

**PROCEEDINGS
OF
CITY COUNCIL
OF THE
CITY OF LOWELL
MONDAY, NOVEMBER 18, 2019, 7:00 P.M.**

1. **CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL.**

The Meeting was called to order at 7:00 p.m. by Mayor DeVore and City Clerk Susan Ullery called roll.

Present: Councilmembers Greg Canfield, Marty Chambers, Cliff Yankovich, Councilmember Salzwedel and Mayor DeVore.

Absent: None.

Also Present: City Manager Michael Burns, Chief of Police Steve Bukala, Lowell Light & Power General Manager Steve Donkersloot, and DPW Director Dan Czarnecki.

2. **APPROVAL OF THE CONSENT AGENDA.**

- Approval of the Agenda.
- Approve and place on file the Committee of the Whole, Regular and Closed session minutes of the November 04, 2019 City Council meeting.
- Authorize payment of invoices in the amount of \$149,070.35.

IT WAS MOVED BY CHAMBERS and seconded by SALZWEDEL to approve the consent agenda as written.

YES: Councilmember Canfield, Mayor DeVore, Councilmember Salzwedel, Councilmember Yankovich and Councilmember Chambers.

NO: None.

ABSENT: None.

MOTION CARRIED.

3. **CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA.**

Perry Beachum, 924 Riverside Drive wanted to give a shout out to the Chamber, Lowell Police Department. Christmas through Lowell was a great event and really nice to see all the people in town.

4. **OLD BUSINESS**

a. City Income Tax

City Manager Michael Burns stated the proposal for City income tax on the ballot for the November 5th election did not pass. This requires us to go back to the drawing board and figure out other options to consider. Burns went through several options to consider and explained the pros and cons of each one and stated no decision needed to be made tonight, he just wants them all to be laid out for you to consider.

5. **NEW BUSINESS**

a. KDL Annual Report.

Sandy Gramm, Englehart Branch Manager, Katie Oliver, the Local KDL Board Representative and Lance Warner, the KDL Executive Director spoke regarding the City of Lowell branch services, the impact on the community and gave their 2019 Annual Report.

b. C-1 Neighborhood Business District Rezoning – Ordinance 19-08.

City Clerk, Sue Ullery stated at the November 11, 2019 Planning Commission meeting, they reviewed a request to rezone six non-conforming single-family residential properties located on Main Street between Smith and Amity from C-3 General Business to C-1 Neighborhood Business District.

IT WAS MOVED BY CANFIELD and seconded by SALZWEDEL to approve Ordinance 19-08 as written.

YES: Mayor Devore, Councilmember Salzwedel, Councilmember Yankovich, Councilmember Chambers, and Councilmember Canfield.

NO: None.

ABSENT: None.

MOTION CARRIED.

c. IT & Cyber Security Update.

General Manager of Lowell Light & Power Steve Donkersloot explained earlier this year, the LL&P Board added a number of initiatives to our strategic plan of action items list and one of the major things that was added involves the development of a business continuity disaster response plan. Ultimately, this plan will incorporate many things. After reviewing the risk of the organization, thinking about business continuity disaster response plan, staff determined that our information technology (IT platforms) really is probably the most critical to get right. They are going to be at the central part of any plan that we ultimately go forward with. Cyber security is a huge threat in today's age, especially in the electric industry. The Department of Defense, the Department of Homeland Security, the American Public Power Association and many others are really preaching to us electric utilities, we are all interconnected in one giant web and we have to do what we can to make sure that our IT platforms are cyber secure. We have SCADA systems at LL&P that at the push of a button entire circuits could be turned off, we have generating infrastructure that is connected to the grid. We interconnect with ITC, so from LL&P's perspective, we decided at our October meeting to move forward with an IT plan.

The reasons for that besides the cybersecurity threat though, our IT systems directly control our cash flow. So it was staff's recommendation to the board, that if we are going to do a plan and do it right, we need that IT piece to be as bulletproof as we can get it. So we tasked Kore Hi-Com and Addorio Technologies to develop a plan/roadmap, tailored specifically for us (to meet our size and budget), to upgrade our IT/Cyber Security Infrastructure. It was critical when Kore Hi-Com presented to the board, that they designed their platform and solution in such a way that the City (the Police Department, the DWP, Water Department, Fire Department, City Hall Staff) can participate in that platform. Highlight of the project, he gave a cost estimate breakdown with the contingency of \$15,000. We estimate the project will be \$195,000.

The System is designed to be redundant on multiple levels. First, we would like to eliminate single points of failure. Also want to incorporate physical security as well as cyber security concerns. This system is designed in such a way that backups will take place by a separate server other than the host three servers and will be run by an operating system called Linux which isn't near as popular. Cybersecurity attacks for the most part are not designed to attack Linux type systems and we will have one point of connection

between this backup Linux system and the other three servers. The cost for the City to join is approximately \$65,000.

IT WAS MOVED BY CANFIELD and seconded by CHAMBERS to participate with Lowell Light & Power in the IT & Cyber Security Upgrade Project with the option to pay our cost in increments to LL&P over a three-year period.

YES: Councilmember Salzwedel, Councilmember Yankovich, Councilmember Chambers, Councilmember Canfield, and Mayor DeVore.

NO: None.

ABSENT: None.

MOTION CARRIED.

6. **BOARD/COMMISSION REPORTS.**

Councilmember Yankovich stated the LOOK Fund emptied its checkbook and will not be meeting again until next fall. Signs were bought for Flat River Outreach Ministries (entire amount). We gave partial grants to Lowell Arts for second story flooring and to the City of Lowell for expenses at the Ware Road Dump Landfill.

Councilmember Salzwedel stated December 5th is approaching fast for our first LCTV meeting.

Councilmember Canfield stated the Lowell Area Recreation Authority met on Wednesday, they had some disappointing news for us. The Railroad did not approve our crossing. Dave Austin then got up and explained the current plan was once we get to the fairgrounds to have a bridge over the Flat River and go across the what we call the Moose project property and go under the railroad trestle. After a lengthy and costly review from the railroad, they indicated they didn't feel that it was safe for a lot of reasons. In particular, they believe they may need to replace that trestle at some point and they are concerned about people getting off the trail and accessing the tracks etcetera, so we are working with the board and looking at other options of going over the tracks. We are not giving up yet. And we are meeting with King Milling next week to see if we can get their support before we pitch the railroad on the new options.

Councilmember Chambers stated Planning Commission recommended rezoning properties located on Main Street between Smith and Amity from C3 General Business to a C1 Neighborhood Business District. At Lowell Light & Power they voted to go tobacco free. No tobacco anywhere on any job site and that will take effect January 1, 2020.

Mayor DeVore stated Fire Authority is cancelled for this month and Vision is tomorrow.

7. **MANAGER'S REPORT.**

City Manager Michael Burns reported on the following:

- Congratulations to the three council members that were recently elected. Looking forward to continuing to work with each of you.
- Christmas Through Lowell was very successful.
- Want to thank the LOOK Committee who provided the City \$18,635 for assisting us with the Ware Rd Landfill which I believe we were close to about \$77,000 in committed expenditures at this point so

their help is much appreciated.

8. **APPOINTMENTS.**

It was a general consensus from the City Councilmembers that Perry Beachum continue to serve on the LARA Board.

The Construction Board of Appeals still has an appointment opening.

9. **COUNCIL COMMENTS.**

Councilmember Canfield stated it was real interesting and exciting to hear from the library and all the cutting edge advances that they're making in pilot projects that come here. Also, Christmas through Lowell is really done well by the Chamber and the merchants, a great thing for Lowell!

Councilmember Chambers thanked everyone for voting him back him. He started something here two and a half years ago and he wants to see it through, so thank you for that. There's a couple people he'd like to thank for helping out at his store, the Mayor was gracious enough to greet people at the front door and hand out candy canes and sign the little flyers that everybody goes around with. Also, the police chief was gracious enough to run the cash register. It was great.

Councilmember Salzwedel agreed with Christmas through Lowell being a great success, traffic was congested, and glad there were no injuries with pedestrians and traffic. Congratulations to Cliff Yankovich, Marty Chambers and Mayor DeVore on their elections.

Mayor DeVore thanked everyone for voting for the Councilmembers as well. Thinks this is a really good Council right now. Had a blast at Christmas through Lowell, had no idea the number of people that were going to come out but thought it was great!

10. **MOTION TO GO INTO CLOSED SESSION.**

IT WAS MOVED BY YANKOVICH and seconded by CHAMBERS to go into closed session to discuss this year's upcoming labor negotiations at 8:19 p.m.

YES: Councilmember Yankovich, Councilmember Chambers, Councilmember Canfield, Mayor Devore, Councilmember Salzwedel.

NO: None.

ABSENT: None.

MOTION CARRIED.

11. **MOTION TO GO BACK INTO OPEN SESSION.**

IT WAS MOVED BY SALZWEDEL and seconded by CANFIELD to go back into open session at 9:25 p.m.

YES: 5.

NO: 0.

ABSENT:0.

MOTION CARRIED.

12. **ADJOURNMENT.**

IT WAS MOVED SALZWEDEL and seconded by YANKOVICH to adjourn at 9:26 p.m.

DATE:

APPROVED:

Mike DeVore, Mayor

Sue Ullery, Lowell City Clerk