

**PROCEEDINGS
OF
CITY COUNCIL
OF THE
CITY OF LOWELL
MONDAY, DECEMBER 05, 2022, 7:00 P.M.**

1. **CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL.**

Mayor DeVore called the Meeting to order at 7:00 p.m. and City Clerk Sue Ullery called roll.

Present: Councilmembers Marty Chambers, Jim Salzwedel, Leah Groves, Cliff Yankovich, and Mayor DeVore.

Absent: None.

Present: City Clerk Sue Ullery, DPW Director Dan Czarnecki, City Manager Michael Burns, Chief of Police Chris Hurst, City Attorney Jessica Wood, LLP Charlie West.

2. **APPROVAL OF THE CONSENT AGENDA.**

- Approval of the Agenda.
- Approve and place on file the minutes of the November 21, 2022 Regular meeting.
- Authorize payment of invoices for \$101,045.791.

IT WAS MOVED BY SALZWEDEL and seconded by GROVES to approve the consent agenda as written.

YES: Councilmember Groves, Mayor Devore, Councilmember Chambers, Councilmember Yankovich, and Councilmember Salzwedel.

NO: None.

ABSENT: None.

MOTION CARRIED.

3. **CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA.**

Craig Fonger who resides at 827 N Washington Street spoke representing Fallsburg Historical Society stating this Saturday, December 10, 2022 at 6 pm, they will be having a Christmas Party. Good food, Santa and it will be back at the school house.

4. **OLD BUSINESS**

- a. Line Shack - Resolution 34.22.

IT WAS MOVED BY CHAMBERS and seconded by GROVES that Lowell City Council approve Resolution 34-22 as written.

City Attorney Jessica Wood added this Resolution is contingent upon the negotiations of the purchase agreement and several others things within the agreement.

YES: Mayor DeVore, Councilmember Salzwedel, Councilmember Chambers, and

Councilmember Groves.

NO: Councilmember Yankovich.

ABSENT: None.

MOTION CARRIED.

5. **NEW BUSINESS**

a. IT Managed Service Agreement.

City Manager Michael Burns read his memo regarding the proposal presented by IP Consulting for IT Managed Services.

Councilmember Salzwedel asked who the contact person is.

Michael Burns said it will be him for the Councilmembers and he will put a service ticket in. City Employees will put in a service ticket as well.

Councilmember Chambers inquired on the contract term and if there is a way to separate us from Lowell Light & Power if at some point, we are not working together.

Burns stated yes, it can be separated but it will cost a lot of money.

IT WAS MOVED BY YANKOVICH and seconded by CHAMBERS that the Lowell City Council approve the proposal as read by City Manager Michael Burns for services by IP Consulting for IT Managed Services.

YES: Councilmember Chambers, Councilmember Groves, Mayor DeVore, Councilmember Salzwedel, Councilmember Yankovich.

NO: None.

ABSENT: None.

MOTION CARRIED.

b. Grindle and Shepard Design Engineering.

DPW Director Dan Czarnecki read his memo.

IT WAS MOVED BY CHAMBERS and seconded by GROVES that Lowell City Council approve the Design Engineering Services quote for the 2023 Grindle Dr. and Shepard Dr. Improvements Project, as proposed by Williams & Works in their letter dated November 28, 2022, in the amount of \$41,000.00.

YES: Councilmember Groves, Mayor DeVore, Councilmember Salzwedel, Councilmember Yanovich, and Councilmember Chambers.

NO: None.

ABSENT: None.

MOTION CARRIED.

c. Cancellation of December 19, 2022 City Council Meeting.

IT WAS MOVED BY DEVORE and seconded by YANKOVICH that City Council approve the cancellation of the December 19, 2022 City Council Meeting.

YES: Councilmember Chambers, Councilmember Groves, Mayor DeVore, Councilmember Salzwedel,

and Councilmember Yankovich.

NO: None.

ABSENT: None.

MOTION CARRIED.

d. 2023 Meeting Dates Approval.

IT WAS MOVED BY DEVORE and seconded by CHAMBERS that the Lowell City Council approve the 2023 Meeting Dates.

YES: Councilmember Groves, Mayor Devore, Councilmember Chambers, Councilmember Yankovich, and Councilmember Salzwedel.

NO: None.

ABSENT: None.

MOTION CARRIED.

6. **BOARD/COMMISSION REPORTS.**

Councilmember Chambers stated we (and Lowell Township) met with the Water Authority Committee today and are still having discussions, hope to have something to present to Council at the next meeting. Would like to keep on the agenda under “old business” to keep updates fresh.

Mayor DeVore stated there is a Vision meeting tomorrow at 4pm and Fire Authority will be on Thursday if needed.

Councilmember Salzwedel stated Wednesday will be LCTV Fund Meeting and this year there is just under \$111,000 to give out to the community. LL&P meeting will be next week.

7. **BUDGET REPORT.**

8. **MANAGER’S REPORT.**

City Manager Michael Burns reported on the following:

- Thanked the DPW, Police, the Fire Department and Lowell Light & Power for all their assistance with the parade. There was many people there and it was great!
- Update on Monroe, we should be getting the title searches this week, its been a very lengthy process, with that information, there is a couple things the engineers needs to do and then we should be able to go out for bids on Monroe.
- 990 N Washington – The tenants have left the residence, the home has been padlocked, exterminators are coming tomorrow and there is still some garbage that will need to be removed.
- Working on some modifications to the cost recovery ordinance that we are going to be bringing to Council in January.
- Water Advisory Committee met today.

9. **APPOINTMENTS.**

There was a consensus for Jim Salzwedel to stay on Building Authority, Craig Fonger to stay on Board of Review, Marty Chambers for the Construction Board of Appeals and Laurie Chambers to stay on the Downtown Development Authority. Sue Ullery will check into the spot for the LOOK Memorial Fund, the spot needs to be filled by someone from the Congressional Church.

10. **COUNCIL COMMENTS.**

Councilmember Salzwedel stated that the parade was fun and it was neat to see everyone out and glad it wasn't raining. Also, at Coffee with Council, there were some residents who brought up their concern for the contaminants at the Moose Lodge property so I don't want that to be dismissed, we need to do something about that. Also, everyone have a great holiday.

City Manager Michael Burns will bring back the Due Care Report when he gets it back about the contaminants at the Moose Lodge Property.

Councilmember Yankovich then brought up the 990 N Washington property and that some concerns about contamination are there. He wanted to state on record that the DEQ in 2006 and 2007 tested and gave a clean bill of health for that property.

Burns said there may be some Due Care that will still need to be addressed at that property but we will get to that at a later date. It also was discussed with our environmental attorney.

Councilmember Chambers also mentioned if we are going to be working on cost recovery, he would like to see us getting the parking lot issues resolved such as car stickers for residence that live above/near the parking lots and overnight parking enforcement unless you have an issued permit, etc. And whether we have on-street parking on main street during the winter months. Parade was great and thank you to the Fire Chief and all the firefighters who shut down side streets with their own cars to keep it safe. The safety lights on their personal vehicles were paid for out of their own pockets. Maybe the city could look at a budget for that for our firefighters like Alto does.

Councilmember Groves said it was her first Lowell Santa parade and it was wonderful. Reminded her of why she loves Lowell and why she loves living her and serving in the community. Hope everyone has a safe happy holiday with their loved ones.

Chief Hurst said he doesn't want to be a downer but there are a number of fake \$100 bills going around town, so watch out for those. Also, lock up your things and vehicles; there are many break-in's to vehicles and this past weekend a vehicle was stolen. Also, if you have valuables in your car, keep them in the trunk out of site.

Mayor Devore apologized for missing the parade and said he was sorry he was not there. Hope everyone has a happy holiday!

11. **ADJOURNMENT.**

IT WAS MOVED SALZWEDEL and seconded by CHAMBERS to adjourn @ 7:34 p.m.

DATE:

APPROVED:

Mike DeVore, Mayor

Sue Ullery, Lowell City Clerk