



**301 East Main Street**  
**Lowell, Michigan 49331**  
**Phone (616) 897-8457**  
**Fax (616) 897-4085**

**CITY OF LOWELL**  
**CITY COUNCIL AGENDA**  
**MONDAY, OCTOBER 21, 2019, 7:00 P.M.**

**1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL**

**2. CONSENT AGENDA**

- Approval of the Agenda.
- Approve and place on file the Committee of the Whole, Regular and Closed minutes of the October 7, 2019 City Council meetings.
- Authorize payment of invoices in the amount of \$227,523.79

**3. CITIZEN DISCUSSION FOR ITEMS NOT ON THE AGENDA**

IF YOU WISH TO ADDRESS AN AGENDA ITEM, PUBLIC COMMENT FOR EACH ITEM WILL OCCUR AFTER THE INITIAL INFORMATION IS SHARED ON THE MATTER AND INITIAL DELIBERATIONS BY THE PUBLIC BODY. PUBLIC COMMENT WILL OCCUR BEFORE A VOTE ON THE AGENDA ITEM OCCURS.

**4. OLD BUSINESS.**

- a. Ware Road
- b. Adult Use Marihuana – Ordinance
  - i) Ordinance 19-06
  - ii) Ordinance 19-07
- c. City Income Tax
- d. Fire Authority Proposal

**5. NEW BUSINESS**

- a. Generator Preventative Maintenance
- b. Showboat Sponsor Opportunity

**6. BOARD/COMMISSION REPORTS**

**7. MONTHLY REPORTS**

**8. MANAGER'S REPORT**

**9. APPOINTMENTS**

**10. COUNCIL COMMENTS**

**11. ADJOURNMENT**

NOTE: Any person who wishes to speak on an item included on the printed meeting agenda may do so. Speakers will be recognized by the Chair; at which time they will be allowed five (5) minutes maximum to address the Council. A speaker representing a subdivision association or group will be allowed ten (10) minutes to address the Council.



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[www.ci.lowell.mi.us](http://www.ci.lowell.mi.us)

## MEMORANDUM

TO: Lowell City Council

FROM: Michael Burns, City Manager

RE: Council Agenda for Monday, October 21, 2019

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL
2. CONSENT AGENDA

- Approval of the Agenda.
- Approve and place on file the Committee of the Whole, Regular and Closed minutes of the September 16, 2019 City Council meetings.
- Authorize payment of invoices in the amount of \$227,523.79

3. CITIZEN DISCUSSION FOR ITEMS NOT ON THE AGENDA

IF YOU WISH TO ADDRESS AN AGENDA ITEM, PUBLIC COMMENT FOR EACH ITEM WILL OCCUR AFTER THE INITIAL INFORMATION IS SHARED ON THE MATTER AND INITIAL DELIBERATIONS BY THE PUBLIC BODY. PUBLIC COMMENT WILL OCCUR BEFORE A VOTE ON THE AGENDA ITEM OCCURS.

4. OLD BUSINESS

- a. Ware Road Well Drilling. Memo is provided by City Manager Michael Burns.

Recommended Motion: That the Lowell City Council approve for Pearson Drilling to drill the 9 wells at a cost not to exceed \$28,399.83 and for BLDI Engineering to perform inspection services at a cost not to exceed \$30,300.

- b. Adult Use Marihuana Ordinance. Memo is provided by City Manager Michael Burns.

- i) Ordinance 19-06

- ii) Ordinance 19-07

Recommended Motion: That the Lowell City Council approve Ordinance 19-06 (zoning) and Ordinance 19-07 as presented.

- c. City Income Tax – City Manager Michael Burns will provide an update.
- d. Fire Authority Proposal – Mayor DeVore will provide information.

5. NEW BUSINESS

- a. Generator Preventative Maintenance. – Memo is provided by Public Works Director Daniel Czarnecki

Recommended Motion: That the Lowell City Council approve the quote from Michigan Caterpillar, Grand Rapids for the 5-year generator preventative maintenance program at a total cost of \$21,641.00 (\$4,328.20 per year for 5 years).

- b. Showboat Sponsorship. Memo is provided by City Manager Michael Burns.

There is no recommended motion.

6. BOARD/COMMISSION REPORTS

7. MONTHLY REPORTS

8. MANAGER'S REPORT

9. APPOINTMENTS

10. COUNCIL COMMENTS

11. ADJOURNMENT

**PROCEEDINGS  
OF  
THE COMMITTEE OF THE WHOLE  
OF THE  
CITY OF LOWELL  
MONDAY, OCTOBER 07, 2019, 5:30 P.M.**

1. **CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL.**

The Meeting was called to order at 5:30 p.m. by Mayor Mike DeVore.

Present City Council: Councilmembers Canfield, Chambers, Salzwedel, Councilmember Yankovich and Mayor DeVore.

Absent: None.

Also Present: City Manager Mike Burns, City Clerk Susan Ullery and Police Chief Steve Bukala, DPW Director Dan Czarnecki.

2. **MOTION TO APPROVE THE AGENDA.**

IT WAS MOVED BY SALZWEDEL and seconded by CHAMBERS to approve the agenda as written.  
YES: Councilmember Canfield, Mayor DeVore, Councilmember Salzwedel, Councilmember Yankovich and Councilmember Chambers.

NO: None.

ABSENT: None.

MOTION CARRIED.

3. **CITIZEN DISCUSSION FOR ITEMS NOT ON THE AGENDA.**

No comments.

4. **MICHIGAN DEPARTMENT OF TRANSPORTATION.**

City Manager Mike Burns stated representatives from MDOT came tonight to discuss their findings on the left hand turn from M-21 onto Hudson and what options we have. Burns then introduced Art Green and Joe Macattee who explained their findings, showed a calibrated existing condition model adding phasing to east-west M-21 to compare the two., answered questions and discussed at length options with the Council.

5. **ADJOURNMENT.**

IT WAS MOVED BY SALZWEDEL and seconded by CHAMBERS to adjourn at 6:30.

YES: 5.

NO: 0.

ABSENT: None.

MOTION CARRIED.

DATE:

APPROVED:

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Mike DeVore, Mayor

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Susan Ullery, City Clerk



**PROCEEDINGS  
OF  
THE COMMITTEE OF THE WHOLE  
OF THE  
CITY OF LOWELL  
MONDAY, OCTOBER 07, 2019, 5:30 P.M.**

**1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL.**

The Meeting was called to order at 5:30 p.m. by Mayor Mike DeVore.

Present City Council: Councilmembers Canfield, Chambers, Salzwedel, Councilmember Yankovich and Mayor DeVore.

Absent: None.

Also Present: City Manager Mike Burns, City Clerk Susan Ullery and Police Chief Steve Bukala, DPW Director Dan Czarnecki.

**2. MOTION TO APPROVE THE AGENDA.**

IT WAS MOVED BY SALZWEDEL and seconded by CHAMBERS to approve the agenda as written.

YES: Councilmember Canfield, Mayor DeVore, Councilmember Salzwedel, Councilmember Yankovich and Councilmember Chambers.

NO: None.

ABSENT: None.

MOTION CARRIED.

**3. CITIZEN DISCUSSION FOR ITEMS NOT ON THE AGENDA.**

No comments.

**4. MICHIGAN DEPARTMENT OF TRANSPORTATION.**

City Manager Mike Burns stated representatives from MDOT came tonight to discuss their findings on the left hand turn from M-21 onto Hudson and what options we have. Burns then introduced Art Green and Joe Macattee who explained their findings, showed a calibrated existing condition model adding phasing to east-west M-21 to compare the two, answered questions and discussed at length options with the Council.

**5. ADJOURNMENT.**

IT WAS MOVED BY SALZWEDEL and seconded by CHAMBERS to adjourn at 6:30.

YES: 5.

NO: 0.

ABSENT: None.

MOTION CARRIED.

DATE:

APPROVED:

---

Mike DeVore, Mayor

---

Susan Ullery, City Clerk

**PROCEEDINGS  
OF  
CITY COUNCIL  
OF THE  
CITY OF LOWELL  
MONDAY, OCTOBER 07, 2019, 7:00 P.M.**

**1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL.**

The Meeting was called to order at 7:01 p.m. by Mayor DeVore and City Clerk Sue Ullery called roll.

Present: Councilmembers Greg Canfield, Marty Chambers, Cliff Yankovich, Jim Salzwedel, and Mayor DeVore.

Absent: None.

Also Present: City Manager Michael Burns, Chief of Police Steve Bukala, City Clerk Sue Ullery, DPW Director Dan Czarnecki, City Attorney Dick Wendt and, Lowell Light & Power General Manager Steve Donkersloot.

The meeting was then turned over to Chief Steve Bukala who announced Police Sargent Christopher Hurst has been with the City of Lowell for 25 years and thanked him for his outstanding service and presented Hurst with two Plaques. Sargent Christopher Hurst then gave a speech of how he came to work for the City of Lowell and thanked everyone.

The council all agreed to adjourn for 10 minutes to have cake for the Police Sargent Christopher Hurst's 25 years of service with the City of Lowell.

**2. APPROVAL OF THE CONSENT AGENDA.**

- Approval of the Agenda.
- Approve and place on file the Committee of the Whole, Regular and Closed minutes of the September 16, 2019 City Council meetings.
- Authorize payment of invoices in the amount of \$2,460,567.50.

IT WAS MOVED BY SALZWEDEL and seconded by CANFIELD to approve the consent agenda as written.

YES: Councilmember Salzwedel, Councilmember Yankovich, Councilmember Chambers, Councilmember Canfield and Mayor DeVore.

NO: None.

ABSENT: None.

MOTION CARRIED.

**3. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA.**

There were no comments.

**4. OLD BUSINESS**

- a. Adult Use Marihuana.

City Manager Michael Burns stated at our last City Council meeting, a citizen shared concerns about lighting requirements in the draft regulatory ordinance. City Administration looked into this further and we can report this language came from ordinances in California and Colorado. Those states have

energy restrictions as there are issues with energy transmission, especially in California. After further review, City Administration would recommend striking this lighting requirement from the proposed ordinance.

City Manager Michael Burns also stated according to the new state law emergency rules for recreational marihuana, for the first 24 months after the state begins accepting adult use marijuana license applications (starting November 1, 2019), the state will only accept recreational license applications from persons who already have a medical marihuana license. Burns wanted to bring this to the council's attention to be sure they did not want to revisit opting in for the medical marihuana.

Council all agreed not to revisit medical marihuana. Council is expecting to take action on the recreational marihuana ordinance at the October 21, 2019 City Council meeting.

b. City Income Tax.

i) Update

City Manager Michael Burns stated the City of Lowell has held two of the three informational meetings. They were pretty well attended and received. Obviously opinions on both sides of the argument but the conversations have been civilized and we have really tried to explain as simply as possible what the problem is and what the possible solutions are. There is one more informational meeting on Wednesday, October 16, 2019 at 6 pm in the Council Chambers. Burns then showed the video regarding the Lowell City Income Tax proposal.

c. Fire Authority Proposal.

Mayor DeVore briefed the Councilmembers on where they are with the proposal and will revisit after the next Fire Authority meeting. DeVore was not clear where the Township was on voting on the proposal, but know they need some questions answered.

IT WAS MOVED BY DEVORE and seconded by CANFIELD to table the Fire Authority Proposal until the City Council meeting on October 21, 2019.

YES: 5.

NO: None.

ABSENT: None.

MOTION CARRIED.

d. Resolution 29-19 – Modification to Resolution 24-19.

City Manager Michael Burns stated in June, City Council approved Resolution 24-19 stating it was the City Council's intent to utilize funds generated from the City Income Tax to be used for street improvements after offsetting the equivalent of the five mills of revenue that was reduced and for the costs of administering the income tax. This information was shared with residents who attended the September 18, 2019 Income Tax Informational meeting and they showed concern that this language may give council the chance **not** to use the funds for Street Improvements. It was suggested that the resolution be modified to state that income tax revenue shall only be used for street improvements after offsetting the expenditures affected by the five mill reduction and income tax administrative costs. Resolution 29-19 was drafted to make this suggested modification. This resolution would also void the action taken through Resolution 24-19.

IT WAS MOVED BY CHAMBERS and seconded by SALZWEDEL to approve Resolution 29-19 as presented.

YES: Councilmember Yankovich, Councilmember Chambers, Councilmember Canfield, Mayor DeVore, and Councilmember Salzwedel.

NO: None.

ABSENT: None.

MOTION CARRIED.

e. Resolution 30-19 Chamber of Commerce Building Lease.

City Manager Michael Burns stated the lease between the City and the Chamber of Commerce for the use of the building they operate in, expires on April 30, 2020. Over the summer, Burns has been working with Liz Baker regarding the renewal of the lease as directed by the City Council. We have a tentative agreement on the lease that would require City Council approval. The new lease would be for an additional 10 years beginning on May 1, 2020 as this is the limit requires per the City Charter. The lease still remains a \$1 per year for the use of the facility. This building will be used as is and any improvements to it will be done at the Chamber of Commerce's expense. The only major difference to this lease and the previous lease is utility costs. The previous lease had a \$200 cap for utilities meaning the City would cover in some instances the amount for utilities over this amount. Going forward, all utility expenses will be paid in full by the Chamber of Commerce.

IT WAS MOVED BY DEVORE and seconded by CHAMBERS to approve Resolution 30-19, a new lease agreement with the Lowell Area Chamber of Commerce as presented.

YES: Councilmember Chambers, Councilmember Canfield, Mayor DeVore, Councilmember Salzwedel, and Councilmember Yankovich.

NO: None.

ABSENT: None.

MOTION CARRIED.

f. Resolution 31-19 Revising Resolution 08-19.

City Manager Michael Burns stated in February, the Lowell City Council approved Resolutions 08-19 granting an Industrial Facility Tax Credit for five years to King Milling for the creation of their warehouse facility. Our application has been submitted to the Michigan Department of Treasury as required per the statute. The application is being held up by them because of the following language is needed: **WHEREAS**, the aggregate state equalized value ("SEV") of real and personal property exempt from ad valorem taxes within the City, after granting this certificate, will exceed 5% of an amount equal to the sum of the SEV of the property proposed to be exempt pursuant to the King Milling application plus the aggregate SEV of property exempt under certificates previously granted pursuant to Act 198 and currently in effect. Resolution 31-19 has been drafted to correct the concern from Treasury. We have debated the necessity of this language as it is not required in the statute for several months. However, Treasury has informed us they will not proceed without this language.

IT WAS MOVED BY CANFIELD and seconded by SALZWEDEL to approve Resolution 31-19 as presented.

YES: Councilmember Canfield, Mayor DeVore, Councilmember Salzwedel, Councilmember Yankovich, Councilmember Chambers.

NO: None.

ABSENT: None.

MOTION CARRIED.

5. **NEW BUSINESS**

a. SUEZ Presentation.

City Manager Michael Burns stated our contract with Suez for operating our Wastewater Treatment Plant expires on June 30, 2020. The City will need to decide if we want to renew our contract, go out for bid and/or consider bringing this task in house. Burns then introduced Michael Bowen, Regional Manager from Suez who gave a presentation to discuss what Suez provides the City of Lowell in regard to wastewater services and what they can provide in the future. Then Brian VanderMeulen with Suez gave a

brief presentation on the partnership between Suez and the City of Lowell.

b. Resolution 32-19 Resolution to adopt a local pavement warranty program.

DPW Director Dan Czarnecki stated as part of the Transportation Funding Package of 2015, the Michigan Legislature created a requirement (MCL 247.662, 247.663) that each local road agency in Michigan adopt a Local Pavement Warranty Program acceptable to the Michigan Department of Transportation (MDOT). The resulting Michigan Local Agency Pavement Warranty Program is the statewide accepted format that local agencies can use for hot mix asphalt (HMA) and plain jointed concrete paving projects on public roads and streets, if they opt to utilize a warranty on a project. The overall goal of the Michigan Local Pavement Warranty Program is to have one standardized method for applying pavement warranties on local agency projects, which provides a consistent, quantifiable and transparent program that pavement contractors can recognize and implement.

Czarnecki continued, the Warranty Program must be adopted by every community, and every community must consider a warranty on each project utilizing any state or federal funding that also includes \$2 million or more in paving-related components. For paving projects under \$2 million or paving projects not funded with state or federal funding, the community can decide if they wish to include the Warranty Program as part of their project. Communities must annually report on projects with \$2 million or more in paving related items, regardless of whether they implemented a warranty or not. The appropriate documentation must be included within any bid documents for paving projects. The documents include special provisions (boilerplate language, concrete, HMA, location, pass-through warranty bond) necessary forms (warranty bond forms, contract forms), and guidelines for the program. Our engineers have copies of all the pertinent documentation and will handle their inclusion when they put together street project specifications. The City of Lowell must agree by resolution to adopt the Michigan Local Agency Pavement Warranty Program, including the documentation provided by the program. Then, the City must agree by resolution to implement the Michigan Local Agency Pavement Warranty Program.

IT WAS MOVED BY CANFIELD and seconded by CHAMBERS that Lowell City Council adopt Resolution 32-19 adopting the Michigan Local Agency Pavement Warranty Program, with accompanying documents.

YES: Councilmember Salzwedel, Councilmember Yankovich, Councilmember Chambers, Councilmember Canfield, and Mayor DeVore.

NO: None.

ABSENT: None.

MOTION CARRIED.

c. Resolution 33-19 Resolution to implement a local pavement warranty program.

IT WAS MOVED BY YANKOVICH and seconded by SALZWEDEL that Lowell City Council adopt Resolution 33-19, implementing the Local Agency Pavement Warranty Program and annually report in accordance with the law.

YES: Councilmember Yankovich, Councilmember Chambers, Councilmember Canfield, Mayor DeVore, and Councilmember Salzwedel.

NO: None.

ABSENT: None.

MOTION CARRIED

d. Resolution 34-19 Sewer Truck.

City Manager Michael Burns stated in the current approved budget, funds were set aside to correct an accounting task that has been a nuisance for City staff. Currently, usage of our equipment is charged a rental amount for time used and set forth by the Michigan Department of Transportation. The rental amounts are allocated to the Equipment Fund, and funds can be used for maintenance and purchase of

equipment and fleet.

Years ago, the city chose to have the water fund purchase a vehicle that the sewer fund paid rental rates on when used for those tasks. When that truck was to the point it needed to be replaced, the sewer fund bought the next truck (in 2018) and the water fund pays rentals when used for sewer tasks. The problem lies when staff accounts for rentals. Since every other piece of equipment is charged to the equipment fund, this vehicle isn't always properly tracked and later we have to correct this. All equipment rentals should be charged to the equipment fund and all equipment should be purchased from the Equipment Fund. In most cities in Michigan this is common practice. We currently do not charge rentals of police cars. However, we are looking at adding this so the Equipment Fund purchase police vehicles.

Burns continued, in order for the Equipment Fund to charge rentals for the sewer truck, it has to be purchased by the Equipment Fund. We have budgeted the depreciated value of the truck and utility box in the amount of \$57,310 to be paid to the Wastewater Fund from the Equipment Fund. Resolution 34-19 allows this correction to be made.

IT WAS MOVED BY YANKOVICH and seconded by CHAMBERS that Lowell City Council approve Resolution 34-19 a Resolution approving the transfer of a truck including dump body from the City's wastewater fund to the City's equipment fund and other matters related thereto.

YES: Councilmember Chambers, Councilmember Canfield, Mayor DeVore, Councilmember Salzwedel, and Councilmember Yankovich.

NO: None.

ABSENT: None.

MOTION CARRIED.

e. Resolution 35-19 – MDOT Trunkline Maintenance Contract.

DPW Director Dan Czarnecki stated the City of Lowell performs work on Main St/M-21. This street is an MDOT trunkline. Work performed here must meet MDOT requirements in order for the City of Lowell to receive reimbursement from MDOT for the work. Some of the work the DPW performs that can be reimbursed includes painting of the crosswalks and parking spaces, snow removal from along the side of the street, snow removal from the sidewalks over the bridges, and other activities requested by MDOT. In order to access the reimbursement funds the City needs to authorize and sign a standard Trunkline Maintenance Contract with MDOT. MDOT requires the city to authorize an official to sign the document, via a certified resolution.

IT WAS MOVED BY CHAMBERS and seconded by YANKOVICH that City Council adopt Resolution 35-19 a Resolution approving the MDOT Trunkline Maintenance Contract, and authorize City Manager Michael Burns, to act as agent on behalf of the City of Lowell and authorize Mayor DeVore to sign the contract documents with MDOT, Contract #2019-0720, for Trunkline maintenance.

YES: Councilmember Canfield, Mayor DeVore, Councilmember Salzwedel, Councilmember Yankovich, and Councilmember Chambers.

f. City Hall LED Lighting.

Chief of Police, Steve Bukala stated he has sent out a request for a proposal to have the remaining light ballast in City Hall and the Council Chambers converted over to LED lighting in an attempt to lower the city energy bill. I requested RFP's to Lite's Plus, Flat River Electric and Rickert Electric. Lite's Plus was the lowest bid of \$10,671.90. The original bid included a Lowell Light & Power Rebate of \$1780, however since then Energy Smart has locked in that rebate as \$2620.52. This will bring the overall cost down to \$8051.38. The rebate comes to the city after the installation in the form of a check.

IT WAS MOVED BY YANKOVICH and seconded by CHAMBERS to proceed with the lone bid of \$10,671.90 from Lite's Plus.

YES: Mayor DeVore, Councilmember Salzwedel, Councilmember Yankovich, Councilmember Chambers, and Councilmember Canfield.

NO: None.

ABSENT: None.

MOTION CARRIED.

g. Vaping Facility Moratorium.

City Manager Michael Burns stated a request was made to the City Council at the September Planning Commission meeting regarding facilities that sell vaping equipment in the City. They would like the City Council to consider a six-month moratorium restricting any more vaping facilities to be opened in the City Limits. The City Attorney and I have researched this matter and are not aware of any other municipalities in Michigan that are taking any action on this. The current action by the State of Michigan is being legally challenged and we are concerned any action the City Council would take on this matter, would be legally challenged. The City Attorney and I are not convinced we would legally be able to place a restriction on this and it would be costly to the City as the vaping lobbyists' would try to seek legal action against us if we move forward. Burns continued he believes this is a matter that should be addressed first in the Federal Government and the State of Michigan before we as a municipality look into this further.

The Councilmembers all agreed to leave this matter alone.

6. **BOARD/COMMISSION REPORTS.**

Councilmember Yankovich stated he attended the Historical District meeting, a gentleman will be painting and he sounds very good.

Councilmember Sazwedel stated the Arbor Board will meet Monday, October 14, 2019.

Councilmember Canfield stated the Park & Rec Board met and DPW Director Dan Czarnecki attended and gave some good advice from his expertise with his previous employer and he is going to help them out with some contract language.

Councilmember Chambers stated he missed the Planning Commission joint session with the Townships because he was at a City Council meeting. Light & Power Board meets next week Thursday, October 17, 2019 at 6:00 pm.

Mayor DeVore stated he attended the Historic District Commission as a citizen in September and Vision is next week to talk about the cleanup day which was a great success. Fire Authority is Monday, October 14, 2019 at 3:30 pm and DDA is on Thursday, October 17, 2019 at noon.

7. **MANAGER'S REPORT.**

City Manager Michael Burns reported on the following:

- Eastern Equine Encephalitis concerns are continuing to evolve. A week and a half ago there was virus

contraction case in Kent County, somewhere in Oakland County. The protocol is if there is a case in your area, the State will come in and spray for mosquitos. Kalamazoo County is the only County that has taken on spraying County wide. Not sure what Kent County is going to do. We are paying attention to this and looking to see how this is going to play out. As a City, we could look at spraying if the Council wants to look into this. It is not a very cheap practice and there is no guarantee it's going to get everything. There is supposed to be the first frost tonight so possibly this matter may be taken care of.

- Sidewalks – Earlier in the winter we approved a contract with Groundhawg Excavating to take on lot of our sidewalk repairs at the parks and other areas in the city as part of our LCTD Contract we received in 2018. They will be beginning work in two weeks.
- Continuing to work with MERS and have a conference call with them Friday, October 11, 2019. We are looking at reducing costs going forward and we are having an evaluation study being done currently to address the concerns of the Council but also trying to reduce our costs and address our finding liability.

8. **APPOINTMENTS.**

The Downtown Development Authority has an appointment opening.  
The Construction Board of Appeals has an appointment opening.

9. **COUNCIL COMMENTS.**

Councilmember Yankovich stated he wanted to recognize that at the last Council meeting, a gentleman had pointed out a concern with the lighting phrase in our Marihuana (draft) Regulatory Ordinance. Council, and the City manager listened and looked into it, and have now addressed it. That is how this is supposed to work.

Mayor DeVore stated Community day clean-up was awesome. MML was a great conference and in that part of town in Detroit there was an amazing difference from five years earlier. They have really made a central push towards walkability and we could learn from what they are doing.

10. **MOTION TO GO INTO CLOSED SESSION.**

IT WAS MOVED BY SALZWEDEL and seconded by CHAMBERS to go into closed session at 8:39 p.m.

YES: Councilmember Salzwedel, Councilmember Yankovich, Councilmember Chambers, Councilmember Canfield, and Mayor DeVore.

NO: None.

ABSENT: None.

MOTION CARRIED.

11. **MOTION TO GO BACK INTO OPEN SESSION.**

IT WAS MOVED BY SALZWEDEL and seconded by CANFIELD to go back into open session at 9:00 p.m.



YES: Councilmember Chambers, Councilmember Canfield, Mayor DeVore, Councilmember Salzwedel, and Councilmember Yankovich.

NO: None.

ABSENT: None

MOTION CARRIED.

12. ADJOURNMENT.

IT WAS MOVED SALZWEDEL and seconded by CHAMBERS to adjourn at 9:01 p.m.

DATE:

APPROVED:

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Mike DeVore, Mayor

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Sue Ullery, Lowell City Clerk

**CITY OF LOWELL  
KENT COUNTY, MICHIGAN**

**RESOLUTION NO. 29-19**

**RESOLUTION DETERMINING TO USE CERTAIN  
INCOME TAX REVENUES FOR STREET PURPOSES**

Councilmember CHAMBERS supported by Councilmember SALZWEDEL moved the adoption of the following resolution:

**WHEREAS**, the City Council adopted Resolution No. 20-19 and Resolution No. 21-19 at its regular meeting held on June 3, 2019, in order to place the question of certain charter amendments before the registered and qualified electors of the City that would levy a 1.0% residential and 0.5% non-residential income tax (the "Income Tax") and institute a tie-barred provision to reduce the property tax by 6.7597 mills of the maximum amount otherwise allowed by the Michigan Constitution (the "Property Tax Reduction") (the "Ballot Proposals"); and

**WHEREAS**, the City wishes to express its determination for use of the Income Tax.

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. That, should the Ballot Proposals pass, the City Council hereby commits that the new revenue amount derived from the Income Tax, after subtracting the revenue decrease resulting from the Property Tax Reduction and the cost of administering the Income Tax, shall be used only for public street maintenance, repair and replacement.

2. That all resolutions or parts of resolutions to the extent of any conflict herewith are rescinded including specifically Resolution No. 24-19 adopted on June 17, 2019.

YEAS: Councilmembers Yankovich, Chambers, Canfield, Mayor DeVore and  
Councilmember Salzwedel

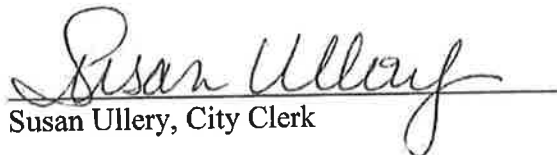
NAYS: Councilmembers None

ABSTAIN: Councilmembers None

ABSENT: Councilmembers None

**RESOLUTION DECLARED ADOPTED.**


Dated: October 7, 2019

  
Susan Ullery, City Clerk

### **CERTIFICATION**

I, the undersigned Clerk of the City of Lowell, Michigan (the "City") do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council, at a meeting held on October 7, 2019, and that public notice of said meeting was given pursuant to and in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended.

Dated: October 7, 2019

  
Susan Ullery, City Clerk

**CITY OF LOWELL  
KENT COUNTY, MICHIGAN**

**RESOLUTION NO. 30-19**

**RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION  
OF A LEASE AGREEMENT BETWEEN THE CITY AND THE LOWELL  
AREA CHAMBER OF COMMERCE**

Mayor DEVORE supported by Councilmember CHAMBERS moved the adoption of the following resolution:

**WHEREAS**, the Lowell Area Chamber of Commerce ("LACC") desires to continue to lease a portion of a City-owned building at 113 Riverwalk Plaza in the City (the "Leased Premises"); and

**WHEREAS**, the City is willing to continue to lease the Leased Premises to LACC for a 10-year term ending April 30, 2030, subject to the terms and conditions of a Lease Agreement in the form presented at this meeting (the "Lease").

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. That the Lease between the City and LACC in the form presented at this meeting is approved and the Mayor and City Clerk are authorized and directed to execute the Lease for and on behalf of the City.

2. That all resolutions or parts of resolutions in conflict herewith shall be and the same are hereby rescinded.

YEAS: Councilmembers Chambers, Canfield Mayor DeVore, Councilmembers  
Salzwedel and Yankovich

NAYS: Councilmembers None

ABSTAIN: Councilmembers None

ABSENT: Councilmembers None

**RESOLUTION DECLARED ADOPTED.**

Dated: October 7, 2019

  
Susan Ullery  
City Clerk

**CERTIFICATION**

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council at a regular meeting held on October 7, 2019, and that public notice of said meeting was given pursuant to, and in compliance with, Act 267 of the Public Acts of Michigan of 1976, as amended.

Dated: October 7, 2019

  
Susan Ullery  
City Clerk

**CITY OF LOWELL  
KENT COUNTY, MICHIGAN**

**RESOLUTION NO. 31-19**

**RESOLUTION AMENDING RESOLUTION NO. 08-19  
APPROVING APPLICATION OF KING MILLING FOR AN  
INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE**

Councilmember CANFIELD supported by Councilmember SALZWEDEL moved the adoption of the following resolution:

**WHEREAS**, the City Council on February 19, 2019, adopted Resolution No. 08-19 approving an application of King Milling for an industrial facilities exemption certificate pursuant to Act 198 of the Public Acts of Michigan of 1974, as amended ("Act 198"); and

**WHEREAS**, the Property Tax Exemption Section of the Property Services Division of the Michigan Department of Treasury has requested that any additional "Whereas" clause be added to Resolution No. 08-19.

**NOW, THEREFORE, BE IT HEREBY RESOLVED:**

1. That the following "WHEREAS" clause is added to Resolution No. 08-19:

**WHEREAS**, the aggregate state equalized value ("SEV") of real and personal property exempt from ad valorem taxes within the City, after granting this certificate, will exceed 5% of an amount equal to the sum of the SEV of the property proposed to be exempt pursuant to the King Milling application plus the aggregate SEV of property exempt under certificates previously granted pursuant to Act 198 and currently in effect.

2. Resolution No. 08-19 is hereby ratified and confirmed.

YEAS: Councilmembers Canfield, Mayor DeVore, Councilmembers Salzwedel,

Yankovich and Chambers

NAYS: Councilmembers None

ABSTAIN: Councilmembers None

ABSENT: Councilmembers None

**RESOLUTION DECLARED ADOPTED.**

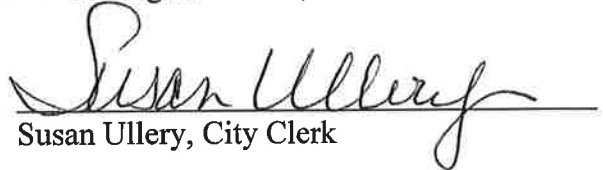
Dated: October 7, 2019

  
Susan Ullery, City Clerk

**CERTIFICATION**

I, the undersigned City Clerk of the City of Lowell, Michigan (the "City") do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council, at a meeting held on October 7, 2019, and that public notice of said meeting was given pursuant to and in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended.

Dated: October 7, 2019

  
Susan Ullery, City Clerk

**CITY COUNCIL  
CITY OF LOWELL  
KENT COUNTY, MICHIGAN**

**RESOLUTION NO. 32-19**

**RESOLUTION TO ADOPT A LOCAL PAVEMENT WARRANTY PROGRAM.**

Councilmember CANFIELD supported by Councilmember CHAMBERS moved the adoption of the following resolution:

**WHEREAS**, the Michigan Legislature (MCL 247.663) requires each city or village to adopt a Local Agency Pavement Warranty Program that was approved by the Michigan Department of Transportation in 2018;

**WHEREAS**, the Michigan Local Agency Pavement Warranty Program was developed by the Local Agency Pavement Warranty Task Force for use by all 533 cities and villages in the format approved by the Michigan Department of Transportation in 2018;

**WHEREAS**, the Michigan Department of Transportation has reviewed and approved the Michigan Local Agency Pavement Warranty Program consisting of Special Provisions (Boilerplate, Concrete, HMA, Location, Pass-Through Warranty Bond); a Warranty Bond Form and Contract Form; and Guidelines for Local Agency Pavement Warranty Programs;

**NOW, THEREFORE, BE IT HEREBY RESOLVED AS FOLLOWS:**

The City of Lowell hereby adopts the Michigan Local Agency Pavement Warranty Program and accompanying documents in accordance to the requirements of MCL 247.663;

**BE IT FURTHER RESOLVED**, this resolution is made a part of the minutes of the City of Lowell on October 7, 2019.

YES: Councilmembers Salzwedel, Yankovich, Chambers, Canfield and Mayor  
DeVore

NO: Councilmembers None

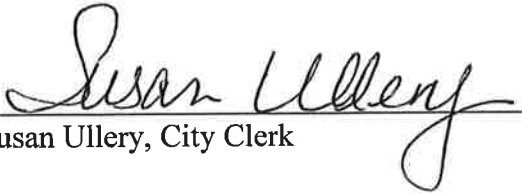
ABSTAIN: Councilmembers None



ABSENT: Councilmembers None

**RESOLUTION DECLARED ADOPTED.**

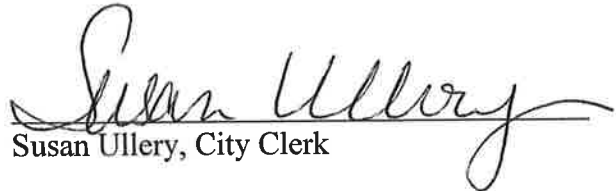
Dated: October 7, 2019

  
Susan Ullery, City Clerk

**CERTIFICATION**

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Lowell at a regular meeting held on October 7, 2019, and that public notice of said meeting was given pursuant to, and in compliance with, Act 267 of the Public Acts of Michigan of 1976, as amended.

Dated: October 7, 2019

  
Susan Ullery, City Clerk

**CITY COUNCIL  
CITY OF LOWELL  
KENT COUNTY, MICHIGAN**

**RESOLUTION NO. 33-19**

**RESOLUTION TO IMPLEMENT A LOCAL PAVEMENT WARRANTY PROGRAM.**

Councilmember YANKOVICH supported by Councilmember SALZWEDEL moved the adoption of the following resolution:

**WHEREAS**, the Michigan Legislature created a requirement (MCL 247.663) as part of the Transportation Funding package of 2015 that requires each city or village to adopt a Local Agency Pavement Warranty Program that was approved by the Michigan Department of Transportation in 2018;

**WHEREAS**, the City of Lowell adopted the Michigan Local Agency Pavement Warranty Program on October 7, 2019;

**WHEREAS**, the City of Lowell agrees to consider a local pavement warranty on each project that includes \$2 million or more in paving-related items and includes any state or federal funds;

**WHEREAS**, the Local Agency Pavement Warranty Program law requires each city and village to report annually on each project that includes \$2 million or more in paving-related items and includes any state or federal funds, whether or not a warranty was utilized in the project;

**WHEREAS**, the City of Lowell agrees to implement the Michigan Local Agency Pavement Warranty Program consistent with the Guidelines for Local Agency Pavement Warranty Program document that was approved by the Michigan Department of Transportation in 2018; and which City of Lowell's adopted Implementation Policy defines the City of Lowell's intent of its pavement warranty program;

**NOW, THEREFORE, BE IT HEREBY RESOLVED AS FOLLOWS:**

The City of Lowell hereby agrees to implement the Local Agency Pavement Warranty Program and annually report in accordance with the law.

**BE IT FURTHER RESOLVED**, this resolution is made a part of the minutes of the City of Lowell on October 7, 2019.

YES: Councilmembers Yankovich, Chambers, Canfield, Mayor DeVore and  
Councilmember Salzwedel

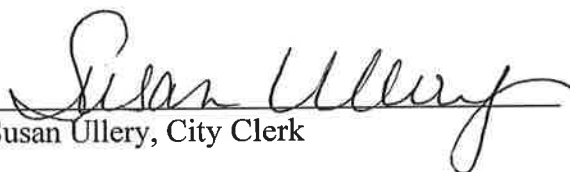
NO: Councilmembers None

ABSTAIN: Councilmembers None

ABSENT: Councilmembers None

**RESOLUTION DECLARED ADOPTED.**


Dated: October 7, 2019

  
Susan Ullery, City Clerk

#### **CERTIFICATION**

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Lowell at a regular meeting held on October 7, 2019, and that public notice of said meeting was given pursuant to, and in compliance with, Act 267 of the Public Acts of Michigan of 1976, as amended.

Dated: October 7, 2019

  
Susan Ullery, City Clerk

**CITY OF LOWELL  
KENT COUNTY, MICHIGAN**

**RESOLUTION NO. 34-19**

**RESOLUTION APPROVING THE TRANSFER OF A  
TRUCK INCLUDING DUMP BODY FROM THE CITY'S  
WASTEWATER FUND TO THE CITY'S EQUIPMENT  
FUND AND OTHER MATTERS RELATED THERETO**

Councilmember YANKOVICH supported by Councilmember CHAMBERS moved the adoption of the following resolution:

**WHEREAS**, the City purchased with funds provided by the Wastewater Fund, Fund 590 (the "Wastewater Fund"), a 2018 Chevrolet 3500HD Truck, VIN 1GC5KCY2JZ213528, including dump body (the "Truck") which Fund indicates a current depreciated value of \$57,310; and

**WHEREAS**, the Truck is currently treated as an asset of the Wastewater Fund; and

**WHEREAS**, the City has determined that the Truck should more appropriately be an asset of the Equipment Fund, Fund 661 (the "Equipment Fund") and that to accomplish this the Equipment Fund should "purchase" the Truck from the Wastewater Fund for \$57,310 and the various City Departments shall pay the Equipment Fund a rental amount for use of the Truck.

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. That the Truck shall be transferred from an asset of the Wastewater Fund to an asset of the Equipment Fund and the depreciated value of the Truck, i.e. \$57,310, shall, upon such transfer, be debited from the Equipment Fund and credited to the Wastewater Fund.

2. That upon transfer of the Truck to the Equipment Fund, the various City Departments shall pay the Equipment Fund a rental amount for use of the Truck at the rate established from time to time.

3. That all resolutions or parts of resolutions to the extent of any conflict herewith are rescinded.

YEAS: Councilmembers Chambers, Canfield, Mayor DeVore, Councilmembers  
Salzwedel and Yankovich

NAYS: Councilmembers None

ABSTAIN: Councilmembers None

ABSENT: Councilmembers None

**RESOLUTION DECLARED ADOPTED.**

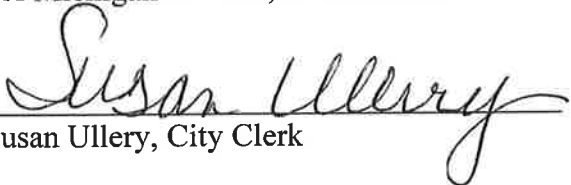
Dated: October 7, 2019

  
Susan Ullery, City Clerk

**CERTIFICATION**

I, the undersigned City Clerk of the City of Lowell, Michigan (the "City") do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council, at a meeting held on October 7, 2019, and that public notice of said meeting was given pursuant to and in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended.

Dated: October 7, 2019

  
Susan Ullery, City Clerk

**CITY OF LOWELL  
KENT COUNTY, MICHIGAN**

**RESOLUTION NO. 35-19**

**RESOLUTION TO APPROVE THE MDOT STATE TRUNKLINE CONTRACT  
AND AUTHORIZE THE LOWELL CITY MANAGER TO SIGN THE CONTRACT  
(CONTRACT #2019-0720)**

Councilmember CHAMBERS supported by Councilmember YANKOVICH moved the adoption of the following resolution:

**WHEREAS**, the City of Lowell maintains portions of M-21 within the City of Lowell for the Michigan Department of Transportation (MDOT) under their State Trunkline Maintenance Contract.

**WHEREAS**, the City of Lowell can receive funding from the Michigan Department of Transportation (MDOT) for this maintenance work.

**WHEREAS**, MDOT requires a formal authorization from the public agency indicating who is authorized to sign the contracts.

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

That the City has approved the MDOT State Trunkline Maintenance Contract and authorizes Mr. Michael Burns, City Manager, to act as agent on behalf of the City of Lowell to sign the contract documents with MDOT, Contract #2019-0720, for Trunkline maintenance.

YEAS: Councilmembers Canfield, Mayor DeVore, Councilmembers Salzwedel,

Yankovich, and Chambers


NAYS: Councilmembers None

ABSTAIN: Councilmembers None

ABSENT: Councilmembers None

**RESOLUTION DECLARED ADOPTED.**

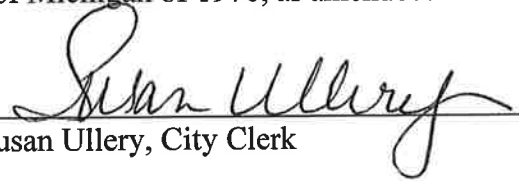
Dated: October 7, 2019

  
Susan Ullery, City Clerk

## CERTIFICATION

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Dated: October 7, 2019

  
Susan Ullery, City Clerk

User: LORI

EXP CHECK RUN DATES 10/04/2019 - 10/18/2019

DB: Lowell

BOTH JOURNALIZED AND UNJOURNALIZED

PAID - CHECK TYPE: PAPER CHECK

Vendor Code	Vendor Name	Description	Amount
Invoice			
01513	ADDORIO TECHNOLOGIES, LLC		
8191		ACCT STATEMENT	300.00
8193		ACCOUNT STATEMENT	659.99
			<hr/>
			959.99
TOTAL FOR: ADDORIO TECHNOLOGIES, LLC			
10816	AMAZON CAPTIAL SERVICES		
	113-9735345-68402 WTP SURGE PROTECTOR & CHARGER		189.86
			<hr/>
			189.86
TOTAL FOR: AMAZON CAPTIAL SERVICES			
00044	BAKER, JOE		
10/7/2019		MERS CONFERENCE MILEAGE	182.12
			<hr/>
			182.12
TOTAL FOR: BAKER, JOE			
00050	BERNARDS ACE HARDWARE		
SEPT 2019		ACCOUNT STATEMENT	844.82
			<hr/>
			844.82
TOTAL FOR: BERNARDS ACE HARDWARE			
10686	BETTEN BAKER		
130573		#9 CHEVY SILVERADO R & M	79.70
			<hr/>
			79.70
TOTAL FOR: BETTEN BAKER			
00071	BUKALA, STEVE		
10/18/19		AMAZON REIMBURSEMENT	112.01
			<hr/>
			112.01
TOTAL FOR: BUKALA, STEVE			
00084	CANFIELD PLUMBING & HEATING IN		
19314		MUSEUM - R & M	104.00
			<hr/>
			104.00
TOTAL FOR: CANFIELD PLUMBING & HEATING IN			
10656	CARLETON EQUIPMENT		
02-404909		EQUIP #37 R & M	175.08
			<hr/>
			175.08
TOTAL FOR: CARLETON EQUIPMENT			
10817	COMPRENHENSIVE ENGINEERING PC		
203525		SHOWBOAT CONSTRUCTION DOCUMENTS	2,829.00
			<hr/>
			2,829.00
TOTAL FOR: COMPRENHENSIVE ENGINEERING PC			
10509	CONSUMERS ENERGY		
SEPT 2019		AIRPORT STREET LIGHTS	26.48
			<hr/>
			26.48
TOTAL FOR: CONSUMERS ENERGY			
00132	D&D TRUCKING ACQUISITION, LLC		
29223		2001 SWEEPSTER #37-2 R & M	1,009.17
			<hr/>
			1,009.17
TOTAL FOR: D&D TRUCKING ACQUISITION, LLC			
10670	FAHEY SCHULTZ BURZYCH RHODES PLC		
48980 & 49377		COLLECTIVE BARGAINING	1,790.50
			<hr/>
			1,790.50
TOTAL FOR: FAHEY SCHULTZ BURZYCH RHODES PLC			
10536	FANDANGLED CUSTOM APPAREL & GIFTS		
1871		RECOGNITION PLAQUE - MIKE CHAMBERS	20.00
			<hr/>
			20.00
TOTAL FOR: FANDANGLED CUSTOM APPAREL & GIFTS			
10211	FIRE PROS INC.		
INV-1774535		FIRE EXTINGUISHER RECHARGE/SERVICE FEE	196.00
			<hr/>
			196.00
TOTAL FOR: FIRE PROS INC.			



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DB: Lowell

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF LOWELL  
EXP CHECK RUN DATES 10/04/2019 - 10/18/2019  
BOTH JOURNALIZED AND UNJOURNALIZED  
PAID - CHECK TYPE: PAPER CHECK

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Vendor Code	Vendor Name Invoice	Description	Amount
10828	FULVIEW, INC 1250	INCOME TAX VIDEO	4,500.00
TOTAL FOR: FULVIEW, INC			4,500.00
00225	GRAND RAPIDS COMMUNITY COLLEGE 10/1 - 10/15/19	TAX DISBURSEMENT	582.57
TOTAL FOR: GRAND RAPIDS COMMUNITY COLLEGE			582.57
10463	GRAND RAPIDS COMMUNITY FOUNDATION 10/18/2019	WAYFINDING REFUND FOR GRANT	23,257.30
TOTAL FOR: GRAND RAPIDS COMMUNITY FOUNDATION			23,257.30
00232	GRAND VALLEY METRO COUNCIL 2954 2986 3022	REGIS DUE 1ST & 2ND QTR 2019-2020 GVMC DUE 2019-2020 TRANSPORTATION DUE 19-20	3,874.52 1,021.00 906.00
TOTAL FOR: GRAND VALLEY METRO COUNCIL			5,801.52
01508	GTW 197230	EQUIP FUND R & M	33.84
TOTAL FOR: GTW			33.84
00244	HEFFRON, LESLIE 10/2/-10/4/19	MERS CONFERENCE MILEAGE	160.08
TOTAL FOR: HEFFRON, LESLIE			160.08
02463	HYDROCORP 0053915-IN	CROSS CONNECTION SEPT 2019	937.00
TOTAL FOR: HYDROCORP			937.00
00280	KAMMINGA & ROODVOETS, INC. PAYMENT 7	BROADWAY UTILITY/STREET IMPROVEMENT	23,966.75
TOTAL FOR: KAMMINGA & ROODVOETS, INC.			23,966.75
00300	KENT COUNTY TREASURER 10/1 - 10/15/19	TAX DISBURSEMENT	3,394.14
TOTAL FOR: KENT COUNTY TREASURER			3,394.14
00302	KENT INTERMEDIATE SCHOOL DIST. 10/1 - 10/15/19 10/16/19	TAX DISBURSEMENT 82.6030% IFT	1,856.83 9,201.45
TOTAL FOR: KENT INTERMEDIATE SCHOOL DIST.			11,058.28
02209	KERKSTRA PORTABLE, INC. 147595	BOAT LAUNCH PORTABLE RESTROOM	210.00
TOTAL FOR: KERKSTRA PORTABLE, INC.			210.00
10231	KING MILLING COMPANY 114078	TAXES ON PARKING LOT	1,828.66
TOTAL FOR: KING MILLING COMPANY			1,828.66
10018	KORE/HI COM, INC. 29793	COMPUTER SYSTEM SVCS	1,095.75
TOTAL FOR: KORE/HI COM, INC.			1,095.75
02482	LAUREN, GORDY 10/16/19	POLICE TRAINING EXPENSES	39.45
TOTAL FOR: LAUREN, GORDY			39.45

User: LORI

EXP CHECK RUN DATES 10/04/2019 - 10/18/2019

DB: Lowell

BOTH JOURNALIZED AND UNJOURNALIZED

PAID - CHECK TYPE: PAPER CHECK

Vendor Code	Vendor Name Invoice	Description	Amount
00317	LOWELL AREA CHAMBER 10/17/19	CHRISTMAS WREATHS - 4	80.00
TOTAL FOR: LOWELL AREA CHAMBER			80.00
01374	LOWELL AREA HISTORICAL MUSEUM 10/1 - 10/15/19	TAX DISBURSEMENT	80.15
TOTAL FOR: LOWELL AREA HISTORICAL MUSEUM			80.15
00562	LOWELL AREA SCHOOLS 10/1 - 10/15/19	TAX DISBURSEMENT	3,310.33
TOTAL FOR: LOWELL AREA SCHOOLS			3,310.33
00347	LOWELL CHARTER TOWNSHIP PAYMENT #8	WATER OVERPAYMENT	5,103.33
TOTAL FOR: LOWELL CHARTER TOWNSHIP			5,103.33
00330	LOWELL LEDGER SEPT 2019	ACCOUNT STATEMENT	464.42
TOTAL FOR: LOWELL LEDGER			464.42
00341	LOWELL LIGHT & POWER 3346	ACCESS POINT/LINHURST/ST LIGHTS	1,806.21
TOTAL FOR: LOWELL LIGHT & POWER			1,806.21
10251	MAG PLUMBING SERVICE LLC 1637	RELOCATE IRRIGATION/INSTALL FAUCETS	1,170.06
TOTAL FOR: MAG PLUMBING SERVICE LLC			1,170.06
10615	MANSZEWSKI LANDSCAPING LLC INV0027	MOWING PYMT 4 & REC FIELD	10,230.00
TOTAL FOR: MANSZEWSKI LANDSCAPING LLC			10,230.00
00414	MICHIGAN MUNICIPAL LEAGUE 2019-2020	MML MEMBERSHIP	2,829.00
TOTAL FOR: MICHIGAN MUNICIPAL LEAGUE			2,829.00
10718	MUNETRIX, LLC 2650	YEAR 3 OF 3 OF LICENSE/SUBSCRIPTION	4,034.00
TOTAL FOR: MUNETRIX, LLC			4,034.00
00443	MUNICIPAL CODE CORP. 00333792	ONLINE CODE HOSTING 2019-2020	900.00
TOTAL FOR: MUNICIPAL CODE CORP.			900.00
01499	NAPA AUTO PARTS 9/30	SEPT ACCT STATEMENT	245.43
TOTAL FOR: NAPA AUTO PARTS			245.43
01270	PLUMMERS ENVIRONMENTAL SERVICE 19104280 19104387 19104478 1997447	MONRE & KING ST GEE & ALDEN NASH CLEANED CATCH BASINS CLEANING & TELEVISED PIPE	253.80 5,557.10 2,307.70 10,075.60
TOTAL FOR: PLUMMERS ENVIRONMENTAL SERVICE			18,194.20
01159	PURCHASE POWER SEPT 2019	POSTAGE	594.82
TOTAL FOR: PURCHASE POWER			594.82

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User: LORI  
DB: Lowell

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF LOWELL  
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Vendor Code	Vendor Name Invoice	Description	Amount
02484	RHD TIRE INC U66751	8 POLICE GOODYEAR TIRES	1,080.00
TOTAL FOR: RHD TIRE INC			1,080.00
02104	ROSS VALVE MANUFACTURING CO IN01048074	ALTITUDE VALVE - WATER	2,073.11
TOTAL FOR: ROSS VALVE MANUFACTURING CO			2,073.11
00827	RS TECHNICAL SERVICES, INC. 21442	WTP CHEMICAL METERING PUMP	3,335.74
	21443	WTP CHEMICAL PUMP	1,600.95
	21456	R & M CHLORINATORS AT WWTP	4,590.00
TOTAL FOR: RS TECHNICAL SERVICES, INC.			9,526.69
10378	RUESINK, KATHIE 911005/911006	CLEANING SERVICES 9/26 -10/16	810.00
TOTAL FOR: RUESINK, KATHIE			810.00
10829	SAVANT LEARNING SYSTEMS INC. VA4535	VIRTUAL ACADEMY - LPD	897.00
TOTAL FOR: SAVANT LEARNING SYSTEMS INC.			897.00
01225	STATE OF MICHIGAN 10/14/2019	NOTARY APPLICATION - ULLERY	10.00
TOTAL FOR: STATE OF MICHIGAN			10.00
02262	STATE OF MICHIGAN 10/16/19	2019 IFT KENT INT	1,937.92
TOTAL FOR: STATE OF MICHIGAN			1,937.92
10341	STATE OF MICHIGAN 551-547589	LIVE SCAN SEPT 2019	298.75
TOTAL FOR: STATE OF MICHIGAN			298.75
10678	SUNBELT RENTALS 94133542-0001	CHIPPER RENTAL 9/23-27	1,031.25
TOTAL FOR: SUNBELT RENTALS			1,031.25
10514	SUPPLYGEEKS OE-16218-1	OFFICE SUPPLIES	146.77
	OE-16890-1	OFFICE SUPPLIES	274.63
TOTAL FOR: SUPPLYGEEKS			421.40
10328	SUSAN M STEVENS 08302019*	SEPT 2019 NEWSLETTER	300.00
	09302019	SEPT NEWSLETTER	1,050.00
TOTAL FOR: SUSAN M STEVENS			1,350.00
10489	THE BANK OF NEW YORK MELLON TRUST 10/2/2019	BLDG AUTHORITY 2012 RFDG	56,691.26
TOTAL FOR: THE BANK OF NEW YORK MELLON TRUST			56,691.26
00633	TIP TOP GRAVEL CO. 045006	SAND DELIVERED TO FOREMAN BLDG	1,660.95
TOTAL FOR: TIP TOP GRAVEL CO.			1,660.95
02113	TRACTOR SUPPLY SEPT 2019	ACCOUNT STATEMENT	172.13
TOTAL FOR: TRACTOR SUPPLY			172.13

10/18/2019 01:55 PM

User: LORI

DB: Lowell

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF LOWELL

EXP CHECK RUN DATES 10/04/2019 - 10/18/2019

BOTH JOURNALIZED AND UNJOURNALIZED

PAID - CHECK TYPE: PAPER CHECK

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Vendor Code	Vendor Name Invoice	Description	Amount
02318	UNEMPLOYMENT INS. AGENCY 9/30/18	TAX PAYMENT 38-6007187	2.50
TOTAL FOR: UNEMPLOYMENT INS. AGENCY			2.50
10484	VERGENNES BROADBAND 5267-20191017-1	FIBER INTERNET	309.99
TOTAL FOR: VERGENNES BROADBAND			309.99
02203	VISA SEPT 2019	MERCANTILE VISA STATEMENT	4,323.36
TOTAL FOR: VISA			4,323.36
02432	WEST MICHIGAN INTERNATIONAL R101021458:01	#16 YEARLY CHASSIS SERVICE & INSPECTION	1,924.35
	R101021622:01	2001 INTERNATIONAL R & M	2,155.50
TOTAL FOR: WEST MICHIGAN INTERNATIONAL			4,079.85
00692	WILLIAMS & WORKS INC. 88790	PROFESSIONAL SERVICES	3,096.75
	88923	STREET ASSET MGMT STUDY	1,727.36
	88952	WWTP EXPANSION STUDY	635.00
	88957	DIGESTER #3 COVER REPAIR	962.50
TOTAL FOR: WILLIAMS & WORKS INC.			6,421.61
TOTAL - ALL VENDORS			227,523.79

User: LORI

EXP CHECK RUN DATES 10/04/2019 - 10/18/2019

DB: Lowell

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000					
101-000-084.015	DUE FROM FIRE AUTHORITY	MANSZEWSKI LANDSCAPING LL	MOWING PYMT 4 & REC FIELD	300.00	73485
101-000-084.015	DUE FROM FIRE AUTHORITY	VERGENNES BROADBAND	FIBER INTERNET	28.57	73530
101-000-085.000	DUE FROM LIGHT & POWER	VERGENNES BROADBAND	FIBER INTERNET	58.58	73530
	Total For Dept 000			387.15	
Dept 101 COUNCIL					
101-101-955.000	MISCELLANEOUS EXPENSE	MICHIGAN MUNICIPAL LEAGUE	MML MEMBERSHIP	2,829.00	73486
101-101-955.000	MISCELLANEOUS EXPENSE	VISA	MERCANTILE VISA STATEMENT	28.98	73501
101-101-955.000	MISCELLANEOUS EXPENSE	FANDANGLED CUSTOM APPAREL	RECOGNITION PLAQUE - MIKE	20.00	73509
	Total For Dept 101 COUNCI			2,877.98	
Dept 172 MANAGER					
101-172-801.000	PROFESSIONAL SERVICES	SUSAN M STEVENS	SEPT 2019 NEWSLETTER	300.00	73467
101-172-801.000	PROFESSIONAL SERVICES	SUSAN M STEVENS	SEPT NEWSLETTER	1,050.00	73529
101-172-864.000	CONFERENCES & CONVENTIONS	VISA	MERCANTILE VISA STATEMENT	25.11	73501
101-172-955.000	MISCELLANEOUS EXPENSE	GRAND VALLEY METRO COUNCI	GVMC DUE 2019-2020	1,021.00	73476
101-172-955.000	MISCELLANEOUS EXPENSE	LOWELL LIGHT & POWER	ACCESS POINT/LINHURST/ST	39.72	73521
	Total For Dept 172 MANAGE			2,435.83	
Dept 191 ELECTIONS					
101-191-740.000	OPERATING SUPPLIES	SUPPLYGEEKS	OFFICE SUPPLIES	7.04	73496
101-191-740.000	OPERATING SUPPLIES	SUPPLYGEEKS	OFFICE SUPPLIES	27.60	73528
	Total For Dept 191 ELECTI			34.64	
Dept 210 ATTORNEY					
101-210-801.000	PROFESSIONAL SERVICES	FULVEW, INC	INCOME TAX VIDEO	4,500.00	73475
101-210-802.000	LABOR RELATIONS ATTORNEY	FAHEY SCHULTZ BURZYCH RHO	COLLECTIVE BARGAINING	1,790.50	73474
	Total For Dept 210 ATTORN			6,290.50	
Dept 215 CLERK					
101-215-730.000	POSTAGE	PURCHASE POWER	POSTAGE	594.82	73524
101-215-900.000	PRINTING	LOWELL LEDGER	ACCOUNT STATEMENT	366.98	73483
101-215-955.000	MISCELLANEOUS EXPENSE	STATE OF MICHIGAN	NOTARY APPLICATION - ULLE	10.00	73493
	Total For Dept 215 CLERK			971.80	
Dept 253 TREASURER					
101-253-955.000	MISCELLANEOUS EXPENSE	UNEMPLOYMENT INS. AGENCY	TAX PAYMENT 38-6007187	2.50	73500
	Total For Dept 253 TREASU			2.50	
Dept 265 CITY HALL					
101-265-740.000	OPERATING SUPPLIES	VISA	MERCANTILE VISA STATEMENT	62.96	73501
101-265-740.000	OPERATING SUPPLIES	SUPPLYGEEKS	OFFICE SUPPLIES	77.93	73496
101-265-740.000	OPERATING SUPPLIES	SUPPLYGEEKS	OFFICE SUPPLIES	219.02	73528
101-265-740.000	OPERATING SUPPLIES	LOWELL AREA CHAMBER	CHRISTMAS WREATHS - 4	80.00	73518
101-265-802.000	CONTRACTUAL	FIRE PROS INC.	FIRE EXTINGUISHER RECHARG	196.00	73510
101-265-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING SERVICES 9/26 -1	540.00	73526
101-265-850.000	COMMUNICATIONS	LOWELL LIGHT & POWER	ACCESS POINT/LINHURST/ST	909.13	73521
101-265-850.000	COMMUNICATIONS	VERGENNES BROADBAND	FIBER INTERNET	43.57	73530
	Total For Dept 265 CITY H			2,128.61	
Dept 276 CEMETERY					
101-276-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	ACCOUNT STATEMENT	131.07	73470
101-276-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	ACCOUNT STATEMENT	369.94	73470
101-276-955.000	MISCELLANEOUS EXPENSE	TRACTOR SUPPLY	ACCOUNT STATEMENT	127.92	73499
	Total For Dept 276 CEMETE			628.93	
Dept 294 UNALLOCATED MISCELLANEOUS					
101-294-955.000	UNALLOCATED MISCELLANEOUS	VISA	MERCANTILE VISA STATEMENT	141.00	73501
	Total For Dept 294 UNALLO			141.00	
Dept 301 POLICE DEPARTMENT					
101-301-626.000	REPORTS & FINGERPRINT FEE	STATE OF MICHIGAN	LIVE SCAN SEPT 2019	298.75	73494
101-301-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	ACCOUNT STATEMENT	14.97	73470

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BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 301 POLICE DEPARTMENT					
101-301-740.000	OPERATING SUPPLIES	SUPPLYGEEKS	OFFICE SUPPLIES	17.99	73496
101-301-740.000	OPERATING SUPPLIES	SUPPLYGEEKS	OFFICE SUPPLIES	28.01	73528
101-301-850.000	COMMUNICATIONS	LOWELL LIGHT & POWER	ACCESS POINT/LINHURST/ST	102.43	73521
101-301-850.000	COMMUNICATIONS	VERGENNES BROADBAND	FIBER INTERNET	43.57	73530
101-301-864.000	CONFERENCES & CONVENTIONS	HEFFRON, LESLIE	MERS CONFERENCE MILEAGE	160.08	73478
101-301-864.000	CONFERENCES & CONVENTIONS	VISA	MERCANTILE VISA STATEMENT	125.30	73501
101-301-931.000	R & M POLICE CARS	VISA	MERCANTILE VISA STATEMENT	1,500.00	73501
101-301-957.000	TRAINING	SAVANT LEARNING SYSTEMS I	VIRTUAL ACADEMY - LPD	897.00	73492
101-301-957.000	TRAINING	LAUREN, GORDY	POLICE TRAINING EXPENSES	39.45	73517
101-301-984.000	EQUIPMENT	VISA	MERCANTILE VISA STATEMENT	149.82	73501
101-301-984.000	EQUIPMENT	BUKALA, STEVE	AMAZON REIMBURSEMENT	112.01	73505
Total For Dept 301 POLICE				3,489.38	
Dept 400 PLANNING & ZONING					
101-400-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	PROFESSIONAL SERVICES	2,080.00	73503
101-400-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	PROFESSIONAL SERVICES	1,016.75	73503
Total For Dept 400 PLANNI				3,096.75	
Dept 441 DEPARTMENT OF PUBLIC WORKS					
101-441-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	ACCOUNT STATEMENT	7.77	73470
101-441-802.000	CONTRACTUAL	MANSZEWSKI LANDSCAPING LL	MOWING PYMT 4 & REC FIELD	810.00	73485
101-441-850.000	COMMUNICATIONS	LOWELL LIGHT & POWER	ACCESS POINT/LINHURST/ST	29.70	73521
101-441-850.000	COMMUNICATIONS	VERGENNES BROADBAND	FIBER INTERNET	28.57	73530
101-441-864.000	CONFERENCES & CONVENTIONS	BAKER, JOE	MERS CONFERENCE MILEAGE	182.12	73469
101-441-926.000	STREET LIGHTING	LOWELL LIGHT & POWER	ACCESS POINT/LINHURST/ST	321.01	73521
101-441-930.000	REPAIR & MAINTENANCE	MAG PLUMBING SERVICE LLC	RELOCATE IRRIGATION/INSTA	1,170.06	73484
Total For Dept 441 DEPART				2,549.23	
Dept 442 SIDEWALK					
101-442-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	ACCOUNT STATEMENT	33.13	73470
Total For Dept 442 SIDEWA				33.13	
Dept 751 PARKS					
101-751-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	ACCOUNT STATEMENT	148.97	73470
101-751-802.000	CONTRACTUAL	MANSZEWSKI LANDSCAPING LL	MOWING PYMT 4 & REC FIELD	8,220.00	73485
101-751-930.000	REPAIR & MAINTENANCE	SUNBELT RENTALS	CHIPPER RENTAL 9/23-27	1,031.25	73495
Total For Dept 751 PARKS				9,400.22	
Dept 790 LIBRARY					
101-790-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	ACCOUNT STATEMENT	43.47	73470
101-790-740.000	OPERATING SUPPLIES	SUPPLYGEEKS	OFFICE SUPPLIES	43.81	73496
101-790-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING SERVICES 9/26 -1	270.00	73526
101-790-850.000	COMMUNICATIONS	LOWELL LIGHT & POWER	ACCESS POINT/LINHURST/ST	138.94	73521
Total For Dept 790 LIBRAR				496.22	
Dept 804 MUSEUM					
101-804-887.000	CONTRIBUTIONS & MAINTENAN	CANFIELD PLUMBING & HEATI	MUSEUM - R & M	104.00	73506
101-804-955.000	PROPERTY TAX DISTRIBUTION	LOWELL AREA HISTORICAL MU	TAX DISBURSEMENT	80.15	73519
Total For Dept 804 MUSEUM				184.15	
Total For Fund 101 GENERA				35,148.02	
Fund 202 MAJOR STREET FUND					
Dept 463 MAINTENANCE					
202-463-740.000	OPERATING SUPPLIES	TRACTOR SUPPLY	ACCOUNT STATEMENT	22.11	73499
202-463-802.000	CONTRACTUAL	PLUMMERS ENVIRONMENTAL SE	GEE & ALDEN NASH	5,557.10	73488
202-463-802.000	CONTRACTUAL	PLUMMERS ENVIRONMENTAL SE	CLEANED CATCH BASINS	2,307.70	73488
Total For Dept 463 MAINTEN				7,886.91	
Dept 478 WINTER MAINTENANCE					
202-478-740.000	OPERATING SUPPLIES	TIP TOP GRAVEL CO.	SAND DELIVERED TO FOREMAN	830.48	73498
Total For Dept 478 WINTER				830.48	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 202 MAJOR STREET FUND					
Dept 483 ADMINISTRATION					
202-483-801.000 PROFESSIONAL SERVICES		WILLIAMS & WORKS INC.	STREET ASSET MGMT STUDY	863.68	73532
202-483-955.000 MISCELLANEOUS EXPENSE		GRAND VALLEY METRO COUNCI	TRANSPORTATION DUE 19-20	453.00	73476
		Total For Dept 483 ADMINI		1,316.68	
		Total For Fund 202 MAJOR		10,034.07	
Fund 203 LOCAL STREET FUND					
Dept 463 MAINTENANCE					
203-463-740.000 OPERATING SUPPLIES		TRACTOR SUPPLY	ACCOUNT STATEMENT	22.10	73499
		Total For Dept 463 MAINT		22.10	
Dept 478 WINTER MAINTENANCE					
203-478-740.000 OPERATING SUPPLIES		TIP TOP GRAVEL CO.	SAND DELIVERED TO FOREMAN	830.47	73498
		Total For Dept 478 WINTER		830.47	
Dept 483 ADMINISTRATION					
203-483-801.000 PROFESSIONAL SERVICES		WILLIAMS & WORKS INC.	STREET ASSET MGMT STUDY	863.68	73532
203-483-955.000 MISCELLANEOUS EXPENSE		GRAND VALLEY METRO COUNCI	TRANSPORTATION DUE 19-20	453.00	73476
		Total For Dept 483 ADMINI		1,316.68	
		Total For Fund 203 LOCAL		2,169.25	
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 463 MAINTENANCE					
248-463-955.000 MISCELLANEOUS EXPENSE		KING MILLING COMPANY	TAXES ON PARKING LOT	1,828.66	73481
		Total For Dept 463 MAINT		1,828.66	
Dept 740 COMMUNITY PROMOTIONS					
248-740-880.000 COMMUNITY PROMOTION		KERKSTRA PORTABLE, INC.	BOAT LAUNCH PORTABLE REST	210.00	73515
		Total For Dept 740 COMMUN		210.00	
		Total For Fund 248 DOWNT		2,038.66	
Fund 260 DESIGNATED CONTRIBUTIONS					
Dept 474 TRAFFIC					
260-474-740.000 OPERATING SUPPLIES		GRAND RAPIDS COMMUNITY FO	WAYFINDING REFUND FOR GRA	23,257.30	73512
		Total For Dept 474 TRAFFI		23,257.30	
Dept 751 PARKS					
260-751-740.000 OPERATING SUPPLIES		COMPRENHENSIVE ENGINEERIN	SHOWBOAT CONSTRUCTION DOC	2,829.00	73472
		Total For Dept 751 PARKS		2,829.00	
		Total For Fund 260 DESIGN		26,086.30	
Fund 351 GENERAL DEBT SERVICE ( NON-VOTED BONDS)					
Dept 906 DEBT SERVICE					
351-906-995.000 INTEREST		THE BANK OF NEW YORK MELL	BLDG AUTHORITY 2012 RFDG	56,691.26	73497
		Total For Dept 906 DEBT S		56,691.26	
		Total For Fund 351 GENERA		56,691.26	
Fund 581 AIRPORT FUND					
Dept 000					
581-000-740.000 OPERATING SUPPLIES		VISA	MERCANTILE VISA STATEMENT	625.40	73501
581-000-920.000 PUBLIC UTILITIES		CONSUMERS ENERGY	AIRPORT STREET LIGHTS	26.48	73473
581-000-955.000 MISCELLANEOUS EXPENSE		VERGENNES BROADBAND	FIBER INTERNET	49.99	73530
		Total For Dept 000		701.87	
		Total For Fund 581 AIRPOR		701.87	
Fund 590 WASTEWATER FUND					
Dept 000					
590-000-043.000 DUE FROM EARTH TECH		LOWELL LIGHT & POWER	ACCESS POINT/LINHURST/ST	168.30	73521
590-000-043.000 DUE FROM EARTH TECH		VERGENNES BROADBAND	FIBER INTERNET	28.57	73530
		Total For Dept 000		196.87	
Dept 550 TREATMENT					
590-550-930.000 REPAIR & MAINTENANCE		RS TECHNICAL SERVICES, IN R & M	CHLORINATORS AT WWT	4,590.00	73491
590-550-930.000 REPAIR & MAINTENANCE		WILLIAMS & WORKS INC.	DIGESTER #3 COVER REPAIR	962.50	73532

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 590 WASTEWATER FUND					
Dept 550 TREATMENT					
		Total For Dept 550 TREATM		5,552.50	
Dept 551 COLLECTION					
590-551-930.000	REPAIR & MAINTENANCE	NAPA AUTO PARTS	SEPT ACCT STATEMENT	77.28	73487
590-551-930.000	REPAIR & MAINTENANCE	VISA	MERCANTILE VISA STATEMENT	40.78	73501
590-551-930.000	REPAIR & MAINTENANCE	PLUMMERS ENVIRONMENTAL SE	CLEANING & TELEVISED PIPE	10,075.60	73488
590-551-970.000	CAPITAL OUTLAY	KAMMINGA & ROODVOETS, INC	BROADWAY UTILITY/STREET I	11,504.04	73480
		Total For Dept 551 COLLEC		21,697.70	
Dept 553 ADMINISTRATION					
590-553-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	WWTP EXPANSION STUDY	635.00	73532
		Total For Dept 553 ADMINI		635.00	
		Total For Fund 590 WASTE		28,082.07	
Fund 591 WATER FUND					
Dept 000					
591-000-632.000	METERED SALES-TOWNSHIP	LOWELL CHARTER TOWNSHIP	WATER OVERPAYMENT	5,103.33	73482
		Total For Dept 000		5,103.33	
Dept 570 TREATMENT					
591-570-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	ACCOUNT STATEMENT	68.58	73470
591-570-850.000	COMMUNICATIONS	LOWELL LIGHT & POWER	ACCESS POINT/LINHURST/ST	96.98	73521
591-570-850.000	COMMUNICATIONS	VERGENNES BROADBAND	FIBER INTERNET	28.57	73530
591-570-864.000	CONFERENCES & CONVENTIONS	VISA	MERCANTILE VISA STATEMENT	833.23	73501
591-570-930.000	REPAIR & MAINTENANCE	AMAZON CAPTIAL SERVICES	WTP SURGE PROTECTOR & CHA	189.86	73504
591-570-955.000	MISCELLANEOUS EXPENSE	LOWELL LEDGER	ACCOUNT STATEMENT	97.44	73483
591-570-970.000	CAPITAL OUTLAY	RS TECHNICAL SERVICES, IN	WTP CHEMICAL METERING PUM	3,335.74	73525
591-570-970.000	CAPITAL OUTLAY	RS TECHNICAL SERVICES, IN	WTP CHEMICAL PUMP	1,600.95	73525
		Total For Dept 570 TREATM		6,251.35	
Dept 571 DISTRIBUTION					
591-571-801.000	CROSS CONNECTIONS	HYDROCORP	CROSS CONNECTION SEPT 201	937.00	73479
591-571-802.000	CONTRACTUAL	MANSZEWSKI LANDSCAPING LL	MOWING PYMT 4 & REC FIELD	900.00	73485
591-571-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	ACCOUNT STATEMENT	26.92	73470
591-571-930.000	REPAIR & MAINTENANCE	NAPA AUTO PARTS	SEPT ACCT STATEMENT	109.04	73487
591-571-930.000	REPAIR & MAINTENANCE	PLUMMERS ENVIRONMENTAL SE	MONRE & KING ST	253.80	73488
591-571-930.000	REPAIR & MAINTENANCE	VISA	MERCANTILE VISA STATEMENT	40.78	73501
591-571-970.000	CAPITAL OUTLAY	ROSS VALVE MANUFACTURING	ALTITUDE VALVE - WATER	2,073.11	73490
591-571-970.000	CAPITAL OUTLAY	KAMMINGA & ROODVOETS, INC	BROADWAY UTILITY/STREET I	12,462.71	73480
		Total For Dept 571 DISTRI		16,803.36	
		Total For Fund 591 WATER		28,158.04	
Fund 636 DATA PROCESSING FUND					
Dept 000					
636-000-740.000	OPERATING SUPPLIES	VISA	MERCANTILE VISA STATEMENT	750.00	73501
636-000-801.000	PROFESSIONAL SERVICES	ADDORIO TECHNOLOGIES, LLC	ACCOUNT STATEMENT	659.99	73468
636-000-801.000	PROFESSIONAL SERVICES	ADDORIO TECHNOLOGIES, LLC	ACCT STATEMENT	300.00	73468
636-000-801.000	PROFESSIONAL SERVICES	KORE/HI COM, INC.	COMPUTER SYSTEM SVCS	1,095.75	73516
636-000-801.000	PROFESSIONAL SERVICES	MUNICIPAL CODE CORP.	ONLINE CODE HOSTING 2019-	900.00	73523
636-000-802.000	CONTRACTUAL	GRAND VALLEY METRO COUNCI	REGIS DUE 1ST & 2ND QTR 2	3,874.52	73476
636-000-986.000	COMPUTER DATA PROCESSING	MUNETRIX, LLC	YEAR 3 OF 3 OF LICENSE/SU	4,034.00	73522
		Total For Dept 000		11,614.26	
		Total For Fund 636 DATA P		11,614.26	
Fund 661 EQUIPMENT FUND					
Dept 895 FLEET MAINT. & REPLACEMENT					
661-895-741.000	FUEL	NAPA AUTO PARTS	SEPT ACCT STATEMENT	59.11	73487
661-895-930.000	REPAIR & MAINTENANCE	BETTEN BAKER	#9 CHEVY SILVERADO R & M	79.70	73471
661-895-930.000	REPAIR & MAINTENANCE	GTW	EQUIP FUND R & M	33.84	73477
661-895-930.000	REPAIR & MAINTENANCE	WEST MICHIGAN INTERNATION	#16 YEARLY CHASSIS SERVIC	1,924.35	73502



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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 661 EQUIPMENT FUND					
Dept 895 FLEET MAINT. & REPLACEMENT					
661-895-930.000	REPAIR & MAINTENANCE	RHD TIRE INC	8 POLICE GOODYEAR TIRES	1,080.00	73489
661-895-930.000	REPAIR & MAINTENANCE	CARLETON EQUIPMENT	EQUIP #37 R & M	175.08	73507
661-895-930.000	REPAIR & MAINTENANCE	D&D TRUCKING ACQUISITION,	2001 SWEEPSTER #37-2 R &	1,009.17	73508
661-895-930.000	REPAIR & MAINTENANCE	WEST MICHIGAN INTERNATION	2001 INTERNATIONAL R & M	2,155.50	73531
Total For Dept 895 FLEET				6,516.75	
Total For Fund 661 EQUIPM				6,516.75	
Fund 703 CURRENT TAX COLLECTION FUND					
Dept 000					
703-000-222.000	DUE TO COUNTY-CURRENT TAX	KENT COUNTY TREASURER	TAX DISBURSEMENT	1,408.69	73513
703-000-225.000	DUE TO SCHOOLS	LOWELL AREA SCHOOLS	TAX DISBURSEMENT	3,310.33	73520
703-000-228.009	DUE TO STATE-S.E.T.	KENT COUNTY TREASURER	TAX DISBURSEMENT	1,985.45	73513
703-000-234.000	DUE TO INTERMED SCH DISTR	KENT INTERMEDIATE SCHOOL	TAX DISBURSEMENT	1,856.83	73514
703-000-235.000	DUE TO COMMUNITY COLLEGE	GRAND RAPIDS COMMUNITY CO	TAX DISBURSEMENT	582.57	73511
703-000-274.001	UNDISTRIBUTED PA 198 TAXE	KENT INTERMEDIATE SCHOOL	82.6030% IFT	9,201.45	73514
703-000-274.001	UNDISTRIBUTED PA 198 TAXE	STATE OF MICHIGAN	2019 IFT KENT INT	1,937.92	73527
Total For Dept 000				20,283.24	
Total For Fund 703 CURREN				20,283.24	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:					
			Fund 101 GENERAL FUND	35,148.02	
			Fund 202 MAJOR STREET FUN	10,034.07	
			Fund 203 LOCAL STREET FUN	2,169.25	
			Fund 248 DOWNTOWN DEVELOP	2,038.66	
			Fund 260 DESIGNATED CONTR	26,086.30	
			Fund 351 GENERAL DEBT SER	56,691.26	
			Fund 581 AIRPORT FUND	701.87	
			Fund 590 WASTEWATER FUND	28,082.07	
			Fund 591 WATER FUND	28,158.04	
			Fund 636 DATA PROCESSING	11,614.26	
			Fund 661 EQUIPMENT FUND	6,516.75	
			Fund 703 CURRENT TAX COLL	20,283.24	
				<hr/>	
				227,523.79	



**LOWELL CITY ADMINISTRATION**  
**INTER OFFICE MEMORANDUM**

**DATE:** October 18, 2019

**TO:** Mayor DeVore and the Lowell City Council

**FROM:** Michael T. Burns, City Manager *MB*

**RE:** Ware Rd. Well Drilling

---

With the assistance of BLDI Engineering, the City of Lowell has filed our work plan with the Michigan Department of Great Lakes, Environment and Energy (EGLE) to address the issues at the former Ware Road Land Fill. As part of this project, we will be drilling 9 monitoring wells on the site and approximately 60 feet below ground to determine whether or not the contaminants have dissipated or migrated from what was found over 30 years ago.

As part of this project, BLDI gathered quotes on the City's behalf from multiple firms who address this type of drilling. BLDI sought quotes from the following firms:

- Stearns Drilling – Dutton - \$50,396.91
- Pearson Drilling – Lake City - \$28,399.83
- Job Site Services – Bay City - \$49,139.50
- MATECO – Rockford - \$52,368.70
- Fibertec – Brighton – Unable to bid
- Terraprobe – Ottawa Lake – Unable to bid

Pearson Drilling was significantly the lowest bidder. Since there was a \$20,000 difference between them and the second lowest bidder, I was concerned of the possibility of costs escalating during the project. BLDI stated that Pearson Drilling is capable and experienced in handling this work. BLDI also stated they have not had this experience in the past with Pearson Drilling. They also anticipate completing their work in 5 days where the second lowest bidder anticipated completing the work in 10 days. If approved, we believe the well drilling can begin before the winter months.

BLDI will also be monitoring this project on behalf of the City. They have provided an estimate for their services in the amount of \$30,500.

As you are aware, Ware Road was not budgeted at this time as we do not know in entirety the cost to address this. In our Fiscal Year 2020 budget, we had approximately \$70,000 in revenues unallocated. We can use these funds before having to go into our nearly \$1 million general fund reserve. That said, I plan on seeking assistance through the LCTV and the Look Memorial Fund.

**I recommend the Lowell City Council approve for Pearson Drilling to drill the 9 wells at a cost not to exceed \$28,399.83 and for BLDI Engineering to perform inspection services at a cost not to exceed \$30,300.**



Environmental Engineering | *Working for you*

## Environmental Services Order Form

Please E-mail Completed Form to: [bldi@bldi.com](mailto:bldi@bldi.com)

BLDI Project #:  Date:   
Client Project #:

### SECTION 1 - Person Responsible for Payment

Name:   
Company:   
Full Address:   
E-mail:   
Phone:   
Relationship to Project:

### SECTION 2 - Property Information

Site Contact:  Phone:   
E-mail:   
Site Name:   
Full Address:   
Current Operations:   
Reliance Parties:

### SECTION 3 - Order Details

Assigned BLDI Staffer:  E-mail:

### SECTION 3 - Order Details Continued

#### Scope of Work:

This proposal is Confidential, is inherently the property of BLDI, and shall not be forwarded or shared in any form with other parties without written approval of BLDI.

The scope of work outlined below is summarized and based on the Hydrogeologic Investigation Workplan dated July 20, 2019 (workplan) that was sent to the Department of Environment, Great Lakes, and Energy (EGLE). Please refer to this workplan for additional detail on the proposed scope of work.

The hydrogeologic investigation involves properly assessing the Property conditions, depositional and geologic environment, and regulatory factors consistent with general industry good and customary practice. The following general Scope of Work (SOW) was developed to blend these factors in a cost-effective and rational approach. It is also designed to sufficiently investigate the Property for the presence of impact. If impact is identified in the proposed locations (see workplan) on the Property exceeding applicable state criteria, additional investigation and/or response activities may be necessary, as per state requirements, the cost of which is not included in this SOW.

#### Proposed SOW:

- Select, retain, and coordinate outside contractors (e.g. geophysical and driller). The cost of the drilling services has already went out for bid and the cost of those services were provided separately and is not included within this proposal.
- Additional cost will be incurred to remove the soil cuttings that will be containerized during the monitoring well installation. The cost of this will be depend on what is identified during the soil investigation.
- Coordinate Property access and Client notifications
- Obtain proper utility clearances (e.g. MISSDIG) (utilities stipulate a minimum of 3 business days).
- Assess and implement Site Safety Plan per Company Safety Program consistent with OSHA HAZWOPER and Other Standards (29 CFR 1910)
- Oversee the installation of 9 monitoring wells. The cost includes up to 6 days onsite which is based on the drilling contractor estimate. Additional days would be billed on a time and expense basis
- Analyze up to ten soil samples from up to 6 of the monitoring well locations (60 total soil samples) (Note: some of the locations will be blind drilled and therefore will not have soil samples collected)
- In a separate event, 3-6 weeks after the monitoring wells are completed a groundwater sampling event will occur. Groundwater samples will be collected and analyzed from the 9 newly installed monitoring wells. QA/QC samples will be collected and analyzed as applicable.
- Property cleanup after drilling and sampling operations are complete
- The samples will be analyzed for volatile organic compounds (VOCs).
- Prepare a written report that describes the objectives, field investigation activities, analytical results, findings, and conclusions consistent with good and customary practice, including relevant agency guidance.

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## SECTION 4 - Unknown Conditions & Utilities

This scope of work (SOW) and cost estimate are based on BLDI's current knowledge of the Property and experience with similar properties in this area. BLDI will make every effort to meet this cost estimate; however, this SOW includes subsurface exploration and unknown Property specific conditions may result in a final cost different than the one presented on this order form. BLDI will not exceed the cost estimate presented on this order form by 10% without first obtaining the permission of our Client.

Please be aware that the utility companies (or their designees) will only mark the locations of the buried utilities that are owned by the utility companies (i.e., upstream of the meters). BLDI is not responsible for the repair of buried private utilities that are not marked and may become damaged during subsurface investigation activities.

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## SECTION 5 - Safety or Security Concerns

If personal safety or security issues (not identified by the client) are encountered at the Property, BLDI reserves the right to immediately leave and return at a later time with appropriate security measures. Additional fees will be assessed for these services and the return site visit.

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## SECTION 6 - Report Delivery

BLDI will provide an e-mailed link to retrieve a PDF copy of the final report, as applicable. No hard copies will be provided, unless specifically requested by the client. The cost of a hard final hard copy is \$90.00 and the cost of subsequent hard copies is \$30.00. Reports requested to be sent to Client in "draft" form will be finalized in two (2) weeks, unless otherwise directed.

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## SECTION 7 - Authorization by Person Responsible for Payment

Requested Service(s):	<input type="text" value="Other (See Other/Notes Below)"/>	Cost:	<input type="text" value="\$30,500"/>
	<input type="text"/>	Cost:	<input type="text"/>
	<input type="text"/>	Cost:	<input type="text"/>
	<input type="text"/>	Cost:	<input type="text"/>
Billing:	<input type="text" value="Time &amp; Expense"/>	<b>Total:</b>	<input type="text" value="\$30,500"/>
Down Payment:	<input type="text" value="Not Required"/>	Amount:	<input type="text"/>
Other/Notes:	<input type="text" value="As noted above, the drilling contractor cost is not included within this proposal cost."/>		

*Down payments are required prior to implementing the identified SOW for Clients whom BLDI does not currently have an established business relationship with. This is to cover outside contractor expenses (GPR, driller, lab).  
Post-delivery consulting beyond 30 minutes will incur additional fees on a time & expense basis.*

**This proposal is available for acceptance 30 days from the date shown above.**

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## SECTION 7 - Authorization by Person Responsible for Payment Continued

*Please sign below to confirm authority to execute agreement, acceptance of pricing, scope of engagement, access to the Property, and BLDI standard contract terms and conditions. BLDI assumes that Property access will be provided within four (4) days of order.*

### Electronic Signature Agreement:

By typing your name in the Signature box below, you are signing this Agreement electronically. You agree your electronic signature is the legal equivalent of your manual signature on this Agreement. By typing your name, you consent to be legally bound by this Agreement's terms and conditions.

Signature:

Date:

Company:

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## SECTION 8 - Additional Information

- Reliance Parties, including all lenders, participants and LLCs, require identification. **Re-issuance of reports or issuance of Reliance Letters to meet Client needs may incur additional fees.**

- Select Reliance Parties, including U.S. Small Business Administration (SBA), may require additional or different tasks (e.g. agency contacts, asbestos) from those provided in the Phase II ESA SOW. If such parties will or may be involved in this project, **please identify as early in process as possible.** Failure to do so often requires additional work and project delays.

- SBA loans for sites with environmental impact require either site cleanup or use of SBA Mitigating Factors for SBA to disburse funds.

- In Michigan, Phase II ESAs for SBA loans not only require documentation of a "Facility" for a Baseline Environmental Assessment (BEA) but also a Documentation of Due Care Compliance (DDCC) for MDEQ approval. An industry standard Phase II ESA may not fully meet MDEQ requirements for approval of a DDCC.

- In Michigan, the use of the Baseline Environmental Assessment (BEA) for liability exemption requires EACH party (e.g. owner, operator) to be a named party on their own, individual BEA submitted to the agency (MDEQ).

### Terms & Conditions:

BLDI standard terms & conditions will be provided upon request. Please e-mail request to [bldi@bldi.com](mailto:bldi@bldi.com)

### Helpful Links Regarding the Environmental Process:

Frequently Asked Questions (FAQs): [www.bldi.com/edd-faqs1](http://www.bldi.com/edd-faqs1)

SBA Lending Update, including Michigan-specific flowchart of SBA process: [www.michiganenvironmentalblog.com](http://www.michiganenvironmentalblog.com)

### Customer Contacts:

Please contact your Assigned BLDI staffer with technical questions.

Customer Service questions or concerns can be directed to Marty Janowiak or Colleen Rumney at 616-459-3737.



**Drilling Estimates for  
Monitoring Well Installation  
Former City of Lowell Landfill  
Boston Township, Michigan**

Contractor			Stearns Drilling (Dutton)	Pearson Drilling (Lake City)	Job Site Services (Bay City)	MATECO (Rockford)	Fibertec (Brighton)	Terraprobe (Ottawa Lake)
Estimated Cost			\$ 43,823.40	\$ 24,695.50	\$ 42,730.00	\$ 45,538.00	Does not have large enough equipment for drilling depth	Does not have large enough equipment for drilling depth
Estimated Time Onsite			13 days	5 days	10 days	14 days		
Item No.	Category	Descriptor	Break Down of Cost					
1	Preparation	Mobilization/Demobilization	\$ 200.00	\$ 1,750.00	\$ 1,500.00	\$ 500.00	Does not have large enough equipment for drilling depth	Does not have large enough equipment for drilling depth
2	Drilling Services	Hollow Stem Auger soil drilling and split-spoon sampling (0-100' bgs), decontamination, installation	\$ 21,120.40	\$ 12,735.00	\$ 33,500.00	\$ 37,800.00		
3	Materials	PVC screen, casing, sand pack and grout, above-grade well casing cover, compression seal cap, auger knockout, concrete, drums, polyethylene tubing and submersible pump	\$ 9,280.00	\$ 8,710.50	\$ 7,730.00	\$ 7,238.00		
4	Expenses	Miscellaneous equipment, tools, travel, and PPE	\$ 13,223.00	\$ 1,500.00	NI	NI		
Total Estimated Cost*			\$ 50,396.91	\$ 28,399.83	\$ 49,139.50	\$ 52,368.70	Not Applicable	Not Applicable

\*contractor cost plus 15% invoice mark-up to cover BLDI direct overhead cost

NI - Not itemized separately

Note: BLDI has not worked with Job Site Services or MATECO recently; therefore, cannot comment on the quality of their work





**LOWELL CITY ADMINISTRATION**  
**INTER OFFICE MEMORANDUM**

**DATE:** October 18, 2019

**TO:** Mayor DeVore and the Lowell City Council

**FROM:** Michael T. Burns, City Manager *MB*

**RE:** Adult Use Marijuana Ordinance

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After several reviews of the zoning and regulatory ordinances for Adult Use Marijuana, we are now at the point of taking action on requirements for allowing this in the City of Lowell. As we discussed at our previous meeting, during a review of the ordinance, we struck language pertaining to lighting.

Another item evolved during the development of the ordinance. Since we are restricting adult use marijuana facilities within 1,000 feet of schools and preschools, a question was raised regarding preschools which might be a 1,000 feet from a facility in the City, but happen to be in neighboring Lowell Township. There is a preschool that is approximately 1,300 feet from the city limits. That beingsaid, I researched the question. If a municipality would like, they could make it a requirement if they so choose. After discussing this with Jessica Wood, I asked for this provision to be added to the ordinance restricting facilities within 1,000 feet of a preschool in Lowell Township. If you don't believe this is necessary, this can be stricken from the ordinance.

The zoning ordinance ensures these applications for facilities must be approved by a special land use permit. Applicants wishing to open facilities in the City, must show they meet standards set forth in the ordinance prior to approval from the Planning Commission and they must comply once the business is operational.

Zoning Ordinance 19-06 and the Regulatory Ordinance 19-07 have been drafted and meet the concerns of the Planning Commission and City Council in their appropriate venue. Once approved, we will have guidelines in place. Beginning on November 1, 2019, the Michigan Marijuana Agency (MRA) will be accepting applications for adult use facility licenses in Michigan. By approving these ordinances, the City of Lowell is formally allowing facilities for Adult Use Marijuana within the city limits. As applicants seeking facilities in the City of Lowell are preliminarily approved by the MRA, the City will be able to begin the process of approving these facilities in the State of Michigan with these ordinances. **I recommend the Lowell City Council approve Ordinance 19-06 (zoning) and Ordinance 19-07 as presented.**

CITY OF LOWELL  
KENT COUNTY, MICHIGAN

ORDINANCE NO. 19-06

AN ORDINANCE TO AMEND SECTION 2.10, "DEFINITIONS, I" AND SECTION 2.14, "DEFINITIONS, M" OF CHAPTER 2, "DEFINITIONS;" TO AMEND SECTION 12.03, "SPECIAL LAND USES" OF "CHAPTER 12, C-3 – GENERAL BUSINESS DISTRICT;" TO AMEND SECTION 12A.03, "SPECIAL LAND USES," OF CHAPTER 12A, "L-I – LIGHT INDUSTRIAL DISTRICT;" TO AMEND SECTION 13.03, "SPECIAL LAND USES" OF CHAPTER 13, "I - INDUSTRIAL DISTRICT;" TO AMEND SECTION 14A.03, "SPECIAL LAND USES," OF CHAPTER 14A, "RE - RIVER'S EDGE DISTRICT;" AND TO AMEND SECTION 17.03, "SITE DESIGN STANDARDS" OF CHAPTER 17, "SPECIAL LAND USES" OF APPENDIX A, "ZONING," OF THE CODE OF ORDINANCES OF THE CITY OF LOWELL

Councilmember \_\_\_\_\_, supported by Councilmember \_\_\_\_\_,

moved the adoption of the following ordinance:

THE CITY OF LOWELL ORDAINS:

**Section 1. Amendment of Section 2.10.** Section 2.10 of Chapter 2 of Appendix A, "Zoning," of the Code of Ordinances of the City of Lowell is amended to include a new definition, which is inserted in alphabetical order, and which reads as follows:

*Industrial hemp.* A plant of the genus cannabis and any part of that plant, whether growing or not, with a delta-9 tetrahydrocannabinol concentration that does not exceed 0.3% on a dry-weight basis, or per volume or weight of marihuana-infused product, or the combined percent of delta-9-tetrahydrocannabinol and tetrahydrocannabinolic acid in any part of the plant of the genus cannabis regardless of moisture content.

**Section 2. Amendment of Section 2.14.** Section 2.14 of Chapter 2 of Appendix A, "Zoning," of the Code of Ordinances of the City of Lowell is amended to include the following new definitions, which are inserted in alphabetical order, and which read as follows:

Marihuana. All parts of the plant of the genus cannabis, growing or not; the seeds of the plant; the resin extracted from any part of the plant; and every compound, manufacture, salt, derivative, mixture, or preparation of the plant or its seeds or resin, including marihuana concentrate and marihuana-infused products. For purposes of this ordinance, marihuana does not include:

- A. the mature stalks of the plant, fiber produced from the stalks, oil or cake made from the seeds of the plant, any other compound, manufacture, salt, derivative, mixture, or

preparation of the mature stalks, except the resin extracted from those stalks, fiber, oil, or cake, or any sterilized seed of the plant that is incapable of germination;

B. industrial hemp; or

C. any other ingredient combined with marihuana to prepare topical or oral administrations, food, drink, or other products.

Marihuana accessories. Any equipment, product, material, or combination of equipment, products, or materials, which is specifically designed for use in planting, propagating, cultivating, growing, harvesting, manufacturing, compounding, converting, producing, processing, preparing, testing, analyzing, packaging, repackaging, storing, containing, ingesting, inhaling, or otherwise introducing marihuana into the human body.

Marihuana concentrate. The resin extracted from any part of the plant of the genus cannabis.

Marihuana establishment or adult use marihuana establishment. A marihuana grower, marihuana safety compliance facility, marihuana processor, marihuana microbusiness, marihuana retailer, marihuana secure transporter, or any other type of marihuana-related business licensed by the city.

Marihuana grower. A person licensed to cultivate marihuana and sell or otherwise transfer marihuana to marihuana establishments.

Marihuana-infused product. A topical formulation, tincture, beverage, edible substance, or similar product containing marihuana and other ingredients and that is intended for human consumption.

Marihuana licensee. A person holding a valid license for an adult use marihuana establishment issued by the State of Michigan.

Marihuana microbusiness. A person licensed to cultivate not more than 150 marihuana plants; process and package marihuana; and sell or otherwise transfer marihuana to individuals who are 21 years of age or older or to a marihuana safety compliance facility, but not to other marihuana establishments.

Marihuana processor. A person licensed to obtain marihuana from marihuana establishments; process and package marihuana; and sell or otherwise transfer marihuana to marihuana establishments.

Marihuana retailer. a person licensed to obtain marihuana from marihuana establishments and to sell or otherwise transfer marihuana to marihuana establishments and to individuals who are 21 years of age or older.

Marihuana secure transporter. A person licensed to obtain marihuana from marihuana establishments in order to transport marihuana to marihuana establishments.

Marihuana safety compliance facility. A person licensed to test marihuana, including certification for potency and the presence of contaminants.

**Section 3. Amendment of Section 12.03.** Section 12.03 of Chapter 12 of Appendix A, "Zoning," of the Code of Ordinances of the City of Lowell is amended to include the following subsection R, which reads as follows:

R. Adult use marihuana establishments.

**Section 4. Amendment of Section 12A.03.** Section 12A.03 of Chapter 12A of Appendix A, "Zoning," of the Code of Ordinances of the City of Lowell is amended to include the following subsection I, which reads as follows:

I. Adult use marihuana establishments.

**Section 5. Amendment of Section 13.03.** Section 13.03 of Chapter 13 of Appendix A, "Zoning," of the Code of Ordinances of the City of Lowell is amended to include the following subsection H, which reads as follows:

H. Adult use marihuana establishments.

**Section 6. Amendment of Section 14A.03.** Section 14A.03 of Chapter 14A of Appendix A, "Zoning," of the Code of Ordinances of the City of Lowell is amended to include the following subsection B, which reads as follows:

B. Adult use marihuana establishments.

**Section 7. Amendment of Section 17.04.** Section 17.04 of Chapter 17 of Appendix A, "Zoning," of the Code of Ordinances of the City of Lowell is amended to include the following subsection FF, which reads as follows:

**FF. Adult use Marihuana Establishment**

1. **Purpose and Intent.** The purpose of this section is to protect the public health, safety, and welfare, protect neighborhood character, minimize negative community impacts, and enact effective regulatory and enforcement controls through minimum land use

requirements for adult use marihuana establishments in the city of Lowell. Marihuana establishments, as defined pursuant to Section 3 (h) of the Michigan Regulation and Taxation of Marihuana Act (MTRMA), include a marihuana grower, safety compliance facility, processor, microbusiness, retailer, or a secure transporter, or other establishment types permitted by applicable Rules for Adult Use Marihuana Establishments, as amended, promulgated by the State of Michigan Department Licensing and Regulatory Affairs (LARA).

2. License Required.

- a. In addition to the special land use permit required by this section, a license issued by the city of Lowell pursuant to Chapter 28 of the city of Lowell Code of Ordinances shall be required prior to operating any marihuana establishment in the city of Lowell, along with any other licenses or permits required by any other federal, state, or local agency having jurisdiction.
- b. The issuance of a special land use permit pursuant to this section does not create an exception, defense, or immunity to any person in regard to any potential civil or criminal liability.
- c. It shall be unlawful for any person to operate a marihuana establishment in the city without obtaining both a license to operate pursuant to the requirements of Chapter 28 of the city of Lowell Code of Ordinances, and a special land use permit pursuant to the requirements of this section.
- d. A separate special land use permit shall be required for each geographic location.
- e. The planning commission may approve a special land use permit for multiple marihuana establishments at the same geographic location and/or in one building, provided that all appropriate licenses are obtained from (LARA and the city of Lowell.

3. Application Requirements. An application for an adult use marihuana establishment special land use shall be accompanied by a site plan pursuant to Section 18.05, along with any additional information necessary to describe the proposed establishment. At a minimum, the following materials shall be submitted as part of an application, in addition to the special land use application requirements of Section 17.02(A).

- a. Verification. A signed statement by the applicant indicating the proposed establishment type, including any requested special licenses, provided that such special licenses are authorized by the city of Lowell and by applicable Rules for Adult Use Marihuana Establishments, as amended, promulgated by LARA.
- b. Consent. A notarized statement by the property owner that acknowledges use of the property for a marihuana establishment and agreement to indemnify, defend and hold harmless the city, its officers, elected officials, employees, and insurers, against all liability, claims or demands arising out of, or in connection to, the operation of a marihuana establishment. Written consent shall also include approval of the owner and operator for the city to inspect the establishment at any time during normal business hours to ensure compliance with applicable laws and regulations.

- c. State License. A copy of official paperwork issued by LARA indicating that the applicant has successfully completed the application for a state operating license. Copies of all documents submitted to LARA in connection with the initial license application, subsequent renewal applications, or investigations conducted by LARA shall be provided to the city.
  - d. A provisional license issued by the city of Lowell pursuant to Chapter 28 of the city of Lowell code of ordinances is not required in order to apply for special land use approval for a marihuana establishment. When a license from the city has not yet been obtained prior to applying for a special land use, the planning commission shall require a license from the city of Lowell as a condition of special land use approval.
4. Additional Site Plan Requirements. In addition to the site plan requirements in Section 18.04, the following information shall also be submitted:
- a. A map, drawn to scale, containing all preschools and K-12 public or private schools near the proposed marihuana establishment location and a 1,000-foot isolation radius drawn around the proposed location to show an appropriate setback distance.
  - b. A narrative describing how the enclosed areas with marihuana have been secured and how permitted individuals will be given access.
  - c. A detailed security plan that addresses all security measures of the marihuana establishment in compliance with all applicable Rules for Adult Use Marihuana Establishments, as amended, promulgated by LARA.
  - d. A lighting plan showing the lighting outside of the marihuana establishment for security purposes and compliance with section 4.24 and any other applicable city requirements.
  - e. Existing and proposed building elevations, including building materials, window calculations, descriptions of glass to be used, and other pertinent information that describes building construction or structural alterations.
  - f. A floor plan of the marihuana establishment detailing the locations of the following:
    - i. All entrances and exits to the establishment;
    - ii. The location of any windows, skylights, and roof hatches;
    - iii. The location of all cameras, and their field of view;
    - iv. The location of all alarm inputs (door contacts, motion detectors, duress/hold up devices) and alarm sirens;
    - v. The location of the digital video recorder and alarm control panel, including the location of the off-site storage or network service provider for storage of the required copies of surveillance recordings; and
    - vi. Restricted and public areas.
    - vii. Any proposed outdoor growing areas

- g. The applicant's procedures for accepting delivery of marihuana at the establishment, including procedures for how and where it is received, where it is stored, and how the transaction is recorded.
5. General Provisions. Adult use marihuana establishments shall be subject to the following requirements:
- a. Security. The marihuana establishment shall comply with all applicable security requirements contained in applicable Rules for Adult Use Marihuana Establishments, as amended, promulgated by LARA.
    - i. All marihuana and marihuana accessories shall be located within an enclosed, locked area, inaccessible on all sides, and equipped with locks that permit access only by the licensed operator or their employees, agents of LARA, law enforcement officers, emergency personnel, and other authorized individuals, as reviewed and approved by the city.
    - ii. Marihuana establishments shall use commercial-grade, nonresidential door locks on all points of entry and exit to the permitted premises.
    - iii. Security cameras are required to be installed and operated in marihuana establishments 24 hours per day, 365 days per year, and shall be directed to record only the subject property. Required security cameras may not be directed to public rights-of-way as applicable, except as required to comply with applicable Rules for Adult Use Marihuana Establishments, as amended, promulgated by LARA.
  - b. Separation distances. The distances described in this subsection shall be computed by measuring a straight line from the nearest property line of the land used for the purposes stated in this subsection to the nearest property line of the parcel used as a marihuana establishment. The following minimum-distancing regulations shall apply to all marihuana establishments. A marihuana establishment shall not be located within:
    - i. 1,000 feet of a preschool or child care center, whether or not it is within the city of Lowell;
    - ii. 1,000 feet of a public or private K-12 school, whether or not it is within the city of Lowell;
    - iii. 500 feet of a property within the C-2, Central Business District as illustrated on the City of Lowell Zoning Map.
- Exception. The requirements above do not apply if the marihuana establishment was lawfully established prior to the location of an establishment or zoning district specified in items i - iii above.
- c. Odors. The marihuana establishment shall be designed to provide sufficient odor absorbing ventilation and exhaust systems so that any odor generated inside the establishment is not detected outside the building in which it operates, on adjacent

public rights-of-way, private road easements, or within other units located within the same building as the establishment if it occupies only a portion of the building. Odors must be controlled and eliminated by the following methods:

- i. The building must be equipped with an activated air scrubbing and carbon filtration system that eliminates all odors prior to leaving the building. Fan(s) must be sized for cubic feet per minute (CFM) equivalent to the volume of the building (length multiplied by width multiplied by height) divided by three. The filter(s) shall be rated for the applicable CFM.
- ii. Air scrubbing and filtration systems must be maintained in working order and must be in use at all times. Filters must be changed per manufacturers' recommendation to ensure optimal performance.
- iii. Negative air pressure must be maintained inside the building.
  1. At a ratio of 1:4 between the air intake (CFM) and exhaust fan (CFM), or a similar ratio as approved by the planning commission.
  2. A minimum negative pressure of 0.01" water column relative to the building exterior and to adjacent spaces without product.
  3. A minimum exhaust rate of 0.2 CFM per square foot of floor area or greater.
- iv. Doors and windows must remain closed, except for the minimum time length needed to allow people to ingress or egress the building.
- v. The planning commission may approve an alternative odor control system if a mechanical engineer licensed in the State of Michigan submits a report that sufficiently demonstrates the alternative system will be equal or superior to the air scrubbing and carbon filtration system otherwise required above.
- d. The marijuana establishment shall be operated and maintained at all times so that any by-products or waste of any kind shall be properly and lawfully kept and disposed of so as to preclude any risk of harm to the public health, safety, or welfare.
- e. The marijuana establishment shall not be operated out of a residence or any building used wholly or partially for residential purposes.
- f. Any portion of the structure where energy usage and heat exceed typical residential use, such as a grow room, and the storage of any chemicals such as herbicides, pesticides, and fertilizers shall be subject to inspection and approval by the Fire Department to insure compliance with applicable fire codes. Any fuel, fertilizer, pesticide, fungicide, rodenticide, herbicide, or other substance toxic to wildlife, children, or pets shall be stored in a secured and locked area and be in compliance with State pesticide laws and regulations.
- g. A marijuana establishment shall not be operated from a business which also sells alcoholic beverages or tobacco products.
- h. No drive-through facilities shall be permitted.



- i. The marihuana establishment shall comply at all times and in all circumstances with the MTRMA and the Rules for Adult Use Marihuana Establishments, as amended, promulgated by LARA.
  - j. The Planning Commission may require additional landscape buffers or screening beyond what is required in Section 4.26 of the Zoning Ordinance.
  - k. The owner and/or licensee shall maintain clear and adequate records and documentation demonstrating that all cannabis or cannabis products have been obtained from and are provided to other permitted and licensed cannabis operations. The city shall have the right to examine, monitor, and audit such records and documentation, which shall be made available to the city upon request.
  - l. All necessary building, electrical, plumbing, and mechanical permits shall be obtained for any portion of the structure which contains electrical wiring, lighting, and/or watering devices that support the cultivation growing or harvesting of marihuana.
  - m. In the event of any conflict, the terms of this ordinance are preempted and the controlling authority shall be the statutory regulations set forth by the MRTMA or the adopted Rules for Adult Use Marihuana Establishments, as amended, promulgated by LARA.
6. Effect of Permit.
- a. A special land use permit for a marihuana establishment is valid only for the location identified on the license and cannot be transferred to another location within the city without a new special land use permit.
  - b. A special land use permit does not prohibit prosecution by the federal government of its laws or prosecution by state authorities for violations of the act or other violations not protected by the MTRMA.
  - c. Compliance with city ordinances and state statutes is a condition of maintenance of a special land use permit, and a license may be suspended or revoked pursuant to section 17.02(L) if such ordinances and statutes are violated.
  - d. Nothing contained herein is intended to limit the city's ability to prosecute code violations that may have been the cause of the suspension or any other code violations not protected by MTRMA.
7. Violations. Failure to comply with the requirements of this section shall be considered a violation of the zoning ordinance.
- a. Request for revocation of state operating license. If at any time an authorized establishment violates this section or any other applicable city ordinance, the city may request that LARA revoke or refrain from renewing the establishment's state operating license.
  - b. Any approval granted for a marihuana establishment may be revoked or suspended automatically for either of the following reasons:

- i. Revocation or suspension of the licensee's authorization to operate by LARA.
- ii. A finding by LARA that a rule or regulation has been violated by the licensee. After an automatic revocation of a special land use approval, a new special land use application shall be required for an establishment to commence operation at the same location.
- iii. Other violations of the zoning ordinance, special land use permit, or conditions imposed thereon by the planning commission.

**Section 8. Publication.** After its adoption, the City Clerk shall publish this ordinance or a summary thereof, as permitted by law, along with its date of adoption in the *Lowell Ledger*, a newspaper of general circulation in the City, at least ten (10) days before its effective date.

**Section 9. Effective Date.** This ordinance shall take effect ten (10) days after it, or a summary thereof, as permitted by law, along with the date of its adoption, is published in the *Lowell Ledger*, a newspaper of general circulation in the City.

YEAS: Councilmembers \_\_\_\_\_

NAYS: Councilmembers \_\_\_\_\_

ABSTAIN: Councilmembers \_\_\_\_\_

ABSENT: Councilmembers \_\_\_\_\_

**ORDINANCE DECLARED ADOPTED.**

Dated: \_\_\_\_\_

\_\_\_\_\_  
Susan Ullery  
City Clerk

### CERTIFICATION

I, the undersigned City Clerk of the City of Lowell, Michigan (the "City"), certify that the above ordinance is a true and complete copy of an ordinance adopted at a regular meeting of the Lowell City Council held on \_\_\_\_\_, 2019, pursuant to notice given in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended, and notice of its adoption, including a summary of its contents and its effective date, was published in the *Lowell Ledger*, on \_\_\_\_\_, 2019. I further certify that the above ordinance was entered into the Ordinance Book of the City on \_\_\_\_\_, 2019, and was effective \_\_\_\_\_, 2019, ten (10) days after publication.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Susan Ullery  
City Clerk

**CITY OF LOWELL  
KENT COUNTY, MICHIGAN**

**ORDINANCE NO.**

**AN ORDINANCE TO AMEND SECTION 2.10, "DEFINITIONS, I" AND SECTION 2.14, "DEFINITIONS, M" OF CHAPTER 2, "DEFINITIONS;" TO AMEND SECTION 12.03, "SPECIAL LAND USES" OF "CHAPTER 12, C-3 – GENERAL BUSINESS DISTRICT;" TO AMEND SECTION 12A.03, "SPECIAL LAND USES," OF CHAPTER 12A, "L-I – LIGHT INDUSTRIAL DISTRICT;" TO AMEND SECTION 13.03, "SPECIAL LAND USES" OF CHAPTER 13, "I - INDUSTRIAL DISTRICT;" TO AMEND SECTION 14A.03, "SPECIAL LAND USES," OF CHAPTER 14A, "RE - RIVER'S EDGE DISTRICT;" AND TO AMEND SECTION 17.03, "SITE DESIGN STANDARDS" OF CHAPTER 17, "SPECIAL LAND USES" OF APPENDIX A, "ZONING," OF THE CODE OF ORDINANCES OF THE CITY OF LOWELL**

Councilmember \_\_\_\_\_, supported by Councilmember \_\_\_\_\_,

moved the adoption of the following ordinance:

**THE CITY OF LOWELL ORDAINS:**

**Section 1. Amendment of Section 2.10.** Section 2.10 of Chapter 2 of Appendix A, "Zoning," of the Code of Ordinances of the City of Lowell is amended to include a new definition, which is inserted in alphabetical order, and which reads as follows:

*Industrial hemp.* A plant of the genus cannabis and any part of that plant, whether growing or not, with a delta-9 tetrahydrocannabinol concentration that does not exceed 0.3% on a dry-weight basis, or per volume or weight of marihuana-infused product, or the combined percent of delta-9-tetrahydrocannabinol and tetrahydrocannabinolic acid in any part of the plant of the genus cannabis regardless of moisture content.

**Section 2. Amendment of Section 2.14.** Section 2.14 of Chapter 2 of Appendix A, "Zoning," of the Code of Ordinances of the City of Lowell is amended to include the following new definitions, which are inserted in alphabetical order, and which read as follows:

**Marihuana.** All parts of the plant of the genus cannabis, growing or not; the seeds of the plant; the resin extracted from any part of the plant; and every compound, manufacture, salt, derivative, mixture, or preparation of the plant or its seeds or resin, including marihuana concentrate and marihuana-infused products. For purposes of this ordinance, marihuana does not include:

- A. the mature stalks of the plant, fiber produced from the stalks, oil or cake made from the seeds of the plant, any other compound, manufacture, salt, derivative, mixture, or

preparation of the mature stalks, except the resin extracted from those stalks, fiber, oil, or cake, or any sterilized seed of the plant that is incapable of germination;

B. industrial hemp; or

C. any other ingredient combined with marihuana to prepare topical or oral administrations, food, drink, or other products.

Marihuana accessories. Any equipment, product, material, or combination of equipment, products, or materials, which is specifically designed for use in planting, propagating, cultivating, growing, harvesting, manufacturing, compounding, converting, producing, processing, preparing, testing, analyzing, packaging, repackaging, storing, containing, ingesting, inhaling, or otherwise introducing marihuana into the human body.

Marihuana concentrate. The resin extracted from any part of the plant of the genus cannabis.

Marihuana establishment or adult use marihuana establishment. A marihuana grower, marihuana safety compliance facility, marihuana processor, marihuana microbusiness, marihuana retailer, marihuana secure transporter, or any other type of marihuana-related business licensed by the city.

Marihuana grower. A person licensed to cultivate marihuana and sell or otherwise transfer marihuana to marihuana establishments.

Marihuana-infused product. A topical formulation, tincture, beverage, edible substance, or similar product containing marihuana and other ingredients and that is intended for human consumption. .

Marihuana licensee. A person holding a valid license for an adult use marihuana establishment issued by the State of Michigan.

Marihuana microbusiness. A person licensed to cultivate not more than 150 marihuana plants; process and package marihuana; and sell or otherwise transfer marihuana to individuals who are 21 years of age or older or to a marihuana safety compliance facility, but not to other marihuana establishments.

Marihuana processor. A person licensed to obtain marihuana from marihuana establishments; process and package marihuana; and sell or otherwise transfer marihuana to marihuana establishments.

Marihuana retailer. a person licensed to obtain marihuana from marihuana establishments and to sell or otherwise transfer marihuana to marihuana establishments and to individuals who are 21 years of age or older.

Marihuana secure transporter. A person licensed to obtain marihuana from marihuana establishments in order to transport marihuana to marihuana establishments.

Marihuana safety compliance facility. A person licensed to test marihuana, including certification for potency and the presence of contaminants.

**Section 3. Amendment of Section 12.03.** Section 12.03 of Chapter 12 of Appendix A, "Zoning," of the Code of Ordinances of the City of Lowell is amended to include the following subsection R, which reads as follows:

R. Adult use marihuana establishments.

**Section 4. Amendment of Section 12A.03.** Section 12A.03 of Chapter 12A of Appendix A, "Zoning," of the Code of Ordinances of the City of Lowell is amended to include the following subsection I, which reads as follows:

I. Adult use marihuana establishments.

**Section 5. Amendment of Section 13.03.** Section 13.03 of Chapter 13 of Appendix A, "Zoning," of the Code of Ordinances of the City of Lowell is amended to include the following subsection H, which reads as follows:

H. Adult use marihuana establishments.

**Section 6. Amendment of Section 14A.03.** Section 14A.03 of Chapter 14A of Appendix A, "Zoning," of the Code of Ordinances of the City of Lowell is amended to include the following subsection B, which reads as follows:

B. Adult use marihuana establishments.

**Section 7. Amendment of Section 17.04.** Section 17.04 of Chapter 17 of Appendix A, "Zoning," of the Code of Ordinances of the City of Lowell is amended to include the following subsection FF, which reads as follows:

FF. Adult use Marihuana Establishment

1. Purpose and Intent. The purpose of this section is to protect the public health, safety, and welfare, protect neighborhood character, minimize negative community impacts, and enact effective regulatory and enforcement controls through minimum land use

requirements for adult use marihuana establishments in the city of Lowell. Marihuana establishments, as defined pursuant to Section 3 (h) of the Michigan Regulation and Taxation of Marihuana Act (MTRMA), include a marihuana grower, safety compliance facility, processor, microbusiness, retailer, or a secure transporter, or other establishment types permitted by applicable Rules for Adult Use Marihuana Establishments, as amended, promulgated by the State of Michigan Department Licensing and Regulatory Affairs (LARA).

2. License Required.

- a. In addition to the special land use permit required by this section, a license issued by the city of Lowell pursuant to Chapter 28 of the city of Lowell Code of Ordinances shall be required prior to operating any marihuana establishment in the city of Lowell, along with any other licenses or permits required by any other federal, state, or local agency having jurisdiction.
- b. The issuance of a special land use permit pursuant to this section does not create an exception, defense, or immunity to any person in regard to any potential civil or criminal liability.
- c. It shall be unlawful for any person to operate a marihuana establishment in the city without obtaining both a license to operate pursuant to the requirements of Chapter 28 of the city of Lowell Code of Ordinances, and a special land use permit pursuant to the requirements of this section.
- d. A separate special land use permit shall be required for each geographic location.
- e. The planning commission may approve a special land use permit for multiple marihuana establishments at the same geographic location and/or in one building, provided that all appropriate licenses are obtained from ~~the State of Michigan Department Licensing and Regulatory Affairs~~ (LARA) and the city of Lowell.

3. Application Requirements. An application for an adult use marihuana establishment special land use shall be accompanied by a site plan pursuant to Section 18.05, along with any additional information necessary to describe the proposed establishment. At a minimum, the following materials shall be submitted as part of an application, in addition to the ~~Site Plan Review~~special land use application requirements of Section ~~18.057.02(A).~~

- a. Verification. A signed statement by the applicant indicating the proposed establishment type, including any requested special licenses, provided that such special licenses are authorized by the city of Lowell and by applicable Rules for Adult Use Marihuana Establishments, as amended, promulgated by LARA.
- b. Consent. A notarized statement by the property owner that acknowledges use of the property for a marihuana establishment and agreement to indemnify, defend and hold harmless the city, its officers, elected officials, employees, and insurers, against all liability, claims or demands arising out of, or in connection to, the operation of a marihuana establishment. Written consent shall also include approval of the owner

and operator for the city to inspect the establishment at any time during normal business hours to ensure compliance with applicable laws and regulations.

- c. State License. A copy of official paperwork issued by LARA indicating that the applicant has successfully completed the application for a state operating license. Copies of all documents submitted to LARA in connection with the initial license application, subsequent renewal applications, or investigations conducted by LARA shall be provided to the city.
  - d. A provisional license issued by the city of Lowell pursuant to Chapter 28 of the city of Lowell code of ordinances is not required in order to apply for special land use approval for a marihuana establishment. When a license from the city has not yet been obtained prior to applying for a special land use, the planning commission shall require a license from the city of Lowell as a condition of special land use approval.
4. Additional Site Plan Requirements. In addition to the site plan requirements in Section 18.04, the following information shall also be submitted:
- a. A map, drawn to scale, containing all preschools and K-12 public or private schools near the proposed marihuana establishment location and a 1,000-foot isolation radius drawn around the proposed location to show an appropriate setback distance.
  - b. A narrative describing how the enclosed areas with marihuana have been secured and how permitted individuals will be given access.
  - c. A detailed security plan that addresses all security measures of the marihuana establishment in compliance with all applicable Rules for Adult Use Marihuana Establishments, as amended, promulgated by LARA.
  - d. A lighting plan showing the lighting outside of the marihuana establishment for security purposes and compliance with section 4.24 and any other applicable city requirements.
  - e. Existing and proposed building elevations, including building materials, window calculations, descriptions of glass to be used, and other pertinent information that describes building construction or structural alterations.
  - f. A floor plan of the marihuana establishment detailing the locations of the following:
    - i. All entrances and exits to the establishment;
    - ii. The location of any windows, skylights, and roof hatches;
    - iii. The location of all cameras, and their field of view;
    - iv. The location of all alarm inputs (door contacts, motion detectors, duress/hold up devices) and alarm sirens;
    - v. The location of the digital video recorder and alarm control panel, including the location of the off-site storage or network service provider for storage of the required copies of surveillance recordings; and
    - vi. Restricted and public areas.



- vii. Any proposed outdoor growing areas
  - g. The applicant's procedures for accepting delivery of marihuana at the establishment, including procedures for how and where it is received, where it is stored, and how the transaction is recorded.
5. General Provisions. Adult use marihuana establishments shall be subject to the following requirements:
- a. Security. The marihuana establishment shall comply with all applicable security requirements contained in applicable Rules for Adult Use Marihuana Establishments, as amended, promulgated by LARA.
    - i. All marihuana and marihuana accessories shall be located within an enclosed, locked area, inaccessible on all sides, and equipped with locks that permit access only by the licensed operator or their employees, agents of LARA, law enforcement officers, emergency personnel, and other authorized individuals, as reviewed and approved by the city.
    - ii. Marihuana establishments shall use commercial-grade, nonresidential door locks on all points of entry and exit to the permitted premises.
    - iii. Security cameras are required to be installed and operated in marihuana establishments 24 hours per day, 365 days per year, and shall be directed to record only the subject property. Required security cameras may not be directed to public rights-of-way as applicable, except as required to comply with applicable Rules for Adult Use Marihuana Establishments, as amended, promulgated by LARA.
  - b. Separation distances. The distances described in this subsection shall be computed by measuring a straight line from the nearest property line of the land used for the purposes stated in this subsection to the nearest property line of the parcel used as a marihuana establishment. The following minimum-distancing regulations shall apply to all marihuana establishments. A marihuana establishment shall not be located within:
    - i. 1,000 feet of a preschool or child care center, whether or not it is within the city of Lowell;
    - ii. 1,000 feet of a public or private K-12 school, whether or not it is within the city of Lowell;
    - iii. 500 feet of a property within the C-2, Central Business District as illustrated on the City of Lowell Zoning Map.
- Exception. The requirements above do not apply if the marihuana establishment was lawfully established prior to the location of an establishment or zoning district specified in items i - iii above.
- c. Odors. The marihuana establishment shall be designed to provide sufficient odor absorbing ventilation and exhaust systems so that any odor generated inside the

establishment is not detected outside the building in which it operates, on adjacent public rights-of-way, private road easements, or within other units located within the same building as the establishment if it occupies only a portion of the building. Odors must be controlled and eliminated by the following methods:

- i. The building must be equipped with an activated air scrubbing and carbon filtration system that eliminates all odors prior to leaving the building. Fan(s) must be sized for cubic feet per minute (CFM) equivalent to the volume of the building (length multiplied by width multiplied by height) divided by three. The filter(s) shall be rated for the applicable CFM.
- ii. Air scrubbing and filtration systems must be maintained in working order and must be in use at all times. Filters must be changed per manufacturers' recommendation to ensure optimal performance.
- iii. Negative air pressure must be maintained inside the building.
  1. At a ratio of 1:4 between the air intake (CFM) and exhaust fan (CFM), or a similar ratio as approved by the planning commission.
  2. A minimum negative pressure of 0.01" water column relative to the building exterior and to adjacent spaces without product.
  3. A minimum exhaust rate of 0.2 CFM per square foot of floor area or greater.
- iv. Doors and windows must remain closed, except for the minimum time length , needed to allow people to ingress or egress the building,
- v. The planning commission may approve an alternative odor control system if a mechanical engineer licensed in the State of Michigan submits a report that sufficiently demonstrates the alternative system will be equal or superior to the air scrubbing and carbon filtration system otherwise required above.
- d. The marijuana establishment shall be operated and maintained at all times so that any by-products or waste of any kind shall be properly and lawfully kept and disposed of so as to preclude any risk of harm to the public health, safety, or welfare.
- e. The marijuana establishment shall not be operated out of a residence or any building used wholly or partially for residential purposes.
- f. Any portion of the structure where energy usage and heat exceed typical residential use, such as a grow room, and the storage of any chemicals such as herbicides, pesticides, and fertilizers shall be subject to inspection and approval by the Fire Department to insure compliance with applicable fire codes. Any fuel, fertilizer, pesticide, fungicide, rodenticide, herbicide, or other substance toxic to wildlife, children, or pets shall be stored in a secured and locked area and be in compliance with State pesticide laws and regulations.
- g. A marijuana establishment shall not be operated from a business which also sells alcoholic beverages or tobacco products.
- h. No drive-through facilities shall be permitted.

- i. The marihuana establishment shall comply at all times and in all circumstances with the MTRMA and the Rules for Adult Use Marihuana Establishments, as amended, promulgated by LARA.
  - j. The Planning Commission may require additional landscape buffers or screening beyond what is required in Section 4.26 of the Zoning Ordinance.
  - k. The owner and/or licensee shall maintain clear and adequate records and documentation demonstrating that all cannabis or cannabis products have been obtained from and are provided to other permitted and licensed cannabis operations. The city shall have the right to examine, monitor, and audit such records and documentation, which shall be made available to the city upon request.
  - l. All necessary building, electrical, plumbing, and mechanical permits shall be obtained for any portion of the structure which contains electrical wiring, lighting, and/or watering devices that support the cultivation growing or harvesting of marihuana.
  - m. In the event of any conflict, the terms of this ordinance are preempted and the controlling authority shall be the statutory regulations set forth by the MRTMA or the adopted Rules for Adult Use Marihuana Establishments, as amended, promulgated by LARA.
6. Effect of Permit.
- a. A special land use permit for a marihuana establishment is valid only for the location identified on the license and cannot be transferred to another location within the city without a new ~~application~~ special land use permit.
  - b. A special land use permit does not prohibit prosecution by the federal government of its laws or prosecution by state authorities for violations of the act or other violations not protected by the MTRMA.
  - c. Compliance with city ordinances and state statutes is a condition of maintenance of a special land use permit, and a license may be suspended or revoked pursuant to section 17.02(L) if such ordinances and statutes are violated.
  - d. Nothing contained herein is intended to limit the city's ability to prosecute code violations that may have been the cause of the suspension or any other code violations not protected by MTRMA.
7. Violations. Failure to comply with the requirements of this section shall be considered a violation of the zoning ordinance.
- a. Request for revocation of state operating license. If at any time an authorized establishment violates this section or any other applicable city ordinance, the city may request that LARA revoke or refrain from renewing the establishment's state operating license.
  - b. Any approval granted for a marihuana establishment may be revoked or suspended automatically for either of the following reasons:

- i. Revocation or suspension of the licensee's authorization to operate by LARA.
- ii. A finding by LARA that a rule or regulation has been violated by the licensee. After an automatic revocation of a special land use approval, a new special land use application shall be required for an establishment to commence operation at the same location.
- iii. Other violations of the zoning ordinance, special land use permit, or conditions imposed thereon by the planning commission.

**Section 8. Publication.** After its adoption, the City Clerk shall publish this ordinance or a summary thereof, as permitted by law, along with its date of adoption in the *Lowell Ledger*, a newspaper of general circulation in the City, at least ten (10) days before its effective date.

**Section 9. Effective Date.** This ordinance shall take effect ten (10) days after it, or a summary thereof, as permitted by law, along with the date of its adoption, is published in the *Lowell Ledger*, a newspaper of general circulation in the City.

YEAS: Councilmembers \_\_\_\_\_

NAYS: Councilmembers \_\_\_\_\_

ABSTAIN: Councilmembers \_\_\_\_\_

ABSENT: Councilmembers \_\_\_\_\_

**ORDINANCE DECLARED ADOPTED.**

Dated: \_\_\_\_\_

\_\_\_\_\_  
Susan Ullery  
City Clerk

**CERTIFICATION**

I, the undersigned City Clerk of the City of Lowell, Michigan (the "City"), certify that the above ordinance is a true and complete copy of an ordinance adopted at a regular meeting of the Lowell City Council held on \_\_\_\_\_, 2019, pursuant to notice given in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended, and notice of its adoption, including a summary of its contents and its effective date, was published in the *Lowell Ledger*, on \_\_\_\_\_, 2019. I further certify that the above ordinance was entered into the Ordinance Book of the City on \_\_\_\_\_, 2019, and was effective \_\_\_\_\_, 2019, ten (10) days after publication.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Susan Ullery  
City Clerk

**CITY OF LOWELL  
KENT COUNTY, MICHIGAN**

**ORDINANCE NO. 19-07**

**AN ORDINANCE TO ADD CHAPTER \_\_, "ADULT USE MARIHUANA  
ESTABLISHMENTS" TO THE  
CODE OF ORDINANCES OF THE CITY OF LOWELL**

Councilmember \_\_\_\_\_, supported by Councilmember \_\_\_\_\_,

moved the adoption of the following ordinance:

**THE CITY OF LOWELL ORDAINS:**

**Section 1. Addition of Chapter 28 to the Code.** Chapter 28, "Adult Use Marihuana Establishments" is added to the Code of Ordinances of the City of Lowell to read as follows:

**Chapter 28 - Adult Use Marihuana Establishments**

**Sec. 28-1 Purpose and Intent.**

(a) The purpose of this Chapter is to implement the provisions of the Michigan Regulation and Taxation of Marihuana Act, Prop 1 of 2018, so as to protect the public health, safety, and welfare of the residents of the City by setting forth the manner in which recreational marihuana establishments can be operated in the City. Further, the purpose of this Chapter is to:

- (1) Provide a means to regulate and control the commercial production and distribution of marihuana, the lawful production of related products as set forth in, and for purposes of implementing, the Michigan Regulation and Taxation of Marihuana Act, MCL 333.27951 et. seq. (hereafter referred to as the "MRTMA" or the "Act");
- (2) Protect public health and safety through reasonable limitations on marihuana commercial entity operations, and limitations upon other marihuana-related activities provided for by the MRTMA, as they relate to noise, air and water quality, neighborhood safety, security for the establishment and its personnel, and other health and safety concerns;
- (3) Impose fees to defray and recover the costs to the City of the administrative and enforcement costs associated with marihuana establishments, and permitted marihuana activities as provided for in the MRTMA;

- (4) Coordinate with laws and regulations that may be enacted by the State addressing marihuana, including but not limited to the Department of Licensing and Regulatory Affairs Marihuana Regulatory Agency Adult – Use Marihuana Establishments Emergency Rules (LARA Rules), as amended from time to time; and
  - (5) To restrict the issuance of marihuana establishment licenses only to individuals and entities that have demonstrated an intent and ability to comply with this Chapter, and with State law and regulation, without monitoring by City officials.
- (b) This Chapter authorizes the establishment of recreational marihuana establishments within the City of Lowell, Michigan, consistent with the provisions of the MRTMA, and with regulations and LARA Rules enacted by the State; and subject to the following:
- (1) Marihuana cultivation, processing, transportation and sale can have an impact on health, safety, and community resources, and this Chapter is intended to permit marihuana cultivation, processing, transportation and sale where it will have minimal detrimental impact;
  - (2) Use, distribution, cultivation, production, possession, and transportation of marihuana remain illegal under Federal law, and marihuana remains classified as a "controlled substance" by federal law;
  - (3) The regulations for marihuana commercial entities may not be adequate at the state level to address the impacts on the City of the commercialization of marihuana, making it appropriate for local regulation of the impact of marihuana commercial entities;
  - (4) Nothing in this Chapter is intended to promote or condone the production, distribution, sale or possession of marihuana in violation of any applicable law;
  - (5) This Chapter is to be construed to protect the public over marihuana establishment interests. Operation of a marihuana establishment is a revocable privilege and not a right in the City. There is no property right for an individual or establishment to engage or obtain a license to engage in marihuana as a commercial enterprise in the City; and
  - (6) Because marihuana is a heavily regulated industry in the City, all licensees are assumed to be fully aware of the law; the City shall not therefore be required to issue warnings before issuing citations for violations of this Chapter.
- (c) As of the effective date of this ordinance, marihuana is classified as a Schedule 1 controlled substance under Federal law which makes it unlawful to manufacture, distribute, cultivate, produce, possess dispense or transport marihuana. Nothing in this ordinance is intended to grant immunity from any criminal prosecution under Federal law.
- (d) Relationship to State Law.

(1) Except as otherwise provided by the MRTMA and this Chapter, a licensee and its employees and agents who are operating within the scope of a valid State-issued operating license are not subject to criminal or civil prosecution under City ordinances regulating marihuana.

(2) Except as otherwise provided by the MRTMA and this Chapter, a person who owns or leases real property upon which a marihuana establishment is located and who has no knowledge that the licensee is violating or violated the MRTMA or a provision of this Chapter, is not subject to criminal or civil prosecution under City ordinances regulating marihuana.

(3) Nothing in this ordinance is intended to grant immunity from criminal or civil prosecution, penalty or sanction for the cultivation, manufacture, possession, use, sale, distribution or transport of marihuana or hemp in any form, that is not in strict compliance with the MRTMA, the Michigan Medical Marihuana Act, the Medical Marihuana Establishments Licensing Act, the Marihuana Tracking Act, and all applicable rules promulgated by the State of Michigan regarding marihuana. Strict compliance with any applicable State law or regulation shall be deemed a requirement for the issuance or renewal of any license issued under this Chapter, and noncompliance with any applicable State law or regulation shall be grounds for revocation or nonrenewal of any license issued under the terms of this Chapter.

(4) A person is not subject to criminal prosecution or sanctions under City ordinance for purchasing marihuana from a marihuana retailer consistent with the terms of the MRTMA if the quantity purchased is within the limits established under the MRTMA.

(5) In the event of any conflict, the terms of this Chapter are preempted and the controlling authority shall be the statutory regulations set forth by the MRTMA or the rules adopted by the Board (Michigan Department of Licensing and Regulatory Affairs, "LARA" or "Department")(LARA Rules) to implement, administer or enforce the MRTMA.

(e) City liability and indemnification.

(1) By accepting a license issued pursuant to this Chapter, the licensee waives and releases the City, its officers, elected officials, and employees from any liability for injuries, damages or liabilities of any kind that result from any arrest or prosecution of marihuana establishment owners, operators, employees, clients or customers for a violation of state or federal laws, rules or regulations.

(2) By accepting a license issued pursuant to this Chapter, all licensees agree to indemnify, defend and hold harmless the City, its officers, elected officials, employees, and insurers, against all liability, claims or demands arising on account of bodily injury, sickness, disease, death, property loss or damage or any other loss of any kind, including but not limited to, any claim of diminution of property value by a property owner whose property is located in proximity to a licensed operating



establishment, arising out of, claimed to have arisen out of, or in any manner connected with the operation of a marihuana establishment or use of a product cultivated, processed, distributed or sold that is subject to the license, or any claim based on an alleged injury to business or property by reason of a claimed violation of the federal Racketeer Influenced and Corrupt Organizations Act (RICO), 18 U.S.C. §1964(c) or any other alleged violation of law .

(3) By accepting a license issued pursuant to the Chapter, a licensee agrees to indemnify, defend and hold harmless the City, its officers, elected officials, employees, and insurers, against all liability, claims, penalties, or demands arising on account of any alleged violation of any existing law including the federal Controlled Substances Act, 21 U.S.C. §801 et seq. or Chapter 7 of the Michigan Public Health Code, MCL 333.7101 et seq.

## **Sec. 28-2 Definitions.**

The following words, terms and phrases when used in this Chapter shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Applicant* means a person who applies for a state operating license. With respect to disclosures in an application, or for purposes of ineligibility for a license, the term applicant includes an officer, director, and managerial employee of the applicant and a person who holds any direct or indirect ownership interest in the applicant, as more specifically set forth in the LARA Rules.

*Board* means the marihuana licensing board, as anticipated by the MRTMA to be created at LARA in order to regulate and administer state licenses.

*Cultivate* or *cultivation* means to propagate, breed, grow, harvest, dry, cure, or separate parts of the marihuana plant by manual or mechanical means.

*Department* or *Agency* means the Michigan Department of Licensing and Regulatory Affairs (LARA), or its successor agency.

*Designated consumption establishment* means a commercial space that is licensed by the agency and authorized to permit adults 21 years of age and older to consume marihuana products at the location indicated on the state license.

*Excess marihuana grower* means a license issued to a person holding 5 class C marihuana grower licenses and licensed to cultivate marihuana and sell or otherwise transfer marihuana to marihuana establishments.

*Grower* means a person licensed to cultivate marihuana and sell or otherwise transfer marihuana to marihuana establishments.

*Licensee* means a person holding a state operating license.

*Marihuana* means all parts of the plant of the genus *cannabis*, growing or not; the seeds of the plant; the resin extracted from any part of the plant; and every compound, manufacture, salt, derivative, mixture, or preparation of the plant or its seeds or resin, including marihuana concentrate and marihuana-infused products. For purposes of this ordinance, marihuana does not include: (1) the mature stalks of the plant, fiber produced from the stalks, oil or cake made from the seeds of the plant, any other compound, manufacture, salt, derivative, mixture, or preparation of the mature stalks, except the resin extracted from those stalks, fiber, oil, or cake, or any sterilized seed of the plant that is incapable of germination; (2) industrial hemp; or (3) any other ingredient combined with marihuana to prepare topical or oral administrations, food, drink, or other products.

*Marihuana accessories* means any equipment, product, material, or combination of equipment, products, or materials, which is specifically designed for use in planting, propagating, cultivating, growing, harvesting, manufacturing, compounding, converting, producing, processing, preparing, testing, analyzing, packaging, repackaging, storing, containing, ingesting, inhaling, or otherwise introducing marihuana into the human body.

*Marihuana concentrate* means the resin extracted from any part of the plant of the genus *cannabis*.

*Marihuana establishment* means a marihuana grower, marihuana safety compliance facility, marihuana processor, marihuana microbusiness, marihuana retailer, marihuana secure transporter, marihuana designated consumption establishment, or any other type of marihuana-related business licensed by the department.

*Marihuana event organizer* means a person licensed to apply for a temporary marihuana event license under these rules.

*Marihuana-infused* product means a topical formulation, tincture, beverage, edible substance, or similar product containing marihuana and other ingredients and that is intended for human consumption.

*Marihuana microbusiness* means a person licensed to cultivate not more than 150 marihuana plants; process and package marihuana; and sell or otherwise transfer marihuana to individuals who are 21 years of age or older or to a marihuana safety compliance facility, but not to other marihuana establishments.

*Michigan Marihuana Act* or *MMMA* means 2008 IL 1, MCL 333.26421 et seq., as may be amended.

*Michigan Marihuana Facilities Licensing Act* or *MMFLA* means Public Act 281 of 2016, MCL 333.27101 et seq., as may be amended.

*Michigan Marihuana Tracking Act* means Public Act 282 of 2016, MCL 333.27901 et seq., as may be amended.

*Marihuana Processor* means a person licensed to obtain marihuana from marihuana establishments; process and package marihuana; and sell or otherwise transfer marihuana to marihuana establishments.

*Marihuana retailer* means a person licensed to obtain marihuana from marihuana establishments and to sell or otherwise transfer marihuana to marihuana establishments and to individuals who are 21 years of age or older.

*Person* means an individual, corporation, limited liability company, partnership of any type, trust, or other legal entity.

*Rules* mean rules promulgated by the Department in consultation with the Board to implement this act, including the LARA Rules as may be amended from time to time.

*Safety compliance establishment* means a person licensed to test marihuana, including certification for potency and the presence of contaminants.

*Secure transporter* means a person licensed to obtain marihuana from marihuana establishments in order to transport marihuana to marihuana establishments.

*Stacked license* means more than 1 State license issued to a single licensee to operate as a class C marihuana grower as specified in each State license at a marihuana establishment.

*State operating license* or, unless the context requires a different meaning, *license*, means a license issued by the department that allows a person to operate a marihuana establishment.

*Temporary marihuana event license* means a State license held by a marihuana event organizer for an event where the onsite sale or consumption of marihuana products, or both, are authorized at the location indicated on the State license during the dates indicated on the State license.

*True party of interest* means:

- (1) For an individual or sole proprietorship: the proprietor and spouse.
- (2) For a partnership and limited liability partnership: all partners and their spouses.
- (3) For a limited partnership and limited liability limited partnership: all general and limited partners and their spouses.
- (4) For a limited liability company: all members, managers, not including a member holding a direct or indirect ownership interest of 10% or less and who does not exercise control over or participate in the management of the company, and their spouses.

- (5) For a privately held corporation: all corporate officers or persons with equivalent titles and their spouses and all stockholders and their spouses.
- (6) For a publicly held corporation: all corporate officers or persons with equivalent titles and their spouses.
- (7) For a multilevel ownership enterprise: any entity or person that receives or has the right to receive a percentage of the gross or net profit from the enterprise during any full or partial calendar or fiscal year.
- (8) For a nonprofit corporation: all individuals and entities with membership or shareholder rights in accordance with the articles of incorporation or the bylaws and their spouses.
- (9) For a trust: the names of the beneficiaries.

However, *true party of interest* does not mean:

- (1) A person who provides financing to an applicant or licensee under a bona fide financing agreement at a reasonable rate.
- (2) A franchisor who grants a franchise to an applicant, provided that the franchisor does not have the right to receive royalties based upon the sale of marihuana or marihuana-infused products by the applicant who is a franchisee.
- (3) A person or entity receiving reasonable payment for rent on a fixed basis under a bona fide lease or rental obligation, unless the lessor or property manager exercises control over or participates in the management of the business.
- (4) A person receiving reasonable payment under a licensing agreement or contract approved by the agency concerning the licensing of intellectual property including, but not limited to, brands and recipes.
- (5) A person who receives a bonus as an employee if the employee is on a fixed wage or salary and the bonus is not more than 25% of the employee's pre-bonus annual compensation or if the bonus is based on a written incentive or bonus program that is not out of the ordinary for the services rendered.

### **Sec. 28-3 License Application Process.**

Applications must be complete and shall be considered in the order in which they are received. Among the criteria to be considered in determining whether the applications are complete are the following:

- (1) Applicant must submit detailed application materials and plans (including plans which address the provisions of this Chapter and related provisions, such as current ownership of the property, security, lighting, processing, site plans, record-

keeping, disposal, water/utility, ventilation, odor, etc.) which illustrate the likely success of the proposed business, in harmony with surrounding properties at the proposed site;

(2) Applicant must not be currently in default/arrears on any taxes or fees otherwise due to the City, and must not have a history of noncompliance or violations with City Ordinances or applicable laws; and applicant must not have been served with any complaint or notice filed by or with any public body, regarding the delinquency in the payment of any tax required under federal, state or local law;

(3) Applicant must indicate whether it has a history of criminal convictions/pleas, other than as specified by the MRTMA, MCL 333.27958;

(4) Applicant must indicate whether it has ever applied for or has been granted any commercial license or certificate issued by a licensing authority in Michigan or any other jurisdiction, that has been denied, restricted, suspended, revoked, or not renewed, or has proceedings pending related to such;

(5) Applicant must indicate whether it has filed, or had filed against it/him/her, a proceeding for bankruptcy or been involved in any formal process to adjust, defer, suspend or otherwise work out payment of a debt in the past seven years;

(6) Other criteria, published by the office of the City Manager on the City's website, prior to the selection process, as may be determined to be pertinent to the selection process, including but not limited to the criteria developed and considered by LARA in the issuance of licenses under MRTMA, or under any other marihuana-related licensing process, such as the Michigan Medical Marihuana Act.

#### **Sec. 28-4 Location eligibility.**

(a) No marihuana establishment shall be eligible to be issued a license unless the applicant complies, for the parcel in question, with all other City regulations, including zoning and land use regulations.

(b) A licensee shall not operate a marihuana establishment at any place in the City other than the address provided in the application on file with the City Clerk.

#### **Sec. 28-5 License and annual fee required.**

No person shall establish or operate a marihuana commercial entity in the City without first having obtained from the City and the State a license for each such establishment to be operated. License certificates shall be kept current and publically displayed within the establishment. Failure to maintain or display a current license certificate shall be a violation of this Chapter. City licenses are required as follows:

(a) An annual nonrefundable fee must be paid to defray the administrative and enforcement costs associated with marihuana establishments located in the City in the amount of \$5,000 per license. If more than one type of marihuana establishment is located at a certain location, each shall require a separate license.

(b) The annual nonrefundable fee required under this section shall be due and payable with the application for a license and upon the application for renewal of any such license under this Chapter.

(c) The license fee requirement set forth in this Chapter shall be in addition to, and not in lieu of, any other licensing and permitting requirements imposed by any other federal, state, or City law or ordinance, including, by way of example, any applicable zoning or building permits.

(d) The issuance of any license pursuant to this Chapter does not create an exception, defense, or immunity to any person in regard to any potential criminal liability the person may have for the production, distribution, or possession of marihuana under federal law.

(e) Licenses may be allowed to be stacked for multiple uses per premise, subject to the City's determination that such uses are compatible together at that location, are consistent on a shared basis with all the provisions of the MRTMA and each use is consistent with all zoning, land use and other provisions of the City Code of Ordinances. If those conditions are met, more than one different marihuana establishment may be located on one parcel. Unless higher performance is required by applicable law, there must be a minimum of a one-hour fire separation wall between any marihuana establishment and any adjacent business.

#### **Sec. 28-6 General license application requirements.**

(a) A person seeking a license pursuant to the MRTMA and the provisions of this Chapter shall submit an application to the City on forms provided by the City. At the time of application, each applicant shall pay a nonrefundable application fee to defray the costs incurred by the City for background investigations and inspection of the proposed premises, as well as any other costs associated with the processing of the application. In addition, the applicant shall present a suitable form of identification.

(b) The applicant shall also provide the following information, under the penalty of perjury, on the City-issued form. Such information is required for the applicant, the proposed manager of the marihuana commercial entity, and all persons who are true parties of interest in the marihuana commercial entity that is the subject of the application:

(1) The name, address, date of birth, business address, business telephone number, driver's license, and, if applicable, federal tax identification number;

(2) If the applicant is a business entity, information regarding the entity, including, without limitation, the name and address of the entity, its legal status,

and proof of registration with, or a certificate of good standing from, the State of Michigan, as applicable;

(3) The identity of every person having any ownership interest in the applicant with respect to which the license is sought.

(4) If the applicant is not the owner of the proposed licensed premises, a notarized statement from the owner of such property authorizing the use of the property for a marihuana establishment;

(5) A copy of any deed reflecting the applicant's ownership of, or lease reflecting the right of the applicant to possess, or an option reflecting the applicant's right to purchase or lease, the proposed licensed premises;

(6) A stamped or sealed 24 inch by 36 inch drawing of the proposed licensed premises showing, without limitation, building layout, all entryways and exits to the proposed licensed premises, loading zones and all areas in which marihuana will be stored, grown, manufactured or dispensed;

(7) A comprehensive establishment operation plan for the marihuana commercial entity which shall contain, at a minimum, the following:

a. A security plan indicating how the applicant will comply with the requirements of this Chapter and any other applicable law, rule, or regulation. The security plan shall include details of security arrangements and will be protected from disclosure as provided under the Michigan Freedom of Information Act, MCL 15.231 et seq. If the City finds that such documents are subject to disclosure, it will attempt to provide at least 2 business days' notice to the applicant prior to such disclosure.

b. For grower and processing establishments, a plan that specifies the methods to be used to prevent the growth of harmful mold and compliance with limitations on discharge into the wastewater system of the City;

c. A lighting plan showing the lighting outside of the marihuana establishment for security purposes and compliance with applicable City requirements;

d. A plan for disposal of any marihuana or marihuana-infused product that is not sold to a customer, in a manner that protects any portion thereof from being possessed or ingested by any person or animal.

e. A plan for ventilation of the marihuana establishment that describes the ventilation systems that will be used to prevent any odor of marihuana off the premises of the business. For marihuana establishments that grow marihuana plants, such plan shall also include all ventilation systems used to control the environment for the plants and describe how such systems operate with the systems preventing any odor leaving the premises. For

marihuana businesses that produce marihuana-infused products, such plan shall also include all ventilation systems used to mitigate noxious gases or other fumes used or created as part of the production process.

f. A description of all toxic, flammable, or other materials regulated by a federal, state, or local authority that would have jurisdiction over the business if it was not a marihuana business, that will be used or kept at the marihuana business, the location of such materials, and how such materials will be stored.

g. For grower and processing establishments, an applicant must submit electrical plans for load review to Lowell Light & Power for a primary/secondary load study. After the load study has been conducted, applicants must prepay all costs associated with overbuilds that are necessary to meet the applicant's required load before construction is to start. Associated costs may include:

1. Overbuild of primary/secondary utility lines and their supporting structures.
2. KVA cost (Transformer(s)).
3. All labor and equipment cost.
4. Lowell Light & Power reserve the right to deny electric service to any applicant based on failure to meet load acceptance review or load requirements that are not conducive to the location.

(8) Prior to making a modification to a structure that would require a building permit or which would alter or change items required by this subsection, the licensee shall submit to the City and have approved a completed application for modification of premises in the form provided by the City.

(9) Proof of Insurance. A licensee shall at all times maintain full force and effect for duration of the license, worker's compensation insurance as required by state law, and general liability insurance with minimum limits of \$1,000,000 per occurrence and a \$2,000,000 aggregate limit issued from a company licensed to do business in Michigan. A licensee shall provide proof of insurance to the City Clerk in the form of a certificate of insurance evidencing the existence of a valid and effective policy which discloses the limits of each policy, the name of the insurer, the effective date and expiration date of each policy, the policy number, and the names of the additional insureds. The policy shall name the City of Lowell and its officials and employees as additional insureds to the limits required by this section. A licensee or its insurance broker shall notify the City of any cancellation or reduction in coverage within seven days of receipt of insurer's notification to that effect. The licensee, permittee, or lessee shall forthwith obtain and submit proof of substitute insurance to the City Clerk within 5 business days in the event of expiration or cancellation of coverage.



- (10) Whether an applicant has been indicted for, charged with, arrested for, or convicted of, pled guilty or nolo contendere to, forfeited bail concerning any criminal offense under the laws of any jurisdiction, either felony or controlled-substance-related misdemeanor, not including traffic violations, regardless of whether the offense has been reversed on appeal or otherwise, including the date, the name and location of the court, arresting agency, and prosecuting agency, the case caption, the docket number, the offense, the disposition, and the location and length of incarceration. Prior criminal history will be addressed/considered consistent with the provisions of the MRTMA, including but not limited to MCL 333.27958(1)(c).
- (11) Whether an applicant has ever applied for or has been granted any commercial license or certificate issued by a licensing authority in Michigan or any other jurisdiction that has been denied, restricted, suspended, revoked, or not renewed and a statement describing the facts and circumstances concerning the application, denial, restriction, suspension, revocation, or nonrenewal, including the licensing authority, the date each action was taken, and the reason for each action.
- (12) Whether an applicant has filed, or been served with, a complaint or other notice filed with any public body, regarding the delinquency in the payment of, or a dispute over the filings concerning the payment of, any tax required under federal, state, or local law, including the amount, type of tax, taxing agency, and time periods involved.
- (13) A description of the type of marihuana establishment and the anticipated or actual number of employees.
- (14) An acknowledgment and consent that the City may conduct a background investigation, including a criminal history check, and that the City will be entitled to full and complete disclosure of all financial records of the marihuana commercial entity, including records of deposit, withdrawals, balances and loans; and
- (15) Any additional information that the City Manager or Police Department reasonably determines to be necessary, in connection with the investigation and review of the application.
- (c) Consistent with the MRTMA, including but not limited to MCL 333.27959 (7), and the Freedom of Information Act, MCL 15.231 et seq. the information provided to the City Clerk pursuant to this section relative to licensure is exempt from disclosure.
- (d) All marihuana commercial entities shall be required to obtain all other required permits or licenses related to the operation of the marihuana commercial entity, including, without limitation, any development approvals or building permits required by any applicable code or ordinance.
- (e) If a deficiency is identified in an application, the applicant shall have five (5) business days to correct the deficiency after notification.

(f) Upon an applicant's completion of the above-provided form and furnishing of all required information and documentation, the City Clerk shall accept the application and assign it an application number by establishment type.

(g) Upon receipt of a completed application, the City Clerk shall circulate the application to the Planning Department, Police Department, Assessing Department, Department of Public Works (as well as any other City department or consultants that the Office of the City Manager may determine is pertinent to review of such applications) to determine whether the application is in full compliance with all applicable laws, rules and regulations.

#### **Sec. 28-7 Denial of application.**

(a) The City Clerk, following recommendations from the above-referenced departments, shall reject any application that does not meet the requirements of the MRTMA, the rules promulgated by LARA, this Chapter, the City Code of Ordinances or other applicable law or regulations. The City Clerk shall reject any application that contains any false, misleading or incomplete information.

(b) Subject to the provisions of the MRTMA, an applicant is ineligible to receive a license under this Chapter if any of the following circumstances exist regarding a true party of interest of the applicant:

(1) Conviction of or release from incarceration for a felony under the laws of this state, any other state, or the United States within the past 10 years or conviction of a controlled substance-related felony within the past 10 years, except that, consistent with MCL 333.27958 (1)(c), a prior conviction solely for a marijuana-related offense does not disqualify an individual or otherwise affect eligibility for licensure, unless the offense involved distribution of a controlled substance to a minor.

(2) Other than as set forth in MCL 333.27958(1)(c), within the past 5 years, conviction of a misdemeanor involving a controlled substance, theft, dishonesty, or fraud in any state or having been found responsible for violating a local ordinance in any state involving a controlled substance, dishonesty, theft, or fraud that substantially corresponds to a misdemeanor in that state.

(3) The applicant has knowingly submitted an application for a license that contains false, misleading or fraudulent information, or who has intentionally omitted pertinent information on the application for a license.

(4) Is a member of the Board or, as contemplated by MCL 333.27957 is an individual involved in the implementation, administration or enforcement of the MRTMA provisions.

(5) The applicant fails to provide and maintain adequate premises liability and casualty insurance for its proposed marijuana establishment.

(6) Holds an elective office of a governmental unit of this state, another state, or the federal government; is a member of or employed by a regulatory body of a governmental unit in this state, another state, or the federal government; or is employed by a governmental unit of this state. This subdivision does not apply to an elected officer of or employee of a federally recognized Indian tribe or to an elected precinct delegate.

(7) The applicant does not meet the MRTMA provisions concerning eligible license applicants, including but not limited to the provisions of MCL 333.27959, including the provisions of subsection (6) of that statute, which set forth time periods within which only certain applicants may obtain licenses.

(8) The applicant is an owner of, or has an interest in, such business or entity which, pursuant to the provisions of MCL 333.27959(3)(d), would make the applicant ineligible for the license for which the applicant has applied, or the applicant otherwise fails to meet other criteria established by State law.

#### **Sec. 28-8 Issuance of provisional approval certificate.**

(a) Complete applications for a marihuana establishment license determined to be in full compliance with the requirements of this Chapter shall be issued a provisional marihuana establishment approval certificate in accordance with the procedures specified in this Section.

(b) The City Clerk, upon approval by the City Council, shall issue a provisional marihuana establishment approval certificate if the inspection, background checks, and all other information available to the City verify that the applicant has submitted a full and complete application, has made improvements to the business location consistent with the application, complies with applicable zoning and location requirements, and is prepared to operate the business as set forth in the application, all in compliance with this Code and any other applicable law, rule, or regulation.

(c) Applications whose inspection, background checks, and all other information available to the City verify that the applicant has submitted a full and complete application, has made improvements to the business location consistent with the application, complies with applicable zoning and location requirements, and is prepared to operate the business as set forth in the application, all in compliance with this Code and any other applicable law, rule, or regulation shall be evaluated by City staff for recommendation to approve or deny a provisional marihuana establishment approval certificate.

(d) A provisional marihuana establishment approval certificate means only that the applicant has submitted a valid application for a marihuana establishment license, and is eligible to receive the appropriate marihuana establishment license from the Board. The applicant shall not locate or operate a marihuana establishment in the City without obtaining a license approved by the Board and issued by the State. A provisional certificate issued by the City will expire and be void after 12 months if State license approval is not

diligently pursued to completion by the applicant within such time, or on the date that State license approval is denied to the applicant, whichever first occurs.

(e) The conditions of an approval of a marihuana business license shall include, at a minimum, operation of the business in compliance with all of the plans and information made part of the application.

**Sec. 28-9 Issuance of City marihuana establishment operating license.**

(a) An applicant holding an unexpired provisional certificate issued pursuant to this Chapter and for which the Board has granted the appropriate marihuana establishment State operating license shall provide proof of same to the City Clerk.

(b) Inspection. An inspection of the proposed marihuana establishment by the City shall be required prior to issuance of the City operating license. Such inspection shall occur after the premises are ready for operation, but prior to the stocking of the business with any marihuana, and prior to the opening of the business to the public. The inspection is to verify that the business establishments are constructed and can be operated in accordance with the application submitted and the applicable requirements of the code and any other applicable law, rule, or regulation.

(c) After verification that the business establishments are constructed and can be operated in accordance with the application submitted and the applicable requirements of the code and any other applicable law, rule, or regulation, the City Clerk shall issue a City marihuana operating license whose term shall run concurrent with the State operating license for the establishment.

(d) Maintaining a valid marihuana establishment license issued by the State is a condition for the issuance and maintenance of the City marihuana establishment operating license issued under this Chapter and the continued operation of any marihuana establishment.

**Sec. 28-10 License forfeiture.**

In the event that a marihuana establishment does not commence operations within one year of issuance of a City operating license, the license shall be deemed forfeited; the business may not commence operations and the license is not eligible for renewal.

**Sec. 28-11 License renewal.**

(a) A City marihuana establishment operating license shall run concurrently with the State operating marijuana license issued for the establishment, unless revoked as provided by law.

(b) A valid marihuana establishment license may be renewed on an annual basis by a renewal application upon a form provided by the City and payment of the annual license fee. An application to renew a marihuana establishment license shall be filed at least thirty (30) days prior to the date of its expiration.

(c) Prior to the issuance of a renewed marihuana establishment license by the City, the premises shall be inspected to assure that it and its systems are in compliance with the requirements of this Chapter and the City Code of Ordinances.

**Sec. 28-12 Transfer, sale or purchase of license.**

(a) A marihuana business license is valid only for the owner named thereon, the type of business disclosed on the application for the license, and the location for which the license is issued. The licensees of a marihuana business license are only those persons disclosed in the application or subsequently disclosed to the City in accordance with this Chapter.

(b) Each operating license is exclusive to the licensee, and a licensee or any other person must submit an application for licensure with the City Clerk before a license is transferred, sold, or purchased. The attempted transfer, sale, or other conveyance of an interest in a license without prior application with the City Clerk is grounds for suspension or revocation of the license.

**Sec. 28-13 License as revocable privilege.**

An operating license granted by this Chapter is a revocable privilege granted by the City and is not a property right. Granting a license does not create or vest any right, title, franchise, or other property interest. Each license is exclusive to the licensee, and a licensee or any other person must apply for and receive the City's approval before a license is transferred, sold, or purchased. A licensee or any other person shall not lease, pledge, or borrow or loan money against a license. The attempted transfer, sale, or other conveyance of an interest in a license without prior Board approval is grounds for suspension or revocation of the license or for other sanction considered appropriate by the City.

**Sec. 28-14 Denial, nonrenewal, suspension or revocation of license.**

(a) The City may, after notice and hearing, deny, suspend, revoke or refuse to renew a license for any of the following reasons:

(1) The applicant or licensee, or his or her agent, manager or employee, has violated, does not meet, or has failed to comply with, any of the terms, requirements, conditions or provisions of this Chapter or with any applicable State or local law or regulation;

(2) The applicant or licensee, or his or her agent, manager or employee, has failed to comply with any special terms or conditions of its license pursuant to an order of the State or local licensing authority, including those terms and conditions that were established at the time of issuance of the license and those imposed as a result of any disciplinary proceedings held subsequent to the date of issuance of the license; or

(3) The marihuana commercial entity has been operated in a manner that adversely affects the public health, safety or welfare.

(b) Evidence to support a finding under this section may include, without limitation, a continuing pattern of conduct, a continuing pattern of drug-related criminal conduct within the premises of the marihuana commercial entity or in the immediate area surrounding such business, a continuing pattern of criminal conduct directly related to or arising from the operation of the marihuana commercial entity, or an ongoing nuisance condition emanating from or caused by the marihuana commercial entity. Criminal conduct shall be limited to the violation of a State law or regulation or City ordinance.

(c) Denial of an application, or nonrenewal, suspension or revocation of an existing license may be appealed to a court of competent jurisdiction.

#### **Sec. 28-15 Grower license.**

Applicable standards for grower establishments:

(1) A grower shall comply with all of the provisions of the MRTMA and LARA Rules, and shall comply with the following:

a. No pesticides or insecticides which are prohibited by applicable law for fertilization or production of edible produce shall be used on any marihuana cultivated, produced, or distributed by a marihuana business.

b. A marihuana business shall be ventilated so that the odor of marihuana cannot be detected by a person with a normal sense of smell at the exterior of the marihuana business or at any adjoining use or property.

#### **Sec. 28-16 Processor license.**

Applicable standards for processor establishments shall be as set forth in the MRTMA and LARA Rules.

#### **Sec. 28-17 Secure transporter license.**

Applicable standards for secure transporter shall be as set forth in the MRTMA and LARA Rules.

**Sec. 28-18     Marihuana retailer license.**

Applicable standards for marihuana retailers shall be as set forth in the MRTMA and LARA Rules.

**Sec. 28-19     Safety compliance establishment license.**

Applicable standards for safety compliance shall be as set forth in the MRTMA and LARA Rules.

**Sec. 28-20     Microbusiness License.**

Applicable standards for a marihuana microbusiness shall be as set forth in the MRTMA and LARA Rules.

**Sec. 28-21     Special Licenses.**

Applicable standards for Special Licenses (Designated Consumption Establishment Licenses, Excess Marihuana Grower Licenses, Marihuana Event Organizer License, and Temporary Marihuana Event Licenses) shall be as dictated by the MRTMA and LARA Rules:

**Sec. 28-22     Compliance with rules; inspections.**

- (a) A licensee shall strictly comply with the rules and emergency rules that may from time to time be promulgated by the Department.
- (b) If it is determined that the Marihuana Tracking Act applies, or LARA promulgates rules or regulations which require such, a licensee shall adopt and use the statewide monitoring system of inventory control and tracking authorized by the Marihuana Tracking Act so as to provide the capability for the licensee to comply with the State requirements applicable to the type of license held by the licensee.
- (c) A marihuana establishment and all articles of property in the establishment are subject to inspection, search and examination at any time by a member of the Lowell Police Department or the Department of State Police.
- (d) Any failure by a licensee to comply with Department rules or the provisions of this Chapter is a violation of this Chapter and any infraction or violation, however slight, is sufficient grounds for suspension and revocation of licensure under this Chapter.

**Sec. 28-23     Signage and advertising.**

All signage and advertising for a marihuana establishment shall comply with all applicable provisions of this Code and applicable zoning and land use provisions. In addition, it shall be unlawful for any licensee to:

- (1) Use advertising material that is misleading, deceptive or false or that, as evidenced by the content of the advertising material or by the medium or the manner in which the advertising material is disseminated, is designed to appeal to minors;
- (2) Advertise in a manner that is inconsistent with the provisions of the MRTMA or LARA rules.

**Sec. 28-24     Warning signs.**

There shall be posted in a conspicuous location in each establishment a legible sign containing the content of this section warning that:

- (1) The possession, use or distribution of marihuana is a violation of federal law;
- (2) It is illegal under State law to drive a motor vehicle or to operate machinery when under the influence of, or impaired by, marihuana; and
- (3) No one under the age of twenty-one (21) years is permitted on the premises.

**Sec. 28-25     Security requirements.**

- (a) Security measures at all licensed premises shall comply with the requirements of the MRTMA, including but not limited to MCL 333.27961, and all applicable rules and regulations promulgated by the Department.
- (b) A description of the security plan shall be submitted with the application for a City operating license. The security system, shall be maintained in good working order and provide twenty-four hours per day coverage. A separate security system is required for each establishment.
- (c) The security plan must comply with all LARA Rules, and must include, at a minimum, the following security measures:
  - (1) Cameras. The marihuana business shall install and use security cameras to monitor and record all areas of the premises (except in restrooms) where persons may gain or attempt to gain access to marihuana or cash maintained by the marihuana business entity. Cameras shall record operations of the business to an off-site location, as well as all potential areas of ingress or egress to the business



with sufficient detail to identify facial features and clothing. Recordings from security cameras shall be maintained for a minimum of forty-five (45) days in a secure offsite location in the City or through a service over a network that provides on-demand access, commonly referred to as a "cloud." The offsite location shall be included in the security plan submitted to the City and provided to the Police Department upon request, and updated within seventy-two hours of any change of such location.

(2) Use of safe for storage. The marihuana business shall install and use a safe for storage of any processed marihuana and cash on the premises when the business is closed to the public. The safe shall be incorporated into the building structure or securely attached thereto. For marihuana-infused products that must be kept refrigerated or frozen, the business may lock the refrigerated container or freezer in a manner authorized by the City in place of the use of a safe so long as the container is affixed to the building structure.

(3) Alarm system. The marihuana business shall install and use an alarm system that is monitored by a company that is staffed twenty-four hours a day, seven days a week. The security plan submitted to the City shall identify the company monitoring the alarm, including contact information, and updated within seventy-two hours of any change of monitoring company.

**Sec. 28-26 Visibility of activities; control of emissions.**

(a) All activities of marihuana commercial entities, including, without limitation, the cultivating, growing, processing, sale, displaying, manufacturing, selling, and storage of marihuana and marihuana-infused products shall be conducted consistent with the MRTMA, including but not limited to MCL 333.27961 concerning activities to be conducted outside of public view.

(b) No marihuana or marihuana accessories shall be displayed or kept in a business so as to be visible from outside the licensed premises.

(c) Sufficient measures and means of preventing smoke, odors, debris, dust, fluids and other substances from exiting a marihuana commercial entity must be provided at all times. In the event that any odors, debris, dust, fluids or other substances exit a marihuana commercial entity, the owner of the subject premises and the licensee shall be jointly and severally liable for such conditions and shall be responsible for immediate, full clean-up and correction of such condition. The licensee shall properly dispose of all such materials, items and other substances in a safe, sanitary and secure manner and in accordance with all applicable federal, state and local laws and regulations.

**Sec. 28-27 Marihuana cultivation.**

(a) Cultivation, generally.

- (1) Marihuana cultivation shall be conducted consistent with the MRTMA, including but not limited to MCL 333.27961, and all LARA rules, within an enclosed, secured area;
  - (2) Marihuana cultivation shall comply with all applicable requirements of the laws and regulations of the City and the State.
- (b) All marihuana products kept on premises where marihuana plants are grown shall be stored in a locked and enclosed space.
- (c) No marihuana cultivation activity shall result in the emission of any gas, vapors, odors, smoke, dust, heat or glare that is noticeable at or beyond the property line of the dwelling at which the cultivation occurs. Sufficient measures and means of preventing the escape of such substances from a dwelling must be provided at all times. In the event that any gas, vapors, odors, smoke, dust, heat or glare or other substances exit a dwelling, the owner of the subject premises shall be liable for such conditions and shall be responsible for immediate, full clean-up and correction of such condition. The owner shall properly dispose of all such materials, items and other substances in a safe, sanitary and secure manner and in accordance with all applicable federal, state and local laws and regulations. In the event there is a lessee of the subject premises, the owner and the lessee shall be jointly and severally liable for such conditions.

**Sec. 28-28 Odor control.**

- (a) No person, tenant, occupant, or property owner shall permit the emission of marihuana odor from any source to result in detectable odors that leave the premises upon which they originated and interfere with the reasonable and comfortable use and enjoyment of another's property.
- (b) Whether or not a marihuana odor emission interferes with the reasonable and comfortable use and enjoyment of a property shall be measured against the objective standards of a reasonable person of normal sensitivity.
- (c) A grower or a processor shall install and maintain in operable condition a system which precludes the emission of marihuana odor from the premises.

**Sec. 28-29 Separation of licensed premises.**

A grower establishment and processor establishment are separate marihuana commercial entities requiring separate licenses and separate premises. In addition to all other application requirements for separate premises, each business shall:

- (1) Have separate operations, ventilation, security, and fire suppression systems, and separate access from a public area.

- (2) Be divided within a building from floor to roof. Unless higher performance is required by applicable law, there must be a minimum of a one-hour fire separation between a marihuana business and any adjacent business.

**Sec. 28-30 Prohibited acts.**

- (a) It shall be unlawful for any licensee to permit the consumption of alcohol beverages on the licensed premises.
- (b) It shall be unlawful for any licensee holding a marihuana retailer license, or for any agent, manager or employee thereof, to:
- (1) sell, give, dispense or otherwise distribute marihuana or marihuana accessories from any outdoor location;
  - (2) display marihuana or marihuana accessories so as to be visible from a public place outside of the marihuana establishment;
- (c) It shall be unlawful for retail marihuana establishments to distribute marihuana or marihuana-infused products to a consumer free of charge.
- (d) It shall be unlawful for any licensee to permit the consumption of retail marihuana or retail marihuana products on the licensed premises.
- (e) It shall be unlawful for any licensee to sell marihuana or marihuana products at a licensed marihuana retailer or microbusiness at any time other than between the hours of 7:00 a.m. and 9:00 p.m. daily.

**Sec. 28-31 Reports of crime.**

Reports of all criminal activities or attempts of violation of any law at the marihuana establishment or related thereto shall be reported to Lowell Police Department within twelve hours of occurrence, or its discovery, whichever is sooner.

**Sec. 28-32 Inspection of licensed premises.**

- (a) During all business hours and other times when the premises are occupied by the licensee or an employee or agent of the licensee, all licensed premises shall be subject to examination and inspection by Police Department all other City departments for the purpose of investigating and determining compliance with the provisions of this Chapter and any other applicable state and local laws or regulations.
- (b) Consent to Inspection. Application for a marihuana business license or operation of a marihuana business, or leasing property to a marihuana business, constitutes consent by the applicant, and all owners, managers, and employees of the business, and the owner of the property to permit the City manager to conduct routine examinations and inspections

of the marihuana business to ensure compliance with this Chapter or any other applicable law, rule, or regulation. For purposes of this Chapter, examinations and inspections of marihuana businesses and recordings from security cameras in such businesses are part of the routine policy of enforcement of this Chapter for the purpose of protecting the public safety, individuals operating and using the services of the marihuana business, and the adjoining properties and neighborhood.

(c) Application for a marihuana business license constitutes consent to the examination and inspection of the business as a public premise without a search warrant, and consent to seizure of any surveillance records, camera recordings, reports, or other materials required as a condition of a marihuana license without a search warrant.

(d) A licensee, or an employee or agent of the licensee, shall not threaten, hinder or obstruct a law enforcement officer or a City inspector or investigator in the course of making an examination or inspection of the licensed premises and shall not refuse, fail, or neglect to cooperate with a law enforcement officer, inspector, or investigator in the performance of his or her duties to enforce this Chapter, the MRTMA, or applicable state administrative rules.

**Sec. 28-33 Additional requirements.**

(a) No marihuana business may use metals, butane, propane, or other flammable product, or produce flammable vapors, to process marihuana unless the process used and the premises are verified as safe and in compliance with all applicable codes by a qualified industrial hygienist.

(b) The City shall require the business to obtain verification from a qualified industrial hygienist that the manner in which the business is producing marihuana complies with all applicable laws and does not produce noxious or dangerous gases or odors or otherwise create a danger to any person or entity in or near the businesses.

**Sec. 28-34 Other laws remain applicable.**

To the extent the State adopts in the future any additional or stricter law or regulation governing the sale or distribution of marihuana, the additional or stricter regulation shall control the establishment or operation of any marihuana commercial entity in the City. Compliance with any applicable State law or regulation shall be deemed an additional requirement for issuance or denial of any license under this Chapter, and noncompliance with any applicable State law or regulation shall be grounds for revocation or suspension of any license issued hereunder.

**Sec. 28-35 Grant of administrative authority.**

The City Manager is granted the power and duty to fully and effectively implement and administer the license application process and issuance of Provisional Approval Certificates and Operating Licenses issued by the City under this Chapter.

**Sec. 28-36 Violations and penalties.**

In addition to the possible denial, suspension, revocation or nonrenewal of a license under the provisions of this Chapter, consistent with MCL 333.27956(2)(d), any person or marihuana establishment, including, but not limited to, any licensee, manager or employee of a marihuana commercial entity, who violates any of the provisions of this Chapter, shall be guilty of a municipal civil infraction and a fine of not more than \$500.

In addition, any person, including any person, customer or member of the public, who violates the provisions of section 4 of the Act, MCL 333.27954, and who acts in a manner contrary to the acts prohibited therein, except as may be otherwise provided in MCL 333.27965, shall be guilty of a misdemeanor.

Notwithstanding the above, to the extent any violation or penalty set forth herein may be deemed inconsistent with any State law, or inconsistent with any rule or penalty which is promulgated by the Department, now or hereafter, including but not limited to those promulgated pursuant to MCL 333.27958, then the State law or Department rule or penalty shall govern over the provisions of this Chapter.

**Sec. 28-37 Additional Provisions**

(a) Notwithstanding any provision herein, to the extent it may be determined that any provision in this Chapter is in conflict with either the MRTMA, or the rules and regulations of LARA, or other provisions of law, then such provision of this Chapter as is in conflict shall be subject to and preempted by the rule or provision of law of this State.

(b) Consistent with the provisions of the MRTMA, nothing herein shall prevent any employer from disciplining any employee for violation of a workplace drug policy or for working while under the influence of marihuana, nor does anything in this Chapter prevent an employer from developing workplace policies, or from refusing to hire a person because of that person's violation of a workplace drug policy.

(c) Likewise, consistent with the MRTMA, nothing in this Chapter prevents a landlord from prohibiting or otherwise regulating the consumption, cultivation, distribution, processing, sale or display of marihuana and marihuana accessories on leased property except that a lease agreement may not prohibit a tenant from lawfully possessing and consuming marihuana by means other than smoking as set forth in the MRTMA and the LARA rules.

**Section 2. Publication.** After its adoption, the City Clerk shall publish this ordinance, or a summary thereof, as permitted by law, along with its date of adoption in *The Lowell Ledger*, a newspaper of general circulation in the City, at least ten (10) days before its effective date.

**Section 3. Effective Date.** This ordinance shall take effect (subject to its Effective After Approval provisions) ten (10) days after it, or a summary thereof, as permitted by law, along with the date of its adoption, is published in *The Lowell Ledger*, a newspaper of general circulation in the City.

YEAS: Councilmembers \_\_\_\_\_

\_\_\_\_\_

NAYS : Councilmembers \_\_\_\_\_

ABSTAIN: Councilmembers \_\_\_\_\_

ABSENT: Councilmembers \_\_\_\_\_

**ORDINANCE DECLARED ADOPTED.**

Dated: \_\_\_\_\_, 2019

\_\_\_\_\_  
Susan Ullery  
City Clerk

## CERTIFICATION

I, the undersigned City Clerk of the City of Lowell, Michigan (the "City"), certify that the above ordinance is a true and complete copy of an ordinance adopted at a regular meeting of the Lowell City Council held on August \_\_\_\_\_, 2019, pursuant to notice given in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended, and notice of its adoption, including a summary of its contents and its effective date, was published in *The Lowell Ledger*, on \_\_\_\_\_, 2019. I further certify that the above ordinance was entered into the Ordinance Book of the City on \_\_\_\_\_, 2019, and was effective \_\_\_\_\_, 2019, ten (10) days after publication.

Dated: \_\_\_\_\_, 2019

\_\_\_\_\_  
Susan Ullery  
City Clerk

**CITY OF LOWELL  
KENT COUNTY, MICHIGAN**

**AN ORDINANCE ADDING CHAPTER 28 “ADULT USE MARIHUANA ESTABLISHMENTS” TO THE  
CODE OF ORDINANCES OF THE CITY OF LOWELL**

The Lowell City Council adopted Ordinance No. 19-07 adding a new Chapter 28, “Adult Use Marihuana Establishments” to the City’s code of ordinances to address adult use, recreational marihuana establishments on October 21, 2019. The following provides a summary of the proposed ordinance and its regulatory effect:

The ordinance authorizes the establishment of recreational marihuana establishments in the City of Lowell, provided that special land use approval is also given by the City planning commission. The ordinance provides a means to regulate and control the commercial production and distribution of marihuana as permitted by the Michigan Regulation and Taxation of Marihuana Act (MTRMA). The ordinance contains definitions, specifies a process for obtaining and maintaining a license, and provides for fees to defray and recover the costs to the City of the administrative and enforcement costs associated with marihuana establishments. The ordinance also provides general standards for the application, establishment, operation, and maintenance of marihuana establishments in the City consistent with the MTRMA and other applicable laws.

A copy of Ordinance No. 19-07, is available for inspection at City Hall, 301 East Main Street, Lowell, MI 49331 during regular business hours.

Ordinance No. 19-07 is effective 10 days after this publication.

Susan Ullery  
City Clerk



# Memorandum



**DATE:** October 17, 2019

**TO:** Michael Burns, City Manager

**FROM:** Daniel Czarnecki, Public Works Director

**PUBLIC WORKS**

**RE: Generator Preventative Maintenance**

The City of Lowell has 4 large backup generators to assist with supplying power in case of emergency. The generators are located at City Hall, Shepard Drive Pump Station, and two are at the Wastewater Treatment Facility (one is the plant generator, the other is the portable generator for the lift stations). While we would prefer for the power to stay on and not have a need to use the generators, we also need to know the generators will work when we need them. The DPW and Wastewater Plant looked at obtaining quotes for scheduled annual preventative maintenance for all units.

The annual work is to include oil change, oil filter and fuel filter change, and inspect and maintain all aspects of the generator system. This includes, inspection of cooling fan and fan drives, adjust all pulleys, belt tensioners, adjusters etc., including lubricate all drive bearings, gear drives, etc., inspection of the charging system, fuel system, cooling system and much more. One item of concern is the transfer switch operations. The annual maintenance plan is to include a thorough inspection of the switchgear and a load-bank test of each generator under operating conditions.

Quotes were received from 4 companies that specialize in generator systems maintenance. The program is for five years. The work performed will be paid through the different facility maintenance funds.

Company	City Hall	Shepard Dr.	WWTP	TOTAL
Cummins Sales/Service, GR	\$2,808.88	\$3,504.41	\$10,743.58	\$17,056.88
Wolverine Power Systems, Wixom	\$3,515.00	\$3,530.00	\$10,600.00	\$17,645.00
Kennedy Industries, Wixom	\$4,532.50	\$4,562.50	\$ 9,125.00	\$18,250.00
Michigan Caterpillar, Lansing	\$5,537.00	\$4,604.00	\$11,500.00	\$21,641.00

The quote from Michigan Caterpillar includes performance of an infrared thermographic imagery of the switchgear connections, with a report on the findings. This technology is used to detect overloaded circuits, faulty or high resistance connections, damaged fuses and clips, and other defective electrical components. Thermographic imagery helps to eliminate the risk of human injury and/or loss of life. The DPW feels this added review of the switchgear would be a great safety aspect to the maintenance program. This is a good step towards arc-flash testing of our electrical components at our different facilities.

It is my recommendation: **That the Lowell City Council approve the quote from Michigan Caterpillar, Grand Rapids for the 5-year generator preventative maintenance program at a total cost of \$21,641.00 (\$4,328.20 per year for 5 years).**

**From:** Brian Schiellerd  
**Sent:** Monday, July 01, 2019 2:38 PM  
**To:** Ralph Brecken  
**Subject:** Michigan CAT City of Lowell

Please find the quote with supporting documents for ATS inspection including infrared thermo graphic imagery of the ATS(s). I also included our generator pm reports and load bank test reports.

If you have any questions please let me know. Or if the quantities of the ATS differ from what you said on the phone. I have (2) for City hall and WTP, (1) for pump station and (0) for portable.

Please let me know you got this email to ensure I have your email correct.

Thank you

Regards,  
***Brian Schiellerd***

Product Support Service Representative  
Michigan CAT 7650 Millett Hwy, Lansing, MI 48917  
**Cell:** 517-388-1730, **Fax:** 1-866-741-1627, **Scheduling:** 248-349-4800 X 1485  
**Emergency Service:** 1-888-MICHCAT (642-4228)



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[http://issuu.com/catprints/docs/fabco\\_sos\\_signup\\_instructions](http://issuu.com/catprints/docs/fabco_sos_signup_instructions)

## City of Lowell Generators

## Michigan Caterpillar

		Schedule:	Cost of service listed	Transfer switch IR Per ATS	Quantity of ATS	Total Cost yearly ATS(\$)	
Address:	City Hall - 301 East Main	Year 1: PM & Load bank	\$ 809.00	\$ 200.00	2 \$	400.00	
Make:	Kohler	Year 2: PM	\$ 555.00	\$ 200.00	2 \$	400.00	
Model:	30 RZG	Year 3: PM & Load bank	\$ 809.00	\$ 200.00	2 \$	400.00	
S/N:	744204	Year 4: PM	\$ 555.00	\$ 200.00	2 \$	400.00	
Size:	30 kW	Year 5: PM & Load bank	\$ 809.00	\$ 200.00	2 \$	400.00	\$ 5,537.00 5 year total
Indoor/outdoor	Outdoor						
Address:	Shepard Drive Pump Station - 810 Shephard Drive NE	Year 1: PM & Load bank	\$ 822.00	\$ 200.00	1 \$	200.00	
Make:	Cummins	Year 2: PM	\$ 569.00	\$ 200.00	1 \$	200.00	
Model:	100 ENBA	Year 3: PM & Load bank	\$ 822.00	\$ 200.00	1 \$	200.00	
S/N:	C930504564	Year 4: PM	\$ 569.00	\$ 200.00	1 \$	200.00	
Size:	100 kW	Year 5: PM & Load bank	\$ 822.00	\$ 200.00	1 \$	200.00	\$ 4,604.00 5 year total
Indoor/outdoor	Outdoor						
Address:	Wastewater Treatment Plant - 300 Bowes St	Year 1: PM & Load bank	\$ 1,075.00	\$ 200.00	2 \$	400.00	
Make:	Cummins	Year 2: PM & Load bank	\$ 1,075.00	\$ 200.00	2 \$	400.00	
Model:	CC434	Year 3: PM & Load bank	\$ 1,075.00	\$ 200.00	2 \$	400.00	
S/N:	P8844/12	Year 4: PM & Load bank	\$ 1,075.00	\$ 200.00	2 \$	400.00	
Size:	350 kW	Year 5: PM & Load bank	\$ 1,075.00	\$ 200.00	2 \$	400.00	\$ 7,375.00 5 year total
Indoor/outdoor	Indoor						
Address:	Wastewater Treatment Plant - 300 Bowes St	Year 1: PM & Load bank	\$ 825.00	Doesn't have an ATS	0 \$	-	
Make:	Cummins	Year 2: PM & Load bank	\$ 825.00	Doesn't have an ATS	0 \$	-	
Model:	DGCB	Year 3: PM & Load bank	\$ 825.00	Doesn't have an ATS	0 \$	-	
S/N:	H010272891	Year 4: PM & Load bank	\$ 825.00	Doesn't have an ATS	0 \$	-	
Size:	60 kW	Year 5: PM & Load bank	\$ 825.00	Doesn't have an ATS	0 \$	-	\$ 4,125.00 5 year total
Indoor/outdoor	Portable/Indoor						
							\$ 21,641.00 Overall 5 year total
							\$ 4,328.20 per year total

**Only vendor who can provide complete automatic transfer switch testing.  
Because of this I recommend choosing this 5 year contract for city generator  
service and testing.**

*Ruff 7/3/19*



EXAMPLE

Hospital - ATS CB - Power House

ATS Serial #16

\*\* No Exceptions Were Noted In This Report.\*\*

#### Measurements °F

Ar1	Max	77.2
	Min	64.9
	Average	68.0

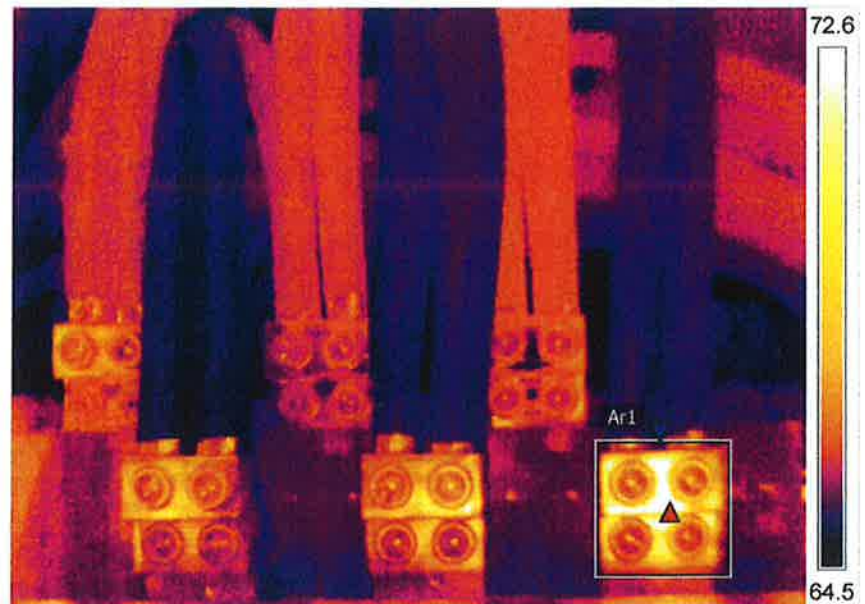
#### Parameters

Emissivity	0.95
Refl. temp.	68 °F
Distance	3.8 ft
Atmospheric temp.	73 °F
Ext. optics temp.	68 °F
Ext. optics trans.	1
Relative humidity	65 %

#### Note

Emergency Lugs - A, B and C Phase

3/10/2014 1:20:35 PM



IR\_1333.jpg

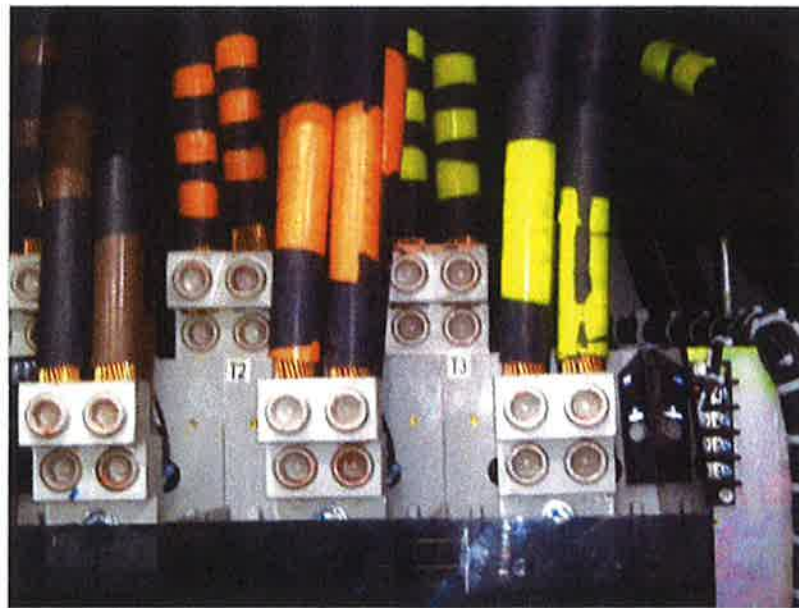
FLIR T420 (incl Wi-

62100289

#### Note

The Emergency lugs are the lower ones in this image.

3/10/2014 1:20:35 PM



DC\_1334.jpg

#### Text annotations

Ar1 is a reflective temperature only.

The emergency side of the ATS was denergized when these images were taken.





Hospital - ATS CB - Power House  
ATS Serial #16

EXAMPLE

\*\* No Exceptions Were Noted In This Report.\*\*

Measurements			°F
Ar1	Max	116.5	
	Min	69.0	
	Average	93.4	

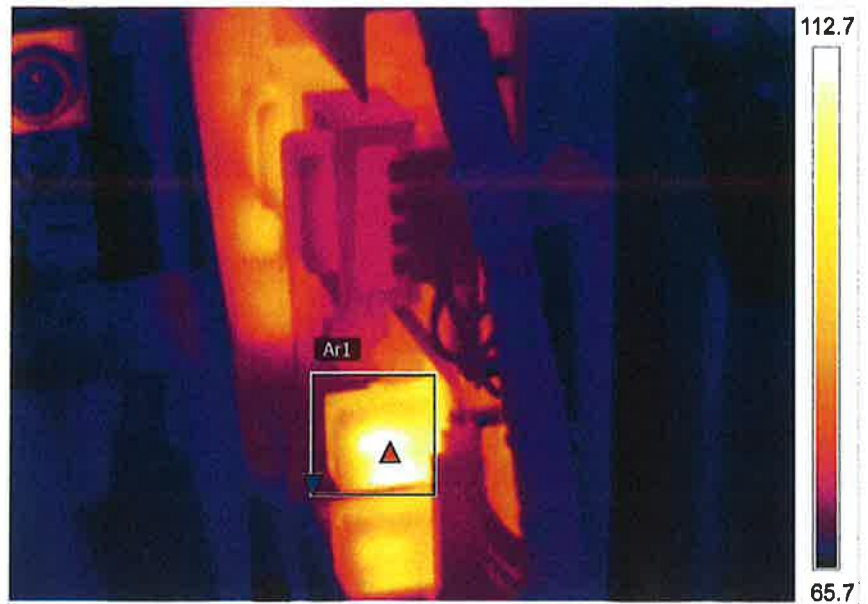
#### Parameters

Emissivity	0.95
Refl. temp.	68 °F
Distance	3.8 ft
Atmospheric temp.	73 °F
Ext. optics temp.	68 °F
Ext. optics trans.	1
Relative humidity	65 %

#### Note

Relay/Transformer Board

3/10/2014 1:35:22 PM

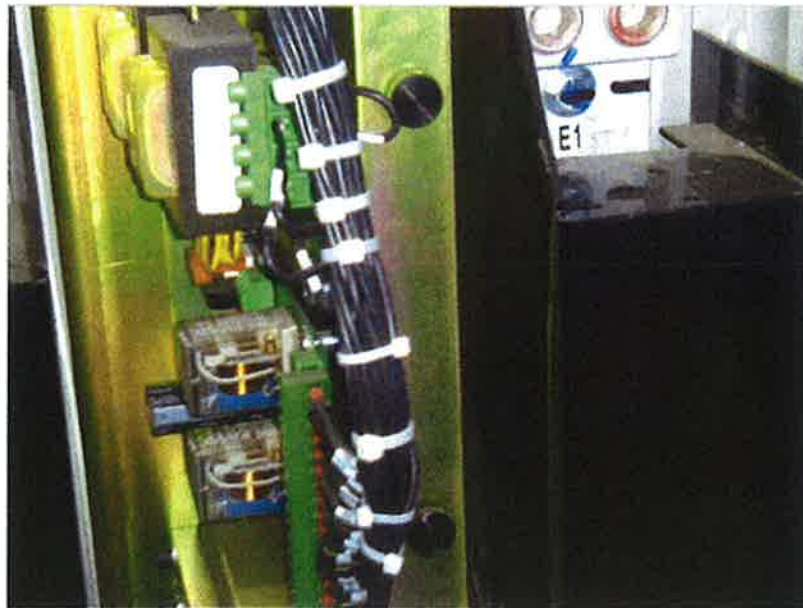


IR\_1343.jpg

FLIR T420 (incl Wi-

62100289

3/10/2014 1:35:22 PM



DC\_1344.jpg

Text annotations



**LOWELL CITY ADMINISTRATION**  
**INTER OFFICE MEMORANDUM**

**DATE:** October 18, 2019  
**TO:** Mayor DeVore and the Lowell City Council  
**FROM:** Michael T. Burns, City Manager *MTB*  
**RE:** Showboat Sponsorship

---

As part of the Showboat Committee's continuing fundraising efforts, they have proposed possible sponsorship options for people and entities going forward. An idea the Showboat Committee came up with is donor naming opportunities for the Showboat. These funds will help with finishing costs for the boats, the adjacent plaza area along with perpetual care going forward.

Liz Baker and Mark Mundt developed a plan where based on the amount donated, the donor could be recognized as to a particular component of the proposed boat. This plan is identical to the fundraising opportunities that were taken up by Lowell Arts during their capital campaign.

I have reviewed their plan and I believe it is a sound plan. They anticipate acknowledging the donors with some sort of plaque on the boat.

I am approaching the City Council to gather your input in the sponsorship efforts and to gauge your support for the Showboat Committee to move forward with these efforts.



## **Donor Naming Opportunities for the Lowell Showboat Venue**

<u><b>GIFT RANGE</b></u>	<u><b>DONOR RECOGNITION AREA</b></u>
<u><b>\$200,000</b></u>	<u><b>Entire Boat</b></u>
<u><b>\$100,000</b></u>	<u><b>1<sup>st</sup> Deck</b></u>
<u><b>\$100,000</b></u>	<u><b>2<sup>nd</sup> Deck</b></u>
<u><b>\$100,000</b></u>	<u><b>Paddle Wheel</b></u>
<u><b>\$50,000</b></u>	<u><b>Sun Deck</b></u>
<u><b>\$50,000</b></u>	<u><b>Pilot House</b></u>
<u><b>\$50,000</b></u>	<u><b>Showboat Conference Room</b></u>
<u><b>\$35,000</b></u>	<u><b>Grand Staircase</b></u>
<u><b>\$25,000</b></u>	<u><b>Bow Deck</b></u>
<u><b>\$5,000</b></u>	<u><b>Smokestack</b></u>
<u><b>\$5,000</b></u>	<u><b>Smokestack</b></u>
<u><b>\$2,500</b></u>	<u><b>Captain's Wheel</b></u>
<u><b>\$2,500</b></u>	<u><b>Pergola Entrance</b></u>
<u><b>\$2,500</b></u>	<u><b>Bar</b></u>
<u><b>\$2,500</b></u>	<u><b>Seating</b></u>
<u><b>\$2,500</b></u>	<u><b>Tables</b></u>

Dept. of Public Works, City of Lowell

217 S. Hudson

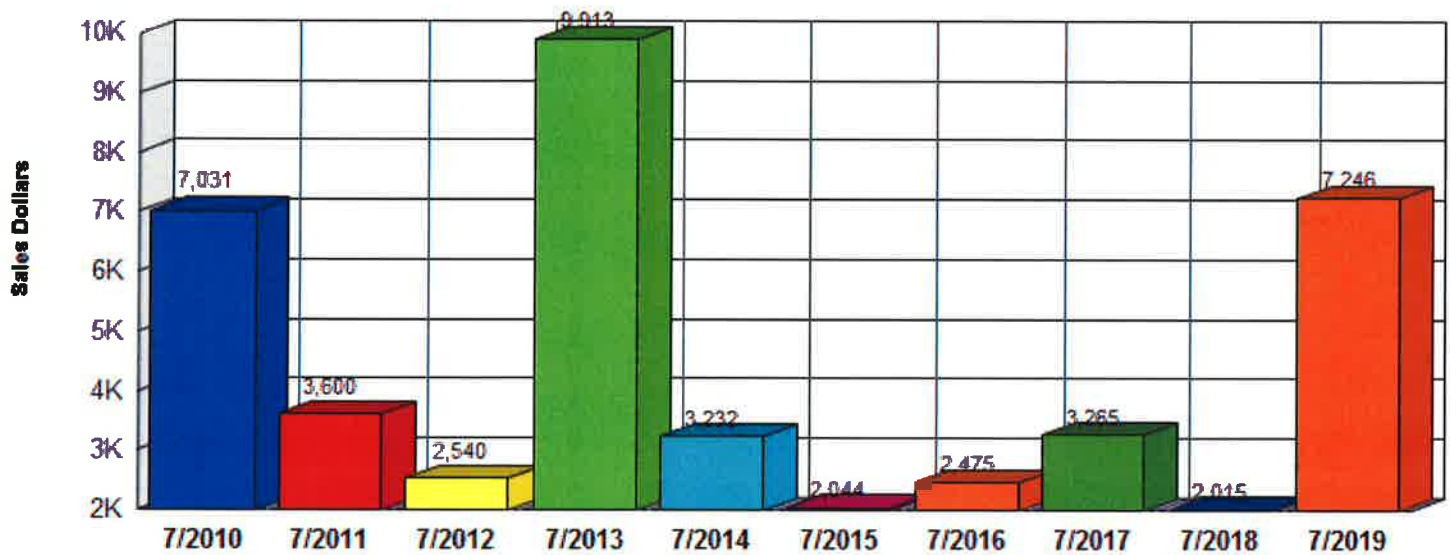
Lowell, MI. 49331

Phone - 616-897-5929 Fax - 616- -

Sales By Selected Month For The Month Of July

Report Date: 10/09/2019

<u>Month &amp; Year</u>	<u>Avg. RO</u>	<u>Car Count</u>	<u>Sales Amount</u>	<u>Avg. Labor</u>	<u>Total Labor</u>	<u>Avg. Parts</u>	<u>Total Parts</u>
7/2010	439.45	16	7,031.16	271.06	4,337.00	162.39	2,598.31
7/2011	211.75	17	3,599.78	124.42	2,115.16	81.51	1,385.61
7/2012	362.80	7	2,539.58	135.00	945.00	221.09	1,547.63
7/2013	660.85	15	9,912.81	280.74	4,211.15	372.25	5,583.76
7/2014	404.01	8	3,232.08	245.63	1,965.00	149.37	1,194.93
7/2015	227.12	9	2,044.11	164.67	1,482.00	57.04	513.36
7/2016	190.41	13	2,475.36	154.01	2,002.08	32.94	428.28
7/2017	544.13	6	3,264.79	363.79	2,182.76	172.31	1,033.83
7/2018	154.99	13	2,014.85	93.88	1,220.40	58.01	754.10
7/2019	658.75	11	7,246.27	639.01	7,029.11	10.81	118.88
<b>Totals:</b>		<b>115</b>	<b>43,360.79</b>		<b>\$27,489.66</b>		<b>\$15,158.69</b>



**Note:** Labor and Part columns do not include Shop Supplies or Hazmat



**Dept. of Public Works, City of Lowell**

217 S. Hudson

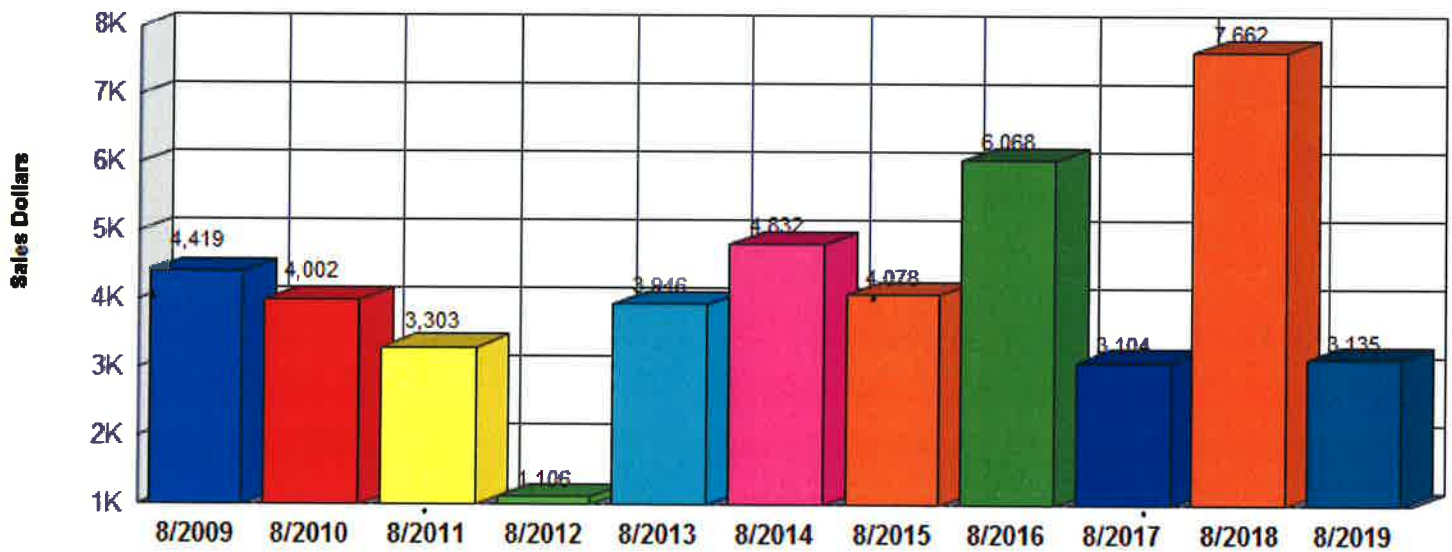
Lowell, MI. 49331

Phone - 616-897-5929 Fax - 616- -

**Sales By Selected Month For The Month Of August**

Report Date: 10/09/2019

<u>Month &amp; Year</u>	<u>Avg. RO</u>	<u>Car Count</u>	<u>Sales Amount</u>	<u>Avg. Labor</u>	<u>Total Labor</u>	<u>Avg. Parts</u>	<u>Total Parts</u>
8/2009	294.61	15	4,419.17	213.13	3,197.00	75.34	1,130.14
8/2010	333.48	12	4,001.76	263.75	3,165.00	61.94	743.31
8/2011	254.07	13	3,302.86	108.46	1,410.00	140.64	1,828.36
8/2012	122.85	9	1,105.61	52.33	471.00	67.90	611.06
8/2013	657.62	6	3,945.71	481.00	2,886.00	165.57	993.41
8/2014	371.66	13	4,831.62	153.77	1,999.00	211.24	2,746.17
8/2015	370.70	11	4,077.75	108.64	1,195.00	257.86	2,836.50
8/2016	758.53	8	6,068.23	212.63	1,701.00	538.93	4,311.43
8/2017	443.46	7	3,104.21	299.57	2,097.00	135.12	945.86
8/2018	383.09	20	7,661.82	202.70	4,054.00	176.37	3,527.42
8/2019	391.93	8	3,135.46	381.98	3,055.85	0.00	0.00
<b>Totals:</b>		<b>122</b>	<b>45,654.20</b>		<b>\$25,230.85</b>		<b>\$19,673.66</b>



**Note:** Labor and Part columns do not include Shop Supplies or Hazmat

**Dept. of Public Works, City of Lowell**

217 S. Hudson

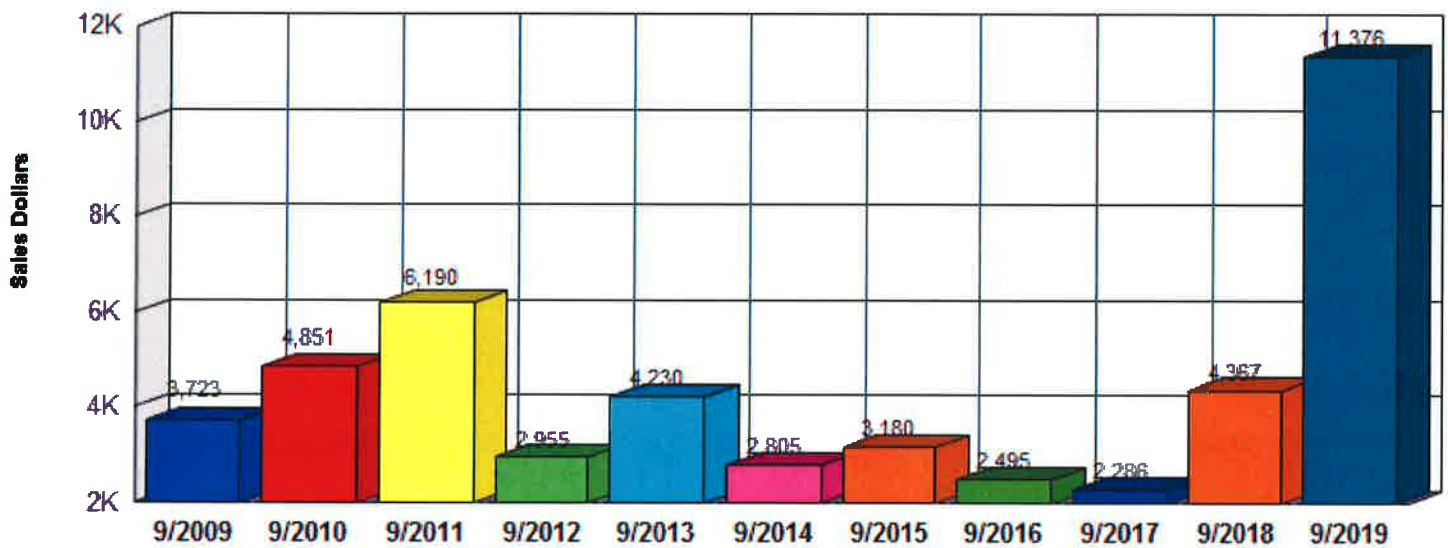
Lowell, MI. 49331

Phone - 616-897-5929 Fax - 616- -

**Sales By Selected Month For The Month Of September**

Report Date: 10/09/2019

<u>Month &amp; Year</u>	<u>Avg. RO</u>	<u>Car Count</u>	<u>Sales Amount</u>	<u>Avg. Labor</u>	<u>Total Labor</u>	<u>Avg. Parts</u>	<u>Total Parts</u>
9/2009	219.01	17	3,723.23	150.78	2,563.20	60.99	1,036.82
9/2010	539.00	9	4,850.99	311.39	2,802.54	218.76	1,968.85
9/2011	412.65	15	6,189.74	203.73	3,056.00	202.43	3,036.44
9/2012	246.28	12	2,955.36	128.50	1,542.00	111.86	1,342.26
9/2013	469.95	9	4,229.58	392.11	3,529.00	69.71	627.38
9/2014	280.52	10	2,805.18	118.50	1,185.00	156.99	1,569.93
9/2015	289.08	11	3,179.83	196.09	2,157.00	86.48	951.28
9/2016	249.50	10	2,495.02	132.60	1,326.00	111.40	1,113.97
9/2017	285.79	8	2,286.29	128.25	1,026.00	152.06	1,216.49
9/2018	545.89	8	4,367.08	245.23	1,961.81	293.12	2,344.93
9/2019	1,034.16	11	11,375.78	1,024.66	11,271.31	0.00	0.00
<b>Totals:</b>		<b>120</b>	<b>48,458.08</b>		<b>\$32,419.86</b>		<b>\$15,208.35</b>



**Note:** Labor and Part columns do not include Shop Supplies or Hazmat

**Dept. of Public Works, City of Lowell**

217 S. Hudson

Lowell, MI. 49331

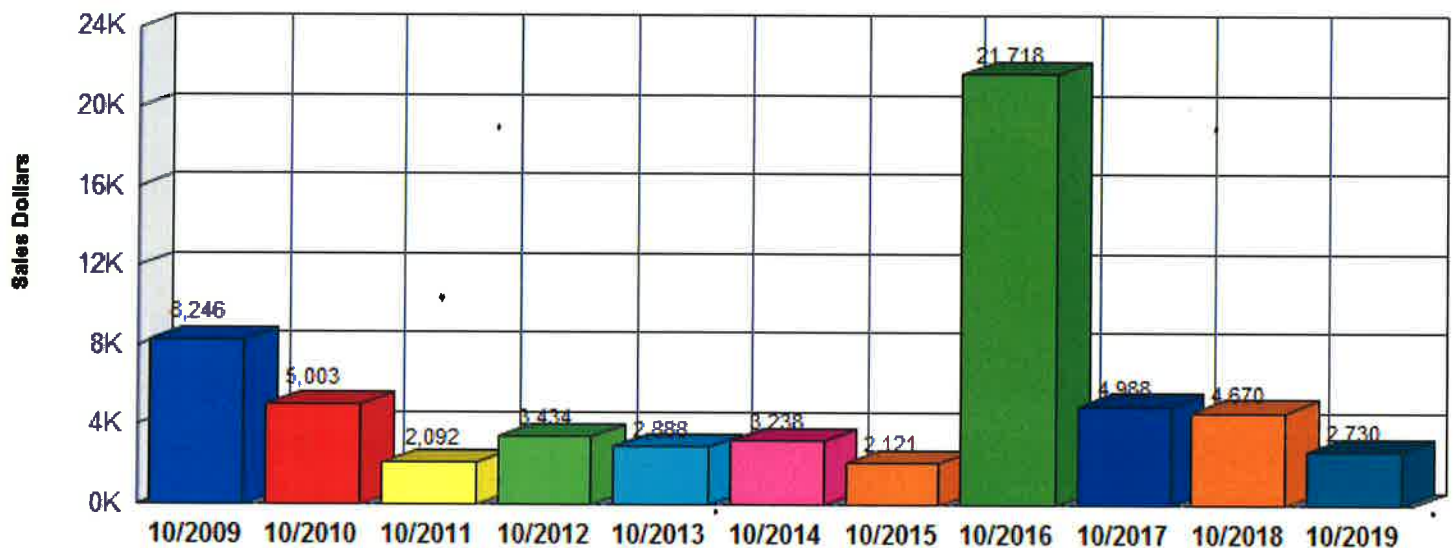
Phone - 616-897-5929 Fax - 616- -

**Sales By Selected Month For The Month Of October**

Report Date: 10/09/2019

<u>Month &amp; Year</u>	<u>Avg. RO</u>	<u>Car Count</u>	<u>Sales Amount</u>	<u>Avg. Labor</u>	<u>Total Labor</u>	<u>Avg. Parts</u>	<u>Total Parts</u>
10/2009	485.04	17	8,245.69	249.90	4,248.38	222.64	3,784.89
10/2010	384.85	13	5,003.00	217.24	2,824.15	161.26	2,096.35
10/2011	190.15	11	2,091.60	132.55	1,458.00	51.79	569.70
10/2012	264.15	13	3,433.91	183.46	2,385.00	73.59	956.66
10/2013	262.54	11	2,887.98	154.08	1,694.83	101.99	1,121.91
10/2014	323.82	10	3,238.21	145.20	1,452.00	171.36	1,713.61
10/2015	424.11	5	2,120.54	213.00	1,065.00	202.17	1,010.84
10/2016	1,447.84	15	21,717.65	160.00	2,400.00	1,282.14	19,232.15
10/2017	311.75	16	4,987.92	222.81	3,564.90	82.56	1,321.03
10/2018	518.89	9	4,670.00	386.60	3,479.37	124.88	1,123.93
10/2019	909.95	3	2,729.86	898.49	2,695.48	0.00	0.00

<b>Totals:</b>		<b>123</b>	<b>61,126.36</b>		<b>\$27,267.11</b>		<b>\$32,931.07</b>
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**Note:** Labor and Part columns do not include Shop Supplies or Hazmat

**LOWELL POLICE DEPARTMENT  
MONTHLY REPORT SUMMARY  
CALENDAR YEAR 2019**

<b>Complaint Book Total</b>	<b>167</b>	<b>331</b>	<b>523</b>	<b>693</b>	<b>885</b>	<b>1073</b>	<b>1277</b>	<b>1513</b>	<b>1708</b>				
<b>Activity</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>TOTAL</b>
<b>Total Arrests</b>	<b>21</b>	<b>14</b>	<b>13</b>	<b>16</b>	<b>12</b>	<b>10</b>	<b>19</b>	<b>39</b>	<b>29</b>				<b>173</b>
<b>Alcohol (MIP/Open Intox)</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>2</b>	<b>12</b>	<b>4</b>				<b>21</b>
<b>Drug Law Violations</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>2</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>4</b>	<b>0</b>				<b>9</b>
<b>Drunk Driving</b>	<b>1</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>0</b>	<b>3</b>				<b>14</b>
<b>Suspended License</b>	<b>2</b>	<b>1</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>2</b>				<b>10</b>
<b>Warrant Arrest</b>	<b>8</b>	<b>7</b>	<b>6</b>	<b>4</b>	<b>6</b>	<b>4</b>	<b>7</b>	<b>11</b>	<b>13</b>				<b>66</b>
<b>Other Arrests</b>	<b>9</b>	<b>2</b>	<b>3</b>	<b>5</b>	<b>3</b>	<b>4</b>	<b>8</b>	<b>12</b>	<b>7</b>				<b>53</b>
<b>Assault</b>	<b>2</b>	<b>0</b>	<b>3</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>2</b>	<b>1</b>	<b>2</b>				<b>12</b>
<b>Assault (Civil/Verbal)</b>	<b>2</b>	<b>1</b>	<b>5</b>	<b>2</b>	<b>4</b>	<b>6</b>	<b>4</b>	<b>5</b>	<b>6</b>				<b>35</b>
<b>Assault (Domestic)</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>1</b>	<b>2</b>	<b>1</b>	<b>0</b>	<b>6</b>	<b>1</b>				<b>13</b>
<b>Assist from Other Agency</b>	<b>6</b>	<b>3</b>	<b>12</b>	<b>10</b>	<b>10</b>	<b>18</b>	<b>15</b>	<b>11</b>	<b>8</b>				<b>93</b>
<b>Assist to Other Agency</b>	<b>12</b>	<b>13</b>	<b>13</b>	<b>6</b>	<b>16</b>	<b>13</b>	<b>12</b>	<b>23</b>	<b>20</b>				<b>128</b>
<b>Assist to Citizen</b>	<b>36</b>	<b>42</b>	<b>43</b>	<b>18</b>	<b>38</b>	<b>21</b>	<b>23</b>	<b>41</b>	<b>29</b>				<b>291</b>
<b>Breaking &amp; Entering</b>	<b>3</b>	<b>2</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>3</b>	<b>3</b>	<b>0</b>	<b>1</b>				<b>13</b>
<b>Disorderly Conduct</b>	<b>5</b>	<b>2</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>3</b>	<b>8</b>	<b>7</b>	<b>7</b>				<b>41</b>
<b>Dog/Animal</b>	<b>2</b>	<b>1</b>	<b>4</b>	<b>2</b>	<b>6</b>	<b>4</b>	<b>2</b>	<b>4</b>	<b>4</b>				<b>29</b>
<b>Larceny</b>	<b>9</b>	<b>4</b>	<b>9</b>	<b>2</b>	<b>8</b>	<b>9</b>	<b>13</b>	<b>13</b>	<b>8</b>				<b>75</b>
<b>Malicious Destruction</b>	<b>0</b>	<b>1</b>	<b>4</b>	<b>2</b>	<b>4</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>				<b>19</b>
<b>Motorist Assist</b>	<b>14</b>	<b>8</b>	<b>9</b>	<b>15</b>	<b>10</b>	<b>5</b>	<b>11</b>	<b>5</b>	<b>4</b>				<b>81</b>
<b>Ordinance Violations</b>	<b>2</b>	<b>1</b>	<b>2</b>	<b>2</b>	<b>5</b>	<b>8</b>	<b>8</b>	<b>5</b>	<b>8</b>				<b>41</b>
<b>Accident Total</b>	<b>12</b>	<b>10</b>	<b>12</b>	<b>3</b>	<b>7</b>	<b>6</b>	<b>11</b>	<b>21</b>	<b>10</b>				<b>92</b>
<b>{Property Damage}</b>	<b>12</b>	<b>10</b>	<b>12</b>	<b>2</b>	<b>5</b>	<b>6</b>	<b>9</b>	<b>17</b>	<b>9</b>				<b>82</b>
<b>{Personal Injury}</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>2</b>	<b>0</b>	<b>2</b>	<b>4</b>	<b>1</b>				<b>10</b>
<b>Citations Issued</b>	<b>29</b>	<b>13</b>	<b>33</b>	<b>37</b>	<b>31</b>	<b>17</b>	<b>25</b>	<b>43</b>	<b>38</b>				<b>266</b>
<b>Traffic Stops: Warned</b>	<b>88</b>	<b>58</b>	<b>90</b>	<b>107</b>	<b>96</b>	<b>77</b>	<b>80</b>	<b>98</b>	<b>94</b>				<b>788</b>
<b>Total # of Traffic Stops</b>	<b>113</b>	<b>63</b>	<b>113</b>	<b>126</b>	<b>116</b>	<b>88</b>	<b>98</b>	<b>138</b>	<b>128</b>				<b>983</b>

**LOWELL POLICE DEPARTMENT  
ASSISTING OTHER AGENCIES  
SEPTEMBER 2019**

<b>COMP. #</b>	<b>DATE</b>	<b>INCIDENT</b>	<b>DEPARTMENT</b>	<b>STATUS</b>	<b>VENUE</b>
19-1567	9/8/2019	PI ACCIDENT	KENT COUNTY	ASSISTED	VERGENNES
19-1579	9/10/2019	ANIMAL CRUELTY	KENT COUNTY	ASSISTED	LOWELL
19-1587	9/11/2019	POSSIBLE DRUNK DRIVER	KENT COUNTY	ASSISTED	LOWELL
19-1601	9/13/2019	DRUNK & DISORDERLY	KENT COUNTY	BACK-UP	LOWELL
19-1605	9/13/2019	RECKLESS DRIVING	KENT COUNTY	ASSISTED	LOWELL
19-1624	9/17/2019	ATTEMPT TO LOCATE SUBJECT	IONIA COUNTY	ASSISTED	CITY OF LOWELL
19-1625	9/18/2019	ATTEMPT TO LOCATE SUBJECT	FARMINGTON HILLS PD	ASSISTED	CITY OF LOWELL
19-1631	9/18/2019	FATAL ACCIDENT	KENT COUNTY	ASSISTED	LOWELL
19-1644	9/19/2019	CIVIL MATTER	KENT COUNTY	BACK-UP	LOWELL
19-1645	9/20/2019	SUSPICIOUS PERSON	KENT COUNTY	BACK-UP	LOWELL
19-1649	9/20/2019	RUNAWAY	WEXFORD CO CPS	ASSISTED	CITY OF LOWELL
19-1658	9/22/2019	SUSPICIOUS NOISES	KENT COUNTY	ASSISTED	VERGENNES
19-1660	9/22/2019	FAMILY TROUBLE	KENT COUNTY	BACK-UP	VERGENNES
19-1665	9/23/2019	SUSPICIOUS PERSON	KENT COUNTY	BACK-UP	LOWELL
19-1682	9/25/2019	SUICIDAL SUBJECT	KENT COUNTY	ASSISTED	LOWELL
19-1692	9/27/2019	SUSPICIOUS	KENT COUNTY	BACK-UP	LOWELL
19-1696	9/28/2019	MOTORIST ASSIST	IONIA COUNTY	ASSISTED	BOSTON TWP
19-1698	9/29/2019	ALARM	KENT COUNTY	BACK-UP	LOWELL
19-1703	9/29/2019	DISORDERLY SUBJECTS	KENT COUNTY	BACK-UP	LOWELL
19-1704	9/30/2019	SUSPICIOUS SITUATION	KENT COUNTY	ASSISTED	LOWELL

**AGENCIES ASSISTING  
LOWELL POLICE DEPARTMENT  
SEPTEMBER 2019**

<b>COMP. #</b>	<b>DATE</b>	<b>INCIDENT</b>	<b>DEPARTMENT</b>	<b>STATUS</b>
19-1529	9/3/2019	VERBAL DOMESTIC	KENT COUNTY	BACK-UP
19-1527	9/4/2019	VERBAL DOMESTIC	KENT COUNTY	BACK-UP
19-1557	9/7/2019	OVERDOSE	LOWELL FIRE	ASSISTED
19-1578	9/10/2019	PI ACCIDENT	ROCKFORD AMBULANCE	ASSISTED
19-1619	9/17/2019	WARRANT ARREST	BIG RAPIDS PD	ASSISTED
19-1632	9/19/2019	SUICIDAL SUBJECT	ROCKFORD AMBULANCE	ASSISTED
19-1667	9/24/2019	911 HANG-UP	KENT COUNTY	ASSISTED
19-1680	9/24/2019	DOMESTIC	KENT COUNTY	BACK-UP

**MONTHLY COMPARISON TOTALS  
SEPTEMBER 2018 AND 2019**

ACTIVITY	SEPTEMBER	2018 YEAR-TO-DATE	SEPTEMBER	2019 YEAR-TO-DATE
Total Arrests	24	257	29	173
Alcohol (MIP/Open Intox)	0	10	4	21
Drug Law Violations	1	27	0	9
Drunk Driving	2	19	3	14
Suspended License	2	27	2	10
Warrant Arrest	9	111	13	66
Other Arrests	10	63	7	53
Assault	1	15	2	12
Assault (Verbal)	1	30	6	35
Assault (Domestic)	2	22	1	13
Assist from Other Agency	13	78	8	93
Assist to Other Agency	17	127	20	128
Assist to Citizen	35	373	29	291
Breaking & Entering	1	3	1	13
Disorderly Conduct	4	29	7	41
Dog Complaints	1	15	4	29
Larceny	3	66	8	75
Malicious Destruction	0	12	2	19
Motorist Assist	3	67	4	81
Ordinance Violations	7	73	5	33
Accident Total	15	112	10	92
{Property Damage}	10	96	9	82
{Personal Injury}	5	16	1	10
Citations Issued	65	477	38	266
Traffic Stops: Warned	115	1249	94	788
# of Traffic Stops Made	169	1564	128	983
TOTAL COMPLAINTS	184	1701	195	1708



Lowell Area Fire and  
Emergency Services Authority  
Lowell Area Fire Department  
315 S. Hudson St. Lowell, MI 49331  
616-897-7354

Wednesday, October 02, 2019

Fire Authority Board:

We responded to 91 total incidents for the month of September.

We have sold the old UTV. Lt Soyka had the bid. \$1,289.00 it has been paid and picked up.

I am waiting on the paperwork for the new UTV.

The new mower has been purchased and picked up.

Fallasburg fall festival was a big success. We sold out early both days.

Window materials are being ordered now. The lead time is 2-3 weeks. The bid for the replacement went to Corporate Construction Services out of Clarksville.

We are continuing to work on the punch list provided by the former DPW director regarding our station needs. Ceiling tiles are gradually being replaced. LED lighting in the bays will be next.

Shannon, Corey and I are reviewing all reports.

Please feel free to contact me at (616) 648-1478 with any questions or concerns.

Respectfully, Ron van Overbeek

Fire Chief, Lowell Area Fire Dept.



# Lowell Area Fire Dept.

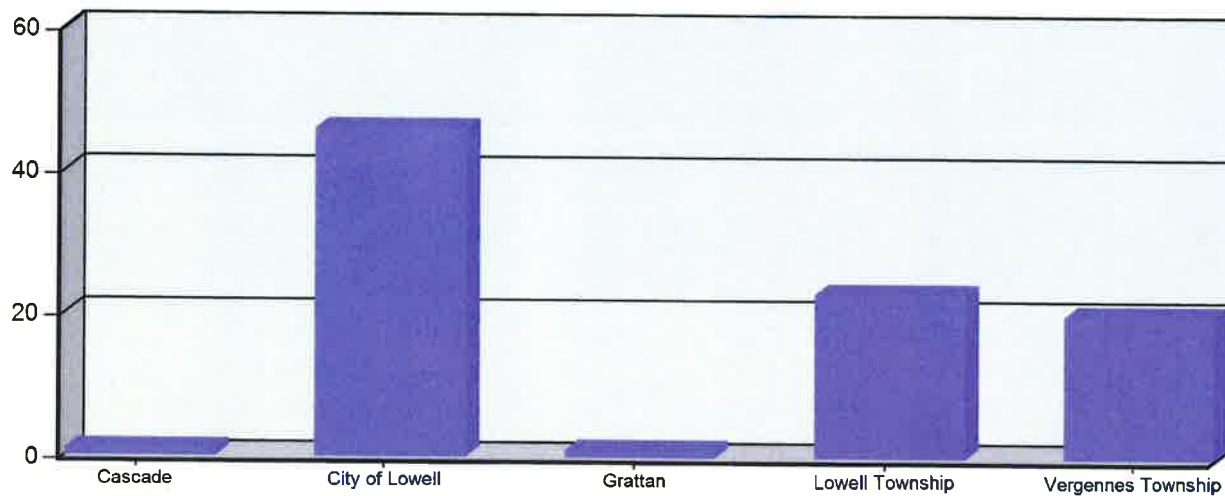
Lowell, MI

This report was generated on 10/2/2019 10:16:30 AM



## Incident Count per Zone for Date Range

Start Date: 09/01/2019 | End Date: 09/30/2019



ZONE	# INCIDENTS
Cascade - Cascade TOWNSHIP	1
City of Lowell - City	46
Grattan - Grattan Township	1
Lowell Township - Lowell Township	23
Vergennes Township - Vergennes Township	20
TOTAL:	91

Zone information is defined on the Basic Info 3 screen of an incident. Only REVIEWED incidents included. Archived Zones cannot be unarchived.



# Lowell Area Fire Dept.

Lowell, MI

This report was generated on 10/2/2019 10:15:52 AM



## Incident Count per User-Defined Fields for Date Range

Start Date: 09/01/2019 | End Date: 09/30/2019

ANSWERS	# INCIDENTS
<b>USER-DEFINED FIELD: SCBA (Required)</b>	
0	89
2	1
4	1

<b>USER-DEFINED FIELD: Hose 1.5 inch Feet used (Required)</b>	
0	88
100	2
50	1

<b>USER-DEFINED FIELD: Hose 3 inch Feet used (Required)</b>	
0	91

<b>USER-DEFINED FIELD: Hose 5 inch feet used (Required)</b>	
0	91

<b>USER-DEFINED FIELD: Hand Tools Used (Required)</b>	
0	78
2 - four gas monitors	1
4 gas meters	1
4 gas monitor	1
Chainsaw, cones	1
Haligan	1
Haligan, Bolt Cutter and Thermal Imaging camera	1
TIC	2
TIC, 2 - Flashlights	1
TIC, 4 gas monitor	1
TIC, Flashlights, Socket set	1
Two shovels, Two Brooms, Three Flashlights	1
v watch	1

<b>USER-DEFINED FIELD: Rescue Tools Used (Required)</b>	
0	90
TIC	1

<b>USER-DEFINED FIELD: Water used (gal) (Required)</b>	
0	88
25	1

Only User-Defined values selected in the CUSTOM field of an incident Included. Only REVIEWED incidents included in count.



ANSWERS	# INCIDENTS
250	1
400	1

USER-DEFINED FIELD: LUCAS (Required)	
NO	89
Yes	2

Only User-Defined values selected in the CUSTOM field of an incident Included. Only REVIEWED incidents included in count.



# Lowell Area Fire Dept.

Lowell, MI

This report was generated on 10/2/2019 10:15:07 AM



## Basic Incident Info with Number of Responding Apparatus and Personnel for Date Range

Start Date: 09/01/2019 | End Date: 09/30/2019

DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT	ZONE	# APP.	# PERS.
09/01/2019	2019-666	200 NMONROE ST SE	730 - System malfunction, other		City of Lowell - City	1	4
09/01/2019	2019-667	11395 LALLY ST NE	311 - Medical assist, assist EMS crew		Vergennes Township - Vergennes Township	2	8
09/03/2019	2019-668	11314 SHIELA ST SE	321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	1	5
09/03/2019	2019-669	12900 CHRISTOPHER DR SE	321 - EMS call, excluding vehicle accident with injury		Vergennes Township - Vergennes Township	1	5
09/04/2019	2019-670	1725 VERONICA ST SE	321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	2	6
09/05/2019	2019-671	11387 DOROTHY ST SE	321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	1	5
09/05/2019	2019-672	1820 SIBLEY ST SE	321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	2	4
09/06/2019	2019-673	3085 ALDEN NASH AVE SE	321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	1	5
09/06/2019	2019-674	11209 BARNSELY RD SE	321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	2	7
09/06/2019	2019-675	14 PEARSON CT SE	321 - EMS call, excluding vehicle accident with injury		Vergennes Township - Vergennes Township	2	7
09/07/2019	2019-676	210 SHUDSON ST SE	412 - Gas leak (natural gas or LPG)		City of Lowell - City	2	8
09/07/2019	2019-677	769 HUNT ST SE	321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	2	6
09/07/2019	2019-678	249 JANE ELLEN DR SE	321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	1	8
09/08/2019	2019-679	413 EMAIN ST SE	321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	1	5

Only REVIEWED incidents included.



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Doc Id: 948  
Page # 1

DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT	ZONE	# APP.	# PERS.
09/08/2019	2019-680	159 SWEST AVE SE	321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	2	6
09/08/2019	2019-681	FALLASBURG PARK DR DR NE	322 - Motor vehicle accident with injuries		Vergennes Township - Vergennes Township	3	6
09/10/2019	2019-682	10874 SCONCEWOOD DR SE	321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	2	3
09/10/2019	2019-683	13096 4 MILE RD NE	151 - Outside rubbish, trash or waste fire		Vergennes Township - Vergennes Township	1	2
09/10/2019	2019-684	1401 WMAIN ST SE	321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	2	8
09/10/2019	2019-685	350 NCENTER ST SE	321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	3	9
09/10/2019	2019-686	11635 EFULTON ST	443 - Breakdown of light ballast		Lowell Township - Lowell Township	3	12
09/11/2019	2019-687	W MAIN ST SE / AMITY ST SE	611 - Dispatched & cancelled en route		City of Lowell - City	1	2
09/11/2019	2019-688	11335 EFULTON ST	323 - Motor vehicle/pedestrian accident (MV Ped)		Lowell Township - Lowell Township	2	16
09/11/2019	2019-689	1217 SIBLEY ST SE	444 - Power line down		City of Lowell - City	1	16
09/11/2019	2019-690	356 VALLEY VISTA DR SE	444 - Power line down		City of Lowell - City	1	16
09/11/2019	2019-691	E FULTON ST / SETTLEWOOD DR SE	444 - Power line down		Lowell Township - Lowell Township	3	16
09/11/2019	2019-692	2460 LOWELL VIEW AVE SE	444 - Power line down		Lowell Township - Lowell Township	1	16
09/11/2019	2019-693	2309 GEE DR SE	444 - Power line down		City of Lowell - City	1	16
09/11/2019	2019-694	VERGENNES ST	444 - Power line down		Vergennes Township - Vergennes Township	1	16
09/11/2019	2019-695	217 ROBERTA JAYNE DR SE	444 - Power line down		City of Lowell - City	2	16
09/11/2019	2019-696	140 NPLEASANT AVE SE	444 - Power line down		City of Lowell - City	1	16
09/11/2019	2019-697	164 SPLEASANT AVE SE	444 - Power line down		City of Lowell - City	1	16
09/11/2019	2019-698	1300 JANE ELLEN DR SE	444 - Power line down		City of Lowell - City	1	16
09/11/2019	2019-699	1375 SIBLEY ST SE	444 - Power line down		City of Lowell - City	2	16

Only REVIEWED incidents included.





DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT	ZONE	# APP.	# PERS.
09/11/2019	2019-700	1720 FAITH DR SE	444 - Power line down		City of Lowell - City	1	16
09/11/2019	2019-701	1822 HUNTWOOD DR SE	412 - Gas leak (natural gas or LPG)		Lowell Township - Lowell Township	1	16
09/12/2019	2019-702	1226 CUMBERLAND AVE SE	444 - Power line down		Lowell Township - Lowell Township	1	6
09/12/2019	2019-703	12675 FOREMAN ST SE	444 - Power line down		City of Lowell - City	2	7
09/12/2019	2019-704	680 BOWES ST SE	444 - Power line down		City of Lowell - City	1	3
09/12/2019	2019-705	1720 SIBLEY ST SE	444 - Power line down		City of Lowell - City	1	2
09/12/2019	2019-706	1790 IKE LN NE	444 - Power line down		Vergennes Township - Vergennes Township	2	2
09/12/2019	2019-707	2550 WMAIN ST SE	551 - Assist police or other governmental agency		City of Lowell - City	2	4
09/12/2019	2019-708	3650 FOXTAIL RIDGE DR SE	444 - Power line down		Lowell Township - Lowell Township	1	2
09/12/2019	2019-709	234 MAPLE ST SE	321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	2	7
09/12/2019	2019-710	617 HOWARD ST SE	321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	2	7
09/12/2019	2019-711	10880 BENNETT ST SE	444 - Power line down		Vergennes Township - Vergennes Township	1	3
09/13/2019	2019-712	13362 VERGENNES ST SE	321 - EMS call, excluding vehicle accident with injury		Vergennes Township - Vergennes Township	1	2
09/13/2019	2019-713	PARNELL AVE SE / VERGENNES ST	611 - Dispatched & cancelled en route		Vergennes Township - Vergennes Township	1	1
09/14/2019	2019-714	404 N DIVISION ST SE	444 - Power line down		City of Lowell - City	1	4
09/14/2019	2019-715	745 FLAT RIVER DR SE	321 - EMS call, excluding vehicle accident with injury		Vergennes Township - Vergennes Township	1	4
09/14/2019	2019-716	119 WATER ST SE	321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	2	7
09/15/2019	2019-718	12082 GEE DR SE	321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	1	5
09/16/2019	2019-719	1763 FAY ST SE	611 - Dispatched & cancelled en route		Lowell Township - Lowell Township	1	4

Only REVIEWED incidents included.



DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT	ZONE	# APP.	# PERS.
09/17/2019	2019-720	3175 SEGWUN AVE SE	321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	2	4
09/17/2019	2019-721	341 VALLEY VISTA DR SE	321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	3	6
09/17/2019	2019-722	11292 DOROTHY ST SE	321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	3	8
09/18/2019	2019-723	1000 FOREMAN ST SE	715 - Local alarm system, malicious false alarm		City of Lowell - City	2	3
09/18/2019	2019-724	13400 BECKWITH DR NE	321 - EMS call, excluding vehicle accident with injury		Vergennes Township - Vergennes Township	4	5
09/18/2019	2019-725	1000 FOREMAN ST SE	735 - Alarm system sounded due to malfunction		City of Lowell - City	2	5
09/18/2019	2019-726	2775 ALDEN NASH AVE SE	322 - Motor vehicle accident with injuries		Lowell Township - Lowell Township	5	11
09/18/2019	2019-727	1000 FOREMAN ST SE	730 - System malfunction, other		City of Lowell - City	1	14
09/19/2019	2019-728	1000 FOREMAN ST SE	735 - Alarm system sounded due to malfunction		City of Lowell - City	2	4
09/19/2019	2019-729	2177 GEE DR SE	321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	2	3
09/19/2019	2019-731	1000 FOREMAN ST SE	611 - Dispatched & cancelled en route		City of Lowell - City	1	3
09/20/2019	2019-732	11700 VERGENNES ST SE	531 - Smoke or odor removal		Vergennes Township - Vergennes Township	1	1
09/20/2019	2019-733	10932 WOODBUSHE DR SE	321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	2	4
09/21/2019	2019-734	294 ALDEN NASH AVE SE	600 - Good intent call, other		City of Lowell - City	2	6
09/21/2019	2019-735	13400 BECKWITH DR NE	611 - Dispatched & cancelled en route		Vergennes Township - Vergennes Township	1	6
09/21/2019	2019-736	2625 GULLIFORD DR SE	733 - Smoke detector activation due to malfunction		Lowell Township - Lowell Township	1	6
09/21/2019	2019-737	761 HUNT ST SE	321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	2	4
09/21/2019	2019-738	218 EMAIN ST SE	321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	2	4

Only REVIEWED incidents included.



DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT	ZONE	# APP.	# PERS.
09/21/2019	2019-739	745 FLAT RIVER DR SE	321 - EMS call, excluding vehicle accident with injury		Vergennes Township - Vergennes Township	2	6
09/21/2019	2019-740	1000 FOREMAN ST SE	730 - System malfunction, other		City of Lowell - City	1	5
09/22/2019	2019-741	11700 VERGENNES ST SE	743 - Smoke detector activation, no fire - unintentional		Vergennes Township - Vergennes Township	3	12
09/22/2019	2019-742	1812 ELEANOR ST SE	321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	3	6
09/23/2019	2019-743	200 NMONROE ST SE	730 - System malfunction, other		City of Lowell - City	2	4
09/23/2019	2019-744	913 CLARK ST SE	321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	2	3
09/23/2019	2019-745	10081 EFULTON ST	321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	2	5
09/23/2019	2019-746	FLAT RIVER DR SE / VERGENNES S	600 - Good intent call, other		Vergennes Township - Vergennes Township	1	7
09/23/2019	2019-747	691 LINCOLN LAKE AVE SE	321 - EMS call, excluding vehicle accident with injury		Vergennes Township - Vergennes Township	2	9
09/23/2019	2019-749	350 NCENTER ST SE	321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	3	6
09/24/2019	2019-750	120 NBROADWAY ST SE	321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	2	3
09/24/2019	2019-751	12583 MCPHERSON ST NE	321 - EMS call, excluding vehicle accident with injury		Vergennes Township - Vergennes Township	3	6
09/25/2019	2019-752	2550 WMAIN ST SE	321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	2	4
09/27/2019	2019-753	1748 RHODA ST SE	652 - Steam, vapor, fog or dust thought to be smoke		Lowell Township - Lowell Township	3	8
09/27/2019	2019-754	7840 KENROB DR SE	111 - Building fire		Cascade - Cascade TOWNSHIP	1	14
09/28/2019	2019-755	860 PARNELL AVE NE	444 - Power line down		Vergennes Township - Vergennes Township	1	11
09/28/2019	2019-756	1800 WMAIN ST SE 65	321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	1	11
09/29/2019	2019-757	3046 BEWELL AVE SE	444 - Power line down		Grattan - Grattan Township	1	7

Only REVIEWED incidents included.





DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT	ZONE	# APP.	# PERS.
09/30/2019	2019-758	1607 CUMBERLAND AVE SE	131 - Passenger vehicle fire		Lowell Township - Lowell Township	3	8
09/30/2019	2019-759	608 WMAIN ST SE	131 - Passenger vehicle fire		City of Lowell - City	2	6

**TOTAL # INCIDENTS: 91**

Only REVIEWED incidents included.



# Lowell Area Fire Dept.

Lowell, MI

This report was generated on 10/2/2019 10:15:07 AM



## Basic Incident Info with Number of Responding Apparatus and Personnel for Date Range

Start Date: 09/01/2019 | End Date: 09/30/2019

DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT	ZONE	# APP.	# PERS.
09/01/2019	2019-666		730 - System malfunction, other		City of Lowell - City	1	4
09/01/2019	2019-667		311 - Medical assist, assist EMS crew		Vergennes Township - Vergennes Township	2	8
09/03/2019	2019-668		321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	1	5
09/03/2019	2019-669		321 - EMS call, excluding vehicle accident with injury		Vergennes Township - Vergennes Township	1	5
09/04/2019	2019-670		321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	2	6
09/05/2019	2019-671		321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	1	5
09/05/2019	2019-672		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	2	4
09/06/2019	2019-673		321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	1	5
09/06/2019	2019-674		321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	2	7
09/06/2019	2019-675		321 - EMS call, excluding vehicle accident with injury		Vergennes Township - Vergennes Township	2	7
09/07/2019	2019-676		412 - Gas leak (natural gas or LPG)		City of Lowell - City	2	8
09/07/2019	2019-677		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	2	6
09/07/2019	2019-678		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	1	8
09/08/2019	2019-679		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	1	5

Only REVIEWED incidents included.



DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT	ZONE	# APP.	# PERS.
09/08/2019	2019-680		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	2	6
09/08/2019	2019-681		322 - Motor vehicle accident with injuries		Vergennes Township - Vergennes Township	3	6
09/10/2019	2019-682		321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	2	3
09/10/2019	2019-683		151 - Outside rubbish, trash or waste fire		Vergennes Township - Vergennes Township	1	2
09/10/2019	2019-684		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	2	8
09/10/2019	2019-685		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	3	9
09/10/2019	2019-686		443 - Breakdown of light ballast		Lowell Township - Lowell Township	3	12
09/11/2019	2019-687		611 - Dispatched & cancelled en route		City of Lowell - City	1	2
09/11/2019	2019-688		323 - Motor vehicle/pedestrian accident (MV Ped)		Lowell Township - Lowell Township	2	16
09/11/2019	2019-689		444 - Power line down		City of Lowell - City	1	16
09/11/2019	2019-690		444 - Power line down		City of Lowell - City	1	16
09/11/2019	2019-691		444 - Power line down		Lowell Township - Lowell Township	3	16
09/11/2019	2019-692		444 - Power line down		Lowell Township - Lowell Township	1	16
09/11/2019	2019-693		444 - Power line down		City of Lowell - City	1	16
09/11/2019	2019-694		444 - Power line down		Vergennes Township - Vergennes Township	1	16
09/11/2019	2019-695		444 - Power line down		City of Lowell - City	2	16
09/11/2019	2019-696		444 - Power line down		City of Lowell - City	1	16
09/11/2019	2019-697		444 - Power line down		City of Lowell - City	1	16
09/11/2019	2019-698		444 - Power line down		City of Lowell - City	1	16
09/11/2019	2019-699		444 - Power line down		City of Lowell - City	2	16

Only REVIEWED incidents included.



DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT	ZONE	# APP.	# PERS.
09/11/2019	2019-700		444 - Power line down		City of Lowell - City	1	16
09/11/2019	2019-701		412 - Gas leak (natural gas or LPG)		Lowell Township - Lowell Township	1	16
09/12/2019	2019-702		444 - Power line down		Lowell Township - Lowell Township	1	6
09/12/2019	2019-703		444 - Power line down		City of Lowell - City	2	7
09/12/2019	2019-704		444 - Power line down		City of Lowell - City	1	3
09/12/2019	2019-705		444 - Power line down		City of Lowell - City	1	2
09/12/2019	2019-706		444 - Power line down		Vergennes Township - Vergennes Township	2	2
09/12/2019	2019-707		551 - Assist police or other governmental agency		City of Lowell - City	2	4
09/12/2019	2019-708		444 - Power line down		Lowell Township - Lowell Township	1	2
09/12/2019	2019-709		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	2	7
09/12/2019	2019-710		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	2	7
09/12/2019	2019-711		444 - Power line down		Vergennes Township - Vergennes Township	1	3
09/13/2019	2019-712		321 - EMS call, excluding vehicle accident with injury		Vergennes Township - Vergennes Township	1	2
09/13/2019	2019-713		611 - Dispatched & cancelled en route		Vergennes Township - Vergennes Township	1	1
09/14/2019	2019-714		444 - Power line down		City of Lowell - City	1	4
09/14/2019	2019-715		321 - EMS call, excluding vehicle accident with injury		Vergennes Township - Vergennes Township	1	4
09/14/2019	2019-716		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	2	7
09/15/2019	2019-718		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	1	5
09/16/2019	2019-719		611 - Dispatched & cancelled en route		Lowell Township - Lowell Township	1	4

Only REVIEWED incidents included.





DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT	ZONE	# APP.	# PERS.
09/17/2019	2019-720		321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	2	4
09/17/2019	2019-721		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	3	6
09/17/2019	2019-722		321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	3	8
09/18/2019	2019-723		715 - Local alarm system, malicious false alarm		City of Lowell - City	2	3
09/18/2019	2019-724		321 - EMS call, excluding vehicle accident with injury		Vergennes Township - Vergennes Township	4	5
09/18/2019	2019-725		735 - Alarm system sounded due to malfunction		City of Lowell - City	2	5
09/18/2019	2019-726		322 - Motor vehicle accident with injuries		Lowell Township - Lowell Township	5	11
09/18/2019	2019-727		730 - System malfunction, other		City of Lowell - City	1	14
09/19/2019	2019-728		735 - Alarm system sounded due to malfunction		City of Lowell - City	2	4
09/19/2019	2019-729		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	2	3
09/19/2019	2019-731		611 - Dispatched & cancelled en route		City of Lowell - City	1	3
09/20/2019	2019-732		531 - Smoke or odor removal		Vergennes Township - Vergennes Township	1	1
09/20/2019	2019-733		321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	2	4
09/21/2019	2019-734		600 - Good intent call, other		City of Lowell - City	2	6
09/21/2019	2019-735		611 - Dispatched & cancelled en route		Vergennes Township - Vergennes Township	1	6
09/21/2019	2019-736		733 - Smoke detector activation due to malfunction		Lowell Township - Lowell Township	1	6
09/21/2019	2019-737		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	2	4
09/21/2019	2019-738		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	2	4

Only REVIEWED incidents included.



DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT	ZONE	# APP.	# PERS.
09/21/2019	2019-739		321 - EMS call, excluding vehicle accident with injury		Vergennes Township - Vergennes Township	2	6
09/21/2019	2019-740		730 - System malfunction, other		City of Lowell - City	1	5
09/22/2019	2019-741		743 - Smoke detector activation, no fire - unintentional		Vergennes Township - Vergennes Township	3	12
09/22/2019	2019-742		321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	3	6
09/23/2019	2019-743		730 - System malfunction, other		City of Lowell - City	2	4
09/23/2019	2019-744		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	2	3
09/23/2019	2019-745		321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	2	5
09/23/2019	2019-746		600 - Good intent call, other		Vergennes Township - Vergennes Township	1	7
09/23/2019	2019-747		321 - EMS call, excluding vehicle accident with injury		Vergennes Township - Vergennes Township	2	9
09/23/2019	2019-749		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	3	6
09/24/2019	2019-750		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	2	3
09/24/2019	2019-751		321 - EMS call, excluding vehicle accident with injury		Vergennes Township - Vergennes Township	3	6
09/25/2019	2019-752		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	2	4
09/27/2019	2019-753		652 - Steam, vapor, fog or dust thought to be smoke		Lowell Township - Lowell Township	3	8
09/27/2019	2019-754		111 - Building fire		Cascade - Cascade TOWNSHIP	1	14
09/28/2019	2019-755		444 - Power line down		Vergennes Township - Vergennes Township	1	11
09/28/2019	2019-756		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	1	11
09/29/2019	2019-757		444 - Power line down		Grattan - Grattan Township	1	7

Only REVIEWED incidents included.



DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT	ZONE	# APP.	# PERS.
09/30/2019	2019-758		131 - Passenger vehicle fire		Lowell Township - Lowell Township	3	8
09/30/2019	2019-759		131 - Passenger vehicle fire		City of Lowell - City	2	6

**TOTAL # INCIDENTS: 91**

Only REVIEWED incidents included.



REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 09/30/2019

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 09/30/2019	ACTIVITY FOR MONTH 09/30/2019	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
TAXES	TAXES	2,082,750.79	1,640,098.09	1,162,124.25	442,652.70	78.75
STATE	STATE GRANTS	415,009.00	1.26	0.00	415,007.74	0.00
LICPER	LICENSES AND PERMITS	42,300.00	11,255.63	225.00	31,044.37	26.61
CHARGES	CHARGES FOR SERVICES	360,733.00	13,048.34	3,486.86	347,684.66	3.62
INT	INTEREST AND RENTS	8,100.00	0.00	0.00	8,100.00	0.00
OTHER	OTHER REVENUE	13,150.00	3,911.99	2,101.25	9,238.01	29.75
TRANSIN	TRANSFERS IN	303,382.00	0.00	0.00	303,382.00	0.00
FINES	FINES AND FORFEITURES	9,500.00	1,394.75	100.00	8,105.25	14.68
LOCAL	LOCAL CONTRIBUTIONS	11,108.00	2,902.88	0.00	8,205.12	26.13
TOTAL REVENUES		3,246,032.79	1,672,612.94	1,168,037.36	1,573,419.85	51.53
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
101	COUNCIL	21,675.00	1,127.18	804.71	20,547.82	5.20
172	MANAGER	135,807.79	42,132.81	11,402.98	93,674.98	31.02
191	ELECTIONS	15,525.00	26.90	26.90	15,498.10	0.17
209	ASSESSOR	60,600.00	11,350.97	3,805.12	49,249.03	18.73
210	ATTORNEY	60,000.00	15,319.00	7,015.80	44,681.00	25.53
215	CLERK	130,930.47	30,153.82	11,108.08	100,776.65	23.03
253	TREASURER	225,789.26	40,960.77	14,800.85	184,828.49	18.14
265	CITY HALL	148,663.83	20,842.02	10,110.55	127,821.81	14.02
276	CEMETERY	128,196.54	41,796.04	14,190.19	86,400.50	32.60
294	UNALLOCATED MISCELLANEOUS	5,000.00	113,752.00	0.00	(108,752.00)	2,275.04
301	POLICE DEPARTMENT	744,687.81	168,024.02	64,139.30	576,663.79	22.56
305	CODE ENFORCEMENT	113,016.55	21,081.18	6,806.81	91,935.37	18.65
336	FIRE	118,155.00	29,636.40	46.12	88,518.60	25.08
371	BUILDING INSPECTION DEPARTMENT	0.00	0.00	0.00	0.00	0.00
400	PLANNING & ZONING	54,986.35	12,219.80	5,969.85	42,766.55	22.22
426	EMERGENCY MANAGEMENT	0.00	0.00	0.00	0.00	0.00
441	DEPARTMENT OF PUBLIC WORKS	341,640.96	40,908.08	16,746.31	300,732.88	11.97
442	SIDEWALK	3,788.58	279.18	194.05	3,509.40	7.37
443	ARBOR BOARD	0.00	0.00	0.00	0.00	0.00
523	TRASH	0.00	0.00	0.00	0.00	0.00
651	AMBULANCE	0.00	0.00	0.00	0.00	0.00
672	SENIOR CITIZEN CONTRIBUTION	0.00	0.00	0.00	0.00	0.00
728	ECONOMIC DEVELOPMENT	1,100.00	0.00	0.00	1,100.00	0.00
747	CHAMBER/RIVERWALK	4,000.00	547.36	236.36	3,452.64	13.68
751	PARKS	157,832.42	46,627.81	9,033.04	111,204.61	29.54
757	SHOWBOAT	0.00	108.26	50.74	(108.26)	100.00
758	DOG PARK	0.00	0.00	0.00	0.00	0.00
774	RECREATION CONTRIBUTIONS	5,000.00	5,000.00	5,000.00	0.00	100.00
790	LIBRARY	78,874.24	18,670.16	5,110.81	60,204.08	23.67
803	HISTORICAL DISTRICT COMMISSION	0.00	30.00	30.00	(30.00)	100.00
804	MUSEUM	49,166.45	28,839.91	17,248.85	20,326.54	58.66
906	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	538,382.00	0.00	0.00	538,382.00	0.00
TOTAL EXPENDITURES		3,142,818.25	689,433.67	203,877.42	2,453,384.58	21.94
TOTAL REVENUES		3,246,032.79	1,672,612.94	1,168,037.36	1,573,419.85	51.53
TOTAL EXPENDITURES		3,142,818.25	689,433.67	203,877.42	2,453,384.58	21.94
NET OF REVENUES & EXPENDITURES		103,214.54	983,179.27	964,159.94	(879,964.73)	952.56



REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 09/30/2019

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 09/30/2019	ACTIVITY FOR MONTH 09/30/2019	AVAILABLE BALANCE	% BDGT USED
Fund 202 - MAJOR STREET FUND						
Revenues						
STATE	STATE GRANTS	0.00	0.00	0.00	0.00	0.00
INT	INTEREST AND RENTS	1,500.00	0.00	0.00	1,500.00	0.00
OTHER	OTHER REVENUE	345,284.00	55,429.72	55,429.72	289,854.28	16.05
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
FED	FEDERAL GRANTS	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		346,784.00	55,429.72	55,429.72	291,354.28	15.98
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
450	CAPITAL OUTLAY	7,500.00	0.00	0.00	7,500.00	0.00
463	MAINTENANCE	55,811.76	4,611.95	2,597.64	51,199.81	8.26
474	TRAFFIC	9,459.29	2,983.44	1,097.27	6,475.85	31.54
478	WINTER MAINTENANCE	59,941.61	1,708.80	792.61	58,232.81	2.85
483	ADMINISTRATION	16,944.00	0.00	0.00	16,944.00	0.00
906	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		149,656.66	9,304.19	4,487.52	140,352.47	6.22
TOTAL REVENUES		346,784.00	55,429.72	55,429.72	291,354.28	15.98
TOTAL EXPENDITURES		149,656.66	9,304.19	4,487.52	140,352.47	6.22
NET OF REVENUES & EXPENDITURES		197,127.34	46,125.53	50,942.20	151,001.81	23.40

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 09/30/2019

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 09/30/2019	ACTIVITY FOR MONTH 09/30/2019	AVAILABLE BALANCE	% BDGT USED
Fund 203 - LOCAL STREET FUND						
Revenues						
STATE	STATE GRANTS	0.00	0.00	0.00	0.00	0.00
CHARGES	CHARGES FOR SERVICES	0.00	0.00	0.00	0.00	0.00
INT	INTEREST AND RENTS	700.00	0.00	0.00	700.00	0.00
OTHER	OTHER REVENUE	148,602.00	21,135.89	21,135.89	127,466.11	14.22
TRANSIN	TRANSFERS IN	175,000.00	0.00	0.00	175,000.00	0.00
LOCAL	LOCAL CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		324,302.00	21,135.89	21,135.89	303,166.11	6.52
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
450	CAPITAL OUTLAY	125,500.00	0.00	0.00	125,500.00	0.00
463	MAINTENANCE	84,685.22	24,608.16	14,134.46	60,077.06	29.06
474	TRAFFIC	11,090.31	5,312.58	1,718.40	5,777.73	47.90
478	WINTER MAINTENANCE	80,830.73	5,265.22	1,586.21	75,565.51	6.51
483	ADMINISTRATION	20,662.00	0.00	0.00	20,662.00	0.00
906	DEBT SERVICE	25,531.00	25,531.25	0.00	(0.25)	100.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		348,299.26	60,717.21	17,439.07	287,582.05	17.43
TOTAL REVENUES		324,302.00	21,135.89	21,135.89	303,166.11	6.52
TOTAL EXPENDITURES		348,299.26	60,717.21	17,439.07	287,582.05	17.43
NET OF REVENUES & EXPENDITURES		(23,997.26)	(39,581.32)	3,696.82	15,584.06	164.94

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 09/30/2019

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 09/30/2019	ACTIVITY FOR MONTH 09/30/2019	AVAILABLE BALANCE	% BDGT USED
Fund 238 - HISTORICAL DISTRICT FUND						
Revenues						
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
OTHER	OTHER REVENUE	50,000.00	0.00	0.00	50,000.00	0.00
TOTAL REVENUES		50,000.00	0.00	0.00	50,000.00	0.00
Expenditures						
000		50,000.00	720.00	0.00	49,280.00	1.44
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		50,000.00	720.00	0.00	49,280.00	1.44
TOTAL REVENUES		50,000.00	0.00	0.00	50,000.00	0.00
TOTAL EXPENDITURES		50,000.00	720.00	0.00	49,280.00	1.44
NET OF REVENUES & EXPENDITURES		0.00	(720.00)	0.00	720.00	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 09/30/2019

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 09/30/2019	ACTIVITY FOR MONTH 09/30/2019	AVAILABLE BALANCE	% BDGT USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
TAXES	TAXES	545,794.00	434,544.65	288,544.65	111,249.35	79.62
STATE	STATE GRANTS	0.00	0.00	0.00	0.00	0.00
INT	INTEREST AND RENTS	2,700.00	0.00	0.00	2,700.00	0.00
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		548,494.00	434,544.65	288,544.65	113,949.35	79.23
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
450	CAPITAL OUTLAY	210,000.00	1,241.56	0.00	208,758.44	0.59
463	MAINTENANCE	112,304.09	17,933.11	4,531.90	94,370.98	15.97
483	ADMINISTRATION	61,761.10	12,281.62	3,570.18	49,479.48	19.89
740	COMMUNITY PROMOTIONS	85,000.00	524.51	524.51	84,475.49	0.62
906	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	320,722.00	0.00	0.00	320,722.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		789,787.19	31,980.80	8,626.59	757,806.39	4.05
TOTAL REVENUES		548,494.00	434,544.65	288,544.65	113,949.35	79.23
TOTAL EXPENDITURES		789,787.19	31,980.80	8,626.59	757,806.39	4.05
NET OF REVENUES & EXPENDITURES		(241,293.19)	402,563.85	279,918.06	(643,857.04)	166.84

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
PERIOD ENDING 09/30/2019

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 09/30/2019	ACTIVITY FOR MONTH 09/30/2019	AVAILABLE BALANCE	% BDGT USED
Fund 249 - BUILDING INSPECTION FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	90,000.00	7,573.00	1,558.00	82,427.00	8.41
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		90,000.00	7,573.00	1,558.00	82,427.00	8.41
Expenditures						
371	BUILDING INSPECTION DEPARTMENT	90,000.00	3,159.00	1,402.20	86,841.00	3.51
TOTAL EXPENDITURES		90,000.00	3,159.00	1,402.20	86,841.00	3.51
TOTAL REVENUES		90,000.00	7,573.00	1,558.00	82,427.00	8.41
TOTAL EXPENDITURES		90,000.00	3,159.00	1,402.20	86,841.00	3.51
NET OF REVENUES & EXPENDITURES		0.00	4,414.00	155.80	(4,414.00)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 09/30/2019

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 09/30/2019	ACTIVITY FOR MONTH 09/30/2019	AVAILABLE BALANCE	% BDGT USED
Fund 260 - DESIGNATED CONTRIBUTIONS						
Revenues						
STATE	STATE GRANTS	582,000.00	0.00	0.00	582,000.00	0.00
CHARGES	CHARGES FOR SERVICES	0.00	0.00	0.00	0.00	0.00
INT	INTEREST AND RENTS	1,500.00	0.00	0.00	1,500.00	0.00
OTHER	OTHER REVENUE	0.00	793.00	137.00	(793.00)	100.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
LOCAL	LOCAL CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		583,500.00	793.00	137.00	582,707.00	0.14
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
265	CITY HALL	0.00	0.00	0.00	0.00	0.00
276	CEMETERY	0.00	0.00	0.00	0.00	0.00
301	POLICE DEPARTMENT	0.00	0.00	0.00	0.00	0.00
442	SIDEWALK	0.00	0.00	0.00	0.00	0.00
443	ARBOR BOARD	0.00	0.00	0.00	0.00	0.00
474	TRAFFIC	0.00	0.00	0.00	0.00	0.00
751	PARKS	582,000.00	3,062.50	0.00	578,937.50	0.53
758	DOG PARK	1,500.00	67.09	24.25	1,432.91	4.47
759	COMMUNITY GARDEN	0.00	409.40	0.00	(409.40)	100.00
790	LIBRARY	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		583,500.00	3,538.99	24.25	579,961.01	0.61
TOTAL REVENUES		583,500.00	793.00	137.00	582,707.00	0.14
TOTAL EXPENDITURES		583,500.00	3,538.99	24.25	579,961.01	0.61
NET OF REVENUES & EXPENDITURES		0.00	(2,745.99)	112.75	2,745.99	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 09/30/2019

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 09/30/2019	ACTIVITY FOR MONTH 09/30/2019	AVAILABLE BALANCE	% BDGT USED
Fund 351 - GENERAL DEBT SERVICE ( NON-VOTED BONDS)						
Revenues						
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
906	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 09/30/2019

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 09/30/2019	ACTIVITY FOR MONTH 09/30/2019	AVAILABLE BALANCE	% BDGT USED
Fund 581 - AIRPORT FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	12,716.00	8,122.74	1,735.98	4,593.26	63.88
INT	INTEREST AND RENTS	55,200.00	7,260.00	2,420.00	47,940.00	13.15
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		67,916.00	15,382.74	4,155.98	52,533.26	22.65
Expenditures						
000		74,000.00	17,467.10	1,199.37	56,532.90	23.60
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		74,000.00	17,467.10	1,199.37	56,532.90	23.60
TOTAL REVENUES		67,916.00	15,382.74	4,155.98	52,533.26	22.65
TOTAL EXPENDITURES		74,000.00	17,467.10	1,199.37	56,532.90	23.60
NET OF REVENUES & EXPENDITURES		(6,084.00)	(2,084.36)	2,956.61	(3,999.64)	34.26



REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 09/30/2019

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 09/30/2019	ACTIVITY FOR MONTH 09/30/2019	AVAILABLE BALANCE	% BDGT USED
Fund 590 - WASTEWATER FUND						
Revenues						
STATE	STATE GRANTS	0.00	0.00	0.00	0.00	0.00
CHARGES	CHARGES FOR SERVICES	1,200,983.00	269,488.06	95,422.94	931,494.94	22.44
INT	INTEREST AND RENTS	7,000.00	0.00	0.00	7,000.00	0.00
OTHER	OTHER REVENUE	57,810.00	929.55	110.55	56,880.45	1.61
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
LOCAL	LOCAL CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
FED	FEDERAL GRANTS	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		1,265,793.00	270,417.61	95,533.49	995,375.39	21.36
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
550	TREATMENT	815,895.50	255,618.34	88,664.35	560,277.16	31.33
551	COLLECTION	248,549.76	27,488.58	4,870.38	221,061.18	11.06
552	CUSTOMER ACCOUNTS	82,700.25	13,968.84	4,716.36	68,731.41	16.89
553	ADMINISTRATION	392,291.50	351.50	351.50	391,940.00	0.09
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		1,539,437.01	297,427.26	98,602.59	1,242,009.75	19.32
TOTAL REVENUES		1,265,793.00	270,417.61	95,533.49	995,375.39	21.36
TOTAL EXPENDITURES		1,539,437.01	297,427.26	98,602.59	1,242,009.75	19.32
NET OF REVENUES & EXPENDITURES		(273,644.01)	(27,009.65)	(3,069.10)	(246,634.36)	9.87

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 09/30/2019

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 09/30/2019	ACTIVITY FOR MONTH 09/30/2019	AVAILABLE BALANCE	% BDGT USED
Fund 591 - WATER FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	1,202,583.00	266,996.24	109,516.07	935,586.76	22.20
INT	INTEREST AND RENTS	17,040.00	1,350.00	450.00	15,690.00	7.92
OTHER	OTHER REVENUE	10,000.00	1,403.96	135.34	8,596.04	14.04
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		1,229,623.00	269,750.20	110,101.41	959,872.80	21.94
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
552	CUSTOMER ACCOUNTS	0.00	0.00	0.00	0.00	0.00
570	TREATMENT	447,124.10	92,996.15	35,637.61	354,127.95	20.80
571	DISTRIBUTION	489,996.27	75,571.95	23,778.10	414,424.32	15.42
572	CUSTOMER ACCOUNTS	88,668.25	13,968.67	4,716.28	74,699.58	15.75
573	ADMINISTRATION	350,056.50	0.00	0.00	350,056.50	0.00
906	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		1,375,845.12	182,536.77	64,131.99	1,193,308.35	13.27
TOTAL REVENUES		1,229,623.00	269,750.20	110,101.41	959,872.80	21.94
TOTAL EXPENDITURES		1,375,845.12	182,536.77	64,131.99	1,193,308.35	13.27
NET OF REVENUES & EXPENDITURES		(146,222.12)	87,213.43	45,969.42	(233,435.55)	59.64

• PERIOD ENDING 09/30/2019

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 09/30/2019	ACTIVITY FOR MONTH 09/30/2019	AVAILABLE BALANCE	% BDGT USED
Fund 598 - CABLE TV FUND						
Revenues						
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
OTHER	OTHER REVENUE	110,000.00	0.00	0.00	110,000.00	0.00
TOTAL REVENUES		110,000.00	0.00	0.00	110,000.00	0.00
Expenditures						
000		110,000.00	0.00	0.00	110,000.00	0.00
906	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		110,000.00	0.00	0.00	110,000.00	0.00
TOTAL REVENUES		110,000.00	0.00	0.00	110,000.00	0.00
TOTAL EXPENDITURES		110,000.00	0.00	0.00	110,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 09/30/2019

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 09/30/2019	ACTIVITY FOR MONTH 09/30/2019	AVAILABLE BALANCE	% BDGT USED
Fund 636 - DATA PROCESSING FUND						
Revenues						
INT	INTEREST AND RENTS	80,274.00	0.00	0.00	80,274.00	0.00
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		80,274.00	0.00	0.00	80,274.00	0.00
Expenditures						
000		73,300.00	15,133.11	1,288.91	58,166.89	20.65
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		73,300.00	15,133.11	1,288.91	58,166.89	20.65
TOTAL REVENUES		80,274.00	0.00	0.00	80,274.00	0.00
TOTAL EXPENDITURES		73,300.00	15,133.11	1,288.91	58,166.89	20.65
NET OF REVENUES & EXPENDITURES		6,974.00	(15,133.11)	(1,288.91)	22,107.11	216.99

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 09/30/2019

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 09/30/2019	ACTIVITY FOR MONTH 09/30/2019	AVAILABLE BALANCE	% BDGT USED
Fund 661 - EQUIPMENT FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	208,625.00	48,456.22	12,679.42	160,168.78	23.23
INT	INTEREST AND RENTS	500.00	0.00	0.00	500.00	0.00
OTHER	OTHER REVENUE	0.00	584.95	584.95	(584.95)	100.00
TRANSIN	TRANSFERS IN	71,878.46	0.00	0.00	71,878.46	0.00
TOTAL REVENUES		281,003.46	49,041.17	13,264.37	231,962.29	17.45
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
895	FLEET MAINT. & REPLACEMENT	439,863.85	30,212.25	11,640.13	409,651.60	6.87
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		439,863.85	30,212.25	11,640.13	409,651.60	6.87
TOTAL REVENUES		281,003.46	49,041.17	13,264.37	231,962.29	17.45
TOTAL EXPENDITURES		439,863.85	30,212.25	11,640.13	409,651.60	6.87
NET OF REVENUES & EXPENDITURES		(158,860.39)	18,828.92	1,624.24	(177,689.31)	11.85

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 09/30/2019

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 09/30/2019	ACTIVITY FOR MONTH 09/30/2019	AVAILABLE BALANCE	% BDGT USED
Fund 711 - CEMETERY FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	0.00	3,750.00	0.00	(3,750.00)	100.00
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	3,750.00	0.00	(3,750.00)	100.00
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	3,750.00	0.00	(3,750.00)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	3,750.00	0.00	(3,750.00)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 09/30/2019

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 09/30/2019	ACTIVITY FOR MONTH 09/30/2019	AVAILABLE BALANCE	% BDGT USED
Fund 714 - LEE FUND						
Revenues						
INT	INTEREST AND RENTS	5,000.00	732.45	(6.57)	4,267.55	14.65
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		5,000.00	732.45	(6.57)	4,267.55	14.65
Expenditures						
000		5,000.00	0.00	0.00	5,000.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		5,000.00	0.00	0.00	5,000.00	0.00
TOTAL REVENUES		5,000.00	732.45	(6.57)	4,267.55	14.65
TOTAL EXPENDITURES		5,000.00	0.00	0.00	5,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	732.45	(6.57)	(732.45)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 09/30/2019

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 09/30/2019	ACTIVITY FOR MONTH 09/30/2019	AVAILABLE BALANCE	% BDGT USED
Fund 715 - LOOK FUND						
Revenues						
INT	INTEREST AND RENTS	0.00	2,747.85	72.38	(2,747.85)	100.00
OTHER	OTHER REVENUE	20,000.00	10,275.00	0.00	9,725.00	51.38
TOTAL REVENUES		20,000.00	13,022.85	72.38	6,977.15	65.11
Expenditures						
000		20,000.00	6,175.00	6,175.00	13,825.00	30.88
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		20,000.00	6,175.00	6,175.00	13,825.00	30.88
TOTAL REVENUES		20,000.00	13,022.85	72.38	6,977.15	65.11
TOTAL EXPENDITURES		20,000.00	6,175.00	6,175.00	13,825.00	30.88
NET OF REVENUES & EXPENDITURES		0.00	6,847.85	(6,102.62)	(6,847.85)	100.00



REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 09/30/2019

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 09/30/2019	ACTIVITY FOR MONTH 09/30/2019	AVAILABLE BALANCE	% BDGT USED
Fund 716 - CARR FUND						
Revenues						
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 09/30/2019

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 09/30/2019	ACTIVITY FOR MONTH 09/30/2019	AVAILABLE BALANCE	% BDGT USED
Fund 717 - PENSION TRUST FUND						
Revenues						
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 09/30/2019

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 09/30/2019	ACTIVITY FOR MONTH 09/30/2019	AVAILABLE BALANCE	% BDGT USED
Fund 718 - CARR FUND II						
Revenues						
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES - ALL FUNDS		8,248,722.25	2,814,186.22	1,757,963.68	5,434,536.03	34.12
TOTAL EXPENDITURES - ALL FUNDS		8,791,507.34	1,347,805.35	418,895.04	7,443,701.99	15.33
NET OF REVENUES & EXPENDITURES		(542,785.09)	1,466,380.87	1,339,068.64	(2,009,165.96)	270.16

CITY OF LOWELL  
REPORT FOR : September  
FOR: Michael Burns

DRINKING WATER TREATMENT AND FILTRATION PLANT

A TOTAL OF: 20.12212 MILLION GALLONS OF RAW WATER WAS TREATED FOR THE  
MONTH OF: September TOTAL PUMPING TIME, TREATMENT AND THE DISTRIBUTION  
OF THE FINISHED WATER TO THE SYSTEM REQUIRED 312.75 HOURS, WHICH RESULTED IN  
405.5 MAN HOURS FOR THE OPERATION.

CHEMICAL COST PER MILLION GALLONS: \$ 202.01

ELECTRICAL COST PER MILLION GALLONS: \$ 201.33

TOTAL COST PER MILLION GALLONS: \$ 403.34

---

WATER PRODUCTION

DAILY AVERAGE: 0.671 MILLION GALLONS

DAILY MAXIMUM: 0.870 MILLION GALLONS

DAILY MINIMUM: 0.477 MILLION GALLONS

THE AVERAGE PLANT OPERATION TIME WAS 10.089 HOURS PER DAY.

# Monthly Operating Report

for the . . .

Contract Operation

of the . . .



Wastewater Treatment Plant

September 2019





October 17, 2019

Mr. Mike Burns  
City Manager  
City of Lowell  
301 East Main Street  
Lowell, MI 49331

Dear Mr. Burns:

On behalf of Suez I am pleased to submit the September Monthly Operating Report for the Lowell Wastewater Treatment Plant. During the month 34.67 million gallons of wastewater were treated, up from 31.23 million gallons the month before.

All NPDES Permit requirements were satisfied. Copies of the Monthly Operating Reports for September can be seen in Appendix A. Appendix B contains graphs representing how the actual lab results compared to the limits in the NPDES Permit and how the actual plant flows compared to the design flow.

#### INDUSTRIAL PRETREATMENT PROGRAM

The Fullers Septic September surcharges were \$64.51. No operational problems were experienced at the plant from this discharge.

The Litchouse September surcharges were \$1,102.88 for the month. No operational problems were experienced at the plant from their discharge.

#### MAINTENANCE COST REPORT

Date	Vendor	Cost
9/1	Ace hardware (1)	\$ 90.99
9/5	Parkson Corp. (2)	130.38
9/9	JO Gallup (3)	529.22
9/17	Amazon (4)	529.68
Beginning Balance of the Annual Maintenance Allowance (Including carryover \$\$ from FY 18-19)*		\$ 12,089.01*
Maintenance Allowance Spent YTD		\$ 2,556.12
Balance of Maintenance Allowance		\$ 9,532.89

\*The maintenance spending for FY 18-19 was under the annual allotment by \$89.01. That amount will be added to the beginning balance on July 1<sup>st</sup>. That makes the beginning balance \$12,089.01 (\$12,000+\$89.01).

In addition to the preventive maintenance the following corrective maintenance activities occurred:

- Replaced furnace filters (1)
- Replaced chain on rotating drum thickener (2)
- Conducted annual flow meter calibrations (3)
- Replaced LED light fixtures in chemical room (4)

#### PROJECTS FOR THE FUTURE

- Continue miscellaneous painting projects
- Annual lawn mower maintenance

If you have any questions or would like additional information, please feel free to call me at your convenience.

Respectfully submitted,

SUEZ

A handwritten signature in blue ink, appearing to read "B- Vander Meulen".

Brian Vander Meulen  
Plant Manager

### SEPTEMBER EFFLUENT ANALYSIS OVERVIEW

The daily average for CBOD was 3 mg/l, 88% under the NPDES limit of 25 mg/l. The worst 7-day average was 4 mg/l, 90% under the NPDES limit of 40 mg/l.

The daily average for Suspended Solids was 3.2 mg/l, 89% under the NPDES limit of 30 mg/l. The worst 7-day average was 5.6 mg/l, 88% under the NPDES limit of 45 mg/l.

The monthly average for Phosphorus was 0.70 mg/l, the limit is 1.0 mg/l.

The average removal rate for BOD was 98%; a minimum of 85% is required. The average removal rate for Suspended Solids was 98%; a minimum of 85% is required.

The geometric average for fecal coliform bacteria was 92 colonies/100 mls, the limit is 200 colonies/100 mls. The worst 7-day average was 248 colonies/100 mls, the limit is 400 colonies/100 mls.

The highest chlorine residual was 0.036 mg/l; the limit is 0.038 mg/l. The monthly average was 0.026 mg/l.



## Appendix A



State of Michigan  
Department of Environmental Quality

# Plant Influent Sheet

Lowell, Michigan

R4607 4/74  
4833-6040

Weather Code	
1. Clear	6. Warm
2. Partly Cloudy	7. Cold
3. Cloudy	8. Windy
4. Rain	9. Melting Snow
5. Snow	

Plant No. 410049 Month September Year 2019

Superintendent's Signature Brian Vander Meulen, Supt.

	WEATHER		FLOW		RAW SEWAGE QUALITY											
D A Y P N S	Type Code	Precip Inches	Total MGD	Peak MGD	Temp F	pH SU	BOD		SS		Total-P		VSS mg/l	NH3-N mg/l	Mercury ng/l	D A Y P N S
SF	0033	0045	50050	50051	00011	00400	mg/l	LBS	mg/l	LBS	mg/l	LBS	00535	00610	71900	SF
1	246	0.02	0.92	1.20											*G	1
2	268	0.00	1.03	1.20												2
3	268	0.00	1.02	1.30	64	7.4	139	1182	142	1208			124			3
4	26	0.00	1.01	1.30	64	7.4	171	1440	108	910	2.5	21.1	102	12.2		4
5	246	0.07	0.97	1.20												5
6	26	0.00	0.91	1.40	64	7.0	154	1169	142	1078			138			6
7	26	0.00	0.91	1.30												7
8	246	0.03	1.02	1.30												8
9	26	0.00	0.98	1.40	64	7.5	120	981	74	605			70			9
10	246	0.17	0.99	1.40												10
11	2468	1.38	1.11	2.80	63	7.4	262	2425	132	1222	2.8	25.9	120	12.6		11
12	246	0.09	1.08	1.30												12
13	2468	0.55	1.10	2.40	64	7.3	199	1826	96	881			90			13
14	246	0.03	1.10	1.40												14
15	26	0.00	1.12	1.40												15
16	26	0.00	1.12	1.40	64	7.2	147	1373	90	841			84			16
17	26	0.00	1.12	1.40												17
18	26	0.00	1.09	1.50	64	7.3	188	1709	90	818	1.8	16.4	88	11.2		18
19	26	0.00	1.09	1.30												19
20	26	0.00	0.97	1.30	63	7.3	148	1197	88	712			86			20
21	246	0.65	1.04	1.60												21
22	346	1.89	1.32	2.60												22
23	26	0.00	1.41	2.20	64	7.1	164	1929	166	1952			126			23
24	26	0.00	1.39	1.50												24
25	346	0.02	1.34	1.50												25
26	26	0.00	1.32	1.50	64	7.3	187	2059	128	1409	2.2	24.2	124	8.5		26
27	2468	1.42	1.32	2.20	64	7.3	247	2719	224	2466			210			27
28	246	0.04	1.44	1.60												28
29	346	1.09	1.70	2.10												29
30	26	0.00	1.73	2.10	64	7.0	262	3780	252	3636			246			30
31																31
TL	XXXX	7.45	34.67	XXXX	XXXX	XXXX	XXXX	54899	XXXX	40931	XXXX	657	XXXX	XXXX	XXXX	TL
ME	XXXX	XXXX	1.16	XXXX	64	7.3	184	1830	133	1364	2.3	21.9	124	11.1	XXXX	ME
MAX	XXXX	1.89	1.73	2.80	64	7.5	262	3780	252	3636	2.8	25.9	246	12.6	XXXX	MAX
MIN	XXXX	XXXX	0.91	1.20	63	7.0	120	981	74	605	1.8	16.4	70	8.5	XXXX	MIN

# Activated Sludge Sheet

State of Michigan  
Department of Environmental Quality

Lowell, Michigan

- PM Code  
1. Coventional  
2. Step Feed  
3. Complete Mix  
4. Extended Aeration  
5. Contact Stabilization  
6. Other

Plant No. Month Year  
410049 September 2019

Superintendent's Signature  
Brian Vander Meulen, Supt.

AERATION SYSTEM					MIXED LIQUOR						SECONDARY SLUDGE			Process Modifi- cation see code		REMARKS
D A Y P N S F	Aeration Volume KCF 80993	Detention Time Hours 81001	Sludge Age Days 80990	Organic Loading F/M 80992	MLSS mg/l 70323	MLVSS mg/l 70324	Settle % 81004	SDI % 81007	DO mg/l 00300	SVI % 8100	SS % 81006	VSS % 70325	Waste Kgal 80991	80889	D A Y P N S F	
1	192	18.7											0.0	4	1	
2		16.7											0.0		2	
3		16.9	6.2	0.21	1259	929	11	1.14	6.6	87	0.20	0.15	0.0		3	
4		17.1	10.4	0.21	1582	1150	14	1.13	6.9	88	0.25	0.18	0.0		4	
5		17.8											77.6		5	
6		18.9	7.5	0.19	1351	1016	11	1.23	6.3	81	0.23	0.17	21.6		6	
7		18.9											0.0		7	
8		16.9											0.0		8	
9		17.6	14.0	0.15	1417	1076	10	1.42	6.7	71	0.19	0.14	0.0		9	
10		17.4											12.7		10	
11		15.5	7.2	0.36	1469	1110	12	1.22	6.6	82	0.26	0.19	0.0		11	
12		16.0											24.7		12	
13		15.7	12.5	0.22	1838	1391	19	0.97	5.3	103	0.32	0.24	20.2		13	
14		15.7											0.0		14	
15		15.4											0.0		15	
16		15.4	11.2	0.19	1569	1223	14	1.12	5.2	89	0.27	0.21	83.8		16	
17		15.4											23.5		17	
18		15.8	9.8	0.28	1340	1006	13	1.03	4.2	97	0.25	0.19	0.0		18	
19		15.8											0.0		19	
20		17.8	12.9	0.17	1528	1162	15	1.02	5.2	98	0.26	0.20	0.0		20	
21		16.6											0.0		21	
22		13.1											0.0		22	
23		12.2	5.3	0.25	1712	1295	15	1.14	5.1	88	0.32	0.24	24.4		23	
24		12.4											21.3		24	
25		12.9											80.0		25	
26		13.1	6.4	0.30	1508	1157	15	1.01	5.5	99	0.24	0.18	23.9		26	
27		13.1	3.6	0.41	1464	1106	18	0.81	6.1	123	0.28	0.21	0.0		27	
28		12.0											0.0		28	
29		10.1											0.0		29	
30		10.0	3.0	0.44	1845	1423	15	1.23	5.6	81	0.33	0.25	0.0		30	
31															31	
TL	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	413.7	XXXX	TL	
ME	192	15.4	8.5	0.26	1529	1157	14	1.11	5.8	91	0.26	0.20	13.8	XXXX	ME	
MAX	XXXX	18.9	14.0	0.44	1845	1423	19	1.42	6.9	123	0.33	0.25	83.8	XXXX	MAX	
MIN	XXXX	10.0	3.0	0.15	1259	929	10	0.81	4.2	71	0.19	0.14	XXXX	XXXX	MIN	

Remarks:

4833-5034  
R4609 4/74

# Final Effluent Sheet

State of Michigan  
Department of Environmental Quality

Lowell, Michigan

	Fecal	Total
MF	31616	31504
MPW	31615	31505

Plant No. 410049  
Month September  
Year 2019  
Sampling Point Code 001

Superintendent's Signature  
Brian Vander Meulen, Supt.

R 4610 4/74  
4833-5468

DAY PN SF	CBOD			SS			Total - P			VSS	pH	DO	F.Coli	NH3	Cl2	Mercury	DAY PN SF
	mg/l	LBS.	% Rem	mg/l	LBS.	% Rem	mg/l	LBS.	% Rem	mg/l	SU	mg/l	#/100ml	mg/l	mg/l	ng/l	
	80082	85001	80091	00530	85002	81011	00665	85004	81012	00535	00400	00300	31616	00610	50060	71900	
1																*G	1
2																	2
3	4	34	97	4.4	37	97				2.8	7.3	9.0	24		0.032		3
4	3	25	98	0.8	7	99	0.83	6.99	67	0.4	7.4	9.0	153	0.05	0.018		4
5																	5
6	4	30	97	2.6	20	98				2.0	7.3	8.9	251		0.013		6
7																	7
8																	8
9	3	25	98	1.8	15	98				1.6	7.4	9.3	32		0.036		9
10																	10
11	3	28	99	2.6	24	98	0.79	7.31	72	1.2	7.3	9.0	50	0.09	<0.001		11
12																	12
13	2	18	99	2.0	18	98				1.4	7.2	8.7	58		0.019		13
14																	14
15																	15
16	3	26	98	2.8	26	97				2.6	7.3	9.1	42		0.034		16
17																	17
18	4	36	98	2.8	25	97	0.66	6.00	63	2.4	7.3	9.3	60	0.05	0.034		18
19																	19
20	4	32	97	2.2	18	98				2.0	7.4	9.3	44		0.035		20
21																	21
22																	22
23	4	47	98	3.2	38	98				3.0	7.2	9.0	230		0.005		23
24																	24
25																	25
26	3	33	98	4.0	44	97	0.53	5.83	76	3.6	7.3	9.5	188	0.05	<0.001		26
27	4	44	98	4.8	53	98				2.8	7.3	9.5	270		0.021		27
28																	28
29																	29
30	3	43	99	8.0	115	97				6.0	7.5	9.4	300		0.036		30
31																	31
TL	XXXX	975	XXXX	XXXX	1016	XXXX	XXXX	196.0	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	TL
ME	3	33	98	3.2	34	98	0.70	6.53	69	2.4	7.3	9.2	92	0.06	0.026	XXXX	ME
WA	4	41	97	5.6	71	97	XXXX	XXXX	XXXX	4.1	7.4	8.9	248	0.09	0.034	XXXX	WA
MAX	4	47	99	8.0	115	99	0.83	7.31	76	6.0	7.5	9.5	300	0.09	0.036	XXXX	MAX
MIN	2	18	97	0.8	7	97	0.53	5.83	63	0.4	7.2	8.7	24	0.05	0.005	XXXX	MIN

Remarks: Fecal Coli for September are actually "Greater Than"  
Cl2 Residuals for September are actually "Less Than"

State of Michigan  
Department of Environmental Quality

# Miscellaneous Sheet

Lowell, Michigan

R 4607 4/74  
4833-6040

Plant No. 410049    Month September    Year 2019

Superintendent's Signature Brian Vander Meulen, Supt.

D A Y P N S F	Grit	Aux Fuel	Power Consumption	Chemicals Applied		
		Nat. Gas		• CL2	FeCL2	
	CF	CF	KWH	LBS	GAL	
		2	3			
1	1	0	2.2	10	40	
2	1	0	2.4	8	35	
3	1	0	2.4	4	25	
4	1	1	2.2	6	35	
5	1	0	2.2	5	30	
6	1	0	1.8	7	30	
7	1	0	1.8	5	35	
8	1	0	2.0	5	30	
9	1	1	1.8	8	35	
10	1	0	1.8	7	30	
11	1	0	1.8	7	35	
12	1	0	2.0	8	30	
13	1	0	1.8	10	35	
14	1	1	1.6	4	35	
15	1	0	1.8	6	35	
16	1	0	2.0	8	30	
17	1	0	2.0	7	35	
18	1	0	1.8	7	35	
19	1	0	2.0	8	35	
20	1	1	1.6	10	30	
21	1	0	1.8	10	35	
22	1	0	2.0	10	30	
23	1	0	2.0	5	35	
24	1	0	1.8	8	45	
25	1	0	2.2	10	45	
26	1	1	2.0	5	40	
27	1	0	2.0	10	40	
28	1	0	1.8	10	45	
29	1	0	2.2	10	45	
30	1	0	2.0	10	40	
31						
TL	30	5	58.8	228	1060	0
ME	1	0	2.0	8	35	0
MAX	1	1	2.4	10	45	0
MIN	1	0	1.6	4	25	0

Manpower						
Position Title	Full Time	Part Time	Total Hours	No. of Vac.	No. of Separations	No. of New Hires
Superintendent	1	0	168	0	0	0
Shift Operator	1	1	188	0	0	0
Total	2	1	356	0	0	0
Weekday Hrs.	9					
Saturday Hrs.	4					
Sunday Hrs.	4					
Holiday Hrs.	4					

**PERMITTEE NAME/ADDRESS** (Include Facility Name/Location if Different)

**NAME:** LOWELL WWTP  
**ADDRESS:** 301 EAST MAIN STREET  
 LOWELL MI 49331

**NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)**
**DISCHARGE MONITORING REPORT (DMR)**

MI0020311	001 A
PERMIT NUMBER	DISCHARGE NUMBER

MINOR  
 (SUBR GG)  
 F-FINAL  
 001 MUN.WASTE#20--FLAT RIVER

**FACILITY:** LOWELL WWTP  
**LOCATION:** LOWELL MI 49331  
**ATTN:** BRIAN VANDER MEULEN

MONITORING PERIOD						
YEAR	MO	DAY	TO	YEAR	MO	DAY
2019	9	01		2019	9	30

\*\*\* NO DISCHARGE ☐ \*\*\*

NOTE: Read instructions before completing this form.

PARAMETER		QUANTITY OR LOADING			QUALITY OR CONCENTRATION				NO. EX	FREQUENCY OF ANALYSIS	SAMPLE TYPE
		AVERAGE	MAXIMUM	UNITS	MINIMUM	AVERAGE	MAXIMUM	UNITS			
FLOW, IN CONDUIT OR THRU TREATMENT PLANT 50050 1 0 0 EFFLUENT GROSS VALUE	SAMPLE MEASUREMENT	1.16	1.73	(03)	*****	*****	*****		-	7/7	RECORD FLOW
	PERMIT REQUIREMENT	REPORT MONTHLY AVG	REPORT DAILY MAX	MGD	*****	*****	*****	****		WEEKDAYS	RECORD FLOW
SOLIDS, TOTAL SUSPENDED 00530 B 0 0 PRIOR TO DISINFECT	SAMPLE MEASUREMENT	34	71	(26)	*****	3.2	5.6	(19)	0	3/7	24 HR COMP
	PERMIT REQUIREMENT	360 MONTHLY AVG	530 7 DAY AVG	lbs/day	*****	30 MONTHLY AVG	45 7 DAY AVG	mg/L		WEEKDAYS	24 HR COMP
BOD, CARBONACEOUS 05 DAY, 20C 80082 B 0 0 PRIOR TO DISINFECT	SAMPLE MEASUREMENT	33	41	(26)	*****	3	4	(19)	0	3/7	24 HR COMP
	PERMIT REQUIREMENT	300 MONTHLY AVG	470 7 DAY AVG	lbs/day	*****	25 MONTHLY AVG	40 7 DAY AVG	mg/L		WEEKDAYS	24 HR COMP
NITROGEN, AMMONIA TOTAL (AS N) 00610 B 1 0 PRIOR TO DISINFECT	SAMPLE MEASUREMENT	*****	*****	****	*****	*****	0.09	(19)	0	1/7	24 HR COMP
	PERMIT REQUIREMENT	*****	*****	****	*****	*****	REPORT DAILY MAX	mg/L		WEEKLY	24 HR COMP
PHOSPHORUS, TOTAL (AS P) 00665 B 0 0 PRIOR TO DISINFECT	SAMPLE MEASUREMENT	6.5	7.3	(26)	*****	0.70	0.83	(19)	0	1/7	24 HR COMP
	PERMIT REQUIREMENT	12 MONTHLY AVG	REPORT DAILY MAX	lbs/day	*****	1.0 MONTHLY AVG	REPORT DAILY MAX	mg/L		WEEKLY	24 HR COMP
CHLORINE, TOTAL RESIDUAL 50060 P 0 0 SEE COMMENTS BELOW	SAMPLE MEASUREMENT	*****	*****	****	*****	*****	0.036	(19)	0	3/7	GRAB
	PERMIT REQUIREMENT	*****	*****	****	*****	*****	0.038 DAILY MAX	mg/L		WEEKDAYS	GRAB
MERCURY, TOTAL 71900 B 0 0 PRIOR TO DISINFECT	SAMPLE MEASUREMENT	*****	*G		*****	*****	*G		0	1/90	GRAB
	PERMIT REQUIREMENT	*****	Report Max Monthly Avg	lbs/day	*****	*****	Report Max Monthly Avg	ng/L		QUARTERLY	GRAB
NAME/TITLE PRINCIPAL EXECUTIVE OFFICER		I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.				PHONE NUMBER		DATE			
						(616) 897-8135	2019	10	10		
TYPED OR PRINTED		SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT				AREA CODE	NUMBER	YEAR	MO	DAY	

COMMENTS AND EXPLANATION OF ANY VIOLATIONS (Reference all attachments here)

P=AFTER DISINFECTION

**PERMITTEE NAME/ADDRESS** (Include Facility Name/Location if Different)

**NAME:** LOWELL WWTP  
**ADDRESS:** 301 EAST MAIN STREET  
 LOWELL MI 49331

**NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)**
**DISCHARGE MONITORING REPORT (DMR)**

MI0020311	001 A
PERMIT NUMBER	DISCHARGE NUMBER

MINOR  
 (SUBR GG)  
 F-FINAL  
 001 MUN. WASTE H2O--FLAT RIVER

**FACILITY:** LOWELL WWTP  
**LOCATION:** LOWELL MI 49331  
**ATTN:** BRIAN VANDER MEULEN

MONITORING PERIOD						
YEAR	MO	DAY		YEAR	MO	DAY
FROM 2019	9	01		TO 2019	9	30

\*\*\* NO DISCHARGE ☐ \*\*\*

NOTE: Read instructions before completing this form.

PARAMETER		QUANTITY OR LOADING			QUALITY OR CONCENTRATION				NO. EX	FREQUENCY OF ANALYSIS	SAMPLE TYPE
		AVERAGE	MAXIMUM	UNITS	MINIMUM	AVERAGE	MAXIMUM	UNITS			
MERCURY, TOTAL	SAMPLE MEASUREMENT	*****	0.000007		*****	*****	0.61		0	1/90	CALCTD
71900 X 0 0 PRIOR TO DISINFECT	PERMIT REQUIREMENT	*****	0.000036 12-Mo Rolling Avg	lbs/day	*****	*****	3.0 12-Mo Rolling Avg	ng/L		QUARTERLY	CALCTD
COLIFORM, FECAL GENERAL	SAMPLE MEASUREMENT	*****	*****		*****	92	248	(19)	0	3/7	GRAB
74055 P 0 0 SEE COMMENTS BELOW	PERMIT REQUIREMENT	*****	*****	*****	*****	200 MONTHLY AVG	400 7 DAY AVG	mg/L		DAILY	GRAB
BOD, 5-DAY PERCENT REMOVAL	SAMPLE MEASUREMENT	*****	*****		98	*****	97	(23)	0	1/30	CALCTD
81010 K 0 0 PERCENT REMOVAL	PERMIT REQUIREMENT	*****	*****	*****	85 MIN % REMOVAL	*****	Minimum Daily % Removal	PER- CENT		ONCE/MON	CALCTD
SOLIDS, SUSPENDED PERCENT REMOVAL	SAMPLE MEASUREMENT	*****	*****		98	*****	97	(23)	0	1/30	CALCTD
81011 K 0 0 PERCENT REMOVAL	PERMIT REQUIREMENT	*****	*****	*****	85 MIN % REMOVAL	*****	Minimum Daily % Removal	PER- CENT		ONCE/MON	CALCTD
pH	SAMPLE MEASUREMENT	*****	*****		7.2	*****	7.5	(12)	0	3/7	GRAB
00400 P 0 0 SEE COMMENTS BELOW	PERMIT REQUIREMENT	*****	*****	*****	8.5 DAILY MINIMUM	*****	9.0 DAILY MAX	S.U.		WEEKDAYS	GRAB
OXYGEN, DISSOLVED (DO)	SAMPLE MEASUREMENT	*****	*****		8.7	*****	*****	(19)	0	3/7	GRAB
00300 P 0 0 SEE COMMENTS BELOW	PERMIT REQUIREMENT	*****	*****	*****	3.0 DAILY MINIMUM	*****	*****	mg/L		WEEKDAYS	GRAB
	SAMPLE MEASUREMENT										
	PERMIT REQUIREMENT										
NAME/TITLE PRINCIPAL EXECUTIVE OFFICER		I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.					PHONE NUMBER		DATE		
							(616)	897-8135	2019	10	10
TYPED OR PRINTED		SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT					AREA CODE	NUMBER	YEAR	MO	DAY

COMMENTS AND EXPLANATION OF ANY VIOLATIONS (Reference all attachments here)

P=AFTER DISINFECTION

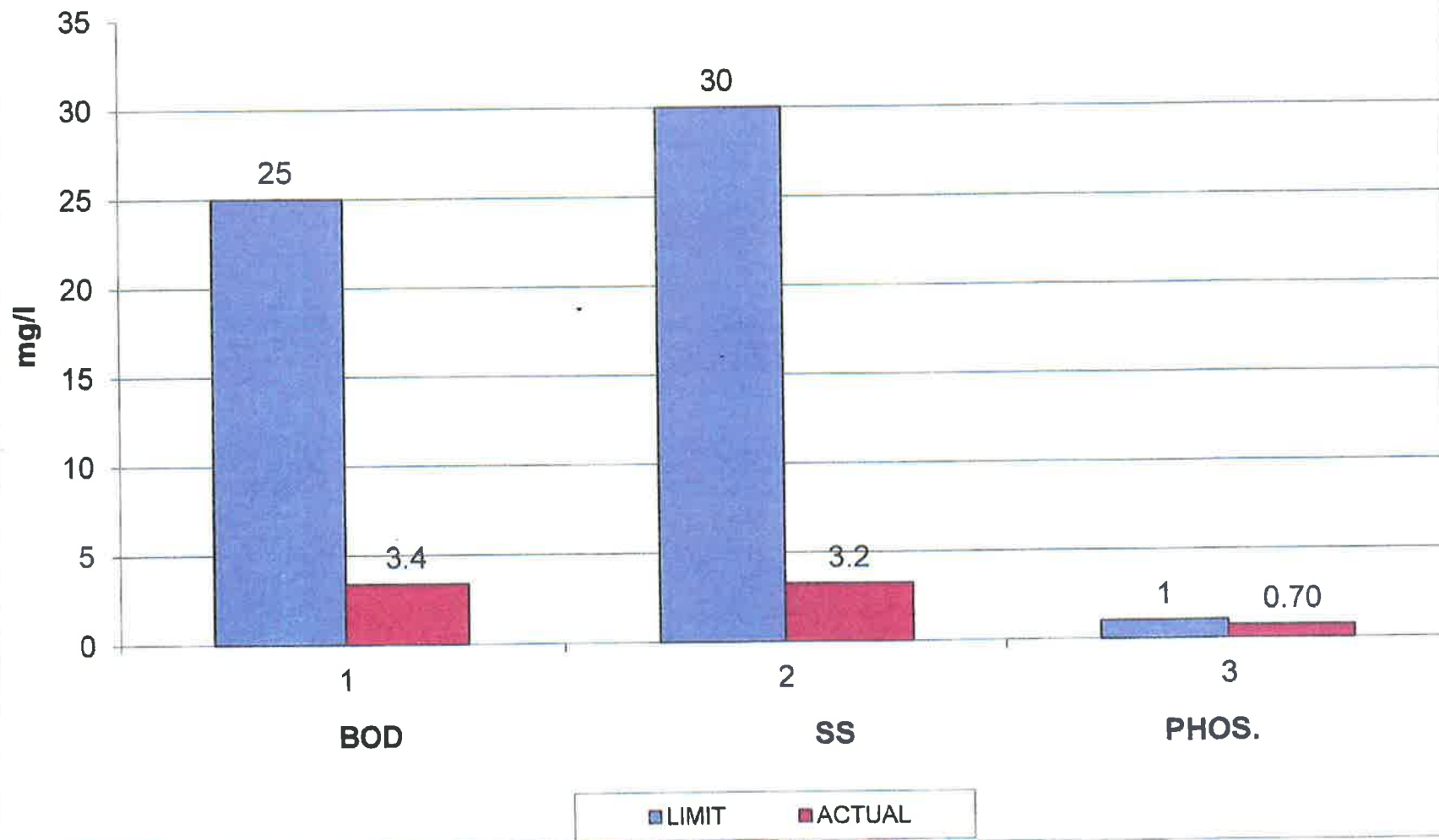


## Appendix B





## EFFLUENT LIMIT vs ACTUAL



DESIGN FLOW vs ACTUAL FLOW

