



301 East Main Street
Lowell, Michigan 49331
Phone (616) 897-8457
Fax (616) 897-4085
www.ci.lowell.mi.us

MEMORANDUM

TO: Lowell City Council
FROM: Michael Burns, City Manager
RE: Council Agenda for Monday, November 5, 2018

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL
2. CONSENT AGENDA

- Approval of the Agenda.
- Approve and place on file the Committee of the Whole and Regular minutes of the October 15, 2018 City Council meeting.
- Authorize payment of invoices in the amount of \$503,272.88.

3. CITIZEN DISCUSSION FOR ITEMS NOT ON THE AGENDA

IF YOU WISH TO ADDRESS AN AGENDA ITEM, PUBLIC COMMENT FOR EACH ITEM WILL OCCUR AFTER THE INITIAL INFORMATION IS SHARED ON THE MATTER AND INITIAL DELIBERATIONS BY THE PUBLIC BODY. PUBLIC COMMENT WILL OCCUR BEFORE A VOTE ON THE AGENDA ITEM OCCURS.

4. OLD BUSINESS

- a. S. Broadway Project Coordination and Bond Budget. Memo is provided by Assistant City Manager Rich LaBombard.

Recommended Motion: That the Lowell City Council approve postponing the S. Broadway paving and concrete work until spring 2019 and furthermore approve a transfer of \$33,000 from the Major Street Fund to pay for the traffic signal installation at the intersection of Hudson and Bowes.

- b. Proposal 1.

Recommended Motion: There will be no recommended action on this item.

5. NEW BUSINESS

- a. Amendment to the Sewer Ordinance.

1. Resolution 31-18 – Approving Sanitary Sewer System Policies and Procedures.

2. Ordinance 18-05 – Amendment.

Recommended Motion: That the Lowell City Council approve Resolution 31-18 approving sanitary sewer system policies and procedures for determining the industrial allocation portion of wastewater treatment plant maximum allowable headworks loading and Ordinance 18-05 adding section 25.205A to Chapter 25 of the City Sewer Use Ordinance.

- b. Resolution 32-18 – Signatures for MDOT Contract No. 18-5449, Permit No. 55177, Wayfinding Signage. Memo is provided by Assistant City Manager Rich LaBombard.

Recommended motion: That the Lowell City Council approve Resolution 32-18 and authorize the Mayor and City Clerk to execute Contract No. 18-5449, Permit No. 55177, to proceed with installation of wayfinding signage within MDOT right-of-way.

- c. 2560 Bowes Road RFP. Memo is provided by City Manager Mike Burns.

Recommended Motion: That the City enter into an agreement with Lowell Township to sell 2560 Bowes at a cost not to exceed \$20,000 contingent upon them entering into a lease agreement with Vergennes Broadband and the agreement not to detach the property from the City.

- d. Rec Park Steering Committee.

- e. Industrial Development District. Memo is provided by City Manager Mike Burns.

Recommended Motion: Since this is a policy decision of the Council, I will not be providing a recommendation on this. However, this has been an established past practice and has been beneficial to businesses seeking IFTC's.

- f. IFTC Application Fee and Policy. Memo is provided by City Manager Mike Burns.

Recommended Motion: While I would entertain discussion on this topic, I would recommend the Lowell City Council direct the City Manager to develop a fee structure and a policy going forward in managing Industrial Facility Tax Credit applications.

6. BOARD/COMMISSION REPORTS

7. MANAGER'S REPORT

8. APPOINTMENTS

9. COUNCIL COMMENTS

10. CLOSED SESSION - At the request of the City Manager for his personnel evaluation

11. ADJOURNMENT