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MEMORANDUM

TO: Lowell City Council
FROM: Michael Burns, City Manager
RE: Council Agenda for Tuesday, July 5, 2022

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL
2. CONSENT AGENDA

- Approval of the Agenda.
- Approve and place on file the minutes of the June 20, 2022 Zoning Board of Appeals meeting and June 20, 2022 regular meeting.
- Authorize payment of invoices in the amount of \$106,822.59.

3. CITIZEN DISCUSSION FOR ITEMS NOT ON THE AGENDA

IF YOU WISH TO ADDRESS AN AGENDA ITEM, PUBLIC COMMENT FOR EACH ITEM WILL OCCUR AFTER THE INITIAL INFORMATION IS SHARED ON THE MATTER AND INITIAL DELIBERATIONS BY THE PUBLIC BODY. PUBLIC COMMENT WILL OCCUR BEFORE A VOTE ON THE AGENDA ITEM OCCURS.

4. OLD BUSINESS

- a. Construction Engineering Services – 2022 Lowell Street Improvement Project. Memo is provided by Public Works Director Daniel Czarnecki.

Recommended Motion: That the Lowell City Council approves the 2022 Lowell Street Improvement Project Construction Engineering Services with Williams and Works, as outlined in their scope of services, dated June 28, 2022, for the amount of \$43,800, with \$34,400 coming from the Local Street fund and \$9,400 being funded by the DDA.

- b. Employee Handbook Revision. Memo is provided by City Manager Michael Burns.

Recommended Motion: That the Lowell City Council approve the employee handbook as presented.

5. NEW BUSINESS

- a. Tree Removals. Memo is provided by Public Works Director Daniel Czarnecki.

Recommended Motion: That the Lowell City Council approve the tree removal quotes from Inbody Tree Service, Lowell, dated June 2022, for the tree removal and stump grinding at three locations in the City, for a total cost of \$8,300.00

- b. Fire Pit Ordinance. Memo is provided by City Manager Michael Burns.

Recommended Motion: No action is needed. However, we would like direction on making changes to the ordinances we propose.

- c. Renaissance Zone. Memo is provided by City Manager Michael Burns.

6. BOARD/COMMISSION REPORTS

7. MANAGER'S REPORT

8. APPOINTMENTS

9. COUNCIL COMMENTS

10. ADJOURNMENT