

**OFFICIAL PROCEEDINGS  
OF THE  
DOWNTOWN DEVELOPMENT AUTHORITY  
OF THE  
CITY OF LOWELL  
THURSDAY, JANUARY 10, 2019**

1. **CALL TO ORDER; ROLL CALL**

The Meeting was called to order at 12:15 p.m. by Chair Reagan.

Present: Boardmembers April McClure and Chair Jim Reagan, Brian Doyle and Mike DeVore.  
Absent: Boardmember Rita Reister and Rick Seese.  
Also Present: City Manager Mike Burns, City Clerk Susan Ullery, Light & Power Manager Steve Donkersloot, Police Chief Steve Bukala, Eric Wakeman and Greg Canfield.

2. **EXCUSE OF ABSENCES.**

All conceded that the excuse of absence for Rita Reister and Rick Seese can be approved at the next meeting.

3. **APPROVAL OF THE AGENDA**

All conceded that the agenda can be approved at the next meeting.

4. **2019 MEETING DATES FOR DOWNTOWN DEVELOPMENT AUTHORITY.**

City Manager Michael Burns went over the 2019 Meeting Dates (as needed) and are as follows:

- January 9, 2019
- No February Meeting
- March 7, 2019
- April 11, 2019 Informational Meeting
- May 9, 2019
- June 6, 2019
- July 11, 2019
- August 8, 2019
- September 5, 2019
- October 10, 2019 Informational Meeting
- November 7, 2019
- December 5, 2019

All conceded to approve meeting dates at the next meeting.

5. **APPROVAL OF THE MINUTES**

All conceded that the minutes can be approved at the next meeting.

6. **TREASURER'S REPORT**

**DOWNTOWN DEVELOPMENT AUTHORITY FUND  
FINANCIAL STATEMENT**



located on the south side of the Lowell Light & Powers office building. Consumer’s requirements are an 8 foot fence with two entry points and no barbed wire around the regulating station. LL&P has obtained quotes for a chain-link privacy fence and it will be only a portion of the previous fenced in area that will be fenced. Esthetically and quality will be much better than previous. Donkersloot continued asking the DDA if they wanted a more decorative fence, the lowest quote from Grand Rapid Fence Company and with the choice of a more decorative fence, the DDA would have to cover the extra cost and that would be an additional \$5530.

All conceded to install a decorative black chain link fence at the next meeting.

b. Update on Unity School.

City Manager Michael Burns discussed at length the Unity School property and what the developers are looking at doing and explained the exchange of 7 feet of park property. Discussed several possible ideas. Board member Greg Canfield spoke and said the property south of high street on the river is extremely important to the Riverwalk and we need to make sure we are negotiating the best outcome when it comes to this property and our best bargaining position is now.

10. **REPORTS AND MEMBER COMMENTS**

Chair Jim Reagan wanted to introduce Eric Wakeman who will be joining the DDA Board and also stated that Mike Sprenger and Julie DeVoe will also be joining the DDA Board once they are approved at the next meeting which is set for March 7, 2019.

IT WAS MOVED BY DOYLE and seconded by DEVORE to adjourn at 12:50 p.m.

YES: 5. NO: 0 ABSENT: 2. MOTION CARRIED.

Date:

APPROVED:

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James E. Reagan, Chair

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Susan Ullery, City Clerk