

**PROCEEDINGS
OF
CITY COUNCIL MEETING
OF THE
CITY OF LOWELL
MONDAY, APRIL 19, 2021, 7:00 P.M.**

1. **CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL.**

The Regular Meeting was called to order at 7:00 p.m. by Mayor Pro Tem Salzwedel and City Clerk Sue Ullery called roll.

Present: Councilmembers' Cliff Yankovich, Marty Chambers, Leah Groves and Mayor Pro Tem, Jim Salzwedel.

Absent: Mayor DeVore.

Also Present: City Manager Michael Burns, City Clerk, Susan Ullery, DPW Director Dan Czarnecki, Chief of Police Chris Hurst and Lowell Light & Powers General Manager Charlie West and via zoom City Assessor Jeff Rashid and City Attorney Jessica Wood.

2. **CONSENT AGENDA.**

- Approval of the Agenda as written.
- Approve and place on file the minutes of the April 5, 2021 Regular City Council Meeting.
- Authorize payment of invoices in the amount of \$460,297.98.

IT WAS MOVED BY GROVES and seconded by YANKOVICH to approve the consent agenda as written.

YES: Councilmember Groves, Councilmember Yankovich, Mayor Pro Tem Salzwedel and Councilmember Chambers.

NO: None.

ABSENT: Mayor DeVore.

MOTION CARRIED.

3. **EXCUSE OF ABSENCE.**

IT WAS MOVED BY CHAMBERS and seconded by GROVES to excuse the absence of Mayor DeVore.

YES: Mayor Pro Tem Salzwedel, Councilmember Yankovich, Councilmember Chambers and Councilmember Groves.

NO: None.

ABSENT: Mayor DeVore.

MOTION CARRIED.

4. **CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA.**

Jake Davenport who resides at 527 Lafayette Street spoke regarding the Community Center and answered some frequently asked questions.

5. **OLD BUSINESS.**

a. Covid 19.

City Manager Michael Burns stated we are opening City Hall on April 26, 2021 and Lowell Light & Power will be opening on May 3, 2021.

b. Showboat.

City Manager Michael Burns gave an updated budget handout to the Council showing how much money is outstanding. We have approximately \$238,000 left of work for Wolverine and the consultants involved with the boat, and we have just under \$208,000 for additional things necessary for the boat as we go forward. There are some issues with the floor and painting with Moran but they are going to correct them.

c. Address Changes.

City Manager Michael Burns turned it over to Jeff Rashid to cover the address changes.

Jeff Rashid stated by City Ordinance states the assessing department creates the City addresses. He then gave the explanation of how they are developed.

d. Bond Resolution.

City Manager Michael Burns turned it over to City Attorney Jessica Wood to explain.

City Attorney Jessica Wood then explained the two different type of bonds they are choosing from, capital improvement bond or revenue bonds and stated that this is the last piece that financial advisor Warren Cramer is working on for the Monroe Street project and that we should be able to have the notices of intent at the next meeting.

e. Line Shack.

City Manager Michael Burns turned it over to Charlie West with Lowell Light & Power.

Lowell Light & Power General Manager Charlie West reviewed his memo regarding 115 Riverside Drive, also commonly referred to as the line shack property and recommended that City Council issue a request for proposals for the sale of the property with a minimum bid of the appraised value of the property (\$100,000) and pursuant to requirements outlined in the City Charter.

Mayor Pro Tem Salzwedel recommended to City Manager Michael Burns to go ahead and move forward with the proper notifications. Lowell Light & Power will handle the RFP process.

6. **NEW BUSINESS.**

a. **Klosner Properties, LLC Easement Acceptance.**

Lowell Light & Power General Manager Charlie West then stated at the March LL&P Board Meeting, the LL&P Board approved and recommended to the City Council (for final approval) a Utility Easement Agreement with Klosner Properties, LLC. The Agreement, will allow LL&P to install electrical infrastructure at 126 S. West Avenue that will serve this property and some of the properties adjacent to this property.

IT WAS MOVED BY YANKOVICH and seconded by CHAMBERS that the Lowell City Council approve the Utility Easement Agreement with Klosner Properties, LLC.

YES: Mayor Pro Tem Salzwedel, Councilmember Yankovich, Councilmember Chambers, and Councilmember Groves.

NO: None.

ABSENT: Mayor DeVore.

MOTION CARRIED.

IT WAS MOVED BY CHAMBERS and seconded by YANKOVICH that the Lowell City Council approve Resolution 06-21 as written.

YES: Councilmember Chambers, Councilmember Groves, Mayor Pro Tem Salzwedel and Councilmember Yankovich.

NO: None.

ABSENT: Mayor DeVore.

MOTION CARRIED.

b. **Arbor Day Proclamation.**

Mayor Pro Tem Salzwedel read the Arbor Day Proclamation into record.

c. **Part Time Police Officer Letter of Understanding.**

City Manager Michael Burns read his memo regarding legal defense protections for our City's part time police officers.

IT WAS MOVED BY CHAMBERS and seconded by GROVES that the Lowell City Council approve a Letter of Understanding with the Lowell Police Officers Association pertaining to part-time police officers added to the bargaining unit.

YES: Councilmember Chambers, Councilmember Groves, Mayor Pro Tem Salzwedel and Councilmember Yankovich.

NO: None.

ABSENT: Mayor DeVore.

MOTION CARRIED.

d. **Parks Board Priority Plan 2021-2022.**

DPW Director Dan Czarnecki explained that during the winter months, the Parks & Recreation Board reviewed the current Recreation Master Plan, Chapter 8, Action Plan for each park. They reviewed the items that have already been accomplished. The board went over the remaining action items and put together a list of improvements the Parks Board would like to make priorities for FY21-22. The current Recreation Master Plan expires at the end of 2022 and will need updated and they are budgeting to start

the updating work in the upcoming fiscal year, with completion of a new Master Plan by the end of 2022.

Czarnecki then introduced the current Parks & Recreation Board Chairperson, Paula Mierendorf who attended via zoom and explained the Master Plan.

Mayor Pro Tem Salzwedel recommended we update the park information on our webpage to let people know what is in the different parks and have actual maps for them to reference as well.

7. **BOARD/COMMISSION REPORTS.**

Councilmember Chambers stated what was approved at the last Planning Commission Meeting, including a Vehicle Towing and Repair Service at 211 S. Washington, a marijuana facility at 1250 W. Main Street named Joyology, and B & D Asset Recovery business at 2040 W. Main.

Councilmember Yankovich stated at the Historical District meeting they awarded a grant for a roof for one of Mark Batchelor's buildings on Main Street. He also discussed the new restaurant that will go in where Spring Grove Variety Store was previously and that the Museum is working on creating informational plaques that will go on buildings throughout the Historical District

Commissioner Groves stated she attended the Chamber of Commerce Board meeting. They discussed the upcoming Expo where they have 70 booths. Also mentioned the Showboat brick sales will run through April and that the Park & Rec meeting will be tomorrow.

Mayor Pro Tem Salzwedel stated the Arbor Board Meeting was cancelled due to no quorum. They are in need of two people to fill vacancies. Also attended the Lowell Light & Power Board Meeting for 4 hours and there was a lot of stuff covered.

8. **BUDGET REPORT.**

City Manager Michael Burns stated that not much has changed except while working on the budget, we noticed that the data processing fund (IT projects) hasn't been funded like we probably should so we were able to up that fund to a subsidy and also made a slight subsidy to our equipment fund as well. The money that we received from the state for the marijuana establishment in the City was already put in the local street fund.

9. **MANAGER'S REPORT.**

City Manager Michael Burns went over a couple items:

- Lew Bender will be here Monday, April 26, 2021 at 6:00 PM at the Fire Station and at 3:00 PM with the Fire Authority at the Fire Station.
- The Budget went out today and meeting will be held on Saturday May 1, 2021 and will be held in the Council Chambers at 10AM.
- Amity, Jane Ellen, Foreman streets are being done this year. Next year will be Valley Vista, Faith, Roberta Jayne and Heffron.
- Police Department have a new hire and Ian Shears was promoted to full time. Eileen DeVries will replace Kathy Butts in the office. Eileen's first day will be May 3, 2021.

- Made an offer to a person for the Sexton position. Not sure if they have accepted the position or not at this time.

10. **APPOINTMENTS.**

There are no new changes in appointments.

11. **COUNCIL COMMENTS**

Councilmember Groves thanked Parks and Recreation Board and the Chambers of Commerce for their due diligence and their passion for the community. Hats off to them for navigating through COVID and continuing to make events happen for the City of Lowell.

Councilmember Salzwedel stated there was a rumor spread that he was trying to get North Street turned into a cul-de-sac and he wanted to make clear that was not the case, it was a turnabout. Dave Pasquale is sick, so our thoughts and prayers for him and his wife.

12. **ADJOURNMENT.**

IT WAS MOVED BY YANKOVICH and seconded by GROVES to adjourn at 8:05 p.m.

YES: 4. NO: None. ABSENT: None. MOTION CARRIED.

DATE:

APPROVED:

Mike DeVore, Mayor

Sue Ullery, Lowell City Clerk