



301 East Main Street
Lowell, Michigan 49331
Phone (616) 897-8457
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CITY OF LOWELL
CITY COUNCIL AGENDA
MONDAY, MAY 7, 2018, 7:00 P.M.

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL

2. CONSENT AGENDA

- Approval of the Agenda.
- Approve and place on file the regular minutes of the April 16, 2018 City Council meeting.
- Authorize payment of invoices in the amount of \$611,657.69

3. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA

IF YOU WISH TO ADDRESS AN AGENDA ITEM, PUBLIC COMMENT FOR EACH ITEM WILL OCCUR AFTER THE INITIAL INFORMATION IS SHARED ON THE MATTER AND INITIAL DELIBERATIONS BY THE PUBLIC BODY. PUBLIC COMMENT WILL OCCUR BEFORE A VOTE ON THE AGENDA ITEM OCCURS.

4. OLD BUSINESS

5. NEW BUSINESS

- a. Hearthstone Design Studio – Showboat Interior Design Consultant
- b. City Hall Carpet Replacement Second Floor
- c. Set Public Hearing Date for Budget
- d. Resolution 13-18 Section 19 Reimbursement
- e. Hudson Street Utility Work
- f. Resolution 14-18 – Village of Caledonia Gaining Membership to GVMC

6. BOARD/COMMISSION REPORTS

7. MANAGER'S REPORT

8. APPOINTMENTS

9. COUNCIL COMMENTS

10. CLOSED SESSION TO DISCUSS LABOR NEGOCIATIONS

11. ADJOURNMENT

NOTE: Any person who wishes to speak on an item included on the printed meeting agenda may do so. Speakers will be recognized by the Chair, at which time they will be allowed five (5) minutes maximum to address the Council. A speaker representing a subdivision association or group will be allowed ten (10) minutes to address the Council.



301 East Main Street
Lowell, Michigan 49331
Phone (616) 897-8457
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www.ci.lowell.mi.us

MEMORANDUM

TO: Lowell City Council

FROM: Michael Burns, City Manager

RE: Council Agenda for Monday, May 7, 2018

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL
2. CONSENT AGENDA

- Approval of the Agenda.
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3. CITIZEN DISCUSSION FOR ITEMS NOT ON THE AGENDA

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4. OLD BUSINESS
5. NEW BUSINESS

- a. Hearthstone Design Studio – Showboat Interior Design Consultant. Memo is provided by Assistant City Manager Rich LaBombard.

Recommended Motion: That the Lowell City Council accept Hearthstone Design Studio's proposal to provide interior design services for the Lowell Showboat Replacement Project for \$20,000 and authorize the Mayor and City Clerk to execute the Contract dated April 30, 2018.

- b. City Hall Carpet Replacement Second Floor. Memo is provided by Assistant City Manager Rich LaBombard.

Recommended Motion: That the Lowell City Council accept the low bid from Beachum Flooring in the amount of \$15,622 to replace carpeting and wall base trim on the second floor of City Hall.

- c. Set Public Hearing Date for Budget. Memo is provided by City Manager Mike Burns.

Recommended Motion: That the Lowell City Council set a public hearing on May 21, 2018 to review the Fiscal Year 2018-19 budget.

- d. Resolution 13-18 Section 19 Reimbursement. Memo is provided by City Manager Mike Burns.

Recommended Motion: That the Lowell City Council approve Resolution 13-18 for the City of Lowell to be eligible for Section 19 Reimbursement.

- e. Hudson Street Utility Work. Memo is provided by Assistant City Manager Rich LaBombard.

Recommended Motion: That the Lowell City Council accept Kamminga & Roodvoet's quote of \$55,200 and authorize the Mayor and City Clerk to execute the contract on behalf of the City Council.

- f. Resolution 14-18 – Village of Caledonia Gaining Membership to GVMC

Recommended Motion: That the Lowell City Council approve Resolution 14-18 granting the Village of Caledonia membership into the Grand Valley Metropolitan Council.

6. BOARD/COMMISSION REPORTS
7. MANAGER'S REPORT
8. APPOINTMENTS
9. COUNCIL COMMENTS
10. CLOSED SESSION TO DISCUSS LABOR NEGOCIATIONS
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**PROCEEDINGS
OF
CITY COUNCIL
OF THE
CITY OF LOWELL
MONDAY, APRIL 16, 2018, 7:00 P.M.**

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL.

The Meeting was called to order at 7:00 p.m. by Councilmember Mike DeVore and City Clerk Susan Ullery called roll.

Present: Councilmembers Greg Canfield, Marty Chambers, Jeff Phillips, Jim Salzwedel, and Mayor DeVore.

Absent: None.

Also Present: City Manager Michael Burns, City Clerk Susan Ullery, and Police Chief Steve Bukala.

2. APPROVAL OF THE CONSENT AGENDA.

- Approval of the Agenda.
- Approve and place on file the regular minutes of the April 2, 2018 City Council meeting.
- Authorize payment of invoices in the amount of \$672,239.55.

IT WAS MOVED BY CANFIELD and seconded by CHAMBERS to approve the consent agenda as written.

YES: Councilmember Chambers, Councilmember Canfield, Mayor Devore, Councilmember Salzwedel, and Councilmember Phillips.

NO: None. ABSENT: None. MOTION CARRIED.

3. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA.

Al Eckman who resides at 725 Bowes spoke on behalf of the Lowell High School Radio Station, WRWW, announcing that April 25, 2018 is National High School Radio Day and everyone is welcome to come visit the station that day from 7:30 a.m. until 2:30 p.m.

4. OLD BUSINESS.

a. Alternative City Hall Hours and Staffing Schedule.

City Manager Michael Burns stated after further review he recommends the Lowell City Council continue the hours for City Hall Staff from 8 a.m. to 5 p.m. with no modifications. He recommended the Lowell City Council allow the DPW staff work a 4 day 10 hour format during the summer months.

Perry Beachum spoke for the Light and Power Board and stated they are looking to continue current office hours as well but for the lineman, they would like to allow them a 4 day 10 hour format during the summer months also.

5. **NEW BUSINESS.**

a. **N. Broadway Mill and Overlay.**

City Manager Mike Burns stated in the current fiscal year budget, the DDA budgeted \$90,000 for a mill and overlay for N. Broadway from Main Street to Riverside Dr. With the current water main and lift station upgrades currently on S. Broadway, he requested an estimate from Kamminga and Roodvoets for a mill and overlay on N. Broadway since they are already working in this area. He did this with the intent of having lower construction costs since they are currently mobilized in the area. This could also be considered an extension of the current project on S. Broadway.

Burns went on to say, he received an estimate for a mill overlay not to exceed \$90,000. When he addressed this with Prein and Newhof, they discussed the issue of the current ponding on N. Broadway and by milling 3" and refilling it with asphalt, the low areas would be addressed with the millings from the street. There would also be some realigning of manholes, castings, valve boxes, as well as ADA issues on Broadway with the sidewalk and the connection from the post office that could be addressed. The Water and Wastewater Funds can fund these issues. If approved, the project could be complete by June 30, 2018, in conjunction with the S. Broadway project.

Burns explained the Downtown Development Authority approved an expenditure not to exceed \$90,000 for resurfacing of N. Broadway at its April 12, 2018 DDA Board meeting. However, since the City Council needs to approve construction of a street, this matter needs approval from the City Council.

Brian Vilmont representing Prein & Newhoff spoke regarding the overlay project describing the details.

Councilmember Canfield questioned the ramps and how many curbs were to be redone and Vilmont stated seven. Canfield questioned the contingency percentages on the proposal and Vilmont explained since there was not a lot of investigation done on the project beforehand, it is just a buffer in case they run into any complications, but he doesn't anticipate any problems.

IT WAS MOVED BY PHILLIPS and seconded by CHAMBERS to approve the mill and overlay of N. Broadway St. in the manner prescribed.

YES: Councilmember Canfield, Mayor DeVore, Councilmember Salzwedel, Councilmember Phillips and Councilmember Chambers.

NO: None.

ABSENT:

None.

MOTION CARRIED.

Vilmont went on to explain how south of the tracks King Milling has the scale that's on the west side tucked back in between the silos and their trucks come out of there at an angle and because that scale is higher than Broadway, King Milling has always had some issues with the grade change. So because of that, King Milling was asked if they want to modify those grades in there, south of the railroad tracks, where there is some flexibility to change which way the road gets tipped and how much it gets raised or lowered. King Milling is not yet sure what they want to do, so Vilmont explained the plan is to only put gravel back now so they have a travel surface, and do not plan on doing anything with the road or sidewalks there until King Milling makes a decision with their grades. Also, the sidewalk on the eastside

of Broadway will be a part of King Millings site plan. Vilmont advised it would be better not to spend the public money now on repaving that section until King Milling decides what they want to do.

Councilmember Canfield asked what the timeline is for King Milling to come up with a plan. Vilmont stated he hasn't heard but he knows they are working on it. Canfield recommended for safety we at least have sidewalks put in from the King Milling parking lot down to Ottawa. The rest of the Council agreed.

b. Computer Server Upgrades.

City Manager Mike Burns stated he has been working with Addorio Technologies to address needed server upgrades to our system. Currently our server is approximately eight years old and has served its useful life. We are looking at replacing the server and going to a cloud based system for email. This was budgeted in the current fiscal year in the Data Processing Fund.

Burns stated the proposal from Addorio has a total cost going forward of \$21,173, including cost to purchase the server for time from Addorio and Kore Hi Com to complete the installation process. This also includes 25 licenses (\$263 each license) for the City to purchase for Microsoft Office.

IT WAS MOVED BY SALZWEDEL and seconded by PHILLIPS to approve the proposal from Addorio Technologies and install the server in a prescribed manner at a cost not to exceed \$21,173.

YES: Mayor DeVore, Councilmember Salzwedel, Councilmember Phillips, Councilmember Chambers, and Councilmember Canfield.

NO: None. ABSENT: None. MOTION CARRIED.

c. SCADA.

Assistant City Manager Rich LaBombard stated the Department of Public Works has been working on taking bids for the City of Lowell Water Treatment Plant SCADA Software Program and introduced Brian VanVeelan to explain what SCADA is.

Brian VanVeelan explained SCADA stands for Supervisory Control and Data Acquisition which means it's a computer software basically controlling and acquiring all the data and information at the water plant, eliminating manual paper work and charting, and the 1970 controls we currently use.

LaBombard went on to explain after reviewing the bids and seeing the software demonstrations from two of the bidders, RS Technical Services software appears to be more user-friendly and offers more flexibility. RS Technical is offering high quality hardware and more monitoring options than the other contractors.

IT WAS MOVED BY CANFIELD and seconded by SALZWEDEL that RS Technical Services be awarded the project for City of Lowell Water Treatment Plant SCADA Software Provider and Integrator.

YES: Councilmember Salzwedel, Councilmember Phillips, Councilmember Chambers, Councilmember Canfield, and Mayor DeVore.

NO: None. ABSENT: None. MOTION CARRIED.

d. Resolution 12-18 – Fixed Base Operation Agreement with Midwest Aviation Services, LLC.

Casey Brown, the Lowell City Airport Manager spoke asking for approval from Council to allow the airport to bring in a new fixed base operation which performs mechanical services at the airport. They have been without for a few years and Larry Bauer out of Sparta Municipal Airport has been providing mechanical services for the Lowell area and around; he has now retired. Brown feels Midwest Aviation Services is a good fit for Lowell and a good benefit to the community. Lowell will become the primary destination for the tenants of Sparta, Greenville and Lakeview to receive service and maintenance from Midwest Aviation Services as they have seen a decrease in services available for maintenance around the area as well.

Brown went on to explain Midwest will provide airframe and engine aircraft repair as well as safety inspections, flight training and they also plan to add additional aircraft. Midwest will generate revenue for the Lowell City Airport Fund as a tenant of hangar 1 in the amount of \$400 per month. Midwest will also utilize local services and businesses to maintain their operations. The presence of Midwest Aviation Service at Lowell Airport will continue to increase airport pilot operations and traffic into Lowell thus increasing commerce within the city.

IT WAS MOVED BY PHILLIPS and seconded by CHAMBERS to approve Resolution No. 12-18 Authorizing Execution of Fixed Base Operation Agreement with Midwest Aviation Services, LLC.

YES: Councilmember Phillips, Councilmember Chambers, Councilmember Canfield, Mayor DeVore and Councilmember Salzwedel.

NO: None. ABSENT: None. MOTION CARRIED.

e. 2018 – 2019 Comprehensive Tree Plan.

City Clerk Sue Ullery stated the City's Arbor Board reviewed the 2018-2019 Comprehensive Tree Plan at its April 9, 2018 meeting. The tree plan is presented to the City Council annually in April and it outlines the proposed Arbor Board activities on city-owned property and within the right-of-way for the upcoming fiscal year. Arbor Board activities include coordinating Arbor Day celebrations, developing spring and fall plantings, tree removal and trimming, water and general care of trees, shrubs and plants.

Ullery continued, with the Comprehensive Tree Plan, the Arbor Board develops a vision for the community's tree canopy, develops a planned approach to executing the vision and achieving the goal

of maintaining and improving the City's urban forest canopy. Funding for these activities comes from the City of Lowell, Lowell Light & Power, the LCTV Fund, the Look Fund and the Lowell Area Community Fund.

IT WAS MOVED BY DEVORE and seconded by CHAMBERS to approve the 2018-2019 Comprehensive Tree Plan as presented.

YES: Councilmember Chambers, Councilmember Canfield, Mayor DeVore, Councilmember Salzwedel and Councilmember Phillips.

NO: None. ABSENT: None. MOTION CARRIED.

f. Arbor Day and Week Proclamation.

Mayor Mike DeVore read the Arbor Day Proclamation into record dated April 16, 2018.

IT WAS MOVED BY CHAMBERS and seconded by PHILLIPS to approve the Arbor Day Proclamation.

YES: Councilmember Canfield, Mayor DeVore, Councilmember Salzwedel, Councilmember Phillips and Councilmember Chambers.

NO: None. ABSENT: None. MOTION CARRIED.

g. Fire Authority Building Agreement.

City Manager Mike Burns stated he has been working with Chief van Overbeek of the Lowell Area Fire Department on clarification of who is responsible for maintenance at the Fire Station. Currently, the Fire Department has been maintaining the building, but the agreement regarding the Fire Authority didn't provide detail to this and the City owns the building.

Burns stated there is an agreement between the City and the Lowell Area Fire Authority which was approved by them at their April 9, 2018 meeting which states that the Fire Authority will be responsible for maintaining their building at their expense. This also includes major repairs to the HVAC, roof and utility systems. The City and Authority would agree to split cost of any maintenance of the driveway north of the building utilized by the DPW. The agreement also states that the Fire Authority will insure the building at their expense.

IT WAS MOVED BY DEVORE and seconded by CHAMBERS to approve that the Lowell City Council enter into a Memorandum of Understanding with the Lowell Area Fire Authority regarding maintenance of the Fire Station at 315 S. Hudson.

YES: Mayor DeVore, Councilmember Salzwedel, Councilmember Phillips, Councilmember Chambers, and Councilmember Canfield.

NO: None. ABSENT: None. MOTION CARRIED.

6. **BOARD/COMMISSION REPORTS.**

Councilmember Phillips had nothing except stating the next Historic District Commission meeting will be held on April 24, 2018 at 6:00 p.m.

Councilmember Salzwedel had no report.

Councilmember Canfield advised that the LARA Board met last week and Ryan Excavating is going to take on finishing the Section 1a from Gee Drive down to Main Street and they will be finishing up that project which they started last fall. Also there is a promising alternate route for the trail along Bowes Road that will help with the neighbors that are concerned. He is looking forward to making some progress on that.

Councilmember Chambers advised Monday at the Planning Commission meeting, they approved a Special Land Use at 215 W. Main putting some apartments in upstairs; Also Betten Baker Groups Special Land Use was approved for a new building and dealership. We had our first Short Term Rental request, but the owner was not present so it was postponed until next month. Chambers continued Lowell Light & Power discussed putting the lineman on a 4 day 10 hour work schedule but keeping the office staff as it currently is.

Mayor DeVore advised at the DDA meeting, they went over the budget for 2018-2019 adding an additional \$20,000 for the Chamber for marketing, discussed Broadway overlay and milling project, and was asked to purchase the Big Boiler Brewery parking lot as well. At the Fire Authority meeting, they covered the Fire Station Lease, bids for overhead door repairs and HVAC repairs and set the budget. Fair board met and covered an extensive amount. April 17, 2018, the Vision Alliance meeting will be at the school building at 4:00 p.m.

7. **MONTHLY REPORTS.**

There were no comments.

8. **MANAGER'S REPORT.**

City Manager Mike Burns reported on the following:

- Presented the Budget for Fiscal Year 2018-2019 this morning and it is available on the website
- Budget session Saturday, April 28, 2018 at Lowell Light & Power
- Met with USDA representative last week regarding a possible infestation problem that could happen with the Asian Longhorn Beetle (similar to the Emerald Ash Borer, but worse), so wanted to make the public aware and be able to research as well as pass on to Arbor Board, Park Boards etc.
- Dan Burton will be here on May 15, 2018 for the walking audit.

9. APPOINTMENTS.

None.

10. COUNCIL COMMENTS.

Councilmember Phillips hopes everyone has a great week.

Councilmember Salzwedel had no comments.

Councilmember Canfield had no comments.

Councilmember Chambers stated Wednesday is Lineman Appreciation Day so thank them if you see them.

Mayor DeVore stated that April 20, 2018 at 4:00 p.m., the Community Fund Grants are due. April 27, 2018, the Look Fund Grants are due at 4:00 p.m.; also, next Wednesday is Administrative Professional Day.

Perry Beachum and Betsy Davidson recommended Rich Conrad to join the LARA Board.

IT WAS MOVED BY SALZWEDEL and seconded by DEVORE to approve Rich Conrad to the LARA Board.

YES: 5. NO: None. ABSENT: None. MOTION CARRIED.

11. ADJOURNMENT.

IT WAS MOVED BY SALZWEDEL and seconded by PHILLIPS to adjourn at 7:47 p.m.

YES: 5. NO: None. ABSENT: None. MOTION CARRIED.

DATE:

APPROVED:

Mike DeVore, Mayor

Susan Ullery, City Clerk

**CITY OF LOWELL
KENT COUNTY, MICHIGAN**

RESOLUTION NO. 12-18

**RESOLUTION APPROVING AND AUTHORIZING EXECUTION OF
FIXED BASE OPERATION AGREEMENT WITH MIDWEST AVIATION
SERVICES, LLC.**

Councilmember PHILLIPS, supported by Councilmember CHAMBERS, moved the adoption of the following resolution:

WHEREAS, the City owns the City Airport (the “Airport”), which is in need of a fixed base operator; and

WHEREAS, Midwest Aviation Services, LLC (the “Operator”) has agreed to provide a fixed base operation (“FBO”) at the Airport; and

WHEREAS, the City has agreed to enter into an agreement with the Operator to provide a FBO at the Airport for an initial term of one year.

NOW, THEREFORE, BE IT RESOLVED:

1. That the Fixed Base Operation Agreement (the “Agreement”) with the Operator in the form presented at this meeting is approved with such modifications not materially adverse to the City approved as to content by the City Manager or his designee and as to form by the City Attorney and the Mayor and City Clerk are authorized and directed to execute the approved Agreement for and on behalf of the City.

2. That all resolutions or parts of resolutions in conflict herewith shall be and the same are hereby rescinded to the extent of such conflict.

YES: Councilmembers Phillips, Chambers, Canfield, Mayor DeVore and
Councilmember Salzwedel.

NO: Councilmembers None.

ABSTAIN: Councilmembers None.

ABSENT: Councilmembers None.

RESOLUTION DECLARED ADOPTED.

Dated: April 16, 2018


Susan Ullery
City Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Lowell at a meeting held April 16, 2018, and that public notice of said meeting was given pursuant to Act 267 of the Public Acts of Michigan of 1976, as amended.

Dated: April 16, 2018


Susan Ullery
City Clerk

05/04/2018 08:16 AM
User: LORI
DB: Lowell

INVOICE APPROVAL BY INVOICEREPORT FOR CITY OF LOWELL
EXP CHECK RUN DATES 04/16/2018 - 05/03/2018
BOTH JOURNALIZED AND UNJOURNALIZED
PAID

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Vendor Code	Vendor Name	Description	Amount
Invoice			
10745	ACCURATE CONCRETE COMPANY LLC		
1197	WTP CONCRETE WORK		2,000.00
TOTAL FOR: ACCURATE CONCRETE COMPANY LLC			2,000.00
01513	ADDORIO TECHNOLOGIES, LLC		
7477	PROFESSIONAL SERVICES		579.99
TOTAL FOR: ADDORIO TECHNOLOGIES, LLC			579.99
10731	APPLIED IMAGING		
1110964	COPY MACHINE CONTRACT		306.05
TOTAL FOR: APPLIED IMAGING			306.05
00045	BARTLETT, SANDY		
4/26/18	APRIL METER READS/MILEAGE		772.73
TOTAL FOR: BARTLETT, SANDY			772.73
10441	BFG SUPPLY		
979578-00	CEMETERY SUPPLIES		88.00
TOTAL FOR: BFG SUPPLY			88.00
10632	BIG BOILER BREWING LLC		
04/16/2018	COMMITTEE OF THE WHOLE MEETING 04/16/2018		165.35
TOTAL FOR: BIG BOILER BREWING LLC			165.35
10572	BMW OF GRAND RAPIDS		
151429	POLICE SALVAGE		1,490.36
TOTAL FOR: BMW OF GRAND RAPIDS			1,490.36
10483	BOURGETTE, BOB		
4/23/18	ROLLER RENTAL FOR AIRPORT		651.00
TOTAL FOR: BOURGETTE, BOB			651.00
10738	BROWN, AMY		
4/18/2018	CLERKS EDUCATION DAY MT PLEASANT		6.78
4/19/18	CLERK MTG MILEAGE		29.38
TOTAL FOR: BROWN, AMY			36.16
10532	BROWN, CASEY		
4/23/18	AIRPORT DUMPSTER FOR CLEAN UP DAY		280.00
TOTAL FOR: BROWN, CASEY			280.00
01916	BS&A SOFTWARE		
117485	DELINQ TAX & TIMESHEETS ANNUAL SUPPORT		507.00
TOTAL FOR: BS&A SOFTWARE			507.00
10744	C. FLY MARINE SERVICES, LLC		
634	SHOWBOAT GRANT		14,000.00
TOTAL FOR: C. FLY MARINE SERVICES, LLC			14,000.00
00884	CANFIELD, GREG		
5/3/2018	ESCROW REFUND		3,750.00
TOTAL FOR: CANFIELD, GREG			3,750.00

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Vendor Code	Vendor Name	Description	Amount
	Invoice		
REFUND UB	CARLSON, RANDY		
	05/03/2018	UB refund for account: 5-01530-1	2.41
TOTAL FOR: CARLSON, RANDY			2.41
10493	COMCAST CABLE		
	APRIL 2018	ACCOUNT STATEMENT	33.08
TOTAL FOR: COMCAST CABLE			33.08
10509	CONSUMERS ENERGY		
	3/23 - 4/19/2018	ACCOUNT STATEMENT	134.61
	3/23 - 4/25/2018	ACCOUNT STATEMENTS	4,325.39
TOTAL FOR: CONSUMERS ENERGY			4,460.00
01156	CURTIS CLEANERS		
	MARCH 2018	POLICE DRY CLEANING	343.75
TOTAL FOR: CURTIS CLEANERS			343.75
02035	DIGITAL OFFICE MACHINES, INC.		
	17959	POLICE COPY MACHINE CONTRACT	47.08
	17968	DPW COPY MACHINE	39.06
TOTAL FOR: DIGITAL OFFICE MACHINES, INC.			86.14
10303	ECO GREEN SUPPLY		
	14322	CEMETERY & PARKS SUPPLIES	556.37
TOTAL FOR: ECO GREEN SUPPLY			556.37
10485	ELECTIONSOURCE		
	2018-39030	ELECTION SUPPLIES	40.31
TOTAL FOR: ELECTIONSOURCE			40.31
10487	ENVIRONMENTAL RESOURCE ASSOCIATES		
	860896	WTP PROF SERVICES	313.73
TOTAL FOR: ENVIRONMENTAL RESOURCE ASSOCIATES			313.73
10536	FANDANGLED CUSTOM APPAREL & GIFTS		
	1492	PLANNING COMM NAME PLATES	53.00
TOTAL FOR: FANDANGLED CUSTOM APPAREL & GIFTS			53.00
00711	GERARD, LORI		
	4/30/2018	TAX & ASSESSING CLASS MILEAGE	13.41
TOTAL FOR: GERARD, LORI			13.41
01999	GODWIN'S ADA VILLAGE HARDWARE		
	079081	LEAF BLOWERS	710.90
TOTAL FOR: GODWIN'S ADA VILLAGE HARDWARE			710.90
01517	GR CITY TREASURER		
	18003739	TRAFFIC SIGNAL JAN - MAR 2018	796.32
TOTAL FOR: GR CITY TREASURER			796.32
00225	GRAND RAPIDS COMMUNITY COLLEGE		
	4/1 - 4/15/2018	TAX DISBURSEMENT	6.33
	4/16 - 4/30/2018	TAX DISBURSEMENT	186.14
TOTAL FOR: GRAND RAPIDS COMMUNITY COLLEGE			192.47

User: LORI

EXP CHECK RUN DATES 04/16/2018 - 05/03/2018

DB: Lowell

BOTH JOURNALIZED AND UNJOURNALIZED

PAID

Vendor Code	Vendor Name	Invoice	Description	Amount
MISC	GRAND RAPIDS POLICE DEPT.	04/30/2018	TRAINING	50.00
TOTAL FOR: GRAND RAPIDS POLICE DEPT.				50.00
02295	GRAYMONT WESTERN LIME INC.	110370	WTP QUICKLIME	6,501.60
TOTAL FOR: GRAYMONT WESTERN LIME INC.				6,501.60
01508	GTW	155138	EQUIP FUND	2.60
TOTAL FOR: GTW				2.60
00239	HARDING ENTERPRISES	8546	ASPHALT REPAIRS	3,037.00
TOTAL FOR: HARDING ENTERPRISES				3,037.00
00710	HAROLD ZEIGLER FORD, INC.	126001	POLICE INTERCEPTORS	60.60
TOTAL FOR: HAROLD ZEIGLER FORD, INC.				60.60
10350	INTERSTATE BILLING SERVICE, INC.	G51150	EQUIP R & M	18.59
TOTAL FOR: INTERSTATE BILLING SERVICE, INC.				18.59
10726	J&K CATERING	0003	SHOWBOAT CONSULT & TRAVEL	1,221.48
TOTAL FOR: J&K CATERING				1,221.48
00280	KAMMINGA & ROODVOETS, INC.	PYMT #2	BROADWAY STREET IMPROVEMENTS	374,421.92
TOTAL FOR: KAMMINGA & ROODVOETS, INC.				374,421.92
10501	KCAAO	4/25/18	2018 MEMBERSHIP DUES - J RASHID	75.00
TOTAL FOR: KCAAO				75.00
00291	KENT COUNTY ROAD COMMISSION	27770	HUDSON & BOWES TRAFFIC SIGNAL	1,365.62
TOTAL FOR: KENT COUNTY ROAD COMMISSION				1,365.62
00298	KENT COUNTY TREASURER	18041700557	DISPATCH SERVICES/LIEN	16,298.82
		18041700574	2017 PICTOMETRY PROJECT	285.83
TOTAL FOR: KENT COUNTY TREASURER				16,584.65
00300	KENT COUNTY TREASURER	4/1 - 4/15/2018	TAX DISBURSEMENT	42.37
		4/16 - 4/30/18	TAX DISBURSEMENT	1,083.58
		4/24/18	TRAILER FEES	315.00
TOTAL FOR: KENT COUNTY TREASURER				1,440.95
00303	KENT DISTRICT LIBRARY	4/1 - 4/15/2018	TAX DISBURSEMENT	4.16
TOTAL FOR: KENT DISTRICT LIBRARY				4.16

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Vendor Code	Vendor Name	Invoice	Description	Amount
00302	KENT INTERMEDIATE SCHOOL DIST.			
	4/1 - 4/15/2018	TAX DISBURSEMENT		20.19
	4/16 - 4/30/18	TAX DISBURSEMENT		593.30
TOTAL FOR: KENT INTERMEDIATE SCHOOL DIST.				613.49
02272	KENTWOOD SALES CORPORATION			
	5100	TRASH BAGS - PARKS		1,227.85
TOTAL FOR: KENTWOOD SALES CORPORATION				1,227.85
02209	KERKSTRA PORTABLE, INC.			
	120466	PORTABLE RESTROOMS - REC PARK		210.00
	121003	PORTABLE RESTROOM - CREEKSIDE		85.00
	121344	PORTABLE RESTROOMS - OAKWOOD		80.00
TOTAL FOR: KERKSTRA PORTABLE, INC.				375.00
01927	LASERS RESOURCE			
	255497	CITY HALL COPY MACHINE		125.00
TOTAL FOR: LASERS RESOURCE				125.00
01374	LOWELL AREA HISTORICAL MUSEUM			
	4/1 - 4/15/2018	TAX DISBURSEMENT		0.86
	4/16 - 4/30/18	TAX DISBURSEMENT		25.35
TOTAL FOR: LOWELL AREA HISTORICAL MUSEUM				26.21
00562	LOWELL AREA SCHOOLS			
	4/1 - 4/15/2018	TAX DISBURSEMENT		47.55
	4/16 - 4/30/18	TAX DISBURSEMENT		746.99
	4/19/2018	LCTV ENDOWMENT GRANT		2,429.12
TOTAL FOR: LOWELL AREA SCHOOLS				3,223.66
00341	LOWELL LIGHT & POWER			
	3121	STREET LIGHT R & M		2,543.56
	3122	MONTHLY ACCESS POINT		986.87
	APRIL 2018	ELECTRIC STATEMENTS		16,793.63
TOTAL FOR: LOWELL LIGHT & POWER				20,324.06
10521	MACATAWA BANK			
	4/13/2018	INSTALLMENT LOAN SERIES 2015		11,148.61
TOTAL FOR: MACATAWA BANK				11,148.61
REFUND TAX	MAIN STREET BBQ			
	04/27/2018	2017 Sum Tax Refund 41-50-72-004-274		30.91
TOTAL FOR: MAIN STREET BBQ				30.91
10525	MICHIGAN ASSOC OF PLANNING			
	4/10/2018	MEMBERSHIP 2018-2019 PLANNING COMMISSION		650.00
TOTAL FOR: MICHIGAN ASSOC OF PLANNING				650.00
10747	MICHIGAN DEPT OF AGRICULTURE			
	WLW18-329	WHEEL LOAD WEIGHER CALIBRATION - LPD		145.00
TOTAL FOR: MICHIGAN DEPT OF AGRICULTURE				145.00
00410	MICHIGAN HISTORIC PRESERVATION			
	2018 DUES	MHPN DUE FOR COMMISSIONERS		150.00
TOTAL FOR: MICHIGAN HISTORIC PRESERVATION				150.00

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	Invoice		
10665	MISS P'S CATERING		
	4/28/2018	BUDGET MEETING LUNCH	118.00
TOTAL FOR: MISS P'S CATERING			118.00
00424	MML WORKERS' COMP FUND		
	3015205	WORKERS COMP FUND 18-19	11,224.00
TOTAL FOR: MML WORKERS' COMP FUND			11,224.00
00426	MODEL COVERALL SERVICE, INC.		
	APRIL 2018	LIBRARY RUGS	255.92
TOTAL FOR: MODEL COVERALL SERVICE, INC.			255.92
10356	NELSON, ERIC		
	4/13/18	AIRPORT SUPPLIES	23.48
	4/20/18	AIRPORT FUEL FOR MOWERS	60.25
TOTAL FOR: NELSON, ERIC			83.73
00468	NYE UNIFORM COMPANY		
	648231	POLICE UNIFORMS	237.75
TOTAL FOR: NYE UNIFORM COMPANY			237.75
10748	O'REILLY FIRST CALL		
	4846-159255	WATER DEPT R & M	42.47
TOTAL FOR: O'REILLY FIRST CALL			42.47
00499	PETTY CASH		
	04/25/2018	PETTY CASH 4/25/2018	92.79
TOTAL FOR: PETTY CASH			92.79
01161	PITSCH COMPANIES		
	84X00013	DEMO RICHARDS PARK SHED	45.68
TOTAL FOR: PITSCH COMPANIES			45.68
01270	PLUMMERS ENVIRONMENTAL SERVICE		
	1868640	JETTED SEWER LINES	508.50
TOTAL FOR: PLUMMERS ENVIRONMENTAL SERVICE			508.50
00512	PREIN & NEWHOF, INC.		
	43967	CONSULTING	432.00
	43970	SAW GRANT	44,847.07
	43972	S BROADWAY INFRASTRUCTURE	23,875.97
	43974	LITEHOUSE -WTP CAPACITY	883.00
TOTAL FOR: PREIN & NEWHOF, INC.			70,038.04
02331	PROGRESSIVE HEATING COOLING, CORP.		
	2014742	LIBRARY R & M	1,565.04
TOTAL FOR: PROGRESSIVE HEATING COOLING, CORP.			1,565.04
01159	PURCHASE POWER		
	MARCH 2018	POSTAGE	534.99
TOTAL FOR: PURCHASE POWER			534.99
10130	RASHID, JEFFREY		
	APRIL 2018	ASSESSING EXPENSES	25.62
TOTAL FOR: RASHID, JEFFREY			25.62

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	Invoice		
00523	RAYNOR OVERHEAD DOOR OF GRAND		
	28705	FOREMAN BUILDING DOOR	340.00
TOTAL FOR: RAYNOR OVERHEAD DOOR OF GRAND			340.00
10133	RED CREEK		
	84R00428	TRASH SERVICES	575.53
TOTAL FOR: RED CREEK			575.53
10378	RUESINK, KATHIE		
	04/10/2018	CLEANING LIBRARY AND CITY HALL 3/28-4/10	660.00
	696/697	CLEANING SERVCIES	540.00
TOTAL FOR: RUESINK, KATHIE			1,200.00
10691	RYAN EXCAVATING LLC		
	2017-0295	CURB 141 S WEST ST	550.00
TOTAL FOR: RYAN EXCAVATING LLC			550.00
00605	STATE OF MICHIGAN		
	F216 760 115 361	LICENSE RENEWAL - SCOTT FOSBURG	60.00
TOTAL FOR: STATE OF MICHIGAN			60.00
02032	STEALTH PEST MANAGEMENT LLC		
	MARCH 2018	PEST CONTROL	180.00
TOTAL FOR: STEALTH PEST MANAGEMENT LLC			180.00
REFUND UB	STEVENSON, KIRK		
	05/03/2018	UB refund for account: 3-01220-3	4.53
TOTAL FOR: STEVENSON, KIRK			4.53
REFUND UB	STONE, MATTHEW		
	05/03/2018	UB refund for account: 3-04022-12	158.08
TOTAL FOR: STONE, MATTHEW			158.08
10583	SUEZ WATER ENVIRONMENTAL SVC INC		
	201833753	PROFESSIONAL SVC APRIL 2018	36,852.48
TOTAL FOR: SUEZ WATER ENVIRONMENTAL SVC INC			36,852.48
10678	SUNBELT RENTALS		
	78307107-001	CHIPPER RENTAL	1,003.86
TOTAL FOR: SUNBELT RENTALS			1,003.86
02473	SUPERIOR ASPHALT, INC.		
	54991	STREET SUPPLIES	941.25
TOTAL FOR: SUPERIOR ASPHALT, INC.			941.25
10514	SUPPLYGEEKS		
	544609-0	OFFICE SUPPLIES	99.84
TOTAL FOR: SUPPLYGEEKS			99.84
00628	TERMINAL SUPPLY CO.		
	7211	EQUIP FUND R & M	308.74
TOTAL FOR: TERMINAL SUPPLY CO.			308.74

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Vendor Code	Vendor Name	Invoice	Description	Amount
00630	THORNAPPLE RIVER NURSERY, INC.	10638	WOOD CHIPS DDA	42.00
TOTAL FOR: THORNAPPLE RIVER NURSERY, INC.				42.00
00633	TIP TOP GRAVEL CO.	044511	TOP SOIL	224.91
TOTAL FOR: TIP TOP GRAVEL CO.				224.91
00930	TRUCK & TRAILER SPECIALTIES	DSO002498	EQUIP FUND R & M	743.75
TOTAL FOR: TRUCK & TRAILER SPECIALTIES				743.75
10069	TRUGREEN	80372550	LAWN SERVICE - REC PARK	123.00
		80378629	LAWN SERVICE - WTP	110.85
TOTAL FOR: TRUGREEN				233.85
10484	VERGENNES BROADBAND	3521-20180416-1	AIRPORT INTERNET	49.99
TOTAL FOR: VERGENNES BROADBAND				49.99
02277	VERIZON WIRELESS	9805210170	ACCOUNT STATEMENT	158.13
		9805254333	ACCOUNT STATEMENT	40.01
TOTAL FOR: VERIZON WIRELESS				198.14
00673	VWR INTERNATIONAL LLC	8081952887	WTP PETRI DISH	386.80
TOTAL FOR: VWR INTERNATIONAL LLC				386.80
10308	W. MI CRIMINAL JUSTICE TRAINING	3420	MCOLES FALL 2017	234.73
TOTAL FOR: W. MI CRIMINAL JUSTICE TRAINING				234.73
01759	WEATHER SHIELD INC	12938	WTP ROOF REPAIR	282.09
TOTAL FOR: WEATHER SHIELD INC				282.09
REFUND UB	WHALEY, KEVIN	05/03/2018	UB refund for account: 5-03920-12	10.10
TOTAL FOR: WHALEY, KEVIN				10.10
00692	WILLIAMS & WORKS INC.	84620	ACCOUNT STATMENT	5,247.00
		84801	STREET ASSET MGMT	1,865.00
TOTAL FOR: WILLIAMS & WORKS INC.				7,112.00
02184	WMRCA	SPRING 2018	EDUCATION SESSION 6/8/18 - ULLERY & A BROWN	40.00
TOTAL FOR: WMRCA				40.00
TOTAL - ALL VENDORS				611,657.69

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Fund 101 GENERAL FUND					
Dept 000					
101-000-222.000	DUE TO COUNTY-TRAILER FEE	KENT COUNTY TREASURER	TRAILER FEES	63.00	71101
101-000-225.000	DUE TO SET -TRAILER FEES	KENT COUNTY TREASURER	TRAILER FEES	252.00	71101
101-000-264.003	WORKERS COMP INSURANCE PA	MML WORKERS' COMP FUND	WORKERS COMP FUND 18-19	11,224.00	71161
Total For Dept 000				11,539.00	
Dept 101 COUNCIL					
101-101-955.000	MISCELLANEOUS EXPENSE	PETTY CASH	PETTY CASH 4/25/2018	42.36	71086
Total For Dept 101 COUNCI				42.36	
Dept 172 MANAGER					
101-172-955.000	MISCELLANEOUS EXPENSE	MISS P'S CATERING	BUDGET MEETING LUNCH	118.00	71160
Total For Dept 172 MANAGE				118.00	
Dept 191 ELECTIONS					
101-191-740.000	OPERATING SUPPLIES	ELECTIONSOURCE	ELECTION SUPPLIES	40.31	71140
Total For Dept 191 ELECTI				40.31	
Dept 209 ASSESSOR					
101-209-740.000	OPERATING SUPPLIES	KENT COUNTY TREASURER	2017 PICTOMETRY PROJECT	285.83	71100
101-209-860.000	TRAVEL EXPENSES	RASHID, JEFFREY	ASSESSING EXPENSES	25.62	71118
101-209-955.000	MISCELLANEOUS EXPENSE	KCAAO	2018 MEMBERSHIP DUES - J	75.00	71098
Total For Dept 209 ASSESS				386.45	
Dept 215 CLERK					
101-215-730.000	POSTAGE	PURCHASE POWER	POSTAGE	534.99	71117
101-215-860.000	TRAVEL EXPENSES	BROWN, AMY	CLERK MTG MILEAGE	29.38	71090
101-215-864.000	CONFERENCES & CONVENTIONS	BROWN, AMY	CLERKS EDUCATION DAY MT P	6.78	71090
101-215-955.000	MISCELLANEOUS EXPENSE	BIG BOILER BREWING LLC	COMMITTEE OF THE WHOLE ME	165.35	71078
101-215-955.000	MISCELLANEOUS EXPENSE	PETTY CASH	PETTY CASH 4/25/2018	4.93	71086
101-215-955.000	MISCELLANEOUS EXPENSE	FANDANGLED CUSTOM APPAREL	PLANNING COMM NAME PLATES	17.66	71094
101-215-955.000	MISCELLANEOUS EXPENSE	WMRCA	EDUCATION SESSION 6/8/18	40.00	71181
Total For Dept 215 CLERK				799.09	
Dept 253 TREASURER					
101-253-860.000	TRAVEL EXPENSES	GERARD, LORI	TAX & ASSESSING CLASS MIL	13.41	71142
Total For Dept 253 TREASU				13.41	
Dept 265 CITY HALL					
101-265-727.000	OFFICE SUPPLIES	SUPPLYGEEKS	OFFICE SUPPLIES	93.75	71120
101-265-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING LIBRARY AND CITY	360.00	71079
101-265-802.000	CONTRACTUAL	RED CREEK	TRASH SERVICES	94.45	71166
101-265-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING SERVCIES	390.00	71167
101-265-802.000	CONTRACTUAL	STEALTH PEST MANAGEMENT L	PEST CONTROL	50.00	71169
101-265-850.000	COMMUNICATIONS	LOWELL LIGHT & POWER	MONTHLY ACCESS POINT	403.10	71157
101-265-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENTS	1,184.35	71137
101-265-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	2,335.28	71157
Total For Dept 265 CITY H				4,910.93	
Dept 276 CEMETERY					
101-276-740.000	OPERATING SUPPLIES	BFG SUPPLY	CEMETERY SUPPLIES	88.00	71130
101-276-740.000	OPERATING SUPPLIES	ECO GREEN SUPPLY	CEMETERY & PARKS SUPPLIES	415.02	71139
101-276-740.000	OPERATING SUPPLIES	TIP TOP GRAVEL CO.	TOP SOIL	112.45	71175
101-276-744.000	UNIFORMS	PETTY CASH	PETTY CASH 4/25/2018	40.00	71086
101-276-802.000	CONTRACTUAL	KERKSTRA PORTABLE, INC.	PORTABLE RESTROOMS - OAKW	80.00	71154
101-276-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	150.08	71157
Total For Dept 276 CEMETE				885.55	
Dept 301 POLICE DEPARTMENT					
101-301-727.000	OFFICE SUPPLIES	SUPPLYGEEKS	OFFICE SUPPLIES	6.09	71120
101-301-744.000	UNIFORMS	CURTIS CLEANERS	POLICE DRY CLEANING	343.75	71081
101-301-744.000	UNIFORMS	NYE UNIFORM COMPANY	POLICE UNIFORMS	237.75	71113
101-301-803.000	DISPATCHING SERVICES	KENT COUNTY TREASURER	DISPATCH SERVICES/LIEN	16,298.82	71100

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Fund 101 GENERAL FUND					
Dept 301 POLICE DEPARTMENT					
101-301-850.000	COMMUNICATIONS	VERIZON WIRELESS	ACCOUNT STATEMENT	158.13	71122
101-301-850.000	COMMUNICATIONS	LOWELL LIGHT & POWER	MONTHLY ACCESS POINT	103.70	71157
101-301-957.000	TRAINING	GRAND RAPIDS POLICE DEPT.	TRAINING	50.00	71126
101-301-958.000	MI CRIMINAL JUSTIS TRAIN	W. MI CRIMINAL JUSTICE TR	MCOLES FALL 2017	234.73	71123
101-301-960.000	SALVAGE EXPENSES	BMW OF GRAND RAPIDS	POLICE SALVAGE	1,490.36	71131
101-301-960.000	SALVAGE EXPENSES	MICHIGAN DEPT OF AGRICULT	WHEEL LOAD WEIGHER CALIBR	145.00	71159
Total For Dept 301 POLICE				19,068.33	
Dept 400 PLANNING & ZONING					
101-400-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	ACCOUNT STATMENT	2,667.50	71125
101-400-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	ACCOUNT STATMENT	52.50	71125
101-400-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	ACCOUNT STATMENT	400.00	71125
101-400-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	ACCOUNT STATMENT	400.00	71125
101-400-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	ACCOUNT STATMENT	1,047.00	71125
101-400-801.000	PROFESSIONAL SERVICES	CANFIELD, GREG	ESCROW REFUND	3,750.00	71134
101-400-955.000	MISCELLANEOUS EXPENSE	FANDANGLED CUSTOM APPAREL	PLANNING COMM NAME PLATES	35.34	71094
101-400-955.000	MISCELLANEOUS EXPENSE	MICHIGAN ASSOC OF PLANNIN	MEMBERSHIP 2018-2019 PLAN	650.00	71110
Total For Dept 400 PLANNI				9,002.34	
Dept 441 DEPARTMENT OF PUBLIC WORKS					
101-441-802.000	CONTRACTUAL	STATE OF MICHIGAN	LICENSE RENEWAL - SCOTT F	60.00	71084
101-441-802.000	CONTRACTUAL	RED CREEK	TRASH SERVICES	207.86	71166
101-441-802.000	CONTRACTUAL	STEALTH PEST MANAGEMENT L	PEST CONTROL	50.00	71169
101-441-850.000	COMMUNICATIONS	COMCAST CABLE	ACCOUNT STATEMENT	33.08	71136
101-441-850.000	COMMUNICATIONS	LOWELL LIGHT & POWER	MONTHLY ACCESS POINT	25.24	71157
101-441-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENTS	606.53	71137
101-441-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	263.66	71157
101-441-926.000	STREET LIGHTING	LOWELL LIGHT & POWER	STREET LIGHT R & M	424.67	71108
101-441-926.000	STREET LIGHTING	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	1,218.20	71157
101-441-930.000	REPAIR & MAINTENANCE	RAYNOR OVERHEAD DOOR OF G	FOREMAN BUILDING DOOR	340.00	71165
Total For Dept 441 DEPART				3,229.24	
Dept 747 CHAMBER/RIVERWALK					
101-747-920.000	CHAMBER UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENTS	79.92	71137
101-747-920.000	CHAMBER UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	177.17	71157
Total For Dept 747 CHAMBE				257.09	
Dept 751 PARKS					
101-751-740.000	OPERATING SUPPLIES	ECO GREEN SUPPLY	CEMETERY & PARKS SUPPLIES	62.68	71139
101-751-740.000	OPERATING SUPPLIES	KENTWOOD SALES CORPORATIO	TRASH BAGS - PARKS	1,227.85	71153
101-751-740.000	OPERATING SUPPLIES	SUNBELT RENTALS	CHIPPER RENTAL	1,003.86	71172
101-751-740.000	OPERATING SUPPLIES	TIP TOP GRAVEL CO.	TOP SOIL	112.46	71175
101-751-802.000	CONTRACTUAL	KERKSTRA PORTABLE, INC.	PORTABLE RESTROOMS - REC	210.00	71154
101-751-802.000	CONTRACTUAL	KERKSTRA PORTABLE, INC.	PORTABLE RESTROOM - CREEK	85.00	71154
101-751-802.000	CONTRACTUAL	RED CREEK	TRASH SERVICES	225.72	71166
101-751-802.000	CONTRACTUAL	TRUGREEN	LAWN SERVICE - REC PARK	123.00	71177
101-751-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	282.86	71157
101-751-930.000	REPAIR & MAINTENANCE	HARDING ENTERPRISES	ASPHALT REPAIRS	1,392.00	71147
101-751-930.000	REPAIR & MAINTENANCE	PITSCH COMPANIES	DEMO RICHARDS PARK SHED	45.68	71164
Total For Dept 751 PARKS				4,771.11	
Dept 757 SHOWBOAT					
101-757-920.000	SHOWBOAT UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	44.77	71157
Total For Dept 757 SHOWBO				44.77	
Dept 790 LIBRARY					
101-790-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING LIBRARY AND CITY	300.00	71079
101-790-802.000	CONTRACTUAL	RED CREEK	TRASH SERVICES	47.50	71166
101-790-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING SERVCIES	150.00	71167
101-790-802.000	CONTRACTUAL	STEALTH PEST MANAGEMENT L	PEST CONTROL	40.00	71169

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Fund 101 GENERAL FUND					
Dept 790 LIBRARY					
101-790-850.000	COMMUNICATIONS	LOWELL LIGHT & POWER	MONTHLY ACCESS POINT	149.13	71157
101-790-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENTS	797.51	71137
101-790-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	1,399.33	71157
101-790-930.000	REPAIR & MAINTENANCE	PROGRESSIVE HEATING COOLI	LIBRARY R & M	1,565.04	71116
101-790-930.000	REPAIR & MAINTENANCE	MODEL COVERALL SERVICE, I	LIBRARY RUGS	255.92	71162
Total For Dept 790 LIBRAR				4,704.43	
Dept 803 HISTORICAL DISTRICT COMMISSION					
101-803-955.000	MISCELLANEOUS EXPENSE	MICHIGAN HISTORIC PRESERV	MHPN DUE FOR COMMISSIONER	150.00	71111
Total For Dept 803 HISTOR				150.00	
Dept 804 MUSEUM					
101-804-887.000	CONTRIBUTIONS & MAINTENAN	STEALTH PEST MANAGEMENT L	PEST CONTROL	40.00	71169
101-804-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENTS	439.04	71137
101-804-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	193.37	71157
101-804-955.000	PROPERTY TAX DISTRIBUTION	LOWELL AREA HISTORICAL MU	TAX DISBURSEMENT	0.86	71106
101-804-955.000	PROPERTY TAX DISTRIBUTION	LOWELL AREA HISTORICAL MU	TAX DISBURSEMENT	25.35	71155
Total For Dept 804 MUSEUM				698.62	
Total For Fund 101 GENERA				60,661.03	
Fund 202 MAJOR STREET FUND					
Dept 450 CAPITAL OUTLAY					
202-450-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	STREET ASSET MGMT	932.50	71180
Total For Dept 450 CAPITA				932.50	
Dept 463 MAINTENANCE					
202-463-740.000	OPERATING SUPPLIES	SUPERIOR ASPHALT, INC.	STREET SUPPLIES	470.63	71173
Total For Dept 463 MAINT				470.63	
Dept 474 TRAFFIC					
202-474-802.000	CONTRACTUAL	GR CITY TREASURER	TRAFFIC SIGNAL JAN - MAR	796.32	71095
Total For Dept 474 TRAFFI				796.32	
Total For Fund 202 MAJOR				2,199.45	
Fund 203 LOCAL STREET FUND					
Dept 450 CAPITAL OUTLAY					
203-450-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	STREET ASSET MGMT	932.50	71180
Total For Dept 450 CAPITA				932.50	
Dept 463 MAINTENANCE					
203-463-740.000	OPERATING SUPPLIES	SUPERIOR ASPHALT, INC.	STREET SUPPLIES	470.62	71173
Total For Dept 463 MAINT				470.62	
Total For Fund 203 LOCAL				1,403.12	
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 463 MAINTENANCE					
248-463-740.000	OPERATING SUPPLIES	ECO GREEN SUPPLY	CEMETERY & PARKS SUPPLIES	78.67	71139
248-463-740.000	OPERATING SUPPLIES	THORNAPPLE RIVER NURSERY,	WOOD CHIPS DDA	42.00	71174
248-463-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	613.50	71157
248-463-930.000	REPAIR & MAINTENANCE	LOWELL LIGHT & POWER	STREET LIGHT R & M	2,118.89	71108
Total For Dept 463 MAINT				2,853.06	
Dept 740 COMMUNITY PROMOTIONS					
248-740-880.000	COMMUNITY PROMOTION	PETTY CASH	PETTY CASH 4/25/2018	5.50	71086
Total For Dept 740 COMMUN				5.50	
Total For Fund 248 DOWNT				2,858.56	
Fund 260 DESIGNATED CONTRIBUTIONS					
Dept 751 PARKS					
260-751-671.000	STONEY PLAYGROUND DONATIO	WILLIAMS & WORKS INC.	ACCOUNT STATMENT	680.00	71125
260-751-740.000	OPERATING SUPPLIES	J&K CATERING	SHOWBOAT CONSULT & TRAVEL	1,221.48	71149
260-751-801.000	PROFESSIONAL SERVICES	C. FLY MARINE SERVICES, L	SHOWBOAT GRANT	14,000.00	71133

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Fund 260 DESIGNATED CONTRIBUTIONS					
Dept 751 PARKS					
260-751-974.000	LAND IMPROVEMENTS	HARDING ENTERPRISES	ASPHALT REPAIRS	1,645.00	71147
Total For Dept 751 PARKS				17,546.48	
Total For Fund 260 DESIGN				17,546.48	
Fund 581 AIRPORT FUND					
Dept 000					
581-000-740.000	OPERATING SUPPLIES	NELSON, ERIC	AIRPORT SUPPLIES	23.48	71083
581-000-740.000	OPERATING SUPPLIES	BROWN, CASEY	AIRPORT DUMPSTER FOR CLEA	280.00	71091
581-000-740.000	OPERATING SUPPLIES	NELSON, ERIC	AIRPORT FUEL FOR MOWERS	60.25	71112
581-000-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENTS	686.96	71137
581-000-930.000	REPAIR & MAINTENANCE	BOURGETTE, BOB	ROLLER RENTAL FOR AIRPORT	651.00	71089
581-000-955.000	MISCELLANEOUS EXPENSE	VERGENNES BROADBAND	AIRPORT INTERNET	49.99	71085
Total For Dept 000				1,751.68	
Total For Fund 581 AIRPOR				1,751.68	
Fund 590 WASTEWATER FUND					
Dept 000					
590-000-043.000	DUE FROM EARTH TECH	LOWELL LIGHT & POWER	MONTHLY ACCESS POINT	155.18	71157
590-000-043.000	DUE FROM EARTH TECH	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	4,489.96	71157
590-000-276.000	Sewer	CARLSON, RANDY	UB refund for account: 5-	1.82	71135
590-000-276.000	Sewer Inside 5/8"	STONE, MATTHEW	UB refund for account: 3-	14.64	71171
590-000-276.000	Sewer Inside 5/8"	WHALEY, KEVIN	UB refund for account: 5-	0.61	71179
Total For Dept 000				4,662.21	
Dept 550 TREATMENT					
590-550-801.000	PROFESSIONAL SERVICES	PREIN & NEWHOF, INC.	SAW GRANT	44,847.07	71115
590-550-801.000	PROFESSIONAL SERVICES	PREIN & NEWHOF, INC.	LITEHOUSE -WTP CAPACITY	883.00	71115
590-550-802.000	CONTRACTUAL	SUEZ WATER ENVIRONMENTAL	PROFESSIONAL SVC APRIL 20	36,852.48	71119
Total For Dept 550 TREATM				82,582.55	
Dept 551 COLLECTION					
590-551-801.000	PROFESSIONAL SERVICES	PREIN & NEWHOF, INC.	CONSULTING	432.00	71115
590-551-802.000	CONTRACTUAL	PLUMMERS ENVIRONMENTAL SE	JETTED SEWER LINES	508.50	71114
590-551-850.000	COMMUNICATIONS	VERIZON WIRELESS	ACCOUNT STATEMENT	20.01	71122
590-551-930.000	REPAIR & MAINTENANCE	O'REILLY FIRST CALL	WATER DEPT R & M	42.47	71163
590-551-970.000	CAPITAL OUTLAY	KAMMINGA & ROODVOETS, INC	BROADWAY STREET IMPROVEM	179,722.53	71150
590-551-970.000	CAPITAL OUTLAY	KENT COUNTY ROAD COMMISSI	HUDSON & BOWES TRAFFIC SI	1,365.62	71099
590-551-970.000	CAPITAL OUTLAY	PREIN & NEWHOF, INC.	S BROADWAY INFRASTRUCTURE	23,875.97	71115
Total For Dept 551 COLLEC				205,967.10	
Dept 552 CUSTOMER ACCOUNTS					
590-552-703.000	SALARIES-METER READS	BARTLETT, SANDY	APRIL METER READS/MILEAGE	354.48	71088
590-552-860.000	TRAVEL EXPENSES	BARTLETT, SANDY	APRIL METER READS/MILEAGE	31.89	71088
Total For Dept 552 CUSTOM				386.37	
Total For Fund 590 WASTEW				293,598.23	
Fund 591 WATER FUND					
Dept 000					
591-000-276.000	Water Inside 5/8"	CARLSON, RANDY	UB refund for account: 5-	0.59	71135
591-000-276.000	Water	STEVENSON, KIRK	UB refund for account: 3-	4.53	71170
591-000-276.000	Water	STONE, MATTHEW	UB refund for account: 3-	143.44	71171
591-000-276.000	Service On Fee	WHALEY, KEVIN	UB refund for account: 5-	9.49	71179
Total For Dept 000				158.05	
Dept 570 TREATMENT					
591-570-740.000	OPERATING SUPPLIES	VWR INTERNATIONAL LLC	WTP PETRI DISH	386.80	71178
591-570-743.000	CHEMICALS	GRAYMONT WESTERN LIME INC	WTP QUICKLIME	6,501.60	71145
591-570-801.000	PROFESSIONAL SERVICES	ENVIRONMENTAL RESOURCE AS	WTP PROF SERVICES	313.73	71141
591-570-802.000	CONTRACTUAL	TRUGREEN	LAWN SERVICE - WTP	110.85	71177
591-570-850.000	COMMUNICATIONS	LOWELL LIGHT & POWER	MONTHLY ACCESS POINT	150.52	71157

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Fund 591 WATER FUND					
Dept 570 TREATMENT					
591-570-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENTS	411.32	71137
591-570-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	4,601.07	71157
591-570-930.000	REPAIR & MAINTENANCE	ACCURATE CONCRETE COMPANY	WTP CONCRETE WORK	2,000.00	71080
591-570-930.000	REPAIR & MAINTENANCE	WEATHER SHIELD INC	WTP ROOF REPAIR	282.09	71124
Total For Dept 570 TREATM				14,757.98	
Dept 571 DISTRIBUTION					
591-571-802.000	CONTRACTUAL	RYAN EXCAVATING LLC	CURB 141 S WEST ST	550.00	71168
591-571-850.000	COMMUNICATIONS	VERIZON WIRELESS	ACCOUNT STATEMENT	20.00	71122
591-571-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENT	134.61	71092
591-571-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENTS	119.76	71137
591-571-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	1,024.38	71157
591-571-970.000	CAPITAL OUTLAY	KAMMINGA & ROODVOETS, INC	BROADWAY STREET IMPROVEM	194,699.39	71150
Total For Dept 571 DISTRI				196,548.14	
Dept 572 CUSTOMER ACCOUNTS					
591-572-703.000	SALARIES-METER READS	BARTLETT, SANDY	APRIL METER READS/MILEAGE	354.47	71088
591-572-860.000	TRAVEL EXPENSES	BARTLETT, SANDY	APRIL METER READS/MILEAGE	31.89	71088
Total For Dept 572 CUSTOM				386.36	
Total For Fund 591 WATER				211,850.53	
Fund 598 CABLE TV FUND					
Dept 000					
598-000-970.000	CAPITAL OUTLAY	LOWELL AREA SCHOOLS	LCTV ENDOWMENT GRANT	2,429.12	71156
Total For Dept 000				2,429.12	
Total For Fund 598 CABLE				2,429.12	
Fund 636 DATA PROCESSING FUND					
Dept 000					
636-000-801.000	PROFESSIONAL SERVICES	LASERS RESOURCE	CITY HALL COPY MACHINE	125.00	71105
636-000-801.000	PROFESSIONAL SERVICES	ADDORIO TECHNOLOGIES, LLC	PROFESSIONAL SERVICES	579.99	71129
636-000-802.000	CONTRACTUAL	APPLIED IMAGING	COPY MACHINE CONTRACT	306.05	71087
636-000-802.000	CONTRACTUAL	DIGITAL OFFICE MACHINES,	DPW COPY MACHINE	39.06	71093
636-000-802.000	CONTRACTUAL	BS&A SOFTWARE	DELINQ TAX & TIMESHEETS A	507.00	71132
636-000-802.000	CONTRACTUAL	DIGITAL OFFICE MACHINES,	POLICE COPY MACHINE CONTR	47.08	71138
Total For Dept 000				1,604.18	
Total For Fund 636 DATA P				1,604.18	
Fund 661 EQUIPMENT FUND					
Dept 895 FLEET MAINT. & REPLACEMENT					
661-895-740.000	OPERATING SUPPLIES	GTW	EQUIP FUND	2.60	71146
661-895-930.000	REPAIR & MAINTENANCE	TERMINAL SUPPLY CO.	EQUIP FUND R & M	308.74	71121
661-895-930.000	REPAIR & MAINTENANCE	HAROLD ZEIGLER FORD, INC.	POLICE INTERCEPTORS	60.60	71097
661-895-930.000	REPAIR & MAINTENANCE	INTERSTATE BILLING SERVIC	EQUIP R & M	18.59	71148
661-895-930.000	REPAIR & MAINTENANCE	TRUCK & TRAILER SPECIALTI	EQUIP FUND R & M	743.75	71176
661-895-981.000	EQUIPMENT	GODWIN'S ADA VILLAGE HARD	LEAF BLOWERS	710.90	71143
661-895-991.000	PRINCIPAL	MACATAWA BANK	INSTALLMENT LOAN SERIES 2	9,460.00	71082
661-895-995.000	INTEREST PAYABLE	MACATAWA BANK	INSTALLMENT LOAN SERIES 2	1,688.61	71082
Total For Dept 895 FLEET				12,993.79	
Total For Fund 661 EQUIPM				12,993.79	
Fund 703 CURRENT TAX COLLECTION FUND					
Dept 000					
703-000-222.000	DUE TO COUNTY-CURRENT TAX	KENT COUNTY TREASURER	TAX DISBURSEMENT	20.99	71102
703-000-222.000	DUE TO COUNTY-CURRENT TAX	KENT COUNTY TREASURER	TAX DISBURSEMENT	455.67	71151
703-000-223.000	DUE TO LIBRARY	KENT DISTRICT LIBRARY	TAX DISBURSEMENT	4.16	71103
703-000-225.000	DUE TO SCHOOLS	LOWELL AREA SCHOOLS	TAX DISBURSEMENT	47.55	71107
703-000-225.000	DUE TO SCHOOLS	LOWELL AREA SCHOOLS	TAX DISBURSEMENT	746.99	71156
703-000-228.009	DUE TO STATE-S.E.T.	KENT COUNTY TREASURER	TAX DISBURSEMENT	21.38	71102

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Fund 703 CURRENT TAX COLLECTION FUND					
Dept 000					
703-000-228.009	DUE TO STATE-S.E.T.	KENT COUNTY TREASURER	TAX DISBURSEMENT	627.91	71151
703-000-234.000	DUE TO INTERMED SCH DISTR	KENT INTERMEDIATE SCHOOL	TAX DISBURSEMENT	20.19	71104
703-000-234.000	DUE TO INTERMED SCH DISTR	KENT INTERMEDIATE SCHOOL	TAX DISBURSEMENT	593.30	71152
703-000-235.000	DUE TO COMMUNITY COLLEGE	GRAND RAPIDS COMMUNITY CO	TAX DISBURSEMENT	6.33	71096
703-000-235.000	DUE TO COMMUNITY COLLEGE	GRAND RAPIDS COMMUNITY CO	TAX DISBURSEMENT	186.14	71144
703-000-275.000	DUE TO TAXPAYERS	MAIN STREET BBQ	2017 Sum Tax Refund 41-50	30.91	71109
Total For Dept 000				2,761.52	
Total For Fund 703 CURREN				2,761.52	

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Fund Totals:					
			Fund 101 GENERAL FUND	60,661.03	
			Fund 202 MAJOR STREET FUN	2,199.45	
			Fund 203 LOCAL STREET FUN	1,403.12	
			Fund 248 DOWNTOWN DEVELOP	2,858.56	
			Fund 260 DESIGNATED CONTR	17,546.48	
			Fund 581 AIRPORT FUND	1,751.68	
			Fund 590 WASTEWATER FUND	293,598.23	
			Fund 591 WATER FUND	211,850.53	
			Fund 598 CABLE TV FUND	2,429.12	
			Fund 636 DATA PROCESSING	1,604.18	
			Fund 661 EQUIPMENT FUND	12,993.79	
			Fund 703 CURRENT TAX COLL	2,761.52	
				<hr/>	
				611,657.69	



LOWELL CITY ADMINISTRATION
INTER OFFICE MEMORANDUM

DATE: May 1, 2018

TO: Michael Burns
City Manager

FROM: Rich LaBombard
Assistant City Manager

RE: Hearthstone Design Studio
Showboat Interior Design Consultant

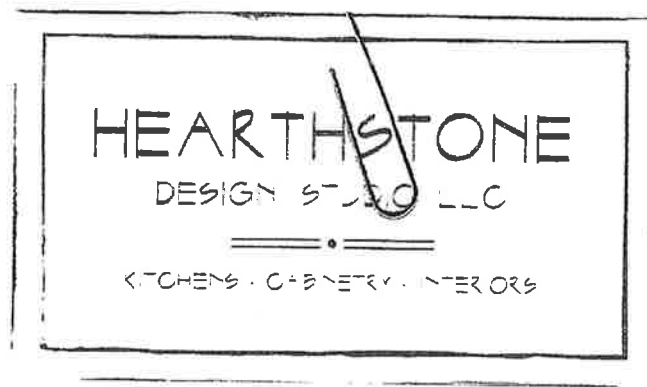
The Showboat Replacement Project is progressing more rapidly in recent weeks and engineering and design is underway on the new structure. Engineers working on the structure have requested additional information regarding interior fit and finishes and product specifications. Examples of product fit and finish decisions include items such as window and door selection and rough openings, trim material and finish, lighting, heating and cooling equipment, and elevator specifications.

With numerous technical questions regarding interior fit and finish, the City requested the professional services of Hearthstone Design Studio of Grand Rapids to serve as the interior designer of the Showboat Replacement Project. Owner, Ms. Shannon Parnofiello will work directly with the City's Project Manager, Showboat work group and engineers to develop a plan for the finish components on the new structure. Ms. Parnofiello has requested a retainer in the amount of \$20,000 for her services.

Funds for the interior design professional services are available in the:

Showboat Project Fund – 260-751-740-PK1701

I recommend the City Council accept Hearthstone Design Studio's proposal to provide interior design services for the Lowell Showboat Replacement Project for \$20,000 and authorize the Mayor and City Clerk to execute the Contract dated April 30, 2018.



May 3, 2018

**CONTRACT FOR INTERIOR DESIGN PROJECT MANAGEMENT FOR THE LOWELL SHOWBOAT
PROJECT 2018/2019**

Thank you for your consideration to contract with Shannon Parnofiello, the owner of Hearthstone Design Studio, LLC, to work as the lead Interior Design Project Manager for the Lowell Showboat Project 2018/2019

Contracted Method of work: At times a fee will be set to encompass the work that is estimated to be needed for a project, to encompass, in your case, the planning process and implementation through to completion of the project. This fee is usually set at the first meeting after discussing and viewing the scope of work, client's expectations and needs. We accomplished a reasonable expectation of scope of work and meetings required at the meeting on April 5, 2018. The fee is set to cover the designers estimated required hours of work and trips to the jobsite or construction site expected for the completion of each stage of the project that is described above.

The usual fee on a project with your parameters is around 2% to 3% of the expected cost to complete the project. In your case I am setting a *special* rate based only on your original budget amount of \$1 million. Extra costs above this will not have charges from Hearthstone applied.

This contract therefor will be set at \$20,000.00 and cover all meetings starting today 4/05/18 through 12/31/2019. If the project extends past the end date we will draft a new agreement based on the scope of work that is still needed to complete the project at that time.

In order to meet City of Lowell requirements for documentation for her services, Shannon Parnofiello will provide a monthly description of services and be compensated at the rate of \$125.00 per hour, not to exceed \$20,000.00 for the duration stated above for the project, and the City will be billed to the nearest quarter hour. Compensation will be paid on a monthly bases following the submission of an invoice and activity journal. Invoices will be submitted no later than the Monday preceding one of the City's regular council meetings

The one caveat to this contract agreement is: 1) In the event that the Showboat is built out of state and requires site visits from the designer to the shipyard site, the cost of travel, hotels and meals would be charged separately in the case above the agreed amount above. The time involved with the trip would be covered by the contracted amount above.

If any materials or sub-contractor services are requested from Hearthstone Design Studio, LLC, they will be quoted either per product/project or by the hour from contractors through Hearthstone Design Studio, LLC with a *special* price of wholesale or contractor cost + 15%.

I am excited at the possibility to work with you on a Historic Project for The City of Lowell! I look forward to lending my experience and expertise to your team.

Schedule of Payments for Contract upon acceptance:

Invoices will be submitted monthly, and will begin the first week of June, inclusive and retroactive to the first meeting required which was April 18th 2018.

TO ACCEPT PROPOSAL:

Date: _____

Signature of Designer Shannon Parnofiello

Signature of Mike DeVore, Mayor _____

Signature of Sue Ullery, City Clerk _____

Thank you,

Shannon Parnofiello, Senior Designer

Ph: 616.644.4617

Email: Shannon@HearthstoneDesignStudio.com

Website: www.HearthstoneDesignStudio.com



LOWELL CITY ADMINISTRATION
INTER OFFICE MEMORANDUM

DATE: May 1, 2018

TO: Michael Burns
City Manager

FROM: Rich LaBombard *RML*
Assistant City Manager

RE: City Hall Carpet Replacement *MB*
Second Floor

In March 2018, the Department of Public Works issued a Request for Proposals (RFP) to interested vendors to replace carpeting at City Hall and Lowell Light and Power. The City Hall portion of the RFP requested vendors to bid replacement of the existing broadloom carpeting on the second floor of City Hall. The carpeting is approximately 15 years old and has separated from the backing creating potential trip hazards in some of the public spaces.

Approximately 3,000 square feet of carpet are proposed to be replaced as well as the wall base trim. The carpeting will be replaced with a 24" x 24" carpet tile product that is easier to remove and replace when a section becomes stained or damaged. The low bid product is manufactured by Mannington Carpet, Estio product line. Vendors will be required to supply a quantity of back stock material for future maintenance needs. The City Clerk has a sample of the selected product.

Removal and installation will be coordinated with the vendor to minimize disruptions to City operations and meetings.

The following quotes were received:

Product Name	Beachum Flooring – Lowell	Forever Flooring - Lowell
Shaw – Chenille - Silver Sage	\$20,312	\$23,487.01
Shaw – Radiance - Kiwi Kani	\$19,193	\$20,543.83
Mannington – Color Anchor - Orchard	\$15,390	\$21,707.41
Mannington – Estio – Nassau	\$15,622	\$21,775.86

Funds for the planned capital improvement project are budgeted in:

- 101-265-975 - General Fund – City Hall – Building Improvements

I recommend the City Council accept the low bid from Beachum Flooring in the amount of \$15,622 to replace carpeting and wall base trim on the second floor of City Hall.

Lowell City Hall and Lowell Light and Power Carpet Replacement Bids

Bid Opening - Monday, April 9, 2018

Product	Bid - Beachum Flooring	Bid - Forever Flooring
City Hall - Shaw - Silver Sage Chenille	Twenty thousand three hundred twelve \$ 20,312	
LL&P - Philadelphia - Straight and Narrow	Sixteen thousand one hundred fifty eight \$ 16,158	
Radiance Tile Bid Alternate - City Hall - Shaw - Kiwi Kani	nineteen thousand one hundred ninety three \$ 19,193 \$ 19,193	
Color Anchor Bid Alternate - City Hall - Mannington - Orchard	fifteen thousand three hundred ninety \$ 15,390 \$ 15,390	
Estio Bid Alternate - City Hall - Mannington - St. Barts	fifteen thousand six hundred twenty two \$ 15,622 \$ 15,622	
Color Anchor Bid Alternate - LL&P - Mannington - Liquorice	Thirteen thousand five hundred sixty \$ 13,560 \$ 13,560	
LL&P - Shaw Ingrain Tile	seventeen thousand four hundred forty eight \$ 17,448 \$ 17,448	

Lowell City Hall and Lowell Light and Power Carpet Replacement Bids

Bid Opening - Monday, April 9, 2018

Product	Bid - Beachum Flooring	Bid - Forever Flooring	
City Hall - Shaw - Silver Sage	\$	\$ 23,487.01	
LL&P - Philadelphia - Straight and Narrow	\$	\$ 24,988.73	
Bid Alternate - City Hall - Shaw - Kiwi Kani	\$	\$ 20,543.83	
Bid Alternate - City Hall - Mannington - Orchard	\$	\$ 21,707.41	
Bid Alternate - City Hall - Mannington - St. Barts	\$	\$ 21,775.86	
Bid Alternate - LL&P - Mannington - Liquorice	\$	\$ 23,719.13	
SHAW - Trigrain 59339 32oz		\$ 22,015.42	



LOWELL CITY ADMINISTRATION
INTER OFFICE MEMORANDUM

DATE: May 3, 2018
TO: Mayor DeVore and the Lowell City Council
FROM: Michael T. Burns, City Manager *MTB*
RE: Budget Hearing

Attached is a public notice to set a public hearing date for the Fiscal Year 2018-19 on Monday May 21, 2018.

I recommend that the Lowell City Council set a public hearing on May 21, 2018 to review the Fiscal Year 2018-19 budget.



LOWELL CITY ADMINISTRATION
INTER OFFICE MEMORANDUM

DATE: May 4, 2018
TO: Mayor DeVore and the Lowell City Council
FROM: Michael T. Burns, City Manager *MTB*
RE: Section 19 reimbursement

The City will be eligible for Section 19 funding from the State of Michigan pertaining to the February flood event. This means additional costs taken on by the City to address the flood will be eligible for reimbursement. For example, overtime, additional police staffing, and equipment we rented strictly for the flood will be eligible for reimbursement. The City has calculated that we will be eligible for \$9,980.09.

In order for the city to be eligible, we must pass the attached resolution and submit this to the State of Michigan regarding funding. This resolution also requires the City to designate a point of contact that will be responsible for providing information and communicating with the state on this matter. Our contact will be City Treasurer, Sue Olin.

I am recommending the Lowell City Council to approve resolution 13-18 for the City of Lowell to be eligible for Section 19 reimbursement.

**CITY OF LOWELL
KENT COUNTY, MICHIGAN**

RESOLUTION NO. 13 - 18

**RESOLUTION APPROVING AND AUTHORIZING THE STATE
DISASTER CONTINGENCY FUND GRANT**

Councilmember _____, supported by Councilmember _____,
moved the adoption of the following:

**BE IT RESOLVED BY THE CITY COUNCIL (1) OF THE CITY OF LOWELL
(2) MICHIGAN**

WHEREAS, LOWELL (2), Michigan, is a political subdivision within the State of Michigan with an official emergency operations plan in compliance with Section 19 of the Emergency Management Act, 1976 PA 390, MCL 30.419, as amended.

WHEREAS, LOWELL (2), sustained severe losses of major proportions brought on by the Flood (3) resulting in the following conditions: (4). Elevated water levels of the Grand River.

WHEREAS, THE CITY COUNCIL (1), certifies that the Kent County (5) Emergency Operations Plan was implemented at the onset of the disaster on February 22, 2018 (6) and all applicable disaster relief forces identified therein were exhausted.

WHEREAS, as a direct result of the disaster, public damage and expenditures were extraordinary and place an unreasonably great financial burden on Lowell (2) \$9,980.09 (7)

NOW, THEREFORE BE IT RESOLVED THAT City Council (1) requests the Governor authorize a grant to the City of Lowell (2) from the State Disaster Contingency Fund pursuant to Section 19 of the Emergency Management Act, 1976 PA 390, MCL 30.419, as amended.

FURTHERMORE, Suzanne Olin (8) is authorized to execute for and in behalf of the City of Lowell (2) the application for financial assistance and to provide to the State any information required for that purpose.

YES: Councilmembers _____

NO: Councilmembers _____

ABSTAIN: Councilmembers _____

ABSENT: Councilmembers _____

RESOLUTION DECLARED ADOPTED.

Dated: May 7, 2018

Susan Ullery
City Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council at a regular meeting held on May 7, 2018, and that public notice of said meeting was given pursuant to, and in compliance with, Act 267 of the Public Acts of Michigan of 1976, as amended.

Dated: May 7, 2018

Susan Ullery
City Clerk

FLOOD EXPENSES**Supplies**

Inv. Date	Inv. #	Vendor Name	Item Purchased	Amount
2/26/2018	268776	CRC Contractor	Pumps	\$ 3,006.25
2/27/2018	268865	CRC Contractor	Pumps	\$ 1,553.00
0312/2018	673789	Bernards Hdwe	Gloves	\$ 60.94
2/25/2018	674630	Bernards Hdwe	Bag Sand	\$ 35.97
2/22/2018	Visa	Mernards	Rubber Boots	\$ 15.89
2/23/2018	Visa	Dicks Sporting	Waders	\$ 381.56
3/15/2018	100427057	Tractor Supply	Safety Vests	\$ 204.87
3/29/2018	91297	Sanisweep	Sweeping Roads	\$ 560.00
				\$ 5,818.48

Equipment and overtime

3/2/2018		Flood Overtime		\$ 1,750.51
3/16/2018		Flood Overtime		\$ 515.84
3/2/2018		Police payroll	added parttime officers	\$ 519.42
3/16/2018		Police payroll	added parttime officers	\$ 314.80
				\$ 3,100.57

Fuel

02/26-03/07/2018		Fuel		\$ 1,061.04
				\$ 1,061.04

<u>Total</u>				\$ 9,980.09
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LOWELL CITY ADMINISTRATION
INTER OFFICE MEMORANDUM

DATE: May 1, 2018

TO: Michael Burns *MB*
City Manager

FROM: Rich LaBombard *RML*
Assistant City Manager

RE: Hudson Street Utility Work

In preparation for the Kent County Road Commission's Hudson Street resurfacing project from the Grand River Bridge to the north City Limits which is tentatively planned for June 2018, the Department of Public Works requested quotes from qualified contractors to replace water valve box and sanitary sewer castings in the Hudson Street right-of-way. Approximately 20 water valve boxes and 20 sanitary sewer castings are proposed to be replaced within the project limits in advance of the resurfacing work. The replacement is necessary because valve boxes and sanitary sewer castings become damaged, settle over time or become unlevelled, and impact street ride quality.

With relatively short notice to get the project implemented, the DPW opted to contact three independent contractors to obtain quotes for the proposed utility work rather than bid the project. The following responses were received:

- Kamminga & Roodvoets – Grand Rapids \$55,200
- Lee's Trenching – Byron Center Turned down the work
- Ground Hawg Excavating -- Lowell No Response

Funds for the work are available in the following account:

- 590-551-970 – Wastewater Fund – Collection – Capital Outlay - \$17,200
- 591-571-970 -- Water Fund – Distribution – Capital Outlay - \$38,000

I recommend the City accept Kamminga & Roodvoet's quote of \$55,200 and authorize the Mayor and City Clerk to execute the contract on behalf of the City Council.

CITY OF LOWELL - VALVE BOX / CASTING ADJ



KAMMINGA & ROODVOETS, INC.

3435 BROADMOOR S.E.
GRAND RAPIDS, MI 49512

PH 616-949-0800
FX 616-949-1894

April 2, 2018

ITEM NO.	DESCRIPTION	QUANTITY	U/M	UNIT PRICE	TOTAL AMOUNT
E1	WATER VALVE BOX REPLACEMENT / ADJ	20	EA	\$ 1,900.00	\$ 38,000.00
E2	SANITARY DS COVER, ADJ	20	EA	\$ 860.00	\$ 17,200.00

Notes:

All traffic control devices and flagging included.

Valve boxes, DS frame and covers provided by City of Lowell - Water Department.

Cross-section included in pricing: 4" Bit over 8" Aggbase.

Sanitary MH Adj includes up to 6" depth, anything greater requires additional pay of Adj DS, Added Depth.

No portion of the quote may be deleted without prior consent.

No Sunday or night work is included.

K & R will pay the wage rates contained in the contract documents.

Railroad fees (insurance, flagging, and Inspection) by others, if applicable.



LOWELL CITY ADMINISTRATION
INTER OFFICE MEMORANDUM

DATE: May 3, 2018

TO: Mayor DeVore and the Lowell City Council

FROM: Michael T. Burns, City Manager MB

RE: Village of Caledonia gaining membership to GVMC

As your representative for the Grand Valley Metropolitan Council (GVMC), I am informing you of a request from the Village of Caledonia gaining membership to the organization.

As part of the GVMC bylaws, membership by a municipality is made via a council resolution from each representative community.

I recommend that the City of Lowell approve Resolution 14-18 granting the Village of Caledonia membership into the Grand Valley Metropolitan Council.

**RESOLUTION 14-18 TO APPROVE AMENDMENT NO. 40 IN
THE ARTICLES OF INCORPORATION OF THE
GRAND VALLEY METROPOLITAN COUNCIL**

WHEREAS, the members of Grand Valley Metropolitan Council ("Metro Council") have by majority vote approved Amendment No. 40 (Addition of the Village of Caledonia) in the Articles of Incorporation of Grand Valley Metropolitan Council; and

WHEREAS, the amendments have now been submitted for approval by the legislative bodies of the local governmental units that belong to Metro Council; and

WHEREAS, the _____ of the _____
of _____ has considered Amendment No. 40 in the Articles of
Incorporation of Metro Council.

NOW, THEREFORE, RESOLVED:

1. Amendment No. 40 in the Articles of Incorporation of Grand Valley Metropolitan Council is hereby APPROVED.

ADOPTED this _____ day of _____, by the
_____ of the _____ of _____, by a
vote of _____ members voting in favor thereof and _____ members voting against.

AMENDMENT NO. 40

To Add the Village of Caledonia as a Member

1. The first paragraph of the Articles of Incorporation is hereby amended to read in its entirety as follows:

ARTICLES OF INCORPORATION GRAND VALLEY METROPOLITAN COUNCIL

These Articles of Incorporation are adopted and executed by the incorporating units ("Units"), the City of Grand Rapids, the City of Kentwood, the City of East Grand Rapids, the City of Grandville, the City of Rockford, the City of Hudsonville, the City of Cedar Springs, Byron Township, Plainfield Township, Alpine Township, Gaines Township, Kent County, Grand Rapids Township, Algoma Township, City of Coopersville, City of Greenville, City of Ionia, City of Walker, Courtland Township, City of Wayland, City of Hastings, Village of Middleville, Tallmadge Township, Georgetown Township, Ottawa County, Caledonia Township, Cannon Township, Allendale Township, Cascade Township, Jamestown Township, the City of Wyoming, the City of Lowell, the City of Belding, Ada Township, the Village of Sand Lake, Lowell Township, Nelson Township, the Village of Sparta, and the Village of Caledonia for the purpose of constituting a Metropolitan Council pursuant to the provisions of Act No. 292 of the Michigan Public Acts of 1989 (the "Act").



GRAND VALLEY METROPOLITAN COUNCIL

ADA TOWNSHIP • ALGOMA TOWNSHIP • ALLENDALE TOWNSHIP • ALPINE TOWNSHIP • BELDING • BYRON TOWNSHIP • CALEDONIA TOWNSHIP • CANNON TOWNSHIP • CASCADE TOWNSHIP • CEDAR SPRINGS
COOPERSVILLE • COURTLAND TOWNSHIP • EAST GRAND RAPIDS • GAINES TOWNSHIP • GEORGETOWN TOWNSHIP • GRAND RAPIDS • GRAND RAPIDS TOWNSHIP • GRANDVILLE • GREENVILLE • HASTINGS
HUDSONVILLE • IONIA • JAMESTOWN TOWNSHIP • KENT COUNTY • KENTWOOD • LOWELL • LOWELL TOWNSHIP • MIDDLEVILLE • NELSON TOWNSHIP • OTTAWA COUNTY • PLAINFIELD TOWNSHIP • ROCKFORD • SAND
LAKE • SPARTA • TALLMADGE TOWNSHIP • WALKER • WAYLAND • WYOMING

May 4, 2018

To: Clerks of all Local
Governmental Members of
Grand Valley Metropolitan Council

As you may know, on March 1, 2018, the Grand Valley Metropolitan Council approved a motion to add the Village of Caledonia as a member community. Amendment No. 40 to the Articles of Incorporation is required to officially add the Village of Caledonia as a GVMC member.

After the public notice is printed in a paper of general circulation (the Advance – All Areas on March 18th), the Amendment must be approved by **all** of the local governmental units that have representatives on Metro Council. **Please submit this amendment to the members of your legislative body for their vote of approval after March 18th.**

Enclosed for your convenience is a descriptive narrative of Amendment No. 40 for your Board / Council to review and a sample resolution to adopt.

Upon approval of the amendment by your legislative body, please arrange for the resolution to be signed and returned to me showing the date of adoption.

If I can assist you in any way, please let me know.

Thank you.

Yours Truly,

Gayle L. McCrath
Director of Administration
And Human Resources
Grand Valley Metropolitan Council

APPOINTMENTS

Expires

Board of Review

Vacancy (Herb Vanderbilt – Resigned 04/16/18)

06/30/2020

Vacancy (Nancy Wood-Currently Serving)

06/30/2018

Light and Power Board

Vacancy (Jeff Dickerman-Currently Serving)

06/30/2018

Lowell Area Recreation Authority

Vacancy (Greg Canfield-Currently Serving)

11/15/2018

Local Officers Compensation Commission

Vacancy (Barb Zandstra – Resigned 03/20/18)

06/30/2021

LCTV Endowment Board

Vacancy (Barb Zandstra – Resigned 03/20/18)

12/31/2018

Planning Commission

Vacancy (Kelly Breimayer- Currently Serving)

06/30/2018

Kelly Breimayer also needs to be sworn in after May 14th 2018
(resident for 1 year)

Vacancy (Bruce Barker- Currently Serving)

06/30/2018