

**OFFICIAL PROCEEDINGS
OF THE
DOWNTOWN DEVELOPMENT AUTHORITY
OF THE
CITY OF LOWELL
MEETING
THURSDAY, SEPTEMBER 09, 2021**

1. CALL TO ORDER; ROLL CALL.

The Meeting was called to order at 12:00 p.m. by Chair Reagan.

Present: Board members Rita Reister, Rick Seese, Eric Wakeman, Mike Springer,
and Chair Jim Reagan.

Absent: Board members Mike DeVore, Brian Doyle, Julie DeVoe, and Martha Davis.

Also Present: City Manager Michael Burns, Clerk Susan Ullery, City Treasurer Sue Olin, DPW
Director Dan Czarnecki.

2. EXCUSE OF ABSENCES.

IT WAS MOVED BY SPRINGER and seconded by WAKEMAN to excuse the absences of board
members Mike DeVore, Brian Doyle and Julie DeVoe, and Martha Davis.

YES: 5. NO: 0. ABSENT: 4. MOTION CARRIED.

3. APPROVAL OF THE AGENDA.

IT WAS MOVED BY SEESE and seconded by WAKEMAN to approve the agenda as written.

YES: 5. NO: 0. ABSENT: 4. MOTION CARRIED.

4. APPROVAL OF THE MINUTES.

IT WAS MOVED BY REISTER and seconded by SPRENGER to approve the minutes of June 10, 2021
as written.

YES: 5. NO: 0. ABSENT: 4. MOTION CARRIED.

5. TREASURER'S REPORT.

**DOWNTOWN DEVELOPMENT AUTHORITY FUND
September 8, 2021**

Beginning Balance:	\$404,931.10
Revenue:	
TIFA Revenue	\$60,000.00

Interest

Total Revenues	\$464,931.10
Expenditures:	
Capital Outlay	\$14,297.03
Salaries	\$5,428.60
Maintenance Supplies	\$8,153.49
Utilities	\$1,709.58
Marketing and Community promotions	
Accrued Wages	\$4,718.00
Administration	\$7,372.69
Accrued Payables	\$2,065.63
Transfer to Equipment	\$
Transfer to General Fund	\$
Debt Service to light and power	\$34,752.54
<i>Total Expenditures:</i>	\$78,497.56
Ending Balance	\$386,433.54

IT WAS MOVED BY SPRENGER and seconded by WAKEMAN to approve the Treasurers Report as submitted.

YES: Board members' Seese, Sprenger, Reister, Wakeman, and Chair Reagan.

NO: None. ABSENT: Board members' Doyle, DeVore, DeVoe and Davis. MOTION CARRIED.

6. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA.

There were none.

7. OLD BUSINESS

a.) Social District.

City Manager Michael Burns stated he feels the Social District has been working well and feels it's a good idea to continue. Questioning whether the officers need to be there full time or just at certain times or during events, (concerts, etc.). Discussed the fire pits and do we need them as it requires staffing or should we just have during special events. Discussed string lights and possible games but there is concern for items being stolen.

Chair Reagan wants to hear from restaurant owners and get their input.

Liz Baker stated we need picnic tables downtown and feels they would be used all the time.

8. NEW BUSINESS.

a.) Fire Suppression.

Chair Reagan asked City Manager Michael Burns to look into fire suppression (inside sprinklers) for the downtown buildings.

Burns spoke explaining how it works and that it is a legal issue using financing from the DDA (residents tax dollars) for private buildings. Burns has researched with attorney. We have ways to get water to these buildings, that is not an issue. We are responsible for the main and the lateral pipes are the property owner's responsibility.

Dan Czarnecki suggests when they tear up the underground for projects, that would be the time to allow property owners to run fire suppression if they so desired.

Eric Bartkus who resides at 215 W. Main stated he would like fire suppression but understands the issue. Suggest Michigan Economic Development Corporation (MEDC) as a program that could help the City.

Burns will look into MEDC more and report back.

9. **REPORTS AND MEMBER COMMENTS.**

Next DDA meeting October 14, 2021.

Burns stated that Amity street project is complete and again had good savings on this road project, like the others.

IT WAS MOVED BY REISTER and seconded by WAKEMAN to adjourn at 12:35.

Date:

APPROVED:

James E. Reagan, Chair

Susan Ullery, Lowell City Clerk