMUNICATIONS	VERIZON WIRELESS	ACCOUNT STATEMENT	20.00	71857
590-551-970.000	CAPITAL OUTLAY	PREIN & NEWHOF, INC.	PROFESSIONAL SERVICES	1,394.88	71887
		Total For Dept 551 COLLEC		1,453.32	
Dept 552 CUSTOMER ACCOUNTS					
590-552-703.000	SALARIES-METER READS	BARTLETT, SANDY	METER READER PAYROLL & MI	354.75	71831
590-552-730.000	POSTAGE	POSTMASTER	POSTAGE FOR W/S BILL DUE	213.59	71865
590-552-740.000	OPERATING SUPPLIES	HOOPER PRINTING	W/S INVOICE ENVELOPES	241.00	71840
590-552-860.000	TRAVEL EXPENSES	BARTLETT, SANDY	METER READER PAYROLL & MI	29.16	71831
		Total For Dept 552 CUSTOM		838.50	
Dept 553 ADMINISTRATION					
590-553-991.000	PRINCIPAL-BONDS	HUNTINGTON NATIONAL BANK	CAPITAL IMPROVEMENT BOND	70,000.00	71875
590-553-995.000	INTEREST-BONDS	HUNTINGTON NATIONAL BANK	CAPITAL IMPROVEMENT BOND	43,268.75	71875
		Total For Dept 553 ADMINI		113,268.75	
		Total For Fund 590 WASTEW		157,309.57	
Fund 591 WATER FUND					
Dept 570 TREATMENT					
591-570-740.000	OPERATING SUPPLIES	VWR INTERNATIONAL, INC.	WTP THERMOMETER ALARM	104.11	71858
591-570-740.000	OPERATING SUPPLIES	SUPPLYGEEKS	OFFICE SUPPLIES	109.71	71853
591-570-740.000	OPERATING SUPPLIES	IDEXX DISTRIBUTION CORP.	WTP SUPPLIES	1,635.06	71876
591-570-802.000	CONTRACTUAL	ADT SECURITY SYSTEMS, INC	WTP SECURITY SYSTEM	118.83	71829
591-570-802.000	CONTRACTUAL	STEALTH PEST MANAGEMENT L	PEST CONTROL	40.00	71891
591-570-850.000	COMMUNICATIONS	SPRINT	ACCOUNT STMT 8/10 - 9/9/1	25.94	71851
591-570-864.000	CONFERENCES & CONVENTIONS	MI-AWWA PAYMENT PROCESSIN	FALL CONFERENCE - BRIAN V	460.00	71827
591-570-864.000	CONFERENCES & CONVENTIONS	BRECKEN, RALPH	AWWA CONFERENCE LUNCH	16.49	71833
591-570-864.000	CONFERENCES & CONVENTIONS	VANVEELEN, BRIAN	AWWA CONFERENCE MEALS	95.24	71855
		Total For Dept 570 TREATM		2,605.38	
Dept 571 DISTRIBUTION					
591-571-740.000	OPERATING SUPPLIES	POLLARDWATER	WATER DEPT SUPPLIES	2,446.84	71886
591-571-801.000	CROSS CONNECTIONS	PREIN & NEWHOF, INC.	PROFESSIONAL SERVICES	269.00	71887
591-571-850.000	COMMUNICATIONS	SPRINT	ACCOUNT STMT 8/10 - 9/9/1	12.50	71851
591-571-850.000	COMMUNICATIONS	VERIZON WIRELESS	ACCOUNT STATEMENT	20.01	71857
591-571-864.000	CONFERENCES & CONVENTIONS	MRWA	WATER REVIEW S1, S2 - BRE	275.00	71883
591-571-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENT	15.07	71867
591-571-930.000	REPAIR & MAINTENANCE	FERGUSON WATERWORKS	WATER DEPT R & M	1,467.73	71872
591-571-930.000	REPAIR & MAINTENANCE	LEE'S TRENCHING SERVICE,	712 LINCOLN LAKE - R&M CL	500.00	71880

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Fund 591 WATER FUND					
Dept 571 DISTRIBUTION					
591-571-930.000	REPAIR & MAINTENANCE	PLUMMERS ENVIRONMENTAL SE	TELEVISIONING LATERALS	536.25	71885
591-571-970.000	CAPITAL OUTLAY	PREIN & NEWHOF, INC.	PROFESSIONAL SERVICES	1,511.12	71887
Total For Dept 571 DISTRI				7,053.52	
Dept 572 CUSTOMER ACCOUNTS					
591-572-703.000	SALARIES-METER READS	BARTLETT, SANDY	METER READER PAYROLL & MI	354.75	71831
591-572-730.000	POSTAGE	POSTMASTER	POSTAGE FOR W/S BILL DUE	213.60	71865
591-572-740.000	OPERATING SUPPLIES	HOOVER PRINTING	W/S INVOICE ENVELOPES	241.00	71840
591-572-860.000	TRAVEL EXPENSES	BARTLETT, SANDY	METER READER PAYROLL & MI	29.16	71831
Total For Dept 572 CUSTOM				838.51	
Dept 573 ADMINISTRATION					
591-573-801.000	PROFESSIONAL SERVICES	PREIN & NEWHOF, INC.	PROFESSIONAL SERVICES	643.40	71887
591-573-991.000	PRINCIPAL-BONDS	HUNTINGTON NATIONAL BANK	CAPITAL IMPROVEMENT BOND	30,000.00	71875
591-573-995.000	INTEREST-BONDS	HUNTINGTON NATIONAL BANK	CAPITAL IMPROVEMENT BOND	18,543.75	71875
Total For Dept 573 ADMINI				49,187.15	
Total For Fund 591 WATER				59,684.56	
Fund 636 DATA PROCESSING FUND					
Dept 000					
636-000-740.000	OPERATING SUPPLIES	KORE/HI COM, INC.	CISCO SMARTNET	119.00	71879
636-000-740.000	OPERATING SUPPLIES	PETTY CASH	MISC PETTY CASH	20.13	71864
636-000-802.000	CONTRACTUAL	DIGITAL OFFICE MACHINES,	POLICE COPY MACHINE CONTR	53.40	71869
Total For Dept 000				192.53	
Total For Fund 636 DATA P				192.53	
Fund 661 EQUIPMENT FUND					
Dept 895 FLEET MAINT. & REPLACEMENT					
661-895-727.000	OFFICE SUPPLIES	SUPPLYGEEKS	OFFICE SUPPLIES	53.04	71853
661-895-930.000	REPAIR & MAINTENANCE	CARLETON EQUIPMENT	EQUIP FUND FILTERS	298.21	71835
Total For Dept 895 FLEET				351.25	
Total For Fund 661 EQUIPM				351.25	
Fund 703 CURRENT TAX COLLECTION FUND					
Dept 000					
703-000-222.000	DUE TO COUNTY-CURRENT TAX	KENT COUNTY TREASURER	TAX DISBURSEMENT	6,462.85	71842
703-000-225.000	DUE TO SCHOOLS	LOWELL AREA SCHOOLS	TAX DSIBURSEMENT	14,064.89	71846
703-000-228.009	DUE TO STATE-S.E.T.	KENT COUNTY TREASURER	TAX DISBURSEMENT	8,738.53	71842
703-000-234.000	DUE TO INTERMED SCH DISTR	KENT INTERMEDIATE SCHOOL	TAX DISBURSEMENT	8,525.72	71844
703-000-235.000	DUE TO COMMUNITY COLLEGE	GRAND RAPIDS COMMUNITY CO	TAX DISBURSEMENT	2,674.91	71839
703-000-275.000	DUE TO TAXPAYERS	REINBOLD SUZANNE	2018 Sum Tax Refund 41-20	18.47	71850
703-000-275.000	DUE TO TAXPAYERS	WITTENBACH STEPHEN J	2018 Sum Tax Refund 41-20	30.51	71863
Total For Dept 000				40,515.88	
Total For Fund 703 CURREN				40,515.88	

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Fund Totals:

Fund 101	GENERAL FUND	33,313.73
Fund 202	MAJOR STREET FUN	37.76
Fund 203	LOCAL STREET FUN	12.75
Fund 248	DOWNTOWN DEVELOP	3,206.54
Fund 249	BUILDING INSPECT	4,805.00
Fund 260	DESIGNATED CONTR	980.00
Fund 581	AIRPORT FUND	3,133.14
Fund 590	WASTEWATER FUND	157,309.57
Fund 591	WATER FUND	59,684.56
Fund 636	DATA PROCESSING	192.53
Fund 661	EQUIPMENT FUND	351.25
Fund 703	CURRENT TAX COLL	40,515.88

303,542.71



LOWELL CITY ADMINISTRATION
INTER OFFICE MEMORANDUM

DATE: September 28, 2018
TO: Michael Burns
City Manager
FROM: Rich LaBombard
Assistant City Manager *RML*
RE: Wayfinding Sign Bids

In October 2012, the City was awarded a grant in the amount of \$53,500 from the Lowell Area Community Fund to develop a consistent directional and wayfinding signage plan that incorporates the City's logo. Wayfinding signage has the added benefit of creating a cohesive signage plan, community branding elements, and will eliminate sign clutter in the downtown area.

Approximately one year ago, City Council approved hiring Williams and Works to facilitate the development of the wayfinding signage standards and specifications and an ad hoc committee was formed to guide the process. With Williams and Works assistance, the committee selected a design that incorporated MDOT standards and approved twelve placement locations throughout the City.

On September 5, 2018, Williams and Works advertised the completed wayfinding bid package and received the following responses:

- Universal Sign Systems, Grand Rapids, MI - \$19,770.00
- Praise Sign Company, Grandville, MI - \$22,965.00
- Valley City Sign Co., Comstock Park, MI - \$39,385.22

Funds for this activity will be paid for from the Lowell Area Community Fund Grant.

I recommend the City Council accept the low bid from Universal Sign Systems in the amount of \$19,770.00 to fabricate and install twelve aluminum wayfinding signs per Williams and Works' proposal dated September 5, 2018.

williams&works

engineers | surveyors | planners

September 21, 2018

Mr. Rich LaBombard
Assistant City Manger
City of Lowell 301 E. Main Street
Lowell, MI 49331

RE: Wayfinding Sign Bids

Dear Rich:

Bids for the Wayfinding Sign 2018 project were opened on September 20, 2018 at City Hall. The project involves the placement of twelve wayfinding signs on new posts on Main and Hudson Streets. The project is scheduled to be completed within 90 days of receipt of the MDOT permit which is forthcoming.

A total of three bids were received as follows:

- Universal Sign Systems - \$ 19,770.00
- Praise Sign Company - \$ 22,965.00
- Valley City Sign Co. - \$ 39,385.22

The low bidder, Universal Sign Systems, is located in Grand Rapids and proposes to manufacturer and install the signs with out subcontractors. A copy of a cover letter explaining their firm and municipal experience is attached. In their bid, Universal offered to reduce the price if alternate post materials were used. We recommend awarding the project as bid, then discussing options for cost savings before beginning the work.

Thank you and please contact us should you have any questions.

Sincerely,

Williams & Works



Dave Austin, P.E.

attach.



September 20, 2018

City of Lowell
301 East Main Street
Lowell, MI 49331

RE: Wayfinding Sign Project - 2018

We greatly appreciate this opportunity to manufacture and install the new directional signs for the City of Lowell. Located in Grand Rapids, Michigan, we're state licensed and we build UL approved illuminated and non-lit signs. Our experience includes working with national accounts across the United States, including governmental, industrial, institutional, retail and entertainment clients. We make a point to stay on the cutting edge when it comes to designing and building signs so we can bring top-quality equipment and expertise to every project. We don't cut corners and we use top of the line products that we stand behind on every project. Universal Sign has provided custom gateway and wayfinding signage for cities and towns all across the nation and we would feel privileged to be able to implement your sign package as well.

Our team at Universal Sign has a great deal of experience and capabilities which allows us to provide top quality signage at a competitive price with flexible scheduling. All work is performed in house and includes everything from design and code research to permitting, fabrication, installation and maintenance.

We also make it our priority to keep customers first. To us, this means we're honest in our communication and we do what we say we're going to do. It's just that simple.

Launched in 1994, Universal Sign Systems has served clients for more than 20 years with its innovative designs and problem-solving strategies. We remain driven by a team of motivated individuals dedicated to exceptional customer-focused service and unrivaled architectural signage. Our continual commitment to our company values means we'll always remain focused on delivering a striking visual medium that represents your vision and community.

In 2017, we expanded our facility to include more than 40,000 total square feet to better serve our customers' needs. With this facility, we are able to design, engineer, fabricate, paint and assemble our projects in-house. This means our timelines and ability to get materials aren't dependent on vendors, so we can complete your next project exactly the way you want, when you want. Our sole location in Grand Rapids currently employs



around 35 full time staff and we have been continually growing at a steady rate. Our employees have a great deal of experience in the sign industry and all have the appropriate licenses (sign specialists, crane operators, welders, master electricians, painters, etc).

1. MUNICIPAL PROJECT EXPERIENCE

- City of Grandville, MI (Gateway and wayfinding)
- City of Ypsilanti, MI (Wayfinding and parking ID's)
- Town of Brownsburg, IN (Gateway and wayfinding)
- City of Northville, MI (Wayfinding)
- City of Grand Rapids, MI (Parking ID's)
- Lyon Township, MI (Gateway and wayfinding)
- City of Michigan City, IN (Wayfinding)
- City of Fenton, MI (Gateway and wayfinding)
- City of Carmel, IN (Vendor ID's in winter market)
- City of Auburn, MI (Gateway and wayfinding)
- City of Orlando, FL (Wayfinding through city stadium and international airport)
- City of Sterling Heights, MI (Gateway signs)
- City of Rockford, MI (Gateway signs)
- City of Greenville, MI (Gateway sign)
- City of Novi, MI (Gateway and Wayfinding)
- Beaver Island, MI
- City of Hudson, MI
- Village of Sparta, MI (Gateway)
- City of Lowell, MI (Park ID)
- City of Portage, MI (Gateway and Wayfinding)

Respectfully submitted,

Nate Zevenbergen
Project Manager

Cell: (616)916-0837

Office: (616)554-9999

natez@universalsignsystems.com



Universal Sign, Inc.
 5001 Falcon View SE
 Grand Rapids MI 49512
 Phone #616-554-9999
 Fax #616-554-9922

Proposal

Date	Quote #
9/19/2018	12842

City of Lowell
 301 East Main Street
 Lowell, MI 49331

P.O. No.	Terms	Account Rep	Location
	Net 30	NZ	

Qty	Description	Cost	Total
12	Wayfinding Pole Sign with Dent Breakaway System	1,460.00	17,520.00
1	Installation	1,755.00	1,755.00
	***Tax exempt paperwork required		
	***Deduct \$8,500 to use 3" or 4" aluminum tube and angle supports like the "SCOUT PARK" sign we already built for the City of Lowell. Dent Breakaway system is still included		
	***MDOT permits will need to be applied for by the City of Lowell and there will be no permit fees charged for this project		
	Entity Exempt from Sales Tax	0.00%	0.00
Total		\$19,275.00 +Bonds	

\$19,770.00 TOTAL BID

Signature _____



WAYFINDING SIGN PROJECT

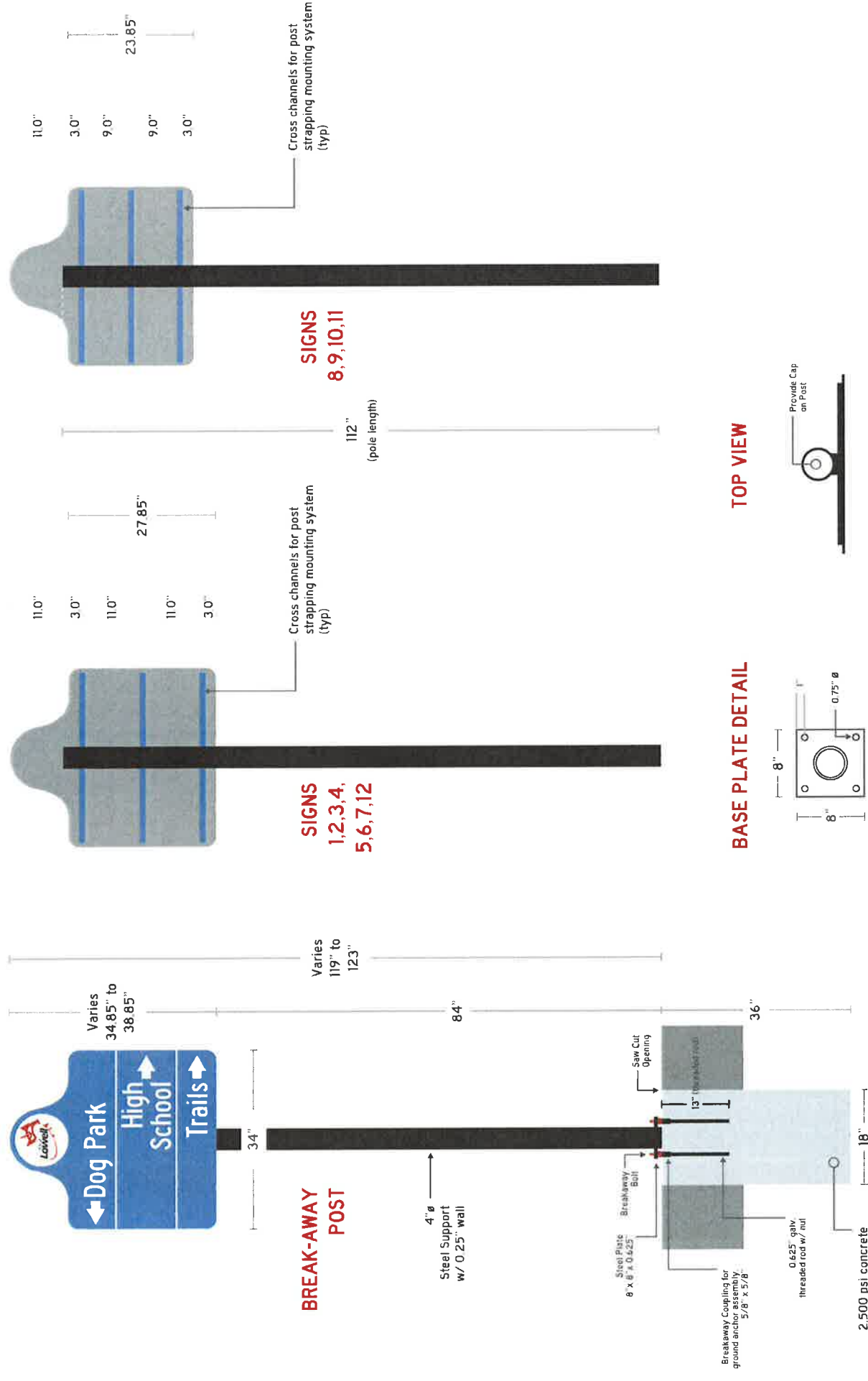
September, 2018

	Page
Cover	1
Location Map	2
Sign and Pole Details	3
General Sign Details	4
Sign Copy Details	5 - 10

williams&works



Sign Locations	Mounting	Sign Locations	Mounting	Sign Locations	Mounting
① Westbound Main St @ Alden Nash Ave	New Break-Away Post	⑤ Northbound Hudson St @ Foreman St	New Break-Away Post	⑨ Eastbound Main St @ Monroe St	Existing Light Pole
② Eastbound Main St @ Alden Nash Ave	New Break-Away Post	⑥ Southbound Hudson St @ Foreman St	New Break-Away Post	⑩ Eastbound Main St @ Water St	Existing Light Pole
③ Northbound Hudson St @ Bowes St	New Break-Away Post	⑦ Westbound M-21 @ James St	New Break-Away Post	⑪ Northbound Hudson St @ Main St	New Break-Away Post
④ Southbound Hudson St @ Bowes St	New Break-Away Post	⑧ Westbound Main St @ Monroe St	Existing Light Pole	⑫ Southbound Hudson St @ Main St	New Break-Away Post



GENERAL SIGN DETAILS

(See Specification Section 10490 - Wayfinding Signs for additional specifications)

WAYFINDING SIGNS (12)

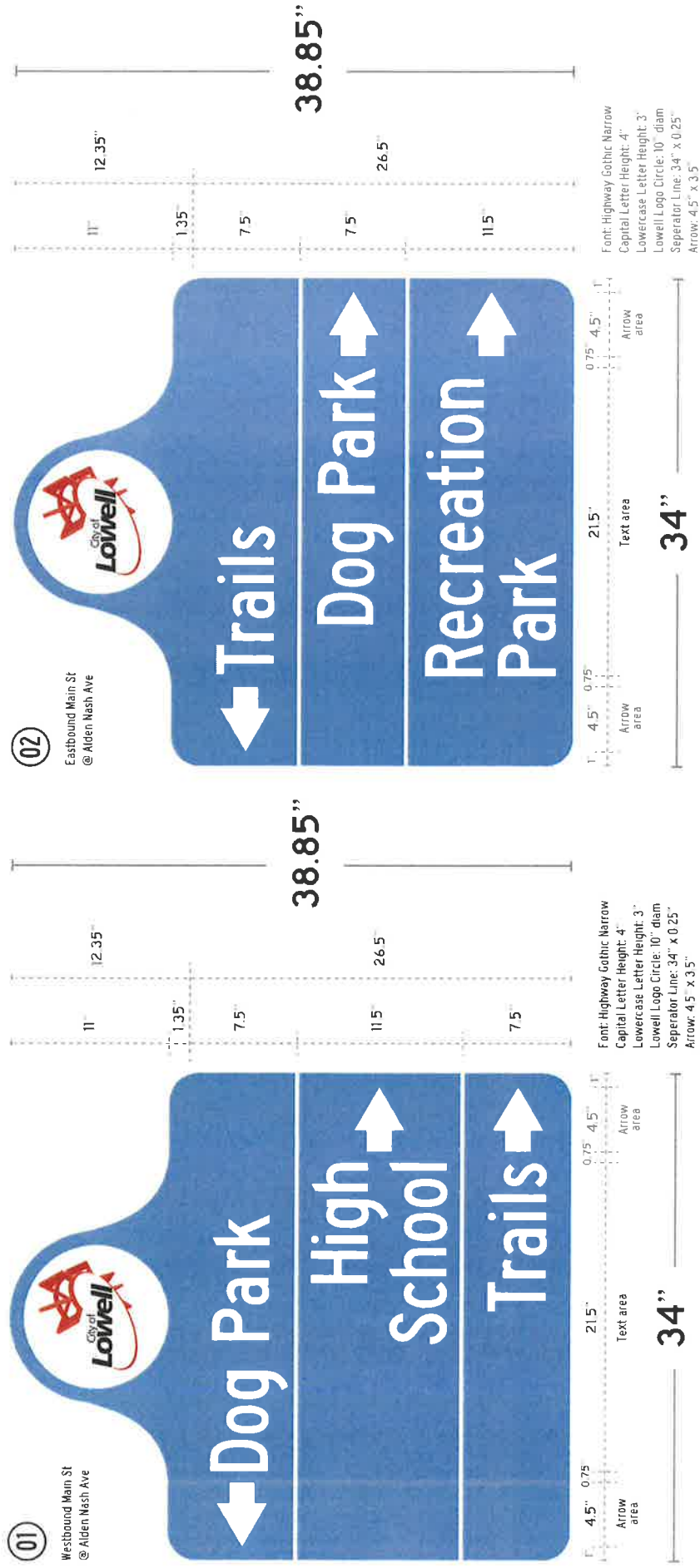
- 8 signs @ 34" x 38.85" and 4 signs @ 34" x 34.85". Signs made from 0.125" aluminum panel and shall be of 6061-T6 or 5005 alloys.
- Entire face surface applied with High Intensity Schotchlite (#3930).
- Entire face a digital print on clear w/ gloss overlamine applied over High Intensity Schotchlite.
- Back to Remain Mill finish.
- See Pages 5-10 for copy details.
- Each sign to have three (3) 3/2in. Aluminum cross channels for strapping post mounting system, melded to panel.
- Provide 0.75" stainless steel banding clamp system.

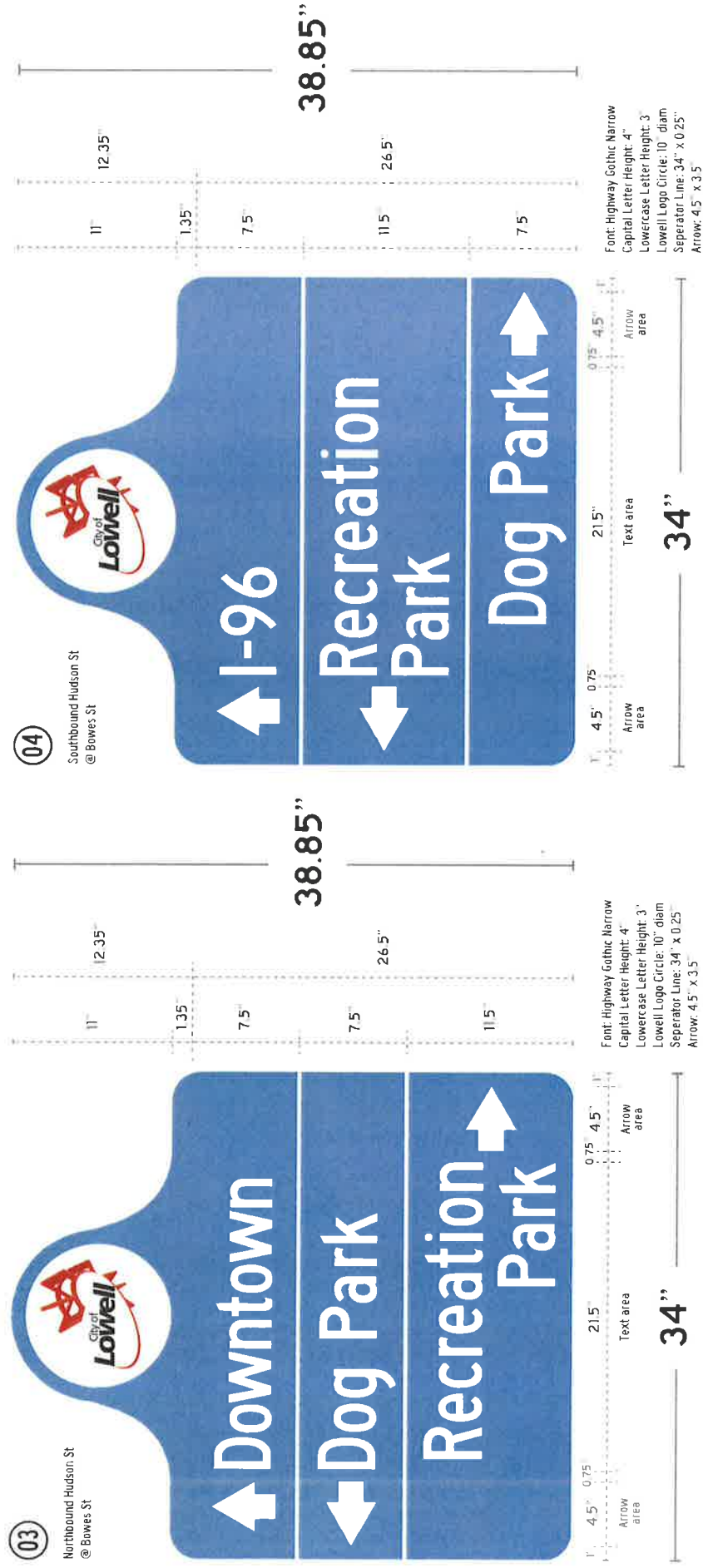
BREAK-AWAY POSTS INSTALLATIONS (9)

- 400 in. diameter steel post with 0.25" wall, painted black with cap.
- 8" x 8" x 0.625" steel plate and breakaway bolts required. Must meet current MDOT/FHWA specs.
- Excavate, install break away coupling and ground anchor assembly as shown in detail. All excavations in existing concrete, asphalt shall be saw cut.

LIGHT POST INSTALLATIONS (3)

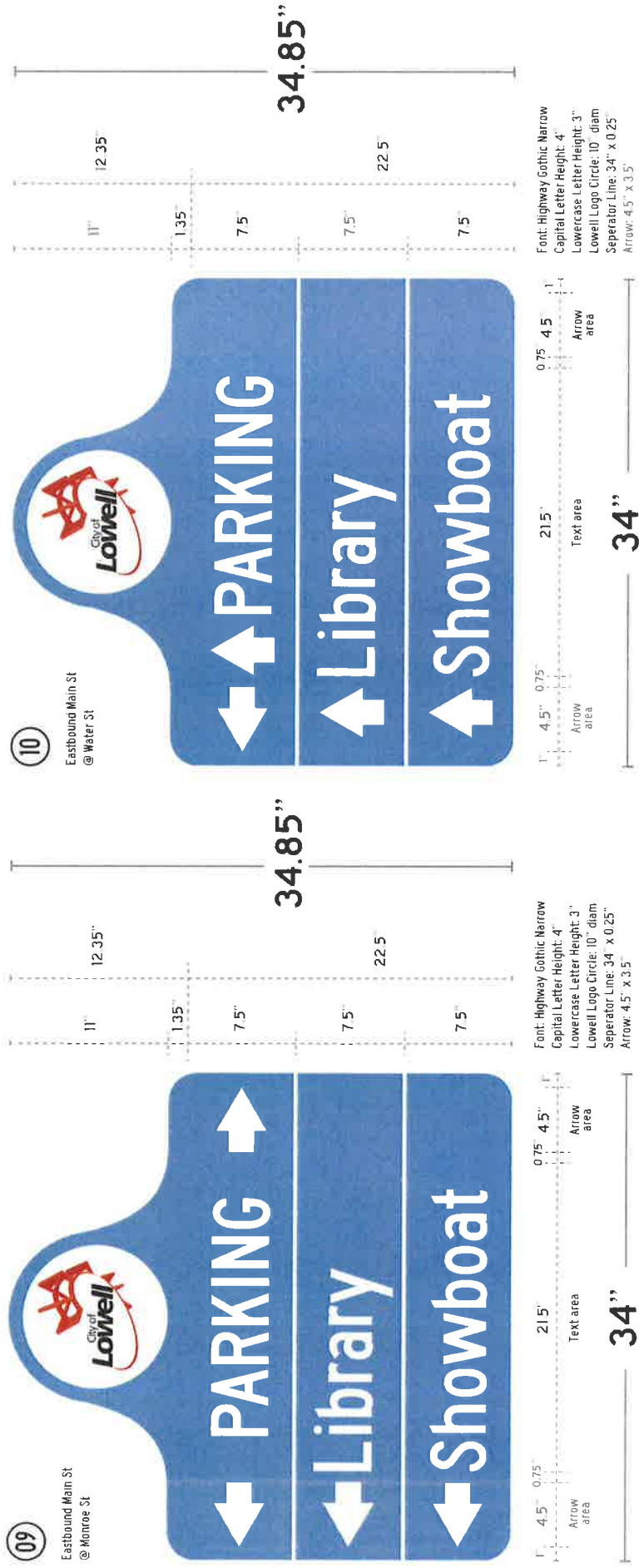
- Mount panels on existing light poles where shown using strapping system.
- Mount bottom of sign 84 in. above existing grade.
- Center sign horizontally on pole unless otherwise directed.

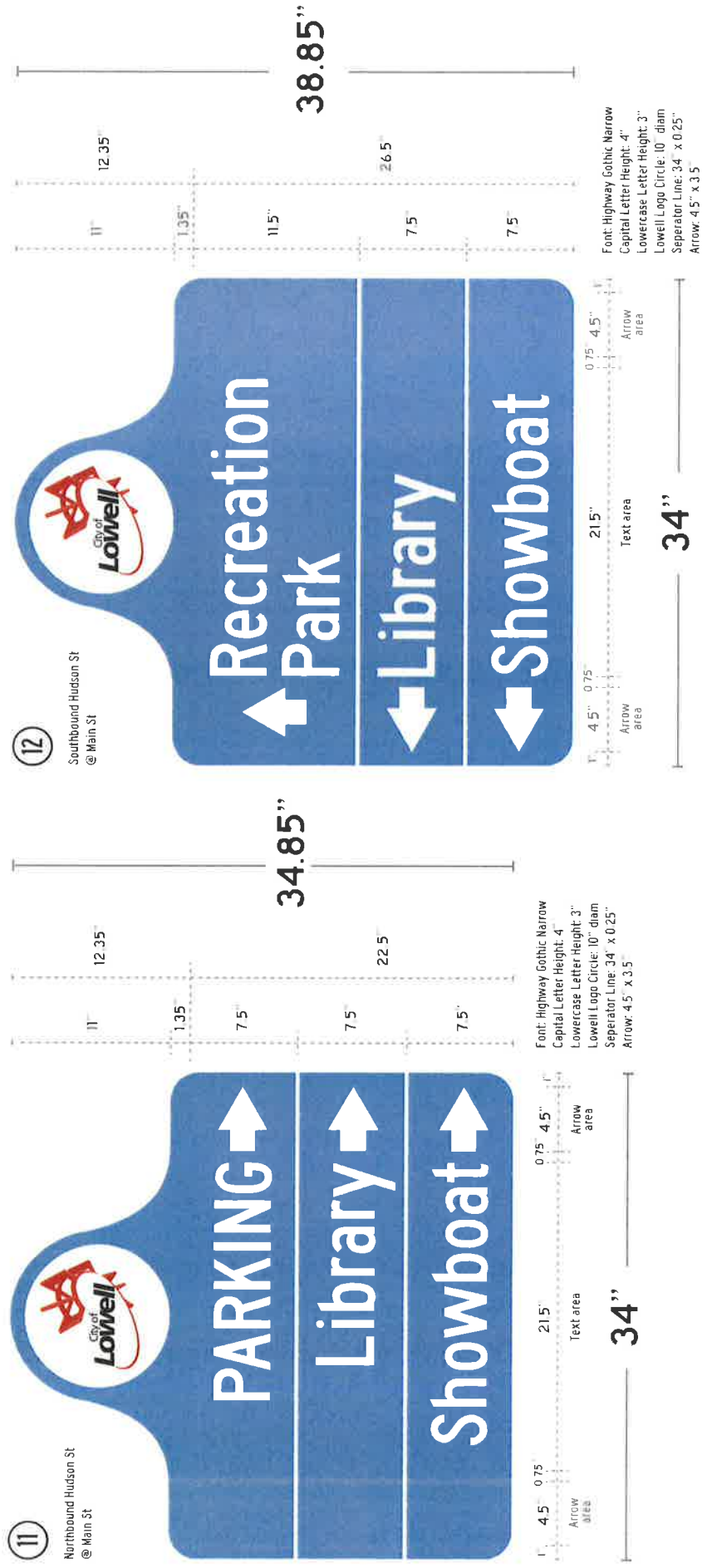














LOWELL CITY COUNCIL
MEMORANDUM

DATE: September 28, 2018
TO: Michael Burns, City Manager
FROM: Rich LaBombard, Assistant City Manager *RML*
RE: Resolution 28-18 - Friends of the Library
Memorandum of Understanding

The Friends of the Englehardt Lowell Library (Friends) are interested in making continued improvements to the city-owned property located at 200 N. Monroe Street to benefit library patrons. The Friends envision a reading garden with landscaping and outdoor seating that will enhance the patron's visit and interaction with the Library.

The Friends have developed conceptual plans, raised funds for construction and have proposed a maintenance plan. The attached resolution and memorandum of understanding outlines the expectations of the Friends group and shows the proposed areas of improvement.

I recommend that the Lowell City Council adopt Resolution 28-18 and execute the memorandum of understanding granting the Friend of the Englehardt Library permission to proceed with improvements to the grounds at 200 N. Monroe Street.

**CITY OF LOWELL
KENT COUNTY, MICHIGAN**

RESOLUTION NO. 28-18

**RESOLUTION APPROVING AND AUTHORIZING EXECUTION OF A
MEMORANDUM OF UNDERSTANDING WITH FRIENDS OF THE ENGLEHARDT
LIBRARY**

WHEREAS, the City owns the property and facility located at 200 N. Monroe Street, Lowell, Michigan which is occupied by the Kent District Library and is commonly known as the “Englehardt Lowell Branch” (Library).

WHEREAS, a volunteer committee called “Friends of the Englehardt Library” (Friends) works closely with the Library Branch Manager to promote activities, assist with facility improvements and host fundraising activities to support the library, patrons and programs.

WHEREAS, the Friends group has expressed an interest in making improvements to the grounds surrounding the Library property to enhance the experience of Library patrons by creating a reading garden which is intended to draw patrons outdoors to enjoy the landscaped grounds and outdoor seating.

WHEREAS, the Friends group has collected donations in support of their vision to create a reading garden and have set aside funds for installation and ongoing routine maintenance.

WHEREAS, a Memorandum of Understanding and has been developed to define the relationship with the City and the Friends and conceptual plans have been drafted as a representation of the proposed property improvements.

NOW, THEREFORE, BE IT RESOLVED:

That the Memorandum of Understanding between the City the Friends of the Library in the form presented at the meeting is approved and the Mayor and City Clerk are authorized and directed to execute the Memorandum of Understanding for an on behalf of the City.

YEAS: Councilmembers _____

NAYS: Councilmembers _____

ABSTAIN: Councilmembers _____

ABSENT: Councilmembers _____

RESOLUTION DECLARED ADOPTED.

Dated: October 1, 2018

Susan Ullery
City Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Lowell at a meeting held October 1, 2018, and that public notice of said meeting was given pursuant to Act 267 of the Public Acts of Michigan of 1976, as amended.

Dated: October 1, 2018

Susan Ullery
City Clerk

Memorandum of Understanding

Between:

Friends of the Englehardt Library, 200 N Monroe St., Lowell, MI 49331

And:

City of Lowell, 301 E Main St., Lowell, MI 49331

The parties to this Memorandum of Understanding (MOU) agree to the following:

Purpose:

The purpose of this document is to outline the expectations of both the Friends of the Englehardt Library and the City of Lowell in the completion of phase one of the reading garden in the area surrounding the flagpole in front of the Kent District Library-Englehardt Branch (identified in Attachment I) and the establishment of a second seating area in the grass between the outside book drop and the staff entrance to the library (identified in Attachment II).

Conditions and Arrangements:

The Friends of the Library have paid for a landscape architect to render conceptual drawings for completion of phase one and the establishment of phase two of the Friends Reading Garden. With the approval of the conceptual drawings by the City of Lowell, the Friends of the Englehardt Library will pay for the landscape architect to create the detailed drawings and will hire a contractor to complete the work. The City of Lowell will be provided with the contractor information and the construction dates once established. Prior to commencement of construction the contractor shall provide the City with a certificate of insurance evidencing general liability, automobile liability and workers' compensation insurance in coverage amounts acceptable to the City and naming the City as an additional or co-insured.

After the completion of phase one and phase two of the reading garden, the Friends of the Library will hire a landscaper to maintain the decorative grasses, shrubs and the ornamental tree in perpetuity. Funding for this project has been provided through a LCTV grant and funds raised through on-going commemorative brick sales, flower pot sponsorships and book sales.

Timing:

The Friends of the Library wish to complete cement work no later than November 15, 2018; however, due to weather and availability of area contractors, this work may not be completed until spring of 2019. The City will be kept apprised of any delays in construction and will be provided an adjusted schedule when established.

Mike Devore, Mayor

Signature: _____

For and on behalf of: City of Lowell

Date: _____

Susan Ullery, City Clerk

Signature: _____

For and on behalf of: City Lowell

Date: _____

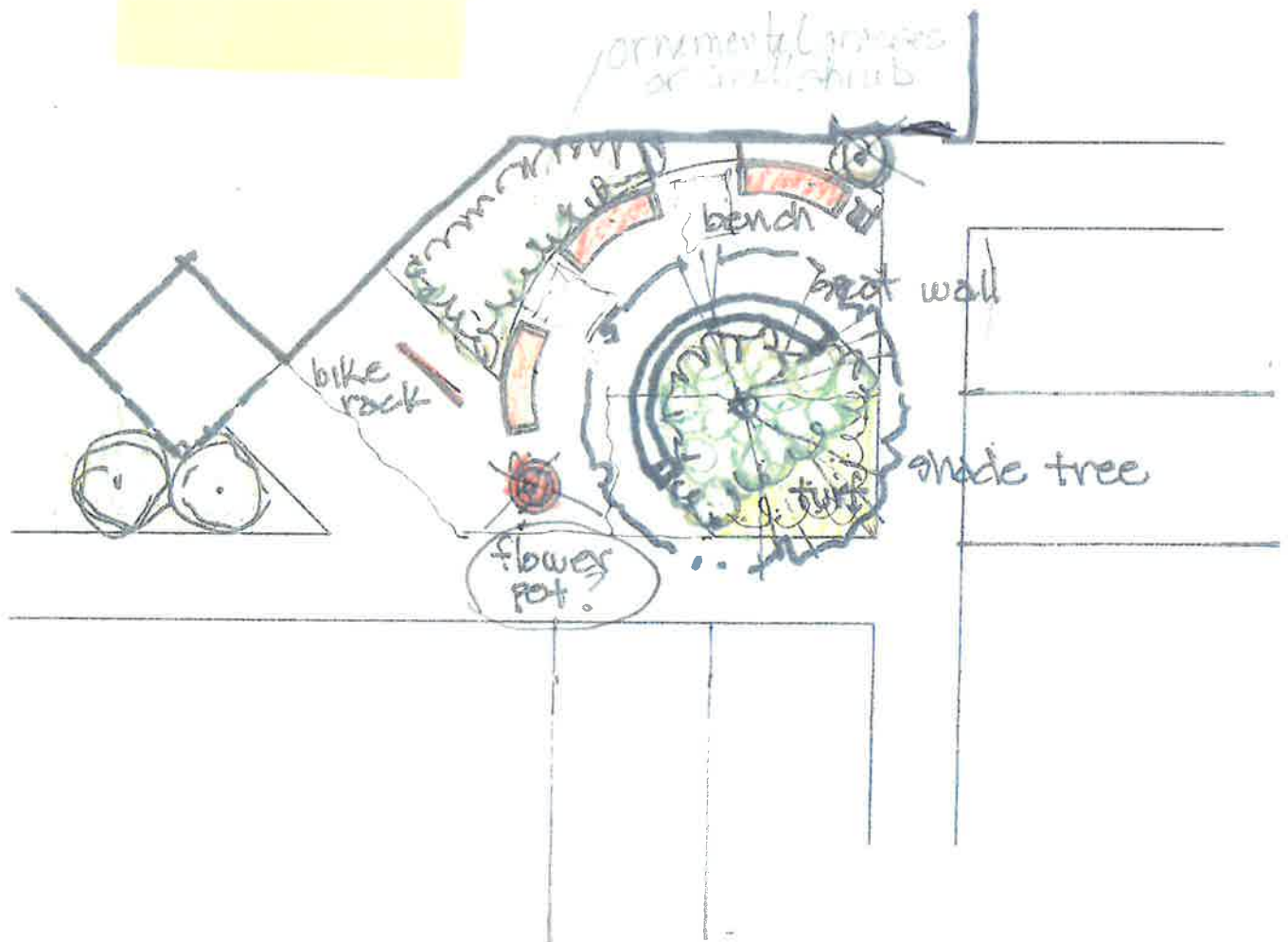
Signature: _____

For and on behalf of: Friends of the Englehardt Library

Date: _____

Attachment I

*Friends chose
this option
9/16/18



LOWELL LIBRARY
OPTION A NORTH

Scale: 1" = 10'
Date: 09.14.18

Reed
Cornelius
Design Associates, Inc.
LANDSCAPE ARCHITECTURE

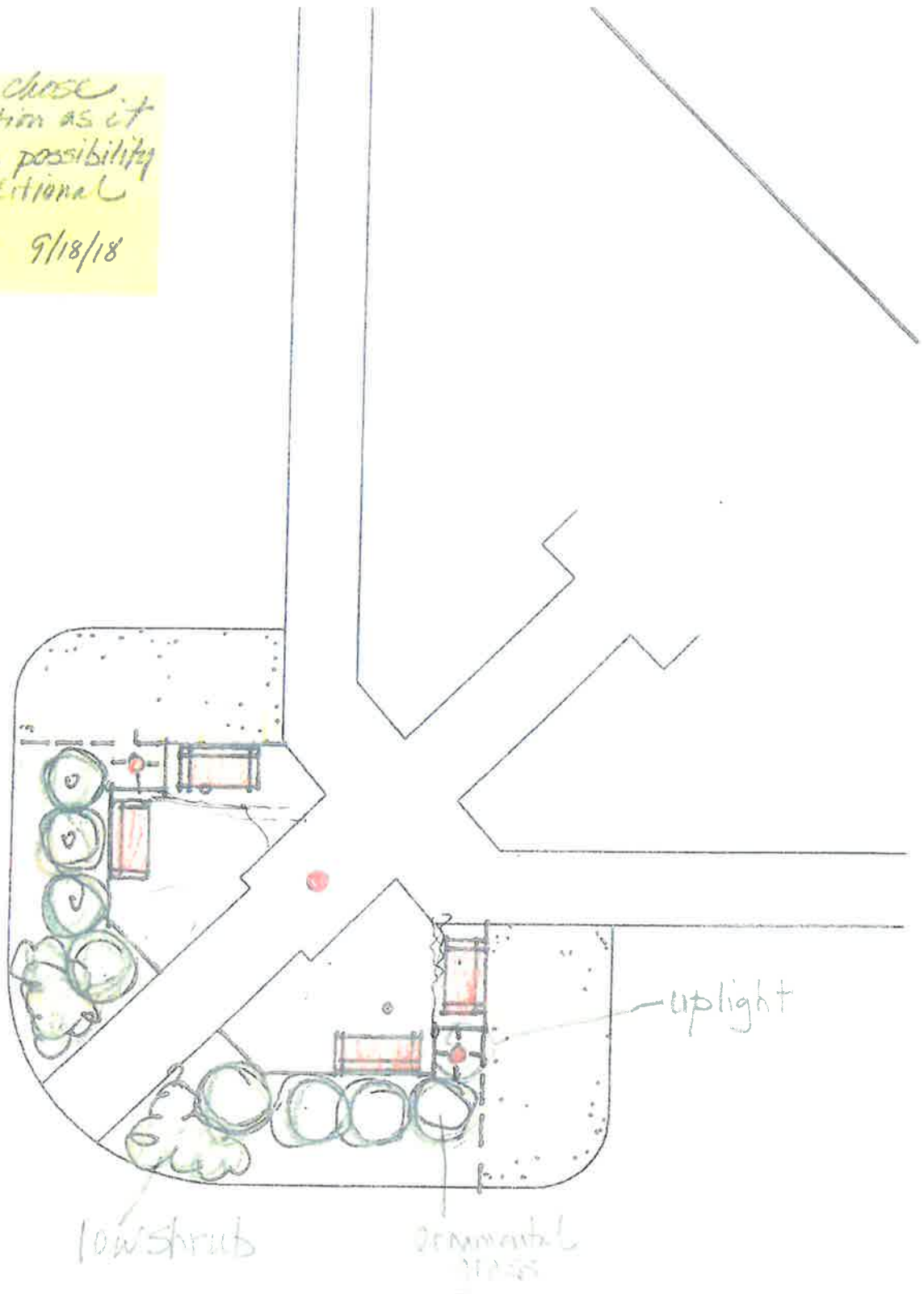
LOWELL LIBRARY FLAGPOLE
OPTION B

Scale: 1" = 10'
Date: 09.14.18

Attachment II

Cornelisse
Design Associates, Inc.
LANDSCAPE ARCHITECTURE

Friends chose
this option as it
includes possibility
of 2 additional
benches 9/18/18



Button for Phase II

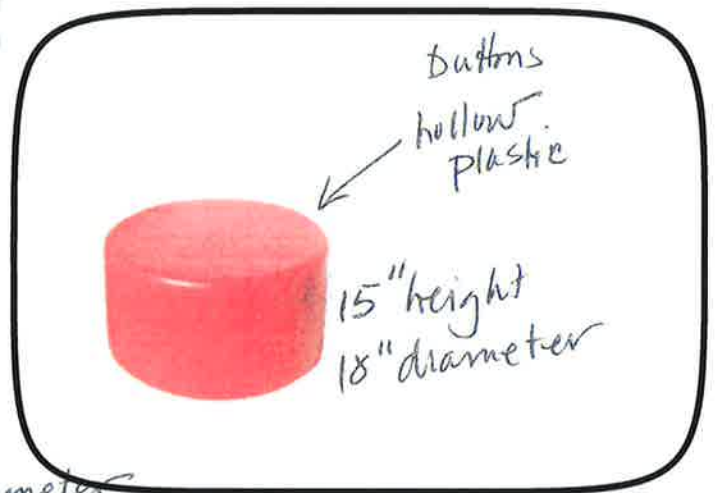


from WI
or MN

3' diameter
18" high



3' x 3' x 16"



seat plinth for art

Wishbone Ltd

www.wausau.tile.com

- benches



LOWELL CITY ADMINISTRATION
INTER OFFICE MEMORANDUM

DATE: September 27, 2018
TO: Mayor DeVore and the Lowell City Council
FROM: Michael T. Burns, City Manager *MB*
RE: Proposal 1

On November 6, 2018, Michigan voters will be asked to legalize marijuana for recreational use. This will be under Proposal 1. This ballot initiative and legislation will be separate than the current requirements for the Medical Marihuana Act. I am going to summarize some of these issues which will evolve for municipalities to consider if this ballot initiative passes.

Attached is information from Bridge Magazine explaining the ballot proposal in greater detail.

There will be no recommended action on this item.

Proposal 18-1

A proposed initiated law to authorize and legalize possession, use and cultivation of marijuana products by individuals who are at least 21 years of age and older, and commercial sales of marijuana through state-licensed retailers

This proposal would:

- Allow individuals 21 and older to purchase, possess and use marijuana and marijuana-infused edibles, and grow up to 12 marijuana plants for personal consumption.
- Impose a 10-ounce limit for marijuana kept at residences and require amounts over 2.5 ounces be secured in locked containers.
- Create a state licensing system for marijuana businesses and allow municipalities to ban or restrict them.
- Permit retail sales of marijuana and edibles subject to a 10% tax, dedicated to implementation costs, clinical trials, schools, roads, and municipalities where marijuana businesses are located.
- Change several current violations from crimes to civil infractions.

Should this proposal be adopted?

☐ YES

☐ NO

WORD COUNT: 100



News and analysis from The Center for Michigan

MENU

Quality of Life

What's legal, and what isn't, under Michigan recreational marijuana plan (slideshow)

If Michigan legalizes recreational pot, you



Start a pot farm, if you buy a lice



June 27, 2018



Alexandra Schmidt



Quality of Life

SHARE THIS ON



With a petition to legalize recreational marijuana in Michigan signed and certified, the issue will be decided by popular vote in November. But questions abound. Will a smoking lounge pop up on every corner? Will corn fields give way to leafy green pastures? Will the state get rich quick, or spend all the money battling reefer madness?

In short - what would legal marijuana actually mean for the state?

To get an idea of what the recreational marijuana [initiative](#) would look like in Michigan, Bridge Magazine spoke with:

- Josh Hovey: Spokesman for Coalition to Regulate Marijuana like Alcohol (CRMLA), the pro-legalization group that placed the measure on the ballot
- Mary Chartier: A Lansing-based [attorney](#) with extensive experience in marijuana litigation
- Scott Greenlee: President of [Healthy and Productive Michigan](#), a group campaigning against the initiative
- A marijuana advocate for [MILegalize](#), a grassroots group that has been working since 2015 to legalize weed in Michigan, and consultant for Michigan Marijuana Licensing Experts”

Related Michigan marijuana stories:

- [Support legal pot in Michigan? Know the latest health risks \(and benefits\)](#)
- [More pot and lower taxes if Michigan marijuana vote passes this fall](#)
- [Michigan could see tax windfall from marijuana, betting and online shopping](#)

Here are 10 things that adults age 21 and over can do – and 9 they cannot – if Michigan approves the ballot initiative:

You can...

1. Walk around with (lots of) weed in your pocket

Residents can possess up to 2.5 ounces of flower (marijuana product smoked in joints), or 15 grams of concentrate, which is the resin from cannabis plants used for edibles, dabs, vaping, and other products.

What does 2.5 ounces look like? Estimating how many joints 2.5 ounces can produce depends on the size of the joint. Based on 0.5 grams per joint, the Michigan limit yields about 140 joints. (CRMLA appears to roll bigger-than-average joints, because they estimate the personal limit produces roughly 80 joints.)

But watch where you tread: Cannabis would not be allowed on the grounds of a K-12 school and would remain a felony on any federally owned property, such as a national park.

2. Grow marijuana inside your home

Talk about a green thumb. A household would be permitted to grow up to 12 plants, the limit regardless of the number of adults living there. Any outdoor gardening would have to take place in a secure area where the plants are not easily visible to the public.

3. Store up to 10 ounces of marijuana in your safe

While personal possession is capped at 2.5 ounces, a household can have up to 10 ounces (as many as 560 joints, at 56 JPO, for those counting at home). This holds true even if five or more adults over the age of 21 live together.

Advocates say the 10-ounce limit only applies to marijuana products purchased, and not to pot grown on the property. Product grown at the home would not be counted toward the household limit. Lowell said this provision was added because the Coalition “didn’t want to make a situation where if somebody happened to have a good harvest...they broke the law” despite all of their actions being legal.

Opponents of the ballot measure balk at the high limits. Greenlee predicts that having among the highest household possession limits in the nation (most states allowing legal weed cap household limits at 1 ounce of flower) would make “Michigan the weed capital.”

4. Give pot as a gift this holiday season

As long as the giver and recipient are over the age of 21, giving cannabis products as a gift is permitted.

How much would this take out of your holiday budget? Other states have varying tax rates, affecting the price. [ColoradoPotGuide.com](https://www.coloradopotguide.com), citing data from the cannabis market research firm [BDS Analytics](https://www.bdsanalytics.com), reports that the average retail price in spring 2017 for one gram of flower was \$6.92. Washington state was \$5.87 per gram. That is enough to roll roughly two to three joints.

5. Open a commercial cannabis farm

The initiative lays out three tiers of business licenses for marijuana growers, scaled by the number of plants a farmer can cultivate. A class A business license would allow up to 100 plants at any one time, class B is 500 plants, and a class C license permits up to 2,000 plants. For the first two years, according to Lowell, those already operating businesses licensed under Michigan's [Medical Marijuana Facilities Licensing Act](#) would receive priority for an equivalent recreational marijuana license.

6. Operate a marijuana microbusiness

Inspired by microbreweries, a marijuana microbusiness license would allow for vertical integration. Permitted to grow up to 150 plants, a microbusiness could process, package and sell its crop to adults. They are already legal in California, but have [not proliferated](#) because of zoning and licensing delays.

7. Limit or ban recreational marijuana businesses in your municipality

Even if voters approve marijuana at the state level, locals keep some control. Municipalities can place harsher restrictions on marijuana businesses than the state, such as by capping the number of licenses, or banning commercial cannabis altogether. Residents can petition their town for such ordinances.

8. Refuse to hire job applicants, or fire existing employees, if they test positive for marijuana

Even though the law allows it, pot may still violate your employee handbook. After speaking with the business community, Hovey said the coalition “felt it was important for business to have the right” to test employees and reject or fire them for failing a drug test. Some industries, such as trucking, would be required by law to continue to do so.

As Bridge has reported, parts of the Michigan business community are already struggling to find skilled workers who can pass a drug test. Greenlee, of Healthy and Productive Michigan, predicts state workforce development challenges will only worsen with easier access to marijuana, saying that is why “the Michigan Chamber and Grand Rapids Chamber and other smaller chambers are strongly against any recreational marijuana in Michigan.”

9. Ban tenants from smoking on your rental property

Just as landlords have the right to ban smoking cigarettes on their property, they can also prohibit smoking cannabis product.

It's possible this initiative would not allow them to completely bar cannabis consumption. According to Hovey, landlords would not have the right to ban consumption in other ways, such as edibles. Chartier supported this interpretation but said she expects litigation on this issue.

10. Work as a ‘budtender’ at a smoking lounge

Move over, cigar bars and hookah lounges. The initiative gives municipalities the right to zone areas for businesses that permit consuming pot. These businesses would not be considered public spaces, exempting them from the portion of the law that prohibits consumption in public.

You can not...

1. Fill your entire garage with your new cash crop

Not only are households limited to 12 plants, you cannot open a licensed marijuana establishment in a residential area.

2. Grow your stash in a community garden

This isn't a case of "If you've got it, flaunt it." Plants can only be grown in a secured, enclosed space. It's probably best if that room lacks a window, too, as plants can't be "visible from a public place."

3. Drive while high

Just like alcohol, it would be illegal to operate a vehicle while under the influence of marijuana.

Exactly how this portion of the law would be enforced is murky. "There isn't a good way to test people on the side of the road," Greenlee said. There are also no national standards to determine

drugged driving. Unlike alcohol, tetrahydrocannabinol (THC), the active chemical ingredient in cannabis, remains in the system long after it continues to have an effect.

Chartier defines impaired driving as “a substantial and material effect on driving.” A 2013 Michigan Supreme Court case, [People v. Koon](#), was decided in favor of Chartier’s client, a medical marijuana patient charged with driving under the influence because THC was detected in his system. The court [noted](#) that state law governing medical pot does not define what constitutes “under the influence.” But the court said “the phrase clearly contemplates something more than having any amount of marijuana in one’s system and requires some effect on the person.”

“The reasoning would apply to recreational user,” Chartier wrote in an email to Bridge, “but the holding of the case can’t just be extended to recreational users. It likely would be litigated.”

As states have begun to legalize recreational marijuana, a variety of methods have been developed to test if somebody is stoned behind the wheel. [iPad apps](#), [blood tests](#), and [saliva swabs](#) are among potential solutions, but as yet there is no universal yardstick to certify cannabis impairment.

4. Light up in a park

Smoking recreational marijuana would not be allowed in public. If you choose to indulge, you would have to do so on private property or in a business zoned for marijuana consumption.

When it comes to privately owned property that's visible from a public place, such as your front porch, Chartier said "an overly aggressive prosecutor may try and claim that [smoking on your front porch is a public space] because the public can view the porch. But I don't think that argument would be successful based on the case law."

5. Promote it as a free gift for another retail purchase

Maine and Washington, D.C., allow people to possess pot and gift it to others over 21, but they do not allow retail sales. A bustling grey economy of "gifting" weed has burst forth to exploit the loophole. In Boston, for example, you can buy a \$55 bottle of juice, with the pot that comes with it being complimentary. Michigan's initiative attempts to crack down on this gifting economy before it has the chance to grow, permitting gifts "as long as the transfer is not advertised or promoted to the public."

"If you are saying 'Buy a bottle of water and get a free ounce of marijuana,' that would be illegal under our initiative," Hovey told Bridge. This would prevent businesses from distributing marijuana products without being approved or avoiding having to pay for a marijuana retailing license.

6. Sell colorful, marijuana-laced candy

Candy infused with marijuana that is in a shape or packaging attractive to children would be banned. Looks like you may still have to head to California for those Cheebea Chews.

7. Ship marijuana to somebody else (even within Michigan)

Hold on before you start devising a mail-order marijuana business model. The post office is run by the federal government, which continues to consider marijuana a Class I controlled substance. Shipping marijuana, even if it stays within Michigan, would remain illegal. Commercial shippers may have leeway to deliver marijuana products, but the area remains hazy. Other states have not seen marijuana-by-mail flourish.

8. Ban marijuana completely from your town

Though local governments can ban or limit cannabis businesses, they cannot ban marijuana completely. Initiative language explicitly states they cannot restrict the flow of marijuana products being transported through their boundaries.

On whether towns can ban personal growth and consumption, advocates and opponents differ. Lowell says towns could not strip individuals of their right to grow or use pot. Chartier agrees that only commercial activities can be restricted locally. But Greenlee says it is "likely to be one of those things that will have to be figured out by the state or a court challenge."

9. Sell homegrown marijuana to your friends

Unless, of course, you are willing to go through the licensing process. Selling marijuana would require getting a license and paying associated taxes to be a marijuana retailer, and products must be tested before being placed on the market.

READ 13 COMMENTS

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Public Sector

Michigan could see tax windfall from marijuana, betting and online shopping



Michigan could expect another \$500 million in annual tax revenues from increased online sales taxes, sports wagering and taxes on marijuana, should voters approve a referendum in November to legalize it.



June 27, 2018



Mike Wilkinson



Public Sector

SHARE THIS ON



It's the stuff of fantasy: A golden ticket that alleviates money woes. For Michigan lawmakers, that time might be nigh.

The next governor and Legislature are staring at the possibility of three big streams of cash next year: Money from newly legal marijuana sales and sports betting, as well as increased sales tax receipts from online retailing.

Combined, they could add another \$100 million to \$500 million or more to state coffers.

“It’s new money. And new money makes people smile,” said Richard LeBlanc, Westland city clerk and a former state representative.

Related Michigan budget stories:

- [Michigan needs \\$4B more per year for infrastructure, but how to pay for it?](#)
- [Where they stand: Michigan governor candidates’ infrastructure policies](#)
- [Many Michigan K-12 reform ideas are jumbled, broad, or wildly expensive](#)
- [Michigan preschool funding has improved, but child care still unaffordable](#)
- [Michigan cities and counties haunted by retiree liabilities](#)
- [College funding cuts in Michigan have led to fewer students, greater debt](#)

To be sure, the revenues wouldn’t solve all the problems in Michigan, which has a [\\$56.5 billion budget](#), of which \$33 billion comes from state sources like the income and sales tax. But the new money would present a unique opportunity in a state that for years had to debate how to cut budgets rather than increase them.

“They’ll spend every dime,” quipped Mitch Bean, a former fiscal analyst for the House Fiscal Agency.

Michigan has many needs. Commissions appointed by Gov. Rick Snyder to study [infrastructure](#) and [education](#) estimate the state needs to spend \$6 billion a year to catch up. The state's public pensions are [woefully underfunded](#). And many politicians, including GOP gubernatorial candidates Bill Schuette, Patrick Colbeck and Dr. Jim Hines, want to cut taxes.

"This (new money) would not solve all the world's problems, but it will alleviate some of the budget problems," said Jeff Guilfoyle, vice president of Lansing-based consulting firm Public Service Consultants, and a former director in the Michigan Treasury Department.

Favorable rulings, big money

The new revenues would come from three sources:

- A ruling last week from the U.S. Supreme Court that states [could require online retailers](#) to collect sales taxes on all purchases, upending three decades of rulings.
- A federal [high court decision in May](#) that knocked down a law that allowed only Nevada to have sports betting.
- The likelihood that Michigan residents will vote in November to legalize recreational marijuana. Polls show [60 percent of residents](#) favor the referendum.

Online sales taxes would raise tens of millions of dollars to more than \$200 million per year, said Guilfoyle. A federal report estimated [\\$3 billion annually is uncollected](#), he said, and Michigan's share could be huge.

Michigan already saw a roughly \$60 million annual increase when it [adopted a law](#) in 2015 that sought sales tax from online retailers who had a physical presence in Michigan.

But Michigan doesn't have to do anything to get the tax from all retailers following the Supreme Court ruling (in the past, Michigan residents were supposed to pay the sales tax on Internet purchases when they paid their income taxes; few ever did).

"It's going to be a big number," Guilfoyle said.

Marijuana legalization would raise \$100 million to \$200 million per year based on the proposed 10 percent tax rate.

Unlike possible new revenues, however, lawmakers would have little discretion about how to spend the money. [The referendum calls for 35 percent](#) for K-12 education, 35 percent to roads, and 15 percent apiece to communities and counties where marijuana businesses are located.

Even so, the extra money would take pressure off the state's general fund, which funds schools, roads and local communities.

Related Michigan marijuana stories:

- [Support legal pot in Michigan? Know the latest health risks \(and benefits\)](#)
- [What's legal, and what isn't, under Michigan recreational marijuana plan](#)
- [More pot and lower taxes if Michigan marijuana vote passes this fall \(slideshow\)](#)

Michigan's proposed tax rate is on the low end of states that have legalized the drug: Colorado raised \$247 million in taxes last year on a 30-percent tax, while Washington state generated \$315 million on a 37 percent tax.

Both states have far fewer residents than Michigan, however, so the state's coffers would swell exponentially if the Michigan Legislature eventually raised taxes (assuming voters approve the referendum.)

Sports betting is the wild card and is expected to be a far smaller revenue source.

Legislators are already looking at bills to bring it to the state and voters may have to approve any expansion of gambling.

Nevada taxes sports betting at 6.75 percent, and made \$17 million in taxes, while New Jersey anticipates \$13 million to \$34 million off taxes that range from 8 to 15 percent, depending on the location of the sports wager.

Roads or taxes?

More money is a good problem to have, and Bean said legislators likely will to fall into familiar camps.

Some will want to attack chronic problems in Michigan with new spending, while others will want to cut taxes such as the state income tax that jumped to 4.35 percent from 3.9 percent

under former Gov. Jennifer Granholm. The tax was supposed to go back to 3.9 percent but it was made [permanent at 4.25 percent in 2011](#).

LeBlanc, a Democrat, and Bobby Schostak, a Republican political consultant and former chairman of the Michigan Republican Party, agree that almost all lawmakers will focus on fixing the state's roads and bridges.

"Infrastructure and schools," Schostak said when asked what lawmakers should do with the new money. "They know they have to put more money into infrastructure."

LeBlanc said two generations of Michigan residents don't know what it's like to drive on good roads. He doubts there's a single legislator running for office who thinks otherwise.

"Anybody who would not support putting some of this money into roads would be an absolute fool," LeBlanc said.

The state has committed [\\$300 million this year](#) for road construction, as part of Snyder's signature 2015 \$1.2 billion road package.

"The budget is under tremendous pressure because of transportation dollars that are going to be coming out of the general fund budget," Guilfoyle said.

"This could seriously help."

[READ 5 COMMENTS](#)



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Proposal 18-1

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- Permit retail sales of marijuana and edibles subject to a 10% tax, dedicated to implementation costs, clinical trials, schools, roads, and municipalities where marijuana businesses are located.
- Change several current violations from crimes to civil infractions.

Should this proposal be adopted?

☐ YES

☐ NO

WORD COUNT: 100