

**PROCEEDINGS
OF
CITY COUNCIL
OF THE
CITY OF LOWELL
MONDAY, JUNE 18, 2018, 7:00 P.M.**

1. **CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL.**

The Meeting was called to order at 7:00 p.m. by Mayor Mike DeVore and City Clerk Susan Ullery called roll.

Present: Councilmembers Greg Canfield, Jeff Phillips, Jim Salzwedel, Marty Chambers and Mayor DeVore.

Absent: None.

Also Present: City Manager Michael Burns, City Clerk Susan Ullery, City Treasurer Sue Olin and Police Chief Steve Bukala.

2. **APPROVAL OF THE CONSENT AGENDA.**

- Approval of the Agenda.
- Approve and place on file the regular minutes of the June 4, 2018 City Council meeting.
- Authorize payment of invoices in the amount of \$585,229.99.

IT WAS MOVED BY CANFIELD and seconded by CHAMBERS to approve the consent agenda as amended, adding item f. Street Closure under New Business.

YES: Mayor Devore, Councilmember Salzwedel, Councilmember Phillips, Councilmember Chambers and Councilmember Canfield.

NO: None. ABSENT: None. MOTION CARRIED.

4. **CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA.**

Herb Vanderbilt, who resides at 2204 Gee Drive, spoke regarding the Airbnb in his neighborhood asking if there was a way to appeal the Special Land Use that was granted to the owners at 2179 Gee Drive.

Perry Beachum, who resides at 924 Riverside, spoke regarding the work done on Hudson and N. Broadway and questioned the use of funds for these projects and hopes that the City Council is careful with how they are spending their money.

5. **OLD BUSINESS.**

There was none.

6. **NEW BUSINESS.**

- a. Boy Scout Cabin Agreement and Resolution 18-18.

City Manager Mike Burns stated for many years the city has partnered with the United Methodist Church in conjunction with the Lowell Boy Scouts to utilize the city owned cabin in Scout Park. The renewed agreement is for use of the cabin and it will be for ten years as the prior agreement. The Boy Scouts will pay \$1 per year for the facility.

IT WAS MOVED BY DEVORE and seconded by CHAMBERS to approve Resolution No. 18-18 approving and authorizing execution of a property use agreement with Lowell United Methodist Church on behalf of Lowell Troop 102 of the Michigan Crossroads Council of the Boy Scouts of America.

YES: Councilmember Salzwedel, Councilmember Phillips, Councilmember Chambers, Councilmember Canfield and Mayor Devore.

NO: None. ABSENT: None. MOTION CARRIED.

b. 2017-2018 Budget Amendments.

City Manager Mike Burns stated throughout the year, revenue and expenses are monitored from the various city funds. Resolution 19-18 outlines the amendment's to the City of Lowell's annual budget for fiscal year 2017-2018.

IT WAS MOVED BY MAYOR DEVORE and seconded by SALZWEDEL to approve Resolution 19-18 adopting an amendment to the City of Lowell annual budget for fiscal year 2017-2018.

YES: Councilmember Phillips, Councilmember Chambers, Councilmember Canfield, Mayor Devore and Councilmember Salzwedel.

NO: None. ABSENT: None. MOTION CARRIED.

c. PCI rate schedule.

City Manager Mike Burns explained with PCI coming on board to provide building inspection services beginning on July 2, 2018, the city needs to set a rate schedule for their services and there are four separate resolutions to be approved for each type of inspection.

IT WAS MOVED BY PHILLIPS and seconded by DEVORE to approve Resolution 20-18 adopting revised building permit fee schedule.

IT WAS MOVED BY CHAMBERS and seconded by DEVORE to approve Resolution 21-18 adopting revised plumbing permit fee schedule.

IT WAS MOVED BY PHILLIPS and seconded by DEVORE to approve Resolution 22-18 adopting revised electrical permit fee schedule.

IT WAS MOVED BY DEVORE and seconded by CHAMBERS to approve Resolution 23-18 adopting revised mechanical permit fee schedule.

YES: Councilmember Chambers, Councilmember Canfield, Mayor DeVore, and Councilmember Salzwedel, and Councilmember Phillips.

NO: None. ABSENT: None. MOTION CARRIED.

d. Sidewalk Ramp – N. Broadway.

City Manager Mike Burns stated on May 25, 2018, a complaint was received during the N. Broadway repaving project about the removal of sidewalk ramps and the lack of an accessible handicap ramp in front of Lowell Light & Power (LL&P). Accessible handicap parking is not available immediately adjacent to the LL&P facility and was not planned as part of the N. Broadway resurfacing project. The Council discussed at length.

IT WAS MOVED BY DEVORE and seconded by CHAMBERS to table discussion of the Sidewalk Ramp on N. Broadway until the next meeting.

YES: Councilmember Phillips, Councilmember Chambers, Councilmember Canfield, Mayor Devore and Councilmember Salzwedel.

NO: None. ABSENT: None. MOTION CARRIED

e. Proposed Rezoning – 1100 Sibley.

City Clerk Sue Ullery stated Mr. Todd West submitted an application to rezone a parcel located at 1100 Sibley from the PF –Public Facilities district to R-2 Single Family Residential. The parcel is located at the southeast corner of Sibley Street and Church Street. Until recently, the subject property was owed by Calvary Christian Reformed Church, and a few months ago, the City approved a split that separated the subject property from the larger church property directly to the south. The subject parcel is presently vacant and it is our understanding that the applicant seeks to construct three two-family dwellings on the property.

IT WAS MOVED BY DEVORE and seconded by CANFIELD to approve Ordinance 18-03 an ordinance to amend section 3.02, “District Boundaries,” of Chapter 3, “Zoning Districts- General,” of Appendix A, “Zoning.” of the Code of Ordinances of the City of Lowell.

YES: Councilmember Chambers, Councilmember Canfield, Mayor DeVore, and Councilmember Salzwedel, and Councilmember Phillips.

NO: None. ABSENT: None. MOTION CARRIED

f. Street Closures.

Mayor Mike Devore stated he received a letter from Liz Baker who is with the Chamber of Commerce regarding the 24th Annual Riverwalk Festival that will be held Thursday July 12, Friday July 13, and Saturday July 14, 2018 requesting street closures on Avery, West of Monroe, Thursday July 12, 2018 beginning at 6:00 a.m through Saturday July 14, 2018 until 9:00 p.m. for all the food concessions as well as permission to close Avery, East of Monroe to Jefferson, then Washington and North of Main to the Lowell School parking lot Saturday July 14, 2018 at 6:00 a.m to 4:00 p.m. for the Cruisin’ for the cars.

IT WAS MOVED BY CHAMBERS and seconded by DEVORE to approve the street closures for the Riverwalk Festival weekend.

YES: Councilmember Canfield, Mayor DeVore, and Councilmember Salzwedel, Councilmember Phillips, and Councilmember Chambers.

NO: None.

ABSENT: None.

MOTION CARRIED.

7. **BOARD/COMMISSION REPORTS.**

Councilmember Canfield stated the LARA Board met and the State of Michigan came out and walked the route for the proposed trail and had some questions answered. The trail along Alden Nash is nearly complete and expect to see that paved soon, so good progress on the trails.

Councilmember Chambers stated the Planning Commission approved the site plan for Lowell Light & Power that will begin sometime in July and be complete by October 31, 2018 and also approved spending limit for Steve Donkersloot for \$25, 000 (up to \$50,000 for projects already in the works).

Mayor DeVore advised the Fire Authority meeting was held June 11, 2018 and what they covered.

8. **MANAGER'S REPORT.**

City Manager Mike Burns reported on the following:

- Construction on Hudson was completed very quickly and glad to see it went well.
- In the final phase of the N. Broadway Street, and pavement markings will be done in July once all the construction is complete.
- On South Broadway, the major water and sewer underground work is complete and efforts will be shifted to completing the parking lot. Lowell Light & Power will be on site the next several weeks to complete their conduit and wiring installation which will clean up a significant amount of overhead wires on North and South Broadway. By the end of the week of July 25, 2018 concrete flatwork should begin on the parking lot with pavement base being completed by the end of June and final paving by July 2, 2018 if weather cooperates.123Ocean
- Smoke testing was completed last week and are waiting to hear back on the official report.
- State legislature approved their house and senate bills for their coming fiscal year budgets and did a one time allocation of 300 million dollars through the MDOT budget for roads; when they broke it down by jurisdiction as to how much each jurisdiction receives, it is an increase of about \$47,000.00 for the City of Lowell. Also, there is a 2.6% percent increase to the constitutional revenues sharing which is the sales tax.
- Dispatch situation is still undecided with Kent County but will give updates as we receive them.
- New City of Lowell Website is still being worked on and that it should be up and running soon.

9. **APPOINTMENTS.**

Board of Review has a one opening and the LCTV Endowment Board also has an opening.

10. **COUNCIL COMMENTS.**

Councilmember Canfield stated last Thursday's concert was fabulous as well as the Farmers market, and the new roads are wonderful.

Councilmember Chambers also likes the new roads and especially the smoother railroad crossings and invited everyone to the Riverwalk Festival coming up in a few weeks.

Councilmember Phillips thanked all the staff for their hard work and dedication and hopes everyone has a great week.

Councilmember Salzwedel also likes the new roads but asked for patience as we have more to do.

Mayor DeVore stated he has sat in on a couple dispatch meetings and is trying to keep up with what is happening on a City level as well as a County level. Flying to Idaho with Mike Burns tomorrow to meet with the Lighthouse company people.

IT WAS MOVED BY SALZWEDEL and seconded by CHAMBERS to adjourn at 7:46 p.m.

YES: 5. NO: None. ABSENT: None. MOTION CARRIED.

Mike DeVore, Mayor

Susan Ullery, City Clerk