



**301 East Main Street
Lowell, Michigan 49331
Phone (616) 897-8457
Fax (616) 897-4085**

**CITY OF LOWELL
CITY COUNCIL AGENDA
MONDAY, AUGUST 19, 2019, 7:00 P.M.**

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL

2. CONSENT AGENDA

- Approval of the Agenda.
- Approve and place on file the Regular and Closed minutes of the August 5, 2019 City Council meetings.
- Authorize payment of invoices in the amount of \$318,143.14.

3. CITIZEN DISCUSSION FOR ITEMS NOT ON THE AGENDA

IF YOU WISH TO ADDRESS AN AGENDA ITEM, PUBLIC COMMENT FOR EACH ITEM WILL OCCUR AFTER THE INITIAL INFORMATION IS SHARED ON THE MATTER AND INITIAL DELIBERATIONS BY THE PUBLIC BODY. PUBLIC COMMENT WILL OCCUR BEFORE A VOTE ON THE AGENDA ITEM OCCURS.

4. OLD BUSINESS.

- a. Adult Use Marijuana Ordinances – (only if necessary)
- b. City Income Tax
 - Update
 - Administration Services
- c. Main and Hudson Traffic Signal
- d. Ware Road Update

5. NEW BUSINESS

- a. Larkins Restaurant – Chili Cook-Off Street Closure Request.
- b. Pink Arrow Pride Day and Resolution 27-19

6. BOARD/COMMISSION REPORTS

7. MONTHLY REPORTS

8. MANAGER'S REPORT

9. APPOINTMENTS

10. COUNCIL COMMENTS

11. ADJOURNMENT

NOTE: Any person who wishes to speak on an item included on the printed meeting agenda may do so. Speakers will be recognized by the Chair; at which time they will be allowed five (5) minutes maximum to address the Council. A speaker representing a subdivision association or group will be allowed ten (10) minutes to address the Council.



301 East Main Street
Lowell, Michigan 49331
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www.ci.lowell.mi.us

MEMORANDUM

TO: Lowell City Council

FROM: Michael Burns, City Manager

RE: Council Agenda for Monday, August 19, 2019

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4. OLD BUSINESS

- a. Adult Use Marijuana Ordinances – (only if necessary)
- b. City Income Tax. City Manager Michael Burns will provide an update.
 - Administration Proposal
- c. Main and Hudson Traffic Signal. City Manager Michael Burns will provide an update.
- d. Ware Road Update City Manager Michael Burns will provide an update.

5. NEW BUSINESS

- a. Larkins Restaurant – Chili Cook-Off Street Closure Request. Memo is provided by City Manager Michael Burns.

Recommended Motion: That the Lowell City Council approve the request for Larkin's Restaurant to close Broadway Street from south of the Post Office to Main Street on October 12, 2019, from 7 a.m. to 7 p.m.

- c. Pink arrow Pride Day and Resolution 27-19. Memo is provided by City Manager Michael Burns.

Recommended Motion: That the Lowell City Council to adopt Resolution 27-19 proclaiming Friday, September 13, 2019 as Pink Arrow Pride Day – Arrow Force XII in the City of Lowell.

6. BOARD/COMMISSION REPORTS
7. MONTHLY REPORTS
8. MANAGER'S REPORT
9. APPOINTMENTS
10. COUNCIL COMMENTS
11. ADJOURNMENT

**PROCEEDINGS
OF
CITY COUNCIL
OF THE
CITY OF LOWELL
MONDAY, AUGUST 05, 2019, 7:00 P.M.**

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL.

The Meeting was called to order at 7:00 p.m. by Mayor DeVore and City Clerk Sue Ullery called roll.

Present: Councilmembers Marty Chambers, Cliff Yankovich,, Greg Canfield and Mayor DeVore.

Absent: Councilmember Jim Salzwedel.

Also Present: City Manager Michael Burns, Chief of Police Steve Bukala, Lowell Light & Power General Manager Steve Donkersloot, City Clerk Sue Ullery and Director of Public Works Dan Czarnecki.

2. EXCUSE ABSENSES.

IT WAS MOVED BY CHAMBERS and seconded by CANFIELD to excuse the absence of Councilmember Jim Salzwedel.

YES: 4. NO: 0. ABSENT: 1. MOTION CARRIED.

3. APPROVAL OF THE CONSENT AGENDA.

- Approval of the Agenda as written.
- Approve and place on file the minutes of the regular minutes of the July 15, 2019 City Council Meeting.
- Authorize payment of invoices in the amount of \$479,165.11

IT WAS MOVED BY CANFIELD and seconded by CHAMBERS to approve the consent agenda as written.

YES: Mayor DeVore, Councilmember Yankovich, Councilmember Chambers, and Councilmember Canfield.

NO: None. ABSENT: Councilmember Salzwedel. MOTION CARRIED.

4. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA.

There were no comments.

5. OLD BUSINESS

a. City Income Tax.

City Manager Michael Burns gave an update on the City Income tax stating he has been working with a company named City Tax who is based out of Eaton Rapids and they handle software for the cities in Michigan that collect income tax. They administer on behalf of municipalities if you contract with them and they will do the whole process even the collection. They also handle a number of communities in Ohio and Georgia as well. We are waiting for a proposal from them and would like them to come to an upcoming Council meeting. Also, Burns stated he has been working with Mary Ann Sabo on the information campaign and he anticipates seeing a first draft of information later this week. Also, tonight under new business, Council will consider the adoption of Ordinance 19-04.

Councilmember Canfield asked what the fee schedule was for this and Burns stated it is based per return but he doesn't have the numbers yet.

Councilmember Yankovich stated that the Councilmembers are in favor of presenting the income tax proposal as an option to the voters.

b. Construction Engineering for Showboat and DPW Building.

City Manager Michael Burns stated Comprehensive Engineering is near completing the design services component of this project. We have separate proposals from them for engineering services for the Showboat Construction Documents and the renovation of the former DPW building adjacent to the Showboat. These proposals scope out services for building code compliance, plumbing, fire suppression, HVAC, electrical and structural systems for the proposed DPW building. For the Showboat, they propose services for the building code compliance, HVAC and the electrical system. Restrooms will be at the DPW building thus no plan for running water on the boat. They will be developing construction specs and bid packages for both the Showboat and DPW Building. The costs for services are the following:

- DPW Building - \$33,000 (will be paid by proceeds from fundraising)
- Showboat - \$42,000 (will be paid by grant proceeds)

Ken Reigler from Comprehensive Engineering introduced himself and answered questions.

IT WAS MOVED BY CHAMBERS and seconded by YANKOVICH to approve engineering services with Comprehensive Engineering for the DPW Building at a cost not to exceed \$33,000 and the Showboat for a cost not to exceed \$42,000.

YES: Councilmember Yankovich, Councilmember Chambers, Councilmember Canfield and Mayor DeVore.

NO: None.

ABSENT: Councilmember Salzwedel.

MOTION CARRIED.

c. Prein & Newhof – Change Order #5.

Brian Vilmont with Prein & Newhof spoke and explained the change order #5 in detail to the Council.

IT WAS MOVED BY CHAMBERS and seconded by YANKOVICH that the Lowell City Council approve Prein & Newhof Change Order #5.

YES: Councilmember Yankovich, Councilmember Chambers, Councilmember Canfield and Mayor

DeVore.

No: None.

ABSENT: Councilmember Salzwedel.

MOTION CARRIED.

d. Saw Grant Update – Maps.

Brian Vilmont with Prein & Newhof gave an update, explained what they found, provided maps and presented a video.

6. **NEW BUSINESS**

a. Ordinance 19-04 – to Amend Section 26-6, “Effective After Approval” of Chapter 26, “City Income Tax,” of the Code of Ordinance of the City of Lowell.

City Manager Michael Burns stated our charter amendment and ballot language have both been approved by Attorney General Dana Nessel and Governor Gretchen Whitmer. During the review process, they did require one modification to the Ordinance 19-02 approved in May pertaining to this. Ordinance 19-04 clarifies when an income tax would become effective being upon the addition of Chapter 9a consisting of Section 9a-1 (Power to Tax and Administer) to the Lowell City Charter should such change be approved by city voters at the general election to be held on November 5, 2019.

City Attorney Dick Wendt then provided an update on the change.

IT WAS MOVED BY CHAMBERS and seconded by YANKOVICH to approve Ordinance 19-04 as presented.

YES: Councilmember Canfield, Mayor DeVore, Councilmember Yankovich and Councilmember Chambers.

NO: None.

ABSENT: Councilmember Salzwedel.

MOTION CARRIED.

b. Salt Spreader #16-2 Replacement Purchase for #16 Plow Truck.

Utilities Supervisor Ralph Brecken provided the information for replacing the salter and explained the new type of salter they are looking at to purchase.

IT WAS MOVED BY CANFIELD and seconded by YANKOVICH to approve the purchase of a new salt spreader at a cost not to exceed \$21,799.

YES: Mayor DeVore, Councilmember Yankovich, Councilmember Chambers and Councilmember Canfield.

NO: None.

ABSENT: Councilmember Salzwedel

MOTION CARRIED.

c. #53 Mower Replacement Purchase.

Utilities Supervisor Ralph Brecken provided the information for replacing the #53 mower with a new mower.

IT WAS MOVED BY YANKOVICH and seconded by CHAMBERS that Lowell City Council approve the purchase of a new mower at a cost not to exceed \$7,759.

YES: Councilmember Yankovich, Councilmember Chambers, Councilmember Canfield and Mayor

DeVore.

NO: None.

ABSENT: Councilmember Salzwedel.

MOTION CARRIED.

d. Library Temperature Control System.

City Manager Michael Burns stated last fall, the City of Lowell received a grant from the Lowell Area Community Foundation to replace the aging temperature control building management system at the Englehardt Library in the amount of \$18,000. The building management system at the library is the original system and is obsolete. The City sought a quote from a company to install an upgrade to the current system and from the company that supplies the system for City Hall. The cost for the systems are the following:

- MCMI Facility Automation – Sterling Heights - \$15,300.
- Enertemp – Kentwood - \$23,500.

In our grant budget, we accounted for approximately \$3,000 for IT services from Addorio Technologies in the grant. The cost for the system from MCMI will allow us to use the \$18,000. from the grant and complete this with no more than \$300. in funds from the Data Processing Fund.

IT WAS MOVED BY YANKOVICH and seconded by CHAMBER to enter into agreement with MCMI Facility Automation to install an upgraded temperature control building management system for the Englehart Library at a cost not to exceed \$15,300.

YES: Councilmember Yankovich, Councilmember Chambers, Councilmember Canfield and Mayor DeVore.

NO: None.

ABSENT: Councilmember Salzwedel.

MOTION CARRIED.

e. MERS Annual Meeting Officer Delegate.

City Manager Michael Burns stated the 2019 Municipal Employees' Retirement (MERS) Annual Meeting is being held this year on October 3rd and 4th, 2019 at the Grand Traverse Resort in Traverse City, MI. Council needs to appoint an Employer Delegate to the Annual Meeting. Ballots were distributed to the employees and they selected Joe Baker as their delegate and Leslie Heffron as their alternate to represent the City of Lowell Employees.

IT WAS MOVED BY CHAMBERS and seconded by YANKOVICH to appoint Steve Donkersloot as the Employer Delegate for the 2019 MERS Annual Meeting.

YES: Councilmember Chambers, Councilmember Canfield and Mayor DeVore and Councilmember Yankovich.

NO: None.

ABSENT: Councilmember Salzwedel.

MOTION CARRIED.

7. BOARD/COMMISSION REPORTS.

Councilmember Canfield stated that Parks & Rec meet over at Creekside last month. They were going to tour the gardens but it was raining so it was postponed. They met under the canopy there and it was a pretty regular meeting. Todd Schaal attended for the second time as he has concerns over the wildflower gardens that are near the boat ramp and we explained those were maintenance free and we do not trim

them.

Mayor DeVore stated that the Fire Authority will meet on Monday August 12, 2019.

8. **MONTHLY REPORTS.**

There was none.

9. **MANAGERS REPORT.**

City Manager Michael Burns reported on the following:

- Welcome Dan Czarnecki to the City and look forward to working with him again. Dan brings a vast knowledge of Public Works and he is very good at what he does and he's going to be an excellent addition to our staff.
- Next Committee of the Whole Meeting will be held Monday, August 19, 2019 at 5:30 and the topic will be Recreational Marijuana. You will be getting the Zoning Amended Ordinance that the Planning Commission is recommending to you as well as the first draft of the Regulatory Ordinance to review and discuss.

10. **APPOINTMENTS.**

The Historic District Commission has two appointment openings. Application from Julie DeVoe for the Historic District Commission. It was a general consensus to appoint Julie DeVoe to the Historic District Board.

The Construction Board of Appeals still has one appointment opening.

City Manager Michael Burns stated Councilmembers can serve if you don't have someone else to fill an appointment. They would be representing themselves as a citizen and for the same term requirements as anyone else.

11. **COUNCIL COMMENTS.**

Councilmember Yankovich stated the corndogs are excellent at the Lowell Kent County Youth Fair.

12. **MOTION TO GO INTO CLOSED SESSION.**

IT WAS MOVED BY CHAMBERS and seconded by YANKOVICH to go into closed session at 7:56 p.m.

YES: Councilmember Canfield, Mayor DeVore, Councilmember Yankovich and Councilmember Chambers.

NO: None.

ABSENT: Councilmember Salzwedel

MOTION CARRIED.

13. **MOTION TO GO BACK INTO OPEN SESSION.**

IT WAS MOVED CANFIELD and seconded by CHAMBERS to return to open session at 8:42 p.m.
YES: Mayor DeVore, Councilmember Yankovich, Councilmember Chambers and Councilmember Canfield.

NO: None. ABSENT: Councilmember Salzwedel. MOTION CARRIED.

14. **ADJOURNMENT.**

IT WAS MOVED CANFIELD and seconded by CHAMBERS to adjourn at 8:42 p.m.

DATE:

APPROVED:

Mike DeVore, Mayor

Sue Ullery, Lowell City Clerk

**CITY OF LOWELL
KENT COUNTY, MICHIGAN**

ORDINANCE NO. 19-04

AN ORDINANCE TO AMEND SECTION 26-6, "EFFECTIVE AFTER APPROVAL" OF CHAPTER 26, "CITY INCOME TAX," OF THE CODE OF ORDINANCES OF THE CITY OF LOWELL

Councilmember CHAMBERS supported by Councilmember YANKOVICH moved the adoption of the following ordinance:

THE CITY OF LOWELL ORDAINS:

Section 1. Amendment of Section 26-6 of Chapter 26. Section 26-6 of Chapter 26 of the Code of Ordinances of the City of Lowell is amended to read as follows:

SECTION 26-6. – EFFECTIVE AFTER APPROVAL.

Pursuant to Section 2a of Act 284 (MCL 141.502a), the imposition of an excise tax on income under this ordinance shall not take effect until Chapter 9a "Income Taxation" consisting of Section 9a-1 "Power to Tax and Administer" is added to the Lowell City Charter. The text of this addition to the City Charter is set forth in Resolution 20-19 "Resolution Proposing An Amendment to the Charter of the City of Lowell To Authorize An Income Tax" adopted by the city council on June 3, 2019 to be submitted for the approval of the city voters at the general election to be held on November 5, 2019.

Section 2. Publication. After its adoption, the City Clerk shall publish this ordinance, or a summary thereof, as permitted by law, along with its date of adoption in *The Lowell Ledger*, a newspaper of general circulation in the City, at least ten (10) days before its effective date.

Section 3. Effective Date. This ordinance shall take effect (subject to its Effective After Approval provisions) ten (10) days after it, or a summary thereof, as permitted by law, along with the date of its adoption, is published in *The Lowell Ledger*, a newspaper of general circulation in the City.

YEAS: Councilmembers Canfield, Mayor DeVore, Councilmembers Yankovich and
Chambers


NAYS : Councilmembers None

ABSTAIN: Councilmembers None

ABSENT: Councilmembers Salzwedel

ORDINANCE DECLARED ADOPTED.

Dated: August 5, 2019


Susan Ullery
City Clerk

CERTIFICATION

I, the undersigned City Clerk of the City of Lowell, Michigan (the "City"), certify that the above ordinance is a true and complete copy of an ordinance adopted at a regular meeting of the Lowell City Council held on August 5, 2019, pursuant to notice given in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended, and notice of its adoption, including a summary of its contents and its effective date, was published in *The Lowell Ledger*, on August 7th 2019. I further certify that the above ordinance was entered into the Ordinance Book of the City on August 17, 2019, and was effective August 17, 2019, ten (10) days after publication.

Dated: August 5, 2019


Susan Ullery
City Clerk

GRAPIDS 60857-1 566578v2

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INVOICE APPROVAL BY INVOICEREPORT FOR CITY OF LOWELL
EXP CHECK RUN DATES 08/03/2019 - 08/16/2019
BOTH JOURNALIZED AND UNJOURNALIZED
PAID - CHECK TYPE: PAPER CHECK

Page: 1/5

Vendor Code	Vendor Name	Invoice	Description	Amount
10735	A-E LOCK AND SAFE LLC	8/6/19	DUP A3	5.00
TOTAL FOR: A-E LOCK AND SAFE LLC				5.00
00015	ALEXANDER CHEMICAL CORP	SLS 10082423	WTP CHEMICALS	892.04
TOTAL FOR: ALEXANDER CHEMICAL CORP				892.04
REFUND TAX	ALQOSH PLAZA LLC	08/15/2019	2019 Sum Tax Refund 41-20-03-327-021	15.66
TOTAL FOR: ALQOSH PLAZA LLC				15.66
02239	APEX SOFTWARE	305956	SKETCHING SOFTWARE - ASSESSING	470.00
TOTAL FOR: APEX SOFTWARE				470.00
00050	BERNARDS ACE HARDWARE	JULY 2019	ACCOUNT STATEMENT	2,089.81
TOTAL FOR: BERNARDS ACE HARDWARE				2,089.81
10686	BETTEN BAKER	129208	LPD CAR #841 R & M	365.39
TOTAL FOR: BETTEN BAKER				365.39
10441	BFG SUPPLY	1253491-00	DDA & CEMETERY SUPPLIES	144.56
TOTAL FOR: BFG SUPPLY				144.56
10483	BOURGETTE, BOB	8/5/2019	GAS OF AIRPORT MOWERS	31.75
TOTAL FOR: BOURGETTE, BOB				31.75
00065	BOUWHUIS SUPPLY, INC.	60048	DPW TOWELS	177.55
TOTAL FOR: BOUWHUIS SUPPLY, INC.				177.55
10532	BROWN, CASEY	8/5/19	AIRPORT MOWER GAS	80.04
		8/5/2019	AIRPORT BURGER NIGHT SUPPLIES	118.11
TOTAL FOR: BROWN, CASEY				198.15
01916	BS&A SOFTWARE	124840	ANNAUL SERVICE SUPPORT	2,234.00
TOTAL FOR: BS&A SOFTWARE				2,234.00
02516	CALEDONIA RENT-ALL & SALES	169822	STREET SUPPLIES	242.97
TOTAL FOR: CALEDONIA RENT-ALL & SALES				242.97
00084	CANFIELD PLUMBING & HEATING IN	I77855	MUSEUM AIR CONDITIONER	3,495.00
TOTAL FOR: CANFIELD PLUMBING & HEATING IN				3,495.00
10656	CARLETON EQUIPMENT	02-426546	BOBCAT FIELD SERVICE	1,551.27
TOTAL FOR: CARLETON EQUIPMENT				1,551.27

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Page: 2/5

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CREEKSID	CHELSEA STEVENS	8/3/2019	CREEKSID DEPOSIT	50.00
TOTAL FOR: CHELSEA STEVENS				50.00
10493	COMCAST CABLE	8/6 - 9/5/19	DPW CABLE	35.05
TOTAL FOR: COMCAST CABLE				35.05
10509	CONSUMERS ENERGY	JULY	ACCOUNT STATEMENT	37.22
TOTAL FOR: CONSUMERS ENERGY				37.22
01752	CORE TECHNOLOGY CORP	MN3001099	POLICE TALON ANNUAL MAINTENANCE	958.00
TOTAL FOR: CORE TECHNOLOGY CORP				958.00
01156	CURTIS CLEANERS	8/1/2019	JULY DRY CLEANING	327.25
TOTAL FOR: CURTIS CLEANERS				327.25
00132	D&D TRUCKING ACQUISITION, LLC	28814	37-2 SKIDSTEER	128.20
TOTAL FOR: D&D TRUCKING ACQUISITION, LLC				128.20
00172	EVERGREEN UNDERGROUND, INC.	43495	VETERNAS PARK SPRINKLING R & M	194.83
TOTAL FOR: EVERGREEN UNDERGROUND, INC.				194.83
10670	FAHEY SCHULTZ BURZYCH RHODES PLC	48516,48517	ATTORNEY FEES	1,300.00
TOTAL FOR: FAHEY SCHULTZ BURZYCH RHODES PLC				1,300.00
10673	FERGUSON WATERWORKS	0077616	5/8" T10 MTR	2,769.96
		0080268	6' ATTENA ASSY & METERS	2,654.99
TOTAL FOR: FERGUSON WATERWORKS				5,424.95
01779	FIRST BAPTIST CHURCH	8/15/2019	LOVE WEEK REIMBURSEMENTS	924.38
TOTAL FOR: FIRST BAPTIST CHURCH				924.38
01089	FISHER DOOR & HARDWARE, INC.	57826	SOAP DISPENSER BOTTLE	35.00
TOTAL FOR: FISHER DOOR & HARDWARE, INC.				35.00
01999	GODWIN'S ADA VILLAGE HARDWARE	177550	STIHL TRIMMERHEAD & RING	59.97
TOTAL FOR: GODWIN'S ADA VILLAGE HARDWARE				59.97
00225	GRAND RAPIDS COMMUNITY COLLEGE	7/16 - 7/31/2019	TAX DISBURSEMENT	12,868.09
TOTAL FOR: GRAND RAPIDS COMMUNITY COLLEGE				12,868.09
10823	GRAND TRAVERSE RESORT & SPA	10/2 - 10/4/2019	MERS CONFERENCE - BAKER #NCHCY	437.30
		OCT 2-4	MERS CONF - HEFFRON #2CH6H	437.30
TOTAL FOR: GRAND TRAVERSE RESORT & SPA				874.60

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Page: 3/5

Vendor Code	Vendor Name Invoice	Description	Amount
01508	GTW 192352	CYLINDER RENTAL	35.47
TOTAL FOR: GTW			35.47
01893	HEARTHSTONE DESIGN STUDIO LLC 5938	MAY-JULY CONSULTING FEES - SHOWBOAT	3,062.50
TOTAL FOR: HEARTHSTONE DESIGN STUDIO LLC			3,062.50
MISC	HYDRO MAX USA 8/6/2019	REFUND RIGHT OF WAY - REMOVING LOST CAMERA	4,900.00
TOTAL FOR: HYDRO MAX USA			4,900.00
02463	HYDROCORP 0053157-IN	CROSS CONNECTION JULY 2019	937.00
TOTAL FOR: HYDROCORP			937.00
00300	KENT COUNTY TREASURER 7/16 - 7/31/19	TAX DISBURSEMENT	83,133.15
	7/16-7/31/19	TAX DISBURSEMENT DELINQ	963.16
TOTAL FOR: KENT COUNTY TREASURER			84,096.31
00303	KENT DISTRICT LIBRARY 7/16/-7/31/19	TAX DISBURSEMENT	5.53
TOTAL FOR: KENT DISTRICT LIBRARY			5.53
00302	KENT INTERMEDIATE SCHOOL DIST. 7/16 - 7/31/19	TAX DISBURSEMENT	56,949.84
TOTAL FOR: KENT INTERMEDIATE SCHOOL DIST.			56,949.84
02209	KERKSTRA PORTABLE, INC. 143306	PORTABLE RESTROOM - REC PARK	220.00
	143307	PORTABEL RESTROOM - OAKWOOD	90.00
	144215	PORTABLE RESTROOM - BOAT LAUNCH	210.00
TOTAL FOR: KERKSTRA PORTABLE, INC.			520.00
02482	LAUREN, GORDY 8/12/2019	TRAINING REIMBURSEMENTS	70.53
	8/15/19	REIMBURSEMENT PER CBA	150.00
TOTAL FOR: LAUREN, GORDY			220.53
01374	LOWELL AREA HISTORICAL MUSEUM 7/16 - 7/31/19	TAX DISBURSEMENT	2,458.40
TOTAL FOR: LOWELL AREA HISTORICAL MUSEUM			2,458.40
00562	LOWELL AREA SCHOOLS 7/16 - 7/31/2019	TAX DISBURSEMENT	97,536.61
	PA122	PINK ARROW X11 BANNER	100.00
TOTAL FOR: LOWELL AREA SCHOOLS			97,636.61
00347	LOWELL CHARTER TOWNSHIP #6	WATER OVERPAYMENT AUG 2019	5,103.33
TOTAL FOR: LOWELL CHARTER TOWNSHIP			5,103.33
00330	LOWELL LEDGER 7/31/19	ACCOUNT STATEMENT	316.24
TOTAL FOR: LOWELL LEDGER			316.24

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Page: 4/5

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00341	LOWELL LIGHT & POWER 8/6/2019	GRASS REPAIR - HYDRO MAX BOND	100.00
TOTAL FOR: LOWELL LIGHT & POWER			100.00
10185	LUDEMA AND BOYINK 7/31/19	SOD FOR CEMETERY	20.70
TOTAL FOR: LUDEMA AND BOYINK			20.70
10645	MERCANTILE BANK OF MICHIGAN 8/16/2019	HSA PLAN CZARNECKI 4100357741	125.00
TOTAL FOR: MERCANTILE BANK OF MICHIGAN			125.00
01839	MERS OCT 2-4	MERS CONFERENCE REGISTRATION	875.00
TOTAL FOR: MERS			875.00
02559	MITCHELL 1 23155433	EQUIP SUPPLIES	2,537.20
TOTAL FOR: MITCHELL 1			2,537.20
01499	NAPA AUTO PARTS 7/31/2019	ACCOUNT STATEMENT	67.93
TOTAL FOR: NAPA AUTO PARTS			67.93
00499	PETTY CASH 8/12/2019	MISC PETTY CASH ITEMS	75.12
TOTAL FOR: PETTY CASH			75.12
10762	PROFESSIONAL CODE INSPECTIONS OF MI 6087	JULY INSPECTIONS	1,756.80
TOTAL FOR: PROFESSIONAL CODE INSPECTIONS OF MI			1,756.80
02331	PROGRESSIVE HEATING COOLING, CORP. 2015985	LIBRARY SERVICE CALL	6,000.00
	2015989	LIBRARY - ELECTRICAL WORK	402.20
TOTAL FOR: PROGRESSIVE HEATING COOLING, CORP.			6,402.20
10751	QUALITY DOOR COMPANY, INC. GR190325	DPW & WTP DOORS	153.00
TOTAL FOR: QUALITY DOOR COMPANY, INC.			153.00
01196	ROGERS, AMANDA RAISED BEDS	COMMUNITY WELLNESS GRANT	409.40
TOTAL FOR: ROGERS, AMANDA			409.40
10378	RUESINK, KATHIE 010993/94/96	CLEANING SERVICES	930.00
TOTAL FOR: RUESINK, KATHIE			930.00
10344	SCHOLTEN LANDSCAPE MAINTENANCE 119252	FERTILIZING	389.00
TOTAL FOR: SCHOLTEN LANDSCAPE MAINTENANCE			389.00
02575	SELF SERVE LUMBER JULY 2019	ACCOUNT STATEMENT	165.10
TOTAL FOR: SELF SERVE LUMBER			165.10

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF LOWELL
EXP CHECK RUN DATES 08/03/2019 - 08/16/2019
BOTH JOURNALIZED AND UNJOURNALIZED
PAID - CHECK TYPE: PAPER CHECK

Page: 5/5

Vendor Code	Vendor Name	Description	Amount
	Invoice		
00572	SHOWBOAT AUTOMOTIVE SUPPLY		
	1-1352573	BAG OF OIL DRI	24.78
TOTAL FOR: SHOWBOAT AUTOMOTIVE SUPPLY			24.78
10812	SIGNS WITH DESIGN		
	7212	REPAINT 2 SIGNS	2,110.00
TOTAL FOR: SIGNS WITH DESIGN			2,110.00
10583	SUEZ WATER ENVIRONMENTAL SVC INC		
	201937485	WWPT SERVICES JUNE 2019	511.76
	201937591	WWTP CONTRACT SURCHARGE	621.56
TOTAL FOR: SUEZ WATER ENVIRONMENTAL SVC INC			1,133.32
02473	SUPERIOR ASPHALT, INC.		
	60336	STREET SUPPLIES	550.44
TOTAL FOR: SUPERIOR ASPHALT, INC.			550.44
00630	THORNAPPLE RIVER NURSERY, INC.		
	11908	WOOD CHIPS	336.00
TOTAL FOR: THORNAPPLE RIVER NURSERY, INC.			336.00
00633	TIP TOP GRAVEL CO.		
	044908	TOP SOIL	46.88
TOTAL FOR: TIP TOP GRAVEL CO.			46.88
10543	TRACTOR SUPPLY CREDIT PLAN		
	JULY 2019	ACCOUNT STATEMENT	352.91
TOTAL FOR: TRACTOR SUPPLY CREDIT PLAN			352.91
10069	TRUGREEN		
	107205074	WTP LAWN TREATMENT	114.17
TOTAL FOR: TRUGREEN			114.17
02203	VISA		
	JULY 2019	MERCANTILE VISA STATEMENT	1,081.38
TOTAL FOR: VISA			1,081.38
00692	WILLIAMS & WORKS INC.		
	88304	SERVICES FOR WARE ROAD	3,770.00
	88310	REC PARK MASTER PLAN	1,241.56
	88311	PLANNING SERVICES	1,939.85
TOTAL FOR: WILLIAMS & WORKS INC.			6,951.41
10567	WOLF KUBOTA		
	1003644	CFE PRO LINE	62.95
TOTAL FOR: WOLF KUBOTA			62.95
TOTAL - ALL VENDORS			318,143.14

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF LOWELL
EXP CHECK RUN DATES 08/03/2019 - 08/16/2019
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 1/5

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000					
101-000-040.000	ACCOUNTS RECEIVABLE - BAK MERS		MERS CONFERENCE REGISTRAT	350.00	73212
101-000-040.000	ACCOUNTS RECEIVABLE	VISA	MERCANTILE VISA STATEMENT	15.99	73230
101-000-084.015	DUE FROM FIRE AUTHORITY	BERNARDS ACE HARDWARE	ACCOUNT STATEMENT	12.51	73171
101-000-085.000	DUE FROM LIGHT & POWER -	MERS	MERS CONFERENCE REGISTRAT	175.00	73212
101-000-222.001	DUE CO-DELINQ PERS PROP T	KENT COUNTY TREASURER	TAX DISBURSEMENT DELINQ	369.66	73200
101-000-223.001	DUE LIB-DELINQ PERS PROP	KENT DISTRICT LIBRARY	TAX DISBURSEMENT	5.32	73201
101-000-225.001	DUE SCHL-DELINQ PERS PROP	LOWELL AREA SCHOOLS	TAX DISBURSEMENT	613.97	73206
101-000-228.009	DUE TO STATE-DELINQ S.E.T	KENT COUNTY TREASURER	TAX DISBURSEMENT DELINQ	506.40	73200
101-000-231.004	HSA PLAN	MERCANTILE BANK OF MICHIG	HSA PLAN CZARNECKI 410035	125.00	73211
101-000-234.001	DUE INTERMED SCHL-DELINQ	KENT INTERMEDIATE SCHOOL	TAX DISBURSEMENT	476.56	73202
101-000-235.001	DUE TO COM COLLEGE-DELINQ	GRAND RAPIDS COMMUNITY CO	TAX DISBURSEMENT	149.52	73193
101-000-236.001	DUE TO LOWELL HISTORICAL	LOWELL AREA HISTORICAL MU	TAX DISBURSEMENT	20.45	73205
101-000-274.000	UNDISTRIBUTED DELINQUENT	GRAND RAPIDS COMMUNITY CO	TAX DISBURSEMENT	14.95	73193
101-000-274.000	UNDISTRIBUTED DELINQUENT	KENT COUNTY TREASURER	TAX DISBURSEMENT DELINQ	87.10	73200
101-000-274.000	UNDISTRIBUTED DELINQUENT	KENT DISTRICT LIBRARY	TAX DISBURSEMENT	0.21	73201
101-000-274.000	UNDISTRIBUTED DELINQUENT	KENT INTERMEDIATE SCHOOL	TAX DISBURSEMENT	47.65	73202
101-000-274.000	UNDISTRIBUTED DELINQUENT	LOWELL AREA HISTORICAL MU	TAX DISBURSEMENT	2.05	73205
101-000-274.000	UNDISTRIBUTED DELINQUENT	LOWELL AREA SCHOOLS	TAX DISBURSEMENT	59.67	73206
101-000-285.000	DEPOSITS	LOWELL LIGHT & POWER	GRASS REPAIR - HYDRO MAX	100.00	73209
101-000-285.000	DEPOSITS	HYDRO MAX USA	REFUND RIGHT OF WAY - REM	4,900.00	73197
101-000-285.004	CREEKSID DEPOSIT	CHELSEA STEVENS	CREEKSID DEPOSIT	50.00	73181
Total For Dept 000				8,082.01	
Dept 101 COUNCIL					
101-101-880.000	COMMUNITY PROMOTION	LOWELL AREA SCHOOLS	PINK ARROW X11 BANNER	100.00	73206
Total For Dept 101 COUNCI				100.00	
Dept 172 MANAGER					
101-172-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	SERVICES FOR WARE ROAD	3,770.00	73231
Total For Dept 172 MANAGE				3,770.00	
Dept 210 ATTORNEY					
101-210-801.000	PROFESSIONAL SERVICES	FAHEY SCHULTZ BURZYCH RHO	ATTORNEY FEES	60.00	73188
101-210-802.000	LABOR RELATIONS ATTORNEY	FAHEY SCHULTZ BURZYCH RHO	ATTORNEY FEES	1,240.00	73188
Total For Dept 210 ATTORN				1,300.00	
Dept 215 CLERK					
101-215-900.000	PRINTING	LOWELL LEDGER	ACCOUNT STATEMENT	316.24	73208
Total For Dept 215 CLERK				316.24	
Dept 265 CITY HALL					
101-265-740.000	OPERATING SUPPLIES	PETTY CASH	MISC PETTY CASH ITEMS	10.97	73166
101-265-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	ACCOUNT STATEMENT	27.21	73171
101-265-740.000	OPERATING SUPPLIES	VISA	MERCANTILE VISA STATEMENT	69.71	73230
101-265-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING SERVICES	540.00	73219
101-265-930.000	REPAIR & MAINTENANCE	SCHOLTEN LANDSCAPE MAINTEN	FERTILIZING	38.90	73220
Total For Dept 265 CITY H				686.79	
Dept 276 CEMETERY					
101-276-740.000	OPERATING SUPPLIES	PETTY CASH	MISC PETTY CASH ITEMS	6.90	73166
101-276-740.000	OPERATING SUPPLIES	BFG SUPPLY	DDA & CEMETERY SUPPLIES	72.28	73173
101-276-740.000	OPERATING SUPPLIES	WOLF KUBOTA	CFE PRO LINE	62.95	73232
101-276-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	ACCOUNT STATEMENT	72.82	73171
101-276-802.000	CONTRACTUAL	KERKSTRA PORTABLE, INC.	PORTABEL RESTROOM - OAKWO	90.00	73203
101-276-930.000	REPAIR & MAINTENANCE	LUDEMA AND BOYINK	SOD FOR CEMETERY	20.70	73210
101-276-930.000	REPAIR & MAINTENANCE	TIP TOP GRAVEL CO.	TOP SOIL	46.88	73227
101-276-930.000	REPAIR & MAINTENANCE	SCHOLTEN LANDSCAPE MAINTEN	FERTILIZING	194.50	73220
Total For Dept 276 CEMETE				567.03	
Dept 301 POLICE DEPARTMENT					
101-301-744.000	UNIFORMS	CURTIS CLEANERS	JULY DRY CLEANING	327.25	73185

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF LOWELL
EXP CHECK RUN DATES 08/03/2019 - 08/16/2019
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 2/5

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 301 POLICE DEPARTMENT					
101-301-802.000	CONTRACTUAL	CORE TECHNOLOGY CORP	POLICE TALON ANNUAL MAINT	958.00	73184
101-301-860.000	TRAVEL EXPENSES	PETTY CASH	MISC PETTY CASH ITEMS	11.94	73166
101-301-860.000	TRAVEL EXPENSES	VISA	MERCANTILE VISA STATEMENT	178.50	73230
101-301-864.000	CONFERENCES & CONVENTIONS	GRAND TRAVERSE RESORT & S	MERS CONF - HEFFRON #2CH6	437.30	73194
101-301-864.000	CONFERENCES & CONVENTIONS	MERS	MERS CONFERENCE REGISTRAT	175.00	73212
101-301-930.000	R & M EQUIPMENT	VISA	MERCANTILE VISA STATEMENT	113.49	73230
101-301-931.000	R & M POLICE CARS	VISA	MERCANTILE VISA STATEMENT	34.99	73230
101-301-955.000	MISCELLANEOUS EXPENSE	PETTY CASH	MISC PETTY CASH ITEMS	20.40	73166
101-301-955.000	MISCELLANEOUS EXPENSE	BERNARDS ACE HARDWARE	ACCOUNT STATEMENT	5.99	73171
101-301-957.000	TRAINING	LAUREN, GORDY	TRAINING REIMBURSEMENTS	70.53	73204
101-301-984.000	EQUIPMENT	A-E LOCK AND SAFE LLC	DUP A3	5.00	73167
101-301-984.000	EQUIPMENT	LAUREN, GORDY	REIMBURSEMENT PER CBA	150.00	73204
101-301-984.000	EQUIPMENT	VISA	MERCANTILE VISA STATEMENT	129.56	73230
Total For Dept 301 POLICE				2,617.95	
Dept 400 PLANNING & ZONING					
101-400-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	PLANNING SERVICES	1,046.10	73231
101-400-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	PLANNING SERVICES	893.75	73231
Total For Dept 400 PLANNI				1,939.85	
Dept 441 DEPARTMENT OF PUBLIC WORKS					
101-441-740.000	OPERATING SUPPLIES	SELF SERVE LUMBER	ACCOUNT STATEMENT	39.80	73221
101-441-740.000	OPERATING SUPPLIES	PETTY CASH	MISC PETTY CASH ITEMS	24.91	73166
101-441-740.000	OPERATING SUPPLIES	BOUWHUIS SUPPLY, INC.	DPW TOWELS	177.55	73175
101-441-850.000	COMMUNICATIONS	COMCAST CABLE	DPW CABLE	35.05	73182
101-441-864.000	CONFERENCES & CONVENTIONS	GRAND TRAVERSE RESORT & S	MERS CONFERENCE - BAKER #	437.30	73194
101-441-864.000	CONFERENCES & CONVENTIONS	MERS	MERS CONFERENCE REGISTRAT	175.00	73212
101-441-930.000	REPAIR & MAINTENANCE	SIGNS WITH DESIGN	REPAINT 2 SIGNS	2,110.00	73223
101-441-930.000	REPAIR & MAINTENANCE	QUALITY DOOR COMPANY, INC	DPW & WTP DOORS	76.50	73217
Total For Dept 441 DEPART				3,076.11	
Dept 751 PARKS					
101-751-740.000	OPERATING SUPPLIES	THORNAPPLE RIVER NURSERY, WOOD CHIPS		336.00	73226
101-751-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	ACCOUNT STATEMENT	119.86	73171
101-751-740.000	OPERATING SUPPLIES	TRACTOR SUPPLY CREDIT PLA	ACCOUNT STATEMENT	89.99	73228
101-751-802.000	CONTRACTUAL	KERKSTRA PORTABLE, INC.	PORTABLE RESTROOM - REC P	220.00	73203
101-751-930.000	REPAIR & MAINTENANCE	SELF SERVE LUMBER	ACCOUNT STATEMENT	85.98	73221
101-751-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	ACCOUNT STATEMENT	43.13	73171
101-751-930.000	REPAIR & MAINTENANCE	FIRST BAPTIST CHURCH	LOVE WEEK REIMBURSEMENTS	924.38	73190
Total For Dept 751 PARKS				1,819.34	
Dept 790 LIBRARY					
101-790-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING SERVICES	390.00	73219
101-790-930.000	REPAIR & MAINTENANCE	FISHER DOOR & HARDWARE, I	SOAP DISPENSER BOTTLE	35.00	73191
101-790-930.000	REPAIR & MAINTENANCE	PROGRESSIVE HEATING COOLI	LIBRARY SERVICE CALL	6,000.00	73216
101-790-930.000	REPAIR & MAINTENANCE	PROGRESSIVE HEATING COOLI	LIBRARY - ELECTRICAL WORK	402.20	73216
101-790-930.000	REPAIR & MAINTENANCE	SCHOLTEN LANDSCAPE MAINT	FERTILIZING	77.80	73220
Total For Dept 790 LIBRAR				6,905.00	
Dept 804 MUSEUM					
101-804-887.000	CONTRIBUTIONS & MAINTENAN	SCHOLTEN LANDSCAPE MAINT	FERTILIZING	38.90	73220
101-804-955.000	PROPERTY TAX DISTRIBUTION	LOWELL AREA HISTORICAL MU	TAX DISBURSEMENT	2,435.90	73205
101-804-975.000	BUILDING IMPROVEMENTS	CANFIELD PLUMBING & HEATI	MUSEUM AIR CONDITIONER	3,495.00	73179
Total For Dept 804 MUSEUM				5,969.80	
Total For Fund 101 GENERA				37,150.12	
Fund 203 LOCAL STREET FUND					
Dept 463 MAINTENANCE					
203-463-740.000	OPERATING SUPPLIES	CALEDONIA RENT-ALL & SALE	STREET SUPPLIES	242.97	73178
203-463-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	ACCOUNT STATEMENT	57.89	73171

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF LOWELL
EXP CHECK RUN DATES 08/03/2019 - 08/16/2019
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 3/5

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 203 LOCAL STREET FUND					
Dept 463 MAINTENANCE					
203-463-740.000	OPERATING SUPPLIES	SUPERIOR ASPHALT, INC.	STREET SUPPLIES	550.44	73225
203-463-740.000	OPERATING SUPPLIES	TRACTOR SUPPLY CREDIT PLA	ACCOUNT STATEMENT	33.97	73228
203-463-740.000	OPERATING SUPPLIES	SHOWBOAT AUTOMOTIVE SUPPL	BAG OF OIL DRI	24.78	73222
Total For Dept 463 MAINT				910.05	
Total For Fund 203 LOCAL				910.05	
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 450 CAPITAL OUTLAY					
248-450-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	REC PARK MASTER PLAN	1,241.56	73231
Total For Dept 450 CAPITA				1,241.56	
Dept 463 MAINTENANCE					
248-463-740.000	OPERATING SUPPLIES	SELF SERVE LUMBER	ACCOUNT STATEMENT	8.38	73221
248-463-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	ACCOUNT STATEMENT	20.56	73171
248-463-740.000	OPERATING SUPPLIES	KERKSTRA PORTABLE, INC.	PORTABLE RESTROOM - BOAT	210.00	73203
248-463-930.000	REPAIR & MAINTENANCE	BFG SUPPLY	DDA & CEMETERY SUPPLIES	72.28	73173
248-463-930.000	REPAIR & MAINTENANCE	EVERGREEN UNDERGROUND, IN	VETERNAS PARK SPRINKLING	194.83	73187
248-463-930.000	REPAIR & MAINTENANCE	SCHOLTEN LANDSCAPE MAINT	FERTILIZING	38.90	73220
Total For Dept 463 MAINT				544.95	
Total For Fund 248 DOWNT				1,786.51	
Fund 249 BUILDING INSPECTION FUND					
Dept 371 BUILDING INSPECTION DEPARTMENT					
249-371-802.000	CONTRACTUAL	PROFESSIONAL CODE INSPECT	JULY INSPECTIONS	1,756.80	73215
Total For Dept 371 BUILDI				1,756.80	
Total For Fund 249 BUILDI				1,756.80	
Fund 260 DESIGNATED CONTRIBUTIONS					
Dept 751 PARKS					
260-751-801.000	PROFESSIONAL SERVICES	HEARTHSTONE DESIGN STUDIO	MAY-JULY CONSULTING FEES	3,062.50	73196
Total For Dept 751 PARKS				3,062.50	
Dept 759 COMMUNITY GARDEN					
260-759-672.000	DONATIONS	ROGERS, AMANDA	COMMUNITY WELLNESS GRANT	409.40	73218
Total For Dept 759 COMMUN				409.40	
Total For Fund 260 DESIGN				3,471.90	
Fund 581 AIRPORT FUND					
Dept 000					
581-000-740.000	OPERATING SUPPLIES	BOURGETTE, BOB	GAS OF AIRPORT MOWERS	31.75	73174
581-000-740.000	OPERATING SUPPLIES	BROWN, CASEY	AIRPORT MOWER GAS	80.04	73176
581-000-740.000	OPERATING SUPPLIES	BROWN, CASEY	AIRPORT BURGER NIGHT SUPP	118.11	73176
581-000-740.000	OPERATING SUPPLIES	TRACTOR SUPPLY CREDIT PLA	ACCOUNT STATEMENT	150.96	73228
581-000-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENT	37.22	73183
581-000-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	ACCOUNT STATEMENT	1,624.87	73171
Total For Dept 000				2,042.95	
Total For Fund 581 AIRPOR				2,042.95	
Fund 590 WASTEWATER FUND					
Dept 550 TREATMENT					
590-550-802.000	CONTRACTUAL	SUEZ WATER ENVIRONMENTAL	WWPT SERVICES JUNE 2019	511.76	73224
590-550-802.000	CONTRACTUAL	SUEZ WATER ENVIRONMENTAL	WWTP CONTRACT SURCHARGE	621.56	73224
Total For Dept 550 TREATM				1,133.32	
Dept 551 COLLECTION					
590-551-930.000	REPAIR & MAINTENANCE	FERGUSON WATERWORKS	6' ATTENA ASSY & METERS	1,327.50	73189
590-551-930.000	REPAIR & MAINTENANCE	FERGUSON WATERWORKS	5/8" T10 MTR	1,384.98	73189
Total For Dept 551 COLLEC				2,712.48	
Total For Fund 590 WASTE				3,845.80	
Fund 591 WATER FUND					

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF LOWELL
EXP CHECK RUN DATES 08/03/2019 - 08/16/2019
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 4/5

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 591 WATER FUND					
Dept 000					
591-000-632.000	METERED SALES-TOWNSHIP	LOWELL CHARTER TOWNSHIP	WATER OVERPAYMENT AUG 201	5,103.33	73207
Total For Dept 000				5,103.33	
Dept 570 TREATMENT					
591-570-740.000	OPERATING SUPPLIES	SELF SERVE LUMBER	ACCOUNT STATEMENT	30.94	73221
591-570-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	ACCOUNT STATEMENT	77.99	73171
591-570-743.000	CHEMICALS	ALEXANDER CHEMICAL CORP	WTP CHEMICALS	892.04	73168
591-570-802.000	CONTRACTUAL	TRUGREEN	WTP LAWN TREATMENT	114.17	73229
591-570-930.000	REPAIR & MAINTENANCE	VISA	MERCANTILE VISA STATEMENT	539.14	73230
Total For Dept 570 TREATM				1,654.28	
Dept 571 DISTRIBUTION					
591-571-801.000	CROSS CONNECTIONS	HYDROCORP	CROSS CONNECTION JULY 201	937.00	73198
591-571-930.000	REPAIR & MAINTENANCE	FERGUSON WATERWORKS	6' ATTENA ASSY & METERS	1,327.49	73189
591-571-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	ACCOUNT STATEMENT	26.98	73171
591-571-930.000	REPAIR & MAINTENANCE	FERGUSON WATERWORKS	5/8" T10 MTR	1,384.98	73189
591-571-930.000	REPAIR & MAINTENANCE	TRACTOR SUPPLY CREDIT PLA	ACCOUNT STATEMENT	77.99	73228
591-571-930.000	REPAIR & MAINTENANCE	QUALITY DOOR COMPANY, INC	DPW & WTP DOORS	76.50	73217
Total For Dept 571 DISTRI				3,830.94	
Total For Fund 591 WATER				10,588.55	
Fund 636 DATA PROCESSING FUND					
Dept 000					
636-000-802.000	CONTRACTUAL	APEX SOFTWARE	SKETCHING SOFTWARE - ASSE	470.00	73170
636-000-802.000	CONTRACTUAL	BS&A SOFTWARE	ANNAUL SERVICE SUPPORT	2,234.00	73177
Total For Dept 000				2,704.00	
Total For Fund 636 DATA P				2,704.00	
Fund 661 EQUIPMENT FUND					
Dept 895 FLEET MAINT. & REPLACEMENT					
661-895-740.000	OPERATING SUPPLIES	GODWIN'S ADA VILLAGE HARD	STIHL TRIMMERHEAD & RING	59.97	73192
661-895-740.000	OPERATING SUPPLIES	MITCHELL 1	EQUIP SUPPLIES	2,537.20	73213
661-895-930.000	REPAIR & MAINTENANCE	D&D TRUCKING ACQUISITION,	37-2 SKIDSTEER	128.20	73186
661-895-930.000	REPAIR & MAINTENANCE	GTW	CYLINDER RENTAL	35.47	73195
661-895-930.000	REPAIR & MAINTENANCE	NAPA AUTO PARTS	ACCOUNT STATEMENT	67.93	73214
661-895-930.000	REPAIR & MAINTENANCE	BETTEN BAKER	LPD CAR #841 R & M	365.39	73172
661-895-930.000	REPAIR & MAINTENANCE	CARLETON EQUIPMENT	BOBCAT FIELD SERVICE	1,551.27	73180
Total For Dept 895 FLEET				4,745.43	
Total For Fund 661 EQUIPM				4,745.43	
Fund 703 CURRENT TAX COLLECTION FUND					
Dept 000					
703-000-222.000	DUE TO COUNTY-CURRENT TAX	KENT COUNTY TREASURER	TAX DISBURSEMENT	22,808.07	73199
703-000-225.000	DUE TO SCHOOLS	LOWELL AREA SCHOOLS	TAX DISBURSEMENT	96,862.97	73206
703-000-228.009	DUE TO STATE-S.E.T.	KENT COUNTY TREASURER	TAX DISBURSEMENT	60,325.08	73199
703-000-234.000	DUE TO INTERMED SCH DISTR	KENT INTERMEDIATE SCHOOL	TAX DISBURSEMENT	56,425.63	73202
703-000-235.000	DUE TO COMMUNITY COLLEGE	GRAND RAPIDS COMMUNITY CO	TAX DISBURSEMENT	12,703.62	73193
703-000-275.000	DUE TO TAXPAYERS	ALQOSH PLAZA LLC	2019 Sum Tax Refund 41-20	15.66	73169
Total For Dept 000				249,141.03	
Total For Fund 703 CURREN				249,141.03	

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EXP CHECK RUN DATES 08/03/2019 - 08/16/2019
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 5/5

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 101	GENERAL FUND	37,150.12
Fund 203	LOCAL STREET FUN	910.05
Fund 248	DOWNTOWN DEVELOP	1,786.51
Fund 249	BUILDING INSPECT	1,756.80
Fund 260	DESIGNATED CONTR	3,471.90
Fund 581	AIRPORT FUND	2,042.95
Fund 590	WASTEWATER FUND	3,845.80
Fund 591	WATER FUND	10,588.55
Fund 636	DATA PROCESSING	2,704.00
Fund 661	EQUIPMENT FUND	4,745.43
Fund 703	CURRENT TAX COLL	249,141.03

318,143.14



LOWELL CITY ADMINISTRATION
INTER OFFICE MEMORANDUM

DATE: August 15, 2019

TO: Mayor DeVore and the Lowell City Council

FROM: Michael T. Burns, City Manager *MS*

RE: City Income Tax Administration Proposal

I recently met with Rick Carpenter from Innovative Software Services Inc. from Eaton Rapids, MI. His company services all 24 Michigan communities in the administration of their City Income Tax. Innovative Software Services provides municipal income tax services for many communities in Michigan, Ohio and Georgia where municipal income taxes are prevalent. I met with him to discuss administering all aspects of the City income tax collection if the ballot proposal is approved by voters.

They have provided me a proposal encompassing all aspects of the proposal. I have asked Mr. Carpenter to come to the City Council to speak about their service and proposal. If the Income Tax is approved, it is of my opinion a company equipped to manage all aspects of this might be in our best interest rather than us taking on the administration ourselves.

This proposal would not be considered until November if the ballot proposal is approved. At this time there is no obligation to commit for their services therefore I am not recommending action at this time.



Innovative Software Services, Inc.

P.O. Box 70 Eaton Rapids, MI 48827 Phone (517) 663-5710 Fax (517) 663-6141

August 08, 2019

Mr. Michael Burns
301 E Main Street
Lowell, Michigan 49331

Dear Mr. Burns:

Thank you for allowing Innovative Software Services, Inc. the opportunity to quote CityTax Processing™ to your city.

Innovative Software Services utilizes advanced Windows® technology in the development of software designed for state and local governments and private industry. Among our products is CityTax™, the most flexible and modern income tax processing software on the market today.

Enclosed you will find several CityTax Processing™ documents for your review:

1. Description of Service Options
2. Processing Proposal
3. Revised CityTax Service Agreement.
4. References

If you have questions or concerns, please contact me at 517-663-5710.

Sincerely,

Rick Carpenter, President

Enclosures (2)



Innovative Software Services, Inc.

P.O. Box 70 Eaton Rapids, MI 48827 Phone (517) 663-5710 Fax (517) 663-6141

CityTax Processing City of Lowell Description of Services

• • • • •
"The Local Income Tax Solution"

August 08, 2019

Introduction

The following is an outline that describes each function contained within the proposal that Innovative Software Services, Inc. will provide to the City of Lowell.

Preface

If the City of Lowell decides to retain staff of their own and to have the mail delivered directly to the City of Lowell, then an average of two days each week a certified courier will pick up and deliver all documents received by the City of Lowell. If it is agreed upon that all mailings will be delivered directly to a PO Box supplied by Innovative Software Services, Inc. the courier service will not take place and federal express will be used for minor mailing quantities, such as tax related documents dropped off directly to the City of Lowell by taxpayers.

With exception of payments, all processing will be completed within two weeks of the date of delivery. Payments will be processed and deposited into the City of Lowell's bank account within two days of receipt; except in very rare cases such as bank holidays, tax filing deadline day, withholding deadline day, etc.

Innovative Software Services, Inc. will not represent the City of Lowell for disputes of tax payers who have appealed to board of review, tax tribunal, or state tax commission or any other municipal matters. Innovative Software Services, Inc. will supply all required documentation and aid in advising city personnel in these matters.

Innovative Software Services, Inc. will not respond to press inquiries concerning the income tax operation. Innovative Software Service, Inc. will supply all required documentation requested by the City of Lowell.

The audit criteria used in all facets of income tax processing must be defined and provided by the City of Lowell.

The City of Lowell will be responsible for designing and distributing all tax forms. Innovative Software Services, Inc. will provided any data required for the printing process such as names, addresses, etc.

Entering Tax Returns

This process covers entry of all basic tax return form information and a general review of the returns. This process does include the opening of mail, sorting and batching of returns.

Auditing of Resident/Non Resident Tax Returns

This process covers all audit procedures for Resident and Non Resident Tax Returns as defined by the City of Lowell.

Auditing of Corporate Tax Returns

This process covers all audit procedures for all Corporate, Partnership, and Business Tax Returns as defined by the City of Lowell.

Refunds (All Types)

This process covers all refund processing for the City of Lowell. This does include the actual printing of checks.

1099 Processing

This process covers all printing and electronic submission of 1099s.

Letters and Invoice Processing

This process covers all printing and mailing of the City of Lowell defined letter and invoice procedures. This also includes the State tape process and any additional interface methods defined by the City of Lowell.

Payment Processing

This procedure covers entry of all payments into the CityTax system. In addition, this covers the daily deposits.

W2 Posting

This process covers all posting of all W2 information as specified by the City of Lowell received via Employers or Employees.

W3 Reconciliation

This process covers the reconciliation of Employer W3 submissions.

Annual Employee Staffing

If the City of Lowell decides to outsource all functions of the Local Income Tax Processing and elects not to retain at least one (1) staff member qualified as a Tax Administrator, then an Annual staffing charge will be imposed.

Annual Administration Cost

The annual administration cost covers all hardware and software upgrades, telephone and administration.

Mailing Costs

All mailing costs shall be covered by the City of Lowell and will be charged back to the City of Lowell on an as incurred basis. An estimated mailing cost based upon all processes is outlined in this proposal.

Duties/Issues that must be conducted by the City of Lowell include

- Make the final determination concerning non-routine audit adjustments.
- Pursue the final stages of collections of amounts due.
- Waiver of penalty and interest.
- Conduct Board of Review Cases.
- Design and update tax forms.
- Determine all income tax policies.
- Answer all inquiries concerning income tax revenue.
- Approve payment plans not determined to be standard as defined by the City of Lowell
- Make determination concerning accounts receivable write offs.

If the City of Lowell elects to retain one (1) income tax employee with local tax administration qualifications the following duties will be conducted by that employee:

- Make the final determination concerning non-routine audit adjustments.
- Pursue the final stages of collections of amount due (including NSF replacement).
- Deal with taxpayer phone calls and visits.
- Reconcile payment information received daily from Innovative Software Services, Inc with Accounting/Treasury.
- Conduct annual compliance testing.
- Register new employers.
- Waive penalty and interest.
- Conduct Board of Review Cases.
- Design and update tax forms.

Annual Software Support

The Annual Software Support will be reduced by the amount shown in the proposal if the City of Lowell elects to retain a Local Tax Administrative Employee.

CityTax Software

If the City of Lowell decides in the future to cancel this contract with Innovative Software Services, Inc. and decides to process on their own accord utilizing CityTax as the income tax software of choice, the City of Lowell will need to purchase CityTax from Innovative Software Services, Inc. at the prevailing purchase price, license fees and maintenance fees of the software.

Outside Processing Entities

If the City of Lowell decides in the future to contract with a different outside agency, Innovative Software Services, Inc. will impose a conversion and administration fee at prevailing rates.

Other City Processing

The City of Lowell may not contract with any other city to perform processing and CityTax may not be used to process income tax for other cities or clients.



Innovative Software Services, Inc.

P.O. Box 70 Eaton Rapids, MI 48827 Phone (517) 663-5710 Fax (517) 663-6141

CityTax Processing City of Lowell Proposal

• • • • •
"The Local Income Tax Solution"

Proposal
Maintenance Agreement
References

August 08, 2019

CityTax Processing

“The Local Income Tax Solution”

**City of Lowell
Proposal**

Process	Quantity	Price	Discount	Extended Price
Entering Returns (All Types)	3,750	\$1.60	\$0.00	\$6,000.00
Auditing Resident / Non Resident Returns	3,500	\$1.25	\$0.00	\$4,375.00
Auditing Corporate Returns	250	\$3.25	\$0.00	\$812.50
Refunds (All Types)	2,250	\$0.55	\$0.00	\$1,237.50
1099 Processing	1,225	\$0.55	\$0.00	\$673.75
Letters and Bills Processing	10,000	\$0.55	\$0.00	\$5,500.00
Payment Processing	4,250	\$0.40	\$0.00	\$1,700.00
W2 Posting	7,500	\$0.40	\$0.00	\$3,000.00
W3 Reconciliation	500	\$12.00	\$0.00	\$6,000.00
Imaging - 1040 and Corporate Forms per page	50,000	\$0.15	\$0.00	\$7,500.00
State Tape Processing	1	\$5,000.00	\$0.00	\$5,000.00
CityTax Annual Maintenance Costs	1	\$5,625.00	\$0.00	\$5,625.00
Annual Admin (Tel, Fax, Systems, Courier)	1	\$18,000.00	\$0.00	\$18,000.00
Bad Address Corrections	300	\$1.00	\$0.00	\$300.00
E-Filing	0	\$3.00	\$0.00	\$0.00
Estimated Processing Total				\$65,723.75
Annual Employee Staffing Cost Daily	0.50	\$75,000.00	\$0.00	\$37,500.00
Employee Travel Expense per month	12	\$1,000.00	\$0.00	\$12,000.00
Printed Forms-1040 & 1099 & Refund Checks	1	\$3,250.00	\$0.00	\$3,250.00
Envelopes/Paper/Checks	1	\$750.00	\$0.00	\$750.00
Mailing Cost as Incurred	1	\$5,000.00	\$0.00	\$5,000.00
Total Estimate				\$124,223.75

*****Proposal valid for 60 days*****

CITYTAX PROCESSING PROPOSAL

Seller:

Innovative Software Services, Inc
157 South Main Street
Eaton Rapids, Michigan 48827 USA

By:  Date: August 08, 2019
Rick Carpenter, President

Buyers:

City of Lowell
301 E Main Street
Lowell, Michigan 49331 USA

Approved

By: _____ Date: _____
Michael Burns , City Manager

Attest

By: _____ Date: _____

Approved as to Form

By: _____ Date: _____

Certification of Funds

By: _____ Date: _____

CITYTAX PROCESSING PAYMENT AGREEMENT

EXHIBIT A **Payment Provisions**

City of Lowell will pay Innovative Software the contracted fees at the following schedule:

Billed and Due Annually:

- Annual Maintenance Agreement – 100% (see Section 2, CityTax Service Contract)

Billed and Due Monthly as Incurred:

- All Processing Functions

Payment Terms

- Payment is due upon receipt of the invoice

Interest Penalty on Past Due Accounts

- An interest rate of 1.5% monthly (18% annually) will be added to an account not paid after 30 days from the invoice date.



Innovative Software Services, Inc.

P.O. Box 70 Eaton Rapids, MI 48827 Phone (517) 663-5710 Fax (517) 663-6141

CITYTAX ANNUAL MAINTENANCE AGREEMENT

This Agreement is made effective as of August 08, 2019, by and between Innovative Software Services Inc, of 157 South Main Street, Eaton Rapids, Michigan 48827, USA and City of Lowell, of 301 E Main Street, Lowell, Michigan 49331, USA.

In this Agreement, the party who is contracting to receive services shall be referred to as "City of Lowell", and the party who will be providing the services shall be referred to as "Innovative Software".

Innovative Software has a background in software development, consulting and support and is willing to provide services to City of Lowell based on this background.

City of Lowell desires to have services provided by Innovative Software.

Therefore, the parties agree as follows:

1. DESCRIPTION OF SERVICES. Beginning on August 08, 2019, Innovative Software will provide the following services, (collectively, the "Services"): Unlimited phone support for Innovative Software's CityTax software program. Customer requested on-site support to be billed on a time and material basis at the current rate of one hundred thirty five dollars (\$135.00) per hour. Services include updates of the CityTax programs, applications and systems without charge (except for shipping and handling charges). Updates are enhancements of specified software that are designed to improve or correct its performance. Changes in software configuration, vendor use patterns or an increase in vendor use are not included in updates which are available from Innovative Software at prevailing rates.

2. PAYMENT. City of Lowell will pay a fee to Innovative Software for the Services in the amount of \$ 5,625. The Maintenance Agreement shall be payable annually beginning on the date of installation. Upon termination of this Agreement, payments under this paragraph shall cease; provided, however, that Innovative Software shall be entitled to payments for periods or partial periods that occurred prior to the date of termination and for which Innovative Software has not yet been paid.

3. TERM/TERMINATION. This Agreement shall be effective for a period of one year and shall automatically renew for successive terms of the same duration, unless either party provides 90 days written notice to the other party prior to the termination of the applicable initial term or renewal term.

CITYTAX ANNUAL MAINTENANCE AGREEMENT

4. RELATIONSHIP OF PARTIES. It is understood by the parties that Innovative Software is an independent contractor with respect to City of Lowell, and not an employee of City of Lowell. City of Lowell will not provide fringe benefits, including health insurance benefits, paid vacation, or any other employee benefit, for the benefit of Innovative Software.

5. EMPLOYEES. Innovative Software's employees, if any, who perform services for City of Lowell under this Agreement shall also be bound by the provisions of this Agreement.

6. ASSIGNMENT. Innovative Software's obligations under this Agreement may not be assigned or transferred to any other person, firm, or corporation without the prior written consent of City of Lowell.

7. INTELLECTUAL PROPERTY. The following provisions shall apply with respect to copyrightable works, ideas, discoveries, inventions, applications for patents, and patents (collectively, "Intellectual Property"):

a. Consultant's Intellectual Property. Innovative Software personally holds an interest in the Intellectual Property that is described on the attached Exhibit A and which is not subject to this Agreement.

b. Development of Intellectual Property. Any improvements to Intellectual Property items listed on Exhibit A, further inventions or improvements, and any new items of Intellectual Property discovered or developed by Innovative Software (or Innovative Software's employees, if any) during the term of this Agreement shall be the property of Innovative Software, subject to City of Lowell's right to acquire such Intellectual Property on terms agreeable to Innovative Software and City of Lowell. City of Lowell will not acquire shop rights or an interest in any way in such Intellectual Property by virtue of the development, experimentation, or adaptation for manufacture, sale, or use.

8. CONFIDENTIALITY. Innovative Software recognizes that City of Lowell has and will have the following information:

- Business affairs
- Process information
- Customer lists

and other proprietary information (collectively, "Information") which are valuable, special and unique assets of City of Lowell. Innovative Software agrees that Innovative Software will not at any time or in any manner, either directly or indirectly, use any Information for Innovative Software's own benefit, or divulge, disclose, or communicate in any manner any Information to any third party without the prior written consent of City of Lowell. Innovative Software will protect the Information and treat it as strictly confidential. A violation of this paragraph shall be a material violation of this Agreement.

CITYTAX ANNUAL MAINTENANCE AGREEMENT

9. UNAUTHORIZED DISCLOSURE OF INFORMATION. If it appears that Innovative Software has disclosed (or has threatened to disclose) Information in violation of this Agreement, City of Lowell shall be entitled to an injunction to restrain Innovative Software from disclosing, in whole or in part, such Information, or from providing any services to any party to whom such Information has been disclosed or may be disclosed. City of Lowell shall not be prohibited by this provision from pursuing other remedies, including a claim for losses and damages.

10. CONFIDENTIALITY AFTER TERMINATION. The confidentiality provisions of this Agreement shall remain in full force and effect after the termination of this Agreement.

11. NOTICES. All notices required or permitted under this Agreement shall be in writing and shall be deemed delivered when delivered in person or deposited in the United States mail, postage prepaid, addressed as follows:

IF for City of Lowell:

Michael Burns, City Manager
City of Lowell
301 E Main Street
Lowell, Michigan 49331

IF for Innovative Software:

Innovative Software Services Inc
Rick Carpenter, President
157 South Main Street
Eaton Rapids, Michigan 48827
USA

Such address may be changed from time to time by either party by providing written notice to the other in the manner set forth above.

CITYTAX ANNUAL MAINTENANCE AGREEMENT

12. ENTIRE AGREEMENT. This Agreement contains the entire agreement of the parties and there are no other promises or conditions in any other agreement whether oral or written. This Agreement supersedes any prior written or oral agreements between the parties.

13. AMENDMENT. This Agreement may be modified or amended if the amendment is made in writing and is signed by both parties.

14. SEVERABILITY. If any provision of this Agreement shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of this Agreement is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.

15. WAIVER OF CONTRACTUAL RIGHT. The failure of either party to enforce any provision of this Agreement shall not be construed as a waiver or limitation of that party's right to subsequently enforce and compel strict compliance with every provision of this Agreement.

16. APPLICABLE LAW. This Agreement shall be governed by the laws of the State of Michigan.

CITYTAX ANNUAL MAINTENANCE AGREEMENT

Agree To:

City of Lowell
301 E Main Street
Lowell, Michigan 49331

Approved

By: _____ Date: _____
Michael Burns, City Manager

Attest

By: _____ Date: _____

Approved as to Form

By: _____ Date: _____

Certification of Funds

By: _____ Date: _____

Party providing services:

Innovative Software Services Inc
157 South Main Street
Eaton Rapids, Michigan 48827

By:  Date: August 08, 2019
Rick Carpenter, President

CITYTAX ANNUAL MAINTENANCE AGREEMENT

EXHIBIT A Intellectual Property

Innovative Software Services CityTax software program, applications, and systems, the City of Lowell may not edit, modify or merge into other software materials, the computer software programs, applications and systems purchased from Innovative Software. Such modifications by the City of Lowell will immediately invalidate Innovative Software's obligation to support the City of Lowell's affected programs, applications and systems, unless Innovative Software has been advised of the proposed modifications, in writing, prior to the modification of the system and has agreed, in writing, to support the modified programs, applications and systems. Further, any such modifications may subject the City of Lowell to claims by Innovative Software based on a claim of United States copyright or patent infringement.



Innovative Software Services, Inc.

P.O. Box 70 Eaton Rapids, MI 48827 Phone (517) 663-5710 Fax (517) 663-6141

Innovative Software Services Customer References

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“Developers of Innovative Software”

July 1, 2017

City of Albion, MI
Population 10,066
Kerry Helmick
112 W. Cass Street
Albion, Michigan 49224
Phone: (517) 629-5535

City of Ionia, MI
Population 5,935
Nancy Rutledge, Income Tax Administrator
114 N. Kidd Street
PO Box 512
Ionia, MI 48846
Phone: (616) 527-5729

City of Battle Creek, MI
Population 54,000
Lovette Wright, Income Tax Administrator
10 N. Division St.
P.O. Box 1657
Battle Creek, MI 49016-1657
Phone: (616) 966-3346

City of Jackson, MI
Population 38,000
Andrew Wrozek, Jr.
Income Tax Administrator/City Treasurer
212 W. Michigan Ave.
Jackson, MI 49201
Phone: (517) 768-6374

City of Big Rapids, MI
Population 12,603
Paul Cole, Income Tax Administrator
226 North Michigan Avenue
Big Rapids, MI 49307
Phone: (231) 592-4012

City of Lansing, MI
Population 119,128
Amy Kraus, Income Tax Administrator
124 W. Michigan Ave
Lansing, MI 48933
Phone: (517) 482-4112

City of Grand Rapids, MI
Population 193,700
Don Vanderwest, Income Tax Administrator
300 Monroe Avenue NW
Grand Rapids, MI 49503
Phone: (616) 456-3026

City of Lapeer, MI
Population 7,759
Kay Hodges, Income Tax Administrator
576 Liberty Park
Lapeer, MI 48446
Phone: (810) 667-7155

City of Grayling, MI
Population 1,944
Terry McGregor, City Treasurer
5688 M-72 West
Grayling, MI 49738
Phone: (989) 348-2131

City of Lincoln Park, MI
Bill Bohaln, DPW Director
500 Southfield Rd
Lincoln Park, MI 48146
(313) 386-9000

City of Hudson, MI
Population 2,499
Dixie Wright, Income Tax Administrator
12 N. Church St, P.O. Box 231
Hudson, MI 49247
(517) 448-8983

City of Marysville, OH
Population 15,942
Becky Arnott
125 E Sixth St.
Marysville, OH 43040
Phone: (937) 642-6015

City of Muskegon, MI

Population 40,900

Kenneth Grant, Income Tax Administrator

933 Terrace Street

Muskegon, MI 49443-0029

Phone: (231) 724-6932

City of Springfield, MI

Population 5,582

Vicki Kammerud, Compliance Officer

601 Avenue A

Springfield, MI 49015

Phone: (269) 965-8324

City of Muskegon Heights, MI

Population 13,300

Robert Jackson, City Treasurer

2724 Peck Street

Muskegon Heights, MI 49444

Phone: (231) 733-8800

City of Sylvania, OH

Population 17,301

Angie Kuhn, Income Tax Administrator

6730 Monroe Street

Sylvania, OH 43560

Phone: (419) 885-8943

City of Pontiac, MI

Population 72,800

Elizabeth Cantrell, Income Tax Compliance Officer

47450 Woodward Ave

Pontiac, MI 48342

Phone: (248) 758-3092

Medical Practice Support Services

Diane Yeager, President

2385 Delhi Commerce, Suite 2

Holt, MI 48842

Phone: (517) 694-7942

City of Portland, MI

Population 3,889

Brenda Schrauben, Income Tax Administrator

259 Kent Street

Portland, MI 48875

Phone: (517) 647-2933

Snowmass Water & Sanitation District

Population 1,200

Kit Hamby, Director

177 Club House Drive

Snowmass Village, CO 81615

Phone (970) 923-2056

City of Saginaw, MI

Population 69,100

Janet Schramke, Utility billing Manager

1315 S. Washington

Saginaw, MI 48601

Phone: (989) 759-1654

Town of Baileys Harbor, WI

Population 400

Lois Pluff, Treasurer

7741 County Hwy. A

Baileys Harbor, WI 54202

Phone: (920) 830-9509

City of Sidney, OH

Population 20,211

Steve Stilwell, City Manager

201 W. Poplar St.

Sidney, OH 45365

Phone: (937) 498-8110

Town of Lawrence, WI

Population 1,700

Judy Benz, Clerk/Treasurer

2595 French Rd

DePere, WI 54115-9495

Phone: (920) 336-9131

Town of Wrightstown, WI

Population 1,934
Faye Wierschke
1728 Partridge Rd.
DePere, WI 54115
Phone: (920) 336-7099

Village of Lena, WI

Population 769
Janet Ragen
117 East Main Street, PO Box 176
Lena, WI 54139-0176
Phone: (920) 829-5226

Traverse Area District Library, MI

Dawn Buchanan, Business Manager
610 Woodmere
Traverse City, MI 49686
Phone: (231) 932-8527

Village of Mishicot, WI

Population 1,422
James Bydalek
511 East Main St.
Mishicot, WI 54228

Village of Black Creek, WI

Population 1,192
Sharon Blake, Village Clerk
P.O. Box 277
Black Creek, WI 54106
Phone: (920) 984 3295

Village of New Washington, OH

Population 987
Patricia Krebs, Income Tax Administrator
P.O. Box 488
New Washington, OH 44854
Phone: (419) 492-2656

Village of Constantine, MI

Population 2,095
Ruth Strawser, Village Clerk
101 White Pigeon Street
Constantine, MI 49042
(269) 435-2085

Village of Ottawa Hills, OH

Population 4,564
Karen Urbanik, Finance Director
2125 Richards Rd.
Ottawa Hills, OH 43606
Phone: (419) 536-1111

Village of Denmark, WI

Population 1,948
MiLissa Stipe
118 E. Main St., P.O. Box 310
Denmark, WI 54208-0310
Phone (920) 863-6400

Village of Suring, WI

Population 605
Carol Heise
604 Main Street
Suring, WI 54174
Phone: (920) 842-2333

Village of Hobart, WI

Population 1,000
Mary Smith, Clerk
2990 S. Pine Tree Rd.
Oneida, WI 54155
Phone: (920) 869-3802

Village of Walbridge, OH

Population 2,736
Patricia Crawford, Income Tax Administrator
111 N. Main Street
Walbridge, OH 43465
Phone: (419) 666-1830

Village of Waterville, OH

Population 4,828

Jenny Valentine, Income Tax Administrator

P.O. Box 140

Waterville, OH 43566

Phone: (419) 878-8102

City of Fairfield, OH

Population 42,097

Tom Hedge, Income Tax Administrator

701 Wessell Dr

Fairfield, OH 45014

Phone: (513) 867-5327

Village of Strasburg, OH

Population 2,310

Heather Lecce, Income Tax Administrator

358 5th ST SW

Strasburg, OH 44680

Phone: (330) 878-7213

City of Cadiz, OH

Population 3,308

Renee Davis, Income Tax Administrator

PO Box 352

Cadiz, OH 43907

Phone: (740) 942-8844

City of Gillete, WI

Population 1,256

Lauri Cornelius, Utility Clerk

150 North McKenzie Avenue

Gillete, WI 54124

Phone: (920) 855-2255

City of Converse, TX

Population 11,508

Jerry Wilson, Finance Director

PO Box 36

Converse, TX 78109-0036

Phone: (210) 658-5356

City of Harwood Heights, IL

Population 8,297

Lester Sizlandk, Trustee

7300 West Wilson Street

Harwood Heights, IL 60706

Phone: (847) 372-1811

Village of New Riegel, OH

Population 226

Valerie Hohman, Income Tax Administrator

PO Box 28

New Riegel, OH 44853

Phone: (419) 937-2698

City of Dublin, OH

Population 31,392

Faye Gibson, Income Tax Commissioner

PO Box 800

Dublin, OH 43017

Phone: (614) 410-6560

Village of Dresden, OH

Population 1,423

Ms. Trudy Ridenour, Tax Administrator

PO Box 132

Dresden, Ohio 43821

Phone: (740) 754-2569

City of Flint, MI

Population 124,943

Doug Bingaman, Income Tax Administrator

PO Box 289

Flint, MI 48501

Phone (810) 766-7470 ext 2108

City of Whitehall, OH

Population 19,201

Michelle Carberry, Income Tax Director

360 S Yearling Rd

Columbus, OH 43213

Phone: (614) 237-9803

City of Oregon, OH

Population 19,355

Patricia Wast, Commissioner of Taxation

5330 Seaman Street

Oregon, OH 43616-2608

Phone: (419) 698-7033

City of Pomeroy, OH

Population 1,966

Jean A. Durst, Tax Administrator

PO Box 666

Pomeroy, OH 45769

Phone: (740) 992-1636

Village of Gibsonburg, OH

Population 2,506

Robert A. Schroeder, Fiscal Officer

120 N Main St

Gibsonburg, OH 43431

Phone: (419) 637-7166

City of Lakeview, OH

Population 1,060

Teri Lamb, Tax Administrator

PO Box 105

Lakeview, OH 43331

Phone: (937) 843-3140

City of Springboro, OH

Population 12,380

Beth Eaton, Assistant Finance Officer

320 W Central Ave

Springboro, OH 45066

Phone: (937) 748-4351

City of Marion, OH

Population 35,318

Cathy Chaffin, Tax Administrator

223 West Center Street

Marion, OH 43302

Phone: (740) 387 6926

Village of Midvale, OH

Population 2,506

Cathy Feister, Tax Administrator

PO Box 109

Midvale, OH 44653

Phone: (330) 339-1939

City of Oakwood, OH

Population 9,215

Cindy Stafford, Finance Director

30 Park Avenue

Oakwood, OH 45419

Phone: (937) 298-0402

City of Kettering, OH

Population 57,502

Marcy Bare, Tax Manager

3600 Shroyer Rd

Kettering, OH 45429

Phone: (937) 296-2502

City of Bowling Green, OH

Population 29,636

Cheryl Layman, Tax Commissioner

304 N. Church Street

Bowling Green, OH 43402

Phone: (419) 354-6211

City of Walker, MI

Population 21,842

Julie Blok, Income Tax Administrator

4243 Remembrance Rd

Walker, MI 49504

Phone: (616) 791-6866

City of Hamtramck, MI

Population 22,976

Cathy Square, EM

3041 Evaline

Hamtramck, MI 48212

Phone: (313) 870-0315

City of Highland Park, MI

Population 16,746
Cathy Square, EM
3041 Evaline
Hamtramck, MI 48212
Phone: (313) 870-0315

City of Middletown, OH

Population 48,700
Misty Nicely, Tax Commissioner
1 Donham Plaza
Middletown, OH 45042-1932
Phone: (513) 425-7861

City of Granville, OH

Population 5,651
Rita Williams, Tax Administrator
PO Box 514
Granville, OH 43023
Phone: (740) 587-2764

Village of Bolivar, OH

Population 992
Heather Lecce, Tax Administrator
109 N Canal St
Bolivar, OH 44612
Phone: (330) 874-3717

City of Detroit, MI

Population 750,000
Tanya Stoudemire, Tax Administrator
2 Woodward Ave.
Detroit, MI 48226
Phone: (313) 224-1663

City of Forest Park, OH

Population 18,723
Andy Levandusky, Deputy Finance Director
1201 Kemper Rd
Forest Park, OH 45240
Phone: (513) 595-5261

City of Akron, OH

Population 199,100
Art Preiksa, Tax Administrator
1 Cascade Plz #11
Akron, OH 44308
Phone: (330) 375-2527

Village of North Kingsville, OH

Population 2,900
Cheryl Cliff, Tax Administrator
3541 East Center Street
North Kingsville, OH 44068
Phone: (440) 224-1924

City of Piqua, OH

Population 20,500
Lisa Cavender, Tax Administrator
201 West Water Street
Piqua, OH 45356
Phone: (937) 778-2009

City of Vandalia, OH

Population 15,246
Bridgette Leiter, Finance Director
333 James Bohanan Memorial Dr
Vandalia, OH 45377
Phone: (937) 415-2233

City of Canton, OH

Population 73,000
Kim Perez, Treasurer
PO Box 8876
Canton, OH 44711
Phone: (330) 430-7900

City of Port Huron

Population 30,184
Ed Larantonda, Income Tax Administrator
100 McMorran Boulevard
Port Huron, MI 48060
Phone: (810) 984-9741

City of Benton Harbor, MI

Population 10,038

Darwin Watson, City Manager

200 E Wall St

Benton Harbor , MI 49022

Phone: (269) 927-8400

City of East Lansing, MI

Population 48,579

DaMar Boyd, Income Tax Administrator

410 Abbot Rd

East Lansing , MI 48823

Phone: (517) 319-6862

City of Green, OH

Population 25,699

Steve Tichon, Tax Administrator

PO Box 460

Green, OH 44232

Phone: (330) 896-6622

City of Northwood, OH

Population 5,265

6000 Wales Rd

Andy Tepper, Income Tax Administrator

Northwood , OH 43619

Phone: (419) 693-9326

Thursday 3/21/2019	HUDSON From North			M-21 From East			HUDSON From South			M-21 From West		
Start Time	Right	Thru	Left	Right	Thru	Left	Right	Thru	Left	Right	Thru	Left
07:00 AM	21	82	24	21	105	11	13	53	37	21	55	6
07:15 AM	14	119	44	21	96	13	16	76	38	26	49	6
07:30 AM	18	134	34	21	98	10	14	70	11	20	72	8
07:45 AM	13	108	37	15	92	9	15	41	19	23	70	12
7 AM Hour	66	443	139	78	391	43	58	240	105	90	246	32
08:00 AM	21	77	17	22	101	15	16	36	16	21	54	13
08:15 AM	20	88	32	29	78	7	15	45	19	17	42	14
08:30 AM	31	73	34	25	89	11	18	50	21	17	41	20
08:45 AM	30	53	37	17	79	18	12	50	18	17	57	17
8 AM Hour	102	291	120	93	347	51	61	181	74	72	194	64
03:00 PM	18	49	26	23	88	10	22	59	17	20	106	35
03:15 PM	17	45	26	26	87	9	19	71	17	11	126	27
03:30 PM	19	40	36	21	86	13	15	76	28	20	126	24
03:45 PM	36	61	41	14	67	8	15	92	37	20	124	20
3 PM Hour	90	195	129	84	328	40	71	298	99	71	482	106
04:00 PM	27	43	48	18	95	12	16	73	30	20	134	25
04:15 PM	16	56	51	21	92	12	21	91	31	18	142	21
04:30 PM	24	43	40	28	99	12	11	105	25	23	132	21
04:45 PM	23	45	37	21	101	7	16	93	22	17	140	20
4 PM Hour	90	187	176	88	387	43	64	362	108	78	548	87
05:00 PM	14	64	30	25	107	15	23	95	23	15	145	25
05:15 PM	13	38	40	26	96	17	16	108	20	18	137	23
05:30 PM	20	55	31	18	67	11	12	111	26	16	107	32
05:45 PM	23	42	27	25	80	9	21	101	24	22	118	27
5 PM Hour	70	199	128	94	350	52	72	415	93	71	507	107

LOS/Delays based on 2016 counts

Synchro Results – Level of Service (Delay in seconds/vehicle)		
PM Peak Hour		
	Existing Operation	M-21 Left arrows
EB M-21 (Main Street) left-turn movement	C (32.3)	B (19.4)
EB M-21 (Main Street) through movement	C (32.9)	C (33.5)
EB M-21 (Main Street) right-turn movement	A (4.0)	A (0.7)
WB M-21(Main Street) left-turn movement	C (31.8)	C (23.2)
WB M-21 (Main Street) through/right-turn movement	C (25.9)	C (30.1)
NB Hudson Street left-turn movement	B (17.2)	B (20.0)
NB Hudson Street right/through movement	C (29.9)	D (53.1)
SB Hudson Street left-turn movement	C (26.8)	D (52.9)
SB Hudson Street through/right-turn movement	C (24.0)	C (34.4)
OVERALL	C (27.2)	C (35.0)

LOS/Delays based on 2019 counts

Synchro Results – Level of Service (Delay in seconds/vehicle)				
PM Peak Hour				
	Existing Operation	Existing Queues (95 th)	M-21 Left arrows	M-21 Left arrows Queues (95 th)
EB M-21 (Main Street) left-turn movement	D (43.1)	116 ft*/6 veh	D (37.4)	34 ft/2 veh
EB M-21 (Main Street) through movement	C (34.7)	511 ft*/26 veh	D (50.7)	550 ft*/28 veh
EB M-21 (Main Street) right-turn movement	B (17.3)	12 ft/1 veh	C (20.0)	12 ft/1 veh
WB M-21(Main Street) left-turn movement	D (44.3)	77 ft*/4 veh	D (39.7)	33 ft/2 veh
WB M-21 (Main Street) through/right-turn movement	C (29.0)	371 ft/19 veh	D (37.4)	431 ft*/22 veh
NB Hudson Street left-turn movement	C (28.3)	62 ft/3 veh	D (37.3)	74 ft/4 veh
NB Hudson Street right/through movement	D (35.6)	369 ft*/18 veh	F (88.2)	486 ft*/24 veh
SB Hudson Street left-turn movement	D (42.6)	96 ft/5 veh	E (79.7)	164 ft*/8 veh
SB Hudson Street through/right-turn movement	C (26.9)	209 ft/10 veh	D (37.4)	239 ft/12 veh
OVERALL	C (32.9)		D (53.2)	

*95th percentile volume exceeds capacity, queue may be longer.



LOWELL CITY ADMINISTRATION
INTER OFFICE MEMORANDUM

DATE: August 16, 2019
TO: Mayor DeVore and the City Council
FROM: Michael T. Burns, City Manager *MS*
RE: Larkin's Restaurant – Chili Cook-Off
Street Closure Request

Larkin's Restaurant is requesting the use of city property for a special event on October 12, 2019 for the 18th Annual Chili Cook Off. This year's recipient will be the Lowell Area Historical Museum. We have reviewed this and are recommending approval.

Recommended Motion: That the Lowell City Council approve the request for Larkin's Restaurant to close Broadway Street from south of the Post Office to Main Street on October 12, 2019, from 7 a.m. to 7 p.m.



LOWELL CITY COUNCIL MEMORANDUM

DATE: August 16, 2019

TO: Mayor DeVore and the City Council

FROM: Michael T. Burns, City Manager *MB*

RE: Resolution 27-19 – Proclaiming, Friday, September 13, 2019 as Pink Arrow Pride Day – Arrow Force XII.

For the 12th straight year, the Lowell High School sports teams have initiated the cancer awareness and fund raising event called Pink Arrow Pride Day to be held on Friday, September 13, 2019. The players will wear pink jerseys in games being held that day. Funds are being raised for Gilda's Club of Lowell and Lowell Community Wellness for Pink Arrow Family Support.

Recommended Motion: That the Lowell City Council adopt Resolution 27-19 proclaiming Friday, September 13, 2019 as Pink Arrow Pride Day – Arrow Force XII in the City of Lowell.

**CITY COUNCIL
CITY OF LOWELL
KENT COUNTY, MICHIGAN**

RESOLUTION NO. 27 - 19

**RESOLUTION PROCLAIMING FRIDAY, SEPTEMBER 13, 2019
AS PINK ARROW PRIDE DAY - ARROW FORCE XII
IN THE CITY OF LOWELL**

Councilmember _____ supported by Councilmember _____ moved the adoption of the following resolution:

WHEREAS, *many have been afflicted and battling cancer and breast cancer in particular; and*

WHEREAS, *the Lowell High School football team, volleyball team, and soccer team, will once again compete against this disease with each player wearing pink for games on Friday, September 13, 2019; and*

WHEREAS, *the Lowell community is encouraged to buy and wear Pink Arrow Force XII t-shirts to support Gilda's Club of Lowell, Lowell Community Wellness for Pink Arrow Family Support, the Dr. Don Gerard Medical Scholarship and the Kathy Talus Scholarship.*

NOW, THEREFORE, BE IT RESOLVED, *that the Lowell City Council recognize Friday, September 13, 2019 as "Pink Arrow Pride Day Arrow Force XII and further to encourage all Lowell Community residents to participate in this event by purchasing pink T-shirts and attending the game.*

YEAS: Councilmembers _____

NO: Councilmembers _____

ABSTAIN: Councilmembers _____

ABSENT: Councilmembers _____

RESOLUTION DECLARED ADOPTED.

Dated: August 19, 2019

Susan Ullery, City Clerk

CERTIFICATION

I, the undersigned duly qualified and acting Clerk of the City of Lowell, Kent County, Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council at a regular meeting held on August 19, 2019, the original of which is on file in my office and public notice of said meeting was given pursuant to and in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended.

IN WITNESS WHEREOF, *I have affixed my official signature the 19th day of August, 2019.*

Susan Ullery, City Clerk

**LOWELL POLICE DEPARTMENT
MONTHLY REPORT SUMMARY
CALENDAR YEAR 2019**

Complaint Book Total	167	331	523	693	885	1073	1277						
Activity	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
Total Arrests	21	14	13	16	12	10	19						105
Alcohol (MIP/Open Intox)	0	1	0	1	1	0	2						5
Drug Law Violations	1	1	0	2	1	0	0						5
Drunk Driving	1	2	2	2	1	1	2						11
Suspended License	2	1	2	2	0	1	0						8
Warrant Arrest	8	7	6	4	6	4	7						42
Other Arrests	9	2	3	5	3	4	8						34
Assault	2	0	3	1	1	0	2						9
Assault (Civil/Verbal)	2	1	5	2	4	6	4						24
Assault (Domestic)	0	0	2	1	2	1	0						6
Assist from Other Agency	6	3	12	10	10	18	15						74
Assist to Other Agency	12	13	13	6	16	13	12						85
Assist to Citizen	36	42	43	18	38	21	23						221
Breaking & Entering	3	2	0	1	0	3	3						12
Disorderly Conduct	5	2	2	3	4	3	8						27
Dog/Animal	2	1	4	2	6	4	2						21
Larceny	9	4	9	2	8	9	13						54
Malicious Destruction	0	1	4	2	4	2	2						15
Motorist Assist	14	8	9	15	10	5	11						72
Ordinance Violations	2	1	2	2	5	8	8						28
Accident Total	12	10	12	3	7	6	11						61
{Property Damage}	12	10	12	2	5	6	9						56
{Personal Injury}	0	0	0	1	2	0	2						5
Citations Issued	29	13	33	37	31	17	25						185
Traffic Stops: Warned	88	58	90	107	96	77	80						596
Total # of Traffic Stops	113	63	113	126	116	88	98						717

AGENCIES ASSISTING LOWELL POLICE DEPARTMENT

JULY 2019

COMP. #	DATE	INCIDENT	DEPARTMENT	STATUS
19-1075	7/3/2019	OWI	KENT COUNTY	ASSISTED
19-1090	7/4/2019	VERBAL DOMESTIC	KENT COUNTY	BACK-UP
19-1110	7/9/2019	VERBAL DOMESTIC	KENT COUNTY	BACK-UP
19-1120	7/11/2019	DROWNING	KENT COUNTY	ASSISTED
19-1126	7/12/2019	HOME INVASION	KENT COUNTY	ASSISTED
19-1138	7/15/2019	DRUNK & DISORDERLY	KENT COUNTY	BACK-UP
19-1154	7/17/2019	DEATH	MEDICAL EXAMINER	ASSISTED
19-1184	7/20/2019	FOUND CHILD	CPS	ASSISTED
19-1186	7/20/2019	DEATH	MEDICAL EXAMINER	ASSISTED
19-1204	7/22/2019	DISORDERLY	KENT COUNTY	BACK-UP
19-1229	7/25/2019	MDOP/WELFARE CHECK	KENT COUNTY	ASSISTED
19-1238	7/25/2019	INTOXICATED SUBJECT	ROCKFORD AMBULANCE	ASSISTED
19-1248	7/27/2019	DRUNK DRIVER	MSP	ASSISTED
19-1273	7/30/2019	LOOSE DOGS	ROCKFORD AMBULANCE	ASSISTED
19-1274	7/31/2019	PURSUIT	IONIA COUNTY	ASSISTED

**LOWELL POLICE DEPARTMENT
CALLS TO ASSIST OTHER AGENCIES
JULY 2019**

COMP. #	DATE	INCIDENT	DEPARTMENT	STATUS	VENUE
19-1087	7/3/2019	WELFARE CHECK	KENT COUNTY	ASSISTED	LOWELL
19-1102	7/8/2019	DISORDERLY	KENT COUNTY	ASSISTED	LOWELL
19-1103	7/8/2019	RECKLESS DRIVING	KENT COUNTY	ASSISTED	LOWELL
19-1104	7/9/2019	WELFARE CHECK	KENT COUNTY	ASSISTED	LOWELL
19-1139	7/15/2019	FELONIOUS ASSAULT	KENT COUNTY	ASSISTED	CITY OF LOWELL
19-1163	7/19/2019	ALARM	KENT COUNTY	BACK-UP	LOWELL
19-1164	7/19/2019	WELFARE CHECK	IONIA COUNTY	ASSISTED	LOWELL
19-1178	7/20/2019	DOWNED WIRES	LL&P	ASSISTED	CITY OF LOWELL
19-1179	7/20/2019	DOWNED WIRES	LL&P	ASSISTED	CITY OF LOWELL
19-1182	7/20/2019	HOUSE FIRE / DOWNED WIRES	LOWELL FIRE	ASSISTED	CITY OF LOWELL
19-1218	7/24/2019	WELFARE CHECK	KENT COUNTY	ASSISTED	LOWELL
19-1246	7/27/2019	DRUNK DRIVER	KENT COUNTY	ASSISTED	VERGENNES

**MONTHLY COMPARISON TOTALS
JULY 2018 AND 2019**

ACTIVITY	JULY	2018 YEAR-TO-DATE	JULY	2019 YEAR-TO-DATE
Total Arrests	32	203	19	105
Alcohol (MIP/Open Intox)	3	9	2	5
Drug Law Violations	3	24	0	5
Drunk Driving	1	14	2	11
Suspended License	6	20	0	8
Warrant Arrest	11	93	7	42
Other Arrests	8	43	8	34
Assault	4	12	2	9
Assault (Verbal)	7	28	4	24
Assault (Domestic)	3	18	0	6
Assist from Other Agency	8	60	15	74
Assist to Other Agency	14	94	12	85
Assist to Citizen	38	292	23	221
Breaking & Entering	0	2	3	12
Disorderly Conduct	6	22	8	27
Dog Complaints	1	14	2	21
Larceny	6	53	13	54
Malicious Destruction	0	11	2	15
Motorist Assist	8	58	11	72
Ordinance Violations	6	58	8	28
Accident Total	18	80	11	61
{Property Damage}	16	71	9	56
{Personal Injury}	2	9	2	5
Citations Issued	75	339	25	185
Traffic Stops: Warned	150	995	80	596
# of Traffic Stops Made	202	1212	98	717
TOTAL COMPLAINTS	199	1299	204	1277

CITY OF LOWELL
REPORT FOR : JULY
FOR: Michael Burns

DRINKING WATER TREATMENT AND FILTRATION PLANT

A TOTAL OF: 26.32681 MILLION GALLONS OF RAW WATER WAS TREATED FOR THE
MONTH OF: JULY TOTAL PUMPING TIME, TREATMENT AND THE DISTRIBUTION
OF THE FINISHED WATER TO THE SYSTEM REQUIRED 398.58 HOURS, WHICH RESULTED IN
500.25 MAN HOURS FOR THE OPERATION.

CHEMICAL COST PER MILLION GALLONS: \$ 177.94

ELECTRICAL COST PER MILLION GALLONS: \$ 197.64

TOTAL COST PER MILLION GALLONS: \$ 375.58

WATER PRODUCTION

DAILY AVERAGE: 0.849 MILLION GALLONS

DAILY MAXIMUM: 1.173 MILLION GALLONS

DAILY MINIMUM: 0.604 MILLION GALLONS

THE AVERAGE PLANT OPERATION TIME WAS 12.858 HOURS PER DAY.

Lowell Area Fire Dept.

Lowell, MI

This report was generated on 8/5/2019 5:26:02 PM



Incident Count with Man-Hours per Zone for Date Range

Start Date: 07/01/2019 | End Date: 07/31/2019

ZONE	INCIDENT COUNT	MAN-HOURS
City of Lowell - City	45	75:54
Grattan - Grattan Township	1	0:44
Lowell Township - Lowell Township	47	78:58
Saranac - Saranac	1	1:07
Vergennes Township - Vergennes Township	15	47:55
TOTAL	109	204:38

NOTE that this report takes into consideration ONLY those Personnel that are associated with an Apparatus, and that only Reviewed incidents are included in the counts.



**EMERGENCY
REPORTING**

emergencyreporting.com

Doc Id: 1306

Page # 1

Lowell Area Fire Dept.

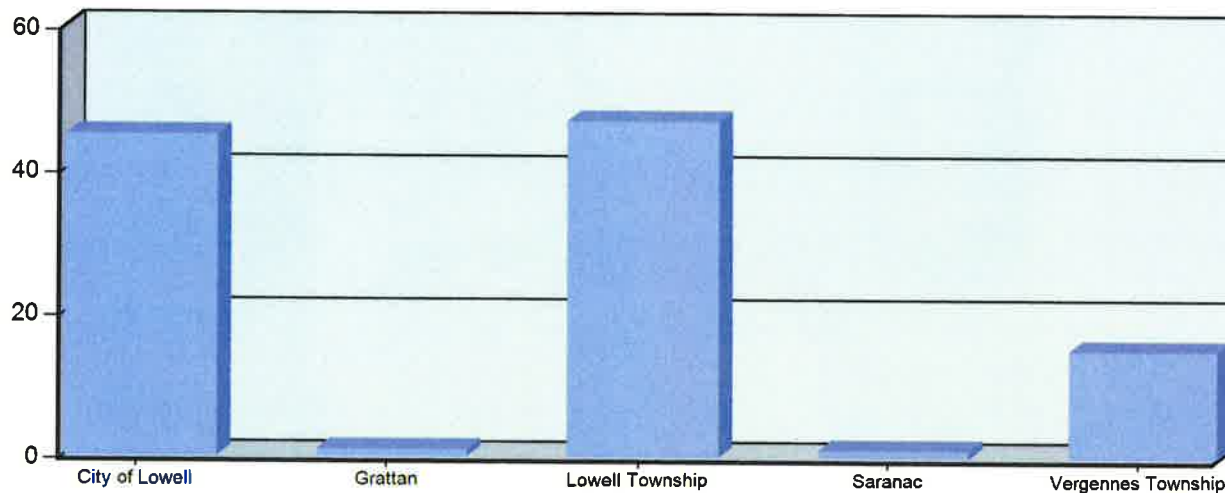
Lowell, MI

This report was generated on 8/5/2019 5:25:20 PM



Incident Count per Zone for Date Range

Start Date: 07/01/2019 | End Date: 07/31/2019



ZONE	# INCIDENTS
City of Lowell - City	45
Grattan - Grattan Township	1
Lowell Township - Lowell Township	47
Saranac - Saranac	1
Vergennes Township - Vergennes Township	15
TOTAL:	109

Zone information is defined on the Basic Info 3 screen of an incident. Only REVIEWED incidents included. Archived Zones cannot be unarchived.

Lowell Area Fire Dept.

Lowell, MI

This report was generated on 8/5/2019 5:26:36 PM



Incident Count per User-Defined Fields for Date Range

Start Date: 07/01/2019 | End Date: 07/31/2019

ANSWERS	# INCIDENTS
USER-DEFINED FIELD: SCBA (Required)	
0	107
1	1
9	1

USER-DEFINED FIELD: Hose 1.5 inch Feet used (Required)	
0	107
1	1
200	1

USER-DEFINED FIELD: Hose 3 inch Feet used (Required)	
0	108
1	1

USER-DEFINED FIELD: Hose 5 inch feet used (Required)	
0	107
1	1
150	1

USER-DEFINED FIELD: Hand Tools Used (Required)	
0	101
1 TIC	1
2 hand lights, 2 CO detectors, 1 TIC	1
Chain Saw	1
Door lock out kit	1
Pike poles, ax, chain saw	1
rake	1
Saws	1
Shovel	1

USER-DEFINED FIELD: Rescue Tools Used (Required)	
0	107
1	1
0	1

USER-DEFINED FIELD: Water used (gal) (Required)	
0	107
5	1

Only User-Defined values selected in the CUSTOM field of an incident Included. Only REVIEWED incidents included in count.

ANSWERS	# INCIDENTS
8250	1

USER-DEFINED FIELD: LUCAS (Required)	
NO	106
Yes	3

Only User-Defined values selected in the CUSTOM field of an incident Included. Only REVIEWED incidents included in count.



Lowell Area Fire and
Emergency Services Authority
Lowell Area Fire Department
301 E. Main St. Lowell, MI 49331
616-897-7354

Tuesday, August 06, 2019

To: Chief van Overbeek
From: Deputy Chief Shannon Witherell
Subject: July 2019 Division Report

Fire Prevention Inspection Division:

We performed 11 fire code inspection, as well including the pre inspection of the Fair Ground. We also had conversations with PCI RE: the new thrift store next to TSC and meetings with Cascade TWP RE the new Condos. We secured Knox Boxes at Betten Backer and Condos by Two Rivers. We also performed an annual Knox Box PM.

Fire Prevention Pub Ed Division:

In July our crews had the Safety trailer and trucks at the Riverwalk festival, we also took the safety trailer to Tyler Creek camp ground offering fire safety talks at both locations

Training Division:

During the month of July, Lowell Area Fire Department had 1 scheduled training on July 27, and it was Water Rescue. Training was on the Flat River and was taught by LAFD Instructors.

On July 8 there was a wildland rescue class with Cascade Township FD. Car 1 and Car 8 attended.

MFR class continued at Courtland township. FF12 and FF21 are attending.

In total LAFD spent 54 hours of in-house training. 66 hours of outside training for a total of 120 hours

Equipment and Station Maintenance Division:

A fair amount of time was spent on saw maintains and repair after this month's storms. Our annual breathing air compressor service was performed by 5 Alarm Fire and Safety. Annual truck pump testing was performed by R&R Truck Repair. Valve replacement and repair was performed the county truck by B&B Truck repair and front axle service and repair was performed on Rescue 10 by D&D Trucking.

Respectfully submitted,
Deputy Chief Shannon L. Witherell



Lowell Area Fire and
Emergency Services Authority
Lowell Area Fire Department
315 S. Hudson St. Lowell, MI 49331
616-897-7354

Tuesday, August 06, 2019

Fire Authority Board:

We responded to 109 total incidents for the month of August. We are closing in on the 600 mark for the year.

We are continuing to train on the new tender.

We're happy to report our new hires have passed the written part of medical training. We are waiting for the testing for hands on to be completed.

Fair week is upon us. We are providing medical coverage again this year.

I will be attending active shooter training on 8-6-2019. This is for Lowell Light and Power, but will also help for here.

I've met with Platinum Power sports to discuss the purchase of the UTV. The final cost will be \$12,010.00 and we would keep the one we have. We have budgeted \$11,000.00 this purchase, but they do not have any 1 or 2 year old models available.

Hose and ladder testing is scheduled for September.

We now have 3 quotes for window replacement. All 3 are between \$4500-\$5000

We are continuing to work on the punch list provided by the former DPW director regarding our station needs. Ceiling tiles are gradually being replaced. LED lighting in the bays will be next.

Shannon, Corey and I are reviewing all reports.

Please feel free to contact me at (616) 648-1478 with any questions or concerns.

Respectfully, Ron van Overbeek

Fire Chief, Lowell Area Fire Dept.

Lowell Area Fire Dept.

Lowell, MI

This report was generated on 8/6/2019 2:19:19 PM



Basic Incident Info with Number of Responding Apparatus and Personnel for Date Range

Start Date: 07/01/2019 | End Date: 07/31/2019

DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT	ZONE	# APP.	# PERS.
07/01/2019	2019-475		746 - Carbon monoxide detector activation, no CO		City of Lowell - City	1	2
07/02/2019	2019-476		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	2	4
07/02/2019	2019-477		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	1	5
07/02/2019	2019-478		444 - Power line down		City of Lowell - City	2	10
07/02/2019	2019-479		444 - Power line down		Vergennes Township - Vergennes Township	1	9
07/02/2019	2019-480		444 - Power line down		City of Lowell - City	1	10
07/02/2019	2019-481		600 - Good intent call, other		City of Lowell - City	3	10
07/03/2019	2019-482		321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	3	6
07/03/2019	2019-483		444 - Power line down		Lowell Township - Lowell Township	2	2
07/03/2019	2019-484		551 - Assist police or other governmental agency		Vergennes Township - Vergennes Township	2	4
07/05/2019	2019-485		111 - Building fire		Vergennes Township - Vergennes Township	5	10
07/05/2019	2019-486		321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	2	4
07/05/2019	2019-487		321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	2	9
07/06/2019	2019-488		321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	2	6

Only REVIEWED incidents included.

DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT	ZONE	# APP.	# PERS.
07/06/2019	2019-489		733 - Smoke detector activation due to malfunction		City of Lowell - City	1	7
07/06/2019	2019-490		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	1	8
07/06/2019	2019-491		321 - EMS call, excluding vehicle accident with injury		Vergennes Township - Vergennes Township	1	6
07/07/2019	2019-492		611 - Dispatched & cancelled en route		Lowell Township - Lowell Township	1	1
07/07/2019	2019-493		321 - EMS call, excluding vehicle accident with injury		Vergennes Township - Vergennes Township	4	6
07/07/2019	2019-495		321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	2	10
07/07/2019	2019-496		321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	2	11
07/07/2019	2019-497		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	2	10
07/09/2019	2019-498		321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	2	5
07/09/2019	2019-499		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	2	5
07/09/2019	2019-500		111 - Building fire		Grattan - Grattan Township	1	8
07/10/2019	2019-501		160 - Special outside fire, other		City of Lowell - City	2	7
07/11/2019	2019-502		361 - Swimming/recreational water areas rescue		City of Lowell - City	3	5
07/12/2019	2019-503		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	2	6
07/12/2019	2019-504		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	1	4
07/12/2019	2019-505		711 - Municipal alarm system, malicious false alarm		City of Lowell - City	2	6
07/13/2019	2019-506		731 - Sprinkler activation due to malfunction		City of Lowell - City	3	6
07/13/2019	2019-507		321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	4	12

Only REVIEWED incidents included.

DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT	ZONE	# APP.	# PERS.
07/14/2019	2019-508		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	1	6
07/14/2019	2019-509		311 - Medical assist, assist EMS crew		City of Lowell - City	1	8
07/14/2019	2019-510		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	2	10
07/14/2019	2019-511		321 - EMS call, excluding vehicle accident with injury		Vergennes Township - Vergennes Township	1	9
07/14/2019	2019-512		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	3	7
07/15/2019	2019-514		321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	2	6
07/15/2019	2019-515		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	3	8
07/15/2019	2019-516		322 - Motor vehicle accident with injuries		City of Lowell - City	4	5
07/15/2019	2019-517		622 - No incident found on arrival at dispatch address		City of Lowell - City	1	5
07/15/2019	2019-518		412 - Gas leak (natural gas or LPG)		City of Lowell - City	3	5
07/15/2019	2019-519		733 - Smoke detector activation due to malfunction		Lowell Township - Lowell Township	1	6
07/15/2019	2019-520		444 - Power line down		Lowell Township - Lowell Township	1	6
07/15/2019	2019-521		444 - Power line down		Lowell Township - Lowell Township	1	5
07/16/2019	2019-522		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	1	9
07/17/2019	2019-523		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	3	8
07/17/2019	2019-524		730 - System malfunction, other		City of Lowell - City	3	8
07/17/2019	2019-525		511 - Lock-out		Lowell Township - Lowell Township	2	5
07/17/2019	2019-526		321 - EMS call, excluding vehicle accident with injury		Vergennes Township - Vergennes Township	1	4

Only REVIEWED incidents included.

DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT	ZONE	# APP.	# PERS.
07/17/2019	2019-527		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	2	2
07/19/2019	2019-528		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	2	2
07/19/2019	2019-529		611 - Dispatched & cancelled en route		Lowell Township - Lowell Township	2	4
07/19/2019	2019-530		600 - Good intent call, other		City of Lowell - City	2	4
07/19/2019	2019-531		631 - Authorized controlled burning		Lowell Township - Lowell Township	2	5
07/20/2019	2019-532		500 - Service Call, other		Lowell Township - Lowell Township	1	12
07/20/2019	2019-533		444 - Power line down		City of Lowell - City	1	12
07/20/2019	2019-534		444 - Power line down		City of Lowell - City	3	12
07/20/2019	2019-535		444 - Power line down		Lowell Township - Lowell Township	1	9
07/20/2019	2019-536		444 - Power line down		City of Lowell - City	1	12
07/20/2019	2019-537		444 - Power line down		Lowell Township - Lowell Township	1	12
07/20/2019	2019-538		444 - Power line down		Vergennes Township - Vergennes Township	4	12
07/20/2019	2019-539		444 - Power line down		Vergennes Township - Vergennes Township	1	5
07/20/2019	2019-540		444 - Power line down		Lowell Township - Lowell Township	1	6
07/20/2019	2019-541		444 - Power line down		Lowell Township - Lowell Township	1	7
07/20/2019	2019-542		444 - Power line down		Lowell Township - Lowell Township	2	5
07/20/2019	2019-543		444 - Power line down		Lowell Township - Lowell Township	1	5
07/20/2019	2019-544		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	1	5
07/20/2019	2019-545		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	1	7

Only REVIEWED incidents included.

DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT	ZONE	# APP.	# PERS.
07/20/2019	2019-546		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	1	5
07/20/2019	2019-547		321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	1	8
07/20/2019	2019-548		444 - Power line down		City of Lowell - City	1	8
07/20/2019	2019-549		444 - Power line down		Lowell Township - Lowell Township	1	5
07/20/2019	2019-550		444 - Power line down		Lowell Township - Lowell Township	1	7
07/20/2019	2019-551		444 - Power line down		City of Lowell - City	1	15
07/20/2019	2019-552		444 - Power line down		City of Lowell - City	1	15
07/20/2019	2019-553		444 - Power line down		Lowell Township - Lowell Township	1	16
07/20/2019	2019-554		321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	2	14
07/20/2019	2019-555		331 - Lock-in (if lock out , use 511)		Lowell Township - Lowell Township	1	15
07/20/2019	2019-556		651 - Smoke scare, odor of smoke		Lowell Township - Lowell Township	3	5
07/20/2019	2019-557		444 - Power line down		Lowell Township - Lowell Township	3	7
07/20/2019	2019-558		321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	1	6
07/20/2019	2019-559		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	1	10
07/21/2019	2019-560		321 - EMS call, excluding vehicle accident with injury		Vergennes Township - Vergennes Township	2	10
07/21/2019	2019-561		321 - EMS call, excluding vehicle accident with injury		Vergennes Township - Vergennes Township	1	10
07/21/2019	2019-562		600 - Good intent call, other		Lowell Township - Lowell Township	2	3
07/21/2019	2019-563		321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	2	7

Only REVIEWED incidents included.

DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT	ZONE	# APP.	# PERS.
07/21/2019	2019-564		321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	3	11
07/22/2019	2019-565		322 - Motor vehicle accident with injuries		Lowell Township - Lowell Township	2	4
07/22/2019	2019-566		321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	2	2
07/23/2019	2019-567		511 - Lock-out		Lowell Township - Lowell Township	2	2
07/23/2019	2019-568		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	2	5
07/24/2019	2019-569		715 - Local alarm system, malicious false alarm		City of Lowell - City	1	4
07/24/2019	2019-570		531 - Smoke or odor removal		Lowell Township - Lowell Township	2	4
07/25/2019	2019-571		311 - Medical assist, assist EMS crew		Lowell Township - Lowell Township	3	7
07/25/2019	2019-572		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	3	8
07/26/2019	2019-573		321 - EMS call, excluding vehicle accident with injury		Vergennes Township - Vergennes Township	2	2
07/26/2019	2019-574		321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	2	4
07/26/2019	2019-575		311 - Medical assist, assist EMS crew		Vergennes Township - Vergennes Township	1	3
07/26/2019	2019-576		444 - Power line down		Lowell Township - Lowell Township	2	4
07/27/2019	2019-577		321 - EMS call, excluding vehicle accident with injury		Vergennes Township - Vergennes Township	2	5
07/27/2019	2019-578		611 - Dispatched & cancelled en route		Lowell Township - Lowell Township	1	4
07/28/2019	2019-579		321 - EMS call, excluding vehicle accident with injury		Saranac - Saranac	2	3
07/28/2019	2019-580		424 - Carbon monoxide incident		Lowell Township - Lowell Township	1	4

Only REVIEWED incidents included.

DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT	ZONE	# APP.	# PERS.
07/28/2019	2019-581		321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	2	6
07/30/2019	2019-582		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	1	4
07/30/2019	2019-583		321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	1	6
07/30/2019	2019-584		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	2	3
07/31/2019	2019-585		311 - Medical assist, assist EMS crew		Vergennes Township - Vergennes Township	1	4

TOTAL # INCIDENTS: 109

Only REVIEWED incidents included.

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 07/31/2019

Page: 1/19

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 07/31/2019	ACTIVITY FOR MONTH 07/31/19	AVAILABLE BALANCE	% BDGT USED	2019-20 ORIGINAL BUDGET
Fund 101 - GENERAL FUND							
Revenues							
TAXES	TAXES	2,082,750.79	99,231.11	99,231.11	1,983,519.68	4.76	2,082,750.79
STATE	STATE GRANTS	415,009.00	1.26	1.26	415,007.74	0.00	415,009.00
LICPER	LICENSES AND PERMITS	42,300.00	875.00	875.00	41,425.00	2.07	42,300.00
CHARGES	CHARGES FOR SERVICES	360,733.00	4,769.30	4,769.30	355,963.70	1.32	360,733.00
OTHER	OTHER REVENUE	13,150.00	506.93	506.93	12,643.07	3.85	13,150.00
INT	INTEREST AND RENTS	8,100.00	0.00	0.00	8,100.00	0.00	8,100.00
TRANSIN	TRANSFERS IN	303,382.00	0.00	0.00	303,382.00	0.00	303,382.00
LOCAL	LOCAL CONTRIBUTIONS	11,108.00	2,902.88	2,902.88	8,205.12	26.13	11,108.00
FINES	FINES AND FORFEITURES	9,500.00	385.75	385.75	9,114.25	4.06	9,500.00
TOTAL REVENUES		3,246,032.79	108,672.23	108,672.23	3,137,360.56	3.35	3,246,032.79
Expenditures							
000		0.00	0.00	0.00	0.00	0.00	0.00
101	COUNCIL	21,675.00	97.32	97.32	21,577.68	0.45	21,675.00
172	MANAGER	135,807.79	11,229.28	11,229.28	124,578.51	8.27	135,807.79
191	ELECTIONS	15,525.00	0.00	0.00	15,525.00	0.00	15,525.00
209	ASSESSOR	60,600.00	3,866.74	3,866.74	56,733.26	6.38	60,600.00
210	ATTORNEY	60,000.00	0.00	0.00	60,000.00	0.00	60,000.00
215	CLERK	130,930.47	9,245.31	9,245.31	121,685.16	7.06	130,930.47
253	TREASURER	235,789.26	11,131.56	11,131.56	224,657.70	4.72	235,789.26
265	CITY HALL	148,663.83	1,380.06	1,380.06	147,283.77	0.93	148,663.83
276	CEMETERY	128,196.54	10,517.74	10,517.74	117,678.80	8.20	128,196.54
294	UNALLOCATED MISCELLANEOUS	5,000.00	113,252.00	113,252.00	(108,252.00)	2,265.04	5,000.00
301	POLICE DEPARTMENT	756,687.81	46,713.66	46,713.66	709,974.15	6.17	756,687.81
305	CODE ENFORCEMENT	113,016.55	5,905.62	5,905.62	107,110.93	5.23	113,016.55
336	FIRE	118,155.00	28,950.22	28,950.22	89,204.78	24.50	118,155.00
371	BUILDING INSPECTION DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00
400	PLANNING & ZONING	54,986.35	1,824.08	1,824.08	53,162.27	3.32	54,986.35
426	EMERGENCY MANAGEMENT	0.00	0.00	0.00	0.00	0.00	0.00
441	DEPARTMENT OF PUBLIC WORKS	351,640.96	5,447.00	5,447.00	346,193.96	1.55	351,640.96
442	SIDEWALK	3,788.58	24.23	24.23	3,764.35	0.64	3,788.58
443	ARBOR BOARD	0.00	0.00	0.00	0.00	0.00	0.00
523	TRASH	0.00	0.00	0.00	0.00	0.00	0.00
651	AMBULANCE	0.00	0.00	0.00	0.00	0.00	0.00
672	SENIOR CITIZEN CONTRIBUTION	0.00	0.00	0.00	0.00	0.00	0.00
728	ECONOMIC DEVELOPMENT	1,100.00	0.00	0.00	1,100.00	0.00	1,100.00
747	CHAMBER/RIVERWALK	4,000.00	70.79	70.79	3,929.21	1.77	4,000.00
751	PARKS	162,832.42	10,159.51	10,159.51	152,672.91	6.24	162,832.42
757	SHOWBOAT	0.00	0.00	0.00	0.00	0.00	0.00
758	DOG PARK	0.00	0.00	0.00	0.00	0.00	0.00
774	RECREATION CONTRIBUTIONS	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00
790	LIBRARY	78,874.24	2,194.11	2,194.11	76,680.13	2.78	78,874.24
803	HISTORICAL DISTRICT COMMISSION	0.00	0.00	0.00	0.00	0.00	0.00
804	MUSEUM	49,166.45	1,746.67	1,746.67	47,419.78	3.55	49,166.45
906	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	538,382.00	0.00	0.00	538,382.00	0.00	538,382.00
TOTAL EXPENDITURES		3,179,818.25	263,755.90	263,755.90	2,916,062.35	8.29	3,179,818.25
TOTAL REVENUES		3,246,032.79	108,672.23	108,672.23	3,137,360.56	3.35	3,246,032.79
TOTAL EXPENDITURES		3,179,818.25	263,755.90	263,755.90	2,916,062.35	8.29	3,179,818.25
NET OF REVENUES & EXPENDITURES		66,214.54	(155,083.67)	(155,083.67)	221,298.21	234.21	66,214.54

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 07/31/2019

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 07/31/2019	ACTIVITY FOR MONTH 07/31/19	AVAILABLE BALANCE	% BDGT USED	2019-20 ORIGINAL BUDGET
Fund 202 - MAJOR STREET FUND							
Revenues							
STATE	STATE GRANTS	0.00	0.00	0.00	0.00	0.00	0.00
OTHER	OTHER REVENUE	345,284.00	0.00	0.00	345,284.00	0.00	345,284.00
INT	INTEREST AND RENTS	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00
FED	FEDERAL GRANTS	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		346,784.00	0.00	0.00	346,784.00	0.00	346,784.00
Expenditures							
000		0.00	0.00	0.00	0.00	0.00	0.00
450	CAPITAL OUTLAY	7,500.00	0.00	0.00	7,500.00	0.00	7,500.00
463	MAINTENANCE	55,811.76	770.53	770.53	55,041.23	1.38	55,811.76
474	TRAFFIC	9,459.29	145.02	145.02	9,314.27	1.53	9,459.29
478	WINTER MAINTENANCE	59,941.61	221.66	221.66	59,719.95	0.37	59,941.61
483	ADMINISTRATION	16,944.00	0.00	0.00	16,944.00	0.00	16,944.00
906	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		149,656.66	1,137.21	1,137.21	148,519.45	0.76	149,656.66
TOTAL REVENUES		346,784.00	0.00	0.00	346,784.00	0.00	346,784.00
TOTAL EXPENDITURES		149,656.66	1,137.21	1,137.21	148,519.45	0.76	149,656.66
NET OF REVENUES & EXPENDITURES		197,127.34	(1,137.21)	(1,137.21)	198,264.55	0.58	197,127.34

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 07/31/2019

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 07/31/2019	ACTIVITY FOR MONTH 07/31/19	AVAILABLE BALANCE	% BDGT USED	2019-20 ORIGINAL BUDGET
Fund 203 - LOCAL STREET FUND							
Revenues							
STATE	STATE GRANTS	0.00	0.00	0.00	0.00	0.00	0.00
CHARGES	CHARGES FOR SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
OTHER	OTHER REVENUE	148,602.00	0.00	0.00	148,602.00	0.00	148,602.00
INT	INTEREST AND RENTS	700.00	0.00	0.00	700.00	0.00	700.00
TRANSIN	TRANSFERS IN	175,000.00	0.00	0.00	175,000.00	0.00	175,000.00
LOCAL	LOCAL CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		324,302.00	0.00	0.00	324,302.00	0.00	324,302.00
Expenditures							
000		0.00	0.00	0.00	0.00	0.00	0.00
450	CAPITAL OUTLAY	125,500.00	0.00	0.00	125,500.00	0.00	125,500.00
463	MAINTENANCE	84,685.22	4,285.41	4,285.41	80,399.81	5.06	84,685.22
474	TRAFFIC	11,090.31	614.32	614.32	10,475.99	5.54	11,090.31
478	WINTER MAINTENANCE	80,830.73	498.54	498.54	80,332.19	0.62	80,830.73
483	ADMINISTRATION	20,662.00	0.00	0.00	20,662.00	0.00	20,662.00
906	DEBT SERVICE	25,531.00	0.00	0.00	25,531.00	0.00	25,531.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		348,299.26	5,398.27	5,398.27	342,900.99	1.55	348,299.26
TOTAL REVENUES		324,302.00	0.00	0.00	324,302.00	0.00	324,302.00
TOTAL EXPENDITURES		348,299.26	5,398.27	5,398.27	342,900.99	1.55	348,299.26
NET OF REVENUES & EXPENDITURES		(23,997.26)	(5,398.27)	(5,398.27)	(18,598.99)	22.50	(23,997.26)

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 07/31/2019

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 07/31/2019	ACTIVITY FOR MONTH 07/31/19	AVAILABLE BALANCE	% BDGT USED	2019-20 ORIGINAL BUDGET
Fund 238 - HISTORICAL DISTRICT FUND							
Revenues							
OTHER	OTHER REVENUE	50,000.00	0.00	0.00	50,000.00	0.00	50,000.00
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		50,000.00	0.00	0.00	50,000.00	0.00	50,000.00
Expenditures							
000		50,000.00	0.00	0.00	50,000.00	0.00	50,000.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		50,000.00	0.00	0.00	50,000.00	0.00	50,000.00
TOTAL REVENUES		50,000.00	0.00	0.00	50,000.00	0.00	50,000.00
TOTAL EXPENDITURES		50,000.00	0.00	0.00	50,000.00	0.00	50,000.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 07/31/2019

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 07/31/2019	ACTIVITY FOR MONTH 07/31/19	AVAILABLE BALANCE	% BDGT USED	2019-20 ORIGINAL BUDGET
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY							
Revenues							
TAXES	TAXES	545,794.00	5,000.00	5,000.00	540,794.00	0.92	545,794.00
STATE	STATE GRANTS	0.00	0.00	0.00	0.00	0.00	0.00
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00	0.00
INT	INTEREST AND RENTS	2,700.00	0.00	0.00	2,700.00	0.00	2,700.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		548,494.00	5,000.00	5,000.00	543,494.00	0.91	548,494.00
Expenditures							
000		0.00	0.00	0.00	0.00	0.00	0.00
450	CAPITAL OUTLAY	210,000.00	0.00	0.00	210,000.00	0.00	210,000.00
463	MAINTENANCE	112,304.09	6,031.09	6,031.09	106,273.00	5.37	112,304.09
483	ADMINISTRATION	61,761.10	4,380.27	4,380.27	57,380.83	7.09	61,761.10
740	COMMUNITY PROMOTIONS	85,000.00	0.00	0.00	85,000.00	0.00	85,000.00
906	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	320,722.00	0.00	0.00	320,722.00	0.00	320,722.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		789,787.19	10,411.36	10,411.36	779,375.83	1.32	789,787.19
TOTAL REVENUES		548,494.00	5,000.00	5,000.00	543,494.00	0.91	548,494.00
TOTAL EXPENDITURES		789,787.19	10,411.36	10,411.36	779,375.83	1.32	789,787.19
NET OF REVENUES & EXPENDITURES		(241,293.19)	(5,411.36)	(5,411.36)	(235,881.83)	2.24	(241,293.19)

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 07/31/2019

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 07/31/2019	ACTIVITY FOR MONTH 07/31/19	AVAILABLE BALANCE	% BDGT USED	2019-20 ORIGINAL BUDGET
Fund 249 - BUILDING INSPECTION FUND							
Revenues							
CHARGES	CHARGES FOR SERVICES	90,000.00	4,063.00	4,063.00	85,937.00	4.51	90,000.00
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00	0.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		90,000.00	4,063.00	4,063.00	85,937.00	4.51	90,000.00
Expenditures							
371	BUILDING INSPECTION DEPARTMENT	90,000.00	0.00	0.00	90,000.00	0.00	90,000.00
TOTAL EXPENDITURES		90,000.00	0.00	0.00	90,000.00	0.00	90,000.00
TOTAL REVENUES		90,000.00	4,063.00	4,063.00	85,937.00	4.51	90,000.00
TOTAL EXPENDITURES		90,000.00	0.00	0.00	90,000.00	0.00	90,000.00
NET OF REVENUES & EXPENDITURES		0.00	4,063.00	4,063.00	(4,063.00)	100.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 07/31/2019

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 07/31/2019	ACTIVITY FOR MONTH 07/31/19	AVAILABLE BALANCE	% BDGT USED	2019-20 ORIGINAL BUDGET
Fund 260 - DESIGNATED CONTRIBUTIONS							
Revenues							
STATE	STATE GRANTS	582,000.00	0.00	0.00	582,000.00	0.00	582,000.00
CHARGES	CHARGES FOR SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00	0.00
INT	INTEREST AND RENTS	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00
UNCLASSIFIED	Unclassified	0.00	0.00	0.00	0.00	0.00	0.00
LOCAL	LOCAL CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		583,500.00	0.00	0.00	583,500.00	0.00	583,500.00
Expenditures							
000		0.00	0.00	0.00	0.00	0.00	0.00
265	CITY HALL	0.00	0.00	0.00	0.00	0.00	0.00
276	CEMETERY	0.00	0.00	0.00	0.00	0.00	0.00
301	POLICE DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00
442	SIDEWALK	0.00	0.00	0.00	0.00	0.00	0.00
443	ARBOR BOARD	0.00	0.00	0.00	0.00	0.00	0.00
474	TRAFFIC	0.00	0.00	0.00	0.00	0.00	0.00
751	PARKS	582,000.00	0.00	0.00	582,000.00	0.00	582,000.00
758	DOG PARK	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00
759	COMMUNITY GARDEN	0.00	0.00	0.00	0.00	0.00	0.00
790	LIBRARY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		583,500.00	0.00	0.00	583,500.00	0.00	583,500.00
TOTAL REVENUES		583,500.00	0.00	0.00	583,500.00	0.00	583,500.00
TOTAL EXPENDITURES		583,500.00	0.00	0.00	583,500.00	0.00	583,500.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 07/31/2019

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 07/31/2019	ACTIVITY FOR MONTH 07/31/19	AVAILABLE BALANCE	% BDGT USED	2019-20 ORIGINAL BUDGET
Fund 351 - GENERAL DEBT SERVICE (NON-VOTED BONDS)							
Revenues							
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00	0.00
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00	0.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00
Expenditures							
000		0.00	0.00	0.00	0.00	0.00	0.00
906	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 07/31/2019

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 07/31/2019	ACTIVITY FOR MONTH 07/31/19	AVAILABLE BALANCE	% BDGT USED	2019-20 ORIGINAL BUDGET
Fund 581 - AIRPORT FUND							
Revenues							
CHARGES	CHARGES FOR SERVICES	12,716.00	3,613.24	3,613.24	9,102.76	28.41	12,716.00
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00	0.00
INT	INTEREST AND RENTS	55,200.00	2,680.00	2,680.00	52,520.00	4.86	55,200.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		67,916.00	6,293.24	6,293.24	61,622.76	9.27	67,916.00
Expenditures							
000		74,000.00	125.44	125.44	73,874.56	0.17	74,000.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		74,000.00	125.44	125.44	73,874.56	0.17	74,000.00
TOTAL REVENUES		67,916.00	6,293.24	6,293.24	61,622.76	9.27	67,916.00
TOTAL EXPENDITURES		74,000.00	125.44	125.44	73,874.56	0.17	74,000.00
NET OF REVENUES & EXPENDITURES		(6,084.00)	6,167.80	6,167.80	(12,251.80)	101.38	(6,084.00)

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 07/31/2019

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 07/31/2019	ACTIVITY FOR MONTH 07/31/19	AVAILABLE BALANCE	% BDGT USED	2019-20 ORIGINAL BUDGET
Fund 590 - WASTEWATER FUND							
Revenues							
STATE	STATE GRANTS	0.00	0.00	0.00	0.00	0.00	0.00
CHARGES	CHARGES FOR SERVICES	1,200,983.00	101,247.46	101,247.46	1,099,735.54	8.43	1,200,983.00
OTHER	OTHER REVENUE	57,810.00	25.00	25.00	57,785.00	0.04	57,810.00
INT	INTEREST AND RENTS	7,000.00	0.00	0.00	7,000.00	0.00	7,000.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00
UNCLASSIFIED	Unclassified	204,510.00	0.00	0.00	204,510.00	0.00	204,510.00
LOCAL	LOCAL CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00
FED	FEDERAL GRANTS	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		1,470,303.00	101,272.46	101,272.46	1,369,030.54	6.89	1,470,303.00
Expenditures							
000		0.00	0.00	0.00	0.00	0.00	0.00
550	TREATMENT	815,895.50	38,490.00	38,490.00	777,405.50	4.72	815,895.50
551	COLLECTION	248,549.76	85,214.82	85,214.82	163,334.94	34.28	248,549.76
552	CUSTOMER ACCOUNTS	82,700.25	4,465.59	4,465.59	78,234.66	5.40	82,700.25
553	ADMINISTRATION	392,291.50	0.00	0.00	392,291.50	0.00	392,291.50
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		1,539,437.01	128,170.41	128,170.41	1,411,266.60	8.33	1,539,437.01
TOTAL REVENUES		1,470,303.00	101,272.46	101,272.46	1,369,030.54	6.89	1,470,303.00
TOTAL EXPENDITURES		1,539,437.01	128,170.41	128,170.41	1,411,266.60	8.33	1,539,437.01
NET OF REVENUES & EXPENDITURES		(69,134.01)	(26,897.95)	(26,897.95)	(42,236.06)	38.91	(69,134.01)

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 07/31/2019

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 07/31/2019	ACTIVITY FOR MONTH 07/31/19	AVAILABLE BALANCE	% BDGT USED	2019-20 ORIGINAL BUDGET
Fund 591 - WATER FUND							
Revenues							
CHARGES	CHARGES FOR SERVICES	1,202,583.00	105,027.73	105,027.73	1,097,555.27	8.73	1,202,583.00
OTHER	OTHER REVENUE	10,000.00	249.25	249.25	9,750.75	2.49	10,000.00
INT	INTEREST AND RENTS	17,040.00	450.00	450.00	16,590.00	2.64	17,040.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		1,229,623.00	105,726.98	105,726.98	1,123,896.02	8.60	1,229,623.00
Expenditures							
000		0.00	0.00	0.00	0.00	0.00	0.00
552	CUSTOMER ACCOUNTS	0.00	0.00	0.00	0.00	0.00	0.00
570	TREATMENT	447,124.10	19,052.70	19,052.70	428,071.40	4.26	447,124.10
571	DISTRIBUTION	489,996.27	26,065.93	26,065.93	463,930.34	5.32	489,996.27
572	CUSTOMER ACCOUNTS	88,668.25	4,465.45	4,465.45	84,202.80	5.04	88,668.25
573	ADMINISTRATION	350,056.50	0.00	0.00	350,056.50	0.00	350,056.50
906	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		1,375,845.12	49,584.08	49,584.08	1,326,261.04	3.60	1,375,845.12
TOTAL REVENUES		1,229,623.00	105,726.98	105,726.98	1,123,896.02	8.60	1,229,623.00
TOTAL EXPENDITURES		1,375,845.12	49,584.08	49,584.08	1,326,261.04	3.60	1,375,845.12
NET OF REVENUES & EXPENDITURES		(146,222.12)	56,142.90	56,142.90	(202,365.02)	38.40	(146,222.12)

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 07/31/2019

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 07/31/2019	ACTIVITY FOR MONTH 07/31/19	AVAILABLE BALANCE	% BDGT USED	2019-20 ORIGINAL BUDGET
Fund 636 - DATA PROCESSING FUND							
Revenues							
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00	0.00
INT	INTEREST AND RENTS	80,274.00	0.00	0.00	80,274.00	0.00	80,274.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		80,274.00	0.00	0.00	80,274.00	0.00	80,274.00
Expenditures							
000		73,300.00	5,401.47	5,401.47	67,898.53	7.37	73,300.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		73,300.00	5,401.47	5,401.47	67,898.53	7.37	73,300.00
TOTAL REVENUES		80,274.00	0.00	0.00	80,274.00	0.00	80,274.00
TOTAL EXPENDITURES		73,300.00	5,401.47	5,401.47	67,898.53	7.37	73,300.00
NET OF REVENUES & EXPENDITURES		6,974.00	(5,401.47)	(5,401.47)	12,375.47	77.45	6,974.00

PERIOD ENDING 07/31/2019

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 07/31/2019	ACTIVITY FOR MONTH 07/31/19	AVAILABLE BALANCE	% BDGT USED	2019-20 ORIGINAL BUDGET
Fund 661 - EQUIPMENT FUND							
Revenues							
CHARGES	CHARGES FOR SERVICES	208,625.00	10,707.90	10,707.90	197,917.10	5.13	208,625.00
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00	0.00
INT	INTEREST AND RENTS	500.00	0.00	0.00	500.00	0.00	500.00
TRANSIN	TRANSFERS IN	71,878.46	0.00	0.00	71,878.46	0.00	71,878.46
TOTAL REVENUES		281,003.46	10,707.90	10,707.90	270,295.56	3.81	281,003.46
Expenditures							
000		0.00	0.00	0.00	0.00	0.00	0.00
895	FLEET MAINT. & REPLACEMENT	439,863.85	7,056.83	7,056.83	432,807.02	1.60	439,863.85
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		439,863.85	7,056.83	7,056.83	432,807.02	1.60	439,863.85
TOTAL REVENUES		281,003.46	10,707.90	10,707.90	270,295.56	3.81	281,003.46
TOTAL EXPENDITURES		439,863.85	7,056.83	7,056.83	432,807.02	1.60	439,863.85
NET OF REVENUES & EXPENDITURES		(158,860.39)	3,651.07	3,651.07	(162,511.46)	2.30	(158,860.39)

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 07/31/2019

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 07/31/2019	ACTIVITY FOR MONTH 07/31/19	AVAILABLE BALANCE	% BDGT USED	2019-20 ORIGINAL BUDGET
Fund 711 - CEMETERY FUND							
Revenues							
CHARGES	CHARGES FOR SERVICES	0.00	1,750.00	1,750.00	(1,750.00)	100.00	0.00
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00	0.00
UNCLASSIFIED	Unclassified	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	1,750.00	1,750.00	(1,750.00)	100.00	0.00
Expenditures							
000		0.00	0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	1,750.00	1,750.00	(1,750.00)	100.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	1,750.00	1,750.00	(1,750.00)	100.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 07/31/2019

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 07/31/2019	ACTIVITY FOR MONTH 07/31/19	AVAILABLE BALANCE	% BDGT USED	2019-20 ORIGINAL BUDGET
Fund 714 - LEE FUND							
Revenues							
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00	0.00
INT	INTEREST AND RENTS	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00
TOTAL REVENUES		5,000.00	0.00	0.00	5,000.00	0.00	5,000.00
Expenditures							
000		5,000.00	0.00	0.00	5,000.00	0.00	5,000.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		5,000.00	0.00	0.00	5,000.00	0.00	5,000.00
TOTAL REVENUES		5,000.00	0.00	0.00	5,000.00	0.00	5,000.00
TOTAL EXPENDITURES		5,000.00	0.00	0.00	5,000.00	0.00	5,000.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 07/31/2019

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 07/31/2019	ACTIVITY FOR MONTH 07/31/19	AVAILABLE BALANCE	% BDGT USED	2019-20 ORIGINAL BUDGET
Fund 715 - LOOK FUND							
Revenues							
OTHER	OTHER REVENUE	20,000.00	10,275.00	10,275.00	9,725.00	51.38	20,000.00
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		20,000.00	10,275.00	10,275.00	9,725.00	51.38	20,000.00
Expenditures							
000		20,000.00	0.00	0.00	20,000.00	0.00	20,000.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		20,000.00	0.00	0.00	20,000.00	0.00	20,000.00
TOTAL REVENUES		20,000.00	10,275.00	10,275.00	9,725.00	51.38	20,000.00
TOTAL EXPENDITURES		20,000.00	0.00	0.00	20,000.00	0.00	20,000.00
NET OF REVENUES & EXPENDITURES		0.00	10,275.00	10,275.00	(10,275.00)	100.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 07/31/2019

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 07/31/2019	ACTIVITY FOR MONTH 07/31/19	AVAILABLE BALANCE	% BDGT USED	2019-20 ORIGINAL BUDGET
Fund 716 - CARR FUND							
Revenues							
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00	0.00
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00
Expenditures							
000		0.00	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 07/31/2019

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 07/31/2019	ACTIVITY FOR MONTH 07/31/19	AVAILABLE BALANCE	% BDGT USED	2019-20 ORIGINAL BUDGET
Fund 717 - PENSION TRUST FUND							
Revenues							
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00	0.00
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00	0.00
UNCLASSIFIED	Unclassified	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00
Expenditures							
000		0.00	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL
 PERIOD ENDING 07/31/2019

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 07/31/2019	ACTIVITY FOR MONTH 07/31/19	AVAILABLE BALANCE	% BDGT USED	2019-20 ORIGINAL BUDGET
Fund 718 - CARR FUND II							
Revenues							
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00	0.00
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00
Expenditures							
000		0.00	0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES - ALL FUNDS		8,343,232.25	353,760.81	353,760.81	7,989,471.44	4.24	8,343,232.25
TOTAL EXPENDITURES - ALL FUNDS		8,718,507.34	471,040.97	471,040.97	8,247,466.37	5.40	8,718,507.34
NET OF REVENUES & EXPENDITURES		(375,275.09)	(117,280.16)	(117,280.16)	(257,994.93)	31.25	(375,275.09)

Monthly Operating Report

for the . . .

Contract Operation

of the . . .



Wastewater Treatment Plant

July 2019





August 15, 2019

Mr. Mike Burns
City Manager
City of Lowell
301 East Main Street
Lowell, MI 49331

Dear Mr. Burns:

On behalf of Suez I am pleased to submit the July Monthly Operating Report for the Lowell Wastewater Treatment Plant. During the month 36.58 million gallons of wastewater were treated, down from 47.17 million gallons the month before.

All NPDES Permit requirements were satisfied. Copies of the Monthly Operating Reports for July can be seen in Appendix A. Appendix B contains graphs representing how the actual lab results compared to the limits in the NPDES Permit and how the actual plant flows compared to the design flow.

INDUSTRIAL PRETREATMENT PROGRAM

The Fullers Septic June surcharges were \$75.68 and July were \$61.79. No operational problems were experienced at the plant from this discharge.

Litchouse Inc. began discharging to the city in early May. Their flows and loadings varied again over the course of this month. Some impact was seen at the wastewater plant, but nothing that wasn't anticipated. The Litchouse July surcharges were \$1,181.34 for the month. No operational problems were experienced at the plant from their discharge.

MAINTENANCE COST REPORT

Date	Vendor	Cost
7/2	Ace hardware (1)	\$ 278.81
7/8	Mettler Toledo (2)	389.82
7/19	Small Engine Pro (3)	154.61
Beginning Balance of the Annual Maintenance Allowance (Including carryover \$\$ from FY 18-19)*		\$ 12,089.01*
Maintenance Allowance Spent YTD		\$ 823.24
Balance of Maintenance Allowance		\$ 11,265.77

*The maintenance spending for FY 18-19 was under the annual allotment by \$89.01. That amount will be added to the beginning balance on July 1st. That makes the beginning balance \$12,089.01 (\$12,000+\$89.01).

In addition to the preventive maintenance the following corrective maintenance activities occurred:

- Completed painting main building exterior (1)
- Conducted annual lab balance calibrations (2)
- Replaced brake cable on 60" Skag mower (3)

PROJECTS FOR THE FUTURE

- Replace sprinkler heads
- Annual flow meter calibrations
- Replace chain on rotating drum thickener

If you have any questions or would like additional information, please feel free to call me at your convenience.

Respectfully submitted,

SUEZ



Brian Vander Meulen
Plant Manager

JULY EFFLUENT ANALYSIS OVERVIEW

The daily average for CBOD was 6 mg/l, 76% under the NPDES limit of 25 mg/l. The worst 7-day average was 7 mg/l, 83% under the NPDES limit of 40 mg/l.

The daily average for Suspended Solids was 4.1 mg/l, 86% under the NPDES limit of 30 mg/l. The worst 7-day average was 5.5 mg/l, 88% under the NPDES limit of 45 mg/l.

The monthly average for Phosphorus was 0.50 mg/l, the limit is 1.0 mg/l.

The average removal rate for BOD was 96%; a minimum of 85% is required. The average removal rate for Suspended Solids was 96%; a minimum of 85% is required.

The geometric average for fecal coliform bacteria was 71 colonies/100 mls, the limit is 200 colonies/100 mls. The worst 7-day average was 228 colonies/100 mls, the limit is 400 colonies/100 mls.

The highest chlorine residual was 0.035 mg/l; the limit is 0.038 mg/l. The monthly average was 0.022 mg/l.

Appendix A



State of Michigan
Department of Environmental Quality

Plant Influent Sheet

Lowell, Michigan

R4607 4/74
4833-6040

Weather Code	
1. Clear	6. Warm
2. Partly Cloudy	7. Cold
3. Cloudy	8. Windy
4. Rain	9. Melting Snow
5. Snow	

Plant No 410049
Month July
Year 2019

Superintendent's Signature
Brian Vander Meulen, Supt.

	WEATHER		FLOW		RAW SEWAGE QUALITY											
D A Y PN SF	Type Code	Precip Inches	Total MGD	Peak MGD	Temp F	pH SU	BOD		SS		Total-P		VSS	NH3-N	Mercury	D A Y PN SF
	0033	0045	50050	50051	00011	00400	mg/l	LBS	mg/l	LBS	mg/l	LBS	mg/l	mg/l	ng/l	
1	16	0.00	1.36	1.60	54	7.3	68	771	56	635			54		7.1	1
2	246	0.60	1.34	1.70												2
3	16	0.00	1.24	1.70	54	7.3	85	879	94	972	1.1	11.4	84	6.7		3
4	246	0.30	1.31	2.00												4
5	26	0.00	1.22	1.50	54	7.2	246	2503	118	1201			116			5
6	164	0.16	1.25	1.40												6
7	16	0.00	1.31	1.50												7
8	16	0.00	1.31	1.70	54	7.4	88	961	72	787			68			8
9	16	0.00	1.26	1.50												9
10	26	0.00	1.25	1.50	54	7.4	174	1814	118	1230	2.7	28.1	112	8.5		10
11	26	0.00	1.24	1.50												11
12	16	0.00	1.12	1.40	54	7.4	190	1775	94	878			92			12
13	26	0.00	1.14	1.50												13
14	16	0.00	1.19	1.40												14
15	16	0.00	1.16	1.60	54	7.3	107	1035	110	1064			102			15
16	246	0.43	1.20	2.00												16
17	26	0.00	1.18	1.50	61	7.3	177	1742	74	728	2.2	21.7	70	7.7		17
18	246	0.08	1.16	1.50												18
19	2468	0.60	1.07	1.40	61	7.2	134	1196	82	132			78			19
20	2468	0.45	1.15	1.60												20
21	26	0.00	1.20	1.30												21
22	16	0.00	1.14	1.40	61	7.3	103	979	92	875			90			22
23	16	0.00	1.13	1.40												23
24	26	0.00	1.10	1.40	61	7.3	151	1385	90	826	2.3	22.9	86	8.8		24
25	16	0.00	1.09	1.40												25
26	26	0.00	1.01	1.40	62	7.3	117	986	72	606			70			26
27	268	0.00	1.04	1.20												27
28	16	0.00	1.10	1.20												28
29	246	0.49	1.13	2.20	62	7.2	269	1970	154	1451			138			29
30	16	6.00	1.08	1.40												30
31	16	0.00	1.10	1.30	62	7.3	140	1284	82	752	2.2	20.2	74	9.2		31
TL	XXXX	3.11	36.58	XXXX	XXXX	XXXX	XXXX	42692	XXXX	28204	XXXX	647	XXXX	XXXX	XXXX	TL
ME	XXXX	XXXX	1.18	XXXX	58	7.3	142	1377	93	910	2.1	20.9	88	8.2	XXXX	ME
MAX	XXXX	0.60	1.36	2.20	62	7.4	246	2503	154	1451	2.7	28.1	138	9.2	XXXX	MAX
MIN	XXXX	XXXX	1.01	1.20	54	7.2	68	771	56	606	1.1	11.4	54	6.7	XXXX	MIN

Activated Sludge Sheet

State of Michigan
Department of Environmental Quality

Lowell, Michigan

- PM Code
1. Conventional
2. Step Feed
3. Complete Mix
4. Extended Aeration
5. Contact Stabilization
6. Other

Plant No. 410049
Month July
Year 2019

Superintendent's Signature
Brian Vander Meulen, Supt.

AERATION SYSTEM					MIXED LIQUOR						SECONDARY SLUDGE			Process Modifi- cation see code 80889	D A Y P N S	REMARKS
D A Y P N S	Aeration Volume KCF 80993	Detention Time Hours 81001	Sludge Age Days 80990	Organic Loading F/M 80992	MLSS mg/l 70323	MLVSS mg/l 70324	Settle. % 81004	SDI % 81007	DO mg/l 00300	SVI % 8100	SS % 81006	VSS % 70325	Waste Kgal 80991			
1	96	12.7	20.0	0.08	2125	1662	13	1.63	4.4	61	0.32	0.25	0.0	4	1	
2		12.9											20.5		2	
3		13.9	13.2	0.09	2142	1678	12	1.79	4.7	56	0.37	0.29	0.0		3	
4		13.2											0.0		4	
5		14.1	12.1	0.22	2433	1885	14	1.74	2.8	58	0.38	0.29	0.0		5	
6		13.8											0.0		6	
7		13.2											0.0		7	
8		13.2	17.9	0.09	2354	1798	16	1.47	4.0	68	0.40	0.30	77.3		8	
9		13.7											19.4		9	
10		13.8	9.4	0.20	1938	1455	15	1.29	4.6	77	0.30	0.23	0.0		10	
11		13.9											0.0		11	
12		15.4	15.7	0.16	2306	1860	19	1.21	4.1	82	0.39	0.30	21.0		12	
13		15.1											0.0		13	
14		14.5											0.0		14	
15		14.9	14.5	0.09	2578	2003	23	1.12	2.9	89	0.45	0.35	0.0		15	
16		14.4											0.0		16	
17		14.6	22.7	0.14	2759	2121	32	0.86	3.1	116	0.45	0.35	0.0		17	
18		14.9											21.9		18	
19		16.1	23.0	0.09	2809	2179	48	0.59	1.4	171	0.46	0.36	10.7		19	
20		15.0											6.8		20	
21		14.4											0.0		21	
22		15.1	19.1	0.08	2796	2153	61	0.46	1.2	218	0.46	0.35	19.1		22	
23		15.2											84.9		23	
24		15.7	16.2	0.13	2237	1759	65	0.34	4.0	291	0.36	0.28	25.2		24	
25		15.8											0.0		25	
26		17.1	23.8	0.09	2415	1918	30	0.81	2.6	124	0.38	0.30	22.6		26	
27		16.6											0.0		27	
28		15.7											0.0		28	
29		15.2	10.3	0.17	2494	1947	28	0.89	1.6	112	0.40	0.31	90.7		29	
30		16.0											21.6		30	
31		15.7	14.4	0.15	1812	1391	27	0.67	4.5	149	0.28	0.21	0.0		31	
TL	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	441.7	XXXX	TL	
ME	96	14.7	16.6	0.13	2371	1842	29	1.06	3.3	119	0.39	0.30	14.2	XXXX	ME	
MAX	XXXX	17.1	23.8	0.22	2809	2179	65	1.79	4.7	291	0.46	0.36	90.7	XXXX	MAX	
MIN	XXXX	12.7	9.4	0.08	1812	1391	12	0.34	1.2	56	0.28	0.21	XXXX	XXXX	MIN	

Remarks:

4833-5034
R4609 4/74

Final Effluent Sheet

State of Michigan
Department of Environmental Quality

Lowell, Michigan

	Fecal	Total
ME	31616	31504
MPW	31615	31505

Plant No. 410049
Month July
Year 2019
Sampling Point Code 001

Superintendent's Signature
Brian Vander Meulen, Supt.

R 4610 4/74
4833-5468

DAY PN SF	CBOD			SS			Total - P			VSS	pH	DO	F.Coli	NH3	Cl2	Mercury	DAY PN SF
	mg/l	LBS.	% Rem	mg/l	LBS.	% Rem	mg/l	LBS.	% Rem	mg/l	SU	mg/l	#/100ml	mg/l	mg/l	ng/l	
	80082	85001	80091	00530	85002	81011	00665	85004	81012	00535	00400	00300	31616	00610	50060	71900	
1	3	34	96	3.6	41	94				3.4	7.3	9.2	20		0.025	0.62	1
2																	2
3	5	52	94	5.4	56	94	0.52	5.38	53	3.0	7.2	9.4	18	0.04	0.031		3
4																	4
5	6	61	98	2.8	28	98				2.2	7.2	9.8	15		0.034		5
6																	6
7										5.6	7.3	9.4	92		0.009		7
8	8	87	91	7.6	83	89											8
9																	9
10	7	73	96	1.6	17	99	0.45	4.69	83	0.8	7.2	9.6	192	0.07	0.031		10
11																	11
12	6	56	97	4.6	43	95				2.2	7.4	9.2	50		0.023		12
13																	13
14																	14
15	6	58	94	2.6	25	98				2.0	7.2	9.5	188		0.016		15
16																	16
17	8	79	95	2.0	20	97	0.50	4.92	77	1.8	7.2	8.8	109	0.08	0.017		17
18																	18
19	4	36	97	2.0	18	98				1.6	7.2	8.9	254		0.005		19
20																	20
21																	21
22	6	57	94	3.0	29	97				2.8	7.2	9.5	224		0.009		22
23																	23
24	7	64	95	4.2	39	95	0.54	4.95	78	2.2	7.2	9.3	208	0.09	0.001		24
25																	25
26	5	42	96	4.8	40	93				4.4	7.2	9.6	100		0.050		26
27																	27
28																	28
29	4	38	98	7.6	72	95				3.4	7.2	9.0	26		0.020		29
30																	30
31	8	73	94	6.0	55	93	0.48	4.40	78	4.8	7.2	9.1	50	0.04	0.035		31
TL	XXXX	1794	XXXX	XXXX	1250	XXXX	XXXX	151.0	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	TL
ME	6	58	96	4.1	40	96	0.50	4.87	74	2.9	7.2	9.3	71	0.06	0.022	XXXX	ME
WA	7	74	94	5.5	56	94	XXXX	XXXX	XXXX	3.6	7.3	9.1	228	0.09	0.030	XXXX	WA
MAX	8	87	98	7.6	83	99	0.54	5.38	83	5.6	7.4	9.8	254	0.09	0.035	XXXX	MAX
MIN	3	34	91	1.6	17	89	0.45	4.40	53	0.8	7.2	8.8	15	0.04	0.005	XXXX	MIN

Remarks:

Fecal Coli for July are actually "Greater Than"
Cl2 Residuals for July 24 are actually "Less Than"

Miscellaneous Sheet

State of Michigan
Department of Environmental Quality

Lowell, Michigan

R 4607 4/74
4833-6040

Plant No. 410049
Month July
Year 2019

Superintendent's Signature _____
Brian Vander Meulen, Supt

Grit		Aux Fuel	Power Consumption	Chemicals Applied		
D	CF	Nat. Gas	KWH	CL2	FeCL2	
A		CF		LBS	GAL.	
Y						
PN						
SF		2	3			
1		1	1.6	10	35	
2		0	1.6	10	35	
3		0	1.2	10	35	
4		0	2.0	13	35	
5		0	1.4	7	35	
6		0	1.6	10	35	
7		0	1.6	10	35	
8		1	1.8	8	35	
9		0	1.6	10	30	
10		0	1.4	8	40	
11		0	1.6	9	35	
12		0	1.6	5	35	
13		0	1.4	5	35	
14		0	1.6	5	35	
15		1	1.6	7	30	
16		0	1.6	8	35	
17		0	1.6	6	35	
18		0	1.6	5	40	
19		0	1.4	9	35	
20		0	1.6	10	35	
21		0	1.6	5	30	
22		1	1.6	10	30	
23		0	1.8	10	35	
24		0	1.6	7	40	
25		0	1.6	13	45	
26		0	1.6	15	35	
27		0	1.4	10	40	
28		0	1.6	10	45	
29		0	1.8	8	40	
30		0	1.6	8	40	
31		0	1.6	7	35	
TL	31	4	49.2	268	1115	0
ME	1	0	1.6	9	36	0
MAX	1	1	2.0	15	45	0
MIN	1	0	1.2	5	30	0

Manpower						
Position Title	Full Time	Part Time	Total Hours	No. of Vac.	No. of Separations	No. of New Hires
Superintendent	1	0	207	0	0	0
Shift Operator	1	1	239	0	0	0
Total	2	1	446	0	0	0
Weekday Hrs.	9					
Saturday Hrs.	4					
Sunday Hrs.	4					
Holiday Hrs.	4					

PERMITTEE NAME/ADDRESS (Include Facility Name/Location if Different)

NAME: LOWELL WWTP
ADDRESS: 301 EAST MAIN STREET
LOWELL MI 49331

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)

DISCHARGE MONITORING REPORT (DMR)

MI0020311	001 A
PERMIT NUMBER	DISCHARGE NUMBER

MINOR
(SUBR GG)
F-FINAL
001 MUN.WASTE20--FLAT RIVER

FACILITY: LOWELL WWTP
LOCATION: LOWELL MI 49331
ATTN: BRIAN VANDER MEULEN

MONITORING PERIOD						
YEAR	MO	DAY	TO	YEAR	MO	DAY
2019	7	01		2019	7	31

*** NO DISCHARGE ☐ ***
NOTE: Read instructions before completing this form.

PARAMETER		QUANTITY OR LOADING			QUALITY OR CONCENTRATION				NO. EX	FREQUENCY OF ANALYSIS	SAMPLE TYPE
		AVERAGE	MAXIMUM	UNITS	MINIMUM	AVERAGE	MAXIMUM	UNITS			
FLOW, IN CONDUIT OR THRU TREATMENT PLANT	SAMPLE MEASUREMENT	1.18	1.36	(03)	*****	*****	*****		-	7/7	RECORD FLOW
50050 1 0 0	PERMIT REQUIREMENT	REPORT MONTHLY AVG	REPORT DAILY MAX	MGD	*****	*****	*****	****		WEEKDAYS	RECORD FLOW
EFFLUENT GROSS VALUE											
SOLIDS, TOTAL SUSPENDED	SAMPLE MEASUREMENT	40	56	(26)	*****	4.1	5.5	(19)	0	3/7	24 HR COMP
00530 B 0 0	PERMIT REQUIREMENT	360	530	lbs/day	*****	30	45	mg/L		WEEKDAYS	24 HR COMP
PRIOR TO DISINFECT		MONTHLY AVG	7 DAY AVG			MONTHLY AVG	7 DAY AVG				
BOD, CARBONACEOUS	SAMPLE MEASUREMENT	58	74	(26)	*****	6	7	(19)	0	3/7	24 HR COMP
05 DAY, 20C	PERMIT REQUIREMENT	300	470	lbs/day	*****	25	40	mg/L		WEEKDAYS	24 HR COMP
80082 B 0 0		MONTHLY AVG	7 DAY AVG			MONTHLY AVG	7 DAY AVG				
PRIOR TO DISINFECT											
NITROGEN, AMMONIA	SAMPLE MEASUREMENT	*****	*****		*****	*****	0.09	(19)	0	1/7	24 HR COMP
TOTAL (AS N)	PERMIT REQUIREMENT	*****	*****	****	*****	*****	REPORT DAILY MAX	mg/L		WEEKLY	24 HR COMP
00610 B 1 0											
PRIOR TO DISINFECT											
PHOSPHORUS, TOTAL	SAMPLE MEASUREMENT	4.9	5.4	(26)	*****	0.50	0.54	(19)	0	1/7	24 HR COMP
(AS P)	PERMIT REQUIREMENT	12	REPORT DAILY MAX	lbs/day	*****	1.0	REPORT DAILY MAX	mg/L		WEEKLY	24 HR COMP
00665 B 0 0		MONTHLY AVG				MONTHLY AVG					
PRIOR TO DISINFECT											
CHLORINE, TOTAL	SAMPLE MEASUREMENT	*****	*****		*****	*****	0.035	(19)	0	3/7	GRAB
RESIDUAL	PERMIT REQUIREMENT	*****	*****	****	*****	*****	0.038	mg/L		WEEKDAYS	GRAB
50060 P 0 0							DAILY MAX				
SEE COMMENTS BELOW											
MERCURY, TOTAL	SAMPLE MEASUREMENT	*****	0.000007		*****	*****	0.62		0	1/90	GRAB
71900 B 0 0	PERMIT REQUIREMENT	*****	Report Max Monthly Avg	lbs/day	*****	*****	Report Max Monthly Avg	ng/L		QUARTERLY	GRAB
PRIOR TO DISINFECT											
NAME/TITLE PRINCIPAL EXECUTIVE OFFICER		I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.					PHONE NUMBER		DATE		
Brian Vander Meulen, Supt.							(616)	897-8135	2019	8	10
TYPED OR PRINTED		SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT					AREA CODE	NUMBER	YEAR	MO	DAY

COMMENTS AND EXPLANATION OF ANY VIOLATIONS (Reference all attachments here)

P=AFTER DISINFECTION

EPA Form 3320-1 (Rev 3/99) Previous editions may be used.

This is an electronic copy.

PERMITTEE NAME/ADDRESS (Include Facility Name/Location if Different)

NAME: LOWELL WWTP
ADDRESS: 301 EAST MAIN STREET
LOWELL MI 49331

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)

DISCHARGE MONITORING REPORT (DMR)

MI0020311	001 A
PERMIT NUMBER	DISCHARGE NUMBER

MINOR
(SUBR GC)
F-FINAL
001 MUN. WASTE H2O--FLAT RIVER

FACILITY: LOWELL WWTP
LOCATION: LOWELL MI 49331
ATTN: BRIAN VANDER MEULEN

MONITORING PERIOD							
YEAR	MO	DAY	FROM	TO	YEAR	MO	DAY
2019	7	01			2019	7	31

*** NO DISCHARGE ☐ ***

NOTE: Read instructions before completing this form.

PARAMETER		QUANTITY OR LOADING			QUALITY OR CONCENTRATION				NO. EX	FREQUENCY OF ANALYSIS	SAMPLE TYPE
		AVERAGE	MAXIMUM	UNITS	MINIMUM	AVERAGE	MAXIMUM	UNITS			
MERCURY, TOTAL	SAMPLE MEASUREMENT	*****	0.000007	lbs/day	*****	*****	0.57	ng/L	0	1/90	CALCTD
71900 X 0 0 PRIOR TO DISINFECT	PERMIT REQUIREMENT	*****	0.000036 12-Mo Rolling Avg		*****	*****	3.0 12-Mo Rolling Avg		(19)	QUARTERLY	CALCTD
COLIFORM, FECAL GENERAL	SAMPLE MEASUREMENT	*****	*****	*****	*****	71	228	mg/L	0	3/7	GRAB
74055 P 0 0 SEE COMMENTS BELOW	PERMIT REQUIREMENT	*****	*****		*****	200 MONTHLY AVG	400 7 DAY AVG		(23)	DAILY	GRAB
BOD, 5-DAY PERCENT REMOVAL	SAMPLE MEASUREMENT	*****	*****	*****	96	*****	91	PER-CENT	0	1/30	CALCTD
81010 K 0 0 PERCENT REMOVAL	PERMIT REQUIREMENT	*****	*****		85 MIN % REMOVAL	*****	Minimum Daily % Removal		(23)	ONCE/MON	CALCTD
SOLIDS, SUSPENDED PERCENT REMOVAL	SAMPLE MEASUREMENT	*****	*****	*****	96	*****	89	PER-CENT	0	1/30	CALCTD
81011 K 0 0 PERCENT REMOVAL	PERMIT REQUIREMENT	*****	*****		85 MIN % REMOVAL	*****	Minimum Daily % Removal		(12)	ONCE/MON	CALCTD
pH	SAMPLE MEASUREMENT	*****	*****	****	7.2	*****	7.4	S.U.	0	3/7	GRAB
00400 P 0 0 SEE COMMENTS BELOW	PERMIT REQUIREMENT	*****	*****		6.5 DAILY MINIMUM	*****	9.0 DAILY MAX		(19)	WEEKDAYS	GRAB
OXYGEN, DISSOLVED (DO)	SAMPLE MEASUREMENT	*****	*****	****	8.8	*****	*****	mg/L	0	3/7	GRAB
00300 P 0 0 SEE COMMENTS BELOW	PERMIT REQUIREMENT	*****	*****		3.0 DAILY MINIMUM	*****	*****		(19)	WEEKDAYS	GRAB
	SAMPLE MEASUREMENT										
	PERMIT REQUIREMENT										

NAME/TITLE PRINCIPAL EXECUTIVE OFFICER	I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.	PHONE NUMBER		DATE		
		(616) 897-8135	2019	8	10	
TYPED OR PRINTED		SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT		AREA CODE	NUMBER	YEAR MO DAY

COMMENTS AND EXPLANATION OF ANY VIOLATIONS (Reference all attachments here)

P=AFTER DISINFECTION

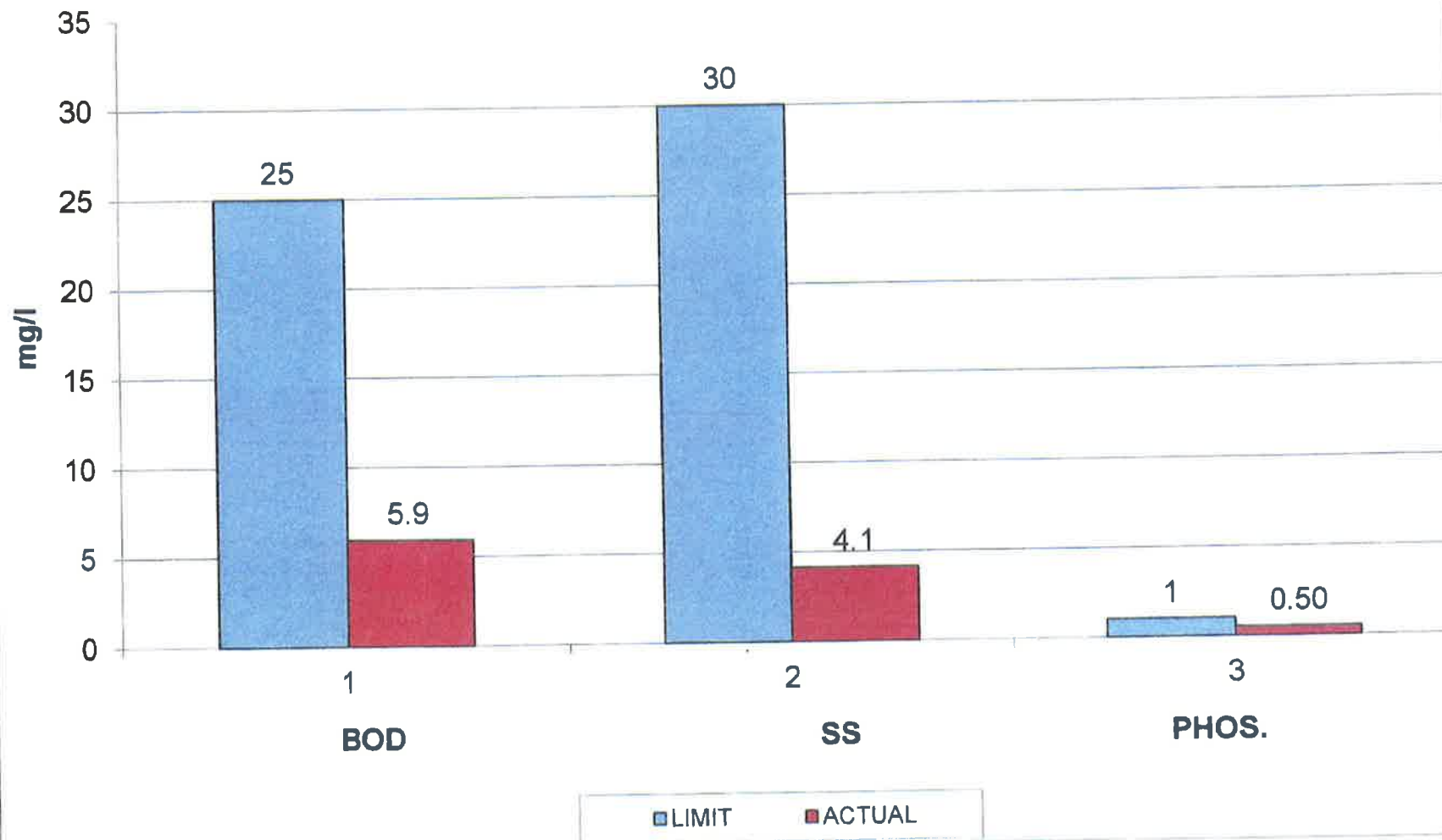
EPA Form 3320-1 (Rev 3/99) Previous editions may be used.

This is an electronic copy.

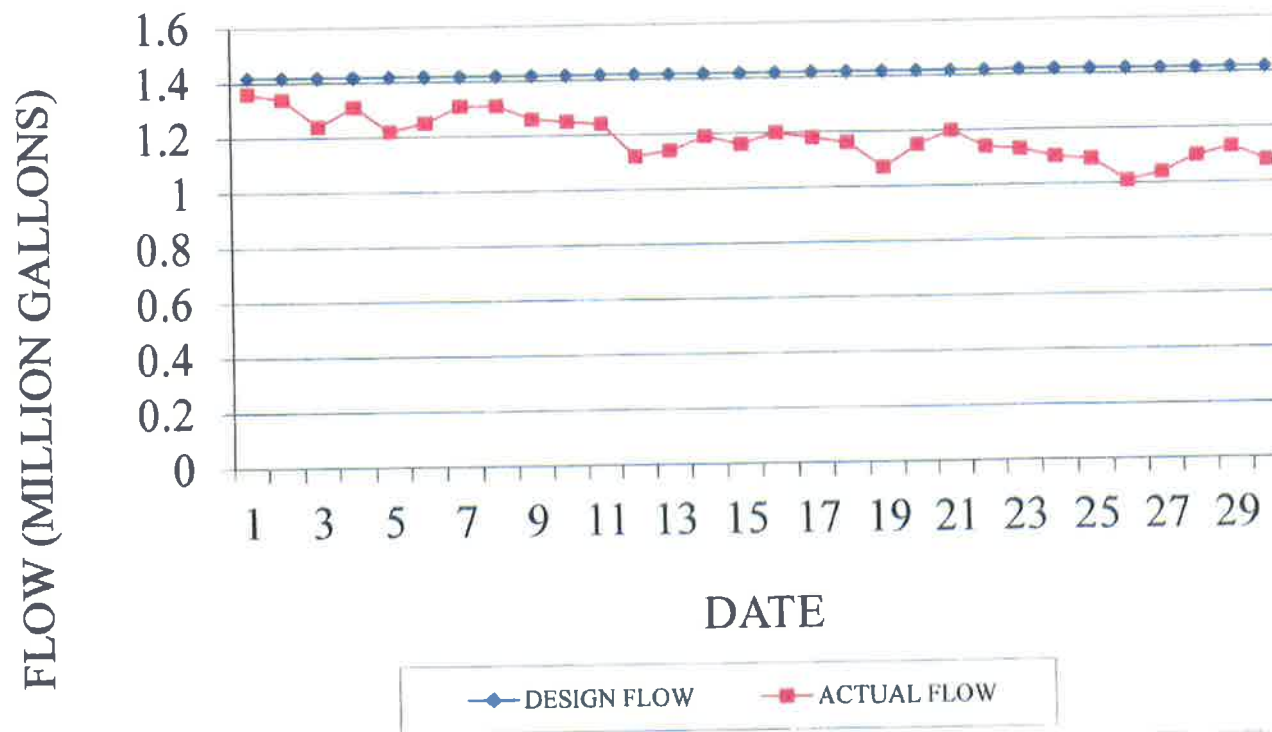
Appendix B



EFFLUENT LIMIT vs ACTUAL



DESIGN FLOW vs ACTUAL FLOW



APPOINTMENTS

	Expires
Construction Board of Appeals Vacancy (Dan DesJarden – Resigned)	01/01/2019
Downtown Development Authority Vacancy (April McClure – Resigned) Mayor selection with Council consent	01/01/2022
Downtown Historic District Commission Vacancy (Todd Cooper – Resigned)	01/01/2020