



301 East Main Street
Lowell, Michigan 49331
Phone (616) 897-8457
Fax (616) 897-4085

CITY OF LOWELL
CITY COUNCIL AGENDA
MONDAY, JULY 6, 2020, 7:00 P.M.
HELD AT THE LOOK MEMORIAL FIRE STATION
LOCATED AT 315 S. HUDSON

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL

2. CONSENT AGENDA

- Approval of the Agenda.
- Approve and place on file the minutes of the June 15, 2020 Regular City Council.
- Authorize payment of invoices in the amount of \$335,649.72.

3. CITIZEN DISCUSSION FOR ITEMS NOT ON THE AGENDA

IF YOU WISH TO ADDRESS AN AGENDA ITEM, PUBLIC COMMENT FOR EACH ITEM WILL OCCUR AFTER THE INITIAL INFORMATION IS SHARED ON THE MATTER AND INITIAL DELIBERATIONS BY THE PUBLIC BODY. PUBLIC COMMENT WILL OCCUR BEFORE A VOTE ON THE AGENDA ITEM OCCURS.

4. OLD BUSINESS

- a. Staal Estate
- b. Laurels of Kent Drain Issues

5. NEW BUSINESS

- a. #16 Dump Body Replacement

6. BOARD/COMMISSION REPORTS

7. MANAGER'S REPORT

8. APPOINTMENTS

9. COUNCIL COMMENTS

10. ADJOURNMENT

NOTE: Any person who wishes to speak on an item included on the printed meeting agenda may do so. Speakers will be recognized by the Chair, at which time they will be allowed five (5) minutes maximum to address the Council. A speaker representing a subdivision association or group will be allowed ten (10) minutes to address the Council.



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Lowell, Michigan 49331
Phone (616) 897-8457
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www.ci.lowell.mi.us

MEMORANDUM

TO: Lowell City Council

FROM: Michael Burns, City Manager

RE: Council Agenda for Monday, July 6, 2020

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL
2. CONSENT AGENDA

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4. OLD BUSINESS

- a. Staal Estate. City Manager Michael Burns provided a memo.

Recommended Motion: That the Lowell City Council agree to use the remaining proceeds after the trail contribution and the bench contribution to be used for the Lowell Showboat.

- b. Laurels of Kent Drain Issues. Public Works Director Daniel Czarnecki provided a memo.

5. NEW BUSINESS

- a. #16 Dump Body Replacement. Utilities Supervisor Ralph Brecken provided a memo.

Recommended Motion: That the Lowell City Council approve the purchase of a new stainless dump body along with the optional crossmemberless western style understructure, through the MI-Deal State Purchasing Program, for Truck #16, at a cost not to exceed \$16,678.00.

6. BOARD/COMMISSION REPORTS

7. MANAGER'S REPORT
8. APPOINTMENTS
9. COUNCIL COMMENTS
10. ADJOURNMENT

**PROCEEDINGS
OF
CITY COUNCIL
OF THE
CITY OF LOWELL
ZOOM MEETING
MONDAY, JUNE 15, 2020, 7:00 P.M.**

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL.

The Meeting was called to order at 7:00 p.m. by Mayor DeVore and City Clerk Susan Ullery called roll.

Present: Councilmembers Cliff Yankovich, Greg Canfield, Marty Chambers Jim Salzwedel and Mayor DeVore..

Absent: None.

Also Present: City Manager Michael Burns, City Clerk Susan Ullery, Interim Police Chief Chris Hurst, City Attorney Jessica Wood, L&P Manager Steve Donkersloot, and DPW Director Dan Czarnecki.

2. APPROVAL OF THE CONSENT AGENDA.

- Approval of the Agenda.
- Approve and place on file the minutes of the June 1, 2020 Regular City Council meeting.
- Authorize payment of invoices in the amount \$91,974.01.

IT WAS MOVED BY CHAMBERS and seconded by YANKOVICH to approve the consent agenda as written.

YES: Councilmember Canfield, Mayor DeVore, Councilmember Salzwedel, Councilmember Yankovich, and Councilmember Chambers.

NO: None.

ABSENT: None.

MOTION CARRIED.

3. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA.

City Clerk Susan Ullery and Mayor DeVore read the following letters into record:

An email from Michelle Theisen who resides 4 miles on the outskirts of the City of Lowell, who is not in favor of defunding the Lowell Police Department.

An email from Diane Titcher who resides at 1370 Hunters Trace NE in Lowell, who supports the City Managers decision to remove Steve Bukala from the position of Chief of Police.

An email from Emma Wikstrom who resides at 924 N Hudson in Lowell, who fully back the City Manager and the Mayor on their decision to request Steve Bukala resign his position.

An email from Sharon Ellison who resides at 407 N Division St in Lowell, who supports the decision of Lowell City Manager Mike Burns to ask for the resignation of Steve Bukala.

An email from Rich and Patty Wade who resides at 427 King in Lowell, who support the Lowell Police Department and wanted to remind Lowell City Council, the City Manager and all listening.

An email from Parker Liu who resides at 903 N. Monroe in Lowell, who supports the decision of the City Manager Burns to ask for the resignation of the former police chief.

An email from Jennifer Hall who resides at 204 Lincoln Lake in Lowell, who supports the decision of the Lowell City Manager to ask for the resignation of Steve Bukala.

An email from Nicole Lintemuth who resides at 10988 Sconcewood and owns a business in the City of Lowell, supports the decision of the Lowell City Manager to ask for the resignation of the former police chief.

An email from Nancy Mister who resides in Lowell, supports the decision to allow Mr. Bukala to resign.

An email from Andrea VanderJagt who lived in Lowell for 21 years fully supports the city in asking for the resignation of Steve Bukala.

An email from Jay Foreman who resides at 830 W Main in Lowell does not support the resignation of Police Chief Steve Bukala.

A letter from Dan and Sharon Vosovic who reside at 417 High St in Lowell who are not in favor of defunding the Police Department of Lowell.

An email from Heather Cooper who resides at 1370 Hunters Trace NE in Lowell, who supports the City Managers decision to ask Steve Bukala to resign.

A letter from Janet Twesten who resides in Lowell supports the Lowell Police Department.

The following people spoke during public comments:

Rich Conrad who resides at 1295 Laurie Gail in Lowell, spoke regarding asking clarification with the incident that occurred and would like more information on why Chief Bukala was forced to resign.

Morgan Jarema who resides at 850 Montcalm in Vergennes Township, spoke regarding her disappointment with the Lowell Police Department.

Attorney Katherine Henry spoke on behalf of others as well regarding Steve Bukala's immediate resignation and does not support it.

Jamie Lett who resides at 12790 Heim St. in Lowell, spoke not in support of Steve Bukala's resignation.

Bradley Wade who resides at 12991 Ryan Ridge in Lowell, spoke not in support of Steve Bukala's resignation.

Alisha Despres who resides at 1260 Boynes Hill in Ada and was a police dispatcher for 10 years in Lowell and spoke not in support of Steve Bukala's resignation.

Bill Bledsoe who resides at 1180 Lincoln Lake in Vergennes Township spoke not in support of Steve Bukala's resignation.

Jim Myaard who resides at 413 N Washington in Lowell spoke not in support of Steve Bukala's resignation.

Jeff Dickerman who resides at 429 High in Lowell spoke in support of the Lowell Police Department and not to defund them.

Attorney Katherine Henry requested to have video shot of who was there in support of Bukala.

Deborah McDonald who resides at 13445 Crestwood Drive near Lowell stated she had an issue with comments made from the post and it seemed the Lowell Police Department didn't care.

Michelle Zuidema who resides at 9081 Conservation and owns property on Kings St in Lowell spoke regarding concern for the residents of the City of Lowell and does not want Council elected that does not support the Constitution.

Olivia Gieger who resides at 1245 Jane Ellen in Lowell spoke in favor of the City Manager asking for the resignation of the Police Chief.

Becky Condon who lives in Key Heights in Lowell, spoke not in support of the resignation of Steve Bukala.

Richard Eric Johnson who reside at 1267 Valley Vista in Lowell and does not support the resignation of Police Chief Steve Bukala.

Patty Mogor who resides at 605 Birchwood Ct in Lowell, supports the City Managers decision to ask for the resignation of Police Chief Steve Bukala.

Eric Bartkus who has a resides at 215 W. Main in Lowell stated he did not hear Michelle Zuidemas comments and request that she speaks again.

Michelle Zuidema restated her position as stated above.

Lillian Peterson who resides at 14061 Covered Bridge Rd just outside of Lowell, appreciates the decision to have the Police Chief resign.

4. **OLD BUSINESS**

a. **990 Washington.**

City Clerk Sue Ullery read a letter from Gary Dietzel and Sandy Barlett who reside at 990 N. Washington into record. "To conclude: Stress on everyone for leases of 30-2-10 and now 2 matters. We've known a few managers and many councilmembers. Research: give it up to something sustainable. The damage is done-lets repair. You can offer relief and our commitment. Thanks for your concern."

City Manager Michael Burns stated in February 2020, he had presented the issue regarding the lease expiration at 990 N. Washington with Gary Dietzel and Sandy Bartlett. At the time, he was directed to have the City Attorney draft a lease which increases the current monthly lease from \$450 per month to \$500 per month, beginning on July 1, 2020 and then a \$20 increase beginning on July 1, 2021. Council also directed me to prepare only a two-year lease and they would review the future lease options for the property then.

City Attorney Jessica Wood prepared this lease in February and Burns presented it to Dietzel via U.S. Mail in late March. In April, Dietzel contacted Burns and asked to be present and provided items attached to the memo. Burns then informed him that due to COVID-19, we were meeting virtually and he stated he couldn't do that. I told him he could telephone in and he didn't want to do that.

In May, Burns spoke to Sandy Bartlett and they asked to be present when this is presented to the City Council. He informed her about how Council is meeting virtually and could phone in. She said she wanted to meet in person but would phone in as a last resort and asked for Burns to wait until June 15, 2020 to present to the City Council. Burns also told them he didn't know when we would meet in person. However, regardless if we were virtual or not, it had to be presented no later than June 15 since the lease expires June 30th. Burns provided them the call in for this meeting.

While this lease was presented Dietzel, they have not indicated if it is satisfactory. Although, the terms of the lease are the same as before except the rental rate.

All the Council Members agreed that they were good with the lease agreement as written.

IT WAS MOVED BY CHAMBERS and seconded by YANKOVICH to approve the lease agreement for 990 Washington as written.

YES: Councilmember Salzwedel, Councilmember Yankovich, Councilmember Chambers, Councilmember Canfield.

NO: Mayor DeVore

ABSENT: None.

MOTION CARRIED.

b. 2019-2020 Budget Amendments.

City Manager Michael Burns stated throughout the year, revenue and expenses are monitored from the various city funds. The annual budgeted amendments and resolution were presented.

IT WAS MOVED BY YANKOVICH and seconded by SALZWEDEL to approve Resolution 17-20 which outlines the amendments to the City of Lowell's annual budget for fiscal year 2019-2020.

YES: Councilmember Salzwedel, Councilmember Yankovich, Councilmember Chambers, Councilmember Canfield and Mayor DeVore.

NO: None.

ABSENT: None.

MOTION CARRIED.

c. Tonia North – Garden Sale.

Tonia North stated that the garden sale went really well today. Her biggest issue was the signage and people saying they had trouble finding them so that will need to be improved. Sunday wasn't as busy and participants would prefer to do it again but only on Friday/Saturday or just a Saturday and no Sundays.

d. LL&P Board Line Shack RFP Recommendation.

Lowell Light & Power General Manager Steve Donkersloot stated in September 2019, the LL&P Board recommended to the City Council that the City pursue a sale of LL&P's Line Shack located at 115 Riverside Drive pursuant to the guidelines in the City Charter. At the November 4, 2019 City Council Meeting, the Council accepted LL&P's recommendation and directed an RFP be drafted and published with a response date of June 1st. One proposal was received in response to the RFP. At their June 10th Board Meeting, the LL&P Board reviewed and discussed the lone proposal that was received. The result of

that discussion was a recommendation to the City Council to reject the proposal and re-issue the RFP at a yet-to-be-determined future date. The rationale for the LL&P Board's decision was the RFP process (the posting and response timeframe) took place during the height of the COVID-19 pandemic (a 3rd or 4th standard deviation event for the country and the City), which was the cause of great economic and financial uncertainty in the market – potentially resulting in decreased awareness and/or interest in the property.

The Council members discussed at length.

Eric Bartkus who resides at 215 W Main stated it would have been easier for the average person to put in a bid had it been a live auction and to consider that for future property RFP's.

IT WAS MOVED BY CANFIELD and seconded by DEVORE to accept the RFP bid, contingent on an agreed upon development plan and 3-year time frame agreement.

YES: Councilmember Chambers, Councilmember Canfield, Mayor DeVore, Councilmember Salzwedel.
NO: Councilmember Yankovich. ABSENT: None. MOTION CARRIED.

e. Water/Sewer Rates.

City Manager Michael Burns stated in April, He asked City Council what they wanted him to budget for in regard to water and sewer rates. If you recall, we had a rate study for our water and sewer rates in accordance to the SAW Grant. The study recommended a 6% increase to our water ready to serve and commodity charges and 2% on our wastewater ready to serve customers. To the average residential customer who uses 5/8' meter and consumes 3000 gallons a month this is a \$2.67 monthly increase to their water and sewer bills with rates varying as meter size increases. That said, he recognizes the reluctance of the City Council to not raise rates while municipal financial advisors would always recommend a small increase annually to account for inflation. The current approved budget was not approved with those increases when it was submitted it to you on April 20, 2020. We will need to issue debt to complete the water and sewer utility projects on Monroe St and Washington St. and rates will need to reflect proper debt coverage. Administration was planning on completing the utility work on Washington St. beginning in Spring 2021 and Monroe St. in Spring 2022 as there are transportation funds earmarked in 2022 for Monroe. The projects are necessary for the reliability of our water and sewer systems so Burns would propose flipping the Washington St. project from Spring 2021 to Spring 2023. That said we run the risk of a slighter increase when we begin those projects.

IT WAS MOVED BY SALZWEDEL and seconded by YANKOVICH to proceed with the 6% increase to ready to serve in commodity and 2% to wastewater ready to serve and commodity.

YES: Councilmember Canfield, Mayor DeVore, Councilmember Salzwedel, Councilmember Yankovich, and Councilmember Chambers.
NO: None. ABSENT: None. MOTION CARRIED.

5. NEW BUSINESS

a. Wastewater Plant Digester #3 Repair.

City Manager Michael Burns stated in the upcoming Fiscal Year 2020-2021 budget, we budgeted a repair to the Digester #3 lid at the Wastewater Treatment Plant. Suez had the ability to complete this work as a maintenance item under current agreement. The work entailed removing and disposing of the existing coating, all 2" concrete topping, and hollow-core concrete planking. Preparing top of the tank for

installation of the aluminum geodesic dome. Installing the aluminum geodesic dome over the existing tank.

Terminating the electrical connections for existing mixers and completing site restoration. Suez proposes cost for this work not exceeding \$135,181 which came in much lower than Williams and Works engineering estimate of \$175,000. This work will be paid over two fiscal cycles. 50% will be due on completion and the remaining 50% will be due on July 1, 2021 to alleviate our budget constraints.

Brian VanderMeulen with Suez said they hope to have it complete by this fall.

IT WAS MOVED BY CHAMBERS and seconded by SALZWEDEL to approve Suez to complete the repairs to the Digester #3 lid at a cost not to exceed \$135,181.

YES: Mayor DeVore, Councilmember Salzwedel, Councilmember Yankovich, Councilmember Chambers and Councilmember Canfield.

NO: None.

ABSENT: None.

MOTION CARRIED.

6. **MONTHLY REPORTS.**

There were none.

7. **BOARD/COMMISSION REPORTS.**

Councilmember Yankovich stated at the Chamber Zoom meeting they discussed that we should be seeing the four pieces of the Showboat before the end of the month. Liz Baker and Yankovich will be working on a survey of business owners as far as the impact with the COVID-19 Pandemic. Best news he has obtained though is that Betsy Davidsons pet scan came back great!

Councilmember Chambers stated at the Planning Commission Meeting, they went over highlights of the previous meeting due to the problems with people being able to get on the Zoom meeting. The two applicants for marijuana establishments came back. The pastor and an elder from First Baptist Church spoke of their concerns regarding the possibility of the marijuana establishment near their church. And he did not attend the Lowell Light & Power Board meeting that was Wednesday.

Councilmember Canfield stated Lara Board meets next month. Parks and Rec Board will meet tomorrow night.

Mayor DeVore stated Fire Authority did meet in person, severed agreement with previous fire and safety attorney and looking at a new attorney. Update on the boat which Chamber will have more on later. Looked at the budget. DeVore got the consultants draft report and is going to have a conference call with the consultant tomorrow. As soon as he gets the final report, he will get it out to everyone for review.

8. **MANAGER'S REPORT.**

- Burns stated last Wednesday the Showboat committee met, reviewed the three proposals we have for the general contractor for the Showboat. The committee and our consultants reviewed the three bids and are reaching out to all three bidders and submitting a post addendum to verify. Once we

have that complete, we may request for value engineering in their bids. Once we have those answers in their bids, we will be coming to the City Council with a recommendation on a general contractor.

- The Showboat will be arriving and assembly will begin the week of July 7th. Last week, Dan Czarnecki, Ryan Teachworth, Steve Donkersloot and myself met with Moran to work out some logistical issues for their site needs. They are going to be on site for 8 weeks completing their assembly.
- Our first restaurant has submitted their application and it has been approved for using our public spaces. Flat River Grill made a request, and they will be using a portion of the river walk for their needs. It will not impede any river access at the river walks.
- I took an application today for a grow and processing facility at 2335 West Main (the old baseball batting cage lot). We are now beginning that site plan review.
- We began Suffix street construction last week, they did start milling on Friday and they are working towards that and one of the nice things about that is our contractor does their own milling so it will go quicker

9. **APPOINTMENTS.**

There were no changes at this time.

10. **COUNCIL COMMENTS.**

Councilmember Canfield would like to thank everyone that joined us at the last zoom meeting and hope the next meeting will be in person. Also, not in favor of getting rid of the Police Department.

Councilmember Chambers thanked Officer VanSolkema for helping with the assembly for the new boat, motor and new equipment for the Fire Department.

Councilmember Yankovich thanked LARA, walked the new paved trails and it is wonderful and also looks great. Also stated the “Defund the Police” movement is to make it easier on cops so that they are not trying to cover so many areas of situations and it is not about taking them out of commission like it sounds. It is poor choice in wording.

Mayor DeVore stated there is a Michigan made clothing website called “The Mitten State” that has a “support the trails” tee shirt that they are putting out in June. If you order one, they do make a donation from every shirt to the North Country Trails. Thanked Police Officer Scott VanSolkema for helping with obtaining the boat. Also, the Lowell Police Department is a great asset and he supports them.

11. **ADJOURNMENT.**

IT WAS MOVED BY SALZWEDEL and seconded by CANFIELD to adjourn at 9:16.

YES: Councilmember Salzwedel, Councilmember Yankovich, Councilmember Chambers and Councilmember Canfield and Mayor DeVore.

NO: None.

ABSENT: None.

MOTION CARRIED.

DATE:

APPROVED:

Mike DeVore, Mayor

Sue Ullery, Lowell City Clerk

**CITY OF LOWELL
KENT COUNTY, MICHIGAN**

RESOLUTION NO. 17-20

**RESOLUTION ADOPTING AN AMENDMENT TO THE
CITY OF LOWELL ANNUAL BUDGET FOR FISCAL
YEAR 2019-2020**

Councilmember YANKOVICH, supported by Councilmember SALZWEDEL moved the adoption of the following resolution:

WHEREAS, the City Manager has prepared and presented to the City Council at its meeting on June 15, 2020, a proposed amended budget for the 2019-2020 fiscal year of the City (the "Amended Budget") in accordance with the City Charter, applicable State of Michigan law and applicable federal law and regulations, if any; and

WHEREAS, the City Charter allows that after a budget has been adopted for a fiscal year the City Council may make adjustments as it deems necessary.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the Amended Budget as presented at this meeting is hereby adopted.
2. That in accordance with the Amended Budget the 2019-2020 fiscal year budget at the following are the estimated revenues and expenses for the 2019-2020 fiscal year of the City:

	<u>Revenues</u>	<u>Appropriations</u>
General Fund	\$3,342,641.79	\$3,263,866.25
Major Street Fund	\$346,784.00	\$178,056.66
Local Street Fund	\$324,302.00	\$354,118.26
Historic District	\$75,000.00	\$10,000.00
DDA	\$713,494.00	\$831,037.19
Building Inspector Fund	\$90,000.00	\$90,000.00
Designated Contribution	\$589,293.00	\$649,657.30
Airport Fund	\$74,416.00	\$73,000.00
Wastewater Fund	\$1,481,803.00	\$1,557,211.03
Water Fund	\$1,231,251.00	\$1,380,845.12

Cable Fund	\$112,629.00	\$119,629.00
Data Processing	\$80,274.00	\$96,000.00
Equipment Fund	\$291,595.46	\$441,426.85
Lee Fund	\$5,000.00	\$5,000.00
Look Fund	\$62,386.00	\$52,386.00

3. That it has been determined that there is sufficient fund balance when budgeted revenues are less than budgeted appropriations.

4. That pursuant to the provisions of the Uniform Budgeting and Accounting Act, Act 2 of the Public Acts of Michigan 1968, as amended ("Act 2"), the City Manager or his designee(s) is hereby authorized to make budgetary transfers within the identified fund in the Amended Budget or between identified activities within a fund. All other budgetary transfers in the Amended Budget shall be in accordance with Act 2 when City Council approval is required.

5. That the City manager or his designee(s) is authorized to make expenditures budgeted in the Amended Budget in accordance with applicable law, ordinances, rules, regulations and policies.

YEAS: Councilmembers Salzwedel, Yankovich, Chambers, Canfield and Mayor DeVore

NAYS: Councilmembers None

ABSTAIN: Councilmembers None

ABSENT: Councilmembers None

RESOLUTION DECLARED ADOPTED.

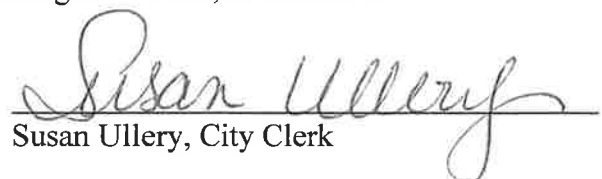
Dated: June 15, 2020


Susan Ullery, City Clerk

CERTIFICATION

I, the undersigned Clerk of the City of Lowell, Michigan (the "City") do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council, at a meeting held on June 15, 2020, and that public notice of said meeting was given pursuant to and in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended.

Dated: June 15, 2020


Susan Ullery, City Clerk

07/01/2020 04:53 PM
User: LORI
DB: Lowell

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF LOWELL
POST DATES 06/13/2020 - 06/30/2020
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID - CHECK TYPE: PAPER CHECK

Page: 1/4

Vendor Code	Vendor Name	Description	Amount
10816	AMAZON CAPITAL SERVICES		
	112-2519678-10114	HP TONER CARTRIDGES	301.89
	1VNN-HCM1-K7JV	USCG RING BUOY	101.46
TOTAL FOR: AMAZON CAPITAL SERVICES			403.35
10409	APPLIED CONCEPTS, INC.		
	1557577	CITY HALL COPY MACHINE	386.55
TOTAL FOR: APPLIED CONCEPTS, INC.			386.55
10660	ARROW ENERGY, INC.		
	127058	AV GAS FOR AIRPORT	3,634.29
TOTAL FOR: ARROW ENERGY, INC.			3,634.29
10818	AT&T MOBILITY		
	287291108942X0614	PHONE BILL 5/7 - 6/6	847.25
TOTAL FOR: AT&T MOBILITY			847.25
00045	BARTLETT, SANDY		
	JUNE 2020	METER READS/MILEAGE	768.83
TOTAL FOR: BARTLETT, SANDY			768.83
10686	BETTEN BAKER		
	134917	POLICE CAR #839 R & M	34.91
TOTAL FOR: BETTEN BAKER			34.91
10094	BLUEWATER TECHNOLOGIES GROUP, INC.		
	505871	MICROPHONE SYSTEM R & M	525.00
TOTAL FOR: BLUEWATER TECHNOLOGIES GROUP, INC.			525.00
10483	BOURGETTE, BOB		
	6/22/2020	AIRPORT REIMBURSEMENTS	113.90
TOTAL FOR: BOURGETTE, BOB			113.90
00065	BOUWHUIS SUPPLY, INC.		
	61242	TOWELS FOR DPW & PARKS	230.65
TOTAL FOR: BOUWHUIS SUPPLY, INC.			230.65
00084	CANFIELD PLUMBING & HEATING IN		
	184544	PLUMBING MATERIALS FOR PARKS	288.00
TOTAL FOR: CANFIELD PLUMBING & HEATING IN			288.00
02540	CAREY, JAMES		
	6/29/2020	DOG PARK REIMBURSEMENT	126.23
TOTAL FOR: CAREY, JAMES			126.23
10509	CONSUMERS ENERGY		
	2020 JUNE	ACCOUNT STATEMENTS	247.43
	JUNE 2020	ACCOUNT STATEMENTS	835.73
	JUNE*	ACCOUNT STATEMENT	120.96
TOTAL FOR: CONSUMERS ENERGY			1,204.12
02035	DIGITAL OFFICE MACHINES, INC.		
	19047	DPW COPY MACHINE	32.49
TOTAL FOR: DIGITAL OFFICE MACHINES, INC.			32.49
00151	DIXON ENGINEERING, INC.		
	20-6656	RESERVOIR INSPECTIONS	5,600.00
TOTAL FOR: DIXON ENGINEERING, INC.			5,600.00

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User: LORI
DB: Lowell

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF LOWELL
POST DATES 06/13/2020 - 06/30/2020
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID - CHECK TYPE: PAPER CHECK

Page: 2/4

Vendor Code	Vendor Name	Invoice	Description	Amount
10485	ELECTIONSOURCE	19-4662	BALLOTCHART.COM	120.00
TOTAL FOR: ELECTIONSOURCE				120.00
10713	ENGINEERED PROTECTION SYSTEMS INC	A1201324	VIDEO SERVICE AGREEMENT	225.00
TOTAL FOR: ENGINEERED PROTECTION SYSTEMS INC				225.00
10369	FLAT RIVER ELECTRIC LLC	I3680	NE RESERVOIR R & M	1,661.19
TOTAL FOR: FLAT RIVER ELECTRIC LLC				1,661.19
00225	GRAND RAPIDS COMMUNITY COLLEGE	6/16 - 6/30/2020	TAX DISBURSEMENT	205.47
TOTAL FOR: GRAND RAPIDS COMMUNITY COLLEGE				205.47
02295	GRAYMONT WESTERN LIME INC.	151651	WTP QUICKLIME	6,952.50
TOTAL FOR: GRAYMONT WESTERN LIME INC.				6,952.50
00234	HACH COMPANY	11988762	WTP SUPPLIES	963.48
		11990243	WTP SUPPLIES	87.95
		11992426	WTP SUPPLIES	98.20
TOTAL FOR: HACH COMPANY				1,149.63
00710	HAROLD ZEIGLER FORD, INC.	217807	LPD EXPLORER 2 YR PARTS & LABOR	1,800.88
TOTAL FOR: HAROLD ZEIGLER FORD, INC.				1,800.88
10841	HELIX INTERNATIONAL	3969	MICROSOFET EXCHANGE ONLINE	214.56
TOTAL FOR: HELIX INTERNATIONAL				214.56
00248	HOOPER PRINTING	60321	TAX BILL PAPER	88.32
		60380	ENVELOPES WITH PERMIT #	506.13
		60386	CITY PERMIT DECALS	73.55
TOTAL FOR: HOOPER PRINTING				668.00
10864	INFINISOURCE BENEFIT SERVICES	9164976	COBRA NOTICES ADMIN	50.00
TOTAL FOR: INFINISOURCE BENEFIT SERVICES				50.00
00291	KENT COUNTY ROAD COMMISSION	412048	SIGNAL ELECTRIC APR/MAY	85.86
TOTAL FOR: KENT COUNTY ROAD COMMISSION				85.86
00298	KENT COUNTY TREASURER	20050800589	POLICE DISPATCHING SERVICES AND MAINTENANCE CORE LE	18,362.35
TOTAL FOR: KENT COUNTY TREASURER				18,362.35
00300	KENT COUNTY TREASURER	6/12/2020	TRAILER FEES	1,250.00
		6/16 - 6/30/2020	TAX DISBURSEMENT	1,417.90
		6/30/2020	TRAILER FEES	750.00
TOTAL FOR: KENT COUNTY TREASURER				3,417.90

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Vendor Code	Vendor Name	Invoice	Description	Amount
00303	KENT DISTRICT LIBRARY			
	6/16 - 6/30/2020	TAX DISBURSEMENT		139.70
TOTAL FOR: KENT DISTRICT LIBRARY				139.70
00302	KENT INTERMEDIATE SCHOOL DIST.			
	6/16 - 6/30/2020	TAX DISBURSEMENT		654.88
TOTAL FOR: KENT INTERMEDIATE SCHOOL DIST.				654.88
02209	KERKSTRA PORTABLE, INC.			
	158619	HAND WASHING STATION - CEMETERY		150.00
	158685	PORTABLE RESTROOM - BOAT LAUNCH		230.00
	159364	PORTABLE RESTROOM - CEMETERY		90.00
TOTAL FOR: KERKSTRA PORTABLE, INC.				470.00
10515	LIBERTY PROCESS EQUIPMENT, INC.			
	0083042-IN	WWTP R & M		3,537.91
TOTAL FOR: LIBERTY PROCESS EQUIPMENT, INC.				3,537.91
01374	LOWELL AREA HISTORICAL MUSEUM			
	6/16 - 6/30/2020	TAX DISBURSEMENT		28.27
TOTAL FOR: LOWELL AREA HISTORICAL MUSEUM				28.27
00562	LOWELL AREA SCHOOLS			
	6/16 - 6/30/2020	TAX DISBURSEMENT		1,572.09
TOTAL FOR: LOWELL AREA SCHOOLS				1,572.09
10143	LOWELL FIRE & EMERGENCY SERV. AUTH.			
	41	4TH QTR SERVICES APRIL-JUNE 2020		28,950.22
TOTAL FOR: LOWELL FIRE & EMERGENCY SERV. AUTH.				28,950.22
00341	LOWELL LIGHT & POWER			
	3431-2020	PHONE SOFTWARE SUPPORT		2,271.98
	3434-2020	IT PROJECT/ SOFTWARE SUPPORT		23,817.31
	3437-2020	IP CONSULTING 2018		731.25
TOTAL FOR: LOWELL LIGHT & POWER				26,820.54
02550	MEADOWBROOK INC.			
	4870	AIRPORT INSURANCE RENEWAL		3,775.00
TOTAL FOR: MEADOWBROOK INC.				3,775.00
10838	MORAN IRON WORKS, INC			
	16203	SHOWBOAT GRANT		81,041.40
TOTAL FOR: MORAN IRON WORKS, INC				81,041.40
10357	NORTHERN PUMP & WELL INC.			
	20-J1781	ANNUAL INSPECTION OF WELLS		1,000.00
TOTAL FOR: NORTHERN PUMP & WELL INC.				1,000.00
10195	O'LEARY PAINT			
	000418220*	TRAFFIC PAINT		1,009.95
	000418436*	CONTRACTOR TIP		25.00
TOTAL FOR: O'LEARY PAINT				1,034.95
01708	POSTMASTER			
	06302020	MAILING WATER BILLS AND TAX BILLS		996.99
TOTAL FOR: POSTMASTER				996.99

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF LOWELL
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Vendor Code	Vendor Name	Invoice	Description	Amount
00512	PREIN & NEWHOF, INC.	55832	SANITARY SEWER DESIGN	7,663.85
TOTAL FOR: PREIN & NEWHOF, INC.				7,663.85
10133	RED CREEK WASTE SERVICES INC.	06R00580	TRASH SERVICE	648.77
TOTAL FOR: RED CREEK WASTE SERVICES INC.				648.77
REFUND UB	REINBOLD, SUZIE	06/26/2020	UB refund for account: 2-00742-4	10.00
TOTAL FOR: REINBOLD, SUZIE				10.00
02539	RONDA AUTO CENTERS	34607	FUEL TRUCK #7 R & M	252.03
TOTAL FOR: RONDA AUTO CENTERS				252.03
10634	SERVPRO OF IONIA & MONTCALM	5183829	BIO REMEDIATION SERVICES	3,708.60
TOTAL FOR: SERVPRO OF IONIA & MONTCALM				3,708.60
01061	STATE OF MICHIGAN	6/25/2020	ELEVATOR CERTIFICATE RENEWAL	180.00
TOTAL FOR: STATE OF MICHIGAN				180.00
10341	STATE OF MICHIGAN	551-562185	SOR REGISTRATON MAY 2020	30.00
TOTAL FOR: STATE OF MICHIGAN				30.00
10583	SUEZ WATER ENVIRONMENTAL SVC INC	20200106	WWTP SURCHARGES MAY 2020	454.44
		202040175	WWTP JUNE 2020	38,490.00
TOTAL FOR: SUEZ WATER ENVIRONMENTAL SVC INC				38,944.44
10865	USA EARTHWORKS, LLC	PAYMENT #1	2020 STREET IMPROVEMENT PROJECT	84,590.38
TOTAL FOR: USA EARTHWORKS, LLC				84,590.38
10484	VERGENNES BROADBAND	5267-20200616-1	INTERNET	309.99
TOTAL FOR: VERGENNES BROADBAND				309.99
01295	X-CEL CHEMICAL SPECIALTIES CO.	77981	PARK SUPPLIES	180.80
TOTAL FOR: X-CEL CHEMICAL SPECIALTIES CO.				180.80
TOTAL - ALL VENDORS				335,649.72

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Fund 101 GENERAL FUND					
Dept 000					
101-000-084.015	DUE FROM FIRE AUTHORITY	VERGENNES BROADBAND	INTERNET	28.57	74443
101-000-085.000	DUE FROM LIGHT & POWER	VERGENNES BROADBAND	INTERNET	58.58	74443
101-000-123.000	PREPAID EXPENSES	INFINISOURCE BENEFIT SERV	COBRA NOTICES ADMIN	50.00	74426
101-000-222.000	DUE TO COUNTY-TRAILER FEE	KENT COUNTY TREASURER	TRAILER FEES	250.00	74428
101-000-222.000	DUE TO COUNTY-TRAILER FEE	KENT COUNTY TREASURER	TRAILER FEES	150.00	74453
101-000-222.001	DUE CO-DELINQ PERS PROP T	KENT COUNTY TREASURER	TAX DISBURSEMENT	663.98	74452
101-000-223.001	DUE LIB-DELINQ PERS PROP	KENT DISTRICT LIBRARY	TAX DISBURSEMENT	134.33	74454
101-000-225.000	DUE TO SET -TRAILER FEES	KENT COUNTY TREASURER	TRAILER FEES	1,000.00	74428
101-000-225.000	DUE TO SET -TRAILER FEES	KENT COUNTY TREASURER	TRAILER FEES	600.00	74453
101-000-225.001	DUE SCHL-DELINQ PERS PROP	LOWELL AREA SCHOOLS	TAX DISBURSEMENT	1,469.24	74458
101-000-228.009	DUE TO STATE-DELINQ S.E.T	KENT COUNTY TREASURER	TAX DISBURSEMENT	636.60	74452
101-000-234.001	DUE INTERMED SCHL-DELINQ	KENT INTERMEDIATE SCHOOL	TAX DISBURSEMENT	595.35	74455
101-000-235.001	DUE TO COM COLLEGE-DELINQ	GRAND RAPIDS COMMUNITY CO	TAX DISBURSEMENT	186.79	74450
101-000-236.001	DUE TO LOWELL HISTORICAL	LOWELL AREA HISTORICAL MU	TAX DISBURSEMENT	25.70	74457
101-000-274.000	UNDISTRIBUTED DELINQUENT	GRAND RAPIDS COMMUNITY CO	TAX DISBURSEMENT	18.68	74450
101-000-274.000	UNDISTRIBUTED DELINQUENT	KENT COUNTY TREASURER	TAX DISBURSEMENT	117.32	74452
101-000-274.000	UNDISTRIBUTED DELINQUENT	KENT DISTRICT LIBRARY	TAX DISBURSEMENT	5.37	74454
101-000-274.000	UNDISTRIBUTED DELINQUENT	KENT INTERMEDIATE SCHOOL	TAX DISBURSEMENT	59.53	74455
101-000-274.000	UNDISTRIBUTED DELINQUENT	LOWELL AREA HISTORICAL MU	TAX DISBURSEMENT	2.57	74457
101-000-274.000	UNDISTRIBUTED DELINQUENT	LOWELL AREA SCHOOLS	TAX DISBURSEMENT	102.85	74458
Total For Dept 000				6,155.46	
Dept 172 MANAGER					
101-172-850.000	COMMUNICATIONS	AT&T MOBILITY	PHONE BILL 5/7 - 6/6	45.05	74409
Total For Dept 172 MANAGE				45.05	
Dept 191 ELECTIONS					
101-191-740.000	OPERATING SUPPLIES	ELECTIONSOURCE	BALLOTCHART.COM	120.00	74419
Total For Dept 191 ELECTI				120.00	
Dept 215 CLERK					
101-215-850.000	COMMUNICATIONS	AT&T MOBILITY	PHONE BILL 5/7 - 6/6	45.05	74409
Total For Dept 215 CLERK				45.05	
Dept 253 TREASURER					
101-253-740.000	OPERATING SUPPLIES	HOOPER PRINTING	ENVELOPES WITH PERMIT #	168.71	74425
101-253-740.000	OPERATING SUPPLIES	HOOPER PRINTING	TAX BILL PAPER	88.32	74425
101-253-740.000	OPERATING SUPPLIES	POSTMASTER	MAILING WATER BILLS AND T	558.44	74446
Total For Dept 253 TREASU				815.47	
Dept 265 CITY HALL					
101-265-740.000	OPERATING SUPPLIES	HOOPER PRINTING	CITY PERMIT DECALS	73.55	74425
101-265-802.000	CONTRACTUAL	STATE OF MICHIGAN	ELEVATOR CERTIFICATE RENE	180.00	74440
101-265-802.000	CONTRACTUAL	RED CREEK WASTE SERVICES	TRASH SERVICE	219.50	74461
101-265-850.000	COMMUNICATIONS	LOWELL LIGHT & POWER	PHONE SOFTWARE SUPPORT	632.85	74432
101-265-850.000	COMMUNICATIONS	VERGENNES BROADBAND	INTERNET	43.57	74443
101-265-850.000	COMMUNICATIONS	LOWELL LIGHT & POWER	IP CONSULTING 2018	137.50	74433
101-265-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENT	120.96	74448
Total For Dept 265 CITY H				1,407.93	
Dept 276 CEMETERY					
101-276-802.000	CONTRACTUAL	KERKSTRA PORTABLE, INC.	HAND WASHING STATION - CE	150.00	74429
101-276-802.000	CONTRACTUAL	KERKSTRA PORTABLE, INC.	PORTABLE RESTROOM - CEMET	90.00	74456
Total For Dept 276 CEMETE				240.00	
Dept 301 POLICE DEPARTMENT					
101-301-660.002	SEX OFFENDER FEES	STATE OF MICHIGAN	SOR REGISTRATON MAY 2020	30.00	74441
101-301-803.000	DISPATCHING SERVICES	KENT COUNTY TREASURER	POLICE DISPATCHING SERVIC	18,362.35	74406
101-301-850.000	COMMUNICATIONS	AT&T MOBILITY	PHONE BILL 5/7 - 6/6	398.62	74409
101-301-850.000	COMMUNICATIONS	LOWELL LIGHT & POWER	PHONE SOFTWARE SUPPORT	1,048.47	74432
101-301-850.000	COMMUNICATIONS	VERGENNES BROADBAND	INTERNET	43.57	74443

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Fund 101 GENERAL FUND					
Dept 301 POLICE DEPARTMENT					
101-301-850.000	COMMUNICATIONS	LOWELL LIGHT & POWER	IP CONSULTING 2018	181.25	74433
101-301-931.000	R & M POLICE CARS	HAROLD ZEIGLER FORD, INC.	LPD EXPLORER 2 YR PARTS &	1,800.88	74423
Total For Dept 301 POLICE				21,865.14	
Dept 336 FIRE					
101-336-985.000	FIRE COMMISSION PAYMENT	LOWELL FIRE & EMERGENCY S	4TH QTR SERVICES APRIL-JUN	28,950.22	74459
Total For Dept 336 FIRE				28,950.22	
Dept 426 EMERGENCY MANAGEMENT					
101-426-740.000	OPERATING SUPPLIES	SERVPRO OF IONIA & MONTCA	BIO REMEDIATION SERVICES	3,708.60	74439
Total For Dept 426 EMERGE				3,708.60	
Dept 441 DEPARTMENT OF PUBLIC WORKS					
101-441-740.000	OPERATING SUPPLIES	BOUWHUIS SUPPLY, INC.	TOWELS FOR DPW & PARKS	101.21	74415
101-441-802.000	CONTRACTUAL	RED CREEK WASTE SERVICES	TRASH SERVICE	207.86	74461
101-441-850.000	COMMUNICATIONS	AT&T MOBILITY	PHONE BILL 5/7 - 6/6	88.31	74409
101-441-850.000	COMMUNICATIONS	LOWELL LIGHT & POWER	PHONE SOFTWARE SUPPORT	295.33	74432
101-441-850.000	COMMUNICATIONS	VERGENNES BROADBAND	INTERNET	28.57	74443
101-441-850.000	COMMUNICATIONS	LOWELL LIGHT & POWER	IP CONSULTING 2018	137.50	74433
101-441-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENTS	156.77	74417
Total For Dept 441 DEPART				1,015.55	
Dept 747 CHAMBER/RIVERWALK					
101-747-920.000	CHAMBER UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENTS	25.75	74417
Total For Dept 747 CHAMBE				25.75	
Dept 751 PARKS					
101-751-740.000	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	USCG RING BUOY	101.46	74407
101-751-740.000	OPERATING SUPPLIES	BOUWHUIS SUPPLY, INC.	TOWELS FOR DPW & PARKS	129.44	74415
101-751-740.000	OPERATING SUPPLIES	X-CEL CHEMICAL SPECIALTIE	PARK SUPPLIES	180.80	74444
101-751-802.000	CONTRACTUAL	RED CREEK WASTE SERVICES	TRASH SERVICE	173.91	74461
101-751-850.000	COMMUNICATIONS	AT&T MOBILITY	PHONE BILL 5/7 - 6/6	38.24	74409
101-751-930.000	REPAIR & MAINTENANCE	CANFIELD PLUMBING & HEATI	PLUMBING MATERIALS FOR PA	288.00	74416
Total For Dept 751 PARKS				911.85	
Dept 790 LIBRARY					
101-790-802.000	CONTRACTUAL	RED CREEK WASTE SERVICES	TRASH SERVICE	47.50	74461
101-790-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENTS	244.18	74417
Total For Dept 790 LIBRAR				291.68	
Dept 804 MUSEUM					
101-804-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENTS	88.44	74417
Total For Dept 804 MUSEUM				88.44	
Total For Fund 101 GENERA				65,686.19	
Fund 202 MAJOR STREET FUND					
Dept 450 CAPITAL OUTLAY					
202-450-970.000	CAPITAL OUTLAY	USA EARTHWORKS, LLC	2020 STREET IMPROVEMENT P	66,991.63	74463
Total For Dept 450 CAPITA				66,991.63	
Dept 463 MAINTENANCE					
202-463-740.000	OPERATING SUPPLIES	O'LEARY PAINT	TRAFFIC PAINT	504.98	74405
202-463-850.000	COMMUNICATIONS	AT&T MOBILITY	PHONE BILL 5/7 - 6/6	25.04	74409
Total For Dept 463 MAINTEN				530.02	
Dept 474 TRAFFIC					
202-474-802.000	CONTRACTUAL	KENT COUNTY ROAD COMMISSI	SIGNAL ELECTRIC APR/MAY	85.86	74427
Total For Dept 474 TRAFFI				85.86	
Total For Fund 202 MAJOR				67,607.51	
Fund 203 LOCAL STREET FUND					
Dept 450 CAPITAL OUTLAY					
203-450-970.000	CAPITAL OUTLAY	USA EARTHWORKS, LLC	2020 STREET IMPROVEMENT P	17,598.75	74463

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Fund 203 LOCAL STREET FUND					
Dept 450 CAPITAL OUTLAY					
		Total For Dept 450 CAPITA		17,598.75	
Dept 463 MAINTENANCE					
203-463-850.000	COMMUNICATIONS	AT&T MOBILITY	PHONE BILL 5/7 - 6/6	25.03	74409
		Total For Dept 463 MAINT		25.03	
Dept 474 TRAFFIC					
203-474-740.000	OPERATING SUPPLIES	O'LEARY PAINT	TRAFFIC PAINT	504.97	74405
203-474-740.000	OPERATING SUPPLIES	O'LEARY PAINT	CONTRACTOR TIP	12.50	74405
		Total For Dept 474 TRAFFI		517.47	
		Total For Fund 203 LOCAL		18,141.25	
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 463 MAINTENANCE					
248-463-740.000	OPERATING SUPPLIES	O'LEARY PAINT	CONTRACTOR TIP	12.50	74405
248-463-740.000	OPERATING SUPPLIES	KERKSTRA PORTABLE, INC.	PORTABLE RESTROOM - BOAT	230.00	74429
		Total For Dept 463 MAINT		242.50	
		Total For Fund 248 DOWNT		242.50	
Fund 260 DESIGNATED CONTRIBUTIONS					
Dept 751 PARKS					
260-751-970.000	CAPITAL OUTLAY	MORAN IRON WORKS, INC	SHOWBOAT GRANT	81,041.40	74435
		Total For Dept 751 PARKS		81,041.40	
Dept 758 DOG PARK					
260-758-740.000	OPERATING SUPPLIES	CAREY, JAMES	DOG PARK REIMBURSEMENT	126.23	74447
		Total For Dept 758 DOG PA		126.23	
		Total For Fund 260 DESIGN		81,167.63	
Fund 581 AIRPORT FUND					
Dept 000					
581-000-123.000	PREPAID EXPENSES	MEADOWBROOK INC.	AIRPORT INSURANCE RENEWAL	3,775.00	74434
581-000-740.000	OPERATING SUPPLIES	ARROW ENERGY, INC.	AV GAS FOR AIRPORT	3,634.29	74445
581-000-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENTS	247.43	74417
581-000-930.000	REPAIR & MAINTENANCE	BOURGETTE, BOB	AIRPORT REIMBURSEMENTS	113.90	74414
581-000-955.000	MISCELLANEOUS EXPENSE	VERGENNES BROADBAND	INTERNET	49.99	74443
		Total For Dept 000		7,820.61	
		Total For Fund 581 AIRPOR		7,820.61	
Fund 590 WASTEWATER FUND					
Dept 000					
590-000-043.000	DUE FROM EARTH TECH	LOWELL LIGHT & POWER	PHONE SOFTWARE SUPPORT	210.95	74432
590-000-043.000	DUE FROM EARTH TECH	VERGENNES BROADBAND	INTERNET	28.57	74443
590-000-043.000	DUE FROM EARTH TECH	LOWELL LIGHT & POWER	IP CONSULTING 2018	137.50	74433
590-000-276.000	Sewer Inside 5/8"	REINBOLD, SUZIE	UB refund for account: 2-	6.16	74437
		Total For Dept 000		383.18	
Dept 550 TREATMENT					
590-550-802.000	CONTRACTUAL	SUEZ WATER ENVIRONMENTAL	WWTP SURCHARGES MAY 2020	454.44	74442
590-550-802.000	CONTRACTUAL	SUEZ WATER ENVIRONMENTAL	WWTP JUNE 2020	38,490.00	74462
590-550-850.000	COMMUNICATIONS	AT&T MOBILITY	PHONE BILL 5/7 - 6/6	38.24	74409
590-550-930.000	REPAIR & MAINTENANCE	LIBERTY PROCESS EQUIPMENT	WWTP R & M	3,537.91	74430
		Total For Dept 550 TREATM		42,520.59	
Dept 551 COLLECTION					
590-551-850.000	COMMUNICATIONS	AT&T MOBILITY	PHONE BILL 5/7 - 6/6	71.83	74409
590-551-970.000	CAPITAL OUTLAY	PREIN & NEWHOF, INC.	SANITARY SEWER DESIGN	7,663.85	74460
		Total For Dept 551 COLLEC		7,735.68	
Dept 552 CUSTOMER ACCOUNTS					
590-552-703.000	SALARIES-METER READS	BARTLETT, SANDY	METER READS/MILEAGE	353.65	74411
590-552-730.000	POSTAGE	POSTMASTER	MAILING WATER BILLS AND T	219.27	74446
590-552-740.000	OPERATING SUPPLIES	HOOPER PRINTING	ENVELOPES WITH PERMIT #	168.71	74425

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Fund 590 WASTEWATER FUND					
Dept 552 CUSTOMER ACCOUNTS					
590-552-860.000	TRAVEL EXPENSES	BARTLETT, SANDY	METER READS/MILEAGE	30.77	74411
Total For Dept 552 CUSTOM				772.40	
Total For Fund 590 WASTE				51,411.85	
Fund 591 WATER FUND					
Dept 000					
591-000-276.000	FLAT PENALTY	REINBOLD, SUZIE	UB refund for account: 2-	3.84	74437
Total For Dept 000				3.84	
Dept 570 TREATMENT					
591-570-740.000	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	HP TONER CARTRIDGES	301.89	74407
591-570-740.000	OPERATING SUPPLIES	HACH COMPANY	WTP SUPPLIES	87.95	74422
591-570-740.000	OPERATING SUPPLIES	HACH COMPANY	WTP SUPPLIES	98.20	74422
591-570-740.000	OPERATING SUPPLIES	HACH COMPANY	WTP SUPPLIES	963.48	74422
591-570-743.000	CHEMICALS	GRAYMONT WESTERN LIME INC	WTP QUICKLIME	6,952.50	74451
591-570-802.000	CONTRACTUAL	ENGINEERED PROTECTION SYS	VIDEO SERVICE AGREEMENT	225.00	74420
591-570-802.000	CONTRACTUAL	NORTHERN PUMP & WELL INC.	ANNUAL INSPECTION OF WELL	1,000.00	74436
591-570-850.000	COMMUNICATIONS	LOWELL LIGHT & POWER	PHONE SOFTWARE SUPPORT	84.38	74432
591-570-850.000	COMMUNICATIONS	VERGENNES BROADBAND	INTERNET	28.57	74443
591-570-850.000	COMMUNICATIONS	LOWELL LIGHT & POWER	IP CONSULTING 2018	137.50	74433
591-570-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENTS	197.89	74417
Total For Dept 570 TREATM				10,077.36	
Dept 571 DISTRIBUTION					
591-571-740.000	OPERATING SUPPLIES	HOOPER PRINTING	ENVELOPES WITH PERMIT #	168.71	74425
591-571-850.000	COMMUNICATIONS	AT&T MOBILITY	PHONE BILL 5/7 - 6/6	71.84	74409
591-571-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENTS	122.70	74417
591-571-930.000	REPAIR & MAINTENANCE	FLAT RIVER ELECTRIC LLC	NE RESERVOIR R & M	1,661.19	74421
591-571-970.000	CAPITAL OUTLAY	DIXON ENGINEERING, INC.	RESERVOIR INSPECTIONS	5,600.00	74418
Total For Dept 571 DISTRI				7,624.44	
Dept 572 CUSTOMER ACCOUNTS					
591-572-703.000	SALARIES-METER READS	BARTLETT, SANDY	METER READS/MILEAGE	353.65	74411
591-572-730.000	POSTAGE	POSTMASTER	MAILING WATER BILLS AND T	219.28	74446
591-572-860.000	TRAVEL EXPENSES	BARTLETT, SANDY	METER READS/MILEAGE	30.76	74411
Total For Dept 572 CUSTOM				603.69	
Total For Fund 591 WATER				18,309.33	
Fund 636 DATA PROCESSING FUND					
Dept 000					
636-000-740.000	OPERATING SUPPLIES	HELIX INTERNATIONAL	MICROSOFT EXCHANGE ONLIN	214.56	74424
636-000-801.000	PROFESSIONAL SERVICES	BLUEWATER TECHNOLOGIES GR	MICROPHONE SYSTEM R & M	525.00	74413
636-000-802.000	CONTRACTUAL	APPLIED CONCEPTS, INC.	CITY HALL COPY MACHINE	386.55	74408
636-000-802.000	CONTRACTUAL	LOWELL LIGHT & POWER	IT PROJECT/ SOFTWARE SUPP	23,817.31	74431
636-000-802.000	CONTRACTUAL	DIGITAL OFFICE MACHINES,	DPW COPY MACHINE	32.49	74449
Total For Dept 000				24,975.91	
Total For Fund 636 DATA P				24,975.91	
Fund 661 EQUIPMENT FUND					
Dept 895 FLEET MAINT. & REPLACEMENT					
661-895-930.000	REPAIR & MAINTENANCE	BETTEN BAKER	POLICE CAR #839 R & M	34.91	74412
661-895-930.000	REPAIR & MAINTENANCE	RONDA AUTO CENTERS	FUEL TRUCK #7 R & M	252.03	74438
Total For Dept 895 FLEET				286.94	
Total For Fund 661 EQUIPM				286.94	

07/01/2020 04:55 PM
User: LORI
DB: Lowell

INVOICE GL DISTRIBUTION REPORT FOR CITY OF LOWELL
EXP CHECK RUN DATES 06/13/2020 - 06/30/2020
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 5/5

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 101	GENERAL FUND	65,686.19
Fund 202	MAJOR STREET FUN	67,607.51
Fund 203	LOCAL STREET FUN	18,141.25
Fund 248	DOWNTOWN DEVELOP	242.50
Fund 260	DESIGNATED CONTR	81,167.63
Fund 581	AIRPORT FUND	7,820.61
Fund 590	WASTEWATER FUND	51,411.85
Fund 591	WATER FUND	18,309.33
Fund 636	DATA PROCESSING	24,975.91
Fund 661	EQUIPMENT FUND	286.94

335,649.72



LOWELL CITY ADMINISTRATION
INTER OFFICE MEMORANDUM

DATE: July 1, 2020
TO: Mayor DeVore and the Lowell City Council
FROM: Michael T. Burns, City Manager MS
RE: Staal Estate

In May, the City Council approved for money to be set aside for a bench pertaining to the Staal Estate and \$25,000 to be set aside for the City's portion of the LARA trail extension. The remaining funds would be determined on at a later date.

After the City Council took action on the matter, I received a letter from the conservator of the estate, Mr. Bill Cutler. He stated the estate would like to utilize the remaining portion of the funds for the Showboat. If you recall, I presented the memo to you in my weekly correspondence to you.

Last week, I received a phone call from Mr. Cutler following up on the letter. I mentioned that we utilized \$25,000 for the trail and told him we didn't receive the letter until after the Council took action. During our discussion, he was fine with the decision on the trail. However, he asked if the Council would consider the remaining portion to be used for the Showboat. He believed this action would close out all matters on the City's portion for the estate.

The City has yet to receive the funds for the estate. **I am recommending the Lowell City Council agree to use the remaining proceeds after the trail contribution and the bench contribution to be used for the Lowell Showboat.**

May 19, 2020

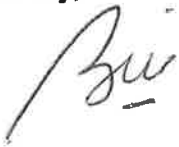
Dear Mike,

Per our previous conversation, the City of Lowell plans a memorial bench downtown honoring Cheryl and her parents George and Esther Staal. The estimated cost is \$3000 - \$5000. Please consult with me before finalizing the wording on the bench.

Cheryl's estate would like the remaining funds be designated to the new Lowell Showboat.

Please send me a letter confirming the bench and the dedication of the remaining funds to the new Lowell Showboat.

Sincerely,

A handwritten signature in cursive script, appearing to read "W. Cutler, Jr.", written in dark ink.

William Cutler, Jr.

Personal Representative

Estate of Cheryl Ann Staal

Memorandum



DATE: June 30, 2020

TO: Michael Burns, City Manager

FROM: Daniel Czarnecki, Public Works Director

PUBLIC WORKS

**RE: Update: Donna Dr./Laurels of Kent
Drainage Issue**

At the June 1st Council Meeting we received concerns from the neighbor on Donna Dr. that surface water runoff from the Laurels of Kent was affecting their property. At that time, they were reminded this is really an issue between the neighbors, but to help keep dialog going and to keep all parties working together, I sent Laurels of Kent a letter explaining the situation as it was presented to the City. The letter was mailed on June 5th (attached).

On June 18th I received a call from the corporate offices of Laurel Health Care Company. I talk to their property representative Mr. Derek Zajac. We had a good conversation about the Laurels of Kent facility and their drainage. Mr. Zajac had good understanding of the situation and he said he has had multiple conversations with Mrs. Marsman and Mrs. Krause.

Mr. Zajac was a bit concerned that by way of my letter the City was taking sides with the neighbors on the issue. I assured him we were not doing so. I told him this is really an issue between private parties and the city is only trying to keep the conversation going so it can be resolved amicably and quickly. I let him know the City has been received complaints from the neighbors about the drainage. Mr. Zajac told me Laurels of Kent is trying to work with the neighbors as they did install a sump pump in the drainage area and directed water towards N. West St. He said they tried to redirect water elsewhere. Mr. Zajac also talked about Laurels of Kent adding a few more yard drains, but did not say where these were placed.

We also discussed the misunderstanding about connecting into the City's storm sewer system. Mr. Zajac informed me that his contractor told him they contacted the City and the City said they could not connect to our sewer system. I let Mr. Zajac know that at no time did I tell a contractor he cannot connect to the storm sewer. However, I did tell the contractor they cannot connect their storm water drainage to our **sanitary** sewer. I made it very clear to Mr. Zajac that the City would be acceptable for allowing Laurels of Kent to connect to our City storm sewer system. The nearest storm sewer is at the intersection of N. West St and Heffron Dr. I also informed Mr. Zajac the City did allow them to currently discharge the sump water to the curb along N. West St., but this is only temporary until they can resolve the issue. The City does not want the water to be flowing in the curbs during the winter as it could make for a dangerous situation.

We concluded our discussion with the possibility of having the county drain (Cherry Creek) cleaned out to give them additional room to discharge their surface water. Laurels of Kent currently has one drain tile that I am aware of that drains into the creek. Their discharge is currently below the level of the water, which impedes drainage from the tile. Mr. Zajac heard the drain cleanout might be a possibility.

I did receive a follow-up email from Mr. Zajac in regards to our conversation (attached).

After talking with Mr. Zajac I contacted the Kent County Drain Commissioner's Office. I talked to Joel Morgan, the Senior Engineer at KCDC. He informed me the drain commissioner's office is currently putting out a request for proposals to perform maintenance work on the entire Cherry Creek county drain from Main St. to just north of Foreman St. (see map). They are anticipating this to be a two-year project with the first phase starting at Main St. and ending where the creek splits in the area behind Hudson Manufacturing and Litehouse Foods. They will complete the ditch maintenance work to north of Foreman St. next year.

The KCDC has the power to perform maintenance of the drainage ditch without the need for a petition or setting up of a Special Assessment district. They can spend up to \$5,000/mile/year on this type of work. Once done all those contributing to the drain will be billed for the work. This includes the City of Lowell as several of our city streets storm water drainage enters into this county drain. Also, portions of Creekside Park drain to this creek. Mr. Morgan is estimating the work to cost \$5,000/\$6000 each year. He estimates the total length of ditch work to be slightly more than two miles.

The bids for the ditch work are to be opened on July 8th. The contractor will have until the end of September to complete the first phase of the work. The second phase will be conducted in 2021. The maintenance work that is requested in the bid proposal includes the removal of the woody debris and button brush, as well as clean out of the silt buildup within the creek itself. The small woody material will be chipped and the larger wood will be left for the property owner. As soon as I know any additional information on the bid results from KCDC I will pass it along.



301 East Main Street
Lowell, Michigan 49331
Phone (616) 897-8457
Fax (616) 897-4085
www.ci.lowell.mi.us

June 5, 2020

The Laurels of Kent
350 N. Center
Lowell, MI 49331

To Whom it May Concern:

The City of Lowell has received several complaints from your neighbors that storm water runoff from your property is flowing onto their properties and flooding their yards and basements. According to your neighbors, this flooding has been exacerbated by the new paving overlay of your property and the redirection of your roof drains to the new pavement, which then drains onto surrounding properties.

Issues between private property owners, including storm water drainage issues, should be resolved as quickly and amicably as possible. The City strongly recommends that you talk to your neighbors and work together to come up with a solution to this issue.

According to your neighbors, someone from The Laurels of Kent is saying the City will not allow The Laurels of Kent to connect to the City's storm sewer system. **This is not true.** There is storm sewer available on N. West St. at the intersection with Heffron Dr., as well as on N. Center St. at Heffron Dr. It would be The Laurels of Kent's responsibility to design the storm sewer system to transport its drain water to the City's system, and to obtain all necessary permits for this work to occur. Note that the design would need the City engineer's approval before it could be constructed. The City would work with you to obtain an easement to install your drainage in our street right-of-way. All construction costs to connect to the City's storm sewer system would be the responsibility of The Laurels of Kent.

Another option would be flowing your storm water to the county drain (Cherry Creek) near the north side of your property. The City would be willing to work with you to obtain an easement across our portion of property to access this drain. You should contact the Kent County Drain Commissioner to obtain permission to drain into this county drain.

Please note that in the City of Lowell, our City Code of Ordinances does not allow for storm water to be deposited into the sanitary sewer system (Sec 25-204). While there is a sanitary sewer manhole on N. West at your property, your storm water may not be deposited into our sanitary sewer system.

The City is available to discuss the storm water discharge issue affecting your property and your neighbors, as well as potential solutions. The City strongly encourages you to work with your neighbors to resolve this issue as quickly as possible.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Daniel Czarnecki', with a large, stylized loop at the end.

Daniel Czarnecki
Public Works Director

CC: Lowell City Council
Lowell City Attorney
Lowell City Manager
Mr./Mrs. Marsman
Mr./Mrs. Krause
Laurel Health Care Company

Dan Czarnecki

From: Derrick Zajac (Construction & Property Mgmt) <dzajac@laurelhealth.com>
Sent: Friday, June 19, 2020 4:23 PM
To: Dan Czarnecki
Subject: Laurels of Kent - Lowell, MI - Storm Water

Hello Daniel,

Thank you again for returning my call and for the positive discussion we had as it relates to the on-going storm water runoff affecting the Laurels of Kent and the (2) neighboring properties owned by Amy and Pam.

I appreciate your feedback and your willingness to help resolve the issue that as discussed, has been present for a few decades now. Thank you also for clarifying why the letter was sent to us and allowing me to be on record with you regarding our efforts as good neighbors to try and mitigate storm runoff along our shared property line. I like to use this email also to further that effort and recap our conversation.

Efforts & Facts:

1. The current storm management has been in place since the facility was constructed. We have done nothing to change the natural flow other than our efforts to appease the (2) neighbors Amy and Pam. There are no storm inlets on the property and all roof and parking lot areas have to surface shed. We have a couple existing yard drains that seem to discharge into the creek, but most of the time they percolate water back up. Our courtyards flood the same as our neighbors.
2. Comments by the neighbors about our parking lot being re-worked are absolute untrue. Our parking lot was only re-surfaced. Meaning it was not taken down to the subbase (Stone), which would be the way you would re-pitch. It was simply milled down 1" and resurfaced with repairs/patching to pot holes. As we discussed, the neighbors may be taking the fact that the smooth finish shows water shedding more clearly. As before the pot holes and cracked parking lot would have absorbed/hidden a lot of that.
3. We have been trying to be good neighbors. None of the work we have done thus far was something we had to do. We did it simply trying to help. We have been communicating with them both until recently. We even went as far as allowing our contractor to meet and discuss with them the issue and our and their thoughts on how to help.
 - a. We installed a sub-pump for them.
 - b. We installed and mounted piping along their fence line to help move the water from their yards.
 - c. We have recently spent \$10,000 to install additional yard drains and berm along their property line and tied them into ours. We feel this would help in normal rain situations, but not under current flooded conditions.
 - d. We have spent billable hours with our contractor and his site visits and trips to the neighbors when they would call him.
4. As we discussed the MI area has had well above normally rain fall these last few seasons even the winter brought more rain than snow. I have construction jobs all over the state and ground water is 30% higher right now than it has been before.
5. We have done the same thing as you stated by advising the neighbors that they need to contact and hire a basement water proofing company. That would be there best way to resolve their water infiltration issues. Which as we discussed, is not from the flooding along the property line as much as it is the hydraulic pressure

pushing the ground water up. But our advice seems to fall on deaf ears and they seem to be focused on this being a Laurel caused issue, which it simply is not.

6. They also seem to neglect that their yards are pitched to the property line and their own roofs and gutters/downspouts are causing/adding to the ponding along the property lines. Laurel has gone above and beyond I feel with nothing but continued escalation by the other property owners. I am also sorry that they have been coming to your city council meetings and involving your council members. I am sure the city has more pressing matters.
7. Thank you again for offering to help with the County Water and them possibly planning to dredge the creek to help with flow. As you stated, not sure how effective that would be based on your comment about the elevation of the creek being higher than the areas around our properties. But I hope for the best.

Thank you again for your time and if I have arrived at any of the forgoing in error, please let me know.

Derrick Zajac
Director of Construction & Property Management
Laurel Health Care Co
Dzajac@laurelhealth.com
Cell 614-595-7111
Office 614-794-8800
Efax 614-794-8769

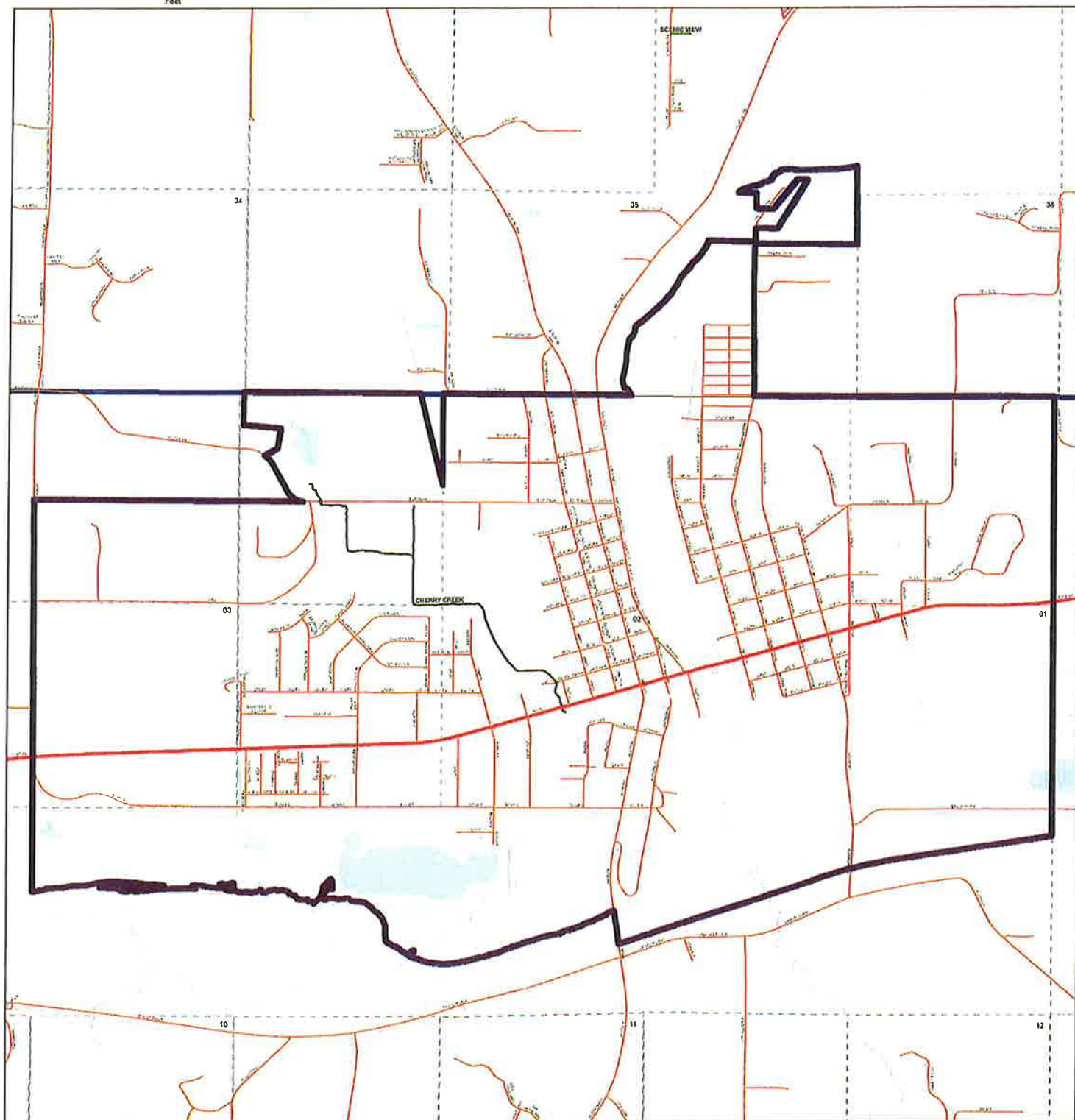


County Drain Commissioner



May 30, 2019

City of Lowell



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LOWELL CITY ADMINISTRATION
INTER OFFICE MEMORANDUM

DATE: July 1, 2020
TO: Mayor DeVore and the Lowell City Council
FROM: Michael T. Burns, City Manager MS
RE: Lineshack RFP

After the City Council took action at the last council meeting pertaining to the Lineshack. City Administration found an error was made pertaining to a charter provision required to sell or dispose of property when the property went out for bid in April. Because of this error, the bids became invalid.

While the City Council can do as they wish, I would recommend this matter be referred back to the Lowell Light and Power Board to see what they would like to do going forward with the building. Once they make whatever recommendation they would like to see, it can come back the City Council and you can decide to accept the recommendation or go in a different direction if you prefer.

Memorandum



PUBLIC WORKS

DATE: July 1, 2020

TO: Michael Burns, City Manager *MB*

FROM: Ralph Brecken, Utilities Supervisor *Ralph Brecken*

RE: Truck #16 Dump Body Replacement

We have budgeted for the purchase of a new stainless steel dump body to replace the current dump box on Truck #16. The current box has been well used and has served our needs for many years.

The City of Lowell currently has three dump trucks that are utilized year-round for the needs of the City. Two of the trucks serve as the City's front line snow/ice removal plow trucks, with the third used as a backup. Truck #16, a 2008 International has been in use from the day we received it. This dump truck currently has a painted carbon steel dump body, very common in its day. Over the 12+ years of service the dump body has developed extensive rust damage that is affecting the operation of the tailgate which hinders the overall use of the truck.

To address the rust situation, City staff determined there are 2 options: repair the current dump box or replace the box. After careful review the DPW team determined it would be financially advantageous to purchase a new stainless steel replacement dump body. As described, the current dump body is made from a mild carbon steel which is very prone to rusting. Any repairs made to the carbon steel are not be expected to last as long as the rest of the truck. We are anticipating getting another 10–15 years out of this truck. The proposed new dump body will be primarily constructed out of stainless steel (except the floor) and should provide years of rust free use. We expect the stainless steel box to last the life of the truck. The new box should have a lower overall cost during the trucks remaining years when compared to fixing and maintaining the current carbon steel box. Our newest plow truck is a 2017 Peterbilt and it has a stainless dump body. All of our future plow trucks are expected to be specified with stainless dump bodies.

Because the floor of the new body will be made from 1/4" AR450 steel (carbon steel), we feel there is a need for the optional crossmemberless western style understructure. Unfortunately, stainless steel is not an adequate material for building floors as it does not provide the strength and durability as carbon steel. Stainless steel is prone to cracking in high shock load applications such as when rocks and concrete are dumped on it multiple times during its life. To combat the possibility of rust the crossmemberless western style understructure provides a smooth under-box design that hinders the accumulation of snow, salt, slush, dirt, etc. I have included pictures of a new dump body with this smooth, crossmemberless style understructure.

FYI, this dump body, with the optional understructure, costs approximately \$3,500 less than what was budgeted last fall. Also, the proposed dump body quote has been acquired through the MI-Deal state purchasing program.

In accordance with the approved 2019 – 2020 fiscal year budget, **I recommend the Lowell City Council approve the purchase of a new stainless dump body along with the optional crossmemberless western style understructure, through the MI-Deal State Purchasing Program, for Truck #16, at a cost not to exceed \$16,678.00.**

Truck & Trailer Specialties

3286 Hanna Lake Ind. Park Dr.
Dutton, Mi. 49316
Phone 616-698-8215, Fax 616-698-0972
Quote No. DQ0001836

The City of Lowell
Attn: Ralph Brecken
(616) 897-5929
June 24, 2020



State Contract Hyperlink No: [200000000034](#)

Equipment Quotation for the following:

Remove existing painted mild steel dump with SN#3111186

Reuse existing underbody hoist RC750, inspect hoist once body is pulled off

Install new Crysteel stainless dump body includes:

- Body is 10' long x 96" OD x 84" ID
- Sides are single panel with pressed rub rail
- Interlocking understructure
- Structural channel cross members on 12" centers
- 7GA Stainless steel front 40" high
- 7GA Stainless steel sides 26" tall
- 7GA Stainless rear 26" tall
- ¼" AR450 floor
- Rear pillar is 14" wide
- 6 panel tailgate 2.5" thick
- Air tailgate release
- 24"- 10GA stainless steel cab shield
- 3-hole Stainless steel wedge style light boxes, one per side

Install new LED lighting in rear light wedges including:

- Top hole to have LED amber green flasher #ENFSLSRV12
- Middle hole to have LED taillight #ECV062STT
- Bottom to have LED back up #ECV062B2W
- Led ¾" marker lights on sides of light wedges

Install new junction box on rear hinge

Transfer existing tarp system

Weld 4 stainless steel pockets for cities existing slide in sander location TBD

Does not include installing existing sander or work lights

Bottom side of the body painted black with zero rust

Above Installed Price: \$16,210.00 each

Pricing good for 45 days

Does not include any additional parts/labor that may need replacing on the existing hoist or hinge.

Option: Install crossmemberless western style understructure on bottom side of dump

- I-beams are 10" tall ILO 9" so it will raise body up 1"

- All other body specs to remain the same

Option Price Add: \$468.00

Lead time is 12-16 weeks ARO

Thank you for the opportunity to quote.

Submitted by:

Mike Bouwman/Chad Veenstra

Current box



Example of proposed box



Smooth underside (cross-memberless design)



APPOINTMENTS

	Expires
Arbor Board	
Vacancy (Diane LaWarre – Resigned)	06/30/2020
Vacancy (Melissa Spino – Currently Serving)	06/30/2020
Construction Board of Appeals	
Vacancy	01/01/2021
Downtown Development Authority	
Vacancy (Eric Wakeman – Currently Serving)	01/01/2020
Local Officers Compensation Commission	
Vacancy (Roger LaWarre – Currently Serving)	06/30/2020
Lowell Light and Power Board	
Vacancy (Perry Beachum – Currently Serving)	06/30/2020
Vacancy (Daniel Crawford – Currently Serving)	06/30/2020
Lowell Area Fire and Emergency Services Authority	
Vacancy (Dave Pasquale – Currently Serving)	01/01/2020
Planning Commission	
Vacancy (David Cadwallader – Currently Serving)	06/30/2020
Vacancy (Colin Plank – Currently Serving)	06/30/2020



301 East Main Street
Lowell, Michigan 49331
Phone (616) 897-8457
Fax (616) 897-4085

CITY OF LOWELL

Application for Board or Commission Appointment

Name: Todd A. Schaal

Address: 216 W Main Street, Unit 7 Lowell, Michigan 49331

Telephone Numbers: Home _____ Cell 616-822-6477

Email: todd@estesgroup.com

Board or Commission Position Desired: Parks and Recs, Lowell Light & Power

Please give a brief resume of your qualifications for the desired position (you may attach additional information): _____

Interested and committed citizen of Lowell. Development and business history in Lowell including
ongoing. Use and familiarity of Lowell's parks and recreation areas. Knowledge of other community's parks and
recreation areas and ideas and concepts they have. Financial background including ability to read balance sheets,
read and develop budgets, read projections, financial forecasts and General Accounting Principles. Extensive
experience on numerous committees and boards including starting a successful 501 (c) 3 children's charity. Energy
and interest to serve the citizen's of Lowell.

Signature 

Please return application to:

City of Lowell
Attn: City Clerk
301 East Main Street
Lowell, MI 49331

Or by email to:
sullery@ci.lowell.mi.us