

**OFFICIAL PROCEEDINGS
OF THE
DOWNTOWN DEVELOPMENT AUTHORITY
OF THE
CITY OF LOWELL
ZOOM MEETING
THURSDAY, JUNE 4, 2020**

1. CALL TO ORDER; ROLL CALL.

The Meeting was called to order at 12:00 p.m. by Chair Reagan.

Present: Board members Brian Doyle, Julie DeVoe, Rita Reister, Rick Seese and Chair Jim Reagan.

Absent: Board members Mike DeVore, Mike Sprenger and Eric Wakeman.

Also Present: City Manager Michael Burns, Clerk Susan Ullery, DPW Director Dan Czarnecki and City Treasurer Sue Olin.

2. EXCUSE OF ABSENCES.

IT WAS MOVED BY REAGAN seconded by DOYLE to excuse the absences of board member DeVore Sprenger and Wakeman.

YES: 5. NO: 0. ABSENT: 3. MOTION CARRIED.

3. APPROVAL OF THE AGENDA.

IT WAS MOVED BY REISTER and seconded by SEESE to approve the agenda as written.

YES: 5. NO: 0. ABSENT: 3. MOTION CARRIED.

4. APPROVAL OF THE MINUTES.

IT WAS MOVED BY DOYLE and seconded SEESE by to approve the minutes of April 16, 2020 as written.

YES: 5. NO: 0. ABSENT: 3. MOTION CARRIED.

5. TREASURER'S REPORT.

**DOWNTOWN DEVELOPMENT AUTHORITY FUND
FINANCIAL STATEMENT
JUNE 4, 2020**

Beginning Balance:	\$445,744.04
Revenue:	
TIFA Revenue	\$549,128.68
Interest	5,501.34
Loans	165,000.00

Total Revenues	\$1,165,374.06
Expenditures:	
Capital Outlay	\$258,367.08922.63
Salaries	\$21,758.18
Maintenance Supplies	\$16,511.06
Utilities	\$12,729.47
Misc. and Community Promot.	\$52,245.68
Accrued Wages	\$2,802.05
Administration	\$37,847.83
Accrued Payables	\$1,279.28
Transfer to Equipment	
Transfer to General Fund	303,382.00
<i>Total Expenditures:</i>	\$706,922.63
Ending Balance	\$458,451.43

IT WAS MOVED BY REISTER and seconded by DOYLE to accept the Treasurer's Report as submitted.

YES: 5. NO: 0. ABSENT: 3. MOTION CARRIED.

6. **PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA.**

There were no public comments.

7. **OLD BUSINESS**

None.

8. **NEW BUSINESS.**

a. **Reopening of Lowell.**

City Manager Mike Burns updated the board on the re-opening of Lowell. He explained several possible grants available such as the MEDC – Match on Main. This is a cash relief program for businesses with less than 25 employees. So far 17 applicants have applied with each getting approximately \$2,900.00 if the grant is received.

Burns noted we should know if the grant was received by June 10th.

Other projects include reaching out to the downtown restaurants to see if they are interested in using public area for additional tables for their patrons to sit at for social distancing.

Also, the City Council recently passed a moratorium to the sign ordinance which will now allow downtown businesses to have two sandwich board signs through October 8, 2020.

It was also noted businesses are allowed to have special events lasting four hours or less with the approval from the City Manager. Anything more than that requires City Council approval.

Burns urged the board to bring any other ideas forward to help the local businesses.

Paving of Riverside Drive will begin after July 4th.

Lowell Chamber of Commerce Director Liz Baker stated the Summer Concerts and the Riverwalk Festival has been canceled. The Farmers Market will begin on June 18, 2020 at Impact Church.

9. **REPORTS AND MEMBER COMMENTS.**

No comments were noted.

IT WAS MOVED BY REISTER and seconded by SEESE to adjourn at 12:26.

Date:

APPROVED:

James E. Reagan, Chair

Susan Ullery, Lowell City Clerk