



301 East Main Street
Lowell, Michigan 49331
Phone (616) 897-8457
Fax (616) 897-4085

CITY OF LOWELL
CITY COUNCIL AGENDA
MONDAY, JULY 1, 2019, 7:00 P.M.

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL

2. CONSENT AGENDA

- Approval of the Agenda.
- Approve and place on file the minutes of the Committee of the Whole and Regular June 17, 2019 City Council meetings.
- Authorize payment of invoices in the amount of \$152,208.97.

3. CITIZEN DISCUSSION FOR ITEMS NOT ON THE AGENDA

IF YOU WISH TO ADDRESS AN AGENDA ITEM, PUBLIC COMMENT FOR EACH ITEM WILL OCCUR AFTER THE INITIAL INFORMATION IS SHARED ON THE MATTER AND INITIAL DELIBERATIONS BY THE PUBLIC BODY. PUBLIC COMMENT WILL OCCUR BEFORE A VOTE ON THE AGENDA ITEM OCCURS.

4. OLD BUSINESS.

- a. Fireworks Ordinance 19-03 Revision
- b. City Income Tax
- c. South Broadway
- d. Resolution 22-19 – Fairground Lease Agreement with Kent County Youth Fair

5. NEW BUSINESS

- a. Riverwalk Street Closures
- b. Fox Easement Acceptance Agreement and Resolution 25-19
- c. TDC, Inc. – (Dependable LP Gas Co.) Easement Acceptance Agreement and Resolution 26-19

6. BOARD/COMMISSION REPORTS

7. MANAGER'S REPORT

8. APPOINTMENTS

9. COUNCIL COMMENTS

10. CLOSED SESSION – To Discuss Pending Litigation

11. ADJOURNMENT

NOTE: Any person who wishes to speak on an item included on the printed meeting agenda may do so. Speakers will be recognized by the Chair; at which time they will be allowed five (5) minutes maximum to address the Council. A speaker representing a subdivision association or group will be allowed ten (10) minutes to address the Council.



301 East Main Street
Lowell, Michigan 49331
Phone (616) 897-8457
Fax (616) 897-4085
www.ci.lowell.mi.us

MEMORANDUM

TO: Lowell City Council

FROM: Michael Burns, City Manager

RE: Council Agenda for Monday, July 1, 2019

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL
2. CONSENT AGENDA

- Approval of the Agenda.
- Approve and place on file the minutes of the Committee of the Whole and Regular minutes of the June 17, 2019 City Council meetings.
- Authorize payment of invoices in the amount of \$152,208.97.

3. CITIZEN DISCUSSION FOR ITEMS NOT ON THE AGENDA

IF YOU WISH TO ADDRESS AN AGENDA ITEM, PUBLIC COMMENT FOR EACH ITEM WILL OCCUR AFTER THE INITIAL INFORMATION IS SHARED ON THE MATTER AND INITIAL DELIBERATIONS BY THE PUBLIC BODY. PUBLIC COMMENT WILL OCCUR BEFORE A VOTE ON THE AGENDA ITEM OCCURS.

4. OLD BUSINESS

- a. Fireworks Ordinance – 19-03 Revision. Memo is provided by City Manager Michael Burns.

Recommended Motion: That Ordinance 19-03 be approved as presented.

- b. City Income Tax. City Manager Michael Burns will provide an update.

- c. South Broadway. City Manager Michael Burns will provide an update.

- d. Resolution 22-19 – Fairground Lease Agreement with Kent County Youth Fair. Memo is provided by City Manager Michael Burns.

Recommended Motion: That the Lowell City Council accept the recommendation of the Parks and Recreation Commission meeting and approve Resolution 22-19 to formalize a rental agreement with the Kent County Youth Fair Association for use of Recreation Park.

5. NEW BUSINESS

- a. Riverwalk Street Closures. Memo is provided by City Manager Michael Burns.

Recommended Motion: I recommend the requested closures for the Lowell Riverwalk Festival.

- b. Fox Easement Acceptance Agreement and Resolution 25-19. Memo is provided by Lowell Light and Power General Manager Steve Donkersloot.

Recommended Motion: That the Lowell City Council approve the Utility Easement Agreement with Wanda Lee Fox.

- c. TDC, Inc. – (Dependable LP Gas Co.) Easement Acceptance Agreement and Resolution 26-19. Memo is provided by Lowell Light and Power General Manager Steve Donkersloot.

Recommended Motion: That the Lowell City Council approve the Utility Easement Agreement with TDC, Inc.

6. BOARD/COMMISSION REPORTS

7. MANAGER'S REPORT

8. APPOINTMENTS

9. COUNCIL COMMENTS

10. CLOSED SESSION – To Discuss Pending Litigation

11. ADJOURNMENT

**PROCEEDINGS
OF
THE COMMITTEE OF THE WHOLE
OF THE
CITY OF LOWELL
MONDAY, JUNE 17, 2019, 5:30 P.M.**

1. **CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL.**

The Meeting was called to order at 5:30 p.m. by Mayor Mike DeVore..

Present: Councilmembers Canfield, Chambers, Salzwedel, Councilmember Yankovich and Mayor DeVore..

Absent: None.

Also Present: City Manager Mike Burns, City Clerk Susan Ullery and Police Chief Steve Bukala.

2. **CITIZEN DISCUSSION FOR ITEMS NOT ON THE AGENDA.**

There was none.

3. **TOUR OF THE WARE ROAD LANDFILL.**

The City Council walked the grounds of the Ware Road Landfill. City Manager Mike Burns noted the landfill was abandoned more than 30 years ago. The study being performed by BLDI Environmental Engineering should be completed in the fall. This is to make sure the City is meeting our compliance targets set by EGLE.

4. **ADJOURNMENT.**

The meeting was adjourned at 6:02 p.m.

YES: 5.

NO: 0.

ABSENT: None.

MOTION CARRIED.

DATE:

APPROVED:

Mike DeVore, Mayor

Susan Ullery, City Clerk

**PROCEEDINGS
OF
CITY COUNCIL
OF THE
CITY OF LOWELL
MONDAY, JUNE 17, 2019, 7:00 P.M.**

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL.

The Meeting was called to order at 7:00 p.m. by Mayor DeVore and City Clerk Sue Ullery called roll.

Present: Councilmembers Marty Chambers, Cliff Yankovich, Jim Salzwedel, Greg Canfield and Mayor DeVore.

Absent: None.

Also Present: City Manager Michael Burns, Chief of Police Steve Bukala, City Clerk Sue Ullery.

2. APPROVAL OF THE CONSENT AGENDA.

- Approval of the Agenda.
- Approve and place on file the minutes of the regular City Council Meeting and the minutes of the joint meeting between City Council & the Planning Commission of June 3, 2019.
- Authorize payment of invoices in the amount of \$273,251,70.

IT WAS MOVED BY CHAMBERS and seconded by YANKOVICH to approve the consent agenda as written.

YES: Councilmember Canfield, Mayor DeVore, Councilmember Salzwedel, Councilmember Yankovich, and Councilmember Chambers.

NO: None.

ABSENT: None.

MOTION CARRIED.

3. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA.

There was none.

4. OLD BUSINESS

a. Showboat Update.

City Manager Michael Burns stated with the departure of Rich LaBombard from the City, he will become the new project manager for the Showboat. Last week, he had met with the committee and gave an update on what is happening. Burns stated he was pleased to say the committee through Rich's leadership is on the path toward completion of the project. Their focus currently is to finalize a budget for the project as there are two projects, first the Showboat and then the revision of the old DPW garage where they envision rest rooms, meeting rooms and an improvement to the facade. In order to have a budget in place, they need a completion of plans. On July 10, 2019 the committee expects to receive 90% plans for the mechanical, electric and interior of the boat along with the 90% plans for the plumbing, mechanical, electric and interior of the DPW garage. It is our intent to have plans, specs, details and quantities for both the garage and Showboat.

Burns continued by August 1, 2019, we anticipate being able to craft a final budget for both and make a determination if we can only build the restrooms at this time or complete the entire DPW garage. Shortly thereafter, we intend to bid out a general contractor for both the interior of the Showboat and the DPW garage. It is possible that the general contractor may want to take on both but they will be bid out as separate projects. Once the general contractor comes on board, they will be able to subcontract the necessary work. The next step would be construction, the committee envisions construction on the garage during the winter months and to finish construction of the boat once it arrives next spring.

b. Fireworks Ordinance revision.

City Manager Michael Burns stated at the end of the 2018 legislative cycle, the Michigan Fireworks Safety Act (Public Act 256 of 2011) was revised reducing the number of days one can shoot off unrestricted fireworks, from 30 to 12. Our current ordinance doesn't necessarily align with the statute. Burns stated he would like to discuss revising the City of Lowell Fireworks ordinance to comply with the new statute.

The Councilmembers discussed mirroring the state statute but adding specific time frames and also adding the Riverwalk Festival as that does not fall on a holiday. Councilmember Chambers added we need to be considerate of the veterans and animals as it does cause some problems for some of them.

c. City Income Tax.

City Manager Michael Burns updated Council. He put the Frequently Questions & Answers and the Study that was done up on the website, and there are more questions and answers that can go up. Burns stated he is still having trouble with adding the calculator. He did meet with Sable PR about helping us put information out for the ballot proposal and he will be working on that in the next couple weeks.

d. South Broadway.

City Manager Michael Burns addressed the Council and asked what they wanted to contribute for the asphalt before he scheduled a meeting with King Milling. They agreed to pay half of the \$12,000.

5. NEW BUSINESS

a. Stainless Steel Salter.

City Manager Michael Burns stated in the current fiscal year we budgeted to purchase a stainless steel salter for one of our plow trucks. Mi-Deal gave us a quote to purchase the salter and the price is \$21,799. The City has held on as long as they could to keep the previous salter, however, the winter we just completed has in essence completed its useful life. Funds are budgeted in the Equipment Fund for this purchase.

IT WAS MOVED BY YANKOVICH and seconded by CANFIELD for the City of Lowell to purchase the Monroe dual angle stainless steel through the MI-Deal purchasing consortium at a cost not to exceed \$21,799..

YES: Mayor DeVore, Councilmember Salzwedel, Councilmember Yankovich, Councilmember Chambers, and Councilmember Canfield.

NO: None.

ABSENT: None.

MOTION CARRIED.

b. Classification and Compensation Study.

City Manager Michael Burns stated in the approved Fiscal Year 2019-2020, funds have been budgeted to complete a classification and compensation study. It should be noted the City last completed a classification and compensation study in 2001. We need to align job descriptions to the tasks they are expected to complete and an eighteen year lapse since the last time this was analyzed is needed. We will perform analysis for the City Hall staff and DPW staff. The Michigan Municipal League provides this service to its member communities. I requested a proposal for the services and the cost for the full study is \$1,080 per position evaluated. The City would evaluate 12 positions. The total cost is \$12,960 and the general fund would pay \$7560 and the water fund would pay \$5400 for the study. We anticipate the study being conducted in the early fall with completion some time in December or January.

IT WAS MOVED BY CHAMBERS and seconded by SALZWEDEL that the City of Lowell complete a classification and compensation study for staff at a cost not to exceed \$12,960.

YES: Councilmember Salzwedel, Councilmember Yankovich, Councilmember Chambers, Councilmember Canfield and Mayor DeVore.

NO: None.

ABSENT: None.

MOTION CARRIED.

c. PROTEC membership.

City Manager Michael Burns stated PROTEC, the Michigan Coalition to Protect Public Rights-of-Way has been an organization for 23 years. Their purpose is to take the lead to coordinate actions to protect local government interests and to inform municipal officials of significant developments in the area of public right of way management. In the past, they have been actively involved in issues regarding the placement of cable boxes, and other utility objects in the right of way. They have also been involved in protecting PEG Channels and the fees associated with them. This group is currently involved in the fight regarding Small Cell/DAS legislation. The cost of the membership to the City of Lowell is \$472.88.

IT WAS MOVED BY SALZWEDEL and seconded by CHAMBER to approve the City's membership in PROTEC.

YES: Councilmember Yankovich, Councilmember Chambers, Councilmember Canfield, Mayor DeVore, and Councilmember Salzwedel.

NO: None.

ABSENT: None.

MOTION CARRIED.

d. 2018-2019 Budget Amendments – Resolution 23-19.

City Treasurer Sue Olin went through the annual budget amendments.

IT WAS MOVED BY CANFIELD and seconded by CHAMBERS to approve Resolution 23-19 which outlines the amendments to the City of Lowell annual budget for fiscal year 2018-2019.

YES: Councilmember Chambers, Councilmember Canfield, Mayor DeVore, Councilmember Salzwedel, and Councilmember Yankovich.

NO: None.

ABSENT: None.

MOTION CARRIED.

e. City Income -Tax Resolution 24-19.

City Manager Michael Burns stated at our last City Council meeting, the City Attorney and I were directed to prepare a resolution regarding the City Income Tax. A resolution was requested to ensure that funds from the City Income Tax available after accounting for the millage rate reduction and administrative costs will be used only for public street maintenance, repair and replacement.

IT WAS MOVED BY CHAMBERS and seconded by YANKOVICH that Lowell City Council approve Resolution 24-19 as presented.

YES: Councilmember Canfield, Mayor DeVore, Councilmember Salzwedel, Councilmember Yankovich, and Councilmember Chambers.

NO: None.

ABSENT: None.

MOTION CARRIED.

6. BOARD/COMMISSION REPORTS.

Councilmember Canfield stated that LARA Board met last week and Dave Austin was present and let us know that we haven't heard anything back from the state applications yet. We are still currently about 1.6 million short of what we need to complete the trail project and we need to have those commitments by October. We are working with the North Country trails because part of the area through is now in kind of a wetlands and so they would use the boardwalk that we proposed there and that would allow them to help to contribute, so we are hoping for some money there and still working on some other major donor. We have authorized Dave Austin at our expense to write some grants to these other boards to try to secure the other money. The Airport board also met and they did not get the \$500,000 grant that they had applied for and hoped to get so we'll apply again for that next year. Great Lakes paving completed the paving between a couple of the airport hangars and it looks great.

Councilmember Yankovich went to the Chamber Board meeting. The Historical Commission had asked for \$50,000 and they received \$25,000. Park & Rec meeting went well. Camping was number 3 behind kayaking and picnicking but we had a lot of participation for Design Day of Recreation Park and we have some time to make the design just what the City is looking for.

Mayor DeVore attended the Fire Authority meeting and the Kent County Fire Commission representative came in and explained all the changes that were approved with the new contract. Discussed financing in 2022 for the County Fire Truck.

7. MONTHLY REPORTS.

There was none.

8. **MANAGERS REPORT.**

City Manager Michael Burns reported on the following:

- Filling in as Public Works Director so spending half his time at DPW and half his time at City Hall. Good to get the knowledge of what is going on in the DPW. We did interview six candidates for the DPW Director position and four of them will be brought back for a second interview on Friday.
- Park & Rec met on Wednesday. Yankovich covered the Design Day success and details.
- Some individuals have been doing some minor vandalism nightly before the magnetic locks go off at the bathrooms at Creekside Park. The police are keeping watch and frequently going there.

9. **APPOINTMENTS.**

The Historic District Commission has an appointment opening.

The Construction Board of Appeals has an appointment opening.

10. **COUNCIL COMMENTS.**

Councilmember Chambers said he took off and did an 1,800-mile trip and saw a lot of our country. It is a big country but he was never so happy to come back to our Lowell City limits. He saw a lot of little cities like ours and they all have a lot of the same issues and it was fun but he was very happy to come back home to the City of Lowell.

Councilmember Yankovich stated he was happy that the City Manager and Councilmember Canfield were being proactive with the Ware Road Landfill and feels that is the right thing to do.

11. **ADJOURNMENT.**

IT WAS MOVED SALZWEDEL and seconded by CHAMBERS to adjourn at 7:34 p.m.

DATE:

APPROVED:

Mike DeVore, Mayor

Sue Ullery, Lowell City Clerk

**CITY OF LOWELL
KENT COUNTY, MICHIGAN**

RESOLUTION NO. 23-19

**RESOLUTION ADOPTING AN AMENDMENT TO THE
CITY OF LOWELL ANNUAL BUDGET FOR FISCAL
YEAR 2018-2019**

Councilmember CANFIELD supported by Councilmember CHAMBERS moved the adoption of the following resolution:

WHEREAS, the City Manager has prepared and presented to the City Council at its meeting on June 17, 2019, a proposed amended budget for the 2018-2019 fiscal year of the City (the "Amended Budget") in accordance with the City Charter, applicable State of Michigan law and applicable federal law and regulations, if any; and

WHEREAS, the City Charter allows that after a budget has been adopted for a fiscal year the City Council may make adjustments as it deems necessary.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the Amended Budget as presented at this meeting is hereby adopted.
2. That in accordance with the Amended Budget the 2018-2019 fiscal year budget at the following are the estimated revenues and expenses for the 2018-2019 fiscal year of the City:

	<u>Revenues</u>	<u>Appropriations</u>
General Fund	\$3,016,562.45	\$3,031,572.11
Major Street Fund	\$299,000.00	\$237,115.93
Local Street Fund	\$226,000.00	\$243,017.80
Historic District	\$50,100.00	\$50,000.00
DDA	\$568,947.40	\$515,091.69
Building Insurance Fund	\$100,000.00	\$90,000.00
Designated Contribution	\$1,746,683.00	\$62,460.00
Airport Fund	\$71,066.00	\$90,500.00
Wastewater Fund	\$1,391,835.00	\$1,839,922.62
Water Fund	\$1,128,740.00	\$1,465,586.42

Cable Fund	\$105,000.00	\$105,000.00
Data Processing	\$80,274.00	\$84,940.00
Equipment Fund	\$266,630.00	\$376,124.05
Lee Fund	\$4,000.00	\$4,000.00
Look Fund	\$40,000.00	\$40,000.00

3. That it has been determined that there is sufficient fund balance when budgeted revenues are less than budgeted appropriations.

4. That pursuant to the provisions of the Uniform Budgeting and Accounting Act, Act 2 of the Public Acts of Michigan 1968, as amended ("Act 2"), the City Manager or his designee(s) is hereby authorized to make budgetary transfers within the identified fund in the Amended Budget or between identified activities within a fund. All other budgetary transfers in the Amended Budget shall be in accordance with Act 2 when City Council approval is required.

5. That the City manager or his designee(s) is authorized to make expenditures budgeted in the Amended Budget in accordance with applicable law, ordinances, rules, regulations and policies.

YEAS: Councilmembers Chambers, Canfield, Mayor DeVore, Councilmembers
Salzwedel and Yankovich

NAYS: Councilmembers None

ABSTAIN: Councilmembers None

ABSENT: Councilmembers None

RESOLUTION DECLARED ADOPTED.

Dated: June 17, 2019


Susan Ullery, City Clerk

CERTIFICATION

I, the undersigned Clerk of the City of Lowell, Michigan (the "City") do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council, at a meeting held on June 17, 2019, and that public notice of said meeting was given pursuant to and in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended.

Dated: June 17, 2019


Susan Ullery, City Clerk

**CITY OF LOWELL
KENT COUNTY, MICHIGAN**

RESOLUTION NO. 24-19

**RESOLUTION EXPRESSING INTENTION TO USE
CERTAIN INCOME TAX REVENUES FOR STREET
PURPOSES**

Councilmember CHAMBERS supported by Councilmember YANKOVICH moved the adoption of the following resolution:

WHEREAS, the City Council adopted Resolution No. 20-19 and Resolution No. 21-19 at its regular meeting held on June 3, 2019 in order to place the question of certain charter amendments before the registered and qualified electors of the City that would levy a 1.0% residential and 0.5% non-residential income tax (the "Income Tax") and institute a tie-barred provision to reduce the property tax by 6.7597 mills of the maximum amount otherwise allowed by the Michigan Constitution (the "Property Tax Reduction") (the "Ballot Proposals"); and

WHEREAS, the City wishes to express its intent for use of the Income Tax.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That, should the Ballot Proposals pass, the City Council hereby intends to commit the new revenue amount derived from the Income Tax, after subtracting the revenue decrease resulting from the Property Tax Reduction and the cost of administering the Income Tax, for public street maintenance, repair and replacement.

2. That all resolutions or parts of resolutions to the extent of any conflict herewith are rescinded.

YEAS: Councilmembers Canfield, Mayor DeVore, Salzwedel, Yankovich and
Chambers

NAYS: Councilmembers None

ABSTAIN: Councilmembers None

ABSENT: Councilmembers None

RESOLUTION DECLARED ADOPTED.


Dated: June 17, 2019


Susan Ullery, City Clerk

CERTIFICATION

I, the undersigned Clerk of the City of Lowell, Michigan (the "City") do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council, at a meeting held on June 17, 2019, and that public notice of said meeting was given pursuant to and in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended.

Dated: June 17, 2019


Susan Ullery, City Clerk

06/27/2019 02:02 PM
User: LORI
DB: Lowell

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF LOWELL
POST DATES 06/15/2019 - 06/27/2019
BOTH JOURNALIZED AND UNJOURNALIZED
PAID - CHECK TYPE: PAPER CHECK

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Vendor Code	Vendor Name	Invoice	Description	Amount
10550	63RD DISTRICT COURT	19-0483	BOND - DAIGNEAULT	100.00
TOTAL FOR: 63RD DISTRICT COURT				100.00
01513	ADDORIO TECHNOLOGIES, LLC	8057	DATA PROCESSING	700.00
		8060	DATA PROCESSING	40.00
		8089	DATA PROCESSING	2,087.80
TOTAL FOR: ADDORIO TECHNOLOGIES, LLC				2,827.80
10537	ADVANCED HYDROVAC INC	12974	VAC WATER VALVE MAIN & S VALLEY VISTA	325.00
TOTAL FOR: ADVANCED HYDROVAC INC				325.00
10816	AMAZON CAPTIAL SERVICES	1K6G-G693-D61V3	AMAZON ACCOUNT STMT	376.28
		1QNQ-HDTL-PXC9	AMAZON ACCT	20.89
TOTAL FOR: AMAZON CAPTIAL SERVICES				397.17
10731	APPLIED IMAGING	1361040	COPY MACHINE CONTRACT	407.18
TOTAL FOR: APPLIED IMAGING				407.18
10660	ARROW ENERGY, INC.	93839	AIRPORT AV GAS	6,231.05
TOTAL FOR: ARROW ENERGY, INC.				6,231.05
10818	AT&T MOBILITY	287291108942X0614	PHONE BILL STATEMENT	962.49
TOTAL FOR: AT&T MOBILITY				962.49
00045	BARTLETT, SANDY	6/24/2019	MILEAGE & METER READS JUNE 2019	770.55
TOTAL FOR: BARTLETT, SANDY				770.55
10121	BEHRENS LIMITED, LCC	6/10/2019	TREE SURROUND	330.00
TOTAL FOR: BEHRENS LIMITED, LCC				330.00
10686	BETTEN BAKER	127918	LPD 2010 CHEVY R & M #841	120.36
		128257	LPD 2001 SONOMA R & M	215.34
		128286	92 CHEVY R & M	61.32
		128375	2013 GMC PICKUP R & M #6	92.05
TOTAL FOR: BETTEN BAKER				489.07
00065	BOUWHUIS SUPPLY, INC.	60436	PARKS TOWELS	51.27
TOTAL FOR: BOUWHUIS SUPPLY, INC.				51.27
10738	BROWN, AMY	6/25/2019	CLERKS CONFERENCE	104.35
TOTAL FOR: BROWN, AMY				104.35
00084	CANFIELD PLUMBING & HEATING IN	I76311	STONE LAKESIDE DRINKING FOUNTAIN	120.00
TOTAL FOR: CANFIELD PLUMBING & HEATING IN				120.00

06/27/2019 02:02 PM
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Page: 2/5

Vendor Code	Vendor Name	Invoice	Description	Amount
10493	COMCAST CABLE	6/18 - 7/17/19	CABLE STATEMENT	629.40
TOTAL FOR: COMCAST CABLE				629.40
10509	CONSUMERS ENERGY	5/15 - 6/13/19	ACCOUNT STATEMENTS	430.54
		5/15-6/13	ACCOUNT STATEMENT	14.00
TOTAL FOR: CONSUMERS ENERGY				444.54
00132	D&D TRUCKING ACQUISITION, LLC	28461	EQUIP R & M	204.18
TOTAL FOR: D&D TRUCKING ACQUISITION, LLC				204.18
10819	DASH MEDICAL GLOVES	INV1155327	LPD EXAM GLOVES	133.80
TOTAL FOR: DASH MEDICAL GLOVES				133.80
10598	DATAWORKS PLUS LLC	19-722	POLICE EQUIPMENT	360.00
TOTAL FOR: DATAWORKS PLUS LLC				360.00
00148	DICKINSON WRIGHT PLLC	1378286	KCYAA AGREEMENT	92.50
		1378287	LEGAL SERVICES - MARIJUANA	999.00
		1378288	WARE ROAD LANDFILL	1,831.50
		1378289	CITY INCOME TAX	3,320.50
		1378290	RIVERVIEW FLATS PUD	1,683.50
		1378292	W/S WITH LOWELL TWP	518.00
		1378293	LEGAL SERVICES - GENERAL	1,054.50
TOTAL FOR: DICKINSON WRIGHT PLLC				9,499.50
00744	ETNA SUPPLY COMPANY	S103096182.001	WATER/SEWER R & M	1,580.00
		S103114607.001	WATER DEPT R & M	1,136.29
TOTAL FOR: ETNA SUPPLY COMPANY				2,716.29
10761	FANS IN THE STANDS	1296	T-SHIRTS WITH CITY LOGO	225.00
TOTAL FOR: FANS IN THE STANDS				225.00
10268	FASTENAL COMPANY	MIGR292311	WTP R & M	233.72
TOTAL FOR: FASTENAL COMPANY				233.72
10693	FERGUSON ENTERPIRSES, INC.	0075493	WATER METERS PARTS	4,348.91
		0076952	WATER 5/8" METERS	5,694.00
		0076961	WATER DEPT R & M	157.03
TOTAL FOR: FERGUSON ENTERPIRSES, INC.				10,199.94
01517	GR CITY TREASURER	19004845	PARKING VALIDATION	25.00
TOTAL FOR: GR CITY TREASURER				25.00
01493	GRAINGER INDUSTRIAL SUPPLY	9208302811	WTP R & M	86.50
TOTAL FOR: GRAINGER INDUSTRIAL SUPPLY				86.50

Vendor Code	Vendor Name	Invoice	Description	Amount
00225	GRAND RAPIDS COMMUNITY COLLEGE	6/19/2019	TAX DISBURSEMENT 6/1 - 6/15/19	16.00
TOTAL FOR: GRAND RAPIDS COMMUNITY COLLEGE				16.00
01944	GREATER LOWELL CHAMBER FOUND.	6/20/2019	DDA GRANT FOR CONCERT SERIES	6,000.00
TOTAL FOR: GREATER LOWELL CHAMBER FOUND.				6,000.00
00248	HOOPER PRINTING	57746	ENVELOPES WITH PERMIT #	613.48
TOTAL FOR: HOOPER PRINTING				613.48
00300	KENT COUNTY TREASURER	06/19/2019	DELINQUENT TAXES 6/1 - 6/15/19	95.32
		6/24/19	TRAILER FEES	320.00
TOTAL FOR: KENT COUNTY TREASURER				415.32
00302	KENT INTERMEDIATE SCHOOL DIST.	6/19/19	TAX DISBURSEMENT 6/1 - 6/15/19	44.36
		6/20/2019	IFT JULY 2018 - JUNE 2019	9,301.51
TOTAL FOR: KENT INTERMEDIATE SCHOOL DIST.				9,345.87
02209	KERKSTRA PORTABLE, INC.	140524	PORTABLE RESTROOMS	210.00
TOTAL FOR: KERKSTRA PORTABLE, INC.				210.00
01374	LOWELL AREA HISTORICAL MUSEUM	6/19/2019	TAX DISBURSEMENT 6/1 - 6/15/19	2.17
TOTAL FOR: LOWELL AREA HISTORICAL MUSEUM				2.17
00562	LOWELL AREA SCHOOLS	06/19/19	TAX DISBURSEMENT 6/1 - 6/15/19	73.39
TOTAL FOR: LOWELL AREA SCHOOLS				73.39
10340	LOWELL LACROSSE	6/20/2019	ICE RINK	750.00
TOTAL FOR: LOWELL LACROSSE				750.00
02550	MEADOWBROOK INC.	1446	POLICY AP00479341127 RENEWAL	3,125.00
TOTAL FOR: MEADOWBROOK INC.				3,125.00
02513	METRO HEALTH HOSPITAL	725503730	POLICE NEW HIRE - CARTER	225.00
TOTAL FOR: METRO HEALTH HOSPITAL				225.00
10415	MID MICHIGAN EMERGENCY EQUIPMENT	1900	LPD VEHICLE R & M	120.00
TOTAL FOR: MID MICHIGAN EMERGENCY EQUIPMENT				120.00
00404	MIDSTATE SECURITY CO.	SV0022877	CREEKSIDE PARK	227.50
		SV022892	STONEY LAKESIDE PARK SECURITY	280.00
TOTAL FOR: MIDSTATE SECURITY CO.				507.50
00443	MUNICIPAL CODE CORP.	328097	ADMIN SUPPORT FEE 6/2019 - 5/2020	250.00
TOTAL FOR: MUNICIPAL CODE CORP.				250.00

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10357	NORTHERN PUMP & WELL INC.	19-J1515	WTP ANNUAL WELL INSPECTION	1,035.00
TOTAL FOR: NORTHERN PUMP & WELL INC.				1,035.00
00499	PETTY CASH	6/27/2019	PETTY CASH	67.19
TOTAL FOR: PETTY CASH				67.19
00506	POSTMASTER	6/27/2019	SUMMER 2019 TAX BILLS POSTAGE	577.88
		6/28/2019	W/S BILLS POSTAGE	431.52
TOTAL FOR: POSTMASTER				1,009.40
00512	PREIN & NEWHOF, INC.	50135	SAW GRANT MGMT	24,234.35
		50136	S BROADWAY IMPROVEMENTS	3,980.33
TOTAL FOR: PREIN & NEWHOF, INC.				28,214.68
02331	PROGRESSIVE HEATING COOLING, CORP.	2015838	DPW QTRLY R & M	112.00
		2015843	LIBRARY QTRLY R & M	398.00
		2015844	CITY HALL QTRLY R & M	417.00
		2015847	LIBRARY SERVICE CALL	396.30
TOTAL FOR: PROGRESSIVE HEATING COOLING, CORP.				1,323.30
10378	RUESINK, KATHIE	010984/010985	CLEANING SERVICES 6/13-6/26	540.00
TOTAL FOR: RUESINK, KATHIE				540.00
10276	SPRINT	353302524-183	PHONE CHARGES 5/10 - 6/9/19	60.00
TOTAL FOR: SPRINT				60.00
10756	STATE CHEMICAL SOLUTIONS	901045468	PARKS SUPPLIES	407.95
TOTAL FOR: STATE CHEMICAL SOLUTIONS				407.95
10278	STATE OF MICHIGAN	761-10423604	MICROBIOLOGY	2,734.29
TOTAL FOR: STATE OF MICHIGAN				2,734.29
02032	STEALTH PEST MANAGEMENT LLC	MAY 2019	PEST CONTROL	220.00
TOTAL FOR: STEALTH PEST MANAGEMENT LLC				220.00
10583	SUEZ WATER ENVIRONMENTAL SVC INC	201937095	SURCHARGES JAN-MAY 2019	560.52
		201937125	CONTRACT JUNE 2019	37,882.00
TOTAL FOR: SUEZ WATER ENVIRONMENTAL SVC INC				38,442.52
02458	TIMPSON TRANSPORT, INC.	9192	HAULING ROAD SALT TO KC	373.75
TOTAL FOR: TIMPSON TRANSPORT, INC.				373.75
10069	TRUGREEN	104477237	WTP GRUB PREVENTION	342.53
		104477306	WTP LAWN CARE	114.17
TOTAL FOR: TRUGREEN				456.70

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00646	ULLERY, SUSAN 6/24/2019	CLERKS CONFERENCE/REIMBURSEMENTS	112.10
TOTAL FOR: ULLERY, SUSAN			112.10
10484	VERGENNES BROADBAND 5267-20190616-1	INTERNET	309.99
TOTAL FOR: VERGENNES BROADBAND			309.99
02203	VISA MAY 2019	MERCANTILE VISA STATEMENT	5,938.65
TOTAL FOR: VISA			5,938.65
02101	WEST SHORE SERVICES, INC. 26402	WARNING SIREN INSPECTIONS	850.00
TOTAL FOR: WEST SHORE SERVICES, INC.			850.00
00692	WILLIAMS & WORKS INC. 88051	WATER TREATMENT STUDY	1,865.27
TOTAL FOR: WILLIAMS & WORKS INC.			1,865.27
02205	WINZER CORPORATION 636180	DPW SUPPLIES	126.35
TOTAL FOR: WINZER CORPORATION			126.35
10567	WOLF KUBOTA 10171	EXMARK MOWER	7,759.00
TOTAL FOR: WOLF KUBOTA			7,759.00
01295	X-CEL CHEMICAL SPECIALTIES CO. 74016	PARK SUPPLIES	835.30
TOTAL FOR: X-CEL CHEMICAL SPECIALTIES CO.			835.30
TOTAL - ALL VENDORS			152,208.97

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Fund 101 GENERAL FUND					
Dept 000					
101-000-040.000	ACCOUNTS RECEIVABLE	63RD DISTRICT COURT	BOND - DAIGNEAULT	100.00	72963
101-000-084.015	DUE FROM FIRE AUTHORITY	VERGENNES BROADBAND	INTERNET	28.58	73020
101-000-085.000	DUE FROM LIGHT & POWER	VERGENNES BROADBAND	INTERNET	58.58	73020
101-000-222.000	DUE TO COUNTY-TRAILER FEE	KENT COUNTY TREASURER	TRAILER FEES	64.00	72995
101-000-222.001	DUE CO-DELINQ PERS PROP T	KENT COUNTY TREASURER	DELINQUENT TAXES 6/1 - 6/	30.93	72994
101-000-225.000	DUE TO SET -TRAILER FEES	KENT COUNTY TREASURER	TRAILER FEES	256.00	72995
101-000-225.001	DUE SCHL-DELINQ PERS PROP	LOWELL AREA SCHOOLS	TAX DISBURSEMENT 6/1 - 6/	55.95	72999
101-000-228.009	DUE TO STATE-DELINQ S.E.T	KENT COUNTY TREASURER	DELINQUENT TAXES 6/1 - 6/	39.15	72994
101-000-234.001	DUE INTERMED SCHL-DELINQ	KENT INTERMEDIATE SCHOOL	TAX DISBURSEMENT 6/1 - 6/	32.53	72996
101-000-235.001	DUE TO COM COLLEGE-DELINQ	GRAND RAPIDS COMMUNITY CO	TAX DISBURSEMENT 6/1 - 6/	11.63	72991
101-000-236.001	DUE TO LOWELL HISTORICAL	LOWELL AREA HISTORICAL MU	TAX DISBURSEMENT 6/1 - 6/	1.58	72998
101-000-274.000	UNDISTRIBUTED DELINQUENT	GRAND RAPIDS COMMUNITY CO	TAX DISBURSEMENT 6/1 - 6/	4.37	72991
101-000-274.000	UNDISTRIBUTED DELINQUENT	KENT COUNTY TREASURER	DELINQUENT TAXES 6/1 - 6/	25.24	72994
101-000-274.000	UNDISTRIBUTED DELINQUENT	KENT INTERMEDIATE SCHOOL	TAX DISBURSEMENT 6/1 - 6/	11.83	72996
101-000-274.000	UNDISTRIBUTED DELINQUENT	LOWELL AREA HISTORICAL MU	TAX DISBURSEMENT 6/1 - 6/	0.59	72998
101-000-274.000	UNDISTRIBUTED DELINQUENT	LOWELL AREA SCHOOLS	TAX DISBURSEMENT 6/1 - 6/	17.44	72999
Total For Dept 000				738.40	
Dept 172 MANAGER					
101-172-850.000	COMMUNICATIONS	VISA	MERCANTILE VISA STATEMENT	263.53	72964
101-172-850.000	COMMUNICATIONS	AT&T MOBILITY	PHONE BILL STATEMENT	48.23	72971
101-172-860.000	TRAVEL EXPENSES	VISA	MERCANTILE VISA STATEMENT	8.75	72964
101-172-955.000	MISCELLANEOUS EXPENSE	ULLERY, SUSAN	CLERKS CONFERENCE/REIMBUR	5.60	73019
Total For Dept 172 MANAGE				326.11	
Dept 191 ELECTIONS					
101-191-740.000	OPERATING SUPPLIES	VISA	MERCANTILE VISA STATEMENT	128.68	72964
Total For Dept 191 ELECTI				128.68	
Dept 210 ATTORNEY					
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	LEGAL SERVICES - MARIJUAN	999.00	72984
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	KCYAA AGREEMENT	92.50	72984
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	RIVERVIEW FLATS PUD	1,683.50	72984
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	CITY INCOME TAX	3,320.50	72984
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	WARE ROAD LANDFILL	1,831.50	72984
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	LEGAL SERVICES - GENERAL	1,054.50	72984
Total For Dept 210 ATTORN				8,981.50	
Dept 215 CLERK					
101-215-850.000	COMMUNICATIONS	VISA	MERCANTILE VISA STATEMENT	13.54	72964
101-215-850.000	COMMUNICATIONS	AT&T MOBILITY	PHONE BILL STATEMENT	48.23	72971
101-215-860.000	TRAVEL EXPENSES	ULLERY, SUSAN	CLERKS CONFERENCE/REIMBUR	106.50	73019
101-215-864.000	CONFERENCES & CONVENTIONS	BROWN, AMY	CLERKS CONFERENCE	104.35	72977
Total For Dept 215 CLERK				272.62	
Dept 253 TREASURER					
101-253-740.000	OPERATING SUPPLIES	POSTMASTER	SUMMER 2019 TAX BILLS POS	577.88	73008
101-253-955.000	MISCELLANEOUS EXPENSE	PETTY CASH	PETTY CASH	9.36	73007
Total For Dept 253 TREASU				587.24	
Dept 265 CITY HALL					
101-265-730.000	POSTAGE	PETTY CASH	PETTY CASH	3.45	73007
101-265-740.000	OPERATING SUPPLIES	PETTY CASH	PETTY CASH	4.00	73007
101-265-802.000	CONTRACTUAL	STEALTH PEST MANAGEMENT L	PEST CONTROL	50.00	73015
101-265-802.000	CONTRACTUAL	PROGRESSIVE HEATING COOLI	CITY HALL QTRLY R & M	417.00	73010
101-265-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING SERVICES 6/13-6/	360.00	73011
101-265-850.000	COMMUNICATIONS	VERGENNES BROADBAND	INTERNET	43.52	73020
101-265-850.000	COMMUNICATIONS	COMCAST CABLE	CABLE STATEMENT	629.40	72979
Total For Dept 265 CITY H				1,507.37	

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Fund 101 GENERAL FUND					
Dept 276 CEMETERY					
101-276-740.000	OPERATING SUPPLIES	PETTY CASH	PETTY CASH	20.00	73007
101-276-744.000	UNIFORMS	FANS IN THE STANDS	T-SHIRTS WITH CITY LOGO	112.50	72986
Total For Dept 276 CEMETE				132.50	
Dept 301 POLICE DEPARTMENT					
101-301-743.000	AMMUNITION	VISA	MERCANTILE VISA STATEMENT	7.41	72964
101-301-802.000	CONTRACTUAL	WEST SHORE SERVICES, INC.	WARNING SIREN INSPECTIONS	850.00	73021
101-301-850.000	COMMUNICATIONS	VISA	MERCANTILE VISA STATEMENT	128.09	72964
101-301-850.000	COMMUNICATIONS	AT&T MOBILITY	PHONE BILL STATEMENT	505.08	72971
101-301-850.000	COMMUNICATIONS	VERGENNES BROADBAND	INTERNET	43.58	73020
101-301-930.000	R & M EQUIPMENT	VISA	MERCANTILE VISA STATEMENT	8.44	72964
101-301-931.000	R & M POLICE CARS	MID MICHIGAN EMERGENCY EQ	LPD VEHICLE R & M	120.00	73003
101-301-955.000	MISCELLANEOUS EXPENSE	VISA	MERCANTILE VISA STATEMENT	9.68	72964
101-301-955.000	MISCELLANEOUS EXPENSE	GR CITY TREASURER	PARKING VALIDATION	25.00	72989
101-301-955.000	MISCELLANEOUS EXPENSE	METRO HEALTH HOSPITAL	POLICE NEW HIRE - CARTER	13.00	73002
101-301-955.000	MISCELLANEOUS EXPENSE	METRO HEALTH HOSPITAL	POLICE NEW HIRE - CARTER	212.00	73002
101-301-980.000	OFFICE EQUIPMENT	DATAWORKS PLUS LLC	POLICE EQUIPMENT	360.00	72983
101-301-984.000	EQUIPMENT	DASH MEDICAL GLOVES	LPD EXAM GLOVES	133.80	72982
Total For Dept 301 POLICE				2,416.08	
Dept 441 DEPARTMENT OF PUBLIC WORKS					
101-441-740.000	OPERATING SUPPLIES	WINZER CORPORATION	DPW SUPPLIES	126.35	73023
101-441-802.000	CONTRACTUAL	STEALTH PEST MANAGEMENT L	PEST CONTROL	50.00	73015
101-441-802.000	CONTRACTUAL	PROGRESSIVE HEATING COOLI	DPW QTRLY R & M	112.00	73010
101-441-850.000	COMMUNICATIONS	VISA	MERCANTILE VISA STATEMENT	289.47	72964
101-441-850.000	COMMUNICATIONS	AT&T MOBILITY	PHONE BILL STATEMENT	94.49	72971
101-441-850.000	COMMUNICATIONS	VERGENNES BROADBAND	INTERNET	28.58	73020
101-441-850.000	COMMUNICATIONS	SPRINT	PHONE CHARGES 5/10 - 6/9/	60.00	73012
101-441-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENTS	128.82	72980
101-441-930.000	REPAIR & MAINTENANCE	BEHRENS LIMITED, LCC	TREE SURROUND	330.00	72974
101-441-955.000	MISCELLANEOUS EXPENSE	VISA	MERCANTILE VISA STATEMENT	482.83	72964
Total For Dept 441 DEPART				1,702.54	
Dept 747 CHAMBER/RIVERWALK					
101-747-920.000	CHAMBER UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENTS	21.26	72980
Total For Dept 747 CHAMBE				21.26	
Dept 751 PARKS					
101-751-740.000	OPERATING SUPPLIES	BOUWHUIS SUPPLY, INC.	PARKS TOWELS	51.27	72976
101-751-740.000	OPERATING SUPPLIES	STATE CHEMICAL SOLUTIONS	PARKS SUPPLIES	407.95	73013
101-751-740.000	OPERATING SUPPLIES	X-CEL CHEMICAL SPECIALTIE	PARK SUPPLIES	835.30	73025
101-751-744.000	UNIFORMS	FANS IN THE STANDS	T-SHIRTS WITH CITY LOGO	112.50	72986
101-751-850.000	COMMUNICATIONS	AT&T MOBILITY	PHONE BILL STATEMENT	41.24	72971
101-751-930.000	REPAIR & MAINTENANCE	LOWELL LACROSSE	ICE RINK	750.00	73000
101-751-930.000	REPAIR & MAINTENANCE	CANFIELD PLUMBING & HEATI	STONEY LAKESIDE DRINKING	120.00	72978
101-751-975.000	BUILDING IMPROVEMENTS	MIDSTATE SECURITY CO.	CREEKSIDE PARK	227.50	73004
101-751-975.000	BUILDING IMPROVEMENTS	MIDSTATE SECURITY CO.	STONEY LAKESIDE PARK SECU	280.00	73004
Total For Dept 751 PARKS				2,825.76	
Dept 790 LIBRARY					
101-790-802.000	CONTRACTUAL	STEALTH PEST MANAGEMENT L	PEST CONTROL	40.00	73015
101-790-802.000	CONTRACTUAL	PROGRESSIVE HEATING COOLI	LIBRARY SERVICE CALL	396.30	73010
101-790-802.000	CONTRACTUAL	PROGRESSIVE HEATING COOLI	LIBRARY QTRLY R & M	398.00	73010
101-790-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING SERVICES 6/13-6/	180.00	73011
101-790-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENTS	234.82	72980
Total For Dept 790 LIBRAR				1,249.12	
Dept 804 MUSEUM					
101-804-887.000	CONTRIBUTIONS & MAINTENAN	STEALTH PEST MANAGEMENT L	PEST CONTROL	40.00	73015
101-804-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENTS	45.64	72980

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Fund 101 GENERAL FUND					
Dept 804 MUSEUM					
	Total For Dept 804 MUSEUM			85.64	
	Total For Fund 101 GENERA			20,974.82	
Fund 202 MAJOR STREET FUND					
Dept 463 MAINTENANCE					
202-463-850.000 COMMUNICATIONS	VISA	MERCANTILE VISA STATEMENT		7.27	72964
202-463-850.000 COMMUNICATIONS	AT&T MOBILITY	PHONE BILL STATEMENT		47.25	72971
	Total For Dept 463 MAINTE			54.52	
Dept 478 WINTER MAINTENANCE					
202-478-740.000 OPERATING SUPPLIES	TIMPSON TRANSPORT, INC.	HAULING ROAD SALT TO KC		224.25	73017
	Total For Dept 478 WINTER			224.25	
	Total For Fund 202 MAJOR			278.77	
Fund 203 LOCAL STREET FUND					
Dept 463 MAINTENANCE					
203-463-850.000 COMMUNICATIONS	VISA	MERCANTILE VISA STATEMENT		7.44	72964
203-463-850.000 COMMUNICATIONS	AT&T MOBILITY	PHONE BILL STATEMENT		47.24	72971
	Total For Dept 463 MAINTE			54.68	
Dept 478 WINTER MAINTENANCE					
203-478-740.000 OPERATING SUPPLIES	TIMPSON TRANSPORT, INC.	HAULING ROAD SALT TO KC		149.50	73017
	Total For Dept 478 WINTER			149.50	
	Total For Fund 203 LOCAL			204.18	
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 463 MAINTENANCE					
248-463-740.000 OPERATING SUPPLIES	PETTY CASH	PETTY CASH		25.38	73007
248-463-802.000 CONTRACTUAL	KERKSTRA PORTABLE, INC.	PORTABLE RESTROOMS		210.00	72997
	Total For Dept 463 MAINTE			235.38	
Dept 740 COMMUNITY PROMOTIONS					
248-740-880.000 COMMUNITY PROMOTION	GREATER LOWELL CHAMBER FO	DDA GRANT FOR CONCERT SER		6,000.00	72992
	Total For Dept 740 COMMUN			6,000.00	
	Total For Fund 248 DOWNTO			6,235.38	
Fund 260 DESIGNATED CONTRIBUTIONS					
Dept 276 CEMETERY					
260-276-740.000 OPERATING SUPPLIES	VISA	MERCANTILE VISA STATEMENT		3,328.54	72964
	Total For Dept 276 CEMETE			3,328.54	
	Total For Fund 260 DESIGN			3,328.54	
Fund 581 AIRPORT FUND					
Dept 000					
581-000-123.000 PREPAID EXPENSES	MEADOWBROOK INC.	POLICY AP00479341127 RENE		3,125.00	73001
581-000-740.000 OPERATING SUPPLIES	ARROW ENERGY, INC.	AIRPORT AV GAS		6,231.05	72970
581-000-955.000 MISCELLANEOUS EXPENSE	VERGENNES BROADBAND	INTERNET		49.99	73020
	Total For Dept 000			9,406.04	
	Total For Fund 581 AIRPOR			9,406.04	
Fund 590 WASTEWATER FUND					
Dept 000					
590-000-043.000 DUE FROM EARTH TECH	VERGENNES BROADBAND	INTERNET		28.58	73020
	Total For Dept 000			28.58	
Dept 550 TREATMENT					
590-550-801.000 PROFESSIONAL SERVICES	PREIN & NEWHOF, INC.	SAW GRANT MGMT		24,234.35	73009
590-550-802.000 CONTRACTUAL	SUEZ WATER ENVIRONMENTAL	SURCHARGES JAN-MAY 2019		560.52	73016
590-550-802.000 CONTRACTUAL	SUEZ WATER ENVIRONMENTAL	CONTRACT JUNE 2019		37,882.00	73016
	Total For Dept 550 TREATM			62,676.87	
Dept 551 COLLECTION					
590-551-740.000 OPERATING SUPPLIES	AMAZON CAPTIAL SERVICES	AMAZON ACCOUNT STMT		188.14	72968

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Fund 590 WASTEWATER FUND					
Dept 551 COLLECTION					
590-551-850.000	COMMUNICATIONS	VISA	MERCANTILE VISA STATEMENT	31.54	72964
590-551-850.000	COMMUNICATIONS	AT&T MOBILITY	PHONE BILL STATEMENT	44.74	72971
590-551-930.000	REPAIR & MAINTENANCE	ETNA SUPPLY COMPANY	WATER/SEWER R & M	790.00	72985
590-551-930.000	REPAIR & MAINTENANCE	ETNA SUPPLY COMPANY	WATER DEPT R & M	568.14	72985
590-551-930.000	REPAIR & MAINTENANCE	FERGUSON ENTERPIRSES, INC	WATER 5/8" METERS	2,847.00	72988
590-551-930.000	REPAIR & MAINTENANCE	FERGUSON ENTERPIRSES, INC	WATER METERS PARTS	2,174.45	72988
590-551-970.000	CAPITAL OUTLAY	PREIN & NEWHOF, INC.	S BROADWAY IMPROVEMENTS	1,910.55	73009
Total For Dept 551 COLLEC				8,554.56	
Dept 552 CUSTOMER ACCOUNTS					
590-552-703.000	SALARIES-METER READS	BARTLETT, SANDY	MILEAGE & METER READS JUN	353.38	72973
590-552-730.000	POSTAGE	POSTMASTER	W/S BILLS POSTAGE	215.76	73008
590-552-740.000	OPERATING SUPPLIES	HOOPER PRINTING	ENVELOPES WITH PERMIT #	306.74	72993
590-552-860.000	TRAVEL EXPENSES	BARTLETT, SANDY	MILEAGE & METER READS JUN	31.90	72973
Total For Dept 552 CUSTOM				907.78	
Dept 553 ADMINISTRATION					
590-553-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	W/S WITH LOWELL TWP	259.00	72984
Total For Dept 553 ADMINI				259.00	
Total For Fund 590 WASTEW				72,426.79	
Fund 591 WATER FUND					
Dept 570 TREATMENT					
591-570-740.000	OPERATING SUPPLIES	AMAZON CAPTIAL SERVICES	AMAZON ACCT	20.89	72968
591-570-802.000	CONTRACTUAL	STEALTH PEST MANAGEMENT L	PEST CONTROL	40.00	73015
591-570-802.000	CONTRACTUAL	NORTHERN PUMP & WELL INC.	WTP ANNUAL WELL INSPECTIO	1,035.00	73006
591-570-802.000	CONTRACTUAL	TRUGREEN	WTP LAWN CARE	114.17	73018
591-570-802.000	CONTRACTUAL	TRUGREEN	WTP GRUB PREVENTION	342.53	73018
591-570-850.000	COMMUNICATIONS	AT&T MOBILITY	PHONE BILL STATEMENT	41.24	72971
591-570-850.000	COMMUNICATIONS	VERGENNES BROADBAND	INTERNET	28.58	73020
591-570-930.000	REPAIR & MAINTENANCE	FASTENAL COMPANY	WTP R & M	233.72	72987
591-570-930.000	REPAIR & MAINTENANCE	GRAINGER INDUSTRIAL SUPPL	WTP R & M	86.50	72990
591-570-955.000	MISCELLANEOUS EXPENSE	STATE OF MICHIGAN	MICROBIOLOGY	2,734.29	73014
591-570-970.000	CAPITAL OUTLAY	WILLIAMS & WORKS INC.	WATER TREATMENT STUDY	1,865.27	73022
Total For Dept 570 TREATM				6,542.19	
Dept 571 DISTRIBUTION					
591-571-740.000	OPERATING SUPPLIES	AMAZON CAPTIAL SERVICES	AMAZON ACCOUNT STMT	188.14	72968
591-571-850.000	COMMUNICATIONS	VISA	MERCANTILE VISA STATEMENT	31.56	72964
591-571-850.000	COMMUNICATIONS	AT&T MOBILITY	PHONE BILL STATEMENT	44.75	72971
591-571-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENT	14.00	72980
591-571-930.000	REPAIR & MAINTENANCE	ADVANCED HYDROVAC INC	VAC WATER VALVE MAIN & S	325.00	72967
591-571-930.000	REPAIR & MAINTENANCE	ETNA SUPPLY COMPANY	WATER/SEWER R & M	790.00	72985
591-571-930.000	REPAIR & MAINTENANCE	ETNA SUPPLY COMPANY	WATER DEPT R & M	568.15	72985
591-571-930.000	REPAIR & MAINTENANCE	FERGUSON ENTERPIRSES, INC	WATER DEPT R & M	157.03	72988
591-571-930.000	REPAIR & MAINTENANCE	FERGUSON ENTERPIRSES, INC	WATER 5/8" METERS	2,847.00	72988
591-571-930.000	REPAIR & MAINTENANCE	FERGUSON ENTERPIRSES, INC	WATER METERS PARTS	2,174.46	72988
591-571-970.000	CAPITAL OUTLAY	PREIN & NEWHOF, INC.	S BROADWAY IMPROVEMENTS	2,069.78	73009
Total For Dept 571 DISTRI				9,209.87	
Dept 572 CUSTOMER ACCOUNTS					
591-572-703.000	SALARIES-METER READS	BARTLETT, SANDY	MILEAGE & METER READS JUN	353.37	72973
591-572-730.000	POSTAGE	POSTMASTER	W/S BILLS POSTAGE	215.76	73008
591-572-740.000	OPERATING SUPPLIES	HOOPER PRINTING	ENVELOPES WITH PERMIT #	306.74	72993
591-572-860.000	TRAVEL EXPENSES	BARTLETT, SANDY	MILEAGE & METER READS JUN	31.90	72973
Total For Dept 572 CUSTOM				907.77	
Dept 573 ADMINISTRATION					
591-573-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	W/S WITH LOWELL TWP	259.00	72984

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 591 WATER FUND					
Dept 573 ADMINISTRATION					
		Total For Dept 573 ADMINI		259.00	
		Total For Fund 591 WATER		16,918.83	
Fund 636 DATA PROCESSING FUND					
Dept 000					
636-000-801.000	PROFESSIONAL SERVICES	ADDORIO TECHNOLOGIES, LLC	DATA PROCESSING	40.00	72966
636-000-801.000	PROFESSIONAL SERVICES	ADDORIO TECHNOLOGIES, LLC	DATA PROCESSING	700.00	72966
636-000-801.000	PROFESSIONAL SERVICES	ADDORIO TECHNOLOGIES, LLC	DATA PROCESSING	2,087.80	72966
636-000-801.000	PROFESSIONAL SERVICES	MUNICIPAL CODE CORP.	ADMIN SUPPORT FEE 6/2019	250.00	73005
636-000-802.000	CONTRACTUAL	APPLIED IMAGING	COPY MACHINE CONTRACT	407.18	72969
636-000-986.000	COMPUTER DATA PROCESSING	VISA	MERCANTILE VISA STATEMENT	1,191.88	72964
		Total For Dept 000		4,676.86	
		Total For Fund 636 DATA P		4,676.86	
Fund 661 EQUIPMENT FUND					
Dept 895 FLEET MAINT. & REPLACEMENT					
661-895-741.000	FUEL	PETTY CASH	PETTY CASH	5.00	73007
661-895-930.000	REPAIR & MAINTENANCE	D&D TRUCKING ACQUISITION,	EQUIP R & M	204.18	72981
661-895-930.000	REPAIR & MAINTENANCE	BETTEN BAKER	LPD 2001 SONOMA R & M	215.34	72975
661-895-930.000	REPAIR & MAINTENANCE	BETTEN BAKER	92 CHEVY R & M	61.32	72975
661-895-930.000	REPAIR & MAINTENANCE	BETTEN BAKER	2013 GMC PICKUP R & M #6	92.05	72975
661-895-930.000	REPAIR & MAINTENANCE	BETTEN BAKER	LPD 2010 CHEVY R & M #841	120.36	72975
661-895-981.000	EQUIPMENT	WOLF KUBOTA	EXMARK MOWER	7,759.00	73024
		Total For Dept 895 FLEET		8,457.25	
		Total For Fund 661 EQUIPM		8,457.25	
Fund 703 CURRENT TAX COLLECTION FUND					
Dept 000					
703-000-274.001	UNDISTRIBUTED PA 198 TAXE	KENT INTERMEDIATE SCHOOL	IFT JULY 2018 - JUNE 2019	9,301.51	72996
		Total For Dept 000		9,301.51	
		Total For Fund 703 CURREN		9,301.51	

06/27/2019 02:02 PM
User: LORI
DB: Lowell

INVOICE GL DISTRIBUTION REPORT FOR CITY OF LOWELL
POST DATES 06/15/2019 - 06/27/2019
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 6/6

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund Totals:					
			Fund 101 GENERAL FUND	20,974.82	
			Fund 202 MAJOR STREET FUN	278.77	
			Fund 203 LOCAL STREET FUN	204.18	
			Fund 248 DOWNTOWN DEVELOP	6,235.38	
			Fund 260 DESIGNATED CONTR	3,328.54	
			Fund 581 AIRPORT FUND	9,406.04	
			Fund 590 WASTEWATER FUND	72,426.79	
			Fund 591 WATER FUND	16,918.83	
			Fund 636 DATA PROCESSING	4,676.86	
			Fund 661 EQUIPMENT FUND	8,457.25	
			Fund 703 CURRENT TAX COLL	9,301.51	
				152,208.97	



LOWELL CITY ADMINISTRATION
INTER OFFICE MEMORANDUM

DATE: June 27, 2019

TO: Mayor DeVore and the Lowell City Council

FROM: Michael T. Burns, City Manager *MTB*

RE: Fireworks Ordinance revision

At the end of the 2018 legislative cycle, the Michigan Fireworks Safety Act (Public Act 256 of 2011) was revised reducing the number of days one can shoot off unrestricted fireworks, from 30 to 12. Our current ordinance doesn't necessarily align with the statute.

At our June 16, 2019 City Council meeting we discussed the modifications to the Michigan statute and the City Council directed me to align our ordinance with the Michigan Statute. The Council directed me to add a provision to the ordinance allowing for fireworks up to 11:45 P.M. on the Saturday in July when the Riverwalk Fireworks occur.

Attached is Ordinance 19-03 which revises the ordinance as directed. The Ordinance will become official 10 days after posting in the Lowell Ledger. **I recommend Ordinance 19-03 be approved as presented.**

**CITY OF LOWELL
KENT COUNTY, MICHIGAN**

ORDINANCE NO. 19-03

**AN ORDINANCE AMENDING ARTICLE V, "FIREWORKS," OF
CHAPTER 10, "FIRE PREVENTION AND PROTECTION," OF THE
CODE OF ORDINANCES OF THE CITY OF LOWELL**

Councilmember _____, supported by Councilmember _____,

moved the adoption of the following ordinance:

THE CITY OF LOWELL ORDAINS:

Section 1. Amendment of Section 10-60 of Article V of Chapter 10 of the Code of Ordinances. Section 10-60 "Definitions", of Article V, "Fireworks," of Chapter 10, "Fire Prevention and Protection," of the Code of Ordinances is hereby amended to remove the definition of *National holiday*.

Section 2. Amendment of Section 10-64 of Article V of Chapter 10 of the Code of Ordinances. Section 10-64 "Use of consumer fireworks", of Article V, "Fireworks," of Chapter 10, "Fire Prevention and Protection," of the Code of Ordinances is hereby amended in its entirety to read:

Sec. 10-64. - Use of consumer fireworks.

- (a) A person shall not ignite, discharge or use consumer fireworks except on the following days after 11 a.m.:
- (1) December 31 until 1 a.m. on January 1.
 - (2) The Saturday and Sunday immediately preceding Memorial Day until 11:45 p.m. on each of those days.
 - (3) June 29 to July 4 until 11:45 p.m. on each of those days.
 - (4) July 5, if that date is a Friday or Saturday, until 11:45 p.m.
 - (5) The Saturday and Sunday immediately preceding Labor Day until 11:45 p.m. on each of those days.
 - (6) The second Saturday in July, unless the Lowell Riverwalk Festival Fireworks as recognized by the city falls on a different day, in which case, the day of the Lowell Riverwalk Festival Fireworks, until 11:45 p.m.

- (b) A person shall not ignite, discharge, or use consumer fireworks if the environmental concerns based on the department of natural resources fire division criteria are elevated to extreme fire conditions or if the environment concerns based on the department of natural resources fire division criteria are elevated to very high for seventy-two (72) consecutive hours and the commanding officer of the fire department, in consultation with the department of natural resources enforces a no burning restriction that includes a ban on the ignition, discharge, and use of consumer fireworks. If a no burning restriction is instituted under this Section, the commanding officer of the fire department enforcing the restriction shall ensure that adequate notice of the restriction is provided to the public.

Section 3. Amendment of Section 10-66 of Article V of Chapter 10 of the Code of

Ordinances. Section 10-66 "Prohibition on or near certain property", of Article V, "Fireworks," of Chapter 10, "Fire Prevention and Protection," of the Code of Ordinances is hereby amended in its entirety to read:

Sec. 10-66. - Prohibition on or near certain property.

No person shall, at any time, ignite, discharge, use or display, except under the terms and conditions of a permit issued pursuant to this section, any fireworks, upon another person's property or within fifteen (15) feet of another person's property without such property owner's permission. No person shall, at any time, ignite, discharge, use or display, except under the terms and conditions of a permit issued pursuant to this section, any fireworks in a public street or right-of-way, a public park, school property, public property, or any other place of public assembly without the approval of the owner of such property or, in the case of a public park, street or right-of-way, the approval of the city. Notwithstanding the above, pursuant to state law, it shall not be a violation of this section relative to consumer fireworks on the dates and times consumer fireworks are allowed as set forth in section 10-64(a). However, this exception does not affect the ability of a person to restrict the use of fireworks on property owned or controlled by them by any other lawful means.

Section 4. Addition of Section 10-72 of Article V of Chapter 10 of the Code of

Ordinances. Section 10-72 "Civil fine", of Article V, "Fireworks," of Chapter 10, "Fire Prevention and Protection," of the Code of Ordinances is hereby added to read:

Sec. 10-73. – Civil fine.

Notwithstanding anything to the contrary in this Code of Ordinances, violations of Section 10-64 shall be responsible for a civil fine in the amount of one thousand (\$1,000.00) for each violation and no other fine or sanction. Five hundred dollars (\$500.00) of the fine collected shall be remitted to the local law enforcement agency responsible for enforcing the ordinance.

Section 5. Publication. After its adoption, the City Clerk shall publish this ordinance or a summary thereof, as permitted by law, along with its date of adoption in *The Lowell Ledger*, a newspaper of general circulation in the City, at least ten (10) days before its effective date.

Section 6. Effective Date. This ordinance shall take effect ten (10) days after it, or a summary thereof, as permitted by law, along with the date of its adoption, is published in *The Lowell Ledger*, a newspaper of general circulation in the City.

YEAS: Councilmembers _____

NAYS: Councilmembers _____

ABSTAIN: Councilmembers _____

ABSENT: Councilmembers _____

ORDINANCE DECLARED ADOPTED.

Dated: July 1, 2019

Susan Ullery
City Clerk

CERTIFICATION

I, the undersigned City Clerk of the City of Lowell, Michigan (the "City"), certify that the above ordinance is a true and complete copy of an ordinance adopted at a regular meeting of the Lowell City Council held on July 1, 2019, pursuant to notice given in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended, and notice of its adoption, including a summary of its contents and its effective date, was published in the *Lowell Ledger*, on _____, 2019. I further certify that the above ordinance was entered into the Ordinance Book of the City on _____, 2019, and was effective _____, 2019, ten (10) days after publication.

Dated July 1, 2019

Susan Ullery
City Clerk



LOWELL CITY COUNCIL
MEMORANDUM

DATE: June 27, 2019

TO: Mayor Devore and the Lowell City Council

FROM: Michael T. Burns, City Manager *MTB*

RE: Kent County Youth Fair Agreement

For the over the past year, City Administration has been working with the Kent County Youth Fair regarding their agreement. In this agreement, the Parks and Recreation Commission had some concern to ensure that the we are receiving an appropriate amount for a rental fee and we also wanted to begin a plan for when the Fair vacates sometime in the near future.

I will highlight a few items that are different in this agreement from the previous agreement. The agreement will continue until December 31, 2021 but may be extended. I have also worked with the Fair and agree that we will develop a rental agreement for the King Building once the Fair vacates. They would still like to use the King Building for functions once they vacate the site.

At the June 17, 2019 Parks and Recreation Commission meeting I went over the proposed agreement with them and they recommended for the City Council to approve the agreement.

I am recommending the Lowell City Council accept the recommendation of the Parks and Recreation Commission meeting and approve Resolution 22-19 to formalize a rental agreement with the Kent County Youth Fair Association for use of Recreation Park.

**CITY OF LOWELL
KENT COUNTY, MICHIGAN**

RESOLUTION NO. 22-19

**RESOLUTION APPROVING AND AUTHORIZING
EXECUTION OF FAIRGROUND USE AGREEMENT WITH
KENT COUNTY YOUTH AGRICULTURE ASSOCIATION**

Councilmember _____, supported by Councilmember _____,
moved the adoption of the following resolution:

WHEREAS, the City of Lowell (the “City”) owns certain property east of Hudson Street and north of the Flat River known as the “Fairgrounds”; and

WHEREAS, the Kent County Youth Agriculture Association (the “KCYAA”) in the past has used the Fairgrounds in connection with its annual sponsorship of the youth fair (the “Fair”) and in connection with other KCYAA sponsored or sanctioned activities and uses (the “Other Activities”); and

WHEREAS, KCYAA desires to continue to use the Fairgrounds for the Fair and related Other Activities and the City is willing to permit such uses subject to the terms and conditions of a Fairgrounds Use Agreement (the “Agreement”).

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the Agreement in the form presented at this meeting is approved with such modifications not materially adverse to the City approved as to content by the City Manager and as to form by the City Attorney.
2. That the Mayor and City Clerk are authorized and directed to execute the approved Agreement for and on behalf of the City.
3. That all resolutions or parts of resolutions in conflict herewith shall be, and the same are, hereby rescinded.

YEAS: Councilmembers _____

NAYS: Councilmembers _____

ABSTAIN: Councilmembers _____

ABSENT: Councilmembers _____

RESOLUTION DECLARED ADOPTED.

Dated: July 1, 2019

Susan Ullery, City Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Lowell, at a regular meeting held on July 1, 2019, and that public notice of said meeting was given pursuant to, and in compliance with, Act 267 of the Public Acts of Michigan of 1976, as amended.

Dated: July 1, 2019

Susan Ullery, City Clerk



LOWELL CITY ADMINISTRATION
INTER OFFICE MEMORANDUM

DATE: June 27, 2019
TO: Mayor DeVore and the Lowell City Council
FROM: Michael T. Burns, City Manager *MB*
RE: Riverwalk Street Closures

The 25th Annual Riverwalk Festival will be from Thursday July 11, 2019 to July 13, 2019. As usual, we are receiving our annual road closure request from the Lowell Area Chamber of Commerce for the event.

The requested closures are the following.

- Avery Street west of Monroe St. from 6:00 AM on Thursday July 11, 2019 until 9:00 PM on July 13, 2019. This will be the food concession area.
- Avery Street east of Monroe to Jefferson Street and Washington Street north of Main Street to the Lowell Area Schools parking lot on Saturday July 13, 2019 from 6:00 AM until 4:00 PM for the Riverwalk Cruise-in.

These closures are no different from last year. **I recommend the requested closures for the Lowell Riverwalk Festival.**



June 26, 2019

Mayor DeVore and Members of the City Council,

The Lowell Area Chamber of Commerce is once again proud to present the 25th Annual 2019 Riverwalk Festival - Thursday July 11, Friday July 12 & Saturday July 13.

This year's two nights and one day event offers many activities for you and your family to enjoy. Check out our schedule on our website at www.riverwalkfestival.org for event times, information and applications.

In preparation for this event we are requesting street closure for the following streets and times (see attached map highlighted areas):

- Request permission to close Avery Street west of Monroe, Thurs, July 11 beginning at 6 am through Saturday, July 13, 9:00 pm for the purpose of food concessions
- Request permission to close Avery Street, east of Monroe to Jefferson St. Washington Street, north of Main to the Lowell Area Schools Parking Lot, Saturday, July 13 beginning at 6:00 am to 4:00 pm for the Riverwalk Cruise-in

The Chamber has greatly appreciated your support over the years, and we hope that you will be able to bring your family and friends to enjoy this great festival! We invite you to walk in the parade as well as challenge you to make a derby car for our new event the Ducky Derby on Saturday, July 13!

Sincerely,

Liz Baker

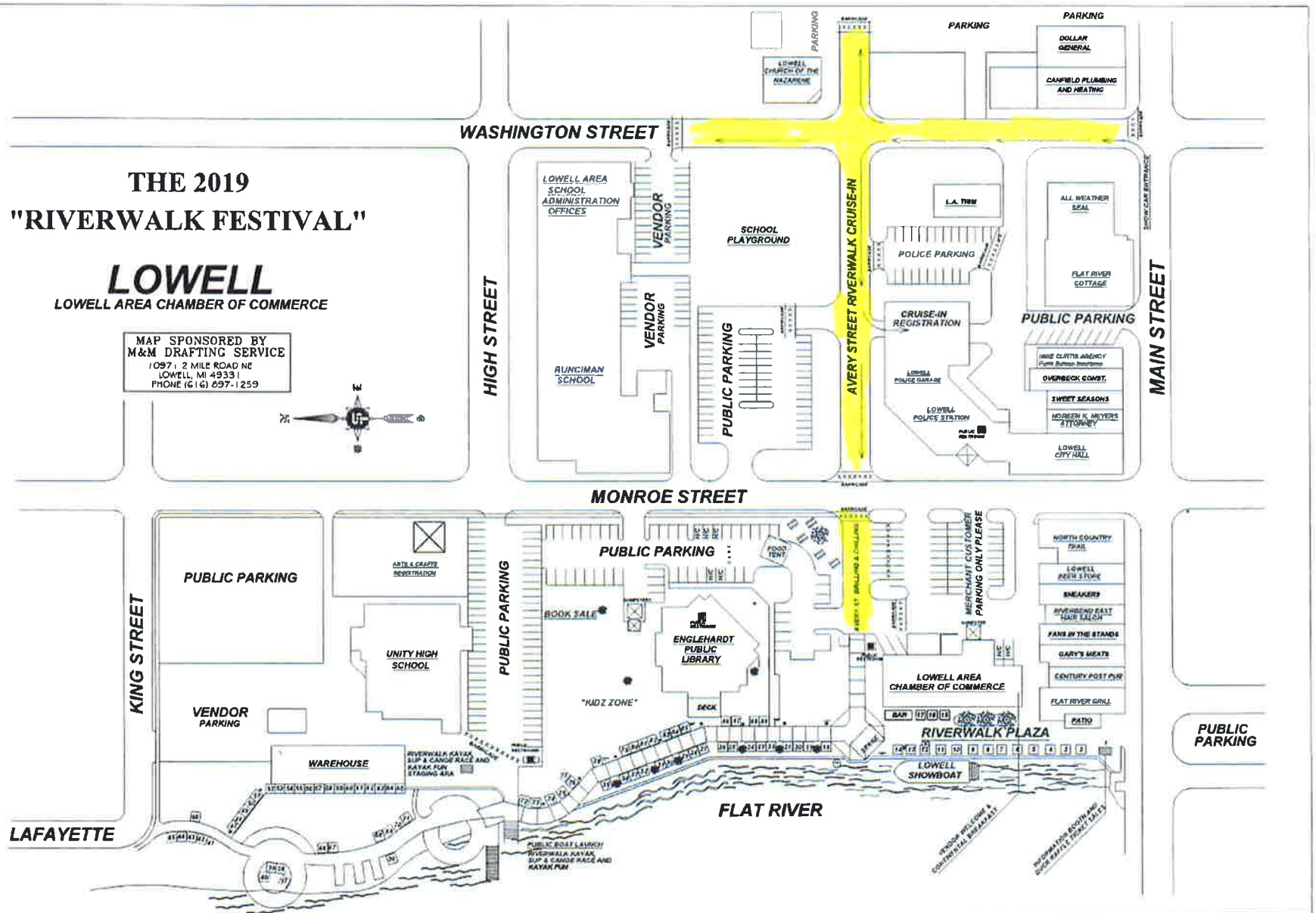
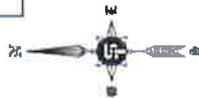
Liz Baker
Executive Director
Lowell Area Chamber of Commerce

THE 2019 "RIVERWALK FESTIVAL"

LOWELL

LOWELL AREA CHAMBER OF COMMERCE

MAP SPONSORED BY
M&M DRAFTING SERVICE
1097 1/2 MILE ROAD NE
LOWELL, MI 49331
PHONE (616) 697-1259



Memorandum



To: Lowell City Council
From: Steve Donkersloot
Date: June 24, 2019
Re: Fox Easement Acceptance

At the June LL&P Special Board Meeting, the LL&P Board approved and recommended to the City Council (for final approval) a Utility Easement Agreement with Wanda Lee Fox. The Agreement, which is included in your packet, will allow LL&P to install a pad-mount transformer on Fox's property as part of the Doc Addition Overhead to Underground Project as part of our System Improvement Plan.

It is the LL&P Board's recommendation for the City Council to approve the Utility Easement Agreement with Wanda Lee Fox.

UTILITY EASEMENT AGREEMENT

THIS UTILITY EASEMENT AGREEMENT (the "Agreement") is entered into as of _____, 2019, by **WANDA LEE FOX**, a single woman (the "Grantor"), whose address is 901 Heffron Street, Lowell, Michigan 49331 and the **CITY OF LOWELL**, a Michigan municipal corporation (the "City"), with offices at 301 E. Main Street, Lowell, Michigan 49331.

WITNESSETH:

WHEREAS, the Grantor is the owner of real property in the City is described in the attached Exhibit A (the "Real Property"); and

WHEREAS, the City, through its Department of Light and Power ("LL&P") desires to construct, operate, repair, maintain, relocate, alter and replace an electric transformer and related appurtenances which requires an easement within a portion of the Real Property as described and identified in the attached Exhibit B (the "Easement"); and

WHEREAS, subject to the terms and conditions of this Agreement the Grantor is willing to grant to the City the Easement.

NOW, THEREFORE, the Grantor and the City agree as follows:

1. For and in consideration of One Dollar (\$1.00) the receipt of which is hereby acknowledged, the Grantor does hereby grant the Easement to the City.
2. The Easement shall be for the construction, operation, repair, maintenance, relocation, alteration and replacement of an electric transformer and related appurtenances (the "Improvements").
3. Subject to the following terms and conditions, the City shall have the right to utilize the Easement for the purposes set forth in paragraph 2 above:
 - a. Any and all work shall be performed by the City, or others as authorized by LL&P, so as not to unreasonably interfere with the use of the remainder of the Real Property by the Grantor and, except as otherwise provided in this Agreement, without cost to the Grantor.
 - b. Upon completion of any such work and subject to the continued location of the Improvements, the City through LL&P will restore or cause the restoration of the surface

of the Easement and the Real Property to the same condition as it was prior to such construction, repair, maintenance, reconstruction, alteration or replacement of the Improvements, provided that the Grantor shall be responsible at her costs for any repairs for damage due to any fixed structures constructed within the Easement after the date of this Agreement unless such damage is a result of the negligent acts or omissions of the City, its agents, employees, representatives, contractors or others authorized by LL&P, in which case said restorations shall be made or caused to be made and paid for by the City through LL&P

c. The City shall, through LL&P, at all times provide or cause to provide for the proper safety and maintenance of all equipment and ancillary items within the Easement belonging to the City or others authorized by LL&P.

d. The Improvements located within the Easements shall at all times be kept in compliance by the City with all applicable laws and codes and also the National Electric Safety Code, the Michigan Electric Code or the safety regulations of LL&P or the Michigan Occupational Safety and Health Administration.

e. Once the Improvements have been constructed or installed within the Easement, the surface elevation over or under such Improvements shall not be altered by more than six inches without the prior written approval of the Grantor.

f. The Grantor shall not hereafter install any building or structure within the Easement without the prior consent of the City, which approval shall not be unreasonably withheld. If the proposed building or structure by the Grantor would likely interfere with the City's proper use of the Easement, that would be justification for the City to refuse to approve any such building or structure.

4. To the extent permitted by law, the City shall fully indemnify, save, reimburse, and hold harmless the Grantor for, from and against any and all costs, liabilities, and claims, including reasonable attorneys' fees and costs, for damages to real and personal property and injuries and/or death suffered by persons in any manner caused by or arising out of or in any way connected with the negligent acts or negligent failure to act of the City and its employees, agents, contractors or others authorized by LL&P in connection with the Improvements or the negligent presence or actions of the City or its employees, agents, contractors or others authorized by LL&P upon the Easement or the Real Property.

5. The Grantor and her heirs, successors and assigns retain all other property rights within the Easement after the date of this Agreement provided the exercise of such rights does not limit or impair the City's rights as set forth in this Agreement.

6. The City shall obtain and keep in full force and effect at all times liability insurance to cover its uses and activities within the Easement in an amount of at least \$500,000 per occurrence and in the annual aggregate.

7. The Grantor reserves the right to grant to others additional easement rights within the Easement subject to the approval of the City, which approval shall not be unreasonably withheld. All such additional easements shall be subject to the prior rights of the City as provided in this

By: _____
Michael DeVore, Mayor

State of Michigan)
) :ss
County of Kent)

Notary Public, Kent County, Michigan
My Commission expires: _____
Acting in Kent County, Michigan

4

MORTGAGEE'S CONSENT TO EASEMENT AGREEMENT

The undersigned, Fifth Third Mortgage Company, of 38 Fountain Square Plaza, Cincinnati, Ohio 45263 (the "Lender"), being the mortgagee under that certain Mortgage dated July 19, 2013, recorded on August 9, 2013 as Instrument No. 20130809-0083377, Kent County Records (the "Mortgage"), hereby consents to the Easement Agreement to which this Consent is attached (the "Easement") between Wanda L. Fox, as grantor, and the City of Lowell, a Michigan municipal corporation (the "City"), as grantee. The undersigned agrees that even though the Mortgage is prior in time to the interest of the City under the Easement, it and its successors and assigns shall recognize the rights of the City, its successors and assigns under the Easement. No foreclosure of the Mortgage or sale of the property or deed in lieu of foreclosure shall terminate the Easement or otherwise cut off or extinguish any of the City's easement rights under the Easement.

Dated this ____ day of _____, 2019.

FIFTH THIRD MORTGAGE COMPANY

By: _____
Name: _____
Title: _____

STATE OF _____)
) ss
COUNTY OF _____)

The foregoing instrument was acknowledged before me this ____ day of _____, 2019, by _____, the _____ of West Michigan Community Bank, on behalf of said Bank.

Notary Public, _____ County, _____
 Acting in _____ County, _____
 My commission expires: _____

EXHIBIT A

Real Property

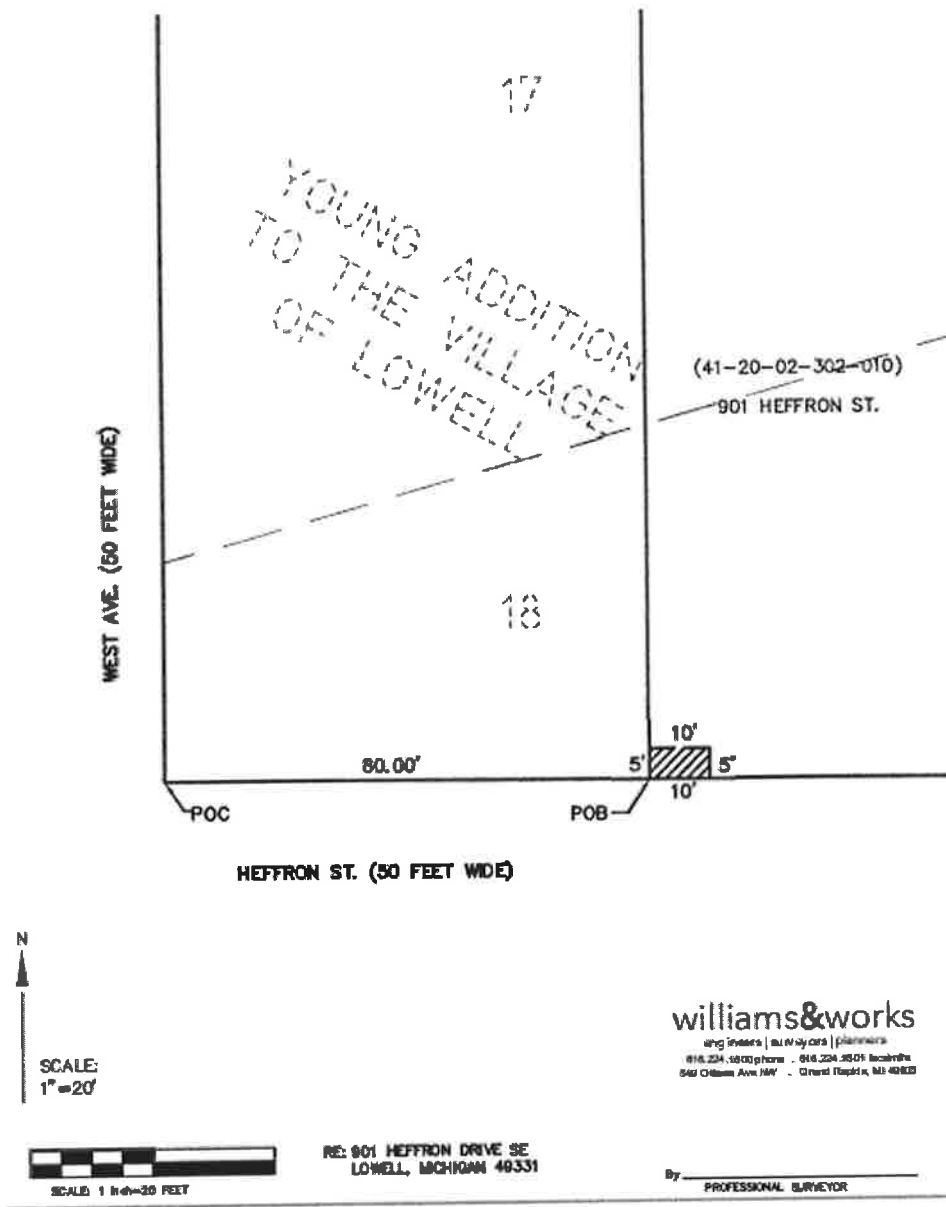
Lots 17 and 18, Young Addition to the Village (Now City) of
Lowell, Kent County, Michigan. Parcel No. 41-20-02-302-010

EXHIBIT B

EASEMENT

The Westerly 10 feet of the Southerly 5 feet of a parcel of land in parts of lots 17 and 18, Young Addition to the Village (now City) of Lowell, Kent County, Michigan, as recorded in Liber 46 of Plats, Page 2 described as; Commencing at the Southwest corner of said Lot 18; thence Easterly 80.00 feet along the south line of said lot 18 to the PLACE OF BEGINNING for this easement description; thence Northerly 5.00 feet parallel with the west line of said lot 18; thence Easterly 10.00 feet parallel with the north line of Heffron Street; thence Southerly 5.00 feet parallel with the west line of said lot 18 to the south line of said Lot 18; thence Westerly 10.00 feet along said south line to the place of beginning.

Containing 50 square feet more or less.



**CITY OF LOWELL
KENT COUNTY, MICHIGAN**

RESOLUTION NO. 25-19

**RESOLUTION APPROVING AND AUTHORIZING
EXECUTION OF A UTILITY EASEMENT AGREEMENT
WITH WANDA LEE FOX**

Councilmember _____, supported by Councilmember _____,
moved the adoption of the following resolution:

WHEREAS, the City, through its Department of Light and Power (“LL&P”), is installing an electric transformer and related appurtenances adjacent to Heffron Street east of West Avenue in the City (the “Improvements”); and

WHEREAS, it is necessary that the City obtain an easement over a portion of property owned by Wanda Lee Fox (the “Grantor”) for the Improvements; and

WHEREAS, the Grantor is willing to provide said easement pursuant and subject to the terms and conditions of a Utility Easement Agreement (the “Agreement”) between her and the City; and

WHEREAS, the Lowell Board of Light and Power has reviewed and recommended approval of the Agreement.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the Agreement in the form presented at this meeting is approved with such modifications not materially adverse to the City approved as to content by the Manager of LL&P and as to form by the City Attorney.

2. That the Mayor and City Clerk are authorized and directed to execute the approved Agreement for and on behalf of the City.

3. That once the Agreement is executed by the Grantor and the City, the City Clerk shall cause the fully executed Agreement to be recorded with the Kent County, Michigan Register of Deeds.

4. That all resolutions or parts of resolutions, to the extent of any conflict herewith, are hereby rescinded.

YEAS: Councilmembers _____

NAYS: Councilmembers _____

ABSTAIN: Councilmembers _____

ABSENT: Councilmembers _____

RESOLUTION DECLARED ADOPTED.

Dated: July 1, 2019

Susan Ullery, City Clerk

CERTIFICATION

I, the undersigned Clerk of the City of Lowell, Michigan (the "City"), do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City at a regular meeting held on July 1, 2019, and that public notice of said meeting was given pursuant to, and in compliance with, Act 267 of the Public Acts of Michigan of 1976, as amended.

Dated: July 1, 2019

Susan Ullery, City Clerk

Memorandum



To: Lowell City Council

From: Steve Donkersloot

Date: June 24, 2019

Re: TDC, Inc. (Dependable LP Gas Co) Easement Acceptance

At the June LL&P Special Board Meeting, the LL&P Board approved and recommended to the City Council (for final approval) a Utility Easement Agreement with TDC, Inc. (Dependable LP Gas Co). The Agreement, which is included in your packet, will allow LL&P to install overhead and underground infrastructure on Dependable's property, which is needed for the Jackson Street river bore project (part of Project #110 in our System Improvement Plan) and to remove the "River Crossing" infrastructure that has caused us numerous problems throughout the years.

It is the LL&P Board's recommendation for the City Council to approve the Utility Easement Agreement with TDC, Inc.

UTILITY EASEMENT AGREEMENT

THIS UTILITY EASEMENT AGREEMENT (the "Agreement") is entered into as of _____, 2019, by **TDC, INC.**, a Michigan corporation (the "Grantor"), whose address is 1245 Grand River, Lowell, Michigan 49331 and the **CITY OF LOWELL**, a Michigan municipal corporation (the "City"), with offices at 301 E. Main Street, Lowell, Michigan 49331.

WITNESSETH:

WHEREAS, the Grantor is the owner of real property in the City is described in the attached Exhibit A (the "Real Property"); and

WHEREAS, the City, through its Department of Light and Power ("LL&P") desires to construct, operate, repair, maintain, relocate, alter and replace overhead and underground electric and communications infrastructure and related appurtenances which requires an easement within a portion of the Real Property as described and identified in the attached Exhibits B-1 and B-2 (the "Easement"); and

WHEREAS, subject to the terms and conditions of this Agreement the Grantor is willing to grant to the City the Easement.

NOW, THEREFORE, the Grantor and the City agree as follows:

1. For and in consideration of One Dollar (\$1.00) the receipt of which is hereby acknowledged, the Grantor does hereby grant the Easement to the City.
2. The Easement shall be for the construction, operation, repair, maintenance, relocation, alteration and replacement of an overhead and underground electric and communications infrastructure and related appurtenances (the "Improvements").
3. Subject to the following terms and conditions, the City shall have the right to utilize the Easement for the purposes set forth in paragraph 2 above:
 - a. Any and all work shall be performed by the City, or others as authorized by LL&P, so as not to unreasonably interfere with the use of the remainder of the Real Property by the Grantor and, except as otherwise provided in this Agreement, without cost to the Grantor.
 - b. Upon completion of any such work and subject to the continued location of the Improvements, the City through LL&P will restore or cause the restoration of the surface

of the Easement and the Real Property to the same condition as it was prior to such construction, repair, maintenance, reconstruction, alteration or replacement of the Improvements, provided that the Grantor shall be responsible at her costs for any repairs for damage due to any fixed structures constructed within the Easement after the date of this Agreement unless such damage is a result of the negligent acts or omissions of the City, its agents, employees, representatives, contractors or others authorized by LL&P, in which case said restorations shall be made or caused to be made and paid for by the City through LL&P

c. The City shall, through LL&P, at all times provide or cause to provide for the proper safety and maintenance of all equipment and ancillary items within the Easement belonging to the City or others authorized by LL&P.

d. The Improvements located within the Easements shall at all times be kept in compliance by the City with all applicable laws and codes and also the National Electric Safety Code, the Michigan Electric Code or the safety regulations of LL&P or the Michigan Occupational Safety and Health Administration.

e. Once the Improvements have been constructed or installed within the Easement, the surface elevation over or under such Improvements shall not be altered by more than six inches without the prior written approval of the Grantor.

f. The Grantor shall not hereafter install any building or structure within the Easement without the prior consent of the City, which approval shall not be unreasonably withheld. If the proposed building or structure by the Grantor would likely interfere with the City's proper use of the Easement, that would be justification for the City to refuse to approve any such building or structure.

4. To the extent permitted by law, the City shall fully indemnify, save, reimburse, and hold harmless the Grantor for, from and against any and all costs, liabilities, and claims, including reasonable attorneys' fees and costs, for damages to real and personal property and injuries and/or death suffered by persons in any manner caused by or arising out of or in any way connected with the negligent acts or negligent failure to act of the City and its employees, agents, contractors or others authorized by LL&P in connection with the Improvements or the negligent presence or actions of the City or its employees, agents, contractors or others authorized by LL&P upon the Easement or the Real Property.

5. The Grantor and its successors and assigns retain all other property rights within the Easement after the date of this Agreement provided the exercise of such rights does not limit or impair the City's rights as set forth in this Agreement.

6. The City shall obtain and keep in full force and effect at all times liability insurance to cover its uses and activities within the Easement in an amount of at least \$500,000 per occurrence and in the annual aggregate.

7. The Grantor reserves the right to grant to others additional easement rights within the Easement subject to the approval of the City, which approval shall not be unreasonably withheld. All such additional easements shall be subject to the prior rights of the City as provided in this

Agreement and any additional expenses incurred by the City, resulting from such additional easements, shall be assumed by the beneficiary(ies) of such easement rights causing such extra expense.

IN WITNESS WHEREOF, the Grantor and the City have executed this Agreement as of the day and year first written above.

TDC, INC.

By: _____
Lester De Grote

State of Michigan)
) :ss
County of Kent)

On this ____ day of _____, 2019, before me, a Notary Public in and for said County, personally appeared Lester De Grote, the President of TDC, Inc., to me known to be the same person who signed, and acknowledge the same to be his free act and deed.

Notary Public, Kent County, Michigan
My Commission expires: _____
Acting in Kent County, Michigan

By: _____
Michael DeVore, Mayor

State of Michigan)
) :ss
County of Kent)

Notary Public, Kent County, Michigan
My Commission expires: _____
Acting in Kent County, Michigan

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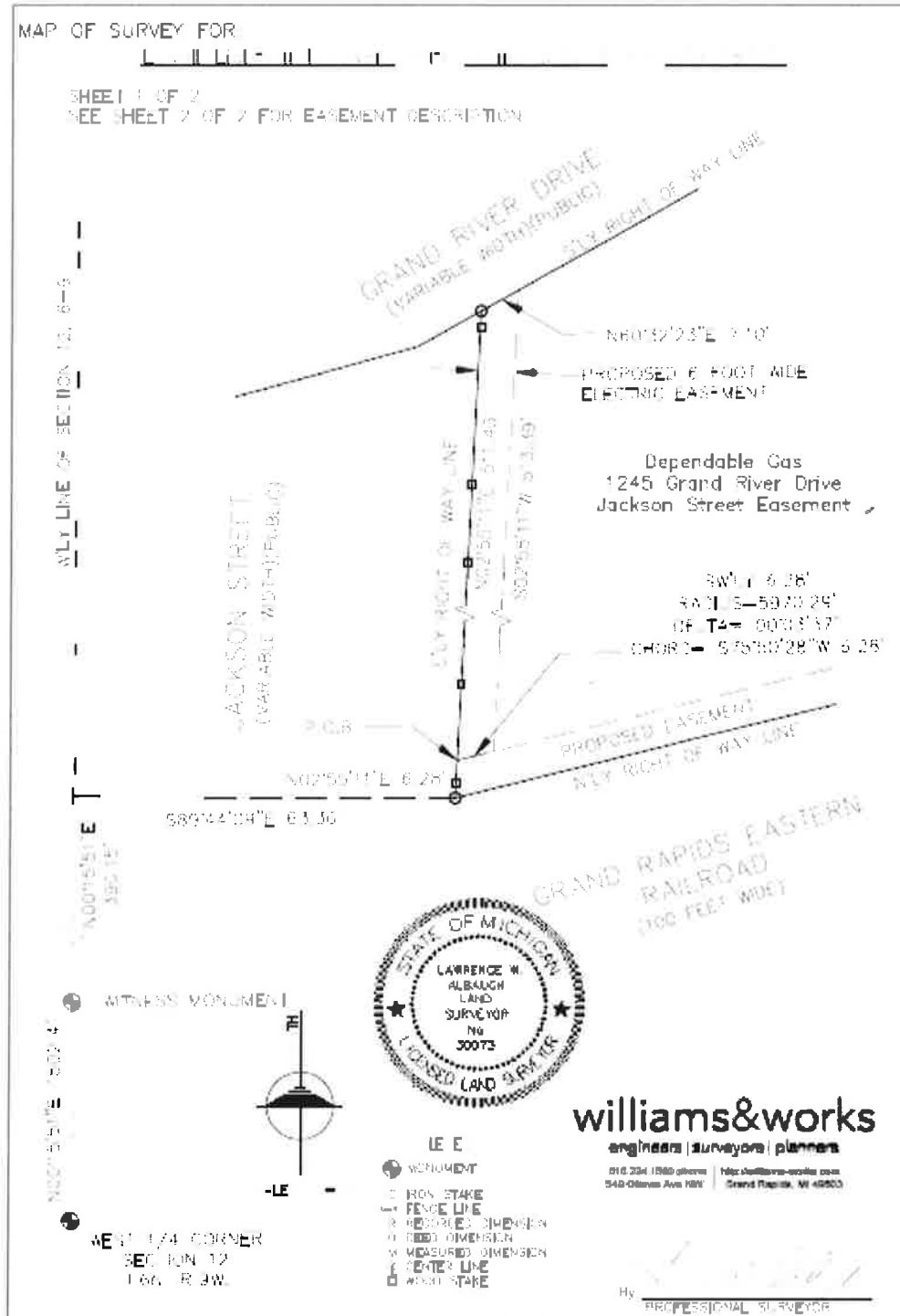
EXHIBIT A

Real Property

That part of the West 1650.45 feet of the North 1/2 of the Northwest 1/4 lying North of the Grand Rapids Eastern / formerly Central Michigan / formerly Grand Trunk Railroad right of way / 100 feet wide / EXCEPT Commencing at the Northwest corner of Section thence South 0° 30' West along the West Section line 257.57 feet; thence North 74° 45' 20" East 79.72 feet; thence North 60° 34' 28" East 98.00 feet; thence North 46° 23' 36" East 64.63 feet; thence North 68° 10' 14" East 252.28 feet; thence North 89° 56' 51" East 78.45 feet; thence North 0° 30' East 50.00 feet to the North Section line thence 90° 00' West along the North Section line 519.90 feet to the place of beginning, Section 12 Town 6 North Range 9 West 21.86 A. Parcel No. 41-20-12-100-023

EXHIBIT B-1

Underground Easement



MAP OF SURVEY FOR:

SHEET 2 OF 2

SEE SHEET 1 OF 2 FOR EASEMENT SKETCH

PARENT PARCEL

That part of the West 1650.45 feet of the North 1/2 of the Northwest 1/4 lying North of the Grand Rapids Eastern / formerly Central Michigan / formerly Grand Trunk Railroad right of way / 100 feet wide / EXCEPT Commencing at the Northwest corner of Section thence South 0° 30' West along the West Section line 257.57 feet; thence North 74° 45' 20" East 79.72 feet; thence North 60° 34' 28" East 98.00 feet; thence North 46° 25' 36" East 64.65 feet; thence North 68° 10' 14" East 252.25 feet; thence North 89° 56' 51" East 78.45 feet; thence North 0° 30' East 50.00 feet to the North Section line thence 90° 00' West along the North Section line 519.90 feet to the place of beginning. Section 12 Town 6 North Range 9 West 21.86 A.

EASEMENT DESCRIPTION (Underground Electric Easement)

A 6 foot wide electric easement in all the part of the North 1/2 of the Northwest 1/4 of Section 12, Town 6 North, Range 9 West, City of Lowell, Lowell Township, Michigan lying North of the Grand Rapids Eastern Railroad (formerly Central Michigan)(formerly Grand Trunk Railroad) right of way (100 feet wide) described as Commencing at the West 1/4 corner of said Section 12; thence North 00° 0' 0" East 1502.40 feet along the westerly line of said Section 12, to a Kept County Rejuvenation Witness monument; thence continuing North 00° 0' 0" East 390.15 feet, along said westerly line; thence South 89° 04' 09" East 63.36 feet, to the intersection of the easterly right of way line of Jackson Street and the northerly right of way line of the Grand Rapids Eastern Railroad (formerly Central Michigan)(formerly Grand Trunk Railroad) right of way (100 feet wide); thence North 02° 55' 11" East 6.28 feet, along said easterly right of way line, to THE PLACE OF BEGINNING OF THIS EASEMENT DESCRIPTION. Thence continuing North 02° 55' 11" East 511.43 feet, along said easterly right of way line to the southerly right of way line of Grand River Drive; thence North 60° 32' 25" East (formerly described as North 60° 34' 28" East) 7.10 feet; thence South 02° 55' 11" West 513.38 feet; thence Southwesterly 6.28 feet along a 5970.29 foot radius non-tangent curve to the left, having a central angle of 00° 03' 37" and a chord which bears South 75° 50' 28" West 6.28 feet to the place of beginning.

Containing 3.074 Square Feet more or less.



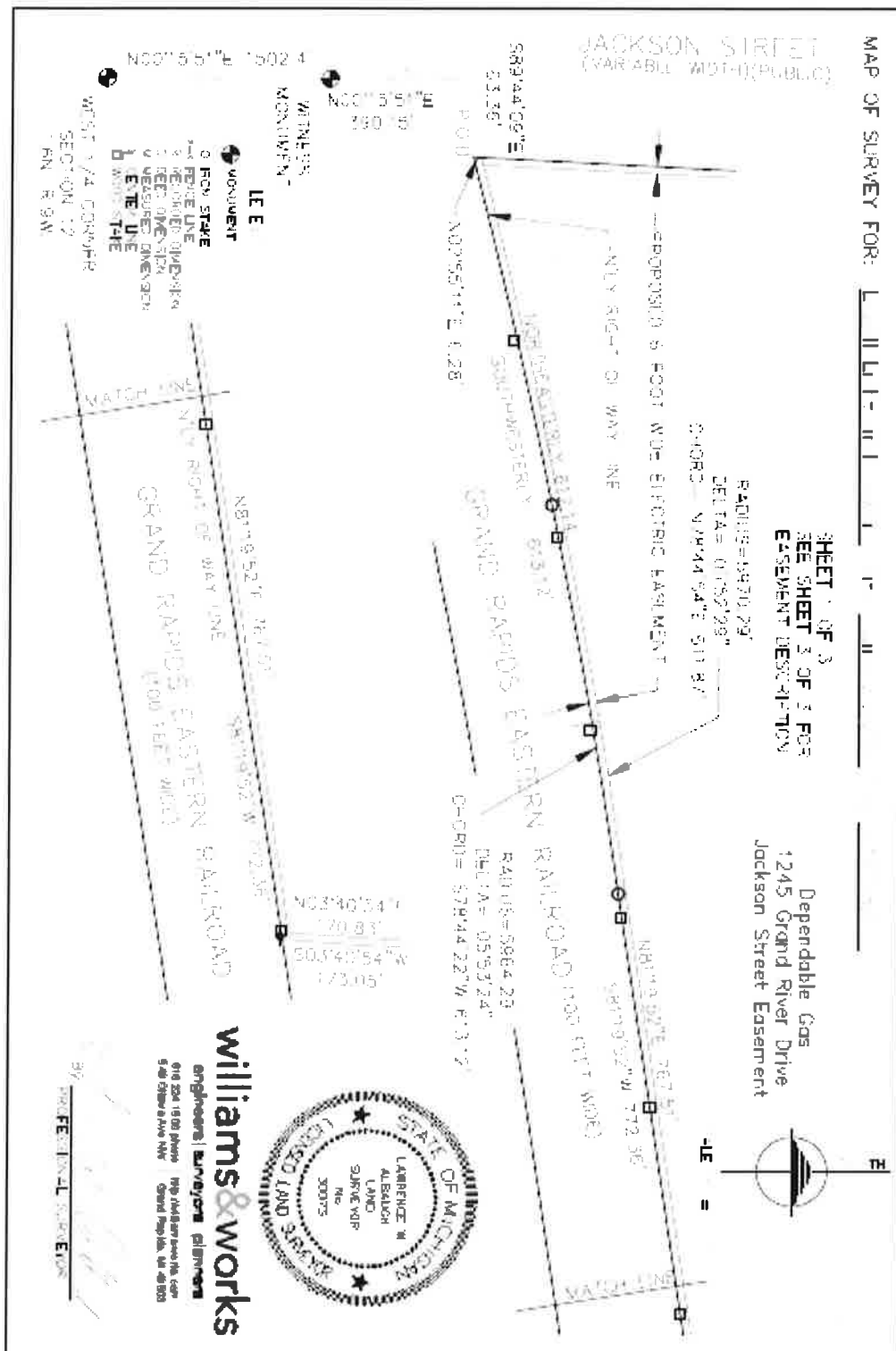
williams&works

engineers | surveyors | planners

616.224.1500 phone | <http://williams-works.com>
549 Ottawa Ave NW | Grand Rapids, MI 49503

By  PROFESSIONAL SURVEYOR

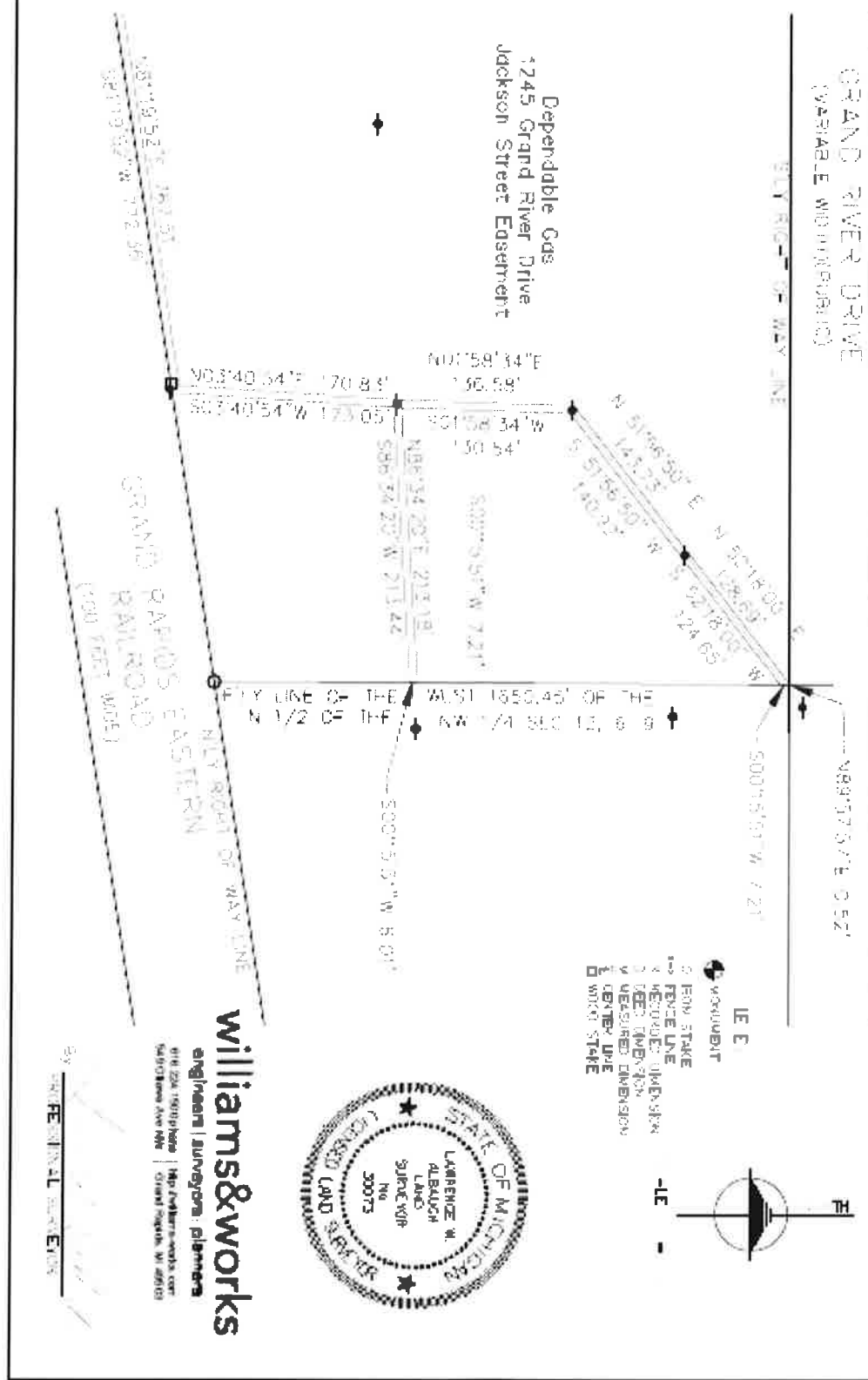
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MAP OF SURVEY FOR:

GRAND RIVER DRIVE
(VARIABLE WIDTH EASEMENT)

SHEET 2 OF 3
SEE SHEET 3 OF 3
FOR BASEMENT DESCRIPTION



**CITY OF LOWELL
KENT COUNTY, MICHIGAN**

RESOLUTION NO. 26-19

**RESOLUTION APPROVING AND AUTHORIZING
EXECUTION OF A UTILITY EASEMENT AGREEMENT
WITH TDC, INC.**

Councilmember _____, supported by Councilmember _____,
moved the adoption of the following resolution:

WHEREAS, the City, through its Department of Light and Power (“LL&P”), is installing overhead and underground electric and communications infrastructure and related appurtenances east of Jackson Street, south of Grand River Drive and north of Grand Rapids Eastern Railroad in the City (the “Improvements”); and

WHEREAS, it is necessary that the City obtain an easement over a portion of property owned by TDC, Inc. (the “Grantor”) for the Improvements; and

WHEREAS, the Grantor is willing to provide said easement pursuant and subject to the terms and conditions of a Utility Easement Agreement (the “Agreement”) between it and the City; and

WHEREAS, the Lowell Board of Light and Power has reviewed and recommended approval of the Agreement.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the Agreement in the form presented at this meeting is approved with such modifications not materially adverse to the City approved as to content by the Manager of LL&P and as to form by the City Attorney.

2. That the Mayor and City Clerk are authorized and directed to execute the approved Agreement for and on behalf of the City.

3. That once the Agreement is executed by the Grantor and the City, the City Clerk shall cause the fully executed Agreement to be recorded with the Kent County, Michigan Register of Deeds.

4. That all resolutions or parts of resolutions, to the extent of any conflict herewith, are hereby rescinded.

YEAS: Councilmembers _____

NAYS: Councilmembers _____

ABSTAIN: Councilmembers _____

ABSENT: Councilmembers _____

RESOLUTION DECLARED ADOPTED.

Dated: July 1, 2019

Susan Ullery, City Clerk

CERTIFICATION

I, the undersigned Clerk of the City of Lowell, Michigan (the "City"), do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City at a regular meeting held on July 1, 2019, and that public notice of said meeting was given pursuant to, and in compliance with, Act 267 of the Public Acts of Michigan of 1976, as amended.

Dated: July 1, 2019

Susan Ullery, City Clerk

APPOINTMENTS

	Expires
Abor Board	
Vacancy (Jim Reagan – currently serving)	06/30/2019
Construction Board of Appeals	
Vacancy (Dan DesJarden – Resigned)	01/01/2019
Downtown Development Authority	
Vacancy (April McClure – Resigned)	01/01/2022
Downtown Historic District Commission	
Vacancy (Brian McLane – Resigned)	01/01/2019
Vacancy (Todd Cooper – Resigned)	01/01/2020
Lowell Light and Power	
Vacancy (Tina Cadwallader – currently serving)	06/30/2019
Vacancy (Andrew Schrauben – currently serving)	06/30/2019
Planning Commission	
Vacancy (Tony Ellis – Currently Serving)	06/30/2019