

**OFFICIAL PROCEEDINGS  
OF THE  
DOWNTOWN DEVELOPMENT AUTHORITY  
OF THE  
CITY OF LOWELL  
MONDAY, OCTOBER 24, 2016**

1. **CALL TO ORDER; ROLL CALL**

The Meeting was called to order at 12:12 p.m. by Chair Jim Reagan.

Present: Jeff Altoft, Brian Doyle, Mike Larkin, Dean Lonick, Mike Sprenger, Cliff Yankovich and April McClure and Chair Reagan.

Absent: Rita Reister.

Also Present: City Manager Mike Burns, City Clerk Susan Ullery, City Treasurer Sue Olin, DPW Director Rich LaBombard,

2. **APPROVAL OF THE AGENDA**

IT WAS MOVED BY SPRENGER and seconded by MCCLURE to approve the agenda as written.

YES: 8. NO: 0. ABSENT: 1. MOTION CARRIED.

4. **PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA**

No public comments were received.

5. **NEW BUSINESS**

a. **Sidewalk Funding.**

DPW Director Rich LaBombard stated back in August discussion was held regarding doing an inspection of all the sidewalks within the DDA District. Epic Excavating, Inc. repaired the last sidewalk repairs and has been asked again to submit a quote to extend the contract for additional sidewalk repair within the DDA District.

LaBombard provided a list of the sidewalks, as well as a driveway approach (Veterans parking lot). Also, approach to Trombly Chiropractic will be included this time as well. He also included the deficiency criteria that has been used for sidewalk and driveway repairs.

Chair Reagan wanted to insure that all sidewalks are included within the DDA district. LaBombard responded yes.

City Manager Burns noted the amount requested was not included in approved DDA budget. Therefore, a recommendation would need to be made to the City Council to amend the budget.

LaBombard noted future criteria will also include the ADA criteria.

Boardmember Lonick questioned the anticipated work load for next year? LaBombard believed they would not have to come back to the DDA for a couple years.

Lonick confirmed with City Treasurer Sue Olin that there is a budget line item for Capital Outlay. Olin responded yes. Therefore, it would not be necessary to amend the budget.

IT WAS MOVED BY DOYLE and supported by LONICK to provide sidewalk funding within the DDA District not to exceed \$34,047.25.

YES: 8. NO: 0. ABSENT: 1. MOTION CARRIED.

6. **REPORTS AND MEMBER COMMENTS.**

Chair Reagan noted LowellArts! will receive funding for their handicapped ramp once it is completed.

Boardmember Yankovich stated the lighting in the S. Monroe parking lot looks great.

City Manager Burns noted the DDA will receive a presentation from City Attorney Richard Wendt regarding potential modifications to the DDA.

As an information item DPW Director Rich LaBombard stated they wish to insert a sleeve where the existing Christmas tree will be replaced with another one that has been donated to the community.

The meeting was adjourned at 12:31 p.m.

Date:

APPROVED:

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James E. Reagan, Chair

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Susan Ullery, City Clerk