

**OFFICIAL PROCEEDINGS
OF THE
DOWNTOWN DEVELOPMENT AUTHORITY
OF THE
CITY OF LOWELL
MEETING
THURSDAY, OCTOBER 14, 2021**

1. CALL TO ORDER; ROLL CALL.

The Meeting was called to order at 12:00 p.m. by Chair Reagan.

Present: Board members Brian Doyle, Rick Seese, Eric Wakeman, Martha Davis and Chair Reagan.

Absent: Board members Mike DeVore, Rita Reister, Mike Springer and Julie DeVoe.

Also Present: City Manager Michael Burns, Clerk Susan Ullery, City Treasurer Sue Olin, DPW Director Dan Czarnecki, Lisa Plank

2. EXCUSE OF ABSENCES.

IT WAS MOVED BY WAKEMAN and seconded by SEESE to excuse the absences of board members Mike DeVore, Rita Reister, Mike Springer and Julie DeVoe.

YES: 5. NO: 0. ABSENT: 4. MOTION CARRIED.

3. APPROVAL OF THE AGENDA.

IT WAS MOVED BY DOYLE and seconded by WAKEMAN to approve the agenda as written.

YES: 5. NO: 0. ABSENT: 4. MOTION CARRIED.

4. APPROVAL OF THE MINUTES.

IT WAS MOVED BY WAKEMAN and seconded by SEESE to approve the minutes of September 09, 2021 as written.

YES: 5. NO: 0. ABSENT: 4. MOTION CARRIED.

5. TREASURER'S REPORT.

**DOWNTOWN DEVELOPMENT AUTHORITY FUND
October 13, 2021**

Beginning Balance:	\$403,248.64
Revenue:	
TIFA Revenue	\$615,700.00
Interest	

Total Revenues \$1,018,948.64

Expenditures:

Capital Outlay	\$74,271.58
Salaries	\$10,215.79
Maintenance Supplies	\$13,640.23
Utilities	\$5,119.40
Marketing and Community promotions	
Accrued Wages	\$4,718.00
Administration	\$13,920.58
Accrued Payables	\$2,065.63
Transfer to Equipment	\$
Transfer to General Fund	\$
Debt Service to light and power	\$34,752.54

Total Expenditures: \$158,703.75

Ending Balance \$860,244.89

IT WAS MOVED BY DOYLE and seconded by WAKEMAN to approve the Treasurers Report as submitted.

YES: 5. NO: 0. ABSENT: 4. MOTION CARRIED.

6. **PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA.**

There were none.

7. **OLD BUSINESS**

a.) Social District.

City Manager Michael Burns spoke regarding businesses and the fire pits during the winter months; they will only be for special events. Involved businesses do not want to get rid of the social district. Picnic tables will be considered next spring.

8. **NEW BUSINESS.**

a.) Christmas Marketing.

City Manager Michael Burns read him memo explaining the DDA has received its annual Christmas in Lowell marketing funds requests from the Lowell Area Chamber of Commerce. The DDA has provided sponsorship for a number of years on these events in the Downtown district. This year the Chamber of Commerce is requesting \$6800 in sponsorship for the event. This is a little higher than years past. Information is available explaining what this will entail. Funds for budgeted for this.

