



301 East Main Street
Lowell, Michigan 49331
Phone (616) 897-8457
Fax (616) 897-4085

CITY OF LOWELL
CITY COUNCIL AGENDA

MONDAY, NOVEMBER 5, 2018, 7:00 P.M.

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL

2. CONSENT AGENDA

- Approval of the Agenda.
- Approve and place on file the Committee of the Whole and Regular minutes of the October 15, 2018 City Council meeting.
- Authorize payment of invoices in the amount of \$503,272.88

3. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA

IF YOU WISH TO ADDRESS AN AGENDA ITEM, PUBLIC COMMENT FOR EACH ITEM WILL OCCUR AFTER THE INITIAL INFORMATION IS SHARED ON THE MATTER AND INITIAL DELIBERATIONS BY THE PUBLIC BODY. PUBLIC COMMENT WILL OCCUR BEFORE A VOTE ON THE AGENDA ITEM OCCURS.

4. OLD BUSINESS

- a. S. Broadway Project Coordination and Bond Budget
- b. Proposal 1

5. NEW BUSINESS

- a. Amendment to the Sewer Ordinance
 - 1. Resolution 31-18 – Approving Sanitary Sewer System Policies and Procedures
 - 2. Ordinance 18-05 – Amendment
- b. Resolution 32-18 – Signatures for MDOT Contract No. 18-5449, Permit No. 55177, Wayfinding Signage.
- c. 2560 Bowes Road RFP
- d. Rec Park Steering Committee
- e. Industrial Development District
- f. IFTC Application Fee and Policy

6. BOARD/COMMISSION REPORTS

7. MANAGER'S REPORT

8. APPOINTMENTS

9. COUNCIL COMMENTS

10. CLOSED SESSION – At the request of the City Manager for his personnel evaluation.

11. ADJOURNMENT

NOTE: Any person who wishes to speak on an item included on the printed meeting agenda may do so. Speakers will be recognized by the Chair, at which time they will be allowed five (5) minutes maximum to address the Council. A speaker representing a subdivision association or group will be allowed ten (10) minutes to address the Council.



301 East Main Street
Lowell, Michigan 49331
Phone (616) 897-8457
Fax (616) 897-4085
www.ci.lowell.mi.us

MEMORANDUM

TO: Lowell City Council

FROM: Michael Burns, City Manager

RE: Council Agenda for Monday, November 5, 2018

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL
2. CONSENT AGENDA

- Approval of the Agenda.
- Approve and place on file the Committee of the Whole and Regular minutes of the October 15, 2018 City Council meeting.
- Authorize payment of invoices in the amount of \$503,272.88.

3. CITIZEN DISCUSSION FOR ITEMS NOT ON THE AGENDA

IF YOU WISH TO ADDRESS AN AGENDA ITEM, PUBLIC COMMENT FOR EACH ITEM WILL OCCUR AFTER THE INITIAL INFORMATION IS SHARED ON THE MATTER AND INITIAL DELIBERATIONS BY THE PUBLIC BODY. PUBLIC COMMENT WILL OCCUR BEFORE A VOTE ON THE AGENDA ITEM OCCURS.

4. OLD BUSINESS

- a. S. Broadway Project Coordination and Bond Budget. Memo is provided by Assistant City Manager Rich LaBombard.

Recommended Motion: That the Lowell City Council approve postponing the S. Broadway paving and concrete work until spring 2019 and furthermore approve a transfer of \$33,000 from the Major Street Fund to pay for the traffic signal installation at the intersection of Hudson and Bowes.

- b. Proposal 1.

Recommended Motion: There will be no recommended action on this item.

5. NEW BUSINESS

- a. Amendment to the Sewer Ordinance.

1. Resolution 31-18 – Approving Sanitary Sewer System Policies and Procedures.

2. Ordinance 18-05 – Amendment.

Recommended Motion: That the Lowell City Council approve Resolution 31-18 approving sanitary sewer system policies and procedures for determining the industrial allocation portion of wastewater treatment plant maximum allowable headworks loading and Ordinance 18-05 adding section 25.205A to Chapter 25 of the City Sewer Use Ordinance.

- b. Resolution 32-18 – Signatures for MDOT Contract No. 18-5449, Permit No. 55177, Wayfinding Signage. Memo is provided by Assistant City Manager Rich LaBombard.

Recommended motion: That the Lowell City Council approve Resolution 32-18 and authorize the Mayor and City Clerk to execute Contract No. 18-5449, Permit No. 55177, to proceed with installation of wayfinding signage within MDOT right-of-way.

- c. 2560 Bowes Road RFP. Memo is provided by City Manager Mike Burns.

Recommended Motion: That the City enter into an agreement with Lowell Township to sell 2560 Bowes at a cost not to exceed \$20,000 contingent upon them entering into a lease agreement with Vergennes Broadband and the agreement not to detach the property from the City.

- d. Rec Park Steering Committee.

- e. Industrial Development District. Memo is provided by City Manager Mike Burns.

Recommended Motion: Since this is a policy decision of the Council, I will not be providing a recommendation on this. However, this has been an established past practice and has been beneficial to businesses seeking IFTC's.

- f. IFTC Application Fee and Policy. Memo is provided by City Manager Mike Burns.

Recommended Motion: While I would entertain discussion on this topic, I would recommend the Lowell City Council direct the City Manager to develop a fee structure and a policy going forward in managing Industrial Facility Tax Credit applications.

6. BOARD/COMMISSION REPORTS

7. MANAGER'S REPORT

8. APPOINTMENTS

9. COUNCIL COMMENTS

10. CLOSED SESSION - At the request of the City Manager for his personnel evaluation

11. ADJOURNMENT

**PROCEEDINGS
OF
THE COMMITTEE OF THE WHOLE
OF THE
CITY OF LOWELL
MONDAY, OCTOBER 15, 2018, 5:30 P.M.**

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL.

The Meeting was called to order at 5:30 p.m. by Mayor Mike DeVore and City Clerk Susan Ullery called roll.

Present: Councilmembers Marty Chambers, Jeff Phillips, Jim Salzwedel, and Mayor DeVore.

Absent: Councilmember Greg Canfield.

Also Present: City Manager Mike Burns, City Clerk Susan Ullery, Police Chief Steve Bukala, and Assistant City Manager Rich LaBombard.

2. EXCUSE ABSENCES.

IT WAS MOVED BY CHAMBERS and seconded by SALZWEDEL to excuse the absence of Councilmember Greg Canfield.

YES: Councilmember Chambers, Councilmember Phillips, Councilmember Salzwedel and Mayor DeVore.
NO: 0. ABSENT: Councilmember Canfield. MOTION CARRIED.

3. APPROVAL OF THE AGENDA

IT WAS MOVED BY SALZWEDEL and seconded by CHAMBERS to approve the agenda as written.

YES: Councilmember Chambers, Councilmember Phillips, Councilmember Salzwedel, and Mayor DeVore.
NO: 0. ABSENT: Councilmember Canfield. MOTION CARRIED.

4. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA.

There were no comments.

5. UNITY SCHOOL DEVELOPMENT.

City Manager Michael Burns explained for the past year, he has been working with Jerry Zandstra, Co-Founder of Inno-Versity (an online training for large corporations all over the world) and Todd Schaal, a local developer, who have partnered together to propose a development at the Unity School property. In the process, they have discovered some details with the property zoning and the ordinance language that will need to be addressed in order to allow the development they are proposing as well as some other details. Burns asked for Councils input and consent to move forward with all the steps to get the development started. The Council consented they were in favor of moving forward.

6. COUNCIL AND BOARDMEMBER COMMENTS.

Councilmember Phillips stated he is very excited about the project.

Councilmember Salzwedel stated it will be a great addition to the City.

Councilmember Chambers stated he likes the idea of someone doing something with the property.

7. ADJOURNMENT.

IT WAS MOVED BY SALZWEDEL and seconded by CHAMBERS to adjourn at 6:15 p.m.

YES: 4. NO: None. ABSENT: Councilmember Canfield. MOTION CARRIED.

DATE:

APPROVED:

Mike DeVore, Mayor

Susan Ullery, City Clerk

**PROCEEDINGS
OF
CITY COUNCIL
OF THE
CITY OF LOWELL
MONDAY, OCTOBER 15, 2018, 7:00 P.M.**

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL.

The Meeting was called to order at 7:00 p.m. by Mayor DeVore and City Clerk Sue Ullery called roll.

Present: Councilmembers Marty Chambers, Jeff Phillips, Jim Salzwedel and Mayor DeVore.

Absent: Councilmember Greg Canfield.

Also Present: City Manager Michael Burns, City Clerk Sue Ullery, DPW Director Rich LaBombard and Chief of Police Steve Bukala.

2. EXCUSE OF ABSENCES.

IT WAS MOVED BY SALZWEDEL and seconded by CHAMBERS to excuse the absence of Councilmember Canfield.

YES: Councilmember Chambers, Councilmember Phillips, and Councilmember Salzwedel and Mayor DeVore.

NO: None. ABSENT: Councilmember Canfield. MOTION CARRIED.

3. APPROVAL OF THE CONSENT AGENDA.

- Approval of the Agenda.
- Approve and place on file the regular minutes of the October 1, 2018 City Council meeting as written.
- Authorize payment of invoices in the amount of \$223,272.30.

IT WAS MOVED BY PHILLIPS and seconded by CHAMBERS to approve the consent agenda as presented.

YES: Mayor DeVore, Councilmember Salzwedel, Councilmember Phillips, Councilmember Chambers.
NO: None. ABSENT: Councilmember Canfield. MOTION CARRIED.

4. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA.

Perry Beachum stated that he is receiving support and money contributions for the fence project at Oakwood Cemetery.

5. OLD BUSINESS.

a. Proposal 1.

City Manager Michael Burns stated on November 6, 2018, Michigan voters will be voting on legalizing

marijuana for recreational use. This will be under Proposal 1. This ballot initiative and legislation will be separate than the current requirements for the Medical Marijuana Act. Michigan Municipal League created a fact sheet detailing the differences between the Proposal 1 legislation and the Medical Marijuana Act.

Jim Reagan who resides at 753 Grindle thanked Council for their research on the medical marijuana and all the work they do. He encouraged Council to opt out on allowing marijuana dispensaries in the City if Proposal 1 passes.

6. **NEW BUSINESS.**

a. **Resolution 29-18.**

IT WAS MOVED BY CHAMBERS and seconded by SALZWEDEL that the Lowell City Council adopt Resolution 29-18 approving and authorizing execution of a memorandum of understanding between the Lowell Area Recreation Authority, Lowell Area Schools and the City related to maintenance responsibilities for the non-motorized trail with the Lowell-Area Community.

YES: Mayor DeVore, Councilmember Salzwedel, Councilmember Phillips, and Councilmember Chambers.

NO: None. ABSENT: Councilmember Canfield. MOTION CARRIED.

b. **Resolution 30-18.**

City Manager Michael Burns stated he has been informing us about the changes made by the Michigan Department of Environmental Quality pertaining to the revision of lead and copper rules for water systems we have to comply with. The City of Lowell is deeply committed to providing safe drinking water to everyone we serve and believes they have for as long as the city's water system has existed. There are three problems with the most recent MDEQ rule changes.

1. They are not complete and are being implemented piecemeal with the expectation that communities will just follow their direction with each stage whenever DEQ provides another set of answers. For instance, we still do not know what sort of verification will have to be provided to demonstrate that the service line has never had any lead in it or on it. Nor can the DEQ provide verifiable legal confirmation that municipalities can go on private property without the owner's permission to replace the service line all the way up to the house.
2. The cost are unnecessarily excessive. The City of Lowell has not exceeded lead and copper levels, nor will it exceed the new lower levels. However, under the new rules the City would still have to proceed with replacing numerous service lines that have never had any lead issues. There is still the constitutional issue of whether this is lending of credit, utilizing public funds for a private purpose. That action is a blatant violation of the Michigan Constitution.
3. Funding: Where is the money for the proposed mandate? How will it be paid for? Why aren't all communities eligible to receive the same funding Flint and a few other communities have already been provided??

IT WAS MOVED BY CHAMBERS and seconded by PHILLIPS that the Lowell City Council adopt Resolution 30-18 Approving the submission of a concurrence with petitioners' request for declaratory ruling regarding MEDEQ's lead and copper rules and direct City Attorney Richard Wendt

to submit the paperwork needed.

YES: Mayor DeVore and Councilmember Salzwedel, Councilmember Phillips, Councilmember Chambers.

NO: None. ABSENT: Councilmember Canfield MOTION CARRIED.

7. **BOARD/COMMISSION REPORTS.**

Councilmember Salzwedel stated that he filled in for Chambers at the Lowell Light & Power Board meeting. The 2018 Audit report from them will be available on June 30, 2019.

Mayor DeVore stated at the Fire Authority meeting on October 8, 2018, the new Tender was discussed and it will be coming in December. They also discussed making some hourly changes to the employee staffing.

8. **MANAGER'S REPORT.**

City Manager Mike Burns reported the following:

- Vredeveld Haefner LLC conducted the City audit this past week. A big thank you to Sue Olin and Lori Gerard. They put a lot of work into getting prepared for the audit this year and every year. Some good news, about \$99,000 in unused funds from last fiscal year will be going into our fund balance for the general fund. Vredeveld Haefner LLC will present our audit in December or January to Council.
- Wanted to inform Council, that back in August, the City wrote a grant to the Englehardt fund for a new building temperature management system at the library. The grant was received, about \$19,000 and last week we were informed by the Grand Rapids Community Foundation that the grant was approved. Thank you to the Lowell Area Community Fund for the grant.
- New City website is up and much more user friendly. Still has a few kinks but we are working them out.
- Working on the sewer amendment and now have a draft copy which we will submit to the DEQ hopefully this week, then will have ready for the Council to approve soon.
- Will be meeting with Lowell Township next week regarding their sewer and water agreement.
- Hudson Street speed monitors have been up for a couple of weeks now and they are working.
- Received a letter from the DEQ regarding our industrial pretreatment program PFAS audit we had to do. We had to submit a survey to determine whether we had any permittees' who might be in a situation where they were sending PFAS through the wastewater system and it was being discharged from the plant. We were informed that they did not identify any potential sources of PFAS and that we meet the minimum requirements for that and we do not at this time need to do any further testing.

9. **APPOINTMENTS.**

By general consensus, the City Council appointed Michael Bryan to the Local Officers Compensation

Board with his term expiring June 30, 2021.

10. COUNCIL COMMENTS.

There was none.

11. ADJOURNMENT.

IT WAS MOVED BY SALZWEDEL and seconded by CHAMBERS to adjourn at 7:37.

YES: 4. NO: None. ABSENT: Councilmember Canfield. MOTION CARRIED.

DATE:

APPROVED:

Mike DeVore, Mayor

Susan Ullery, City Clerk

**CITY OF LOWELL
KENT COUNTY, MICHIGAN**

RESOLUTION NO. 29-18

**RESOLUTION APPROVING AND AUTHORIZING
EXECUTION OF A MEMORANDUM OF
UNDERSTANDING BETWEEN THE LOWELL AREA
RECREATION AUTHORITY, LOWELL AREA SCHOOLS
AND THE CITY RELATED TO MAINTENANCE
RESPONSIBILITIES FOR THE NON-MOTORIZED TRAIL
WITHIN THE LOWELL-AREA COMMUNITY**

Councilmember CHAMBERS supported by Councilmember PHILLIPS moved the adoption of the following resolution:

WHEREAS, under the leadership and guidance of the Lowell Area Recreation Authority (“LARA”) a non-motorized trail system (the “Trail”) is being developed within the Lowell-area community; and

WHEREAS, once portions of the Trail are constructed and installed it is necessary to provide for ongoing maintenance thereof; and

WHEREAS, LARA along with Lowell Area Schools (“LAS”) and the City have agreed to enter into a Memorandum of Understanding (the “MOU”) providing for the sharing of maintenance responsibilities of the Trail.

NOW, THEREFORE, BE IT RESOLVED:

1. That the MOU in the form presented at this meeting is approved with such modifications not materially adverse to the City approved as to content by the City Manager and as to form by the City Attorney.

2. That the Mayor and City Clerk are authorized and directed to execute the approved MOU for and on behalf of the City.

3. That all resolutions or parts of resolutions in conflict herewith shall be, and the same are, hereby rescinded.

YEAS: Councilmembers Mayor DeVore, Councilmembers Salzwedel, Phillips,
Chambers and Canfield.

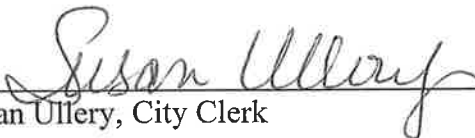
NAYS: Councilmembers None

ABSTAIN: Councilmembers None

ABSENT: Councilmembers None

RESOLUTION DECLARED ADOPTED.

Dated: October 15, 2018


Susan Ullery, City Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Lowell, at a regular meeting held on October 15, 2018, and that public notice of said meeting was given pursuant to, and in compliance with, Act 267 of the Public Acts of Michigan of 1976, as amended.

Dated: October 15, 2018


Susan Ullery, City Clerk

**CITY OF LOWELL
KENT COUNTY, MICHIGAN**

RESOLUTION NO. 30-18

**RESOLUTION APPROVING THE SUBMISSION OF A CONCURRENCE
WITH PETITIONERS' REQUEST FOR DECLARATORY RULING
REGARDING MEDEQ'S LEAD AND COPPER RULES AND DIRECT
CITY ATTORNEY RICHARD WENDT TO SUBMIT THE PAPERWORK
NEEDED.**

At a regular meeting of the City Council of the City of Lowell, held on the 15th day of October, 2018, at 7:00 p.m. Michigan time.

Councilmember CHAMBERS supported by Councilmember SALZWEDEL moved the adoption of the following resolution:

WHEREAS, the Michigan Department of Environmental Quality (MDEQ) filed new Lead and Copper Rules on June 14, 2018, after one year of public meetings, draft rules and changes, and public comment including strong opposition from water supply providers and municipalities; and,

WHEREAS, the new rules adds responsibility to the City to replace both Public (City owned) and Private (customer owned) lead services lines; and,

WHEREAS, the new rules also include replacement of galvanized service lines not previously included in the lead and copper rules, increasing the number of required lead samples, and requiring a service pipe material inventory including private services and increased public notifications and education; and,

WHEREAS, MDEQ is requiring the establishment of a five percent annual replacement plan be instituted by Municipalities; and,

WHEREAS, prior to this new rule, municipalities were only responsible for the water service line from the water main to the curb stop box and property owners were responsible for the water service line from the curb stop box into the house or building; and,

WHEREAS, the MEDQ has failed to demonstrate that municipalities have the legal authority or obligation to enter private property to remove improvements installed in accordance with the laws at the time of installation; and,

WHEREAS, the MDEQ has not fully or adequately developed the policies and rules necessary for communities to fully calculate the costs and resources needed to implement them to the extent that the MDEQ staff is not able to answer the most significant questions posed by municipalities; and,

WHEREAS, the State of Michigan is not providing the financial support for the implementation of these mandates as directed by the MDEQ and is in fact discriminating by providing funding to a limited number of communities across the state; and,

WHEREAS, City of Lowell believes that we should support legal efforts to amend such rules; and,

WHEREAS, A Request for Declaratory Ruling on behalf of the Great Lakes Water Authority, Detroit Water and Sewerage Department, and Oakland County Water Resources was filed on August 13, 2018, by Miller Canfield, Paddock and Stone, PLC., with the Michigan Department of Environmental Quality alleging that the actions of the MDEQ exceeded the scope of the MDEQ's authority under state law and that the actions were arbitrary and capricious; and,

WHEREAS, petitioners are requesting the filing of Concurrence by similarly situated municipalities in support of their position;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Lowell City Council, approve the submission of a Concurrence with Petitioners' Request for Declaratory Ruling regarding MDEQ's Lead and Copper Rules and direct City Attorney Richard Wendt to submit the paperwork needed.

RESOLUTION approved this 15th day of October, 2018, by the Lowell City Council governing body of the City of Lowell.

YEAS: Councilmembers Salzwedel, Phillips, Chambers, Canfield and Mayor DeVore.

NAYS: Councilmembers None

ABSTAIN: Councilmembers None

ABSENT: Councilmembers None

RESOLUTION DECLARED ADOPTED.

Dated: October 15, 2018


Susan Ullery
City Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Lowell at a meeting held October 15, 2018, and that public notice of said meeting was given pursuant to Act 267 of the Public Acts of Michigan of 1976, as amended.

Dated: October 15, 2018


Susan Ullery
City Clerk

11/02/2018 12:24 PM
User: LORI
DB: Lowell

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF LOWELL
EXP CHECK RUN DATES 10/15/2018 - 11/02/2018
BOTH JOURNALIZED AND UNJOURNALIZED
PAID - CHECK TYPE: PAPER CHECK

Page: 1/8

Vendor Code	Vendor Name	Invoice	Description	Amount
10423	AB SPRING SERVICE, INC.	01S12277	SUSPENSION REPAIR	1,473.11
TOTAL FOR: AB SPRING SERVICE, INC.				1,473.11
01513	ADDORIO TECHNOLOGIES, LLC	7753	PROFESSIONAL SVCS	540.00
		7758	PROFESSIONAL SVC - WTP	80.00
TOTAL FOR: ADDORIO TECHNOLOGIES, LLC				620.00
00015	ALEXANDER CHEMICAL CORP	SLS10075375	WTP CHEMICALS	2,038.75
TOTAL FOR: ALEXANDER CHEMICAL CORP				2,038.75
10731	APPLIED IMAGING	1216683	CITY HALL COPY MACHINE CONTRACT	342.32
TOTAL FOR: APPLIED IMAGING				342.32
REFUND TAX	ARBOGAST ROBERT & JANET L	11/01/2018..	2018 Sum Tax Refund 41-20-01-126-027	262.32
TOTAL FOR: ARBOGAST ROBERT & JANET L				262.32
10680	BARTKUS, ERIC K	10/26/18	HDC GRANT WINDOWS 215 W MAIN	2,167.00
TOTAL FOR: BARTKUS, ERIC K				2,167.00
00045	BARTLETT, SANDY	OCT 2018	METER READER PAYROLL & MILEAGE	770.53
TOTAL FOR: BARTLETT, SANDY				770.53
10686	BETTEN BAKER	122862	LPD VEHICLE R & M	85.69
TOTAL FOR: BETTEN BAKER				85.69
00053	BIERI AUTO BODY INC.	10/22/2018	2010 CEV IMPALA POLICE R & M	786.56
TOTAL FOR: BIERI AUTO BODY INC.				786.56
01916	BS&A SOFTWARE	120429	ANNUAL SUPPORT SERVICES FEES	4,423.00
TOTAL FOR: BS&A SOFTWARE				4,423.00
00084	CANFIELD PLUMBING & HEATING IN	I70669	STONEY LAKESIDE PARK R & M	1,848.00
		I71044	METER CHANGE OUT - 724 N HUDSON	169.00
		I71162	PLUMBING MATERIALS WATER DEPT	43.00
		I71256	WINTERIZE DOG PARK	104.00
TOTAL FOR: CANFIELD PLUMBING & HEATING IN				2,164.00
CREEKSIDE	CHRISTIAN LIFE CENTER	7/23/2018	CREEKSIDE PARK DEPOSIT	50.00
TOTAL FOR: CHRISTIAN LIFE CENTER				50.00

11/02/2018 12:24 PM
User: LORI
DB: Lowell

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF LOWELL
EXP CHECK RUN DATES 10/15/2018 - 11/02/2018
BOTH JOURNALIZED AND UNJOURNALIZED
PAID - CHECK TYPE: PAPER CHECK

Page: 2/8

Vendor Code	Vendor Name	Description	Amount
	Invoice		
10493	COMCAST CABLE		
	11/6 - 12/5/18	ACCOUNT STATEMENT	43.06
TOTAL FOR: COMCAST CABLE			43.06
10509	CONSUMERS ENERGY		
	10/17/2018	ACCOUNT STATEMENT	116.01
	9/20 - 10/17/18	ACCOUNT STATEMENT	39.13
	9/25 - 10/22/18	ACCOUNT STATEMENTS	1,968.35
TOTAL FOR: CONSUMERS ENERGY			2,123.49
02019	CORPORATE CLEAN SERVICES		
	10251	CARPET CLEANING - LIBRARY	1,776.36
	10252	CARPET CLEANING - POLICE DEPT	990.31
	10253	CARPENT CLEANING/GROUT CITY HALL	1,019.94
	10254	CARPET CLEANING - DPW	382.80
TOTAL FOR: CORPORATE CLEAN SERVICES			4,169.41
REFUND TAX	DERJCO LLC		
	11/01/2018.	2018 Sum Tax Refund 41-20-03-301-033	10,802.57
TOTAL FOR: DERJCO LLC			10,802.57
00148	DICKINSON WRIGHT PLLC		
	1307533	LEGAL SERVICES	2,386.50
	1307546	LEGAL SERVICES	592.00
	1307563	LEGAL SERVICES - SABO PR	214.40
	1307564	LEGAL SERVICES - DDA	55.50
	1307567	LEGAL SERVICES - LITEHOUSE WASTE STREAM	1,036.00
	1307568	LEGAL SERVICES - W/S RATES	55.50
	1307569	LEGAL SERVICES - LITEHOUSE	148.00
	1307571	LEGAL SERVICES - ENWORK	55.50
	1307573	LEGAL SERVICES - 906 E MAIN	3,570.50
	1307621	LEGAL SERVICES	24.00
	1307639	LEGAL SERVICES	401.80
TOTAL FOR: DICKINSON WRIGHT PLLC			8,539.70
02035	DIGITAL OFFICE MACHINES, INC.		
	18214	POLICE COPY MACHINE CONTRACT	67.48
	18215	DPW COPY MACHINE CONTRACT	85.46
TOTAL FOR: DIGITAL OFFICE MACHINES, INC.			152.94
10487	ENVIRONMENTAL RESOURCE ASSOCIATES		
	878945	WTP COIFORM MICROBE E	313.73
TOTAL FOR: ENVIRONMENTAL RESOURCE ASSOCIATES			313.73
00744	ETNA SUPPLY COMPANY		
	S102815078.001	WTP R & M	156.00
	S102815102.001	WTP R & M	832.00
TOTAL FOR: ETNA SUPPLY COMPANY			988.00
00172	EVERGREEN UNDERGROUND, INC.		
	42491	VETERANS PARK R & M	1,210.00
TOTAL FOR: EVERGREEN UNDERGROUND, INC.			1,210.00

11/02/2018 12:24 PM
User: LORI
DB: Lowell

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF LOWELL
EXP CHECK RUN DATES 10/15/2018 - 11/02/2018
BOTH JOURNALIZED AND UNJOURNALIZED
PAID - CHECK TYPE: PAPER CHECK

Page: 3/8

Vendor Code	Vendor Name	Invoice	Description	Amount
00711	GERARD, LORI	10/16/2018	KITCHEN SUPPLIES REIMBURSEMENT	91.89
TOTAL FOR: GERARD, LORI				91.89
10413	GR CENTRAL IRON & STEEL INC	8134	EQUIP R & M	552.00
TOTAL FOR: GR CENTRAL IRON & STEEL INC				552.00
00225	GRAND RAPIDS COMMUNITY COLLEGE	10/1 - 10/15/2018	TAX DISBURSEMENT	295.99
		10/16 - 10/31/18	TAX DISBURSEMENT	460.36
TOTAL FOR: GRAND RAPIDS COMMUNITY COLLEGE				756.35
01285	GREAT LAKES PAVING	8269	WTP R & M	7,390.00
TOTAL FOR: GREAT LAKES PAVING				7,390.00
01508	GTW	167374	EQUIP FUND R & M	33.84
TOTAL FOR: GTW				33.84
00710	HAROLD ZEIGLER FORD, INC.	127473	EQUIP FUND R & M	68.56
TOTAL FOR: HAROLD ZEIGLER FORD, INC.				68.56
02463	HYDROCORP	0049641-IN	CROSS CONNECTION SEPT 2018	937.00
TOTAL FOR: HYDROCORP				937.00
REFUND UB	JOHNSON, STACY	10/30/2018	UB deposit refund for account: 3-04033-1	200.00
TOTAL FOR: JOHNSON, STACY				200.00
00280	KAMMINGA & ROODVOETS, INC.	PYMT 6	UTILITY & STREET IMP - BROADWAY	238,172.65
TOTAL FOR: KAMMINGA & ROODVOETS, INC.				238,172.65
01568	KENNEDY INDUSTRIES INC	606451	WATER DEPT R & M	1,331.38
TOTAL FOR: KENNEDY INDUSTRIES INC				1,331.38
00286	KENT COUNTY CLERKS ASSOC.	11/2/2018	BUSINESS MTG/DINNER	50.00
TOTAL FOR: KENT COUNTY CLERKS ASSOC.				50.00
10239	KENT COUNTY REFUSE DISPOSAL SYSTEM	3107994	RECORDS FOR INCINERATOR	144.90
TOTAL FOR: KENT COUNTY REFUSE DISPOSAL SYSTEM				144.90

11/02/2018 12:24 PM
User: LORI
DB: Lowell

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF LOWELL
EXP CHECK RUN DATES 10/15/2018 - 11/02/2018
BOTH JOURNALIZED AND UNJOURNALIZED
PAID - CHECK TYPE: PAPER CHECK

Page: 4/8

Vendor Code	Vendor Name	Invoice	Description	Amount
00291	KENT COUNTY ROAD COMMISSION			
		27883	HUSON & BOWES TRAFFIC SIGNAL	18,988.11
		27910	HUDSON & BOWES TRAFFIC SIGNAL	13,500.00
TOTAL FOR: KENT COUNTY ROAD COMMISSION				32,488.11
00300	KENT COUNTY TREASURER			
		10/1 - 10/15/2018 TAX DISBURSEMENT		1,717.60
		10/16 - 10/31/18 TAX DISBURSEMENT		2,671.45
TOTAL FOR: KENT COUNTY TREASURER				4,389.05
00302	KENT INTERMEDIATE SCHOOL DIST.			
		10/1 - 10/15/2018 TAX DISBURSEMENT		943.40
		10/16 - 10/31/201 TAX DISBURSEMENT		1,467.29
TOTAL FOR: KENT INTERMEDIATE SCHOOL DIST.				2,410.69
02209	KERKSTRA PORTABLE, INC.			
		129518	PORTABLE RESTROOM - REC PARK	210.00
		129875	PORTABLE RESTROOM - FLAT RIVER BOAT LAUNCH	190.00
		130207	PORTABLE RESTROOM - BURCH FIELD	125.00
		130596	PORTABLE RESTROOM - OAKWOOD	80.00
TOTAL FOR: KERKSTRA PORTABLE, INC.				605.00
REFUND UB	KIRBY, NEIL			
		11/01/2018	UB refund for account: 5-04020-3	10.36
TOTAL FOR: KIRBY, NEIL				10.36
10018	KORE/HI COM, INC.			
		10/30/2018	VERITAS SYSTEM RECOVERY SUPPORT	324.30
TOTAL FOR: KORE/HI COM, INC.				324.30
02241	LITE'S PLUS			
		50030	LED LIGHTS	99.50
		50256	LED LIGHTS	99.50
TOTAL FOR: LITE'S PLUS				199.00
02168	LITES PLUS, INC.			
		50208	LED LIGHTS WTP	388.45
TOTAL FOR: LITES PLUS, INC.				388.45
00317	LOWELL AREA CHAMBER			
		2018	CHRISTMAS WREATHS	80.00
TOTAL FOR: LOWELL AREA CHAMBER				80.00
01374	LOWELL AREA HISTORICAL MUSEUM			
		10/1 - 10/15/2018 TAX DISBURSEMENT		40.46
		10/16 - 10/31/201 TAX DISBURSEMENT		62.95
TOTAL FOR: LOWELL AREA HISTORICAL MUSEUM				103.41
00562	LOWELL AREA SCHOOLS			
		10/1 - 10/15/2018 TAX DISBURSEMENT		1,397.54
		10/16 - 10/31/201 TAX DISBURSEMENT		1,247.67
		1097	COPY PAPER	1,152.80
TOTAL FOR: LOWELL AREA SCHOOLS				3,798.01

11/02/2018 12:24 PM
User: LORI
DB: Lowell

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF LOWELL
EXP CHECK RUN DATES 10/15/2018 - 11/02/2018
BOTH JOURNALIZED AND UNJOURNALIZED
PAID - CHECK TYPE: PAPER CHECK

Page: 5/8

Vendor Code	Vendor Name	Invoice	Description	Amount
00341	LOWELL LIGHT & POWER			
	10/17/2018		INVOICES 3192,3193 & ELECTRIC STMTS	19,099.55
	10/3/2018		SALES TAX REFUND FROM STATE OF MICHIGAN	11,456.77
	3203		ACCESS POINT/ST LIGHT R&M	2,731.77
	OCT 2018		ELECTRIC STATEMENTS	17,238.83
TOTAL FOR: LOWELL LIGHT & POWER				50,526.92
10615	MANSZEWSKI LANDSCAPING LLC			
	343		2018 MOWING CONTRACT PYMT 4	7,200.00
TOTAL FOR: MANSZEWSKI LANDSCAPING LLC				7,200.00
REFUND UB	MAYBERRY HOMES			
	11/01/2018		UB refund for account: 6-01391-1	50.09
TOTAL FOR: MAYBERRY HOMES				50.09
REFUND UB	MAYNARD, EARL R.			
	11/01/2018		UB refund for account: 3-01860-1	12.72
TOTAL FOR: MAYNARD, EARL R.				12.72
00378	MCMI			
	181001C-IN		LIBRARY R & M	125.00
TOTAL FOR: MCMI				125.00
10645	MERCANTILE BANK OF MICHIGAN			
	09/17/2018		DUMP BODY AND PLOW TRUCK INTEREST PAYMENT	794.26
TOTAL FOR: MERCANTILE BANK OF MICHIGAN				794.26
00426	MODEL COVERALL SERVICE, INC.			
	OCT 2018		ACCOUNT STATEMENT	232.94
TOTAL FOR: MODEL COVERALL SERVICE, INC.				232.94
REFUND UB	MOONEY, JOHN			
	11/01/2018		UB refund for account: 2-00600-12	103.86
TOTAL FOR: MOONEY, JOHN				103.86
10778	NATIONAL PEN CO. LLC			
	110332148		POLICE DEPT PENS	137.94
TOTAL FOR: NATIONAL PEN CO. LLC				137.94
00468	NYE UNIFORM COMPANY			
	671469		LPD UNIFORMS	114.00
	676534		POLICE UNIFORMS	208.50
TOTAL FOR: NYE UNIFORM COMPANY				322.50
00499	PETTY CASH			
	10/16/2018		PETTY CASH 10/16/2018	88.42
TOTAL FOR: PETTY CASH				88.42
REFUND UB	PIER, HANNAH			
	10/30/2018		UB deposit refund for account: 3-04026-2	200.00
TOTAL FOR: PIER, HANNAH				200.00

11/02/2018 12:24 PM
User: LORI
DB: Lowell

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF LOWELL
EXP CHECK RUN DATES 10/15/2018 - 11/02/2018
BOTH JOURNALIZED AND UNJOURNALIZED
PAID - CHECK TYPE: PAPER CHECK

Page: 6/8

Vendor Code	Vendor Name	Description	Amount
	Invoice		
02247	PITNEY BOWES INC.		
	1009595634	1 BOX RED INK CART	254.97
TOTAL FOR: PITNEY BOWES INC.			254.97
00506	POSTMASTER		
	10/31/2018	WATER/SEWER BILLS POSTAGE	449.11
TOTAL FOR: POSTMASTER			449.11
00512	PREIN & NEWHOF, INC.		
	46832	PROF SERVICES - CONSULTING	83.80
	46854	PROF SERVICES - GENERAL	721.00
	46855	PROF SERVICES - SAW GRANT	36,857.65
	46856	PROF SERVICES - S BROADWAY IMPR	906.00
TOTAL FOR: PREIN & NEWHOF, INC.			38,568.45
02331	PROGRESSIVE HEATING COOLING, CORP.		
	2015239	CITY HALL R & M	6,083.00
	2015248	LIBRARY R & M	431.71
TOTAL FOR: PROGRESSIVE HEATING COOLING, CORP.			6,514.71
01159	PURCHASE POWER		
	10/10/2018	POSTAGE METER REFILL	534.99
TOTAL FOR: PURCHASE POWER			534.99
10130	RASHID, JEFFREY		
	11/1/18	EXPENSES REPORT OCT 2018	61.04
	SEPT 2018	ASSESSING OFFICE EXPENSES	54.50
TOTAL FOR: RASHID, JEFFREY			115.54
00523	RAYNOR OVERHEAD DOOR OF GRAND		
	28785	LPD GARAGE DOOR	2,439.00
TOTAL FOR: RAYNOR OVERHEAD DOOR OF GRAND			2,439.00
10378	RUESINK, KATHIE		
	541090/541091	CLEANING SERVICES	540.00
TOTAL FOR: RUESINK, KATHIE			540.00
10344	SCHOLTEN LANDSCAPE MAINTENANCE		
	1150	EARLY SPRING APPLICATION DDA	355.00
TOTAL FOR: SCHOLTEN LANDSCAPE MAINTENANCE			355.00
10616	SITEONE LANDSCAPE SUPPLY LLC		
	87258007-001	ORCHARD LOPPER - CEMETERY	58.63
TOTAL FOR: SITEONE LANDSCAPE SUPPLY LLC			58.63
10276	SPRINT		
	9/10 - 10/09/18	ACCOUNT STATEMENT	618.59
TOTAL FOR: SPRINT			618.59
01627	STATE INSTALLATION & SERVICE		
	19037	R & M ON TRUCK HOIST	6,889.19
TOTAL FOR: STATE INSTALLATION & SERVICE			6,889.19

11/02/2018 12:24 PM
User: LORI
DB: Lowell

INVOICE APPROVAL BY INVOICEREPORT FOR CITY OF LOWELL
EXP CHECK RUN DATES 10/15/2018 - 11/02/2018
BOTH JOURNALIZED AND UNJOURNALIZED
PAID - CHECK TYPE: PAPER CHECK

Page: 7/8

Vendor Code	Vendor Name	Invoice	Description	Amount
00605	STATE OF MICHIGAN	10/19/2018	CDL LICENSE RENEWAL JOE BAKER	65.00
TOTAL FOR: STATE OF MICHIGAN				65.00
00924	STATE OF MICHIGAN	761-10360521	WATER SAMPLE TESTING	84.00
TOTAL FOR: STATE OF MICHIGAN				84.00
02032	STEALTH PEST MANAGEMENT LLC	10/18/2018	PEST CONTROL	220.00
TOTAL FOR: STEALTH PEST MANAGEMENT LLC				220.00
10530	STRATEGIC ACCOUNTING & TAX SOLUTION	7932	ACCOUNTING & AUDIT WORK	227.50
TOTAL FOR: STRATEGIC ACCOUNTING & TAX SOLUTION				227.50
10583	SUEZ WATER ENVIRONMENTAL SVC INC	201835204	WWTP OPERATIONS OCTOBER 2018	37,882.00
TOTAL FOR: SUEZ WATER ENVIRONMENTAL SVC INC				37,882.00
02473	SUPERIOR ASPHALT, INC.	57657	STREET SUPPLIES	1,167.50
TOTAL FOR: SUPERIOR ASPHALT, INC.				1,167.50
10514	SUPPLYGEEKS	556644-0	OFFICE SUPPLIES	146.84
		557651-0	OFFICE SUPPLIES	143.41
TOTAL FOR: SUPPLYGEEKS				290.25
10069	TRUGREEN	2277638100	LAWN CARE - WTP	110.85
TOTAL FOR: TRUGREEN				110.85
10394	UNDER-PRESSURE STEAM & CLEAN LLC	6967	WATER TANK CLEANING	2,095.00
TOTAL FOR: UNDER-PRESSURE STEAM & CLEAN LLC				2,095.00
10484	VERGENNES BROADBAND	3521-20181017-1	AIRPORT INTERNET	49.99
TOTAL FOR: VERGENNES BROADBAND				49.99
02277	VERIZON WIRELESS	9816340232	ACCOUNT STATEMENT	158.07
		9816386010	ACCOUNT STATEMENT	40.01
TOTAL FOR: VERIZON WIRELESS				198.08
02432	WEST MICHIGAN INTERNATIONAL	X101130716:01	SWITCH HEADLIGHT ROCKER	44.89
		X101130863:01	EQUIP FUND R & M	74.02
TOTAL FOR: WEST MICHIGAN INTERNATIONAL				118.91

11/02/2018 12:24 PM
User: LORI
DB: Lowell

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF LOWELL
EXP CHECK RUN DATES 10/15/2018 - 11/02/2018
BOTH JOURNALIZED AND UNJOURNALIZED
PAID - CHECK TYPE: PAPER CHECK

Page: 8/8

Vendor Code	Vendor Name		
	Invoice	Description	Amount
00692	WILLIAMS & WORKS INC.		
	86013	CONSULTING SERVICES	4,662.68
	86172	CONSULTING - HILLSIDE CT	559.00
TOTAL FOR: WILLIAMS & WORKS INC.			5,221.68
10769	WINDTEK INC		
	10/18/2018	REPLACEMENT CK FOR WINDSOCK	121.15
TOTAL FOR: WINDTEK INC			121.15
01860	WISNIEWSKI, LUANNE		
	10/24/2018	CITY HALL SUPPLIES	33.00
TOTAL FOR: WISNIEWSKI, LUANNE			33.00
02579	WMCJTC		
	10/22/2018	SPRING 2018 PYMT	204.01
TOTAL FOR: WMCJTC			204.01
TOTAL - ALL VENDORS			503,272.88

11/02/2018 12:25 PM
User: LORI
DB: Lowell

INVOICE GL DISTRIBUTION REPORT FOR CITY OF LOWELL
EXP CHECK RUN DATES 10/15/2018 - 11/02/2018
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 1/7

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000					
101-000-084.015	DUE FROM FIRE AUTHORITY	MANSZEWSKI LANDSCAPING LL	2018 MOWING CONTRACT PYMT	150.00	71991
101-000-085.000	DUE FROM LIGHT & POWER	LOWELL LIGHT & POWER	SALES TAX REFUND FROM STA	11,456.77	71963
101-000-085.000	DUE FROM LIGHT & POWER	LOWELL AREA SCHOOLS	COPY PAPER	288.20	71990
101-000-285.004	CREEKSIDE DEPOSIT	CHRISTIAN LIFE CENTER	CREEKSIDE PARK DEPOSIT	50.00	71974
101-000-665.000	INTEREST	ARBOGAST ROBERT & JANET L	2018 Sum Tax Refund 41-20	3.85	72015
101-000-665.000	INTEREST	DERJCO LLC	2018 Sum Tax Refund 41-20	92.06	72023
101-000-676.000	INSURANCE RECOVERIES	RAYNOR OVERHEAD DOOR OF G	LPD GARAGE DOOR	1,966.58	71997
Total For Dept 000				14,007.46	
Dept 172 MANAGER					
101-172-850.000	COMMUNICATIONS	SPRINT	ACCOUNT STATEMENT	52.06	72001
101-172-955.000	MISCELLANEOUS EXPENSE	PETTY CASH	PETTY CASH 10/16/2018	20.00	71962
Total For Dept 172 MANAGE				72.06	
Dept 191 ELECTIONS					
101-191-740.000	OPERATING SUPPLIES	SUPPLYGEEKS	OFFICE SUPPLIES	31.77	72005
101-191-740.000	OPERATING SUPPLIES	SUPPLYGEEKS	OFFICE SUPPLIES	5.99	72059
Total For Dept 191 ELECTI				37.76	
Dept 209 ASSESSOR					
101-209-860.000	TRAVEL EXPENSES	RASHID, JEFFREY	ASSESSING OFFICE EXPENSES	54.50	71996
101-209-860.000	TRAVEL EXPENSES	RASHID, JEFFREY	EXPENSES REPORT OCT 2018	61.04	72054
Total For Dept 209 ASSESS				115.54	
Dept 210 ATTORNEY					
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	LEGAL SERVICES	592.00	71976
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	LEGAL SERVICES	401.80	71976
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	LEGAL SERVICES	24.00	71976
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	LEGAL SERVICES - ENWORK	55.50	71976
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	LEGAL SERVICES - 906 E MA	3,570.50	71976
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	LEGAL SERVICES - DDA	55.50	71976
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	LEGAL SERVICES	2,386.50	71976
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	LEGAL SERVICES - SABO PR	214.40	71976
Total For Dept 210 ATTORN				7,300.20	
Dept 215 CLERK					
101-215-730.000	POSTAGE	PITNEY BOWES INC.	1 BOX RED INK CART	254.97	71993
101-215-730.000	POSTAGE	PURCHASE POWER	POSTAGE METER REFILL	534.99	71995
101-215-850.000	COMMUNICATIONS	SPRINT	ACCOUNT STATEMENT	52.06	72001
101-215-955.000	MISCELLANEOUS EXPENSE	KENT COUNTY CLERKS ASSOC.	BUSINESS MTG/DINNER	50.00	72033
Total For Dept 215 CLERK				892.02	
Dept 253 TREASURER					
101-253-801.000	PROFESSIONAL SERVICES	STRATEGIC ACCOUNTING & TA	ACCOUNTING & AUDIT WORK	227.50	72057
Total For Dept 253 TREASU				227.50	
Dept 265 CITY HALL					
101-265-727.000	OFFICE SUPPLIES	SUPPLYGEEKS	OFFICE SUPPLIES	62.65	72005
101-265-740.000	OPERATING SUPPLIES	PETTY CASH	PETTY CASH 10/16/2018	3.15	71962
101-265-740.000	OPERATING SUPPLIES	GERARD, LORI	KITCHEN SUPPLIES REIMBURS	91.89	71979
101-265-740.000	OPERATING SUPPLIES	SUPPLYGEEKS	OFFICE SUPPLIES	42.53	72005
101-265-740.000	OPERATING SUPPLIES	KENT COUNTY REFUSE DISPOS	RECORDS FOR INCINERATOR	100.00	71984
101-265-740.000	OPERATING SUPPLIES	WISNIEWSKI, LUANNE	CITY HALL SUPPLIES	33.00	72011
101-265-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING SERVICES	360.00	71998
101-265-802.000	CONTRACTUAL	CORPORATE CLEAN SERVICES	CARPENT CLEANING/GROUT CI	1,019.94	72022
101-265-802.000	CONTRACTUAL	CORPORATE CLEAN SERVICES	CARPET CLEANING - POLICE	990.31	72022
101-265-802.000	CONTRACTUAL	STEALTH PEST MANAGEMENT L	PEST CONTROL	50.00	72056
101-265-850.000	COMMUNICATIONS	LOWELL LIGHT & POWER	INVOICES 3192,3193 & ELEC	388.55	71964
101-265-850.000	COMMUNICATIONS	LOWELL LIGHT & POWER	ACCESS POINT/ST LIGHT R&M	381.53	72043
101-265-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	INVOICES 3192,3193 & ELEC	2,793.88	71964
101-265-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENT	116.01	71975

11/02/2018 12:25 PM
 User: LORI
 DB: Lowell

INVOICE GL DISTRIBUTION REPORT FOR CITY OF LOWELL
 EXP CHECK RUN DATES 10/15/2018 - 11/02/2018
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

Page: 2/7

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 265 CITY HALL					
101-265-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENTS	650.04	72021
101-265-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	2,547.15	72043
101-265-930.000	REPAIR & MAINTENANCE	RAYNOR OVERHEAD DOOR OF G	LPD GARAGE DOOR	472.42	71997
101-265-930.000	REPAIR & MAINTENANCE	PROGRESSIVE HEATING COOLI	CITY HALL R & M	6,083.00	72053
Total For Dept 265 CITY H				16,186.05	
Dept 276 CEMETERY					
101-276-740.000	OPERATING SUPPLIES	LOWELL AREA CHAMBER	CHRISTMAS WREATHS	80.00	71967
101-276-740.000	OPERATING SUPPLIES	SITEONE LANDSCAPE SUPPLY	ORCHARD LOPPER - CEMETERY	58.63	72000
101-276-802.000	CONTRACTUAL	KERKSTRA PORTABLE, INC.	PORTABLE RESTROOM - OAKWO	80.00	72036
101-276-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	INVOICES 3192,3193 & ELEC	57.50	71964
101-276-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	84.50	72043
Total For Dept 276 CEMETE				360.63	
Dept 301 POLICE DEPARTMENT					
101-301-727.000	OFFICE SUPPLIES	NATIONAL PEN CO. LLC	POLICE DEPT PENS	137.94	72050
101-301-740.000	OPERATING SUPPLIES	PETTY CASH	PETTY CASH 10/16/2018	6.25	71962
101-301-740.000	OPERATING SUPPLIES	KENT COUNTY REFUSE DISPOS	RECORDS FOR INCINERATOR	44.90	71984
101-301-740.000	OPERATING SUPPLIES	SUPPLYGEEKS	OFFICE SUPPLIES	137.42	72059
101-301-744.000	UNIFORMS	NYE UNIFORM COMPANY	LPD UNIFORMS	114.00	71992
101-301-744.000	UNIFORMS	NYE UNIFORM COMPANY	POLICE UNIFORMS	208.50	72051
101-301-850.000	COMMUNICATIONS	LOWELL LIGHT & POWER	INVOICES 3192,3193 & ELEC	95.73	71964
101-301-850.000	COMMUNICATIONS	SPRINT	ACCOUNT STATEMENT	259.84	72001
101-301-850.000	COMMUNICATIONS	VERIZON WIRELESS	ACCOUNT STATEMENT	158.07	72008
101-301-850.000	COMMUNICATIONS	LOWELL LIGHT & POWER	ACCESS POINT/ST LIGHT R&M	93.81	72043
101-301-931.000	R & M POLICE CARS	BETTEN BAKER	LPD VEHICLE R & M	85.69	71972
101-301-931.000	R & M POLICE CARS	BIERI AUTO BODY INC.	2010 CEV IMPALA POLICE R	786.56	72017
101-301-958.000	MI CRIMINAL JUSTIS TRAIN.	WMCJTC	SPRING 2018 PYMT	204.01	72012
Total For Dept 301 POLICE				2,332.72	
Dept 400 PLANNING & ZONING					
101-400-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	CONSULTING SERVICES	1,313.00	72009
101-400-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	CONSULTING - HILLSIDE CT	559.00	72009
101-400-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	CONSULTING SERVICES	240.00	72009
101-400-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	CONSULTING SERVICES	422.00	72009
Total For Dept 400 PLANNI				2,534.00	
Dept 441 DEPARTMENT OF PUBLIC WORKS					
101-441-727.000	OFFICE SUPPLIES	SUPPLYGEEKS	OFFICE SUPPLIES	9.89	72005
101-441-802.000	CONTRACTUAL	STATE OF MICHIGAN	CDL LICENSE RENEWAL JOE B	65.00	71966
101-441-802.000	CONTRACTUAL	MANSZEWSKI LANDSCAPING LL	2018 MOWING CONTRACT PYMT	150.00	71991
101-441-802.000	CONTRACTUAL	CORPORATE CLEAN SERVICES	CARPET CLEANING - DPW	382.80	72022
101-441-802.000	CONTRACTUAL	STEALTH PEST MANAGEMENT L	PEST CONTROL	50.00	72056
101-441-850.000	COMMUNICATIONS	LOWELL LIGHT & POWER	INVOICES 3192,3193 & ELEC	27.88	71964
101-441-850.000	COMMUNICATIONS	SPRINT	ACCOUNT STATEMENT	77.06	72001
101-441-850.000	COMMUNICATIONS	COMCAST CABLE	ACCOUNT STATEMENT	43.06	72020
101-441-850.000	COMMUNICATIONS	LOWELL LIGHT & POWER	ACCESS POINT/ST LIGHT R&M	29.29	72043
101-441-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	INVOICES 3192,3193 & ELEC	338.22	71964
101-441-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENTS	215.90	72021
101-441-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	251.23	72043
101-441-926.000	STREET LIGHTING	LOWELL LIGHT & POWER	INVOICES 3192,3193 & ELEC	1,552.67	71964
101-441-926.000	STREET LIGHTING	LOWELL LIGHT & POWER	ACCESS POINT/ST LIGHT R&M	1,186.45	72043
101-441-926.000	STREET LIGHTING	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	1,151.15	72043
101-441-930.000	REPAIR & MAINTENANCE	LITE'S PLUS	LED LIGHTS	99.50	72039
101-441-930.000	REPAIR & MAINTENANCE	LITE'S PLUS	LED LIGHTS	99.50	72039
Total For Dept 441 DEPART				5,729.60	
Dept 747 CHAMBER/RIVERWALK					
101-747-920.000	CHAMBER UTILITIES	LOWELL LIGHT & POWER	INVOICES 3192,3193 & ELEC	109.24	71964

11/02/2018 12:25 PM
User: LORI
DB: Lowell

INVOICE GL DISTRIBUTION REPORT FOR CITY OF LOWELL
EXP CHECK RUN DATES 10/15/2018 - 11/02/2018
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 3/7

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 747 CHAMBER/RIVERWALK					
101-747-920.000	CHAMBER UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENTS	30.46	72021
101-747-920.000	CHAMBER UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	108.04	72043
Total For Dept 747 CHAMBE				247.74	
Dept 751 PARKS					
101-751-740.000	OPERATING SUPPLIES	KERKSTRA PORTABLE, INC.	PORTABLE RESTROOM - REC P	210.00	71988
101-751-740.000	OPERATING SUPPLIES	KERKSTRA PORTABLE, INC.	PORTABLE RESTROOM - BURCH	125.00	71988
101-751-802.000	CONTRACTUAL	MANSZEWSKI LANDSCAPING LL	2018 MOWING CONTRACT PYMT	5,760.00	71991
101-751-850.000	COMMUNICATIONS	SPRINT	ACCOUNT STATEMENT	25.00	72001
101-751-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	INVOICES 3192,3193 & ELEC	661.49	71964
101-751-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	691.27	72043
101-751-930.000	REPAIR & MAINTENANCE	CANFIELD PLUMBING & HEATI	STONEY LAKESIDE PARK R &	1,848.00	71973
Total For Dept 751 PARKS				9,320.76	
Dept 757 SHOWBOAT					
101-757-920.000	SHOWBOAT UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	47.70	72043
Total For Dept 757 SHOWBO				47.70	
Dept 790 LIBRARY					
101-790-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING SERVICES	180.00	71998
101-790-802.000	CONTRACTUAL	CORPORATE CLEAN SERVICES	CARPET CLEANING - LIBRARY	1,776.36	72022
101-790-802.000	CONTRACTUAL	STEALTH PEST MANAGEMENT L	PEST CONTROL	40.00	72056
101-790-850.000	COMMUNICATIONS	LOWELL LIGHT & POWER	INVOICES 3192,3193 & ELEC	125.49	71964
101-790-850.000	COMMUNICATIONS	LOWELL LIGHT & POWER	ACCESS POINT/ST LIGHT R&M	125.78	72043
101-790-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	INVOICES 3192,3193 & ELEC	1,304.31	71964
101-790-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENTS	332.86	72021
101-790-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	1,134.11	72043
101-790-930.000	REPAIR & MAINTENANCE	MCM	LIBRARY R & M	125.00	72047
101-790-930.000	REPAIR & MAINTENANCE	PROGRESSIVE HEATING COOLI	LIBRARY R & M	431.71	72053
101-790-930.000	REPAIR & MAINTENANCE	MODEL COVERALL SERVICE, I	ACCOUNT STATEMENT	232.94	72048
101-790-930.000	REPAIR & MAINTENANCE	PETTY CASH	PETTY CASH 10/16/2018	5.00	71962
Total For Dept 790 LIBRAR				5,813.56	
Dept 804 MUSEUM					
101-804-887.000	CONTRIBUTIONS & MAINTENAN	STEALTH PEST MANAGEMENT L	PEST CONTROL	40.00	72056
101-804-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	INVOICES 3192,3193 & ELEC	321.65	71964
101-804-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENTS	155.41	72021
101-804-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	231.70	72043
101-804-955.000	PROPERTY TAX DISTRIBUTION	LOWELL AREA HISTORICAL MU	TAX DISBURSEMENT	40.46	71989
101-804-955.000	PROPERTY TAX DISTRIBUTION	LOWELL AREA HISTORICAL MU	TAX DISBURSEMENT	62.95	72041
Total For Dept 804 MUSEUM				852.17	
Total For Fund 101 GENERA				66,077.47	
Fund 202 MAJOR STREET FUND					
Dept 463 MAINTENANCE					
202-463-850.000	COMMUNICATIONS	SPRINT	ACCOUNT STATEMENT	25.26	72001
202-463-930.000	REPAIR & MAINTENANCE	SUPERIOR ASPHALT, INC.	STREET SUPPLIES	583.75	72058
Total For Dept 463 MAINTEN				609.01	
Total For Fund 202 MAJOR				609.01	
Fund 203 LOCAL STREET FUND					
Dept 463 MAINTENANCE					
203-463-850.000	COMMUNICATIONS	SPRINT	ACCOUNT STATEMENT	25.25	72001
203-463-930.000	REPAIR & MAINTENANCE	SUPERIOR ASPHALT, INC.	STREET SUPPLIES	583.75	72058
Total For Dept 463 MAINTEN				609.00	
Total For Fund 203 LOCAL				609.00	
Fund 238 HISTORICAL DISTRICT FUND					
Dept 000					
238-000-880.000	COMMUNITY PROMOTION	BARTKUS, ERIC K	HDC GRANT WINDOWS 215 W M	2,167.00	72016

11/02/2018 12:25 PM
User: LORI
DB: Lowell

INVOICE GL DISTRIBUTION REPORT FOR CITY OF LOWELL
EXP CHECK RUN DATES 10/15/2018 - 11/02/2018
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 4/7

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 238 HISTORICAL DISTRICT FUND					
Dept 000					
		Total For Dept 000		2,167.00	
		Total For Fund 238 HISTOR		2,167.00	
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 463 MAINTENANCE					
248-463-802.000	CONTRACTUAL	KERKSTRA PORTABLE, INC.	PORTABLE RESTROOM - FLAT	190.00	71988
248-463-802.000	CONTRACTUAL	SCHOLTEN LANDSCAPE MAINTEN	EARLY SPRING APPLICATION	355.00	71999
248-463-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	INVOICES 3192,3193 & ELEC	701.43	71964
248-463-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ACCESS POINT/ST LIGHT R&M	605.13	72043
248-463-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	633.73	72043
248-463-930.000	REPAIR & MAINTENANCE	EVERGREEN UNDERGROUND, IN	VETERANS PARK R & M	1,210.00	72026
		Total For Dept 463 MAINTEN		3,695.29	
Dept 740 COMMUNITY PROMOTIONS					
248-740-880.000	COMMUNITY PROMOTION	PETTY CASH	PETTY CASH 10/16/2018	54.02	71962
		Total For Dept 740 COMMUN		54.02	
		Total For Fund 248 DOWNTOW		3,749.31	
Fund 260 DESIGNATED CONTRIBUTIONS					
Dept 474 TRAFFIC					
260-474-740.000	OPERATING SUPPLIES	WILLIAMS & WORKS INC.	CONSULTING SERVICES	2,687.68	72009
		Total For Dept 474 TRAFFI		2,687.68	
Dept 758 DOG PARK					
260-758-930.000	REPAIR & MAINTENANCE	CANFIELD PLUMBING & HEATI	WINTERIZE DOG PARK	104.00	72019
		Total For Dept 758 DOG PA		104.00	
		Total For Fund 260 DESIGN		2,791.68	
Fund 581 AIRPORT FUND					
Dept 000					
581-000-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENTS	269.57	72021
581-000-930.000	REPAIR & MAINTENANCE	WINDTEK INC	REPLACEMENT CK FOR WINDSO	121.15	72010
581-000-955.000	MISCELLANEOUS EXPENSE	VERGENNES BROADBAND	AIRPORT INTERNET	49.99	72007
		Total For Dept 000		440.71	
		Total For Fund 581 AIRPOR		440.71	
Fund 590 WASTEWATER FUND					
Dept 000					
590-000-043.000	DUE FROM EARTH TECH	LOWELL LIGHT & POWER	INVOICES 3192,3193 & ELEC	4,589.68	71964
590-000-043.000	DUE FROM EARTH TECH	LOWELL LIGHT & POWER	ACCESS POINT/ST LIGHT R&M	156.62	72043
590-000-043.000	DUE FROM EARTH TECH	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	4,776.99	72043
590-000-276.000	Sewer Inside 5/8"	KIRBY, NEIL	UB refund for account: 5-	5.14	72037
590-000-276.000	Sewer	MAYNARD, EARL R.	UB refund for account: 3-	7.96	72046
590-000-276.000	Sewer Inside 5/8"	MOONEY, JOHN	UB refund for account: 2-	55.03	72049
		Total For Dept 000		9,591.42	
Dept 550 TREATMENT					
590-550-801.000	PROFESSIONAL SERVICES	PREIN & NEWHOF, INC.	PROF SERVICES - SAW GRANT	36,857.65	71994
590-550-802.000	CONTRACTUAL	SUEZ WATER ENVIRONMENTAL	WWTP OPERATIONS OCTOBER 2	37,882.00	72004
		Total For Dept 550 TREATM		74,739.65	
Dept 551 COLLECTION					
590-551-850.000	COMMUNICATIONS	SPRINT	ACCOUNT STATEMENT	38.53	72001
590-551-850.000	COMMUNICATIONS	VERIZON WIRELESS	ACCOUNT STATEMENT	20.01	72008
590-551-970.000	CAPITAL OUTLAY	PREIN & NEWHOF, INC.	PROF SERVICES - S BROADWA	434.88	71994
590-551-970.000	CAPITAL OUTLAY	KAMMINGA & ROODVOETS, INC	UTILITY & STREET IMP - BR	114,322.88	71983
590-551-970.000	CAPITAL OUTLAY	KENT COUNTY ROAD COMMISSI	HUDSON & BOWES TRAFFIC SI	6,480.00	71985
590-551-970.000	CAPITAL OUTLAY	KENT COUNTY ROAD COMMISSI	HUSON & BOWES TRAFFIC SIG	9,114.29	71985
		Total For Dept 551 COLLEC		130,410.59	
Dept 552 CUSTOMER ACCOUNTS					
590-552-703.000	SALARIES-METER READS	BARTLETT, SANDY	METER READER PAYROLL & MI	354.20	71971

11/02/2018 12:25 PM
User: LORI
DB: Lowell

INVOICE GL DISTRIBUTION REPORT FOR CITY OF LOWELL
EXP CHECK RUN DATES 10/15/2018 - 11/02/2018
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 5/7

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 590 WASTEWATER FUND					
Dept 552 CUSTOMER ACCOUNTS					
590-552-730.000	POSTAGE	POSTMASTER	WATER/SEWER BILLS POSTAGE	224.56	72013
590-552-860.000	TRAVEL EXPENSES	BARTLETT, SANDY	METER READER PAYROLL & MI	31.07	71971
Total For Dept 552 CUSTOM				609.83	
Dept 553 ADMINISTRATION					
590-553-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	LEGAL SERVICES - LITEHOUS	1,036.00	71976
590-553-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	LEGAL SERVICES - W/S RATE	27.75	71976
590-553-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	LEGAL SERVICES - LITEHOUS	148.00	71976
Total For Dept 553 ADMINI				1,211.75	
Total For Fund 590 WASTE				216,563.24	
Fund 591 WATER FUND					
Dept 000					
591-000-276.000	Deposit Refund	JOHNSON, STACY	UB deposit refund for acc	200.00	72031
591-000-276.000	Deposit Refund	PIER, HANNAH	UB deposit refund for acc	200.00	72052
591-000-276.000	Water Inside 5/8"	KIRBY, NEIL	UB refund for account: 5-	5.22	72037
591-000-276.000	Water	MAYBERRY HOMES	UB refund for account: 6-	50.09	72045
591-000-276.000	Water	MAYNARD, EARL R.	UB refund for account: 3-	4.76	72046
591-000-276.000	Water	MOONEY, JOHN	UB refund for account: 2-	48.83	72049
Total For Dept 000				508.90	
Dept 570 TREATMENT					
591-570-743.000	CHEMICALS	ALEXANDER CHEMICAL CORP	WTP CHEMICALS	2,038.75	71969
591-570-801.000	PROFESSIONAL SERVICES	ADDORIO TECHNOLOGIES, LLC	PROFESSIONAL SVC - WTP	80.00	71968
591-570-801.000	PROFESSIONAL SERVICES	ENVIRONMENTAL RESOURCE AS	WTP COIFORM MICROBE E	313.73	71978
591-570-801.000	PROFESSIONAL SERVICES	STATE OF MICHIGAN	WATER SAMPLE TESTING	84.00	72003
591-570-802.000	CONTRACTUAL	TRUGREEN	LAWN CARE - WTP	110.85	72006
591-570-802.000	CONTRACTUAL	MANSZEWSKI LANDSCAPING LL	2018 MOWING CONTRACT PYMT	660.00	71991
591-570-802.000	CONTRACTUAL	STEALTH PEST MANAGEMENT L	PEST CONTROL	40.00	72056
591-570-850.000	COMMUNICATIONS	LOWELL LIGHT & POWER	INVOICES 3192,3193 & ELEC	152.87	71964
591-570-850.000	COMMUNICATIONS	SPRINT	ACCOUNT STATEMENT	25.00	72001
591-570-850.000	COMMUNICATIONS	LOWELL LIGHT & POWER	ACCESS POINT/ST LIGHT R&M	153.16	72043
591-570-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	INVOICES 3192,3193 & ELEC	4,406.00	71964
591-570-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENTS	245.56	72021
591-570-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	4,270.66	72043
591-570-930.000	REPAIR & MAINTENANCE	ETNA SUPPLY COMPANY	WTP R & M	156.00	72025
591-570-930.000	REPAIR & MAINTENANCE	ETNA SUPPLY COMPANY	WTP R & M	832.00	72025
591-570-930.000	REPAIR & MAINTENANCE	GREAT LAKES PAVING	WTP R & M	7,390.00	72028
Total For Dept 570 TREATM				20,958.58	
Dept 571 DISTRIBUTION					
591-571-801.000	CROSS CONNECTIONS	HYDROCORP	CROSS CONNECTION SEPT 201	937.00	71982
591-571-802.000	CONTRACTUAL	MANSZEWSKI LANDSCAPING LL	2018 MOWING CONTRACT PYMT	480.00	71991
591-571-850.000	COMMUNICATIONS	SPRINT	ACCOUNT STATEMENT	38.53	72001
591-571-850.000	COMMUNICATIONS	VERIZON WIRELESS	ACCOUNT STATEMENT	20.00	72008
591-571-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	INVOICES 3192,3193 & ELEC	1,472.96	71964
591-571-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENT	39.13	71975
591-571-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENTS	68.55	72021
591-571-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	1,310.60	72043
591-571-930.000	REPAIR & MAINTENANCE	CANFIELD PLUMBING & HEATI	PLUMBING MATERIALS WATER	43.00	72019
591-571-930.000	REPAIR & MAINTENANCE	CANFIELD PLUMBING & HEATI	METER CHANGE OUT - 724 N	169.00	72019
591-571-930.000	REPAIR & MAINTENANCE	KENNEDY INDUSTRIES INC	WATER DEPT R & M	1,331.38	72032
591-571-930.000	REPAIR & MAINTENANCE	LITES PLUS, INC.	LED LIGHTS WTP	388.45	72040
591-571-930.000	REPAIR & MAINTENANCE	UNDER-PRESSURE STEAM & CL	WATER TANK CLEANING	2,095.00	72060
591-571-970.000	CAPITAL OUTLAY	PREIN & NEWHOF, INC.	PROF SERVICES - S BROADWA	471.12	71994
591-571-970.000	CAPITAL OUTLAY	KAMMINGA & ROODVOETS, INC	UTILITY & STREET IMP - BR	123,849.77	71983
591-571-970.000	CAPITAL OUTLAY	KENT COUNTY ROAD COMMISSI	HUDSON & BOWES TRAFFIC SI	7,020.00	71985
591-571-970.000	CAPITAL OUTLAY	KENT COUNTY ROAD COMMISSI	HUSON & BOWES TRAFFIC SIG	9,873.82	71985

11/02/2018 12:25 PM
User: LORI
DB: Lowell

INVOICE GL DISTRIBUTION REPORT FOR CITY OF LOWELL
EXP CHECK RUN DATES 10/15/2018 - 11/02/2018
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 6/7

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 591 WATER FUND					
Dept 571 DISTRIBUTION					
Total For Dept 571 DISTRI				149,608.31	
Dept 572 CUSTOMER ACCOUNTS					
591-572-703.000	SALARIES-METER READS	BARTLETT, SANDY	METER READER PAYROLL & MI	354.20	71971
591-572-730.000	POSTAGE	POSTMASTER	WATER/SEWER BILLS POSTAGE	224.55	72013
591-572-860.000	TRAVEL EXPENSES	BARTLETT, SANDY	METER READER PAYROLL & MI	31.06	71971
Total For Dept 572 CUSTOM				609.81	
Dept 573 ADMINISTRATION					
591-573-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	LEGAL SERVICES - W/S RATE	27.75	71976
591-573-801.000	PROFESSIONAL SERVICES	PREIN & NEWHOF, INC.	PROF SERVICES - CONSULTIN	83.80	71994
591-573-801.000	PROFESSIONAL SERVICES	PREIN & NEWHOF, INC.	PROF SERVICES - GENERAL	721.00	71994
Total For Dept 573 ADMINI				832.55	
Total For Fund 591 WATER				172,518.15	
Fund 636 DATA PROCESSING FUND					
Dept 000					
636-000-740.000	OPERATING SUPPLIES	LOWELL AREA SCHOOLS	COPY PAPER	864.60	71990
636-000-801.000	PROFESSIONAL SERVICES	ADDORIO TECHNOLOGIES, LLC	PROFESSIONAL SVCS	540.00	71968
636-000-802.000	CONTRACTUAL	APPLIED IMAGING	CITY HALL COPY MACHINE CO	342.32	71970
636-000-802.000	CONTRACTUAL	BS&A SOFTWARE	ANNUAL SUPPORT SERVICES F	4,423.00	72018
636-000-802.000	CONTRACTUAL	DIGITAL OFFICE MACHINES,	POLICE COPY MACHINE CONTR	67.48	72024
636-000-802.000	CONTRACTUAL	DIGITAL OFFICE MACHINES,	DPW COPY MACHINE CONTRACT	85.46	72024
636-000-802.000	CONTRACTUAL	KORE/HI COM, INC.	VERITAS SYSTEM RECOVERY S	324.30	72038
Total For Dept 000				6,647.16	
Total For Fund 636 DATA P				6,647.16	
Fund 661 EQUIPMENT FUND					
Dept 895 FLEET MAINT. & REPLACEMENT					
661-895-930.000	REPAIR & MAINTENANCE	GR CENTRAL IRON & STEEL I	EQUIP R & M	552.00	71980
661-895-930.000	REPAIR & MAINTENANCE	AB SPRING SERVICE, INC.	SUSPENSION REPAIR	1,473.11	72014
661-895-930.000	REPAIR & MAINTENANCE	GTW	EQUIP FUND R & M	33.84	72029
661-895-930.000	REPAIR & MAINTENANCE	HAROLD ZEIGLER FORD, INC.	EQUIP FUND R & M	68.56	72030
661-895-930.000	REPAIR & MAINTENANCE	WEST MICHIGAN INTERNATION	SWITCH HEADLIGHT ROCKER	44.89	72061
661-895-930.000	REPAIR & MAINTENANCE	WEST MICHIGAN INTERNATION	EQUIP FUND R & M	74.02	72061
661-895-981.000	EQUIPMENT	STATE INSTALLATION & SERV	R & M ON TRUCK HOIST	6,889.19	72055
661-895-995.000	INTEREST PAYABLE	MERCANTILE BANK OF MICHIG	DUMP BODY AND PLOW TRUCK	794.26	71961
Total For Dept 895 FLEET				9,929.87	
Total For Fund 661 EQUIPM				9,929.87	
Fund 703 CURRENT TAX COLLECTION FUND					
Dept 000					
703-000-222.000	DUE TO COUNTY-CURRENT TAX	KENT COUNTY TREASURER	TAX DISBURSEMENT	715.13	71986
703-000-222.000	DUE TO COUNTY-CURRENT TAX	KENT COUNTY TREASURER	TAX DISBURSEMENT	1,112.28	72034
703-000-225.000	DUE TO SCHOOLS	LOWELL AREA SCHOOLS	TAX DISBURSEMENT	1,397.54	71990
703-000-225.000	DUE TO SCHOOLS	LOWELL AREA SCHOOLS	TAX DISBURSEMENT	1,247.67	72042
703-000-228.009	DUE TO STATE-S.E.T.	KENT COUNTY TREASURER	TAX DISBURSEMENT	1,002.47	71986
703-000-228.009	DUE TO STATE-S.E.T.	KENT COUNTY TREASURER	TAX DISBURSEMENT	1,559.17	72034
703-000-234.000	DUE TO INTERMED SCH DISTR	KENT INTERMEDIATE SCHOOL	TAX DISBURSEMENT	943.40	71987
703-000-234.000	DUE TO INTERMED SCH DISTR	KENT INTERMEDIATE SCHOOL	TAX DISBURSEMENT	1,467.29	72035
703-000-235.000	DUE TO COMMUNITY COLLEGE	GRAND RAPIDS COMMUNITY CO	TAX DISBURSEMENT	295.99	71981
703-000-235.000	DUE TO COMMUNITY COLLEGE	GRAND RAPIDS COMMUNITY CO	TAX DISBURSEMENT	460.36	72027
703-000-275.000	DUE TO TAXPAYERS	ARBOGAST ROBERT & JANET L	2018 Sum Tax Refund 41-20	258.47	72015
703-000-275.000	DUE TO TAXPAYERS	DERJCO LLC	2018 Sum Tax Refund 41-20	10,710.51	72023
Total For Dept 000				21,170.28	
Total For Fund 703 CURREN				21,170.28	

11/02/2018 12:25 PM
User: LORI
DB: Lowell

INVOICE GL DISTRIBUTION REPORT FOR CITY OF LOWELL
EXP CHECK RUN DATES 10/15/2018 - 11/02/2018
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 7/7

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
-----------	-------------------	--------	---------------------	--------	---------

Fund Totals:

Fund 101	GENERAL FUND	66,077.47
Fund 202	MAJOR STREET FUN	609.01
Fund 203	LOCAL STREET FUN	609.00
Fund 238	HISTORICAL DISTR	2,167.00
Fund 248	DOWNTOWN DEVELOP	3,749.31
Fund 260	DESIGNATED CONTR	2,791.68
Fund 581	AIRPORT FUND	440.71
Fund 590	WASTEWATER FUND	216,563.24
Fund 591	WATER FUND	172,518.15
Fund 636	DATA PROCESSING	6,647.16
Fund 661	EQUIPMENT FUND	9,929.87
Fund 703	CURRENT TAX COLL	21,170.28

503,272.88



LOWELL CITY COUNCIL MEMORANDUM

DATE: November 2, 2018
TO: Michael Burns, City Manager
FROM: Rich LaBombard, Assistant City Manager *RML*
RE: S. Broadway Project Coordination and Bond Budget

Prein and Newhof has recently brought forward several issues pertaining to the completion of the road and sidewalk work on S. Broadway between Ottawa Street and the railroad tracks and the coordination of the King Milling site development on the old Michigan Wire property.

Prein and Newhof is proposing to postpone the paving and concrete work on S. Broadway until spring 2019 to allow work to progress on the old Michigan Wire property. Postponing the right-of-way work will ensure the new paving and concrete is not damaged in the course of development activities at the former Michigan Wire site and it will also ensure the final road and curb work will align well with the proposed drive approaches.

Furthermore, as a result of the recent lockout by the Michigan Infrastructure and Transportation Association involving the Operating Engineers Local 324, subcontractors are proposing steep price increases to complete work prior to the end of the regular construction season. The lockout resulted in a backlog of work and contractors have raised prices on asphalt by 60 percent and concrete by 15 percent due to high demand. Postponing the S. Broadway paving and concrete work should result in a more normal pricing structure in the spring. Proceeding with the work this season will result in a \$17,000 increase to the budget.

In addition, the traffic signal work at the intersection of Hudson and Bowes was added to the \$3.2 million bond issued in 2017 for the S. Broadway construction project that wasn't initially planned in the budget. Early on, it was understood the project budget could support the City's \$60,000 share of the signal work; however, additional work has diminished the available contingency funds. Prein and Newhof is proposing the City transfer \$33,000 of the signal work to the Major Street Fund to correct the deficiency. The Major Street Fund is capable of addressing this with minimal impact as funds are available.

I recommend that the Lowell City Council approve postponing the S. Broadway paving and concrete work until spring 2019 and furthermore approve a transfer of \$33,000 from the Major Street Fund to pay for the traffic signal installation at the intersection of Hudson and Bowes.

November 1, 2018
21606378

Rich LaBombard
City of Lowell
301 East Main Street
Lowell, MI 49331

RE: Utility and Street Improvements, Broadway Street

Dear Rich:

During the design of the South Broadway project, there were several coordination meetings with the King Milling Company regarding the roadway grading and curbing under existing (pre-construction) conditions and future conditions. For example, the existing roadway had standard straight back curb while the new roadway design incorporated roll curb (mountable by trucks). Also, the existing cross slope on Ottawa made the scale exit fairly steep and did not promote good road drainage. The new design tilted the entire road from south to north and improved both the scale exit slope and the road drainage. These were all modifications that benefitted both the City and King Milling.

During the project design period, King Milling acquired the old Michigan Wire Property and began plans to reconstruct the site. Because the Broadway project design schedule was far ahead of the King Milling site design schedule, the City and King Milling agreed that it did not make sense for the City to design and reconstruct the section of Broadway between Ottawa and the RR tracks until after King Milling had finalized its site design. This would ensure that the City did not expend budget on design/construction that might not fit well (elevationally) with both the existing drive/scale exists on the west and the new King Milling site on the east. This avoided designing/installing new items which subsequently would be demolished and rebuilt. For the City's benefit, it was decided at that time to reserve a portion of the City's overall bond budget for the desired curb and paving work, have King Milling include the curb and paving work with their site project so that the grades and construction schedule could be integrated, and have the City reimburse King Milling for the work.

Because the Broadway construction progressed quickly, there was discussion that the City might move ahead with adding the work for Broadway (between Ottawa and the RR tracks) back into the Broadway project work. P&N requested a proposed schedule from the contractor, Kamminga and Roodvoets (K&R) for that work. Earlier in the year we had reviewed this possibility with K&R and they indicated they could do the additional work at the current contract unit prices.

K&R recently responded to our additional work request noting that they can get the additional work scheduled for this year, but the subcontractors are requiring increased unit prices for any additional work. This is primarily due to the three week labor dispute in September between the Michigan Infrastructure and Transportation Association (MITA) and the Operators Union. This dispute halted progress on more than 100 road projects across the State for the three week period. As a result, paving and concrete contractors are trying to make up for the delay and prices for additional fall

work have risen. For the Broadway contract, paving prices would rise 60% and concrete work would rise 15%. This results in an increase of around \$17,000 for the road/sidewalk work.

Given this unforeseen set of circumstances, we recommend that the City wait until spring to finish the curb, pavement, and sidewalk in Broadway from Ottawa to the RR when bid prices can be re-obtained and are traditionally lower than in the fall. This can be accomplished in two ways:

1. We can assist the City in working with K&R to obtain revised subcontractor bids in the spring (2019) and construct as soon as weather permits.
2. We can go back to the original plan which was to have King Milling bid the reconstruction through their contractor. If acceptable bids are received, approve the work to be performed through the King Milling Contract and the work would be reimbursed by the City.

There are a few advantages to the City for coordinating with King Milling:

- Bid pricing may be lower than a standalone road projects as the KM site quantities will increase the project size which tends to encourage lower unit pricing.
- The work would be done by one contractor which simplifies work staging/scheduling with the King Milling site work. There would not be two contractors trying to coordinate in the same work area.
- The City would still maintain control over the road/sidewalk design and inspection.

Should the City elect to precede with the work this fall and the increased unit pricing, a budget supplement will be required as the current bond funding is not sufficient to cover this work. The original bond did not include the work for the traffic signal at Bowes/Hudson which was added to the overall project to facilitate truck movements that were removed from the Broadway/Main intersection. The amount of additional budget required over the bonded amount would be approximately \$50,000 if we try to complete the work this fall and approximately \$33,000 if we can obtain more favorable unit pricing in the spring.

Considering all the factors, we recommend that the City delay the road/sidewalk reconstruction until spring 2019 when we can hopefully get better unit pricing. We also recommend coordination with the King Milling site work as originally envisioned for the project.

Sincerely,

Prein&Newhof



Brian G. Vilmont, P.E.

bgv



LOWELL CITY ADMINISTRATION
INTER OFFICE MEMORANDUM

DATE: November 1, 2018
TO: Mayor DeVore and the Lowell City Council
FROM: Michael T. Burns, City Manager *MS*
RE: Ordinance 18-05 Sewer Ordinance Amendment

In August, the City issued an Industrial Pretreatment Program (IPP) permit to Litehouse to begin transporting their process water to the Wastewater Treatment Plant (WWTP). An issue surfaced, which our current ordinance does not allow.

Approximately, the first six months of their pretreatment operation, the effluent they will send to the WWTP will contain a Biochemical Oxygen Demand (BOD) of up to 4,500 mg/L per day. Our current sewer use ordinance restricts an IPP user to load 2,500 mg/L of BOD per day. In addition, the permittee has a requirement of no more than 800 lbs. /day of BOD they can submit to the WWTP. Going above these amounts, places them into the fine category of our current ordinance, and will violate our National Pollutant Discharge Elimination System (NPDES) permit. This could force a revocation of Litehouse's IPP permit. (If you recall, this action is what stopped the bio digester from operating) In this scenario, Litehouse will be able meet the requirement of the 800 lbs. /day BOD but not the 2,500 mg/L per day requirement.

Our system can handle this issue in the short term if closely monitored while Litehouse continues their upgrades. However, the City would be in violation of the ordinance and the NDPES permit because of our standards if we allowed it. After continued discussion with Suez, and the Michigan Department of Environmental Quality (DEQ), there are allowances for situations such as this where BOD collection is over the designated amount. DEQ worked with the City to develop an ordinance amendment along with policies and procedure modifications, which do allow this and do not cause concern for violations of the permit. The ordinance and policy and procedure modifications were submitted to DEQ and they meet their approval.

Attached is Resolution 31-18, which are revisions to our WWTP policies and procedures to address this and Ordinance 18-05, adding section 25.205A to Chapter 25 of the City Sewer Use Ordinance. The City Attorney will be present to explain the ordinance and Brian VanderMuelen from Suez will be able to explain the revisions to the policy and procedures to address this at the WWTP.

If approved, Litehouse would be surcharged for up to the amount of 4500 mg/L for the additional pretreatment measures required by the City. Litehouse would not be into the fine category unless they exceeded 4500 mg/L of BOD or the 800 lbs./day loading requirement.

I recommend the Lowell City Council approve Resolution 31-18 approving sanitary sewer system policies and procedures for determining the industrial allocation portion of wastewater treatment plant maximum allowable headworks loading and Ordinance 18-05 adding section 25.205A to Chapter 25 of the City Sewer Use Ordinance.

**CITY OF LOWELL
KENT COUNTY, MICHIGAN**

RESOLUTION NO. 31-18

**RESOLUTION APPROVING SANITARY SEWER SYSTEM
POLICIES AND PROCEDURES FOR DETERMINING
INDUSTRIAL ALLOCATION PORTION OF
WASTEWATER TREATMENT PLANT MAXIMUM
ALLOWABLE HEADWORKS LOADING**

Councilmember _____, supported by Councilmember _____,

moved the adoption of the following resolution:

WHEREAS, the City Council has on this date adopted Ordinance No. 18-____ providing for special discharge allocations to the City's wastewater treatment plant; and

WHEREAS, Ordinance No. 18-_____ requires that its provisions are to be applied according to policies and procedures established by the City.

NOW, THEREFORE, BE IT RESOLVED:

1. That the policy and procedures titled "Procedure for Determining Industrial Allocable portion of MAHL" in the form presented at this meeting is approved.

2. That all resolutions or parts of resolutions in conflict herewith shall be, and the same are, hereby rescinded.

YEAS: Councilmembers _____

NAYS: Councilmembers _____

ABSTAIN: Councilmembers _____

ABSENT: Councilmembers _____

RESOLUTION DECLARED ADOPTED.

Dated: _____, 2018

Susan Ullery, City Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Lowell, at a regular meeting held on _____, 2018, and that public notice of said meeting was given pursuant to, and in compliance with, Act 267 of the Public Acts of Michigan of 1976, as amended.

Dated: _____, 2018

Susan Ullery, City Clerk

**CITY OF LOWELL
KENT COUNTY, MICHIGAN**

ORDINANCE NO. 18-05

AN ORDINANCE TO ADD SECTION 25.205A, "SPECIAL DISCHARGE ALLOCATION," TO DIVISION 1, "GENERAL PRETREATMENT REQUIREMENTS," OF ARTICLE VI, "SEWER DISCHARGE REQUIREMENTS AND ENFORCEMENT PROCEDURES," OF CHAPTER 25, "WATER AND SEWAGE DISPOSAL SERVICE," OF THE CODE OF ORDINANCES OF THE CITY OF LOWELL

Councilmember _____, supported by Councilmember _____,

moved the adoption of the following ordinance:

THE CITY OF LOWELL ORDAINS:

Section 1. Addition of Section 25.205A to Chapter 25. The following Section 25.205A, "Special Discharge Allocation," is added to Division 1, "General Pretreatment Requirements," of Article VI, "Sewer Discharge Requirements and Enforcement Procedures," of Chapter 25, "Water and Sewage Disposal Service," of the Code of Ordinances of the City of Lowell:

Sec. 25.205A. – Special discharge allocation.

A nondomestic user may, at the time of application for a wastewater discharge permit or after such permit has been issued, request that the uniform concentration limits of BOD, TSS and phosphorus be increased above the concentrations in Section 25.205(a) for that permit. Such special discharge allocation shall be expressed as total daily pounds of pollutant discharged. A user's special discharge allocation shall be determined using policies and procedures established by the city and in accordance with procedures approved by the Michigan Department of Environmental Quality. The city reserves the right to reduce or deny a special discharge allocation if total pollutant discharges are near or reach the maximum allowable headworks loading (the "MAHL") set forth in Table 1 below. The city reserves the right to amend the MAHL set forth in Table 1 at its discretion. The special discharge allocation must not result in the city's wastewater treatment plant, including the sanitary sewer collection system,

receiving pollutants in excess of its ability to convey and treat them. A user which requests a special discharge allocation must sign a written acknowledgement consenting to comply with all terms and conditions which may be imposed by the city. Such acknowledgement shall be in a form provided by the city and must be executed by an authorized representative of the user and be received by the city before any special discharge allocation is effective. The city reserves the right to review any permitted special discharge allocation at any time, pursuant to which the city, in its discretion, may reduce or eliminate a user's permitted or approved special discharge allocation. The user shall pay the established surcharge rate for all amounts discharged in excess of limits set forth in Section 25.205(a). Any discharge in excess of the amount permitted by the special discharge allocation is prohibited and is therefore in violation of this article and the user's wastewater discharge permit and subject to the provisions of Section 25.341, 25.342 and 25.343 hereof.

Table 1

Maximum Allowable Headworks Loading

<u>Pollutant</u>	<u>Loading (pounds/day)</u>
BOD	2570
TSS	2250
Total Phosphorus	118

Section 2. Publication. After its adoption, the City Clerk shall publish this ordinance or a summary thereof, as permitted by law, along with its date of adoption in the *Lowell Ledger*, a newspaper of general circulation in the City, at least ten (10) days before its effective date.

Section 3. Effective Date. This ordinance shall take effect ten (10) days after it, or a summary thereof, as permitted by law, along with the date of its adoption, is published in the *Lowell Ledger*, a newspaper of general circulation in the City.

YEAS: Councilmembers _____

NAYS: Councilmembers _____

ABSTAIN: Councilmembers _____

ABSENT: Councilmembers _____

ORDINANCE DECLARED ADOPTED.

Dated: _____, 2018

Susan Ullery
City Clerk

CERTIFICATION

I, the undersigned City Clerk of the City of Lowell, Michigan (the "City"), certify that the above ordinance is a true and complete copy of an ordinance adopted at a regular meeting of the Lowell City Council held on _____, 2018, pursuant to notice given in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended, and notice of its adoption, including a summary of its contents and its effective date, was published in the *Lowell Ledger*, on _____, 2018. I further certify that the above ordinance was entered into the Ordinance Book of the City on _____, 2018, and was effective _____, 2018, ten (10) days after publication.

Dated _____, 2018

Susan Ullery
City Clerk



City of Lowell
Wastewater Treatment Plant
Policies and Procedures

Title: Procedure for determining Industrial Allocable portion of MAHL

Effective:

Purpose:

To outline the procedure utilized by wastewater staff to determine industrial allocable portion of the Maximum Allowable Headworks Loading (MAHL) in accordance with the approved sewer use ordinance.

Procedure:

When a non-domestic user (user) submits a discharge permit application the Industrial Allocable portion of the MAHL will be calculated to determine available loadings for the user. The industrial allocable portion of the MAHL will be calculated as follows:

$$\text{MAIL} = \text{MAHL}(1 - \text{SF}) - (\text{L}_{\text{UNC}} + \text{HW} + \text{GA})$$

Where:

MAIL = Maximum Allowable Industrial Loading

MAHL = Maximum Allowable Headworks Loading

SF = Safety Factor, if desired

L_{UNC} = Loadings from uncontrolled sources (domestic + some commercial + I&I)

HW = Hauled waste

GW = Growth allowance

Approval of users portion of the MAIL shall be subject to the following provisions:

- (a) The City makes a determination that adequate treatment capacity allowing for the allocation exists within the MAHL.
- (b) The allocation is within the MAHL listed in Table 1 and would not result in the city wastewater treatment plant (including the collection system) receiving pollutants in excess of its ability to convey or treat. Notwithstanding the foregoing, payment of the surcharge rate shall not confer any right to any particular amount of capacity in future periods. In addition the City reserves the right to review any previous permitted allocation, and may reduce or eliminate a users previously permitted or approved allocation.
- (c) The calculated allocation will be placed in the users discharge permit with an effective date which will not be retroactive. Any discharge in excess of the amount permitted under the discharge permit is prohibited and is therefore a violation of ordinance limitations.



City of Lowell
Wastewater Treatment Plant
Policies and Procedures

Table 1: Maximum Allowable Headworks Loading	
Material	Loading (pounds/day)
Biochemical Oxygen Demand (BOD)	2570
Total Suspended Solids (TSS)	2250
Total Phosphorus	118

In order to track the allocation of the discharge permit for each limited pollutant discharged to the POTW a spreadsheet will be developed. This spreadsheet will include the following:

1. Pollutant of concern
2. The total MAHL
3. Domestic Allocations
4. Safety Factor
5. Individual industrial user allocations

When wastewater staff seeks approval for a discharge permit, the spreadsheet will be updated to reflect all sources and discharge permits to date. Discharge limits will be expressed in pounds per day. As long as the balance remains greater than or equal to zero, there may be sufficient capacity to handle the proposed discharge.

<u>Maximum Allowable Headworks Loading</u>	
Material	Loading (pounds/day)
Biochemical Oxygen Demand (BOD)	2570
Total Suspended Solids (TSS)	2250
Total Phosphorus	118

<u>Limits for Organic Parameters</u>		
<u>Parameter</u>	<u>Daily Maximum Limit¹</u> <u>(ug/l)</u>	<u>Monthly Average Limit¹</u> <u>(ug/l)</u>
Arsenic	48	38
Cadmium	42	34
Chromium (total)	180	140
Copper	840	620
Cyanide (total)	7	6
Lead	160	130
Nickel	1170	940
Silver	7	6
Zinc	2850	2280
Mercury	n.d.	n.d.
BTEX	20	20
<u>Limits for Conventional Parameters</u>		
<u>Parameter</u>	<u>Surcharge Limit ^{1,2} (mg/l)</u>	<u>Upper Limit ^{1,2} (mg/l)</u>
BOD-5	300	2500
Phosphorus (total)	10	20
Total Suspended Solids	300	2500

Maximum Allowable Industrial Loading (lb/day)

	<u>BOD</u>	<u>TSS</u>	<u>Phos.</u>
Total MAHL	2570	2250	118
Township	463	405	21
Safety Factor (10%)	211	185	10
City*	1019	834	12
Lighthouse	800		
Fullers	22	0	8
Available	55	826	67

10/18/2018

*City BOD = Jan 2017 to present (1267) minus Twp current avg (226) minus Fullers avg (22)

*City PO4 = Jan 2017 to present (22) minus Twp current avg(2 (@ 2 mg/l)) minus Fullers avg (8)

Basis of Design Concentrations

BOD	TSS	Phos.
217	190	10



LOWELL CITY COUNCIL
MEMORANDUM

DATE: November 1, 2018

TO: Michael Burns, City Manager

FROM: Rich LaBombard, Assistant City Manager *RML*

RE: Resolution 32-18 – Signatures for MDOT
Contract No. 18-5449, Permit No. 55177,
Wayfinding Signage

The Michigan Department of Transportation (MDOT) requires a contract and Special Trunkline Maintenance Permit in order for the City's contractor (Universal Sign) to install wayfinding signage within the MDOT right-of-way. The contract and permit outline MDOT's terms and the City's requirements for installing signage within the trunkline and cover such items as project execution, costs, and ongoing maintenance of the signage. MDOT is requesting a resolution be adopted authorizing signatures by the Mayor and City Clerk to formally enter into agreement for the signage installation work.

I recommend that the Lowell City Council adopt Resolution 32-18 and authorize the Mayor and City Clerk execute Contract No. 18-5449, Permit No. 55177, to proceed with installation of wayfinding signage within MDOT right-of-way.

**CITY OF LOWELL
KENT COUNTY, MICHIGAN**

RESOLUTION NO. 32-18

**RESOLUTION AUTHORIZING SIGNATURES FOR A CONTRACT
BETWEEN THE CITY AND THE MICHIGAN DEPARTMENT OF
TRANSPORTATION INVOLVING
CONTRACT NO. 18-5449, PERMIT REFERENCE NO. 55177**

Councilmember _____, supported by Councilmember _____, moved the adoption of the following resolution:

Be it resolved that

Contract No. 18-5449, Permit Reference Number 55177

by and between the

MICHIGAN DEPARTMENT OF TRANSPORTATION

and

THE CITY OF LOWELL

is hereby accepted.

The following City of Lowell Officials are authorized to sign the said contract:

Mike DeVore, Mayor
Susan Ullery, City Clerk

YEAS: Councilmembers _____

NAYS: Councilmembers _____

ABSTAIN: Councilmembers _____

ABSENT: Councilmembers _____

RESOLUTION DECLARED ADOPTED.

Dated: November 5, 2018

Susan Ullery, City Clerk

CERTIFICATION

I, the undersigned duly qualified and acting Clerk of the City of Lowell, Kent County, Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council at a regular meeting held on November 5, 2018, the original of which is on file in my office and that public notice of said meeting was given pursuant to, and in compliance with, Act 267 of the Public Acts of Michigan of 1976, as amended.

Dated: November 5, 2018

Susan Ullery, City Clerk

PERMIT
SPECIAL TRUNKLINE
MAINTENANCE

DA
Control Section 41043
Permit Reference Number 55177
Contract 18-5449

THIS Contract is made and entered into this date of _____, by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as the "DEPARTMENT"; and the CITY OF LOWELL, a Michigan municipal corporation, hereinafter referred to as the "AGENCY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the maintenance and operation wayfinding signs installed by the by the AGENCY.

WITNESSETH:

WHEREAS, the AGENCY is proposing the installation of wayfinding signs within the trunkline roadway right-of-way; and

WHEREAS, the DEPARTMENT has determined it to be acceptable to have the AGENCY construct the proposed work which is hereinafter referred to as the "PROJECT" and are further described and located as follows:

Wayfinding sign installation location at the following intersection: westbound Highway M-21 (Main Street) and Alden Nash Avenue, eastbound Highway M-21 (Main Street) and Alden Nash Avenue, westbound Highway M-21 (Main Street) and James Street, westbound Highway M-21 (Main Street) and Monroe Street, east bound Highway M-21 (Main Street) and Monroe Street, eastbound Highway M-21 (Main Street) and Water Street; together with necessary related work, located within the corporate limits of the AGENCY; and

WHEREAS, the AGENCY will be responsible for the entire cost of the PROJECT; and

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and the maintenance and operation of the facility to be constructed as the PROJECT and desire to set forth this understanding in the form of a written Contract.

NOW, THEREFORE, in consideration of the premises and of the mutual undertakings of the parties and in conformity with applicable law, it is agreed:

1. The AGENCY will construct the PROJECT at no cost to the DEPARTMENT.
2. The AGENCY shall cause to be performed all the PROJECT work as defined in the permit obtained from the DEPARTMENT. It is understood that portions or all of the PROJECT work will be placed under contract by the AGENCY. The performance of the PROJECT work will be subject to the conditions established in PERMIT REFERENCE NUMBER 55177.
3. Upon completion of construction, the AGENCY will, at its sole cost and expense, inspect, maintain and operate the facility constructed as the PROJECT. All future maintenance activities will require a permit from the DEPARTMENT. The AGENCY shall conform with all DEPARTMENT permit requirements for any work to be performed within the state trunkline right-of-way. As built plans will be provided to the Grand Rapids Transportation Service Center.
 - A. The AGENCY agrees that the PROJECT location will be maintained so as to assure that any Trunkline facilities, structures and the area within the Trunkline right-of-way boundaries will be kept in good condition, both as to safety and appearance. All unauthorized drawings, graffiti and vandalism shall be removed by the AGENCY at no cost the DEPARTMENT. The maintenance of the facilities by the AGENCY will be accomplished in a manner so as not to cause interference with the reconstruction, maintenance or operation of the Trunkline facility and right-of-way.
 - B. The DEPARTMENT reserves the right to enter the PROJECT location for the purpose of inspection, maintenance or reconstruction of the Trunkline facility when necessary. Additionally, the DEPARTMENT reserves the right to access the PROJECT location as deemed necessary for inspection relating to the DEPARTMENT'S interests. Such inspections are made for the DEPARTMENT'S own purposes and shall not relieve AGENCY of its duties and obligations under the terms of this Contract. Any deficiencies discovered will be corrected or repaired by the AGENCY at no cost to the DEPARTMENT.
 - C. Prior to occupancy and/or use of the PROJECT location, the DEPARTMENT will inspect and approve the construction of the PROJECT.
4. The parties hereto agree to comply with all applicable requirements of the Natural Resources and Environmental Protection Act, 1994 P.A., 451, MCL 324.01 et. Seq. for all PROJECT work performed under this Contract and future maintenance work, and the AGENCY shall require its contractors and subcontractors to comply with the same.



LOWELL CITY ADMINISTRATION
INTER OFFICE MEMORANDUM

DATE: November 1, 2018
TO: Mayor DeVore and the Lowell City Council
FROM: Michael T. Burns, City Manager *MB*
RE: 2560 Bowes RFP

On October 19, 2018, the City opened two bids for the purchase of the 2560 Bowes Rd. property. During the bidding process, we set a minimum price of \$20,000 for the land based on the valuation from the Assessor.

The two bids are from the following:

- Lowell Charter Township - \$20,550
- Vergennes Broadband - \$20,000

Last summer, Vergennes Broadband discussed what they liked to do with the property. At the time, the Council was supportive of the endeavor as it would make the property taxable and provide a small amount of new revenue to the City.

During this process, I was contacted by Lowell Township on their interest in the property as it is adjacent to the new park and would be of tremendous benefit to them.

I agree both entities have a great idea for the use of the .4 acre parcel and the community will benefit from either endeavor. The issue for the City is while the township is the high bidder, this will become tax-exempt property. Whereby Vergennes Broadband is a for profit company and will pay property tax. While I do not have an exact amount, I would anticipate anywhere between \$1,000 to \$2,000 per year. While this may not be a significant amount, any new revenue the City can generate must be considered regardless.

After the bids came in, I exchanged communications with Jerry Hale from Lowell Township and Stephanie and Ryan Peel from Vergennes Broadband. They offered a cooperative option to move forward. The township would move forward with purchasing the land and carve out a portion of it for Vergennes Broadband's needs. Since they do not need the entire parcel of property, the Township can use it for their gateway along Bowes Road and place some utility items there, mainly for a sprinkler system. Since you cannot use public property for a private purpose, the portion of land Vergennes Broadband would use, would become taxable and they would be responsible for the taxes.

I believe this option is a win-win for everyone involved. One stipulation is the parcel remain in the City and cannot be detached. In my discussion with Jerry Hale, he was amenable to this request.

Upon sale of the property, I request the City Council allow me to set aside proceeds to cover payments so I may utilize these for funding retiree healthcare premiums in the 2020 fiscal year. This would allow me to utilize the money I would have budgeted to be set aside for an out year. I would like to set aside funding, as we are anticipating some future retirements.

I recommend the City enter into an agreement with Lowell Township to sell 2560 Bowes at a cost not to exceed \$20,000 contingent upon them entering into a lease agreement with Vergennes Broadband and the agreement not to detach the property from the City.

INVITATION TO BID

PURCHASE OF 2560 BOWES ROAD

The City of Lowell, Michigan will receive sealed bids at the City Clerk's Office, 301 East Main Street, Lowell, Michigan 49331 to purchase the parcel owned by the City located at 2560 Bowes Road until Thursday October 18, 2018 at 11:00 AM.

Bids will be publicly opened and read at that time in the Flat River Conference Room of the Lowell City Office, 301 East Main St., Lowell Michigan. Bids should be submitted in sealed envelopes plainly marked "Purchase of 2560 Bowes – CITY OF LOWELL".

Bids are being solicited from those interested in owning the property. The Property is currently zoned Industrial. Minimum purchase price for the property is \$20,000. The City will convey the property by quit claim deed and will not provide either a survey, title insurance or an environmental representations with respect to the property.

Proposal forms and specifications are on file for the inspection of bidders at the Lowell City Offices, 301 East Main Street and copies may be obtained by qualified bidders. Bidders can also go to www.ci.lowell.mi.us to receive a copy of the bid.

The City Council reserves the right to reject any or all bids and to accept any bid, or portion thereof, which, in its opinion, is most advantageous to the City.

**BID SUBMITTED TO THE CITY OF LOWELL, MICHIGAN
REGARDING PURCHASE OF 2560 BOWES ROAD**

City of Lowell
301 East Main Street
Lowell, Michigan 49331

The undersigned hereby declares that this bid is made in good faith without fraud or collusion with any person or persons bidding on the same; that he/she has carefully read and examined the invitation for bid and understands all of the same; that he/she has made such personal investigation of the property. Bidder proposes and agrees that if this Proposal is accepted, bidder will acquire the property by way of a quit claim deed from the City.

The City reserves the right to accept or reject any and/or all bids, to waive any irregularities and/or errors in the bids, negotiate with any bidder, or to select the bid the City determines is most advantageous to it.

The successful bidder agrees that its bid shall be good, may not be withdrawn and may be accepted by the City for a period of ninety (90) calendar days after the scheduled closing time for receiving bids.

Upon receipt of a written notice of award of the bid, the successful bidder shall purchase the property within 10 calendar days.

Pursuant to the City's invitation for bid for the purchase of property at 2560 Bowes Road dated _____, I submit the following bid.

I will meet all of the requirements listed above and in the invitation for bid as outlined in this bid proposal

Purchase amount for property

Company

Address

Phone

Authorized Agent

Signature

Title

Date

2560 BOWES ST SE, LOWELL, MI 49331 (Property Address)

Parcel Number: 41-20-03-371-004



Property Owner: CITY OF LOWELL

Summary Information

> Assessed Value: \$0 | Taxable Value: \$0

> Property Tax information found

Item 1 of 1

1 Image / 0 Sketches

Parcel is Vacant

Owner and Taxpayer Information

Owner	CITY OF LOWELL 301 E MAIN ST SE LOWELL, MI 49331	Taxpayer	SEE OWNER INFORMATION
--------------	--	-----------------	-----------------------

General Information for Tax Year 2018

Property Class	EXEMPTCITY VILLAGE TWP	Unit	72 CITY OF LOWELL
School District	District 41170	Assessed Value	\$0
MAP #	No Data to Display	Taxable Value	\$0
USER NUM IDX	0	State Equalized Value	\$0
USER ALPHA 1	Not Available	Date of Last Name Change	05/09/2017
USER ALPHA 3	Not Available	Notes	Not Available
Historical District	No	Census Block Group	No Data to Display
USER ALPHA 2	Not Available	Exemption	No Data to Display

Principal Residence Exemption Information

Homestead Date No Data to Display

Principal Residence Exemption	June 1st	Final
2017	0.0000 %	0.0000 %

Previous Year Information

Year	MBOR Assessed	Final SEV	Final Taxable
2017	\$0	\$0	\$0
2016	\$0	\$0	\$0
2015	\$0	\$0	\$0

Land Information

Zoning Code	Not Available	Total Acres	0.390
Land Value	\$21,235	Land Improvements	\$0
Renaissance Zone	No	Renaissance Zone Expiration Date	No Data to Display
ECF Neighborhood	LOWELL - EXEMPT	Mortgage Code	No Data to Display
Lot Dimensions/Comments	Not Available	Neighborhood Enterprise Zone	No

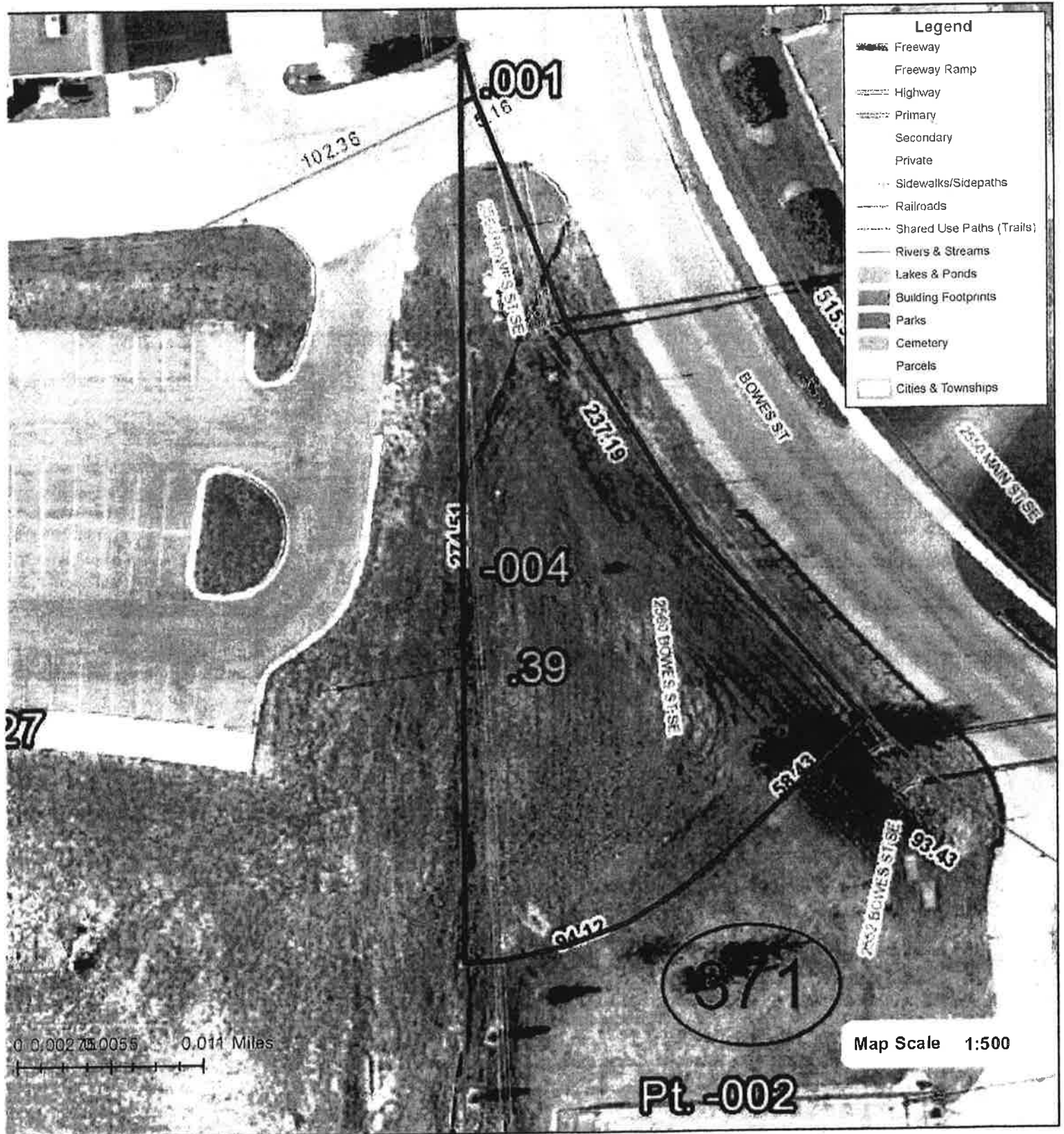
Lot(s)	Frontage	Depth
No lots found.		

Total Frontage: 0.00 ft

Average Depth: 0.00 ft

Legal Description

412003371004 PART OF SW 1/4 COM 106.96 FT N 0D 46M 16S E ALONG W SEC LINE FROM SW COR OF SEC TH NELY 94 12 FT ON A 127 0 FT RAD CURVE TO LT /LONG CHORD BEARS N 67D 33M 37S E 91.98 FT; TH N 46D 39M 45S E 38.43 FT TO SWLY LINE OF BOWES ST /66 FT WIDE/ TH NWLY 237 19 FT ALONG SD



© 2013 REGIS All Rights Reserved

This map does not represent a legal document. It is intended to serve as an aid in graphic representation only. Information shown on this map is not warranted for accuracy and should be verified through other means. Any duplication is restricted under copyright laws and the Enhanced Access to Public Records Act, PA 462 of 1996, as amended.

Printed 9/13/2018 9:22:49 AM



LOWELL CITY ADMINISTRATION
INTER OFFICE MEMORANDUM

DATE: November 1, 2018

TO: Mayor DeVore and the Lowell City Council

FROM: Michael T. Burns, City Manager *MTB*

RE: Rec Park Steering Committee

City Administration recently met with Williams and Works to have our first meeting on the future Recreation Park feasibility study. During our discussions, we discussed how to get the community involved. We believed a steering committee should be involved for the visioning of the future of the site. We also will engage the public through an online survey, however, we felt a committee that would be open to reaching out to those in the City who may like to be involved but are not normally doing so, would be a good idea.

We envision this committee providing input on the future of the site, the survey, design charrette and the finalized study. Since the Fair has not vacated and we are uncertain when, it might not be suitable to start implementing plans until or near when they vacate. We anticipate this committee involvement being somewhere between 8 to 12 weeks until the study is complete.

City Administration has discussed the concept with a few people who have interest in the future use of the site and they would be interested in serving. We would like to keep the committee to no more than 20 people if possible.

If Council is supportive of this, we would like them to designate a Recreation Park Future Use Steering Committee for the feasibility study. City Administration will take the necessary steps to seek interested candidates from within the community.



LOWELL CITY ADMINISTRATION
INTER OFFICE MEMORANDUM

DATE: November 2, 2018

TO: Mayor DeVore and the Lowell City Council

FROM: Michael T. Burns, City Manager *MB*

RE: Industrial Development District

We received an Industrial Facility Tax Credit application for the new construction of a 41,000 sq. ft. facility to pack and warehouse packaged flour at 115 S. Broadway, King Milling. This property is located on the former Michigan Wire Property.

During our analysis of the application. We learned that part of the property is not currently in the Industrial Development District, which King Milling currently has. However, we discovered a portion of this property was in an Industrial Development District formed in 1978 for Michigan Wire. Additionally, the district formed was that of the expanded property which was given the abatement, not the entire property. As a result, if an Industrial Facility Tax Credit (IFTC) was granted, currently, only a portion of expansion on the property would be eligible.

After discussion with the City Attorney, we realized a new district would need to be formed to offer the IFTC. Since the application was submitted prior to construction, we are able to do this.

The City Council is being questioned if they would be interested in considering a request for an Industrial Facility Tax Credit to King Milling for the new facility. If interested, creating the district is the first request in moving forward.

If the Council is in favor of this, the City Attorney and I will begin the process to formally establish the district and formally introduce the IFTC request. IFTC's are abatement of 50% of real and personal property taxes on the new investment. Since the State of Michigan will have completely phased out the personal property tax on all property in 2023, the impact to the applicant is the real property on the new expansion.

King Milling has received IFTC's in the past. During my tenure, we have provided IFTC's to Litehouse and Big Boiler Brewing. IFTC's may be established for up to 12 years. My recommendation has been to initially grant a five-year IFTC, and then have the applicant return for the remaining seven years. This ensures the applicant has been compliant (i.e. proper documentation necessary for the abatement, along with assurances they have been paying taxes timely).

Since this is a policy decision of the Council, I will not provide a recommendation on this. However, this has been an established past practice and has been beneficial to businesses seeking IFTC's.

INDUSTRIAL PROPERTY TAX ABATEMENT (PA 198 of 1974, as amended)

Industrial property tax abatements provide incentives for eligible businesses to make new investments in Michigan. These abatements encourage Michigan manufacturers to build new plants, expand existing plants, renovate aging plants, or add new machinery and equipment. High technology operations are also eligible for the abatement.

High-technology activity is defined in the Michigan Economic Growth Authority (MEGA) Act as: advanced computing, advanced materials, biotechnology, electronic device technology, engineering or laboratory testing related to product research and development and advanced vehicles technology or technology that assists in the assessment or prevention of threats or damage to human health or the environment. Abatements under PA 198 can significantly reduce property taxes on new investment for eligible firms.

ESTABLISHING THE DISTRICT

Tax benefits are granted by the legislative body of the city, township or village in which the investment will be located. A public hearing is held and a resolution is adopted to approve the establishment of an Industrial Development District (for a new project) or a Plant Rehabilitation District (for a rehabilitation project). A written request to establish the district must be filed with the clerk of the local unit of government prior to commencement of construction, alteration or installation of equipment.

Once the district is established, the company may apply for an abatement on real and personal property taxes for up to 12 years.

APPLICATION PROCESS

Industrial property tax abatements must be approved at both the local and state levels. The eligible business files an application (Michigan Department of Treasury Form 1012) with the local clerk after the district has been established and no later than six months after commencement of the project. The local unit adopts a

resolution approving the application and determines the length of years for the abatement. After a local public hearing, the application is filed and reviewed by the State Tax Commission (STC) and the Michigan Economic Development CorporationSM (MEDC). The STC then grants final approval applications with required attachments must be received by the STC no later than October 31, in order to receive consideration and action by December 31.

Applications to the STC must include an agreement signed by the local unit and the operator of the facility outlining the conditions of the abatement. This shall include an affidavit that no payment of any kind in excess of the fee allowed under the act has been made or promised in exchange for favorable consideration of exemption application.

Once approved, the firm pays an Industrial Facilities Tax (IFT), instead of property tax, which reflects the abatement savings.

ELIGIBLE FACILITIES

Industrial plants eligible for tax abatement are those that primarily manufacture or process goods or materials by physical or chemical change. Related facilities of Michigan manufacturers such as offices, engineering, research and development, warehousing or parts distribution are also eligible for exemption.

Research and development laboratories, high-tech facilities and large communication centers can qualify throughout Michigan.

Facilities used for warehousing, distribution or logistics purposes can be eligible if they locate in specific border counties. At least 90 percent of the property, excluding the surrounding green space, must be used for a warehouse, distribution, logistics or communication center and occupy a building or structure that is more than 100,000 square feet. Eligible border counties include

Berrien, Branch, Cass, Chippewa, Dickinson, Gogebic, Hillsdale, Iron, Lenawee, Menominee, Monroe, St. Clair, St. Joseph, and Wayne.

The exemption applies to buildings, building improvements, machinery, equipment, furniture and fixtures. Real and personal property are eligible whether owned or leased (provided the lessee is liable for payment of taxes on the property).

The exemption covers only the specific project that is the subject of the application. Any buildings and equipment that existed prior to construction of a new facility are not exempt. If the project is rehabilitation, the value of any pre-existing obsolete property is exempt from ad valorem property taxes, but will be used as the base for IFT. Similarly, any structures or equipment added after completion of the project are fully taxable.

TAX IMPACT

Real and Non-industrial

Personal Property IFT Treatment

The IFT on a new plant and non-industrial personal property, such as some high-tech personal property, is computed at half the local property tax mileage rate. This amounts to a reduction in property taxes of approximately 50 percent. In addition, the 6-mill SET may be abated 100 percent, 50 percent or not at all. Any SET abatement must be negotiated with the MEDC.

Rehabilitation of Real or

Personal Property IFT Treatment

For an obsolete plant or machinery that is being replaced or restored, the IFT is frozen at the assessed value of the plant prior to improvement. This results in a 100 percent exemption from property tax on the value of the improvements.

Speculative Building IFT Treatment

In order for a speculative building to qualify for abatement, the local unit must approve a resolution declaring it is a speculative building prior to identifying occupants. Initial construction and finishing costs would be eligible for a reduction in property taxes of approximately 50 percent.

Commercial Personal Property Tax Relief

Commercial personal property will receive an automatic reduction of 12 mills for local school on their property tax bill.

Extension Under Personal Property Tax Reform

Personal property abated under PA 198 and eligible in the future for the Personal Property Tax (PPT) exemption will automatically continue to be abated under PA 198 until that property may be claimed as exempt from the PPT in the current tax year. Businesses with IFT until the property becomes eligible for the PPT exemption.

For more information, contact the MEDC customer contact center at 517.373.9808 or visit our website at www.michiganbusiness.org.



LOWELL CITY ADMINISTRATION
INTER OFFICE MEMORANDUM

DATE: November 1, 2018
TO: Mayor DeVore and the Lowell City Council
FROM: Michael T. Burns, City Manager *MTB*
RE: IFTC Application Fee and Policy

During the review of our last IFTC request, I realized a few things. First of all, the City does not charge any sort of application fee when these requests come in. Public dollars are used for all of the postage, newspaper publications, and attorney costs. Also staff time is utilized processing these applications. Many communities have developed a fee structure to alleviate costs from the municipality when these applications come in.

Since we have been approving IFTC's for five years, and having them return for the remainder; we will continue to obtain these requests. I would like to engage the City Council in the discussion of an application fee for this task.

In addition, the City has no formalized policy on handling IFTC applications. There should be some process of review before a recommendation is made to the City Council. While I have twelve years of experience in handling IFTC applications, there might be a time a person in my current role doesn't have this experience. In my former community, an IFTC committee of members of the City Council and City staff would review applications and make recommendations to the council when the applications would come in. This process might build some institutional knowledge going forward and a set of written policies to work from might be beneficial to everyone involved.

I would like to approach the City Council to consider a fee structure for these applications along with a formalized policy. While the City Charter does not allow standing committees of the City Council, having a special committee of council members and staff on these applications will be intermittent enough to where this should not be an issue.

While I would entertain discussion on this topic, I would recommend the Lowell City Council direct the City Manager to develop a fee structure and a policy going forward in managing Industrial Facility Tax Credit applications.

APPOINTMENTS

Expires

Airport Board

Vacancy (David Pasquale – Currently Serving)

01/01/2019

Vacancy (Eric Nelson - Currently Serving)

01/01/2019

Building Authority

Vacancy (Suzanne Olin – Currently Serving)

01/01/2019

Construction Board of Appeals

Vacancy (Dan DesJarden – Currently Serving)

01/01/2019

Vacancy (Mark Mundt – Currently Serving)

01/01/2019

Vacancy (Greg Canfield – Currently Serving)

01/01/2019

Downtown Development Authority

Vacancy (Rick Seese – Currently Serving)

01/01/2019

Vacancy (Mike Larkin – Currently Serving)

01/01/2019

Downtown Historic District Commission

Vacancy (Brian McLane – Currently Serving)

01/01/2019

Lowell Area Recreation Authority

Vacancy (Greg Canfield – Currently Serving)

11/15/2018