



301 East Main Street  
Lowell, Michigan 49331  
Phone (616) 897-8457  
Fax (616) 897-4085

CITY OF LOWELL  
CITY COUNCIL AGENDA  
MONDAY, MARCH 16, 2020, 7:00 P.M.

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL
2. CONSENT AGENDA
  - Approval of the Agenda.
  - Approve and place on file the minutes of the March 2, 2020 Regular City Council meeting.
  - Authorize payment of invoices in the amount of \$171,424.89.

3. CITIZEN DISCUSSION FOR ITEMS NOT ON THE AGENDA

IF YOU WISH TO ADDRESS AN AGENDA ITEM, PUBLIC COMMENT FOR EACH ITEM WILL OCCUR AFTER THE INITIAL INFORMATION IS SHARED ON THE MATTER AND INITIAL DELIBERATIONS BY THE PUBLIC BODY. PUBLIC COMMENT WILL OCCUR BEFORE A VOTE ON THE AGENDA ITEM OCCURS.

4. OLD BUSINESS
  - a. Suez Agreement
  - b. Resolution 10-20 – Public Hearing
5. NEW BUSINESS
  - a. LL&P Amended MERS Defined Contribution Plan Adoption Agreement
  - b. Fireworks
6. BOARD/COMMISSION REPORTS
7. MONTHLY REPORTS
8. MANAGER'S REPORT
9. APPOINTMENTS
10. COUNCIL COMMENTS
11. ADJOURNMENT

NOTE: Any person who wishes to speak on an item included on the printed meeting agenda may do so. Speakers will be recognized by the Chair, at which time they will be allowed five (5) minutes maximum to address the Council. A speaker representing a subdivision association or group will be allowed ten (10) minutes to address the Council.



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## MEMORANDUM

TO: Lowell City Council

FROM: Michael Burns, City Manager

RE: Council Agenda for Monday, March 16, 2020

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL
2. CONSENT AGENDA

- Approval of the Agenda.
- Approve and place on file the minutes of the February 3 Regular City Council meeting.
- Authorize payment of invoices in the amount of \$171,424.89.

3. CITIZEN DISCUSSION FOR ITEMS NOT ON THE AGENDA

IF YOU WISH TO ADDRESS AN AGENDA ITEM, PUBLIC COMMENT FOR EACH ITEM WILL OCCUR AFTER THE INITIAL INFORMATION IS SHARED ON THE MATTER AND INITIAL DELIBERATIONS BY THE PUBLIC BODY. PUBLIC COMMENT WILL OCCUR BEFORE A VOTE ON THE AGENDA ITEM OCCURS.

4. OLD BUSINESS

- a. Suez Agreement. City Manager Michael Burns provided a memo.

Recommended Motion: That the Lowell City Council approve Resolution 09-20 to renew our Wastewater Treatment Facility agreement with Suez from July 1, 2020 until June 2025 as presented.

- b. Resolution 10-20 – Public Hearing. City Manager Michael Burns provided a memo.

Recommended Motion: That the Lowell City Council accept the recommendations by the Lowell Area Recreation Authority regarding modifications to the trail plan and approve resolution 10-20 as presented.

5. NEW BUSINESS

- a. LL&P Amended MERS Defined Contribution Plan Adoption Agreement. Lowell Light and Power General Manager Steve Donkersloot provided a memo.

Recommended Motion: That the Lowell City Council adopt the Amended MERS Defined Contribution Plan Adoption Agreement.

- c. Fireworks. City Manager Michael Burns provided a memo.

Recommended Motion: That the Lowell City Council approve the Fireworks application as presented.

6. BOARD/COMMISSION REPORTS

7. MONTHLY REPORTS

8. MANAGER'S REPORT

9. APPOINTMENTS

10. COUNCIL COMMENTS

11. ADJOURNMENT

**PROCEEDINGS  
OF  
CITY COUNCIL  
OF THE  
CITY OF LOWELL  
MONDAY, MARCH 2, 2020, 7:00 P.M.**

**1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL.**

The Meeting was called to order at 7:00 p.m. by Mayor DeVore and City Clerk Susan Ullery called roll.

Present: Councilmembers Jim Salzwedel, Cliff Yankovich, Greg Canfield,  
and Mayor DeVore, Marty Chambers.

Absent: None.

Also Present: City Clerk Susan Ullery, Acting City Manager Chief of Police Steve Bukala, General  
Manager of Lowell Light & Power Steve Donkersloot, DPW Director Dan Czarnecki,  
and Andy Moore with Williams & Works.

**2. APPROVAL OF THE CONSENT AGENDA.**

- Approval of the Agenda.
- Approve and place on file the minutes of the February 18, 2020 Regular City Council meeting.
- Authorize payment of invoices in the amount of \$492,932.94.

IT WAS MOVED BY SALZWEDEL and seconded by CHAMBERS to approve the consent agenda as written.

YES: Councilmember Canfield, Mayor DeVore, Councilmember Salzwedel, Councilmember Yankovich,  
and Councilmember Chambers.

NO: None.

ABSENT: None.

MOTION CARRIED.

**3. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA.**

There were no comments.

**4. OLD BUSINESS**

**a. Ware Road.**

Police Chief Steve Bukala explained as stated by Joe Berlin at our last City Council meeting, we would need to have additional groundwater sampling and wells drilled as part of our work plan being filed with the Michigan Department of Environment, Great Lakes and Energy (EGLE). We have a proposal from BLDI that entails the additional groundwater sampling. Also, the proposal includes removal and disposal of soil cuttings and well development water that were generated during the monitoring well installation and need to be removed from the site. There are currently 26 drums onsite to be removed. Total cost of proposal is \$13,800 for this series of work. This work is necessary to fulfill our requirements with EGLE.

IT WAS MOVED BY YANKOVICH and seconded by CHAMBERS to approve the proposal from BLDI to conduct additional groundwater sampling and removal of soil cuttings and disposal at a cost not to exceed \$13,800.

YES: Mayor DeVore, Councilmember Salzwedel, Councilmember Yankovich, Councilmember Chambers and Councilmember Canfield.

NO: None.

ABSENT: None.

MOTION CARRIED.

b. Lowell Trail – Dave Austin.

Dave Austin with Williams and Works stated on April 1, 2020 both the City and the Lowell Area Recreation Authority will be submitting updated grant applications to the MDNRR Trust Fund program towards the project that will connect the regional River Valley Rail Trail legs from Belding and from Saranac through the City. At the March 16<sup>th</sup> meeting, a public hearing will be held and the Council will be asked to consider a resolution authorizing submittal of the revised application. (The applications that were submitted last year by the City and LARA were voluntarily withdrawn as all permits and matching funds were not secured by the October 1<sup>st</sup> deadline, so reapplication is necessary). The revised application will show a new proposed route for the portion of the trail east of Hudson St. The original route proposed going through Recreation Park, crossing the Flat River, going under or across the active King Milling railroad spur, then crossing the Grand River with a new pedestrian bridge parallel to the S. Jackson bridge. After review of the formal applications, the railroad concluded that they will not issue permits for the crossing of this spur due to safety and liability concerns. At a recent meeting with the railroad and MDOT, it was determined that the most feasible location to cross the tracks will be at the intersection of Grand River Drive Dr. and S. Hudson (Segwun). This route will require a new pedestrian bridge over the Grand River from the fairgrounds to the Grand River Drive. The trail will then proceed east to the connection point at S. Jackson. Conversations are being held with property owners along Grand River Drive and the railroad to develop the exact alignment. Since the necessary route has changed, we wanted to update Council before the March 16<sup>th</sup> meeting and invite any questions or concerns you may have.

c. MACP Accreditation.

Police Chief Steve Bukala stated City Council members requested an update on our accreditation project since we have signed up. Since April of 2019-December 2019, I have gone through and updated all of our policy and procedures for the Lowell Police Department (total of 55). We have also gone through all of our job descriptions and Field Training Program to meet the standards set by the Michigan Association of Chiefs of Police. A common theme began to come up in my conversations with MACP and the other agencies going through or just finishing the process is whether or not we are using the Power DMS software accreditation module. Right now we are not. The process is taking a very long time to develop proofs that we are following policies as we have to physically find proofs by hand, where Power DMS will do this for LPS automatically.

Bukala continued, Sgt. Hurst and I looked into this at the chief's conference in February and I completed a go to meeting webinar with the sales representative. What Power DMS does is pull each policy, develops a training module and a tracking system for each officer, and compiles the proofs we need for the accreditation process. This will cut my time by 50% or more trying to manage this accreditation process. Since we are a small agency, I was able to negotiate \$1000 off the base price and will be putting Power DMS into our 2020-2021 budget to continue using the system. I was also able to get a price for our last four months of this year's budget to get a jump on the program. Although this is not a budgeted item, I have money available to pay for this out of the equipment line item for the remainder of this year.

IT WAS MOVED BY CHAMBERS and seconded by YANKOVICH for City Council to authorize the expenditure of \$1624.90 and authorize Police Chief Steve Bukala to oversee the Power DMS Accreditation Module Program.

YES: Councilmember Salzwedel, Councilmember Yankovich, Councilmember Chambers, Councilmember Chambers and Mayor DeVore.

NO: None.

ABSENT: None.

MOTION CARRIED.

5. **NEW BUSINESS**

a. **LCTV Endowment Fund Recommendations.**

Dennis Kent spoke regarding the recommendations for the LCTV Endowment Funds by the LCTV Endowment Board and went through each of the applicants and what was agreed to fund. Dennis Kent noted not all grants were approved in full and applicants may return next year to apply for additional funding.

Applicant	Description	Rec. Amt.
City of Lowell	LTV Fund Administration Expenses.....	\$4,000.00
City of Lowell	Ware Road Landfill Project.....	\$30,000.00
Fallasburg Historical Society	Misner House Roof Replacement... ..	\$5,000.00
Flat River Outreach Ministries	FROM Food Pantry Renovation.....	\$5,000.00
GR Amateur Astro. Assoc.	Ash Dome Refurbishing.....	\$10,000.00
Lowell Area Arts Council	2020 Office Updates.....	\$11,000.00
Lowell Area Hist. Museum	Youth Summer Camp.....	\$2,000.00
The Barn for Equine Learning	Therapeutic Office Space.....	\$10,800.00
Vergennes Township	Vergennes Twp. Community Room.....	\$7,000.00
Lowell YMCA	Capital Fund.....	\$25,000.00

IT WAS MOVED BY CHAMBERS and seconded by YANKOVICH to approve the recommendations of the LCTV Endowment Board to fund above applicants totaling \$109,800.00 as written.

YES: Councilmember Yankovich, Councilmember Chambers, Councilmember Canfield, Mayor DeVore, and Councilmember Salzwedel.

NO: None.

ABSENT: None.

MOTION CARRIED.

b. **Commercial and Industrial Districts – Ordinance 20-01.**

Andy Moore with William & Works spoke regarding Ordinance 20-01, answered questions regarding lot coverage and that lot coverage is clarified by the definition. Moore also answered questions on the downtown district amendments. Also mixed use which would enable various uses in one building by right.

IT WAS MOVED BY YANKOVICH and seconded by SALZWEDEL to approve Resolution 20-01 as presented.

YES: Councilmember Chambers, Councilmember Canfield, Mayor DeVore, Councilmember Salzwedel, and Councilmember Yankovich.

NO: None.

ABSENT: Councilmember Chambers.

MOTION CARRIED.

6. **BOARD/COMMISSION REPORTS.**

Councilmember Yankovich stated the Historical District helped the property on the river to get a new roof and also helped Superior Lofts.

Councilmember Salzwedel stated the LCTV Board meeting will be in December of 2020 and Arbor Board will begin Monday, March 9, 2020 at 12:00 p.m.

Councilmember Chambers stated Planning Commission meeting will be held Monday, March 9, 2020 and Thursday, March 12, 2020 will be Lowell Light & Power Board meeting.

Mayor DeVore stated Fire Authority is coming up Monday, March 9, 2020 at 3:30 and DDA will be Thursday, March 19, 2020 at 12:00 p.m.

7. **MANAGER'S REPORT.**

Acting City Manager Police Chief Bukala reported on the following:

- Information came in over the weekend from the Chamber of Commerce, the farmers market will be moving from downtown to the Impact Church parking lot this year for better exposure, larger area and maybe some better luck.
- Something that came in this morning, of the 2020 CDBG Grant scoring results, Amity Street reconstruction came in number one out of the twenty-one projects that were submitted. Doesn't mean we are going to get money but it is a good sign.

8. **APPOINTMENTS.**

Only change in appointments is that the Building Authority vacancy is going to have to become a full vacancy because Charles Myers is no longer a City of Lowell resident.

By general consensus, City Councilmembers all agreed to appoint Jim Salzwedel to the full time building authority board vacancy.

9. **COUNCIL COMMENTS.**

Councilmember Chambers stated coffee with Council will be this Saturday at the Chamber and we were in Frankenmuth this past Friday and Saturday for our annual Michigan Municipal League classes. Received a lot of good information and met some really interesting people. Spoke with a gentleman from Benton Harbor about how they were able to get their city income tax to pass and how it is making a big difference for them.

Councilmember Yankovich stated it is Red Arrow time again. Yankovich was at the concert at the Lowell Arts Council when the Lowell wrestling team with police escorts came rolling by and it was great.

The Lowell Orchestra and Chamber Orchestra received straight ones at their district competition. This weekend is the Lowell High School Musical "Freaky Friday". The same lady that sang Mary Poppins last year has the lead this year so get your tickets; it is going to be great!

Mayor DeVore stated he was also at the Frankenmuth at the Michigan Municipal League (MML) classes and there is a movement going on right now through the league called "Save MI City". 8.6 billion dollars since 2002 has been funneled away from municipalities in the State of Michigan. Conflict between the Headley Amendment and Proposition A that doesn't allow us to do what both of those were originally intended to do. The City of Lowell on its own since 2002 has lost in state funding just short of 2.1 million dollars. There is a lot going on in Lansing right now with that and hopefully we will have someone here to speak about it from the MML at our first April meeting.

10. **ADJOURNMENT.**

IT WAS MOVED BY SALZWEDEL and seconded by CHAMBERS to adjourn at 7:34.

DATE:

APPROVED:

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Mike DeVore, Mayor

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Sue Ullery, Lowell City Clerk



**CITY OF LOWELL  
KENT COUNTY, MICHIGAN**

**ORDINANCE NO. 20-01**

**AN ORDINANCE TO AMEND SECTION 10.04, "SITE DEVELOPMENT REQUIREMENTS," OF CHAPTER 10, "C-1 NEIGHBORHOOD BUSINESS DISTRICT," AND SECTIONS 11.01, 11.02, 11.03, 11.04, AND 11.05 OF CHAPTER 11, "C-2 CENTRAL BUSINESS DISTRICT," AND SECTIONS 12.04 AND 12.05 OF CHAPTER 12, "C-3 GENERAL BUSINESS DISTRICT," AND SECTION 12A.04, "SITE DEVELOPMENT REQUIREMENTS," OF CHAPTER 12A, "I-L LIGHT INDUSTRIAL DISTRICT," AND SECTION 13.02, "USES PERMITTED BY RIGHT," AND SECTION 13.04, "SITE DEVELOPMENT REQUIREMENTS," OF CHAPTER 13, "I INDUSTRIAL DISTRICT," OF APPENDIX A, "ZONING," OF THE CODE OF ORDINANCES OF THE CITY OF LOWELL**

Councilmember YANKOVICH supported by Councilmember SALZWEDEL moved the adoption of the following ordinance:

**THE CITY OF LOWELL ORDAINS:**

**Section 1. Amendment to Section 10.04 of Chapter 10.** Section 10.04, 'Site development requirements,' of Chapter 10, "C-1-Neighborhood Business District," of Appendix A, "Zoning," of the Code of Ordinances of the City of Lowell is amended in part as follows:

Minimum front yard	25 feet
Minimum side yard	Side abutting Residential Districts or Uses – 25 feet Side abutting other Districts – 0 or 10 feet Street side of a corner lot – 35 feet
Minimum rear yard	35 feet
Maximum building height	35 feet or 2 ½ stories

**Section 2. Amendment to Section 11.01 of Chapter 11.** Section 11.01, 'Intent,' of Chapter 11, "C-2 Central Business District," of Appendix A, "Zoning," of the Code of Ordinances of the City of Lowell is amended to read as follows:

### **SECTION 11.01. - INTENT.**

This district is intended to accommodate uses which can provide office, personal services, convenience (day-to-day), and comparison commercial goods for visitors to and residents of Lowell. Development in this district should be pedestrian-oriented and consistent with the established historic development pattern of downtown Lowell in terms of both building design and land use.

**Section 3. Amendment to Section 11.02 of Chapter 11.** Section 11.02, "Uses permitted by right," of Chapter 11, "C-2 Central Business District," of Appendix A, "Zoning," of the Code of Ordinances of the City of Lowell is amended in part as follows:

- D. Residential dwellings, in the same building with commercial uses.
- E. Mixed use developments
- F. Art galleries and museums
- G. Retail stores.
- H. Drug stores and pharmacies.
- I. Restaurants, without drive-through facilities.
- J. Private clubs, fraternal organizations, and lodge halls.
- K. Indoor recreational facilities, excluding bowling alleys.
- L. Child care centers.
- M. Accessory buildings, structures, and uses.
- N. Outdoor merchandise display.

**Section 4. Amendment to Section 11.03 of Chapter 11.** Section 11.03, "Special land uses," of Chapter 11, "C-2 Central Business District," of Appendix A, "Zoning," of the Code of Ordinances of the City of Lowell is amended in part as follows:

- E. Multiple-family dwellings
- F. Utility and public service buildings, without storage yards, but not including essential public services such as poles, wires, and underground utility systems.

G. Off-street parking lots.

H. Short-term rentals

**Section 5. Amendment to Section 11.04 of Chapter 11.** Section 11.04, ‘Site development requirements,’ of Chapter 11, “C-2 Central Business District,” of Appendix A, “Zoning,” of the Code of Ordinances of the City of Lowell is amended to read as follows:

**SECTION 11.04. - SITE DEVELOPMENT REQUIREMENTS.**

No building or structure, nor the enlargement of any building or structure, shall be hereafter erected unless the following requirements are met and maintained in connection with such building, structure, or enlargement.

- A. There shall be no off-street parking located in the front yard of a lot; parking shall be located in the rear or side yard, or as otherwise permitted in Chapter 19.
- B. Buildings must have the primary entrance facing a public sidewalk.

Minimum front yard	None
Minimum side yard	Side abutting Residential Districts or Uses - 5 feet Side abutting other Districts - 0 or 10 feet
Minimum rear yard	Abutting Residential Districts or uses - 25 feet Abutting other Districts - None
Maximum lot coverage	100%
Maximum building height	40 feet
Minimum lot area	None
Minimum lot width	None

**Section 6. Amendment to Section 11.05 of Chapter 11.** Section 11.05, “Outdoor merchandise display,” of Chapter 11, “C-2 Central Business District,” of Appendix A, “Zoning,” of the Code of Ordinances of the City of Lowell is amended in part as follows:

- C. No merchandise and related displays shall be located so as to obstruct the sidewalk or otherwise impair the flow of pedestrians.
- D. All merchandise and related displays and fixtures shall be removed and stored indoors at all times when the related business is closed to the public.
- E. The area used for an outdoor merchandise display shall be maintained in a safe, clean, and sanitary manner.

**Section 7. Amendment to Section 12.04 of Chapter 12.** Section 12.04, ‘Site development requirements,’ of Chapter 12, “C-3 General Business District,” of Appendix A, “Zoning,” of the Code of Ordinances of the City of Lowell is amended to read as follows:

**SECTION 12.04. - SITE DEVELOPMENT REQUIREMENTS.**

No building or structure, nor the enlargement of any building or structure, shall be hereafter erected unless the following requirements are met and maintained in connection with such building, structure, or enlargement.

- A. Landscaping shall be provided as required in Section 4.26.
- B. Entrance driveways shall be located as far as practicable from two (2) intersecting streets and shall be at least one hundred (100) feet from an intersection or from any other driveway.
- C. Only one (1) driveway per principal use, or collective principal use, per street shall be permitted. A second driveway may be permitted provided that such drive is constructed and permitted to share access with an abutting or adjacent principal use or existing lot. The planning commission may permit additional driveways, if justified by a professional traffic study indicating the need for such additional driveways.

Minimum front yard	35 feet
Minimum side yard	Side abutting Residential Districts or Uses - 25 feet Side abutting other Districts - 0 or 10 feet Street side of a corner lot - 35 feet
Minimum rear yard	35 feet
Maximum lot coverage	60%
Maximum building height	40 feet or 3 stories
Minimum lot area	20,000 square feet
Minimum lot width	100 feet

**Section 8. Amendment to Section 12.05 of Chapter 12.** Subsection A. of Section 12.05, “Outdoor merchandise display,” of Chapter 12, “C-3 General Business District,” of Appendix A, “Zoning,” of the Code of Ordinances of the City of Lowell is amended to read:

- A. The outdoor storage or display of goods or materials shall be prohibited in the required front yard. Goods or materials stored in the side or rear yard shall be screened from the view from the street or from abutting properties.

**Section 9. Amendment to Section 12A.04 of Chapter 12.** Section 12A.04, ‘Site development requirements,” of Chapter 12A, “I-L Light Industrial District,” of Appendix A, “Zoning,” of the Code of Ordinances of the City of Lowell is amended in part as follows:

**SECTION 12A.04. - SITE DEVELOPMENT REQUIREMENTS.**

- E. No use permitted in this chapter shall create or cause to be created fire and explosion hazards, smoke, fumes, odors, gases, dust, liquid or solid waste, vibration, noise, or glare which shall affect adjoining properties adversely.
- F. Refuse and service areas shall be designed and used so as to maximize motor vehicle and pedestrian safety and convenience, promote ease of traffic flow and to minimize the effects, if any, of smoke, noise, dust, vibration, or odor on adjacent or nearby lands.

Minimum front yard	50 feet
Minimum side yard	Side abutting Residential Districts or Uses - 50 feet Side abutting other Districts - 20 feet Street side of a corner lot- 50 feet
Minimum rear yard	Side abutting a Residential Districts or uses- 50 feet Side abutting other Districts- 25 feet
Maximum lot coverage	60%
Maximum building height	40 feet
Minimum lot area	20,000 square feet
Minimum lot width	100 feet

**Section 10. Amendment to Section 13.02 of Chapter 13.** Subsection L. of Section 13.02, “Uses Permitted by right,” of Chapter 13, “I Industrial District,” of Appendix A, “Zoning,” of the Code of Ordinances of the City of Lowell is amended to read:

- L. Vehicle towing service.

**Section 11. Amendment to Section 13.04 of Chapter 13.** Section 13.04, ‘Site development requirements,” of Chapter 13, “I Industrial District,” of Appendix A, “Zoning,” of the Code of Ordinances of the City of Lowell is amended in part to read as follows:

- C. Any side yard or rear yard adjoining any lot or parcel of land abutting a residential district or residential use shall be screened by a compact hedge of deciduous or evergreen trees, having such minimum height as determined by the planning

commission in its review and approval of the site plan under the terms of Chapter 18.

- D. Landscaping shall be provided as required in Section 4.26.
- E. No use permitted in this chapter shall create or cause to be created fire and explosion hazards, smoke, fumes, odors, gases, dust, fumes, liquid or solid waste, vibration, noise, or glare shall exist to affect adjoining residential properties adversely.

Minimum front yard	50 feet
Minimum side yard	Side abutting Residential Districts or Uses - 50 feet Side abutting other Districts - 20 feet Street side of a corner lot- 50 feet
Minimum rear yard	Side abutting Residential Districts or uses- 50 feet Side abutting other Districts- 25 feet
Maximum lot coverage	60%
Maximum building height	40 feet
Minimum lot area	20,000 square feet
Minimum lot width	100 feet

**Section 12. Publication.** After its adoption, the City Clerk shall publish this ordinance or a summary thereof, as permitted by law, along with its date of adoption in the *Lowell Ledger*, a newspaper of general circulation in the City, at least ten (10) days before its effective date.

**Section 13. Effective Date.** This ordinance shall take effect ten (10) days after it, or a summary thereof, as permitted by law, along with the date of its adoption, is published in the *Lowell Ledger*, a newspaper of general circulation in the City.

YEAS: Councilmembers Chambers, Canfield, Mayor DeVore, Councilmembers

Salzwedel and Yankovich

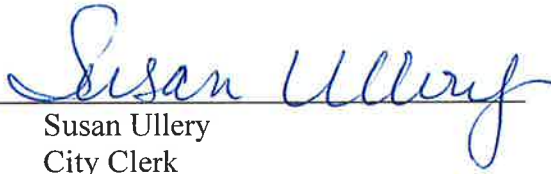
NAYS: Councilmembers None

ABSTAIN: Councilmembers None

ABSENT: Councilmembers None

**ORDINANCE DECLARED ADOPTED.**

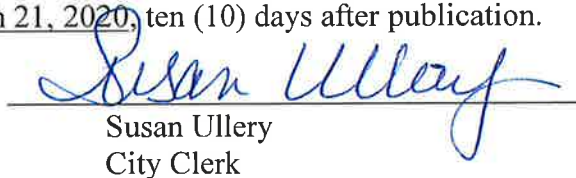
Dated: March 2, 2020

  
Susan Ullery  
City Clerk

**CERTIFICATION**

I, the undersigned City Clerk of the City of Lowell, Michigan (the "City"), certify that the above ordinance is a true and complete copy of an ordinance adopted at a regular meeting of the Lowell City Council held on March 2, 2020, pursuant to notice given in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended, and notice of its adoption, including a summary of its contents and its effective date, was published in the *Lowell Ledger*, on March 11, 2020. I further certify that the above ordinance was entered into the Ordinance Book of the City on March 21, 2020, and was effective March 21, 2020, ten (10) days after publication.

Dated: March 2, 2020

  
Susan Ullery  
City Clerk

03/13/2020 12:28 PM  
User: LORI  
DB: Lowell

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF LOWELL  
POST DATES 02/28/2020 - 03/13/2020  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID - CHECK TYPE: PAPER CHECK

Page: 1/4

Vendor Code	Vendor Name	Invoice	Description	Amount
10550	63RD DISTRICT COURT	03/09/2020	BOND ALBERT BUNGART	322.00
TOTAL FOR: 63RD DISTRICT COURT				322.00
01513	ADDORIO TECHNOLOGIES, LLC	8393	ACCOUNT STATEMENT	538.94
		8417	ACCOUNT STATEMENT LPD	1,700.00
TOTAL FOR: ADDORIO TECHNOLOGIES, LLC				2,238.94
10366	ALL SOURCE IMAGING, LLC	2412	TONER HPLJ 600	197.98
TOTAL FOR: ALL SOURCE IMAGING, LLC				197.98
10816	AMAZON CAPITAL SERVICES	1KHG-MGLG-VNLR	WTP SUPPLIES	54.69
TOTAL FOR: AMAZON CAPITAL SERVICES				54.69
00046	BATCO, INC.	3/9/2020	PIPE & CABLE LOCATORS TRAINING	125.00
TOTAL FOR: BATCO, INC.				125.00
00050	BERNARDS ACE HARDWARE	FEB 2020	ACCOUNT STATEMENT	186.74
TOTAL FOR: BERNARDS ACE HARDWARE				186.74
10686	BETTEN BAKER	133418	2016 EXPLORER #837	56.03
TOTAL FOR: BETTEN BAKER				56.03
10493	COMCAST CABLE	3/2/2020	ACCOUNT STATEMENT	50.41
TOTAL FOR: COMCAST CABLE				50.41
10509	CONSUMERS ENERGY	2020 FEB	ACCT STATEMENT	1,742.98
		FEB 20	ACCOUNT STATEMENT	26.44
TOTAL FOR: CONSUMERS ENERGY				1,769.42
00603	CUMMINS BRIDGEWAY, LLC	S3-63957	WWTP R & M	2,569.01
TOTAL FOR: CUMMINS BRIDGEWAY, LLC				2,569.01
00132	D&D TRUCKING ACQUISITION, LLC	29988	LOADER #31 R & M	1,349.65
TOTAL FOR: D&D TRUCKING ACQUISITION, LLC				1,349.65
10640	DEVORE, MICHAEL	7300	MML CONFERENCE	155.23
TOTAL FOR: DEVORE, MICHAEL				155.23
00148	DICKINSON WRIGHT PLLC	1453559	ZONING MATTERS	666.00
		1453562	SUEZ AGREEMENT	18.50
		1453563	GENERAL MUNICIPAL	777.60
TOTAL FOR: DICKINSON WRIGHT PLLC				1,462.10
10297	EJ USA, INC.	110200008076	WATER DEPT STOCK	354.78
TOTAL FOR: EJ USA, INC.				354.78



03/13/2020 12:28 PM  
User: LORI  
DB: Lowell

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF LOWELL  
POST DATES 02/28/2020 - 03/13/2020  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID - CHECK TYPE: PAPER CHECK

Page: 2/4

Vendor Code	Vendor Name	Description	Amount
Invoice			
00744	ETNA SUPPLY COMPANY		
	S103407228.002	WATER DEPT STOCK	1,485.00
TOTAL FOR: ETNA SUPPLY COMPANY			1,485.00
10670	FAHEY SCHULTZ BURZYCH RHODES PLC		
	51684	UNION NEGOTIATIONS	920.00
TOTAL FOR: FAHEY SCHULTZ BURZYCH RHODES PLC			920.00
10371	FBINAA MICHIGAN CHAPTER		
	19	CRISIS NEGOTIATIONS TRAINING - LAUREN	60.00
TOTAL FOR: FBINAA MICHIGAN CHAPTER			60.00
10673	FERGUSON WATERWORKS		
	0095946	METER PARTS - BUSHNELL SCHOOL	179.45
	0096248	WATER TOUCH PAD READER BATTERY	67.19
TOTAL FOR: FERGUSON WATERWORKS			246.64
00225	GRAND RAPIDS COMMUNITY COLLEGE		
	2/16 -3/3/2020	TAX DISBURSEMENT	498.82
TOTAL FOR: GRAND RAPIDS COMMUNITY COLLEGE			498.82
00710	HAROLD ZEIGLER FORD, INC.		
	215684	2014 EXPLORER #836 R & M	2,340.61
TOTAL FOR: HAROLD ZEIGLER FORD, INC.			2,340.61
01893	HEARTHSTONE DESIGN STUDIO LLC		
	5969	SHOWBOAT JAN & FEB 2020 CONSULTING	1,406.25
TOTAL FOR: HEARTHSTONE DESIGN STUDIO LLC			1,406.25
01970	KCI		
	287664	ASSESSMENT NOTICES	248.65
TOTAL FOR: KCI			248.65
00300	KENT COUNTY TREASURER		
	2/16 - 3/2/2020	TAX DISBURSEMENT	7,009.97
	3/3/2020	IFT TAX	108.83
TOTAL FOR: KENT COUNTY TREASURER			7,118.80
00303	KENT DISTRICT LIBRARY		
	03/03/2020	2019 WINTER IFT	68.87
	2/16 - 3/2/2020	TAX DISBURSEMENT	2,596.61
TOTAL FOR: KENT DISTRICT LIBRARY			2,665.48
00302	KENT INTERMEDIATE SCHOOL DIST.		
	2/16 - 3/2/2020	TAX DISBURSEMENT	1,589.94
TOTAL FOR: KENT INTERMEDIATE SCHOOL DIST.			1,589.94
01374	LOWELL AREA HISTORICAL MUSEUM		
	2/16 - 3/3/2020	TAX DISBURSEMENT	68.61
TOTAL FOR: LOWELL AREA HISTORICAL MUSEUM			68.61
00562	LOWELL AREA SCHOOLS		
	2/13/2020	2019 WINTER IFT	7,916.20
	2/16 - 3/2/2020	TAX DISBURSEMENT	17,684.28
TOTAL FOR: LOWELL AREA SCHOOLS			25,600.48
00330	LOWELL LEDGER		
	FEB 2020	ACCOUNT STATEMENT	723.45
TOTAL FOR: LOWELL LEDGER			723.45

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Vendor Code	Vendor Name	Description	Amount
Invoice			
00341	LOWELL LIGHT & POWER		
2/29/2020	ELECTRIC STATEMENTS		18,974.18
TOTAL FOR: LOWELL LIGHT & POWER			18,974.18
00352	LUBRICATION ENGINEERS INC.		
Z107948	WWTP LUBRICANT		3,176.48
TOTAL FOR: LUBRICATION ENGINEERS INC.			3,176.48
10311	MI ASSOC OF MAYORS		
1/15/2020	2020 MEMBERSHIP RENEWAL		85.00
TOTAL FOR: MI ASSOC OF MAYORS			85.00
10838	MORAN IRON WORKS, INC		
16071	SHOWBOAT		29,319.45
16072	SHOWBOAT		9,119.32
16073	SHOWBOAT		11,209.50
TOTAL FOR: MORAN IRON WORKS, INC			49,648.27
01499	NAPA AUTO PARTS		
FEB 2020	ACCOUNT STATEMENT		61.38
TOTAL FOR: NAPA AUTO PARTS			61.38
10356	NELSON, ERIC		
3/11/2020	AIRPORT SUPPLIES		74.70
TOTAL FOR: NELSON, ERIC			74.70
10103	PITNEY BOWES GLOBAL FIN. SRVS LLC		
3310749459	POSTAGE MACHINE LEASE		150.00
TOTAL FOR: PITNEY BOWES GLOBAL FIN. SRVS LLC			150.00
01270	PLUMMERS ENVIRONMENTAL SERVICE		
20113540	SEWER MAIN BACKUP M21 & LINCOLN LAKE		1,638.00
TOTAL FOR: PLUMMERS ENVIRONMENTAL SERVICE			1,638.00
10857	POWER DMS		
34175	POLICE DEPT TRAINING		1,624.90
TOTAL FOR: POWER DMS			1,624.90
REFUND UB	PRIMEALL, TONYA		
03/11/2020	UB refund for account: 7-00140-2		105.90
TOTAL FOR: PRIMEALL, TONYA			105.90
10762	PROFESSIONAL CODE INSPECTIONS OF MI		
6270	INSPECTIONS FEBRUARY 2020		1,959.30
TOTAL FOR: PROFESSIONAL CODE INSPECTIONS OF MI			1,959.30
10133	RED CREEK WASTE SERVICES INC.		
02R00525	TRASH SERVICES		319.81
TOTAL FOR: RED CREEK WASTE SERVICES INC.			319.81
10732	REVIZE LLC		
9567	WEBSITE TECH SUPPORT		1,800.00
TOTAL FOR: REVIZE LLC			1,800.00
10378	RUESINK, KATHIE		
911027/911028	CLEANING SERVICES 2/16 -2/2/2020		570.00
911029/911031	CLEANING SERVICE 3/1 - 3/12		540.00
TOTAL FOR: RUESINK, KATHIE			1,110.00

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Vendor Code	Vendor Name	Description	Amount
	Invoice		
10856	SABO PR		
	4106	WARE ROAD PROJECT	187.00
TOTAL FOR: SABO PR			187.00
10316	SCENIC EXPRESSIONS LLC		
	2155	AIRPORT PLOWING FEB 2020	2,750.00
TOTAL FOR: SCENIC EXPRESSIONS LLC			2,750.00
02575	SELF SERVE LUMBER		
	FEB 2020	ACCOUNT STATMENT	145.01
TOTAL FOR: SELF SERVE LUMBER			145.01
10849	SMART BUSINESS SOURCE		
	OE-23584	OFFICE SUPPLIES	224.07
TOTAL FOR: SMART BUSINESS SOURCE			224.07
02232	STATE OF MICHIGAN		
	2/13/2020	2019 WINTER IFT TAX	12,379.36
TOTAL FOR: STATE OF MICHIGAN			12,379.36
10341	STATE OF MICHIGAN		
	551-559289	SOR REGISTRATION FEB 2020	90.00
	551-560203	FEB 2020 LIVE SCAN	519.00
TOTAL FOR: STATE OF MICHIGAN			609.00
02032	STEALTH PEST MANAGEMENT LLC		
	FEB 2020	PEST CONTROL	170.00
TOTAL FOR: STEALTH PEST MANAGEMENT LLC			170.00
MISC	TONY DOMMER		
	3/12/2020	COMPUTER DESK	70.01
TOTAL FOR: TONY DOMMER			70.01
10543	TRACTOR SUPPLY CREDIT PLAN		
	FEB 2020	ACCOUNT STATEMENT	45.54
TOTAL FOR: TRACTOR SUPPLY CREDIT PLAN			45.54
10459	TRANSUNION RISK AND ALTERNATIVE		
	3/1/2020	POLICE DEPT - SALVAGE	200.00
TOTAL FOR: TRANSUNION RISK AND ALTERNATIVE			200.00
00930	TRUCK & TRAILER SPECIALTIES		
	DSO006068	FOR PLOW TRUCK #16 & #15	20.48
TOTAL FOR: TRUCK & TRAILER SPECIALTIES			20.48
02359	USALCO		
	1363731	WTP CHEMICALS	8,015.37
TOTAL FOR: USALCO			8,015.37
00692	WILLIAMS & WORKS INC.		
	89902	HOWARD, SUFFOLK, ELIZ & RIVERSIDE RESURFACING	8,193.82
	89909	PROFESSIONAL SERVICES	1,672.60
TOTAL FOR: WILLIAMS & WORKS INC.			9,866.42
01967	ZACH'S CLEAN CUT LAWN CARE		
	9226	SIDEWALK SHOVELING - PER LPD	150.00
TOTAL FOR: ZACH'S CLEAN CUT LAWN CARE			150.00

TOTAL - ALL VENDORS

171,424.89

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Fund 101 GENERAL FUND					
Dept 000					
101-000-040.000	ACCOUNTS RECEIVABLE	63RD DISTRICT COURT	BOND ALBERT BUNGART	322.00	74072
		Total For Dept 000		322.00	
Dept 101 COUNCIL					
101-101-864.000	CONFERENCES & CONVENTIONS	DEVORE, MICHAEL	MML CONFERENCE	155.23	74069
101-101-955.000	MISCELLANEOUS EXPENSE	MI ASSOC OF MAYORS	2020 MEMBERSHIP RENEWAL	85.00	74101
		Total For Dept 101 COUNCI		240.23	
Dept 172 MANAGER					
101-172-801.000	PROFESSIONAL SERVICES	SABO PR	WARE ROAD PROJECT	187.00	74111
		Total For Dept 172 MANAGE		187.00	
Dept 191 ELECTIONS					
101-191-900.000	PRINTING	LOWELL LEDGER	ACCOUNT STATEMENT	292.55	74098
		Total For Dept 191 ELECTI		292.55	
Dept 209 ASSESSOR					
101-209-900.000	PRINTING	KCI	ASSESSMENT NOTICES	248.65	74091
101-209-900.000	PRINTING	LOWELL LEDGER	ACCOUNT STATEMENT	304.95	74098
		Total For Dept 209 ASSESS		553.60	
Dept 210 ATTORNEY					
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	SUEZ AGREEMENT	18.50	74083
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	GENERAL MUNICIPAL	777.60	74083
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	ZONING MATTERS	666.00	74083
101-210-802.000	LABOR RELATIONS ATTORNEY	FAHEY SCHULTZ BURZYCH RHO	UNION NEGOTIATIONS	920.00	74086
		Total For Dept 210 ATTORN		2,382.10	
Dept 215 CLERK					
101-215-900.000	PRINTING	LOWELL LEDGER	ACCOUNT STATEMENT	125.95	74098
		Total For Dept 215 CLERK		125.95	
Dept 265 CITY HALL					
101-265-727.000	OFFICE SUPPLIES	SMART BUSINESS SOURCE	OFFICE SUPPLIES	7.57	74114
101-265-730.000	POSTAGE	PITNEY BOWES GLOBAL FIN.	POSTAGE MACHINE LEASE	150.00	74104
101-265-740.000	OPERATING SUPPLIES	SMART BUSINESS SOURCE	OFFICE SUPPLIES	32.69	74114
101-265-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING SERVICES 2/16 -2	360.00	74070
101-265-802.000	CONTRACTUAL	STEALTH PEST MANAGEMENT L	PEST CONTROL	40.00	74117
101-265-802.000	CONTRACTUAL	RED CREEK WASTE SERVICES	TRASH SERVICES	64.45	74109
101-265-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING SERVICE 3/1 - 3/	360.00	74127
101-265-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCT STATEMENT	1,742.98	74080
101-265-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	2,406.24	74099
		Total For Dept 265 CITY H		5,163.93	
Dept 276 CEMETERY					
101-276-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	155.25	74099
		Total For Dept 276 CEMETE		155.25	
Dept 301 POLICE DEPARTMENT					
101-301-626.000	REPORTS & FINGERPRINT FEE	STATE OF MICHIGAN	FEB 2020 LIVE SCAN	519.00	74116
101-301-660.002	SEX OFFENDER FEES	STATE OF MICHIGAN	SOR REGISTRATION FEB 2020	90.00	74116
101-301-727.000	OFFICE SUPPLIES	SMART BUSINESS SOURCE	OFFICE SUPPLIES	49.59	74114
101-301-957.000	TRAINING	FBINAA MICHIGAN CHAPTER	CRISIS NEGOTIAIONS TRAINI	60.00	74125
101-301-960.000	SALVAGE EXPENSES	TRANSUNION RISK AND ALTER	POLICE DEPT - SALVAGE	200.00	74120
101-301-984.000	EQUIPMENT	BERNARDS ACE HARDWARE	ACCOUNT STATEMENT	95.33	74077
101-301-984.000	EQUIPMENT	POWER DMS	POLICE DEPT TRAINING	1,624.90	74106
101-301-984.000	EQUIPMENT	TONY DOMMER	COMPUTER DESK	70.01	74118
		Total For Dept 301 POLICE		2,708.83	
Dept 400 PLANNING & ZONING					
101-400-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	PROFESSIONAL SERVICES	1,234.00	74123
101-400-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	PROFESSIONAL SERVICES	116.00	74123
101-400-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	PROFESSIONAL SERVICES	322.60	74123

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Fund 101 GENERAL FUND					
Dept 400 PLANNING & ZONING					
		Total For Dept 400 PLANNI		1,672.60	
Dept 441 DEPARTMENT OF PUBLIC WORKS					
101-441-802.000	CONTRACTUAL	STEALTH PEST MANAGEMENT L	PEST CONTROL	50.00	74117
101-441-802.000	CONTRACTUAL	RED CREEK WASTE SERVICES	TRASH SERVICES	207.86	74109
101-441-850.000	COMMUNICATIONS	COMCAST CABLE	ACCOUNT STATEMENT	50.41	74079
101-441-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	307.29	74099
101-441-926.000	STREET LIGHTING	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	1,074.15	74099
		Total For Dept 441 DEPART		1,689.71	
Dept 442 SIDEWALK					
101-442-930.000	REPAIR & MAINTENANCE	ZACH'S CLEAN CUT LAWN CAR	SIDEWALK SHOVELING - PER	150.00	74124
		Total For Dept 442 SIDEWA		150.00	
Dept 747 CHAMBER/RIVERWALK					
101-747-920.000	CHAMBER UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	224.07	74099
		Total For Dept 747 CHAMBE		224.07	
Dept 751 PARKS					
101-751-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	497.91	74099
		Total For Dept 751 PARKS		497.91	
Dept 757 SHOWBOAT					
101-757-920.000	SHOWBOAT UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	46.40	74099
		Total For Dept 757 SHOWBO		46.40	
Dept 790 LIBRARY					
101-790-740.000	OPERATING SUPPLIES	SMART BUSINESS SOURCE	OFFICE SUPPLIES	43.81	74114
101-790-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING SERVICES 2/16 -2	210.00	74070
101-790-802.000	CONTRACTUAL	STEALTH PEST MANAGEMENT L	PEST CONTROL	40.00	74117
101-790-802.000	CONTRACTUAL	RED CREEK WASTE SERVICES	TRASH SERVICES	47.50	74109
101-790-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING SERVICE 3/1 - 3/	180.00	74127
101-790-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	1,332.74	74099
		Total For Dept 790 LIBRAR		1,854.05	
Dept 804 MUSEUM					
101-804-887.000	CONTRIBUTIONS & MAINTENAN	STEALTH PEST MANAGEMENT L	PEST CONTROL	40.00	74117
101-804-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	229.70	74099
101-804-955.000	PROPERTY TAX DISTRIBUTION	LOWELL AREA HISTORICAL MU	TAX DISBURSEMENT	68.61	74096
		Total For Dept 804 MUSEUM		338.31	
		Total For Fund 101 GENERA		18,604.49	
Fund 202 MAJOR STREET FUND					
Dept 450 CAPITAL OUTLAY					
202-450-970.000	CAPITAL OUTLAY	WILLIAMS & WORKS INC.	HOWARD, SUFFOLK, ELIZ & R	5,462.55	74123
		Total For Dept 450 CAPITA		5,462.55	
Dept 474 TRAFFIC					
202-474-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	ACCOUNT STATEMENT	53.47	74077
		Total For Dept 474 TRAFFI		53.47	
		Total For Fund 202 MAJOR		5,516.02	
Fund 203 LOCAL STREET FUND					
Dept 450 CAPITAL OUTLAY					
203-450-970.000	CAPITAL OUTLAY	WILLIAMS & WORKS INC.	HOWARD, SUFFOLK, ELIZ & R	2,731.27	74123
		Total For Dept 450 CAPITA		2,731.27	
Dept 474 TRAFFIC					
203-474-740.000	OPERATING SUPPLIES	SELF SERVE LUMBER	ACCOUNT STATMENT	104.56	74113
		Total For Dept 474 TRAFFI		104.56	
Dept 478 WINTER MAINTENANCE					
203-478-740.000	OPERATING SUPPLIES	TRACTOR SUPPLY CREDIT PLA	ACCOUNT STATEMENT	31.55	74119
		Total For Dept 478 WINTER		31.55	

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Fund 203 LOCAL STREET FUND					
	Total For Fund 203 LOCAL			2,867.38	
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 463 MAINTENANCE					
248-463-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	584.38	74099
	Total For Dept 463 MAINTENANCE			584.38	
	Total For Fund 248 DOWNTOWN			584.38	
Fund 249 BUILDING INSPECTION FUND					
Dept 371 BUILDING INSPECTION DEPARTMENT					
249-371-802.000	CONTRACTUAL		PROFESSIONAL CODE INSPECT INSPECTIONS FEBRUARY 2020	1,959.30	74108
	Total For Dept 371 BUILDING			1,959.30	
	Total For Fund 249 BUILDING			1,959.30	
Fund 260 DESIGNATED CONTRIBUTIONS					
Dept 751 PARKS					
260-751-801.000	PROFESSIONAL SERVICES	HEARTHSTONE DESIGN STUDIO	SHOWBOAT JAN & FEB 2020 C	1,406.25	74090
260-751-970.000	CAPITAL OUTLAY	MORAN IRON WORKS, INC	SHOWBOAT	9,119.32	74126
260-751-970.000	CAPITAL OUTLAY	MORAN IRON WORKS, INC	SHOWBOAT	11,209.50	74126
260-751-970.000	CAPITAL OUTLAY	MORAN IRON WORKS, INC	SHOWBOAT	29,319.45	74126
	Total For Dept 751 PARKS			51,054.52	
Dept 758 DOG PARK					
260-758-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	51.05	74099
	Total For Dept 758 DOG PARK			51.05	
	Total For Fund 260 DESIGN			51,105.57	
Fund 581 AIRPORT FUND					
Dept 000					
581-000-740.000	OPERATING SUPPLIES	NELSON, ERIC	AIRPORT SUPPLIES	74.70	74103
581-000-802.000	CONTRACTUAL	SCENIC EXPRESSIONS LLC	AIRPORT PLOWING FEB 2020	2,750.00	74112
581-000-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENT	26.44	74080
	Total For Dept 000			2,851.14	
	Total For Fund 581 AIRPORT			2,851.14	
Fund 590 WASTEWATER FUND					
Dept 000					
590-000-043.000	DUE FROM EARTH TECH	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	5,282.59	74099
590-000-276.000	Sewer	PRIMEALL, TONYA	UB refund for account: 7-	60.08	74107
	Total For Dept 000			5,342.67	
Dept 550 TREATMENT					
590-550-930.000	REPAIR & MAINTENANCE	LUBRICATION ENGINEERS INC	WWTP LUBRICANT	3,176.48	74100
590-550-930.000	REPAIR & MAINTENANCE	CUMMINS BRIDGEWAY, LLC	WWTP R & M	2,569.01	74081
	Total For Dept 550 TREATMENT			5,745.49	
Dept 551 COLLECTION					
590-551-802.000	CONTRACTUAL	PLUMMERS ENVIRONMENTAL SE	SEWER MAIN BACKUP M21 & L	1,638.00	74105
590-551-970.000	CAPITAL OUTLAY	FERGUSON WATERWORKS	METER PARTS - BUSHNELL SC	89.72	74087
	Total For Dept 551 COLLECTION			1,727.72	
Dept 552 CUSTOMER ACCOUNTS					
590-552-727.000	OFFICE SUPPLIES	SMART BUSINESS SOURCE	OFFICE SUPPLIES	12.39	74114
	Total For Dept 552 CUSTOMER			12.39	
	Total For Fund 590 WASTEWATER			12,828.27	
Fund 591 WATER FUND					
Dept 000					
591-000-276.000	Water Inside 5/8"	PRIMEALL, TONYA	UB refund for account: 7-	45.82	74107
	Total For Dept 000			45.82	
Dept 570 TREATMENT					
591-570-740.000	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	WTP SUPPLIES	54.69	74075
591-570-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	ACCOUNT STATEMENT	37.94	74077

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Fund 591 WATER FUND					
Dept 570 TREATMENT					
591-570-740.000	OPERATING SUPPLIES	SMART BUSINESS SOURCE	OFFICE SUPPLIES	65.63	74114
591-570-743.000	CHEMICALS	USALCO	WTP CHEMICALS	8,015.37	74122
591-570-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	5,756.33	74099
Total For Dept 570 TREATM				13,929.96	
Dept 571 DISTRIBUTION					
591-571-740.000	OPERATING SUPPLIES	FERGUSON WATERWORKS	WATER TOUCH PAD READER BA	67.19	74087
591-571-740.000	OPERATING SUPPLIES	SELF SERVE LUMBER	ACCOUNT STATMENT	8.98	74113
591-571-864.000	CONFERENCES & CONVENTIONS	BATCO, INC.	PIPE & CABLE LOCATORS TRA	125.00	74076
591-571-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	1,026.08	74099
591-571-930.000	REPAIR & MAINTENANCE	EJ USA, INC.	WATER DEPT STOCK	354.78	74084
591-571-930.000	REPAIR & MAINTENANCE	ETNA SUPPLY COMPANY	WATER DEPT STOCK	1,485.00	74085
591-571-930.000	REPAIR & MAINTENANCE	SELF SERVE LUMBER	ACCOUNT STATMENT	31.47	74113
591-571-970.000	CAPITAL OUTLAY	FERGUSON WATERWORKS	METER PARTS - BUSHNELL SC	89.73	74087
Total For Dept 571 DISTRI				3,188.23	
Dept 572 CUSTOMER ACCOUNTS					
591-572-727.000	OFFICE SUPPLIES	SMART BUSINESS SOURCE	OFFICE SUPPLIES	12.39	74114
Total For Dept 572 CUSTOM				12.39	
Total For Fund 591 WATER				17,176.40	
Fund 636 DATA PROCESSING FUND					
Dept 000					
636-000-740.000	OPERATING SUPPLIES	ALL SOURCE IMAGING, LLC	TONER HPLJ 600	197.98	74074
636-000-801.000	PROFESSIONAL SERVICES	REVIZE LLC	WEBSITE TECH SUPPORT	1,800.00	74110
636-000-801.000	PROFESSIONAL SERVICES	ADDORIO TECHNOLOGIES, LLC	ACCOUNT STATEMENT	538.94	74073
636-000-801.000	PROFESSIONAL SERVICES	ADDORIO TECHNOLOGIES, LLC	ACCOUNT STATEMENT LPD	1,700.00	74073
Total For Dept 000				4,236.92	
Total For Fund 636 DATA P				4,236.92	
Fund 661 EQUIPMENT FUND					
Dept 895 FLEET MAINT. & REPLACEMENT					
661-895-741.000	FUEL	NAPA AUTO PARTS	ACCOUNT STATEMENT	23.98	74102
661-895-930.000	REPAIR & MAINTENANCE	TRACTOR SUPPLY CREDIT PLA	ACCOUNT STATEMENT	13.99	74119
661-895-930.000	REPAIR & MAINTENANCE	HAROLD ZEIGLER FORD, INC.	2014 EXPLORER #836 R & M	2,340.61	74089
661-895-930.000	REPAIR & MAINTENANCE	BETTEN BAKER	2016 EXPLORER #837	56.03	74078
661-895-930.000	REPAIR & MAINTENANCE	D&D TRUCKING ACQUISITION,	LOADER #31 R & M	1,349.65	74082
661-895-930.000	REPAIR & MAINTENANCE	NAPA AUTO PARTS	ACCOUNT STATEMENT	37.40	74102
661-895-930.000	REPAIR & MAINTENANCE	TRUCK & TRAILER SPECIALTI	FOR PLOW TRUCK #16 & #15	20.48	74121
Total For Dept 895 FLEET				3,842.14	
Total For Fund 661 EQUIPM				3,842.14	
Fund 703 CURRENT TAX COLLECTION FUND					
Dept 000					
703-000-222.000	DUE TO COUNTY-CURRENT TAX	KENT COUNTY TREASURER	TAX DISBURSEMENT	5,309.87	74093
703-000-223.000	DUE TO LIBRARY	KENT DISTRICT LIBRARY	TAX DISBURSEMENT	2,596.61	74094
703-000-225.000	DUE TO SCHOOLS	LOWELL AREA SCHOOLS	TAX DISBURSEMENT	17,684.28	74097
703-000-228.009	DUE TO STATE-S.E.T.	KENT COUNTY TREASURER	TAX DISBURSEMENT	1,700.10	74093
703-000-234.000	DUE TO INTERMED SCH DISTR	KENT INTERMEDIATE SCHOOL	TAX DISBURSEMENT	1,589.94	74095
703-000-235.000	DUE TO COMMUNITY COLLEGE	GRAND RAPIDS COMMUNITY CO	TAX DISBURSEMENT	498.82	74088
703-000-274.001	UNDISTRIBUTED PA 198 TAXE	KENT DISTRICT LIBRARY	2019 WINTER IFT	68.87	74094
703-000-274.001	UNDISTRIBUTED PA 198 TAXE	LOWELL AREA SCHOOLS	2019 WINTER IFT	7,916.20	74097
703-000-274.001	UNDISTRIBUTED PA 198 TAXE	STATE OF MICHIGAN	2019 WINTER IFT TAX	12,379.36	74115
703-000-274.001	UNDISTRIBUTED PA 198 TAXE	KENT COUNTY TREASURER	IFT TAX	108.83	74092
Total For Dept 000				49,852.88	
Total For Fund 703 CURREN				49,852.88	

03/13/2020 12:28 PM

User: LORI

DB: Lowell

INVOICE GL DISTRIBUTION REPORT FOR CITY OF LOWELL

EXP CHECK RUN DATES 02/28/2020 - 03/13/2020

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

Page: 5/5

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 101	GENERAL FUND	18,604.49
Fund 202	MAJOR STREET FUN	5,516.02
Fund 203	LOCAL STREET FUN	2,867.38
Fund 248	DOWNTOWN DEVELOP	584.38
Fund 249	BUILDING INSPECT	1,959.30
Fund 260	DESIGNATED CONTR	51,105.57
Fund 581	AIRPORT FUND	2,851.14
Fund 590	WASTEWATER FUND	12,828.27
Fund 591	WATER FUND	17,176.40
Fund 636	DATA PROCESSING	4,236.92
Fund 661	EQUIPMENT FUND	3,842.14
Fund 703	CURRENT TAX COLL	49,852.88

171,424.89





**LOWELL CITY ADMINISTRATION**  
**INTER OFFICE MEMORANDUM**

**DATE:** March 13, 2020  
**TO:** Mayor DeVore and the Lowell City Council  
**FROM:** Michael T. Burns, City Manager *MB*  
**RE:** Suez Agreement

---

Our current agreement with Suez to manage our Wastewater Treatment facility is scheduled to expire on June 30, 2020. Suez has reached out to the City, to inquire if we would be interested in extending the current agreement for an additional five years. In November, I approached the Council and was directed to come back with a new agreement. Since that time, Suez's attorney and our attorney have been working on the contractual language.

The current agreement with Suez set the baseline monthly payment for services at \$35,925 per month and annually during the contract would be adjusted by a cost of living index to account for inflation. During the five years of the contract we saw the following increases:

2016: 1.01%  
2017: 1.63%  
2018: 2.87%  
2019: 1.65%

The current amount in Fiscal Year for Suez's services is \$38,490 per month. In Fiscal Year 2021, the price will remain as it is currently. The first cost of living adjustment wouldn't take place until Fiscal Year 2022 (July 1, 2021). The increase for the remaining years of the contract would be the cost of living adjustment.

**I am recommending the Lowell City Council approve Resolution 09-20 to renew are our Wastewater Treatment Facility agreement with Suez from July 1, 2020 until June 2025 as presented.**

**FIRST AMENDMENT TO THE AMENDED AND RESTATED OPERATION AND  
MAINTENANCE AGREEMENT BY AND BETWEEN SUEZ WATER  
ENVIRONMENTAL SERVICES INC. AND THE CITY OF LOWELL, MI**

This First Amendment to the Amended and Restated Operation and Maintenance Agreement for the Lowell wastewater treatment facilities, (the “**Agreement**”) is effective as of this 16th day of March, 2020 by and between SUEZ Water Environmental Services Inc. (“**SUEZ**”; formerly named United Water Environmental Services Inc.), with a corporate address at 461 From Road, Suite 400, Paramus, NJ 07652 and the City of Lowell, MI (“**Client**” and, together with SUEZ, the “**Parties**”), with an address at 301 E. Main Street Lowell, MI 49331.

**WITNESSETH:**

**WHEREAS**, SUEZ and Client are parties to the Agreement, whereby SUEZ provides operation and maintenance services for the Client’s wastewater treatment facilities; and

**WHEREAS**, the Agreement has a five (5) year term of July 1, 2015 through June 30, 2020; and

**WHEREAS**, the Parties wish to extend the Agreement for an additional term of five (5) years and make additional changes to the terms of the Agreement; and

**NOW, THEREFORE**, in consideration of the mutual covenants herein contained, the Parties agree as follows:

1. Article I, Section 1.04 of the Agreement shall be amended to include:

“SUEZ shall notify Client whenever the annual cost of maintenance exceeds the \$12,000 yearly maximum.”

2. Article I, Section 1.06 of the Agreement shall be amended to include:

“SUEZ shall replace any employee of SUEZ employed at the Facilities at the request of Client, provided that such request is provided for cause, is provided in writing, and allows a reasonable opportunity for corrective action. SUEZ shall not, however, be required to take any employment action that would violate any applicable law.”

3. Article I, Section 1.08 of the Agreement shall be amended to delete the words “and financial transactions” from the first sentence thereof.

4. Article II, Section 2.03 of the Agreement shall be amended to read as follows:

“SUEZ will provide and maintain at all times during the term of this Agreement the following insurance and limits for losses caused by SUEZ:

- (a) Workers Compensation Insurance in compliance with Michigan law and Employers' Liability with a limit of ONE MILLION DOLLARS (\$1,000,000);
- (b) General Liability Insurance with a combined single limit of TWO MILLION DOLLARS (\$2,000,000), including the broad form property damage endorsement; and
- (c) Automobile Liability Insurance (owned, non-owned, or hired units) with a combined single limit of ONE MILLION DOLLARS (\$1,000,000).

SUEZ will furnish the Client with Certificates of Insurance as evidence that policies providing the required coverages and limits are in full force and effect, and identifying the Client as an additional insured on the General Liability Insurance and Automobile Insurance. Such policies shall provide for no less than thirty (30) days notice of cancellation, termination, or material alteration and notices shall be sent directly to SUEZ and the Client.

SUEZ will maintain property insurance for SUEZ assets located at the Facilities. Such policy shall contain a waiver of subrogation in favor of the Client.

Liability of SUEZ to Client shall be limited to the Base Rate paid to SUEZ during the previous twenty-four (24) months plus the proceeds of applicable insurance required to be maintained by SUEZ pursuant to this Agreement. The foregoing limitation of liability shall not apply to claims of indemnification from third parties."

5. Article III, Section 3.02 of the Agreement shall be amended to read as follows:

"Client is responsible for providing all risk property insurance on the Facilities. Such as risk property insurance shall include a waiver of subrogation in favor of SUEZ. Client shall maintain in full force and effect automobile liability and collision coverage for Client owned, non-owned or hired vehicles. Client shall furnish SUEZ with Certificates of Insurance as evidence that such policies are in full force and effect. Such policies shall provide that no less than thirty (30) days advance notice of cancellation, termination, or material alteration shall be sent directly to SUEZ and the Client. Client may satisfy the requirements in this paragraph through self-insurance. If Client satisfies these requirements with self-insurance, Client shall provide SUEZ with written proof of such self-insurance."

6. The terms of Article IV, Section 4.02 notwithstanding, there shall be no annual cost of living adjustment to the monthly compensation due to SUEZ under the Agreement in 2020. Subsequent cost of living adjustments shall be made as described in Section 4.02.
7. Article IV, Section 4.09 of the Agreement shall be deleted in its entirety.
8. Article V, Section 5.01 of the Agreement shall be amended to read as follows:

"This Agreement shall remain in full force and effect until June 30, 2025 unless earlier terminated per the terms of this Agreement."

9. Article VII, Section 7.04 of the Agreement shall be amended to read as follows:

“No waiver, discharge or renunciation of any claim or right of either Party arising out of breach of this Agreement by the other Party shall be effective unless in writing signed by the Party waiving, discharging, or renouncing the claim or right.”

10. The terms of the Agreement remain in full effect, except as explicitly stated herein.

11. This First Amendment shall be governed by the laws of the State of Michigan.

12. This First Amendment may be signed in any number of counterparts with the same effect as if the signatures thereto and hereto were upon the same instrument.

**IN WITNESS WHEREOF**, the Parties hereto have executed this First Amendment as of the date first written above.

**SUEZ Water Environmental Services, Inc.**

By: \_\_\_\_\_

Xavier Castro, President

Date: \_\_\_\_\_

**The City of Lowell, MI**

By: \_\_\_\_\_

Michael DeVore, Mayor

Date: \_\_\_\_\_

Attest: \_\_\_\_\_

Susan Ullery, City Clerk

**CITY OF LOWELL  
KENT COUNTY, MICHIGAN**

**RESOLUTION NO. 09-20**

**RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF  
A FIRST AMENDMENT TO THE AMENDED AND RESTATED  
OPERATION AND MAINTENANCE AGREEMENT BETWEEN THE  
CITY AND SUEZ WATER ENVIRONMENTAL SERVICES INC.**

Councilmember \_\_\_\_\_, supported by Councilmember \_\_\_\_\_, moved  
the adoption of the following resolution:

**WHEREAS**, the City entered into an Amended and Restated Operation and Maintenance Agreement (the “Amended Agreement”) dated as of March 31, 2015, with United Water Environmental Services, Inc. the former name of SUEZ Water Environmental Services, Inc. (“SUEZ”) to operate and maintain the City’s wastewater treatment facilities; and

**WHEREAS**, the term of the Agreement ends June 30, 2020; and

**WHEREAS**, the City and SUEZ have agreed to extend the term of the Agreement an additional five years through June 30, 2025, pursuant to the terms of a First Amendment to the Amended and Restated Operation and Maintenance Agreement (the “First Amendment”).

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. That the First Amendment between the City and SUEZ in the form presented at this meeting is approved and the Mayor and City Clerk are authorized and directed to execute the First Amendment for and on behalf of the City.

2. That all resolutions or parts of resolutions in conflict herewith shall be and the same are hereby rescinded.

YEAS: Councilmembers \_\_\_\_\_

\_\_\_\_\_

NAYS: Councilmembers \_\_\_\_\_

ABSTAIN: Councilmembers \_\_\_\_\_

ABSENT: Councilmembers \_\_\_\_\_

**RESOLUTION DECLARED ADOPTED.**

Dated: March 16, 2020

\_\_\_\_\_  
Susan Ullery  
City Clerk

**CERTIFICATION**

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council at a regular meeting held on March 16, 2020, and that public notice of said meeting was given pursuant to, and in compliance with, Act 267 of the Public Acts of Michigan of 1976, as amended.

Dated: March 16, 2020

\_\_\_\_\_  
Susan Ullery  
City Clerk



**LOWELL CITY ADMINISTRATION**  
**INTER OFFICE MEMORANDUM**

**DATE:** March 13, 2020  
**TO:** Mayor DeVore and the Lowell City Council  
**FROM:** Michael T. Burns, City Manager MS  
**RE:** Resolution 10-20

---

Last year, the City of Lowell and the Lowell Area Recreation Authority (LARA), both submitted applications to the MDNR Trust Fund grant program in support of the planned rail trail connection project through Lowell. While the applications scored well, the City and LARA voluntarily withdrew their applications to allow for more time to secure needed matching funds.

At this time, both LARA and the City are resubmitting the applications to MDNR for this current year's grant program. As a part of the application process, the City is required to hold a public meeting to allow for citizen input to the application. Dave Austin from Williams & Works will make a brief presentation after which we will invite public input.

After the public input period, the City will entertain a resolution authorizing the submittal of a grant application for \$300,000 to the 2020 MDNR Trust Fund Program, due April 1, 2020.

**I am recommending the Lowell City Council accept the recommendations by the Lowell Area Recreation Authority regarding modifications to the trail plan and approve Resolution 10-20 as presented.**

## Sue Ullery

---

**From:** Austin, Dave <Austin@williams-works.com>  
**Sent:** Wednesday, February 26, 2020 2:01 PM  
**To:** Mike Burns  
**Cc:** Sue Ullery; Dan Czarnecki; Steve Bukala; 'betsy@addorio.com'; Mark Anderson  
**Subject:** Lowell Area Trail Connection Update to Council for March 2nd Meeting  
**Attachments:** Lowell Trail - Alt Route Draft 02.26.2020.pdf

Mike:

For the purpose of your Council packet for the March 2<sup>nd</sup> meeting, I am offering the following summary of my brief presentation on the trail project. I am also including a couple of graphics for Sue to display from her machine that evening.

Please let me know if you have any questions.

Thanks,

Dave

*On April 1<sup>st</sup>, both the City and the Lowell Area Recreation Authority will be submitting updated grant applications to the MDNRR Trust Fund program towards the project that will connect the regional River Valley Rail Trail legs from Belding and from Saranac through the City. At the March 16<sup>th</sup> meeting, a public hearing will be held and the Council will be asked to consider a resolution authorizing submittal of the revised application. (The applications that were submitted last year by the City and LARA were voluntarily withdrawn as all permits and matching funds were not secured by the October 1<sup>st</sup> deadline, so reapplication is necessary).*

*The revised application will show a new proposed route for the portion of the trail east of Hudson St. The original route proposed going through Recreation Park, crossing the Flat River, going under or across the active King Milling railroad spur, then crossing the Grand River with a new pedestrian bridge parallel to the S. Jackson bridge. After review of the formal applications, the railroad concluded that they will not issue permits for the crossing of this spur due to safety and liability concerns. At a recent meeting with the railroad and MDOT, it was determined that the most feasible location to cross the tracks will be at the intersection of Grand River Dr. and S. Hudson (Segwun). This route will require a new pedestrian bridge over the Grand River from the fairgrounds to Gran River Dr. The trail will then proceed east to the connection point at S. Jackson. Conversations are being held with property owners along Grand River Dr. and the railroad to develop the exact alignment.*

*Since the necessary route has changed, we wanted to update Council before the March 16<sup>th</sup> meeting and invite any questions or concerns you may have.*

David Austin, P.E.

---

**williams&works**

(616) 224-1500 | (800) 224-1590

[williams-works.com](http://williams-works.com)



CITY OF LOWELL  
MDNR TRUST FUND GRANT APPLICATION for the  
RIVER VALLEY RAIL TRAIL LOWELL CONNECTION PROJECT  
RESOLUTION OF ADOPTION

RESOLUTION - 10-20

WHEREAS, the City of Lowell supports the submission of an application titled, "River Valley Rail Trail Lowell Connection Project" to the Michigan Natural Resources Trust Fund for development of non-motorized trails thru the Lowell Community to connect the Flat River Valley Rail Trail to the Grand River Valley Rail Trail, and

WHEREAS, the proposed application is supported by the Community's 5-Year Approved Parks and Recreation Plan, and

WHEREAS the City is working cooperatively with the Lowell Area Recreation Authority who is also seeking funding from the MDNR and private foundations for this project, and,

WHEREAS the City's portion of the estimated total project cost is \$4,587,000 and

WHEREAS, the City of Lowell has made a financial commitment to the project in the amount of \$4,287,000 matching funds, in cash and/or force account,

WHEREAS, if the grant is awarded the applicant commits its local match and donated amounts from the following sources:

MDOT TAP Grant -	\$ 2,400,000
MDNR RTP Grant -	\$ 300,000
Private Foundations -	\$ 1,562,000
City of Lowell –	\$ 25,000
Total	\$ 4,287,000

NOW THEREFORE, BE IT RESOLVED that the City of Lowell hereby authorizes submission of a Michigan Natural Resources Trust Fund Application for \$300,000, and further resolves to make available a local match through financial commitment and donation(s) of \$4,287,000 (93%) of a total \$4,587,000 project cost.

Yeas: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Abstain: \_\_\_\_\_

Motion:     Approved

I, Sue Ullery, Clerk, do hereby certify that the foregoing is a true and original copy of a resolution adopted by the City of Lowell at a regular City Council Meeting held on the 16th day of March, 2020.

\_\_\_\_\_  
Sue Ullery, Clerk  
City of Lowell

Fred Meijer Flat River Valley Rail Trail to Belding

TF 20-0051 Sections 1,2,3,4,5,6

TF 20-0044 Sections 7,8



Existing LARA Trail		
North Country Trail		
Trail Routes (proposed)		
Trail Bridges (proposed)		
Rail Trail Connections		
Trail Sections (proposed)		
Safe Crossings		

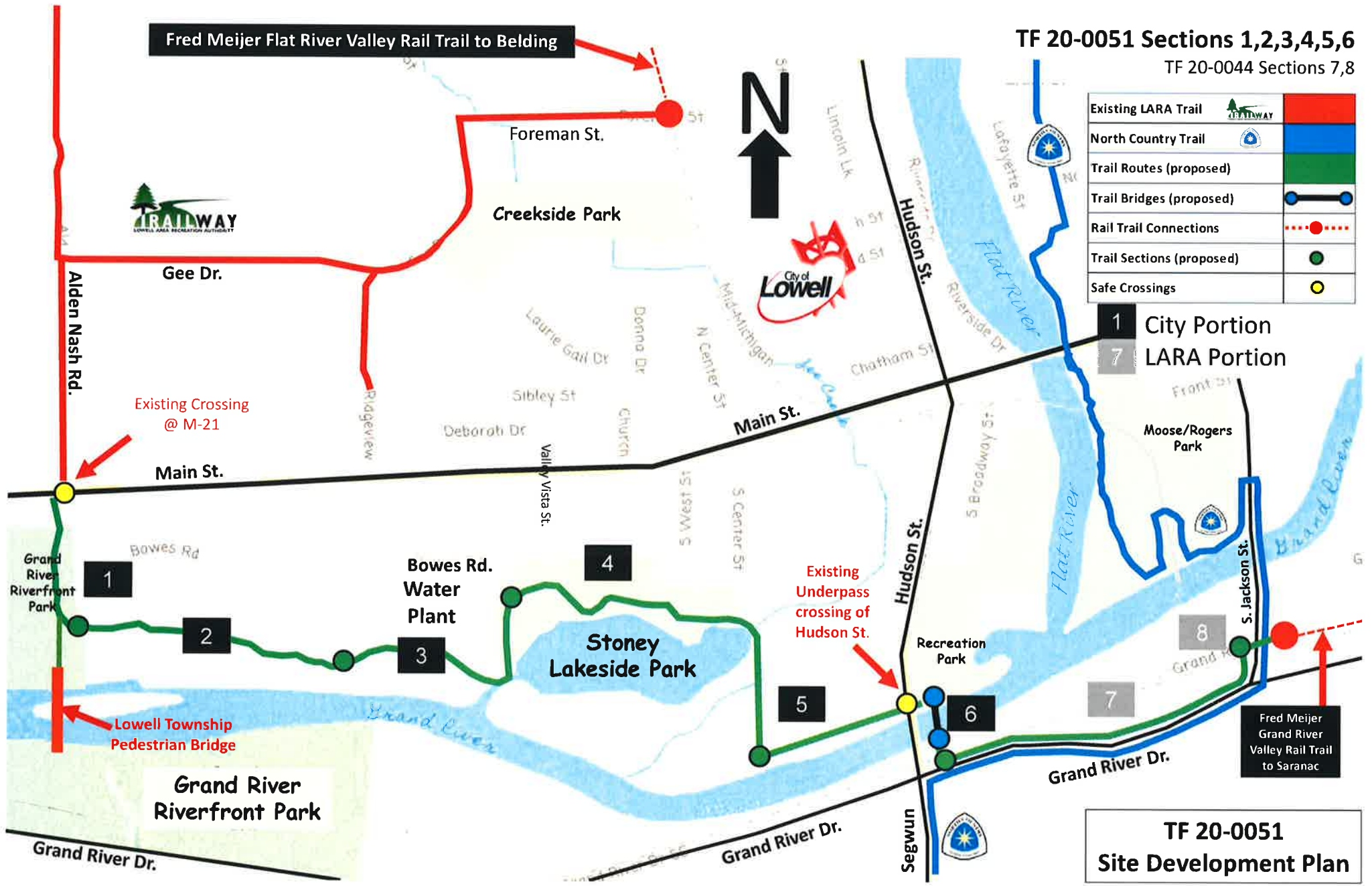
1 City Portion  
7 LARA Portion

Existing Crossing  
@ M-21

Existing  
Underpass  
crossing of  
Hudson St.

Fred Meijer  
Grand River  
Valley Rail Trail  
to Saranac

TF 20-0051  
Site Development Plan



# Memorandum



To: Lowell City Council

From: Steve Donkersloot

Date: March 13, 2020

Re: LL&P Amended MERS Defined Contribution Plan Adoption Agreement

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As you may remember, at the January 21, 2020 City Council Meeting, the City Council approved a LL&P MERS Defined Contribution (DC) Plan Adoption Agreement for all LL&P non-union new hires. At that meeting I stated it was the LL&P Board's goal/intention for all LL&P new hires, not just non-union employees, to one day be enrolled in this DC Plan. I am happy to report that since the January Council Meeting, we have completed negotiations with the bargaining unit which included coming to the agreement that all LL&P union new hires will be enrolled in the same DC Plan (with the same benefit structure) that was approved by the LL&P Board and City Council this past January.

To finalize everything, the LL&P Board at their March 12<sup>th</sup> Meeting has recommended that the City Council adopt the Amended MERS Defined Contribution Plan Adoption Agreement, which is included in your packet.

# MERS Defined Contribution Plan Adoption Agreement



1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711

www.mersofmich.com

The Employer, a participating municipality or court within the state of Michigan that has adopted MERS coverage, hereby establishes the following Defined Contribution Plan provided by MERS of Michigan, as authorized by 1996 PA 220 in accordance with the MERS Plan Document.

I. Employer Name City of Lowell Municipality #: 4104

## II. Effective Date

Check one:

- A. ☒ If this is the **initial** Adoption Agreement for this group, the effective date shall be the first day of March, 2020.

☐ This municipality or division is new to MERS, so vesting credit prior to the **initial** MERS effective date by each eligible employee shall be credited as follows (choose one):

☐ Vesting credit from date of hire ☐ No vesting credit

☒ This division is for new hires, rehires, and transfers of current Defined Benefit\* division # 01 and/or current Hybrid division # HA

**Closing this division will change future invoices to a flat dollar amount instead of a percentage of payroll, as provided in your most recent annual actuarial valuation.** (The amount may be adjusted for any benefit modifications that may have taken place since then.)

Current active (defined benefit or hybrid) employees (select one of the following and see [Plan Document](#), Section 64 for more information):

☐ Will have a one-time opportunity to convert the value of their current defined benefit from the existing defined benefit or hybrid plan into the new Defined Contribution Plan as a lump sum, or continue accruing service in the Defined Benefit. (Complete *MERS Defined Contribution Conversion Addendum*.)

☐ Will have a one-time opportunity to cease service accrual in the current plan and transfer to the new Defined Contribution plan for future service accrual, or continue accruing service in the Defined Benefit. The deadline for employees to make their election is:   /  /  

☐ Will be required to cease service accrual in Defined Benefit and will transfer to Defined Contribution for future service accrual.

*\* By completing the section above, the Employer acknowledges receiving Projection Study results and understands the municipality's obligation to continue funding the liability associated with the closed Defined Benefit division.*

- B. ☐ If this is an **amendment** of an existing Adoption Agreement (existing division number 110629), the effective date shall be the first day of March, 2020.

Note: You only need to mark **changes** to your plan throughout the remainder of this Agreement.

Non-Union new hires for div 01 & HA were already reflected as enrolling in DC eff. 02/01/2020. This adoption is to reflect Union new hires enrolling in DC as well with closure of div 01 & HA to DC.

## MERS Defined Contribution Plan Adoption Agreement

- C. ☐ If this is to **separate employees from an existing Defined Contribution division** (existing division number(s) \_\_\_\_\_) into a new division, the effective date shall be the first day of \_\_\_\_\_, 20\_\_\_\_.
- D. ☐ If this is to **merge division(s)** \_\_\_\_\_ into division(s) \_\_\_\_\_, the effective date shall be the first of \_\_\_\_\_, 20\_\_\_\_.

### III. Eligible Employees

Only those Employees eligible for MERS membership may participate in the MERS Defined Contribution Plan. A copy of ALL employee enrollment forms must be submitted to MERS. The following groups of employees are eligible to participate:

All FT Non-Union hired after 02/01/2020 and FT Union hired after 03/12/2020

(Name of Defined Contribution division – e.g. All Full Time Employees, or General After 7/01/13)

To further define eligibility, (check all that apply):

- ☐ **Probationary periods** are allowed in one-month increments, no longer than 12 months. During this introductory period the Employer will not report or make contributions for this period, including retroactively. Service will begin after the probationary period has been satisfied. The probationary period will be \_\_\_\_\_ month(s).
- ☐ **Temporary employees** in a position normally requiring less than a total of 12 whole months of work in the position may be *excluded* from membership. These employees must be notified in writing by the participating municipality that they are excluded from membership within 10 business days of date of hire or execution of this Agreement. The temporary exclusion period will be \_\_\_\_\_ month(s).

# MERS Defined Contribution Plan Adoption Agreement

## IV. Provisions

### 1. Vesting (Check one):

- ☐ Immediate
- ☒ Cliff Vesting (fully vested after below number years of service)  
☐ 1 year    ☐ 2 years    ☐ 3 years    ☐ 4 years    ☒ 5 years
- ☐ Graded Vesting  
\_\_\_\_\_ % after 1 year of service  
\_\_\_\_\_ % after 2 years of service  
\_\_\_\_\_ % after 3 years of service (min 25%)  
\_\_\_\_\_ % after 4 years of service (min 50%)  
\_\_\_\_\_ % after 5 years of service (min 75%)  
\_\_\_\_\_ % after 6 years of service (min 100%)

Vesting will be credited using (check one):

- ☒ Elapsed time method – Employees will be credited with one vesting year for each 12 months of continuous employment from the date of hire.
- ☐ Hours reported method – Employees will be credited with one vesting year for each calendar year in which \_\_\_\_\_ hours are worked

In the event of disability or death, an employee's (or his/her beneficiary's) entire employer contribution account shall be 100% vested, to the extent that the balance of such account has not previously been forfeited.

Normal Retirement Age (presumed to be age 60 unless otherwise specified) 60

*If an employee is still employed with the municipality at the age specified here, their entire employer contribution balance will become 100% vested regardless of years of service.*

### 2. Contributions

- a. Will be remitted according to Employer's payroll withholding which represents the actual period amounts are withheld from employee paychecks, or within the month during which amounts are withheld (check one):
- ☐ Weekly
- ☐ Bi-Weekly (every other week)
- ☐ Semi-Monthly (twice each month)
- ☒ Monthly
- ☐ Other (must specify) \_\_\_\_\_
- b. Required Employee Contribution Structure to DC (subject to Internal Revenue Code 415(c) limitations). Select one:
- ☐ Employees are required to contribute per payroll period, the percentage \_\_\_\_\_% OR flat dollar amount \$\_\_\_\_\_
- ☐ Employees are required to contribute within the following range for each payroll: Percentage range from \_\_\_\_\_% to \_\_\_\_\_% OR dollar amount range \$\_\_\_\_\_ to \$\_\_\_\_\_

For Non-Union  
and Union:  
Employees 1 to  
15%  
Employer 9 to 12%

☒ Direct Required Employee Contributions pre-tax



## MERS Defined Contribution Plan Adoption Agreement

c. **Employer Contributions**

☐ **Non-Matching Contributions**

The Employer hereby elects to make contributions to the Program without regard to an employee's contribution to the Program. The Employer elects the following contribution formula (check one):

☐ **Annual Contributions:** A one-time annual contribution of \$\_\_\_\_\_ OR \_\_\_\_\_% of compensation per employee.

☐ \$\_\_\_\_\_ or \_\_\_\_\_% of compensation per employee for each payroll period.

☐ **Matching Contributions**

The Participating Employer may make matching contributions and/or non-matching contributions into the Defined Contribution plan based on an employee's voluntary election as outlined in the *Matching Employer Contribution Addendum (MD-073)*.

d. Post-tax voluntary employee contributions are allowable into a Defined Contribution account subject to Section 415(c) limitations of the Internal Revenue Code.

3. **Compensation**

Employers may designate the definition of compensation per division participating in Defined Contribution pursuant to section 49 of the MERS Plan Document (check one):

☐ All income subject to income tax reported in Box 1 of Form W-2, plus elective deferrals  
(Note: this definition aligns to MERS' 457 definition of compensation)

☒ Medicare taxable wages reported in Box 5 of Form W-2

☐ Base wages, to which any of the following may be included:

☐ Longevity pay

☐ Overtime pay

☐ Shift differentials

☐ Pay for periods of absence from work by reason of vacation, holiday, and sickness

☐ Workers' compensation weekly benefits (if reported and are higher than regular earnings)

☐ A member's pre-tax contributions to a plan established under Section 125 of the IRC

☐ Transcript fees paid to a court reporter

☐ A taxable car allowance

☐ Short term or long term disability payments

☐ Payments for achievement of established annual (or similar period) performance goals

☐ Payment for attainment of educational degrees from accredited colleges, universities, or for acquisition of job-related certifications

☐ Lump sum payments attributable to the member's personal service rendered during the FAC period

☐ Other: \_\_\_\_\_

☐ Other 2: \_\_\_\_\_

NOTE: For purposes of applying the Internal Revenue Code Section 415(c) limits on annual additions, compensation shall be defined as required under that law.

## MERS Defined Contribution Plan Adoption Agreement

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4. **Loans:** ☐ shall be permitted ☒ shall not be permitted  
If Loans are elected, please complete and attach the *MERS Defined Contribution Loan Addendum*.
5. **Rollovers** from qualified plans are permitted and the plan will account separately for pre-tax and post-tax contributions and earnings thereon.

### V. Appointing MERS as the Plan Administrator

The Employer hereby agrees to the provisions of this *MERS Defined Contribution Plan Adoption Agreement* and appoints MERS as the Plan Administrator pursuant to the terms and conditions of the Plan. The Employer also agrees that in the event of any conflict between the MERS Plan Document and the MERS Defined Contribution Plan Adoption Agreement, the provisions of the Plan Document control.

### VI. Modification of the terms of the Adoption Agreement

If the Employer desires to amend any of its elections contained in this Adoption Agreement, including attachments, the Governing Body or Chief Judge, by resolution or official action accepted by MERS, must adopt a new Adoption Agreement. The amendment of the new Agreement is not effective until approved by MERS.

### VII. Enforcement

1. The Employer acknowledges that the Michigan Constitution of 1963, Article 9, Section 24, provides that accrued financial benefits arising under a public Employer's retirement plan are a contractual obligation of the Employer that may not be diminished or impaired.
2. The Employer agrees that, pursuant to the Michigan Constitution, its obligations to pay required contributions are contractual obligations to its employees and to MERS and may be enforced in a court of competent jurisdiction;
3. The Employer acknowledges that employee contributions (if any) and employer contributions must be submitted in accordance with the *MERS Reporting and Contribution Enforcement Policy*, the terms of which are incorporated herein by reference;
4. The Employer acknowledges that late or missed contributions will be required to be made up, including any applicable gains, pursuant to the Internal Revenue Code;
5. Should the Employer fail to make its required contribution(s) when due, MERS may implement any applicable interest charges and penalties pursuant to the *MERS Reporting and Contribution Enforcement Policy* and Plan Document Section 79, and take any appropriate legal action, including but not limited to filing a lawsuit and reporting the entity to the Treasurer of the State of Michigan in accordance with MCL 141.1544(d), Section 44 of PA 436 of 2012, as may be amended.
6. It is expressly agreed and understood as an integral and non-severable part of this Agreement that Section 43 of the Plan Document shall not apply to this Agreement and its administration or interpretation. In the event any alteration of the terms or conditions of this Agreement is made or occurs, under Section 43 or other plan provision or law, MERS and the Retirement Board, as sole trustee and fiduciary of the MERS plan and its trust reserves, and whose authority is non-delegable, shall have no obligation or duty to administer (or to have administered) the MERS Defined Contribution Plan, to authorize the transfer of any defined benefit assets to the MERS Defined Contribution Plan, or to continue administration by MERS or any third-party administrator of the MERS Defined Contribution Plan.



# MERS Defined Contribution Plan Adoption Agreement

## VIII. Execution

**Authorized Designee of Governing Body of Municipality or Chief Judge of Court**

The foregoing Adoption Agreement is hereby approved by Lowell City Council on  
the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_. (Name of Approving Employer)

Authorized signature: \_\_\_\_\_

Title: \_\_\_\_\_

**Received and Approved by the Municipal Employees' Retirement System of Michigan**

Dated: \_\_\_\_\_, 20\_\_\_\_ Signature: \_\_\_\_\_  
(Authorized MERS Signatory)



**LOWELL CITY COUNCIL  
MEMORANDUM**

**DATE: March 13, 2020**

**TO: Mayor Devore and the Lowell City Council**

**FROM: Michael T. Burns, City Manager** 

**RE: Fireworks**

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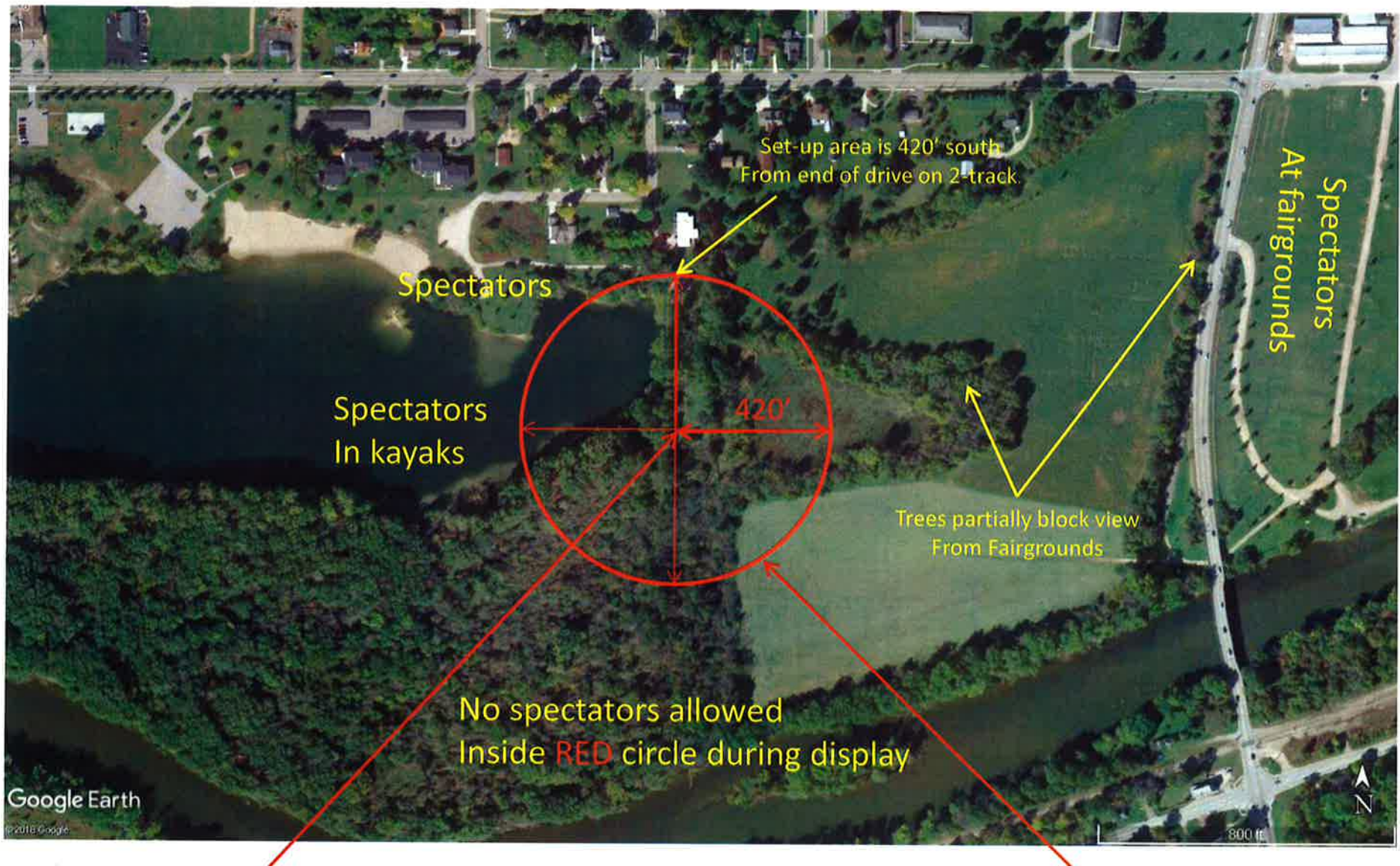
We received a request from the Lowell Area Chamber of Commerce for this year's fireworks show at the Stony Lakeside Park. This is an annual request and the event is being held on Saturday July 11, 2020.

Attached is the application form which will be filed to the state, a map of where they will be detonating and a copy of their liability insurance listing the City of Lowell as an additional insured.

**I recommend the Lowell City Council approve the Fireworks application as presented.**

Stoney Lakeside Park  
1200 Bowes Street SE, Lowell, MI

Melrose Pyrotechnics Inc.  
9/26/2019 Michael Falk



Launch Location

Setup area: 40' X 40'

Radius from setup area: 420'



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/5/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Britton Gallagher One Cleveland Center, Floor 30 1375 East 9th Street Cleveland OH 44114	<b>CONTACT NAME:</b>		
	<b>PHONE (A/C, No, Ext):</b> 216-658-7100	<b>FAX (A/C, No):</b>	
<b>INSURED</b> Melrose Pyrotechnics, Inc. Kingsbury Industrial Parkway Heinold Complex Kingsbury IN 46345	<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
	<b>INSURER A:</b> Everest Indemnity Insurance Co.		10851
	<b>INSURER B:</b> Travelers Indemnity Co		25658
	<b>INSURER C:</b> Everest Denali Insurance Company		16044
	<b>INSURER D:</b> Arch Specialty Insurance Company		
	<b>INSURER E:</b>		
<b>INSURER F:</b>			

**COVERAGES****CERTIFICATE NUMBER:** 664386816**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC	Y		SI8ML00042-201	1/15/2020	1/15/2021	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$500,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
C	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			SI8CA00025-201	1/15/2020	1/15/2021	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
D	<b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE  DED <input type="checkbox"/> RETENTION \$			UXP1035209-00	1/15/2020	1/15/2021	EACH OCCURRENCE \$4,000,000 AGGREGATE \$4,000,000 \$
B	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N <input type="checkbox"/> N/A		N/A	0323N491 (MI)	4/1/2020	4/1/2021	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES** (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Additional Insured extension of coverage is provided by above referenced General Liability policy where required by written agreement.  
DISPLAY DATE: July 11, 2020  
LOCATION: Stoney Lakeside Park, Lowell MI  
ADDITIONAL INSURED: Lowell Area Chamber of Commerce; Liz Baker; City of Lowell, MI; The Laurels of Kent

**CERTIFICATE HOLDER****CANCELLATION**

Lowell Area Chamber of Commerce  
Liz Baker  
113 Riverwalk Plaza  
Lowell MI 49331

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



APPLICATION FOR FIREWORKS DISPLAY PERMIT  
Michigan Department of Energy, Labor, & Economic Growth  
Bureau of Fire Services  
P.O. Box 30700  
Lansing, MI 48909  
(517) 241-8847

2020

Authority: 1988 PA 358 Compliance: Voluntary Penalty: Permit will not be issued	The Department of Energy, Labor & Economic Growth will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, material status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the American with Disabilities Act, you may make your needs known to this agency.
---	--

<input checked="" type="checkbox"/> PUBLIC DISPLAY		<input type="checkbox"/> AGRICULTURAL PEST CONTROL	Date of Application <i>3/9/2020</i>
Name of Applicant <i>Melrose Pyrotechnics, Inc.</i>	Address <i>PO Box 302, Kingsbury, IN 46345</i>		Age (18 or over)
If a Corporation, Name of President <i>Michael Cartolano</i>	Address <i>PO Box 302, Kingsbury, IN 46345</i>		
If a Non-resident Applicant: Name of MI Attorney or Resident Agent <i>Michael Falk</i>	Address <i>9019 West Belding Rd, Suite 3, Belding, MI 48809</i>	Phone No. <i>(616) 794-0205</i>	
Name of Pyrotechnic Operator <i>Randy Loveland</i>	Address <i>9019 West Belding Rd, Suite 3, Belding, MI 48809</i>	Age (18 or over) <i>66</i>	
No. Years Experience / No. Displays <i>22 years / 270+ displays</i>	Where <i>Michigan</i>		
Name of Assistant: <i>Brian Loper</i>	Address <i>9019 West Belding Rd, Suite 3, Belding, MI 48809</i>	Age <i>53</i>	
Name of Other Assistant: <i>Dave Enbody</i>	Address <i>9019 West Belding Rd, Suite 3, Belding, MI 48809</i>	Age <i>46</i>	
Exact Location of Proposed Display <i>Stoney Lakeside Park, 1200 Bowes Rd, Lowell MI 49331</i>			
Date of Proposed Display <i>July 11, 2020</i>		Time of Proposed Display <i>Dusk</i>	
<b>No. Of Fireworks</b>	<b>Kind of Fireworks to be Displayed</b>		
<i>Approximately 600</i>	<i>Aerial display shells ranging in size from 1 1/4 inches to 6 inches in diameter.</i>		
<b>Manner &amp; Place of Storage Prior to Display (Subject to Approval of Local Fire Authorities)</b>			
<i>No storage necessary, delivered on date of display</i>			
<b>Amount of Bond of Insurance (to be set by local gov't)</b> <i>\$5,000,000.00</i>		<b>Name of Bonding Corporation or Insurance Company</b> <i>Britton-Gallagher &amp; Associates</i>	
<b>Address of Bonding Corporation or Insurance Company</b> <i>One Cleveland Center, Floor 30; 1375 East 9th Street, Cleveland, Ohio 44114</i>			
<b>Signature of Applicant</b>  <i>Michael Falk</i>			
<i>For Melrose Pyrotechnics, Inc.</i>			

FIREWORKS DISPLAY PERMIT  
Michigan Department of Energy, Labor, & Economic Growth  
Bureau of Fire Services  
P.O. Box 30700  
Lansing, MI 48909  
(517) 241-8847

2020

Authority: 1988 PA 358 Compliance: Voluntary Penalty: Permit will not be issued	The Department of Energy, Labor & Economic Growth will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, material status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the American with Disabilities Act, you may make your needs known to this agency.
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*This permit is not transferable. It authorizes the resident wholesale dealer or jobber named below to have in his or her possession fireworks of any type, for sale only to holders of permits for public display or agriculture control.*

☒ PUBLIC DISPLAY

☐ AGRICULTURAL PEST CONTROL

Issued To <i>Melrose Pyrotechnics, Inc.</i>		Age (18 or over)
Address <i>9019 West Belding Road, Suite 3, Belding, MI 48809</i>		
Name of Organization, Group, Firm, or Corporation <i>Lowell Area Chamber of Commerce</i>		
Address <i>113 Riverwalk, Lowell MI 49331</i>		
Number and Types of Fireworks <i>Approximately 600 aerial display shells ranging in size from 1 1/4 inches to 6 inches in diameter.</i>		
Exact Location of Display <i>Stoney Lakeside Park, 1200 Bowes Rd, Lowell MI 49331</i>		
City, Village, Township <i>Lowell, MI</i>		Date <i>July 11, 2020</i>
Bond or Insurance Filed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Time <i>Dusk</i>
		Amount <i>\$5,000,000.00</i>

Issued by action of : ☐ council ☐ commission ☐ board of the

☐ city ☐ village ☐ township of \_\_\_\_\_  
(Name of City, Village, Township)

on the \_\_\_\_\_ day of \_\_\_\_\_,

\_\_\_\_\_  
(Signature and Title of Council/Commission/Board Representative)

## APPOINTMENTS

Expires

Downtown Development Authority

Vacancy (Eric Wakeman – Currently Serving)

01/01/2020

Lowell Area Fire and Emergency Services Authority

Vacancy (Dave Pasquale – Currently Serving)

01/01/2020

# LOWELL POLICE DEPARTMENT MONTHLY REPORT SUMMARY CALENDAR YEAR 2020

[illegible]



**MONTHLY COMPARISON TOTALS  
FOR THE YEARS 2019 AND 2020**

ACTIVITY	FEBRUARY	2019 YEAR-TO-DATE	FEBRUARY	2020 YEAR-TO-DATE
Total Arrests	14	35	13	25
Alcohol (MIP/Open Intox)	1	1	0	2
Drug Law Violations	1	2	0	0
Drunk Driving	2	3	2	3
Suspended License	1	3	4	4
Warrant Arrest	7	15	2	6
Other Arrests	2	11	5	10
Assault	0	2	0	5
Assault (Verbal)	1	3	5	7
Assault (Domestic)	0	0	0	4
Assist from Other Agency	3	9	9	22
Assist to Other Agency	13	25	20	34
Assist to Citizen	42	78	26	43
Breaking & Entering	2	5	0	1
Disorderly Conduct	2	7	4	7
Dog Complaints	1	3	2	7
Larceny	4	13	2	6
Malicious Destruction	1	1	2	2
Motorist Assist	8	22	6	15
Ordinance Violations	1	3	6	16
Accident Total	10	22	9	17
{Property Damage}	10	22	6	14
{Personal Injury}	0	0	3	3
Citations Issued	13	42	47	85
Traffic Stops: Warned	58	146	101	210
# of Traffic Stops Made	63	176	130	277
TOTAL COMPLAINTS	164	331	166	369

**AGENCIES ASSISTING LOWELL PD**  
**FEBRUARY 2020**

<b>COMP. #</b>	<b>DATE</b>	<b>INCIDENT</b>	<b>DEPARTMENT</b>	<b>STATUS</b>
20-0212	2/2/2020	SUICIDAL SUBJECT	ROCKFORD AMBULANCE	ASSISTED
20-0238	2/6/2020	PD ACCIDENT / SUSPENDED LICENSE	KENT COUNTY	ASSISTED
20-0257	2/10/2020	PROPERTY REMOVAL	KENT COUNTY	DISREGARDED
20-0279	2/14/2020	SUICIDAL SUBJECT	ROCKFORD AMBULANCE	ASSISTED
20-0282	2/15/2020	POSSIBLE OVERDOSE	ROCKFORD AMBULANCE	ASSISTED
20-0283	2/15/2020	PI ACCIDENT / DRUNK DRIVING	LOWELL FIRE	ASSISTED
20-0296	2/18/2020	POSSIBLE OVERDOSE	ROCKFORD AMBULANCE	ASSISTED
20-0335	2/24/2020	VERBAL DOMESTIC	KENT COUNTY	BACK-UP
20-0366	2/29/2020	FLEEING VEHICLE	KENT COUNTY	ASSISTED

**LOWELL PD ASSISTING OTHER AGENCIES  
FEBRUARY 2020**

COMP. #	DATE	INCIDENT	DEPARTMENT	STATUS	VENUE
20-0207	2/1/2020	HOUSE FIRE	KENT COUNTY	ASSISTED	LOWELL TWP
20-0208	2/1/2020	CHILD REMOVAL	FOSTER CARE CHARITY	BACK-UP	CITY OF LOWELL
20-0231	2/5/2020	PI ACCIDENT	KENT COUNTY	ASSISTED	VERGENNES
20-0239	2/7/2020	PI ACCIDENT	KENT COUNTY	ASSISTED	VERGENNES
20-0246	2/7/2020	SUSPICIOUS	KENT COUNTY	BACK-UP	LOWELL TWP
20-0248	2/8/2020	PI ACCIDENT	KENT COUNTY	ASSISTED	VERGENNES
20-0251	2/9/2020	ALARM	KENT COUNTY	BACK-UP	LOWELL TWP
20-0253	2/9/2020	UNK ACCIDENT	KENT COUNTY	ASSISTED	LOWELL TWP
20-0254	2/10/2020	VEHICLE IN WATER	IONIA COUNTY	ASSISTED	IONIA COUNTY
20-0266	2/12/2020	WELFARE CHECK	KENT COUNTY	BACK-UP	LOWELL TWP
20-0269	2/12/2020	WELFARE CHECK	KENT COUNTY	BACK-UP	LOWELL TWP
20-0270	2/13/2020	INJURED DEER	KENT COUNTY	ASSISTED	VERGENNES
20-0272	2/13/2020	NOTIFICATION	MUSKEGON COUNTY	ASSISTED	CITY OF LOWELL
20-0273	2/13/2020	WELFARE CHECK	KENT COUNTY	ASSISTED	LOWELL TWP
20-0298	2/18/2020	RECKLESS DRIVING	KENT COUNTY	ASSISTED	LOWELL TWP
20-0301	2/19/2020	STAND-BY	PROTECTIVE SERVICES	ASSISTED	CITY OF LOWELL
20-0319	2/22/2020	911 HANG-UP	KENT COUNTY	BACK-UP	LOWELL TWP
20-0350	2/27/2020	WELFARE CHECK	KENT COUNTY	BACK-UP	LOWELL TWP
20-0351	2/27/2020	SUICIDAL SUBJECT	KENT COUNTY	BACK-UP	LOWELL TWP
20-0352	2/27/2020	DOMESTIC VIOLENCE	KENT COUNTY	BACK-UP	LOWELL TWP

**Dept. of Public Works, City of Lowell**

217 S. Hudson

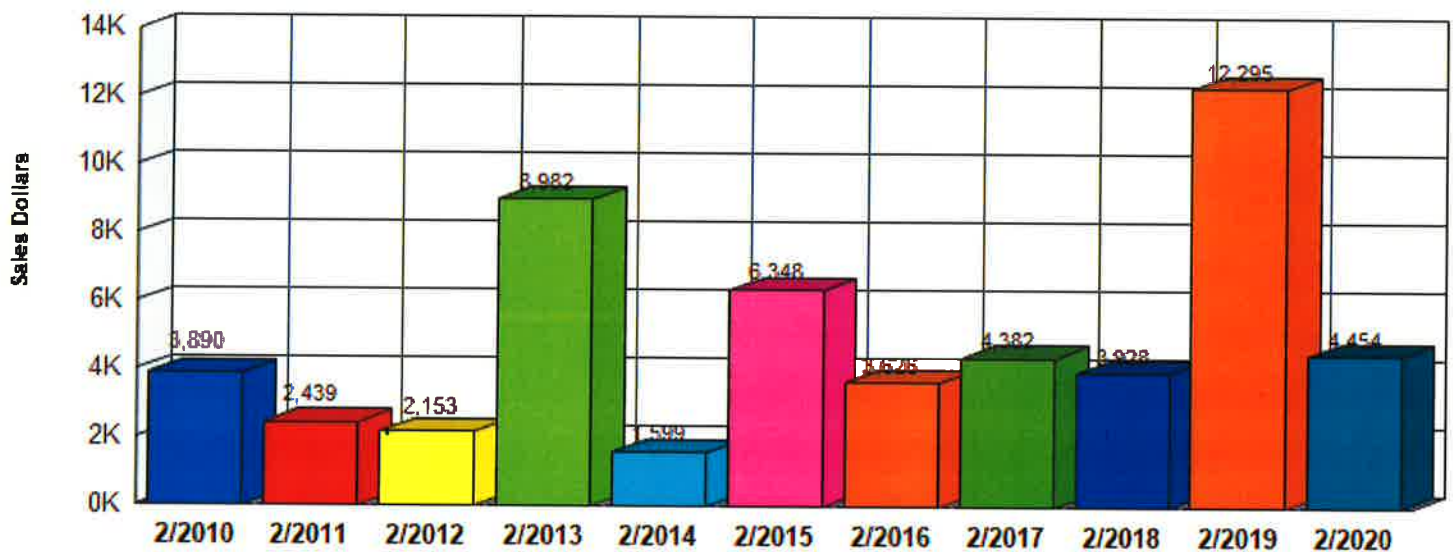
Lowell, MI. 49331

Phone - 616-897-5929 Fax - 616- -

**Sales By Selected Month For The Month Of February**

Report Date: 03/06/2020

<u>Month &amp; Year</u>	<u>Avg. RO</u>	<u>Car Count</u>	<u>Sales Amount</u>	<u>Avg. Labor</u>	<u>Total Labor</u>	<u>Avg. Parts</u>	<u>Total Parts</u>
2/2010	277.87	14	3,890.11	164.79	2,307.00	106.34	1,488.76
2/2011	187.63	13	2,439.24	133.85	1,740.00	47.79	621.24
2/2012	179.40	12	2,152.79	75.50	906.00	100.12	1,201.49
2/2013	598.80	15	8,981.98	358.80	5,382.00	233.46	3,501.88
2/2014	114.21	14	1,598.91	94.29	1,320.00	15.21	212.91
2/2015	705.37	9	6,348.31	409.43	3,684.91	286.51	2,578.55
2/2016	725.28	5	3,626.40	132.00	660.00	586.68	2,933.40
2/2017	337.08	13	4,382.08	185.54	2,412.00	145.09	1,886.23
2/2018	280.59	14	3,928.24	165.21	2,313.00	109.67	1,535.44
2/2019	614.74	20	12,294.89	527.59	10,551.74	76.78	1,535.59
2/2020	636.33	7	4,454.34	626.43	4,385.03	3.64	25.46
<b>Totals:</b>		<b>136</b>	<b>54,097.29</b>		<b>\$35,661.68</b>		<b>\$17,520.95</b>



**Note:** Labor and Part columns do not include Shop Supplies or Hazmat

**Dept. of Public Works, City of Lowell**

217 S. Hudson

Lowell, MI 49331

Phone: 616-897-5929 Fax: 616- -

**Posted Totals by Invoice Number**

Report Date: 03/06/2020

Period From: 02/01/2020 To: 02/29/2020

Invoice Number	Date	Name	Tax	Total	Balance Due
001544	02/11/2020	Police	0.00	61.69	1,293.79
001548	02/07/2020	Water Distribution	0.00	49.27	338.14
001549	02/12/2020	Equipment	0.00	99.34	157.50
001551	02/14/2020	Police	0.00	64.71	1,293.79
001552	02/12/2020	Equipment	0.00	1,549.12	157.50
001553	02/19/2020	Police	0.00	2,589.00	1,293.79
001554	02/27/2020	Equipment	0.00	41.21	157.50
<b>Grand Totals:</b>			<b>0.00</b>	<b>4,454.34</b>	<b>4,692.01</b>
<b>Number of Invoices:</b>		<b>7</b>	<b>* - Indicates a Counter Sale</b>		
<b>Averages:</b>				<b>\$636.33</b>	<b>670.29</b>

# Lowell Area Fire Dept.

Lowell, MI

This report was generated on 3/4/2020 7:55:44 AM



## Incident Count with Man-Hours per Zone for Date Range

Start Date: 02/01/2020 | End Date: 02/29/2020

ZONE	INCIDENT COUNT	MAN-HOURS
Alto - Bowne Township	1	15:33
City of Lowell - City	27	45:60
Grattan - Grattan Township	1	1:02
Lowell Township - Lowell Township	31	90:04
Vergennes Township - Vergennes Township	16	60:02
<b>TOTAL</b>	<b>76</b>	<b>212:41</b>

NOTE that this report takes into consideration ONLY those Personnel that are associated with an Apparatus, and that only Reviewed incidents are included in the counts.



**EMERGENCY  
REPORTING**

emergencyreporting.com

Doc Id: 1306

Page # 1

# Lowell Area Fire Dept.

Lowell, MI

This report was generated on 3/4/2020 7:52:53 AM



## Basic Incident Info with Number of Responding Apparatus and Personnel for Date Range

Start Date: 02/01/2020 | End Date: 02/29/2020

DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT	ZONE	# APP.	# PERS.
02/01/2020	2020-62		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	1	6
02/01/2020	2020-63		111 - Building fire		Lowell Township - Lowell Township	6	13
02/01/2020	2020-64		321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	2	9
02/01/2020	2020-65		324 - Motor vehicle accident with no injuries.		Vergennes Township - Vergennes Township	2	9
02/01/2020	2020-66		321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	1	9
02/02/2020	2020-67		321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	2	9
02/02/2020	2020-68		321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	1	6
02/03/2020	2020-69		321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	2	4
02/04/2020	2020-70		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	1	5
02/05/2020	2020-71		111 - Building fire		Lowell Township - Lowell Township	5	11
02/05/2020	2020-72		321 - EMS call, excluding vehicle accident with injury		Vergennes Township - Vergennes Township	4	14
02/06/2020	2020-73		321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	2	4
02/06/2020	2020-74		321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	2	5

Only REVIEWED incidents included.



**EMERGENCY  
REPORTING**

emergencyreporting.com

Doc Id: 948

Page # 1

DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT	ZONE	# APP.	# PERS.
02/06/2020	2020-75		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	1	5
02/06/2020	2020-76		321 - EMS call, excluding vehicle accident with injury		Vergennes Township - Vergennes Township	1	5
02/06/2020	2020-77		324 - Motor vehicle accident with no injuries.		City of Lowell - City	2	5
02/06/2020	2020-78		611 - Dispatched & cancelled en route		Vergennes Township - Vergennes Township	1	5
02/06/2020	2020-79		900 - Special type of incident, other		Vergennes Township - Vergennes Township	2	4
02/06/2020	2020-80		321 - EMS call, excluding vehicle accident with injury		Vergennes Township - Vergennes Township	1	5
02/07/2020	2020-81		321 - EMS call, excluding vehicle accident with injury		Vergennes Township - Vergennes Township	2	3
02/08/2020	2020-82		321 - EMS call, excluding vehicle accident with injury		Vergennes Township - Vergennes Township	2	11
02/09/2020	2020-83		321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	2	12
02/09/2020	2020-84		321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	2	9
02/10/2020	2020-85		510 - Person in distress, other		City of Lowell - City	3	5
02/10/2020	2020-86		745 - Alarm system activation, no fire - unintentional		City of Lowell - City	1	5
02/10/2020	2020-87		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	2	3
02/10/2020	2020-88		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	1	7
02/11/2020	2020-89		111 - Building fire		Alto - Bowne Township	2	13
02/12/2020	2020-90		331 - Lock-in (if lock out , use 511 )		Lowell Township - Lowell Township	3	5
02/12/2020	2020-91		611 - Dispatched & cancelled en route		Vergennes Township - Vergennes Township	1	5
02/13/2020	2020-92		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	2	4

Only REVIEWED incidents included.



DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT	ZONE	# APP.	# PERS.
02/13/2020	2020-94		424 - Carbon monoxide incident		Lowell Township - Lowell Township	1	4
02/13/2020	2020-95		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	2	4
02/13/2020	2020-96		611 - Dispatched & cancelled en route		Lowell Township - Lowell Township	1	8
02/14/2020	2020-100		321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	2	3
02/14/2020	2020-97		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	2	5
02/14/2020	2020-98		321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	1	2
02/14/2020	2020-99		744 - Detector activation, no fire - unintentional		City of Lowell - City	2	5
02/15/2020	2020-101		321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	2	8
02/15/2020	2020-102		900 - Special type of incident, other		Lowell Township - Lowell Township	2	11
02/15/2020	2020-103		321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	1	11
02/15/2020	2020-104		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	1	9
02/15/2020	2020-105		321 - EMS call, excluding vehicle accident with injury		Vergennes Township - Vergennes Township	3	9
02/15/2020	2020-106		322 - Motor vehicle accident with injuries		City of Lowell - City	5	13
02/16/2020	2020-107		424 - Carbon monoxide incident		City of Lowell - City	2	6
02/16/2020	2020-108		321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	2	6
02/17/2020	2020-109		611 - Dispatched & cancelled en route		Lowell Township - Lowell Township	1	5
02/17/2020	2020-110		321 - EMS call, excluding vehicle accident with injury		Vergennes Township - Vergennes Township	2	11
02/17/2020	2020-111		322 - Motor vehicle accident with injuries		City of Lowell - City	2	7

Only REVIEWED incidents included.

DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT	ZONE	# APP.	# PERS.
02/18/2020	2020-112		700 - False alarm or false call, other		City of Lowell - City	1	2
02/18/2020	2020-113		324 - Motor vehicle accident with no injuries.		Lowell Township - Lowell Township	3	4
02/18/2020	2020-114		444 - Power line down		Lowell Township - Lowell Township	1	5
02/18/2020	2020-115		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	3	9
02/19/2020	2020-116		321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	1	4
02/19/2020	2020-117		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	2	3
02/20/2020	2020-118		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	2	7
02/21/2020	2020-119		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	1	3
02/21/2020	2020-120		444 - Power line down		Vergennes Township - Vergennes Township	3	4
02/21/2020	2020-121		611 - Dispatched & cancelled en route		Lowell Township - Lowell Township	1	5
02/22/2020	2020-122		324 - Motor vehicle accident with no injuries.		Vergennes Township - Vergennes Township	2	17
02/23/2020	2020-123		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	1	8
02/23/2020	2020-124		321 - EMS call, excluding vehicle accident with injury		Vergennes Township - Vergennes Township	2	8
02/23/2020	2020-125		321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	3	14
02/23/2020	2020-126		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	2	7
02/24/2020	2020-127		321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	3	3
02/24/2020	2020-128		321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	4	10
02/25/2020	2020-129		730 - System malfunction, other		City of Lowell - City	1	3

Only REVIEWED incidents included.

DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT	ZONE	# APP.	# PERS.
02/26/2020	2020-130		321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	1	3
02/26/2020	2020-131		321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	1	4
02/26/2020	2020-132		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	1	1
02/27/2020	2020-133		321 - EMS call, excluding vehicle accident with injury		Vergennes Township - Vergennes Township	1	4
02/27/2020	2020-134		444 - Power line down		City of Lowell - City	1	2
02/28/2020	2020-135		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	2	4
02/29/2020	2020-136		113 - Cooking fire, confined to container		Grattan - Grattan Township	2	14
02/29/2020	2020-137		321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	1	5
02/29/2020	2020-138		114 - Chimney or flue fire, confined to chimney or flue		Vergennes Township - Vergennes Township	5	14

**TOTAL # INCIDENTS: 76**

Only REVIEWED incidents included.

# Lowell Area Fire Dept.

Lowell, MI

This report was generated on 3/4/2020 7:54:04 AM



## Incident Count per User-Defined Fields for Date Range

Start Date: 02/01/2020 | End Date: 02/29/2020

ANSWERS	# INCIDENTS
<b>USER-DEFINED FIELD: SCBA (Required)</b>	
0	72
2	1
4	2
6	1

<b>USER-DEFINED FIELD: Hose 1.5 inch Feet used (Required)</b>	
0	76

<b>USER-DEFINED FIELD: Hose 3 inch Feet used (Required)</b>	
0	76

<b>USER-DEFINED FIELD: Hose 5 inch feet used (Required)</b>	
0	76

<b>USER-DEFINED FIELD: Hand Tools Used (Required)</b>	
0	67
2 broom, 1 shovel	1
2 brooms, one shovel	1
4 gas monitor	1
broom, shovel	1
door wedge, door hook, door wedge	1
NY Hook, Pike Pole	1
pitch forks	1
TIC, Vent Fan, FUBAR, 24' Ladder, Attic Ladder, Roof Ladder, 4 Box flash lights, 4 Gas monitor, Pike Pole, Dry chem Fire extinguisher, 2 Water Cans, Chimney bags	1
TIC, Vent Fan, Water Can	1

<b>USER-DEFINED FIELD: Rescue Tools Used (Required)</b>	
0	76

<b>USER-DEFINED FIELD: Water used (gal) (Required)</b>	
0	72
10500	1
3000	1
5	2

Only User-Defined values selected in the CUSTOM field of an incident Included. Only REVIEWED incidents included in count.



ANSWERS	# INCIDENTS
<b>USER-DEFINED FIELD: LUCAS (Required)</b>	
NO	75
Yes	1

Only User-Defined values selected in the CUSTOM field of an incident Included. Only REVIEWED incidents included in count.

# Lowell Area Fire Dept.

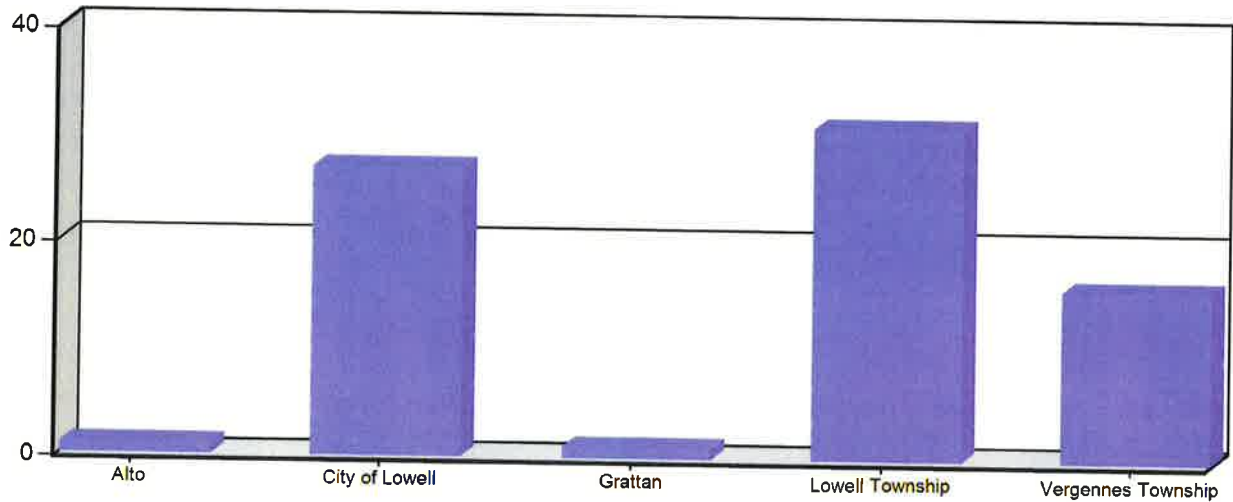
Lowell, MI

This report was generated on 3/4/2020 7:52:14 AM



## Incident Count per Zone for Date Range

Start Date: 02/01/2020 | End Date: 02/29/2020



ZONE	# INCIDENTS
Alto - Bowne Township	1
City of Lowell - City	27
Grattan - Grattan Township	1
Lowell Township - Lowell Township	31
Vergennes Township - Vergennes Township	16
<b>TOTAL:</b>	<b>76</b>

Zone information is defined on the Basic Info 3 screen of an incident. Only REVIEWED incidents included.  
Archived Zones cannot be unarchived.



**EMERGENCY  
REPORTING**

emergencyreporting.com

Doc Id: 270

Page # 1 of 1

CITY OF LOWELL  
REPORT FOR : FEBRUARY  
FOR: Michael Burns

DRINKING WATER TREATMENT AND FILTRATION PLANT

A TOTAL OF: 16.63144 MILLION GALLONS OF RAW WATER WAS TREATED FOR THE  
MONTH OF: FEBRUARY TOTAL PUMPING TIME, TREATMENT AND THE DISTRIBUTION  
OF THE FINISHED WATER TO THE SYSTEM REQUIRED 262.5 HOURS, WHICH RESULTED IN  
331.75 MAN HOURS FOR THE OPERATION.

CHEMICAL COST PER MILLION GALLONS: \$ 132.32

ELECTRICAL COST PER MILLION GALLONS: \$ 307.08

TOTAL COST PER MILLION GALLONS: \$ 439.40

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WATER PRODUCTION

DAILY AVERAGE: 0.573 MILLION GALLONS

DAILY MAXIMUM: 0.738 MILLION GALLONS

DAILY MINIMUM: 0.472 MILLION GALLONS

THE AVERAGE PLANT OPERATION TIME WAS 8.4677 HOURS PER DAY.

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 02/29/2020

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 02/29/2020	ACTIVITY FOR MONTH 02/29/2020	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
TAXES	TAXES	2,082,750.79	1,872,669.63	43,826.87	210,081.16	89.91
STATE	STATE GRANTS	415,009.00	214,805.25	67,551.00	200,203.75	51.76
LICPER	LICENSES AND PERMITS	42,300.00	31,942.43	9,422.88	10,357.57	75.51
CHARGES	CHARGES FOR SERVICES	360,733.00	30,024.24	4,155.25	330,708.76	8.32
INT	INTEREST AND RENTS	8,100.00	14,884.85	0.00	(6,784.85)	183.76
OTHER	OTHER REVENUE	13,150.00	13,456.81	1,877.50	(306.81)	102.33
TRANSIN	TRANSFERS IN	303,382.00	321,766.00	0.00	(18,384.00)	106.06
FINES	FINES AND FORFEITURES	9,500.00	4,983.95	879.20	4,516.05	52.46
LOCAL	LOCAL CONTRIBUTIONS	11,108.00	12,619.33	2,902.88	(1,511.33)	113.61
TOTAL REVENUES		3,246,032.79	2,517,152.49	130,615.58	728,880.30	77.55
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
101	COUNCIL	21,675.00	14,833.70	1,003.13	6,841.30	68.44
172	MANAGER	135,807.79	121,460.62	14,744.38	14,347.17	89.44
191	ELECTIONS	15,525.00	3,855.34	201.18	11,669.66	24.83
209	ASSESSOR	60,600.00	34,443.22	3,875.84	26,156.78	56.84
210	ATTORNEY	60,000.00	53,276.95	3,987.00	6,723.05	88.79
215	CLERK	130,930.47	81,074.71	9,586.72	49,855.76	61.92
253	TREASURER	225,789.26	163,159.54	13,388.59	62,629.72	72.26
265	CITY HALL	148,663.83	89,185.28	9,773.55	59,478.55	59.99
276	CEMETERY	128,196.54	73,530.68	3,454.26	54,665.86	57.36
294	UNALLOCATED MISCELLANEOUS	5,000.00	5,443.17	1,108.14	(443.17)	108.86
301	POLICE DEPARTMENT	744,687.81	502,824.81	56,283.95	241,863.00	67.52
305	CODE ENFORCEMENT	113,016.55	57,754.07	6,640.56	55,262.48	51.10
336	FIRE	118,155.00	89,081.57	30,082.83	29,073.43	75.39
371	BUILDING INSPECTION DEPARTMENT	0.00	0.00	0.00	0.00	0.00
400	PLANNING & ZONING	54,986.35	42,886.92	5,256.90	12,099.43	78.00
426	EMERGENCY MANAGEMENT	0.00	0.00	0.00	0.00	0.00
441	DEPARTMENT OF PUBLIC WORKS	341,640.96	141,675.27	18,108.24	199,965.69	41.47
442	SIDEWALK	3,788.58	943.41	89.08	2,845.17	24.90
443	ARBOR BOARD	0.00	0.00	0.00	0.00	0.00
523	TRASH	0.00	0.00	0.00	0.00	0.00
651	AMBULANCE	0.00	0.00	0.00	0.00	0.00
672	SENIOR CITIZEN CONTRIBUTION	0.00	0.00	0.00	0.00	0.00
728	ECONOMIC DEVELOPMENT	1,100.00	0.00	0.00	1,100.00	0.00
747	CHAMBER/RIVERWALK	4,000.00	2,143.35	360.16	1,856.65	53.58
751	PARKS	157,832.42	90,259.78	3,041.64	67,572.64	57.19
757	SHOWBOAT	0.00	360.31	57.14	(360.31)	100.00
758	DOG PARK	0.00	0.00	0.00	0.00	0.00
774	RECREATION CONTRIBUTIONS	5,000.00	5,000.00	0.00	0.00	100.00
790	LIBRARY	78,874.24	46,074.34	4,811.44	32,799.90	58.41
803	HISTORICAL DISTRICT COMMISSION	0.00	181.24	0.00	(181.24)	100.00
804	MUSEUM	49,166.45	37,095.42	1,565.21	12,071.03	75.45
906	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	538,382.00	0.00	0.00	538,382.00	0.00
TOTAL EXPENDITURES		3,142,818.25	1,656,543.70	187,419.94	1,486,274.55	52.71
TOTAL REVENUES		3,246,032.79	2,517,152.49	130,615.58	728,880.30	77.55
TOTAL EXPENDITURES		3,142,818.25	1,656,543.70	187,419.94	1,486,274.55	52.71
NET OF REVENUES & EXPENDITURES		103,214.54	860,608.79	(56,804.36)	(757,394.25)	833.81



REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 02/29/2020

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 02/29/2020	ACTIVITY FOR MONTH 02/29/2020	AVAILABLE BALANCE	% BDGT USED
Fund 202 - MAJOR STREET FUND						
Revenues						
STATE	STATE GRANTS	0.00	0.00	0.00	0.00	0.00
INT	INTEREST AND RENTS	1,500.00	3,037.13	0.00	(1,537.13)	202.48
OTHER	OTHER REVENUE	345,284.00	162,230.55	30,125.75	183,053.45	46.98
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
FED	FEDERAL GRANTS	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		346,784.00	165,267.68	30,125.75	181,516.32	47.66
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
450	CAPITAL OUTLAY	7,500.00	10,007.51	3,293.92	(2,507.51)	133.43
463	MAINTENANCE	55,811.76	20,434.31	492.01	35,377.45	36.61
474	TRAFFIC	9,459.29	6,557.80	637.18	2,901.49	69.33
478	WINTER MAINTENANCE	59,941.61	35,525.25	9,037.29	24,416.36	59.27
483	ADMINISTRATION	16,944.00	4,591.93	0.00	12,352.07	27.10
906	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		149,656.66	77,116.80	13,460.40	72,539.86	51.53
TOTAL REVENUES		346,784.00	165,267.68	30,125.75	181,516.32	47.66
TOTAL EXPENDITURES		149,656.66	77,116.80	13,460.40	72,539.86	51.53
NET OF REVENUES & EXPENDITURES		197,127.34	88,150.88	16,665.35	108,976.46	44.72

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 02/29/2020

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 02/29/2020	ACTIVITY FOR MONTH 02/29/2020	AVAILABLE BALANCE	% BDGT USED
Fund 203 - LOCAL STREET FUND						
Revenues						
STATE	STATE GRANTS	0.00	0.00	0.00	0.00	0.00
CHARGES	CHARGES FOR SERVICES	0.00	0.00	0.00	0.00	0.00
INT	INTEREST AND RENTS	700.00	1,114.84	0.00	(414.84)	159.26
OTHER	OTHER REVENUE	148,602.00	60,597.48	10,632.97	88,004.52	40.78
TRANSIN	TRANSFERS IN	175,000.00	0.00	0.00	175,000.00	0.00
LOCAL	LOCAL CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		324,302.00	61,712.32	10,632.97	262,589.68	19.03
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
450	CAPITAL OUTLAY	125,500.00	5,398.76	1,696.88	120,101.24	4.30
463	MAINTENANCE	84,685.22	58,316.89	1,459.65	26,368.33	68.86
474	TRAFFIC	11,090.31	11,617.39	751.80	(527.08)	104.75
478	WINTER MAINTENANCE	80,830.73	50,502.59	11,966.59	30,328.14	62.48
483	ADMINISTRATION	20,662.00	5,509.93	0.00	15,152.07	26.67
906	DEBT SERVICE	25,531.00	25,531.25	0.00	(0.25)	100.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		348,299.26	156,876.81	15,874.92	191,422.45	45.04
TOTAL REVENUES		324,302.00	61,712.32	10,632.97	262,589.68	19.03
TOTAL EXPENDITURES		348,299.26	156,876.81	15,874.92	191,422.45	45.04
NET OF REVENUES & EXPENDITURES		(23,997.26)	(95,164.49)	(5,241.95)	71,167.23	396.56

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 02/29/2020

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 02/29/2020	ACTIVITY FOR MONTH 02/29/2020	AVAILABLE BALANCE	% BDGT USED
Fund 238 - HISTORICAL DISTRICT FUND						
Revenues						
INT	INTEREST AND RENTS	0.00	152.09	0.00	(152.09)	100.00
OTHER	OTHER REVENUE	50,000.00	25,000.00	0.00	25,000.00	50.00
TOTAL REVENUES		50,000.00	25,152.09	0.00	24,847.91	50.30
Expenditures						
000		50,000.00	5,058.00	0.00	44,942.00	10.12
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		50,000.00	5,058.00	0.00	44,942.00	10.12
TOTAL REVENUES		50,000.00	25,152.09	0.00	24,847.91	50.30
TOTAL EXPENDITURES		50,000.00	5,058.00	0.00	44,942.00	10.12
NET OF REVENUES & EXPENDITURES		0.00	20,094.09	0.00	(20,094.09)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 02/29/2020

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 02/29/2020	ACTIVITY FOR MONTH 02/29/2020	AVAILABLE BALANCE	% BDGT USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
TAXES	TAXES	545,794.00	542,820.26	2,175.94	2,973.74	99.46
STATE	STATE GRANTS	0.00	0.00	0.00	0.00	0.00
INT	INTEREST AND RENTS	2,700.00	5,501.34	0.00	(2,801.34)	203.75
OTHER	OTHER REVENUE	0.00	165,000.00	0.00	(165,000.00)	100.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		548,494.00	713,321.60	2,175.94	(164,827.60)	130.05
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
450	CAPITAL OUTLAY	210,000.00	245,698.95	0.00	(35,698.95)	117.00
463	MAINTENANCE	112,304.09	44,755.55	4,058.63	67,548.54	39.85
483	ADMINISTRATION	61,761.10	31,791.44	3,569.91	29,969.66	51.47
740	COMMUNITY PROMOTIONS	85,000.00	52,245.68	53.51	32,754.32	61.47
906	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	320,722.00	303,382.00	0.00	17,340.00	94.59
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		789,787.19	677,873.62	7,682.05	111,913.57	85.83
TOTAL REVENUES		548,494.00	713,321.60	2,175.94	(164,827.60)	130.05
TOTAL EXPENDITURES		789,787.19	677,873.62	7,682.05	111,913.57	85.83
NET OF REVENUES & EXPENDITURES		(241,293.19)	35,447.98	(5,506.11)	(276,741.17)	14.69

PERIOD ENDING 02/29/2020

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 02/29/2020	ACTIVITY FOR MONTH 02/29/2020	AVAILABLE BALANCE	% BDGT USED
Fund 249 - BUILDING INSPECTION FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	90,000.00	19,692.00	1,661.00	70,308.00	21.88
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		90,000.00	19,692.00	1,661.00	70,308.00	21.88
Expenditures						
371	BUILDING INSPECTION DEPARTMENT	90,000.00	14,066.10	1,494.90	75,933.90	15.63
TOTAL EXPENDITURES		90,000.00	14,066.10	1,494.90	75,933.90	15.63
TOTAL REVENUES		90,000.00	19,692.00	1,661.00	70,308.00	21.88
TOTAL EXPENDITURES		90,000.00	14,066.10	1,494.90	75,933.90	15.63
NET OF REVENUES & EXPENDITURES		0.00	5,625.90	166.10	(5,625.90)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 02/29/2020

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 02/29/2020	ACTIVITY FOR MONTH 02/29/2020	AVAILABLE BALANCE	% BDGT USED
Fund 260 - DESIGNATED CONTRIBUTIONS						
Revenues						
STATE	STATE GRANTS	582,000.00	0.00	0.00	582,000.00	0.00
CHARGES	CHARGES FOR SERVICES	0.00	0.00	0.00	0.00	0.00
INT	INTEREST AND RENTS	1,500.00	4,686.53	0.00	(3,186.53)	312.44
OTHER	OTHER REVENUE	0.00	5,793.00	0.00	(5,793.00)	100.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
LOCAL	LOCAL CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		583,500.00	10,479.53	0.00	573,020.47	1.80
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
265	CITY HALL	0.00	0.00	0.00	0.00	0.00
276	CEMETERY	0.00	179.91	0.00	(179.91)	100.00
301	POLICE DEPARTMENT	0.00	0.00	0.00	0.00	0.00
442	SIDEWALK	0.00	3,571.88	3,571.88	(3,571.88)	100.00
443	ARBOR BOARD	0.00	0.00	0.00	0.00	0.00
474	TRAFFIC	0.00	23,257.30	0.00	(23,257.30)	100.00
751	PARKS	582,000.00	264,005.07	69,248.50	317,994.93	45.36
758	DOG PARK	1,500.00	453.98	65.72	1,046.02	30.27
759	COMMUNITY GARDEN	0.00	409.40	0.00	(409.40)	100.00
790	LIBRARY	0.00	15,300.00	0.00	(15,300.00)	100.00
TOTAL EXPENDITURES		583,500.00	307,177.54	72,886.10	276,322.46	52.64
TOTAL REVENUES		583,500.00	10,479.53	0.00	573,020.47	1.80
TOTAL EXPENDITURES		583,500.00	307,177.54	72,886.10	276,322.46	52.64
NET OF REVENUES & EXPENDITURES		0.00	(296,698.01)	(72,886.10)	296,698.01	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 02/29/2020

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 02/29/2020	ACTIVITY FOR MONTH 02/29/2020	AVAILABLE BALANCE	% BDGT USED
Fund 581 - AIRPORT FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	12,716.00	15,776.58	1,046.04	(3,060.58)	124.07
INT	INTEREST AND RENTS	55,200.00	39,291.02	9,880.00	15,908.98	71.18
OTHER	OTHER REVENUE	0.00	75.00	0.00	(75.00)	100.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		67,916.00	55,142.60	10,926.04	12,773.40	81.19
Expenditures						
000		74,000.00	41,929.97	1,923.64	32,070.03	56.66
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		74,000.00	41,929.97	1,923.64	32,070.03	56.66
TOTAL REVENUES		67,916.00	55,142.60	10,926.04	12,773.40	81.19
TOTAL EXPENDITURES		74,000.00	41,929.97	1,923.64	32,070.03	56.66
NET OF REVENUES & EXPENDITURES		(6,084.00)	13,212.63	9,002.40	(19,296.63)	217.17

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 02/29/2020

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 02/29/2020	ACTIVITY FOR MONTH 02/29/2020	AVAILABLE BALANCE	% BDGT USED
Fund 590 - WASTEWATER FUND						
Revenues						
STATE	STATE GRANTS	0.00	0.00	0.00	0.00	0.00
CHARGES	CHARGES FOR SERVICES	1,200,983.00	773,888.28	120,665.64	427,094.72	64.44
INT	INTEREST AND RENTS	7,000.00	(18,460.32)	0.00	25,460.32	(263.72)
OTHER	OTHER REVENUE	57,810.00	3,281.05	0.00	54,528.95	5.68
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
LOCAL	LOCAL CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
FED	FEDERAL GRANTS	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		1,265,793.00	758,709.01	120,665.64	507,083.99	59.94
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
550	TREATMENT	815,895.50	597,983.05	77,584.69	217,912.45	73.29
551	COLLECTION	248,549.76	65,359.16	5,088.37	183,190.60	26.30
552	CUSTOMER ACCOUNTS	82,700.25	60,286.39	4,826.94	22,413.86	72.90
553	ADMINISTRATION	392,291.50	117,509.50	0.00	274,782.00	29.95
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		1,539,437.01	841,138.10	87,500.00	698,298.91	54.64
TOTAL REVENUES		1,265,793.00	758,709.01	120,665.64	507,083.99	59.94
TOTAL EXPENDITURES		1,539,437.01	841,138.10	87,500.00	698,298.91	54.64
NET OF REVENUES & EXPENDITURES		(273,644.01)	(82,429.09)	33,165.64	(191,214.92)	30.12



REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 02/29/2020

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 02/29/2020	ACTIVITY FOR MONTH 02/29/2020	AVAILABLE BALANCE	% BDGT USED
Fund 591 - WATER FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	1,202,583.00	703,175.15	89,101.54	499,407.85	58.47
INT	INTEREST AND RENTS	17,040.00	13,896.20	450.00	3,143.80	81.55
OTHER	OTHER REVENUE	10,000.00	4,833.80	0.00	5,166.20	48.34
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		1,229,623.00	721,905.15	89,551.54	507,717.85	58.71
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
552	CUSTOMER ACCOUNTS	0.00	0.00	0.00	0.00	0.00
570	TREATMENT	447,124.10	241,126.70	25,217.91	205,997.40	53.93
571	DISTRIBUTION	489,996.27	205,674.21	39,707.03	284,322.06	41.97
572	CUSTOMER ACCOUNTS	88,668.25	63,659.63	4,826.79	25,008.62	71.80
573	ADMINISTRATION	350,056.50	77,738.25	12,500.00	272,318.25	22.21
906	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		1,375,845.12	588,198.79	82,251.73	787,646.33	42.75
TOTAL REVENUES		1,229,623.00	721,905.15	89,551.54	507,717.85	58.71
TOTAL EXPENDITURES		1,375,845.12	588,198.79	82,251.73	787,646.33	42.75
NET OF REVENUES & EXPENDITURES		(146,222.12)	133,706.36	7,299.81	(279,928.48)	91.44

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 02/29/2020

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 02/29/2020	ACTIVITY FOR MONTH 02/29/2020	AVAILABLE BALANCE	% BDGT USED
Fund 636 - DATA PROCESSING FUND						
Revenues						
INT	INTEREST AND RENTS	80,274.00	80,282.60	0.00	(8.60)	100.01
OTHER	OTHER REVENUE	0.00	344.98	0.00	(344.98)	100.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		80,274.00	80,627.58	0.00	(353.58)	100.44
Expenditures						
000		73,300.00	51,937.51	3,157.06	21,362.49	70.86
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		73,300.00	51,937.51	3,157.06	21,362.49	70.86
TOTAL REVENUES		80,274.00	80,627.58	0.00	(353.58)	100.44
TOTAL EXPENDITURES		73,300.00	51,937.51	3,157.06	21,362.49	70.86
NET OF REVENUES & EXPENDITURES		6,974.00	28,690.07	(3,157.06)	(21,716.07)	411.39

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 02/29/2020

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 02/29/2020	ACTIVITY FOR MONTH 02/29/2020	AVAILABLE BALANCE	% BDGT USED
Fund 661 - EQUIPMENT FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	208,625.00	138,005.78	21,270.18	70,619.22	66.15
INT	INTEREST AND RENTS	500.00	816.48	0.00	(316.48)	163.30
OTHER	OTHER REVENUE	0.00	3,592.61	3,007.66	(3,592.61)	100.00
TRANSIN	TRANSFERS IN	71,878.46	0.00	0.00	71,878.46	0.00
TOTAL REVENUES		281,003.46	142,414.87	24,277.84	138,588.59	50.68
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
895	FLEET MAINT. & REPLACEMENT	439,863.85	190,046.13	42,264.06	249,817.72	43.21
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		439,863.85	190,046.13	42,264.06	249,817.72	43.21
TOTAL REVENUES		281,003.46	142,414.87	24,277.84	138,588.59	50.68
TOTAL EXPENDITURES		439,863.85	190,046.13	42,264.06	249,817.72	43.21
NET OF REVENUES & EXPENDITURES		(158,860.39)	(47,631.26)	(17,986.22)	(111,229.13)	29.98

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 02/29/2020

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 02/29/2020	ACTIVITY FOR MONTH 02/29/2020	AVAILABLE BALANCE	% BDGT USED
Fund 711 - CEMETERY FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	0.00	5,500.00	500.00	(5,500.00)	100.00
INT	INTEREST AND RENTS	0.00	83.62	0.00	(83.62)	100.00
TOTAL REVENUES		0.00	5,583.62	500.00	(5,583.62)	100.00
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	5,583.62	500.00	(5,583.62)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	5,583.62	500.00	(5,583.62)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 02/29/2020

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 02/29/2020	ACTIVITY FOR MONTH 02/29/2020	AVAILABLE BALANCE	% BDGT USED
Fund 714 - LEE FUND						
Revenues						
INT	INTEREST AND RENTS	5,000.00	2,060.13	1,327.68	2,939.87	41.20
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		5,000.00	2,060.13	1,327.68	2,939.87	41.20
Expenditures						
000		5,000.00	0.00	0.00	5,000.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		5,000.00	0.00	0.00	5,000.00	0.00
TOTAL REVENUES		5,000.00	2,060.13	1,327.68	2,939.87	41.20
TOTAL EXPENDITURES		5,000.00	0.00	0.00	5,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	2,060.13	1,327.68	(2,060.13)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 02/29/2020

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 02/29/2020	ACTIVITY FOR MONTH 02/29/2020	AVAILABLE BALANCE	% BDGT USED
Fund 715 - LOOK FUND						
Revenues						
INT	INTEREST AND RENTS	0.00	7,810.90	4,261.01	(7,810.90)	100.00
OTHER	OTHER REVENUE	20,000.00	10,275.00	0.00	9,725.00	51.38
TOTAL REVENUES		20,000.00	18,085.90	4,261.01	1,914.10	90.43
Expenditures						
000		20,000.00	40,082.00	0.00	(20,082.00)	200.41
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		20,000.00	40,082.00	0.00	(20,082.00)	200.41
TOTAL REVENUES		20,000.00	18,085.90	4,261.01	1,914.10	90.43
TOTAL EXPENDITURES		20,000.00	40,082.00	0.00	(20,082.00)	200.41
NET OF REVENUES & EXPENDITURES		0.00	(21,996.10)	4,261.01	21,996.10	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 02/29/2020

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 02/29/2020	ACTIVITY FOR MONTH 02/29/2020	AVAILABLE BALANCE	% BDGT USED
Fund 716 - CARR FUND						
Revenues						
INT	INTEREST AND RENTS	0.00	139.08	0.00	(139.08)	100.00
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	139.08	0.00	(139.08)	100.00
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	139.08	0.00	(139.08)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	139.08	0.00	(139.08)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 02/29/2020

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 02/29/2020	ACTIVITY FOR MONTH 02/29/2020	AVAILABLE BALANCE	% BDGT USED
Fund 717 - PENSION TRUST FUND						
Revenues						
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00



REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 02/29/2020

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 02/29/2020	ACTIVITY FOR MONTH 02/29/2020	AVAILABLE BALANCE	% BDGT USED
Fund 718 - CARR FUND II						
Revenues						
INT	INTEREST AND RENTS	0.00	11.39	0.00	(11.39)	100.00
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	11.39	0.00	(11.39)	100.00
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	11.39	0.00	(11.39)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	11.39	0.00	(11.39)	100.00
TOTAL REVENUES - ALL FUNDS		8,138,722.25	5,297,457.04	426,720.99	2,841,265.21	65.09
TOTAL EXPENDITURES - ALL FUNDS		8,681,507.34	4,648,045.07	515,914.80	4,033,462.27	53.54
NET OF REVENUES & EXPENDITURES		(542,785.09)	649,411.97	(89,193.81)	(1,192,197.06)	119.64

# Monthly Operating Report

for the . . .

Contract Operation

of the . . .



Wastewater Treatment Plant

February 2020





March 12, 2020

Mr. Mike Burns  
City Manager  
City of Lowell  
301 East Main Street  
Lowell, MI 49331

Dear Mr. Burns:

On behalf of Suez I am pleased to submit the February Monthly Operating Report for the Lowell Wastewater Treatment Plant. During the month 48.16 million gallons of wastewater were treated, up from 71.38 million gallons the month before.

All NPDES Permit requirements were satisfied. Copies of the Monthly Operating Reports for the month can be seen in Appendix A. Appendix B contains graphs representing how the actual lab results compared to the limits in the NPDES Permit and how the actual plant flows compared to the design flow.

#### INDUSTRIAL PRETREATMENT PROGRAM

The Fullers Septic February surcharges were \$19.01. No operational problems were experienced at the plant from this discharge.

The Litehouse February surcharges were \$1203.21 for the month. They were assessed one fine for the month for an exceedance of BOD loading limit. No operational problems were experienced at the plant from their discharge.

#### MAINTENANCE COST REPORT

Date	Vendor	Cost
2/1	Ace Hardware (1)	\$ 117.60
2/1	Self-Serve Lumber (2)	21.52
2/4	Amazon (3)	604.07
2/4	Amazon (4)	104.91
2/7	Star Crane & Hoist (5)	358.80
Beginning Balance of the Annual Maintenance Allowance (Including carryover \$\$ from FY 18-19)*		\$ 12,089.01*
Maintenance Allowance Spent YTD		\$ 8,210.68
Balance of Maintenance Allowance		\$ 3,878.33

\*The maintenance spending for FY 18-19 was under the annual allotment by \$89.01. That amount will be added to the beginning balance on July 1<sup>st</sup>. That makes the beginning balance \$12,089.01 (\$12,000+\$89.01).

In addition to the preventive maintenance the following corrective maintenance activities occurred:

- Repainted chemical room (1)
- Fabricated screen for influent sampler (2)
- Replaced ferrous chloride metering pump (3)
- Replaced motor on bathroom vent fan (4)
- Conducted annual certification on hoists (5)

#### PROJECTS FOR THE FUTURE

- Continue miscellaneous painting projects
- Miscellaneous projects as they come up

If you have any questions or would like additional information, please feel free to call me at your convenience.

Respectfully submitted,

SUEZ



Brian Vander Meulen  
Plant Manager

#### FEBRUARY EFFLUENT ANALYSIS OVERVIEW

The daily average for CBOD was 6 mg/l, 76% under the NPDES limit of 25 mg/l. The worst 7-day average was 10 mg/l, 75% under the NPDES limit of 40 mg/l.

The daily average for Suspended Solids was 5.7 mg/l, 81% under the NPDES limit of 30 mg/l. The worst 7-day average was 7.9 mg/l, 82% under the NPDES limit of 45 mg/l.

The monthly average for Phosphorus was 0.35 mg/l, the limit is 1.0 mg/l.

The average removal rate for BOD was 96%; a minimum of 85% is required. The average removal rate for Suspended Solids was 94%; a minimum of 85% is required.

The geometric average for fecal coliform bacteria was 118 colonies/100 mls, the limit is 200 colonies/100 mls. The worst 7-day average was 303 colonies/100 mls, the limit is 400 colonies/100 mls.

The highest chlorine residual was 0.037 mg/l; the limit is 0.038 mg/l. The monthly average was 0.023 mg/l.

## Appendix A

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State of Michigan  
Department of Environmental Quality

# Plant Influent Sheet

Lowell, Michigan

R4607 4/74  
4833-6040

Weather Code	
1. Clear	6. Warm
2. Partly Cloudy	7. Cold
3. Cloudy	8. Windy
4. Rain	9. Melting Snow
5. Snow	

Plant No. 410049  
Month February  
Year 2020

Superintendent's Signature  
Brian Vander Meulen, Supt.

	WEATHER		FLOW		RAW SEWAGE QUALITY											
D A Y P N S F	Type Code	Precip Inches	Total MGD	Peak MGD	Temp F	pH SU	BOD		SS		Total-P		VSS	NH3-N	Mercury	D A Y P N S F
	0033	0045	50050	50051	00011	00400	mg/l	LBS	mg/l	LBS	mg/l	LBS	mg/l	mg/l	ng/l	
1	27	0.00	2.06	2.50											*G	1
2	147	0.05	2.11	2.50												2
3	27	0.00	1.97	2.60	52	7.3	65	1068	50	821			46			3
4	27	0.00	2.01	2.50												4
5	257	0.05	1.98	2.50	53	7.5	180	2972	104	1717	1.6	26.4	90	5.3		5
6	257	0.04	1.90	2.40												6
7	3578	0.06	1.76	2.40	53	7.3	184	2701	96	1409			92			7
8	357	0.04	1.75	2.10												8
9	257	0.23	1.95	2.10												9
10	27	0.00	1.68	2.20	53	6.8	252	3531	88	1233			86			10
11	278	0.00	1.70	2.30												11
12	257	0.07	1.69	2.70	53	7.3	163	2297	124	1748	2.0	28.2	104	6.7		12
13	357	0.02	1.70	2.10												13
14	278	0.00	1.55	2.10	53	7.3	154	1991	94	1215			90			14
15	357	0.03	1.59	2.00												15
16	27	0.00	1.66	1.90												16
17	257	0.20	1.59	2.10	53	7.4	124	1644	104	1379			78			17
18	27	0.00	1.54	2.00												18
19	27	0.00	1.53	2.00	52	7.6	127	1621	66	842	1.4	17.9	62	4.4		19
20	27	0.00	1.51	2.00												20
21	278	0.00	1.41	2.00	53	7.4	151	1776	94	1105			90			21
22	178	0.00	1.46	1.80												22
23	278	0.00	1.55	1.90												23
24	27	0.00	1.44	2.00	53	7.3	95	1141	68	817			54			24
25	357	0.04	1.45	2.00												25
26	357	0.02	1.42	2.00	52	7.3	134	1587	110	1303	2.0	23.7	94	9.1		26
27	27	0.00	1.46	1.80												27
28	278	0.00	1.35	1.90	51	7.3	196	2207	150	1689			136			28
29	168	0.00	1.39	1.80												29
30																30
31																31
TL	XXXX	0.85	48.16	XXXX	XXXX	XXXX	XXXX	59294	XXXX	36924	XXXX	697	XXXX	XXXX	XXXX	TL
ME	XXXX	XXXX	1.66	XXXX	53	7.3	152	2045	96	1273	1.8	24.0	85	6.4	XXXX	ME
MAX	XXXX	0.23	2.11	2.70	53	7.6	252	3531	150	1748	2.0	28.2	136	9.1	XXXX	MAX
MIN	XXXX	XXXX	1.35	1.80	51	6.8	65	1068	50	817	1.4	17.9	46	4.4	XXXX	MIN

# Activated Sludge Sheet

State of Michigan  
Department of Environmental Quality

Lowell, Michigan

PM Code  
1. Conventional  
2. Step Feed  
3. Complete Mix  
4. Extended Aeration  
5. Contact Stabilization  
6. Other

Plant No. 410049  
Month February  
Year 2020

Superintendent's Signature  
Brian Vander Meulen, Supt.

AERATION SYSTEM					MIXED LIQUOR						SECONDARY SLUDGE			Process Modification see code		REMARKS
D A Y P N S	Aeration Volume KCF	Detention Time Hours	Sludge Age Days	Organic Loading F/M	MLSS mg/l	MLVSS mg/l	Settle. %	SDI %	DO mg/l	SVI %	SS %	VSS %	Waste Kgal	80889		
1	192	16.7											0.0	4		1
2		16.3											0.0			2
3		17.5	55.3	0.03	3794	2931	30	1.26	4.2	79	0.61	0.47	0.0			3
4		17.1											0.0			4
5		17.4	27.7	0.08	3968	3032	37	1.07	2.7	93	0.62	0.47	16.2			5
6		18.1											0.0			6
7		19.6	33.7	0.07	3963	3073	37	1.07	2.2	93	0.64	0.49	16.7			7
8		19.7											0.0			8
9		17.7											0.0			9
10		20.5	34.7	0.11	3577	2772	38	0.94	2.6	106	0.57	0.44	15.2			10
11		20.3											0.0			11
12		20.4	24.6	0.07	3586	2761	44	0.82	3.7	123	0.56	0.43	17.2			12
13		20.3											7.4			13
14		22.2	36.0	0.06	3653	2849	53	0.69	4.2	145	0.55	0.43	13.8			14
15		21.7											0.0			15
16		20.8											0.0			16
17		21.7	28.2	0.06	3246	2492	45	0.72	4.0	139	0.50	0.38	0.0			17
18		22.4											17.5			18
19		22.5	47.4	0.05	3336	2601	54	0.62	4.6	162	0.47	0.37	0.0			19
20		22.8											0.0			20
21		24.4	38.9	0.05	3591	2808	85	0.42	3.7	237	0.52	0.40	0.0			21
22		23.6											0.0			22
23		22.2											0.0			23
24		23.9	50.3	0.04	3433	2670	26	1.32	2.9	76	0.47	0.36	0.0			24
25		23.8											12.8			25
26		24.3	30.4	0.05	3305	2568	23	1.44	3.3	70	0.58	0.45	15.7			26
27		23.6											63.3			27
28		25.5	17.1	0.10	2407	1895	17	1.42	5.0	71	0.42	0.33	17.1			28
29		24.8											0.0			29
30																30
31																31
TL	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	212.9	XXXX		TL
ME	192	21.1	35.4	0.06	3488	2704	41	0.98	3.6	116	0.54	0.42	7.3	XXXX		ME
MAX	XXXX	25.5	55.3	0.11	3968	3073	85	1.44	5.0	237	0.64	0.49	63.3	XXXX		MAX
MIN	XXXX	16.3	17.1	0.03	2407	1895	17	0.42	2.2	70	0.42	0.33	XXXX	XXXX		MIN

Remarks:

4833-5034  
R4609 4/74



# Final Effluent Sheet

State of Michigan  
Department of Environmental Quality

Lowell, Michigan

	Fecal	Total
MF	31616	31504
MPW	31615	31505

Plant No. 410049  
Month February  
Year 2020  
Sampling Point Code 001

Superintendent's Signature  
Brian Vander Meulen, Supt.

R 4610 4/74  
4833-5468

D A Y P N S F	CBOD			SS			Total - P			VSS	pH	DO	F.Coli	NH3	Cl2	Mercury	D A Y P N S F
	mg/l	LBS.	% Rem	mg/l	LBS.	% Rem	mg/l	LBS.	% Rem	mg/l	SU	mg/l	#/100ml	mg/l	mg/l	ng/l	
	80082	85001	80091	00530	85002	81011	00665	85004	81012	00535	00400	00300	31616	00610	50060	71900	
1																	1
2																	2
3	3	49	95	7.6	125	85				6.4	7.2	10.0	24		0.032		3
4																	4
5	4	66	98	2.4	40	98	0.32	5.28	80	2.0	7.2	10.5	58	0.20	0.037		5
6																	6
7	3	44	98	6.8	100	93				4.8	7.2	10.4	81		0.004		7
8																	8
9																	9
10	4	56	98	2.4	34	97				2.0	7.2	10.6	190		0.008		10
11																	11
12	3	42	98	8.0	113	94	0.29	4.09	86	4.0	7.2	10.8	240	0.09	0.006		12
13																	13
14	3	39	98	3.6	47	96				3.2	7.2	11.4	54		0.033		14
15																	15
16																	16
17	6	80	95	6.8	90	93				2.4	7.3	11.5	50		0.035		17
18																	18
19	4	51	97	1.2	15	98	0.30	3.83	79	0.8	7.2	10.8	228	0.07	0.022		19
20																	20
21	8	94	95	5.6	66	94				5.2	7.2	11.6	460		0.003		21
22																	22
23																	23
24	11	132	88	10.0	120	85				8.0	7.2	10.9	101		0.036		24
25																	25
26	12	142	91	7.6	90	93	0.48	5.68	76	6.8	7.2	11.4	600	0.18	0.001		26
27																	27
28	7	79	96	6.0	68	96				4.8	7.2	11.5	85		0.032		28
29																	29
30																	30
31																	31
TL	XXXX	2113	XXXX	XXXX	2190	XXXX	XXXX	136.9	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	TL
ME	6	73	96	5.7	76	94	0.35	4.72	80	4.2	7.2	11.0	118	0.14	0.023	XXXX	ME
WA	10	123	91	7.9	93	91	XXXX	XXXX	XXXX	6.7	7.2	10.3	303	0.20	0.034	XXXX	WA
MAX	12	142	98	10.0	125	98	0.48	5.68	86	8.0	7.3	11.6	600	0.20	0.037	XXXX	MAX
MIN	3	39	88	1.2	15	85	0.29	3.83	76	0.8	7.2	10.0	24	0.07	0.003	XXXX	MIN

Remarks: Fecal Coli for February are actually "Greater Than"  
Cl2 Residuals for February 26 are actually "Less Than"

Miscellaneous Sheet

21

Lowell, Michigan

R 4607 4/74  
4833-6040

Plant No. 410049  
Month February  
Year 2020

Superintendent's Signature  
Brian Vander Meulen, Supt.

Grit		Aux Fuel	Power Consumption	Chemicals Applied		
D	CF	Nat. Gas	KWH	CL2	FeCL2	
A		CF		LBS	GAL	
Y						
PN						
SF		2	3			
1	1	10	1.6	10	20	
2	1	15	1.8	13	20	
3	1	22	1.6	11	20	
4	1	20	1.8	11	20	
5	1	25	1.8	10	20	
6	1	27	1.8	10	20	
7	1	17	1.6	15	25	
8	1	14	1.6	10	25	
9	1	22	2.0	10	25	
10	1	27	1.6	10	20	
11	1	25	1.8	9	30	
12	1	22	1.6	10	30	
13	1	35	1.8	12	20	
14	1	24	1.8	18	35	
15	1	21	1.8	10	25	
16	1	21	1.6	14	20	
17	1	30	1.8	12	30	
18	1	26	1.8	10	30	
19	1	30	1.6	10	25	
20	1	30	1.8	10	25	
21	1	25	1.4	10	25	
22	1	11	1.6	10	25	
23	1	16	1.6	10	25	
24	1	20	1.6	10	25	
25	1	20	1.8	9	25	
26	1	27	1.6	8	20	
27	1	35	1.8	10	20	
28	1	29	1.6	12	20	
29	1	16	1.6	10	25	
30						
31						
TL	29	662	49.2	314	695	0
ME	1	23	1.7	11	24	0
MAX	1	35	2.0	18	35	0
MIN	1	10	1.4	8	20	0

Manpower						
Position Title	Full Time	Part Time	Total Hours	No. of Vac.	No. of Separations	No. of New Hires
Superintendent	1	0	160	0	0	0
Shift Operator	1	1	200	0	0	0
Total	2	1	360	0	0	0
Weekday Hrs.	9					
Saturday Hrs.	4					
Sunday Hrs.	4					
Holiday Hrs.	4					

**PERMITTEE NAME/ADDRESS** (Include Facility Name/Location if Different)

**NAME:** LOWELL WWTP  
**ADDRESS:** 301 EAST MAIN STREET  
 LOWELL MI 49331

## NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)

## DISCHARGE MONITORING REPORT (DMR)

MI0020311  
 PERMIT NUMBER

001 A  
 DISCHARGE NUMBER

MINOR  
 (SUBR GG)  
 F-FINAL  
 001 MUN.WASTE20--FLAT RIVER

**FACILITY:** LOWELL WWTP  
**LOCATION:** LOWELL MI 49331  
**ATTN:** BRIAN VANDER MEULEN

MONITORING PERIOD					
YEAR	MO	DAY	YEAR	MO	DAY
2020	2	01	2020	2	29

FROM

TO

 \*\*\* NO DISCHARGE ☐ \*\*\*

NOTE: Read instructions before completing this form.

PARAMETER		QUANTITY OR LOADING			QUALITY OR CONCENTRATION				NO. EX	FREQUENCY OF ANALYSIS	SAMPLE TYPE
		AVERAGE	MAXIMUM	UNITS	MINIMUM	AVERAGE	MAXIMUM	UNITS			
FLOW, IN CONDUIT OR THRU TREATMENT PLANT	SAMPLE MEASUREMENT	1.66	2.11	(03)	*****	*****	*****		-	7/7	RECORD FLOW
50050 1 0 0	PERMIT REQUIREMENT	REPORT MONTHLY AVG	REPORT DAILY MAX	MGD	*****	*****	*****	****		WEEKDAYS	RECORD FLOW
EFFLUENT GROSS VALUE											
SOLIDS, TOTAL SUSPENDED	SAMPLE MEASUREMENT	76	93	(26)	*****	5.7	7.9	(19)	0	3/7	24 HR COMP
00530 B 0 0	PERMIT REQUIREMENT	360	530		*****	30	45			WEEKDAYS	24 HR COMP
PRIOR TO DISINFECT		MONTHLY AVG	7 DAY AVG	lbs/day		MONTHLY AVG	7 DAY AVG	mg/L			
BOD, CARBONACEOUS	SAMPLE MEASUREMENT	73	123	(26)	*****	6	10	(19)	0	3/7	24 HR COMP
05 DAY, 20C	PERMIT REQUIREMENT	300	470		*****	25	40			WEEKDAYS	24 HR COMP
80082 B 0 0		MONTHLY AVG	7 DAY AVG	lbs/day		MONTHLY AVG	7 DAY AVG	mg/L			
PRIOR TO DISINFECT											
NITROGEN, AMMONIA TOTAL (AS N)	SAMPLE MEASUREMENT	*****	*****		*****	*****	0.20	(19)	0	1/7	24 HR COMP
00610 B 1 0	PERMIT REQUIREMENT	*****	*****	****	*****	*****	REPORT DAILY MAX	mg/L		WEEKLY	24 HR COMP
PRIOR TO DISINFECT				****							
PHOSPHORUS, TOTAL (AS P)	SAMPLE MEASUREMENT	4.7	5.7	(26)	*****	0.35	0.48	(19)	0	1/7	24 HR COMP
00665 B 0 0	PERMIT REQUIREMENT	12	REPORT DAILY MAX		*****	1.0	REPORT DAILY MAX			WEEKLY	24 HR COMP
PRIOR TO DISINFECT		MONTHLY AVG		lbs/day		MONTHLY AVG		mg/L			
CHLORINE, TOTAL RESIDUAL	SAMPLE MEASUREMENT	*****	*****		*****	*****	0.037	(19)	0	3/7	GRAB
50060 P 0 0	PERMIT REQUIREMENT	*****	*****	*****	*****	*****	0.038			WEEKDAYS	GRAB
SEE COMMENTS BELOW				*****			DAILY MAX	mg/L			
MERCURY, TOTAL	SAMPLE MEASUREMENT	*****	*G		*****	*****	*G		0	1/90	GRAB
71900 B 0 0	PERMIT REQUIREMENT	*****	Report Max Monthly Avg	lbs/day	*****	*****	Report Max Monthly Avg	ng/L		QUARTERLY	GRAB
PRIOR TO DISINFECT											
NAME/TITLE PRINCIPAL EXECUTIVE OFFICER		I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.					PHONE NUMBER		DATE		
							(616)	897-8135	2020	3	10
TYPED OR PRINTED		SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT					AREA CODE	NUMBER	YEAR	MO	DAY

COMMENTS AND EXPLANATION OF ANY VIOLATIONS (Reference all attachments here)

P=AFTER DISINFECTION

EPA Form 3320-1 (Rev 3/99) Previous editions may be used.

This is an electronic copy.

Page 1 of 2



**PERMITTEE NAME/ADDRESS (Include Facility Name/Location if Different)**

**NAME:** LOWELL WWTP  
**ADDRESS:** 301 EAST MAIN STREET  
 LOWELL MI 49331

**NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)**
**DISCHARGE MONITORING REPORT (DMR)**

MI0020311	001 A
PERMIT NUMBER	DISCHARGE NUMBER

MINOR  
 (SUBR GG)  
 F-FINAL  
 001 MUN. WASTE H2O--FLAT RIVER

**FACILITY:** LOWELL WWTP  
**LOCATION:** LOWELL MI 49331  
**ATTN:** BRIAN VANDER MEULEN

MONITORING PERIOD					
YEAR	MO	DAY	YEAR	MO	DAY
2020	2	01	2020	2	29

\*\*\* NO DISCHARGE ☐ \*\*\*

NOTE: Read instructions before completing this form.

PARAMETER		QUANTITY OR LOADING			QUALITY OR CONCENTRATION				NO. EX	FREQUENCY OF ANALYSIS	SAMPLE TYPE
		AVERAGE	MAXIMUM	UNITS	MINIMUM	AVERAGE	MAXIMUM	UNITS			
MERCURY, TOTAL	SAMPLE MEASUREMENT	*****	0.00001		*****	*****	0.68		0	1/90	CALCTD
71900 X 0 0 PRIOR TO DISINFECT	PERMIT REQUIREMENT	*****	0.000036 12-Mo Rolling Avg	lbs/day	*****	*****	3.0 12-Mo Rolling Avg	ng/L		QUARTERLY	CALCTD
COLIFORM, FECAL GENERAL	SAMPLE MEASUREMENT	*****	*****		*****	118	303	(19)	0	3/7	GRAB
74055 P 0 0 SEE COMMENTS BELOW	PERMIT REQUIREMENT	*****	*****	*****	*****	200 MONTHLY AVG	400 7 DAY AVG	mg/L		DAILY	GRAB
BOD, 5-DAY PERCENT REMOVAL	SAMPLE MEASUREMENT	*****	*****		96	*****	88	(23)	0	1/30	CALCTD
81010 K 0 0 PERCENT REMOVAL	PERMIT REQUIREMENT	*****	*****	*****	85 MIN % REMOVAL	*****	Minimum Daily % Removal	PER-CENT		ONCE/MON	CALCTD
SOLIDS, SUSPENDED PERCENT REMOVAL	SAMPLE MEASUREMENT	*****	*****		94	*****	85	(23)	0	1/30	CALCTD
81011 K 0 0 PERCENT REMOVAL	PERMIT REQUIREMENT	*****	*****	*****	85 MIN % REMOVAL	*****	Minimum Daily % Removal	PER-CENT		ONCE/MON	CALCTD
pH	SAMPLE MEASUREMENT	*****	*****		7.2	*****	7.3	(12)	0	3/7	GRAB
00400 P 0 0 SEE COMMENTS BELOW	PERMIT REQUIREMENT	*****	*****	*****	6.5 DAILY MINIMUM	*****	9.0 DAILY MAX	S.U.		WEEKDAYS	GRAB
OXYGEN, DISSOLVED (DO)	SAMPLE MEASUREMENT	*****	*****		10.0	*****	*****	(19)	0	3/7	GRAB
00300 P 0 0 SEE COMMENTS BELOW	PERMIT REQUIREMENT	*****	*****	*****	3.0 DAILY MINIMUM	*****	*****	mg/L		WEEKDAYS	GRAB
	SAMPLE MEASUREMENT										
	PERMIT REQUIREMENT										
NAME/TITLE PRINCIPAL EXECUTIVE OFFICER	I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.					PHONE NUMBER		DATE			
Brian Vander Meulen, Supt.						(616)	897-8135	2020	3	10	
TYPED OR PRINTED						SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT		AREA CODE	NUMBER	YEAR	MO

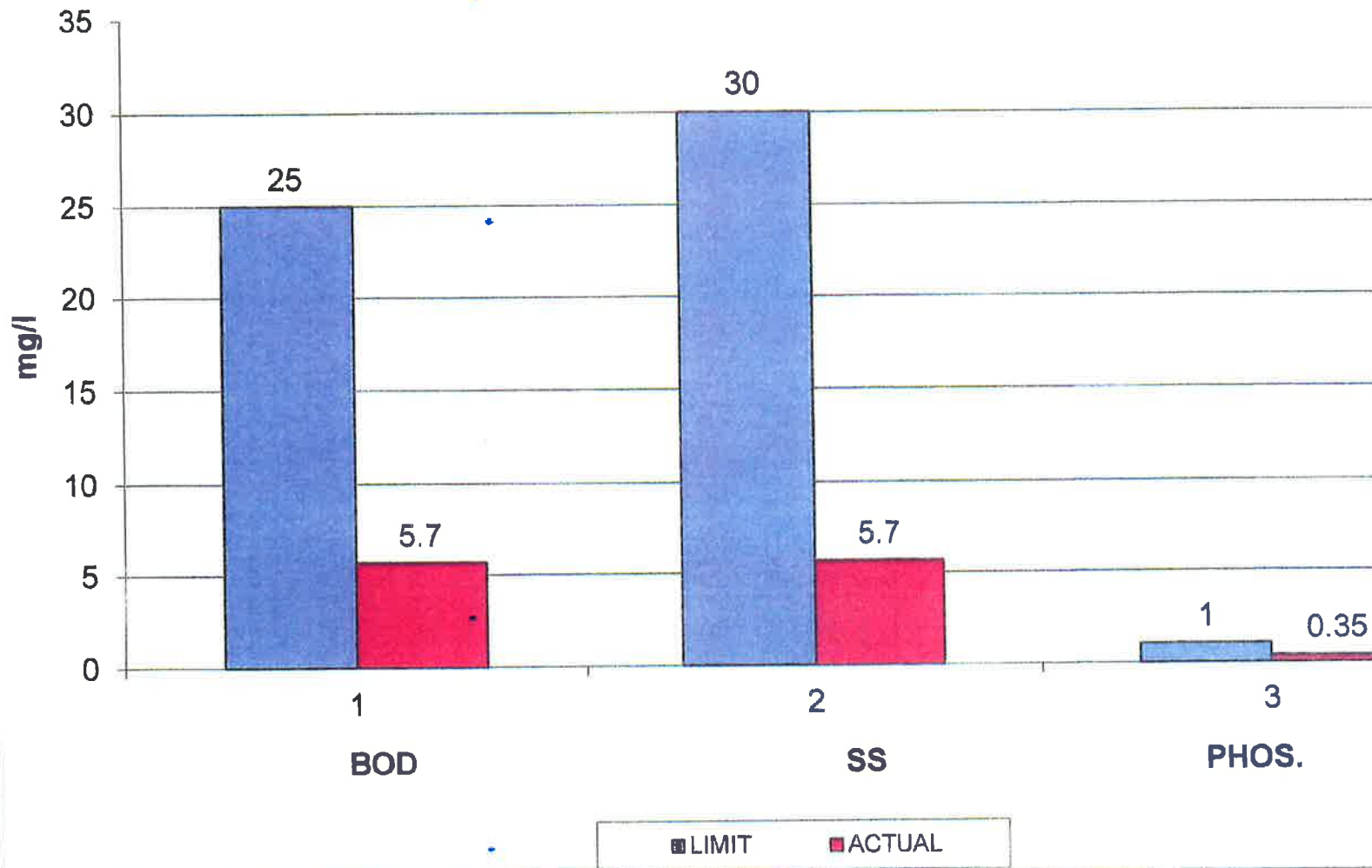
COMMENTS AND EXPLANATION OF ANY VIOLATIONS (Reference all attachments here)

P=AFTER DISINFECTION

## Appendix B

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## EFFLUENT LIMIT vs ACTUAL



DESIGN FLOW vs ACTUAL FLOW

