301 East Main Street
Lowell, Michigan 49331
Phone (616) 897-8457
Fax (616) 897-4085

CITY OF LOWELL
CITY COUNCIL AGENDA
MONDAY, JUNE 18, 2018, 7:00 P.M.

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL

2. CONSENT AGENDA
   - Approval of the Agenda.
   - Approve and place on file the regular and closed minutes of the June 4, 2018 City Council meeting.
   - Authorize payment of invoices in the amount of $585,229.99

3. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA

   IF YOU WISH TO ADDRESS AN AGENDA ITEM, PUBLIC COMMENT FOR EACH ITEM WILL OCCUR AFTER THE INITIAL INFORMATION IS SHARED ON THE MATTER AND INITIAL DELIBERATIONS BY THE PUBLIC BODY. PUBLIC COMMENT WILL OCCUR BEFORE A VOTE ON THE AGENDA ITEM OCCURS.

4. OLD BUSINESS

5. NEW BUSINESS

   a. Boy Scout Cabin Agreement and Resolution – 18-18
   b. 2017-2018 Budget Amendments and Resolution – 19-18
   c. PCI Rate Schedule – Resolutions – 20-18 through 23-18
   d. Sidewalk Ramp – N. Broadway
   e. 1100 Sibley – Proposed Rezoning – Ordinance Amendment 18-03

6. BOARD/COMMISSION REPORTS

7. MONTHLY REPORTS

8. MANAGER'S REPORT

9. APPOINTMENTS

10. COUNCIL COMMENTS

11. ADJOURNMENT

NOTE: Any person who wishes to speak on an item included on the printed meeting agenda may do so. Speakers will be recognized by the Chair, at which time they will be allowed five (5) minutes maximum to address the Council. A speaker representing a subdivision association or group will be allowed ten (10) minutes to address the Council.

301 East Main Street
Lowell, Michigan 49331
Phone (616) 897-8457
Fax (616) 897-4085
www.ci.lowell.mi.us

MEMORANDUM

TO: Lowell City Council

FROM: Michael Burns, City Manager

RE: Council Agenda for Monday, June 18, 2018

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL

2. CONSENT AGENDA

   - Approval of the Agenda.
   - Approve and place on file the regular and closed minutes of the June 18, 2018 City Council meeting.
   - Authorize payment of invoices in the amount of $585,229.99.

3. CITIZEN DISCUSSION FOR ITEMS NOT ON THE AGENDA

   IF YOU WISH TO ADDRESS AN AGENDA ITEM, PUBLIC COMMENT FOR EACH ITEM WILL OCCUR AFTER THE INITIAL INFORMATION IS SHARED ON THE MATTER AND INITIAL DELIBERATIONS BY THE PUBLIC BODY. PUBLIC COMMENT WILL OCCUR BEFORE A VOTE ON THE AGENDA ITEM OCCURS.

4. OLD BUSINESS

5. NEW BUSINESS

   a. Boy Scout Cabin Agreement and Resolution – 18-18. Memo is provided by City Manager Mike Burns.

      Recommended Motion: That the Lowell City Council enter into an agreement with the Lowell United Methodist Church on behalf of Lowell Troop 102 of the Michigan Crossroads Council of the Boy Scouts of America and approve Resolution 18-18 as presented.

   b. 2017-2018 Budget Amendments. Memo is provided by Suzanne Olin.

      Recommended Motion: That the Lowell City Council approve resolution 19-18 which outlines the amendments to the City of Lowell annual budget for fiscal year 2017-2018.

   c. PCI Rate Schedule. Memo is provided by City Manager Mike Burns.

      Recommended Motion: That the Lowell City Council approve resolutions 20-18 through 23-18 to set the fee schedules for building, plumbing, electrical and mechanical inspection services.

   d. Sidewalk Ramp – N. Broadway. Memo is provided by City Manager Mike Burns.

Recommended Motion: That the Lowell City Council does not install a ramp as we are currently meeting ADA compliance in the area of the downtown.

e. 1100 Sibley – Proposed Rezoning. Memo is provided by City Clerk Susan Ullery.

Recommended Motion: That the Lowell City Council approve the proposed ordinance amendment 18-03 rezoning of 1100 Sibley from PF Public Facilities to R2 Single or Two Family Residential.

6. MONTHLY REPORTS

7. BOARD/COMMISSION REPORTS

8. MANAGER'S REPORT

9. APPOINTMENTS

10 COUNCIL COMMENTS

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PROCEEDINGS
OF
CITY COUNCIL
OF THE
CITY OF LOWELL
MONDAY, JUNE 4, 2018, 7:00 P.M.

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL.

The Meeting was called to order at 7:00 p.m. by Mayor Mike DeVore and City Clerk Susan Ullery called roll.

Present: Councilmembers Greg Canfield, Jeff Phillips, Jim Salzwedel, and Mayor DeVore.

Absent: Councilmember Marty Chambers.

Also Present: City Manager Michael Burns, City Clerk Susan Ullery, and Police Chief Steve Bukala.

2. EXCUSE OF ABSENCES.

IT WAS MOVED BY CANFIELD and seconded by SALZWEDEL to excuse the absence of Councilmember Chambers.

YES: Councilmember Canfield, Mayor DeVore, Councilmember Phillips, and Councilmember Salzwedel.
NO: None. ABSENT: Councilmember Chambers. MOTION CARRIED.

3. APPROVAL OF THE CONSENT AGENDA.

- Approval of the Agenda.
- Approve and place on file the Committee of the Whole minutes of the May 21, 2018 City Council meeting.
- Approve and place on file the regular minutes of the May 21, 2018 City Council meeting.
- Authorize payment of invoices in the amount of $88,864.02.

IT WAS MOVED BY SALZWEDEL and seconded by PHILLIPS to approve the consent agenda as written.

YES: Councilmember Canfield, Mayor Devore, Councilmember Salzwedel, and Councilmember Phillips.
NO: None. ABSENT: Councilmember Chambers. MOTION CARRIED.

4. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA.

There were none.

5. OLD BUSINESS.

There was none.

6. NEW BUSINESS.

a. Interim Building Inspection Services.

City Manager Mike Burns stated that at the May 21, 2018 City Council meeting, his recommendation to approve Cascade Township to continue building services was not moved forward. He was directed to seek quotes from PCI, IMS, and a company of his choice. Burns met with Cascade Township who informed him they will no longer provide building inspection services after July 1, 2018. The discussion with them was concerning as they did not believe they were given a fair opportunity to correct any concerns the City Council had.

Burns continued stating since that meeting, he has been in the process of finding an interim provider and it was suggested by Cascade Township to reach out to Professional Code Inspections of Michigan (PCI) to assist us. PCI provides building inspection services to many cities, villages and townships in West Michigan and are held in high regard. Burns reached out to Kirk Scharphorn, Sr., President of the company and his firm is able to assist the City. PCI can provide us with all the services we received from Cascade Township, which include building, mechanical, electrical and plumbing inspections.

In their initial meeting, he was informed the City of Lowell is somewhat out of PCI's footprint as they hold offices in Jenison, Dorr and Hastings. They informed us all the plans will have to come through City Hall. However, the building inspector whom would be assigned to us lives in Grattan Township. Additionally, one of the inspector's lives nearby and we could formalize a process through them. Burns continued explaining the details and recommended a one year interim agreement with PCI with a six month and nine month review to ensure satisfaction.

IT WAS MOVED BY DEVORE and seconded by CANFIELD to approve that the City of Lowell enter into an agreement with Professional Code Inspections of Michigan in the manner prescribed.

YES: Mayor DeVore, Councilmember Salzwedel, Councilmember Phillips and Councilmember Canfield.
NO: None. ABSENT: Councilmember Chambers. MOTION CARRIED.

b. Employee Health Care.

City Manager Mike Burns stated in April the City was informed there would be a 7.4 percent increase in our health care premium costs which brings the City to over a 10 percent increase in the past two years. Tina Harbin from HUB International presented a Priority Health, Health Savings Account policy that would reduce costs for the City and the employee. Burns explained the differences and explained health care is something the City needs to monitor on an annual basis and reduce costs while ensuring the employees have adequate health care.

IT WAS MOVED BY MAYOR DEVORE and seconded by PHILLIPS to allow the City to enroll in the Priority Health HSA 1,400 account beginning on July 1, 2018 in the manner prescribed.

YES: Mayor Devore, Councilmember Salzwedel, Councilmember Phillips, and Councilmember Canfield
NO: None. ABSENT: Councilmember Chambers. MOTION CARRIED.

c. PROTEC Membership.

City Manager Mike Burns explained the purpose of PROTEC, the Michigan Coalition to Protect Right-of-Way and that their purpose is to take the lead to coordinate actions to protect local government interest and to inform municipal officials of significant developments in the area of public right of way management.

IT WAS MOVED BY DEVORE and seconded by SALZWEDEL to approve the City's membership in PROTEC.

YES: Councilmember Phillips, Councilmember Canfield, Mayor DeVore, and Councilmember Salzwedel.
NO: None. ABSENT: Councilmember Chambers. MOTION CARRIED.

d. Escanaba – MML Legal Defense Fund.

City Manager Mike Burns stated the City of Escanaba has been involved in a fight to preserve the correct assessment of large box stores who have been involved in challenging assessments based on closed stores and/or deed restrictions on the closed properties, thereby lowering the value of that property and then claiming that the value of those stores be used as a comparable to set the value of the new property (store). The City of Escanaba has won a significant victory in the Michigan Supreme Court in the litigation of Menard Inc. vs City of Escanaba. The case has been remanded back to the Michigan Tax Tribunal for a determination of actual value. Burns stated that during the appeal to the Michigan Supreme Court, the City of Lowell joined about 34 other municipalities in an amicus brief on behalf of us and the various municipalities supporting the City of Escanaba. The City of Escanaba now needs additional help in the Michigan Tax Tribunal case.

IT WAS MOVED BY DEVORE and seconded by PHILLIPS to make a contribution of $500.00 to the Michigan Municipal League Legal Defense Fund and designate it for the MML LDF-Escanaba Fund.

YES: Councilmember Canfield, Mayor DeVore Councilmember Salzwedel, and Councilmember Phillips. Councilmember Salzwedel.
NO: None. ABSENT: Councilmember Chambers. MOTION CARRIED.

7. BOARD/COMMISSION REPORTS.

Mayor DeVore advised the Fire Authority meeting will be on June 11, 2018 and the DDA meeting was moved to June 28, 2018.

8. MANAGER'S REPORT.

City Manager Mike Burns reported on the following:

- Construction will begin on South Hudson June 11, 2018 through June 12, 2018 weather permitting. The road will be closed between Grand River and Main. Traffic will be diverted to Jackson back to

Main and there will be a temporary four way stop at Jackson and Main and this will be a 2 day phase. Once complete, the County will start north of main and finish to the north city limits. Traffic will be open during this phase.

- Final Phase of the N. Broadway Street resurfacing should be complete this week.

9. **APPOINTMENTS.**

None.

10. **COUNCIL COMMENTS.**

Councilmember Phillips thanked City Manager Michael Burns for providing the walkability study with Dan Burdon. He thought it was great and will never look at the city the same. Also, he hopes everyone has a great week.

Mayor DeVore stated that himself, Greg Canfield, Jim Salzwedel, Marty Chambers and Mike Burns all walked in the Memorial Day parade and noted the ceremony at the cemetery. Sizzlin' Summer Concerts start Thursday, June 14, 2018.

IT WAS MOVED BY SALZWEDEL and seconded by PHILLIPS to go into a closed session at 7:40 p.m.

YES: 4. NO: None. ABSENT: Councilmember Chambers. MOTION CARRIED.

IT WAS MOVED BY DEVORE and seconded by CANFIELD to come out of closed session @ 7:56.

YES: 4. NO: None. ABSENT: Councilmember Chambers. MOTION CARRIED.

IT WAS MOVED BY DEVORE and seconded by PHILLIPS to execute the negotiation agreement with the Lowell Police Department.

YES: 4. NO: None. ABSENT: Councilmember Chambers. MOTION CARRIED.

11. **ADJOURNMENT.**

IT WAS MOVED BY SALZWEDEL and seconded by PHILLIPS to adjourn at 7:56 p.m.

YES: 4. NO: None. ABSENT: Councilmember Chambers. MOTION CARRIED.

DATE: APPROVED:

Mike DeVore, Mayor

Susan Ullery, City Clerk

Vendor Code	Vendor Name / Invoice	Description	Amount
01513	ADDORIO TECHNOLOGIES, LLC		
	7561	PROFESSIONAL SERVICES - COMPUTER	500.00
TOTAL FOR: ADDORIO TECHNOLOGIES, LLC			500.00
01174	BEACHUM, PERRY		
	05/30/2018	DEPOSIT FOR CARPET FOR 2ND FLOOR OF CITY HALL	12,000.00
TOTAL FOR: BEACHUM, PERRY			12,000.00
10121	BEHRENS LIMITED, LCC		
	1341	MUTT MITTS	187.50
TOTAL FOR: BEHRENS LIMITED, LCC			187.50
10483	BOURGETTE, BOB		
	6/14/2018	AIRPORT R & M	101.73
TOTAL FOR: BOURGETTE, BOB			101.73
00065	BOUWHUIS SUPPLY, INC.		
	58933	PARKS - TOWELS/TISSUE	301.39
TOTAL FOR: BOUWHUIS SUPPLY, INC.			301.39
10758	BRYAN REAL ESTATE GROUP, LLC		
	6/5/2018	HDC GRANT FOR WINDOW	888.00
TOTAL FOR: BRYAN REAL ESTATE GROUP, LLC			888.00
10744	C. FLY MARINE SERVICES, LLC		
	650	SHOWBOAT - STRUCTURAL PACKAGE	28,000.00
TOTAL FOR: C. FLY MARINE SERVICES, LLC			28,000.00
01293	CALEDONIA FARMERS ELEVATOR CO		
	88336	AIRPORT RESEEDING	2,272.00
TOTAL FOR: CALEDONIA FARMERS ELEVATOR CO			2,272.00
10757	CALHOUN COUNTY COURTHOUSE		
	06/13/2018	BOND ANDREW LAWRENCE	250.00
TOTAL FOR: CALHOUN COUNTY COURTHOUSE			250.00
MISC	CASCADE INSPECTION SERVICES		
	BUILDING PERMIT	BARONIAL BORDER WARS	50.00
TOTAL FOR: CASCADE INSPECTION SERVICES			50.00
10493	COMCAST CABLE		
	6/18 - 7/17/18	ACCOUNT STATEMENT	279.70
TOTAL FOR: COMCAST CABLE			279.70
10509	CONSUMERS ENERGY		
	4/26 - 5/24/18	ACCOUNT STATEMENT	1,841.64
	5/1 - 5/31/2018	ACCOUNT STATEMENT	25.26
TOTAL FOR: CONSUMERS ENERGY			1,866.90

Vendor Code	Vendor Name / Invoice	Description	Amount
01783	DELL MARKETING L P		
	10243980739	DATA PROCESSING - WINDOWS LICENSES 2016	1,837.37
TOTAL FOR: DELL MARKETING L P			1,837.37
02340	EARLE PRESS INC.		
	223127	ACCOUNTS PAYABLE CHECKS	263.32
	223128	PAYROLL CHECKS	91.20
TOTAL FOR: EARLE PRESS INC.			354.52
00172	EVERGREEN UNDERGROUND, INC.		
	41923	R & M - REC PARK IRRIGATION	147.00
TOTAL FOR: EVERGREEN UNDERGROUND, INC.			147.00
01699	FIXALL ELECTRIC MOTOR SERVICE INC.		
	INV-13876	NE PUMP #2 R & M	829.04
TOTAL FOR: FIXALL ELECTRIC MOTOR SERVICE INC.			829.04
02218	FLEX ADMINISTRATORS, INC.		
	994838	MAY ADMIN FEES	55.00
TOTAL FOR: FLEX ADMINISTRATORS, INC.			55.00
REFUND UB	GROENHOF, TIMOTHY		
	06/08/2018	UB refund for account: 5-04450-4	15.36
TOTAL FOR: GROENHOF, TIMOTHY			15.36
00234	HACH COMPANY		
	10988764	WTP CHEMICALS	745.09
TOTAL FOR: HACH COMPANY			745.09
00710	HAROLD ZEIGLER FORD, INC.		
	126403	EQUIP FUND R & M	35.29
	126404	EQUIP FUND R & M	11.70
TOTAL FOR: HAROLD ZEIGLER FORD, INC.			46.99
REFUND UB	HAWLEY, MICHELE M.		
	06/08/2018	UB refund for account: 5-01200-4	29.69
TOTAL FOR: HAWLEY, MICHELE M.			29.69
REFUND UB	HONG KONG BUFFET		
	06/08/2018	UB refund for account: 1-04597-4	12.03
TOTAL FOR: HONG KONG BUFFET			12.03
02463	HYDROCORP		
	0047668-IN	CROSS CONNECTION MAY 2018	937.00
TOTAL FOR: HYDROCORP			937.00
00280	KAMMINGA & ROODVOETS, INC.		
	1180400A	BROADWAY STREEET PROJECT	55,200.00
	PYMT 3	UTILITY & STREET IMPROVEMENTS - BROADWAY	457,707.78
TOTAL FOR: KAMMINGA & ROODVOETS, INC.			512,907.78

Vendor Code	Vendor Name / Invoice	Description	Amount
00301	KENT COUNTY HEALTH DEPT		
	LOWEC 2018 QTR 2	DOG LICENSES	314.60
TOTAL FOR: KENT COUNTY HEALTH DEPT			314.60
02209	KERKSTRA PORTABLE, INC.		
	122556	PORTABLE RESTROOMS-CREEKSIDE	125.00
TOTAL FOR: KERKSTRA PORTABLE, INC.			125.00
10179	LINCOLN NURSERIES, INC.		
	212818	DDA PLANTS	44.25
TOTAL FOR: LINCOLN NURSERIES, INC.			44.25
00330	LOWELL LEDGER		
	MAY 2018	ACCOUNT STATEMENET	517.56
TOTAL FOR: LOWELL LEDGER			517.56
10574	LOWELL MAIN STREET CONDO ASSOC INC		
	6/14/2018	HDC GRANT PAINTING 2017	5,617.00
TOTAL FOR: LOWELL MAIN STREET CONDO ASSOC INC			5,617.00
00418	MICHIGAN POLICE EQUIPMENT CO		
	4/30/2018	FEES ASSOCIATED WITH INV# 170080	105.00
TOTAL FOR: MICHIGAN POLICE EQUIPMENT CO			105.00
01905	PRODUCTION TOOL SUPPLY		
	2513347-00	EQUIP FUND R & M	156.23
TOTAL FOR: PRODUCTION TOOL SUPPLY			156.23
02539	RONDA AUTO CENTERS		
	16857	POLICE VEHICLE ALIGNMENT	84.31
	17036	TIRE DISPOSAL	46.00
TOTAL FOR: RONDA AUTO CENTERS			130.31
10378	RUESINK, KATHIE		
	541061/541062	CLEANING SERVICES 5/31 - 6/13/18	540.00
TOTAL FOR: RUESINK, KATHIE			540.00
10042	SAWYER ENGINE & COMPRESSOR		
	45164	WTP CONTRACTUAL	350.90
TOTAL FOR: SAWYER ENGINE & COMPRESSOR			350.90
02575	SELF SERVE LUMBER		
	MAY 2018	ACCOUNT STATEMENT	340.32
TOTAL FOR: SELF SERVE LUMBER			340.32
10756	STATE CHEMICAL SOLUTIONS		
	900509014	CONCRETE PATCH	187.20
TOTAL FOR: STATE CHEMICAL SOLUTIONS			187.20

Vendor Code	Vendor Name / Invoice	Description	Amount
01061	STATE OF MICHIGAN		
	BLR418098	BOILER CERTIFICATE INSPECTION	130.00
TOTAL FOR: STATE OF MICHIGAN			130.00
10754	SUPER CIRCUITS		
	INV7504	CAMERA PROJECT	4,275.70
	INV7766	CITY HALL CAMERA	134.98
TOTAL FOR: SUPER CIRCUITS			4,410.68
10514	SUPPLYGEEKS		
	547930-0	OFFICE SUPPLIES	329.82
TOTAL FOR: SUPPLYGEEKS			329.82
00630	THORNAPPLE RIVER NURSERY, INC.		
	10757	WOOD CHIPS/PLANTS	285.10
	10810	WOOD CHIPS	154.00
TOTAL FOR: THORNAPPLE RIVER NURSERY, INC.			439.10
10543	TRACTOR SUPPLY CREDIT PLAN		
	MAY 2018	ACCOUNT STATEMENT	782.17
TOTAL FOR: TRACTOR SUPPLY CREDIT PLAN			782.17
00646	ULLERY, SUSAN		
	6/13/18	MILEAGE - EDUCATION CLASS MUSKEGON	28.23
TOTAL FOR: ULLERY, SUSAN			28.23
02277	VERIZON WIRELESS		
	9808125998	ACCOUNT STATEMENT	40.01
TOTAL FOR: VERIZON WIRELESS			40.01
10626	VISA		
	MAY 2018	MERCANTILE VISA	4,396.67
TOTAL FOR: VISA			4,396.67
01790	WILLIAM BOS GREENHOUSE		
	5/31/2018	ACCOUNT STATEMENT	494.45
TOTAL FOR: WILLIAM BOS GREENHOUSE			494.45
00692	WILLIAMS & WORKS INC.		
	85081	PROF SVC - STREET ASSET MGMT	987.00
TOTAL FOR: WILLIAMS & WORKS INC.			987.00
00815	WMCJTC		
	06/13/2018	TRAINING MICHAEL BURNS	50.00
TOTAL FOR: WMCJTC			50.00
01295	X-CEL CHEMICAL SPECIALTIES CO.		
	69509	PARKS - JR PUMP-UP SPAYER	28.00
	69624	PARKS - CLEANER	71.40
TOTAL FOR: X-CEL CHEMICAL SPECIALTIES CO.			99.40
TOTAL - ALL VENDORS			585,229.99

INVOICE GL DISTRIBUTION REPORT FOR CITY OF LOWELL
EXP CHECK RUN DATES 06/08/2018 - 06/15/2018
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000					
101-000-040.000	ACCOUNTS RECEIVABLE	CALHOUN COUNTY COURTHOUSE	BOND ANDREW LAWRENCE	250.00	71334
101-000-085.000	DUE FROM LIGHT & POWER	COMCAST CABLE	ACCOUNT STATEMENT	21.64	71342
101-000-222.002	DUE TO COUNTY-DOG LICENSE	KENT COUNTY HEALTH DEPT	DOG LICENSES	314.60	71352
101-000-451.000	BUSINESS LIC & APPLICATIO	CASCADE INSPECTION SERVIC	BARONIAL BORDER WARS	50.00	71285
		Total For Dept 000		636.24	
Dept 172 MANAGER					
101-172-850.000	COMMUNICATIONS	VISA	MERCANTILE VISA	51.85	71366
101-172-860.000	TRAVEL EXPENSES	VISA	MERCANTILE VISA	20.00	71366
101-172-864.000	CONFERENCES & CONVENTIONS	VISA	MERCANTILE VISA	1,255.19	71366
101-172-955.000	MISCELLANEOUS EXPENSE	WMCJTC	TRAINING MICHAEL BURNS	50.00	71333
		Total For Dept 172 MANAGE		1,377.04	
Dept 209 ASSESSOR					
101-209-740.000	OPERATING SUPPLIES	SUPPLYGEEKS	OFFICE SUPPLIES	8.99	71362
		Total For Dept 209 ASSESS		8.99	
Dept 215 CLERK					
101-215-850.000	COMMUNICATIONS	VISA	MERCANTILE VISA	51.85	71366
101-215-860.000	TRAVEL EXPENSES	ULLERY, SUSAN	MILEAGE - EDUCATION CLASS	28.23	71364
101-215-864.000	CONFERENCES & CONVENTIONS	VISA	MERCANTILE VISA	700.00	71366
101-215-900.000	PRINTING	LOWELL LEDGER	ACCOUNT STATEMENET	517.56	71310
		Total For Dept 215 CLERK		1,297.64	
Dept 253 TREASURER					
101-253-801.000	PROFESSIONAL SERVICES	FLEX ADMINISTRATORS, INC.	MAY ADMIN FEES	55.00	71347
		Total For Dept 253 TREASU		55.00	
Dept 265 CITY HALL					
101-265-727.000	OFFICE SUPPLIES	EARLE PRESS INC.	ACCOUNTS PAYABLE CHECKS	263.32	71344
101-265-727.000	OFFICE SUPPLIES	EARLE PRESS INC.	PAYROLL CHECKS	91.20	71344
101-265-740.000	OPERATING SUPPLIES	SUPPLYGEEKS	OFFICE SUPPLIES	33.41	71362
101-265-740.000	OPERATING SUPPLIES	VISA	MERCANTILE VISA	48.80	71366
101-265-802.000	CONTRACTUAL	STATE OF MICHIGAN	BOILER CERTIFICATE INSPEC	130.00	71360
101-265-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING SERVICES 5/31 -	360.00	71358
101-265-850.000	COMMUNICATIONS	COMCAST CABLE	ACCOUNT STATEMENT	171.49	71342
101-265-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENT	746.80	71288
101-265-930.000	REPAIR & MAINTENANCE	WILLIAM BOS GREENHOUSE	ACCOUNT STATEMENT	9.90	71368
101-265-975.000	BUILDING IMPROVEMENTS	SUPER CIRCUITS	CAMERA PROJECT	4,275.70	71321
101-265-975.000	BUILDING IMPROVEMENTS	SUPER CIRCUITS	CITY HALL CAMERA	134.98	71361
101-265-975.000	BUILDING IMPROVEMENTS	BEACHUM, PERRY	DEPOSIT FOR CARPET FOR 2N	12,000.00	71332
		Total For Dept 265 CITY H		18,265.60	
Dept 276 CEMETERY					
101-276-930.000	REPAIR & MAINTENANCE	THORNAPPLE RIVER NURSERY,	WOOD CHIPS/PLANTS	42.00	71363
		Total For Dept 276 CEMETE		42.00	
Dept 301 POLICE DEPARTMENT					
101-301-743.000	AMMUNITION	MICHIGAN POLICE EQUIPMENT	FEES ASSOCIATED WITH INV#	105.00	71355
101-301-850.000	COMMUNICATIONS	COMCAST CABLE	ACCOUNT STATEMENT	21.64	71342
101-301-850.000	COMMUNICATIONS	VISA	MERCANTILE VISA	524.44	71366
101-301-931.000	R & M POLICE CARS	RONDA AUTO CENTERS	POLICE VEHICLE ALIGNMENT	84.31	71317
101-301-931.000	R & M POLICE CARS	TRACTOR SUPPLY CREDIT PLA	ACCOUNT STATEMENT	46.98	71324
101-301-931.000	R & M POLICE CARS	VISA	MERCANTILE VISA	159.65	71366
101-301-955.000	MISCELLANEOUS EXPENSE	VISA	MERCANTILE VISA	23.73	71366
101-301-957.000	TRAINING	VISA	MERCANTILE VISA	100.44	71366
		Total For Dept 301 POLICE		1,066.19	
Dept 441 DEPARTMENT OF PUBLIC WORKS					
101-441-850.000	COMMUNICATIONS	COMCAST CABLE	ACCOUNT STATEMENT	21.64	71342
101-441-850.000	COMMUNICATIONS	VISA	MERCANTILE VISA	51.85	71366
101-441-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENT	142.55	71288

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 441 DEPARTMENT OF PUBLIC WORKS					
101-441-930.000	REPAIR & MAINTENANCE	THORNAPPLE RIVER NURSERY,	WOOD CHIPS	90.00	71363
		Total For Dept 441 DEPART		306.04	
Dept 747 CHAMBER/RIVERWALK					
101-747-920.000	CHAMBER UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENT	27.51	71288
		Total For Dept 747 CHAMBE		27.51	
Dept 751 PARKS					
101-751-740.000	OPERATING SUPPLIES	SELF SERVE LUMBER	ACCOUNT STATEMENT	146.54	71318
101-751-740.000	OPERATING SUPPLIES	TRACTOR SUPPLY CREDIT PLA	ACCOUNT STATEMENT	303.54	71324
101-751-740.000	OPERATING SUPPLIES	X-CEL CHEMICAL SPECIALTIE	PARKS - JR PUMP-UP SPAYER	28.00	71370
101-751-740.000	OPERATING SUPPLIES	BEHRENS LIMITED, LCC	MUTT MITTS	187.50	71336
101-751-740.000	OPERATING SUPPLIES	BOUWHUIS SUPPLY, INC.	PARKS - TOWELS/TISSUE	301.39	71338
101-751-740.000	OPERATING SUPPLIES	X-CEL CHEMICAL SPECIALTIE	PARKS - CLEANER	71.40	71370
101-751-802.000	CONTRACTUAL	KERKSTRA PORTABLE, INC.	PORTABLE RESTROOMS-CREEKS	125.00	71353
101-751-930.000	REPAIR & MAINTENANCE	SELF SERVE LUMBER	ACCOUNT STATEMENT	134.62	71318
101-751-930.000	REPAIR & MAINTENANCE	TRACTOR SUPPLY CREDIT PLA	ACCOUNT STATEMENT	17.99	71324
101-751-930.000	REPAIR & MAINTENANCE	EVERGREEN UNDERGROUND, IN	R & M - REC PARK IRRIGATI	147.00	71345
		Total For Dept 751 PARKS		1,462.98	
Dept 790 LIBRARY					
101-790-740.000	OPERATING SUPPLIES	SUPPLYGEEKS	OFFICE SUPPLIES	287.42	71362
101-790-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING SERVICES 5/31 -	180.00	71358
101-790-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENT	259.63	71288
101-790-930.000	REPAIR & MAINTENANCE	SELF SERVE LUMBER	ACCOUNT STATEMENT	5.49	71318
		Total For Dept 790 LIBRAR		732.54	
Dept 804 MUSEUM					
101-804-887.000	CONTRIBUTIONS & MAINTENAN	CONSUMERS ENERGY	ACCOUNT STATEMENT	76.36	71288
		Total For Dept 804 MUSEUM		76.36	
		Total For Fund 101 GENERA		25,354.13	
Fund 202 MAJOR STREET FUND					
Dept 463 MAINTENANCE					
202-463-850.000	COMMUNICATIONS	VISA	MERCANTILE VISA	12.74	71366
		Total For Dept 463 MAINTE		12.74	
Dept 483 ADMINISTRATION					
202-483-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	PROF SVC - STREET ASSET M	493.50	71369
		Total For Dept 483 ADMINI		493.50	
		Total For Fund 202 MAJOR		506.24	
Fund 203 LOCAL STREET FUND					
Dept 463 MAINTENANCE					
203-463-740.000	OPERATING SUPPLIES	SELF SERVE LUMBER	ACCOUNT STATEMENT	53.67	71318
203-463-740.000	OPERATING SUPPLIES	TRACTOR SUPPLY CREDIT PLA	ACCOUNT STATEMENT	53.57	71324
203-463-850.000	COMMUNICATIONS	VISA	MERCANTILE VISA	12.75	71366
203-463-930.000	REPAIR & MAINTENANCE	STATE CHEMICAL SOLUTIONS	CONCRETE PATCH	187.20	71319
		Total For Dept 463 MAINTE		307.19	
Dept 483 ADMINISTRATION					
203-483-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	PROF SVC - STREET ASSET M	493.50	71369
		Total For Dept 483 ADMINI		493.50	
		Total For Fund 203 LOCAL		800.69	
Fund 238 HISTORICAL DISTRICT FUND					
Dept 000					
238-000-880.000	COMMUNITY PROMOTION	BRYAN REAL ESTATE GROUP,	HDC GRANT FOR WINDOW	888.00	71339
238-000-880.000	COMMUNITY PROMOTION	LOWELL MAIN STREET CONDO	HDC GRANT PAINTING 2017	5,617.00	71354
		Total For Dept 000		6,505.00	
		Total For Fund 238 HISTOR		6,505.00	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 463 MAINTENANCE					
248-463-740.000	OPERATING SUPPLIES	THORNAPPLE RIVER NURSERY,	WOOD CHIPS/PLANTS	173.10	71363
248-463-930.000	REPAIR & MAINTENANCE	LINCOLN NURSERIES, INC.	DDA PLANTS	44.25	71307
248-463-930.000	REPAIR & MAINTENANCE	THORNAPPLE RIVER NURSERY,	WOOD CHIPS	64.00	71363
248-463-930.000	REPAIR & MAINTENANCE	WILLIAM BOS GREENHOUSE	ACCOUNT STATEMENT	484.55	71368
		Total For Dept 463 MAINTE		765.90	
		Total For Fund 248 DOWNTO		765.90	
Fund 260 DESIGNATED CONTRIBUTIONS					
Dept 751 PARKS					
260-751-801.000	PROFESSIONAL SERVICES	C. FLY MARINE SERVICES, L	SHOWBOAT - STRUCTURAL PAC	28,000.00	71340
		Total For Dept 751 PARKS		28,000.00	
		Total For Fund 260 DESIGN		28,000.00	
Fund 581 AIRPORT FUND					
Dept 000					
581-000-132.000	LAND IMPROVEMENTS	CALEDONIA FARMERS ELEVATO	AIRPORT RESEEDING	2,272.00	71341
581-000-740.000	OPERATING SUPPLIES	TRACTOR SUPPLY CREDIT PLA	ACCOUNT STATEMENT	268.94	71324
581-000-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENT	307.44	71288
581-000-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENT	25.26	71288
581-000-930.000	REPAIR & MAINTENANCE	BOURGETTE, BOB	AIRPORT R & M	101.73	71337
		Total For Dept 000		2,975.37	
		Total For Fund 581 AIRPOR		2,975.37	
Fund 590 WASTEWATER FUND					
Dept 000					
590-000-043.000	DUE FROM EARTH TECH	COMCAST CABLE	ACCOUNT STATEMENT	21.65	71342
590-000-276.000	Sewer Inside 5/8"	GROENHOF, TIMOTHY	UB refund for account: 5-	8.66	71295
590-000-276.000	Sewer Inside 5/8"	HAWLEY, MICHELE M.	UB refund for account: 5-	14.75	71298
590-000-276.000	Sewer	HONG KONG BUFFET	UB refund for account: 1-	7.01	71300
		Total For Dept 000		52.07	
Dept 551 COLLECTION					
590-551-850.000	COMMUNICATIONS	VERIZON WIRELESS	ACCOUNT STATEMENT	20.00	71365
590-551-850.000	COMMUNICATIONS	VISA	MERCANTILE VISA	25.92	71366
590-551-970.000	CAPITAL OUTLAY	KAMMINGA & ROODVOETS, INC	BROADWAY STREEET PROJECT	17,200.00	71351
590-551-970.000	CAPITAL OUTLAY	KAMMINGA & ROODVOETS, INC	UTILITY & STREET IMPROVEM	219,699.74	71351
		Total For Dept 551 COLLEC		236,945.66	
		Total For Fund 590 WASTEW		236,997.73	
Fund 591 WATER FUND					
Dept 000					
591-000-276.000	Water Inside 5/8"	GROENHOF, TIMOTHY	UB refund for account: 5-	6.70	71295
591-000-276.000	Water Inside 5/8"	HAWLEY, MICHELE M.	UB refund for account: 5-	14.94	71298
591-000-276.000	Water	HONG KONG BUFFET	UB refund for account: 1-	5.02	71300
		Total For Dept 000		26.66	
Dept 570 TREATMENT					
591-570-740.000	OPERATING SUPPLIES	HACH COMPANY	WTP CHEMICALS	745.09	71348
591-570-740.000	OPERATING SUPPLIES	THORNAPPLE RIVER NURSERY,	WOOD CHIPS/PLANTS	70.00	71363
591-570-802.000	CONTRACTUAL	SAWYER ENGINE & COMPRESSO	WTP CONTRACTUAL	350.90	71359
591-570-850.000	COMMUNICATIONS	COMCAST CABLE	ACCOUNT STATEMENT	21.64	71342
591-570-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENT	189.19	71288
591-570-955.000	MISCELLANEOUS EXPENSE	VISA	MERCANTILE VISA	211.00	71366
		Total For Dept 570 TREATM		1,587.82	
Dept 571 DISTRIBUTION					
591-571-801.000	CROSS CONNECTIONS	HYDROCORP	CROSS CONNECTION MAY 2018	937.00	71350
591-571-850.000	COMMUNICATIONS	VERIZON WIRELESS	ACCOUNT STATEMENT	20.01	71365
591-571-850.000	COMMUNICATIONS	VISA	MERCANTILE VISA	25.93	71366
591-571-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENT	92.16	71288

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 591 WATER FUND					
Dept 571 DISTRIBUTION					
591-571-930.000	REPAIR & MAINTENANCE	TRACTOR SUPPLY CREDIT PLA	ACCOUNT STATEMENT	91.15	71324
591-571-930.000	REPAIR & MAINTENANCE	VISA	MERCANTILE VISA	103.88	71366
591-571-930.000	REPAIR & MAINTENANCE	FIXALL ELECTRIC MOTOR SER	NE PUMP #2 R & M	829.04	71346
591-571-970.000	CAPITAL OUTLAY	KAMMINGA & ROODVOETS, INC	BROADWAY STREEET PROJECT	38,000.00	71351
591-571-970.000	CAPITAL OUTLAY	KAMMINGA & ROODVOETS, INC	UTILITY & STREET IMPROVEM	238,008.04	71351
		Total For Dept 571 DISTRI		278,107.21	
		Total For Fund 591 WATER		279,721.69	
Fund 636 DATA PROCESSING FUND					
Dept 000					
636-000-801.000	PROFESSIONAL SERVICES	ADDORIO TECHNOLOGIES, LLC	PROFESSIONAL SERVICES - C	500.00	71335
636-000-986.000	COMPUTER DATA PROCESSING	DELL MARKETING L P	DATA PROCESSING - WINDOWS	1,837.37	71343
		Total For Dept 000		2,337.37	
		Total For Fund 636 DATA P		2,337.37	
Fund 661 EQUIPMENT FUND					
Dept 895 FLEET MAINT. & REPLACEMENT					
661-895-740.000	OPERATING SUPPLIES	VISA	MERCANTILE VISA	363.30	71366
661-895-930.000	REPAIR & MAINTENANCE	HAROLD ZEIGLER FORD, INC.	EQUIP FUND R & M	35.29	71349
661-895-930.000	REPAIR & MAINTENANCE	RONDA AUTO CENTERS	TIRE DISPOSAL	46.00	71357
661-895-930.000	REPAIR & MAINTENANCE	VISA	MERCANTILE VISA	41.76	71366
661-895-930.000	REPAIR & MAINTENANCE	HAROLD ZEIGLER FORD, INC.	EQUIP FUND R & M	11.70	71349
661-895-930.000	REPAIR & MAINTENANCE	PRODUCTION TOOL SUPPLY	EQUIP FUND R & M	156.23	71356
661-895-957.000	TRAINING	VISA	MERCANTILE VISA	283.59	71366
661-895-981.000	EQUIPMENT	VISA	MERCANTILE VISA	328.00	71366
		Total For Dept 895 FLEET		1,265.87	
		Total For Fund 661 EQUIPM		1,265.87	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
			Fund Totals:		
			Fund 101 GENERAL FUND	25,354.13	
			Fund 202 MAJOR STREET FUN	506.24	
			Fund 203 LOCAL STREET FUN	800.69	
			Fund 238 HISTORICAL DISTR	6,505.00	
			Fund 248 DOWNTOWN DEVELOP	765.90	
			Fund 260 DESIGNATED CONTR	28,000.00	
			Fund 581 AIRPORT FUND	2,975.37	
			Fund 590 WASTEWATER FUND	236,997.73	
			Fund 591 WATER FUND	279,721.69	
			Fund 636 DATA PROCESSING	2,337.37	
			Fund 661 EQUIPMENT FUND	1,265.87	
				585,229.99	

LOWELL CITY ADMINISTRATION

INTER OFFICE MEMORANDUM

DATE: **June 14, 2018**

TO: **Mayor DeVore and the Lowell City Council**

FROM: **Michael T. Burns**
City Manager

RE: **Boy Scout Cabin Agreement**

For many years the city has partnered with the Lowell Boy Scouts in conjunction with the United Methodist Church to utilize the city owned cabin in Scout Park.

Attached is a renewed agreement with them for use of the cabin. The agreement will be for ten years as was the one prior. The Boy Scouts will pay $1 per year for the facility.

I recommend the Lowell City Council enter into an agreement with the Lowell United Methodist Church on behalf of Lowell Troop 102 of the Michigan Crossroads Council of the Boy Scouts of America and approve Resolution 18-18 as presented.

CITY OF LOWELL
KENT COUNTY, MICHIGAN

RESOLUTION NO. 18-18

RESOLUTION APPROVING AND AUTHORIZING EXECUTION OF A PROPERTY USE AGREEMENT WITH LOWELL UNITED METHODIST CHURCH ON BEHALF OF LOWELL TROOP 102 OF THE MICHIGAN CROSSROADS COUNCIL OF THE BOY SCOUTS OF AMERICA

Councilmember _____, supported by Councilmember _____, moved the adoption of the following resolution:

WHEREAS, the City owns certain property at the end of North Washington Street in the City (the "Property Use Area") on which a cabin (the "Cabin") is located owned by Lowell Troop 102 of the Michigan Crossroads Council of the Boy Scouts of America ("Troop 102"); and

WHEREAS, the City and Troop 102 in 2008 entered into a 10-year agreement permitting Troop 102 to use the Property Use Area along with the cabin for scouting activities; and

WHEREAS, Troop 102 has expressed a desire to continue to use the Property Use Area for another 10 years and the City is willing to enter into an agreement with Troop 102 permitting such use for another 10 years.

NOW, THEREFORE, BE IT RESOLVED:

1. That the Property Use Agreement between the City and Troop 102 (the "Agreement") in the form presented at this meeting is approved and the Mayor and City Clerk are authorized and directed to execute the Agreement for and on behalf of the City.

2. That all resolutions or parts of resolutions in conflict herewith shall be and the same are hereby rescinded to the extent of such conflict.

YEAS: Councilmembers _____

_____

NAYS: Councilmembers _____

ABSTAIN: Councilmembers _____

ABSENT: Councilmembers _____

RESOLUTION DECLARED ADOPTED.

Dated: June 18, 2018

_____
Susan Ullery
City Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Lowell at a meeting held June 18, 2018, and that public notice of said meeting was given pursuant to Act 267 of the Public Acts of Michigan of 1976, as amended.

Dated: June 18, 2018

_____
Susan Ullery
City Clerk

PROPERTY USE AGREEMENT

THIS PROPERTY USE AGREEMENT (the "Agreement") made as of February 1, 2018, by and between the **CITY OF LOWELL, MICHIGAN,** a Michigan municipal corporation, whose address is 301 East Main Street, Lowell, Michigan (the "City"), and **LOWELL UNITED METHODIST CHURCH ON BEHALF OF LOWELL TROOP 102 OF THE MICHIGAN CROSSROADS COUNCIL OF THE BOY SCOUTS OF AMERICA**, whose address is 621 East Main Street, Lowell, Michigan ("Troop 102").

RECITALS

A. The City owns certain property at the end of North Washington Street (the "Property Use Area") shown on Exhibit A attached hereto which is incorporated by reference and Troop 102 owns the cabin located on the Property Use Area identified on Exhibit A as "Boy Scouts Cabin" (the "Cabin").

B. Troop 102 desires to use the Cabin and Property Use Area for scouting activities and the City is willing to permit such use of the Property Use Area subject to the terms and conditions of this Agreement.

NOW, THEREFORE, in consideration of the respective representations, covenants and agreements contained herein, the parties hereto agree as follows:

1. Use of Property Use Area. The City grants to Troop 102, subject to the terms and conditions of this Agreement, the non-exclusive right to use the Property Use Area, and the right to use the Cabin on the Property Use Area in connection with the scouting activities of Troop 102, provided it does not interfere with the use of the Property Use Area by the City which use may include, without limitation, the construction, operation and maintenance of recreational facilities thereon, including a portion of the North County Trail.

2. **Conditions of Use.** Troop 102 acknowledges and agrees that in its use of the Property Use Area it shall at all times during the term of the Agreement:

(a) At its sole cost, maintain the Property Use Area in accordance with paragraph 5 hereof and maintain the Cabin in a safe and well maintained condition.

(b) Use the Property Use Area solely in connection with the scouting activities of Troop 102.

3. Term. This Agreement shall be for a term of 10 years which shall be deemed to have commenced on February 1, 2018, and shall end on January 31, 2028, unless earlier terminated as provided herein.

4. Consideration for Use. Troop 102 shall pay the City $1.00 per year for each year during the term of this Agreement, receipt of which is hereby acknowledged.

5. Maintenance and Condition of Property Use Area. At all such time during the term of this Agreement that Troop 102 shall have the use, access or control of all or any portion of the Property Use Area, Troop 102 shall maintain the Property Use Area in a good, neat and clean condition.

6. Utility Costs. The City shall be responsible for all reasonable electric, water and sanitary sewer charges incurred within the Property Use Area except Troop 102 shall be responsible for such charges and all other utility charges related to the use of the Cabin.

7. Liability and Indemnification. Neither the City nor its officers, Councilmembers, employees, representatives or agents shall be liable for any injury or damage to persons or property of Troop 102 or its employees, agents, representatives, vendors, contractors, visitors, guests and invitees related to the Property Use Area and the Cabin and their use and maintenance while being used and maintained by Troop 102 pursuant to the terms of this Agreement. Troop 102 hereby indemnifies, holds harmless and agrees to defend the City and its

officers, Councilmembers, employees, representatives and agents against any and all liability, damages, expenses, fees, penalties, causes of action, suits, costs, attorneys' fees, claims or judgments from injury to persons or property occasioned by any acts or omissions of Troop 102 or its employees, agents, representatives, vendors, contractors, visitors, guests and invitees during such time that it is using the Property Use Area and the Cabin pursuant to the terms of this Agreement.

8. Insurance.

a. Public Liability and Property Damage Insurance. Troop 102 agrees to maintain and to pay for during the term of this Agreement and any extensions or continuations thereof public liability and property damage insurance with coverage in the amount of $2,000,000 per occurrence and $2,000,000 in the annual aggregate with the City named as an additional or co-insured.

b. Fire and Extended Coverage Insurance. Troop 102 shall be responsible for maintaining and paying for such fire and extended coverage insurance on the Cabin as it shall determine. The City shall have no obligation to obtain or pay for such insurance coverage. The City may, at its sole discretion and costs, obtain fire and extended coverage insurance for structures, if any, located within the Property Use Area other than the Cabin and Troop 102 shall have no obligation to obtain or pay for such insurance coverage.

c. Personal Property Insurance. Troop 102 shall be responsible for maintaining and paying for such insurance covering its personal property located within the Property Use Area as it shall determine. The City shall have no obligation to obtain or pay for such insurance coverage.

d. Workers' Compensation Insurance. Troop 102 shall maintain during the term of this Agreement and any continuations and extensions hereof a policy of workers'

compensation insurance or a program of self-insurance as may be required by and in accordance with State of Michigan law.

e. **Proof of Insurance and Cancellation.** Troop 102 shall, upon request of the City, deliver a copy of the insurance policy or other similar evidence of insurance of the insurance coverage required in subparagraph a. of this paragraph 8. Such policy of insurance shall provide that such insurance coverage may not be terminated, cancelled or materially altered unless the City is notified in writing at least 30 days prior to such termination, cancellation or material alteration.

f. **Responsible Insurance Companies.** Insurance required in subparagraph a. of this paragraph 8 shall be placed with responsible insurance companies authorized to do business in the State of Michigan and satisfactory to the City.

9. **Annual Review.** Troop 102 and the City agree to meet annually in January of each year to review this Agreement and the use of the Property Use Area by Troop 102. Any changes to this Agreement need to be agreed upon mutually in writing by Troop 102 and the City.

10. **Taxes.** Troop 102 agrees to pay when due all taxes, special assessments or similar charges, if any, which may be assessed against the Property Use Area because of such property's use by Troop 102 during the term of this Agreement, and to save the City harmless from the payment thereof.

11. **Termination Upon Default.** In the event of any default by Troop 102 or the City in the performance of any of their respective duties, obligations, consents, conditions or responsibilities under this Agreement and if the defaulting party fails to cure such default within 30 days after receiving notice thereof from the other party specifying the default, this Agreement, at the option of the non-defaulting party, may be terminated and neither party shall have any further duties

or obligations to the other pursuant to this Agreement on and after the date of such termination except those incurred prior to termination. If the default under this Agreement is other than the payment of money and is of such a nature that it cannot be corrected by the defaulting party within 30 days after the receipt of notice from the party not in default, such default shall not entitle the party not in default to terminate this Agreement so long as corrective action is instituted within such period and diligently pursed until corrected. In the event of termination of this Agreement because of default of a party, the party not in default shall be entitled to all remedies provided by law and, in the exercise of such remedies, the non-defaulting party shall be entitled to its reasonable attorneys' fees and expenses incurred in the exercise of such remedies if it prevails. No delay or omission to exercise any right or power accruing upon any default shall impair any such right or power or shall be construed to be a waiver of, or acquiescence in, any such default. No waiver by a party hereto of any default of the other party shall be deemed a waiver of any other or subsequent default.

12. Bankruptcy. In the event Troop 102 shall (a) admit in writing its inability to pay its debts generally as they become due; (b) have an order of relief entered in any case commenced by or against it under the federal bankruptcy laws, as now or hereinafter in effect; (c) commence a proceeding under any other federal or state bankruptcy, insolvency, reorganization, or similar law, or have any such proceeding commenced against it and either have an order of insolvency or reorganization entered against it or have the proceedings remain undismissed and unstayed for 90 days; (d) make an assignment for the benefit of creditors or provide for the entry into any agreement for the composition of creditors; or (e) have applied for any appointment of a receiver, trustee or liquidator for it or for the whole or any substantial part of its property the City may, at its option, elect to terminate this Agreement and the parties hereto shall no longer be obligated to perform any duties and responsibilities occurring on or after the date of termination except as otherwise provided herein.

13. Damage or Destruction. If the Property Use Area, including specifically the Cabin, is damaged or destroyed by fire or other casualty to such an extent that, in the City's reasonable opinion, the Property Use Area cannot reasonably and safely be used, this Agreement shall terminate and the parties hereto shall have no further obligations under this Agreement except those incurred prior to termination or as otherwise provided herein. The City shall be entitled to all insurance proceeds of damaged and destroyed property within the Property Use Area except Troop 102's personal property and the Cabin. If it shall be determined by the City after such damage and destruction that the Property Use Area may reasonably and safely continue to be used, the terms and provisions of this Agreement shall continue.

14. Eminent Domain. If all or any part of the Property Use Area shall be taken by any governmental authority under exercise of the power of eminent domain or by any person, firm or corporation acting under governmental authority and if, by such taking, the Property Use Area may no longer reasonably and safely be used as determined by the City, this Agreement shall terminate and the parties hereto shall have no further obligations under this Agreement except those incurred prior to termination or as otherwise provided herein. The City shall be entitled to all proceeds awarded as compensation for the taking or diminution in value of the Property Use Area except the Cabin. Troop 102 shall also be entitled to bring an action against the condemning governmental authority with respect to the value, if any, of its interest under this Agreement, its personal property and the Cabin. If, in the City's opinion, the Property Use Area may reasonably and safely continue to be used after the exercise of the power of eminent domain, this Agreement shall continue in effect subject to modification of any provisions required by the exercise of the power of eminent domain.

15. Legal Compliance. Troop 102 covenants and agrees in connection with its use and maintenance of the Property Use Area to comply with all applicable laws, rules and regulations and all orders and directives of applicable agencies and authorities.

16. **Liens.** Troop 102 shall not create or permit to be created, and will promptly discharge or cause to be discharged, at its sole cost and expense, any lien, encumbrance, or charge upon the Property Use Area or any part thereof caused by Troop 102 or its employees, agents, representatives, vendors or contractors.

17. Assignment. Troop 102 covenants and agrees not to assign this Agreement or any of its duties and obligations hereunder without the prior written consent of the City.

18. Remedies Cumulative. All rights and remedies of Troop 102 and the City herein enumerated shall be cumulative and none shall exclude any other right or remedy allowed by law or equity, and said rights and remedies may be exercised and enforced concurrently and whenever and as often as occasion therefore arises.

19. Entire Agreement. This writing constitutes the entire agreement between the parties hereto. It supersedes and replaces all previous agreements between the parties. No oral or written, prior or contemporaneous, agreement shall have any force or effect, nor shall any subsequent agreement have any force or effect unless signed and embodied in a writing.

20. Severability. Any provision or portion of any provision of this Agreement which is found to be illegal or void shall be treated as if it had never been a part hereof and shall have no effect whatsoever on the entire Agreement or provisions thereof.

21. Governing Law. This Agreement shall be interpreted, construed, enforced and performed pursuant to the laws of the State of Michigan.

22. Authorization. The parties hereto covenant and represent they have obtained all the necessary authorizations and approvals required to execute this Agreement and the individuals executing this Agreement on behalf of each of the parties hereto are authorized to do so.

23. Binding Effect. The covenants and agreements herein contained shall be binding upon and shall inure to the benefit of the parties hereto.

24. Survival of Certain Provisions. Notwithstanding anything else contained herein, the liability and indemnification provisions of this Agreement shall survive the term or termination of this Agreement and shall be enforceable in accordance with the provisions of applicable law.

25. Captions. The captions of this Agreement shall not be considered a part of this Agreement, but shall be considered as descriptive only.

26. Notices. All notices that are required or authorized to be given under the terms of this Agreement shall be given in writing by personal delivery or by first-class mail to the parties at the addresses set forth in the beginning of this Agreement, or at such other addresses as the parties shall specify in writing as set forth above. The effective date of any such notice shall be the first business day following the date of deposit of such notice in the United States mail, as determined by postmark, or the date of delivery, if personally delivered.

IN WITNESS WHEREOF, Troop 102 and the City have executed this Agreement by their respective authorized officers as of the day and year first written above.

LOWELL TROOP 102, GERALD R. FORD BOY SCOUTS OF AMERICA

By: _____

Its: _____

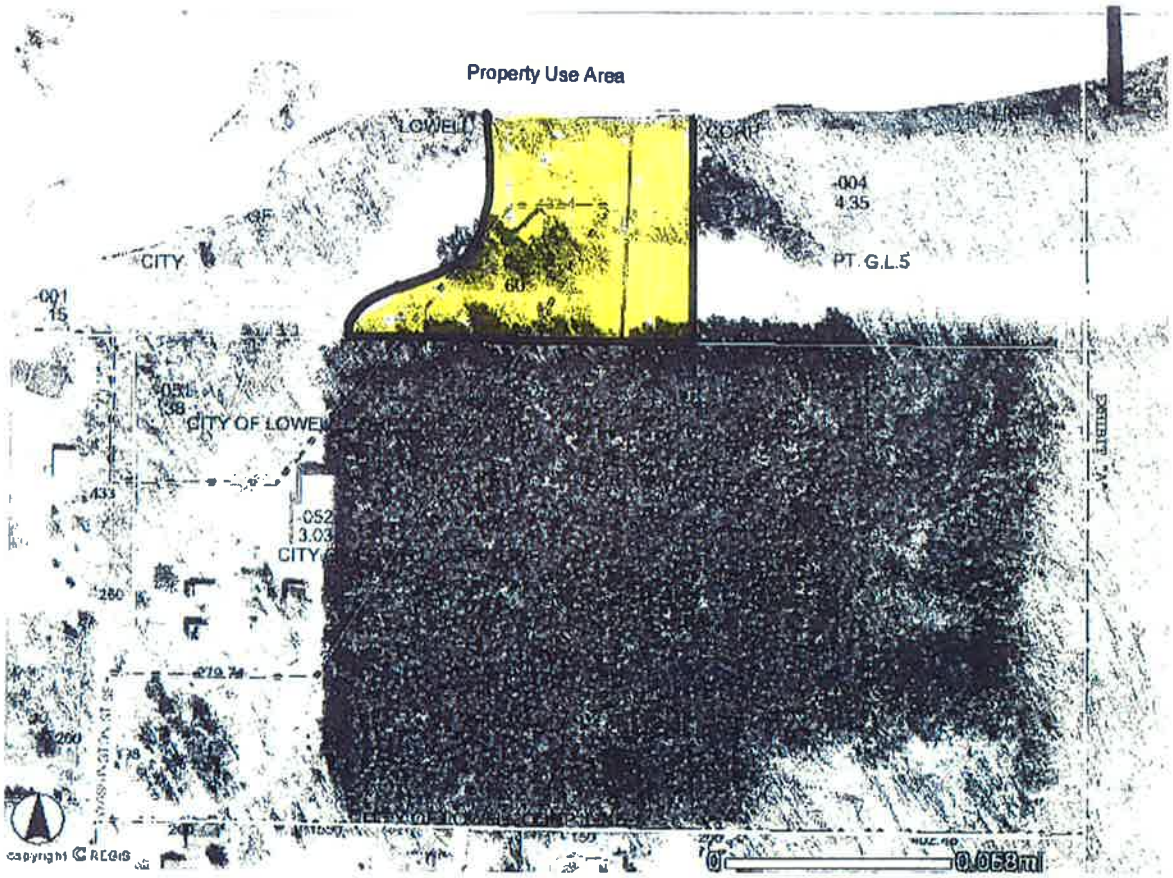
CITY OF LOWELL

By: _____
Michael DeVore, Mayor

Attest: _____
Susan Ullery, City Clerk

EXHIBIT A

Property Use Area and Boy Scouts Cabin



LOWELL CITY ADMINISTRATION
INTER OFFICE MEMORANDUM

DATE: **June 14, 2018**

TO: **Michael T. Burns**

FROM: **Suzanne M. Olin**

RE: **2017-2018 Budget Amendments**

Throughout the year, revenue and expenses are monitored from the various city funds. Attached please find the annual budgeted amendments and resolution for your consideration.

Recommended Motion: That the Lowell City Council approve resolution 19-18 which outlines the amendments to the City of Lowell annual budget for fiscal year 2017-2018.

CITY OF LOWELL
KENT COUNTY, MICHIGAN

RESOLUTION NO. 19-18

RESOLUTION ADOPTING AN AMENDMENT TO THE CITY OF LOWELL ANNUAL BUDGET FOR FISCAL YEAR 2017-2018

Councilmember _____, supported by Councilmember _____, moved the adoption of the following resolution:

WHEREAS, the City Manager has prepared and presented to the City Council at its meeting on June 18, 2018, a proposed amended budget for the 2017-2018 fiscal year of the City (the "Amended Budget") in accordance with the City Charter, applicable State of Michigan law and applicable federal law and regulations, if any; and

WHEREAS, the City Charter allows that after a budget has been adopted for a fiscal year the City Council may make adjustments as it deems necessary.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the Amended Budget as presented at this meeting is hereby adopted.

2. That in accordance with the Amended Budget the 2017-2018 fiscal year budget at the following are the estimated revenues and expenses for the 2017-2018 fiscal year of the City:

	Revenues	**Appropriations**
General Fund	$2,961,572.00	$2,979,352.21
Major Street Fund	$223,900.00	$225,340.00
Local Street Fund	$287,000	$278,207.00
Historic District	$50,100	$75,000
DDA	$479,184.00	$479,614.00
Designated Contribution	$549,879.60	$542,397.00
Airport Fund	$63,766	$81,487
Wastewater Fund	$1,260,000.00	$2,465,498.00
Water Fund	$2,116,296.00	$2,085,620.50
Cable Fund	$112,093.00	$112,093.00

Data Processing	$82,729.64	$96,502.00
Equipment Fund	$215,442.00	$354,970.94

3. That it has been determined that there is sufficient fund balance when budgeted revenues are less than budgeted appropriations.

4. That pursuant to the provisions of the Uniform Budgeting and Accounting Act, Act 2 of the Public Acts of Michigan 1968, as amended (Act 2"), the City Manager or his designee(s) is hereby authorized to make budgetary transfers within the identified fund in the Amended Budget or between identified activities within a fund. All other budgetary transfers in the Amended Budget shall be in accordance with Act 2 when City Council approval is required.

5. That the City manager or his designee(s) is authorized to make expenditures budgeted in the Amended Budget in accordance with applicable law, ordinances, rules, regulations and polices.

YEAS: Councilmembers _____

_____

NAYS: Councilmembers _____

ABSTAIN: Councilmembers _____

ABSENT: Councilmembers _____

RESOLUTION DECLARED ADOPTED.

Dated: June 18, 2018

_____
Susan Ullery, City Clerk

CERTIFICATION

I, the undersigned Clerk of the City of Lowell, Michigan (the "City") do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council, at a meeting held on June 18, 2018, and that public notice of said meeting was given pursuant to and in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended.

Dated: June 18, 2018

_____
Susan Ullery, City Clerk

2017-2018	Budgeted	Amended	Difference
GENERAL FUND REVENUES			
Current property tax real	$ 1,357,970.64	$ 1,341,570.00	$ (16,400.64)
Current property tax personal	$ 145,125.88	$ 140,000.00	$ (5,125.88)
In lieu of tax	$ 393,500.00	$ 383,000.00	$ (10,500.00)
I used the preliminary budget figure and not the final			$ -
Property tax administrative fee	$ 55,000.00	$ 56,500.00	$1,500.00
PPT reimbursement	$ 100,000.00	$ 55,506.00	$ (44,494.00)
Less reimbursement from the state for personal property tax revenue than anticipated			$ -
Building inspector fees	$ 7,000.00	$ 8,000.00	$ 1,000.00
More permits issued in town than anticipated.			
Business lic and application fee	$ 3,500.00	$ 4,800.00	$ 1,300.00
Sales Tax	$ 360,326.00	$ 376,478.00	$ 16,152.00
Insurance recoveries	$ -	$ 2,596.00	$ 2,596.00
Miscellaneous revenue	$ 5,400.00	$ 16,000.00	$ 10,600.00
Interest	$ 2,000.00	$ 4,500.00	$ 2,500.00
Cemetery grave openings	$ 5,000.00	$ 11,500.00	$ 6,500.00
City hall rental fees	$ -	$ 450.00	$ 450.00
Police charges for services	$ 2,500.00	$ 4,000.00	$ 1,500.00
Police salvage inspection	$ 20,000.00	$ 14,000.00	$ (6,000.00)
Police sale of fixed asset	$ -	$ 350.00	$ 350.00
police equipment sold at auction			
police fines	$ 3,500.00	$ 6,000.00	$ 2,500.00
police ouil fines	$ 1,000.00	$ 1,750.00	$ 750.00
public works charges		$ 2,500.00	$ 2,500.00
reimburse flood exense	$ -	$ 9,000.00	$ 9,000.00
TOTAL REVENUES AS AMENDED:			**$ (23,322.52)**
GENERAL FUND EXPENDITURES			
Council miscellaneous	$ 2,500.00	$ 4,500.00	$ 2,000.00
Costs for committee of the whole charged to this line item.			$ -
Manager conferences	$ 3,000.00	$ 4,000.00	$ 1,000.00
Manager misc.	$ 7,500.00	$ 5,000.00	$ (2,500.00)
Election salaries	$ 3,000.00	$ 1,000.00	$ (2,000.00)
Assessor printing	$ 1,000.00	$ 2,000.00	$ 1,000.00
labor relations attorney	$ 10,000.00	$ 7,700.00	$ (2,300.00)
Attorney Fees	$ 30,000.00	$ 50,000.00	$ 20,000.00
Higher than anticipated			$ -
City hall salaries	$ 5,000.00	$ 8,000.00	$ 3,000.00
More work by dpw at city hall			$ -
City Hall office supplies	$ 5,000.00	$ 4,000.00	$ (1,000.00)
City Hall overtime	$ 200.00	$ 800.00	$ 600.00
City Hall communications	$ 21,000.00	$ 12,000.00	$ (9,000.00)
Much less in phone charges with new VOIP system			$ -
City Hall rentals	$ 2,500.00	$ 3,500.00	$ 1,000.00
City Hall contractual	$ 15,000.00	$ 25,000.00	$ 10,000.00
City Hall insurance	$ 6,000.00	$ 8,179.00	$ 2,179.00
Cemetery rentals	$ 32,000.00	$ 40,000.00	$ 8,000.00
More equipment rentals being tracked through timesheet program			
Clerk health	$ 19,200.00	$ 23,000.00	$ 3,800.00
Police temporary	$ 48,630.00	$ 68,000.00	$ 19,370.00
Incorrect based on 6 fulltime officers vs 5 fulltime			
Police overtime	$ 10,300.00	$ 13,300.00	$ 3,000.00
filling shifts			
Police health insurance	$ 48,000.00	$ 41,000.00	$ (7,000.00)

2017-2018	Budgeted	Amended	Difference
Police insurance	$ 9,630.00	$ 10,339.00	$ 709.00
Police salvage expenses	$ 4,000.00	$ 6,500.00	$ 2,500.00
Code enforcement salaries	$ 64,000.00	$ 50,000.00	$ (14,000.00)
Code health insurance	$ 5,800.00	$ 7,000.00	$ 1,200.00
Code pension	$ 16,000.00	$ 15,000.00	$ (1,000.00)
Code temporary salaries	$ -	$ 1,000.00	$ 1,000.00
Code social security	$ 5,000.00	$ 4,000.00	$ (1,000.00)
Fire salaries	$ -	$ 600.00	$ 600.00
Fire salaries temporary	$ -	$ 212.00	$ 212.00
Fire salaries overtime	$ -	$ 407.00	$ 407.00
Fire soc security		$ 89.00	$ 89.00
Fire health		$ 100.00	$ 100.00
Fire workers comp		$ 52.00	$ 52.00
Fire dental		$ 10.00	$ 10.00
Fire eyecare		$ 5.00	$ 5.00
Fire disability		$ 10.00	$ 10.00
Fire rentals		$ 1,000.00	$ 1,000.00
costs incurred mowing and plowing the fire station to be reimbursed by fire authority			
Fire commission payment	$ 125,000.00	$ 118,000.00	$ (7,000.00)
Planning conferences	$ 1,000.00	$ -	$ (1,000.00)
Planning professional svcs	$ 13,000.00	$ 27,000.00	$ 14,000.00
covered by escrows			
Emergency Management salaries	$ -	$ 12,000.00	$ 12,000.00
Emegency management salaries temporary		$ 834.00	$ 834.00
Emergency Management overtime		$ 1,232.00	$ 1,232.00
Emergency management social security		$ 1,017.21	$ 1,017.21
Emergency management health insurance		$ 1,297.00	$ 1,297.00
Emergency management life insurance		$ 40.11	$ 40.11
Emergency management workers comp		$ 380.00	$ 380.00
Emergency mangement dental		$ 94.37	$ 94.37
Emergency management eyecare		$ 51.09	$ 51.09
Emergency mangement disability		$ 152.43	$ 152.43
Emergency management operating		$ 5,300.00	$ 5,300.00
Emergency management repair		$ 560.00	$ 560.00
Emergency management rentals		$ 3,993.00	$ 3,993.00
All above costs incurred for flood			
Parks contractual	$ 37,000.00	$ 28,000.00	$ (9,000.00)
Parks utilities	$ 11,000.00	$ 8,933.00	$ (2,067.00)
Parks Rentals	$ 20,000.00	$ 28,000.00	$ 8,000.00
Parks uniforms	$ 1,210.00	$ 300.00	$ (910.00)
Parks conference	$ 900.00	$ -	$ (900.00)
Parks repair and maintenance	$ 16,000.00	$ 10,000.00	$ (6,000.00)
Dpw Salaries temporary	$ 2,250.00	$ 4,000.00	$ 1,750.00
Dpw utilities	$ 10,000.00	$ 12,500.00	$ 2,500.00
Street lighting	$ 10,500.00	$ 15,000.00	$ 4,500.00
Dpw contractual	$ 2,500.00	$ 4,500.00	$ 2,000.00
Dpw repair and maintenance	$ 10,000.00	$ 5,000.00	$ (5,000.00)
Dpw building improvements	$ 39,700.00	$ 10,000.00	$ (29,700.00)
Dpw rentals	$ 9,000.00	$ 6,500.00	$ (2,500.00)
Sidewalk land improvements	$ 20,400.00	$ -	$ (20,400.00)
Library contractual	$ 4,000.00	$ 18,000.00	$ 14,000.00
Libruary repair and maintence	$ 20,000.00	$ 8,000.00	$ (12,000.00)
		$ -	$ -

2017-2018	Budgeted	Amended	Difference
Transfer to designated contribution		$ 4,000.00	$ 4,000.00
Transer for tree fund			$ -
TOTAL GENERAL FUND EXPENDITURES AS AMENDED:	$ 727,720.00	$ 751,987.21	**$ 24,267.21**
MAJOR STREET REVENUES			
Transportation maintenance	$ 205,000.00	$ 218,000.00	$ 13,000.00
Trunkline maintenance	$ 3,000.00	$ 5,500.00	$ 2,500.00
TOTAL MAJOR STREET REVENUES AS AMENDED:			**$15,500.00**
MAJOR STREET EXPENDITURES			
Capital outlay professional services	$ -	$ 12,150.00	$ 12,150.00
Charges for street asset management plan (Williams and Works)			
Major Street capital outlay	$ 120,600.00	$ 70,600.00	$ (50,000.00)
Fremont paved in prior year			
Major street maintenance standby	$ -	$ 1,000.00	$ 1,000.00
Traffic operating supplies	$ 2,500.00	$ 3,900.00	$ 1,400.00
Winter maintenance overtime	$ 3,000.00	$ 5,500.00	$ 2,500.00
Winter maintenance rentals	$ 13,500.00	$ 25,000.00	$ 11,500.00
Higher than anticipated equpment usage for winter maintenance			
TOTAL MAJOR STREET EXPENDITURES AS AMENDED:			**$ (21,450.00)**
LOCAL STREET REVENUES			
Local street transportation revenue	$ 80,000.00	$ 107,000.00	$ 27,000.00
Public act 82 of 2018 provided additional transportation monies.			$ -
TOTAL LOCAL STREET REVENUES AS AMENDED:			**$ 27,000.00**
LOCAL STREET EXPENDITURES			
Local capital professional services	$ -	$ 9,750.00	$ 9,750.00
Williams and works street asset management plan			
Local street contractual	$ 5,500.00	$ 10,000.00	$ 4,500.00
Traffic salaries temporary	$ -	$ 1,500.00	$ 1,500.00
Local winter salaries standby	$ -	$ 1,002.00	$ 1,002.00
Local winter maintenance overtime	$ 4,000.00	$ 5,500.00	$ 1,500.00
Local winter rentals	$ 16,500.00	$ 30,000.00	$ 13,500.00
More winter equipment used than anticpated			$ -
TOTAL LOCAL STREET EXPENDITURES AS AMENDED:			**$ 31,752.00**
HISTORIC DISTRICT EXPENDITURES			
HDC Grants	$ 50,000.00	$ 75,000.00	$ 25,000.00
To cover additional grants for the HDC			$ -
TOTAL HISTORIC DISTRICT FUND EXPENDITURES AS AMENDED:			**$ 25,000.00**
DDA REVENUE			
Tifa Revenue	$ 420,000.00	$ 470,582.00	$ 50,582.00
higher than expected tifa revenue capture			
PPT Reimbursement	$ -	$ 8,202.00	$ 8,202.00
reimbursement from the state for personal property loss			

2017-2018	Budgeted	Amended	Difference
TOTAL DDA REVENUES AS AMENDED:			**$ 58,784.00**
DDA EXPENDITURES			
Salaries overtime	$ 1,000.00	$ 4,000.00	$ 3,000.00
Capital Outlay	$ 90,000.00	$ 100,000.00	$ 10,000.00
North Broadway repave			
DDA Utilites	$ 17,000.00	$ 20,000.00	$ 3,000.00
DDA Repair and maintenanc	$ 10,000.00	$ 13,000.00	$ 3,000.00
Maintenance Rentals	$ 15,000.00	$ 28,000.00	$ 13,000.00
More equipment usage in the downtown.			
DDA workers comp	$ 600.00	$ 1,400.00	$ 800.00
TOTAL DDA EXPENSES AS AMENDED:			**$ 32,800.00**
DESIGNATED CONTRIBUTION FUND REVENUES			
Arbor Board			
Tree Fund grants	$ -	$ 4,000.00	$ 4,000.00
Grand Rapids Foundation grant for tree fund			
Look Fund grants		$ 2,000.00	$ 2,000.00
Look Fund granted tree fund $2000.			
Transfer from General Fund	$ -	$ 4,000.00	$ 4,000.00
A transfer made from the City's general fund for the tree fund			
Parks grant			
Playground donations	$ -	$ 28,000.00	$ 28,000.00
Donations stoney lakeside playground equipment			
Parks grant	$ -	$ 500,000.00	$ 500,000.00
50 % of the State showboat grant			
Parks miscellaneous	$ -	$ 4,719.60	$ 4,719.60
Refund from the stoney lakeside playground company			
Dog park donations	$ 700.00	$ 2,160.00	$ 1,460.00
Dog park donations higher than anticipated due to Look contribution	$ -		
TOTAL DESIGNATED CONTRIBUTION REVENUES AS AMENDED:			**$ 544,179.60**
DESIGNATED CONTRIBUTION EXPENDITURES			
Arbor Board expenditures	$ 5,000.00	$ 10,000.00	$ 5,000.00
Tree fund expenditures	$ -		
Parks operating supplies - showboat grant supplies		$ 5,000.00	$ 5,000.00
Parks professional services - showboat grant		$ 20,000.00	$ 20,000.00
Parks capital outlay-showboat grant	$ -	$ 500,000.00	$ 500,000.00
Traffic operating		$ 5,000.00	$ 5,000.00
Williams and Works pertaining to wayfinding			
Library building improvements	$ -	$ 1,697.00	$ 1,697.00
Library reading garden			
TOTAL DESIGNATED CONTRIBUTIONS EXPENDITURES AS AMENDED:			**$ 536,697.00**
AIRPORT REVENUES			
Hangar rental fees	$ 34,000.00	$ 38,000.00	$ 4,000.00
Miscellaneous Revenue	$ 1,000.00	$ 1,500.00	$ 500.00
TOTAL AIRPORT REVENUES AS AMENDED:			**$ 4,500.00**

2017-2018	Budgeted	Amended	Difference
AIRPORT EXPENDITURES			
Professional services	$ -	$ 1,295.00	$ 1,295.00
legal svs airport - fixed based operator agreement			
Airport Misc. Expense	$ 9,000.00	$ 9,300.00	$ 300.00
Insurance	$ 4,000.00	$ 4,392.00	$ 392.00
Repair and Maintenance	$ 5,000.00	$ 6,000.00	$ 1,000.00
TOTAL AIRPORT EXPENDITURES AS AMENDED:			**$ 2,987.00**
WASTEWATER REVENUES			
Storm water asset grant	$ -	$ 185,000.00	$ 185,000.00
Revenues received from saw grant	$ -		
Sewer tap fee	$ -	$ 1,000.00	$ 1,000.00
Capital connection	$ 3,000.00	$ 4,000.00	$ 1,000.00
Interest	$ 3,000.00	$ 7,000.00	$ 4,000.00
TOTAL WASTEWATER REVENUES AS AMENDED:			**$ 191,000.00**
WASTEWATER EXPENDITURES			
Wastewater treatment professional services	$ -	$ 215,000.00	$ 215,000.00
Saw grant engineering 90% comes back in revenue			
Insurance	$ 13,500.00	$ 17,500.00	$ 4,000.00
Distribution professional services	$ 100,000.00	$ 35,000.00	$ (65,000.00)
Saw grant engineering charged to treatment instead of distribution			
Distribution capital	$ 156,150.00	$ 977,280.00	$ 821,130.00
costs related to s. broadway	$ -		
Wastewater depreciation	$ -	$ 40,000.00	$ 40,000.00
TOTAL WASTEWATER EXPENDITURES AS AMENDED:			**$ 1,015,130.00**
WATER REVENUES			
Water meters	$ 3,000.00	$ 3,897.00	$ 897.00
Water metered sales	$ 267,000.00	$ 290,000.00	$ 23,000.00
Interest	$ 500.00	$ 7,000.00	$ 6,500.00
Rentals water fund	$ -	$ 11,000.00	$ 11,000.00
Rentals received for new water truck			
Micellaneous revenue	$ 5,000.00	$ 16,000.00	$ 11,000.00
TOTAL WATER FUND REVENUES AS AMENDED:			**$ 52,397.00**
WATER FUND EXPENDITURES			
Water treatment salaries	$ 105,000.00	$ 120,000.00	$ 15,000.00
Water treatment conferences	$ 2,800.00	$ 3,500.00	$ 700.00
Water treatment repair and maintenance	$ 14,000.00	$ 21,000.00	$ 7,000.00
Water treatment capital	$ 219,850.00	$ 160,000.00	$ (59,850.00)
Water distribution contractual	$ 15,000.00	$ 10,000.00	$ (5,000.00)
Water distribution capital	$ 1,144,759.00	$ 801,420.00	$ (343,339.00)
The way that s. broadway percentage came out water to sewer			
Water professional services	$ -	$ 10,000.00	$ 10,000.00
Prein and newhof water asset management plan	$ -		
TOTAL WATER FUND EXPENDITURES AS AMENDED:	$ -		**$ (375,489.00)**
CABLE TV FUNDS			

2017-2018	Budgeted	Amended	Difference
Cable tv funds Grand rapids foundation	$ 133,000.00	$ 112,093.00	$ (20,907.00)
Less than anticipated revenues			
TOTAL CABLE REVENUES AS AMENDED:			**$ (20,907.00)**
CABLE TV EXPENDITURES			
Capital Outlay	$ 133,000.00	$ 112,093.00	$ (20,907.00)
Decrease in grants due to less revenues received			
TOTAL CABLE EXPENDITURES AS AMENDED:			**$ (20,907.00)**
DATA PROCESSING FUND			
Miscellaneous revenue	$ -	$ 4,029.64	$ 4,029.64
Munetrix and grand valley metro council refund			
TOTAL DATA PROCESSING REVENUES AS AMENDED:			**$ 4,029.64**
DATA PROCESSING EXPENDITURES			
Computer data processing equipment	$ 26,000.00	$ 49,502.00	$ 23,502.00
new server			
TOTAL DATA PROCESSING EXPENDITURES AS AMENDED:			**$ 23,502.00**
EQUIPMENT REVENUES			
City vehicle R & M charges	$ 8,000.00	$ 15,000.00	$ 7,000.00
TOTAL EQUIPMENT FUND REVENUES AS AMENDED:			**$ 7,000.00**
EQUIPMENT EXPENDITURES			
Equipment salaries	$ 27,000.00	$ 36,000.00	$ 9,000.00
Equipment health insurance	$ 8,000.00	$ 9,100.00	$ 1,100.00
Equipment workers comp	$ 1,000.00	$ 1,300.00	$ 300.00
Equipment tool allowance	$ 1,500.00	$ -	$ (1,500.00)
Depreciation		$ 82,000.00	$ 82,000.00
TOTAL EQUIPMENT EXPENDITURES AS AMENDED:			**$ 90,900.00**
TOTAL REVENUES ALL FUNDS			**$ 860,160.72**
TOTAL EXPENDITURES ALL FUNDS			**$ 1,365,189.21**

LOWELL CITY ADMINISTRATION
INTER OFFICE MEMORANDUM

DATE: **June 14, 2018**

TO: **Mayor DeVore and the Lowell City Council**

FROM: **Michael T. Burns**
City Manager

RE: **PCI rate schedule**

With PCI coming on board to provide building inspection services beginning on July 2, 2018, the city needs to set a rate schedule for their services. Attached are fee schedules for the building, plumbing, mechanical and electrical inspection services they provide. They are somewhat different from what the fee schedule set by Cascade Township was.

These fees must be approved via resolution and there are four separate resolutions to be approved for each type of inspection.

I recommend the Lowell City Council approve resolutions 20 –18 through 23-18 to set the fee schedules for building, plumbing electrical and mechanical inspection services.

CITY OF LOWELL

COUNTY OF KENT
STATE OF MICHIGAN

RESOLUTION ADOPTING REVISED BUILDING PERMIT FEE SCHEDULE

RESOLUTION NO. 20-18

Minutes of a regular meeting of the City Council, of the City of Lowell, County of Kent, Michigan, held in the City Hall of said City on the ____ day of _____ 2018, at 7:00pm.

PRESENT:_____

ABSENT:_____

WHEREAS, the Code of Ordinances of the City of Lowell authorizes the City Council to provide by Resolution a schedule of fees for the services provided by the Building Official/Building Inspector and for other municipal bodies to carry out the purpose of the administration and enforcement of said Code; and

WHEREAS, the City deems it advisable to adopt by resolution the revised Building Permit Fee Schedule.

NOW, THEREFORE, BE IT RESOLVED that the Building Permit Fee Schedule as prescribed is hereby repealed.

BE IT FURTHER RESOLVED that the Building Permit Fee Schedule attached hereto as Exhibit A, is hereby adopted. This schedule shall remain in effect until amended or replaced.

MOVED BY BOARD MEMBER:_____

SECONDED BY BOARD MEMBER:_____

That the foregoing resolution be adopted with the effective date of: _____

YEAS:_____

NAYS:_____

ABSENT:_____

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing resolution was adopted by the City of Lowell at a regular meeting held on _____, 2018.

_____
Mike DeVore
Mayor

STATE OF MICHIGAN)
COUNTY OF KENT)

I, Susan Ullery, the duly qualified and acting Clerk of the City of Lowell, Kent County, Michigan (the "City") do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of the City of Lowell at a regular meeting thereof held on _____, 2018, the original which is on file in my office. Public Notice of said meeting was given pursuant to and in compliance with Act No. 267 of the Public Acts of Michigan of 1976, as amended, including in the case of a special or rescheduled meeting, notice by publication or posting at least eighteen (18) hours prior to the time set for the meeting.

IN WITNESS WHEREOF, I have affixed my official signature this ____ day of _____, 2018.

_____
Susan Ullery
City Clerk

Exhibit A

Building Permit Fee Schedule
Adopted:_____

The following fee schedule will be used to calculate the cost of a building permit for all new construction, additions, alterations and repairs. The valuation to be used in computing the permit fee will be the total value of all the construction for which the permit is being issued, including interior and exterior finish, electrical systems, plumbing systems, mechanical systems, fire suppression systems and elevators.

Valuation	Fee
$0.00 to $1,000	$40.00
$1,001 to $10,000	$40.00 + $10.00 for each additional $1,000.00 and fraction thereof
$10,001 +	$130.00 +$4.00 00 for each additional $1,000.00 and fraction thereof

The fee shall be based upon the estimated valuation supplied by the permit applicant or by multiplying the square footage of the project by the associated cost data in the most recent International Code Council Rate Table. The determination of which method to use to establish an accurate project valuation will be at the discretion of the Building Official.

Plan Review Fees

Residential projects that are governed by the Michigan Residential Code valued at less than $500,000.00 or less than 3500 square feet of habitable space are exempt from plan review fees. Projects valued greater than $500,000.00 or greater than 3500 square feet will be charged a plan review fee of $100.00.

Commercial and multi-family residential projects will be charged a plan review fee that is equal .001 % of the total construction cost of the project. Minimum plan review fee $150.00.

Exhibit A

Miscellaneous Fees

Pre-manufactured Homes:

In a licensed mobile home park $75.00
Outside of a licensed mobile home park.....Based on value

Demolition Permit Fee:

Single Family Dwelling and accessory structures.....Based on Value
Commercial Buildings and Multi-Family Dwellings.....Based on Value

***Note: Additional fees may apply if the building is dangerous and unsafe**

Additional Inspections:

Additional Inspection Fee.....$50.00
Inspections not requiring a permit.....$75.00

Work Started without a Permit:

Investigation Fee:.....$150.00
Stop Work Order:.....$250.00

Dangerous and Unsafe Structures:

Investigation Fee.....$150.00
Condemnation.....$250.00
Monitoring Fee (per site visit).....$ 50.00
Additional Enforcement Action (hourly).....$ 50.00

***Note: Fees to be billed to the property owner if a structure is found to be dangerous and unsafe.**

CITY OF LOWELL

COUNTY OF KENT
STATE OF MICHIGAN

RESOLUTION ADOPTING REVISED PLUMBING PERMIT FEE SCHEDULE

RESOLUTION NO. 21-18

Minutes of a regular meeting of the City Council, of the City of Lowell, County of Kent, Michigan, held in the City Hall of said City on the ____ day of _____ 2018, at 7:00pm.

PRESENT:_____

ABSENT:_____

WHEREAS, the Code of Ordinances of the City of Lowell authorizes the City Council to provide by Resolution a schedule of fees for the services provided by the Plumbing Inspector and for other municipal bodies to carry out the purpose of the administration and enforcement of said Code; and

WHEREAS, the City deems it advisable to adopt by resolution the revised Plumbing Permit Fee Schedule.

NOW, THEREFORE, BE IT RESOLVED that the Plumbing Permit Fee Schedule as prescribed is hereby repealed.

BE IT FURTHER RESOLVED that the Plumbing Permit Fee Schedule attached hereto as Exhibit A, is hereby adopted. This schedule shall remain in effect until amended or replaced.

MOVED BY BOARD MEMBER:_____

SECONDED BY BOARD MEMBER:_____

That the foregoing resolution be adopted with the effective date of: _____

YEAS:_____

NAYS:_____

ABSENT:_____

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing resolution was adopted by the City of Lowell at a regular meeting held on _____, 2018.

_____
Mike DeVore
Mayor

STATE OF MICHIGAN)
COUNTY OF KENT)

I, Susan Ullery, the duly qualified and acting Clerk of the City of Lowell, Kent County, Michigan (the "City") do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of the City of Lowell at a regular meeting thereof held on _____, 2018, the original which is on file in my office. Public Notice of said meeting was given pursuant to and in compliance with Act No. 267 of the Public Acts of Michigan of 1976, as amended, including in the case of a special or rescheduled meeting, notice by publication or posting at least eighteen (18) hours prior to the time set for the meeting.

IN WITNESS WHEREOF, I have affixed my official signature this ____ day of _____, 2018.

_____
Susan Ullery
City Clerk

Attachment "A"

Plumbing Permit
Fee Schedule

Residential\Commercial\Industrial	Fee
Permit base fee (non refundable)	40.00
Final Inspection	40.00
Rough In Inspections	40.00
Re-inspection	40.00
Underground	40.00
Inspection, hourly rate	50.00
Subsoil Drains, each	5.00
Fixtures, each	5.00
Stacks, Vents and Roof Conductors	5.00
Sewers, each (city sewer)	10.00
Water services, each (city water)	10.00
Utility Holes, Catch Basins, each	5.00
Sewage Pumps, sewage injectors, each	5.00
Water distibuting pipe (systems)	
up to one inch	5.00
over one inch	20.00
Reduced pressure zone backflow preventer, each	5.00
Water connected appliances	
equipment and devices, each	2.00
All drains and traps, each	2.00
Laboratory, hospital, clinic fixtures	
equipment and devices, each	2.00
Medical Gas Piping, per opening (includes certificate)	20.00
New Single Family Residence	160.00
New Duplex	210.00
Pre-Manufactured Dwelling w/o a basement	40.00
Inspections not requiring a permit	75.00

CITY OF LOWELL

COUNTY OF KENT
STATE OF MICHIGAN

RESOLUTION ADOPTING REVISED ELECTRICAL PERMIT FEE SCHEDULE

RESOLUTION NO. 22-18

Minutes of a regular meeting of the City Council, of the City of Lowell, County of Kent, Michigan, held in the City Hall of said City on the ____ day of _____ 2018, at 7:00pm.

PRESENT:_____

ABSENT:_____

WHEREAS, the Code of Ordinances of the City of Lowell authorizes the City Council to provide by Resolution a schedule of fees for the services provided by the Electrical Inspector and for other municipal bodies to carry out the purpose of the administration and enforcement of said Code; and

WHEREAS, the City deems it advisable to adopt by resolution the revised Electrical Permit Fee Schedule.

NOW, THEREFORE, BE IT RESOLVED that the Electrical Permit Fee Schedule as prescribed is hereby repealed.

BE IT FURTHER RESOLVED that the Electrical Permit Fee Schedule attached hereto as Exhibit A, is hereby adopted. This schedule shall remain in effect until amended or replaced.

MOVED BY BOARD MEMBER:_____

SECONDED BY BOARD MEMBER:_____

That the foregoing resolution be adopted with the effective date of: _____

YEAS:_____

NAYS:_____

ABSENT:_____

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing resolution was adopted by the City of Lowell at a regular meeting held on _____, 2018.

_____
Mike DeVore
Mayor

STATE OF MICHIGAN)
COUNTY OF KENT)

I, Susan Ullery, the duly qualified and acting Clerk of the City of Lowell, Kent County, Michigan (the "City") do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of the City of Lowell at a regular meeting thereof held on _____, 2018, the original which is on file in my office. Public Notice of said meeting was given pursuant to and in compliance with Act No. 267 of the Public Acts of Michigan of 1976, as amended, including in the case of a special or rescheduled meeting, notice by publication or posting at least eighteen (18) hours prior to the time set for the meeting.

IN WITNESS WHEREOF, I have affixed my official signature this ____ day of _____, 2018.

_____
Susan Ullery
City Clerk

Exhibit "A"

Electrical Permit
Fee Schedule

Residential\Commercial\Industrial	Fee
Permit base fee (non refundable, no inspections included)	40.00
Final Inspection	40.00
Rough In Inspections	40.00
Re-inspection	40.00
Underground/Pool Bonding	40.00
Additional Inspection	40.00
Inspections, hourly rate	50.00
Electrical Services thru 600 amp Permanent and Temp	20.00
600 amp - 800 amp	20.00
over 800 amp	25.00
Sub Panel	5.00
Circuits, each	5.00
Light Fixtures per 25 and fraction thereof	5.00
Dishwashers, garbage disposal & range hood each	4.00
Furnace, unit heaters	5.00
Electric heating units (baseboards) each	4.00
Power outlets (including ranges, dryers, etc), each	4.00
Exhaust and ventilation fans	5.00
Signs per circuit	5.00
Feeders, bus ducts, etc per 50 ft & fraction thereof	6.00
Mobile home park site, each	6.00
Recreational vehicle park site, each	4.00
K.V.A. & H.P., each up to 20 K.V.A. or H.P.	4.00
over 20 K.V.A. or H.P.	8.00
Fire alarms up to 10 stations and horns	50.00
11 to 20 stations and horns	100.00
over 20 stations and horns, each	5.00
New Single Family Dwelling	160.00
Duplex	210.00
Special inspections not requiring permit	75.00

CITY OF LOWELL

COUNTY OF KENT
STATE OF MICHIGAN

RESOLUTION ADOPTING REVISED MECHANICAL PERMIT FEE SCHEDULE

RESOLUTION NO. 23-18

Minutes of a regular meeting of the City Council, of the City of Lowell, County of Kent, Michigan, held in the City Hall of said City on the ____ day of _____ 2018, at 7:00pm.

PRESENT:_____

ABSENT:_____

WHEREAS, the Code of Ordinances of the City of Lowell authorizes the City Council to provide by Resolution a schedule of fees for the services provided by the Mechanical Inspector and for other municipal bodies to carry out the purpose of the administration and enforcement of said Code; and

WHEREAS, the City deems it advisable to adopt by resolution the revised Mechanical Permit Fee Schedule.

NOW, THEREFORE, BE IT RESOLVED that the Mechanical Permit Fee Schedule as prescribed is hereby repealed.

BE IT FURTHER RESOLVED that the Mechanical Permit Fee Schedule attached hereto as Exhibit A, is hereby adopted. This schedule shall remain in effect until amended or replaced.

MOVED BY BOARD MEMBER:_____

SECONDED BY BOARD MEMBER:_____

That the foregoing resolution be adopted with the effective date of: _____

YEAS:_____

NAYS:_____

ABSENT:_____

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing resolution was adopted by the City of Lowell at a regular meeting held on _____, 2018.

_____
Mike DeVore
Mayor

STATE OF MICHIGAN)
COUNTY OF KENT)

I, Susan Ullery, the duly qualified and acting Clerk of the City of Lowell, Kent County, Michigan (the "City") do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of the City of Lowell at a regular meeting thereof held on _____, 2018, the original which is on file in my office. Public Notice of said meeting was given pursuant to and in compliance with Act No. 267 of the Public Acts of Michigan of 1976, as amended, including in the case of a special or rescheduled meeting, notice by publication or posting at least eighteen (18) hours prior to the time set for the meeting.

IN WITNESS WHEREOF, I have affixed my official signature this ____ day of _____, 2018.

_____
Susan Ullery
City Clerk

Attachment "A"

Mechanical Permit
Fee Schedule

Residential	Fee
Permit Base Fee (non refundable)	40.00
Final inspection, Additional inspections	40.00
Underground inspection	40.00
Rough-in inspection	40.00
Inspections, hourly rate	50.00
Inspections not requiring a permit	75.00
Furnaces, heat pumps, boilers, fireplaces, solid fuel equipment, complete woodstoves	20.00
Add on furnaces and water heaters, each	20.00
Chimney factory built	15.00
Duct system or hydronic piping	20.00
Solar equipment, piping fee included	15.00
Gas piping new installation	5.00
Exhaust fans, each	3.00
LPG piping fee	10.00
Central Air Conditioning	15.00
Single Family (new)	160.00
Duplex (new)	210.00

Commercial - Industrial	Fee
Permit Base Fee	40.00
Final inspection, Additional inspections	40.00
Underground inspection	40.00
Rough-in inspection	40.00
Inspections, hourly rate	50.00
Inspections not requiring a permit	75.00
Fire Suppression Plan Review	100.00
Gas/oil burning equipment (New or Conversion)	30.00
Gas piping, each outlet new installation	4.00
Solar equipment, each panel & tank, piping fee included	15.00

Attachment "A"

Mechanical Permit
Fee Schedule

	Fee
Air Conditioning and Refrigeration heat pumps, self-contained:	
Under 15 HP a/c each,	15.00
Evaporator coils, each	25.00
Under 5 HP, Split System, each	25.00
5HP and over, split system, each	35.00
Chiller, each	80.00
Fireplaces	30.00
Chimney factory built	15.00
Cooling towers, each	35.00
Compressor, 15 HP to 50 HP, each	30.00
over 50 HP, each	50.00
Air handlers, self-contained units	
Ventilation & Exhaust fans under 1500CFM, each	5.00
1500 CFM to 10,000 CFM, each	25.00
over 10,000CFM, each	50.00
heat recovery and wall fan coils, each	10.00
unit heaters, each	15.00
Ducts, insulation, piping, fire suppression/protection systems, baseboard	
Based on bid price	
under $3000	30.00
$3000 to $7999	40.00
$8000 to $10,999	50.00
over $ 11,000.00 ($ 10.00 for each $ 3,000.00 over the above rate)	
($ 10.00 for each $ 3,000.00 in addition to above rate)	
Incinerators, each	15.00
Crematories, each	15.00
Humidifiers, each	10.00
Electronic air cleaners with washer, each	30.00

LOWELL CITY ADMINISTRATION
INTER OFFICE MEMORANDUM

DATE: **June 14, 2018**

TO: **Mayor Devore & the Lowell City Council**

FROM: **Michael Burns**
City Manager

RE: **Sidewalk Ramp – N. Broadway**

On May 25, 2018, a complaint was received during the N. Broadway repaving project about the removal of sidewalk ramps and the lack of an accessible handicap ramp in front of Lowell Light and Power (LL&P). Accessible handicap parking is not available immediately adjacent to the LL&P facility and was not planned as part of the N. Broadway resurfacing project. Furthermore, the City has not received any documented complaints about ADA accessibility issues within the project area until this issue. The nearest ADA accessible parking is located in the City owned parking lot to the south of LL&P. See Attachment A.

City administration initiated a review of ADA requirements in response to the complaint. According to the United States Access Board, Chapter 5, accessible parking is not required on public streets. Furthermore, it should be noted the Access Board does not specify a maximum travel distance in the standards. Specifically in the question and answer section of chapter 5, a specific question was posted regarding distance. "Do the Standards specify a maximum travel distance between parking spaces and facility entrances? No. The standards require that accessible parking spaces be on the shortest accessible route to an accessible entrance, but they do not specify a maximum travel distance, nor do they require that parking be installed where none is planned (e.g. directly in front of an entrance)."

If City Council opts to install a ramp in response to the complaint, the installation of a sidewalk ramp would cost approximately $1500 - $2000 and will require realigning a parking space to create an egress zone on the one way section of N. Broadway. If the council shows to install this, we could use act 51 pounds as we are now required to utilize 1% of those funds to address ADA accessibility issues adjacent to public roadways Fitting the ramp into the small space available will be a challenge to meet ADA slope requirements, but the solution is possible. See Attachment B.

I recommend City Council does not install a ramp as we are currently meeting ADA compliance in this area of the downtown.

Attachment A

Attachment B

LOWELL CITY ADMINISTRATION
INTER OFFICE MEMORANDUM

DATE: **June 15, 2018**

TO: **Michael T. Burns/City Manager**

FROM: **Susan Ullery**

RE: **1100 Sibley – Proposed Rezoning**

Mr. Todd West submitted an application to rezone a parcel located at 1100 Sibley from the PF Public Facilities district to R-2 Single Family Residential. The parcel is located at the southeast corner of Sibley Street and Church Street. Until recently, the subject property was owned by Calvary Christian Reformed Church, and a few months ago, the City approved a split that separated the subject property from the larger church property directly to the south. The subject parcel is presently vacant and it is our understanding that the applicant seeks to construct three two-family dwellings on the property.

At the June 11, 2018 Planning Commission meeting, a public hearing was held regarding the proposed rezoning. After careful consideration the Planning Commission recommended approval of the proposed rezoning to the City Council.

Attached is a memo from Andy Moore of Williams & Works recommending approval as well.

Recommended Motion: That the Lowell City Council approve the proposed ordinance amendment 18-03 rezoning of 1100 Sibley from PF Public Facilities to R2 Single or Two Family Residential.

CITY OF LOWELL
KENT COUNTY, MICHIGAN

ORDINANCE NO. 18-03

AN ORDINANCE TO AMEND SECTION 3.02, "DISTRICT BOUNDARIES," OF CHAPTER 3, "ZONING DISTRICTS – GENERAL," OF APPENDIX A, "ZONING," OF THE CODE OF ORDINANCES OF THE CITY OF LOWELL

Councilmember _____, supported by Councilmember _____, moved the adoption of the following ordinance:

THE CITY OF LOWELL ORDAINS:

Section 1. Amendment to Section 3.02 of Chapter 3. Section 3.02, "District boundaries," of Chapter 3, "Zoning Districts - General," of Appendix A, "Zoning," of the Code of Ordinance of the City of Lowell is amended to amend the zone district classification of real property located at 1100 Sibley Street, S.E., Permanent Parcel No. 41-20-03-477-022, from its existing classification of PF Public Facilities District to R-2 Residential District.

Section 2. Publication. After its adoption, the City Clerk shall publish this ordinance or a summary thereof, as permitted by law, along with its date of adoption in the *Lowell Ledger*, a newspaper of general circulation in the City, at least ten (10) days before its effective date.

Section 3. Effective Date. This ordinance shall take effect ten (10) days after it, or a summary thereof, as permitted by law, along with the date of its adoption, is published in the *Lowell Ledger*, a newspaper of general circulation in the City.

YEAS: Councilmembers _____

_____

NAYS: Councilmembers _____

ABSTAIN: Councilmembers _____

ABSENT: Councilmembers _____

ORDINANCE DECLARED ADOPTED.

Dated: June 18, 2018

_____
Susan Ullery
City Clerk

CERTIFICATION

I, the undersigned City Clerk of the City of Lowell, Michigan (the "City"), certify that the above ordinance is a true and complete copy of an ordinance adopted at a regular meeting of the Lowell City Council held on June 18, 2018, pursuant to notice given in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended, and notice of its adoption, including a summary of its contents and its effective date, was published in the *Lowell Ledger*, on _____, 2018. I further certify that the above ordinance was entered into the Ordinance Book of the City on _____, 2018, and was effective _____, 2018, ten (10) days after publication.

Dated: June 18, 2018

_____
Susan Ullery
City Clerk

williams&works
engineers | surveyors | planners

MEMORANDUM

To:	City of Lowell Planning Commission
Date:	June 5, 2018
From:	Andy Moore, AICP
RE:	**1100 Sibley – Proposed Rezoning**

Mr. Todd B. West has submitted an application to rezone a parcel located at 1100 Sibley from the PF Public Facilities district to R-2 Single Family Residential. The parcel is located at the southeast corner of Sibley Street and Church Street. Until recently, the subject property was owned by Calvary Christian Reformed Church, and a few months ago, the City approved a split that separated the subject property from the larger church property directly to the south. The subject parcel is presently vacant, and it is our understanding that the applicant seeks to construct three two-family dwellings on the property.

Section 22.04 of the Zoning Ordinance governs zoning ordinance amendments, including zoning changes. However, it does not include standards to evaluate a rezoning request; it only outlines the process. Good planning practice typically addresses the following topics, which are listed here along with our remarks:

1. **Is the proposed rezoning consistent with the Master Plan?** The 2007 Master Plan, which was recently reviewed by the Planning Commission, indicates that the subject property is in the Single Family 2 Future Land Use designation. This designation is intended to "correspond to the existing R-2 Zoning District, and permits up to 4.5 dwelling units per acre. Appropriate land uses in Single Family 2 areas are detached single family residential dwelling units and uses that may be compatible with single family dwelling units such as schools, churches, and municipal and civic buildings."

   Thus, it is our opinion that the proposed rezoning is consistent with the City's Master Plan.

2. **Are any of the potential land uses incompatible with the surrounding neighborhood?**

   When reviewing a request for rezoning, it is important to note that the change in zoning will allow, by right or by special land use, *any* use that is permitted in the R-2 Residential District, and that the Planning Commission cannot, on its own, require a certain type of development as a condition of rezoning approval. The R-2 district allows uses that are generally consistent with its single-family residential character, such as single- and two-family homes, duplexes, family day cares, parks, and the like. The R-2 zone also permits multi-family dwellings, campgrounds, schools, churches, funeral homes, bed and breakfasts, and group day cares with special land use approval by the Planning Commission.

While it is possible that some uses may be questionable in this location, our opinion is that the uses permitted by right are generally compatible with the surrounding neighborhood. Further, it is also our opinion that the uses permitted in R-2 are more compatible than the variety of uses permitted by the PF Public Facilities district.

3. **Would the rezoning result in any negative impact to the surrounding area?**

   The subject property is bordered by an existing R-2 zoned district to the north, east and west, with properties zoned PF to the south and C-3 zoning for parcels directly adjacent to Main Street. The rezoning is a logical extension of the residential neighborhood along Sibley Street and will not likely result in negative impacts to the surrounding area.

Recommendation. At the June 5 public hearing, the Planning Commission should listen carefully to comments from the applicant and the public. Subject to those concerns, it is our recommendation that the Planning Commission recommend approval of the proposed rezoning to the City Council.

If there are any questions, please feel free to contact us any time.

SECTION I. Zoning Map Amendment

1. Street Address and/or Location of Request: 1100 Sibley St. S.E.

2. Parcel Identification Number (Tax I.D. No.): # 41-20-03-477-022

3. Applicant's Name Todd B West Phone Number 616-318-8057

   Address 11709 Thames Ct. (Street) Lowell (City) MI (State) 49331 (Zip)

   Fax Number _____ Email Address westtodd@Yahoo.com

4. Are You: ☐ Property Owner ☐ Owner's Agent ☒ Contract Purchaser ☐ Option Holder

5. Applicant is being represented by: Self Phone Number _____

   Address _____

6. Present Zoning of Parcel Semi-Public Present Use of Parcel Vacant

7. Master Plan Future Land Use Classification R2 - Single Family 2

8. Please use the lines below to state the request and the reason(s) for the request:
   (attach additional pages as necessary)

   I am requesting that the current vacant parcel located at the S.E. Corner of Sibley & Church St. be changed to R2.

   I am requesting this so that I may build additional housing opportunities for the Lowell Community.

   R2 is in alignment with the goal for the parcel as outlined in the 2007 Master Plan

9. For this application to be complete, the following information must be included:

   ☑ A map clearly illustrating the property to be considered for a zoning change, and the current zoning of all properties within ¼ mile, if applicable

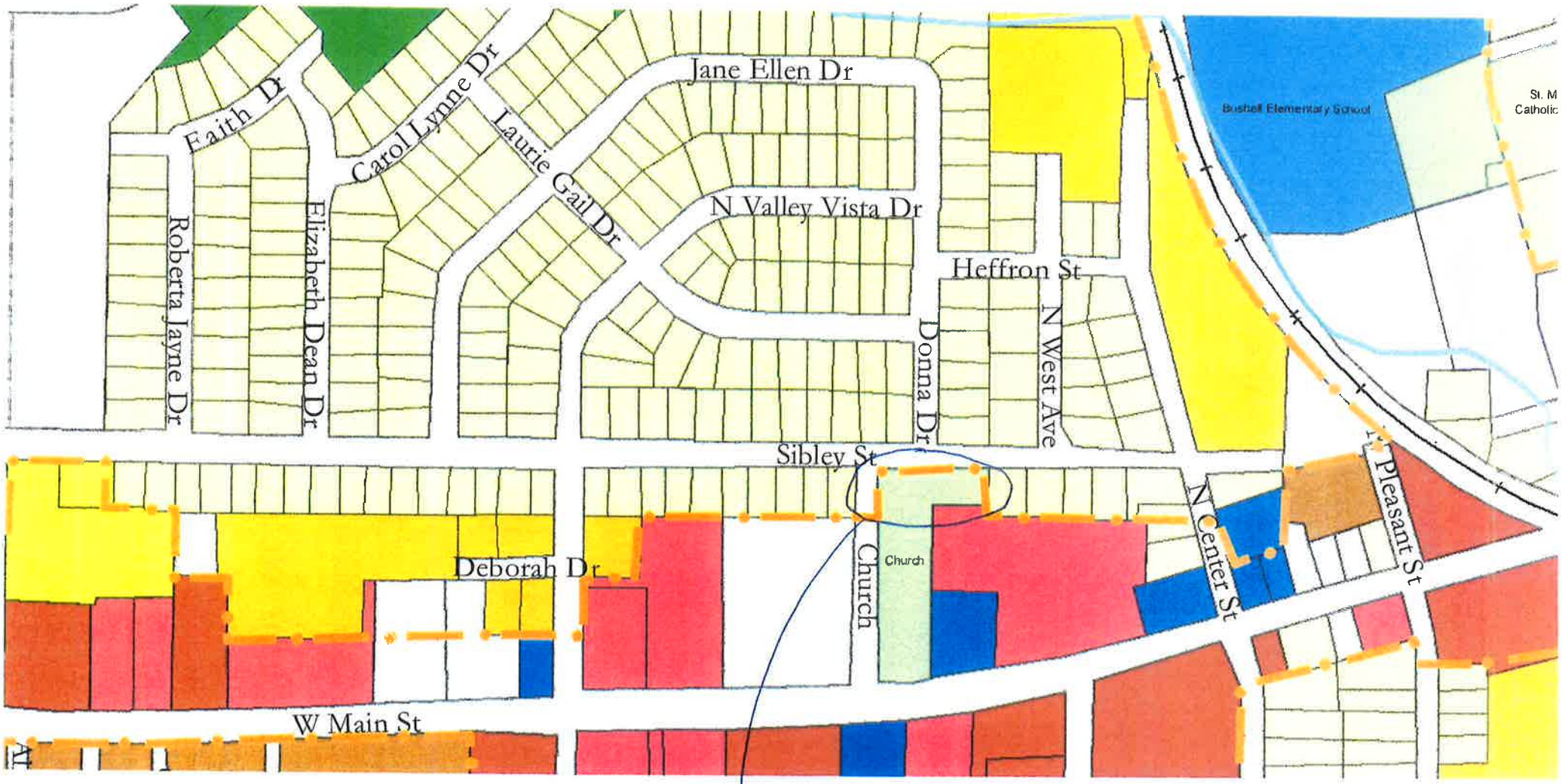
   ☑ A legal description of the property to be considered for a rezoning, if applicable

The facts presented above are true and correct to the best of my knowledge.

Signature: Todd B. West Date: 5/16/18

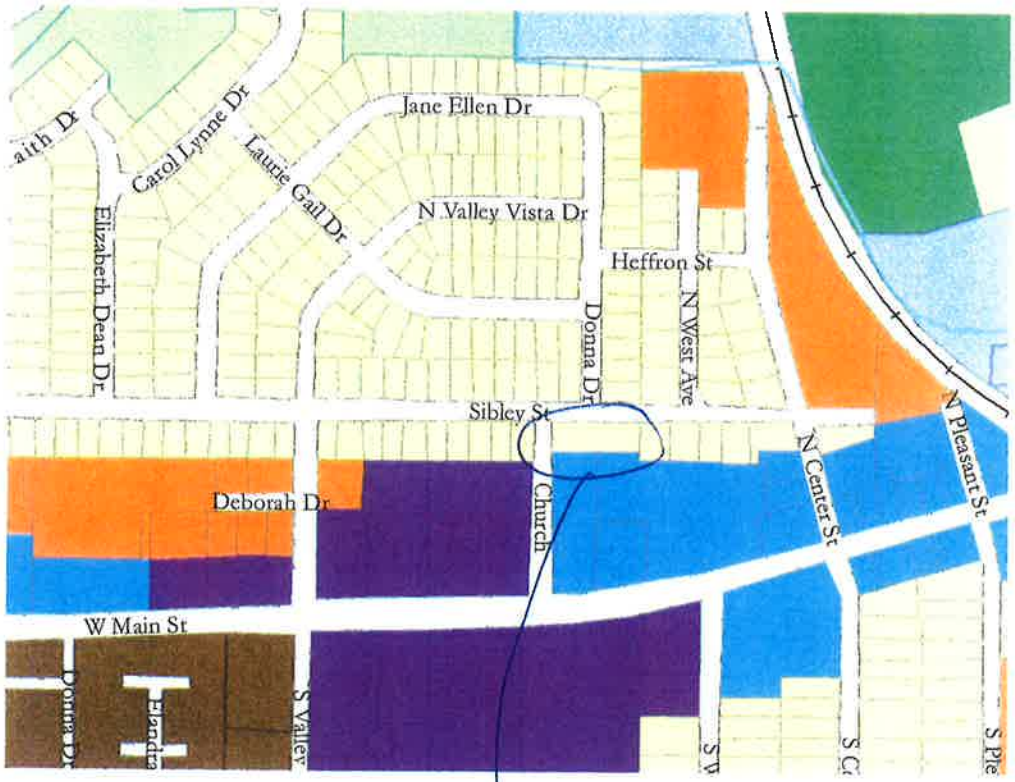
Type or Print Your Name Here: Todd B. West

Existing Land Use



Subject Parcel - Vacant
Semi Public

Future Land Use
as shown 2007 Master Plan

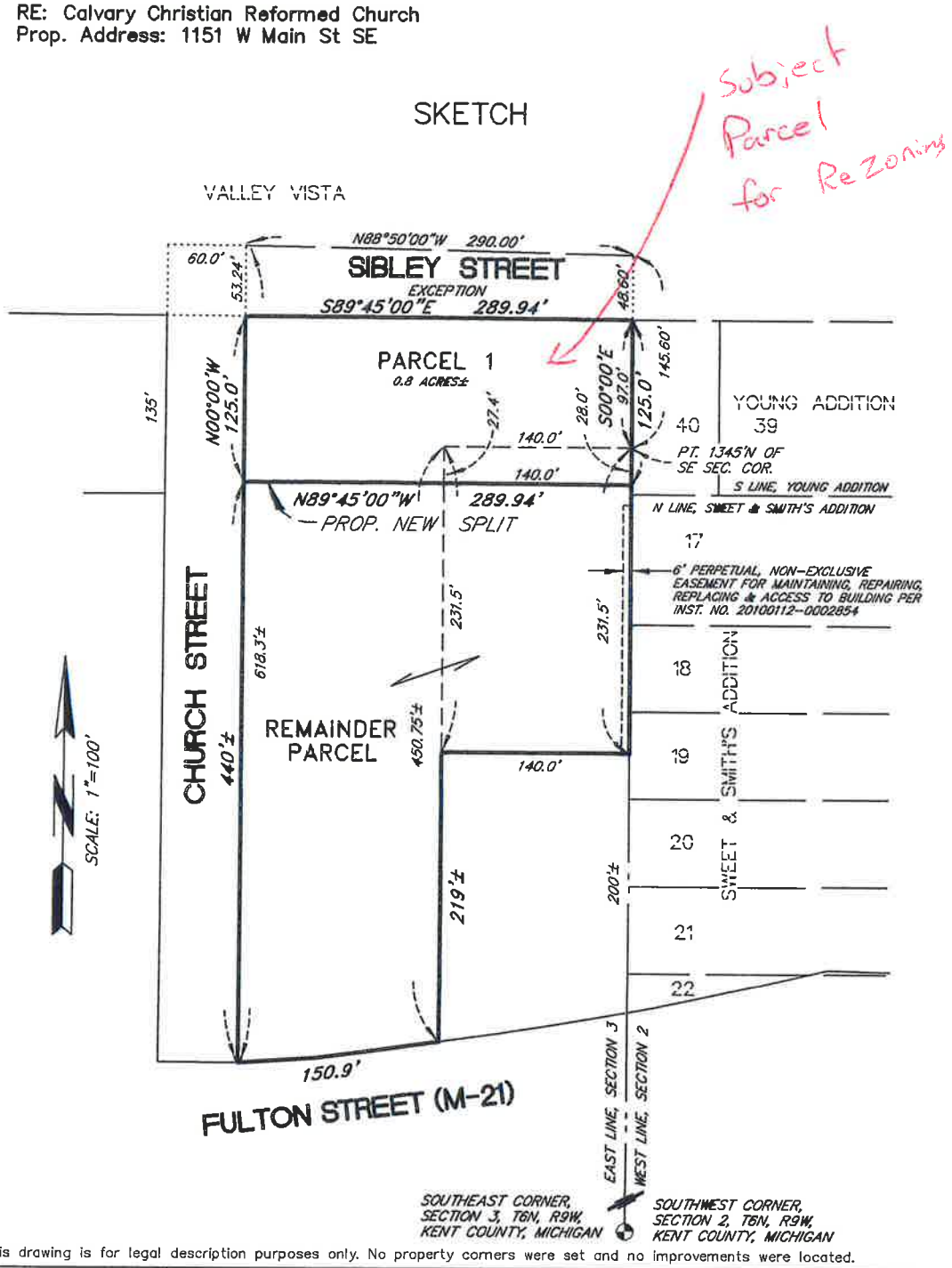


Subject Parcel

Project No. 171827
Date: January 11, 2018
For: Matt Kepley
Five Star Real Estate
4601 Lake Michigan Dr NW
Grand Rapids, MI 49534

RE: Calvary Christian Reformed Church
Prop. Address: 1151 W Main St SE

SKETCH



This drawing is for legal description purposes only. No property corners were set and no improvements were located.

LEGEND

- o - IRON STAKE – SET
- ● - IRON FOUND
- □ - WOOD STAKE
- R - RECORDED DIMENSION
- D - DEED DIMENSION
- P - PLATTED DIMENSION
- M - MEASURED DIMENSION
- ℄ - CENTERLINE
- x-x - FENCE LINE

Roosien & Associates
SURVEYING AND ENGINEERING
5055 PLAINFIELD AVENUE, NE
GRAND RAPIDS, MICHIGAN 49525
TELE. (616) 361-7220
FAX (616) 361-1822

STATE OF MICHIGAN
KEVIN ROOSIEN
LAND SURVEYOR
No. 31604
PROFESSIONAL SURVEYOR

BY Kevin Roosien

LOWELL POLICE DEPARTMENT
MONTHLY REPORT SUMMARY
CALENDAR YEAR 2018

Complaint Book Total	189	351	540	718	922								
Activity	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Year Total
Total Arrests	32	30	36	13	37								148
Alcohol (MIP/Open Intox)	0	1	0	0	4								5
Drug Law Violations	8	2	3	2	2								17
Drunk Driving	2	5	2	1	2								12
Suspended License	3	1	3	3	1								11
Warrant Arrest	7	17	22	6	20								72
Other Arrests	12	4	6	1	8								31
Assault	0	1	2	1	3								7
Assault (Civil/Verbal)	6	2	3	2	3								16
Assault (Domestic)	1	2	2	5	4								14
Assist from Other Agency	8	4	12	11	11								46
Assist to Other Agency	13	18	8	15	13								67
Assist to Citizen	28	44	45	60	48								225
Breaking & Entering	0	0	1	0	0								1
Disorderly Conduct	0	0	6	4	5								15
Dog/Animal	1	1	2	2	3								9
Larceny	9	4	4	8	9								34
Malicious Destruction	1	2	4	1	2								10
Motorist Assist	6	7	8	6	8								35
Ordinance Violations	2	8	8	6	9								33
Accident Total	13	12	7	4	14								50
{Property Damage}	11	10	6	4	13								44
{Personal Injury}	2	2	1	0	1								6
Citations Issued	26	37	30	40	52								185
Traffic Stops: Warned	146	119	127	133	121								646
Total # of Traffic Stops	167	145	138	155	149								754

MONTHLY COMPARISON TOTALS
MAY 2017 AND 2018

ACTIVITY	MAY	2017 YEAR-TO-DATE	MAY	2018 YEAR-TO-DATE
Total Arrests	27	122	37	148
Alcohol (MIP/Open Intox)	1	5	4	5
Drug Law Violations	4	18	2	17
Drunk Driving	2	7	2	12
Suspended License	2	19	1	11
Warrant Arrest	8	45	20	72
Other Arrests	10	28	8	31
Assault	3	6	3	7
Assault (Verbal)	4	15	3	16
Assault (Domestic)	2	8	4	14
Assist from Other Agency	10	31	11	46
Assist to Other Agency	15	60	13	67
Assist to Citizen	41	210	48	225
Breaking & Entering	1	3	0	1
Disorderly Conduct	5	15	5	15
Dog Complaints	3	13	3	9
Larceny	7	28	9	34
Malicious Destruction	1	8	2	10
Motorist Assist	13	41	8	35
Ordinance Violations	13	40	9	33
Accident Total	14	58	14	50
{Property Damage}	12	55	13	44
{Personal Injury}	2	3	1	6
Citations Issued	38	201	52	185
Traffic Stops: Warned	132	617	121	646
# of Traffic Stops Made	142	721	149	754
TOTAL COMPLAINTS	218	964	204	922

LOWELL POLICE DEPARTMENT
ASSISTING OTHER AGENCIES
MAY 2018

COMP. #	DATE	INCIDENT	DEPARTMENT	STATUS	VENUE
18-0723	5/2/2018	BRUSH FIRE	LOWELL FIRE	ASSISTED	CITY OF LOWELL
18-0742	5/4/2018	TREE ACROSS ROAD	LOWELL FIRE	ASSISTED	CITY OF LOWELL
18-0746	5/4/2018	STAND-BY AS PEACE OFFICER	KENT COUNTY	BACK-UP	VERGENNES
18-0749	5/5/2018	SUICIDAL SUBJECT	KENT COUNTY	BACK-UP	LOWELL
18-0751	5/5/2018	ALARM	KENT COUNTY	BACK-UP	LOWELL
18-0767	5/8/2018	ALARM	KENT COUNTY	BACK-UP	LOWELL
18-0781	5/9/2018	OWI	KENT COUNTY	ASSISTED	VERGENNES
18-0801	5/11/2018	UNK ACCIDENT / OWI	KENT COUNTY	ASSISTED	LOWELL
18-0805	5/12/2018	SHOTS FIRED	KENT COUNTY	BACK-UP	LOWELL
18-0813	5/14/2018	DOMESTIC ASSAULT	KENT COUNTY	BACK-UP	VERGENNES
18-0856	5/18/2018	LOOSE COW	KENT COUNTY	ASSISTED	LOWELL
18-0898	5/26/2018	WARRANT ARREST	KENT COUNTY	ASSISTED	LOWELL
18-0900	5/26/2018	ASSAULT	GRAND RAPIDS	ASSISTED	GRAND RAPIDS

AGENCIES ASSISTING
LOWELL POLICE DEPARTMENT
MAY 2018

COMP. #	DATE	INCIDENT	DEPARTMENT	STATUS
18-0768	5/8/2018	ASSAULT INVESTIGATION	CPS	ASSISTED
18-0789	5/10/2018	WARRANT ARREST	IONIA COUNTY	ASSISTED
18-0817	5/14/2018	ASSAULT	KENT COUNTY	BACK-UP
18-0826	5/15/2018	MISSING PERSON	KENT COUNTY	ASSISTED
18-0846	5/17/2018	THREATS	KENT COUNTY	BACK-UP
18-0862	5/22/2018	DOMESTIC	KENT COUNTY	BACK-UP
18-0865	5/22/2018	VERBAL DOMESTIC	KENT COUNTY	BACK-UP
18-0866	5/22/2018	THREATS	KENT COUNTY	BACK-UP
18-0872	5/23/2018	WARRANT ARREST	IONIA COUNTY	ASSISTED
18-0876	5/24/2018	VERBAL DOMESTIC	KENT COUNTY	BACK-UP
18-0886	5/25/2018	DISORDERLY	KENT COUNTY	BACK-UP

Lowell Area Fire and
Emergency Services Authority
Lowell Area Fire Department
301 E. Main St. Lowell, MI 49331
616-897-7354

Tuesday, June 05, 2018

Fire Authority Board:

We responded to 97 total incidents for the month of May.

We have had a very busy start to 2018, averaging over 70 calls per month. We have used the UTV many times responding to brush fires and training.

We had six people apply during the open try outs. All six were offered positions with the department. So far two have already quit.

We are on the schedule for July to have the bay doors and openers replaced by Raynor door. We are also moving forward with the furnace/AC unit replacement.

Still no word regarding the tender chassis.

As the lighting in the training room goes bad we will be replacing them with energy efficient led fixtures. These fixtures run about $75.00 each and should last approximately 10 yrs.

We are continuing to work on the punch list provided by the DPW director regarding our station needs.

Shannon, Corey and I are reviewing all reports. The Sunday evening officer meetings continue to be very productive.

Please feel free to contact me at (616) 648-1478 with any questions or concerns.

Respectfully, Ron van Overbeek

Fire Chief, Lowell Area Fire Dept.

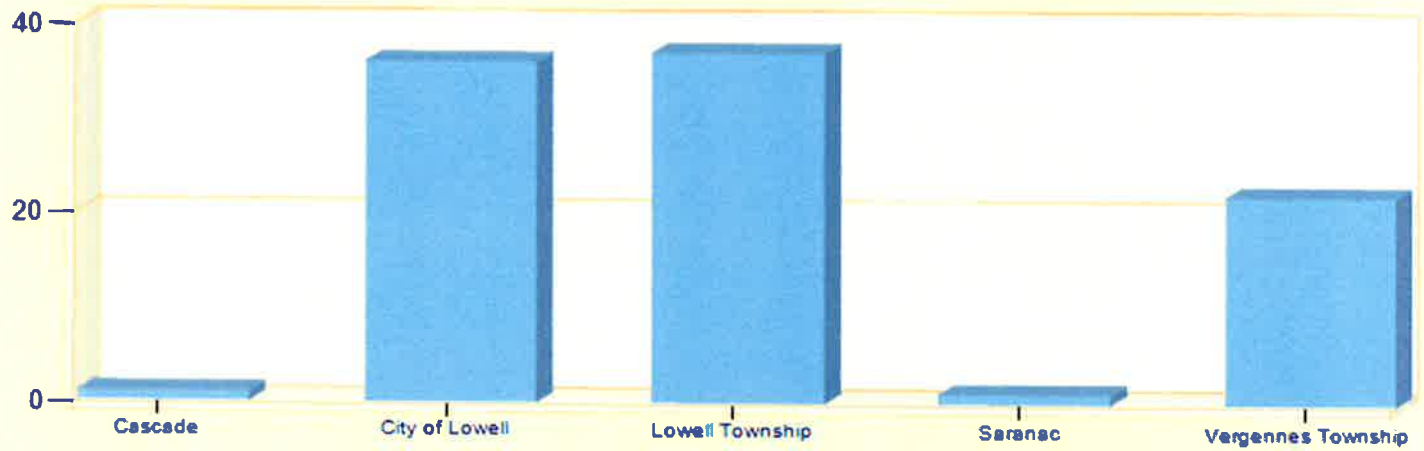
Lowell Area Fire Dept.

Lowell, MI

This report was generated on 6/1/2018 3:02:35 PM

Incident Type Count per Zone for Date Range

Start Date: 05/01/2018 | End Date: 05/31/2018



ZONES	INCIDENT TYPE	COUNT
Cascade - Cascade TOWNSHIP		
	141 - Forest, woods or wildland fire	1
	Total Incidents for Cascade - Cascade TOWNSHIP:	*1*
City of Lowell - City		
	142 - Brush or brush-and-grass mixture fire	1
	151 - Outside rubbish, trash or waste fire	2
	154 - Dumpster or other outside trash receptacle fire	1
	311 - Medical assist, assist EMS crew	1
	321 - EMS call, excluding vehicle accident with injury	22
	324 - Motor vehicle accident with no injuries.	1
	412 - Gas leak (natural gas or LPG)	1
	444 - Power line down	2
	600 - Good intent call, other	2
	611 - Dispatched & cancelled en route	1
	700 - False alarm or false call, other	2
	Total Incidents for City of Lowell - City :	*36*

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.

Lowell Township - Lowell Township		
	141 - Forest, woods or wildland fire	1
	142 - Brush or brush-and-grass mixture fire	1
	311 - Medical assist, assist EMS crew	1
	320 - Emergency medical service, other	1
	321 - EMS call, excluding vehicle accident with injury	15
	322 - Motor vehicle accident with injuries	1
	324 - Motor vehicle accident with no injuries.	1
	424 - Carbon monoxide incident	1
	444 - Power line down	2
	551 - Assist police or other governmental agency	1
	561 - Unauthorized burning	1
	600 - Good intent call, other	2
	611 - Dispatched & cancelled en route	5
	621 - Wrong location	1
	632 - Prescribed fire	1
	730 - System malfunction, other	1
	735 - Alarm system sounded due to malfunction	1
	Total Incidents for Lowell Township - Lowell Township:	*37*
Saranac - Saranac		
	111 - Building fire	1
	Total Incidents for Saranac - Saranac:	*1*
Vergennes Township - Vergennes Township		
	142 - Brush or brush-and-grass mixture fire	1
	240 - Explosion (no fire), other	1
	320 - Emergency medical service, other	2
	321 - EMS call, excluding vehicle accident with injury	6
	322 - Motor vehicle accident with injuries	1
	324 - Motor vehicle accident with no injuries.	1
	422 - Chemical spill or leak	1
	444 - Power line down	5
	600 - Good intent call, other	1
	611 - Dispatched & cancelled en route	3
	Total Incidents for Vergennes Township - Vergennes Township:	*22*
	Total Count for all Zone:	***97***

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.

Lowell Area Fire Dept.

Lowell, MI

This report was generated on 6/1/2018 3:03:53 PM

Incident Count per User-Defined Fields for Date Range

Start Date: 05/01/2018 | End Date: 05/31/2018

ANSWERS	# INCIDENTS
USER-DEFINED FIELD: SCBA (Required)	
0	95
2	1
4	1

USER-DEFINED FIELD: Hose 1.5 inch Feet used (Required)	
0	95
100	1
200	1

USER-DEFINED FIELD: Hose 3 inch Feet used (Required)	
0	97

USER-DEFINED FIELD: Hose 5 inch feet uesd (Required)	
0	97

USER-DEFINED FIELD: Hand Tools Used (Required)	
0	90
2 indian packs	1
2 roof hooks, 1 Ax, K-saw	1
3 indian pack, 2 brooms	1
3 Indian packs	1
Full Description	1
Shovel	1
TIC	1

USER-DEFINED FIELD: Rescue Tools Used (Required)

Only User-Defined values selected in the CUSTOM field of an incident Included. Only REVIEWED incidents included in count.

Lowell Township - Lowell Township		
	141 - Forest, woods or wildland fire	1
	142 - Brush or brush-and-grass mixture fire	1
	311 - Medical assist, assist EMS crew	1
	320 - Emergency medical service, other	1
	321 - EMS call, excluding vehicle accident with injury	15
	322 - Motor vehicle accident with injuries	1
	324 - Motor vehicle accident with no injuries.	1
	424 - Carbon monoxide incident	1
	444 - Power line down	2
	551 - Assist police or other governmental agency	1
	561 - Unauthorized burning	1
	600 - Good intent call, other	2
	611 - Dispatched & cancelled en route	5
	621 - Wrong location	1
	632 - Prescribed fire	1
	730 - System malfunction, other	1
	735 - Alarm system sounded due to malfunction	1
	Total Incidents for Lowell Township - Lowell Township:	*37*
Saranac - Saranac		
	111 - Building fire	1
	Total Incidents for Saranac - Saranac:	*1*
Vergennes Township - Vergennes Township		
	142 - Brush or brush-and-grass mixture fire	1
	240 - Explosion (no fire), other	1
	320 - Emergency medical service, other	2
	321 - EMS call, excluding vehicle accident with injury	6
	322 - Motor vehicle accident with injuries	1
	324 - Motor vehicle accident with no injuries.	1
	422 - Chemical spill or leak	1
	444 - Power line down	5
	600 - Good intent call, other	1
	611 - Dispatched & cancelled en route	3
	Total Incidents for Vergennes Township - Vergennes Township:	*22*
	Total Count for all Zone:	***97***

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.

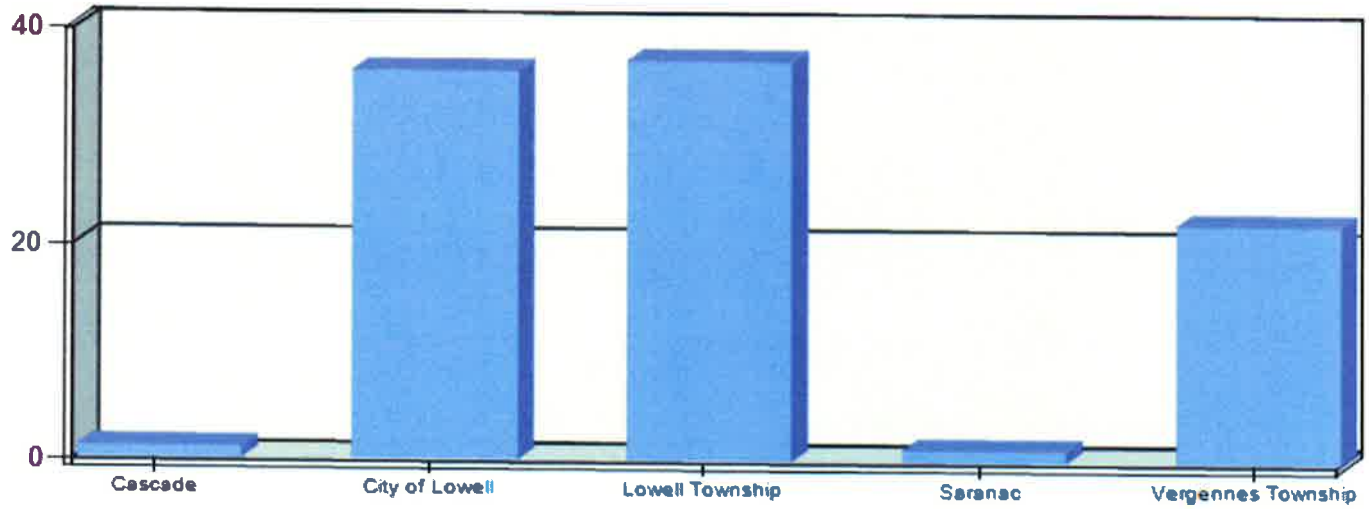
Lowell Area Fire Dept.

Lowell, MI

This report was generated on 6/1/2018 3:10:14 PM

Incident Count per Zone for Date Range

Start Date: 05/01/2018 | End Date: 05/31/2018



ZONE	# INCIDENTS
Cascade - Cascade TOWNSHIP	1
City of Lowell - City	36
Lowell Township - Lowell Township	37
Saranac - Saranac	1
Vergennes Township - Vergennes Township	22
TOTAL:	**97**

Zone information is defined on the Basic Info 3 screen of an incident. Only REVIEWED incidents included. Archived Zones cannot be unarchived.

0	96
chain saw	1

USER-DEFINED FIELD: Water used (gal) (Required)	
0	90
100	1
1250	1
20	1
200	1
50	2
500	1

USER-DEFINED FIELD: LUCAS (Required)	
NO	97

Lowell Area Fire Dept.

Lowell, MI

This report was generated on 6/1/2018 3:05:18 PM

Incident Count with Man-Hours per Zone for Date Range

Start Date: 05/01/2018 | End Date: 05/31/2018

ZONE	INCIDENT COUNT	MAN-HOURS
Cascade - Cascade TOWNSHIP	1	5:48
City of Lowell - City	36	31:58
Lowell Township - Lowell Township	37	55:39
Saranac - Saranac	1	9:05
Vergennes Township - Vergennes Township	22	47:21
TOTAL	**97**	**149:51**

NOTE that this report takes into consideration ONLY those Personnel that are associated with an Apparatus, and that only Reviewed incidents are included in the counts.

CITY OF LOWELL
REPORT FOR : MAY
FOR: Michael Burns

DRINKING WATER TREATMENT AND FILTRATION PLANT

A TOTAL OF: 19.41307 MILLION GALLONS OF RAW WATER WAS TREATED FOR THE MONTH OF: MAY TOTAL PUMPING TIME, TREATMENT AND THE DISTRIBUTION OF THE FINISHED WATER TO THE SYSTEM REQUIRED 306.27 HOURS, WHICH RESULTED IN 323.5 MAN HOURS FOR THE OPERATION.

CHEMICAL COST PER MILLION GALLONS: $ 173.94

ELECTRICAL COST PER MILLION GALLONS: $ 228.46

TOTAL COST PER MILLION GALLONS: $ 402.41

WATER PRODUCTION

DAILY AVERAGE: 0.626 MILLION GALLONS

DAILY MAXIMUM: 0.813 MILLION GALLONS

DAILY MINIMUM: 0.490 MILLION GALLONS

THE AVERAGE PLANT OPERATION TIME WAS 9.8796 HOURS PER DAY.

Dept. of Public Works, City of Lowell
217 S. Hudson
Lowell, MI 49331
Phone: 616-897-5929 Fax: 616- -

Posted Totals by Invoice Number
Report Date: 06/05/2018
Period From: 05/01/2018 To: 05/31/2018

Invoice Number	Date	Name	Tax	Total	Balance Due
001307	05/09/2018	Police	0.00	54.50	
001308	05/16/2018	Cemetery, organization	0.00	54.29	
001309	05/17/2018	Equipment	0.00	310.12	
001310	05/17/2018	Equipment	0.00	479.60	
001311	05/21/2018	Equipment	0.00	7.79	
001312	05/24/2018	Equipment	0.00	117.89	
001313	05/30/2018	Police	0.00	64.82	
	Grand Totals:		**0.00**	**1,089.01**	**0.00**

May

	Straight	OT	Call Out	Stand By
Equip. Maint.	144.25	7.25		
Public Works	3.5			
Water Plant	14	2		
Water Mains	2.25			
City Hall				
Sick Leave	8			
Vacation	8			
PPH				
Holiday	8			
Loc. Winter				
Maj. Winter				
Maj. Maint.				
Maj. Traffic				
Loc. Maint.				
Loc. Traffic				
Sidewalks				
Parks	4			
Library				
Museum				
Cemetery				
Fire				
D.D.A.				
WW Plant				
Sewer Mains				
Funeral Leave				
Floating Holiday				
Without Pay				
Totals	192	9.25		

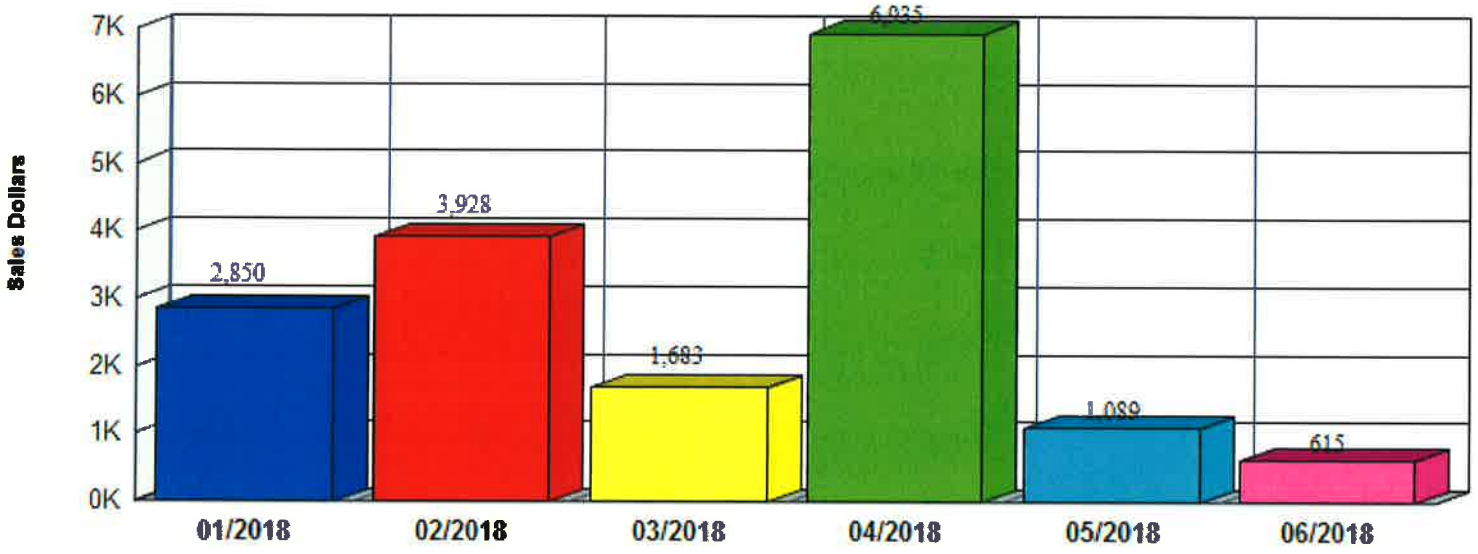
Dept. of Public Works, City of Lowell
217 S. Hudson
Lowell, MI. 49331
Phone - 616-897-5929 Fax - 616- -

Sales Analysis for: 2018
Report Date: 06/05/2018

Month & Year	Avg. RO	Car Count	Sales Amount	Avg. Labor	Total Labor	Avg. Parts	Total Parts
1/2018	203.59	14	2,850.25	108.43	1,518.00	90.28	1,263.85
2/2018	280.59	14	3,928.24	165.21	2,313.00	109.67	1,535.44
3/2018	152.98	11	1,682.83	117.55	1,293.00	29.56	325.18
4/2018	495.37	14	6,935.11	192.97	2,701.56	292.98	4,101.77
5/2018	155.57	7	1,089.01	71.26	498.85	80.75	565.22
6/2018	615.47	1	615.47	150.00	150.00	457.97	457.97
Totals:		61	17,100.91		$8,474.41		$8,249.43

Monthly averages for the year 2018

RO Amount & Count: $280.34 10.17



Note: Labor and Part columns do not include Shop Supplies or Hazmat

(C) 2011 Mitchell Repair Information Company, LLC SelectYearSales.rpt 8.10.11

06/05/2018 MAY

CITY OF LOWELL - PERMIT LIST

Permit	Address	Issue Date	Parcel No.	Work Description	Permit Fee	Value
PB18900012	1349 JANE ELLEN DR SE	05/29/2018	41-20-03-433-004	UNATTACHED ACCESSC	170.00	10,000
PB18900439	1800 W MAIN ST SE	05/25/2018	41-20-03-451-001	MANUFACTURED HOME	50.00	6,995
PB18900570	1800 W MAIN ST SE	05/18/2018	41-20-03-451-001	FOUNDATION - LOT #7	100.00	2,733
PB18900571	1800 W MAIN ST SE	05/18/2018	41-20-03-451-001	FOUNDATION - LOT 108	100.00	4,000
PB18900615	1800 W MAIN ST SE	05/11/2018	41-20-03-451-001	MOBILE HOME INSTALL	50.00	3,500
PB18900672	149 S HUDSON ST SE	05/22/2018	41-20-02-451-010	INTERIOR REMODEL - K	320.00	74,300
PB18900681	152 S PLEASANT AVE SE	05/23/2018	41-20-02-355-020	INTERIOR REMODEL	200.00	20,000
PB18900706	524 LINCOLN LAKE AVE SE	05/25/2018	41-20-02-189-004	RESIDING HOME	65.00	31,500
PB18900707	1800 W MAIN ST SE	05/24/2018	41-20-03-451-001	MANUFACTURED HOME	50.00	20,000
PB18900708	1800 W MAIN ST SE	05/24/2018	41-20-03-451-001	MANUFACTURED HOME	50.00	20,000
PB18900709	1800 W MAIN ST SE	05/24/2018	41-20-03-451-001	MANUFACTURED HOME	50.00	20,000
PB18900710	1800 W MAIN ST SE	05/24/2018	41-20-03-451-001	MANUFACTURED HOME	50.00	20,000

Total Permits: 12

Total Fee Amount: 1,255.00

Total Const. Value: 233,028

Permit	Address	Issue Date	Parcel No.	Work Description	Permit Fee	Value
PE18900694	1800 W MAIN ST SE	05/09/2018	41-20-03-451-001	lot 27	56.00	0
PE18900733	152 S PLEASANT AVE SE	05/16/2018	41-20-02-355-020	INTERIOR REMODEL	96.00	0
PE18900771	1800 W MAIN ST SE	05/23/2018	41-20-03-451-001	LOT #98	66.00	0
PE18900772	1800 W MAIN ST SE	05/23/2018	41-20-03-451-001	LOT #14	66.00	0
PE18900773	1800 W MAIN ST SE	05/23/2018	41-20-03-451-001	Lot 99	66.00	0
PE18900828	1800 W MAIN ST SE	05/31/2018	41-20-03-451-001	MANUFACTURED HOME	66.00	0
PE18900829	1800 W MAIN ST SE	05/31/2018	41-20-03-451-001	MANUFACTURED HOME	60.00	0

Total Permits: 7

Total Fee Amount: 476.00

Total Const. Value: 0

CITY OF LOWELL - PERMIT LIST

Permit	Address	Issue Date	Parcel No.	Work Description	Permit Fee	Value
PM18901093	835 HILLSIDE CT	05/09/2018	41-20-01-101-069	RESIDENCE W/FINISHED	215.00	0
PM18901125	1800 W MAIN ST SE	05/11/2018	41-20-03-451-001	LOT 27	55.00	0
PM18901143	141 S WEST AVE SE	05/14/2018	41-20-02-354-034		120.00	0
PM18901197	418 N HUDSON ST	05/22/2018	41-20-02-329-009		80.00	0
PM18901201	315 S HUDSON ST SE	05/22/2018	41-20-02-383-003	Replace two twinned 100 M	140.00	0
PM18901227	1800 W MAIN ST SE	05/24/2018	41-20-03-451-001	MANUFACTURED HOME	55.00	0
PM18901228	1800 W MAIN ST SE	05/24/2018	41-20-03-451-001	MANUFACTURED HOME	55.00	0
PM18901229	1800 W MAIN ST SE	05/24/2018	41-20-03-451-001	MANUFACTURED HOME	55.00	0
PM18901230	1800 W MAIN ST SE	05/24/2018	41-20-03-451-001	MANUFACTURED HOME	55.00	0
PM18901240	152 S PLEASANT AVE SE	05/25/2018	41-20-02-355-020	INTERIOR REMODEL	75.00	0

Total Permits: 10

Total Fee Amount: 905.00

Total Const. Value: 0

Permit	Address	Issue Date	Parcel No.	Work Description	Permit Fee	Value
PP18900511	1301 BOWES ST SE	05/03/2018	41-20-03-478-024	ADDITION TO WAREHOU	178.00	0
PP18900559	1800 W MAIN ST SE	05/11/2018	41-20-03-451-001	LOT 27	55.00	0
PP18900564	835 HILLSIDE CT	05/14/2018	41-20-01-101-069	RESIDENCE W/FINISHED	222.00	0
PP18900573	152 S PLEASANT AVE SE	05/14/2018	41-20-02-355-020		145.00	0
PP18900608	519 E MAIN ST SE	05/23/2018	41-20-02-428-010	INTERIOR REMODELALI	113.00	0
PP18900614	1800 W MAIN ST SE	05/24/2018	41-20-03-451-001	MANUFACTURED HOME	55.00	0
PP18900615	1800 W MAIN ST SE	05/24/2018	41-20-03-451-001	MANUFACTURED HOME	55.00	0
PP18900616	1800 W MAIN ST SE	05/24/2018	41-20-03-451-001	MANUFACTURED HOME	55.00	0
PP18900617	1800 W MAIN ST SE	05/24/2018	41-20-03-451-001	MANUFACTURED HOME	55.00	0

Total Permits: 9

Total Fee Amount: 933.00

Total Const. Value: 0

Grand Total Permits: 38

Grand Total Permit Fee: **3,569.00**

Grand Total Const. Value: **$233,028**

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL

PERIOD ENDING 05/31/2018

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 05/31/2018	ACTIVITY FOR MONTH 05/31/2018	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
TAXES	TAXES	1,977,996.52	1,837,912.83	30,078.72	140,083.69	92.92
STATE	STATE GRANTS	466,576.00	313,694.79	0.00	152,881.21	67.23
LICPER	LICENSES AND PERMITS	40,100.00	44,686.68	9,713.49	(4,586.68)	111.44
CHARGES	CHARGES FOR SERVICES	316,850.00	57,030.52	8,179.80	259,819.48	18.00
INT	INTEREST AND RENTS	2,000.00	6,381.96	2,567.03	(4,381.96)	319.10
OTHER	OTHER REVENUE	16,000.00	28,180.97	1,427.49	(12,180.97)	176.13
TRANSIN	TRANSFERS IN	148,022.00	148,022.00	0.00	0.00	100.00
FINES	FINES AND FORFEITURES	5,250.00	8,160.69	274.82	(2,910.69)	155.44
LOCAL	LOCAL CONTRIBUTIONS	12,100.00	13,392.52	0.00	(1,292.52)	110.68
TOTAL REVENUES		2,984,894.52	2,457,462.96	52,241.35	527,431.56	82.33
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
101	COUNCIL	16,141.00	16,604.11	759.31	(463.11)	102.87
172	MANAGER	110,850.00	95,040.29	8,111.92	15,809.71	85.74
191	ELECTIONS	7,760.00	2,675.33	40.31	5,084.67	34.48
209	ASSESSOR	54,000.00	48,615.40	3,761.82	5,384.60	90.03
210	ATTORNEY	40,000.00	45,539.89	6,382.50	(5,539.89)	113.85
215	CLERK	117,620.00	114,074.65	12,933.46	3,545.35	96.99
253	TREASURER	211,128.00	187,380.40	12,155.43	23,747.60	88.75
265	CITY HALL	170,970.00	119,515.31	10,527.19	51,454.69	69.90
276	CEMETERY	124,485.00	113,808.74	14,198.29	10,676.26	91.42
294	UNALLOCATED MISCELLANEOUS	5,000.00	3,806.67	0.00	1,193.33	76.13
301	POLICE DEPARTMENT	676,280.00	639,941.29	52,757.65	36,338.71	94.63
305	CODE ENFORCEMENT	94,660.00	70,027.12	6,614.01	24,632.88	73.98
336	FIRE	125,000.00	90,851.17	0.00	34,148.83	72.68
371	BUILDING INSPECTION DEPARTMENT	0.00	0.00	0.00	0.00	0.00
400	PLANNING & ZONING	60,090.00	72,826.13	9,606.87	(12,736.13)	121.20
426	EMERGENCY MANAGEMENT	0.00	26,731.24	0.00	(26,731.24)	100.00
441	DEPARTMENT OF PUBLIC WORKS	275,900.00	209,973.22	23,598.16	65,926.78	76.10
442	SIDEWALK	26,385.00	1,512.15	25.96	24,872.85	5.73
443	ARBOR BOARD	0.00	0.00	0.00	0.00	0.00
523	TRASH	0.00	0.00	0.00	0.00	0.00
651	AMBULANCE	0.00	0.00	0.00	0.00	0.00
672	SENIOR CITIZEN CONTRIBUTION	0.00	0.00	0.00	0.00	0.00
728	ECONOMIC DEVELOPMENT	21,100.00	16,510.45	1,488.49	4,589.55	78.25
747	CHAMBER/RIVERWALK	4,000.00	2,999.98	303.97	1,000.02	75.00
751	PARKS	162,680.00	124,681.00	27,258.78	37,999.00	76.64
757	SHOWBOAT	8,100.00	5,985.13	44.77	2,114.87	73.89
758	DOG PARK	0.00	0.00	0.00	0.00	0.00
774	RECREATION CONTRIBUTIONS	2,500.00	2,000.00	2,000.00	500.00	80.00
790	LIBRARY	86,950.00	71,804.92	6,212.91	15,145.08	82.58
803	HISTORICAL DISTRICT COMMISSION	165.00	164.17	0.00	0.83	99.50
804	MUSEUM	42,275.00	38,629.37	1,232.24	3,645.63	91.38
906	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	511,046.00	0.00	0.00	511,046.00	0.00
TOTAL EXPENDITURES		2,955,085.00	2,121,698.13	200,014.04	833,386.87	71.80
TOTAL REVENUES		2,984,894.52	2,457,462.96	52,241.35	527,431.56	82.33
TOTAL EXPENDITURES		2,955,085.00	2,121,698.13	200,014.04	833,386.87	71.80
NET OF REVENUES & EXPENDITURES		29,809.52	335,764.83	(147,772.69)	(305,955.31)	1,126.37

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL

PERIOD ENDING 05/31/2018

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 05/31/2018	ACTIVITY FOR MONTH 05/31/2018	AVAILABLE BALANCE	% BDGT USED
Fund 202 - MAJOR STREET FUND						
Revenues						
INT	INTEREST AND RENTS	200.00	695.68	403.28	(495.68)	347.84
OTHER	OTHER REVENUE	208,200.00	211,621.28	24,252.67	(3,421.28)	101.64
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
FED	FEDERAL GRANTS	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		208,400.00	212,316.96	24,655.95	(3,916.96)	101.88
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
450	CAPITAL OUTLAY	120,600.00	63,723.59	1,205.00	56,876.41	52.84
463	MAINTENANCE	60,560.00	20,807.35	960.93	39,752.65	34.36
474	TRAFFIC	9,330.00	7,506.23	87.35	1,823.77	80.45
478	WINTER MAINTENANCE	43,100.00	47,332.05	288.28	(4,232.05)	109.82
483	ADMINISTRATION	13,200.00	2,700.00	0.00	10,500.00	20.45
906	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		246,790.00	142,069.22	2,541.56	104,720.78	57.57
TOTAL REVENUES		208,400.00	212,316.96	24,655.95	(3,916.96)	101.88
TOTAL EXPENDITURES		246,790.00	142,069.22	2,541.56	104,720.78	57.57
NET OF REVENUES & EXPENDITURES		(38,390.00)	70,247.74	22,114.39	(108,637.74)	182.98

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL

PERIOD ENDING 05/31/2018

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 05/31/2018	ACTIVITY FOR MONTH 05/31/2018	AVAILABLE BALANCE	% BDGT USED
Fund 203 - LOCAL STREET FUND						
Revenues						
STATE	STATE GRANTS	0.00	0.00	0.00	0.00	0.00
CHARGES	CHARGES FOR SERVICES	0.00	0.00	0.00	0.00	0.00
INT	INTEREST AND RENTS	0.00	46.59	24.95	(46.59)	100.00
OTHER	OTHER REVENUE	80,000.00	112,434.03	9,255.39	(32,434.03)	140.54
TRANSIN	TRANSFERS IN	180,000.00	0.00	0.00	180,000.00	0.00
LOCAL	LOCAL CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		260,000.00	112,480.62	9,280.34	147,519.38	43.26
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
450	CAPITAL OUTLAY	17,900.00	1,672.50	1,205.00	16,227.50	9.34
463	MAINTENANCE	63,750.00	41,937.72	1,790.36	21,812.28	65.78
474	TRAFFIC	11,900.00	8,840.65	104.81	3,059.35	74.29
478	WINTER MAINTENANCE	60,800.00	69,175.43	1,500.94	(8,375.43)	113.78
483	ADMINISTRATION	16,900.00	3,600.00	0.00	13,300.00	21.30
906	DEBT SERVICE	75,205.00	73,705.00	0.00	1,500.00	98.01
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		246,455.00	198,931.30	4,601.11	47,523.70	80.72
TOTAL REVENUES		260,000.00	112,480.62	9,280.34	147,519.38	43.26
TOTAL EXPENDITURES		246,455.00	198,931.30	4,601.11	47,523.70	80.72
NET OF REVENUES & EXPENDITURES		13,545.00	(86,450.68)	4,679.23	99,995.68	638.25

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL

PERIOD ENDING 05/31/2018

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 05/31/2018	ACTIVITY FOR MONTH 05/31/2018	AVAILABLE BALANCE	% BDGT USED
Fund 238 - HISTORICAL DISTRICT FUND						
Revenues						
INT	INTEREST AND RENTS	100.00	96.78	42.52	3.22	96.78
OTHER	OTHER REVENUE	50,000.00	50,000.00	0.00	0.00	100.00
TOTAL REVENUES		50,100.00	50,096.78	42.52	3.22	99.99
Expenditures						
000		50,000.00	64,474.00	0.00	(14,474.00)	128.95
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		50,000.00	64,474.00	0.00	(14,474.00)	128.95
TOTAL REVENUES		50,100.00	50,096.78	42.52	3.22	99.99
TOTAL EXPENDITURES		50,000.00	64,474.00	0.00	(14,474.00)	128.95
NET OF REVENUES & EXPENDITURES		100.00	(14,377.22)	42.52	14,477.22	14,377.2

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 05/31/2018	ACTIVITY FOR MONTH 05/31/2018	AVAILABLE BALANCE	% BDGT USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
TAXES	TAXES	420,000.00	470,582.97	0.00	(50,582.97)	112.04
STATE	STATE GRANTS	0.00	8,201.79	0.00	(8,201.79)	100.00
INT	INTEREST AND RENTS	400.00	1,274.47	576.93	(874.47)	318.62
OTHER	OTHER REVENUE	0.00	72.98	0.00	(72.98)	100.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		420,400.00	480,132.21	576.93	(59,732.21)	114.21
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
450	CAPITAL OUTLAY	100,000.00	9,845.00	0.00	90,155.00	9.85
463	MAINTENANCE	88,050.00	97,955.50	8,267.59	(9,905.50)	111.25
483	ADMINISTRATION	32,400.00	15,123.11	1,350.36	17,276.89	46.68
740	COMMUNITY PROMOTIONS	65,000.00	42,599.64	115.89	22,400.36	65.54
906	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	161,364.00	148,022.00	0.00	13,342.00	91.73
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		446,814.00	313,545.25	9,733.84	133,268.75	70.17
TOTAL REVENUES		420,400.00	480,132.21	576.93	(59,732.21)	114.21
TOTAL EXPENDITURES		446,814.00	313,545.25	9,733.84	133,268.75	70.17
NET OF REVENUES & EXPENDITURES		(26,414.00)	166,586.96	(9,156.91)	(193,000.96)	630.68

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 05/31/2018	ACTIVITY FOR MONTH 05/31/2018	AVAILABLE BALANCE	% BDGT USED
Fund 260 - DESIGNATED CONTRIBUTIONS						
Revenues						
STATE	STATE GRANTS	0.00	500,000.00	0.00	(500,000.00)	100.00
INT	INTEREST AND RENTS	700.00	2,160.00	0.00	(1,460.00)	308.57
OTHER	OTHER REVENUE	0.00	8,719.60	0.00	(8,719.60)	100.00
TRANSIN	TRANSFERS IN	0.00	4,000.00	0.00	(4,000.00)	100.00
LOCAL	LOCAL CONTRIBUTIONS	5,000.00	0.00	0.00	5,000.00	0.00
TOTAL REVENUES		5,700.00	514,879.60	0.00	(509,179.60)	9,032.98
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
265	CITY HALL	0.00	0.00	0.00	0.00	0.00
276	CEMETERY	0.00	0.00	0.00	0.00	0.00
301	POLICE DEPARTMENT	0.00	332.50	0.00	(332.50)	100.00
442	SIDEWALK	0.00	0.00	0.00	0.00	0.00
443	ARBOR BOARD	5,000.00	9,998.25	3,585.75	(4,998.25)	199.97
474	TRAFFIC	0.00	3,818.00	1,050.00	(3,818.00)	100.00
751	PARKS	0.00	22,938.26	18,457.48	(22,938.26)	100.00
758	DOG PARK	700.00	625.99	0.00	74.01	89.43
759	COMMUNITY GARDEN	0.00	0.00	0.00	0.00	0.00
790	LIBRARY	0.00	1,697.71	0.00	(1,697.71)	100.00
TOTAL EXPENDITURES		5,700.00	39,410.71	23,093.23	(33,710.71)	691.42
TOTAL REVENUES		5,700.00	514,879.60	0.00	(509,179.60)	9,032.98
TOTAL EXPENDITURES		5,700.00	39,410.71	23,093.23	(33,710.71)	691.42
NET OF REVENUES & EXPENDITURES		0.00	475,468.89	(23,093.23)	(475,468.89)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL

PERIOD ENDING 05/31/2018

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 05/31/2018	ACTIVITY FOR MONTH 05/31/2018	AVAILABLE BALANCE	% BDGT USED
Fund 351 - GENERAL DEBT SERVICE (NON-VOTED BONDS)						
Revenues						
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
TRANSIN	TRANSFERS IN	296,046.00	0.00	0.00	296,046.00	0.00
TOTAL REVENUES		296,046.00	0.00	0.00	296,046.00	0.00
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
906	DEBT SERVICE	296,046.00	296,245.02	200.00	(199.02)	100.07
TOTAL EXPENDITURES		296,046.00	296,245.02	200.00	(199.02)	100.07
TOTAL REVENUES		296,046.00	0.00	0.00	296,046.00	0.00
TOTAL EXPENDITURES		296,046.00	296,245.02	200.00	(199.02)	100.07
NET OF REVENUES & EXPENDITURES		0.00	(296,245.02)	(200.00)	296,245.02	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL

PERIOD ENDING 05/31/2018

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 05/31/2018	ACTIVITY FOR MONTH 05/31/2018	AVAILABLE BALANCE	% BDGT USED
Fund 468 - RIVERFRONT DEVELOPMENT						
Revenues						
STATE	STATE GRANTS	0.00	0.00	0.00	0.00	0.00
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
752	RIVERWALK DEVELOPMENT	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL

PERIOD ENDING 05/31/2018

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 05/31/2018	ACTIVITY FOR MONTH 05/31/2018	AVAILABLE BALANCE	% BDGT USED
Fund 581 - AIRPORT FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	12,216.00	11,790.90	1,897.08	425.10	96.52
INT	INTEREST AND RENTS	46,050.00	46,806.62	3,163.32	(756.62)	101.64
OTHER	OTHER REVENUE	1,000.00	1,025.00	0.00	(25.00)	102.50
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		59,266.00	59,622.52	5,060.40	(356.52)	100.60
Expenditures						
000		78,500.00	47,107.82	8,673.71	31,392.18	60.01
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		78,500.00	47,107.82	8,673.71	31,392.18	60.01
TOTAL REVENUES		59,266.00	59,622.52	5,060.40	(356.52)	100.60
TOTAL EXPENDITURES		78,500.00	47,107.82	8,673.71	31,392.18	60.01
NET OF REVENUES & EXPENDITURES		(19,234.00)	12,514.70	(3,613.31)	(31,748.70)	65.07

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 05/31/2018	ACTIVITY FOR MONTH 05/31/2018	AVAILABLE BALANCE	% BDGT USED
Fund 590 - WASTEWATER FUND						
Revenues						
STATE	STATE GRANTS	0.00	0.00	0.00	0.00	0.00
CHARGES	CHARGES FOR SERVICES	1,063,000.00	856,393.18	76,129.22	206,606.82	80.56
INT	INTEREST AND RENTS	3,000.00	6,086.78	2,946.90	(3,086.78)	202.89
OTHER	OTHER REVENUE	3,000.00	238.60	0.00	2,761.40	7.95
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
LOCAL	LOCAL CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
FED	FEDERAL GRANTS	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		1,069,000.00	862,718.56	79,076.12	206,281.44	80.70
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
550	TREATMENT	646,600.00	683,347.86	88,863.73	(36,747.86)	105.68
551	COLLECTION	455,350.00	537,611.90	206,731.43	(82,261.90)	118.07
552	CUSTOMER ACCOUNTS	77,850.00	70,538.05	4,997.05	7,311.95	90.61
553	ADMINISTRATION	270,568.00	157,387.50	0.00	113,180.50	58.17
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		1,450,368.00	1,448,885.31	300,592.21	1,482.69	99.90
TOTAL REVENUES		1,069,000.00	862,718.56	79,076.12	206,281.44	80.70
TOTAL EXPENDITURES		1,450,368.00	1,448,885.31	300,592.21	1,482.69	99.90
NET OF REVENUES & EXPENDITURES		(381,368.00)	(586,166.75)	(221,516.09)	204,798.75	153.70

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL

PERIOD ENDING 05/31/2018

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 05/31/2018	ACTIVITY FOR MONTH 05/31/2018	AVAILABLE BALANCE	% BDGT USED
Fund 591 - WATER FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	1,033,700.00	985,327.22	83,193.55	48,372.78	95.32
INT	INTEREST AND RENTS	5,540.00	20,671.66	4,469.85	(15,131.66)	373.13
OTHER	OTHER REVENUE	1,024,659.00	15,701.41	0.00	1,008,957.59	1.53
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		2,063,899.00	1,021,700.29	87,663.40	1,042,198.71	49.50
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
552	CUSTOMER ACCOUNTS	0.00	0.00	0.00	0.00	0.00
570	TREATMENT	574,510.00	356,191.79	30,707.19	218,318.21	62.00
571	DISTRIBUTION	1,367,254.00	470,796.25	215,169.03	896,457.75	34.43
572	CUSTOMER ACCOUNTS	83,500.00	73,471.73	4,996.88	10,028.27	87.99
573	ADMINISTRATION	435,845.50	203,691.29	0.00	232,154.21	46.73
906	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		2,461,109.50	1,104,151.06	250,873.10	1,356,958.44	44.86
TOTAL REVENUES		2,063,899.00	1,021,700.29	87,663.40	1,042,198.71	49.50
TOTAL EXPENDITURES		2,461,109.50	1,104,151.06	250,873.10	1,356,958.44	44.86
NET OF REVENUES & EXPENDITURES		(397,210.50)	(82,450.77)	(163,209.70)	(314,759.73)	20.76

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL

PERIOD ENDING 05/31/2018

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 05/31/2018	ACTIVITY FOR MONTH 05/31/2018	AVAILABLE BALANCE	% BDGT USED
Fund 636 - DATA PROCESSING FUND						
Revenues						
INT	INTEREST AND RENTS	78,700.00	78,772.09	72.09	(72.09)	100.09
OTHER	OTHER REVENUE	0.00	4,029.64	1,697.82	(4,029.64)	100.00
TOTAL REVENUES		78,700.00	82,801.73	1,769.91	(4,101.73)	105.21
Expenditures						
000		73,000.00	73,087.56	2,569.75	(87.56)	100.12
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		73,000.00	73,087.56	2,569.75	(87.56)	100.12
TOTAL REVENUES		78,700.00	82,801.73	1,769.91	(4,101.73)	105.21
TOTAL EXPENDITURES		73,000.00	73,087.56	2,569.75	(87.56)	100.12
NET OF REVENUES & EXPENDITURES		5,700.00	9,714.17	(799.84)	(4,014.17)	170.42

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 05/31/2018	ACTIVITY FOR MONTH 05/31/2018	AVAILABLE BALANCE	% BDGT USED
Fund 661 - EQUIPMENT FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	160,050.00	181,912.71	15,844.69	(21,862.71)	113.66
INT	INTEREST AND RENTS	50.00	195.06	72.40	(145.06)	390.12
OTHER	OTHER REVENUE	0.00	530.49	0.00	(530.49)	100.00
TRANSIN	TRANSFERS IN	48,342.00	0.00	0.00	48,342.00	0.00
TOTAL REVENUES		208,442.00	182,638.26	15,917.09	25,803.74	87.62
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
895	FLEET MAINT. & REPLACEMENT	264,070.94	227,219.15	14,866.60	36,851.79	86.04
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		264,070.94	227,219.15	14,866.60	36,851.79	86.04
TOTAL REVENUES		208,442.00	182,638.26	15,917.09	25,803.74	87.62
TOTAL EXPENDITURES		264,070.94	227,219.15	14,866.60	36,851.79	86.04
NET OF REVENUES & EXPENDITURES		(55,628.94)	(44,580.89)	1,050.49	(11,048.05)	80.14

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 05/31/2018	ACTIVITY FOR MONTH 05/31/2018	AVAILABLE BALANCE	% BDGT USED
Fund 711 - CEMETERY FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	0.00	7,750.00	0.00	(7,750.00)	100.00
INT	INTEREST AND RENTS	0.00	1,015.26	543.97	(1,015.26)	100.00
TOTAL REVENUES		0.00	8,765.26	543.97	(8,765.26)	100.00
Expenditures						
000		140,000.00	0.00	0.00	140,000.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		140,000.00	0.00	0.00	140,000.00	0.00
TOTAL REVENUES		0.00	8,765.26	543.97	(8,765.26)	100.00
TOTAL EXPENDITURES		140,000.00	0.00	0.00	140,000.00	0.00
NET OF REVENUES & EXPENDITURES		(140,000.00)	8,765.26	543.97	(148,765.26)	6.26

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 05/31/2018	ACTIVITY FOR MONTH 05/31/2018	AVAILABLE BALANCE	% BDGT USED
Fund 714 - LEE FUND						
Revenues						
INT	INTEREST AND RENTS	4,000.00	463.32	940.25	3,536.68	11.58
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		4,000.00	463.32	940.25	3,536.68	11.58
Expenditures						
000		4,000.00	0.00	0.00	4,000.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		4,000.00	0.00	0.00	4,000.00	0.00
TOTAL REVENUES		4,000.00	463.32	940.25	3,536.68	11.58
TOTAL EXPENDITURES		4,000.00	0.00	0.00	4,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	463.32	940.25	(463.32)	100.00

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 05/31/2018	ACTIVITY FOR MONTH 05/31/2018	AVAILABLE BALANCE	% BDGT USED
Fund 715 - LOOK FUND						
Revenues						
INT	INTEREST AND RENTS	18,000.00	2,140.70	4,864.29	15,859.30	11.89
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		18,000.00	2,140.70	4,864.29	15,859.30	11.89
Expenditures						
000		18,000.00	326,250.00	18,750.00	(308,250.00)	1,812.50
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		18,000.00	326,250.00	18,750.00	(308,250.00)	1,812.50
TOTAL REVENUES		18,000.00	2,140.70	4,864.29	15,859.30	11.89
TOTAL EXPENDITURES		18,000.00	326,250.00	18,750.00	(308,250.00)	1,812.50
NET OF REVENUES & EXPENDITURES		0.00	(324,109.30)	(13,885.71)	324,109.30	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL

PERIOD ENDING 05/31/2018

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 05/31/2018	ACTIVITY FOR MONTH 05/31/2018	AVAILABLE BALANCE	% BDGT USED
Fund 716 - CARR FUND						
Revenues						
INT	INTEREST AND RENTS	0.00	54.60	29.16	(54.60)	100.00
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	54.60	29.16	(54.60)	100.00
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	54.60	29.16	(54.60)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	54.60	29.16	(54.60)	100.00

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 05/31/2018	ACTIVITY FOR MONTH 05/31/2018	AVAILABLE BALANCE	% BDGT USED
Fund 718 - CARR FUND II						
Revenues						
INT	INTEREST AND RENTS	0.00	191.48	102.39	(191.48)	100.00
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	191.48	102.39	(191.48)	100.00
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	191.48	102.39	(191.48)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	191.48	102.39	(191.48)	100.00
TOTAL REVENUES - ALL FUNDS		7,726,847.52	6,048,465.85	282,764.07	1,678,381.67	78.28
TOTAL EXPENDITURES - ALL FUNDS		8,735,938.44	6,403,074.53	836,509.15	2,332,863.91	73.30
NET OF REVENUES & EXPENDITURES		(1,009,090.92)	(354,608.68)	(553,745.08)	(654,482.24)	35.14

Monthly Operating Report

for the . . .

Contract Operation

of the . . .

Wastewater Treatment Plant

May 2018

June 14, 2018

Mr. Mike Burns
City Manager
City of Lowell
301 East Main Street
Lowell, MI 49331

Dear Mr. Burns:

On behalf of Suez I am pleased to submit the May Monthly Operating Report for the Lowell Wastewater Treatment Plant. During the month 43.54 million gallons of wastewater were treated, up from 42.06 million gallons the month before.

All NPDES Permit requirements were satisfied. Copies of the Monthly Operating Reports for May can be seen in Appendix A. Appendix B contains graphs representing how the actual lab results compared to the limits in the NPDES Permit and how the actual plant flows compared to the design flow.

INDUSTRIAL PRETREATMENT PROGRAM

The Fullers Septic May report was not received at the time of this report. No operational problems were experienced at the plant from this discharge.

MAINTENANCE COST REPORT

Date	Vendor	Cost
5/7	Amazon.com (1)	$ 401.74
5/7	USA Bluebook (2)	94.60
5/7	Lowes (3)	724.79
5/7	SelectBlinds.com (4)	151.81
5/7	Menards (5)	5.71
5/7	Bernard's Ace Hardware (6)	187.46
Beginning Balance of the Annual Maintenance Allowance (Including carryover $$ from FY15-16)*		$ 11,980.04
Maintenance Allowance Spent YTD		$ 9,126.15
Balance of Maintenance Allowance		$ 2,853.89

*The maintenance spending for FY 16-17 exceeded the annual allotment by $19.96. That amount was deducted from the beginning balance on July 1st. That makes the beginning balance $11,980.04 ($12,000-$19.96).

In addition to the preventive maintenance the following corrective maintenance activities

occurred:

- Purchased new cordless tools (1)
- Replaced tubes on chemical feed pump (2)
- Purchased and applied lawn fertilizer (3)
- Installed new blinds for plant office (4)
- Replaced bracket on garage door (5)
- Painted and replaced electrical outlets in plant office (6)

PROJECTS FOR THE FUTURE

- Continue painting projects
- Replace tires on riding lawn mower
- Rebuild Lab drying oven motor
- Replace Chlorine and Ammonia probes for Laboratory
- Rehab mud valves in West Oxidation Ditch

If you have any questions or would like additional information, please feel free to call me at your convenience.

Respectfully submitted,

SUEZ

Brian Vander Meulen
Plant Manager

MAY EFFLUENT ANALYSIS OVERVIEW

The daily average for CBOD was 4.1 mg/l, 84% under the NPDES limit of 25 mg/l. The worst 7-day average was 4.5 mg/l, 89% under the NPDES limit of 40 mg/l.

The daily average for Suspended Solids was 4.7 mg/l, 84% under the NPDES limit is 30 mg/l. The worst 7-day average was 5.4 mg/l, 88% under the NPDES limit is 45 mg/l.

The monthly average for Phosphorus was 0.67 mg/l, the limit is 1.0 mg/l.

The average removal rate for BOD was 96%; a minimum of 85% is required. The average removal rate for Suspended Solids was 94%; a minimum of 85% is required.

The geometric average for fecal coliform bacteria was 64 colonies/100 mls, the limit is 200 colonies/100 mls. The worst 7-day average was 169 colonies/100 mls, the limit is 400 colonies/100 mls.

The highest chlorine residual was 0.036 mg/l; the limit is 0.038 mg/l. The monthly average was 0.015 mg/l.

Appendix A

==========

suez

Plant Influent Sheet

State of Michigan
Department of Environmental Quality

Lowell, Michigan

R4607 4/74
4833-6040

Weather Code	
1. Clear	6. Warm
2. Partly Cloudy	7. Cold
3. Cloudy	8. Windy
4. Rain	9. Melting Snow
5. Snow	

Plant No.	Month	Year
410049	May	2018

Superintendent's Signature_____
Brian Vander Meulen, Supt.

	WEATHER		FLOW		RAW SEWAGE QUALITY											
DAY PNSF	Type Code 0033	Precip Inches 0045	Total MGD 50050	Peak MGD 50051	Temp F 00011	pH SU 00400	BOD mg/l 00310	BOD LBS 85001	SS mg/l 00530	SS LBS 85002	Total-P mg/l 00665	Total-P LBS 85004	VSS mg//l 00535	NH3-N mg/l 00610	Mercury ng/l 71900	DAY PNSF
1	168	0.00	1.36	1.70											*G	1
2	246	0.34	1.32	1.70	52	7.4	117	1288	82	903	1.3	14.3	80	9.0		2
3	2468	0.39	1.30	1.70												3
4	26	0.00	1.30	1.70	53	7.4	107	1160	78	846			72			4
5	26	0.00	1.27	1.80												5
6	26	0.00	1.34	1.60												6
7	16	0.00	1.28	1.70	54	7.3	116	1238	58	619			56			7
8	16	0.00	1.26	1.70												8
9	246	0.12	1.24	1.70	54	7.4	132	1365	96	993	4.9	50.7	80	10.4		9
10	2468	0.02	1.23	1.70												10
11	34	1.02	1.19	1.70	54	7.5	131	1300	74	734			70			11
12	34	0.20	1.33	1.60												12
13	246	0.06	1.39	1.70												13
14	246	0.35	1.37	1.80	54	7.2	121	1383	58	663			48			14
15	26	0.00	1.42	1.80												15
16	16	0.00	1.44	1.80	55	7.4	118	1417	92	1105	1.7	20.4	88	8.9		16
17	16	0.00	1.44	1.70												17
18	268	0.63	1.37	2.00	55	7.4	100	1143	72	823	1.8	20.6	70			18
19	34	0.37	1.50	1.80												19
20	26	0.00	1.61	1.80												20
21	246	0.75	1.58	2.00	55	7.4	108	1423	64	843			62			21
22	246	0.01	1.58	2.00												22
23	16	0.00	1.63	2.00	55	7.4	77	1047	62	843	1.4	19.0	50	7.4		23
24	16	0.00	1.54	1.90												24
25	2468	0.05	1.44	1.80	56	7.4	95	1141	62	745			58			25
26	168	0.00	1.47	2.00												26
27	268	0.00	1.38	1.80												27
28	16	0.00	1.46	1.70												28
29	16	0.00	1.38	1.80	56	7.4	76	875	66	760			60			29
30	246	2.08	1.50	3.40	57	7.3	155	1939	132	1651	2.2	27.5	122	9.1		30
31	26	0.00	1.62	1.90												31
TL	XXXX	6.39	43.54	XXXX	XXXX	XXXX	XXXX	39867	XXXX	27487	XXXX	788	XXXX	XXXX	XXXX	TL
ME	XXXX	XXXX	1.40	XXXX	55	7.4	112	1286	77	887	2.2	25.4	70	9.0	XXXX	ME
MAX	XXXX	2.08	1.63	3.40	57	7.5	155	1939	132	1651	4.9	50.7	122	10.4	XXXX	MAX
MIN	XXXX	XXXX	1.19	1.60	52	7.2	76	875	58	619	1.3	14.3	48	7.4	XXXX	MIN

Activated Sludge Sheet

State of Michigan
Department of Environmental Quality

Lowell, Michigan

PM Code
1. Coventional
2. Step Feed
3. Complete Mix
4. Extended Aeration
5. Contact Stabilization
6. Other

Plant No.	Month	Year
410049	May	2018

Superintendent's Signature _____
Brian Vander Meulen, Supt.

	AERATION SYSTEM				MIXED LIQUOR						SECONDARY SLUDGE					REMARKS
DAY PN SF	Aeration Volume KCF 80993	Detention Time Hours 81001	Sludge Age Days 80990	Organic Loading F/M 80992	MLSS mg/l 70323	MLVSS mg/l 70324	Settle. % 81004	SDI % 81007	DO mg/l 00300	SVI % 8100	SS % 81006	VSS % 70325	Waste Kgal 80991	Process Modification see code 80889	DAY PN SF	
1	96	12.7											25.8	4	1	
2		13.1	15.5	0.11	2331	1871	20	1.17	4.3	86	0.36	0.28	4.0		2	
3		13.3											26.3		3	
4		13.3	15.7	0.11	2223	1780	20	1.11	1.3	90	0.37	0.30	26.4		4	
5		13.6											0.0		5	
6		12.9											0.0		6	
7		13.5	23.8	0.11	2463	1963	25	0.99	4.7	102	0.41	0.32	74.5		7	
8		13.7											23.1		8	
9		13.9	12.1	0.15	2013	1571	20	1.01	1.7	99	0.35	0.27	2.8		9	
10		14.0											26.8		10	
11		14.5	19.1	0.12	2343	1885	25	0.94	1.4	107	0.37	0.30	0.0		11	
12		13.0											0.0		12	
13		12.4											0.0		13	
14		12.6	24.5	0.11	2707	2144	30	0.90	4.6	111	0.43	0.34	97.9		14	
15		12.1											26.0		15	
16		12.0	11.8	0.13	2181	1756	20	1.09	5.7	92	0.41	0.33	0.0		16	
17		12.0											27.6		17	
18		12.6	16.5	0.10	2263	1820	20	1.13	4.9	88	0.39	0.31	23.0		18	
19		11.5											0.0		19	
20		10.7											0.0		20	
21		10.9	17.7	0.12	2492	1968	25	1.00	5.1	100	0.44	0.35	0.0		21	
22		10.9											100.0		22	
23		10.6	14.5	0.11	2035	1603	18	1.13	6.0	88	0.37	0.29	26.0		23	
24		11.2											0.0		24	
25		12.0	17.7	0.10	2206	1969	18	1.23	4.9	82	0.35	0.28	0.0		25	
26		11.7											0.0		26	
27		12.5											0.0		27	
28		11.8											0.0		28	
29		12.5	20.4	0.07	2585	2032	18	1.44	3.9	70	0.28	0.22	103.4		29	
30		11.5	6.5	0.23	1803	1410	14	1.29	5.3	78	0.33	0.26	25.2		30	
31		10.6											0.0		31	
TL	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	638.8	XXXX	TL	
ME	96	12.4	16.6	0.12	2280	1829	21	1.11	4.1	92	0.37	0.30	20.6	XXXX	ME	
MAX	XXXX	14.5	24.5	0.23	2707	2144	30	1.44	6.0	111	0.44	0.35	103.4	XXXX	MAX	
MIN	XXXX	10.6	6.5	0.07	1803	1410	14	0.90	1.3	70	0.28	0.22	XXXX	XXXX	MIN	

Remarks:

4833-5034
R4609 4/74

Final Effluent Sheet

State of Michigan
Department of Environmental Quality

Lowell, Michigan

	Fecal	Total
MF	31616	31504
MPW	31615	31505

Plant No.	Month	Year	Sampling Point Code
410049	May	2018	001

Superintendent's Signature _____
Brian Vander Meulen, Supt.

R 4610 4/74
4833-5468

DAY PN SF	CBOD mg/l 80082	CBOD LBS. 85001	CBOD % Rem 80091	SS mg/l 00530	SS LBS. 85002	SS % Rem 81011	Total - P mg/l 00665	Total - P LBS. 85004	Total - P % Rem 81012	VSS mg/l 00535	pH SU 00400	DO mg/l 00300	F.Coli #/100ml 31616	NH3 mg/l 00610	Cl2 mg/l 50060	Mercury ng/l 71900	DAY PN SF
1																*G	1
2	4.6	51	96	5.2	57	94	0.62	6.83	52	4.6	7.3	10.8	50	0.39	0.018		2
3																	3
4	4.0	43	96	4.4	48	94				4.2	7.3	11.2	98		0.009		4
5																	5
6																	6
7	4.5	48	96	6.0	64	90				5.4	7.3	12.0	36		0.012		7
8																	8
9	3.9	40	97	5.2	54	95	0.68	7.03	86	3.8	7.3	10.2	13	0.26	0.020		9
10																	10
11	4.9	49	96	5.0	50	93				4.8	7.5	11.0	148		0.001		11
12																	12
13																	13
14	4.7	54	96	6.0	69	90				4.0	7.4	11.6	5		0.027		14
15																	15
16	3.8	46	97	5.2	62	94	1.30	15.61	24	4.6	7.4	10.0	216	0.04	0.018		16
17																	17
18	3.9	45	96	4.2	48	94	0.40	4.57	78	3.4	7.4	9.9	240		0.001		18
19																	19
20																	20
21	4.1	54	96	4.2	55	93				4.0	7.4	9.9	93		0.001		21
22																	22
23	3.2	44	96	6.0	82	90	0.42	5.71	70	4.4	7.5	9.7	72	0.04	0.001		23
24																	24
25	3.8	46	96	2.2	26	96				2.0	7.4	9.8	81		0.026		25
26																	26
27																	27
28																	28
29	2.8	32	96	4.0	46	94				3.0	7.5	10.4	68		0.036		29
30	5.0	63	97	3.6	45	97	0.59	7.38	73	3.4	7.6	9.8	87	0.06	0.023		30
31																	31
TL	XXXX	1461	XXXX	XXXX	1683	XXXX	XXXX	243.5	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	TL
ME	4.1	47	96	4.7	54	94	0.67	7.86	64	4.0	7.4	10.5	64	0.16	0.015	XXXX	ME
WA	4.5	49	96	5.4	62	92	XXXX	XXXX	XXXX	4.7	7.5	9.8	169	0.39	0.021	XXXX	WA
MAX	5.0	63	97	6.0	82	97	1.30	15.61	86	5.4	7.6	12.0	240	0.39	0.036	XXXX	MAX
MIN	2.8	32	96	2.2	26	90	0.40	4.57	24	2.0	7.3	9.7	5	0.04	0.001	XXXX	MIN

Remarks: Fecal Coli for May 18 are actually "Greater Than"
Cl2 Residuals for May 11,18,21,23 are actually "Less Than"

6/6/2018 10:12 AM

05 18.xls

Miscellaneous Sheet

R 4607 4/74
4833-6040

State of Michigan
Department of Environmental Quality

Lowell, Michigan

Plant No.	Month	Year
410049	May	2018

Superintendent's Signature _____
Brian Vander Meulen, Supt.

	Grit	Aux Fuel	Power Consumption	Chemicals Applied		
DAY PN SF	CF	Nat. Gas CF 2	KWH 3	CL2 LBS	FeCL2 GAL	
1	1	0	1.4	16	25	
2	1	0	1.0	11	25	
3	1	1	1.2	10	30	
4	1	0	1.4	10	25	
5	1	0	1.2	10	25	
6	1	0	1.2	18	25	
7	1	0	1.4	12	30	
8	1	0	1.2	10	25	
9	1	1	1.4	15	25	
10	1	0	1.4	15	25	
11	1	0	1.4	10	25	
12	1	1	1.4	18	30	
13	1	2	1.6	13	25	
14	1	2	1.8	7	25	
15	1	1	1.6	6	25	
16	1	0	1.6	6	40	
17	1	0	1.6	5	50	
18	1	0	1.6	3	45	
19	1	0	1.4	4	40	
20	1	0	1.8	3	40	
21	1	1	1.6	8	40	
22	1	0	1.8	7	40	
23	1	0	1.6	7	40	
24	1	1	1.6	8	40	
25	1	0	1.4	10	30	
26	1	0	1.4	4	40	
27	1	0	1.6	6	35	
28	1	0	1.4	7	40	
29	1	0	1.8	5	35	
30	1	0	1.8	8	30	
31	1	0	1.6	5	25	
TL	**31**	**10**	**46.2**	**277**	**1000**	**0**
ME	**1**	**0**	**1.5**	**9**	**32**	**0**
MAX	**1**	**2**	**1.8**	**18**	**50**	**0**
MIN	**1**	**0**	**1.0**	**3**	**25**	**0**

Manpower

Position Title	Full Time	Part Time	Total Hours	No. of Vac.	No. of Separations	No.of New Hires
Superintendent	1	0	184	0	0	0
Shift Operator	1	1	204	0	0	0
Total	2	1	388	0	0	0

Weekday Hrs.	9
Saturday Hrs.	4
Sunday Hrs.	4
Holiday Hrs.	4

ERMITTEE NAME/ADDRESS (*Include Facility Name/Location if Different*)
AME: LOWELL WWTP
DDRESS: 301 EAST MAIN STREET
LOWELL MI 49331

ACILITY: LOWELL WWTP
OCATION: LOWELL MI 49331
TTN: BRIAN VANDER MEULEN

NATIONAL POLLUTANT DISCHARGE ELMINATION SYSTEM (*NPDES*)
DISCHARGE MONITORING REPORT (*DMR*)

MI0020311	001 A
PERMIT NUMBER	DISCHARGE NUMBER

MINOR
(SUBR GG)
F-FINAL
001 MUN.WASTEH20--FLAT RIVER

MONITORING PERIOD	YEAR	MO	DAY		YEAR	MO	DAY
FROM	2018	5	01	TO	2018	5	31

*** NO DISCHARGE ☐ ***

NOTE: Read instructions before completing this form.

PARAMETER		QUANTITY OR LOADING AVERAGE	QUANTITY OR LOADING MAXIMUM	UNITS	QUALITY OR CONCENTRATION MINIMUM	QUALITY OR CONCENTRATION AVERAGE	QUALITY OR CONCENTRATION MAXIMUM	UNITS	NO. EX	FREQUENCY OF ANALYSIS	SAMPLE TYPE
LOW, IN CONDUIT OR HRU TREATMENT PLANT 0050 1 0 0 FFLUENT GROSS VALUE	SAMPLE MEASURMENT	1.40	1.63	(03) MGD	*******	*******	*******	**** ****	-	7/7	RECORD FLOW
	PERMIT REQUIREMENT	REPORT MONTHLY AVG	REPORT DAILY MAX		*******	*******	*******			WEEKDAYS	RECORD FLOW
OLIDS, TOTAL USPENDED 0530 B 0 0 RIOR TO DISINFECT	SAMPLE MEASURMENT	54	62	(26) lbs/day	*******	4.7	5.4	(19) mg/L	0	3/7	24 HR COMP
	PERMIT REQUIREMENT	360 MONTHLY AVG	530 7 DAY AVG		*******	30 MONTHLY AVG	45 7 DAY AVG			WEEKDAYS	24 HR COMP
OD, CARBONACEOUS 5 DAY, 20C 0082 B 0 0 RIOR TO DISINFECT	SAMPLE MEASURMENT	47	49	(26) lbs/day	******	4.1	4.5	(19) mg/L	0	3/7	24 HR COMP
	PERMIT REQUIREMENT	300 MONTHLY AVG	470 7 DAY AVG		*******	25 MONTHLY AVG	40 7 DAY AVG			WEEKDAYS	24 HR COMP
ITROGEN, AMMONIA OTAL (AS N) 0610 B 1 0 RIOR TO DISINFECT	SAMPLE MEASURMENT	*******	*******	**** ****	*******	*******	0.39	(19) mg/L	0	1/7	24 HR COMP
	PERMIT REQUIREMENT	*******	*******		*******	*******	REPORT DAILY MAX			WEEKLY	24 HR COMP
HOSPHORUS, TOTAL AS P) 0665 B 0 0 RIOR TO DISINFECT	SAMPLE MEASURMENT	7.9	15.61	(26) lbs/day	*******	0.67	1.30	(19) mg/L	0	1/7	24 HR COMP
	PERMIT REQUIREMENT	12 MONTHLY AVG	REPORT DAILY MAX		*******	1.0 MONTHLY AVG	REPORT DAILY MAX			WEEKLY	24 HR COMP
HLORINE, TOTAL RESIDUAL 50060 P 0 0 EE COMMENTS BELOW	SAMPLE MEASURMENT	*******	*******	***** *****	*******	*******	0.036	(19) mg/L	0	3/7	GRAB
	PERMIT REQUIREMENT	*******	*******		*******	*******	0.038 DAILY MAX			WEEKDAYS	GRAB
MERCURY, TOTAL 71900 B 0 0 RIOR TO DISINFECT	SAMPLE MEASURMENT	*******	*G	lbs/day	*******	*******	*G	ng/L	0	1/90	GRAB
	PERMIT REQUIREMENT	*******	Report Max Monthly Avg		*******	*******	Report Max Monthly Avg			QUARTERLY	GRAB

NAME/TITLE PRINCIPAL EXECUTIVE OFFICER		PHONE NUMBER		DATE		
Brian Vander Meulen, Supt.	I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel property gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that ther are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.	(616)	897-8135	2018	6	10
TYPED OR PRINTED	SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT	AREA CODE	NUMBER	YEAR	MO	DAY

COMMENTS AND EXPLANATION OF ANY VIOLATIONS (*Reference all attachments here*)

P=AFTER DISINFECTION

ERMITTEE NAME/ADDRESS (*Include Facility Name/Location if Different*)
AME: LOWELL WWTP
DDRESS: 301 EAST MAIN STREET
LOWELL MI 49331

ACILITY: LOWELL WWTP
OCATION: LOWELL MI 49331
TTN: BRIAN VANDER MEULEN

NATIONAL POLLUTANT DISCHARGE ELMINATION SYSTEM (*NPDES*)
DISCHARGE MONITORING REPORT (*DMR*)

MI0020311	001 A
PERMIT NUMBER	DISCHARGE NUMBER

MINOR
(SUBR GG)
F-FINAL
001 MUN. WASTEH2O--FLAT RIVER

MONITORING PERIOD	YEAR	MO	DAY		YEAR	MO	DAY
FROM	2018	5	01	TO	2018	5	31

*** NO DISCHARGE [ ] ***

NOTE: Read Instructions before completing this form.

PARAMETER		QUANTITY OR LOADING			QUALITY OR CONCENTRATION				NO. EX	FREQUENCY OF ANALYSIS	SAMPLE TYPE
		AVERAGE	MAXIMUM	UNITS	MINIMUM	AVERAGE	MAXIMUM	UNITS			
ERCURY, TOTAL	SAMPLE MEASURMENT	*******	0.000009		*******	*******	0.64		0	1/90	CALCTD
1900 X 0 0 RIOR TO DISINFECT	PERMIT REQUIREMENT	*******	0.000036 12-Mo Rolling Avg	lbs/day	*******	*******	3.0 12-Mo Rolling Avg	ng/L		QUARTERLY	CALCTD
OLIFORM, FECAL ENERAL	SAMPLE MEASURMENT	*******	*******		******	64	169	(19)	0	3/7	GRAB
4055 P 0 0 EE COMMENTS BELOW	PERMIT REQUIREMENT	*******	*******	***** *****	*******	200 MONTHLY AVG	400 7 DAY AVG	mg/L		DAILY	GRAB
OD, 5-DAY PERCENT EMOVAL	SAMPLE MEASURMENT	*******	*******		96	*******	96	(23)	0	1/30	CALCTD
1010 K 0 0 ERCENT REMOVAL	PERMIT REQUIREMENT	*******	*******	***** *****	85 MIN % REMOVAL	*******	Minimum Daily % Removal	PER-CENT		ONCE/MON	CALCTD
OLIDS, SUSPENDED ERCENT REMOVAL	SAMPLE MEASURMENT	*******	*******		94	*******	90	(23)	0	1/30	CALCTD
1011 K 0 0 ERCENT REMOVAL	PERMIT REQUIREMENT	*******	*******	***** *****	85 MIN % REMOVAL	*******	Minimum Daily % Removal	PER-CENT		ONCE/MON	CALCTD
H	SAMPLE MEASURMENT	*******	*******		7.3	*******	7.6	(12)	0	3/7	GRAB
0400 P 0 0 EE COMMENTS BELOW	PERMIT REQUIREMENT	*******	*******	**** ****	6.5 DAILY MINIMUM	*******	9.0 DAILY MAX	S.U.		WEEKDAYS	GRAB
XYGEN, DISSOLVED DO)	SAMPLE MEASURMENT	*******	*******		9.7	*******	*******	(19)	0	3/7	GRAB
0300 P 0 0 EE COMMENTS BELOW	PERMIT REQUIREMENT	*******	*******	**** ****	3.0 DAILY MINIMUM	*******	*******	mg/L		WEEKDAYS	GRAB
	SAMPLE MEASURMENT										
	PERMIT REQUIREMENT										

NAME/TITLE PRINCIPAL EXECUTIVE OFFICER			PHONE NUMBER		DATE		
Brian Vander Meulen, Supt.	I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel property gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that ther are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.		(616)	897-8135	2018	6	10
TYPED OR PRINTED		SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT	AREA CODE	NUMBER	YEAR	MO	DAY

COMMENTS AND EXPLANATION OF ANY VIOLATIONS (*Reference all attachments here*)

P=AFTER DISINFECTION

Appendix B

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suez

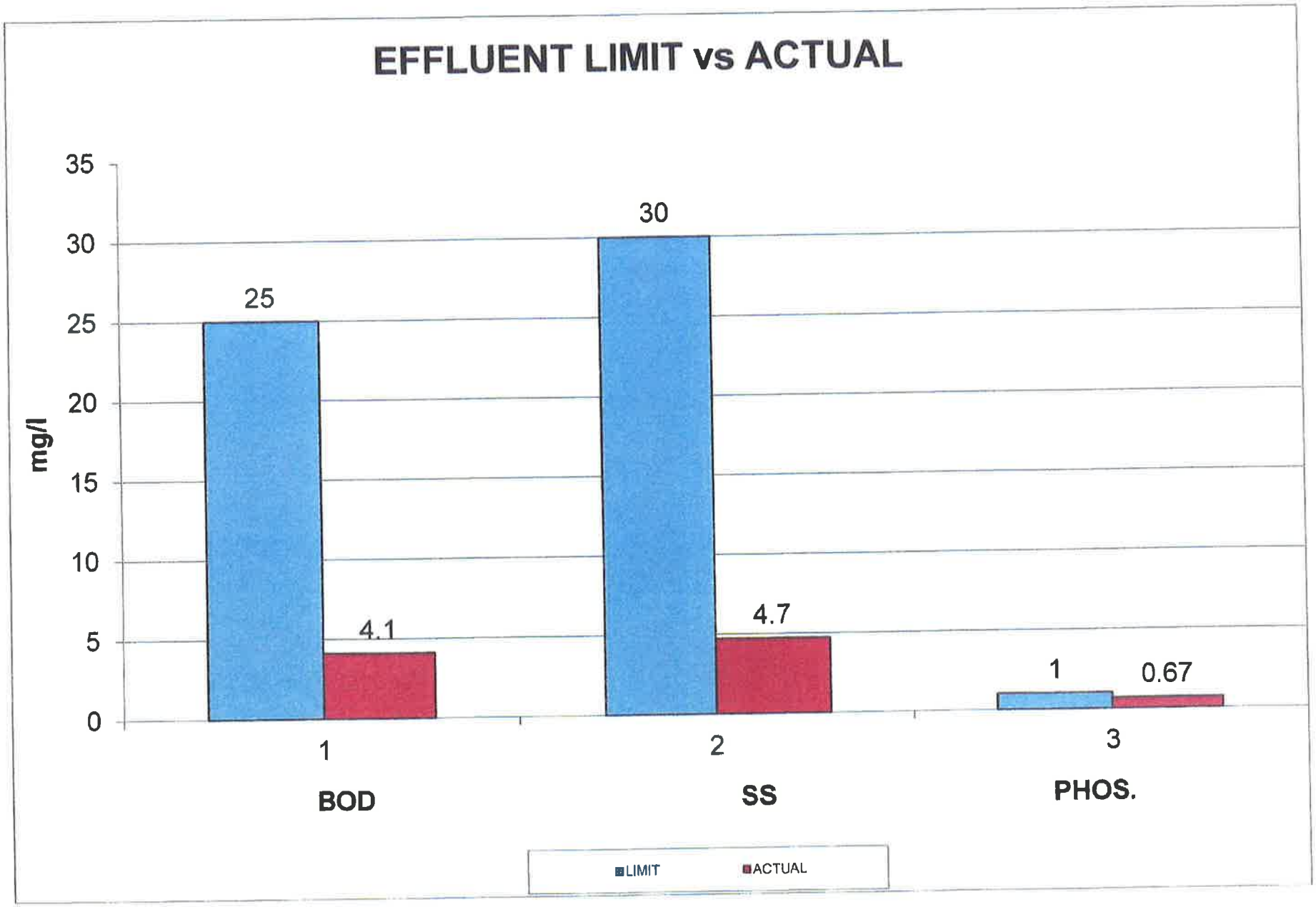
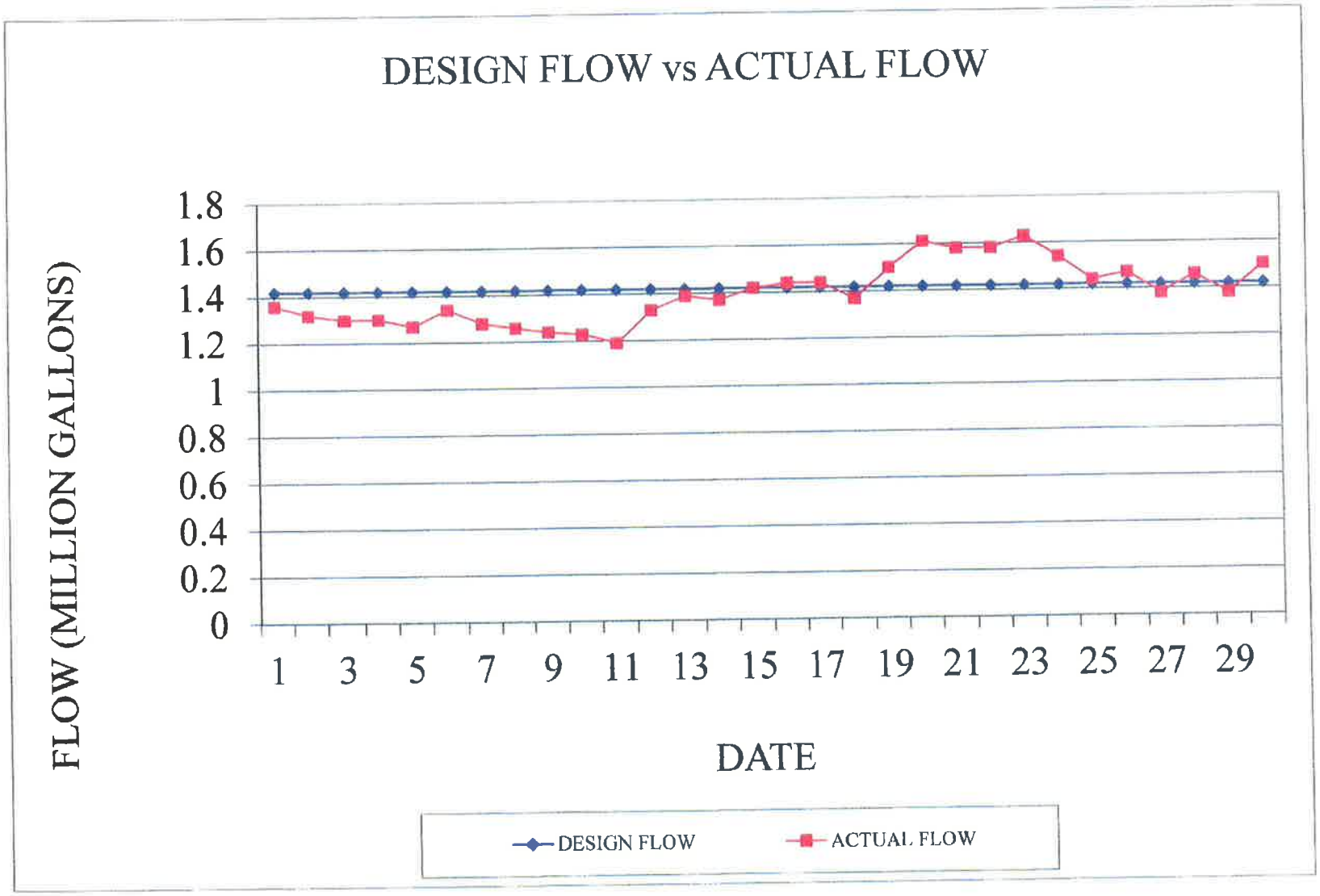


Chart1

6/6/2018 10:13 AM


DESIGN FLOW vs ACTUAL FLOW
FLOW (MILLION GALLONS)
1.8
1.6
1.4
1.2
1
0.8
0.6
0.4
0.2
0
1 3 5 7 9 11 13 15 17 19 21 23 25 27 29
DATE
DESIGN FLOW
ACTUAL FLOW