

**PROCEEDINGS
OF
CITY COUNCIL
OF THE
CITY OF LOWELL
MONDAY, AUGUST 6, 2018, 7:00 P.M.**

1. **CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL.**

The Meeting was called to order at 7:00 p.m. by Mayor Mike DeVore and City Clerk Sue Ullery called roll.

Present: Councilmembers Greg Canfield, Jeff Phillips, Jim Salzwedel, Marty Chambers and Mayor DeVore.

Absent: None.

Also Present: City Manager Michael Burns, City Clerk Sue Ullery and Police Chief Steve Bukala.

2. **APPROVAL OF THE CONSENT AGENDA.**

- Approval of the Agenda.
- Approve and place on file the regular minutes and the closed minutes of the July 16, 2018 City Council meeting.
- Authorize payment of invoices in the amount of \$459,307.55.

IT WAS MOVED BY CHAMBERS and seconded by SALZWEDEL to approve the consent agenda as written.

YES: Councilmember Canfield, Mayor Devore, and Councilmember Salzwedel, Councilmember Phillips, Councilmember Chambers.

NO: None. ABSENT: None. MOTION CARRIED.

3. **CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA.**

Perry Beachum who resides at 924 Riverside Drive spoke asking everyone to come out and support Lowell Community Day next Thursday August 16, 2018.

4. **OLD BUSINESS.**

Councilmember Canfield suggested finding a process to make sure “old business” gets follow up or a status update.

5. **NEW BUSINESS.**

a. **Payment to KCRC for Hudson Street.**

City Manager Mike Burns stated that in April, the City Council approved the expenditure for the paving of Hudson Street for \$75,000.00 for fiscal year 2019 and \$75,000.00 in fiscal year 2020. The total project was approximately \$88,000.00 less than the estimated cost, so the City’s total cost is

\$106,104.17. Since the total cost is \$44,000.00 less than projected, the City should consider paying the bill in full rather than delaying payment over two fiscal years.

IT WAS MOVED BY PHILLIPS and seconded by CANFIELD to approve the payment of the total cost of the Hudson Street repaving at a cost not to exceed \$106,104.17.

YES: Mayor Devore, Councilmember Salzwedel, Councilmember Phillips, and Councilmember Chambers, Councilmember Canfield.

NO: None. ABSENT: None. MOTION CARRIED.

b. Progressive Heating, Cooling & Refrigeration, Inc. – Preventative Maintenance Agreement.

City Manager Mike Burns stated that the City has an annual agreement for preventative maintenance with Progressive Heating, Cooling & Refrigeration to provide routine service, inspection and cleaning of heating and cooling equipment located at Lowell City Hall and the Englehardt Library. The cost for these services not including repairs to the system, are as follows:

- City Hall - \$1,668.00 (funds available from Contractual -101-265-802)
- Library - \$1,592.00 (funds available from Contractual – 101-790-802)

IT WAS MOVED BY CANFIELD and seconded by CHAMBERS to approve the Preventative Maintenance Agreements with Progressive Heating, Cooling & Refrigeration, Inc. located in Lowell, Michigan and authorize the Mayor and/or City Clerk to sign on behalf of the City Council.

YES: Councilmember Salzwedel, Councilmember Phillips, Councilmember Chambers, Councilmember Canfield and Mayor Devore.

NO: None. ABSENT: None. MOTION CARRIED.

c. First Advantage Enterprise Screening Corporation – Substance Abuse Testing Services Agreement.

City Manager Mike Burns stated that First Advantage Enterprise Screening Corporation provides required annual substance abuse selection and testing services for the Michigan Municipal League's Commercial Driver's License (CDL) Drug and Alcohol Testing Consortium, of which Lowell is a member. This program facilitates the compliance with the federal anti-drug and alcohol abuse requirements. These requirements are applicable to all employees who are required to possess a CDL as a prerequisite for employment. First Advantage's Substance Abuse Testing Service Agreement will provide compliance selection and testing for the six City employees who hold a commercial driver license. The agreement is for a 36-month period with automatic 12-month renewal. The yearly fee paid to the Michigan Municipal League CDL Consortium is \$420.00. Additional testing beyond routine random selection will be in accordance with the Price Schedule of the Agreement. Funds for this are available from Department of Public Works-Contractual -101-441-802.

IT WAS MOVED BY CANFIELD and seconded by PHILLIPS to approve the Substance Abuse Testing Services Agreement with First Advantage Enterprise Screening Corporation of Atlanta, Georgia, and authorize the Mayor and/or City Clerk to sign on behalf of the City Council.

YES: Councilmember Phillips, Councilmember Chambers, Councilmember Canfield, Mayor Devore and Councilmember Salzwedel.

NO: None. ABSENT: None. MOTION CARRIED.

6. **BOARD/COMMISSION REPORTS.**

Councilmember Canfield stated LARA meets Wednesday, August 8, 2018.

Mayor Devore stated Fire Authority meets Monday August 13, 2018 at 3:30 p.m. and the Vision Meeting with Liz Baker is in two weeks.

7. **MANAGER'S REPORT.**

City Manager Mike Burns reported on the following:

- New website should be up and running in the next few weeks. We are changing website domain name and still loading some forms and files for the residents convenience.
- Committee of the Whole Meeting will be August 20, 2018 and we will be meeting with the Chamber regarding the use of our building.
- In the near future, Council will be discussing the changes the DEQ now requires with the lead/copper rule and the impact that has on our City and also discuss what other Cities are doing.
- The SAW Grant is coming along and the smoke testing that was done gave them a good assessment of the system as well as they are still monitoring soil boring at the west end of the City to see if there is any opportunity to lower the ground water table in that area.
- William & Works is going to tie in the street walkability study into the masterplan and present to us.
- Speed Study from MDOT resulted in keeping the speed limit 25 through downtown (Thanks to Chief Bukala for his persistence) and there will be a gradual speed step down in areas getting to downtown. Radar signs will be allowed again once we are issued the permit. Proceeds from the sale of the Police Department Jeep will result in new street signs on Bowes and Hudson by next year. MDOT was responsive to a left hand turn signal at Main & Hudson so we will be working on that as well.

8. **APPOINTMENTS.**

None.

9. **COUNCIL COMMENTS.**

Councilmember Canfield thanked City Manager Mike Burns for his proactive City water testing six months ago.

Councilmember Chambers reminded everyone to come out to the Lowell Pink Arrow game on August 30, 2018.

10. **ADJOURNMENT.**

IT WAS MOVED BY SALZWEDEL and seconded by CHAMBERS to ADJORN AT 7:27.
YES: 5. NO: None. ABSENT: None. MOTION CARRIED.

DATE:

APPROVED:

Mike DeVore, Mayor

Susan Ullery, City Clerk