



301 East Main Street
Lowell, Michigan 49331
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CITY OF LOWELL
DOWNTOWN DEVELOPMENT AUTHORITY
INFORMATIONAL MEETING
THURSDAY, APRIL 11, 2019
12 NOON
AT
LOWELL CITY HALL
COUNCIL CHAMBERS
SECOND FLOOR
301 EAST MAIN STREET

1. CALL TO ORDER; ROLL CALL
2. APPROVAL OF THE AGENDA
3. APPROVAL MINUTES OF PREVIOUS MEETING(S)
 - a) March 7, 2019
4. TREASURER'S REPORT
5. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA
6. OLD BUSINESS
7. NEW BUSINESS
 - a. FY Budget 2020
 - b. Summer Concert Series
8. REPORTS AND MEMBER COMMENTS
9. ADJOURNMENT

**OFFICIAL PROCEEDINGS
OF THE
DOWNTOWN DEVELOPMENT AUTHORITY
OF THE
CITY OF LOWELL
THURSDAY, MARCH 07, 2019**

1. CALL TO ORDER; ROLL CALL

The Meeting was called to order at 12:20 p.m. by Chair Reagan.

Present: Boardmembers April McClure, Brian Doyle, Mike DeVore, Rita Reister, Eric Wakeman, Julie DeVoe, Mike Springer and Chair Jim Reagan.

Absent: Boardmember Rick Seese.

Also Present: City Manager Michael Burns, Deputy Clerk Amy Brown, Police Chief Steve Bukala, and City Treasurer Sue Olin.

2. APPROVAL OF THE AGENDA

IT WAS MOVED BY REISTER and seconded SPRINGER to approve the agenda as written.
YES: 8. NO: 0. ABSENT: 1. MOTION CARRIED.

3. APPROVAL OF THE MINUTES

IT WAS MOVED BY DOYLE and seconded by DEVORE to approve the minutes of October 11, 2018 as corrected and the minutes of January 10, 2019 as written.
YES: 8. NO: 0. ABSENT: 1. MOTION CARRIED.

4. TREASURER'S REPORT

**DOWNTOWN DEVELOPMENT AUTHORITY FUND
FINANCIAL STATEMENT
March 4, 2019**

Beginning Balance:		\$273,118.62
Revenue:		
TIFA Revenue		\$524,559.35
Interest		1,963.16
Total Revenues		\$799,641.13
Expenditures:		
Capital Outlay		\$1,180.00
Salaries		\$31,824.00
Maintenance Supplies		\$34,876.89
Utilities		\$11,608.92
Misc	and	Community
\$53,640.58		Promotions

Accrued Wages	\$2,454.14
Administration	\$13,721.67
Accrued Payables	\$10,195.92
 Transfer to General Fund	 \$151,273.00
 <i>Total Expenditures:</i>	 \$310,775.12
 Ending Balance	 \$488,866.01

IT WAS MOVED BY SPRINGER and seconded by DEVORE to accept the Treasurer’s Report as submitted.
YES: 8. NO: 0. ABSENT: 1. MOTION CARRIED.

5. **PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA.**

There were no public comments.

6. **OLD BUSINESS**

There was none.

7. **NEW BUSINESS**

a. **Riverwalk Sounds System.**

City Manager Michael Burns stated a request was received from the Lowell Area Chamber of Commerce to install a sound system for the Riverwalk area. This would allow the City to have sound in music throughout the year. The music can be incorporated for Riverwalk, summer concert series and Christmas events. It would be an enhancement to the area in addition to the Showboat improvements being planned. The plan would be for the speakers to be placed at certain points throughout the park. We anticipate 700 feet of cable that would be buried in areas along the river walk. While this was not budgeted in the current fiscal year, we do not anticipate budgeting additional funds for sign replacement. We were able to repaint the “Welcome to Lowell” signs at a significantly lower cost than replacing them. This project must go out for competitive bid in accordance with the City’s purchasing policy since this is an estimate cost of over \$10,000.

The board all conceded that this would be an improvement to the Riverwalk and will make sure it is a zoned system so areas can be turned on or off at any time. The City will go out for bid on the Riverwalk Sounds System project.

b. **Riverside Street Resurfacing.**

City Manager Michael Burns stated for the upcoming Fiscal Year 2020 budget, he had requested an estimate from Williams & Works for reconstructing Riverside Drive from just south of the Backwater Café up to the north part of the Lowell Light & Power building. This consists of approximately 350 feet of road work which would include asphalt removal, curb replacement, sidewalk ramps, a new catch basin, new underdrains and manhole covers. The City requested two separate options for construction. The first option is to remove and replace the asphalt. Cost for this would be estimated at \$90,000. The second option is to completely reconstruct the roadway and would cost \$107,000. While it is \$17,000.00 more, it might be best to have a full reconstruction for this section of the road.

The board conceded to consider this project for the next fiscal year. It will go out for bid in June with the intent to begin construction early in the upcoming fiscal year.

c. Fiscal Year 2020 Budget.

City Manager Michael Burns stated that next month he will be presenting the proposed budget for the next year and just wanted to mention a couple things to think about. We are seeing a significant revenue increase in the last year compared to what we have seen in the past. This year we are anticipating about \$570,000. in revenue and while we haven't broken down the pre Board of Review taxable value for the district yet, we anticipate it will be somewhere in that range. Burns will be asking the DDA to consider paying more on the City Hall building bond, paying a higher percentage of the City managers salary and benefits as well as using some funds for bump outs and some issues that need to be addressed on fixing Monroe. Burns does anticipate keeping the same marketing funds as last year.

d. DDA Law Changes.

City Manager Michael Burns presented a power point explaining the new legislation and the changes we will need to make to be compliant.

8. REPORTS AND MEMBER COMMENTS

There were none.

IT WAS MOVED BY DOYLE and seconded by SPRINGER to adjourn at 12:54 p.m.
YES: 8. NO: 0 ABSENT: 1. MOTION CARRIED.

Date:

APPROVED:

James E. Reagan, Chair

Amy Brown, Deputy Clerk

DOWNTOWN DEVELOPMENT AUTHORITY FUND
FINANCIAL STATEMENT
April 10, 2019

Beginning Balance:	\$273,118.62
Revenue:	
TIFA Revenue	\$567,947.40
Interest	1,963.16
Total Revenues	\$843,029.18
Expenditures:	
Capital Outlay	\$2,653.00
Salaries	\$34,376.04
Maintenance Supplies	\$37,080.20
Utilities	\$12,136.21
Misc and Community Promotions	\$53,647.08
Accrued Wages	\$2,454.14
Administration	\$17,572.73
Accrued Payables	\$10,195.92
Transfer to Equipment	\$17,340.00
Transfer to General Fund	\$151,273.00
<i>Total Expenditures:</i>	\$338,728.32
Ending Balance	\$504,300.86

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY							
03/13/2019	GEN	72547	KING MILLING COMPANY	TAXES ON PARKING LOT PROPERTY	955.000	463	622.89
03/13/2019	GEN	72573	VISA	VISA STATEMENT	955.000	463	125.00
03/13/2019	GEN	72577	WILLIAMS & WORKS INC.	REC PARK MASTER PLAN	801.000	450	1,473.00
03/18/2019	GEN	72582	PETTY CASH	PETTY CASH	880.000	740	6.50
03/27/2019	GEN	72600	HANAH'S FLAG & BANNERS LLC	US FLAGS, POW/MIA & STATE MI	740.000	463	132.78
				US FLAGS, POW/MIA & STATE MI	740.000	463	105.94
				CHECK GEN 72600 TOTAL			<u>238.72</u>
04/05/2019	GEN	72642	LOWELL LIGHT & POWER	MARCH 2019 ELECTRIC	920.000	463	527.29
Total for fund 248 DOWNTOWN DEVELOPMENT AUTHORITY							2,993.40

LOWELL DOWNTOWN DEVELOPMENT AUTHORITY

MEMORANDUM



DATE: April 10, 2019

TO: Downtown Development Authority Board of Directors

FROM: Michael T. Burns, City Manager *MTB*

RE: FY Budget 2020

Attached is your proposed Fiscal Year 2019-2020 Budget. This past year we saw a \$100,000 increase to the DDA fund. This was due to additional expansion of Litehouse Foods, along with Industrial Facility parcels being added to the ad valorem tax roll. This year we budgeted for \$520,000 in new revenue and actually saw approximately \$571,000 for the above listed reasons. For the upcoming year we are projecting approximately \$545,400 in revenue. We are seeing a slight reduction, due to the continued elimination of personal property taxes. There will be a full elimination of the Personal Property Tax in 2023.

In the current fiscal year, we proposed \$489,000 in expenditures which give us an additional \$39,000 in fund balance. With this we need to make the following amendments to the current fiscal year budget.

- Reduce the Capital Outlay line item from \$71,000 to \$15,000. We budgeted for setting aside funds to assist with the Showboat Event Center and replacing the Welcome to Lowell signs. We found the signs just needed to be repainted and it only cost us approximately \$1200. We don't anticipate the Showboat needs (if any) wouldn't be until the upcoming Fiscal Year.
- Increase the Maintenance Overtime line item from \$1,000 to \$2600. This was due to the winter maintenance needed.
- Increase the Maintenance Rental line item for equipment used in the downtown from \$20,000 to \$30,000 to accommodate the increase due to winter maintenance and for the remainder of the fiscal year.
- Increase the Maintenance Miscellaneous line item from \$2,500 to \$4,000 to cover taxes for the Parking Lot property.
- Increase the Administration costs in the permanent salaries and pension line items. Beginning in January, my salary and benefits was reallocated. Previously 85% of my salary and benefits came from the General Fund and 15% from the DDA Fund. I modified this to 70% General Fund 30% DDA Fund to alleviate the strain to the General Fund.
- Reduce the Marketing Line Item from \$105,000 to \$85,000 as we did not get selected this year for the Midwest Sculpture Initiative.

While there are many routine operational expenses that are being budgeted, listed below are the major appropriations to consider:

- \$303,382 for the DDA contribution to the City Hall Bond. This year, I am asking the DDA to take on the full bond payment. The General Fund needs to be alleviated as our pension

costs are increasing significantly and we need to make payments towards them. In addition, the City has never budgeted for storm drains maintenance to my knowledge. The Wastewater Fund cannot pay for items pertaining to this unless it impacts their system. Furthermore, the City has multiple retirements in the next few years where we are obligated to provide retirement healthcare for five years. Funds are being set aside for all of these tasks which have not been done in the past.

- \$210,000 in capital outlay is proposed. This will include \$110,000 to resurface Riverside Drive from just north of Main to Elm St. In addition, \$100,000 is budgeted to address possible bumpouts on Monroe St along with possible options to eliminate truck traffic turning off of Main to N. Monroe.
- \$85,000 for Community Promotions. This includes our normal contribution to the Chamber of Commerce for event sponsorship. Last year we added \$20,000 for additional assistance in the Chamber of Commerce Marketing plan. The funding from last year is being kept at the same level
- \$17,340 for the DDA's contribution to financing the Bob Cat and Front End Loader.

The DDA is going to use a significant amount of fund balance this year to complete the capital projects. That being said, we still have a projected 28% fund balance at the end of the upcoming fiscal year and that is still a solid level of fund reserve. In addition, we should see additional revenue in the DDA Fund in Fiscal Year 2021 due to the new King Milling expansion and the new Betten Baker Dealership.

If you recall last year, we discussed for the DDA to take on a the cost of funding a police position. After learning more, this is not allowed per the DDA act. That being said, the DDA can take on more of the bond payments for the building since this is allowed in the DDA statute.

I am recommending that the Downtown Development Authority approve the Fiscal Year 2020 Budget as presented.

BUDGET REPORT FOR CITY OF LOWELL

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY						
Dept 000						
ESTIMATED REVENUES						
TAXES						
248-000-407.000	TIFA REVENUE	470,582.97	520,000.00	567,947.40	571,577.00	545,794.00
	TAXES	470,582.97	520,000.00	567,947.40	571,577.00	545,794.00
STATE GRANTS						
248-000-441.000	PPT REIMBURSEMENT	8,201.79	8,000.00	0.00	0.00	0.00
	STATE GRANTS	8,201.79	8,000.00	0.00	0.00	0.00
INTEREST AND RENTS						
248-000-665.000	INTEREST	1,398.90	1,000.00	1,963.16	2,500.00	2,700.00
	INTEREST AND RENTS	1,398.90	1,000.00	1,963.16	2,500.00	2,700.00
OTHER REVENUE						
248-000-677.000	MISCELLANEOUS	72.98	0.00	0.00	0.00	0.00
	OTHER REVENUE	72.98	0.00	0.00	0.00	0.00
	TOTAL ESTIMATED REVENUES	480,256.64	529,000.00	569,910.56	574,077.00	548,494.00
	NET OF REVENUES/APPROPRIATIONS - 000 -	480,256.64	529,000.00	569,910.56	574,077.00	548,494.00
Dept 450 - CAPITAL OUTLAY						
APPROPRIATIONS						
PROFESSIONAL & CONTRACTUAL						
248-450-801.000	PROFESSIONAL SERVICES	8,216.05	15,000.00	2,653.00	13,500.00	0.00
	PROFESSIONAL & CONTRACTUAL	8,216.05	15,000.00	2,653.00	13,500.00	0.00
CAPITAL						
248-450-970.000	CAPITAL OUTLAY	96,179.72	71,000.00	0.00	15,000.00	210,000.00
	CAPITAL	96,179.72	71,000.00	0.00	15,000.00	210,000.00
	TOTAL APPROPRIATIONS	104,395.77	86,000.00	2,653.00	28,500.00	210,000.00
	NET OF REVENUES/APPROPRIATIONS - 450 - CAPITAL OUT	(104,395.77)	(86,000.00)	(2,653.00)	(28,500.00)	(210,000.00)
Dept 463 - MAINTENANCE						
APPROPRIATIONS						
OPERATING						
248-463-920.000	PUBLIC UTILITIES	19,413.92	20,000.00	12,136.21	20,000.00	20,000.00
248-463-940.000	RENTALS	24,289.31	20,000.00	22,581.38	30,000.00	26,000.00
248-463-955.000	MISCELLANEOUS EXPENSE	2,397.24	2,500.00	2,536.79	4,000.00	2,500.00
	OPERATING	46,100.47	42,500.00	37,254.38	54,000.00	48,500.00
PERSONNEL						
248-463-702.000	SALARIES-PERMANENT	19,562.42	14,813.06	11,874.15	14,813.06	18,700.00
248-463-707.000	SALARIES-TEMPORARY	9,382.25	11,000.00	9,189.37	11,000.00	17,000.00
248-463-709.000	SALARIES-OVERTIME	3,246.72	1,000.00	2,490.14	2,600.00	2,500.00
248-463-715.000	SOCIAL SECURITY	2,430.59	2,300.00	1,799.85	2,300.00	1,500.00
248-463-716.000	HEALTH INSURANCE	5,011.05	4,591.89	3,903.45	4,591.89	2,175.96
248-463-717.000	LIFE INSURANCE	44.61	43.89	30.22	44.00	43.89
248-463-718.000	PENSION	4,457.31	4,191.36	3,493.59	4,191.36	5,000.00
248-463-721.000	LONGEVITY	195.00	247.00	194.99	247.00	247.00
248-463-722.000	WORKERS COMPENSATION	1,074.59	1,000.00	1,099.70	1,100.00	1,200.00
248-463-723.000	DENTAL INSURANCE	234.63	232.08	148.60	232.80	211.49

BUDGET REPORT FOR CITY OF LOWELL

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY						
Dept 463 - MAINTENANCE						
APPROPRIATIONS						
PERSONNEL						
248-463-724.000	EYECARE	65.29	71.11	45.33	71.11	65.85
248-463-725.000	DISABILITY	149.41	140.95	106.65	140.95	159.90
	PERSONNEL	<u>45,853.87</u>	<u>39,631.34</u>	<u>34,376.04</u>	<u>41,332.17</u>	<u>48,804.09</u>
SUPPLIES						
248-463-740.000	OPERATING SUPPLIES	3,751.74	3,000.00	1,502.09	3,000.00	3,000.00
	SUPPLIES	<u>3,751.74</u>	<u>3,000.00</u>	<u>1,502.09</u>	<u>3,000.00</u>	<u>3,000.00</u>
PROFESSIONAL & CONTRACTUAL						
248-463-802.000	CONTRACTUAL	1,350.80	0.00	0.00	0.00	0.00
248-463-930.000	REPAIR & MAINTENANCE	13,167.22	11,000.00	10,459.94	15,000.00	12,000.00
	PROFESSIONAL & CONTRACTUAL	<u>14,518.02</u>	<u>11,000.00</u>	<u>10,459.94</u>	<u>15,000.00</u>	<u>12,000.00</u>
	TOTAL APPROPRIATIONS	<u>110,224.10</u>	<u>96,131.34</u>	<u>83,592.45</u>	<u>113,332.17</u>	<u>112,304.09</u>
	NET OF REVENUES/APPROPRIATIONS - 463 - MAINTENANCE	<u>(110,224.10)</u>	<u>(96,131.34)</u>	<u>(83,592.45)</u>	<u>(113,332.17)</u>	<u>(112,304.09)</u>
Dept 483 - ADMINISTRATION						
APPROPRIATIONS						
PERSONNEL						
248-483-702.000	SALARIES-PERMANENT	11,797.88	12,257.34	12,655.90	23,000.00	32,200.00
248-483-715.000	SOCIAL SECURITY	863.52	1,000.00	934.32	1,000.00	2,500.00
248-483-716.000	HEALTH INSURANCE	1,367.41	1,583.71	867.96	1,583.71	2,009.98
248-483-717.000	LIFE INSURANCE	20.70	22.50	18.83	22.50	52.50
248-483-718.000	PENSION	2,892.01	2,836.35	2,875.12	4,500.00	8,500.00
248-483-721.000	LONGEVITY	0.00	32.50	0.00	32.50	32.50
248-483-722.000	WORKERS COMPENSATION	41.35	100.00	63.06	100.00	100.00
248-483-723.000	DENTAL INSURANCE	72.60	89.40	48.04	89.40	29.88
248-483-724.000	EYECARE	25.56	29.04	20.86	29.04	15.53
248-483-725.000	DISABILITY INSURANCE	91.00	97.85	88.64	97.85	264.71
	PERSONNEL	<u>17,172.03</u>	<u>18,048.69</u>	<u>17,572.73</u>	<u>30,455.00</u>	<u>45,705.10</u>
PROFESSIONAL & CONTRACTUAL						
248-483-830.000	ADMINISTRATIVE SERVICES	19,800.00	16,056.00	0.00	16,056.00	16,056.00
	PROFESSIONAL & CONTRACTUAL	<u>19,800.00</u>	<u>16,056.00</u>	<u>0.00</u>	<u>16,056.00</u>	<u>16,056.00</u>
	TOTAL APPROPRIATIONS	<u>36,972.03</u>	<u>34,104.69</u>	<u>17,572.73</u>	<u>46,511.00</u>	<u>61,761.10</u>
	NET OF REVENUES/APPROPRIATIONS - 483 - ADMINISTRAT	<u>(36,972.03)</u>	<u>(34,104.69)</u>	<u>(17,572.73)</u>	<u>(46,511.00)</u>	<u>(61,761.10)</u>
Dept 740 - COMMUNITY PROMOTIONS						
APPROPRIATIONS						
OPERATING						
248-740-880.000	COMMUNITY PROMOTION	43,001.40	105,000.00	53,647.08	85,000.00	85,000.00
	OPERATING	<u>43,001.40</u>	<u>105,000.00</u>	<u>53,647.08</u>	<u>85,000.00</u>	<u>85,000.00</u>
	TOTAL APPROPRIATIONS	<u>43,001.40</u>	<u>105,000.00</u>	<u>53,647.08</u>	<u>85,000.00</u>	<u>85,000.00</u>
	NET OF REVENUES/APPROPRIATIONS - 740 - COMMUNITY P	<u>(43,001.40)</u>	<u>(105,000.00)</u>	<u>(53,647.08)</u>	<u>(85,000.00)</u>	<u>(85,000.00)</u>

Dept 965 - TRANSFERS OUT
APPROPRIATIONS

BUDGET REPORT FOR CITY OF LOWELL

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 06/30/19	2018-19 PROJECTED ACTIVITY	2019-20 REQUESTED BUDGET
Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY						
Dept 965 - TRANSFERS OUT						
APPROPRIATIONS						
TRANSFERS OUT						
248-965-999.101	TRANSFER TO GENERAL FUND	148,022.00	151,273.00	151,273.00	151,273.00	303,382.00
248-965-999.661	TRANSFER TO EQUIPMENT FUND	13,087.70	17,340.00	17,340.00	17,340.00	17,340.00
	TRANSFERS OUT	<u>161,109.70</u>	<u>168,613.00</u>	<u>168,613.00</u>	<u>168,613.00</u>	<u>320,722.00</u>
	TOTAL APPROPRIATIONS	<u>161,109.70</u>	<u>168,613.00</u>	<u>168,613.00</u>	<u>168,613.00</u>	<u>320,722.00</u>
	NET OF REVENUES/APPROPRIATIONS - 965 - TRANSFERS O	<u>(161,109.70)</u>	<u>(168,613.00)</u>	<u>(168,613.00)</u>	<u>(168,613.00)</u>	<u>(320,722.00)</u>
	ESTIMATED REVENUES - FUND 248	480,256.64	529,000.00	569,910.56	574,077.00	548,494.00
	APPROPRIATIONS - FUND 248	455,703.00	489,849.03	326,078.26	441,956.17	789,787.19
	NET OF REVENUES/APPROPRIATIONS - FUND 248	24,553.64	39,150.97	243,832.30	132,120.83	(241,293.19)
	BEGINNING FUND BALANCE	235,914.92	260,468.56	260,468.56	260,468.56	392,589.39
	ENDING FUND BALANCE	260,468.56	299,619.53	504,300.86	392,589.39	151,296.20

LOWELL DOWNTOWN DEVELOPMENT AUTHORITY
MEMORANDUM



DATE: April 10, 2019

TO: Downtown Development Authority Board of Directors

FROM: Michael T. Burns, City Manager 

RE: Summer Concert Series

We are receiving our annual request for the DDA to sponsor a portion of the costs for the 2019 Lowell Showboat Sizzlin' Summer Concert Series. The DDA has been participating for this for a number of years.

This year's summer concerts begin on June 13, 2019 and end August 22, 2019. We are being asked to contribute \$6,000 for these events. Attached is the budget and letter from the Lowell Area Chamber of Commerce for their request.

This is a budgeted item and **I am recommending the Lowell Downtown Development Authority approve the contribution of \$6,000 for the Sizzling Summer Concert Series.**



Greater Lowell Chamber Foundation



April 9, 2019

Michael Burns
City of Lowell – DDA
301 E Main St
Lowell, MI 49331

Dear Michael and members of the DDA:

The LowellArts! and the Lowell Area Chamber of Commerce have a mutual goal to increase the quality of life for residents and bring visitors to the greater Lowell community. In addition, both organizations wish to use the arts as an economic development resource for the entire community including businesses, service organizations, and government entities.

The LowellArts! mission is: The LowellArts! will integrate the arts in daily life for all citizens in the Lowell area. Statement of Purpose: To encourage the understanding and enjoyment of the arts in the schools and communities we serve and to provide expression and enjoyment of the arts to all segments of these communities.

The Lowell Area Chamber of Commerce mission is: To promote the commercial welfare of the Lowell area, making the area a desirable location for capital investment and residence, also to promote the quality of life and harmony among the business and residential communities.

Today we are requesting \$6,000 to support the 2019 Lowell Showboat Sizzlin' Summer Concerts Series. Thank you for considering our proposal for funding.

Sincerely,

Lorain Smalligan

Liz Baker

Lorain Smalligan
Lowell Area Arts Council

Executive Director

Liz Baker
Lowell Area Chamber of Commerce/Chamber Executive
Foundation
Executive Director

113 Riverwalk Plaza - PO Box 224 - Lowell, Michigan 49331
Phone (616) 897-9161 - Fax (616) 897-9101
E-mail info@lowellchamber.org - Web Site www.lowellchamber.org

LOWELL SHOWBOAT SIZZLIN' SUMMER CONCERTS - 2019						
(10 Week Series)						
Projected Budget:						
EXPENSES	Cash	In-kind		Total	Final	
Musician Fee	\$ 10,600.00					
Sound Technicians	\$ 5,000.00	\$ 600.00	Clear Sky Technologies			
Annual total for assembly/disassembly of stage	\$ 2,000.00					
Annual total setup/disassembly of lighting & lighting tech	\$ 1,000.00					
Weekly concert set-up and after concert cleanup of trash	\$ 400.00					
Contract Labor - Cleaning of Library bathrooms and Chamber Administration	\$ 900.00					
Medic Support	\$ 500.00					
LowellArts / LACC	\$ 10,000.00					
Emcee / Musician & Sound Contracts	\$ 600.00	\$ 600.00	Greenridge Realty			
Sound & Stage Insurance	\$ 1,000.00					\$ 1,013.00
Office Supplies / Postage / Beverage for Musicians	\$ 400.00					
Bleacher/picnic tables rental & set-up	\$ 800.00					
Marketing & Concert Banner	\$ 6,000.00	\$ 1,200.00	United Sign / Lowell Ledger			
Children's Activities - Hiring artists	\$ 2,000.00					
	\$ 41,200.00	\$ 2,400.00			\$ 43,600.00	
REVENUE						
Lowell Area Community Fund	\$ 11,800.00					
Lowell Downtown Development Authority	\$ 6,000.00					
Entertainment Sponsor	\$ 6,000.00		Litehouse			
28 Corporate Sponsors (paid and in-kind)	\$ 14,400.00	\$ 2,400.00				
Concessions	\$ 3,000.00					
	\$ 41,200.00	\$ 2,400.00			\$ 43,600.00	