



301 East Main Street
Lowell, Michigan 49331
Phone (616) 897-8457
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CITY OF LOWELL
CITY COUNCIL AGENDA
MONDAY, JANUARY 7 2019, 7:00 P.M.

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL
2. REVIEW RULES OF PROCEDURE FOR THE LOWELL CITY COUNCIL
3. CONSENT AGENDA
 - Approval of the Agenda.
 - Approve and place on file the minutes of the December 17, 2018 Committee of the Whole, Regular and Closed Session City Council meetings.
 - Grand Rapids Community College – Collection of Summer Property Taxes for 2019.
 - Authorize payment of invoices in the amount of \$212,006.09.
4. CITIZEN DISCUSSION FOR ITEMS NOT ON THE AGENDA

IF YOU WISH TO ADDRESS AN AGENDA ITEM, PUBLIC COMMENT FOR EACH ITEM WILL OCCUR AFTER THE INITIAL INFORMATION IS SHARED ON THE MATTER AND INITIAL DELIBERATIONS BY THE PUBLIC BODY. PUBLIC COMMENT WILL OCCUR BEFORE A VOTE ON THE AGENDA ITEM OCCURS.
5. OLD BUSINESS
 - a. None
6. NEW BUSINESS
 - a. Audit Presentation
 - b. Annual Authorization of Signature for City Bank Accounts and Designation of Depository Banks
 - c. MDOT Resolution 01-19
 - d. Set Public Hearing – Resolution 02-19 Industrial Development District King Milling.
 - e. LL&P Board Compensation for 2019 – Resolution 03-19
7. BOARD/COMMISSION REPORTS
8. MANAGER'S REPORT
9. APPOINTMENTS
10. COUNCIL COMMENTS
11. ADJOURNMENT

NOTE: Any person who wishes to speak on an item included on the printed meeting agenda may do so. Speakers will be recognized by the Chair, at which time they will be allowed five (5) minutes maximum to address the Council. A speaker representing a subdivision association or group will be allowed ten (10) minutes to address the Council.



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www.ci.lowell.mi.us

MEMORANDUM

TO: Lowell City Council

FROM: Michael Burns, City Manager

RE: Council Agenda for Monday, January 7, 2019

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5. OLD BUSINESS

- a. None

6. NEW BUSINESS

- a. Audit Presentation
- b. Annual Authorization of Signature for City Bank Accounts and Designation of Depository Banks. Memo is provided by City Treasurer Suzanne Olin.

Recommended Motion: That the Lowell City Council approve the annual authorization of signatures for City Bank Accounts and designation of depository banks as proposed.

- c. MDOT Resolution 01-19. Memo is provided by Chief of Police Steven Bukala.

Recommended Motion: That the Lowell City Council approve the Resolution 01-19 for the Special Trunk Line Maintenance permit as presented.

- d. Set Public Hearing - Resolution 02-19 Industrial Development District King Milling. Memo is provided by City Manager Michael Burns.

Recommended Motion: That the Lowell City Council approve Resolution 02-19 as presented.

- e. LL&P Board Compensation for 2019 – Resolution 03-19. Memo is provided by Lowell Light and Power General Manager Steve Donkersloot.

Recommended Motion: Approve Resolution 03-19 for the 2019 calendar year the compensation for the Boardmembers of the Board of Light and Power shall be \$35 per regular or special meeting for a maximum of 20 meetings and a total annual amount not to exceed \$700.

7. BOARD/COMMISSION REPORTS

8. MANAGER'S REPORT

9. APPOINTMENTS

10 COUNCIL COMMENTS

11. ADJOURNMENT



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**RULES OF PROCEDURE
FOR THE LOWELL CITY COUNCIL
2019**

A. REGULAR AND SPECIAL MEETINGS

All meetings of the City Council will be held in compliance with state statutes, including the Open Meetings Act, 1976 PA 267 as amended, and with these rules.

1. Regular meetings

Regular meetings of the City Council will be held on the first and third Monday of each month beginning at 7 p.m. at the City office unless otherwise rescheduled by resolution of the Council.

2. Special Meetings

A special meeting shall be called by the Clerk upon the written request of the Mayor or any two members of the Council on at least 48 hours' written notice to each member of the Council served personally or left at the Councilmember's usual place of residence. Special meeting notices shall state the purpose of the meeting. No official action shall be transacted at any special meeting of the Council unless the item has been stated in the notice of such meeting.

3. Posting requirements for regular and special meeting

- a. During the second regular meeting of December, the City Council will establish the dates, times and places of the regular bimonthly Council meetings. The listing will be posted in the City offices.
- b. For a rescheduled regular or a special meeting of the Council, a public notice stating the date, time and place of the meeting shall be posted at least 18 hours before the meeting at the City office.
- c. The notice described above is not required for a meeting of the Council in emergency session in the event of a severe and imminent threat to the health, safety or welfare of the public when two-thirds of the members of the Council determine that delay would be detrimental to the City's efforts in responding to the threat.

4. Minutes of regular and special meetings

The Clerk shall attend the Council meetings and record all the proceedings and resolutions of the Council in accordance with the Open Meetings Act. In the absence of the Clerk, the City Manager may appoint a member of City staff to temporarily perform the Clerk's duties.

Within 8 days of a Council meeting, the draft minutes shall be prepared by the Clerk and shall be placed on the city website for public viewing.

A copy of the minutes of each regular or special Council meeting shall be available for public inspection at the City offices during regular business hours.

5. Work Sessions

Upon the call of the Mayor or the Council and with at least 48 hours notice to the Councilmembers and to the public, the Council may convene a work session devoted exclusively to the exchange of information relating to municipal affairs. No votes shall be taken on any matters under discussion nor shall any Councilmember enter into a formal commitment with another member regarding a vote to be taken subsequently.

An agenda shall be prepared at least 48 hours prior to the work session.

Work sessions shall be audio/video recorded in accordance with other provisions of these Rules of Procedure.

B. CONDUCT OF MEETINGS

1. Meetings to be public

All official meetings of the Council shall be open to the public, and citizens shall have a reasonable opportunity to be heard in accordance with such rules and regulations as the Council may determine, except that the meetings may be closed to the public and the media in accordance with the Open Meetings Act.

All official meetings of the Council shall be open to the media, freely subject to recording by radio, television and photographic services at any time, provided that such arrangements do not interfere with the orderly conduct of the meetings.

The City Clerk shall record all regular and special City Council meetings by audio device. Upon approval of that meeting's minutes, the audio shall be destroyed except in the absence of a video. The meetings shall be videoed. These will be stored electronically and available to the public for reviewing.

2. Agenda preparation

An agenda for each regular Council meeting shall be prepared by the City Manager with the following order of business:

- a. Call to Order; Pledge of Allegiance, Roll Call
- b. Consent Agenda
- c. Citizen Comments for Items Not on the Agenda
- d. Old Business
- e. New Business
- f. Board/Commission Reports
- g. Monthly Reports (prepared for the second regular meeting of the month)
- h. Appointments to Commissions and Boards
- i. Manager's Report
- j. Council Comments
- k. Executive Session
- l. Adjournment

Any Councilmember shall have the right to request new/additional items to the regular agenda during the Approval of the Agenda item of business.

3. Agenda distribution

Agendas shall be distributed so that Councilmembers receive their agendas by the Friday evening before the Monday meeting. Agendas will be distributed to Councilmember's place of residence.

4. Quorum

A majority of the elected or appointed and serving members of the Council shall constitute a quorum for the transaction of business at all council meetings. In the absence of a quorum, a lesser number may adjourn any meeting to a later time or date with appropriate public notice.

5. Attendance at council meetings

Election to the City Council is a privilege freely sought by the nominee. It carries with it the responsibility to participate in Council activities and represent the residents of the City. Attendance at Council meetings is critical to fulfilling this responsibility.

The Council may excuse absences for cause. Such cause must be communicated with the clerk prior to the meeting. If a Councilmember has more than three unexcused successive absences for regular or special Council meetings, the Council may enact a resolution of reprimand. In the event that the member's absences continue for more than three additional successive regular or special meetings of the Council, the Council may enact a resolution of censure or request the Councilmember's resignation or both.

6. Presiding officer

The presiding officer shall be responsible for enforcing these rules of procedure and for enforcing orderly conduct at meetings. The Mayor is the presiding officer. The Mayor Pro Tem shall preside in the absence of the Mayor. In the absence of the Mayor and Mayor Pro Tem, the member present who has the longest consecutive service on the Council shall preside.

7. Disorderly conduct

The Mayor may call to order any person who is being disorderly by speaking out of order or otherwise disrupting the proceedings, failing to be germane, speaking longer than allotted time or speaking vulgarities. Such person shall be seated until the chair determines whether the person is in order.

If the person so engaged in presentation is called out of order, he or she shall not be permitted to continue to speak at the same meeting except by special leave of the Council. If the person shall continue to be disorderly and disrupt the meeting, the chair may order the sergeant at arms to remove the person from the meeting. No person shall be removed from a public meeting except for an actual breach of the peace committed at the meeting.

C. CLOSED MEETINGS

1. Purpose

Closed meetings may be held only for the reasons authorized in the Open Meetings Act, which are the following:

- a. To consider the dismissal, suspension or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent when the named person requests a closed meeting. MCL 15.268 Sec. 8(a)
- b. For strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement when either negotiating party requests a closed hearing. MCL 15.268 Sec. 8(c)
- c. To consider the purchase or lease of real property up to the time an option to purchase or lease that real property is obtained. MCL 15.268 Sec. 8(d)
- d. To consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation, but only when an open meeting would have a detrimental financial effect on the litigating or settlement position of the Council. MCL 15.268 Sec. 8(e)
- e. To review the specific contents of an application for employment or appointment to a public office when a candidate requests that the application remain confidential. However, all interviews by a public body for employment or appointment to a public office shall be held in an open meeting. MCL 15.268 Sec. 8(f)
- f. To consider material exempt from discussion or disclosure by state or federal statute. MCL 15.268 Sec. 8(h)

2. Calling closed meetings

At a regular or special meeting, the Councilmembers, elected or appointed and serving, may call a closed session by a two-thirds roll call vote for purposes (c), (d), (e) and (f) above, and by a simple majority for purposes (a) and (b). The roll call vote, the purpose(s) for calling the closed meeting, and the time in which the vote was taken shall be entered into the minutes of the open session during which the vote is taken. In addition, the time in which the Council returned to open session shall be recorded in the open session minutes.

3. Minutes of closed meetings

A separate set of minutes shall be taken by the Clerk or the designated secretary of the Council at the closed session. These minutes will be retained by the Clerk, shall not be available to the public, and shall only be disclosed if required by a civil action, as authorized by the Open Meetings Act. These minutes shall be destroyed one year and one day after approval of the minutes of the regular meeting at which the closed session was approved.

D. DISCUSSION AND VOTING

1. Rules of parliamentary procedure

The rules of parliamentary practice as contained in the latest edition of Robert's Rules of Order shall govern the Council in all cases to which they are applicable, provided that they are not in conflict with these rules, City ordinances or applicable state statutes. The Mayor may appoint a parliamentarian.

The chair shall preserve order and decorum and may speak to points of order in preference to other Councilmembers. The chair shall decide all questions arising under this parliamentary authority, subject to appeal and reversal by a majority of the Councilmembers present.

Any member may appeal to the Council a ruling of the presiding officer. If the appeal is seconded, the member making the appeal may briefly state the reason for the appeal and the presiding officer may briefly state the ruling. There shall be no debate on the appeal and no other member shall participate in the discussion. The question shall be, "Shall the decision of the chair be sustained?" If the majority of the members present vote "yes," the ruling of the chair is sustained; otherwise it is overruled.

2. Conduct of discussion

During the Council discussion and debate, no member shall speak until recognized for that purpose by the chair. After such recognition, the member shall confine discussion to the question at hand and to its merits and shall not be interrupted except by a point of order or privilege raised by another member. Speakers should address their remarks to the chair, maintain a courteous tone and avoid interjecting a personal note into debate.

No member shall speak more than once on the same question until every member desiring to speak to that question shall have had the opportunity to do so.

The chair, at his or her discretion and subject to the appeal process mentioned in Section D.1., may permit any person to address the Council during its deliberations.

3. Ordinances and resolutions

No ordinance, except an appropriation ordinance, an ordinance adopting or embodying an administrative or governmental code or an ordinance adopting a code of ordinances, shall relate to more than one subject, and that subject shall be clearly stated in its title.

A vote on all ordinances and resolutions shall be taken by a roll call vote and entered in the minutes.

4. Roll call

In all roll call votes, the names of members of the Council shall be called in random order as determined by the City Clerk.

5. Duty to vote

Election to a deliberative body carries with it the obligation to vote. Councilmembers present at a Council meeting shall vote on every matter before the body, unless otherwise excused or prohibited from voting by law. A Councilmember who is present and abstains or does not respond to a roll call vote shall be counted as voting with the prevailing side and shall be so recorded, unless otherwise excused or prohibited by law from voting.

Conflict of interest, as defined by law, shall be the sole reason for a member to abstain from voting. The opinion of the City Attorney shall be binding on the Council with respect to the existence of a conflict of interest. A vote may be tabled, if necessary, to obtain the opinion of the City Attorney.

The right to vote is limited to the members of Council present at the time the vote is taken. Voting by proxy or by telephone is not permitted.

All votes must be held and determined in public; no secret ballots are permitted.

6. Results of voting

In all cases where a vote is taken, the chair shall declare the result.

It shall be in order for any Councilmember voting in the majority to move for a reconsideration of the vote on any question at that meeting or at the next succeeding meeting of the Council. When a motion to reconsider fails, it cannot be renewed.

E. CITIZEN COMMENTS

1. General

Each Council meeting agenda shall provide for reserve time for citizen comments as requested.

2. Length of presentation - public hearings and public participation

Members of the public at the meeting shall not speak unless recognized by the chair. Members of the public shall be limited to speaking for a maximum of five (5) minutes during any public hearing or public comment. The Sergeant of Arms shall notify the chair when time has expired.

At the discretion of the chair, the time for speaking may be added or reduced.

3. Person addressing the City Council

Prior to addressing the Council, members of the public may state their name and address and, if appropriate, group affiliation. The Council may in its discretion limit public comments to new information or matters not fully addressed at any previous meeting regarding the agenda item at issue. No person shall have the right to speak more than once on any particular subject until all other persons wishing to be heard on that subject have had the opportunity to speak.

4. Deviation

Either in his/her discretion, or upon the request of a member of the Council, the Mayor may recognize a member of the audience who shall be permitted to address the Council at a time other than audience participation; however, all other rules as provided herein shall apply.

5. Request to speak during citizen comments

Any person who wishes to speak on a subject not on the printed agenda may speak at this time. All rules of conduct still apply.

6. Requests to speak during regular agenda items

Any person who wishes to speak on an item included on the printed meeting agenda may do so. Speakers will be recognized by the Chair, at which time they will be required to state their name and will be allowed five (5) minutes maximum to address the Council.

F. MISCELLANEOUS

1. Adoption and amendment of rules of procedure

These rules of procedure of the Council will be placed on the organizational meeting agenda for review and adoption. A copy of the rules adopted shall be distributed to each Councilmember.

The Council may alter or amend its rules at any time by a vote of a majority of its members after written notice has been given of the proposed alteration or amendment. The notice shall be given at least 48 hours in advance with a written copy of the proposed alteration or amendment provided to each Councilmember.

2. Suspension of rules

The rules of the Council may be suspended for a specified portion of a meeting by an affirmative vote of two-thirds of the members present except that Council actions shall conform to state statutes and to the Michigan and the United States Constitutions.

3. Bid awards

Bids will be awarded by the Council during regular or special meetings. A bid award may be made at a special meeting of the Council if that action is announced in the notice of the special meeting.

4. Special committees

Special committees may be established for a specific period of time by the Mayor or by a resolution of the Council which specifies the task of the special committee and the date of its dissolution.

5. Authorization for contacting the City Attorney

The following officials (by title) are authorized to contact the City Attorney regarding municipal matters:

Mayor and City Councilmembers
City Manager
City Department Heads (upon approval of the City Manager)

6. These Rules of Procedure shall apply except as otherwise provided by the City Charter and/or applicable state statutes.

G. CERTIFICATE OF ADOPTION

Certified to be complete and accurate set of Rules of Procedures of the City Council of the City of Lowell, Michigan adopted by resolution of its regular meeting held January 7, 2019.

Adopted: January 7, 2019

Susan S. Ullery
City Clerk
City of Lowell

**PROCEEDINGS
OF THE CITY COUNCIL COMMITTEE OF THE WHOLE
OF THE
CITY OF LOWELL
MONDAY, DECEMBER 17, 2018, 5:30 P.M.**

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL.

The Meeting was called to order at 5:30 p.m. by Mayor DeVore and City Clerk Susan Ullery called roll.

Present: Councilmembers Marty Chambers, Jim Salzwedel, Greg Canfield, Cliff Yankovich and Mayor DeVore.

Absent: None.

Also Present: City Manager Mike Burns, City Clerk Susan Ullery, Police Chief Steve Bukala, and Assistant City Manager Rich LaBombard.

Present for the Showboat Committee: Project Manager Rich LaBombard, Chair Lou D'Agostino, Shannon Parnofiello, Liz Baker, Chris Chamberlin, Carol McGregor and Mark Mundt.

Absent: None.

2. APPROVAL OF THE AGENDA.

IT WAS MOVED BY CHAMBERS and seconded by SALZWEDEL to approve the agenda as written.
YES: 5 NO: None. ABSENT: None. MOTION CARRIED

3. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA.

There was none.

4. SHOWBOAT.

City Manager Michael Burns spoke regarding the one bid that was received for the showboat and how it was much higher than we had anticipated.

Rich LaBombard then spoke, introduced the Showboat Committee and passed out a showboat presentation that he reviewed which included discussing the fundraising, putting the Showboat project on hold, re-engineering the boat, buying a used boat, use Chris Chamberlin, or the last option of doing nothing.

City Council members and Showboat Committee discussed at length and all conceded to continue with fundraising (1.5-1.7 million is what they need to continue raising) and to continue moving forward on the project and to verify the time frame for the Grant.

5. ADJOURNMENT.

IT WAS MOVED BY SALZWEDEL and seconded by Chambers to adjourn the meeting at 6:35 p.m.
YES: 5 NO: None Absent: None. MOTION CARRIED.

DATE:

Mike DeVore, Mayor

APPROVED:

Susan Ullery, City Clerk

**PROCEEDINGS
OF
CITY COUNCIL
OF THE
CITY OF LOWELL
MONDAY, DECEMBER 17, 2018, 7:00 P.M.**

1. **CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL.**

The Meeting was called to order at 7:00 p.m. by Mayor Mike DeVore and City Clerk Susan Ullery called roll.

Present: Councilmembers Greg Canfield, Marty Chambers, Cliff Yankovich, Jim Salzwedel, and Mayor DeVore.

Absent: None.

Also Present: City Manager Michael Burns, City Clerk Susan Ullery, and Police Chief Steve Bukala and City Attorney Dick Wendt.

2. **APPROVAL OF THE CONSENT AGENDA.**

- Approval of the Agenda.
- Approve and place on file the City Council/Parks and Recreation Commission Joint Meeting minutes and the Regular Minutes of the December 3, 2018 City Council meeting.
- Approve and place on file the City Council Minutes of the Special December 8, 2018 City Council Meeting.
- Authorize payment of invoices in the amount of \$142,995.03.

IT WAS MOVED BY CHAMBERS and seconded by CANFIELD to approve the consent agenda as written. YES: Councilmember Canfield, Mayor Devore, Councilmember Salzwedel, and Councilmember Yankovich and Councilmember Chambers.

NO: None.

ABSENT: None.

MOTION CARRIED.

3. **CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA.**

Perry Beachum who resides at 924 Riverside spoke regarding a Senate bill that passed which states that you must slow down to 10 miles under the posted speed limit when passing police, emergency vehicles, utility vehicles such a Lowell Light & Power trucks and DPW trucks that are stopped on the side of the road.

Christine Baird who resides in Lowell Michigan stated she is willing to help with the marijuana dispensaries.

3. **OLD BUSINESS.**

a. **Saw Grant**

City Manager Michael Burns stated for the past few years, Prein and Newhof has been working on the City's behalf in developing a Stormwater Asset Management plan. Prein & Newhof is at the beginning stages of presenting their findings and giving you information to formulate your plan which includes a plan to implement.

Burns then introduced Brian Vilmont with Prein & Newhof who showed a power point regarding all the data they have been collecting for the past two years such as location of what the City has and where, condition assessments and rating all those systems.

b. City Income Tax.

City Manager Michael Burns stated earlier in the year, the City Council approved a study with Great Lakes Economic Consulting pertaining to a consideration of a City Income Tax. For the past three months, they have been researching data to determine an estimated amount if the City were to consider a City Income Tax.

The Council discussed at length and Burns stated he will bring more information forward as it comes.

c. 2560 Bowes Road.

City Manager Michael Burns stated on October 19, 2018, the City opened two bids for the purchase of the 2560 Bowes Road property. During the bidding process, we set a minimum price of \$20,000 for the land based on the valuation from the Assessor.

The two bids are from the following:

- Lowell Charter Township - \$20,550
- Vergennes Broadband - \$20,000

Last summer, Vergennes Broadband discussed what they liked to do with the property. At the time, the Council was supportive of the endeavor as it would make the property taxable and provide a small amount of new revenue to the City.

During this process, Burns was contacted by Lowell Township on their interest in the property as it is adjacent to the new park and would be a tremendous benefit to them.

Burns agreed both entities have a great idea for the use of the .4 acre parcel and the community will benefit from either endeavor. The issue for the City is while the township is the higher bidder, this will become tax-exempt property. Whereby Vergennes Broadband is a for profit company and will pay property tax.

After the bids came in, Burns exchanged communications with Jerry Hale from Lowell Township and Stephanie and Ryan Peel from Vergennes Broadband. They offered a cooperative option to move forward. The township would move forward with purchasing the land and carve out a portion of it for Vergennes Broadband's needs. Since they do not need the entire parcel of property, the Township can use it for their gateway along Bowes Road and place some utility items there, mainly for a sprinkler system. Since you cannot use public property for a private purpose, the portion of land Vergennes Broadband would use, would become taxable and they would be responsible for the taxes.

Burns continued, at our November 5, 2018 City Council meeting, Resolution 33-18 was introduced to the City Council pertaining to the sale of 2560 Bowes. Per the section 13-3 of the City Charter, this resolution needs to sit for public inspection for 20 days before the City Council can approve it. This stipulation has been met. This resolution would also require four affirmative votes of City Council members.

IT WAS MOVED BY SALZWEDEL and seconded by CANFIELD to approve Resolution 33-18 to enter into an agreement with Lowell Township to sell 2560 Bowes at a cost not to exceed \$20,555 contingent upon

them entering into a lease agreement with Vergennes Broadband and the agreement not to detach the property from the City.

YES: Councilmember Salzwedel, Councilmember Yankovich, Councilmember Chambers, Councilmember Canfield and Mayor DeVore.

NO: None.

ABSENT: None.

MOTION CARRIED

4. **NEW BUSINESS.**

There was none.

5. **BOARD/COMMISSION REPORTS.**

Councilmember Canfield stated that at the Parks and Recreation meeting, Mike Minier and Corky Randson from Lowell Little League had attended and discussed their interest in developing some ball fields near the intersection of Forman and Alden Nash where the league owns 18 acres and the potential that it has to bring in tournaments to town as well as business to the City. Also, the trail connector through the City of Lowell, was not 100% ready and at the State's suggestion, we withdrew our MDNR Grant request and will reapply in the spring but we are still moving forward with donors and have good news there.

Councilmember Chambers stated the Planning Commission meeting was cancelled for December 10, 2018. Light and Power Board approved new radios for their trucks and also the purchase of a fire suppression system for the turbines at the generation plant which will improve safety.

Councilmember Salzwedel stated the LCTV Endowment Board met December 5, 2018 and all requests need to be turned in by February 8, 2019 at 5:00 p.m. to the City Hall. There is a little over \$105,000 in funds to request and by February 26, 2019, it will be determined to whom the funds are awarded.

Mayor DeVore stated the Downtown Development Authority meeting was cancelled in December. The Fire Authority met and are having a lot of discussion about full time staffing and will be presenting to the City and the Townships soon. The new truck is scheduled for delivery in February.

6. **MONTHLY REPORTS.**

There were none.

7. **MANAGER'S REPORT.**

City Manager Mike Burns reported on the following:

- Welcome Cliff Yankovich to City Council, look forward to working with him and his great ideas for the community.
- Welcome the Lowell Boy Scouts who are here tonight working on their merit badges.
- On New Year's Eve, City Hall will close at 2:00 after discussing with the Councilmembers.
- Michael Burns will be on vacation December 22 through January 2.

- Council and Showboat committee met, also went to Lansing during Lane Duck, new senator will work with us to keep our grant money for the Showboat project.
- Several calls from residents regarding Proposal 1 and not opting out. We are waiting on LARA regulations to know how to move forward and we will address this topic at the Committee of the Whole meeting on January 22, 2019 at 5:30 p.m.

8. **APPOINTMENTS.**

Board of Review appointments are taken care of.
Downtown Development Authority has 3 vacancies and two applicants.
Historic Commission have heard nothing on.
Construction Board of Appeals has no applicants at this time.

9. **COUNCIL COMMENTS.**

Councilmember Canfield welcomed Cliff Yankovich aboard, stated Cliff has been a great cheerleader for the community for a long time and thanked him for stepping up and doing this.

Councilmember Chambers welcomed Cliff Yankovich and thanked Brian Vilmont.

Councilmember Yankovich stated he was happy to be here and would do his best to get up to speed quickly.

Councilmember Salzwedel welcomed Cliff Yankovich and wished everyone a safe and Happy Holiday.

Mayor DeVore stated he was super excited to have Cliff Yankovich on board and Happy Holidays to everyone.

10. **MOTION TO GO INTO CLOSED SESSION.**

IT WAS MOVED BY SALZWEDEL and seconded by YANKOVICH to go into closed session @ 8:08p.m.

YES: Councilmember Yankovich, Councilmember Chambers, Councilmember Canfield, Mayor Devore and Councilmember Salzwedel.

NO: None. ABSENT: None. MOTION CARRIED.

11. **ADJOURNMENT.**

IT WAS MOVED SALZWEDEL and seconded by CHAMBERS to adjourn at 9:00 p.m.

DATE:

APPROVED:

Mike DeVore, Mayor

Susan Ullery, City Clerk

Property Tax RESOLUTION

At a regular meeting of the members of the Board of Trustees (the "Board") of Grand Rapids Community College, Michigan (the "College") held at the College on the 19th day of November, 2018.

PRESENT: Trustee Bailey, Trustee Brunisema, Trustee Bristol, Trustee Brune,
Trustee Sanchez, Trustee Stewart and Chairperson Koefie.

ABSENT: _____

The following preamble and resolution were offered by Trustee Bristol and seconded by Trustee Stewart :

WHEREAS:

1. Section 144 of the Community College Act of 1966, as amended (MCLA 389.144) authorizes the Grand Rapids Community College to levy and collect property taxes "in the same manner and at the same time" as "school district or intermediate school district taxes are being collected by the city or township pursuant to (Part 26 of the School Code of 1976...)".
2. The Grand Rapids Community College has determined that it would be in the best interest of the College to impose a summer property tax levy in the summer of 2019 to collect 100% of the GRCC's property taxes upon the property located within the college district for fiscal year 2019-2020 in the summer of 2019.
3. Part 26 of the School Code of 1976, as amended (MCLA 380.1611, et seq), provides that a school district or intermediate school district may determine by resolution to impose a summer property tax levy of one-half or all of its annual school property taxes.
4. Part 26 of the School Code of 1976, as amended, provides for certain procedural steps to be taken by this Board of Trustees in connection with the imposition of a summer property tax levy and also provides for the manner in which said summer property tax levy shall be collected.

NOW, THEREFORE, be it resolved that:

1. The Board of Trustees of the Grand Rapids Community College, pursuant to the authority conferred by section 144 of the Grand Rapids Community College Act of 1966, as amended, and by Part 26 of the School Code of 1976, as amended, hereby imposes a summer property tax levy of 100% of school property taxes upon property located within the community college district, for 2019.

Resolution declared adopted.



Cynthia Bristol, Secretary
Board of Trustees
Grand Rapids Community College

The undersigned, duly qualified and acting Secretary of the Board of Trustees of the Grand Rapids Community College, hereby certifies that the foregoing constitutes a true and complete copy of a Resolution adopted by the Board at a public meeting held on November 19, 2018, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the "Open Meetings Act" and in accordance with the requirements of both Section 144 of the Community College Act of 1966, as amended, and Part 26 of the School Code of 1976, as amended.



Cynthia Bristol, Secretary
Board of Trustees
Grand Rapids Community College

December 1, 2018

TO: Taxing Units of Government Within Kent Intermediate School District

FROM: Claudia Bajema, Board Secretary

RE: Summer 2019 Property Tax

Enclosed is a copy of the resolution passed by the School Board of the Kent Intermediate School District whereby the Board, pursuant to statute, has determined to impose a summer property tax levy in 2019 of all school district property taxes.

CB/lld

Enclosure

SUMMER TAX COLLECTION RESOLUTION

SCHOOL BOARD MINUTES

KENT INTERMEDIATE SCHOOL DISTRICT

Grand Rapids, Michigan

November 12, 2018

A regular meeting of the School Board of said school district was held at 2930 Knapp, N.E. in said district on the 19th day of November, 2018, at 6:00 p.m.

The meeting was called to order by President Haidle.

Members Present: Bajema, Drake, Haidle, Joseph and Rettig.

Members Absent: _____

The following preamble and resolution were offered by Member Drake and supported by Member Bajema.

WHEREAS, this School Board by resolution of November 19, 2018, determined to impose a summer property tax levy to collect all of school property taxes, including debt services, upon property located within the intermediate school district, beginning with 1983, and continuing from year to year until specifically revoked by this School Board.

NOW, THEREFORE BE IT RESOLVED THAT:

1. This School Board, pursuant to 1976 PA 451, as amended, hereby invokes for 2019 its previously adopted ongoing resolution imposing a summer property tax levy of all school property taxes, including debt service, beginning with 1983, and continuing from year to year until specifically revoked by this School Board, and requests each city and/or township in which this district is located and in which a local school district or city is concurrently imposing a summer tax levy to collect those summer taxes.

2. The Superintendent or his designee is authorized and directed to forward to the governing body of each city and/or township which comprise Kent ISD and in which a local school district concurrently is imposing a summer tax levy a copy of this Board's resolution imposing a summer property tax levy on an ongoing basis and a copy of this resolution requesting that each such city and/or township agree to collect the summer tax levy for 2019 in the amount specified in this resolution. Such forwarding of the resolutions and the request to collect the summer tax levy shall be sent so that they are received by the appropriate governing bodies before January 1, 2019.

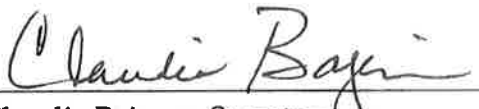
3. The Superintendent or his designee is authorized and directed to negotiate on behalf of this District with the governing body of each city and/or township in which the district is located for the reasonable expenses for collection of the District's summer tax levy that the city and/or township may bill under MCLA 380.1611 or MCLA 380.1612. Any such proposed agreement shall be brought before this Board for its approval or disapproval.

4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members Rettig, Bajema, Drake, Joseph and Haidle.


Nays: Members _____.

Resolution declared adopted.



Claudia Bajema, Secretary
Kent Intermediate School District

The undersigned, duly qualified and acting Secretary of the School Board of Kent Intermediate School District, Grand Rapids, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by said School Board at a regular meeting held on November 19, 2018, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, PA 1976, as amended).



Claudia Bajema, Secretary
Kent Intermediate School District

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF LOWELL
EXP CHECK RUN DATES 12/14/2018 - 01/03/2019
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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000					
101-000-040.000	ACCOUNTS RECEIVABLE	63RD DISTRICT COURT	BOND JAMIE JENSEN	500.00	72262
		Total For Dept 000		500.00	
Dept 101 COUNCIL					
101-101-955.000	MISCELLANEOUS EXPENSE	MI ASSOC OF MAYORS	2019 MEMBERSHIP RENEWAL -	85.00	72251
		Total For Dept 101 COUNCI		85.00	
Dept 172 MANAGER					
101-172-850.000	COMMUNICATIONS	SPRINT	ACCT STATEMENT 11/9 - 12/	52.06	72257
		Total For Dept 172 MANAGE		52.06	
Dept 209 ASSESSOR					
101-209-860.000	TRAVEL EXPENSES	RASHID, JEFFREY	ASSESSING EXPENSES DEC 20	55.05	72255
101-209-955.000	MISCELLANEOUS EXPENSE	MMAAO	2019 MMAAO MEMBERSHIP - J	20.00	72252
101-209-955.000	MISCELLANEOUS EXPENSE	IAAO	MEMBERSHIP - JEFFREY RASH	210.00	72280
		Total For Dept 209 ASSESS		285.05	
Dept 215 CLERK					
101-215-850.000	COMMUNICATIONS	SPRINT	ACCT STATEMENT 11/9 - 12/	52.06	72257
		Total For Dept 215 CLERK		52.06	
Dept 253 TREASURER					
101-253-801.000	PROFESSIONAL SERVICES	VREDEVELD HAEFNER LLC	AUDIT AND YEAR END FINANC	2,200.00	72304
		Total For Dept 253 TREASU		2,200.00	
Dept 265 CITY HALL					
101-265-727.000	OFFICE SUPPLIES	SUPPLYGEEKS	OFFICE SUPPLIES	129.47	72232
101-265-727.000	OFFICE SUPPLIES	SUPPLYGEEKS	OFFICE SUPPLIES	14.31	72260
101-265-727.000	OFFICE SUPPLIES	SUPPLYGEEKS	OFFICE SUPPLIES	358.45	72302
101-265-802.000	CONTRACTUAL	RED CREEK	TRASH SERVICE	64.45	72296
101-265-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING SERVICES	450.00	72297
101-265-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ENERGY STATEMENTS	2,146.27	72267
		Total For Dept 265 CITY H		3,162.95	
Dept 301 POLICE DEPARTMENT					
101-301-727.000	OFFICE SUPPLIES	SUPPLYGEEKS	OFFICE SUPPLIES	4.32	72232
101-301-743.000	AMMUNITION	KIESLER'S POLICE SUPPLY,	POLICE DEPT AMMUNITION	1,575.89	72285
101-301-850.000	COMMUNICATIONS	SPRINT	ACCT STATEMENT 11/9 - 12/	685.72	72257
101-301-850.000	COMMUNICATIONS	STATE OF MICHIGAN	STATEWIDE RECORDS MGMT	1,200.00	72300
101-301-864.000	CONFERENCES & CONVENTIONS	MI ASSOC OF CHIEF OF POLI	WIN 19 CONFERENCE - STEVE	255.00	72250
101-301-864.000	CONFERENCES & CONVENTIONS	MI ASSOC OF CHIEF OF POLI	WIN 19 CONFERENCE - HURST	255.00	72290
101-301-864.000	CONFERENCES & CONVENTIONS	MI ASSOC OF CHIEF OF POLI	AMT SESSION - CHRIS HURST	25.00	72290
101-301-864.000	CONFERENCES & CONVENTIONS	MI ASSOC OF CHIEF OF POLI	MEMBERSHIP STEVEN BUKALA	115.00	72290
101-301-864.000	CONFERENCES & CONVENTIONS	MI ASSOC OF CHIEF OF POLI	AMT SESSION - STEVEN BUKA	25.00	72290
101-301-984.000	EQUIPMENT	ELAN CITY	POLICE DEPT RADAR SPEED S	1,000.00	72228
101-301-984.000	EQUIPMENT	BROWN, DUSTIN	REIMBURSEMENT FOR BOOTS	150.00	72265
		Total For Dept 301 POLICE		5,290.93	
Dept 441 DEPARTMENT OF PUBLIC WORKS					
101-441-802.000	CONTRACTUAL	RED CREEK	TRASH SERVICE	207.86	72296
101-441-850.000	COMMUNICATIONS	SPRINT	ACCT STATEMENT 11/9 - 12/	77.06	72257
101-441-850.000	COMMUNICATIONS	COMCAST CABLE	ACCOUNTS STATEMENT	35.04	72266
101-441-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ENERGY STATEMENTS	1,091.64	72267
		Total For Dept 441 DEPART		1,411.60	
Dept 747 CHAMBER/RIVERWALK					
101-747-920.000	CHAMBER UTILITIES	CONSUMERS ENERGY	ENERGY STATEMENTS	107.11	72267
		Total For Dept 747 CHAMBE		107.11	
Dept 751 PARKS					
101-751-850.000	COMMUNICATIONS	SPRINT	ACCT STATEMENT 11/9 - 12/	25.00	72257
		Total For Dept 751 PARKS		25.00	
Dept 790 LIBRARY					

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 790 LIBRARY					
101-790-802.000	CONTRACTUAL	RED CREEK	TRASH SERVICE	47.50	72296
101-790-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING SERVICES	210.00	72297
101-790-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ENERGY STATEMENTS	1,104.88	72267
Total For Dept 790 LIBRAR				1,362.38	
Dept 804 MUSEUM					
101-804-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ENERGY STATEMENTS	631.58	72267
Total For Dept 804 MUSEUM				631.58	
Total For Fund 101 GENERA				15,165.72	
Fund 202 MAJOR STREET FUND					
Dept 463 MAINTENANCE					
202-463-850.000	COMMUNICATIONS	SPRINT	ACCT STATEMENT 11/9 - 12/	25.36	72257
Total For Dept 463 MAINTEN				25.36	
Total For Fund 202 MAJOR				25.36	
Fund 203 LOCAL STREET FUND					
Dept 463 MAINTENANCE					
203-463-850.000	COMMUNICATIONS	SPRINT	ACCT STATEMENT 11/9 - 12/	25.36	72257
Total For Dept 463 MAINTEN				25.36	
Total For Fund 203 LOCAL				25.36	
Fund 249 BUILDING INSPECTION FUND					
Dept 371 BUILDING INSPECTION DEPARTMENT					
249-371-802.000	CONTRACTUAL	PROFESSIONAL CODE INSPECT	CODE INSPECTIONS	400.00	72294
Total For Dept 371 BUILDI				400.00	
Total For Fund 249 BUILDI				400.00	
Fund 581 AIRPORT FUND					
Dept 000					
581-000-136.000	BUILDINGS & IMPROVEMENTS	KENNEDY CONS & REMODELING	AIRPORT REMODEL PYMT #2	1,600.00	72242
581-000-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ENERGY STATEMENTS	916.82	72267
581-000-955.000	MISCELLANEOUS EXPENSE	VERGENNES BROADBAND	AIRPORT INTERNET	49.99	72233
Total For Dept 000				2,566.81	
Total For Fund 581 AIRPOR				2,566.81	
Fund 590 WASTEWATER FUND					
Dept 551 COLLECTION					
590-551-850.000	COMMUNICATIONS	SPRINT	ACCT STATEMENT 11/9 - 12/	38.53	72257
Total For Dept 551 COLLEC				38.53	
Dept 553 ADMINISTRATION					
590-553-801.000	PROFESSIONAL SERVICES	VREDEVELD HAEFNER LLC	AUDIT AND YEAR END FINANC	1,215.00	72304
Total For Dept 553 ADMINI				1,215.00	
Total For Fund 590 WASTEW				1,253.53	
Fund 591 WATER FUND					
Dept 570 TREATMENT					
591-570-802.000	CONTRACTUAL	RED CREEK	TRASH SERVICE	30.00	72296
591-570-850.000	COMMUNICATIONS	SPRINT	ACCT STATEMENT 11/9 - 12/	25.00	72257
Total For Dept 570 TREATM				55.00	
Dept 571 DISTRIBUTION					
591-571-850.000	COMMUNICATIONS	SPRINT	ACCT STATEMENT 11/9 - 12/	38.53	72257
591-571-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ENERGY STATEMENTS	330.96	72267
Total For Dept 571 DISTRI				369.49	
Dept 573 ADMINISTRATION					
591-573-801.000	PROFESSIONAL SERVICES	VREDEVELD HAEFNER LLC	PROFESSIONAL SERVICES NOV	761.25	72234
591-573-801.000	PROFESSIONAL SERVICES	VREDEVELD HAEFNER LLC	AUDIT AND YEAR END FINANC	1,215.00	72304
Total For Dept 573 ADMINI				1,976.25	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 591 WATER FUND					
		Total For Fund 591 WATER		2,400.74	
Fund 636 DATA PROCESSING FUND					
Dept 000					
636-000-802.000	CONTRACTUAL	APPLIED IMAGING	COPY MACHINE CONTRACT	308.87	72236
		Total For Dept 000		308.87	
		Total For Fund 636 DATA P		308.87	
Fund 661 EQUIPMENT FUND					
Dept 895 FLEET MAINT. & REPLACEMENT					
661-895-930.000	REPAIR & MAINTENANCE	BETTEN BAKER	#W-20 R & M	271.07	72264
661-895-930.000	REPAIR & MAINTENANCE	BETTEN BAKER	CHEVY SILVERADO #14 R & M	76.70	72264
661-895-930.000	REPAIR & MAINTENANCE	BETTEN BAKER	GMC PICKUP #6 R & M	465.35	72264
661-895-930.000	REPAIR & MAINTENANCE	SAWYER ENGINE & COMPRESSO	COMPRESSOR SERVICE CALL	263.10	72298
661-895-930.000	REPAIR & MAINTENANCE	WOLF KUBOTA	BRI-BASE AIR CLEANER	39.60	72306
		Total For Dept 895 FLEET		1,115.82	
		Total For Fund 661 EQUIPM		1,115.82	
Fund 703 CURRENT TAX COLLECTION FUND					
Dept 000					
703-000-275.000	DUE TO TAXPAYERS	BIEBER DENNIS LEE	2018 Sum Tax Refund 41-20	422.81	72226
703-000-275.000	DUE TO TAXPAYERS	CORELOGIC	2018 Sum Tax Refund 41-20	1,027.62	72227
703-000-275.000	DUE TO TAXPAYERS	CORELOGIC	2018 Sum Tax Refund 41-20	610.34	72227
703-000-275.000	DUE TO TAXPAYERS	KAZEN RICHARD A TRUST	2018 Sum Tax Refund 41-20	95.76	72230
703-000-275.000	DUE TO TAXPAYERS	BEACH JEFFREY & SARA	2018 Sum Tax Refund 41-20	94.80	72238
703-000-275.000	DUE TO TAXPAYERS	Suntrust Bank	2018 Win Tax Refund 41-20	1,027.61	72259
703-000-275.000	DUE TO TAXPAYERS	SLOAN, PETER	REFUND BOARD OF REVIEW	156.92	72256
703-000-275.000	DUE TO TAXPAYERS	CoreLogic	2018 Win Tax Refund 41-20	295.52	72268
703-000-275.000	DUE TO TAXPAYERS	CoreLogic	2018 Win Tax Refund 41-20	21.17	72269
703-000-275.000	DUE TO TAXPAYERS	CoreLogic Centralized Ref	2018 Win Tax Refund 41-20	439.11	72270
703-000-275.000	DUE TO TAXPAYERS	CoreLogic Centralized Ref	2018 Win Tax Refund 41-20	610.34	72270
703-000-275.000	DUE TO TAXPAYERS	CoreLogic Centralized Ref	2018 Win Tax Refund 41-20	1,415.29	72270
703-000-275.000	DUE TO TAXPAYERS	CoreLogic Centralized Ref	2018 Win Tax Refund 41-20	335.52	72270
703-000-275.000	DUE TO TAXPAYERS	DABAR PROPERTIES LLC	2018 Win Tax Refund 41-20	1,018.89	72272
703-000-275.000	DUE TO TAXPAYERS	HAYDEN JULIA & SALLY & HA	2018 Win Tax Refund 41-20	439.07	72278
		Total For Dept 000		8,010.77	
		Total For Fund 703 CURREN		8,010.77	

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 101	GENERAL FUND	15,165.72
Fund 202	MAJOR STREET FUN	25.36
Fund 203	LOCAL STREET FUN	25.36
Fund 249	BUILDING INSPECT	400.00
Fund 581	AIRPORT FUND	2,566.81
Fund 590	WASTEWATER FUND	1,253.53
Fund 591	WATER FUND	2,400.74
Fund 636	DATA PROCESSING	308.87
Fund 661	EQUIPMENT FUND	1,115.82
Fund 703	CURRENT TAX COLL	8,010.77

31,272.98

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF LOWELL
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Vendor Code	Vendor Name	Invoice	Description	Amount
10550	63RD DISTRICT COURT	12/27/2018	BOND JAMIE JENSEN	500.00
TOTAL FOR: 63RD DISTRICT COURT				500.00
10731	APPLIED IMAGING	1250640	COPY MACHINE CONTRACT	308.87
TOTAL FOR: APPLIED IMAGING				308.87
00045	BARTLETT, SANDY	12/20/2018	DECEMBER METER READS/MILEAGE	766.73
TOTAL FOR: BARTLETT, SANDY				766.73
REFUND TAX	BEACH JEFFREY & SARA	12/20/2018	2018 Sum Tax Refund 41-20-02-354-038	94.80
TOTAL FOR: BEACH JEFFREY & SARA				94.80
10686	BETTEN BAKER	124097	#W-20 R & M	271.07
		124099	CHEVY SILVERADO #14 R & M	76.70
		124108	GMC PICKUP #6 R & M	465.35
TOTAL FOR: BETTEN BAKER				813.12
REFUND TAX	BIEBER DENNIS LEE	12/17/2018	2018 Sum Tax Refund 41-20-03-416-004	422.81
TOTAL FOR: BIEBER DENNIS LEE				422.81
MISC	BRIGGS, HOWARD	12/19/2018	REFUND RIGHT OF WAY PERMIT	50.00
TOTAL FOR: BRIGGS, HOWARD				50.00
10431	BROWN, DUSTIN	01/02/19	REIMBURSEMENT FOR BOOTS	150.00
TOTAL FOR: BROWN, DUSTIN				150.00
10493	COMCAST CABLE	1/6 - 2/5/19	ACCOUNTS STATEMENT	35.04
TOTAL FOR: COMCAST CABLE				35.04
10509	CONSUMERS ENERGY	DEC 2018	ENERGY STATEMENTS	6,329.26
TOTAL FOR: CONSUMERS ENERGY				6,329.26
REFUND TAX	CoreLogic	01/03/2019	2018 Win Tax Refund 41-20-02-433-001	21.17
		01/03/2019	2018 Win Tax Refund 41-20-03-417-006	295.52
TOTAL FOR: CoreLogic				316.69
REFUND TAX	CORELOGIC	12/17/2018	2018 Sum Tax Refund 41-20-11-103-012	1,027.62
		12/17/2018	2018 Sum Tax Refund 41-20-02-102-014	610.34
TOTAL FOR: CORELOGIC				1,637.96
REFUND TAX	CoreLogic Centralized Refunds	01/03/2019	2018 Win Tax Refund 41-20-02-229-020	439.11
		01/03/2019	2018 Win Tax Refund 41-20-02-102-014	610.34
		01/03/2019	2018 Win Tax Refund 41-20-02-190-005	1,415.29
		01/03/2019	2018 Win Tax Refund 41-20-03-429-006	335.52
TOTAL FOR: CoreLogic Centralized Refunds				2,800.26

Vendor Code	Vendor Name	Description	Amount
00132	D&D TRUCKING ACQUISITION, LLC		
	27255	2017 PETERBILT R & M	1,236.76
TOTAL FOR: D&D TRUCKING ACQUISITION, LLC			1,236.76
REFUND TAX	DABAR PROPERTIES LLC		
	01/03/2019	2018 Win Tax Refund 41-20-03-488-005	1,018.89
TOTAL FOR: DABAR PROPERTIES LLC			1,018.89
00148	DICKINSON WRIGHT PLLC		
	1327583	LEGAL SERVICES - FLAT RIVER PROPERTY	55.50
	1327591	LEGAL SERVICES - ENWORK UTILITY	462.50
	1327597	LEGAL SERVICES - KCYAA AGREEMENT	55.50
	1327599	LEGAL SERVICES - GENERAL	5,198.50
	1327609	LEGAL SERVICES - SHOWBOAT	55.50
	1327624	LEGAL SERVICES - SEWER	2,516.00
	1327625	LEGAL SERVICES - ZONING	610.50
	1327628	LEGAL SERVCIES - W/S RATES	370.00
TOTAL FOR: DICKINSON WRIGHT PLLC			9,324.00
02035	DIGITAL OFFICE MACHINES, INC.		
	18304	DPW COPY MACHINE CONTRACT	45.18
TOTAL FOR: DIGITAL OFFICE MACHINES, INC.			45.18
10622	ELAN CITY		
	2000-843	POLICE DEPT RADAR SPEED SIGNS	1,000.00
TOTAL FOR: ELAN CITY			1,000.00
02218	FLEX ADMINISTRATORS, INC.		
	998444	NOVEMBER 2018 ADMIN FEE	18.00
TOTAL FOR: FLEX ADMINISTRATORS, INC.			18.00
00225	GRAND RAPIDS COMMUNITY COLLEGE		
	11/1-11/30	TAX DISBURSEMENT	410.14
	12/1 - 12/15/2018	TAX DISBURSEMENT	129.48
TOTAL FOR: GRAND RAPIDS COMMUNITY COLLEGE			539.62
01508	GTW		
	172381	ACCOUNT STATEMENT	33.84
TOTAL FOR: GTW			33.84
REFUND TAX	HAYDEN JULIA & SALLY & HAYDEN		
	01/03/2019	2018 Win Tax Refund 41-20-01-305-003	439.07
TOTAL FOR: HAYDEN JULIA & SALLY & HAYDEN			439.07
00248	HOOVER PRINTING		
	56328	ENVELOPES	155.24
TOTAL FOR: HOOVER PRINTING			155.24
10112	IAAO		
	2019	MEMBERSHIP - JEFFREY RASHID	210.00
TOTAL FOR: IAAO			210.00
REFUND TAX	KAZEN RICHARD A TRUST		
	12/17/2018	2018 Sum Tax Refund 41-20-03-410-003	95.76
TOTAL FOR: KAZEN RICHARD A TRUST			95.76
01970	KCI		
	12/21/2018	MAILING PERSONAL PROPERTY STMTS	126.00
TOTAL FOR: KCI			126.00

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF LOWELL
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PAID - CHECK TYPE: PAPER CHECK

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Vendor Code	Vendor Name	Invoice	Description	Amount
10781	KENNEDY CONS & REMODELING LLC	12/21/2018	AIRPORT REMODEL PYMT #2	1,600.00
TOTAL FOR: KENNEDY CONS & REMODELING LLC				1,600.00
00300	KENT COUNTY TREASURER	12/1 - 12/15/2018	TAX DISBURSEMENT	17,405.16
	K-4680		REFUND FOR JULY BOARD OF REVIEW	542.74
	K-4712		REFUND FROM TAX TRIBUNAL 41-20-03-301-033	4,436.57
	NOV 2018		TAX DISBURSEMENT	2,380.24
TOTAL FOR: KENT COUNTY TREASURER				24,764.71
00303	KENT DISTRICT LIBRARY	12/1 - 12/15/2018	TAX DISBURSEMENT	9,952.79
TOTAL FOR: KENT DISTRICT LIBRARY				9,952.79
00302	KENT INTERMEDIATE SCHOOL DIST.	12/1 - 12/15/18	TAX DISBURSEMENT	412.76
	NOV 2018		TAX DISBURSEMENT	1,307.39
TOTAL FOR: KENT INTERMEDIATE SCHOOL DIST.				1,720.15
10627	KIESLER'S POLICE SUPPLY, INC	00885464	POLICE DEPT AMMUNITION	1,575.89
TOTAL FOR: KIESLER'S POLICE SUPPLY, INC				1,575.89
00316	L.A. TRIM	18290	DRIVER SEAT BACKREST FORD #836	520.00
TOTAL FOR: L.A. TRIM				520.00
00772	LERMA INC.	12/20/2018	2019 MEMBERSHIP DUES	60.00
TOTAL FOR: LERMA INC.				60.00
00317	LOWELL AREA CHAMBER	15969	MEMBERSHIP INVESTMENT	250.00
TOTAL FOR: LOWELL AREA CHAMBER				250.00
01374	LOWELL AREA HISTORICAL MUSEUM	11/1 - 11/30	TAX DISBURSEMENT	56.04
		12/1 - 12/15/18	TAX DISBURSEMENT	17.71
TOTAL FOR: LOWELL AREA HISTORICAL MUSEUM				73.75
00562	LOWELL AREA SCHOOLS	12/1 - 12/15/2018	TAX DISBURSEMENT	105,358.48
	NOV 2018		TAX DISBURSEMENT	417.12
TOTAL FOR: LOWELL AREA SCHOOLS				105,775.60
00341	LOWELL LIGHT & POWER	3221	STREET LIGHTS/ HANDBOOK	554.01
		3222	ACCESS POINT CHARGES	944.14
TOTAL FOR: LOWELL LIGHT & POWER				1,498.15
10586	MI ASSOC OF CHIEF OF POLICE	200005193	WIN 19 CONFERENCE - STEVEN BUKALA	255.00
		200005221	WIN 19 CONFERENCE - HURST	255.00
		200005255	AMT SESSION - STEVEN BUKALA	25.00
		200005264	AMT SESSION - CHRIS HURST	25.00
		300003700	MEMBERSHIP STEVEN BUKALA	115.00
TOTAL FOR: MI ASSOC OF CHIEF OF POLICE				675.00

Vendor Code	Vendor Name	Description	Amount
10311	MI ASSOC OF MAYORS		
	12/12/18	2019 MEMBERSHIP RENEWAL - DEVORE, MIKE	85.00
TOTAL FOR: MI ASSOC OF MAYORS			85.00
10128	MMAAO		
	2019	2019 MMAAO MEMBERSHIP - JEFF RASHID	20.00
TOTAL FOR: MMAAO			20.00
00424	MML WORKERS' COMP FUND		
	4883205	WORKERS COMP PAYROLL AUDIT 2017-2018	2,133.00
TOTAL FOR: MML WORKERS' COMP FUND			2,133.00
00426	MODEL COVERALL SERVICE, INC.		
	DEC 2018	LIBRARY RUGS	255.92
TOTAL FOR: MODEL COVERALL SERVICE, INC.			255.92
00468	NYE UNIFORM COMPANY		
	67653	POLICE REVISED UNIFORM COST	21.00
TOTAL FOR: NYE UNIFORM COMPANY			21.00
00499	PETTY CASH		
	12/20/2018	PETTY CASH 12/20/2018	83.07
TOTAL FOR: PETTY CASH			83.07
00506	POSTMASTER		
	12/27/2018	WATER AND SEWER POSTAGE	434.41
TOTAL FOR: POSTMASTER			434.41
00512	PREIN & NEWHOF, INC.		
	47722	PROF SERVICES - SAW GRANT	14,583.75
	47724	PROF SERVICES - S BROADWAY	1,804.05
TOTAL FOR: PREIN & NEWHOF, INC.			16,387.80
10762	PROFESSIONAL CODE INSPECTIONS OF MI		
	12/21/2018	CODE INSPECTIONS	400.00
TOTAL FOR: PROFESSIONAL CODE INSPECTIONS OF MI			400.00
02331	PROGRESSIVE HEATING COOLING, CORP.		
	2015373	DPW SERVICE CALL	524.08
TOTAL FOR: PROGRESSIVE HEATING COOLING, CORP.			524.08
01159	PURCHASE POWER		
	12/10/2018	POSTAGE MACHINE	90.21
TOTAL FOR: PURCHASE POWER			90.21
10130	RASHID, JEFFREY		
	12/21/2018	ASSESSING EXPENSES DEC 2018	55.05
TOTAL FOR: RASHID, JEFFREY			55.05
10133	RED CREEK		
	8CR00463	TRASH SERVICE	349.81
TOTAL FOR: RED CREEK			349.81
10378	RUESINK, KATHIE		
	010953/010954	CLEANING SERVICES	660.00
TOTAL FOR: RUESINK, KATHIE			660.00

User: SUE

EXP CHECK RUN DATES 12/14/2018 - 01/03/2019

DB: Lowell

BOTH JOURNALIZED AND UNJOURNALIZED

PAID - CHECK TYPE: PAPER CHECK

Vendor Code	Vendor Name	Invoice	Description	Amount
10042	SAWYER ENGINE & COMPRESSOR	47303	COMPRESSOR SERVICE CALL	263.10
TOTAL FOR: SAWYER ENGINE & COMPRESSOR				263.10
REFUND TAX	SLOAN, PETER	12/21/2018	REFUND BOARD OF REVIEW	156.92
TOTAL FOR: SLOAN, PETER				156.92
10276	SPRINT	353302524-177	ACCT STATEMENT 11/9 - 12/9/2018	1,044.68
TOTAL FOR: SPRINT				1,044.68
00610	STATE OF MICHIGAN	MIDEAL #647	MI DEAL 2019	180.00
TOTAL FOR: STATE OF MICHIGAN				180.00
10341	STATE OF MICHIGAN	551-529956	STATEWIDE RECORDS MGMT	1,200.00
TOTAL FOR: STATE OF MICHIGAN				1,200.00
02032	STEALTH PEST MANAGEMENT LLC	DEC 2018	PEST MANAGEMENT	180.00
TOTAL FOR: STEALTH PEST MANAGEMENT LLC				180.00
REFUND TAX	Suntrust Bank	12/20/2018	2018 Win Tax Refund 41-20-11-103-012	1,027.61
TOTAL FOR: Suntrust Bank				1,027.61
10514	SUPPLYGEEKS	558570-1	OFFICE SUPPLIES	14.31
		560279-0	OFFICE SUPPLIES	133.79
		560983-0	OFFICE SUPPLIES	358.45
TOTAL FOR: SUPPLYGEEKS				506.55
01923	VALLEY CITY SIGN	12/28/2018	REFUND SIGN PERMIT 2186 W MAIN	25.00
TOTAL FOR: VALLEY CITY SIGN				25.00
10484	VERGENNES BROADBAND	3521-20181217-1	AIRPORT INTERNET	49.99
TOTAL FOR: VERGENNES BROADBAND				49.99
02277	VERIZON WIRELESS	9820134229	PHONE AIR CARDS	158.09
		9820182800	ACCOUNT STATEMENT	40.01
TOTAL FOR: VERIZON WIRELESS				198.10
10389	VREDEVELD HAEFNER LLC	4300	PROFESSIONAL SERVICES NOVEMBER 2018	761.25
		4313	AUDIT AND YEAR END FINANCIAL STATEMENTS	4,630.00
TOTAL FOR: VREDEVELD HAEFNER LLC				5,391.25
00692	WILLIAMS & WORKS INC.	86645	ENWORKS UTILITY PROJECT	520.00
		86683	WAYFINDING & PLANNING	2,790.00
TOTAL FOR: WILLIAMS & WORKS INC.				3,310.00

01/03/2019 04:36 PM
User: SUE
DB: Lowell

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF LOWELL
EXP CHECK RUN DATES 12/14/2018 - 01/03/2019
BOTH JOURNALIZED AND UNJOURNALIZED
PAID - CHECK TYPE: PAPER CHECK

Page: 6/6

Vendor Code	Vendor Name Invoice	Description	Amount
10567	WOLF KUBOTA 01-73974	BRI-BASE AIR CLEANER	39.60
TOTAL FOR: WOLF KUBOTA			39.60
TOTAL - ALL VENDORS			212,006.09



LOWELL CITY ADMINISTRATION
INTER OFFICE MEMORANDUM

DATE: January 3, 2019
TO: Michael T. Burns
FROM: Suzanne M. Olin
RE: **Annual Authorization of Signatures
for City Bank Accounts and
Designation of Depository Banks**

Authorized Signatures:

Mayor
Mayor Pro Tem

City Manager Michael T. Burns
City Treasurer Suzanne Olin
Police Chief Steve Bukala
Deputy City Treasurer Lori Gerard

Safety Deposit Box:

Susan Ullery
Amy Brown
Luanne Wisniewski

Depository Banks:

Union Bank	(Ada)
Huntington Banks	(Lowell)
PNC Bank	(Grand Rapids)
Fifth Third Bank	(Lowell, Ada, Grand Rapids)
Macatawa Bank	(Grand Rapids)
Bank of America	(Grand Rapids)
Mercantile Bank of Michigan	(Lowell, Grand Rapids)

Recommended Motion: That the Lowell City Council approve the annual authorization of signatures for City Bank Accounts and designation of depository banks as proposed.



**LOWELL CITY COUNCIL
MEMORANDUM**

DATE: January 3, 2019

TO: Michael T. Burns, City Manager *MTB*

FROM: Steven Bukala, Chief of Police /

RE: MDOT Resolution 01-19

The attached resolution is an agreement between Michigan Department of Transportation (MDOT) and the City of Lowell. The attached agreement is necessary for the installation of our Wayfinding signs that will be installed in the next few weeks as well as our installed and activated electronic speed signs. Due to both the wayfinding and electronic speed signs being installed on M-21, or East and West Main Street, MDOT controls the right of way. In short, this agreement allows the City of Lowell to install and maintain the above mentioned signs.

It is my recommendation the City Council approve the Resolution 01-19 for the Special Trunk Line Maintenance permit as presented.

**CITY OF LOWELL
KENT COUNTY, MICHIGAN**

RESOLUTION NO. 1-19

**RESOLUTION AUTHORIZING SIGNATURES FOR A CONTRACT
BETWEEN THE CITY AND THE MICHIGAN DEPARTMENT OF
TRANSPORTATION INVOLVING
CONTRACT NO. 18-5491, PERMIT REFERENCE NO. 51353**

Councilmember _____, supported by Councilmember _____ moved the adoption of the following resolution:

Be it resolved that

Contract No. 18-5491, Permit Reference Number 51353

by and between the

MICHIGAN DEPARTMENT OF TRANSPORTATION

and

THE CITY OF LOWELL

is hereby accepted.

The following City of Lowell Officials are authorized to sign the said contract:

Mike DeVore, Mayor
Susan Ullery, City Clerk

YEAS: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

RESOLUTION DECLARED ADOPTED.

Dated: January 7, 2019

Susan Ullery, City Clerk

CERTIFICATION

I, the undersigned duly qualified and acting Clerk of the City of Lowell, Kent County, Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council at a regular meeting held on January 7, 2019, the original of which is on file in my office and that public notice of said meeting was given pursuant to, and in compliance with, Act 267 of the Public Acts of Michigan of 1976, as amended.

Dated: January 7, 2019

Susan Ullery, City Clerk

PERMIT
SPECIAL TRUNKLINE
MAINTENANCE

DA
Control Section 41043
Permit Reference Number 51353
Contract 18-5491

THIS Contract is made and entered into this date of _____, by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as the "DEPARTMENT"; and the CITY OF LOWELL, a Michigan municipal corporation, hereinafter referred to as the "AGENCY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the maintenance and operation speed radar display signs installed along Highway M-21 by the AGENCY.

WITNESSETH:

WHEREAS, the AGENCY is proposing the installation of way finding signs within the trunkline roadway right-of-way; and

WHEREAS, the DEPARTMENT has determined it to be acceptable to have the AGENCY construct the proposed work which is hereinafter referred to as the "PROJECT" and are further described and located as follows:

Speed radar display sign installation at eastbound Highway M-21 and Broadway Street and westbound Highway M-21 and Monroe Street; together with necessary related work, located within the corporate limits of the AGENCY; and

WHEREAS, the AGENCY will be responsible for the entire cost of the PROJECT; and

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and the maintenance and operation of the facility to be constructed as the PROJECT and desire to set forth this understanding in the form of a written Contract.

NOW, THEREFORE, in consideration of the premises and of the mutual undertakings of the parties and in conformity with applicable law, it is agreed:

1. The AGENCY will construct the PROJECT at no cost to the DEPARTMENT.
2. The AGENCY shall cause to be performed all the PROJECT work as defined in the permit obtained from the DEPARTMENT. It is understood that portions or all of the PROJECT work will be placed under contract by the AGENCY. The performance of the

11/29/18

PROJECT work will be subject to the conditions established in PERMIT REFERENCE NUMBER 51353.

3. Upon completion of construction, the AGENCY will, at its sole cost and expense, inspect, maintain and operate the facility constructed as the PROJECT. All future maintenance activities will require a permit from the DEPARTMENT. The AGENCY shall conform with all DEPARTMENT permit requirements for any work to be performed within the state trunkline right-of-way. As built plans will be provided to the Grand Rapids Transportation Service Center.

- A. The AGENCY agrees that the PROJECT location will be maintained so as to assure that any Trunkline facilities, structures and the area within the Trunkline right-of-way boundaries will be kept in good condition, both as to safety and appearance. All unauthorized drawings, graffiti and vandalism shall be removed by the AGENCY at no cost the DEPARTMENT. The maintenance of the facilities by the AGENCY will be accomplished in a manner so as not to cause interference with the reconstruction, maintenance or operation of the Trunkline facility and right-of-way.
- B. The DEPARTMENT reserves the right to enter the PROJECT location for the purpose of inspection, maintenance or reconstruction of the Trunkline facility when necessary. Additionally, the DEPARTMENT reserves the right to access the PROJECT location as deemed necessary for inspection relating to the DEPARTMENT'S interests. Such inspections are made for the DEPARTMENT'S own purposes and shall not relieve AGENCY of its duties and obligations under the terms of this Contract. Any deficiencies discovered will be corrected or repaired by the AGENCY at no cost to the DEPARTMENT.
- C. Prior to occupancy and/or use of the PROJECT location, the DEPARTMENT will inspect and approve the construction of the PROJECT.

4. The parties hereto agree to comply with all applicable requirements of the Natural Resources and Environmental Protection Act, 1994 P.A., 451, MCL 324.01 et. Seq. for all PROJECT work performed under this Contract and future maintenance work, and the AGENCY shall require its contractors and subcontractors to comply with the same.

5. The AGENCY will not store, allow the storage of or discharge of any radioactive, toxic, flammable, poisonous, explosive or other dangerous, hazardous materials, or waste on the said premises. In addition, the AGENCY will not permit objectionable smoke, fumes, vapors, or odors to rise above the grade line of the Trunkline. No signs, displays or devices may be erected on the right-of-way for the PROJECT unless specified herein or approved by the DEPARTMENT.

6. It is expressly understood and agreed that in case of non-performance of any of the covenants herein made by the AGENCY and after said AGENCY has been furnished written notice of same by the DEPARTMENT and has been granted a reasonable period of time as determined by the DEPARTMENT for performance or correction thereof, this Contract shall be terminated and said AGENCY shall lose and be barred from all rights, remedies, and actions both at law and in equity upon or under this Contract.

7. It is expressly understood that use of the trunkline right-of-way is subject to the paramount right of the DEPARTMENT and that upon a determination by the DEPARTMENT that such right-of-way is required for the construction, operation, and/or maintenance of any present or proposed trunkline or trunkline use, this Contract may be terminated at the discretion of the DEPARTMENT and the facility constructed as the PROJECT may be removed without reimbursement to the AGENCY.

8. Upon termination of this Contract, the AGENCY will peacefully yield up said PROJECT in as good order and condition as when delivered to the AGENCY at no cost to the DEPARTMENT. In the event this Contract is terminated and if the DEPARTMENT deems it necessary to request the removal of any facility occupying the premises, such removal shall be accomplished by the AGENCY in a manner as prescribed by the DEPARTMENT, at no cost to the DEPARTMENT or the Federal Highway Administration.

9. Any removal or modification of the facilities of the AGENCY, when necessary for Trunkline purposes, shall be performed by the AGENCY at no cost to the DEPARTMENT. Upon failure to so perform, the DEPARTMENT at its discretion may perform such work at the cost of the AGENCY or terminate this Contract.

10. The AGENCY recognizes and acknowledges that private and/or public utility companies may require the modification of the AGENCY'S facilities and it shall cooperate with the utility when requested by the DEPARTMENT at no cost to the DEPARTMENT, or interference with the Trunkline right of way and Trunkline facility.

11. It is understood that if the AGENCY discontinues, abandons or changes the usage of the PROJECT right-of-way, then this Contract shall be terminated, and the DEPARTMENT shall have the right to immediately remove the facility constructed as the PROJECT without reimbursement to the AGENCY.

12. Each party to this Contract will remain responsive for any and all claims arising out of its own acts and/or omissions during the performance of the Contract, as provided by this Contract or by law. In addition, this is not intended to increase or decrease either party's liability for or immunity from tort claims. This Contract is also not intended to nor will it be interpreted as giving either party a right of indemnification, either by contract or by law, for claims arising out of the performance of this Contract.

13. This Contract shall become binding on the parties hereto and of full force and effect upon the signing thereof by the duly authorized officials for the AGENCY and for the DEPARTMENT and upon the adoption of a resolution approving said Contract and authorizing the signatures thereto of the respective officials of the AGENCY, a certified copy of which resolution shall be attached to this Contract.

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be executed the day and year first above written.

CITY OF LOWELL

MICHIGAN DEPARTMENT
OF TRANSPORTATION

By _____
Title:

By _____
Department Director MDOT

By _____
Title



RDB
12/4/18

APPROVED BY:



Administrator
Real Estate

12/5/2018

Date

11/29/18



LOWELL CITY COUNCIL

MEMORANDUM

DATE: January 3, 2019

TO: Mayor DeVore and Lowell City Council

FROM: Michael T. Burns, City Manager *MTB*

**RE: Resolution 02-19 Industrial Development District
King Milling**

The attached resolution is to set a public hearing date for an Industrial Development District to be established for an expansion of the King Milling property located at 149 S. Broadway St. If the City wishes to consider an Industrial Facility Tax Credit under Public Act 198, a district for this parcel must be established. An application for this abatement has been filed regarding this property. The resolution is required per state statute and proper legal notifications must occur. I will make sure those notifications occur.

I recommend the City Council approve Resolution 02-19 as presented.

**CITY OF LOWELL
KENT COUNTY, MICHIGAN**

RESOLUTION NO. 02-19

**RESOLUTION SETTING PUBLIC HEARING FOR THE
ESTABLISHMENT OF AN INDUSTRIAL DEVELOPMENT DISTRICT
(PLANT REHABILITATION DISTRICT) FOR 149 BROADWAY ST.**

Councilmember _____, supported by Councilmember _____, moved the adoption of the following resolution:

WHEREAS, Act 198 of the Public Acts of Michigan of 1974, as amended ("Act 198"), provides for the establishment of plant rehabilitation districts and industrial development districts in local governmental units and also provides, within such districts, an exemption from certain *ad valorem* property taxes as an incentive to industries to renovate and expand aging facilities and to build and acquire new facilities; and

WHEREAS, King Milling Co. (the "Applicant") has filed a request with the City for the establishment of an industrial development district (plant rehabilitation district); and

WHEREAS, Act 198 requires that prior to the establishment of an industrial development district (plant rehabilitation district) the City Commission, after notice as provided in Act 198, hold a public hearing.

NOW, THEREFORE, BE IT HEREBY RESOLVED AS FOLLOWS:

1. That a public hearing shall be held on Tuesday, January 22, 2019, at 7:00 p.m., local time, in the City Hall at 301 E. Main Street, Lowell, Michigan, to consider the establishment of an industrial development district (plant rehabilitation district) for the Applicant at which public hearing the Applicant and any other resident or taxpayer of the City will be given and afforded an opportunity to be heard.

2. That not less than seven days before the public hearing notice of the public hearing in the form attached hereto as Exhibit A shall be (a) mailed by certified mail to the owners of real property within the proposed industrial development district (plant rehabilitation district) and (b) published in the *Lowell Ledger*, a newspaper of general circulation in the City by the City Clerk.

3. That all resolutions or parts of resolutions in conflict herewith are rescinded.

YEAS: Councilmember _____

NAYS: Councilmember _____

ABSTAIN: Councilmember _____

ABSENT: Councilmember _____

RESOLUTION DECLARED ADOPTED.

Dated: January 7, 2019

City Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Lowell at a meeting held on January 7, 2019, and that public notice of said meeting was given pursuant to and in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended.

Dated: January 7, 2019

City Clerk

EXHIBIT A

**CITY OF LOWELL
KENT COUNTY, MICHIGAN**

**NOTICE OF PUBLIC HEARING TO CONSIDER ESTABLISHMENT OF AN
INDUSTRIAL DEVELOPMENT DISTRICT (PLANT REHABILITATION
DISTRICT) PURSUANT TO ACT 198 OF THE PUBLIC ACTS OF
MICHIGAN OF 1974, AS AMENDED FOR 149 BROADWAY ST**

PLEASE TAKE NOTICE that the City Council of the City of Lowell has been requested by King Milling to establish an industrial development district (plant rehabilitation district) pursuant to Act 198 of the Public Acts of Michigan of 1974, as amended, on a parcel of property described as follows:

Part of Blocks 1, 2 and 5 and parts of Lots A, B and C, and part of vacated Ottawa Street and vacated Water Street in Mrs. Snell's Addition to the Village (now City) of Lowell, Kent County, Michigan, according to the recorded plot thereof, as recorded in Liber 2 of Plats, on Page 35 and part of Government Lots 7 and 8 of Section 2, T6N, R9W, described as; Commencing at the Southeasterly corner of Lot 3, Block 5 of Mrs. Snell's Addition; thence N12°04'46"E 364.20 feet along the Easterly line of said Blocks 5 and 2; thence S88°33'57"W 335.25 feet; thence N15°26'31"W 223.62 feet to the South line of said Government Lot 7 and the Place of Beginning; thence S15°26'31"W 223.62 feet; thence N88°33'57"W 335.25 feet to the Easterly line of said Blocks 2 and 5; thence S12°04'19"W 329.20 feet along said Easterly line to the North line of the South 35 feet of Lot 3, Block 5 of said Mrs. Snell's Addition; thence N77°58'53"W 137.94 feet along said North line to the East line of Broadway Street (66 feet wide); thence N12°01'15"E 553.52 feet along the East line of said Broadway Street to the South line of the North 20 feet of Lot 2, Block 2 of said Mrs. Snell's Addition; thence Northeasterly and Northwesterly along the East line of said Broadway Street to the Southerly line of Mid Michigan Railroad right of way; thence Northeasterly, Easterly and Southeasterly along said South right of way line to water's edge of the Flat River; thence Southerly along said water's edge to a line bearing S87°23'45"E of the point of beginning; thence N87°23'45"W to the Place of Beginning.

and commonly known as 149 Broadway St. SE, Lowell, Michigan.

TAKE FURTHER NOTICE that the City Council will meet at the City Hall at 301 E. Main Street in the City on _____, _____, 20__, at ____ p.m., local time, for the purpose of hearing the owners of real property to be included in the district and any other resident or taxpayer of the City regarding the establishment of the industrial development district (plant rehabilitation district).

City Clerk
City of Lowell

Memorandum



To: Mike Burns, City Manager
From: Steve Donkersloot, General Manager
Date: January 3, 2019
Re: LL&P Board Compensation for 2019

Section 16.1 of Chapter 16 of the City Charter requires the City Council to set, each year, the compensation for the Boardmembers of the Board of Light and Power. In 2018, the compensation was set at \$35 per regular or special meeting with a maximum of 20 meetings that could be paid – which equates to a total annual amount not to exceed \$700. Going forward into 2019, I see no reason to deviate from 2018's compensation structure.

Recommendation: For the 2019 calendar year the compensation for the Boardmembers of the Board of Light and Power shall be \$35 per regular or special meeting for a maximum of 20 meetings and a total annual amount not to exceed \$700.

**CITY COUNCIL
CITY OF LOWELL
KENT COUNTY, MICHIGAN**

RESOLUTION NO. 03-19

**RESOLUTION SETTING COMPENSATION OF BOARDMEMBERS OF
THE CITY OF LOWELL BOARD OF LIGHT AND POWER**

Councilmember _____, supported by Councilmember _____ moved
the adoption of the following resolution:

WHEREAS, Section 16.1 of Chapter 16 of the City Charter requires the City Council to
set each year the compensation for Boardmembers of the City's Board of Light and Power; and

WHEREAS, the City Council has determined to set such compensation for the 2019
calendar year.

NOW, THEREFORE, BE IT HEREBY RESOLVED AS FOLLOWS:

1. That for the 2019 calendar year the compensation for the Boardmembers of the
City's Board of Light and Power shall be \$35 per regular or special meeting for a maximum of
20 meetings and a total annual amount of not to exceed \$700.

2. That all resolutions or parts of resolutions to the extent they are in conflict with
this resolution are hereby rescinded.

YES: Councilmembers _____

NO: Councilmembers _____

ABSTAIN: Councilmembers _____

ABSENT: Councilmembers _____

RESOLUTION DECLARED ADOPTED.

Dated: January 7, 2019

Susan Ullery, City Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Lowell at a regular meeting held on December 4, 2017, and that public notice of said meeting was given pursuant to, and in compliance with, Act 267 of the Public Acts of Michigan of 1976, as amended.

Dated: December 4, 2017

Susan Ullery, City Clerk

APPOINTMENTS

	Expires
Construction Board of Appeals Vacancy (Dan DesJarden – Resigning)	01/01/2019
Downtown Development Authority Vacancy (Mike Larkin – Resigning)	01/01/2019
Downtown Historic District Commission Vacancy (Brian McLane – Currently Serving)	01/01/2019